

# Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

## Work Session Minutes

Friday July 28, 2017 - 9:15 a.m.

Approved

### Call to Order

- Meeting was brought to order at 9:19 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett (via phone at 9:38 a.m.); Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder and Chief Calvin Washington.
- Pledge of Allegiance

### Reports

Commissioner Clagett: Had no report at this time.

Commissioner Pennoyer: Had no report at this time.

President Storey: Reported that the County has activated I-Net at Town Hall. SHA advised they will be restoring the Crain Monument in Spring 2018. The Town is working the University of Maryland on a Bike & Pedestrian Study, and PGCPs will be trimming trees and vegetation along School Lane over the next few weeks after a request from the Town.

### Business

Town Hall Addition & Renovation Project: President Storey advised that crews will be pouring the foundation on Monday and wood framing to start later in the week.

Elm Street Improvements & Repaving Project: President Storey advised that crews will be grading in front of the Post Office next week.

Ordinance 2017-03 Commercial Property Standards: President Storey advised that the Town Attorney is still reviewing the Ordinance which will be introduced at the August Town Meeting.

Traffic Control/Parking Enforcement: Chief Washington advised that Board that he and Deputy Clerk Snyder have been researching and obtaining quotes from vendors to upgrade to electronic parking citations. Chief Washington recommend using Passport Parking as the vendor. Commissioner Clagett made a motion to contract Passport Parking for a 2-month trial basis, and re-allocate \$5,000 in Public Safety Capital funds from Ticket/Printer to the purchase of an additional Radar Speed Sign. She was seconded by Commissioner Pennoyer, and with no objection the motion unanimously passed.

Roll Off Dumpster Permit Approval: The Board reviewed a Roll-Off Dumpster Permit application for a renovation project at 14504 Elm Street. Commissioner Pennoyer made a motion to approve the Permit application, seconded by Commissioner Clagett. The motion unanimously passed.

Washington Gas Light Co. Franchise Agreement: Town Attorney Best requires Board approval to negotiate an agreement between the Town and Washington Gas Light Co. Commissioner Pennoyer made a motion to allow the Town Attorney to negotiate with Washington Gas Light Co, which was seconded by President Storey. The motion unanimously passed.

General/Administrative Issues: There were no items brought up before the Board.

### Adjournment

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 10:19 a.m.

Respectfully submitted,

  
Kyle Snyder  
Deputy Clerk

August 8, 2017

Work Session Minutes



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