

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
ELECTRONIC MEETING
Tuesday, September 15, 2020
Meeting Location: ZOOM CONFERENCE CALL
Meeting Time: 6:00 p.m.**

1. VIRTUAL WAITING ROOM OPENED – By IVM

Join Zoom Meeting: <https://us02web.zoom.us/j/89380462624>

By Phone: 1-888-475-4499 or 1-877-853-5257

Meeting ID 893 8046 2624#

2. PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION – By IVM

1. Calls will be listen-only mode during business portions of the meeting
2. Callers will be unmuted individually during each public comment section
 - i. Callers will be identified by the last four digits of their phone number or by their computer login information
 - ii. Each caller will be asked if they would like to comment – comment is not required
 - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
 - iv. Callers will be held to a 3min time limit

3. CALL TO ORDER – By VP

4. ROLL CALL

5. APPROVAL OF AGENDA

6. PENTLAND LITIGATION UPDATE – possible closed session

1. Franchise Agreement for State Corrections

This section is placed at the beginning due to Village Attorney availability

7. APPROVAL OF MINUTES

1. Village Council –Regular Session – August 18, 2020

8. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium provided and limit comments to 3 minutes.

1. Facilitated by IVM

9. VILLAGE PRESIDENT COMMENTS

- a. None prescheduled

10. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Payables –August 15, 2020 to September 11, 2020

101	General Fund	\$16,913.33
202	Major Streets Fund	\$96.06
203	Local Street Fund	\$139.82
213	Fire Revolving Fund	\$9,228.62
409	TORC	\$69.77
418	Atlas Park Fund	\$1,500.00
590	Sewage Receiving Fund	\$234,696.13
TOTAL EXPENSE FOR APPROVAL:		\$262,643.73

2. Bond Payments included on Village Payables – for information only

BOND	PRINCIPAL	INTEREST	TOTAL DUE	OUTSTANDING DEBT
2014 SEWER SRF	\$165,000	\$40,102.59	\$205,102.59	\$3,035,000.00

3. **Water & Light – Monthly Payables –August 8, 2020 to September 4, 2020**

582	Electric Fund – regular expenditures	\$43,612.55
582	ELECTRIC FUND TOTAL EXPENSE:	\$43,612.55
591	Water Fund – regular expenditures	\$10,627.38
591	WATER FUND TOTAL EXPENSE:	\$10,627.38
Total amount for both funds:		\$54,239.93

4. **Save the Bells – for review only -**

582	Save the Bells Fund Balance Summary – as of 08/31/2020	\$13,959.21
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5. **Treasurer**

a. August 2020 Report

6. **Request for Disbursement of Funds – Stormwater / Asset Management / Wastewater (SAW) Grant Program**

i. Request # 26 – 08/01/2020 to 08/31/2020

1. C2AE Invoice #70240, \$2,471.17

a. **TOTAL AMOUNT FOR APPROVAL: \$2,471.17**

11. **PETITIONS AND COMMUNICATIONS** – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. None prescheduled

12. **INTRODUCTION AND ADOPTION OF RESOLUTIONS, ORDINANCES, & PROCLAMATIONS**

1. None prescheduled

13. **UNFINISHED BUSINESS**

1. 2018 Audit

- Deficit Elimination Plan Approval Letter
- Presentation - pending

2. 2019 Audit

- Extension Request for 2019 Audit and F65 Approved through 9/30
- Presentation - pending

3. 2020 Audit Contract Discussion

- Remain with SOM or submit RFP for new contractor

4. Utility Limbing –

- Request for motion to give legal authority to the Interim Village Manager to negotiate and sign contract with Trees, LLC for services listed in the RFP and to make day to day decisions for the project within guidelines of the contract and RFP package.

5. VON Surplus Equipment Auction – approval of items list

6. New maintenance building

7. Public Comment Follow-Up from Previous Meeting

14. **NEW BUSINESS**

1. Coronavirus Relief Local Government Grants (CRLGG) Program

- Request for motion to accept \$16,864.00 in grant funds from the Coronavirus Relief Local Government Grants Program

2. W&L Board Seats –

- a. Customer, Non-elector seat up for re-appointment Oct 20
- b. Council seats on board up for re-appointment Oct 20

15. REPORTS OF BOARDS

1. Water & Light Board
 - a. Meeting Minutes - Tuesday, August 11, 2020
 - b. Meeting Minutes – Tuesday, September 8, 2020
2. Planning Commission Meeting: Meeting Minutes: August 24, 2020

16. REPORTS OF COMMITTEES

1. Ordinance Committee – Meeting Minutes: September 3, 2020
2. Management Committee – Meeting moved to September 10, 2020, 9:30AM

17. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief –
2. Superintendent of WWTP & DPW
 - a. Monthly Report – written
3. Working Superintendent of Water & Light
 - a. Monthly Report - written
 - b. Electric Consumption/Billing Report
 - c. Electric Demand Large Power Report
 - d. Billed Electric kWh Report
 - e. Water Pumpage Report
4. Interim Village Manager / Director of Human Resources & Community Engagement
 - a. Monthly Report- written and verbal
 - b. Leave approvals

18. PUBLIC COMMENT – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

- Facilitated by IVM & Clerk

19. ASSIGNMENT OF PUBLIC COMMENT RESPONSE

20. COMMENTS BY COUNCIL MEMBERS

21. ADJOURNMENT - REGULAR SESSION

**AN AGREEMENT GRANTING TO THE VILLAGE OF NEWBERRY AN EXCLUSIVE
REVOCABLE FRANCHISE TO PROVIDE SANITARY SEWERAGE AND
WASTEWATER TREATMENT SERVICE TO THE MICHIGAN DEPARTMENT OF
CORRECTIONS NEWBERRY CORRECTIONAL FACILITY WITHIN THE TOWNSHIP
OF PENTLAND, AND GRANTING RELATED CONSENT TO USE ADJOINING
STREET RIGHTS-OF-WAY FOR SAME**

WHEREAS, the Village of Newberry (Newberry), a Michigan general law village, was granted authority to provide sanitary sewerage and wastewater treatment service to the "State Hospital" and be responsible for the terms of service with that user pursuant to a contract dated June 29, 1976 by and between the County of Luce, the Village of Newberry, the Township of McMillan, and the Township of Pentland; and

WHEREAS, during the term of that 1976 Contract the State Hospital was permanently closed, and a correctional facility (Newberry Correctional Facility) was constructed by the State of Michigan/Michigan Department of Corrections on the property upon which the State Hospital had been located, commonly known as 13747 East County Road 428, and the State continues to operate the Newberry Correctional Facility on that property at the present time; and

WHEREAS, Newberry continued to provide sanitary sewerage and wastewater treatment service to the Newberry Correctional Facility throughout the duration of the 1976 Contract, which by its terms expired on or about June 29, 2014 when the bonds issued by Luce County pursuant to that contract were paid in full; and

WHEREAS, the property upon which the Newberry Correctional Facility is located and operated is entirely within the territorial boundaries of the Township of Pentland (Pentland); and

WHEREAS, Newberry desires to continue to provide sanitary sewerage and wastewater treatment service to the Newberry Correctional Facility, and have the right to the continued use of the adjoining public streets within Pentland for such wastewater utility facilities as may be existing therein and/or installed therein by Newberry and/or the State of Michigan as its designee during the term of this Agreement; and

WHEREAS, pursuant to Section 29 of Article 7 of the Michigan Constitution and Michigan Public Act 266 of 1909 as amended (MCL 460.601 et seq) Pentland has the authority to grant and does desire to grant to Newberry the right to use such public streets for such purposes and to continue transacting its wastewater service with the State of Michigan for its Newberry Correctional Facility in Pentland, subject to the reasonable regulations prescribed herein.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Grant of Exclusive Revocable Franchise to provide wastewater service to Newberry Correctional Facility; irrevocability upon approval of electors.
 - A. Pentland grants to Newberry a revocable exclusive franchise to provide sanitary sewerage and wastewater treatment service to the Newberry Correctional Facility in Pentland, only, subject to the terms and conditions set forth herein.
 - B. The franchise granted herein is subject to revocation by Pentland as provided by law and upon sixty (60) days written notice delivered to Newberry; provided, however, that the franchise shall become irrevocable if approved by a majority of the electors of Pentland. Upon receipt of notice of revocation, Newberry may request Pentland submit the question of granting an irrevocable franchise to Newberry to a vote of the electors of Pentland. Pentland agrees that upon request of Newberry it shall submit the question of granting an irrevocable franchise to a vote of the electors of Pentland on the next available regular election date. Newberry shall be responsible for reimbursing Pentland for all costs and expenses associated with an election held pursuant to this section.
2. User rates/charges.
 - A. Newberry shall have the sole authority and responsibility to impose applicable user rates/charges for its wastewater collection and treatment service provided to the Newberry Correctional Facility pursuant to this Agreement, subject to governing laws, ordinances, and such contractual arrangements as Newberry may have with the State of Michigan for such service; provided all such rates/charges and any related fees shall be reasonable, and proportionally related to the actual costs of service pursuant to the utility basis of rate making.
 - B. Newberry shall have the sole authority and responsibility to administer its billings to the State of Michigan for its wastewater collection and treatment service provided to the Newberry Correctional Facility pursuant to this Agreement, which shall constitute a lien on the subject property and be enforceable by Newberry in the manner provided by any applicable statute or Newberry ordinance. To the extent any such enforcement actions require assistance from Pentland, Pentland agrees to provide all such assistance as may be reasonably requested by Newberry; provided Newberry shall reimburse Pentland for all expenses reasonably incurred by Pentland with respect to providing such assistance within 30 days after receipt of a billing for same from Pentland.
3. Use of public ways; notice and consent for new infrastructure.
 - A. Newberry is granted the right to use the portion of the adjoining public street rights-of-way located within the territorial boundaries of Pentland as may be necessary to permit Newberry to operate, maintain and repair such part of the sewage collection system therein as may presently or otherwise during the term of this Agreement be owned and/or under the operational jurisdiction of Newberry; provided, however, that the non-emergency installation of any new infrastructure within the street rights-of-way in Pentland shall require reasonable

prior notice to Pentland and consent from Pentland, which consent shall not be unreasonably withheld. Newberry shall provide Pentland with "as built" maps for any new infrastructure installed pursuant to this Agreement. The rights granted to Newberry in this section are non-exclusive.

- B. Newberry shall conduct its operations within the above-specified public street rights-of-way located within the territorial boundaries of Pentland so as to minimize any damage to the street rights-of-way and avoid damaging any other public or private utility infrastructure legally situated therein, and so as to cause the minimum necessary interference with the use of such rights-of-way and other public or private utility infrastructure legally situated therein. Within a reasonable time after opening any part of the above-specified public street rights-of-way in Pentland, Newberry shall restore the same as nearly as possible to the same or better condition as existed before such opening. While any portion of the public street rights-of-way is actively open for construction or maintenance Newberry shall maintain reasonable barriers or other warnings to the users of said public street rights-of-way so as to not endanger or injure persons or property in the rights-of-way or on any adjoining property.

4. Wastewater flow from Newberry Correctional Facility not allocated to Pentland

All wastewater flow contributed by the Newberry Correctional Facility to the Newberry wastewater system pursuant to this Agreement shall be considered wastewater flow of Newberry, and shall not be allocated to Pentland for purposes of any related agreement by which the Village provides sanitary sewerage and wastewater treatment service to Pentland, exclusive of the Newberry Correctional Facility, unless the parties agree otherwise in any such agreement.

5. Sale and assignment.

Newberry shall not sell, assign, sublet, or allow to be used the franchise granted herein to Newberry to any other person or entity, including any municipal or other public entity, without the prior written consent of Pentland, which consent shall not be unreasonably withheld.

6. No compensation by either party.

Pentland hereby waives any fee for issuing its consent and franchise pursuant to this Agreement, and the parties otherwise agree neither party shall be entitled to receive compensation from the other party pursuant to this Agreement (except as the expense reimbursement provisions of paragraph 1.B. or 2.B. herein may be applicable in the future).

7. Indemnification of Pentland.

Newberry agrees to indemnify, defend, and hold harmless Pentland and its officials, employees, representatives, agents and consultants from any and all losses, demands, claims, actions, causes of action, assessments, suits, judgments,

damages, liabilities, penalties, costs and expenses (including reasonable attorney fees) which are asserted against, or are imposed upon or incurred by Pentland or an above listed person and which result from the franchise-consent granted herein or Newberry's actions thereunder, to the fullest extent permitted by law. Notwithstanding any other provision of this Agreement, including the preceding content of this paragraph, nothing in this Agreement is intended to be interpreted or applied to impair any protection from liability pursuant to any lawful defense asserted by Newberry or Pentland, including governmental immunity.

8. Compliance with applicable laws and ordinances.

For any/all periods of time wastewater from the Newberry Correctional Facility is delivered to the Newberry wastewater system pursuant to this Agreement, Newberry shall have and maintain in effect such ordinances, codes, rules and regulations regarding sewer construction, connections, and all other matters relevant to the subject of this Agreement that are at least as stringent as such ordinances, codes, rules and regulations in effect in Pentland. Newberry further agrees to comply with the provisions of federal and state laws applicable to the subject of this Agreement, and any such present or future Pentland ordinances as may be applicable to the subject of this Agreement, if any, but excluding Pentland ordinances pertaining to the Pentland sewer system which are not applicable to Newberry.

9. Term of Agreement/renewal.

Upon execution by both parties, this Agreement shall be understood to be retroactively effective beginning June 29, 2014 when the 1976 bond contract was terminated by its terms and shall remain in effect for a term of 30 years thereafter, unless it is replaced, revoked, or terminated as otherwise provided herein. If not so otherwise replaced, revoked, or terminated the parties may renew this Agreement for successive terms after the initial term, not exceeding thirty (30) years for any renewal term.

10. Termination of Agreement.

During the initial term of this Agreement, and any subsequent renewal term, as may be applicable, this Agreement is subject to termination by the mutual written consent of Newberry and Pentland. This Agreement is also subject to termination, by Pentland, if the Newberry Correctional Facility is no longer the occupant of the subject property in Pentland and/or if a different occupant of the subject property does not need sanitary sewerage and wastewater treatment service from the Village; provided any such termination by Pentland on either of these grounds shall be preceded by at least 60 days written notice of such termination.

11. Successors; governing law; severability.

A. Successors/Assigns. This Agreement shall be binding upon any governmental unit or entity as may be a successor to either Newberry or Pentland and/or that otherwise permissibly assumes governmental jurisdiction over all or any part of

the area affected by this Agreement or to which the interest of a party to this Agreement is permissibly assigned.

- B. Governing Law. Any interpretation or judicial adjudication of any part of this Agreement shall be governed by the law of the State of Michigan; venue for any such judicial adjudication shall be in Luce County, Michigan.
- C. Severability. If any part of this Agreement is determined by a court of competent jurisdiction to be illegal or otherwise unenforceable, all parts of this Agreement not affected by such a determination are intended to remain fully in effect. Further, in the event of any such judicial determination, the parties shall undertake such negotiations as may be reasonable and necessary for the purpose of agreeing to revise any part of the Agreement determined by the court to be illegal or otherwise unenforceable.

12. Contact representative and notice.

The Village Manager of Newberry and the Clerk of Pentland are designated as the respective representative of each party to receive inquiries or notices from the other party regarding the administration of this Agreement and the obligations imposed on a party by this Agreement, unless a different contact person is designated in writing and provided to the other party. Any notice either required by this Agreement or otherwise provided to the other party pursuant to this Agreement shall be given to the designated representative of the other party by personal delivery, or by regular first class mail to the official mailing address of each party, unless the parties agree in writing to a different method of notice.

