

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
ELECTRONIC MEETING – REGULAR SESSION
Tuesday, November 17, 2020
Meeting Location: ZOOM CONFERENCE CALL
Meeting Time: 6:00 p.m.**

1. VIRTUAL WAITING ROOM OPENED – By IVM

Join Zoom Meeting: <https://us02web.zoom.us/j/89380462624>

By Phone: 1-888-475-4499 or 1-877-853-5257

Meeting ID 893 8046 2624#

2. PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION – By VM

1. Calls will be listen-only mode during business portions of the meeting
2. Callers will be unmuted individually during each public comment section
 - i. Callers will be identified by the last four digits of their phone number or by their computer login information
 - ii. Each caller will be asked if they would like to comment – comment is not required
 - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
 - iv. Callers will be held to a 3min time limit

3. CALL TO ORDER – By VP

4. ROLL CALL – reminder: public body participants must state the location they are calling in from

5. APPROVAL OF AGENDA

6. MOMENT OF SILENCE IN MEMORIAM OF WILLIAM “BILL” LABADIE

7. APPROVAL OF MINUTES

1. Village Council –Regular Session – October 20, 2020

8. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today’s agenda. Please stand at the podium provided and limit comments to 3 minutes.

1. Facilitated by VM

9. VILLAGE PRESIDENT COMMENTS

- a. None prescheduled

10. SUBMISSION OF BILLS AND FINANCIAL UPDATES

A. Village of Newberry – Monthly Payables –October 17, 2020 to November 13, 2020

101	General Fund	\$64,897.18
202	Major Streets Fund	\$203.86
203	Local Street Fund	\$435.86
213	Fire Revolving Fund	\$4,508.11
409	TORC	-----
418	Atlas Park Fund	-----
590	Sewage Receiving Fund	\$25,398.91
TOTAL EXPENSE FOR APPROVAL:		\$95,443.98

B. Water & Light – Monthly Payables –October 10, 2020 to November 6, 2020

582	ELECTRIC FUND TOTAL EXPENSE:	\$32,316.62
591	WATER FUND TOTAL EXPENSE:	\$16,872.52
Total amount for both funds:		\$49,189.14

C. Save the Bells – for review only –

582	Save the Bells Fund Balance Summary – as of 10/31/2020	\$14,673.33
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D. Treasurer

- a. October 2020 Report

E. Request for Disbursement of Funds – Stormwater / Asset Management / Wastewater (SAW) Grant Program

i. Request # 28 –10/001/2020 to 10/31/2020

1. C2AE	Invoice # 70582	\$ 12,982.19
2. ESRI	Invoice # 93925976	\$ 2,860.82
3. Amazon	Invoice # 10-30-2020	\$546.94

a. **TOTAL AMOUNT FOR APPROVAL: \$ 16,389.95**

11. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. Complaint Form – Alvin & Vickey McCormick requesting removal of tax lien

12. INTRODUCTION AND ADOPTION OF RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

1. 2020-11-17 Resolution Relating to Public Act 152
2. 2020-11-20 Resolution Declaring Trustee Vacancies Due to Lack of Elected Candidates

13. UNFINISHED BUSINESS

1. 2019 Audit update
2. New maintenance building update
3. New VON lobby space update
4. W&L Board Appointments
 1. Appointment of Customer, non-electoral seat
 - ii. New questionnaire received from Kirby Wendt
 2. Appointment of two Council seats
5. Public Comment Follow-Up from Previous Meeting – none prescheduled

14. NEW BUSINESS

1. Letter of support for HNJH USDA Grant Application
2. SAW Grant final paperwork
 - i. Approval of Wastewater Certificate of Completeness
 - ii. Approval of Stormwater Certificate of Completeness
3. Reducing Trustee Numbers from 6 to 4
4. Advertising Village Council Trustee positions
5. Set time for 2021 Public Budget Hearing – proposed time: 5:30PM Tuesday, December, 15
6. Discussion on process for swearing in of elected officials: trustees, clerk, treasurer

15. REPORTS OF BOARDS

1. Water & Light Board - Regular Electronic Meeting Minutes – October 13 and November 10, 2020
2. Planning Commission Meeting: Meeting Minutes: October 26, 2020

16. REPORTS OF COMMITTEES

1. No committee meetings were held between October 17 and November 17

17. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief – not submitted
2. Superintendent of WWTP & DPW
 - a. Monthly Report – written
3. Working Superintendent of Water & Light
 - a. Monthly Report - written
 - b. Electric Consumption/Billing Report
 - c. Electric Demand Large Power Report
 - d. Billed Electric kWh Report
 - e. Water Pumpage Report
4. Village Manager
 - a. Monthly Report- written and verbal

18. PUBLIC COMMENT – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

- Facilitated by VM & Clerk

19. ASSIGNMENT OF PUBLIC COMMENT RESPONSE

20. COMMENTS BY COUNCIL MEMBERS

21. ADJOURNMENT - REGULAR SESSION

Newberry Village Council
Regular Meeting Minutes
October 20, 2020 – 6:00 p.m.
Electronic Public Meeting – Due to COVID-19 Virus

****NOTE – All votes were done by Roll Call Vote**

Present: President Stokes, Trustees: Cameron, Freese, Hendrickson, Puckett. All Board members identified as calling in remotely via ZOOM from Newberry, MI.

Absent: Hardenbrook.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Newberry News - Sterling McGinn. Public – identified by zoom as ‘Natalie’.

Call to Order: President Stokes called the meeting to order at 6:01 p.m. via Zoom.

Approval of Agenda: Moved by Puckett, support by Freese, **CARRIED**, to approve the agenda with the addition of Resolution 2020-10-20. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Resolution 2020-10-20: Moved by Freese, support by Hendrickson, **CARRIED**, to adopt Resolution 2020-10-20, establishing rules for remote attendance by village council members, planning commission members, village committee members and members of the public meetings. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Minutes: Moved by Hendrickson, support by Puckett, **CARRIED**, to approve the minutes from the September 15, 2020 regular meeting as written. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Public Comments on Agenda Items: None via ZOOM. One written comment received from Rebecca Handa regarding issues with snowmobile use in town.

Village President’s Announcements: None.

Submission of Bills and Financial Updates:

- A.) **Village of Newberry – Monthly Bills.** Moved by Puckett, support by Freese, **CARRIED**, to approve payment of the September 12, 2020 – October 16, 2020 bills, in the amount of \$257,307.26. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- B.) **McGahey Construction Draw Request:** Moved by Puckett, support by Freese, **CARRIED**, to preapprove the payment of Request #6, in the amount of \$49,410.00. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- C.) **Water & Light monthly bills:** Moved by Puckett, support by Cameron, **CARRIED**, to pay the Electric and Water Fund bills for September 5, 2020 – October 9, 2020, with a total amount of \$551,817.03. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- D.) **Christmas Lights Fund** – as of 9/30/2020 - \$14,278.00.
- E.) **Treasurer’s Report:**
 - a.) September 2020 – N. Moulton submitted a written report. Council accepted the report as presented.
- F.) **Request for Disbursement of Funds:**
 - a.) Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid: Moved by Puckett, support by Freese, **CARRIED**, to pay Request #27 – 09/01/2020 to 09/30/2020
 - 1.) C2AE invoice #13-0210 for \$11,249.68
 - 2.) Great Lakes TV Seal INC. invoice #20439 for \$4,801.71

3.) Great Lakes TV Seal INC. Invoice #20441 for \$51,575.46
4.) Hiawatha Shores Landfill Invoice #CM2019-46 for \$10,356.30
5.) Peter Anderson & Sons Invoice #10-9-2020 for \$4,440.00
for a total of \$82,423.15. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: Moved by Freese support by Hendrickson, **CARRIED**, to adopt the amendment to Ordinance 18 and Attachment to Ordinance No. 18. This Ordinance is in regards to snowmobile use curfew time. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson. Nays: Puckett. Absent: Hardenbrook.

2018 audit presentation by State of Michigan Auditor: State of Michigan Auditor appeared via Zoom. Auditor explained the 2018 audit and also answered questions put forth by the Council regarding the audit.

Unfinished Business:

- 1.) Approval of Village Manager Contract: Moved by Puckett, support by Freese, **CARRIED**, to approve the Village Manager contract as presented. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- 2.) Expenditure of CRLGG funds for construction of Village of Newberry lobby space: A letter was presented explaining the use of funds received from the Coronavirus Relief Local Government Grants Program. The funds will be used to construct lobby space, to be used by the public, instead of having to stand outside to do business. The space will be located by the door on the north side of the building.
- 3.) Water Valve Replacement on E. Truman/Vulcan: Watkins gave a report regarding the replacement and the boil water notice.
- 4.) 2019 Audit update: Watkins gave an update on the Audit.
- 5.) Village of Newberry surplus equipment auction – update: Watkins provided a chart showing the equipment sold and amount received. The sale raised \$12,594.37
- 6.) New Maintenance building: Watkins gave an update. Primary construction is done. Waiting for SEMCO to come and put in a line for heat.
- 7.) Fairbanks Generator Phase 2 repair estimate: Information
- 8.) Public Comment Follow-Up from previous meeting: None needed.

New Business:

- 1.) Amendment to Ordinance 18: Done earlier in the meeting.
- 2.) W&L Board Appointments:
 - a.) Appointment of Customer, non-electoral seat: The Board was presented with questionnaires, received from Matt Perry and Kirby Wendt, showing interest in the vacant 'at large' seat on the Water and Light Board. The Village President is the one who nominates for this seat. Stokes nominated Wendt with support by Freese, Nomination failed. Ayes: Stokes, Cameron, Freese. Nays: Hendrickson, Puckett. Absent: Hardenbrook.
 - b.) Appointment of two Council seats: Stokes appointed Freese and Hendrickson as representatives from the Council to the Water and Light Board.
- 3.) EGLE Notice: A letter from the Department of Environment, Great Lakes, and Energy (EGLE) dated Sept. 30, 2020, was presented. Letter was regarding the unauthorized disposal of solid waste at the Harrie street dumpsite. Discussion followed.
- 4.) Budget Adjustments for Review – Water Fund and Electric Fund: Reviewed and discussed.

Reports of Boards:

- 1.) Water & Light Board: October 13, 2020 meeting was cancelled due to questions regarding legality of continuing with remote meetings.
- 2.) Planning Commission Meeting: The September 28th meeting was cancelled due to lack of quorum.

Committee Reports:

- 1.) Ordinance Committee: October 1, 2020, meeting minutes provided. Stokes gave a verbal report.
- 2.) Management Committee: September 17, 2020 and October 7, 2020 meeting minutes provided. Moved by Freese, support by Puckett, **CARRIED**, to designate the Village President as the point of contact to sign the time off requests presented by the Village Manager. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Reports of Village Officers & Management:

- A.) Fire Chief: Wendt submitted a written report.
- B.) Superintendent of Wastewater Treatment Plant & DPW: Blakely submitted a written report.
- C.) Water & Light: Written report submitted by Working Superintendent Kucinkas. Watkins gave a verbal report. Discussion followed.
- D.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report. Moved by Puckett, support by Freese, **CARRIED**, to approve Interim Manager Watkins leave requests. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Public Comment: Comment heard from Schummer.

Comments by Council Members: Comments heard from Cameron, Freese, Hendrickson and Puckett.

Adjourn Meeting: Moved by Freese, support by Cameron, **CARRIED**, to adjourn the meeting at 8:12 p.m. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

**VILLAGE OF NEWBERRY PAYABLES
OCTOBER 17 TO NOVEMBER 13 , 2020**

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 101 General Fund						
Dept 101 VILLAGE COUNCIL						
101-101-725.000	WORKMENS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	4.84	
			Total For Dept 101 VILLAGE COUNCIL		4.84	
Dept 171 VILLAGE PRESIDENT						
101-171-725.000	WORKMENS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	0.77	
			Total For Dept 171 VILLAGE PRESIDENT		0.77	
Dept 172 VILLAGE MANAGER						
101-172-719.000	HOSPITALIZATION	44 NORTH	COBRA SERVICE RETIREES NOVEMBER	12/02/20	5.36	
101-172-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	4.98	44696
101-172-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
			Total For Dept 172 VILLAGE MANAGER		17.33	
Dept 201 ADMINISTRATIVE						
101-201-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	97.82	
101-201-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	9.37	44696
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	BRAKE CLEANER/ TABLES/ STAPLER/ PAPER/ ORGA	11/19/20	14.67	
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	THERMOMETER NON-CONTACT	11/18/20	29.74	44684
101-201-752.100	OPERATING SUPPLIES	WATKINS, ALLISON	DISINFECTANT WIPES - MEIJERS	10/26/20	25.38	44701
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	MASKS	12/02/20	7.49	
101-201-752.200	IT SOFTWARE	BS&A SOFTWARE	BSA ANNUAL SUPPORT SERVICE FEES	11/01/20	1,061.25	44688
101-201-752.200	IT SOFTWARE	ZOOM	ZOOM CONFERENCE MEETINGS NOVEMBER	11/02/20	17.57	
101-201-752.200	IT SOFTWARE	ZOOM	ZOOM MEETING	09/30/20	1.00	
101-201-801.000	PROFESSIONAL & CONTRACTUAL	MUNETRIX LLC	LEVEL 3 MUNICIPAL LICENSE	12/01/20	939.25	44693
101-201-801.000	PROFESSIONAL & CONTRACTUAL	VISTA PRINT	BUSINESS CARDS	10/23/20	30.52	44698
101-201-801.000	PROFESSIONAL & CONTRACTUAL	FAIR, ALMA	OCTOBER 2020 MONTHLY CLEANING	11/15/20	100.00	
101-201-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	11/07/20	5.82	44700
101-201-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	10.42	44700
101-201-850.000	906-293-5681 W/L CLERK 5%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	29.26	44700
101-201-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	TELEPHONE	11/25/20	19.98	
101-201-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	10/14/20	18.20	44698
101-201-851.000	POSTAGE	UNITED STATES POST OFFICE	STAMPS	10/16/20	27.50	44698
101-201-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	FLUSHING, UTILITY LINE BRUSHING, BRUSH LEAVI	11/28/20	426.00	
101-201-900.000	PUBLISHING & PRINTING	NATIONAL OFFICE PRODUCTS	COLOR COPIES, USB DRIVE, COLOR COPIES JOB#19	11/19/20	315.00	
101-201-910.000	PROFESSIONAL DEVELOPMENT	AMAZON CAPITAL SERVICES	NOTARY STAMP/SEAL EMBOSSER/LOG BOOK/ SEAI	11/15/20	53.93	
101-201-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	1,716.25	
101-201-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	748.93	
101-201-980.000	CAP OUTLAY-OFFICE EQUIP & FURN	AMAZON CAPITAL SERVICES	BRAKE CLEANER/ TABLES/ STAPLER/ PAPER/ ORGA	11/19/20	1,104.46	
101-201-980.000	CAP OUTLAY-OFFICE EQUIP & FURN	I.T. RIGHT	LABOR FOR SERVER	11/19/20	725.30	
101-201-980.000	CAP OUTLAY-OFFICE EQUIP & FURN	I.T. RIGHT	SERVER	11/28/20	857.25	
			Total For Dept 201 ADMINISTRATIVE		8,392.36	

