

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
ELECTRONIC MEETING
Tuesday, AUGUST 18, 2020
Meeting Location: ZOOM CONFERENCE CALL
Meeting Time: 6:00 p.m.**

1. VIRTUAL WAITING ROOM OPENED – By IVM

Join Zoom Meeting: <https://us02web.zoom.us/j/89380462624>

By Phone: 1-888-475-4499 or 1-877-853-5257

Meeting ID 893 8046 2624#

2. PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION – By IVM

1. Calls will be listen-only mode during business portions of the meeting
2. Callers will be unmuted individually during each public comment section
 - i. Callers will be identified by the last four digits of their phone number or by their computer login information
 - ii. Each caller will be asked if they would like to comment – comment is not required
 - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
 - iv. Callers will be held to a 3min time limit

3. CALL TO ORDER – By VP

4. ROLL CALL

5. APPROVAL OF AGENDA

6. FOIA APPEAL(S): 2020-01-CM MESLOH- MEETING WITH LEGAL COUNSEL

1. FOIA FEE APPEAL: 2020-01-CM MESLOH
 - i. See July 21 Regular Session packet for documents
2. FOIA DENIAL APPEAL: 2020-01-CM MESLOH
 - i. See July 31 Special Session packet for documents

This section is placed at the beginning due to Village Attorney availability

7. APPROVAL OF MINUTES

1. Village Council –Regular Session – July 21, 2020
2. Village Council –Special Session – July 31, 2020

8. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium provided and limit comments to 3 minutes.

1. Facilitated by IVM

9. VILLAGE PRESIDENT COMMENTS

- a. None prescheduled

10. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Payables –July 18, 2020 to August 14, 2020

101	General Fund	\$10,206.78
202	Major Streets Fund	\$9.07
203	Local Street Fund	\$4,995.43
213	Fire Revolving Fund	\$3,277.65
409	TORC	\$607.90
418	Atlas Park Fund	\$57.90
590	Sewage Receiving Fund	\$22,465.97
TOTAL EXPENSE FOR APPROVAL:		\$41,620.70

2. **Water & Light – Monthly Payables –July 11, 2020 to August 7, 2020**

582	Electric Fund – regular expenditures	\$91,161.88
582	ELECTRIC FUND TOTAL EXPENSE:	\$91,161.88
591	Water Fund – regular expenditures	\$4,066.01
591	WATER FUND TOTAL EXPENSE:	\$4,066.01
Total amount for both funds:		\$95,227.89

3. **Bond Payments due September 1, 2020 – paid as electronic disbursements- approval needed**

BOND	PRINCIPAL	INTEREST	TOTAL DUE	OUTSTANDING DEBT
2009 WATER	\$5,000	\$5,341.87	\$10,341.87	\$254,000
2005 WATER	\$39,000	\$39,435	\$78,435.00	\$1,912,000.00

4. **Save the Bells – for review only**

582	Save the Bells Fund Balance Summary – as of 07/31/2020	\$13,703.50
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5. **Treasurer**

- a. July 2020 Report

6. **Request for Disbursement of Funds – Stormwater / Asset Management / Wastewater (SAW) Grant Program**

i. Request # 25 – 06/01/2020 to 07/31/2020

1. C2AE Invoice #70152, \$11,525.00
2. C2AE Invoice #70005, \$4,444.88

a. **TOTAL AMOUNT FOR APPROVAL: \$15,969.88**

7. **Request for Disbursement of Funds – McGahey Construction (also listed in payables)**

- a. Pay Request #3 – \$63,360.00

TOTAL AMOUNT FOR APPROVAL - \$63,360.00

Total amount disbursed for Pay Requests 1-3: \$149,310.00

11. **PETITIONS AND COMMUNICATIONS** – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. Letter from Kay Maddox, received August 10, 2020
2. Letter from TAS Superintendent Stacy Price, received August 14, 2020
 - i. See New Business agenda item

12. **INTRODUCTION AND ADOPTION OF RESOLUTIONS, ORDINANCES, & PROCLAMATIONS**

1. None prescheduled

13. **UNFINISHED BUSINESS**

1. 2019 Audit – Exit Meeting scheduled 8/17
 - 2018 and 2019 Audits will be presented at the September 15 regular session
2. Utility Limbing RFP and Bid Document
3. Village Manager Position
 - See Management Committee Section
4. Public Comment Follow-Up from Previous Meeting

14. NEW BUSINESS

1. EGLE Water Supply Compliance Communication – for review
2. EGLE Violation Notice – Monitoring for Disinfection Byproducts – for review
3. EGLE – Construction Permit Reminder
4. Tahquamenon Schools Request for One-Way Street Designation for Phelps Ave
5. VON Surplus Equipment Auction
6. Energy Adjustment Rate (EA) for July – December 2020 – for review only

15. REPORTS OF BOARDS

1. Water & Light Board
 - a. Meeting Minutes - Tuesday, August 11, 2020
2. Planning Commission Meeting: cancelled due to lack of actionable items

16. REPORTS OF COMMITTEES

No reports scheduled from the following committees:

1. DPW/WWTP Committee – Meeting Minutes: July 23, 2020
 - i. Recommend to council to setup franchise fees for outside garbage vendors
2. Ordinance Committee – Meeting Minutes: August 6, 2020
3. Management Committee – Meeting Minutes August 14, 2020
4. Recommend offering Village Manager position to Interim Village Manager Allison Watkins
5. Recommend authorizing the Management Committee to enter into contract negotiations with Allison Watkins with Lori Stokes as the lead negotiator who will work directly with Jeff Jocks. Final contract and salary subject to council approval.

17. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief – no submission
2. Superintendent of WWTP & DPW
 - a. Monthly Report – written
3. Working Superintendent of Water & Light
 - a. Monthly Report - written
 - b. Electric Consumption/Billing Report
 - c. Electric Demand Large Power Report
 - d. Billed Electric kWh Report
 - e. Water Pumpage Report
4. Interim Village Manager / Director of Human Resources & Community Engagement
 - a. Monthly Report- written and verbal
 - b. Leave approvals
 - c. Travel voucher approval

18. PUBLIC COMMENT – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

- Facilitated by IVM & Clerk

19. ASSIGNMENT OF PUBLIC COMMENT RESPONSE

20. COMMENTS BY COUNCIL MEMBERS

21. ADJOURNMENT - REGULAR SESSION

Newberry Village Council
Regular Meeting Minutes
July 21, 2020 – 6:00 p.m.
Electronic Public Meeting – Due to COVID-19 Virus

****NOTE – All votes were done by Roll Call Vote**

Present: President Stokes, Trustees: Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Absent: None.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Sterling McGinn, Jeff Jocks and Gregory Grant.

Call to Order: President Stokes called the meeting to order at 6:00 p.m. via Zoom.

Approval of Agenda: Moved by Hendrickson, support by Freese, **CARRIED**, to approve the agenda with two changes: #1 - remove item 10.7 - Presentation of 2018 Audit by SOM Treasury Auditor Brenda Drayton. #2 – Add under 6b – FOIA Fee Appeal. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Meeting with legal counsel regarding employee mediation preparation:

Move into close session at 6:07 p.m.: Moved by Freese, support by Hardenbrook, **CARRIED**, move that we enter into closed session to discuss with the Village's attorney, trial and/or settlement strategy, in the pending matter involving the arbitration demand of Jennifer James-Mesloh, pursuant to MCL 15.268(e) as a discussion on the open record would be detrimental to our position, and also to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243(1)(g) and MCL 15.268(h). Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Motion to exit closed session at 6:32 p.m.: Moved by Freese, support by Hardenbrook, **CARRIED**, move that we exit closed session wherein we discussed with the Village's attorney trial and/or settlement strategy in the pending matter involving the arbitration demand of Jennifer James-Mesloh, pursuant to MCL 15.268(e) as a discussion on the open record would have been detrimental to our position, and also discussed material exempt from disclosure under the attorney-client privilege, MCL 15.243(1)(g) and MCL 15.268(h). Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Motion regarding Approved Action: Moved by Freese, support by Hardenbrook, **CARRIED**, to hereby move to accept the advice of counsel regarding trial/settlement strategy in the pending matter involving the arbitration demand of Jennifer James-Mesloh, within the certain parameters discussed during the closed session as part of the Village's trial and/or settlement strategy. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

FOIA Fee Appeal: Moved by Freese, support by Hardenbrook, **CARRIED**,

- 1.) That the Village Council acknowledge receipt of the FOIA Fee Appeal filed by Charlie Mesloh on July 17, 2020 pursuant to MCL 15.240a(3) which makes the date of receipt of the Fee Appeal today, July 21, 2020;
- 2.) That the Village Council extend the period during which it is required to respond to the Fee appeal by 10 business days pursuant to MCL 15.240a(2)(d) because the Village Council must make its response at a public meeting pursuant to the Open Meetings Act and the extension will allow the Village Council to make its response at its next regularly scheduled Village Council meeting on August 18, 2020;
- 3.) That the Village Council's extension is also necessary because otherwise it would have to hold a special meeting which will add unnecessary additional costs to the taxpayers of the Village of Newberry; and
- 4.) That the Interim Village Manager provide written notice to Charlie Mesloh of this extension as required by MCL 15.240a(2)(d). Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Minutes: Moved by Hardenbrook, support by Freese, **CARRIED**, to approve the minutes from the June 16, 2020 meeting, with one correction: Under Introduction and Adoption of Ordinances and Resolutions #3 – stated as follows: Ordinance 36 – Village Manager: Moved by Freese, support by Hendrickson, **CARRIED**, to move forward with the adoption of the revised Ordinance 36 - Village Manager Ordinance. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook. Nays: Hendrickson, Puckett. **Now reads:** Ordinance 36 – Village Manager: Moved by Freese, support by Hendrickson, **CARRIED**, to move forward with the adoption of the revised Ordinance 36 - Village Manager Ordinance. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Vote after correction was made. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Public Comments on Agenda Items: None.

Village President's Announcements: None.

Submission of Bills and Financial Updates:

- A.) Village of Newberry – Monthly Bills. Moved by Puckett, support by Freese, **CARRIED**, to approve payment of the June 13, 2020 – July 17, 2020 bills, in the amount of \$131,973.76. Roll call vote: Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- B.) Water & Light monthly bills: Moved by Puckett, support by Hardenbrook, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds for June 6, 2020 –July 10, 2020, in the total amount of \$85,559.22. Roll call vote: Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- C.) Christmas Lights Fund – as of 6/30/2020 - \$12,949.59.
- D.) Treasurer's Report:
 - a.) June 2020 – N. Moulton gave a written report. Council accepted the report as presented.
- E.) Request for Disbursement of Funds:
 - a.) Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid: Moved by Freese, support by Cameron, **CARRIED**, to pay Request #24 – 05/01/2020 to 05/31/2020 –C2AE invoice #69874 for \$2,930.39 and Baker Tilly Invoice #BTMA5890 for \$12,000.00 for a total of \$14,930.39. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
 - b.) McGahey Construction (also listed in payables): Moved by Hardenbrook, support by Puckett, **CARRIED**, to pay Request #1 for \$44,100.00 and Request #2 for \$41,850.00 for a total of \$85,950.00. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Petitions and Communications: None

Introduction and Adoption of Ordinances and Resolutions: Interim Village Manager, Watkins, gave a brief explanation of the following proposed resolutions and ordinance.

- 1.) Resolution to approve Deficit Elimination Plan with projected budget for Sewer Fund: Moved by Freese, support by Cameron, **CARRIED**, to adopt Resolution 2020-07-21-SF. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 2.) Resolution to approve Deficit Elimination Plan with projected budget for TORC Fund: Moved by Hendrickson, support by Cameron, **CARRIED**, to adopt Resolution 2020-07-21-TORC. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 3.) Resolution to approve Deficit Elimination Plan with projected budget for Atlas Park Fund: Moved by Hardenbrook, support by Puckett, **CARRIED**, to adopt Resolution 2020-07-21-ATLAS. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 4.) Ordinance 11 Compensation of President and Trustees: Moved by Freese, support by Hendrickson, **CARRIED**, approve the changes in Ordinance 11. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson. Nays: Puckett.

Unfinished Business:

- 1.) 2019 Audit: Approval of extension request for the Audit and F65 reports until August 30, 2020. Received in letter dated July 15, 2020 from Michigan Department of Treasury, Cary Jay Vaughn, Audit Manager. Informational.

