

# Town of Upper Marlboro

## REGULAR TOWN MEETING

February 8, 2011

Approved Minutes

### Call to Order

The meeting was called to order at 7:31 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners  
James Storey, Commissioner/ Treasurer  
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Zoe Tillman of the *Gazette* and various citizens and interested parties.

### Pledge of Allegiance

### Review/Approval of Meeting Minutes

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The Town Meeting minutes from January 18, 2011 and the Work Session minutes from January 25, 2011 were summarized by Commissioner Hourclé. Commissioner Storey motioned to approve both sets of minutes, Commissioner Hourclé seconded. All minutes from January's Town Meeting and Work Session were unanimously approved.

### Review/Approval of the Financial Report

Commissioner Storey reviewed highlights of the Treasurer's Report as of January 31, 2011. At 7 months into FY2011, total operational revenues are slightly above average at 60.3% and general government expenses are all in the 58% range with the exception of some "one-time" expenses.

Commissioner Hourclé motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report as of December 31, 2010 was unanimously approved.

### Commissioner Reports

Commissioner Hourclé: Announced there would be a Marlborough Day Committee meeting tomorrow night.

Commissioner Storey: Delivered report under Treasurer's Financial Report.

President Sonnett: The Police Report for January was reviewed by President Sonnett. He noted that the report will also be published in the March issue of *Landings* as there was no February issue this year.

President Sonnett reported that he and the Clerk have reorganized the office filing system and, pursuant to the State approved document retention schedule, disposed of over 1,000 pounds of outdated and unnecessary documents for secure shredding and recycling.

He also reported: Property reassessments were recently mailed to residents, and the Town will be receiving real estate tax revenue estimates within the month; The Army Corps of Engineers have started work on their wetlands restoration project on the Western Branch; FEMA has sent the Town their preliminary 100-year flood map study which will be posted soon on the Town website; and, several health care providers that offer alternative plans have been consulted, and will be giving presentations to the staff in March and/or April.

### Business

IT management/ procurement: President Sonnett presented the details of his research into three items of office computer equipment needed to continue operations at Town Hall. He asked the Commissioners for approval for the expenditure of up to \$2,000 for: 1) 2 TB "NAS" Dual Shared Storage, 2) Document scanner & related software, and 3) a new desktop computer for the Chief of Police.

Commissioner Storey motioned to authorize expenditures of up to \$2,000 for the purchase of said equipment, Commissioner Hourclé seconded. The motion was unanimously passed.

**Public Comment**

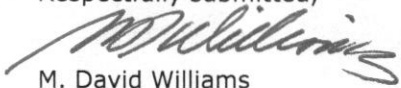
A few items of concern were brought forth by those in attendance, such as: Poor road conditions on Old Crain Highway; Campaign signs & advertisements on residential and commercial properties; A downed utility-line on Rectory Lane; Codification and posting of Town Ordinances on the Town website; and, a traffic signal light flashing continuously at Governor Oden-Bowie Drive and Marlboro Pike.

President Sonnett noted that all traffic signal, road repair, utility-line and signage problems had already been reported, and should be (if not already) resolved. He also requested that questions concerning specific Town ordinances be discussed at the Town Hall during office hours in consideration of all involved.

**Adjournment**

Commissioner Storey made a motion to adjourn, Commissioner Hourclé seconded the motion. The meeting was adjourned at 8:03 p.m.

Respectfully submitted,



M. David Williams  
Town Clerk