**VILLAGE OF NEWBERRY PAYABLES
OCTOBER 17 TO NOVEMBER 13 , 2020**

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 215 CLERK						
101-215-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	0.77	
			Total For Dept 215 CLERK		0.77	
Dept 223 AUDIT & LEGAL EXPENSE						
101-223-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	11/10/20	3,060.00	44697
			Total For Dept 223 AUDIT & LEGAL EXPENSE		3,060.00	
Dept 230 ORDINANCE OFFICER						
101-230-850.000	906-291-1630 - ORDINANCE OFFICER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	27.95	44700
			Total For Dept 230 ORDINANCE OFFICER		27.95	
Dept 253 TREASURER						
101-253-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	0.77	
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	27.95	44700
			Total For Dept 253 TREASURER		28.72	
Dept 265 BUILDING & GROUNDS						
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	FOSTER HARDWARE	CM FILTER RED PUSH ON	11/10/20	19.99	44690
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	DOOR BELLS/ALARMS	11/28/20	56.98	
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	D & D HOME CENTER	GUTTER/BRACKETS/SCREWS	12/10/20	36.11	
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	SIMPILIFED BUILDERS	HANDRAIL - VILLAGE OFFICE BUILDING	11/11/20	212.97	
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 827.500	11/24/20	152.07	
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MCMILLAN NATURAL GAS	11/24/20	15.00	
101-265-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	1,113.15	
101-265-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	485.75	
			Total For Dept 265 BUILDING & GROUNDS		2,092.02	
Dept 301 POLICE DEPARTMENT						
101-301-719.000	POLICE HOSPITALIZATION	44 NORTH	COBRA SERVICE RETIREES NOVEMBER	12/02/20	2.41	
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	19.89	44696
			Total For Dept 301 POLICE DEPARTMENT		22.30	
Dept 441 PUBLIC WORKS						
101-441-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	44.94	
101-441-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	10.77	44696
101-441-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	THERMOMETER NON-CONTACT	11/18/20	29.74	44684
101-441-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	HEAVY DUTY TARP	11/08/20	139.98	44684
101-441-753.000	TOOLS & EQUIPMENT	D & D HOME CENTER	ZIP TIES	11/23/20	25.07	
101-441-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	82.76	44700
101-441-850.000	906-291-1633 DPW	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	41.36	44700
101-441-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	FLUSHING, UTILITY LINE BRUSHING, BRUSH LEAV	11/28/20	81.00	
101-441-910.000	PROFESSIONAL DEVELOPMENT	MICHIGAN MUNICIPAL LEAGUE	CDL CONSORTIUM DRIVERS FEE - MEMBER	12/02/20	337.50	
101-441-929.000	REPAIRS & MAINTENANCE	D & D HOME CENTER	1#X2" DECK SCREWS	11/15/20	8.99	
101-441-929.000	REPAIRS & MAINTENANCE	D & D HOME CENTER	2X4X8, 1X2X8, 1# SCREWS	11/15/20	96.28	
			Total For Dept 441 PUBLIC WORKS		898.39	

**VILLAGE OF NEWBERRY PAYABLES
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 524 MOTOR POOL						
101-524-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	110.02	
101-524-752.100	OPERATING SUPPLIES	PAYPAL	SHRINK STEP CONNECTORS	10/02/20	15.37	44698
101-524-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BRAKE CLEANER/ TABLES/ STAPLER/ PAPER/ ORGA	11/19/20	50.35	
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	WASHER SOLVENT	11/10/20	35.46	44689
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	SHADE 5 CUTT GLASSES	11/10/20	6.99	44689
101-524-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	SHOP VAC HOSE 30FT	12/02/20	52.75	
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	AMAZON CAPITAL SERVICES	TARP	11/19/20	79.99	44684
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	FOSTER HARDWARE	FOSTER	11/10/20	4.99	44690
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	FOSTER HARDWARE	SAW HOLES	11/10/20	20.99	44690
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	DANNY'S AUTO VALUE INC	BATT/TERM PULLER #55 CASE LOADER	11/10/20	26.86	44689
101-524-759.000	GAS OIL & GREASE	DANNY'S AUTO VALUE INC	PWR SERVICE 32OZ	11/10/20	167.76	44689
101-524-759.000	GAS OIL & GREASE - PUBLIC WORKS	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	11/20/20	415.19	
101-524-801.000	PROF & CONTRACTUAL SERVICES	NEALS AUTOMOTIVE PARTS INC	ANITFREEZE/BLOCK HEATER	11/10/20	308.86	
101-524-801.000	PROF & CONTRACTUAL SERVICES	GREAT LAKES TRUCK SERVICE	DOT INSPECTION UNIT 96 HI 2544 4X2 MI FLEET #4	11/15/20	100.00	
101-524-801.000	PROF & CONTRACTUAL SERVICES	HARJU WELDING & MACHINE	DUMP TRUCK WELDING	11/15/20	505.00	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FOSTER HARDWARE	FASTENERS	11/10/20	7.45	44690
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	ADAPTERS	11/10/20	8.12	44694
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	HYD HOSE BULK	11/10/20	27.12	44694
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	LOCK WASHER/ USS BOLT/ HEX NUT	11/10/20	26.18	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	USS BOLT	11/10/20	11.74	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	HEATER HOSE	11/10/20	4.00	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	HYD PARTS FITTINGS	11/10/20	2.21	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	HOSE CLAMP	11/10/20	8.90	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	USS 8 BOLT	11/10/20	7.10	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	HOSE CONNECTORS	11/10/20	14.20	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	CONNECTOR/FUEL LINE #55	11/10/20	12.89	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	UNIV HOSE CONN #55	11/10/20	4.18	44689
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	SOCKET - RETURN	11/10/20	(4.49)	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	SWITCH	11/10/20	7.68	44692
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	UNITED STATES POST OFFICE	SHIPPING	10/27/20	28.75	44698
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE	24V SEALED BEAM	11/23/20	20.18	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE	8 OZ STABILIZER	11/30/20	4.99	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE	OIL FILTER	11/28/20	18.78	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE	AIR FILTER	11/28/20	34.27	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FOSTER HARDWARE	HILLMAN FASTNERS, COUPLE W/O STOP 3/4" CPPR	11/10/20	7.38	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	METRO FLUID POWER	101-1313-AFT	11/15/20	20.10	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	UNION STRAIGHT, TUBING NYL 5/8" BLACK	11/27/20	26.47	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	RAHILLY IGA	VALUE BAGS 40 GALLON	11/29/20	7.89	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	LIGHT BULBS	12/05/20	48.18	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	TRUCK & TRAILER SPECIALTIES	SPINER ASSEMBLY	12/01/20	372.44	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE	PERFECT START	12/10/20	259.00	
101-524-971.000	CAPITAL OUTLAY BUILDING	MC GAHEY CONSTRUCTION LLC	REQUEST 6 NEW MAINTENANCE BUILDING	11/16/20	41,998.50	44707
101-524-971.000	CAPITAL OUTLAY BUILDING	VILLAGE OF NEWBERRY	UNDERGROUND ELECTRIC	11/10/20	1,101.88	44703
101-524-971.000	CAPITAL OUTLAY BUILDING	ETNA SUPPLY COMPANY	1.5 METER FLG SET, MTR 1.5 OMNI C2	11/25/20	1,190.00	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
			Total For Dept 524 MOTOR POOL		47,176.67	
Dept 525 STORM SEWER						
101-525-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISS DIG NOVEMBER	11/03/20	4.61	
			Total For Dept 525 STORM SEWER		4.61	
Dept 528 RUBBISH						
101-528-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	100.72	
101-528-759.000	GAS OIL & GREASE - GARBAGE	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	11/20/20	105.11	
101-528-801.100	PROF & CONTR SERVICES-RESIDENT	WASTE MANAGEMENT	RUBBISH DISPOSAL	12/01/20	2,463.64	
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	10/30/20	93.78	44685
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS	UB BILLIG	10/30/20	83.20	44685
101-528-932.000	VEHICLE REPAIRS & MAINTENANCE	ACTION GLASS	WINDSHIELD	11/25/20	324.00	
			Total For Dept 528 RUBBISH		3,170.45	
			Total For Fund 101 General Fund		64,897.18	
Fund 202 MAJOR STREET FUND						
Dept 463 ROUTINE MAINTENANCE						
202-463-725.000	WORKERS COMPENSATION	MML WORKERS' COMP FUND		12/15/20	195.25	
202-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	8.61	44696
			Total For Dept 463 ROUTINE MAINTENANCE		203.86	
			Total For Fund 202 MAJOR STREET FUND		203.86	
Fund 203 Local Street Fund						
Dept 444 SIDEWALKS						
203-444-801.000	PROF & CONTRACTUAL SERVICES	NEWBERRY REDI-MIX	6 BAG REDI MIX CONCRETE	11/03/20	188.00	
			Total For Dept 444 SIDEWALKS		188.00	
Dept 463 ROUTINE MAINTENANCE						
203-463-725.000	WORKERS COMPENSATION	MML WORKERS' COMP FUND		12/15/20	195.25	
203-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	52.61	44696
			Total For Dept 463 ROUTINE MAINTENANCE		247.86	
			Total For Fund 203 Local Street Fund		435.86	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 213 Fire Revolving Fund						
Dept 336 FIRE						
213-336-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	401.35	
213-336-752.100	OPERATING SUPPLIES	MICHIGAN STATE FIREMEN'S ASS	2021 MEMBERSHIP	12/01/20	75.00	
213-336-752.200	FIRE SUPPLIES	POWER LINE SUPPLY COMPANY	FIRE DEPT GLOVES	12/05/20	109.04	
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	26.86	44700
213-336-850.000	TELEPHONE	ATT U.VERSE	FIRE HALL UVERSE	11/24/20	41.10	
213-336-921.000	HEAT	SEMCOENERGY GAS COMPANY	FIRE HALL NATURAL GAS 900.500	11/24/20	126.53	
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	FUEL LINE	11/10/20	3.55	13
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	USS BOLT	11/10/20	0.48	44689
213-336-933.000	SOFTWARE MAINTENANCE	I.T. RIGHT	LABOR FOR SERVER	11/19/20	87.04	
213-336-933.000	SOFTWARE MAINTENANCE	I.T. RIGHT	SERVER	11/28/20	102.87	
213-336-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	2,460.57	
213-336-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	1,073.72	
			Total For Dept 336 FIRE		4,508.11	
			Total For Fund 213 Fire Revolving Fund		4,508.11	
Fund 590 Sewage Receiving Fund						
Dept 537 SEWER SYSTEM						
590-537-719.000	HOSPITALIZATION	44 NORTH	COBRA SERVICE RETIREES NOVEMBER	12/02/20	2.41	
590-537-725.000	WORKMANS' COMPENSATION	MML WORKERS' COMP FUND		12/15/20	253.36	
590-537-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	26.44	44696
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	THERMOMETER NON-CONTACT	11/18/20	29.74	44684
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	MASKS	12/02/20	7.49	
590-537-752.200	IT SOFTWARE	BS&A SOFTWARE	BSA ANNUAL SUPPORT SERVICE FEES	11/01/20	1,061.25	44688
590-537-752.200	IT SOFTWARE	ZOOM	ZOOM CONFERENCE MEETINGS NOVEMBER	11/02/20	29.98	
590-537-752.200	IT SOFTWARE	ZOOM	ZOOM MEETING	09/30/20	1.19	
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	FOSTER HARDWARE	SOLDER 60/40 ROSIN CORE	11/10/20	6.99	44690
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	U S A BLUE BOOK	MARKING PAINT	11/06/20	66.94	44699
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	LYNN AUTO PARTS INC.	FUNNEL	12/10/20	4.29	
590-537-801.000	PROFESSIONAL & CONTRACTUAL	MUNETRIX LLC	LEVEL 3 MUNICIPAL LICENSE	12/01/20	939.25	44693
590-537-801.000	PROFESSIONAL & CONTRACTUAL	JOHNSON CONTROLS	SERVICE AGREEMENT OCT 2020- DECEMBER 2020	11/01/20	505.00	44691
590-537-801.000	PROFESSIONAL & CONTRACTUAL	OUDBIER INSTRUMENT COMPAN	FLOW METER CHECKS	10/25/20	1,139.75	44695
590-537-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISS DIG NOVEMBER	11/03/20	6.91	
590-537-801.000	PROFESSIONAL & CONTRACTUAL	ERIC'S SEPTIC SERVICE	508 W AVE C WATER BACK UP SEWER	08/20/20	425.00	
590-537-801.000	PROFESSIONAL & CONTRACTUAL	NORRIS CONTRACTING INC	PREP AND PATCH AVENUE C	11/21/20	3,250.00	
590-537-801.000	PROFESSIONAL & CONTRACTUAL	NORRIS CONTRACTING INC	420 HARRIE REPAIR	11/27/20	2,900.00	
590-537-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	11/10/20	1,397.65	44697
590-537-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	11/07/20	5.81	44700
590-537-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	93.78	44700
590-537-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	66.92	44700
590-537-850.000	TELEPHONE	AT&T	WWTP LANDLINE- ALARM	11/06/20	82.36	44686
590-537-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	TELEPHONE	11/25/20	19.99	
590-537-850.000	TELEPHONE	ATT U.VERSE	WWTP UVERSE	11/24/20	41.11	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
590-537-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	10/30/20	134.80	44685
590-537-851.000	POSTAGE	UNITED STATES POST OFFICE	STAMPS	10/16/20	27.50	44698
590-537-900.000	PRINTING & PUBLISHING	ARISTA INFORMATION SYSTEMS	UB BILLIG	10/30/20	119.60	44685
590-537-915.000	MEMBERSHIPS & SUBSCRIPTIONS	MICHIGAN MUNICIPAL LEAGUE	CDL CONSORTIUM DRIVERS FEE - MEMBER	12/02/20	33.75	
590-537-917.000	TREATMENT COSTS	HAWKINS INC	CHLORINE CYLINDER, SODIUM BISULFITE	11/20/20	560.82	
590-537-917.000	TREATMENT COSTS	HYDRITE CHEMICAL CO.	HYDRIFLOC	11/20/20	1,227.00	
590-537-917.100	LAB SUPPLIES	AMAZON CAPITAL SERVICES	GLOVES	11/08/20	159.99	44684
590-537-917.100	LAB SUPPLIES	MAC'S MARKET INC	HAND SOAP/TOILET PAPER/PAPER TOWEL	12/10/20	48.22	
590-537-921.000	HEAT	SEMCOENERGY GAS COMPANY	WWTP NATURAL GAS 994.500	11/24/20	666.05	
590-537-929.000	REPAIRS & MAINTENANCE	D & D HOME CENTER	1/2 BALL VALVE	11/15/20	15.99	
590-537-929.100	PREVENTATIVE MAINTENANCE	U S A BLUE BOOK	GREASE BLOWER LUBRICANT	11/13/20	241.30	44699
590-537-935.000	L&P INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	4,612.12	
590-537-935.000	L&P INSURANCE	MICHIGAN MUNICIPAL RISK MAN	SECOND INSTALLMENT	12/07/20	2,012.60	
590-537-971.000	CAPITAL OUTLAY BUILDING	MC GAHEY CONSTRUCTION LLC	REQUEST 6 NEW MAINTENANCE BUILDING	11/16/20	988.20	44707
590-537-971.000	CAPITAL OUTLAY BUILDING	VILLAGE OF NEWBERRY	UNDERGROUND ELECTRIC	11/10/20	25.93	44703
590-537-971.000	CAPITAL OUTLAY BUILDING	ETNA SUPPLY COMPANY	1.5 METER FLG SET, MTR 1.5 OMNI C2	11/25/20	28.00	
590-537-973.000	CAPITAL OUTLAY	I.T. RIGHT	LABOR FOR SERVER	11/19/20	725.30	
590-537-973.000	CAPITAL OUTLAY	I.T. RIGHT	SERVER	11/28/20	857.25	
590-537-975.000	CONSTRUCTION - SAW GRANT	BEST BUY	IPAD - GIS -SAW	10/20/20	455.79	44698
590-537-975.000	CONSTRUCTION - SAW GRANT	BEST BUY	IPAD CASE	10/21/20	95.15	
			Total For Dept 537 SEWER SYSTEM		25,398.97	
			Total For Fund 590 Sewage Receiving Fund		25,398.97	
		Fund Totals:				
			Fund 101 General Fund		64,897.18	
			Fund 202 Major Street Fund		203.86	
			Fund 203 Local Street Fund		435.86	
			Fund 213 Fire Revolving Fund		4,508.11	
			Fund 590 Sewage Receiving Fund		25,398.97	
			Total For All Funds:		95,443.98	