- 2.) Grant Easement to Diane Ducsay: Moved by Cameron, support by Hardenbrook, **CARRIED**, to approve the Village President sign the Grant of Easement for Ducsay as reviewed by the Village attorney. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 3.) Refund of Sewer Fees: Moved by Puckett, support by Hardenbrook, **CARRIED**, to credit Dale Betcher's bill for November and December 2019 in the amount of \$70.00. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 4.) Public Comment Follow-Up: When will recycling drop-off open again? Interim Village Manager Watkins, stated she is working to start our recycling again, however, Hiawatha has been sold to Zellar, so she is trying to confirm that the contract remains the same and also seeking answers in regard to our specific bins with the new company. Discussion followed.

New Business:

- 1.) Village Manager Position Description: Moved by Freese, support by Cameron, **CARRIED**, to approve the Village Manager Job Description as presented by the Management Committee. A lengthy discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 2.) Fairbanks Generator Inspection for Repair: Watkins reported on the damage and possible costs to repair the Fairbanks Generator. A lengthy discussion followed.

Reports of Boards:

- 1.) Water & Light Board:
 - a.) Minutes provided from the July 14, 2020 meeting.
 - b.) 2019 Annual Water Quality Report – for review.
- 2.) Planning Commission Meeting: Thursday, June 25, 2020, minutes provided.

Committee Reports:

- 1.) Ordinance Committee: July 2, 2020, meeting minutes provided.
- 2.) Management Committee: July 8, 2020, meeting minutes provided.

Reports of Village Officers & Management:

- A.) Fire Chief: None.
- B.) Superintendent of Wastewater Treatment Plant & DPW: Blakely submitted a written report.
- C.) Water & Light: Written report submitted by Dan Kucinskas. Watkins stated that one of our linemen had resigned. She is working to increase the hourly wage for lineman, to get close to a competitive wage with other companies. She feels we need to raise the wage so that we are able to hire and retain lineman. If we do not retain lineman our electrical department will not be operational. Discussion followed.
- D.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report.

Public Comment: None.

Comments by Council Members: None.

Adjourn Meeting: Moved by Freese, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 8:22 p.m. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

Newberry Village Council
Special Session Meeting Minutes
For the purpose of: FOIA – Appeal for Denial of Records from Charles Mesloh
July 31, 2020 – 10:00 a.m.
Electronic Public Meeting – Due to COVID-19 Virus

****NOTE – All votes were done by Roll Call Vote**

Present: President Stokes, Trustees: Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Absent: None.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Charles Mesloh, one other public participant – identified on phone only as Natalie.

Call to Order: President Stokes called the meeting to order at 10:02 a.m. via Zoom.

Approval of Agenda: Moved by Freese, support by Hendrickson, **CARRIED**, to approve the agenda as presented. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Minutes: Moved by Freese, support by Hardenbrook, **CARRIED**, to table the approval of the July 21, 2020 regular Village Council minutes until the next regular session on August 18, 2020. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Petitions and Communications:

A. FOIA – Appeal for Denial of Records from Charles Mesloh: Watkins gave a brief explanation as to why the special session was needed. Council Action: Moved by Puckett, support by Cameron, **CARRIED**,

1. That the Village Council acknowledge receipt of the FOIA Appeal filed by Charles Mesloh on July 17, 2020 pursuant to MCL 15.240(3) which makes the date of receipt of the Appeal July 21, 2020 which was the first regularly scheduled meeting of the Council after receipt;
2. That the Village Council extend the period during which it is required to respond to the Appeal by 10 business days pursuant to MCL 15.240(2)(d) because the Village Council must make its response at a public meeting pursuant to the Open Meetings Act and the extension will allow the Village Council to make its response at its next regularly scheduled Village Council meeting on August 18, 2020;
3. That the FOIA Appeal appeals 10 separate requests for documents and requires analysis by our legal counsel which will take time to complete; and
4. That the Interim Village Manager provide written notice to Charles Mesloh of this extension.

Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Public Comment: None.

Assignment of Public Comment Response: None needed.

Comments by Council Members: None.

Adjourn Meeting: Moved by Hardenbrook, support by Freese, **CARRIED**, to adjourn the meeting at 10:09 a.m. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

These minutes are unofficial until voted on at the next meeting.

VILLAGE PAYABLES
July 18, 2020 to August 14, 2020

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 101 General Fund						
Dept 101 VILLAGE COUNCIL						
101-101-752.200	IT SOFTWARE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	384.00	44507
101-101-913.000	TRAVEL	CAMERON, KIP	TRAVEL EXP JAMES-MESLOH MEDIATION	08/15/20	242.00	44531
101-101-915.000	MEMBERSHIPS & SUBSCRIP	ZOOM	TELECONFERENCING COUNCIL/WATER&LIC	08/01/20	58.56	44521
			Total For Dept 101 VILLAGE COUNCIL		684.56	
Dept 172 VILLAGE MANAGER						
101-172-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	08/15/20	5.36	44504
101-172-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	5.25	44475
101-172-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	08/07/20	7.11	44478
			Total For Dept 172 VILLAGE MANAGER		17.72	
Dept 201 ADMINISTRATIVE						
101-201-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	9.87	44475
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	PENS/WHITEOUT/EYE WASH	08/24/20	25.38	44454
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	CORRECTION TAPE	08/26/20	20.00	44491
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	TONER	08/28/20	42.99	44491
101-201-752.200	IT SOFTWARE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	1,661.00	44507
101-201-801.000	PROFESSIONAL & CONTRA	FAIR, ALMA	OFFICE CLEANING	08/21/20	100.00	44502
101-201-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	08/07/20	4.34	44478
101-201-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	08/07/20	10.88	44478
101-201-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	08/07/20	29.84	44478
101-201-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE	ACCT 00042108-7	08/26/20	19.98	44506
101-201-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	07/30/20	27.50	44521
101-201-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE, FLAT RATE- UNIFORMS & STAMPS	07/17/20	13.75	44522
101-201-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	PUBLISHING	09/10/20	634.00	44512
101-201-935.000	PROPERTY LIABILITY INSU	MMML WORKERS' COMP FUND	LIABILITY INSURANCE	09/15/20	200.09	44510
			Total For Dept 201 ADMINISTRATIVE		2,799.62	
Dept 223 AUDIT & LEGAL EXPENSE						
101-223-801.200	LEGAL	SONDEE, RACINE & DOREN PLLC	LEGAL COUNCIL	07/29/20	75.00	44476
			Total For Dept 223 AUDIT & LEGAL EXPENSE		75.00	
Dept 230 ORDINANCE OFFICER						
101-230-752.100	OPERATING SUPPLIES	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	240.00	44507
101-230-850.000	906-291-1630 - ORDINANCE OFFICER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	08/07/20	28.45	44478
			Total For Dept 230 ORDINANCE OFFICER		268.45	

VILLAGE PAYABLES
July 18, 2020 to August 14, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 253 TREASURER						
101-253-752.200	IT SOFTWARE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	240.00	44507
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	08/07/20	28.45	44478
			Total For Dept 253 TREASURER		268.45	
Dept 265 BUILDING & GROUNDS						
101-265-752.100	OPERATING SUPPLIES	PAYPAL	SCHLAGE KEYS	07/28/20	10.06	44521
101-265-921.000	HEAT	SEMCOENERGY GAS COMPAN	310 E. MC MILLAN NATURAL GAS	08/26/20	15.00	44517
101-265-921.000	HEAT	SEMCOENERGY GAS COMPAN	DPW GARAGE NATURAL GAS 827.500	08/26/20	15.00	44517
101-265-935.000	PROPERTY LIABILITY INSU	MML WORKERS' COMP FUND	LIABILITY INSURANCE	09/15/20	129.78	44510
			Total For Dept 265 BUILDING & GROUNDS		169.84	
Dept 301 POLICE DEPARTMENT						
101-301-719.000	POLICE HOSPITALIZATION	44 NORTH	COBRA RETIREES	08/15/20	2.41	44504
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	20.96	44475
			Total For Dept 301 POLICE DEPARTMENT		23.37	
Dept 441 PUBLIC WORKS						
101-441-718.000	MEDICAL SCREENING - PRI	HELEN NEWBERRY JOY HOSP	LABS	08/10/20	20.00	44467
101-441-718.000	MEDICAL SCREENING - PRI	HELEN NEWBERRY JOY HOSP	PRE-EMPLOYMENT	08/10/20	117.00	44467
101-441-718.000	MEDICAL SCREENING - PRI	HELEN NEWBERRY JOY HOSP	PRE-EMPLOYMENT	08/14/20	58.50	44467
101-441-718.000	MEDICAL SCREENING - PRI	HELEN NEWBERRY JOY HOSP	PRE-EMPLOYMENT	08/14/20	119.25	44467
101-441-718.000	MEDICAL SCREENING - PRI	UPPER PENINSULA IMAGING	PRE-EMPLOYMENT	08/14/20	32.50	44485
101-441-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	11.34	44475
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	BIT DRILL	08/10/20	19.99	44463
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	KEYS	08/10/20	5.98	44503
101-441-752.100	OPERATING SUPPLIES	NATIONAL OFFICE PRODUCT	MAINTENANCE REQUEST BOOKS	08/19/20	192.00	44511
101-441-752.200	IT SOFTWARE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	96.00	44507
101-441-767.000	CLOTHING - UNIFORMS	SIERRA	5 PAIR JEANS	07/14/20	20.47	44477
101-441-801.000	PROFESSIONAL AND CONT	GREAT LAKES TRUCK SERV	NON TAXABLE REPAIR	08/10/20	75.00	44464
101-441-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	08/07/20	108.74	44478
101-441-850.000	906-291-1633 DPW	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	08/07/20	42.11	44478
101-441-850.000	TELEPHONE	ATT U.VERSE	DPW UVERSE	08/24/20	41.10	44496
101-441-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	PUBLISHING	09/10/20	36.00	44512
101-441-910.000	PROFESSIONAL DEVELOPM	HELEN NEWBERRY JOY HOSP	LABS	08/13/20	40.00	44467
			Total For Dept 441 PUBLIC WORKS		1,035.98	

VILLAGE PAYABLES
July 18, 2020 to August 14, 2020

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 524 MOTOR POOL						
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	125 CU/FT OXYGEN	08/10/20	36.99	44499
101-524-759.000	GAS OIL & GREASE - PUBLI	WEX BANK - SPEEDWAY UNIT	GAS/FUEL	08/21/20	385.80	44524
101-524-801.000	PROF & CONTRACTUAL SE	GREAT LAKES TRUCK SERV	92 FORD L-8000 DOT INSPECTION UNIT	08/30/20	100.00	44505
101-524-801.000	PROF & CONTRACTUAL SE	GREAT LAKES TRUCK SERV	CASE LOADER LEFT REAR HYDRAULIC LEAF	08/28/20	149.38	44505
101-524-932.000	VEHICLE REPAIRS & MAIN	DANNY'S AUTO VALUE INC	1.2F -3/4M ADP	08/10/20	8.28	44461
101-524-932.000	VEHICLE REPAIRS & MAIN	AMAZON CAPITAL SERVICES	BUSH HOG ROTARY BLADE	08/13/20	109.95	44454
101-524-932.000	VEHICLE REPAIRS & MAIN	AMAZON CAPITAL SERVICES	GASOLINE ONLY STICKERS	08/14/20	13.98	44454
101-524-932.000	VEHICLE REPAIRS & MAIN	LYNN AUTO PARTS INC.	GREASE FITTINGS	08/10/20	11.97	44470
101-524-932.000	VEHICLE REPAIRS & MAIN	NORTHERN ENERGY INC	HDMO DELO 10W30 CK4	08/16/20	40.44	44458
101-524-932.000	VEHICLE REPAIRS & MAIN	ZARNOTH BRUSH WORKS	BRUSH STRIP	08/13/20	32.50	44479
101-524-932.000	VEHICLE REPAIRS & MAIN	NEALS AUTOMOTIVE PARTS	30/30 STD BRAKE CAN/ COLLAR LOCK SERVI	08/10/20	149.38	44513
101-524-932.000	VEHICLE REPAIRS & MAIN	DANNY'S AUTO VALUE INC	95 FORD F150 PICKUP	09/10/20	5.89	44499
101-524-932.000	VEHICLE REPAIRS & MAIN	PAYPAL	MUFFLER	06/29/20	125.69	44521
			Total For Dept 524 MOTOR POOL		1,170.25	
Dept 525 STORM SEWER						
101-525-801.000	PROFESSIONAL & CONTRA	RANGE TELECOMMUNICATIO	MISSDIGS	08/03/20	1.85	44516
			Total For Dept 525 STORM SEWER		1.85	
Dept 528 RUBBISH						
101-528-759.000	GAS OIL & GREASE - GARB	WEX BANK - SPEEDWAY UNIT	GAS/FUEL	08/21/20	120.16	44524
101-528-801.100	PROF & CONTR SERVICES-F	WASTE MANAGEMENT	RUBBISH DISPOSAL	09/01/20	3,317.92	44523
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTE	UB POSTAGE	07/31/20	96.81	44455
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTE	UB BILLIG	07/31/20	84.80	44455
101-528-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	PUBLISHING	09/10/20	72.00	44512
			Total For Dept 528 RUBBISH		3,691.69	
			Total For Fund 101 General Fund		10,206.78	
Fund 202 MAJOR STREET FUND						
Dept 463 ROUTINE MAINTENANCE						
202-463-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INS PREMIUM	08/01/20	9.07	44475
			Total For Dept 463 ROUTINE MAINTENANCE		9.07	
			Total For Fund 202 MAJOR STREET FUND		9.07	