By executing this Agreement below each party acknowledges its governing body has had an opportunity to review this document in its entirety, and seek legal counsel with respect to same, and any person signing this Agreement on behalf of the party has been duly authorized to do so by appropriate action of its governing body with the intention to bind the party hereto.

VILLAGE OF NEWBERRY

DATED: _____

By: Lori Stokes
Its President

DATED: _____

By: Allison Watkins
Its Interim Village Manager

PENTLAND TOWNSHIP

DATED: 9-8-20

Janet Maki
By: Janet Maki
Its Supervisor

DATED: 9/8/2020

Greg Rathje
By: Greg Rathje
Its Clerk

Newberry Village Council
Regular Meeting Minutes
August 18, 2020 – 6:00 p.m.
Electronic Public Meeting – Due to COVID-19 Virus

****NOTE – All votes were done by Roll Call Vote**

Present: President Stokes, Trustees: Cameron, Freese, Hendrickson.

Absent: Hardenbrook, Puckett.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Sterling McGinn, Jeff Jocks, Stacy Price.

Call to Order: President Stokes called the meeting to order at 6:01 p.m. via Zoom.

Approval of Agenda: Moved by Freese, support by Cameron, **CARRIED**, to approve the agenda as presented. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

FOIA Appeal(s): 2020-01-CM Mesloh – Meeting with legal counsel: Village attorney Jeff Jocks discussed the FOIA requests. Council Action:

- 1.) FOIA Fee Appeal – moved by Freese, support by Hendrickson, **CARRIED**, to adopt Resolution 2020-08-18-A – a resolution for deciding FOIA fee appeal of Charles Mesloh. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- 2.) FOIA Denial Appeal – moved by Freese, support by Cameron, **CARRIED**, to adopt Resolution 2020-08-18-B – a resolution for deciding FOIA denial appeal of Charles Mesloh. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

Minutes: Moved by Hardenbrook, support by Freese, **CARRIED**, to approve the minutes from the July 21, 2020 regular meeting as written. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett. Moved by Cameron, support by Freese, **CARRIED**, to approve the minutes from the July 31, 2020 Village Council Special Session, as written. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

Public Comments on Agenda Items: None.

Village President's Announcements: None.

Submission of Bills and Financial Updates:

- A.) Village of Newberry – Monthly Bills. Moved by Hendrickson, support by Freese, **CARRIED**, to approve payment of the July 18, 2020 – August 14, 2020 bills, in the amount of \$41,620.70. Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- B.) Water & Light monthly bills: Moved by Freese, support by Cameron, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds for July 11, 2020 –August 7, 2020, in the total amount of \$95,227.89. Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- C.) Bond Payments due September 1, 2020: Moved by Freese, support by Hendrickson, **CARRIED**, to pay the 2009 Water Bond payment of \$10,341.87. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett. Moved by Freese, support by Hendrickson, **CARRIED**, to pay the 2005 Water Bond payment of \$78,435.00. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- D.) Christmas Lights Fund – as of 7/31/2020 - \$13,703.50.
- E.) Treasurer's Report:
 - a.) July 2020 – N. Moulton gave a written report. Council accepted the report as presented.
- F.) Request for Disbursement of Funds:
 - a.) Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid: Moved by Hendrickson, support by Freese, **CARRIED**, to pay Request #25 – 06/01/2020 to 07/31/2020 –

C2AE invoice #70152 for \$11,525.00 and C2AE Invoice #70005 for \$4,444.88 for a total of \$15,969.88. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
b.) McGahey Construction (also listed in payables): Moved by Freese, support by Cameron, **CARRIED**, to pay Request #3 for \$63,360.00. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

Petitions and Communications:

- 1.) Letter from Kay Maddox, received August 10, 2020.
- 2.) Letter from TAS Superintendent Stacy Price, received August 14, 2020. Letter is regarding Tahquamenon Schools request for a one-way street designation for Phelps Street. Stacy Price was present via zoom to explain the request. Moved by Freese, support by Cameron, **CARRIED**, to approve the proposal by Tahquamenon Schools, to designate Phelps Street as a one-way street, on a one-year trial basis. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

Introduction and Adoption of Ordinances and Resolutions: None.

Unfinished Business:

- 1.) 2019 Audit: Watkins gave an update. The 2018 and 2019 audits will tentatively be presented at the September 15 regular meeting.
- 2.) Utility Limbing RFP and Bid Document: Moved by Hendrickson, support by Freese, **CARRIED**, to accept the only bid proposal received, which was from Trees LLC in the amount of \$65,665, for limbing within the Village of Newberry. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- 3.) Village Manager Position: Will take-up later in the meeting, during Management Committee section.
- 4.) Public Comment Follow-Up: None needed.

New Business:

- 1.) EGLE Water Supply Compliance Communication: Letter received 8/3/2020 for review. Discussion followed.
- 2.) EGLE Violation Notice – Monitoring for Disinfection Byproducts: Violation notice received 8/12/2020 for review. Discussion followed.
- 3.) EGLE Construction Permit Reminder: For review. Discussion followed.
- 4.) Tahquamenon Schools Request: Action taken during communications portion of this meeting.
- 5.) VON Surplus Equipment Auction: Moved by Cameron, support by Hendrickson, **CARRIED**, to authorize IVM Watkins to move forward with auctioning off surplus equipment to the public. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- 6.) Energy Adjustment Rate (EA) for July – December 2020: For review. Monthly-applied rate to be \$0.112430.

Reports of Boards:

- 1.) Water & Light Board:
 - a.) Minutes provided from the August 11, 2020 meeting. Freese gave verbal report.
- 2.) Planning Commission Meeting: Cancelled due to lack of actionable items.

Committee Reports:

- 1.) DPW/WWTP Committee – Meeting Minutes: July 23, 2020. Hendrickson gave a verbal report. Moved by Freese, support by Cameron, **CARRIED**, to request Management come-up with a plan for a franchise fee for non-village garbage companies. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- 2.) Ordinance Committee – Meeting minutes: August 6, 2020. Moved by Hendrickson, support by Freese, **CARRIED**, to raise the fine amount for civil infractions from \$100 to \$250 for the 1st violation, \$350 for the second violation and \$500 for subsequent violations. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.
- 3.) Management Committee – Meeting minutes: August 14, 2020
 - a.) Moved by Freese, support by Hendrickson, **CARRIED**, to offer Interim Village

Manager Allison Watkins the position of Village Manager. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

b.) Move by Freese, support by Hendrickson, **CARRIED**, to authorize the Management Committee to enter into contract negotiations with Allison Watkins with Lori Stokes as lead negotiator who will work directly with attorney Jeff Jocks. Final contract and salary subject to council approval. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson.

Absent: Hardenbrook, Puckett.

Reports of Village Officers & Management:

A.) Fire Chief: None.

B.) Superintendent of Wastewater Treatment Plant & DPW: Blakely submitted a written report. Watkins gave verbal report.

C.) Water & Light: Written report submitted by Dan Kucinkas. Watkins gave verbal report.

D.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report. Discussion followed. Moved by Freese, support by Hendrickson, **CARRIED**, to approve leave request submitted by Interim Village Manager, Watkins. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett. Moved by Freese, support by Cameron, **CARRIED**, to approve payment of the expense voucher for Mediation travel, submitted by Interim Village Manager Watkins. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

Public Comment: None.

Comments by Council Members: Comment heard from Freese.

Adjourn Meeting: Moved by Hendrickson, support by Cameron, **CARRIED**, to adjourn the meeting at 8:44 p.m. Ayes: Stokes, Cameron, Freese, Hendrickson. Absent: Hardenbrook, Puckett.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

VILLAGE PAYABLES
August 15, 2020 to September 11, 2020

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GL Number	Inv. Line Desc	Vendor	Fund 101 General Fund	Invoice Desc.	Due Date	Amount	Check #
Dept 101 VILLAGE COUNCIL							
101-101-915.000	MEMBERSHIPS & SUBSCRIPTIONS	ZOOM		ZOOM SERVICES - SEPTEMBER 2020	09/01/20	58.56	
				Total For Dept 101 VILLAGE COUNCIL		58.56	
Dept 172 VILLAGE MANAGER							
101-172-719.000	HOSPITALIZATION	44 NORTH		COBRA RETIREES	09/17/20	5.36	44542
101-172-726.000	LIFE INSURANCE	STANDARD. THE		LIFE INS	09/01/20	4.45	44554
101-172-850.000	906-291-1223	VERIZON		ACCOUNT NUMBER 942077532-00003	09/07/20	6.97	44558
101-172-913.000	TRAVEL	WATKINS, ALLISON		JAMES-MESLOH MEDIATION	08/30/20	31.23	44559
101-172-913.000	TRAVEL	NORTH COUNTRY MOTEL		ROOM- JAMES-MESLOH MEDIATION	08/12/20	11.25	44556
				Total For Dept 172 VILLAGE MANAGER		59.26	
Dept 201 ADMINISTRATIVE							
101-201-726.000	LIFE INSURANCE	STANDARD. THE		LIFE INS	09/01/20	8.37	44554
101-201-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS		PAPER	09/11/20	9.88	44547
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		TONER	09/16/20	27.99	44534
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		PAPER TOWELS	09/14/20	28.33	44534
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		IMAGING UNIT	09/16/20	13.63	44534
101-201-801.000	PROFESSIONAL & CONTRACTUAL	WATKINS ROSS		VILLAGE OF NEWBERRY RETIREE H	10/18/20	180.00	
101-201-801.000	PROFESSIONAL & CONTRACTUAL	FAIR. ALMA		MONTHLY CLEANING SERVICES AUG	09/15/20	100.00	
101-201-850.000	FAX	VERIZON		ACCOUNT NUMBER 942077532-00001	09/07/20	5.79	44558
101-201-850.000	906-291-0055 HR	VERIZON		ACCOUNT NUMBER 942077532-00002	09/07/20	10.42	44558
101-201-850.000	906-291-1621	VERIZON		ACCOUNT NUMBER 942077532-00003	09/07/20	29.21	44558
101-201-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO		00042108-7 INTERNET	09/28/20	19.98	
101-201-851.000	POSTAGE	UNITED STATES POST OFFICE		UNIFORMS/POSTAGE	07/17/20	13.75	44556
101-201-900.000	PUBLISHING & PRINTING - SPECI	NEWBERRY NEWS INC		BRUSH REMOVAL BID /HELP WANTE	09/30/20	135.00	
101-201-935.000	PROPERTY LIABILITY INSURANC	MICHIGAN MUNICIPAL RISK MANA		LIABILITY INS	09/17/20	3,432.50	44546
101-201-935.000	PROPERTY LIABILITY INSURANC	MICHIGAN MUNICIPAL RISK MANA		LIABILITY INS	09/17/20	1,497.85	44546
				Total For Dept 201 ADMINISTRATIVE		5,512.70	
Dept 223 AUDIT & LEGAL EXPENSE							
101-223-801.000	PROF & CONTR SERVICES	STEVEN H. SCHWARTS & ASSOCIA		REVIEW OF AUDIT LETTER FROM ST	01/01/20	41.25	
101-223-801.200	LEGAL	SONDEE. RACINE & DOREN PLC		LEGAL COUNCIL	08/31/20	1,770.00	44555
				Total For Dept 223 AUDIT & LEGAL EXPENSE		1,811.25	

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Dept 230 ORDINANCE OFFICER						
101-230-850.000	906-291-1630 - ORDINANCE OFFICER	VERIZON	ACCOUNT NUMBER 942077532-00003	09/07/20	27.88	44558
			Total For Dept 230 ORDINANCE OFFICER		27.88	
Dept 253 TREASURER						
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003	09/07/20	27.88	44558
			Total For Dept 253 TREASURER		27.88	
Dept 265 BUILDING & GROUNDS						
101-265-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BROOM HEAD/HANDLE	10/05/20	37.74	
101-265-776.000	SUPPLIES-BUILDING MAINTENAN	AMAZON CAPITAL SERVICES	EXIT SIGN BATTERIES	09/16/20	14.98	44534
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MCMILLAN NATURAL GAS	09/24/20	15.00	
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 827.500	09/24/20	15.00	
101-265-935.000	PROPERTY LIABILITY INSURANC	MICHIGAN MUNICIPAL RISK MANA	LIABILITY INS	09/17/20	2,226.31	44546
101-265-935.000	PROPERTY LIABILITY INSURANC	MICHIGAN MUNICIPAL RISK MANA	LIABILITY INS	09/17/20	971.50	44546
			Total For Dept 265 BUILDING & GROUNDS		3,280.53	
Dept 301 POLICE DEPARTMENT						
101-301-719.000	POLICE HOSPITALIZATION	44 NORTH	COBRA RETIREES	09/17/20	2.41	44542
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	09/01/20	17.76	44554
			Total For Dept 301 POLICE DEPARTMENT		20.17	
Dept 441 PUBLIC WORKS						
101-441-718.000	MEDICAL SCREENING - PRE EMP	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLPYMENT	09/26/20	182.00	
101-441-718.000	MEDICAL SCREENING - PRE EMP	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT	09/28/20	45.00	
101-441-718.000	MEDICAL SCREENING - PRE EMP	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT	09/25/20	58.50	
101-441-726.000	LIFE INSURANCE	UPPER PENINSULA IMAGING PC	PRE-EMPLOYMENT	09/26/20	42.50	
101-441-752.100	OPERATING SUPPLIES	STANDARD, THE	LIFE INS	09/01/20	9.61	44554
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	WASP	09/10/20	3.99	44541
101-441-753.000	TOOLS & EQUIPMENT	RAHILLY IGA	BLEACH/DISH SOAP	10/10/20	6.14	
101-441-753.000	TOOLS & EQUIPMENT	DANNY'S AUTO VALVE INC	GRIP SET	10/10/20	39.95	
101-441-768.000	CDL LICENSE	JERRY OVERLAND	RETURN 2-457335 BOLT GRIP SET	10/10/20	(39.95)	
101-441-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002	09/07/20	104.17	44558
101-441-850.000	906-291-1633 DPW	VERIZON	ACCOUNT NUMBER 942077532-00003	09/07/20	41.26	44558
101-441-850.000	TELEPHONE	ATT UVERSE	DPW UVERSE	09/25/20	41.10	
101-441-900.000	PUBLISHING & PRINTING - SEASO	NEWBERRY NEWS INC	BRUSH REMOVAL BID /HELP WANTED	09/30/20	24.00	
101-441-929.000	REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	CRIMP WHEEL	09/10/20	6.67	44544
			Total For Dept 441 PUBLIC WORKS		614.94	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 524 MOTOR POOL						
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	FUNNEL	09/10/20	8.35	44540
101-524-752.100	OPERATING SUPPLIES	D & D HOME CENTER	125 CUFT OXYGEN - RETURN	09/10/20	(36.99)	44539
101-524-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	GRIND WHEEL	09/10/20	5.99	44541
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	ORANGE PAINT MARKER	09/10/20	3.24	44544
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	WIRE BRUSH/SCRATCH BRUSH	09/10/20	12.05	44544
101-524-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	OIL ASORBANT PADS	09/24/20	29.99	
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	BRUSH/CRIMP END	10/10/20	18.73	
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	AMAZON CAPITAL SERVICES	WRENCH	09/16/20	89.06	44534
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	DANNY'S AUTO VALUE INC	DRILL PUMP	09/10/20	10.19	44540
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	D & D HOME CENTER	RETURN - DRILL PUMP	09/10/20	(10.19)	44539
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	D & D HOME CENTER	SUPER PROBE/SPLIT EYE PLUG TOOL	09/10/20	19.48	44539
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	D & D HOME CENTER	BLO-MOLDED CREEPER	09/10/20	39.99	44539
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	LYNN AUTO PARTS INC.	ADAPTER	09/30/20	33.00	
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	DANNY'S AUTO VALUE INC	SCREW SET	10/10/20	32.58	
101-524-753.000	TOOLS & EQUIP/UNDER CAP. THIR	DANNY'S AUTO VALUE INC	TYPE 4 SIZE #1 TIP	10/10/20	39.54	
101-524-759.000	GAS OIL & GREASE - PUBLIC WOF	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	09/22/20	341.62	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	DANNY'S AUTO VALUE INC	BATTERY CLAMPS	09/10/20	11.18	44540
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	D & D HOME CENTER	TRUFT MUFFLE	09/10/20	45.95	44539
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	D & D HOME CENTER	KEY STOCK	09/10/20	4.06	44539
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	D & D HOME CENTER	COUPLERS	08/12/20	12.89	44539
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	BURBACH SALES & SERVICE	BALANCE TIRE	09/10/20	5.00	44538
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	LYNN AUTO PARTS INC.	ENGINE DEGREASER	08/12/20	4.99	44544
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	TRUCK & TRAILER SPECIALTIES	ACTUATING CYLINDER	09/10/20	787.66	44557
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	METRO FLUID POWER	HYD. MOTOR SANDER	08/26/20	178.68	44564
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	DANNY'S AUTO VALUE INC	UNIVERSAL JOINT	09/30/20	104.32	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	EBAY	MOWER BLADES	08/19/20	116.59	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	METRO FLUID POWER	HYD MOTOR SANDER	08/21/20	178.68	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	BURBACH SALES & SERVICE	TIRES	10/09/20	284.00	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	BURBACH SALES & SERVICE	TIRE REPAIR	10/10/20	26.00	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	D & D HOME CENTER	PLEXIGLASS REPAIR TOOL/CAT WIND	10/09/20	54.28	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	DANNY'S AUTO VALUE INC	UNIVERSAL JOINT	10/10/20	104.32	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	FOSTER HARDWARE	GORILLA TAPE	10/10/20	9.99	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	LYNN AUTO PARTS INC.	IMPACT SOCKET SET	10/10/20	11.99	
101-524-932.000	VEHICLE REPAIRS & MAINTENAN	LYNN AUTO PARTS INC.	GUNK PICTURE SEAL	10/10/20	13.99	
			Total For Dept 524 MOTOR POOL		2,591.20	

