

Town of Upper Marlboro

REGULAR TOWN MEETING

June 5, 2012

Approved Minutes

Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner/ Treasurer
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Erich Wagner of the *Gazette* and various citizens and interested parties.

Pledge of Allegiance

Review/Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The Town Meeting minutes from May 8, 2012 and the Work Session minutes from May 22, 2012 were summarized by Commissioner Hourclé. Commissioner Storey motioned to approve both sets of minutes, Commissioner Hourclé seconded. All minutes from May's Town Meeting and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report dated May 31, 2012. In regards to income, he noted that there are still some projected, additional revenues to come that include: Interest Earnings, Highway Users Fees, State Police Aid, Income Taxes, Parking Fines, Parking Permits, Disposal Fee Rebate, Cable Franchise and PEG Broadcast Fees. The addition of these revenues will ensure that the Town will meet, if not surpass, the adopted budgeted operational amounts for FY2012. He added that some expense totals that are over budget will be adjusted later on in the meeting, and that overall, final totals will show a surplus for FY2012. Commissioner Hourclé motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report dated May 31, 2012 was unanimously approved.

Reports

Staff: Mr. Williams reported that Aaron Marcavitch, Executive Director of ATHA, Inc. was asked to assist Dr. Beatrice Tignor in chairing the PGC Commission on the War of 1812 and that the next meeting of the board will be at the Accokeek Foundation headquarters on June 14th. Brian Callicott added that he went on the British Invasion Bus & Boat Tour sponsored by Darnall's Chance House Museum on May 26th.

Commissioner Hourclé: Reported that he attended the last District 9 Community Forum meeting which dealt mainly with recent developments concerning area bank's foreclosure procedures. He added that printed materials and contact information was available at Town Hall.

Commissioner Storey: Reported that the Memorial Day Ceremony went well with 25-30 people in attendance. He extended his appreciation to guests: Chief Master Sergeant Brinkley from the 11th Air Wing/Andrews AFB; Jim Pryde, Tuskegee Airman; and, the Frederick Douglass High School Junior ROTC Honor Guard. He also extended best wishes to Carl Lehmann who was not able to attend as guest speaker due to health issues.

President Sonnett: Reported that the Town recently received high marks from the Local Government Insurance Trust's risk assessment that they conducted at Town Hall on May 15th. He also reported that he attended a luncheon meeting for area mayors on May 14th hosted by Congressman Steny Hoyer, and, that he will also be attending a special meeting with SHA officials on June 7th in Greenbelt, concerning the sidewalk and crosswalk issues on Old Marlboro Pike. He then urged Town residents to attend the upcoming "History in the Making" presentation scheduled for June 20th at Darnall's Chance House Museum, adding that this was a good opportunity to engage in a public discussion about the proposed OMES demolition. He noted that the County still had funding in their budget for demolition of the

structure(s) and added that he has put in phone calls to Councilman Franklin's office to schedule a meeting on the subject, but is still waiting on a reply.

Other items reported on included: The Historic Preservation Commission (HPC) had recently replaced all but two commissioners for its next term; Bids for the Old Water Tower demolition and clean-up project are due Thursday at close of business; and, the Police Report for May was available in the June *Landings* newsletter.

Business

Fiscal Year 2012 Detailed Budget (year-end adjustments): Commissioner Storey reviewed the proposed year-end adjustments to the FY2012 Budget. He noted that the adjustment to salaries was due to having one part of a 2-week pay period in FY2012 and the remainder in FY2013, and, that the expenses under item #8115 (computer software & support) were due to unanticipated repair and upgrade service to the citation database. Commissioner Hourclé motioned to approve the adjustments, Commissioner Storey seconded. The proposed year-end adjustments to the FY2012 Budget were unanimously approved.

Ordinance 2012-01; Town Operating Budget for FY2013: Copies of Ordinance 2012-01 and the "FY13 Detailed Budget" were distributed, and adjustments to the ordinance that were made since the initial reading on April 10th were reviewed. President Sonnett then reviewed the FY13 Detailed Budget and explained that due to rising health insurance premiums, the Town has budgeted for a more affordable Health Savings Account plan (HSA). The floor was then opened for discussion and a concern was raised over the Capital Outlay line items. After discussion, Commissioner Hourclé read aloud Sections 1—4 of Ordinance 2012-01. Commissioner Storey then motioned to adopt the ordinance, Commissioner Hourclé seconded. Ordinance 2012-01; Town Operating Budget for FY2013, was unanimously adopted.

Employee Handbook (changes to Medical Insurance/Healthcare Benefits): A handout showing the changes under "Medical Insurance" on page 14 of the Employee Handbook was made available and reviewed by President Sonnett. Commissioner Hourclé motioned to replace the text, as presented, under the Medical Insurance subhead on page 14 of the Town of Upper Marlboro Employee Handbook. Commissioner Storey seconded the motion. The amendment to the Employee Handbook, was unanimously approved.

CareFirst Health Insurance contract: President Sonnett asked for authorization to sign and submit a contract to implement the new Health Savings Account plan with BlueCross/BlueShield CareFirst. Commissioner Hourclé motioned to authorize the request, Commissioner Storey seconded. Authorization to sign and submit the FY2013 contract with CareFirst was unanimous.

Comcast (needs assessment discussion): Copies of a letter from the Town to the Comcast Renewal Negotiations Team was distributed and discussed. President Sonnett reviewed the "Needs Assessment" list of 9 items and then opened the floor for comments and suggestions. President Sonnett noted that he will send the letter off tomorrow, and that the negotiation process may take up to 2–3 years.

General/Administration issues: Due to the upcoming bid deadline, the MML Convention and schedule conflicts, President Sonnett suggested moving the June 26th Work Session to June 12th at 9:15 a.m. and make it a Special Town Meeting, for the purpose of reviewing the bids received for the Old Water Tower demolition and clean-up project.

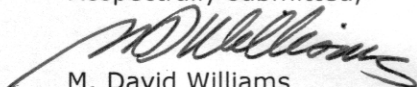
Public Comment

There was no public input at this time.

Adjournment

Commissioner Storey made a motion to adjourn, Commissioner Hourclé seconded the motion. With no one in opposition, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,


M. David Williams
Town Clerk