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Fund 203 Local Street Fund						
Dept 463 ROUTINE MAINTENANCE						
203-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	55.43	44475
203-463-760.000	ROAD MATERIALS	ANDERSON, PETE	GRAVEL	08/25/20	4,940.00	44492
			Total For Dept 463 ROUTINE MAINTENANCE		4,995.43	
			Total For Fund 203 Local Street Fund		4,995.43	
Fund 213 Fire Revolving Fund						
Dept 336 FIRE						
213-336-753.000	TOOLS & EQUIP UND CAP T	HARJU WELDING & MACHINE	2 REAL HOSES	08/14/20	850.00	44466
213-336-753.000	TOOLS & EQUIP UND CAP T	WOSHOSH FIRE & POLICE EQ	FLOW TESTS/NIP SEAL/ BATTERY BOARD/ U	08/12/20	1,633.33	44514
213-336-759.000	GAS, OIL & GREASE - FIRE	WEX BANK - SPEEDWAY UNIT	GAS/FUEL	08/21/20	22.23	44524
213-336-776.000	SUPPLIES-BUILDING MAINT	LYNN AUTO PARTS INC.	VAL CAP	08/10/20	3.29	44470
213-336-776.000	SUPPLIES-BUILDING MAINT	FOSTER HARDWARE	PASTE JOINT	08/10/20	4.99	44503
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	08/07/20	27.36	44478
213-336-850.000	TELEPHONE	ATT U.VERSE	FIRE HALL UVERSE	08/26/20	41.10	44495
213-336-921.000	HEAT	SEMCOENERGY GAS COMPAN	FIRE HALL NATURAL GAS 900.500	08/26/20	15.00	44517
213-336-932.000	VEHICLE REPAIRS & MAIN	POMASL FIRE EQUIPMENT	HARRINGTON #HSFR50-50BSP, 5.00"X5.00" FE	08/15/20	153.48	44473
213-336-933.000	SOFTWARE MAINTENANCE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	240.00	44507
213-336-935.000	PROPERTY LIABILITY INSU	MML WORKERS' COMP FUND	LIABILITY INSURANCE	09/15/20	286.87	44510
			Total For Dept 336 FIRE		3,277.65	
			Total For Fund 213 Fire Revolving Fund		3,277.65	
Fund 409 TORC						
Dept 757 TORC						
409-757-752.100	OPERATING SUPPLIES	D & D HOME CENTER	CEMENT - SIGNS	09/01/20	57.90	44498
409-757-752.100	OPERATING SUPPLIES	DUKES SPORTS SHOP	WELCOME SIGNS/RULES SIGNS	09/01/20	550.00	44500
			Total For Dept 757 TORC		607.90	
			Total For Fund 409 TORC		607.90	
Fund 418 Atlas Park Fund						
Dept 758 ATLAS PARK						
418-758-752.100	OPERATING SUPPLIES	D & D HOME CENTER	CEMENT - SIGNS	09/01/20	57.90	44498
			Total For Dept 758 ATLAS PARK		57.90	
			Total For Fund 418 Atlas Park Fund		57.90	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 537 SEWER SYSTEM						
590-537-718.000	MEDICAL SCREENING - PRI	HELEN NEWBERRY JOY HOSP	PRE-EMPLOYMENT	08/14/20	58.50	44467
590-537-718.000	MEDICAL SCREENING - PRI	HELEN NEWBERRY JOY HOSP	PRE-EMPLOYMENT	08/14/20	119.25	44467
590-537-718.000	MEDICAL SCREENING - PRI	UPPER PENINSULA IMAGING	PRE-EMPLOYMENT	08/14/20	32.50	44485
590-537-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	08/15/20	2.41	44504
590-537-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INS PREMIUM	08/01/20	27.86	44475
590-537-752.100	OPERATING SUPPLIES	VISTA PRINT	BUSINESS CARDS	07/20/20	30.52	44521
590-537-752.200	IT SOFTWARE	I.T. RIGHT	EMAIL SUBSCRIPTIONS	09/03/20	432.00	44507
590-537-753.000	TOOLS & EQUIP (UNDER TH	FOSTER HARDWARE	HEADLIGHT/BATTERY	08/10/20	40.98	44463
590-537-753.000	TOOLS & EQUIP (UNDER TH	AMAZON CAPITAL SERVICES	SCREWDRIVER KIT AND SET	08/26/20	87.07	44454
590-537-753.000	TOOLS & EQUIP (UNDER TH	AMAZON CAPITAL SERVICES	RECHARGABLE FLASHLIGHT/HEADLAMPS	08/26/20	75.97	44454
590-537-759.000	GAS, OIL & GREASE - WWT	WEX BANK - SPEEDWAY UNIT	GAS/FUEL	08/21/20	16.56	44524
590-537-776.000	SUPPLIES - BUILDING MAIN	D & D HOME CENTER	TEST PLUGS/ RUBBER CUP	08/10/20	11.78	44460
590-537-776.000	SUPPLIES - BUILDING MAIN	AMAZON CAPITAL SERVICES	CABINET HARDWARE DRAWER HANDLE	09/03/20	29.95	44491
590-537-776.000	SUPPLIES - BUILDING MAIN	FOSTER HARDWARE	KEYBLANK PADLOCK	09/10/20	7.98	44503
590-537-776.000	SUPPLIES - BUILDING MAIN	LYNN AUTO PARTS INC.	2 CYCLE OIL	09/10/20	5.99	44508
590-537-776.000	SUPPLIES - BUILDING MAIN	MAC'S MARKET INC	TOILET PAPER	09/10/20	8.39	44509
590-537-801.000	PROFESSIONAL & CONTRA	CRANE ENGINEERING	PREVENTIVE MAINTENANCE PLANT GRIND	07/21/20	925.82	44459
590-537-801.000	PROFESSIONAL & CONTRA	GREAT LAKES SERVICES INC	TROUBLE SHOOTING & FOUND COMPRESSO	08/03/20	230.00	44465
590-537-801.000	PROFESSIONAL & CONTRA	JOHNSON CONTROLS	PLANNED SERVICE AGREEMENT FROM JULY	08/02/20	505.00	44469
590-537-801.000	PROFESSIONAL & CONTRA	HELEN NEWBERRY JOY HOSP	LABS	08/10/20	20.00	44467
590-537-801.000	PROF & CONTRACTUAL SER	RANGE TELECOMMUNICATIO	MISSDIGS	08/03/20	5.55	44516
590-537-801.000	PROFESSIONAL & CONTRA	ERIC'S SEPTIC SERVICE	BALANCE OF 3HR PUMP TRUCK AVE C	08/01/20	50.00	44501
590-537-801.200	LEGAL	SONDEE, RACINE & DOREN PI	LEGAL COUNCIL	07/29/20	1,395.00	44476
590-537-850.000	TELEPHONE	AT&T	W/TP LANDLINE- ALARM	08/07/20	80.85	44457
590-537-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	08/07/20	4.35	44478
590-537-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	08/07/20	97.90	44478
590-537-850.000	906-293-5681 W/L CLERK 15	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	08/07/20	68.10	44478
590-537-850.000	TELEPHONE	HTC-HIA WATHA TELEPHONE	ACCT 00042108-7	08/26/20	19.99	44506
590-537-850.000	TELEPHONE	ATT U.VERSE	W/TP UVERSE	08/26/20	41.11	44494
590-537-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	07/31/20	139.16	44455
590-537-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	07/30/20	27.50	44521
590-537-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE, FLAT RATE- UNIFORMS & STAMPS	07/17/20	13.75	44522

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
590-537-900.000	PRINTING & PUBLISHING	ARISTA INFORMATION SYSTEMS	UB BILLIG PUBLISHING	07/31/20	121.90	44455
590-537-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	PUBLISHING	09/10/20	42.00	44512
590-537-917.000	TREATMENT COSTS	HAWKINS INC	CHOLRINE/SODIUM BISULFITE	08/24/20	855.39	44527
590-537-921.000	HEAT	SEMCOENERGY GAS COMPANY	WWTP NATURAL GAS 994.500	08/26/20	466.69	44517
590-537-929.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	SAND PAPER VARIETY PACK	08/24/20	18.99	44454
590-537-929.000	REPAIRS & MAINTENANCE	CRANE ENGINEERING	IMPELLER SINGLE VANE CAST/WEAR RIGN	08/24/20	5,150.00	44497
590-537-929.100	PREVENTATIVE MAINTENANCE	AMAZON CAPITAL SERVICES	DIAMOND GRIP GLOVES	09/02/20	139.99	44491
590-537-935.000	L&P INSURANCE	MML WORKERS' COMP FUND	LIABILITY INSURANCE	09/15/20	537.71	44510
590-537-973.000	CAPITAL OUTLAY	JEFFS GLASS & WINDOWS	INSTALL 3 STEELS DOORS	08/20/20	4,385.26	44468
590-537-973.000	CAPITAL OUTLAY	CRANE ENGINEERING	LABOR/MATERIALS/EQUIPMENT	07/21/20	6,136.25	44497
			Total For Dept 537 SEWER SYSTEM		22,465.97	
			Total For Fund 590 Sewage Receiving Fund		22,465.97	
		Fund Totals:				
			Fund 101 General Fund		10,206.78	
			Fund 202 MAJOR STREET FUND		9.07	
			Fund 203 Local Street Fund		4,995.43	
			Fund 213 Fire Revolving Fund		3,277.65	
			Fund 409 TORC		607.90	
			Fund 418 Atlas Park Fund		57.90	
			Fund 590 Sewage Receiving Fund		22,465.97	
			Total For All Funds:		41,620.70	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	CHIPPEWA ROBERTA	UB refund for account 3-00680-03	08/14/20	30.50	
			Total For Dept 000		30.50	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	7.34	44475
582-582-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY	METER	08/16/20	195.53	44484
582-582-850.000	UVERSE- LARGE CAPACITY METER	ATT U-VERSE	LARGE CAPACITY METER UVERSE	07/25/20	41.10	44418
			Total For Dept 582 ELECTRIC DISTRIBUTION		243.97	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	08/15/20	3.22	
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	26.20	44475
582-583-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	ETHERNET CABLE	08/08/20	10.99	44413
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	08/10/20	9.87	44471
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	FLAG MARKINGS	08/07/20	18.46	44413
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WINDOW AIR CONDITIONER	08/12/20	161.24	44413
582-583-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	SHOP TOWELS	08/10/20	7.99	44461
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PENS/WHITEOUT/EYE WASH	08/24/20	27.76	44454
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	08/10/20	5.99	44474
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	TUB O TOWELS	09/02/20	5.97	
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH	LYNN AUTO PARTS INC.	PLIERS	08/10/20	17.49	44470
582-583-759.000	GAS & OIL- ELECTRIC	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	08/21/20	109.79	
582-583-767.000	CLOTHING - UNIFORMS	SIERRA	5 PAIR JEANS	07/14/20	20.48	44477
582-583-801.000	PROFESSIONAL & CONTRACTUAL	HELEN NEWBERRY JOY HOSPITAL	LABS	08/10/20	85.00	44467
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	PAIR, ALMA	OFFICE CLEANING	08/21/20	100.00	
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISSDIGS	08/03/20	14.80	
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	08/07/20	62.38	44456
582-583-850.000		VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
582-583-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	14.23	44478
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	13.66	44478
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	10.93	44478
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001	08/07/20	4.35	44478
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002	08/07/20	21.76	44478
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002	08/07/20	10.88	44478
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002	08/07/20	21.76	44478