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Dept 525 STORM SEWER						
101-525-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISS DIG FOR SEPTEMBER	09/01/20	4.31	
101-525-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	PAGER SERVICE	09/10/20	18.00	
			Total For Dept 525 STORM SEWER		22.31	
Dept 528 RUBBISH						
101-528-759.000	GAS OIL & GREASE - GARBAGE	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	09/22/20	60.67	
101-528-801.100	PROF & CONTR SERVICES-RESIDU	WASTE MANAGEMENT	RUBBISH DISPOSAL	09/30/20	2,565.20	
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS IN	UB POSTAGE	08/28/20	85.81	44535
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS IN	UB BILLIG	08/31/20	84.80	44535
101-528-932.000	VEHICLE REPAIRS & MAINTENAN	D & D HOME CENTER	HEATER CORE	09/10/20	50.33	44539
101-528-932.000	VEHICLE REPAIRS & MAINTENAN	NEALS AUTOMOTIVE PARTS INC	CLAMPS	09/10/20	24.90	44549
101-528-932.000	VEHICLE REPAIRS & MAINTENAN	NEALS AUTOMOTIVE PARTS INC	UBOLT	09/10/20	4.95	44550
101-528-932.000	VEHICLE REPAIRS & MAINTENAN	LYNN AUTO PARTS INC.	HOSE PINCH PLIER	10/10/20	9.99	
			Total For Dept 528 RUBBISH		2,886.65	
			Total For Fund 101 General Fund		16,913.33	
Fund 202 MAJOR STREET FUND						
Dept 463 ROUTINE MAINTENANCE						
202-463-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INS	09/01/20	7.69	44554
202-463-752.300	SUPPLIES - SIGNAGE	AMAZON CAPITAL SERVICES	ONE SIGNS	09/25/20	38.37	
202-463-768.000	CDL LICENSE	JERRY OVERLAND	CDL PHYSICAL	08/19/20	50.00	
			Total For Dept 463 ROUTINE MAINTENANCE		96.06	
			Total For Fund 202 MAJOR STREET FUND		96.06	
Fund 203 Local Street Fund						
Dept 463 ROUTINE MAINTENANCE						
203-463-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INS	09/01/20	46.97	44554
203-463-752.300	SUPPLIES - SIGNAGE	AMAZON CAPITAL SERVICES	ONE WAY SMART SIGN	09/24/20	42.85	
203-463-768.000	CDL LICENSE	JERRY OVERLAND	CDL PHYSICAL	08/19/20	50.00	
			Total For Dept 463 ROUTINE MAINTENANCE		139.82	
			Total For Fund 203 Local Street Fund		139.82	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 213 Fire Revolving Fund						
Dept 336 FIRE						
213-336-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	STATE FLAG	09/23/20	24.99	44534
213-336-759.000	GAS, OIL & GREASE - FIRE	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	09/22/20	185.29	
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-000031	09/07/20	26.79	44558
213-336-850.000	TELEPHONE	ATT U.VERSE	FIRE HALL UVERSE	09/25/20	41.10	
213-336-921.000	HEAT	SEMCOENERGY GAS COMPANY	FIRE HALL NATURAL GAS 900.500	09/24/20	15.00	
213-336-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	ACE BRUSH WHEEL	10/10/20	5.99	
213-336-932.000	VEHICLE REPAIRS & MAINTENAN	R & R FIRE TRUCK REPAIR INC	REPAIR OF PRIMER	09/24/20	1,830.59	44552
213-336-932.000	VEHICLE REPAIRS & MAINTENAN	FOSTER HARDWARE	FASTENERS	10/10/20	30.28	
213-336-935.000	PROPERTY LIABILITY INSURANC	MICHIGAN MUNICIPAL RISK MANA	LIABILITY INS	09/17/20	4,921.14	44546
213-336-935.000	PROPERTY LIABILITY INSURANC	MICHIGAN MUNICIPAL RISK MANA	LIABILITY INS	09/17/20	2,147.45	44546
			Total For Dept 336 FIRE		9,228.62	
			Total For Fund 213 Fire Revolving Fund		9,228.62	
Fund 409 TORC						
Dept 757 TORC						
409-757-752.100	OPERATING SUPPLIES	ID & D HOME CENTER	CEMENT/4X4X12 TORC	10/10/20	69.77	
			Total For Dept 757 TORC		69.77	
			Total For Fund 409 TORC		69.77	
Fund 418 Atlas Park Fund						
Dept 758 ATLAS PARK						
418-758-801.000	PROF & CONTRACTUAL SERVICE	UPEA ENGINEER & ARCHITECTS	ATLAS PARK CLOSEOUT	09/30/20	1,500.00	
			Total For Dept 758 ATLAS PARK		1,500.00	
			Total For Fund 418 Atlas Park Fund		1,500.00	

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GL Number	Inv. Line Desc	Vendor	Fund S90 Sewage Receiving Fund	Invoice Desc.	Due Date	Amount	Check #
Dept 537 SEWER SYSTEM							
590-537-718.000	MEDICAL SCREENING - PRE EMP	FIRST ADVANTAGE LNS OCC HEAL		DRUG TESTING	08/30/20	42.84	44543
590-537-718.000	MEDICAL SCREENING - PRE EMP	HELEN NEWBERRY JOY HOSPITAL		PRE-EMPLPYMENT	09/26/20	182.00	
590-537-718.000	MEDICAL SCREENING - PRE EMP	HELEN NEWBERRY JOY HOSPITAL		PRE-EMPLOYMENT	09/28/20	45.00	
590-537-718.000	MEDICAL SCREENING - PRE EMP	HELEN NEWBERRY JOY HOSPITAL		PRE-EMPLOYMENT	09/25/20	58.50	
590-537-718.000	MEDICAL SCREENING - PRE EMP	UPPER PENINSULA IMAGING PC		PRE-EMPLOYMENT	09/26/20	42.50	
590-537-719.000	HOSPITALIZATION	44 NORTH		COBRA RETIREES	09/17/20	2.41	44542
590-537-726.000	LIFE INSURANCE	STANDARD, THE		LIFE INS	09/01/20	23.61	44554
590-537-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS		PAPER	09/11/20	9.88	44547
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		COWHIDE SPLIT LEATHER PARM WO	09/21/20	53.99	44534
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		MARKING FLAGS	09/02/20	12.49	44534
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		IMAGING UNIT	09/16/20	14.63	44534
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	MICHIGAN STEAM		DOZEN FOAM LINED ORANGE WATE	09/20/20	101.58	44545
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	FOSTER HARDWARE		MULTI TOOL, RIGID SCRAPER, DRILL	09/30/20	155.96	
590-537-767.000	UNIFORMS	AMAZON CAPITAL SERVICES		WORK BOOTS	09/19/20	123.46	44534
590-537-767.000	UNIFORMS	UNITED STATES POST OFFICE		RETURN UNIFORM	08/26/20	15.05	44556
590-537-767.000	UNIFORMS	ARAMARK		SS BLENDED TEE	09/23/20	59.90	
590-537-767.000	UNIFORMS	AMAZON CAPITAL SERVICES		WWTP UNIFORMS	10/03/20	192.79	
590-537-767.000	UNIFORMS	ARAMARK		PANTS	09/27/20	83.94	
590-537-776.000	SUPPLIES - BUILDING MAINTENA	AMAZON CAPITAL SERVICES		RAILING KITS	09/21/20	21.69	44534
590-537-776.000	SUPPLIES - BUILDING MAINTENA	D & D HOME CENTER		WHEEL BARROW/MOUSE TRAPS	09/10/20	144.98	44539
590-537-776.000	SUPPLIES - BUILDING MAINTENA	D & D HOME CENTER		OSB/2X4/SAW HORSES/SCREWS	09/10/20	276.84	44539
590-537-776.000	SUPPLIES - BUILDING MAINTENA	D & D HOME CENTER		BEE SPRAY	09/10/20	3.49	44539
590-537-776.000	SUPPLIES - BUILDING MAINTENA	D & D HOME CENTER		BRACKETS, NAILS, OSB	09/30/20	261.84	
590-537-776.000	SUPPLIES - BUILDING MAINTENA	D & D HOME CENTER		5/32 BITS	09/30/20	7.49	
590-537-776.000	SUPPLIES - BUILDING MAINTENA	FOSTER HARDWARE		HORNET KILLER/ KEYS	10/10/20	10.98	
590-537-801.000	PROFESSIONAL & CONTRACTUAL	WATKINS ROSS		VILLAGE OF NEWBERRY RETIRREE H	10/18/20	300.00	
590-537-801.000	PROFESSIONAL & CONTRACTUAL	STANDARD ELECTRIC COMPANY		GRAHAM ELECTRIC MOTOR SRV	09/11/20	746.01	44553
590-537-801.000	PROFESSIONAL & CONTRACTUAL	FMCSA D&A CLEARINGHOUSE		FEDERAL DRUG & ALCOHOL QUERY	07/14/20	1.25	44556
590-537-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS		MISS DIG FOR SEPTEMBER	09/01/20	6.47	
590-537-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS		PAGER SERVICE	09/10/20	54.00	
590-537-801.200	LEGAL	SONDEE, RACINE & DOREN PLC		LEGAL COUNCIL	08/31/20	2,835.00	44555

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590-537-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001	09/07/20	5.79	44558
590-537-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002	09/07/20	93.76	44558
590-537-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003	09/07/20	66.74	44558
590-537-850.000	TELEPHONE	AT&T	W/TP LANDLINE- ALARM	09/07/20	80.65	44536
590-537-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	00042108-7 INTERNET	09/28/20	19.99	
590-537-850.000	TELEPHONE	ATT U.VERSE	W/TP UVERSE	09/25/20	41.11	
590-537-851.000	POSTAGE	UNITED STATES POST OFFICE	UNIFORMS/POSTAGE	07/17/20	13.75	44556
590-537-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	08/28/20	123.36	44535
590-537-900.000	PRINTING & PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	08/31/20	121.90	44535
590-537-900.000	PUBLISHING & PRINTING- HELP W	NEWBERRY NEWS INC	BRUSH REMOVAL BID /HELP WANTED	09/30/20	42.00	
590-537-913.000	TRAVEL	WATKINS, ALLISON	JAMES-MESLOH MEDIATION	08/30/20	52.06	44559
590-537-913.000	TRAVEL	NORTH COUNTRY MOTEL	ROOM- JAMES-MESLOH MEDIATION	08/12/20	18.75	44556
590-537-917.000	TREATMENT COSTS	PVS TECHNOLOGIES INC	CHLORIDE SOLUTION BULK	09/18/20	3,443.27	44551
590-537-917.000	TREATMENT COSTS	HAWKINS INC	CHLORINE AND SODIUM BISULFITE	09/20/20	702.09	
590-537-917.100	LAB SUPPLIES	NCL OF WISCONSIN INC	SODIUM HYDROXIDE, SUPPLURIC ACID	09/10/20	312.31	44548
590-537-917.100	LAB SUPPLIES	MICHIGAN STEAM	WASHING CONCENTRATE	09/20/20	108.51	44545
590-537-917.100	LAB SUPPLIES	NCL OF WISCONSIN INC	NCL GLASS FIBER FILTERS, PIPET SET	09/25/20	190.06	
590-537-917.100	LAB SUPPLIES	MAC'S MARKET INC	PAPER TOWEL	09/30/20	27.56	
590-537-921.000	HEAT	SEMCOENERGY GAS COMPANY	W/TP NATURAL GAS 994.500	09/24/20	360.34	
590-537-929.000	REPAIRS & MAINTENANCE	D & D HOME CENTER	DRILL BIT 1/2IN	09/10/20	11.49	44539
590-537-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	TUBE COPPER 1.4X50. COMPRESN SLE	09/30/20	4.80	
590-537-935.000	L&P INSURANCE	MICHIGAN MUNICIPAL RISK MANA	LIABILITY INS	09/17/20	9,224.23	44546
590-537-935.000	L&P INSURANCE	MICHIGAN MUNICIPAL RISK MANA	LIABILITY INS	09/17/20	4,025.20	44546
590-537-975.000	CONSTRUCTION - SAW GRANT	C2AE ARCHITECTURE ENGINEERIN	CONDITIONING & CRITICALLY/ CIP&RAT	05/01/20	1,682.86	
590-537-975.000	CONSTRUCTION - SAW GRANT	C2AE ARCHITECTURE ENGINEERIN	CONDITIONING & CRITICALLY/ METH	06/10/20	2,930.39	
590-537-991.000	PRINCIPAL	BANK OF NEW YORK MELLON, NA	STATE REVOLVING FUND - 3043	09/24/20	165,000.00	
590-537-992.000	INTEREST	BANK OF NEW YORK MELLON, NA	STATE REVOLVING FUND - 3043	09/24/20	40,102.59	
			Total For Dept 537 SEWER SYSTEM		234,696.13	
			Total For Fund 590 Sewage Receiving Fund		234,696.13	
		Fund Totals:				
			Fund 101 General Fund		16,913.33	
			Fund 202 MAJOR STREET FUND		96.06	
			Fund 203 Local Street Fund		139.82	
			Fund 213 Fire Revolving Fund		9,228.62	
			Fund 409 TORC		69.77	
			Fund 418 Atlas Park Fund		1,500.00	
			Fund 590 Sewage Receiving Fund		234,696.13	
			Total For All Funds:		262,643.73	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	BENNETT&LEBOEUF PROPERTIES	UB refund for account: 2-00400-02	08/21/20	56.81	44533
			Total For Dept 000		56.81	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	09/01/20	6.22	44554
582-582-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	09/25/20	7.98	
582-582-753.000	TOOLS & EQUIPMENT	AMAZON CAPITAL SERVICES	SCREWDRIIVER SET	09/12/20	5.99	44534
582-582-801.000	PROFESSIONAL & CONTRACTUAL	SD MYERS INC	TRANSFORMER OIL TESTING IN SUBSTATION	09/10/20	1,309.00	44560
582-582-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISS DIG FOR SEPTEMBER	09/01/20	12.59	
582-582-850.000	TELEPHONE	ATT U.VERSE	LARGE CAPACITY METER UVERSE	08/26/20	41.10	44493
			Total For Dept 582 ELECTRIC DISTRIBUTION		1,382.88	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	09/17/20	3.22	44542
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	09/01/20	22.21	44554
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	09/11/20	9.87	44547
582-583-752.100	OPERATING SUPPLIES	VISTA PRINT	BUSINESS CARDS	07/20/20	30.52	44521
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	EYE WASH SOLUTION	09/08/20	27.74	44491
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	09/10/20	3.99	44515
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PAPER TOWELS	09/14/20	28.33	44534
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	IMAGING UNIT	09/16/20	14.63	44534
582-583-752.200	IT SOFTWARE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	849.50	44507
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	LYNN AUTO PARTS INC.	ADAPTER	09/30/20	32.99	
582-583-767.000	CLOTHING - UNIFORMS	RITZ SAFETY	LINEMAN UNIFORM	09/01/20	340.30	44528
582-583-801.000	PROFESSIONAL & CONTRACTUAL	FAIR ALMA	MONTHLY CLEANING SERVICES AUGUST 21	09/15/20	100.00	
582-583-801.200	LEGAL	SONDEE, RACINE & DOREN P.L.C	LEGAL COUNCIL	08/31/20	78.75	44555
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	09/07/20	5.80	44558
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	09/07/20	10.42	44558
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	09/07/20	20.84	44558
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	09/07/20	20.83	44558
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	09/07/20	20.83	44558
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	10.70	44558
582-583-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	13.94	44558
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	13.38	44558
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
582-583-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
582-583-850.000	TELEPHONE	AT&T	WATERLIGHT PHONE	09/07/20	70.69	44537
582-583-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	JAMADOTS - FIBER OPTICS	09/25/20	17.50	