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Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	NEFF PHYLLIS	UB refund for account: 5-06860-03	10/19/20	148.62	44678
582-000-042.000	UNAPPLIED CREDIT	PEKKANEN LUCILLE	UB refund for account: 4-01460-00	10/19/20	114.74	44679
582-000-042.000	UNAPPLIED CREDIT	JOHNSON SONJA	UB refund for account: 4-01570-17	10/19/20	84.76	44680
582-000-042.000	UNAPPLIED CREDIT	DETROYER DENNIS M	UB refund for account: 5-01820-00	10/19/20	3.76	44681
582-000-042.000	UNAPPLIED CREDIT	NEFF PHYLLIS	UB refund for account: 5-06860-03	10/19/20	61.73	44682
582-000-042.000	UNAPPLIED CREDIT	NEWBERRY LLC SUPERIOR S	UB refund for account: 6-02520-04	10/22/20	123.70	44683
582-000-042.000	UNAPPLIED CREDIT	SMITHSON JOSEPH P	UB refund for account: 1-02010-00	11/05/20	23.99	44708
			Total For Dept 000		561.30	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	6.97	44696
582-582-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISS DIG NOVEMBER	11/03/20	13.44	
582-582-850.000	UVERSE- LARGE CAPACITY METER	ATT U.VERSE	LARGE CAPACITY METER UVERSE	10/24/20	41.10	44635
582-582-900.000	PUBLISHING AND PRINTING	NEWBERRY NEWS INC	FLUSHING, UTILITY LINE BRUSHING, BRUSH LEAVES PICKU	11/28/20	60.00	
			Total For Dept 582 ELECTRIC DISTRIBUTION		121.51	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	11/06/20	3.22	44641
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA SERVICE RETIREES NOVEMBER	12/02/20	3.22	
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	24.87	44696
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PRIVACY WINDOW COVER	11/18/20	14.74	44684
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	THERMOMETER NON-CONTACT	11/18/20	14.87	44684
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	11/19/20	3.99	
582-583-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS MAY	05/01/20	49.19	44656
582-583-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS JUNE	06/01/20	49.19	44656
582-583-752.200	IT SOFTWARE	BS&A SOFTWARE	BSA ANNUAL SUPPORT SERVICE FEES	11/01/20	1,061.25	44688
582-583-767.000	CLOTHING - UNIFORMS	RITZ SAFETY	LINEMAN JACKET/BIBS/VESTS	10/28/20	698.16	44667
582-583-801.000	PROFESSIONAL & CONTRACTUAL	CTC ENGINEERING	ENGINEERING SERVICES PERFORMED THRU SEPT.	11/01/20	430.00	44704
582-583-801.000	PROFESSIONAL & CONTRACTUAL	MUNETRIX LLC	LEVEL 3 MUNICIPAL LICENSE	12/01/20	939.25	44693
582-583-801.000	PROFESSIONAL & CONTRACTUAL	FAIR, ALMA	OCTOBER 2020 MONTHLY CLEANING	11/15/20	100.00	
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	11/07/20	5.82	44700
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	20.84	44700
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	10.42	44700
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	20.84	44700
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	20.84	44700
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	10.72	44700
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	13.41	44700
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
582-583-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
582-583-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	13.98	44700
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	11/06/20	48.05	44687
582-583-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	FIBER OPTICS	11/25/20	17.50	

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582-583-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	TELEPHONE	11/25/20	19.99	
582-583-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS IN	UB POSTAGE	10/30/20	228.58	44685
582-583-851.000	POSTAGE	UNITED STATES POST OFFICE	STAMPS	10/16/20	27.50	44698
582-583-900.000	PUBLISHING & PRINTING	RICH PRINTING INC.	CUSTOMER UPDATE FORM	10/30/20	51.60	44672
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS IN	UB BILLIG	10/30/20	202.81	44685
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	MICHIGAN MUNICIPAL LEAGUE	CDL CONSORTIUM DRIVERS FEE - MEMBER	12/02/20	236.25	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	GENERATION BUILDING NATURAL GAS 237.500	10/26/20	15.45	44655
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	10/26/20	11.18	44655
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	NY-COL/ALL THREADS #3	11/10/20	3.35	44637
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	FOSTER HARDWARE	ALL PURPOSE TUB 9GL BLK	11/10/20	8.99	44640
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	FIELD ATTACH/ADAPTERS	11/10/20	30.48	44694
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	WASHER SOLVENT	11/10/20	11.82	44689
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANA	SECOND INSTALLMENT	12/07/20	4,362.90	
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANA	SECOND INSTALLMENT	12/07/20	1,903.85	
			Total For Dept 583 GENERAL EXPENSES		10,724.07	
Dept 584 ELECTRIC GENERATION						
582-584-801.000	PROFESSIONAL & CONTRACTUAL	GORDY CRIBB	A&B QUARTERLY INSPECTION	10/30/20	250.00	44664
			Total For Dept 584 ELECTRIC GENERATION		250.00	
Dept 586 PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACTUAL	MICHIGAN PUBLIC POWER AGENC	VOLUNTARY GREEN PRICING/RENEWABLE PORTFOLIO SER	10/25/20	109.42	18
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	OCTOBER 2020 BILL	11/24/20	5,296.01	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION COMPA	OCTOBER MONTHLY NETWORK TRANSMISSION CHARGE	11/09/20	12,557.62	
			Total For Dept 586 PURCHASED POWER		17,963.05	
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	11/05/20	2,696.69	44705
			Total For Dept 587 ENERGY OPTIMIZATION		2,696.69	
			Total For Fund 582 Electric Fund		32,316.62	
Fund 591 Water Fund						
Dept 536 WATER SYSTEM						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	11/06/20	2.70	44641
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA SERVICE RETIREES NOVEMBER	12/02/20	2.70	
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	11/01/20	80.77	44696
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	THERMOMETER NON-CONTACT	11/18/20	14.87	44684
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	11/19/20	3.99	
591-536-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS MAY	05/01/20	21.08	44656
591-536-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS JUNE	06/01/20	21.08	44656
591-536-752.200	IT SOFTWARE	BS&A SOFTWARE	BSA ANNUAL SUPPORT SERVICE FEES	11/01/20	1,061.25	44688
591-536-776.000	BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	PRIVACY WINDOW COVER	11/18/20	14.74	44684
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	11/07/20	54.00	44668
591-536-801.000	PROFESSIONAL & CONTRACTUAL	STATE OF MICHIGAN- EGLE	WATER TESTING	10/30/20	156.00	44669
591-536-801.000	PROFESSIONAL & CONTRACTUAL	STATE OF MICHIGAN- EGLE	WATER TESTING	10/30/20	503.00	44669
591-536-801.000	PROFESSIONAL & CONTRACTUAL	MUNETRIX LLC	LEVEL 3 MUNICIPAL LICENSE	12/01/20	939.25	44693
591-536-801.000	PROFESSIONAL & CONTRACTUAL	FAIR, ALMA	OCTOBER 2020 MONTHLY CLEANING	11/15/20	100.00	

Water and Light Payables
October 10, 2020 to November 6, 2020

Page 3 of 3

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-801.000	PROFESSIONAL & CONTRACTUAL	LIVELY, JOSEPH	WATER OPERATOR TEMP WORK	11/15/20	157.50	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISS DIG NOVEMBER	11/03/20	13.44	
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	11/07/20	5.82	44700
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	20.84	44700
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	20.84	44700
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/20	10.42	44700
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	10.72	44700
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	13.98	44700
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/20	6.99	44700
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	11/06/20	48.05	44687
591-536-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	FIBER OPTICS	11/25/20	17.50	
591-536-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	TELEPHONE	11/25/20	19.99	
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	10/30/20	128.94	44685
591-536-851.000	POSTAGE	UNITED STATES POST OFFICE	STAMPS	10/16/20	27.50	44698
591-536-900.000	PUBLISHING & PRINTING	RICH PRINTING INC.	CUSTOMER UPDATE FORM	10/30/20	51.60	44672
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	10/30/20	114.40	44685
591-536-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	FLUSHING, UTILITY LINE BRUSHING, BRUSH LEAVES PICKU	11/28/20	18.00	
591-536-910.000	PROFESSIONAL DEVELOPMENT	MICHIGAN RURAL WATER ASSOCI	WATER CLASSES	10/07/20	1,240.00	44656
591-536-913.000	TRAVEL	NEEME, SAMANTHA	TRAVEL WATER SAMPLES/METER	11/01/20	227.70	44706
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	MICHIGAN MUNICIPAL LEAGUE	CDL CONSORTIUM DRIVERS FEE - MEMBER	12/02/20	67.50	
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	10/26/20	11.17	44655
591-536-929.000	REPAIRS & MAINTENANCE	NORRIS CONTRACTING INC	FIX WATER MAIN	11/12/20	8,250.00	
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	WASHER SOLVENT	11/10/20	11.82	44689
591-536-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANA	SECOND INSTALLMENT	12/07/20	2,349.26	
591-536-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANA	SECOND INSTALLMENT	12/07/20	1,025.15	
			Total For Dept 536 WATER SYSTEM		16,872.52	
			Total For Fund 591 Water Fund		16,872.52	
		Fund Totals:				
			Fund 582 Electric Fund		32,316.62	
			Fund 591 Water Fund		16,872.52	
			Total For All Funds:		49,189.14	

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

Mackinac Island Branch

P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1764801

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 10/30/20 Page 1 of 1
ACCOUNT NUMBER

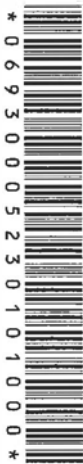
Mortgage rates are low! Contact one of our loan officers to see if a refinance makes sense for you. It's also a great time to buy a new home. Apply online at www.fnbsi.com. It's as easy as 1-2-3!!!

MUNICIPAL MONEY MARKET			2
ACCOUNT NUMBER	7703432	Statement Dates 10/01/20 thru 10/31/20	
PREVIOUS BALANCE	14,278.00	DAYS IN STATEMENT PERIOD	31
2 CREDITS TOTALING	390.44	AVERAGE LEDGER BAL	14,399
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	14,399
SERVICE CHARGE AMOUNT	.00	Interest Earned	4.89
INTEREST PAID	4.89	Annual Percentage Yield Earned	0.40%
CURRENT STMT BALANCE	14,673.33	2020 Interest Paid	48.36

DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
10/15	DDA REGULAR DEPOSIT	200.13
10/30	DDA REGULAR DEPOSIT	190.31
10/31	INTEREST PAID 31 DAYS	4.89

DAILY BALANCE SUMMARY.....			
DATE.....	BALANCE	DATE.....	BALANCE
10/01	14,278.00	10/30	14,668.44
10/15	14,478.13	10/31	14,673.33

INTEREST RATE SUMMARY.....	
DATE.....	INTEREST RATE
9/30	.40%



OCTOBER 2020

TAX COLLECTION TOTALS

10/28/2020
05:34 PM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY
RANGE: 10/01/20 - 10/31/20, INDEX: ACTUAL DATE/TIME
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
ALL BILLING TYPE(S), 2020
REAL & PERSONAL PROPERTY
THIS PAGE INCLUDES ALL PROPERTY

Page: 1/3
DB: Von 2020

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	2,021.86	32.27	60.68	2,114.81
STREETS & ALLYS	808.68	12.88	24.27	845.83
TRASH(DISP/COLL)	250.77	4.00	7.51	262.28
FIRE PROTECTION	360.17	5.74	10.79	376.70
Total of above	3,441.48	54.89	103.25	3,599.62

Administration Fee:	34.38	0.00	0.00
Special Assessments:	116.47	2.33	3.49

Over Payments:	0.00
Unspread Interest:	0.00
Unspread Penalty:	0.00
Total of Payments..	3,756.29
Payment Count:	17

		VILLAGE OF NEWBERRY					
		FOR MONTH ENDING:		2020		TREASURER'S REPORT	
		October 31, 2020		2019			
		Y.T.D. Collections		Actual Collections		Y.T.D. Collections	
				October	Y.T.D.	October	Y.T.D.
		LEDGER ITEMS:					
A	Previous Year(s)	Delinquent Personal Property Taxes		0.00	0.00	0.00	0.00
		Delinquent Personal Interest Collected		0.00	0.00	0.00	0.00
		Delinquent Real Tax Collected		0.00	42,977.81	0.00	44,380.54
		Delinquent Real Tax Interest Collected		0.00	2,578.62	0.00	2,662.02
B	2020	Real Property Tax Collected	83%	3,441.48	248,838.97	87%	2,731.36
		Personal Property Tax Collected	85%	0.00	35,138.09	71%	0.00
C		Admin Fee, Penalty & Interest Collected		198.34	3,760.28	159.40	3,634.21
D		Deposits to Tax Savings Account		3,756.29	336,917.63	2,890.76	339,439.48
E		Interest Earned on Tax Accounts		11.07	218.77	34.80	401.34
F		Tax Acct Transfer to Gen Fund/Tax Appropriation Fund		3,756.29	336,917.63	2,890.76	290,639.08

TAX ACCOUNT BANK ACCOUNT BALANCE @	Beginning October	Ending October
2020	\$268,004.42	\$268,015.49
2019	\$267,735.19	\$267,745.49

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example; of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2020 Anticipated Real Property Collections are \$359,542.34 2020 Anticipated Personal Property Collections are \$46,645.70.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 28	C. Period Covered by Request 10-01-20 to 10-31-20 <small>(M/D/Y) (M/D/Y)</small>	D. Request Type <input checked="" type="checkbox"/> partial <input type="checkbox"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone # 906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberry.mi.gov	
H. Grantee's Bank Name: MBank – Mackinac Financial Corp.					Phone # 906-293-5165
Address: 414 Newberry Ave., Newberry, MI 49868					
Account Name: _____				ABA # 091102807	Account # 9960546
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 13,774.33	\$ 283,868.68	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 2,615.62	\$ 166,168.80	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 16,389.95		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 450,037.48	
11. LESS LOCAL MATCH (if applicable) (na)				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 433,647.53)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 16,389.95	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<ul style="list-style-type: none"> ○ See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 07 and 14 of 14) ○ See attached invoice copy from C2AE for Oct 2020 & ESRI & Best Buy invoices ○ See attached Progress Report: #35 					
<p>I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.</p>					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 12. Fill in the total amount of funds previously paid from all prior disbursements.
 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 Fax: ~~517-373-4797~~

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaclyn Merchant~~ at "~~MerchantJ1@michigan.gov~~"
Valorie White at "~~whitev1@michigan.gov~~"



Escanaba, MI
Gaylord, MI
Grand Rapids, MI
Kalamazoo, MI
Lansing, MI
Canton, NY
Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

October 29, 2020
Project No: 13-0210
Invoice No: 70582

Lori Stokes
Village of Newberry
307 East McMillan Avenue
Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending October 18, 2020

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	100.00	77,180.00	77,180.00	0.00
Task -0910 Condition & Critically	33,760.00	69.5899	23,493.56	21,655.46	1,838.10
Task 0920-Metering & Modeling	30,140.00	78.0706	23,530.48	19,631.39	3,899.09
Task 0930-Software Hardware & Training	36,200.00	75.8339	27,451.88	26,751.88	700.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	52.5737	15,372.55	11,443.17	3,929.38
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		167,028.47	156,661.90	10,366.57
Total Fee					10,366.57
Total this Phase					\$10,366.57

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	100.00	47,800.00	47,800.00	0.00
Task 0910-Condition & Criticality	31,700.00	44.2017	14,011.94	13,480.25	531.69
Task 0920-Metering & Modeling	24,640.00	48.4945	11,949.05	9,865.12	2,083.93
Task 0930-Software Hardware & Training	2,000.00	22.36	447.20	447.20	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00

Project	13-0210	Newberry SAW Application			Invoice	70582
Task 0960-CIP&Rate Structure Development		24,500.00	8.3608	2,048.40	2,048.40	0.00
Task 0970 - Other		0.00	0.00	0.00	0.00	0.00
Total Fee		133,140.00		76,256.59	73,640.97	2,615.62
		Total Fee				2,615.62
					Total this Phase	\$2,615.62
					Total this Invoice	<u>\$12,982.19</u>

Outstanding Invoices

Number	Date	Balance
70005	6/30/2020	4,444.88
70152	7/29/2020	11,525.00
70240	8/20/2020	2,471.17
70404	9/30/2020	11,249.68
Total		29,690.73



380 New York Street
Redlands, CA-92373
Phone: (909) 793-2853

Invoice : 93925976 Document date : 10/29/2020
Order : 3841930 Delivery :
Customer : 607333 Contract : 318946
Customer PO : QUOTE WATKINS
P.O. Date : 10/20/2020
End User : 607333 Village of Newberry
Project :

Bill to:
Allison Watkins
Village of Newberry
WWTP Dept
307 E Mcmillan Ave
Newberry MI 49868-1560

'Invoice'

Page : 1

Ship to:

Village of Newberry
WWTP Dept
307 E McMillan Ave
Newberry MI 49868-1560

For questions regarding this document, please contact Customer Service at 888-377-4575.