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582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002	08/07/20	21.76	44478
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	08/26/20	19.99	
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	08/26/20	17.50	
582-583-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	07/31/20	235.97	44455
582-583-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	07/30/20	27.50	
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	07/31/20	206.70	44455
582-583-910.000	PROFESSIONAL DEVELOPMENT	BURTON, LANDON	MILLEAGE SCHOOLING	08/01/20	546.00	44480
582-583-910.000	PROFESSIONAL DEVELOPMENT	MACKINAC BRIDGE AUTHORITY	BRIDGE FAIR- APPRENTICE SCHOOL	07/12/20	4.00	
582-583-910.000	PROFESSIONAL DEVELOPMENT	MACKINAC BRIDGE AUTHORITY	BRIDGE FAIR	07/17/20	4.00	
582-583-910.000	PROFESSIONAL DEVELOPMENT	MACKINAC BRIDGE AUTHORITY	BRIDGE FAIR	07/16/20	4.00	
582-583-910.000	PROFESSIONAL DEVELOPMENT	EVERGREEN RESORT	BRIDGE FAIR	07/24/20	4.00	
582-583-910.000	PROFESSIONAL DEVELOPMENT	EVERGREEN RESORT	HOTEL APPRENTICE SCHOOLING	07/19/20	409.50	
582-583-910.000	PROFESSIONAL DEVELOPMENT	EVERGREEN RESORT	HOTEL APPRENTICE SCHOOLING	07/12/20	982.50	
582-583-910.000	PROFESSIONAL DEVELOPMENT	EVERGREEN RESORT	CREDIT 573.30	07/18/20	(573.30)	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL G	08/26/20	7.50	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	GENERATION BUILDING NATURAL G	08/26/20	15.00	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	HYD FLUID	08/10/20	118.00	44472
			Total For Dept 583 GENERAL EXPENSES		2,871.37	
Dept 584 ELECTRIC GENERATION						
582-584-753.000	TOOLS & EQUIP UNDCAP THRESH	FOSTER HARDWARE	BOLT EYE	08/10/20	9.18	44463
582-584-801.000	PROFESSIONAL & CONTRACTUAL	GORDY CRIBB	QUARTERLY INSPECTIONS	08/10/20	250.00	44481
582-584-801.000	PROFESSIONAL & CONTRACTUAL	AMAZON CAPITAL SERVICES	TREKASSY 2 PACK LIFT SLING STRAP	08/21/20	45.98	44454
			Total For Dept 584 ELECTRIC GENERATION		305.16	
Dept 585 BUILDING MAINTENANCE						
582-585-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	HARDWARE	08/10/20	15.00	44463
			Total For Dept 585 BUILDING MAINTENANCE		15.00	
Dept 586 PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACTUAL	MICHIGAN PUBLIC POWER AGENCY	GREEN PRICING SVC COMM/RENEW	07/25/20	105.42	44443
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL	07/24/20	5,391.10	44441
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE MGT	JULY 2020	08/20/20	66,425.83	
582-586-926.100	ATC TRANSMISSION MONTHLY IN	AMERICAN TRANSMISSION COMPANY	PURCHASED POWER - CAPACITY	08/10/20	12,557.62	
			Total For Dept 586 PURCHASED POWER		84,479.97	
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	08/06/20	3,215.91	44483
			Total For Dept 587 ENERGY OPTIMIZATION		3,215.91	
			Total For Fund 582 Electric Fund		91,161.88	

GL Number	Inv. Line Desc	Vendor Fund 591 Water Fund	Invoice Desc.	Due Date	Amount	Check #
Dept 536 WATER SYSTEM						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	08/15/20	2.70	
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREMIUM	08/01/20	85.10	44475
591-536-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	08/10/20	9.87	44471
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	FLAG MARKINGS	08/07/20	25.96	44413
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WINDOW AIR CONDITIONER	08/12/20	53.75	44413
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	BRUSH	08/10/20	8.59	44422
591-536-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	SHOP TOWELS	08/10/20	8.00	44461
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	AZONE 15	08/14/20	173.05	44482
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	08/10/20	5.98	44474
591-536-752.100	OPERATING SUPPLIES	FERGUSON WATERWORKS	WATER METER	08/21/20	2,665.12	44487
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	AZONE15	08/24/20	205.80	
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	TUB O TOWELS	09/02/20	5.97	
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	08/21/20	109.79	
591-536-767.000	UNIFORMS	SIERRA	5 PAIR JEANS	07/14/20	20.48	44477
591-536-801.000	PROFESSIONAL & CONTRACTUAL	FAIR, ALMA	OFFICE CLEANING	08/21/20	100.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISSDIGS	08/03/20	14.80	
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	08/07/20	62.39	44456
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	10.93	44478
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	14.23	44478
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003	08/07/20	7.11	44478
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001	08/07/20	4.35	44478
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002	08/07/20	21.76	44478
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002	08/07/20	21.76	44478
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002	08/07/20	10.88	44478

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	08/26/20	19.99	
591-536-850.000	JAMADOTS FIBER- OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	08/26/20	17.50	
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	07/31/20	133.11	44455
591-536-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	07/30/20	27.50	
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	07/31/20	116.60	44455
591-536-913.000	TRAVEL	BAYNTON, MICHELLE	MILEAGE WATER SAMPLES	08/01/20	67.00	44489
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL G	08/26/20	7.50	
			Total For Dept 536 WATER SYSTEM		4,066.01	
			Total For Fund 591 Water Fund		4,066.01	
		Fund Totals:				
			Fund 582 Electric Fund		91,161.88	
			Fund 591 Water Fund		4,066.01	
			Total For All Funds:		95,227.89	



July 24, 2020

Ms. Mary Jordan, Finance Manager
Village of Newberry
302 E McMillan Avenue
Newberry MI 49868

RE: PAYMENT DUE –WATER

Dear Ms. Jordan:

According to our records, the following payment is due on **September 1, 2020**:

Principal	Loan #91-03	\$ 5,000.00
Interest		\$ 5,341.87
Total Payment Due		\$10,341.87

Since the Village is utilizing the Preauthorized Debit (PAD) Payment Process, the above amount will automatically be withdrawn from the Village's account on the due date. Please ensure the above payment due is deposited in this account for withdrawal.

Rural Development wants to encourage water and sewer systems to follow through with their commitments to serve all areas that can legally and feasibly be served within their service area. You should consider extending service to all areas that can be legally and feasibly served. This may be accomplished by the modification or expansion of existing systems.

Sincerely,

Caryn E. Mitchell for

DONALD J. GERRIE, JR.
Area Director

/cm

Rural Development • Gladstone Area Office
2003 Minneapolis Avenue • Gladstone MI 49837
Voice (906) 428-1060 • Fax (855) 647-0826

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.



July 24, 2020

Ms. Mary Jordan, Finance Manager
Village of Newberry
302 E McMillan Avenue
Newberry MI 49868

RE: PAYMENT DUE – WATER

Dear Ms. Jordan:

According to our records, the following payment is due on **September 1, 2020:**

Principal	Loan #91-01	\$ 39,000.00
Interest		\$ 39,435.00
Total Payment Due		\$ 78,435.00

Since the Village is utilizing the Preauthorized Debit (PAD) Payment Process, the above amount will automatically be withdrawn from the Village's account on the due date. Please ensure the above payment due is deposited in this account for withdrawal.

Rural Development wants to encourage water and sewer systems to follow through with their commitments to serve all areas that can legally and feasibly be served within their service area. You should consider extending service to all areas that can be legally and feasibly served. This may be accomplished by the modification or expansion of existing systems.

Sincerely,

Caryn E. Mitchell for

DONALD J. GERRIE, JR.
Area Director

/cm

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First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1605666

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 7/31/20 Page 1 of 1
ACCOUNT NUMBER **7703432**

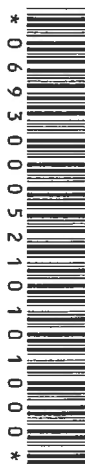
Mortgage rates are low! Contact one of our loan officers to see if a refinance makes sense for you. It's also a great time to buy a new home. Apply online at www.fnbsi.com. It's as easy as 1-2-3!!!

MUNICIPAL MONEY MARKET			2
ACCOUNT NUMBER	7703432	Statement Dates	7/01/20 thru 7/31/20
PREVIOUS BALANCE	12,949.59	DAYS IN STATEMENT PERIOD	31
2 CREDITS TOTALING	749.47	AVERAGE LEDGER BAL	13,068
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	13,068
SERVICE CHARGE AMOUNT	.00	Interest Earned	4.44
INTEREST PAID	4.44	Annual Percentage Yield Earned	0.40%
CURRENT STMT BALANCE	13,703.50	2020 Interest Paid	34.19

DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
7/16	DDA REGULAR DEPOSIT	197.28
7/31	DDA REGULAR DEPOSIT	552.19
7/31	INTEREST PAID 31 DAYS	4.44

DAILY BALANCE SUMMARY.....			
DATE.....	BALANCE	DATE.....	BALANCE
7/01	12,949.59	7/16	13,146.87
		7/31	13,703.50

INTEREST RATE SUMMARY.....	
DATE.....	INTEREST RATE
6/30	.40%



JULY 2020

TAX COLLECTION TOTALS

07/29/2020
11:16 AM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY
RANGE: 07/01/20 - 07/31/20, INDEX: ACTUAL DATE/TIME
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
ALL BILLING TYPE(S), 2020
REAL & PERSONAL PROPERTY
THIS PAGE INCLUDES ALL PROPERTY

Page: 1/3
DB: Von 2020

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	41,076.41	0.00	0.00	41,076.41
STREETS & ALLYS	16,429.31	0.00	0.00	16,429.31
TRASH(DISP/COLL)	5,095.41	0.00	0.00	5,095.41
FIRE PROTECTION	7,317.45	0.00	0.00	7,317.45
Total of above	69,918.58	0.00	0.00	69,918.58
Administration Fee:	698.28	0.00	0.00	
Special Assessments:	1,792.66	0.00	0.00	
Over Payments:			0.00	
Unspread Interest:			0.00	
Unspread Penalty:			0.00	
Total of Payments..			72,409.52	
Payment Count:			187	

VILLAGE OF NEWBERRY

TREASURER'S REPORT

FOR MONTH ENDING:		2020				2019			
		July 31, 2020		Actual Collections		Actual Collections		Y.T.D.	
		Y.T.D. Collections	July	Y.T.D.	Y.T.D. Collections	July	Y.T.D.		
LEDGER ITEMS:									
A	Previous Year(s)	Delinquent Personal Property Taxes	0.00	0.00		0.00	0.00		
		Delinquent Personal Interest Collected	0.00	0.00		0.00	0.00		
		Delinquent Real Tax Collected	0.00	42,977.81		0.00	44,380.54		
		Delinquent Real Tax Interest Collected	0.00	2,578.62		0.00	2,662.02		
		Real Property Tax Collected	24%	69,918.58	72,687.41	32%	88,577.07	89,882.35	
B	2020	Personal Property Tax Collected	0%	0.00	0.00	5%	2,633.22	2,633.22	
C		Admin Fee, Penalty & Interest Collected		698.28	1,357.77		910.78	1,482.73	
E		Deposits to Tax Savings Account		72,409.52	121,394.27		92,121.07	141,074.50	
F		Interest Earned on Tax Accounts		24.97	160.31		48.75	307.24	
G		Tax Collection Acct transfer to GF Tax Approp Acct		72,409.52	121,394.27		0.00	43.17	

TAX ACCOUNT			
BANK ACCOUNT BALANCE @			
	Beginning July	Ending July	
2020	\$267,932.06	\$267,957.03	
2019	\$267,737.00	\$359,906.82	

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example; of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2020 Anticipated Real Property Collections are \$362,899.00. 2020 Anticipated Personal Property Collections are \$46,645.70

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 25	C. Period Covered by Request 06-01-20 to 07-31-20 (M/D/Y) (M/D/Y)	D. Request Type <input checked="" type="checkbox"/> partial <input type="checkbox"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone #906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberrymi.gov	
H. Grantee's Bank Name: MBank – Mackinac Financial Corp.					Phone # 906-293-5165
Address: 414 Newberry Ave., Newberry, MI 49868					
Account Name: _____				ABA # 091102807	Account # 9960546
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 9,302.74	\$ 251,797.08	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 6,667.14	\$ 96,956.13	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 15,969.88		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 348,753.21	
11. LESS LOCAL MATCH (if applicable) <i>(na)</i>				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 332,783.33)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 15,969.88	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<ul style="list-style-type: none"> See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 06 and 12 of 12) See attached invoice copies from C2AE for Jun & Jul 2020 See attached Progress Report: #32 					
<p>I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.</p>					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 - 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 - 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 - 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 - 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 - 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 - 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 - 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 - 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 - 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 - 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 - 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 - 12. Fill in the total amount of funds previously paid from all prior disbursements.
 - 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 Fax: ~~517-373-4797~~

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaelyn Merchant~~ at "~~MerchantJ1@michigan.gov~~"
Valorie White at "whitev1@michigan.gov"



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

July 29, 2020
 Project No: 13-0210
 Invoice No: 70152

Lori Stokes
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending July 19, 2020

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	100.00	77,180.00	77,180.00	0.00
Task -0910 Condition & Critically	33,760.00	62.9079	21,237.71	14,969.77	6,267.94
Task 0920-Metering & Modeling	30,140.00	39.8821	12,020.45	11,055.59	964.86
Task 0930-Software Hardware & Training	36,200.00	73.9002	26,751.88	26,331.88	420.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	35.6235	10,416.30	9,633.26	783.04
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		147,606.34	139,170.50	8,435.84
Total Fee					8,435.84
Total this Phase					\$8,435.84

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	100.00	47,800.00	47,800.00	0.00
Task 0910-Condition & Criticality	31,700.00	38.9303	12,340.90	11,455.72	885.18
Task 0920-Metering & Modeling	24,640.00	25.7272	6,339.18	4,135.20	2,203.98
Task 0930-Software Hardware & Training	2,000.00	22.36	447.20	447.20	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00

Invoices are due upon receipt.