Water and Light Payables
August 8, 2020 to September 4, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
582-583-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	00042108-7 INTERNET	09/28/20	19.99	
582-583-851.000	POSTAGE	UNITED STATES POST OFFICE	UNIFORMS/POSTAGE	07/17/20	28.80	44556
582-583-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	08/28/20	209.17	44535
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	08/31/20	206.70	44535
582-583-910.000	PROFESSIONAL DEVELOPMENT	MICHIGAN MUNICIPAL ELECTRIC AS	ELECTRIC CONFERENCES	07/20/20	350.00	44521
582-583-910.000	PROFESSIONAL DEVELOPMENT	MICHIGAN MUNICIPAL ELECTRIC AS	REFUND FOR EARLY REGISTRATION	07/21/20	(50.00)	44521
582-583-913.000	TRAVEL	WATKINS, ALLISON	JAMES-MESLOH MEDIATION	08/30/20	87.47	44559
582-583-913.000	TRAVEL	NORTH COUNTRY MOTEL	ROOM-JAMES-MESLOH MEDIATION	08/12/20	31.50	44556
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	ZOOM	TELECONFERENCING COUNCIL/WATER&LI	08/01/20	29.28	44521
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	ZOOM	ZOOM SERVICES - SEPTEMBER 2020	09/01/20	29.28	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	FOSTER HARDWARE	HOSE BILGE	09/10/20	11.97	44503
582-583-935.000	PROPERTY LIABILITY INSURANCE	MML WORKERS' COMP FUND	LIABILITY INSURANCE	09/15/20	508.66	44510
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAG	LIABILITY INS	09/17/20	8,725.81	44546
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAG	LIABILITY INS	09/17/20	3,807.70	44546
			Total For Dept 583 GENERAL EXPENSES		15,778.16	
Dept 584 ELECTRIC GENERATION						
582-584-801.000	PROFESSIONAL & CONTRACTUAL	NORTHERN PUMP SERVICES	CATHODIC PROTECTION SURVEY	09/18/20	655.00	44563
			Total For Dept 584 ELECTRIC GENERATION		655.00	
Dept 586 PURCHASED POWER						
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL- JULY	08/25/20	5,424.34	44525
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL AUGUST 2020	09/24/20	5,352.63	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION COMPAN	AUGUST 2020 NETWORK TRANSMISSION CH	09/08/20	11,295.94	
			Total For Dept 586 PURCHASED POWER		22,072.91	
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	09/04/20	3,666.79	44562
			Total For Dept 587 ENERGY OPTIMIZATION		3,666.79	
			Total For Fund 582 Electric Fund		43,612.55	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 591 Water Fund						
Dept 536 WATER SYSTEM						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	09/17/20	2.70	44542
591-536-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INS	09/01/20	72.11	44554
591-536-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	09/11/20	9.87	44547
591-536-752.100	OPERATING SUPPLIES	FIREHOSE DIRECT	FLUSHING HOSES	06/30/20	376.70	44521
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	EYE WASH SOLUTION	09/08/20	27.74	44491
591-536-752.100	OPERATING SUPPLIES	D & D HOME CENTER	RODENT SCREENS FOR WELLS	09/10/20	31.98	44498
591-536-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	CABLE TIE WELL 7	09/10/20	6.24	44508
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	09/10/20	3.99	44515
591-536-752.100	OPERATING SUPPLIES	PVC FITTINGS	RISER EXTENDERS	07/28/20	10.86	44521
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PAPER TOWELS	09/14/20	28.00	44534
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	IMAGING UNIT	09/16/20	14.63	44534
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	AZONE 15 1 # BLK MINI-BULK	09/20/20	212.66	
591-536-752.100	OPERATING SUPPLIES	D & D HOME CENTER	PVC TUBING	09/30/20	12.00	
591-536-752.200	IT SOFTWARE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	849.50	44507
591-536-753.000	TOOLS & EQUIP UND CAP THRESH	AMAZON CAPITAL SERVICES	SCREWDRIVER SET	09/12/20	5.99	44534
591-536-801.000	PROFESSIONAL & CONTRACTUAL	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	09/05/20	54.00	44529
591-536-801.000	PROFESSIONAL & CONTRACTUAL	LIVELY. JOSEPH	WATER OPERATOR TEMP WORK	09/01/20	297.50	44561
591-536-801.000	PROFESSIONAL & CONTRACTUAL	GINNEVER ELECTRIC	100 AMP BREAKER	09/10/20	637.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISS DIG FOR SEPTEMBER	09/01/20	12.58	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	FAIR. ALMA	MONTHLY CLEANING SERVICES AUGUST 20	09/15/20	100.00	
591-536-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	08/31/20	26.25	44555
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	09/07/20	5.80	44558
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	09/07/20	20.83	44558
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	09/07/20	20.84	44558
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	09/07/20	10.42	44558
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	10.70	44558
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	13.94	44558
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	09/07/20	6.97	44558

Water and Light Payables
August 8, 2020 to September 4, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	09/07/20	23.56	44537
591-536-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	JAMADOTS - FIBER OPTICS	09/25/20	17.50	
591-536-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	00042108-7 INTERNET	09/28/20	19.99	
591-536-851.000	POSTAGE	UNITED STATES POST OFFICE	UNIFORMS/POSTAGE	07/17/20	13.75	44556
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	08/28/20	118.00	44535
591-536-851.000	POSTAGE	UNITED STATES POST OFFICE	WATER TEST APPS	08/18/20	26.50	44556
591-536-851.000	POSTAGE	UNITED STATES POST OFFICE	LEAD/COPPER WATER SAMPLES	08/20/20	39.55	44556
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BLDG	08/31/20	116.60	44535
591-536-910.000	PROFESSIONAL DEVELOPMENT	STATE OF MICHIGAN	WATER TESTING FEES D-3	08/31/20	70.00	44518
591-536-910.000	PROFESSIONAL DEVELOPMENT	STATE OF MICHIGAN	WATER OPERATOR TESTS S-3	08/28/20	70.00	44519
591-536-910.000	PROFESSIONAL DEVELOPMENT	STATE OF MICHIGAN	WATER OPERATOR TEST D-3	08/28/20	70.00	44520
591-536-913.000	TRAVEL	WATKINS, ALLISON	JAMES-MESLOH MEDIATION	08/30/20	37.49	44559
591-536-913.000	TRAVEL	NORTH COUNTRY MOTEL	ROOM-JAMES-MESLOH MEDIATION	08/12/20	13.50	44556
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	ZOOM	TELECONFERENCING COUNCIL/WATER&LI	08/01/20	29.28	44521
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	ZOOM	ZOOM SERVICES - SEPTEMBER 2020	09/01/20	29.28	
591-536-935.000	PROPERTY LIABILITY INSURANCE	MMI WORKERS' COMP FUND	LIABILITY INS	09/15/20	273.89	44510
591-536-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAG	LIABILITY INS	09/17/20	4,698.51	44546
591-536-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAG	LIABILITY INS	09/17/20	2,050.30	44546
			Total For Dept 536 WATER SYSTEM		10,627.38	
			Total For Fund 591 Water Fund		10,627.38	
			Fund Totals:			
			Fund 582 Electric Fund		43,612.55	
			Fund 591 Water Fund		10,627.38	
			Total For All Funds:		54,239.93	

AUGUST 2020

TAX COLLECTION TOTALS

09/02/2020
04:35 PM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY
RANGE: 08/01/20 - 08/31/20, INDEX: ACTUAL DATE/TIME
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
ALL BILLING TYPE(S), 2020
REAL & PERSONAL PROPERTY
THIS PAGE INCLUDES ALL PROPERTY

Page: 1/3
DB: Von 2020

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	30,241.51	0.00	0.00	30,241.51
STREETS & ALLYS	12,095.79	0.00	0.00	12,095.79
TRASH(DISP/COLL)	3,751.49	0.00	0.00	3,751.49
FIRE PROTECTION	5,387.42	0.00	0.00	5,387.42
Total of above	51,476.21	0.00	0.00	51,476.21
Administration Fee:	514.17	0.00	0.00	
Special Assessments:	516.46	0.00	0.00	
Over Payments:			0.00	
Unspread Interest:			0.00	
Unspread Penalty:			0.00	
Total of Payments..			52,506.84	
Payment Count:			116	

VILLAGE OF NEWBERRY

TREASURER'S REPORT

FOR MONTH ENDING:		2020		2019		
August 31, 2020		Y.T.D. Collections	Actual Collections	Y.T.D. Collections	Actual Collections	
		August	Y.T.D.	August	Y.T.D.	
LEDGER ITEMS:						
A	Delinquent Personal Property Taxes	0.00	0.00	0.00	0.00	
	Delinquent Personal Interest Collected	0.00	0.00	0.00	0.00	
	Delinquent Real Tax Collected	0.00	42,977.81	0.00	44,380.5	
	Delinquent Real Tax Interest Collected	0.00	2,578.62	0.00	2,662.00	
	Real Property Tax Collected	38%	41,241.31	113,928.72	47,818.05	
B	2020	25%	10,234.90	10,234.90	58%	11,790.38
C			514.17	1,668.94		595.39
D			52,506.84	173,901.11		60,203.82
E			24.79	185.10		34.57
F			0.00	121,394.27		152,324.89
Tax Acct Transfer to GF & FIRE Tax Appropriation Funds						152,368.04

TAX ACCOUNT		Beginning August	Ending August
BANK ACCOUNT BALANCE @			
	2020	\$267,957.03	\$320,488.66
	2019	\$359,906.82	\$267,820.32

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example; of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2020 Anticipated Real Property Collections are \$359,542.34. 2020 Anticipated Personal Property Collections are \$46,645.70

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST

A. Project # 1274-01	B. Request # 26	C. Period Covered by Request 08-01-20 to 08-31-20 (M/D/Y) (M/D/Y)	D. Request Type <input checked="" type="checkbox"/> partial <input type="checkbox"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone #906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberry.mi.gov	
H. Grantee's Bank Name: MBank – Mackinac Financial Corp.					Phone # 906-293-5165
Address: 414 Newberry Ave., Newberry, MI 49868					
Account Name: _____				ABA # 091102807	Account # 9960546
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 891.32	\$ 252,688.40	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 1,579.85	\$ 98,535.98	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 2,471.17		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 351,224.38	
11. LESS LOCAL MATCH (if applicable) <i>(na)</i>				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 348,753.21)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 2,471.17	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<input type="checkbox"/> See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 06 and 12 of 12)					
<input type="checkbox"/> See attached invoice copy from C2AE for August 2020					
<input type="checkbox"/> See attached Progress Report: #33					
I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 - 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 - 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 - 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 - 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 - 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 - 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 - 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 - 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 - 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 - 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 - 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 - 12. Fill in the total amount of funds previously paid from all prior disbursements.
 - 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 ~~Fax: 517-373-4797~~

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaclyn Morchant at "MorchantJ1@michigan.gov"~~ Valorie White at "whitev1@michigan.gov"



Escanaba, MI
 Gaylord, MI
 Grand Rapids, MI
 Kalamazoo, MI
 Lansing, MI
 Canton, NY
 Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

August 20, 2020

Project No: 13-0210

Invoice No: 70240

Lori Stokes
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending August 16, 2020

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	100.00	77,180.00	77,180.00	0.00
Task -0910 Condition & Critically	33,760.00	62.9079	21,237.71	21,237.71	0.00
Task 0920-Metering & Modeling	30,140.00	41.8218	12,605.10	12,020.45	584.65
Task 0930-Software Hardware & Training	36,200.00	73.9002	26,751.88	26,751.88	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	36.6723	10,722.97	10,416.30	306.67
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		148,497.66	147,606.34	891.32
Total Fee					891.32
Total this Phase					\$891.32

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	100.00	47,800.00	47,800.00	0.00
Task 0910-Condition & Criticality	31,700.00	39.8887	12,644.73	12,340.90	303.83
Task 0920-Metering & Modeling	24,640.00	30.9058	7,615.20	6,339.18	1,276.02
Task 0930-Software Hardware & Training	2,000.00	22.36	447.20	447.20	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00

Invoices are due upon receipt.

