

# Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

## Work Session Minutes

June 22, 2021 - 7:00 p.m.

Approved

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85451683537>  
Meeting ID: 854 5168 3537; Dial-in only: 301 715 8592

### Call to Order

- Meeting was brought to order at 7:00 p.m.
- Roll Call – President Linda Pennoyer; Commissioner Janice Duckett; Commissioner/Treasurer Sarah Franklin; Town Clerk M. David Williams.
- Staff present: Kyle Snyder/Town Administrator; UMPD Chief Burse; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; Kevin J. Best, Esq./Town Attorney.
- Also present: TUMHC Chair Patti Callicott; Marlborough Towne HOA Board members Monica Williams and Maritsa Stephenson; CEO Ivan Lanier, Katie Nash and Darrell Carrington/ Greenwill Consulting Group, LLC; Angie Criner/Sensys Gatso USA, Inc.; Ray Feldman/ Feldman Communications Strategies LLC; plus, various citizens and interested parties.
- Pledge of Allegiance

### Business

- 1) DRAFT Red light & Speed Camera RFP: TA Snyder reviewed the safety-based initiatives that address traffic issues and accidents due to unsafe speeds and failure to obey stop lights. He noted this initiative will also lessen UMPD officer contacts on traffic stops. Sensys Gatso presented their background credentials and options for deliverables to the Board for consideration. Discussion included: Data tracking; Legislative timelines; Police equipment rentals; State funding; Body Cams; Behavior modification; and public input/commentary. A timeline for the RFP was shared, with the Speed Camera Legislation taking effect in October. Atty Best advised an ordinance and advance-notice signage will be required.
- 2) Elections Charter Amendment process: An overview of desired changes to Charter Sections pertaining to Town Elections was provided by TA Snyder. Proposed changes/edits included: 1.) Increasing Board compliment to 5 members; 2.) Staggered terms; 3.) Ballot/Absentee Ballot procedures; 3.) Moving Election date(s) to November or May; 4.) Adjust and/or add Polling hours of operation; and 5.) Appoint more than 3 members to the Town's Board of Supervisors of Elections (BoSE). The Board also discussed current structure of Government issues, and residency voting qualifications for anticipated annexed households. It was noted a Public Forum will be held on these issues in late July.
- 3) Legislative Planning with Greenwill Consulting: TA Snyder reviewed a list of projects and initiatives being worked on in partnership with Prince George's County and State officials, such as: 1.) Schoolhouse Pond upgrades; 2.) Main Street Beautification and Redevelopment; 3.) Show Place Arena/affordable housing; 4.) County Council Redistricting; 5.) Community Splash Pad/Water Park; Green space/Golf Course; and 6.) Cost-sharing/partnership with the PGC Revenue Authority. The Board also discussed building stronger relationships with the

County. Mr. Lanier noted that current efforts are working well, as State and County officials acknowledge and recognize the Town's projects and initiatives in a good light.

- 4) FY2022 DNR Parks & Playground: TA Snyder provided an overview of the grant program that has enabled both phases of the Town Playground Project to date. He stated that the DNR will soon start accepting new applications for the 2023 Grant-cycle and wanted the Board's feedback on what other public projects the Town may want to utilize the funding for. Ideas discussed included: Main Street Pocket Park design & installation; Marlborough Towne projects; Town Splash Pad Project; Trails; and, Incorporation of Public Art into designs.
- 5) Training MOU with County Police renewal: Chief Burse stated that the current MOU with the County expires in September and needs Board approval to officially request an extension to 2023. A draft letter will be sent to the Board to review, with formal approval scheduled for the July Town Meeting.
- 6) General Commissioner & Administrative Staff items: TA Snyder announced he will be sending the final draft of the Town Hall Reopening Plan to the Board this week. Clerk Williams stated he has updated the Conference Room Rental Agreement form to exclude the "Entire Facility" rates and references. He noted a draft showing the edits will be emailed to the Board for review.

#### **Adjournment**

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

  
M. David Williams  
Town Clerk