Project	13-0210	Newberry SAW Application			Invoice	70152
Task 0960-CIP&Rate Structure Development		24,500.00	8.3608	2,048.40	2,048.40	0.00
Task 0970 - Other		0.00	0.00	0.00	0.00	0.00
Total Fee		133,140.00		68,975.68	65,886.52	3,089.16
		Total Fee				3,089.16
					Total this Phase	\$3,089.16
					Total this Invoice	\$11,525.00

Outstanding Invoices

Number	Date	Balance
69690	4/28/2020	1,682.86
69874	5/31/2020	2,930.39
70005	6/30/2020	4,444.88
Total		9,058.13



Escanaba, MI
Gaylord, MI
Grand Rapids, MI
Kalamazoo, MI
Lansing, MI
Canton, NY
Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

June 30, 2020

Project No: 13-0210

Invoice No: 70005

Lori Stokes
Village of Newberry
307 East McMillan Avenue
Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending June 21, 2020

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	100.00	77,180.00	77,180.00	0.00
Task -0910 Condition & Critically	33,760.00	44.3417	14,969.77	14,969.77	0.00
Task 0920-Metering & Modeling	30,140.00	36.6808	11,055.59	10,682.41	373.18
Task 0930-Software Hardware & Training	36,200.00	72.74	26,331.88	26,331.88	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	32.9455	9,633.26	9,139.54	493.72
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		139,170.50	138,303.60	866.90
Total Fee					866.90
Total this Phase					\$866.90

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	100.00	47,800.00	47,800.00	0.00
Task 0910-Condition & Criticality	31,700.00	36.1379	11,455.72	10,953.60	502.12
Task 0920-Metering & Modeling	24,640.00	16.7825	4,135.20	1,059.34	3,075.86
Task 0930-Software Hardware & Training	2,000.00	22.36	447.20	447.20	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00

Invoices are due upon receipt.

Project	13-0210	Newberry SAW Application			Invoice	70005
Task 0960-CIP&Rate Structure Development		24,500.00	8.3608	2,048.40	2,048.40	0.00
Task 0970 - Other		0.00	0.00	0.00	0.00	0.00
Total Fee		133,140.00		65,886.52	62,308.54	3,577.98
		Total Fee				3,577.98
					Total this Phase	\$3,577.98
					Total this Invoice	<u>\$4,444.88</u>

Outstanding Invoices

Number	Date	Balance
69690	4/28/2020	1,682.86
69874	5/31/2020	2,930.39
Total		4,613.25

Client:	Village of Newberry	Date:	08-13-20
Project No.:	13-0210	Project Manager:	Darren Pionk/Chuck Lawson
Project Name:	SAW Grant	Field Lead:	Mike Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	Jun-Jul 2020

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Corona Virus work flow adjustments
- Continued GIS database asset integration (WWTP & storm model related)
- Continued checking/integrating flow meter data for use in modeling
- Storm sewer televising contract startup & coordination

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continue task adjustments due to Corona Virus social/physical distancing
- Continue gathering & incorporate flow meter data
- Continue GIS database integration & sewer model prep
- Incorporating WWTP data
- Compile next Draw Request package
- Assist in coordinating GIS training

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	100%
910 – Condition & Criticality Assessment	\$33,760	63%
920 – Metering & Modeling	\$30,140	40%
930 – Software, Hardware, & Training	\$36,200	74%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	36%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	69%
Total Project Including Other Venders, etc.	\$379,622	66%

PROGRESS REPORT # 32

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	100%
910 – Condition & Criticality Assessment	\$31,700	39%
920 – Metering & Modeling	\$24,640	26%
930 – Software, Hardware, & Training	\$2,000	24%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	9%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	52%
Total Project Including Other Venders, etc.	\$237,355	39%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018 9	Done
910 – Condition & Criticality Assessment	Aug-Oct 2018 9	Near Complete
920 – Metering & Modeling	Jul-Nov 2018 9	Continues
930 – Software, Hardware, & Training	May-Jul 2018 9	Components purchased
940 – Sewer Televising	Aug-Nov 2018 9	Done – a little additional added
950 – Level of Service	Nov-Dec 2018 9	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018 9	Continues (first submittal made)
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline	End of Nov 2020	On schedule

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018 19	Done
910 – Condition & Criticality Assessment	Oct-Nov 2018 19	Continues
920 – Metering & Modeling	Mar-Apr 2019	Planning
930 – Software, Hardware, & Training	May-Jul 2018 19	Started
940 – Sewer Televising	May-Jun 2019	Started
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	On schedule

INPUT NEEDED FROM CLIENT:

- Continued assistance coordinating TV work

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Wastewater Treatment Plant Department of Public Works

George Blakely Superintendent
August 2020 Report

Wastewater Treatment

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Back-up generator serviced
- Keith Hollingshead started full time WWTP

Department of Public Works

- Garbage pick up
- Work orders
- Employee off for National Guard Duty
- Fixing potholes
- Street sweeping
- Working with Great Lakes TV Seal cleaning Storm Sewers
- Seasonal Grass cutter started

APPLICATION and CERTIFICATE for PAYMENT

To: Village of Newberry

Project: New Publics Work Building

Application No: 3

Distribution to:

From: Mc Gathe Construction LLC

2410 west 7th Ave
Sault Sainte Marie, MI. 49783

App. Date: August 4, 2020

Period to: August 4, 2020

Project Nos:

Contract Date:

Contract For:

Via Architect: U.P. Engineers

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM

401,478.00

2. Net Change By Change Orders

0.00

3. CONTRACT SUM TO DATE

401,478.00

4. TOTAL COMPLETED AND STORED TO DATE

165,900.00

5. RETAINAGE:

a. of Completed Work

13,640.00

b. of Stored Material

2,950.00

TOTAL RETAINAGE

16,590.00

6. TOTAL EARNED LESS RETAINAGE

149,310.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

85,950.00

8. CURRENT PAYMENT DUE

63,360.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

252,168.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approval this Month		
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$ 0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

McGathe Construction LLC

By:

Date:

State of: Michigan

County of: Chippewa

Subscribed and sworn before me this

4th day of

August

The above personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are true and accurate to the best of his/her knowledge and belief.

Notary Public:

GAYLYNEA FRANK
Notary Public, State of Michigan
My Commission Expires Apr. 09, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$63,360.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET G703

PROJECT: New Publics Work Building

Mc Gahey Construction LLC

Page 1 of 1

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 3

APPLICATION DATE: August 4, 2020

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: August 4, 2020

PROJECT NUMBER:

A	B	C	D	E	F	G	H	I	
Item #	Description of Work	Scheduled Value	Work Completed		Materials Stored & Used Prior + Current	Total Completed and Stored To Date	%	Balance to Finish	Retainage
			From Previous Application(s)	This Period					
1	Design	43,000.00	43,000.00	0.00	0.00	43,000.00	100.00	0.00	4,300.00
2	Survey -site design- Allowance	45,000.00	18,200.00	0.00	0.00	18,200.00	40.44	26,800.00	1,820.00
3	Site Work	9,900.00	6,500.00	0.00	0.00	6,500.00	65.66	3,400.00	650.00
4	Concrete	46,000.00	24,000.00	20,000.00	0.00	44,000.00	95.65	2,000.00	4,400.00
5	Mechanical	22,500.00	0.00	0.00	8,000.00	8,000.00	35.56	14,500.00	800.00
6	Plumbing	9,700.00	0.00	6,000.00	0.00	6,000.00	61.86	3,700.00	600.00
7	Electrical	16,935.00	0.00	1,000.00	0.00	1,000.00	5.90	15,935.00	100.00
8	Drywall	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
9	Painting	700.00	0.00	0.00	0.00	0.00	0.00	700.00	0.00
10	Lift Rentals	7,500.00	0.00	0.00	0.00	0.00	0.00	7,500.00	0.00
11	Building materials	68,000.00	0.00	0.00	21,500.00	21,500.00	31.62	46,500.00	2,150.00
12	Labor	76,920.00	0.00	0.00	0.00	0.00	0.00	76,920.00	0.00
13	Bond	2,200.00	0.00	2,200.00	0.00	2,200.00	100.00	0.00	220.00
14	Profit & Overhead	50,623.00	1,000.00	14,000.00	0.00	15,000.00	29.63	35,623.00	1,500.00
15	Misc	1,000.00	500.00	0.00	0.00	500.00	50.00	500.00	50.00

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Applications (if Any) E=Total Work Completed For This Application
 F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

Please, tell your
repair men thank you
for getting our Electricity
Back on so fast the
other night when it
went out shortly
after 12:30 AM!

Kay Maddox



Stacy Price
Superintendent of Schools

Jane Freeborn
Administrative Assistant

Donna Bergman
Director of Financial Services

August 14, 2020

Dear Village Counsel of Newberry,

My name is Stacy Price. I am the Superintendent of Tahquamenon Area Schools. I am asking for the section of Phelps Street that runs behind the school to be designated as a one way. Avenue A that Phelps turns into already has a one-way designation.

This request would assist the school with arrival and dismissal procedures. These will be changing for the 2020-2021 school year due to the current COVID-19 situation. This change would also assist with the safety of traffic after events and activities at the school.

I have enclosed a map showing the area of Phelps Street that the request is for. As the map will indicate, there are two houses on Phelps that would be affected by the change. As of the writing of this letter, I have not contacted them. I will continue to do so. I would like to share their thoughts with you at the meeting on Monday night.

Respectfully,

Stacy Price
Superintendent/9-12 Principal



111

[] = asking to be added

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

**Section I
Proposal Cover Page**

Direct Questions To: Allison Watkins, Interim Village Manager
awatkins@newberry.mi.gov
Questions must be received by 8/10/2020

Date Issued: 7/30/2020

Proposals Due: 8/10/2020 @ 4:00PM ET

Proposer Name: _____

Authorized Representative (print) _____ Title: _____

Authorized Signature: _____

Date: _____ E-mail: _____

Phone: _____ Fax: _____

Submit the original proposal and four (4) copies to:
Allison Watkins, Interim Village Manager
Village of Newberry
302 E. McMillan Ave.
Newberry, MI 49868

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

COST FORM

Failure to complete this form shall result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation.

Bid prices shall include all costs to provide the Scope of Work. Bidder should price costs as set costs or unit costs within each item as listed and should also include a time and material rates listing with their submission. Bidder should include a schedule for performance and completion of work scope. Items are to be priced separately as indicated.

Itemized Costs:

1- EAST LINE	\$
2- HILL LINE	\$
3- DOLLARVILLE	\$
4- NORTH LINE	\$
5- DOWNTOWN STREETSCAPE TREE REMOVAL	\$
BID TOTAL	\$

Terms and Conditions:

Append necessary documentation and bid related materials as necessary.

PROPOSER READ AND COMPLETE

The undersigned certifies that he/she offers to furnish materials and services in strict accordance with the requirements of this proposal including the specifications, Terms and Conditions and that the submitted information is correct.