Project	13-0210	Newberry SAW Application			Invoice	70240
Task 0960-CIP&Rate Structure Development		24,500.00	8.3608	2,048.40	2,048.40	0.00
Task 0970 - Other		0.00	0.00	0.00	0.00	0.00
Total Fee		133,140.00		70,555.53	68,975.68	1,579.85
		Total Fee				1,579.85
					Total this Phase	\$1,579.85
					Total this Invoice	\$2,471.17

Outstanding Invoices

Number	Date	Balance
69690	4/28/2020	1,682.86
69874	5/31/2020	2,930.39
70005	6/30/2020	4,444.88
70152	7/29/2020	11,525.00
Total		20,583.13

Village of Newberry										MDEQ #1274-01	
Wastewater & Stormwater Asset Management Plans											
Budget & Disbursement Tracking											
Proj 13-0210											
Last Revision: 09-08-20											
WASTEWATER ASSET MANAGEMENT PLANNING											
Phase-Task	04-0900	04-0910	04-0920	04-0930	04-0940	04-0950	04-0960	04-0970	Totals		
Description	Inventory & GIS Data Entry	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Televising	Level of Service	CIP & Rate Structure Development	Other - Application Package			
Budgets:											
C2AE Internal	\$60,590.00	\$33,760.00	\$30,140.00	\$36,200.00		\$4,000.00	\$29,240.00	\$5,000.00	\$162,730.00		
C2AE Subs	\$16,590.00		\$0.00	\$36,200.00					\$52,790.00		
Total C2AE	\$77,180.00	\$33,760.00	\$30,140.00	\$36,200.00	\$0.00	\$4,000.00	\$29,240.00	\$5,000.00	\$215,520.00		
Other Venders			\$25,200.00	\$9,000.00	\$91,152.00	\$2,000.00	\$20,000.00		\$147,352.00		
Local Force Account	\$8,750.00					\$1,600.00	\$6,400.00		\$16,750.00		
Village Requested Transfer				-\$4,150.00	\$4,150.00				\$0.00		
Total Budget	\$85,930.00	\$33,760.00	\$55,340.00	\$41,050.00	\$95,302.00	\$7,600.00	\$55,640.00	\$5,000.00	\$379,622.00		
Invoice / Statement											
By	Number	Date									
C2AE	69690	04/28/20									
x	x	x									
Total Disbursement Request #23	\$0.00	\$637.68	\$0.00	\$0.00	\$0.00	\$0.00	\$111.69	\$0.00	\$749.37		
									\$0.00		
C2AE	69874	05/31/20									
Baker Tilly	BTMA5890	07/16/20	\$454.28				\$299.34		\$1,254.74		
Total Disbursement Request #24	\$0.00	\$454.28	\$501.12	\$0.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,299.34		
									\$0.00		
C2AE	70152	07/29/30	\$6,267.94	\$420.00			\$783.04		\$8,435.84		
C2AE	70005	06/30/20		\$373.18			\$493.72		\$866.90		
Total Disbursement Request #25	\$0.00	\$6,267.94	\$1,338.04	\$420.00	\$0.00	\$0.00	\$1,276.76	\$0.00	\$9,302.74		
C2AE	70240	08/20/20		\$584.65			\$306.67		\$891.32		
x	x	x							\$0.00		
Total Disbursement Request #26	\$0.00	\$0.00	\$584.65	\$0.00	\$0.00	\$0.00	\$306.67	\$0.00	\$891.32		
RUNNING TOTALS			\$81,370.72	\$21,237.71	\$16,281.50	\$32,286.17	\$73,789.33	\$5,000.00	\$252,688.40		
Remaining			\$4,559.28	\$12,522.29	\$39,058.50	\$8,763.83	\$21,512.67	\$0.00	\$126,933.60		
									% Invoiced/Charged	67%	

Village of Newberry										MDEQ #1274-01
Wastewater & Stormwater Asset Manage										
Budget & Disbursement Tracking										
Proj 13-0210										
Last Revision: 09-08-20										
STORMWATER ASSET MANAGEMENT PLANNING										
Phase-Task										Totals
Description										
Budgets:										
C2AE Internal										\$117,840.00
C2AE Subs										\$15,300.00
Total C2AE										\$133,140.00
Other Vendors										\$87,275.00
Local Force Account										\$16,940.00
Village Requested Transfer										\$0.00
Total Budget										\$237,355.00
Invoice / Statement										
BY	Number	Date								
C2AE	69690	04/28/20								\$933.49
x	x	x								\$0.00
Total Disbursement Request #23			\$0.00	\$632.91	\$300.58	\$0.00	\$0.00	\$0.00	\$0.00	\$933.49
C2AE	69874	05/31/20								\$1,675.65
Baker Tilly	BTMA5890	07/16/20								\$0.00
Total Disbursement Request #24			\$0.00	\$1,289.19	\$386.46	\$0.00	\$0.00	\$0.00	\$0.00	\$1,675.65
C2AE	70152	07/29/30								\$3,089.16
C2AE	70005	06/30/20								\$3,577.98
Total Disbursement Request #25			\$0.00	\$1,387.30	\$5,279.84	\$0.00	\$0.00	\$0.00	\$0.00	\$6,667.14
C2AE	70240	08/20/20								\$1,579.85
x	x	x								\$0.00
Total Disbursement Request #26			\$0.00	\$303.83	\$1,276.02	\$0.00	\$0.00	\$0.00	\$0.00	\$1,579.85
RUNNING TOTALS										\$98,535.98
Remaining										\$138,819.02
										% Invoiced/Charged 42%

Client:	Village of Newberry	Date:	09-08-20
Project No.:	13-0210	Project Manager:	Darren Pionk/Chuck Lawson
Project Name:	SAW Grant	Field Lead:	Mike Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	August 2020

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Corona Virus work flow adjustments
- Continued GIS database asset integration (WWTP & storm model related)
- Continued checking/integrating flow meter data for use in modeling
- Storm sewer televising continues

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continue task adjustments due to Corona Virus social/physical distancing
- Continue gathering & incorporate flow meter data
- Continue GIS database integration & sewer model prep
- Incorporating WWTP data
- Compile next Draw Request package
- Coordinate GIS training schedule

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	100%
910 – Condition & Criticality Assessment	\$33,760	63%
920 – Metering & Modeling	\$30,140	42%
930 – Software, Hardware, & Training	\$36,200	74%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	37%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	69%
Total Project Including Other Venders, etc.	\$379,622	67%

PROGRESS REPORT # 33

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	100%
910 – Condition & Criticality Assessment	\$31,700	40%
920 – Metering & Modeling	\$24,640	31%
930 – Software, Hardware, & Training	\$2,000	24%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	9%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	53%
Total Project Including Other Venders, etc.	\$237,355	42%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018 9	Done
910 – Condition & Criticality Assessment	Aug-Oct 2018 9	Near Complete – need to finalize WWTP assets
920 – Metering & Modeling	Jul-Nov 2018 9	Continues
930 – Software, Hardware, & Training	May-Jul 2018 9	Training being scheduled
940 – Sewer Televising	Aug-Nov 2018 9	Done – a little additional added
950 – Level of Service	Nov-Dec 2018 9	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018 9	Continues (first submittal made)
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline	End of Nov 2020	On schedule

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018 19	Done
910 – Condition & Criticality Assessment	Oct-Nov 2018 19	Continues
920 – Metering & Modeling	Mar-Apr 2019	Ongoing
930 – Software, Hardware, & Training	May-Jul 2018 19	Training being scheduled
940 – Sewer Televising	May-Jun 2019	Continuing
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	On schedule



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

August 24, 2020

**Deficit Elimination Plan
Approval**

Municipality Code: 483010
APR Form ID Number: 73173
Report ID Number: 101259

Sent Via Email

Chief Administrative Officer
Village of Newberry
awatkins@newberry.mi.gov

Dear Chief Administrative Officer:

We have evaluated your deficit elimination plan for the correction of the deficit condition as of the fiscal year ending 2018, in one or more funds as follows:

- TORC
- Atlas Park
- Sewer

The plan, as submitted under the requirements of the Glenn Steil State Revenue Sharing Act 140 of 1971, Section 21(2), should correct the deficit condition of the above-mentioned fund(s).

If you have any questions, contact the Municipal Finance Section at (517) 335-7469 or email questions to Treas_MunicipalFinance@Michigan.gov.

Sincerely,

Rod Taylor, Administrator
Community Engagement and Finance Division



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

September 2, 2020

Approval of Extension request for the Audit and F65 Reports

Village of Newberry
302 E. McMillan Avenue
Newberry, MI 49868

Sent Via Email

Municode: 483010

RE: Audit and F65 Reports for FYE 12/2019

Dear Governing Body:

Thank you for your recent request for an extension of your audit and F65 reports. Your request has been approved. Therefore, the audit and the F65 reports will be due no later than September 30, 2020.

You may submit a copy of the audit report and the F65 report online by visiting the website at the following link: [Michigan Department of Treasury/online report.](#)

Please contact the audit review staff at LAFD_Audits@michigan.gov if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "CJ Vaughn".

Cary Jay Vaughn, CPA, CGFM
Audit Manager
Community Engagement and Finance Division

Village of Newberry Sealed Bid Auction

UNIT NO.	TYPE	MAKE	MODEL YEAR	MODEL	VIN NUMBER	Min Bid Y/N	My Bid
#1	Truck	Ford	1982	F600 Hi Ranger	1FDNF60H8CVA49365	Y/\$1000	
#2	Truck	Chevy	1986	Utility	1GBHD34J2GF419927	Y/\$750	
#3	Truck	Chevy	2002	S10	1GCDT19W528151796	Y/\$150	
#4	Truck	Ford	2001	F150	2FTZJ8231CA70068	Y/\$150	
#5	loader	Cat	1968	922B		Y/\$3000	
#6	Air Compressor	Davey	125-HP Hydraulic			No	
#7	Truck	Ford	1999	F250	1FTNX20L6XEA65701	Y/\$150	
#8	Truck	Ford	1999	F250	1FTNX20LXXEA65703	Y/\$150	
#9	Tractor	Ford	1985	1210	N/A	Y/ \$750	
#10	Mower	Bad Boy	Unkown	Z-27	N/A	Y/\$250	
#11	Chipper	Unkown	Unkown	Unkown	N/A	Y/\$500	
#12	Pump	Ford	1977	6 Cyl	N/A	Y/\$200	
#13	Crane	Robbins	1976	480v 3P	N/A	No	
#14	Air compesso	Wards	Unkown	1 HP	N/A	No	
#15	P/Washer	Snap-on	Unkown	Unkown	N/A	No	
#16	Utility	Toro	Unkown	Unkown	N/A	No	
Lot #1	Electric Motors and Pumps						Y/\$100
Lot #2	Office Equipment						Y/\$100

Contact Information:
Name: _____
Address: _____

Phone: _____
Email: _____



Coronavirus Relief Local Government Grants (CRLGG) Program

**Federal Coronavirus Relief Fund (CRF) Funding
2020 Public Act 144**

CRLGG & CRF Grant Requirements

**Coronavirus Aid, Relief, and Economic Security (CARES) Act,
Public Law 116-136**

Acceptance Period: September 9, 2020 – September 23, 2020

Michigan Department of Treasury
Coronavirus Relief Local Government Grants (CRLGG) Program
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Michigan Department of Treasury
Coronavirus Relief Local Government Grants (CRLGG) Program
CRLGG & CRF Grant Requirements Instructions

The purpose of this document is to provide guidance to qualified local units (cities, villages, townships and counties) which received an August 2020, Coronavirus Relief Fund (CRF) payment under the Michigan Department of Treasury's Coronavirus Relief Local Government Grants (CRLGG) program.

This *CRLGG & CRF Grant Requirements* document contains four sections to provide qualified local units the information needed to accept and manage the CRF funding received under the CRLGG program in order to comply with federal and state requirements. Guidance is evolving and the State of Michigan will require compliance with additional guidance as it is published.

Section I includes various program information such as program description and purpose, funding information, CRF funding acceptance period, available program amount, and reporting requirements with specific timelines.

Section II provides program requirements including internal controls and audit requirements that must be adhered to. Additionally, this section contains uniform Coronavirus Relief Fund guidance as the funds utilized from this program are considered federal financial assistance subject to the CRF requirements.

Section III includes the reporting requirements, expenditure categories for reporting and reporting period timelines for this program. For a qualified local unit to retain the CRF funds received under the CRLGG program (issued to the qualified local unit on August 31, 2020), the qualified local unit must review the entire *CRLGG & CRF Grant Requirements* document, and submit all the required reports by the stipulated due dates as outlined in this section.

Section IV includes the detailed accounting instructions.

Questions, contact the Michigan Department of Treasury at: Treas-CARES@michigan.gov or 517-335-0155.

Michigan Department of Treasury
Coronavirus Relief Local Government Grants (CRLGG) Program
Program Information

Section I. Program Information

Program Description and Purpose

The CRLGG program was created under 2020 Public Act 144. The program was created to provide Coronavirus Relief Funds (CRF) to qualified local units to spend on eligible expenditures under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136.

Qualified Local Units

Qualified local units are those cities, villages, townships, and counties that would have received an August 2020 payment under one of the below programs:

- a. City, Village and Township Revenue Sharing (CVTRS)
- b. County Revenue Sharing (CRS)
- c. County Incentive Program (CIP)

Funding Information

The CRLGG program is funded under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136.

Payments were issued to qualified cities, villages, townships, and counties on August 31, 2020.

Any CRLGG funds expended on noneligible CARES Act expenditures, not accepted by the local unit, or not expended by December 30, 2020 shall be returned to the Michigan Department of Treasury by January 30, 2021.

Uniform CRF Expenditure Eligibility

Payments from the Coronavirus Relief Fund may only be used to cover expenditures that:

1. are necessary expenditures incurred due to the public health emergency with respect to Coronavirus Disease (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government;
3. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Usage of these funds must comply with the federal requirements of the Coronavirus Relief Fund. For a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred.)

CRLGG funds cannot be used for research & development related expenditures.

Indirect costs are not eligible for the CRLGG program.

Available Program Amount

- \$150,000,000

Michigan Department of Treasury

Coronavirus Relief Local Government Grants (CRLGG) Program

Program Information

CRF Funding Acceptance Period

- September 9, 2020 – September 23, 2020

The *CRLGG Grant Opening Certification*, must be signed by the qualified local unit's chief administrative officer and submitted to the Michigan Department of Treasury by September 23, 2020 in order for a qualified local unit to accept the CRLGG funds received from the Michigan Department of Treasury. CRLGG Grant Opening Certifications can be returned to the Michigan Department of Treasury via email (Treas-CARES@michigan.gov) or fax (517-335-3298).

Method of Submission

- The CRLGG Grant Opening Certification must be submitted to the Michigan Department of Treasury via Email (Treas-CARES@michigan.gov) or fax (517-335-3298) by 11:59 p.m. EST on the last day of the acceptance period.

Period of Performance

- March 1, 2020 – December 30, 2020

Key Dates

- Grant Award Date: August 31, 2020
- Payments to Subrecipients: August 31, 2020
- Acceptance Period: September 9, 2020 – September 23, 2020
- Grant Closure Date: December 30, 2020

Reporting Requirements

- Grant Opening Certification* signed by the chief administrative officer of the local unit. Due by September 23, 2020
- Each qualified local unit must register with the Federal System for Award Management (SAM) prior to submitting the CRLGG Grant Opening Certification to the Michigan Department of Treasury. The SAM website is: <https://www.sam.gov/SAM/>.
- Quarterly *Financial Status Reports* for the following reporting periods:
 - July 1, 2020 – September 30, 2020 Due by October 7, 2020
 - October 1, 2020 – December 30, 2020 Due by January 6, 2021
 - March 1, 2020 – December 30, 2020 Due January 30, 2021
- Expenditure Forecast Report* for the following reporting period:
 - March 1, 2020 – December 30, 2020 Due by November 15, 2020
- Grant Closing Certification* Due by January 30, 2021

The Michigan Department of Treasury may request a local unit to submit additional detailed backup to support the use of the CRF funds. Please do not submit any detailed backup unless the Michigan Department of Treasury requests submission from the local unit.