Terms of payment: Net Due 30 days, no discount

The line items included in this transaction are governed exclusively by the terms of the above-referenced contract, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal/software-license.

Item	Qty	Material Number	Price
10	1	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Start Date: 09/25/2020 End Date: 09/24/2021	400.00
1010	1	93303 ArcGIS Desktop Standard Single Use Primary Maintenance Start Date: 09/25/2020 End Date: 09/24/2021	1,500.00
2010	3	165533 ArcGIS Online Field Worker Term License Start Date: 10/26/2020 End Date: 09/24/2021	960.82
Item Subtotal			2,860.82
Total:			USD 2,860.82



380 New York Street
Redlands, CA - 92373
Phone: (909) 793-2853

Invoice	:	93925976	Document date	:	10/29/2020
Order	:	3841930	Delivery	:	
Customer	:	607333	Contract	:	318946
Customer PO	:	QUOTE WATKINS			
P.O. Date	:	10/20/2020			
End User	:	607333	Village of Newberry		
Project	:				

'Invoice'

Page : 2

FEIN: 95-2775732

DUNS/CEC: 06-313-4175 CAGE: OAMS3

Please detach lower portion and return with remittance



Allison Watkins
Village of Newberry
WWTP Dept
307 E Mcmillan Ave
Newberry MI 49868-1560

Remit Payment to:

Environmental Systems Research Institute, Inc.

By Check:

P.O. Box 741076

Los Angeles

CA 90074-1076

Electronic Instructions:

Bank: Bank of America

Wire ABA: 026009593

ACH ABA: 121000358

Acct#: 1496150335

Invoice: 93925976 Document Date: 10/29/2020

Order: 3841930

Payer: 607333 Total: USD 2,860.82

10/20/2020

Best Buy Order Details

CC

See all orders

Purchase Date: Oct 20, 2020

Order Number: BBY01-806351940148

Total: \$546.94

Shipment One

Arriving by Friday

Order Received

Shipping Address

Village Newberry
302 E MCMILLAN AVE
NEWBERRY, MI 49868 US

Apple - 10.2-Inch iPad (Latest Model) with Wi-Fi - 128GB - Silver

Model: MYLE2LL/A

SKU: 5200200

Quantity: 1

Item Total:

\$455.79

Product Price:

\$429.99

Sales Tax, Fees & Surcharges: \$25.80

Shipment Two

Arriving by October 27

Order Received

Shipping Address

Village Newberry
302 E MCMILLAN AVE
NEWBERRY, MI 49868 US

OtterBox - Defender Series Case for Apple® iPad® 10.2" (7th Generation 2019 & 8th Generation 2020) - Black

Model: 77-62032

SKU: 6383145

Quantity: 1

Item Total:

\$91.15

Product Price:

\$85.99

Sales Tax, Fees & Surcharges: \$5.16

\$546.94

Digital Item One

Order Received

We'll email you when it's ready to download.

Digital Download

adminoffice1@newberry.mi.gov

Webroot Internet Security with Antivirus (3 Devices) (6-Month Subscription) - Mac, Windows [Digital]

Model: WE8803800V013

SKU: 6410932

Quantity: 1

Item Total:

\$0.00

Product Price:

\$0.00

Sales Tax, Fees & Surcharges: \$0.00

Included free with this item. Show Item

Digital Item Two

Order Received

We'll email you when it's ready.

E-Mail Delivery

adminoffice1@newberry.mi.gov

Village of Newberry										
Wastewater & Stormwater Asset Management Plans										MDEQ #1274-01
Budget & Disbursement Tracking										
Proj 13-0210										
Last Revision: 11-11-20										
WASTEWATER ASSET MANAGEMENT PLANNING										
Phase-Task		04-0900	04-0910	04-0920	04-0930	04-0940	04-0950	04-0960	04-0970	Totals
Description		Inventory & GIS Data Entry	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Televising	Level of Service	CIP & Rate Structure Development	Other - Application Package	
Budgets:										
C2AE Internal		\$60,590.00	\$33,760.00	\$30,140.00			\$4,000.00	\$29,240.00	\$5,000.00	\$162,730.00
C2AE Subs		\$16,590.00		\$0.00	\$36,200.00					\$52,790.00
Total C2AE		\$77,180.00	\$33,760.00	\$30,140.00	\$36,200.00	\$0.00	\$4,000.00	\$29,240.00	\$5,000.00	\$215,520.00
Other Venders				\$25,200.00	\$9,000.00	\$91,152.00	\$2,000.00	\$20,000.00		\$147,352.00
Local Force Account		\$8,750.00					\$1,600.00	\$6,400.00		\$16,750.00
Village Requested Transfer					-\$4,150.00	\$4,150.00				\$0.00
Transfer for Sewer Cleanings Disposal										\$0.00
Total Budget		\$85,930.00	\$33,760.00	\$55,340.00	\$41,050.00	\$95,302.00	\$7,600.00	\$55,640.00	\$5,000.00	\$379,622.00
Invoice / Statement										
By	Number	Date								
C2AE	70404	09/30/20		\$417.75	\$7,026.29			\$720.20		\$8,164.24
Great Lakes TV	20439	09/26/20				\$4,801.71				\$4,801.71
Great Lakes TV	20441	09/26/20								\$0.00
Hiawatha Shores CM 2019-46	x	9/225/20								\$0.00
Anderson Exc.	x	10/09/20				\$4,440.00				\$4,440.00
Total Disbursement Request #27			\$0.00	\$417.75	\$7,026.29	\$0.00	\$9,241.71	\$0.00	\$720.20	\$17,405.95
C2AE	70582	10/29/20		\$1,838.10	\$3,899.09	\$700.00		\$3,929.38		\$10,366.57
ESRI	93925976	10/29/20				\$2,860.82				\$2,860.82
Best Buy	BBY01-.....	10/20/20				\$546.94				\$546.94
Total Disbursement Request #28			\$0.00	\$1,838.10	\$3,899.09	\$4,107.76	\$0.00	\$3,929.38	\$0.00	\$13,774.33
RUNNING TOTALS										
Remaining			\$4,559.28	\$10,266.44	\$28,133.12	\$4,656.07	\$12,270.96	\$7,600.00	\$28,267.45	\$95,753.32
% Invoiced/Charged										75%
Vender & Force Account Budget										
Used			\$8,750.00	\$0.00	\$25,200.00	\$4,850.00	\$95,302.00	\$3,600.00	\$26,400.00	\$164,102.00
Remaining			\$4,190.72	\$0.00	\$3,676.40	\$8,942.05	\$83,031.04	\$0.00	\$12,000.00	\$111,840.21
..			\$4,559.28	\$0.00	\$21,523.60	-\$4,092.05	\$12,270.96	\$3,600.00	\$14,400.00	\$52,261.79

Village of Newberry											
Wastewater & Stormwater Asset Manage										MDEQ #1274-01	
Budget & Disbursement Tracking											
Proj 13-0210											
Last Revision: 11-11-20											
			STORMWATER ASSET MANAGEMENT PLANNING								
	Phase-Task		05-900	05-910	05-920	05-930	05-040	05-950	05-960	05-970	Totals
	Description		Inventory & GIS Database Development	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Televising	Level of Service	CIP & Rate Structure Development	Other - Background Model Map	
		Budgets:									
	C2AE Internal		\$34,500.00	\$31,700.00	\$24,640.00			\$2,500.00	\$24,500.00	\$0.00	\$117,840.00
	C2AE Subs		\$13,300.00			\$2,000.00					\$15,300.00
	Total C2AE		\$47,800.00	\$31,700.00	\$24,640.00	\$2,000.00	\$0.00	\$2,500.00	\$24,500.00	\$0.00	\$133,140.00
	Other Venders						\$62,775.00	\$1,000.00	\$4,000.00	\$19,500.00	\$87,275.00
	Local Force Account		\$5,250.00	\$5,250.00				\$640.00	\$4,800.00	\$1,000.00	\$16,940.00
Village Requested Transfer											\$0.00
Transfer for Sewer Cleanings Disposal			-\$5,000.00	-\$5,000.00			\$10,000.00				\$0.00
	Total Budget		\$48,050.00	\$31,950.00	\$24,640.00	\$2,000.00	\$72,775.00	\$4,140.00	\$33,300.00	\$20,500.00	\$237,355.00
Invoice / Statement											
By	Number	Date									
C2AE	70404	09/30/20		\$835.52	\$2,249.92						\$3,085.44
Great Lakes TV	20439	09/26/20									\$0.00
Great Lakes TV	20441	09/26/20					\$51,575.46				\$51,575.46
Hiawatha Shores	CM 2019-46	9/225/20					\$10,356.30				\$10,356.30
Anderson Exc.	x	10/09/20									\$0.00
Total Disbursement Request #27			\$0.00	\$835.52	\$2,249.92	\$0.00	\$61,931.76	\$0.00	\$0.00	\$0.00	\$65,017.20
C2AE	70582	10/29/20		\$531.69	\$2,083.93						\$2,615.62
ESRI	93925976	10/29/20									\$0.00
Best Buy	BBY01-.....	10/20/20									\$0.00
Total Disbursement Request #28			\$0.00	\$531.69	\$2,083.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,615.62
		</									

Client:	Village of Newberry	Date:	11-10-20
Project No.:	13-0210	Project Manager:	Darren Pionk/Chuck Lawson
Project Name:	SAW Grant	Database:	Ashley Hendricks/Jacob Haapapuro
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Dec 2020
Client Advisor:		Period Covered:	October 2020

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Corona Virus work flow adjustments
- Continued GIS database asset integration (WWTP & storm model related)
- Continued model related work
- Integrating storm TV data into GIS database
- Completed assembly of WWTP assets – to Village for review.
- Training schedule coordination

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continue task adjustments due to Corona Virus social/physical distancing
- Continue GIS database integration & sewer model work
- Incorporating WWTP data
- Compile next Draw Request package
- Coordinate GIS training schedule

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	100%
910 – Condition & Criticality Assessment	\$33,760	70%
920 – Metering & Modeling	\$30,140	79%
930 – Software, Hardware, & Training	\$36,200	76%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	53%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	78%
Total Project Including Other Venders, etc.	\$379,622	75%

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	100%
910 – Condition & Criticality Assessment	\$31,700	45%
920 – Metering & Modeling	\$24,640	49%
930 – Software, Hardware, & Training	\$2,000	23%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	9%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	58%
Total Project Including Other Venders, etc.	\$237,355	70%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018 9	Done
910 – Condition & Criticality Assessment	Aug-Oct 2018 9	Near Complete – need to finalize WWTP assets
920 – Metering & Modeling	Jul-Nov 2018 9	Data being incorporated
930 – Software, Hardware, & Training	May-Jul 2018 9	Training being scheduled
940 – Sewer Televising	Aug-Nov 2018 9	Done
950 – Level of Service	Nov-Dec 2018 9	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018 9	Continues (first submittal made)
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline (a)	End of Dec 2020	On schedule
(a) revised – primarily due to COVID		

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018 19	Done
910 – Condition & Criticality Assessment	Oct-Nov 2018 19	Near complete
920 – Metering & Modeling	Mar-Apr 2019	Ongoing
930 – Software, Hardware, & Training	May-Jul 2018 19	Training being scheduled
940 – Sewer Televising	May-Jun 2019	Done – data being incorporated
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline (a)	End of Dec 2020	On schedule
<i>(a) revised primarily due to COVID</i>		

INPUT NEEDED FROM CLIENT:

- ~~Continued assistance coordinating TV work~~

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process



VILLAGE OF NEWBERRY COMPLAINT FORM



A complaint is an expression of dissatisfaction related to a municipal program, service, facility, staff member, or volunteer. If you are in need of a service, such as reporting a burnt-out streetlight, please utilize our "Request for Services" form. A general complaint may be received verbally, by phone, by email, or in writing. Anonymous complaints will not be addressed.

Please complete the following information. Please print.

Complainant's Name: Alvin & Vickey McCormick	Date form completed: 10/27/2020
Address: 807 Vulcan Street	City/State/Zip: Newberry MI 49868
Phone: 906-203-0720	Email: vicky.mccormick@hotmail.com

COMPLAINT DETAILS

Date & Time of occurrence/observation: July- 1-2020	Location: 505 East ave C.
---	-------------------------------------

Description of complaint (attach additional page(s) if necessary).:

DLQ Utility bill added to my property at 505 East Ave C

We are asking to be added to the agenda..

About a utility bill that is not ares but was added to a lein to the property.

For the members to vote on in are favor that we do not have to pay this lein.

That was added to the property in july 1-2020 of this year after we purchased the property.

We purchased the property from Brian Chard Back in Feburary 26-2020.

I have paper work to show everything on the property.

That we checked everything out to make sure there wasn't any.

liens or loans on this property before buying it.

Complainant's signature: Alvin & Vickey McCormick

FOR VILLAGE STAFF USE ONLY

Date Received:	Received by:	Referred to:
Investigation & Action:		
Completion date:		Completed by:

10/22/2020

Alvin & Vickey McCormick
807 Vulcan street
Newberry Mi. 49868

We are asking to be added to the agenda.

About a utility bill that is not ares but was added to a
lein to the property.

For the members to vote on are request for not having to
pay a lein.

That was added to the property in july 2020 of this year
after we purchased the property.

We purchased the property from Brian Chard Back in
Feburary 26-2020.

Address is 505 East ave C in the village of Newberry Mi.

I have paper work to show everything on the property.

Also paper work that we checked everything out to make
sure there wasn't any liens or loans on this
property before purchase of it.

Thank you Alvin & Vickey McCormick

10/27/2020

To whome this may concern.

I Vickey McCormick went to Newberry water and light the first week of February. And talked to Samantha and Michelle about the property at 505 east ave C. That Brian Chard owned and was trying to sell me Vickey mccormick and my husband alvin mccormick.

I asked then if they knew if there was anything owed on this property. Samantha got on her computer and was looking up the address and Michelle and her were both at Samantha's computer.

They were looking to see if anything was owed. They told me that this Jessica allen had been buying this from brian chard.

But had moved out of the trailer about a year or so ago. There was nobody living in it.

I told them the roof of the trailer was caving in and the trailer was a total loss. That nobody could live in it the roof in the living room was caved in and back bedroom was caved in.

I also told them that brian chard told me he got the trailer back from the jessica allen and cord spencer.

They defaulted on the land contract and stopped paying for the property. Samantha and Michelle also told me that it was good that i check before buying the property.

To make sure there isn't any bills owed on the property or any liens owed. Samantha and michelle then told me they couldn't find anything on the property about anything owed or any liens on it.

Then they told me to call Nathanael Moulton and ask him if there was any taxes owed or any liens that he could find. these taxes for lien would of showed on the the Village of Newberry Treasurer taxes.

Also they told me to go talk to Mr. villmore in the bassment of the community building that is your Mcmillan township treasurer taxes.

Also to go to the court house and talk to the tax office to make sure nothing is owed there on back taxes.

I called Nathanael Moulton and left a message he called me back a few days later told me there was no taxes or liens on the property that he could find.

I also went to the court house they looked no back taxes were owed that brian chard had payes then.

