

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

November 28, 2017 - 9:15 a.m.

Approved

Call to Order

- Meeting was brought to order at 9:15 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder; Fran McKellen; and Laura O'Dell with Mobilite.
- Pledge of Allegiance

Reports

Commissioner Clagett: Presented the paint colors for the Town Hall Addition.

Commissioner Pennoyer: Reported that she attended the PGCMA Meeting in Bowie, as well as a Community Coffee meeting for the Upper Marlboro area sponsored by the County Police.

President Storey: Reported that SHA installed sidewalks along 725 at Rectory Lane, completing the 725-sidewalk construction. The Town is also planning to re-locate the Verizon service to the Public Works Facility once the new Town Hall has I-Net WIFI and internet. This will enable a phone from the new Town phone system to be installed at the Facility.

Business

Public Works Facility/Contract Proposals: President Storey advised that DPIE inspected the facility, and then presented two proposals that were discussed at the November Town Meeting to connect the facility to water and install a bathroom: McLellan Construction for \$25,425, and McCall Plumbing for \$15,500. Commissioner Pennoyer made a motion to approve the proposals, seconded by Commissioner Clagett. With all in favor, the motion was unanimously passed.

Cell Phone Antenna Proposal: The Board welcomed Laura O'Dell with Mobilite to discuss their application request to install cell phone antennas at two locations within Town. The Board requested Mobilite to notify properties adjacent to the proposed sites by mail, advertise the applications on the Town website. The application will be voted on at the December Town Meeting.

Washington Gas Utility Work/Church Street: The Board reviewed an application by Washington Gas to install a new gas line to 14514 Church Street that would require a section of the street to be excavated. Commissioner Pennoyer made a motion to approve the application, seconded by Commissioner Clagett. With all in favor the motion passed.

Town Meeting Schedule: The Board discussed the meeting schedule for the rest of the year. IT was decided to move the December Work Session to the 19th due to the holidays. The location of the December Town meeting would be decided a week prior.

General Administration: Commissioner Pennoyer inquired the status of the new Town website, the Board agreed to vote on a website vendor at the December Town Meeting.

Adjournment

Commissioner Pennoyer made a motion to adjourn, Commissioner Clagett seconded the motion. With all in favor, the meeting was adjourned at 9:46 a.m.

Respectfully submitted,


Kyle Snyder
Deputy Clerk

