

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

September 22, 2020 - 7:00 p.m.

Approved

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85451683537>
Meeting ID: 854 5168 3537; Dial-in only: 301-715-8592

Call to Order

- Meeting was brought to order at 7:04 p.m.
- Roll Call – President Linda Pennoyer; Commissioner Janice Duckett; Commissioner/Treasurer Sarah Franklin; Town Clerk M. David Williams. Also present: Director of Finance William Morgan; UMPW Superintendent Darnell Bond; UMPD Chief David Burse; Town Administrator Kyle Snyder; TUMHC Chair Patti Callicott; TUMHC Archivist Brian Callicott; SCW Chair Evelyn Stephens; plus, various citizens and interested parties.
- Pledge of Allegiance

Business

- 1) 2020 Town Employee Handbook: Finance Director Morgan provided an overview of needed updates to the 2015 edition. It was noted changes are expected to be passed by Resolution at the December Regular Town Meeting. Further discussion will be conducted in closed session.
- 2) Upper Marlboro 2030 Master Plan: Commissioner Franklin delivered an overview of her working draft 10-year Vision Plan for the Town designed to get grants and the community involved.
- 3) Business License Program: TA Snyder reviewed needed edits to the current program. It was noted the program had been suspended until October 31st and fees should be changed by Resolution first, and a new ordinance drafted. The Board discussed when to resume the program, fee amounts and classifications, how to address fees already paid, and timetables for drafting and passage of new legislation. Letters to business owners will be drafted.
- 4) Playground Project Update: Updates on the project were reviewed by TA Snyder. Discussion included ideas for replacement of certain images on panel-art. The TUMHC will assist.
- 5) **Closed Session** (8:49 p.m.)
The President announced the Board would now go into closed session in accordance with the procedures found in the General Provisions Article, §3-305(b) of the Maryland Code. She stated the specific statutory authority to close the session is found in the General Provisions Art., Section 3-305, Subsection (b), Paragraphs (7) & (1). The topics and purposes of this closed meeting is to consult with the Town Attorney on options for possible next steps in light of the recent outcome of the Petition For Judicial Review, and, review personnel matters. Commissioner Duckett motioned to enter into closed session for the afore mentioned reasons, Commissioner Franklin seconded. With all in favor the motion passed unanimously. The President noted that the full Board and Attorney Best would be the sole attendees.
- 6) **Reopening of Work Session** (9:59 p.m.) Continuation of Litigation/ MD Court of Appeals:
Upon the reopening, Commissioner Franklin made a motion to direct the Town Attorney to proceed with litigation in the matter of the Old Marlboro Elementary School. Commissioner Duckett seconded. A vote was taken: Commissioner Franklin-aye; Commissioner Duckett-aye; and, President Pennoyer-aye. The motion was unanimously passed.
- 7) General Commissioner & Administrative Staff items: TA Snyder stated a Roll-Off-Container Permit application was received from 14133 Spring Branch Drive, and he asked for Board approval to issue the permit to expire December 31, 2020. There were no objections.

Adjournment

The meeting was adjourned at 10:03 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