Contact Information

Treasury CARES Grant Programs Hotline
517-335-0155

Email Address
Treas-CARES@michigan.gov

Michigan Department of Treasury
Coronavirus Relief Local Government Grants (CRLGG) Program
Standard Provisions: Program Requirements

Section II. Standard Provisions: Program Requirements

Funds were awarded to the State of Michigan as Federal Financial Assistance from the U.S. Department of Treasury. The funds were awarded under the Social Security Act, as amended by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") <https://home.treasury.gov/policy-issues/cares/state-and-local-governments> as the Coronavirus Relief Fund (CRF), which was signed on March 27, 2020.

CFDA #: 21.019

FAIN #: SLT0040

Coronavirus Relief Funds are considered federal financial assistance and have been assigned a Catalog of Federal Domestic Assistance (CFDA) or Assistance Listing Number of 21.019. Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. Sections 7501 – 7507) and the related provisions of the Uniform Guidance, 2 Code of Federal Regulations (CFR) Section 200.303 regarding internal controls, Section 200.330 – 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Under the Single Audit Act, local jurisdictions will need to report expenditures under this program using the CFDA number 21.019.

The following Uniform Guidance provisions have been identified as significant and summarized below. For complete requirements, qualified local units must review the Uniform Guidance at https://www.ecfr.gov/cgi-bin/text-idx?SID=6214841a79953f26c5c230d72d6b70a1&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

Qualified local units, including but not limited to the certifying local official submitting the *Grant Opening Certification*, are required to review the CRF guidance, associated FAQs and other documents at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments> prior to certifying their compliance with the terms and conditions of the grant.

Registration with Federal System for Award Management (SAM)

Each qualified local unit must register with the Federal System for Award Management (SAM) prior to the *CRLGG Grant Opening Certification* being submitted to the Michigan Department of Treasury. The SAM website is: <https://www.sam.gov/SAM>.

Use of Funds

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Michigan Department of Treasury

Coronavirus Relief Local Government Grants (CRLGG) Program

Standard Provisions: Program Requirements

OMB Uniform Guidance for Non-Federal Agencies Receiving these Funds (old title - Responsibilities, Records, Repayments & Future Audits)

The U.S. Department of Treasury has indicated in the Coronavirus Relief Fund Frequency Asked Questions that are accessible at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf> that the provisions of the OMB Uniform Guidance, 2 Code of Federal Regulations (CFR) Section 200.303 regarding internal controls, Section 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements are applicable to all CRF subawards at this time. However, guidance is evolving, and jurisdictions will be required to comply with additional guidance as it is published. Effective internal controls must be established and maintained (2 CFR Section 200.303). All CRF Funds received under this program must be accounted for with supporting documentation. Jurisdictions should maintain documentation evidencing that the funds were expended in accordance with federal, state, and local regulations. In accordance with federal Uniform Guidance, funds received under this program shall be included on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) and included within the scope of the jurisdiction's Single Audit.

The following is a summary of Uniform Guidance provisions that have been identified as significant. The Uniform Guidance is available in the electronic Code of Federal Regulations. Qualified local units must review the Uniform Guidance at https://www.ecfr.gov/cgi-bin/text-idx?SID=6214841a79953f26c5c230d72d6b70a1&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

2 CFR 200.303 Internal Controls

The non-Federal entity must:

1. Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.
2. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
3. Evaluate and monitor the non-Federal entity's compliance with statutes, regulations and the terms and conditions of Federal awards.
4. Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
5. Take reasonable measures to safeguard protected personally identifiable information.

2 CFR 200.330 – 200.332 Subrecipient Monitoring and Management

The Coronavirus Relief Local Government Grants Program subawards are for an individual qualified local unit's direct use for eligible expenditures under the CARES Act. Qualified local units receiving funding under this program shall not use the proceeds to establish subawards to any other entity.

2 CFR 200.501 – Audit Requirements

- (a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

2 CFR 200.508 – Auditee Responsibilities

The auditee must:

1. Procure or otherwise arrange for the audit, if required.
2. Prepare appropriate financial statements, including the schedule of expenditures of Federal awards.
3. Promptly follow up and take corrective action on audit findings.
4. Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit.

Michigan Department of Treasury

Coronavirus Relief Local Government Grants (CRLGG) Program

Standard Provisions: Program Requirements

Repayment of Ineligible CRF Expenditures or Under Spending

Any funds received under the authorizing legislation for this program expended by the qualified local unit in a manner that does not adhere to the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136 or Uniform Guidance 2 CFR 200, as applicable, shall be returned to the state. If it is determined that a qualified local unit receiving funds under this act expends any funds under this act for a purpose that is not consistent with the requirements of the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136, or Uniform Guidance 2 CFR 200, the state budget director is authorized to withhold payment of state funds to the qualified local unit, in part or in whole, payable from any state appropriation.

All subawards are subject to future audits and qualified local units must allow the State of Michigan, any of its duly authorized representatives and/or the State of Michigan's Office of the Auditor General access to the qualified local unit's records and financial statements to ensure compliance with Federal statutes, regulations and the terms and conditions of the grant award.

CRF Record Retention Requirements

Recipients of Coronavirus Relief Fund payments shall maintain and make available to the U.S. Department of Treasury, Office of Inspector General, upon request, all documents and financial records sufficient to establish compliance with subsection 601(d) of the Social Security Act, as amended, (42 U.S.C. 801(d)), which provides:

d) USE OF FUNDS.—A State, Tribal government, and unit of local government shall use the funds provided under a payment made under this section to cover only those costs of the State, Tribal government, or unit of local government that—

- 1. are necessary expenditures incurred due to the public health emergency with respect to COVID-19;*
- 2. were not accounted for in the budget most recently approved as of the date of enactment of this section for the State or government; and*
- 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

Records shall be maintained for a period of five (5) years after final payment is made using Coronavirus Relief Fund monies. These record retention requirements are applicable to prime recipients and their grantees and subgrant recipients, contractors, and other levels of government that received transfers of Coronavirus Relief Fund payments from prime recipients.

Records to support compliance with subsection 601(d) may include, but are not limited to, copies of the following:

1. general ledger and subsidiary ledgers used to account for (a) the receipt of Coronavirus Relief Fund payments and (b) the disbursements from such payments to meet eligible expenditures related to the public health emergency due to COVID-19;
2. budget records for 2019 and 2020;
3. payroll, time records, human resource records to support costs incurred for payroll expenditures related to addressing the public health emergency due to COVID-19;
4. receipts of purchases made related to addressing the public health emergency due to COVID-19;
5. contracts and subcontracts entered into using Coronavirus Relief Fund payments and all documents related to such contracts;
6. grant agreements and grant subaward agreements entered into using Coronavirus Relief Fund payments and all documents related to such awards;
7. all documentation of reports, audits, and other monitoring of contractors, including subcontractors, and grant recipient and subrecipients;
8. all documentation supporting the performance outcomes of contracts, subcontracts, grant awards, and grant recipient subawards;
9. all internal and external email/electronic communications related to use of Coronavirus Relief Fund payments; and
10. all investigative files and inquiry reports involving Coronavirus Relief Fund payments.

Michigan Department of Treasury
Coronavirus Relief Local Government Grants (CRLGG) Program
Reporting Requirements

Section III. Reporting Requirements

Additional information will be communicated to qualified local units (subrecipients) as the reporting requirements are finalized.

Reporting Requirements

The State Budget Director will report on the status of these funds to the Senate and House appropriations committees and the Senate and House fiscal agencies periodically until all funds are exhausted.

For federal reporting, the following represents the expenditure categories and the obligation and expenditure information qualified local units must report:

Expenditure Categories

- a. Administrative Expenses
- b. Budgeted Personnel and Services Diverted to a Substantially Different Use
- c. COVID-19 Testing and Contact Tracing
- d. Economic Support (Other than Small Business, Housing, and Food Assistance)
- e. Expenses Associated with the Issuance of Tax Anticipation Notes
- f. Facilitating Distance Learning
- g. Food Programs
- h. Housing Support
- i. Improve Telework Capabilities of Public Employees
- j. Medical Expenses
- k. Nursing Home Assistance
- l. Payroll for Public Health and Safety Employees.
- m. Personal Protective Equipment
- n. Public Health Expenses
- o. Small Business Assistance
- p. Unemployment Benefits
- q. Workers' Compensation
- r. Items Not Listed Above - to include other eligible expenses that are not captured in the available expenditure categories

Grants Greater Than or Equal to \$50,000

- a. Grantee identifying and demographic information (e.g. DUNS number and location)
- b. Award number
- c. Award date, amount, and description
- d. Award payment method (reimbursable or lump sum payment(s))
- e. Related project name(s)
- f. Period of performance start date
- g. Period of performance end date
- h. Primary place of performance
- i. Quarterly obligation amount
- j. Quarterly expenditure amount
- k. Expenditure categories (listed above)

Subrecipients will be required to periodically report on the use of the CRLGG funding and forecast future grant expenditures throughout this grant program. Below are the reporting dates and requirements for subrecipients. Methods and/or templates for reporting will be provided in the future for reporting the required information.

**Michigan Department of Treasury
Coronavirus Relief Local Government Grants (CRLGG) Program
Reporting Requirements**

Reporting Period	Report Due Date	Reporting Requirements
September 9, 2020 – September 23, 2020	September 23, 2020	Grant Opening Certification
July 1, 2020 – September 30, 2020	October 7, 2020	Financial Status Report
March 1, 2020 – December 30, 2020	November 15, 2020	Expenditure Forecast Report
October 1, 2020 – December 30, 2020	January 6, 2021	Financial Status Report
March 1, 2020 – December 30, 2020	January 30, 2021	Financial Status Report Grant Closing Certification

Grant Opening Certification – Certification signed by the qualified local unit’s chief administrative officer accepting the terms and conditions of the grant, including but not limited to, agreeing to spend the grant funds in accordance with the CARES Act, and submitting all required reports. The certification also includes an area for the qualified local unit to document the program outcome metric(s) as determined by the qualified local unit.

Financial Status Report – a reporting of the expenditures that have been incurred, during the reporting period, which are using the CRLGG funding.

Expenditure Forecast Report – a report providing a projection of the total amount of CRLGG funding that the local unit will expend from March 1, 2020 – December 30, 2020.

Grant Closing Certification – Certification signed by the qualified local unit’s chief administrative officer indicating that all required reporting has been submitted accurately, that all expenditures were spent in accordance with the CARES Act, that the local unit shall maintain documentation for five (5) years, and that any unexpended funds or inappropriately used funds shall be returned to the Michigan Department of Treasury. The certification also includes an area for the qualified local unit to report on the outcome metric(s) that were developed as part of the Grant Opening Certification process.

All funds that have not been incurred by December 30, 2020 must be returned to the State of Michigan by January 30, 2021.

Michigan Department of Treasury
Coronavirus Relief Local Government Grants (CRLGG) Program
Accounting for Coronavirus Relief Funds

Section IV. Accounting for Coronavirus Relief Funds

Accounting for CORONAVIRUS RELIEF FUNDS (“CRF Funds”) Received from the State of Michigan

A qualified local unit which follows GASB financial reporting standards and has a fiscal year end **before** the State 2020 Public Act 144 was signed into law (July 31, 2020), please note the following financial related reporting requirements.

Although these CRF funds are granted by an authorizing State of Michigan agency, the CRF funds are **restricted federal funds** (making up a portion of Federal Coronavirus Relief Fund (CRF) (CFDA 21.019) usage authorized by a Public Act signed July 31, 2020 (PA 144).

The period of performance for the expenditure of CRF funds is March 1, 2020 – December 30, 2020. However, if the State’s legislation establishing this funding was not signed into law during a qualified local unit’s 2020 fiscal year, **these revenues should not be recognized in fiscal year 2020 financial reporting or audited financial statements. CRF revenues** should be recorded in fiscal year 2021 to the extent that eligible expenditures were incurred in fiscal year 2020 and as additional eligible expenditures are incurred during fiscal year 2021.

Eligible CRF expenditures should be recorded in the fiscal year in which they were incurred (e.g., payroll costs for Public Health employees, Hazard Pay for First Responder employees), either fiscal year 2020 or fiscal year 2021. However, if you are subject to the Single Audit, any fiscal year 2020 **CRF expenditures** will be reported on the fiscal year 2021 Schedule of Expenditures of Federal Awards (SEFA) rather than the fiscal year 2020 SEFA; an entity choosing to charge 2020 expenditures to these funds are encouraged to work with their auditor to determine additional reporting implications.

Details regarding eligible expenditures, grant-specific reporting requirements, and other information is included in sections above associated with this specific CRF program appropriated by the State of Michigan.

Michigan Department of Treasury

Coronavirus Relief Local Government Grants (CRLGG) Program

Grant Opening Certification

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name		Local Unit County Name	
Local Unit Code	Contact Name	SAM DUNS Number	
Contact E-Mail Address	Contact Title	Contact Telephone Number	Extension
PART 2: OUTCOME METRICS (Enter at least one program outcome metric relating to what the local unit hopes to achieve utilizing the CRLGG funding. Attach additional pages if necessary.)			
PART 3: CERTIFICATION			
<p>I, _____, am the chief administrative officer of _____ (subrecipient's legal name), and I certify that:</p> <ol style="list-style-type: none"> 1. I have the authority on behalf of _____ (subrecipient's legal name) to accept the Coronavirus Relief Local Government Grants (CRLGG) Program payment received from the State of Michigan. The grantee understands that the CRLGG Program is funded by the allocation of funds to the State of Michigan from the Coronavirus Relief Fund as created in the CARES Act. 2. I understand the State of Michigan will rely on this certification as a material representation that _____ (subrecipient's legal name) has accepted the CRLGG Program payment and will expend the funds in accordance with the CARES Act. 3. _____ (subrecipient's legal name), is receiving CRLGG Program funds to be used for eligible expenditures under the CARES Act and will be used only to cover those eligible costs under the CARES Act. 4. All subrecipients receiving funds under the CRLGG Program shall retain documentation of all uses of the funds, including but not limited to invoices and/or receipts, supporting the reports submitted in accordance with this document. Such documentation shall be provided to the State of Michigan upon request and maintained by the grantee for five (5) years. 5. CRLGG Program funds accepted pursuant to this certification cannot be used as a revenue replacement for lower than expected tax or other revenue collections. 			

Local Unit Name	Local Unit Code
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PART 3: CERTIFICATION (continued)

6. CRLGG Program funds accepted pursuant to this certification cannot be used for expenditures for which the subrecipient has received any other federal funds or emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for the same expense. If an expenditure is reimbursed by any other federal funds or emergency COVID-19 funding, the subrecipient will return said funds to the State of Michigan.
7. CRLGG Program funds accepted pursuant to this certification cannot be used to reimburse or subaward another subrecipient or local unit of government.
8. Any CRLGG Program funds not incurred on or before December 30, 2020 must be returned to the Michigan Department of Treasury by January 30, 2021. Repayments must be submitted using the "CRLGG Return of Funds Received Form" (Form 5733).
9. I have read and agree on behalf of _____ (subrecipient's legal name) to comply with all applicable provisions and requirements corresponding to the receipt of funds required in the Coronavirus Aid, Relief, and Economic Securities (CARES) Act, Public Law 116-136 and Uniform Guidance 2 CFR 200.
10. Further, I understand and agree on behalf of _____ (subrecipient's legal name) that any funds received under the CRLGG Program and incurred in any manner that does not comply with the Coronavirus Aid, Relief, and Economic Securities Act, Public Law 116-136 and Uniform Guidance 2 CFR 200, as applicable shall be returned to the State of Michigan. Any funds that are provided by the State of Michigan under the CRLGG Program that are found to be based on inaccurate, nonqualifying, or fraudulent information will be returned to the State of Michigan. Funds provided under the CRLGG Program must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure as described in the guidance for the U.S. Treasury Coronavirus Relief Fund at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>. I reviewed the guidance prior to completing this acceptance certification.
11. The governing body has been notified of the submission of this certification, and are aware of the Federal statutes, regulations and terms and conditions of the grant award.