I also went to the community buildinga and talked to Mr. Villmore and he told me there was no back taxes own they had been payed by brian chard when they were due. He stated the only taxes owed was the winter taxes that weren't due till march of 2020. and that they would have to be payed before brian could sell this to me and my husband.

So me vickey mccormick and my husband called brian chard and asked him if he had checked to see if there was any loans or liens on the property.

And he told us he had checked and didn't find anything on the property was clean of leins or loans.

So we purchased the property at 505 East ave C. From Brian Chard on february 26, 2020.



STATE OF MICHIGAN - LUCE COUNTY
RECORDED
SHARON J PRICE, CLERK/REGISTER OF DEEDS
02/26/2020 10:24:32 AM



LIBER 214

PAGE 354



LUCE COUNTY
FEBRUARY 26, 2020
RECEIPT #13793

STATE OF MICHIGAN \$ 2.20-CO
REAL ESTATE \$ 15.00-ST
TRANSFER TAX STRMP # 3385

WARRANTY DEED

On February 18, 2020, Chard Properties, LLC, a Michigan Limited Liability Company, whose address is 14582 West CR 462, Newberry, Michigan 49868 (Grantor), Warrants and Conveys to Alvin McCormick and Vickey McCormick, husband and wife, whose address is 807 Vulcan St., Newberry Michigan 49868, as joint tenants with rights of survivorship (Grantee), the real property situated in the township of McMillan, Luce County, Michigan, and described as

A piece of land beginning 973.7 feet South and 280 feet East of the Southeast corner of Block Two (2), Third Addition to the Village of Newberry; thence South 217.98 feet; thence West 120 feet; thence North 217.98 feet; thence East 120 feet to the point of beginning. Part of the Southeast quarter (SE 1/4) of the Southwest quarter (SW 1/4) of Section Twenty-five (25), Township Forty-six (46) North, Range Ten (10) West.

Commonly known as 505 East Avenue C, Newberry, MI 49868

Property ID#: 48-041-003-251-2800

For the sum of \$2,000, subject to any other interests, easements and building and use restrictions of record and the lien of taxes not yet due and payable.

/s/ Brian A. Chard
Chard Properties, LLC
By: Brian A. Chard, sole member

I hereby certify that the taxes have been paid for the five years preceding the date of said instrument, and that there are no Tax Liens or Titles held by the State for a period of five years prior to the date of said instrument.

This certification does not include current taxes, Board of Review Changes, Michigan Tax Tribunal changes, or changes due to Homestead exemptions or corrections.

Erin A. H. [Signature] Date 2/26/2020
Luce County Treasurer, Newberry, Michigan

10/27/2020



LIBER 214

PAGE 355

STATE OF FLORIDA
LEVY COUNTY

)

Acknowledged before me in Levy Florida Feb 18 2020 by
Brian A. Chard as sole member of Chard Properties, LLC, A Michigan Limited Liability
Company

/s/ Samantha M. Lea

Notary's Name: Samantha M. Lea
Notary public, State of Florida, County of Levy
My commission expires: Oct 7, 2023



Drafted by:
Brian A. Chard
5290 Liberty Ave.
Standish, MI 48658

11-13-2020

paper work to be added to my Complaint and sent to the Board members for the meeting on Nov 17th 2020



STATE OF MICHIGAN - LUCE COUNTY
RECORDED
SHARON J PRICE, CLERK/REGISTER OF DEEDS
02/26/2020 10:24:32 AM



LIBER 214 PAGE 352

WARRANTY DEED

On January 15, 2020 Cord Spencer and Jessica Allen whose address is 505 East Avenue C, Newberry, Michigan 49868 (Grantors), warrants and conveys to Chard Properties, LLC, a Michigan Limited Liability Company, whose address is 14582 West CR 462, Newberry, Michigan 49868 real property situated in the township of McMillan, Luce County, Michigan, and described as

A piece of land beginning 973.7 feet South and 280 feet East of the Southeast corner of Block Two (2), Third Addition to the Village of Newberry; thence South 217.98 feet; thence West 120 feet; thence North 217.98 feet; thence East 120 feet to the point of beginning. Part of the Southeast quarter (SE ¼) of the Southwest quarter (SW ¼) of Section Twenty-five (25), Township Forty-six (46) North, Range Ten (10) West.

Commonly known as 505 East Avenue C, Newberry, MI 49868

Property ID#: 48-041-003-251-2800

subject to easements and building and use restrictions of record and further subject to any encumbrances that have arisen under or through Grantee since November 11, 2017, the date of the land contract pursuant to which this deed is given in fulfillment of and termination of the land contract. Liber 204 Page 350

Sum of: \$0.00

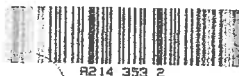
shows landlord ~~and~~ Tenant Contract

I hereby certify that the taxes have been paid for the five years preceding the date of said instrument, and that there are no Tax Liens or Titles held by the State for a period of five years prior to the date of said instrument. This certification does not include current taxes, Board of Review Changes, Michigan Tax Tribunal changes, or changes due to Homestead exemptions or corrections.

/s/ Cord Spencer
Cord Spencer

/s/ Jessica Allen
Jessica Allen

Chard Properties, LLC Date 2/25/2020
Luce County Treasurer, Newberry, Michigan



LIBER 214

PAGE 353

STATE OF MICHIGAN)
Luce COUNTY)

Acknowledged before me in Luce County, Michigan on Jan 15, 2020 by
Cord Spencer.

/s/ Angela M. Harris

Notary public, State of Michigan, County of: Luce
My commission expires 01-02-2024

ANGELA M. HARRIS
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF LUCE
My Commission Expires 01-02-2024
Acting in the County of Luce

STATE OF MICHIGAN)
Luce COUNTY)

Acknowledged before me in Luce County, Michigan on Jan 15, 2020 by
Jessica Allen.

/s/ Angela M. Harris

Notary public, State of Michigan, County of: Luce
My commission expires 01-02-2024

ANGELA M. HARRIS
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF LUCE
My Commission Expires 01-02-2024
Acting in the County of Luce

Drafted by:
Brian A. Chard
14582 West CR 462
Newberry, MI 49868

AA Allison Watkins

Memo

*10/27/2020
July 20-2020
Vicki McCormick*

To: Jennifer James-Mesloh, Village of Newberry

From: Jeffrey L. Jocks, Sondee, Racine & Doren

Date: September 06, 2018

Re: Utility Bills for Rental Properties

You asked me a series of questions concerning utility bills for rental properties. As I understand it, the Village has historically allowed utilities for rental properties to be placed in the names of renters. The issue that has now arisen is how the Village should handle new requests for utility service at rental properties. The specific questions are: 1- whose name should the utility service be placed, 2- what is required of landlords, and 3- how should unpaid utility bills be handled. Your Ordinances A and B control these questions. This memo will explain the current procedures for power, water, and sewer.

Village Ordinance A for the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry sets out the procedures for power and water bills. Village Ordinance B Sewers and Sewage Treatment sets out the procedure for sewer bills.

1. Billing for Power and Water

Ordinance A controls billing for power and water services to rental properties. The following will be a bullet point explanation of the procedure found in Ordinance Section A:4.4.

- Services for rental properties shall be in the name of the tenant, unless the property owner submits a signed, written confirmation to have the bill in his or her name. This means that all rentals are in the tenant's name unless required otherwise by the owner.
- Applications for services by a tenant require approval from the property owner. You should be getting the property owner's approval for every tenant application.
- Billing goes to the tenant at the rented property. The property owner may request a duplicate bill go to him or her.
- Outstanding bills remain with the tenant and do not attach to the property. That means that you can not place a lien on the property.

VILLAGE OF NEWBERRY

10/27/2020



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

August 11, 2020

Vicki McCormick
807 Vulcan
Newberry MI 49868

Dear Vicki McCormick:

I have reviewed the information you dropped off to our office on July 20, 2020. The information you provided was specific to renters and does not apply to property owners who incur utility debt. The individual who incurred the debt was indicated as a title owner and the debt was not paid off prior to the property being purchased by you. Debt that is incurred by a property owner follows the property. The delinquent utility amount was added as a tax lien in accordance with state statute and Village ordinance.

Regarding removal of the electrical line; the cost of removal of that item would be \$75.00. Please contact our office to schedule a time for our crew to perform this service.

Upon further review of your account we will waive the cap off fee for water and sewer.

If you have any additional questions, please contact us at 906.293.5681.

Sincerely,

Allison Watkins
Interim Village Manager



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

March 4, 2020

RE: Delinquent Utility Bills

Dear Property Owner:

The Village of Newberry has been conducting an audit of utility accounts. During account review it was discovered that there are delinquent fees for account 3-02650-12, address 505 E. Ave C in the amount of \$1872.89. A copy of your account history is included with this letter.

Please pay the full balance due **no later than 4:30pm on Friday, April 10th, 2020**. Failure to pay the full amount by the deadline will result in the amount being submitted to the proper tax assessing official or agency. They shall enter the lien on the next tax roll against the premises to which services shall have been rendered and the charges shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes; Village of Newberry Ordinance A, Section A:4.

We are contacting you to resolve the delinquency in order to avoid having this added to your tax bill. Thank you for your cooperation. If you feel that you have received this notice in error or have any questions, please contact the Village of Newberry Utility Billing Department at 906-293-5681.

Sincerely,

Allison Watkins
Interim Village Manager

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

RESOLUTION 2020-11-17

A RESOLUTION RELATING TO PUBLIC ACT 152 OF 2011 -THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

VILLAGE OF NEWBERRY COUNTY OF LUCE, STATE OF MICHIGAN

Motion By: _____

Supported By: _____

WHEREAS, the Publicly Funded Health Insurance Contribution Act or Public Act 152 of 2011 mandated certain cost-sharing obligations for public employee health insurance premiums and costs, and

WHEREAS, Section 8 of the Act permits the “governing body” of “a local unit of government may exempt itself from the requirements of this act for the next succeeding year.”

WHEREAS, now therefore be it hereby resolved, the Village Council of the Village of Newberry does, by a vote of 2/3 of its members, exempt itself from the provisions of Public Act 152 for one year beginning December 1, 2020, and

BE IT FURTHER RESOLVED, pursuant to the Act no exemption beyond November 30, 2021 is intended or implied by this resolution, and

NOW THEREFORE BE IT RESOLVED, I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on November 17, 2020 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: _____

NAYS: _____

ABSENT: _____

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 17th day of November 2020.

Terese Schummer, Clerk
Village of Newberry

Date

Lori A. Stokes, Village President
Village of Newberry

Date

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (EXCERPT)
Act 152 of 2011

15.563 Public employer contribution to medical benefit plan; limitation on amount; allocation of payments; adjustment of maximum payment.

Sec. 3. (1) Except as otherwise provided in this act, a public employer that offers or contributes to a medical benefit plan for its employees or elected public officials shall pay no more of the annual costs or illustrative rate and any payments for reimbursement of co-pays, deductibles, or payments into health savings accounts, flexible spending accounts, or similar accounts used for health care costs, than a total amount equal to \$5,500.00 times the number of employees and elected public officials with single-person coverage, \$11,000.00 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage, plus \$15,000.00 times the number of employees and elected public officials with family coverage, for a medical benefit plan coverage year beginning on or after January 1, 2012. A public employer may allocate its payments for medical benefit plan costs among its employees and elected public officials as it sees fit. By October 1 of each year after 2011, the state treasurer shall adjust the maximum payment permitted under this subsection for each coverage category for medical benefit plan coverage years beginning the succeeding calendar year, based on the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available from the United States department of labor, bureau of labor statistics.

(2) For a medical benefit plan coverage year beginning January 1, 2014 through December 31, 2014, the multiplier used to calculate the maximum public employer payment under subsection (1) shall be \$12,250.00 for employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage and shall be adjusted each year as provided in subsection (1).

(3) For purposes of calculating a public employer's maximum total annual medical benefit plan costs under subsection (1), "employee or elected public official" does not include an employee or elected public official who declines the medical benefit plan offered or contributed to by the public employer.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011;—Am. 2013, Act 270, Imd. Eff. Dec. 30, 2013.

Compiler's note: Enacting section 1 of Act 270 of 2013 provides:

"Enacting section 1. Section 3(1) and (3) of the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.563, as amended or added by this amendatory act, clarifies the original intent of the legislature that a public employee or elected official who declines the public employer's medical benefit plan coverage is not an employee or elected public official for purposes of calculating the public employer's maximum total annual medical benefit plan costs. These amendments are curative and apply retroactively."

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (EXCERPT)
Act 152 of 2011

15.564 Public employer contribution to medical benefit plan; limitation on percentage of annual costs; allocation of employees' share of total costs.

Sec. 4. (1) By a majority vote of its governing body each year, prior to the beginning of the medical benefit plan coverage year, a public employer, excluding this state, may elect to comply with this section for a medical benefit plan coverage year instead of the requirements in section 3. The designated state official may elect to comply with this section instead of section 3 as to medical benefit plans for state employees and state officers.

(2) For medical benefit plan coverage years beginning on or after January 1, 2012, a public employer shall pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials. For purposes of this subsection, total annual costs includes the premium or illustrative rate of the medical benefit plan and all employer payments for reimbursement of co-pays, deductibles, and payments into health savings accounts, flexible spending accounts, or similar accounts used for health care but does not include beneficiary-paid copayments, coinsurance, deductibles, other out-of-pocket expenses, other service-related fees that are assessed to the coverage beneficiary, or beneficiary payments into health savings accounts, flexible spending accounts, or similar accounts used for health care. For purposes of this section, each elected public official who participates in a medical benefit plan offered by a public employer shall be required to pay 20% or more of the total annual costs of that plan. The public employer may allocate the employees' share of total annual costs of the medical benefit plans among the employees of the public employer as it sees fit.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011;—Am. 2013, Act 271, Imd. Eff. Dec. 30, 2013.

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (EXCERPT)
Act 152 of 2011

15.568 Exemption from act; extension; exceptions.

Sec. 8. (1) By a 2/3 vote of its governing body each year, prior to the beginning of the medical benefit plan coverage year, a local unit of government may exempt itself from the requirements of this act for the next succeeding medical benefit plan coverage year.

(2) A 2/3 vote of the governing body of the local unit of government prior to the beginning of each succeeding medical benefit plan coverage year is required to extend an exemption under this section.

(3) An exemption under this section is not effective for a city with a mayor who is both the chief executive and chief administrator, unless the mayor also approves the exemption.

(4) An exemption under this section is not effective for a county with a county executive who is both the chief executive and chief administrator, unless the county executive also approves the exemption.

(5) An exemption under this section is not effective for a city with a population greater than 600,000.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011;—Am. 2013, Act 273, Imd. Eff. Dec. 30, 2013;—Am. 2014, Act 184, Imd. Eff. June 20, 2014.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

RESOLUTION 2020-11-20 A RESOLUTION DECLARING TRUSTEE VACANCIES DUE TO LACK OF ELECTED CANDIDATES

VILLAGE OF NEWBERRY COUNTY OF LUCE

Motion By: _____

Supported By: _____

WHEREAS, the Village of Newberry is governed by the General Village Law Act (1895 PA 3) which establishes the legislative council as the Village authority, and

WHEREAS, the Village of Newberry consists of a Council of six (6) Trustees and one (1) Village President, and

WHEREAS, the Village of Newberry Board of Trustees has experienced two (2) vacancies due to lack of elected candidates at the November 3 general election, and

NOW THEREFORE BE IT RESOLVED, according to Section 62.13 of General Village Law the Council declares the office of two Trustees vacant.

I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on November 17, 2020 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: _____

NAYS: _____

ABSENT: _____

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 17th day of November 2020.

Terese Schummer, Clerk
Village of Newberry

Date

Lori A. Stokes, Village President
Village of Newberry

Date

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

COUNCIL/BOARD/COMMISSION VACANCY PRE-APPOINTMENT QUESTIONNAIRE

Position you are applying for: Village of Water and Light board

Name: Kirby C. Wendt

Date: 11/06/2020

Address: 517 West Victory Way

Newberry, MI 49868

Email Address: Wendt.Kirby@gmail.com

Phone Number: 906-291-0074

Please answer the following categories to the best of your ability. If more space is needed, use additional pages.