Print Name and Title: _____

Signature

Date

Federal Tax ID #

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

SECTION II

Overview:

The Village of Newberry is seeking licensed professional services for limbing and brush removal and removal of problem trees near the electric primary utility and downtown streetscape within the Village of Newberry limits. To work within budget limits this project may need to be completed over the course of several years.

Schedule:

RFP Released	July 30, 2020
Proposals Due	August 10, 2020, 4:00PM ET
Notice of Award	August 19, 2020

Project Begin	September 2020
Project Completion	October 2023

SCOPE OF WORK:

To provide services to remove problem trees, limb trees, branches and brush from above and below ground electric primary utility within Newberry Water & Light's grid within the Village of Newberry and in the Village of Newberry downtown streetscape. To work within budget limits this project may need to be completed over the course of several years.

- The majority of removal efforts should remove all limbs, brush and problem trees (as identified by the Village) within 8 feet lateral to power lines and from ground level to a minimum of 6 feet above the power line, more as equipment allows. If 8-foot clearance cannot be achieved, all limbs should be trimmed back to the trunk of the tree. Attached maps illustrate the extent and relative locations for limbing. Locations will be identified during a walk through establishing the scope of work.
- Several sections of primary utility (see attached map for locations) will require removing all limbs, brush and full trees within 12 feet lateral to power lines and from ground level to a minimum of 6 feet above the power line, more as equipment allows.

Brush and small limbs should be chipped and removed. Woody material that is unable to be chipped will be cut into lengths less than 4 feet and left within the right-of-way.

- 21 trees located in the streetscape of downtown Newberry (see attached map) will be cut and hauled away.

The bidder shall be responsible for assessment of necessary logistics, materials, equipment and labor to perform the work scope.

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

SCOPE OF SERVICES:

These guidelines are provided to assist Teams in formulating a thorough response. The successful firm shall ensure/understand that:

1. The bidder will work closely with the Village's designated staff during all phases of the work. The successful firm will be considered a key part of the project team. A strong, positive working relationship must be maintained.
2. All licenses required for a discipline by the State of Michigan shall be maintained during the course of the contract.
3. The bidder will provide a single point of contact for the duration of the contract and perform with a consistent team.
4. The bidder will ensure a timely completion the project.
5. The bidder will comply with administrative procedures related to the project such as change orders, shop drawings, contract pay requests, etc. and work with the Village's designated point of contact regarding these items.
6. The bidder will meet with applicable Village official(s) to review project status, project budget and project planning, as required.
7. All required insurances and bonds are to be maintained by the bidder during the course of the contract.
8. The bidder will provide regular status reports to the Village of Newberry during all phases of project completion.
9. Bidder shall provide copies of all necessary registrations, certifications, and licensing under Michigan and Federal laws and regulations to perform the Scope of Work.

Basic Services: The bidder shall perform professional services including all required insurance, bonds, and other services as required by the project.

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

Section III

Proposal Content:

Proposals must include the Proposal Cover Page and Cost Form (with necessary appended documents) sent with this RFP. The cover page must be signed in ink by an official of the submitting organization authorized to bind the submitter to the provisions of the RFP. The complete Proposal Cover Page must be returned with the original proposal. No copies will be accepted.

Proposals must also include:

Business Organization: Full business name and address, and primary contact(s) and authorized negotiator(s) for this proposal and project, and their contact information.

Experience: Include descriptions of prior or present projects which would tend to substantiate your experience at performing this project.

References: Provide three references with the business's name, address, contact person and that person's email and phone number.

Other: Provide proof of financial stability, a description of any current litigation or litigation within the preceding two years.

Full and complete submission of all required documents will be a key part of determining a firm's qualification to complete the project. Flexibility in project scheduling to accommodate Village fiscal year budget restrictions will also be a key part of determination.

Insurance Requirements:

Proof of Insurance Coverage: Proposals must include proof of insurance to the following requirements, at a minimum. Each policy and Certificate of Insurance must be acceptable to the Village. Nothing contained in these insurance requirements is to be construed as limiting the extent of the contractor's responsibility for payment of damages resulting from his operations under this contract. The contractor shall maintain insurances in force at all times during the term of this agreement at the minimum amounts and types as indicated. Subcontractors must provide proof of insurance to the contractor upon subcontractor selection and forwarded to the Village.

All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers that have a Best Company's Insurance Reports Rating of A or A- (Excellent).

Workers' Compensation: The Contractor(s) shall carry Worker's Compensation and Employer's Liability Insurance Coverage, in accordance with all applicable statutes of the State of Michigan. In the event that the Contractor uses subcontractors and sub-subcontractors for the performance of services required under this bid, the Contractor shall ensure that said subcontractors and sub-subcontractors carry Worker's Compensation and Employer's Liability Insurance coverage, in accordance with all applicable statutes of the State of Michigan.

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

Commercial General Liability: On an “Occurrence Basis” The minimum limits of liability are not less than \$1,000,000 per occurrence, and not less than \$2,000,000 aggregate combined single limit, for Personal Injury or Bodily Injury. The minimum limits for Property Damage are not less than \$1,000,000 per occurrence and not less than \$2,000,000 aggregate for Property Damage. Coverage shall include, but not limited to, the following: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Explosion, Collapse, and Underground, if applicable.

Comprehensive Automobile Liability: Including Michigan No-Fault Coverages, with limits of limits of liability are not less than \$500,000 per person and not less than \$1,000,000 per occurrence, and not less than \$2,000,000 aggregate combined single limit, for Personal Injury or Bodily Injury. The minimum limits for Property Damage are not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

Additional Insured: Policy(ies) and coverages as described above, excluding Workers’ Compensation Insurance, shall include an endorsement stating the following shall be *Additional Insureds*: The Village of Newberry, all elected and appointed officials, all employees, agents, all boards, commissions, and/or authorities and board members, including employees thereof. It is understood and agreed by naming the Village as additional insured, coverage afforded is considered to be primary and any other insurance the Village may have in effect shall be considered secondary and/or excess.

Cancellations and Renewals: All insurance policies and binders must include an endorsement by which the insurer agrees to notify the Village in writing at least 30 days before there is a cancellation or material change in coverage. If any of the above coverages expire during the term of the executed contract between the selected contractor and the Village, the contractor shall deliver renewal certificates, endorsements, and/or policies to the Village at least ten (10) days prior to the expiration date. All notifications, renewals, Advance Written Notification of Cancellation, Non- renewal, Reduction, and/or Material Change must be sent to: Village of Newberry, 302 E. McMillan Ave., Newberry, MI 49868.

Bonding Requirements:

Proposers will provide the Village with satisfactory evidence of the proposer’s ability to obtain the required insurance and bonds from a company(ies) licensed by the Insurance Commissioner of the State of Michigan to transact surety business in the State of Michigan. Proposers are required to provide a 5% bid guarantee bond, a performance bond for 100% of the contract price and a standard payment bond equal to 100% of the contract price.

Project Progress Schedule:

The Village will require the selected contractor to submit a Progress Schedule prior to award of the contract. Upon Village approval, the Progress Schedule will become part of the contract.

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

Compliance with Independent Oversight:

The selected vendor will uphold high ethical standards and must assure compliance with oversight without collusion or conflict of interest or the appearance of collusion or conflict of interest.

Proposal Conditions:

Submitted proposals become the property of the Village. The contents of the submitted proposals are considered valid for ninety (90) days after the submission deadline.

Payment will be by progress payments on a percentage of work completed and approved by the Village oversight representative. Final payment will not be made until the Village issues a written Notification of Final Acceptance.

The Village reserves the right to waive any informalities or minor defects and to accept or reject any or all of the submitted proposals and to postpone the proposal due date for sound, documentable, business reasons.

Submit the original proposal and four (4) copies in a sealed envelope to: Allison Watkins, Interim Village Manager, Village of Newberry, 302 E. McMillan Ave., Newberry, MI 49868. Sealed proposals will be accepted by mail or hand delivery by **4:00 PM ET on August 10, 2020**. Late submissions will not be accepted. The Village is not responsible for any delays occasioned by the U.S. Postal Service or any other means of delivery employed by the bidder.

This RFP does not commit the Village to award a contract, to pay any cost incurred in the preparation of a proposal, or to preclude the Village from canceling, in part or in its entirety, this RFP, for sound, documentable, business reasons. The award will only be made to a responsive and responsible contractor.

Conditional proposals will be considered non-responsive and may be rejected unless the Village gives specific approval to a written request received at least five (5) working days prior to the proposal due date. No other proposal changes will be accepted after submittal. All other interested parties will be notified of any changes to the Scope of Work.

Questions:

Questions about this RFP must be submitted by email to Allison Watkins at awatkins@newberry.mi.gov. All questions, answers and any addendums related to this RFP will be sent to vendors who were sent an RFP and to every firm who has submitted a proposal or a question. All questions and/or comments must be received no later than **5:00 p.m. ET on August 7, 2020**. Verbal comments are not part of this solicitation.

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

Final Acceptance:

The contractor must provide written notification the work is completed. The contractor is not relieved of the duty of maintaining and protecting the project until the Village issues a written Notification of Final Acceptance.

Differing Site Conditions:

During progress of the work, if subsurface or latent physical conditions are encountered at the site or if unknown physical conditions of an unusual nature, are encountered at the site, the party discovering such conditions must promptly notify the other party in writing of the conditions before the site is disturbed and the affected work is performed. No contract adjustment which results in a benefit to the contractor will be allowed unless the contractor has provided the required written notice.

Retainage:

The Village will pay 90% (ninety percent) of the amount due as progress payments. A 10% (ten percent) retainage will remain in effect until issuance of the written Notification of Final Acceptance.

Withdrawal of Offers:

Proposals may be withdrawn by written request prior to the due date and time. A proposal may also be withdrawn in person by a proposing contractor, provided the withdrawal is made prior to the due date and time. The proposing contractor must sign a receipt of withdrawal. No proposal may be withdrawn after the due date unless there is a material error in the proposal. Withdrawn proposals may be resubmitted, with or without modifications, up to the due date and time. The Village shall require proof of identification from the person withdrawing the proposal.

Terms and Conditions:

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over the project shall apply to the contract. The Village is exempt from federal, state, and local taxes. The Village will not be responsible for any taxes levied on the respondent as a result of the contract resulting from this RFP. Protests must be submitted consistent with the Village's procurement policy.

Indemnification:

The selected proposer shall indemnify, defend and hold harmless the Village, its officers, agents, employees, independent contractors, agents, employees thereof:

--from any and all claims by persons, firms, or corporations for labor, materials, supplies or services provided in connection with any contract awarded, which the offeror shall perform under the terms of this contract; and --from any and all claims for injuries to, or death of, any and all persons, for loss of or damage to property, environmental damage, degradation response and cleanup costs, and attorney fees or other related costs arising out of, under, or by reasons of this RFP, except claims resulting from the sole negligence or willful acts or omissions of said indemnities, its agents or employees.

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

Assignment:

Neither party may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.