I certify under the penalties of perjury set forth in Michigan Penal Code, MCL 750.423, that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

By: _____

Signature: _____

Title: _____

Date: _____

Subscribed and sworn before me this _____ day of _____, 2020.

Notary Public

My commission expires _____

Michigan Department of Treasury

Coronavirus Relief Local Government Grants (CRLGG) Program

Grant Closing Certification

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name		Local Unit County Name	
Local Unit Code	Contact Name	SAM DUNS Number	
Contact E-Mail Address	Contact Title	Contact Telephone Number	Extension
PART 2: OUTCOME METRICS (Enter a brief description of how the local unit achieved the program outcome metric(s) indicated in the Grant Opening Certification. Attach additional pages if necessary.)			
PART 3: CERTIFICATION			
<ol style="list-style-type: none"> 1. I certify that all required Coronavirus Relief Local Government Grants Program reports have been submitted, are accurate, and adheres to all the constraints outlined in this guidance. 2. I understand and agree that any expenditures incurred in any manner that does not adhere to official federal guidance shall be returned to the State of Michigan. 3. I understand that any subrecipient receiving funds under the Coronavirus Relief Local Government Grants Program shall retain documentation supporting the reporting and eligibility of expenditures and obligations contained in the expenditure reports. Such documentation shall be maintained for five (5) years and provided to the state upon request. 			

Local Unit Name

Local Unit Code

PART 3: CERTIFICATION (continued)

4. All funds that have not been incurred by December 30, 2020 will be or have been returned to that State of Michigan by January 30, 2021.
5. I certify under the penalties of perjury set forth in the Michigan Penal Code, MCL 750.423, that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

By: _____

Signature: _____

Title: _____

Date: _____

Subscribed and sworn before me this _____ day of _____.

Notary Public

My commission expires _____

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
August 11, 2020
Electronic Public Meeting – Due to COVID-19 Virus
***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Vincent, Freese, Schnorr, Wendt.

Absent: Hardenbrook.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Working W&L Superintendent – Kucinkas, Lori Stokes.

Call to Order: Chairman Vincent called the meeting to order at 6:01 p.m., using Zoom audio teleconferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.

Approval of Agenda: Moved by Freese, support by Schnorr, **CARRIED**, to approve agenda with one addition. Under New Business #2: Opening up position of Water & Light Chairperson. Roll call vote: Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

Approval of Minutes: Moved by Freese, support by Schnorr, **CARRIED**, to approve the minutes for the July 14, 2020 W&L meeting as presented. Roll call vote: Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

Water and Light Chairperson Announcements: Vincent gave his reasons for stepping down as chairman for W&L.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

- A.) **Water & Light – Monthly Bills – July 11 t August 7** - Motion by Schnorr, support by Wendt, **CARRIED**, recommend Village Council pay the July Electric Fund bill in the amount of \$91,161.88. Discussion followed. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook. Motion by Wendt, support by Freese, **CARRIED**, to recommend Village Council pay the July 2020 Water Fund bill in the amount of \$4,066.01 Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.
- B.) **Bond Payments due September 1, 2020 – paid as electronic disbursement:** Moved by Freese, support by Schnorr, **CARRIED**, to pay the 2009 water bond payment of \$10,341.87. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook. Moved by Schnorr, support by Freese, **CARRIED**, to pay the 2005 water bond payment of \$78,435.00. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.
- C.) **Christmas Light Fund** – Fund amount is \$13,703.50 as of 7/31/2020

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas was present via Zoom to answer questions and also submitted a written report and charts. Discussion followed.
- 2.) **Interim Village Manager:** Watkins gave a verbal report as well as submitting a written report, which included the following: 2019 Audit update, Lineman departure, Water operator in charge, Water test, Discussion followed.

Unfinished Business:

- 1.) **Update on preparation for Water Rate Study:** Watkins gave an update.
- 2.) **Review Utility Limbing Bid documents for recommendation to council:** Moved by Freese, support by Wendt, **CARRIED**, to recommend to Council to accept the only utility limbing bid received, which was from Trees LLC, in the amount of \$65,665.00. Discussion followed. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.
- 3.) **EA amount for July – December:** For review. Monthly applied rate to be \$0.112430.

New Business:

- 1.) EGLE Water Supply Compliance Communication: Letter received 8/3/20 from EAGL was presented for review.
- 2.) Open W&L Chairperson position: Vincent is stepping down as W&L Chairperson. Moved by Schnorr, support by Freese, **CARRIED**, to nominate Wendt as Chairperson from the September 2020 meeting until the October 2020 meeting. Discussion followed. Ayes: Vincent, Freese, Schnorr. Abstain: Wendt. Absent: Hardenbrook.

Public Comment: Comment heard from Stokes.

Comments By Board Members: None.

Adjourn Meeting: Motion by Wendt, support by Schnorr, **CARRIED**, to adjourn meeting at 6:44 p.m. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
September 8, 2020
Electronic Public Meeting – Due to COVID-19 Virus
***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Vincent, Freese, Hardenbrook, Schnorr.

Absent: Wendt.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Bergman – Via Zoom.

Call to Order: Due to Chairperson Wendt being absent, Clerk Schummer called the meeting to order at 6:00 p.m., using Zoom audio teleconferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings. Moved by Schnorr, support by Vincent, **CARRIED**, to appoint Catherine Freese to act as alternate acting Chairperson for this meeting. Ayes: Vincent, Freese, Hardenbrook, Schnorr. Absent: Wendt.

Approval of Agenda: Moved by Schnorr, support by Hardenbrook, **CARRIED**, to approve agenda as presented. Ayes: Freese, Hardenbrook, Schnorr, Vincent. Absent: Wendt.

Approval of Minutes: Moved by Vincent, support by Schnorr, **CARRIED**, to approve the minutes for the August 11, 2020 W&L meeting as presented. Ayes: Freese, Hardenbrook, Schnorr, Vincent. Absent: Wendt.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – August 8 to September 4, 2020** - Motion by Schnorr, support by Hardenbrook, **CARRIED**, recommend Village Council pay the August Electric Fund bill in the amount of \$43,612.55. Discussion followed. Ayes: Freese, Hardenbrook, Schnorr, Vincent. Absent: Wendt. Motion by Freese, support by Schnorr, **CARRIED**, to recommend Village Council pay the August 2020 Water Fund bill in the amount of \$10,627.38. Ayes: Freese, Hardenbrook, Schnorr, Vincent. Absent: Wendt.

B.) **Christmas Light Fund** – Not available.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas, submitted a written report and charts. Discussion followed.
- 2.) **Interim Village Manager:** Watkins gave a verbal report.

Unfinished Business:

- 1.) **Utility Limbing update:** Watkins gave an update.
- 2.) **Meter Reading:** Estimated for resident in September – full reads in October.

New Business:

- 1.) **EGLE Violation Notice:** Letter received 8/12/20 from EAGL was presented for review, regarding monitoring for Disinfection Byproducts.
- 2.) **EGLE Construction Permit Reminder:** Memo received August 11, 2020 was presented for review.
- 3.) **W&L Board Seat:** Non-Elector seat is up for appointment in October.
- 4.) **Fee Schedule Updates:** Request for a policy committee, be formed again, to discuss an update of the fee schedule. Schnorr and Vincent volunteered for the committee.

Public Comment: None.

Comments By Board Members: None.

Adjourn Meeting: Motion by Vincent, support by Schnorr, **CARRIED**, to adjourn meeting at 6:30 p.m. Ayes: Freese, Hardenbrook, Schnorr, Vincent. Absent: Wendt.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Catherine Freese, Alternate Acting Chairperson

**Village of Newberry
Planning Commission Meeting
Monday, August 24, 2020
Meeting Location: Electronic Meeting
Meeting Time: 6:00 p.m.**

1. Call to order:

Meeting was called to order by Chairman Vincent at 6:02pm

2. Pledge of Allegiance:

No pledge due to it being an electronic meeting.

3. Rollcall:

Roll call was taken and Vincent, Vanatta, Stiffler were present. Hardenbrook was absent.

4. Approval of Agenda:

Motion by Vanatta with support from Stiffler to approve the agenda. A vote by voice was taken with all voting in the affirmative.

5. Approval of Minutes:

Planning Commission Meeting – June 25, 2020. Motion by Vanatta,, second by Stiffler to approve minutes. A vote by voice was taken with all voting in the affirmative.

6. Planning Commission Chairperson Announcements:

None

7. Communications from the Public:

None

8. Petitions and Communications:

None

9. Unfinished Business:

1. Creation of Zoning Ordinances. Vincent agreed to identify agencies that provide ordinance creation services. The Beckett and Raeder quote is two years old so new quotes are needed. The Beckett/Raeder quote lists items that will need to be within a quote from any agency. PC will begin work on clarifying definitions (City of Manistique ordinance to be used as an example.) The more definitions we have identified, the lower the cost of creating an ordinance plan. Our definitions should fit Newberry. We need to be having a conversation on zoning types, residential/commercial. Looking at the Master Plan will help in identifying zoning areas.

2. Planning Commission Vacancy – still open.

10. New Business:

1. Capital Improvement Plan (CIP) – Allison is looking for grant funding to fund several projects within the Village. Several grants are available but need a capital improvement plan to order to apply for them. If the PC has items that need to be added to the CIP, we should do so ASAP. The Village has no official CIP in place except for Water/Sewer.

11. Comments by Planning Commission Members:

None

12. Adjournment - Regular Session

With no further business before the Planning Commission, a motion was made by Vanatta to adjourn the meeting at 6:31pm. Stiffler, second. Motion carried.

Village of Newberry Ordinance Committee Meeting Minutes

Thursday, September 3, 2020

9:30 AM

Electronic Meeting

1. Called to order at 9:33 AM

2. Roll Call

Present: Chair Lori Stokes, Interim Village Manager Allison Watkins

Absent: Dan Hardenbrook, Dennis Hendrickson

3. Public Comment; none present

4. Unfinished Business

A. Ordinance 53; Council Committees, responsibilities, duties

1. Discussion held on what should be kept, what should be deleted, what could be merged. IVM Watkins will work on the new

language based on what was cooperatively decided upon and bring back to committee for further review.

B. Ordinance 29; Edit language to focus on Property use/Yard fence specifications

1. No work commenced at this point. Suggested to continue to look into other area's ordinances and language

C. Fireworks Ordinance

1. Look for examples of any municipalities that have something similar that would work for the VON as a starting point

D. Police Power Ordinance

1. Nothing new at this time

E. Tabled; Develop plan to approach county regarding a contract for patrolling/enforcement of village

F. Tabled; Rental Properties with 1 water service line serving 2 or more apartments/living quarters

1. Check legalities of shut off with Village Attorney

G. Tabled; Snowmobile Ordinance curfew times

1. Review of 2019/2020 season

2. Committee needs to add this for working on in October.

5. New Business

A. Tabled; Procedure for changing Ordinances and approving new ordinances.

6. Public Comment; none present

7. Committee Member Comments

A. IVM Watkins suggested we add: Change of Garbage Service/Franchise Fee in the Garbage Ordinance to New Business next month

8. Adjourned at 10:34 AM

Next meeting date: Thursday, October 1, 2020; 9:30 AM

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Wastewater Treatment Plant Department of Public Works

George Blakely Superintendent
September 2020 Report

Wastewater Treatment

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Shelving built in storage garage
- Kevin Bryers started as split time employee

Department of Public Works

- Garbage pick up
- Work orders
- Employee off for National Guard Duty
- Fixing potholes
- Alley clean up preparing for winter
- Great Lakes TV Seal has completed cleaning Storm Sewers
- Kevin Bryers started as split time employee

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Water & Light August 2020

- Changed injectors out at wells
- Built new power bank for Ice Cream Bandits
- Red tags
- Repaired switch for well 7 (lightning)
- Disconnect/Reconnects
- Outage on the North Line
- Multiple single customer outages (squirrels - ordered squirrel guards)
- Dug holes for signs at the parks
- Multiple Miss Digs
- Turned in water samples
- Took chlorine samples daily
- Seasonal disconnects
- Troubleshoot electrical breaker for well 7 (parts ordered)
- Responded to Fire at 121 E Helen (clear dumpster fire)
- Trimmed and pulled weeds in substation
- Read high user meters
- Read commercial meters

2020 - ELECTRIC CONSUMPTION / BILLING

RESIDENTIAL										COMMERCIAL					LARGE POWER					DEMAND			
ER		METERS	ER		EO	ER		EC	METERS	EC	EC		LG	METERS	LG	FUEL ADJ	DEMAND	METERS	DEMAND				
KW			FUEL ADJ	BASE		AMT BILLED		KW		FUEL ADJ	AMT BILLED		KW		AMT BILLED		KW		AMT BILLED				
2020																							
JAN	832976.00	1182	\$ 15,040.05	\$ 1,183.66	\$ 86,658.08	286253.00	214	\$ 5,159.08	\$ 33,347.17	525822.00	15	\$ 27,730.45	\$ 9,714.22	1549.00	13	\$ 14,255.40	13	\$ 14,255.40					
FEB	671768.00	1182	\$ 9,439.81	\$ 953.03	\$ 69,743.65	263045.00	212	\$ 3,679.42	\$ 30,564.96	499799.00	15	\$ 26,341.99	\$ 7,155.99	1553.00	13	\$ 14,255.40	13	\$ 14,255.40					
MAR	732342.00	1184	\$ 10,287.87	\$ 1,034.94	\$ 75,759.70	276837.00	211	\$ 3,856.63	\$ 32,053.12	471974.00	15	\$ 24,885.64	\$ 6,853.49	1554.00	13	\$ 14,255.40	13	\$ 14,255.40					
APR	623176.00	1183	\$ 8,752.78	\$ 884.07	\$ 64,763.90	242918.00	211	\$ 3,408.05	\$ 28,388.25	514206.00	15	\$ 27,091.55	\$ 7,320.22	1554.00	13	\$ 14,255.40	13	\$ 14,255.40					
MAY	615003.00	1182	\$ 8,705.11	\$ 879.39	\$ 64,404.82	243855.00	211	\$ 3,418.81	\$ 28,417.00	599401.00	15	\$ 31,590.18	\$ 8,520.81	1567.00	13	\$ 14,353.80	13	\$ 14,353.80					
JUN	474513.00	1180	\$ 6,709.13	\$ 679.22	\$ 49,683.92	196976.00	210	\$ 2,767.67	\$ 22,919.67	288296.00	15	\$ 15,224.19	\$ 4,129.27	1577.00	13	\$ 14,353.80	13	\$ 14,353.80					
JUL	629224.00	1186	\$ 7,660.50	\$ 900.70	\$ 65,890.92	269733.00	211	\$ 3,264.54	\$ 31,475.34	779018.00	15	\$ 41,026.29	\$ 9,502.07	1583.00	13	\$ 14,360.76	13	\$ 14,360.76					
AUG	622357.00	1183	\$ 7,570.92	\$ 890.60	\$ 65,174.60	317816.00	212	\$ 3,845.86	\$ 37,193.82	446385.00	15	\$ 23,468.70	\$ 5,424.25	1216.00	13	\$ 12,050.39	13	\$ 12,050.39					
SEPT																							
OCT																							
NOV																							
DEC																							
TOTAL	5201359.00	9462.00	\$ 74,166.17	7405.61	\$ 542,079.59	2097433.00	1692.00	\$ 29,400.06	\$ 244,359.33	4124901.00	120.00	\$ 217,358.99	\$ 58,620.32	12153.00	104.00	\$ 112,140.35	104.00	\$ 112,140.35					
AVG	650169.875	1182.75	9270.77125	925.70125	67759.94875	262179.125	211.5	3675.0075	30544.91625	515612.625	15	27169.87375	7327.54	1519.125	13	14017.54375	13	14017.54375					