Have you ever been convicted of a misdemeanor? No Arrested for a felony? No Convicted of a felony? No

If yes to any of the above, please explain on a separate sheet of paper.

A conviction would not necessarily prohibit you from being appointed.

Past Work History: Account Manager for Forest Insurance Center Agency from 06/01/2015 to present

Goals you hope to achieve while serving in the position: Being able to help our community and board

What interests, talents and/or experiences do you have that apply to serving in the position: _____

Open minded, easy to talk with and have sat on the chamber of commerce board since 2016

What qualifications do you have to hold this position? Have been on the chamber of commerce board since 2006
and was on the water and light board

Any additional information you would like to share: _____

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Please return completed form to the Village Administration Office by the advertised deadline.

NOTE: Appointment to this position requires your regular attendance at meetings. The current monthly meeting schedule is as follows (subject to change):

- Village of Newberry Council: The third Tuesday of each month at 6:00 PM.
- Water & Light Board: The second Tuesday of each month at 6:00 PM.
- Planning Commission: The fourth Monday of each month at 6:00 PM.

Will you be able to attend the meetings on the scheduled dates and times? If not, please do not apply.

PLEASE READ CAREFULLY

Questionnaire Waiver

In exchange for the consideration of my questionnaire for a position with the Village of Newberry Council, I agree that:

I authorize investigation of all statements contained in this questionnaire. I understand that the misrepresentation or omission of facts called for is cause for requesting resignation from the appointment at any time without any previous notice. I hereby give the Village of Newberry permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Village of Newberry from any liability as a result of such appointment.

I understand that, in connection with the routine processing of the questionnaire, the Village of Newberry may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Village of Newberry, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

Signature of applicant: K. Wendt Date: 11/06/2020

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

November 17, 2020

Hunter Nostrant, CEO
Helen Newberry Joy Hospital
502 W. Harrie Street
Newberry, MI 49868

Dear Mr. Nostrant:

As the largest employer in Luce County, Helen Newberry Joy Hospital is a vital asset to our community. We are writing, on behalf of the Village of Newberry, in support of your application to the United States Department of Agriculture ("USDA") for providing the financing of renovations to the facility and outlying rural health clinics. A great deal of careful planning and professionalism has gone into the design and budgeting of this important endeavor.

Being in a rural area, the HNJH Administration and Board of Trustees clearly understands the distinctive healthcare needs which must be met, and more importantly, how to meet those needs. We appreciate the enthusiasm for this project and the proposed updates will provide quality medical services for generations to come.

We highly recommend this project for financing by the USDA as it considers giving its approval and assistance for both the USDA direct lending program and the USDA community facilities guaranteed loan program.

If you have any other questions or if we can help in any other way, please do not hesitate to contact us.

Best Regards,

Allison Watkins, M.P.A.
Village Manager

Lori A. Stokes
Village President

Catherine Freese
Village President-Elect



Department of Environment, Great Lakes, and Energy (EGLE)
Stormwater, Asset Management, and Wastewater (SAW) Grant
Wastewater Asset Management Plan
Certification of Project Completeness

Completion Date December 20, 2020
(no later than 3 years from executed grant date)

The Village of Newberry (legal name of grantee) certifies that all wastewater asset management plan (AMP) activities specified in SAW Grant No. 1274-01 have been completed and the implementation requirements, per Part 52 of the Natural Resources and Environmental Protection Act, 1994, PA 451, as amended, are being met. Section 5204e(3) requires implementation of the AMP and that significant progress toward achieving the funding structure necessary to implement the AMP be made within 3 years of the executed grant.

Please answer the following questions. If the answer to Question 1 is No, fill in the date of the rate methodology approval letter and skip Questions 2-4:

1) Funding Gap Identified: Yes or **No**

If No - Date of the rate methodology approval letter: November 12, 2020.

2) Significant Progress Made: Yes or No

(EGLE defines significant progress to mean the adoption of an initial rate increase to meet a minimum of 10 percent of any gain in revenue needed to meet expenses, as identified in a 5-year plan to eliminate the gap. A copy of the 5-year plan to eliminate the gap must be submitted with this certification.)

3) Date of rate methodology review letter identifying the gap: _____.

4) An initial rate increase to meet a minimum of 10 percent of the funding gap identified was adopted on _____.

Attached to this certification is a brief summary of the AMP that includes a list of major assets. Copies of the AMP and/or other materials prepared through SAW Grant funding will be made available to EGLE or the public upon request by contacting:

<u>Allison Watkins</u>	at <u>906-293-3433</u>	<u>awatkins@newberry.mi.gov</u>
Name	Phone Number	Email

_____ Signature of Authorized Representative (Original Signature Required)	12/20/2020 Date
---	--------------------

Allison Watkins – Village Manager
Print Name and Title of Authorized Representative

Hendricks, Ashley

From: Cain, David
Sent: Thursday, November 12, 2020 3:39 PM
To: Hendricks, Ashley; Pionk, Darren
Subject: Fwd: Village of Newberry 2 1/2 Year Report

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From: Conradi, Mark (EGLE) <CONRADIM@michigan.gov>
Sent: Thursday, November 12, 2020 3:37:38 PM
To: Stokes, Allie <Allie.Stokes@bakertilly.com>; villagepresident@newberrymi.gov <villagepresident@newberrymi.gov>
Cc: White, Valorie (DEQ) <whitev1@michigan.gov>; Cain, David <david.cain@C2AE.COM>
Subject: RE: Village of Newberry 2 1/2 Year Report

Allie,

Please use this email in lieu of the standard, mailed letter.

We have reviewed the information contained in the rate methodology dated June 18, 2020. It has been demonstrated that significant progress has been made, as determined by the department, toward achieving the funding structure necessary to implement the program.

Accordingly, the applicant has fulfilled the significant progress requirement and complies with Section 5204e(3)(a), Part 52, Clean Water Assistance, of the Natural Resource and Environmental Protection Act, 1994 PA 451, as amended.

Mark Conradi
Departmental Analyst
Michigan Department of Environment, Great Lakes, and Energy
Water Infrastructure Financing Section
517-881-2899 | conradim@michigan.gov

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LET'S STAY SAFE TOGETHER

VILLAGE OF NEWBERRY STORMWATER ASSET MANAGEMENT PLAN LEVEL OF SERVICE (LOS)

MDOT components are left to MDOT

The Village will attempt to achieve these goals

- Eliminate areas of persistent water retention following 10 year or smaller events.
- Replace storm drainage facilities (sewers or ditches) in areas of joint infrastructure improvements.
- Drain areas of ponding two hours after excessive rain.
- Improve drainage in areas where sanitary sewers are impacted.

In order to achieve these goals

- Plan for upsizing infrastructure in high need areas.
- Consider areas of structurally failing storm for prioritizing water or wastewater work.
- Plan and budget for corrective and improvement efforts over long term with money set asides.

In Order to maintain drainage capability

- Review and focus on ditch and culvert maintenance and cleaning.
- Clean catch basins once every two years.
- Work on MDOT components when funded by MDOT.

VILLAGE OF NEWBERRY WASTEWATER ASSET MANAGEMENT PLAN LEVEL OF SERVICE (LOS)

The following level of service statement (LOS) defines the goals the Village of Newberry strives for in optimizing wastewater system customer service within the financial restraints in place.

The Village will at a minimum meet the following customer needs:

1. Compliance with NPDES Permit
2. Prevent all in building backups from Village owned sewers
3. Maintain proper licensing

In order to meet the basic needs, the Village shall:

1. Respond to warnings within three (3) hours within the Village
2. Answer all customer calls within 12 hours; emergency calls within 2 hours
3. Invoice customers monthly

In order to minimize system warnings and/or customer calls the Village shall:

1. Exercise the stand-by generator weekly
2. Read the master meter monthly
3. Daily checklist inspection at the plant

In order to properly test and maintain the system the Village shall:

1. Calibrate master meter every three years
2. Professional inspection of generators every 5 years
3. Upgrade control instrumentation on a 10 to 15-year cycle
4. Update asset management system upon event; capital improvement and major maintenance event
5. Produce an annual budget and update capital improvement plan

In order to meet the level of service requirements the Village shall plan to:

1. Convene the asset management team semi-annually
2. Provide an annual financial input report to Village Administration including:
 - a. Financial estimates for operation and maintenance
 - b. Recommended capital improvements annually to the administration for use in the Budget preparation process
3. Update the capital improvement plan annually
4. Update the GIS system annually

VILLAGE OF NEWBERRY ASSET MANAGEMENT PROGRAM SUMMARY

Grantee Information

Village of Newberry SAW Grant
302 E. McMillan Ave Newberry, MI 49868
www.villageofnewberry.com

Contact Information for the Grantee

Allison Watkins
Address: 302 E. McMillan Ave Newberry, MI 49868
Phone: 906-293-3433
Email: awatkins@newberrymi.gov

SAW Grant Project Number: 1274-01

Executive Summary

The Village of Newberry Asset Management Program (AMP) was created through funding from the Michigan Department of Environment, Great Lakes, and Energy.

The applicant has formed a SAW team which is composed of Village officials and members of the public. The purpose of the team is to develop a mission statement and to discuss and decide upon the Level of Service the system should provide, this impacts cost. The team will meet annually before the Village's budget process begins.

The program is GIS based which provides a digital map background of the Newberry sanitary and storm collection systems. The Village treats its own sewage and the treatment facility is also included.

The other major components of the program include the asset management spreadsheet (AMS), financial advice recommendations, and filing system; the filing system is accessed through the GIS system.

The AMS utilizes the EGLE/WEF recommended spreadsheet workbook, which is the master compilation tool for the program. It includes (worksheets ordered as follows):

1. System information and personnel worksheet
2. Summary – worksheet; listing all assets and calculating the business risk
3. Asset Rating Definitions – worksheet
4. Level of Service Statement – worksheet
5. Criticality Calculation – worksheet
6. Probability of Failure – worksheet

7. Budget and Rate formulation worksheet
 8. Replacement – worksheet
 9. Timing – worksheet
 10. Capital Improvement Project – worksheet
 11. Ten Year Forecast – worksheet
-
- A. The System Information and Personnel worksheet contains system basic data.
 - B. The Summary worksheet lists all system assets, with accompanying data related to asset type, location, capacity or size, material type, estimate of original installation year and costs, expected remaining life and value, the cost of replacement in today's dollars, and data from items E and F above, plus redundancy due to number of units, which leads to a calculation of business risk observation.
 - C. The one to five rating scales for condition, probability of failure and criticality of asset is found in the asset rating definitions.
 - D. Level of service statement for the system is developed by the SAW team committee and along with the mission statement.
 - E. Worksheets E and F are the calculator worksheets for criticality and probability of failure of a particular asset. These worksheets were only used for major assets where additional documentation was felt necessary. Most cases utilize engineering judgment for the rating decision.
 - G. The budget and rate sheet is another calculator which includes the operating budget for the system as well as required capital commitment. It makes an assessment of needed operating reserves based on the planned short term replacements needs as well as future capital needs. It also indicates what is being put away to satisfy these requirements.
 - H. The replacement worksheet derives the depreciated value of the system as well as a calculation of the replacement value.
 - I. The timing worksheet attempts to identify whether an asset needs replacing and when to consider and formulate future capital improvement projects.
 - J. Capital Improvement Plan indicating future possible projects. This is a forecast based on current data, debt retirement, and typical funding agency grouping of project value
 - K. Ten-year budget worksheet attempts to identify the work of inflation on the plan over "10 years".
 - L. A twenty-year cash flow forecast is included to assist in the formulation of utility rates. It also includes the detailed level of service statement and detailed capital improvement forecast.

Finally, is the data filing system which will include items such as, the system televising data, the hydraulic model, easements, user information and other relevant data.

The Village of Newberry received fourth round grants as follows:

WAMP

Grant	Local Share	Total
\$379,622	\$0	\$379,622

SAMP

Grant	Local Share	Total
\$213,620	\$0	\$213,620

The asset management development procedure generally followed this path:

- A. Identifying and numbering all the assets before field efforts begin.
- B. A survey team gathered all GPS coordinates of items such as manholes in the field.
- C. A digital orthographic photo was developed using aerial photography to create a GIS system background.
- D. A Sewer system layer was created in the GIS system to locate the various assets.
- E. A field team inspected and using the NASSCO rating system inventoried and detailed the in-ground assets. Field inspections, records research, capacity testing where needed, and management/staff interviews were used to inventory pump stations and treatment facility components.
- F. The inventory data is used in the construction of a production data base which helps populate the Asset Management Data Base and subsequent Spreadsheet (AMS) as described above.
- G. The AMS is the calculating tool for assessing the future viability of the delineated assets and the criticality and future impact on the system overall.
- H. The criteria of Business Risk and remaining useful life are used to determine what assets need attention and the cost impact of that attention.
- I. This data also leads to the formulation of future capital improvement projects.
- J. The data is combined into the system's current operating budget to determine whether sufficient financial reserves are being collected.
- K. Rate impacts are then considered.
- L. The system operators are then trained by IGI in the GIS system use and maintenance
- M. The process is to be revisited annually.

Wastewater and Stormwater Asset Inventory

The program included two components under different grant offers. The Wastewater Asset Management Program is called the WAMP and the corresponding Stormwater Asset Management Program is called the SAMP.

The WAMP includes:

- A. All collection system components

The SAMP includes all assets making up

- A. The stormwater collection system
- B. The ditches, culverts, and drainage structures

The inventory was performed by records research, field visitation, and inspection. Briefly it included; Collection systems both sanitary and storm

- a) Name and label all manholes
- b) Acquire GPS coordinates of all these structures

- c) Visually inspect all manholes structures as per NASSCO dictated methodology.
- d) Televise selected portions of the collection piping and rate per NASSCO
- e) Acquire the age (installation year) of all the elements as close as possible.

The decision was made to utilize the EGLE offered spreadsheet for compiling and analyzing the data.

The manholes condition assessment was gleaned from the field inventories. The NASSCO rating system was utilized to develop a quick rating of the components. In some circumstances engineering judgement was necessary. The process evaluation for the Wastewater Treatment Facility went a step further determining whether the equipment in place was functioning as is needed to maintain regulatory compliance.

The results of the Newberry WAMP and SAMP assessments were as follows:

WAMP

In ground (828 assets)

- 28% were considered low business risk
- 52% were considered average business risk
- 20% were considered in need of effort

SAMP

In ground (854 assets)

- 37% were considered low business risk
- 54% were considered average business risk
- 9% were considered in need of effort

Criticality of Assets

The criticality of assets was determined based on the following factors;

Collection System (WAMP & SAMP)

Highly Critical (5 rating)

Failure of an asset would result in flooding, severe adverse environmental impact, or impede an activity.

Moderately Critical (3-4 rating)

Failure of an asset would damage properties in high value areas or a large number of users

Slightly Critical (1-2 rating)

Failure will develop slowly and can be dealt with when personnel are available.

The ranking of an asset has a component of criticality involved but it is only one factor in determining business risk, the other two being redundancy (i.e. back up of the asset) and probability of failure (the condition) of the asset. Our methodology utilizes business risk (ranking 1 to 25) and depreciation (age) of the asset to rank its need for attention and subsequent budget set aside for maintenance or replacement.

Level of Service Determination

The level of services that the system is to offer was determined by the SAW Team to prioritize what the system should offer and how it should respond. Typically, four or five major goals were determined and then subdivided into items that should be or not be pursued to meet the goals. These items are placed in a level of service statements with reference in the asset management database.

Revenue Structure

The EGLE spreadsheet was utilized to list and prioritize items, which required short term or long-term capital infusion. The long-term items were grouped into project groups and targeted as future projects under the Capital Improvement Plan, which follows. The intent for these projects is future borrowing with monies being added to the current operating budget for future borrowing applications.

The short-term capital needs were identified for operating budget inclusion annually. They may include annual maintenance needs or small replacement items along with large project needs in the first seven years after the project is created.

We found that set aside reserves are adequate.