SECTION IV

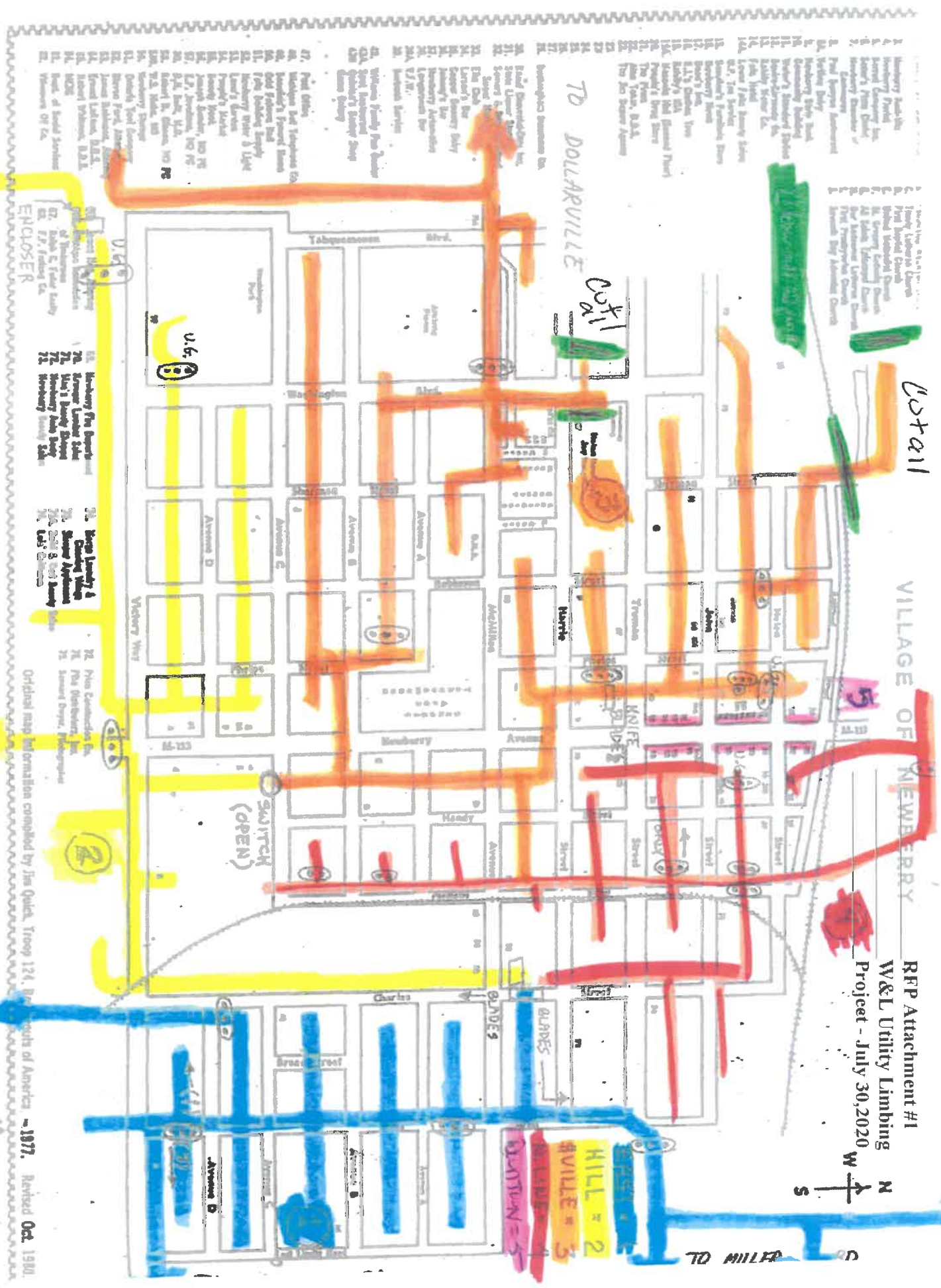
Attachment A – Line Map Showing Project Zones

Attachment B – Non-Conflict of Interest Certification

Attachment C – Certification of Non-Collusion

VILLAGE OF NEWBERRY

RFP Attachment #1
W&L Utility Limbing
Project - July 30, 2020



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- 83. Highway 101
- 84. Highway 101
- 85. Highway 101
- 86. Highway 101
- 87. Highway 101
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- 89. Highway 101
- 90. Highway 101
- 91. Highway 101
- 92. Highway 101
- 93. Highway 101
- 94. Highway 101
- 95. Highway 101
- 96. Highway 101
- 97. Highway 101
- 98. Highway 101
- 99. Highway 101
- 100. Highway 101

TO CUEHL

TO MILLER

TO CUEHL

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TO CUEHL

TO MILLER

Original map information compiled by Jim Quirk, Troop 124, Boy Scouts of America - 1977. Revised Oct. 1980.

ADDENDUM NO. 1
TO
Village of Newberry
Request for Proposals for Primary Utility Limbing

DATE: August 6, 2020

BID DATE: Monday, August 10, 2020 by 4:00PM

TO ALL BIDDERS BIDDING ON THE ABOVE PROJECT:

All Bidders submitting a Bid on the above Contract shall carefully read this Addendum and give it consideration in the preparation of their Bid. Contractor shall list all addendums on the bid form to ensure conformity in the bid.

Drawings, Specifications and/or Proposals are herein amended, expanded and/or modified, as hereinafter described, and become a part of the Contract Documents with same force and affect as if incorporated, therein, originally. Any contrary provisions contained, or referred to, in Drawings and/or Specifications, shall remain applicable unless overridden by this Addendum. Revised or contrary provisions herein shall not affect any other part of the Contract Documents and any deletions, additions, substitution and/or revisions mentioned, shall include all labor, materials, methods, modifications, etc. required for complete performance of the work.

Responses to Bidder Questions:

Questions received via email between July 30 and August 5:

1. *We have noticed that the bid reference page says the proposals are due on Friday the 14th at Noon and the cover page says they are due on the 10th by 4pm. Can you please clarify which date is correct?*
 - a. The correct date is Monday, August 10 by 4:00PM.
2. *Who would be the contact information for our accounting department to send the requested 3 years of financials?*
 - a. All information should be sent to Allison Watkins. 302 E. McMillan Avenue, Newberry, MI 49868. awatkins@newberry.mi.gov.
3. *You are requesting bonds for the work and also stating that there will be a retainage, in our experience it is typically one or the other, either a bond requirement or a retainage. Do you intend to expect both as that does affect the bid numbers?*
 - a. We will expect retainage at the rate listed in the RFP. The bond requirement listed will not be mandatory due to the nature of this project.

4. *It indicates this contract would go out to 2023, do you have a list of which lines you will want done by year or will you allow for an annual price escalation based on fuel, labor rates, etc.?*
- a. We want to see this project completed as quickly as possible within the restraints of our budget. Our hope is that we will be able to fund the project fully in the first two years. However, we need to keep the flexibility of spreading out the cost over several more years if revenues are not as we project. We will allow for annual price escalation based on fuel, labor rates. Once the bid is awarded, if additional increases are needed, they will be subject to additional approval by Village Council.

End Addendum #1.

Village of Newberry
Newberry, MI



Allison Watkins, M.P.A.
Interim Village Manager

ADDENDUM NO. 2
TO
Village of Newberry
Request for Proposals for Utility Tree Limbing and Removal

DATE: August 7, 2020

BID DATE: Monday, August 10, 2020 by 4:00PM

TO ALL BIDDERS BIDDING ON THE ABOVE PROJECT:

All Bidders submitting a Bid on the above Contract shall carefully read this Addendum and give it consideration in the preparation of their Bid. Contractor shall list all addendums on the bid form to ensure conformity in the bid.

Drawings, Specifications and/or Proposals are herein amended, expanded and/or modified, as hereinafter described, and become a part of the Contract Documents with same force and affect as if incorporated, therein, originally. Any contrary provisions contained, or referred to, in Drawings and/or Specifications, shall remain applicable unless overridden by this Addendum. Revised or contrary provisions herein shall not affect any other part of the Contract Documents and any deletions, additions, substitution and/or revisions mentioned, shall include all labor, materials, methods, modifications, etc. required for complete performance of the work.

Responses to Bidder Questions:

Questions received via email between August 5 and August 6:

1. *You have a North line on here number 4 in red, but there is no highlighted areas in red. And you have hill on here does that mean we do the whole hill up the main street? And also Charles Rd, and also to Dollarville. Or do we stay in the village limits. And I also see a circle with 3 and 2 dots in them scattered through the map is this anything?*
 - a. The North line red color is hard to distinguish on the map from the Dollarville orange color. I have attached an updated map that has the North line re-highlighted in a more distinct red color.
 - b. The Hill section would include all lines highlighted in yellow on the map.
 - c. This project is just for lines in the village and immediately outside as highlighted on the map.
 - d. The circles with dots inside are for VON internal use only.

End Addendum #2.

Village of Newberry
Newberry, MI



Allison Watkins, M.P.A.
Interim Village Manager

Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020

Section I

Proposal Cover Page

Direct Questions To: Allison Watkins, Interim Village Manager
awatkins@newberrymi.gov
Questions must be received by 8/10/2020

Date Issued: 7/30/2020

Proposals Due: 8/10/2020 @ 4:00PM ET

Proposer Name: Trees LLC

Authorized Representative (print) Aaron Mayle Title: Vice President

Authorized Signature: 

Date: 8-06-20 E-mail: amayle@trees-llc.com

Phone: 616-318-5265 Fax: n/a

Submit the original proposal and four (4) copies to:

Allison Watkins, Interim Village Manager
Village of Newberry
302 E. McMillan Ave.
Newberry, MI 49868

**Village of Newberry
Request for Proposals for
Water & Light Primary Utility Limbing Bid – July 30, 2020**

COST FORM

Failure to complete this form shall result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation.

Bid prices shall include all costs to provide the Scope of Work. Bidder should price costs as set costs or unit costs within each item as listed and should also include a time and material rates listing with their submission. Bidder should include a schedule for performance and completion of work scope. Items are to be priced separately as indicated.

Itemized Costs:

1- EAST LINE	\$ 8,565.00
2- HILL LINE	\$ 11,420.00
3- DOLLARVILLE	\$ 28,550.00
4- NORTH LINE	\$ 8,565.00
5- DOWNTOWN STREETSCAPE TREE REMOVAL	\$ 8,565.00
BID TOTAL	\$ 65,665.00

Terms and Conditions:

See attached-

Append necessary documentation and bid related materials as necessary.

PROPOSER READ AND COMPLETE

The undersigned certifies that he/she offers to furnish materials and services in strict accordance with the requirements of this proposal including the specifications, Terms and Conditions and that the submitted information is correct.

Print Name and Title: Aaron Mayle Vice President


Signature

8-06-2020
Date

14-1893377
Federal Tax ID #

ATTACHMENT B - CERTIFICATION OF NON-COLLUSION


I hereby swear (or affirm) under penalty for perjury:

1. That I am the Proposer or an officer or employee of the proposing corporation having authority to sign on its behalf (if the Proposer is a corporation);
2. That the attached proposal has been arrived at by the Proposer independently and has been submitted without collusion and without any agreement, understanding, or planned course of action with any other vendor of materials, supplies, equipment, or service described in the Request for Proposal, designed to limit independent proposals or competition;
3. That the contents of the proposal has not been communicated by the Proposer or its employees or agents to any person not an employee or agent of the Proposer or its surety on any bond furnished with the Proposer, and will not be communicated to any such person prior to proposal submission;
4. That the Scope of Work in this Request for Proposal will be performed without collusion and without any agreement, understanding, or planned course of action with any other vendor of materials, supplies, equipment or service for the project, designed to limit independent oversight or competition; and,
5. That I have fully informed myself regarding the accuracy of the statement made in this affidavit.

Signed 

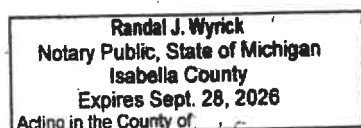
Firm Name Aaron Mayle

Subscribed and sworn to before me this 06 day of 08, 2020


Notary Public

My commission expires 9-28-26

Proposer's E.I. Number _____
(Number used on employer's Quarterly Federal Tax Return)





GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
MARQUETTE DISTRICT OFFICE



LIESL EICHLER CLARK
DIRECTOR

August 3, 2020

President and Council
Newberry Board of Water & Light
307 East McMillian Avenue
Newberry, Michigan 49868

WSSN: **02540**
County: Luce

Dear President and Council Members:

SUBJECT: Newberry Board of Water & Light Water Supply Compliance Communication

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) was recently informed that the Newberry Board of Water & Light (Newberry) certified water operator-in-charge is no longer with the village. EGLE requests a definitive written response no later than 21 days from the date of this letter regarding how Newberry will address this matter and a timeline for hiring a certified operator. The following must be addressed to avoid a violation of Act 399.

1. Retain a properly certified operator to oversee the water supplies.

Newberry must quickly retain the services of a new operator-in-charge (OIC). The OIC for the system must possess both S-3 and D-3 licenses. It is imperative that Newberry immediately retain someone who can either check daily or oversee someone who can perform the daily checks of the chemical feed system at the well houses.

2. Possible failure to monitor daily chemical feed at the well house.

Daily checks of the chemical feed at the well houses are required. Injecting chemicals into a public water supply system regardless of the reason and chemical type is a potential public health hazard if not monitored and done correctly. Please tell us who has done the daily checks since Mr. David Patterson's departure, and who will do them in the future.

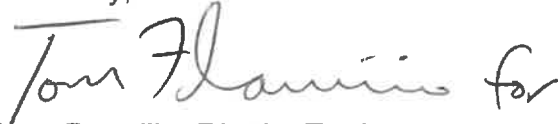
3. Potential failure to meet monitoring requirements.

Please note your 2020 Drinking Water Monitoring Schedule. A copy has been enclosed for your records and sample collection planning. Please be aware that lead/copper samples must be collected between June through September 2020.

Also required are monthly bacteriological samples that must be taken according to your site sampling plan.

