

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

August 22, 2017 - 9:00 a.m.

Approved

Call to Order

- Meeting was brought to order at 9:15 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder
- Pledge of Allegiance

Reports

Commissioner Clagett: Provided the Board with an overview of planned flooring, countertops, and color schemes for the inside of the new Town Hall.

Commissioner Pennoyer: Reported that she and the Deputy Clerk have reached out to all businesses to advise them of the Public Hearing for Ordinance 2017-03 scheduled for August 31.

President Storey: Reported that the I-Net team has replaced a section of the Church Street sidewalk removed during I-Net fiber line construction. He is also coordinating with SHA to complete the Rte 725 sidewalks at Rectory Lane. WSSC has again patched the recurring sinkhole on Elm Street, and the Town is coordinating with Cruzin' Main Street organizers for the event this Saturday. The Town is also working to extend the MOU with M-NCPPC regarding the Pratt Street design upgrades.

Business

Ordinance 2017-03 Commercial Property Standards: The Board discussed the introduced Ordinance and that a third draft will be compiled after feedback is received.

Confirmation for Public Hearing: President Storey made a motion to approve the Public Hearing to be held Thursday August 31, 2017 at 2pm, Commissioner Clagett seconded the motion. With all in favor the motion passed.

Ordinance 2017-04 Street Construction & Cuts: The Commissioners reviewed the Ordinance provided by the Town Attorney that would require utility companies to contact the Town prior to performing work in Town right-of-way and disrupting traffic flow.

Ordinance 2017-05 WGL Franchise Agreement: The Commissioners discussed the feedback provided by Washington Gas Light Co. on the Agreement, Commissioner Clagett moved to accept proposed changes, Commissioner Pennoyer seconded the motion. The motion unanimously passed.

Cooperative Purchasing Agreement: The Board reviewed two quotes for a new phone system and one for security cameras for the new Town Hall. It was decided to postpone approval until three quotes could be obtained.

Adjournment

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 9:37 a.m.

Respectfully submitted,


Kyle Snyder
Deputy Clerk