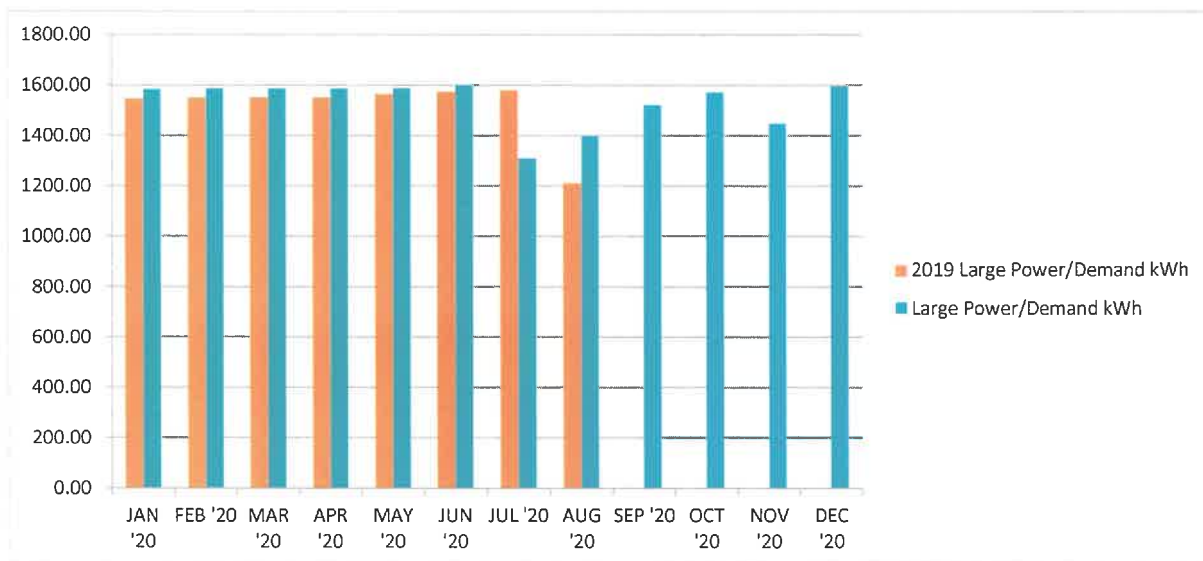
TOTAL KWH
AVERAGE MET

11435.85
1422.25

Water & Light

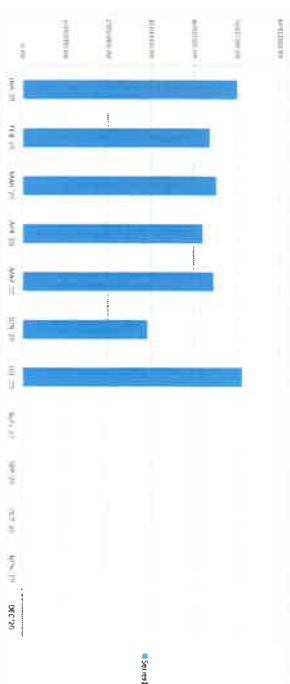
Electric Demand Report Large Power/Industrial 2020

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'19	1531.00	\$ 14,113.58
JAN '20	1549.00	\$ 14,255.40
FEB '20	1553.00	\$ 14,255.40
MAR '20	1554.00	\$ 14,255.40
APR '20	1554.00	\$ 14,255.40
MAY '20	1567.00	\$ 14,353.80
JUN '20	1577.00	\$ 14,353.80
JUL '20	1583.00	\$ 14,360.76
AUG '20	1216.00	\$ 12,050.39
SEP '20		
OCT '20		
NOV '20		
DEC '20		



Water & Light
Billed Electric kWh Report - 2020

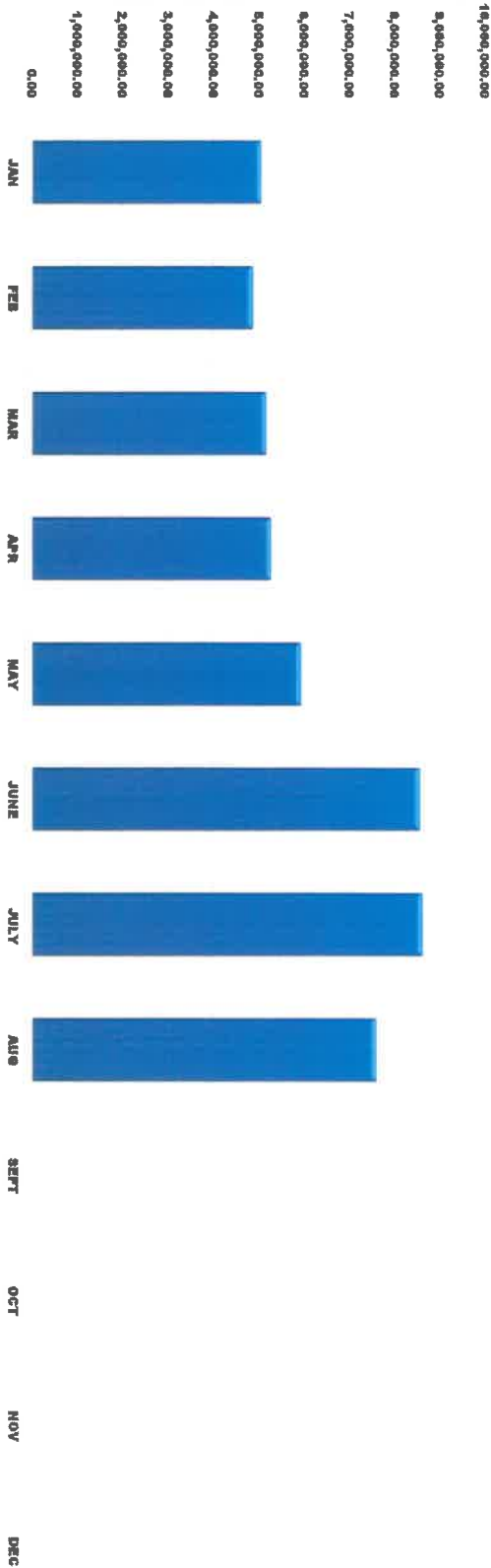
MONTH:	RES/COM KWH	DEM. BILLED	RES/COM BILL	CONSUMERS	MPFA	MISO	ATC	CEC-HYRO	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD.	SAVED: (2019 vs 2020)
JAN 20	550019.00	\$ 14,255.40	\$ 213,746.93	\$ 74,925.21	\$ 218.86	\$ 3,397.72	\$ 12,492.20	\$ 5,059.90	\$ 36,004.09	\$ 109,548.71	\$ 129,527.93	\$ 120,346.74	\$ 103,629.84	\$ 146,688.48	\$ 10,945.62
FEB 20	486984.00	\$ 14,255.40	\$ 182,297.65	\$ 67,805.03	\$ 217.50	\$ 2,980.07	\$ 12,496.20	\$ 5,150.71	\$ 88,999.51	\$ 101,673.04	\$ 119,847.95	\$ 111,398.04	\$ 102,655.99	\$ 168,524.52	\$ 10,247.29
MAR 20	451021.00	\$ 14,255.40	\$ 189,774.87	\$ 66,910.13	\$ 60.89	\$ 2,960.78	\$ 12,492.20	\$ 5,085.13	\$ 87,456.14	\$ 99,435.07	\$ 62,464.80	\$ 114,414.04	\$ 130,882.97	\$ 158,129.59	\$ 10,247.29
APR 20	433118.00	\$ 14,255.40	\$ 174,632.40	\$ 58,977.95	\$ 35.93	\$ 2,727.70	\$ 12,492.20	\$ 5,044.80	\$ 78,932.98	\$ 84,213.70	\$ 68,458.52	\$ 108,444.52	\$ 125,882.97	\$ 139,129.59	\$ 10,247.29
MAY 20	434737.00	\$ 14,255.40	\$ 174,632.40	\$ 58,977.95	\$ 35.93	\$ 2,727.70	\$ 12,492.20	\$ 5,044.80	\$ 78,932.98	\$ 84,213.70	\$ 68,458.52	\$ 108,444.52	\$ 125,882.97	\$ 139,129.59	\$ 10,247.29
JUN 20	291787.00	\$ 14,383.60	\$ 131,118.10	\$ 54,320.06	\$ 106.31	\$ 3,119.14	\$ 12,492.20	\$ 5,391.10	\$ 75,427.75	\$ 75,883.75	\$ 82,280.54	\$ 103,886.18	\$ 106,519.67	\$ 141,009.13	\$ 10,179.51
JUL 20	511885.00	\$ 14,360.76	\$ 109,267.73	\$ 66,423.83	\$ 108.81	\$ 3,114.48	\$ 12,557.62	\$ 5,424.84	\$ 87,721.08	\$ 85,288.65	\$ 90,756.59	\$ 102,915.90	\$ 60,546.56	\$ 121,862.67	\$ 595.00
AUG 20															\$ 12,451.49
SEP 20															
OCT 20															
NOV 20															
DEC 20	30548522.00	\$ 100,089.96	\$ 1,271,573.25	\$ 443,182.70	\$ 746.55	\$ 20,805.93	\$ 87,264.82	\$ 36,540.33	\$ 588,580.33	\$ 981,155.28	\$ 1,072,287.04	\$ 1,294,437.93	\$ 1,288,637.48	\$ 1,409,905.51	\$ 61,778.67



Water & Light

Water Pumpage Report - 2020

MONTH	Recorded Gallons Pumped 1st -30th/31st month	Billed Water Amounts (16th to 15th of the month prior)	Actual Revenue Received 1st - 30th of the month (billed from month prior)	Billed Reu's (16th to 15th of the month prior)	Gallons Billed (16th to 15th of the month prior)	Difference between gallons pumped and gallons billed	Monthly Revenue Goal	% OF GOAL	Difference between Revenue Collected and Monthly Revenue Goal
JAN'20	5,067,600.00	\$ 72,044.51	\$ 73,927.05	964.20	2,892,600.00	2,115,000.00	\$ 78,333.33	94.4%	-\$4,406.28
FEB'20	4,892,700.00	\$ 72,381.29	\$ 75,883.83	970.20	2,910,600.00	1,982,100.00	\$ 78,333.33	96.9%	-\$2,449.50
MAR'20	5,182,500.00	\$ 72,737.32	\$ 75,633.15	973.90	2,921,700.00	2,260,800.00	\$ 78,333.33	96.6%	-\$2,700.18
APR'20	5,290,400.00	\$ 73,081.21	\$ 75,520.91	976.90	2,930,700.00	2,359,700.00	\$ 78,333.33	96.4%	-\$2,812.42
MAY'20	5,960,800.00	\$ 73,748.50	\$ 69,135.57	990.20	2,970,600.00	2,990,200.00	\$ 78,333.33	88.3%	-\$9,197.76
JUNE'20	8,593,000.00	\$ 74,658.63	\$ 77,251.78	1,002.90	3,008,700.00	5,584,300.00	\$ 78,333.33	98.6%	-\$1,081.55
JULY'20	8,646,200.00	\$ 75,347.50	\$ 76,670.27	1,004.63	3,013,890.00	5,632,310.00	\$ 78,333.33	97.9%	-\$1,663.06
AUG'20	7,621,300.00	\$ 75,946.28	\$ 76,989.51	1,012.62	3,037,860.00	4,583,440.00	\$ 78,333.33	98.3%	-\$1,343.82
SEPT'20					-	-	\$ 78,333.33	0.0%	
OCT'20					-	-	\$ 78,333.33	0.0%	
NOV'20					-	-	\$ 78,333.33	0.0%	
DEC'20					-	-	\$ 78,333.33	0.0%	
	Total Gallons Pumped 51,254,500.00	Total Billed Amounts \$ 589,945.24	Total Actual Revenue \$ 601,012.07	Billed REU's 7,895.55	Gallons Billed \$ 23,686,650.00	27,567,850.00	Revenue Goal 939,999.96	% OF GOAL 64%	Total -\$22,647.69



**Interim Village Manager & DHRCE
Activity Report for Village Council Meeting
As of September 11, 2020**

A. Audit

- a. 2018 Audit deficit elimination plans approved by SOM
- b. 2018 Audit presentation- pending
- c. 2019 Audit delay due to SOM
 - i. Extension through Sept 30

B. Revenue Sharing

- a. CARES ACT funds will be disbursed - \$16, 864.00
 - i. We are considering several projects to use the funds

C. Village Committees/Boards

- a. Ordinance Committee – 9/8

D. Community Engagement

- a. Michigan Council for Arts and Cultural Affairs – Grant Peer Review panel
- b. NBY Interviews
- c. Chamber of Commerce Board Meeting – 9/14

E. Risk Management

- a. Engineer will be sent out to evaluate if we can rebuild the remaining portion of the middle “Old 41” building
- b. Working with MMRMA on how remaining funds will be disbursed for new maintenance building

F. VON Maintenance Building

- a. Shingles and siding should be complete by the time of the council meeting
- b. Projected end date is late early October

G. Water Rates Review/Water project Planning/ EGLE Lead/ Copper Compliance

- a. High user and Commercial User water meter sizes are being inventoried
- b. Lead/Copper testing for the year has been completed – final samples sent out on 9/10

H. Utility Billing

- a. Electric shut-offs took place on September 14

I. Ordinance Editing and Creation

- a. Ordinance 29 – Admin Assistant & Property Use (beginning review & updating)
 - i. ORD 29 will become property use
 - ii. ORD 53 will be new role of council and committees ordinance

J. HR

- a. Donald Hooper is currently on duty with National Guard
- b. All departments and offices are closed to the public
- c. Hired Full Time DPW/WWTP – Kevin Bryers
- d. Hired Seasonal DPW Truck Driver – David DeWitt (he is a returning seasonal)
- e. We still need two more seasonal workers for plow trucks
- f. New journeyman lineman is slated to start on November 2 pending medical screenings
 - i. Higher wage helped recruit him

K. Tree Limbing

- a. Need council approval to sign contract with Trees
 - i. Then will begin working with Trees, LLC on language for the contract

L. Recycling

- a. Both collection bins are full – waiting for Zellar’s to pull and drop empty dumpsters
- b. Residents are putting dirty recyclables in the bins. If this continues, we may have to stop the collection days.

M. Capital improvement plan

- a. Working with UPEA engineer on layout and draft of a CIP

N. Atlas Park

- a. Met with engineer to do final inspection and as-built map
- b. Welcome signs and rules signs are up

O. TORC

- a. Welcome signs and rules signs are up

P. Pentland litigation

- a. Participated in Mediation 8/26 and 8/27

Q. FOIA Requests

- a. 1 request for 2020 (as of June 12, 2020)
 - i. Appeal response sent to requestor
- b. 1 remaining file from 2019
 - 2019-006-JJM – 12/2/19
 - a. Current court date is pending

WEBINARS & CONFERENCE CALLS

- Leadership Team Check-ins (Superintendents & IVM)
 - 10:00AM every Tues
- Michigan Municipal League Women’s Leadership Program
 - 8/20 – 9am to 12:30pm
 - 8/21 – 9am to 11:00am

ACTION ITEMS REQUESTED FROM COUNCIL:

- Approval of leave request(s)