The SAMP identified budget considerations, which have been delivered to the Village's management to determine what should be done and when to align with other possible future utility or street improvements.

A wastewater system twenty-year cash flow statement is attached.

Capital Improvement Plan

Newberry's future Wastewater capital improvement project scheduling for a twenty year a cash flow analysis is projected as follows:

Project	Cost	Funding	Year
Plant and Collection System Upgrades – Phase 1	\$4,500,000	USDA RD	2025
Plant and Collection System Upgrades – Phase 2	\$6,000,000	SRF	2040
Collection System Upgrades – Phase 3	\$6,000,000	SRF	2050
Collection System Upgrades– Phase 4	\$6,000,000	USDA RD	2060
Plant Upgrades	\$4,000,000	SRF	2070

The SAMP has identified three priority project areas. The Village will attempt to pursue these storm sewer improvements with other utility and street projects. The dollars indicated are budgeting attempts to maintain the consideration of storm work in other utility or road repair projects.

Project	Cost	Year
Storm Improvements – Project 1	\$1,500,000	2020 – 2035
Storm Improvements – Project 2	\$5,500,000	2035 – 2060
Storm Improvements – Project 3	\$3,500,000	2060 – 2070

List of Major Assets

Wastewater:

The Village of Newberry's wastewater system includes:

Treatment:

- Control Building
- Raw Sewage Grinding
- Raw Sewage Pumps
- Grit Removal
- Primary Clarifiers
- Aeration Basins
- Positive displacement blowers
- Final Settling
- Anaerobic Digestion
- Support Systems - HVAC, SCADA, etc.

Mainline Gravity Sewer:

2-inch	388 feet
3-inch	52 feet
4-inch	2,283 feet
6-inch	5,585 feet
8-inch	19,673 feet
10-inch	30,742 feet
12-inch	18,464 feet
15-inch	1,905 feet
18-inch	547 feet
21-inch	745 feet
24-inch	2,543 feet
27-inch	1,691 feet
30-inch	5,713 feet
Unknown	286 feet

System Value: \$6,010,000
Replacement Value: \$22,610,000

Stormwater:

Sewer & Culverts:

4-inch	80 feet
6-inch	1,232 feet
8-inch	1,586 feet
10-inch	441 feet
12-inch	7,892 feet
15-inch	5,172 feet
18-inch	2,458 feet
21-inch	4,541 feet
24-inch	5,484 feet
27-inch	1,592 feet
30-inch	5,478 feet
34-inch	392 feet
36-inch	2,284 feet
40-inch	1,146 feet
42-inch	517 feet
48-inch	411 feet
Unknown	8,983 feet

System Value: \$172,000

Replacement Value: \$10,750,000

Memo

To: Village of Newberry Village Council, and Allison Watkins, Village Manager

From: Jeffrey L. Jocks, Sondee, Racine & Doren, PLC

Date: November 13, 2020

Re: Introduction of Question Concerning Reduction of Number of Trustees from six to four

I provided a memo to you dated October 23, 2020 concerning the procedure to reduce the number of Village Trustees from six to four. As set out in that memo, there are a number of steps that the Village must take if it is interested in considering the reduction.

That memo, along with this memo, is being provided to you by Village Manager Watkins for your November 17, 2020 meeting.

I want to clarify what you should and should not do at the November 17, 2020 meeting with regard to this matter. Because the General Law Village Act (Public Act 3 of 1895; MCL 61.1 *et seq*) requires you to set a public hearing and provide notice in the newspaper if you are going to consider an ordinance to reduce the number of trustees, you **should not deliberate or discuss in any way the merits or lack of merits of reducing the number of trustees at your November 17, 2020 meeting.**

Instead, please only vote by motion on whether the council would like to engage in the future consideration of whether to reduce the number of trustees. That is, if the Village Council, by majority vote, decides it should consider this question in the future, then you, at a later meeting that has been publicly noticed, can actually consider the merits of doing so. You should not discuss or deliberate on the merits at the November 17, 2020 meeting.

Here is a sample motion to consider the reduction in the future:

"I move that we request Village Manager Allison Watkins to place consideration of whether to reduce the number of Village Trustees on a future Village Council meeting agenda and properly notice a public hearing pursuant to the General Law Village Act for that purpose."

Here is a sample motion to decline considering the reduction in the future:

"I move that we do not consider whether to reduce the number of Village Trustees at a future Village Council meeting at this time."

Memo

To: Village of Newberry Village Council, and Allison Watkins, Village Manager

From: Jeffrey L. Jocks, Sondee, Racine & Doren, PLC

Date: October 23, 2020

Re: Procedure to Reduce Number of Trustees from six to four

The following memo discusses the procedure to reduce the number of Village Trustees from the current six to four.

The General Law Village Act (Public Act 3 of 1895; MCL 61.1 *et seq*) requires that each village have a president and six trustees for the Village Council. MCL 62.1(1). However, the Village Council may, by ordinance, reduce the number of Village Trustees to four. MCL 62.1(2).

To reduce the number of trustees, the Village Council must adopt an ordinance that reduces the number of Village Trustees from six to four. MCL 62.1(2). The ordinance's adoption must be approved by a 2/3 vote of the Village Council. MCL 62.1(2). It is my opinion that this means that five affirmative votes are necessary. *See* MCL 62.1(1). Therefore, if the Village Council wants to adopt an ordinance and there are only five sitting members of the Council, but the Council still has seven seats, then the five sitting members of the Council must unanimously approve the adoption of the ordinance.¹

For each meeting at which the Council will consider an ordinance reducing the number of Trustees, notice of that consideration must be published in the newspaper not less than 10 days before the meeting. MCL 62.1(2)(b). In addition, the Council will have to have two meetings at which it considers an ordinance to reduce the number of Trustees. MCL 62.1(2)(b). At the initial meeting, the Council would discuss whether or not to adopt the ordinance. Then, the Council must wait at least 10 days until holding a second meeting to discuss and adopt the ordinance. MCL 62.1(2)(b). That would not be a problem if the Council discussed the ordinance at its regular meetings, but notice must be published in the newspaper for both meetings.

If the Council adopts an ordinance reducing the number of Trustees to four after its second meeting, the ordinance cannot take effect until 45 days after the date of adoption. MCL 62.1(4). This is because the Village's registered electors may submit a petition to put the ordinance to a vote at the next election. In order to inform the public of their right to petition,

¹ Although not relevant at this time, if the Council would like to pursue this course of action, we will need to determine which seats will be removed and how that affects the current staggered terms for Trustees. The Village must as nearly as possible maintain staggered terms and provide for an equal number of seats to be filled at each election. MCL 62.2(2).

the Village must publish a notice in the newspaper that states if a petition signed 10% of the registered electors is submitted to the Village within those 45 days, the ordinance will not take effect until the voters decide whether it should be adopted at the next general or special election. MCL 62.1(4). If a petition with 10% of the registered electors is submitted, then the effect of the ordinance is delayed until the election. MCL 62.1(4). If the voters approve the ordinance, then it becomes effective. If the voters do not approve the ordinance, then it cannot become effective and the Village Council would continue to have six Trustees. If no petition is submitted, then the ordinance becomes effective after the 45 days expire.

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
October 13, 2020
Electronic Public Meeting – Due to COVID-19 Virus

The October 13, 2020 Water and Light Board meeting was cancelled. Electronic meetings are not allowed at this time, and the Board could not meet in person, due to COVID-19. This decision was made with the guidance of the Village Attorney.

Terese Schummer, Clerk

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
November 10, 2020
Electronic Public Meeting – Due to COVID-19 Virus
***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Vincent, Freese, Hardenbrook, Schnorr. All members called in from Newberry, MI.

Absent: None.

Also Present: Clerk -Schummer, Village Manager – Watkins, Lori Stokes – Via Zoom – All called in from Newberry, MI.

Call to Order: Due to no Chairperson being seated at this time, Clerk Schummer called the meeting to order at 6:20 p.m., using Zoom audio teleconferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings. The meeting was delayed twenty minutes because of connection issues. Moved by Vincent, support by Schnorr, **CARRIED**, to appoint Catherine Freese to act as alternate acting Chairperson for this meeting. Ayes: Vincent, Hardenbrook, Schnorr. Abstain: Freese.

Approval of Agenda: Moved by Vincent, support by Schnorr, **CARRIED**, to approve agenda as presented. Ayes: Freese, Hardenbrook, Schnorr, Vincent.

Approval of Minutes: Moved by Vincent, support by Schnorr, **CARRIED**, to approve the minutes for the September 8, 2020 W&L meeting as presented. Ayes: Freese, Hardenbrook, Schnorr, Vincent.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – September 5 to October 9, 2020** - Motion by Vincent, support by Schnorr, **CARRIED**, recommend Village Council pay the September 5 to October 9, Electric Fund bill in the amount of \$375,208.88. Discussion followed. Ayes: Freese, Hardenbrook, Schnorr, Vincent. Motion by Vincent, support by Schnorr, **CARRIED**, to recommend Village Council pay the September 5 to October 9, 2020 Water Fund bill in the amount of \$176,608.15. Ayes: Freese, Hardenbrook, Schnorr, Vincent.

B.) **Bond payments:** Bond payments included in October Payable list - for review only.

C.) **Water & Light – Monthly Bills – October 10 to November 6, 2020** - Motion by Vincent, support by Schnorr, **CARRIED**, recommend Village Council pay the October 10 to November 6, 2020, Electric Fund bill in the amount of \$32,316.62. Discussion followed. Ayes: Freese, Hardenbrook, Schnorr, Vincent. Motion by Vincent, support by Freese, **CARRIED**, to recommend Village Council pay the October 10 to November 6, 2020 Water Fund bill in the amount of \$16,872.52. Ayes: Freese, Hardenbrook, Schnorr, Vincent.

D.) **Christmas Light Fund** – Fund balance as of 10/31/2020 - \$14,673.33

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinskas, submitted a written report and charts. Discussion followed.
- 2.) **Interim Village Manager:** Watkins gave a verbal and written report. (She was Interim Village Manager in October).

Unfinished Business:

- 1.) **Update on water valve replacement E. Truman and Vulcan:** Watkins gave a report.
- 2.) **Code of Conduct and Ethics for Water & Light Board:** Freese stated it was still a work in process.
- 3.) **W&L Board Seat - Customer, Non-Elector seat is up for appointment in November:** Moved by Schnorr, support by Vincent, **FAIL**, to recommend Village Council appoint Kirby Wendt as the Customer, Non-electoral Board member. Discussion followed. Ayes: Schnorr. Nays: Freese, Hardenbrook, Vincent. Vincent added an explanation of his Nay vote; it is because he doesn't know if there are any other applicants.
- 4.) **W&L Board Seats – Council seats:** Approval of those seats will take place at the November Village meeting

New Business:

- 1.) **W&L Board Chairperson Selection:** It was decided to table the selection until the seats are filled at the next Village Council meeting.
- 2.) **Budget Adjustment:** The Water & Light fund budget adjustments were for review only. Discussion followed.

Public Comment: None.

Comments By Board Members: Comments heard from Schnorr and Freese.

Adjourn Meeting: Motion by Vincent, support by Hardenbrook, **CARRIED**, to adjourn meeting at 7:24 p.m.
Ayes: Freese, Hardenbrook, Schnorr, Vincent.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Catherine Freese, Alternate Acting Chairperson

**Village of Newberry
Planning Commission Meeting
Monday, October 26, 2020
Meeting Location: Electronic Meeting
Meeting Time: 6:00 p.m.**

1. Call to order:

Meeting was called to order by Chairman Vincent at 6:04pm

2. Pledge of Allegiance:

No pledge due to it being an electronic meeting.

3. Rollcall:

Roll call was taken and Vincent, Hardenbrook, Stiffler were present. Vanatta was absent.

4. Approval of Agenda:

Motion by Hardenbrook with support from Stiffler to approve the agenda. A vote by voice was taken with all voting in the affirmative.

5. Approval of Minutes:

Planning Commission Meeting – August 24, 2020. Motion by Hardenbrook,, second by Stiffler to approve minutes. A vote by voice was taken with all voting in the affirmative.

6. Planning Commission Chairperson Announcements:

None

7. Communications from the Public:

None

8. Petitions and Communications:

None

9. Unfinished Business:

1. Creation of Zoning Ordinances – Update on research for identifying agencies that provide Ordinance creation. Clear Zone, Beckett and Raeder and Mark Rivard with Luce County were identified.
2. Work on clarifying definitions – Examples that were reviewed seemed clear. Might add language in regards to alleyways, definition of a home base business, (what type, signage, etc.) marijuana dispensaries and blight.
3. Conversation on zoning types/locations for the Village - What are the different classifications – information will be pulled for review for next meeting.

2. Planning Commission Vacancy – still open.

10. New Business:

None

11. Comments by Planning Commission Members:

None

12. Adjournment - Regular Session

With no further business before the Planning Commission, a motion was made by Hardenbrook to adjourn the meeting at 6:23pm. Stiffler, second. Motion carried.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Wastewater Treatment Plant Department of Public Works

George Blakely Superintendent
November 2020 Report

Wastewater Treatment

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Painting
- Removing stumps and brush
- Annual Bio-Solids report submitted to EGLE

Department of Public Works

- Garbage pick up
- Work orders
- Employee off for National Guard Duty
- Fixing potholes
- Alley clean up preparing for winter
- Nearing end of SAW
- Norris Contracting paved cut on Ave. C
- Norris Contracting installed new storm catch basin

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

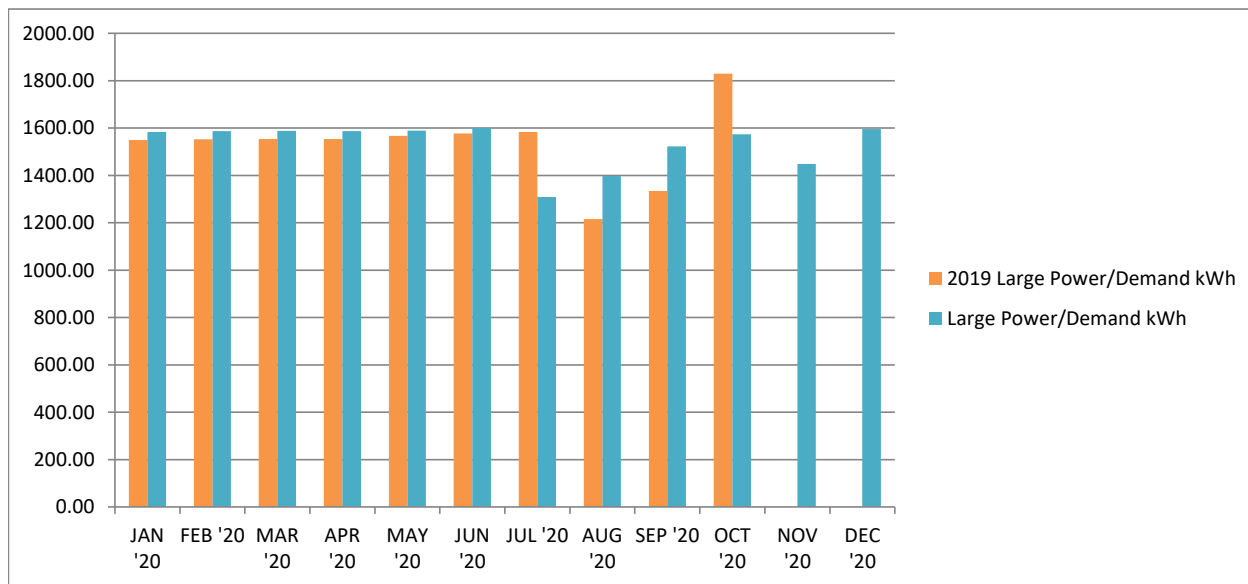
Water & Light October 2020

- Read meters
- Multiple miss digs
- Daily well inspections and chlorine testing
- Flushing
- Took bacti samples came back clear
- Call out Zellar fire
- Replaced leaking valve E Truman and Vulcan
- Call out customer dug into their underground service no miss dig was called in
- Multiple seasonal shut offs
- Call out for outage at water and light building and wells the sub blinked

Water & Light

Electric Demand Report Large Power/Industrial 2020

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'19	1531.00	\$ 14,113.58
JAN '20	1549.00	\$ 14,255.40
FEB '20	1553.00	\$ 14,255.40
MAR '20	1554.00	\$ 14,255.40
APR '20	1554.00	\$ 14,255.40
MAY '20	1567.00	\$ 14,353.80
JUN '20	1577.00	\$ 14,353.80
JUL '20	1583.00	\$ 14,360.76
AUG '20	1216.00	\$ 12,050.39
SEP '20	1334.00	\$ 12,552.76
OCT '20	1829.00	\$ 16,606.84
NOV '20		
DEC '20		

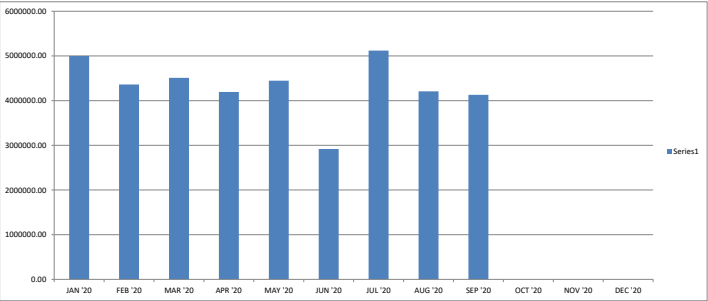


2020 - ELECTRIC CONSUMPTION / BILLING																
2020	RESIDENTIAL					COMMERCIAL				LARGE POWER				DEMAND		
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED
JAN	832976.00	1182	\$ 15,040.05	\$ 1,183.66	\$ 86,658.08	286253.00	214	\$ 5,159.08	\$ 33,347.17	525822.00	15	\$ 27,730.45	\$ 9,714.22	1549.00	13	\$ 14,255.40
FEB	671768.00	1182	\$ 9,439.81	\$ 953.03	\$ 69,743.65	263045.00	212	\$ 3,679.42	\$ 30,564.96	499799.00	15	\$ 26,341.99	\$ 7,155.99	1553.00	13	\$ 14,255.40
MAR	732342.00	1184	\$ 10,287.87	\$ 1,034.94	\$ 75,759.70	276837.00	211	\$ 3,856.63	\$ 32,053.12	471974.00	15	\$ 24,885.64	\$ 6,853.49	1554.00	13	\$ 14,255.40
APR	623176.00	1183	\$ 8,752.78	\$ 884.07	\$ 64,763.90	242918.00	211	\$ 3,408.05	\$ 28,388.25	514206.00	15	\$ 27,091.55	\$ 7,320.22	1554.00	13	\$ 14,255.40
MAY	615003.00	1182	\$ 8,705.11	\$ 879.39	\$ 64,404.82	243855.00	211	\$ 3,418.81	\$ 28,417.00	599401.00	15	\$ 31,590.18	\$ 8,520.81	1567.00	13	\$ 14,353.80
JUN	474513.00	1180	\$ 6,709.13	\$ 679.22	\$ 49,683.92	196976.00	210	\$ 2,767.67	\$ 22,919.67	288296.00	15	\$ 15,224.19	\$ 4,129.27	1577.00	13	\$ 14,353.80
JUL	629224.00	1186	\$ 7,660.50	\$ 900.70	\$ 65,890.92	269733.00	211	\$ 3,264.54	\$ 31,475.34	779018.00	15	\$ 41,026.29	\$ 9,502.07	1583.00	13	\$ 14,360.76
AUG	622357.00	1183	\$ 7,570.92	\$ 890.60	\$ 65,174.60	317816.00	212	\$ 3,845.86	\$ 37,193.82	446385.00	15	\$ 23,468.70	\$ 5,424.25	1216.00	13	\$ 12,050.39
SEPT	607408.00	1185	\$ 7,387.49	\$ 869.22	\$ 63,609.74	261178.00	211	\$ 3,164.07	\$ 30,513.32	487612.00	15	\$ 25,752.09	\$ 5,988.60	1334.00	13	\$ 12,552.76
OCT	687525.00	1189	\$ 8,394.42	\$ 986.81	\$ 71,993.15	168069.00	212	\$ 2,040.06	\$ 19,706.21	483953.00	15	\$ 25,474.93	\$ 5,889.41	1829.00	13	\$ 16,606.84
NOV																
DEC																
TOTAL	6496292.00	11836.00	\$ 89,948.08	9261.64	\$ 677,682.48	2526680.00	2115.00	\$ 34,604.19	\$ 294,578.86	5096466.00	150.00	\$ 268,586.01	\$ 70,498.33	15316.00	130.00	\$ 141,299.95
AVG	649629.2	1183.6	8994.808	926.164	67768.248	252668	211.5	3460.419	29457.886	509646.6	15	26858.601	7049.833	1531.6	13	14129.995

TOTAL Kwh 14134.75
AVERAGE MET 1423.1

Water & Light
Billed Electric kWh Report - 2020

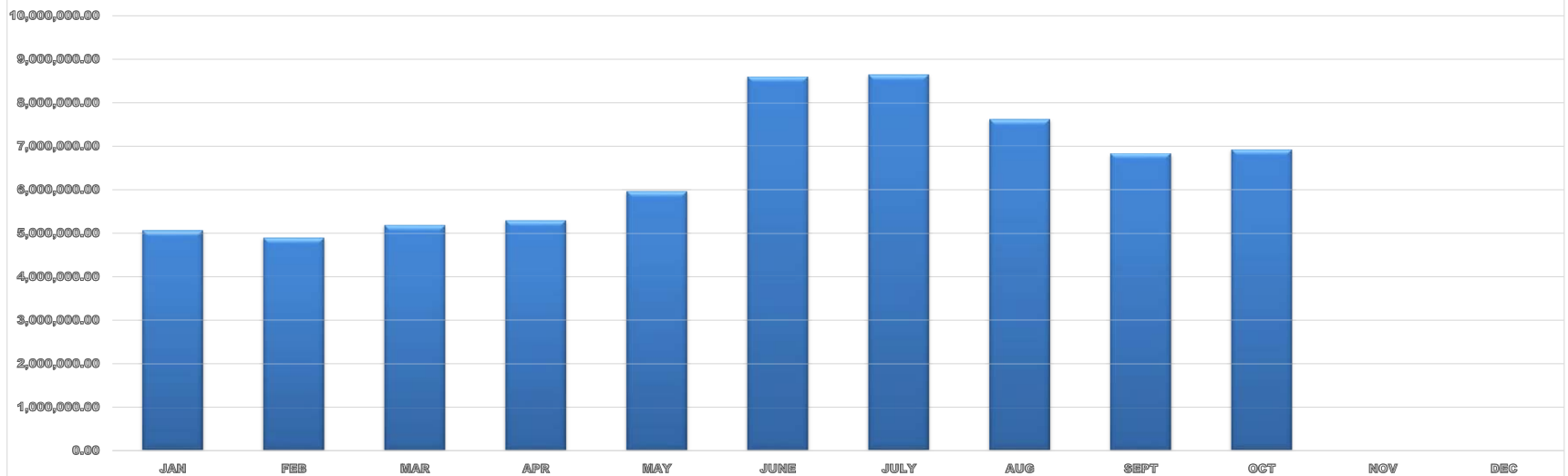
MONTH:	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMER'S	MPPA	MISO	ATC	CEC-HYDRO	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD:	SAVED: (2019 vs 2020)
JAN '20	5001078.00	\$ 14,255.40	\$ 213,742.93	\$ 74,925.21	\$ 128.86	\$ 3,397.92	\$ 12,492.20	\$ 5,059.90	\$ 96,004.09	\$ 109,949.71	\$ 129,527.53	\$ 120,334.74	\$ 103,229.84	\$ 146,688.48	\$ 13,945.62
FEB '20	4360984.00	\$ 14,255.40	\$ 182,297.63	\$ 67,805.03	\$ 217.50	\$ 2,980.97	\$ 12,246.20	\$ 5,150.71	\$ 88,399.51	\$ 101,672.04	\$ 119,847.55	\$ 111,398.64	\$ 102,655.98	\$ 168,324.53	\$ 13,272.53
MAR '20	4510231.00	\$ 14,255.40	\$ 189,774.87	\$ 66,910.13	\$ 60.89	\$ 2,907.79	\$ 12,492.20	\$ 5,085.13	\$ 87,456.14	\$ 99,435.07	\$ 62,464.90	\$ 114,411.84	\$ 130,780.97	\$ 135,195.29	\$ 11,978.93
APR '20	4193128.00	\$ 14,255.40	\$ 174,825.40	\$ 58,577.85	\$ 53.93	\$ 2,727.70	\$ 12,492.20	\$ 5,084.80	\$ 78,936.48	\$ 95,210.19	\$ 106,956.15	\$ 106,494.00	\$ 98,765.91	\$ 114,707.13	\$ 16,273.71
MAY '20	4446739.00	\$ 14,353.80	\$ 180,546.59	\$ 54,218.57	\$ 20.33	\$ 2,558.83	\$ 12,492.20	\$ 5,344.35	\$ 74,634.28	\$ 84,813.79	\$ 99,338.04	\$ 98,979.16	\$ 121,856.40	\$ 145,099.13	\$ 10,179.51
JUN '20	2917397.00	\$ 14,353.80	\$ 135,118.10	\$ 54,320.08	\$ 106.23	\$ 3,119.14	\$ 12,492.20	\$ 5,391.10	\$ 75,428.75	\$ 75,983.75	\$ 82,250.55	\$ 103,696.18	\$ 106,919.67	\$ 121,802.87	\$ 555.00
JUL '20	5118965.00	\$ 14,360.76	\$ 195,267.73	\$ 66,425.83	\$ 198.81	\$ 3,114.48	\$ 12,557.62	\$ 5,424.34	\$ 87,721.08	\$ 85,289.65	\$ 90,756.59	\$ 102,915.90	\$ 60,546.96	\$ 74,453.89	\$ (2,431.43)
AUG '20	4208646.00	\$ 12,050.39	\$ 174,980.62	\$ 61,035.55	\$ 71.13	\$ 2,270.79	\$ 11,295.94	\$ 5,352.63	\$ 80,026.04	\$ 80,431.43	\$ 115,480.83	\$ 102,013.56	\$ 118,956.76	\$ 55,814.19	\$ 405.39
SEP '20	4129384.00	\$ 12,552.76	\$ 170,010.62	\$ 53,873.41	\$ 109.42	\$ 2,806.88	\$ 12,869.62	\$ 5,224.79	\$ 74,884.12	\$ 79,439.06	\$ 85,710.61	\$ 98,627.29	\$ 115,892.05	\$ 93,525.67	\$ 4,554.94
OCT '20									\$ -	\$ 75,035.13	\$ 84,092.82	\$ 97,767.67	\$ 107,256.72	\$ 122,946.54	
NOV '20									\$ -	\$ 94,303.42	\$ 95,811.47	\$ 114,041.05	\$ 103,927.00	\$ 64,483.12	
DEC '20									\$ -	\$ 94,672.40	\$ 102,589.66	\$ 123,757.90	\$ 118,349.60	\$ 157,862.67	
	38886552.00	\$ 124,693.11	\$ 1,616,564.49	\$ 558,091.66	\$ 967.10	\$ 25,883.60	\$ 111,430.38	\$ 47,117.75	\$ 743,490.49	\$ 981,563.24	\$ 1,072,237.04	\$ 1,294,437.93	\$ 1,288,637.86	\$ 1,400,903.51	\$ 68,734.20



Water & Light

Water Pumpage Report - 2020

MONTH	Recorded Gallons Pumped 1st -30th/31st month	Billed Water Amounts (16th to 15th of the month prior)	Actual Revenue Received 1st - 30th of the month (billed from month prior)	Billed Reu's (16th to 15th of the month prior)	Gallons Billed (16th to 15th of the month prior)	Difference between gallons pumped and gallons billed	Monthly Revenue Goal	% OF GOAL	Difference between Revenue Collected and Monthly Revenue Goal
JAN'20	5,067,600.00	\$ 72,044.51	\$ 73,927.05	964.20	2,892,600.00	2,175,000.00	\$ 78,333.33	94.4%	-\$4,406.28
FEB'20	4,892,700.00	\$ 72,381.29	\$ 75,883.83	970.20	2,910,600.00	1,982,100.00	\$ 78,333.33	96.9%	-\$2,449.50
MAR '20	5,182,500.00	\$ 72,737.32	\$ 75,633.15	973.90	2,921,700.00	2,260,800.00	\$ 78,333.33	96.6%	-\$2,700.18
APR '20	5,290,400.00	\$ 73,081.21	\$ 75,520.91	976.90	2,930,700.00	2,359,700.00	\$ 78,333.33	96.4%	-\$2,812.42
MAY '20	5,960,800.00	\$ 73,748.50	\$ 69,135.57	990.20	2,970,600.00	2,990,200.00	\$ 78,333.33	88.3%	-\$9,197.76
JUNE'20	8,593,000.00	\$ 74,658.63	\$ 77,251.78	1,002.90	3,008,700.00	5,584,300.00	\$ 78,333.33	98.6%	-\$1,081.55
JULY '20	8,646,200.00	\$ 75,347.50	\$ 76,670.27	1,004.63	3,013,890.00	5,632,310.00	\$ 78,333.33	97.9%	-\$1,663.06
AUG '20	7,621,300.00	\$ 75,946.28	\$ 76,989.51	1,012.62	3,037,860.00	4,583,440.00	\$ 78,333.33	98.3%	-\$1,343.82
SEPT '20	6,829,000.00	\$ 76,136.84	\$ 78,867.08	1,015.16	3,045,480.00	3,783,520.00	\$ 78,333.33	100.7%	\$533.75
OCT '20	6917600.00	\$ 75,440.55	\$ 75,030.51	1,005.87	3,017,610.00	3,899,990.00	\$ 78,333.33	95.8%	-\$3,302.82
NOV '20					-	-	\$ 78,333.33	0.0%	
DEC '20					-	-	\$ 78,333.33	0.0%	
	Total Gallons Pumped 65,001,100.00	Total Billed Amounts \$ 741,522.63	Total Actual Revenue \$ 754,909.66	Billed REU's \$ 9,916.58	Gallons Billed \$ 29,749,740.00	35,251,360.00	Revenue Goal \$ 939,999.96	% OF GOAL 80%	Total -\$22,647.69



**Village Manager
Activity Report for Village Council Meeting
As of November 13, 2020**

Village Manager worked from home Wednesday, 11/4 to Friday, 11/13 due to COVID19 quarantine.

A. Audit

- a. 2019 Audit delay due to BS&A Software issue
 - i. Now delinquent. Expected finish date is November 30

B. Revenue Sharing

- a. CARES ACT funds have been received - \$16, 864.00
 - i. First grant reporting completed

C. Village Committees/Boards

- a. No meetings since last council meeting due to VM having COVID19

D. Community Engagement

- a. NBY Interviews

E. Risk Management

- a. First Fairbanks payment has been sent

F. HR

- a. Donald Hooper is currently on duty with National Guard
- b. All departments and offices are closed to the public
- c. New journeyman lineman started on November 2
- d. 4 staff including VM have tested positive for COVID19
 - i. 2 staff considered recovered and returned to work
 - ii. 1 staff considered recovered and will return to work 11/16 – VM
 - iii. 1 staff in quarantine and still having active symptoms

G. Tree Limbing

- a. Trees LLC is still in town and will be working for a few more weeks

H. Capital improvement plan

- a. Working on draft

I. PENTLAND MEDIATION

- a. 10/28 & 10/29

J. FOIA Requests

- a. No new requests

WEBINARS & CONFERENCE CALLS

- Leadership Team Check-ins (Superintendents & IVM)
 - 10:00AM every Tues
- Michigan Municipal League Women's Leadership Program
 - 10/22 – 9am to 12:30pm
 - 10/23 – 9am to 11:00am