We look forward to our continued joint effort to provide safe, quality drinking water to your customers. If you have questions, please contact us by phone at the number listed below, email at douvillea1@michigan.gov, or regular mail at the address listed at the bottom of page one of this letter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Douville for".

Amy Douville, District Engineer
Field Operations Section
Drinking Water and Municipal Assistance
906-236-4277

AD:cw

Enclosures: 2020 Monitoring Schedule

File: *Newberry Board of Water & Light Correspondence*



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
MARQUETTE DISTRICT OFFICE



LIESL EICHLER CLARK
DIRECTOR

August 12, 2020

Ms. Terese Schumer
Village of Newberry
302 East McMillan Avenue
Newberry, Michigan 49868

WSSN: 04720
County: Luce
System: Newberry Water & Light

Dear Ms. Schumer:

SUBJECT: VIOLATION NOTICE – Monitoring and Reporting for Disinfection Byproducts

The Michigan Department of Environment, Great Lakes, and Energy (EGLE), Drinking Water and Environmental Health Division (DWEHD) records show that Newberry Water & Light is in violation of the Safe Drinking Water Act, 1976 PA 399, as amended (Act 399); R 325.10719e *Disinfectant residuals, disinfection byproducts, and disinfection byproduct precursors; monitoring requirements*; and R 325.10734, *Required reporting to the department* of the 1979 Administrative Code.

In accordance with the rules cited above, a supplier of water shall collect samples every year, have them analyzed for total trihalomethanes (TTHM) and haloacetic acids (HAA5), and report the results to this office unless the EGLE laboratory performs the analysis and reports the results. Your specific monitoring requirements were outlined in your Monitoring Schedule, sent to you in early 2020. EGLE'S records show that you did not conduct TTHM and HAA5 monitoring required during the monitoring period July 1, 2020 through July 31, 2020. EGLE's investigation consisted of a review of DWEHD files for laboratory reports received for compliance monitoring.

EGLE's investigation is considered complete. You were out of compliance on August 1, 2020 and must return to compliance.

To return to compliance, you must collect one set of samples from the distribution system at 8832 Highway M123 (Site Code: DBP1) during the monitoring period July 1, 2021 to July 31, 2021, have them analyzed for TTHM and HAA5 and submit the report of analysis to this office unless you use the EGLE laboratory.

Administrative rule R 325.10404, *Tier 3 public notice, form, manner, and frequency of notice*, of Act 399, requires that suppliers provide public notice not later than one year after learning of the violation by mail or direct delivery and by any other means reasonably calculated to reach other persons regularly served by the system. Enclosed is a sample public notice.

Please notify your consumers by August 12, 2021 and send us a signed and dated copy of the notice that was issued within 10 days of distributing the public notice. Since this violation must be included in your Consumer Confidence Report (CCR) due by July 1, 2021, you may want to use your CCR as the vehicle to post the public notice, if the CCR will be delivered to your customers within 12 months of learning of this violation.

The DWEHD has imposed a fines policy for public water system monitoring and reporting violations. There is no fine for this violation. However, failure to issue a public notice for this violation, or failure to monitor for TTHM or HAA5 a second time within 12 months, will result in a fine of at least \$200.00 per event. Additional violations are subject to fines of increasing amounts. If you would like more information on the DWEHD's administrative fines policy, please contact us.

If you have any factual information you would like us to consider regarding the violation identified in this Violation Notice, please provide it in a written response by September 12, 2020.

We anticipate and appreciate your cooperation in resolving this matter. If you have any questions regarding this Violation Notice, please contact us by e-mail at SchultzL4@michigan.gov; by phone at the number below; or by regular mail at the address at the bottom of page one of this letter.

Sincerely,

A handwritten signature in blue ink that reads "Lori Schultz for".

Lori Schultz, Environmental Quality Analyst
Marquette District Office
Drinking Water and Environmental Health Division
(906) 869-6624

LS:cw

Enclosure

cc/enc: Mr. Dan Kuchinskias, Superintendent

File: Newberry Water & Light Water Supply Correspondence



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
MARQUETTE DISTRICT OFFICE

EGLE

LIESL EICHLER CLARK
DIRECTOR

TO: Upper Peninsula Water Systems
FROM: Tom Flaminio, P.E., District Supervisor
DATE: August 11, 2020
SUBJECT: Construction Without a Permit

The Michigan Department of Environment, Great Lakes, and Energy (EGLE), Drinking Water and Environmental Health Division will be issuing violations and fines for water main construction without a permit. The fines are up to \$5,000 and the water system will be subject to an Administrative Consent Order with corrective measures from the Enforcement Office in Lansing. These procedures have been initiated in lower Michigan.

If you are not sure if a permit is required contact your District Engineer for clarification, to be safe assume one is until told otherwise. Generally, a permit is not required for an emergency water main repair where the repair will be for a length of pipe up to 100 feet using piping of the same diameter and same material as that being replaced.

District Engineers:

Tom Flaminio 906-236-9746 flaminiot@michigan.gov

Amy Douville 906-236-4277 douvillea1@michigan.gov

Please contact me if you have any questions.

TF:cw

ENERGY ADJUSTMENT (EA) RATE FOR JUL - DEC 2020

\$0.100793	<-- Monthly base rate.
\$0.045221	<-- Base case cost.
\$0.013520	<-- EA for 1st 6 months of 2020
\$0.011637	<-- EA for 2nd 6 months of 2020
Newberry Water & Light Board 307 East McMillan Avenue Newberry, MI 49868 Modified and updated Sep 2013 (PFL)	

Monthly base rate adopted in Aug 2012, and applied to Nov 2013 billing. There is also a \$9.00 meter base charge. Keep both until changed by board.
Base case cost per kWh adopted at the time we modified our EA procedure in Mar 2007. Keep until changed by board.
<-- Enter this EA figure from cell E33 of last year spreadsheet.
<-- Enter this EA figure from cell E32 of this year spreadsheet.
This sheet is in protected mode. Cells with this background color are not locked and can be changed.
If protection is turned off, all cells can be edited. Formulas should not be modified without good reason.
After making a data entry, MAKE SURE TO SAVE before exiting.
this tan area is for notes, info, etc. The blue tab named "NOTES" at bottom shows more information.

For Year

Jul - Dec 2020 & Jan - Jun 2020

For each new year, save the sheet for the next year and edit the year to the left. Use FILE>SAVE AS>NEWNAME to do this, where NEWNAME means the new year is used.

Billing month	Power Cost/ kWh	Base Case Cost/kWh	Increase/ (DECREASE) Base Case (%)	EA Real Cost Difference	Total EA Adjustment	Monthly Base Rate	Monthly Applied Rate
January	\$0.058219	\$0.045221	28.744%	\$0.012998			
February	\$0.058379	\$0.045221	28.096%	\$0.013158	\$0.013520	\$0.100793	\$0.114313
March	\$0.057013	\$0.045221	26.076%	\$0.011792			
April	\$0.056769	\$0.045221	25.537%	\$0.011548			
May	\$0.056129	\$0.045221	21.910%	\$0.008908			
June	\$0.055640	\$0.045221	23.041%	\$0.010419			
July	\$0.054366	\$0.045221	20.224%	\$0.009145			
August	\$0.054239	\$0.045221	19.942%	\$0.009018			
September	\$0.059089	\$0.045221	30.667%	\$0.013868	\$0.011637	\$0.100793	\$0.112430
October	\$0.058080	\$0.045221	28.436%	\$0.012859			
November	\$0.070206	\$0.045221	55.252%	\$0.024985			
December	\$0.056467	\$0.045221	24.870%	\$0.011246			
AVERAGES, Jan - Jun			26%	\$0.011637			
AVERAGES, Jul - Dec			29.90%	\$0.013520			

NOTE: Use this rate for Jan - June (of 2020) billing period. This is the rate for calculating customer billing.

NOTE: Use this rate for the July - Dec (of 2020) billing period. This is the rate for calculating customer billing.

Note: new EA for the second 6 months of this year (2020). (Enter this value in cell A5 of this year spreadsheet)

Note: new EA for the first 6 months of THIS year (2020). (Enter this value in cell A4 of the new next year spreadsheet) when you make it.

this currently shows EA from first 6months of 2020

The EA is a way to adjust the fluctuating monthly cost of wholesale power over or under the established kWh rate. When the cost of power decreases that savings is passed on to the customer through a reduction in the EA.

EIA Supplemental Info

MONTH	ATC	HYDRO	CONSUMERS	MPA	MISO	TOTAL		KW/H	HYDRO KW/H	TOTAL		COST/KW/H
JAN	\$ 12,492.20	\$ 5,069.40	\$ 74,925.21	\$ 128.86	\$ 3,397.92	\$ 96,003.59		1,305,704	343,300	1649004.00		\$ 0.0582
FEB	\$ 12,246.20	\$ 5,150.71	\$ 67,805.03	\$ 217.50	\$ 2,980.07	\$ 88,399.51		1,176,246	338,000	1514246.00		\$ 0.0584
MAR	\$ 12,492.20	\$ 5,085.13	\$ 66,910.13	\$ 60.89	\$ 2,907.79	\$ 87,456.14		1,159,975	374,000	1533975.00		\$ 0.0570
APR	\$ 12,492.20	\$ 5,084.80	\$ 58,577.85	\$ 53.93	\$ 2,727.70	\$ 78,936.48		1,008,479	382,000	1390479.00		\$ 0.0568
MAY	\$ 12,492.20	\$ 5,344.35	\$ 54,218.57	\$ 20.33	\$ 2,558.83	\$ 74,634.28		929,219	424,600	1353819.00		\$ 0.0551
JUN	\$ 12,492.20	\$ 5,391.10	\$ 54,320.08	\$ 106.23	\$ 3,119.14	\$ 75,428.75		939,147	416,500	1355647.00		\$ 0.0556
JUL	\$ 12,141.88	\$ 5,377.21	\$ 64,986.33	\$ 100.51	\$ 2,683.72	\$ 85,289.65		1,124,297	444,500	1568797.00		\$ 0.0544
AUG	\$ 12,141.88	\$ 4,665.70	\$ 60,272.47	\$ 108.19	\$ 3,242.19	\$ 80,430.43		1,039,290	443,600	1482890.00		\$ 0.0542
SEP	\$ 12,141.88	\$ 5,260.45	\$ 58,975.71	\$ 129.96	\$ 2,931.76	\$ 79,439.76		1,015,713	328,700	1344413.00		\$ 0.0581
OCT	\$ 12,141.88	\$ 5,202.49	\$ 55,110.22	\$ 96.86	\$ 2,483.68	\$ 75,035.13		945,431	346,500	1291931.00		\$ 0.0581
NOV	\$ 12,141.88	\$ 5,284.11	\$ 74,026.02	\$ 85.40	\$ 2,766.01	\$ 94,303.42		944,731	398,500	1343231.00		\$ 0.0702
DEC	\$ 12,141.88	\$ 5,226.98	\$ 74,132.23	\$ 81.61	\$ 3,089.70	\$ 94,672.40		1,291,286	385,300	1676586.00		\$ 0.0565

JUL- DEC Amounts are from 2019 Bills and were used to calculate the JAN-JUN 2020 EA

JAN - JUN Amounts are from 2020 bills and were used to calculate the JUL-DEC 2020 EA

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES

July 14, 2020

Electronic Public Meeting – Due to COVID-19 Virus

***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Absent: None.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins.

Call to Order: Chairman Vincent called the meeting to order at 6:01 p.m., using Zoom audio conferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.

Approval of Agenda: Moved by Schnorr, support by Freese, **CARRIED**, to approve agenda with one addition. Under New Business #2: Phoned-in complaint by Customer. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Approval of Minutes: Moved by Freese, support by Schnorr, **CARRIED**, to approve the minutes for the June 9, 2020 W&L meeting as presented. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – June 6 to July 10, 2020** - Motion by Wendt, support by Hardenbrook, **CARRIED**, recommend Village Council pay the June Electric Fund bill in the amount of \$79,891.78. Discussion followed. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt. Motion by Freese, support by Schnorr, **CARRIED**, to recommend Village Council pay the June 2020 Water Fund bill in the amount of \$5,667.44. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

B.) **Christmas Light Fund** – Fund amount is \$12,949.59 as of 6/30/2020

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas submitted a written report and charts. Discussion followed.
- 2.) **Interim Village Manager:** Watkins gave a verbal report as well as submitting a written report, which included the following: lightning strike at Well #7, generation/generator damage, water flushing, utility billing and tree work. Discussion followed.

Unfinished Business:

- 1.) **Lead/Copper Survey for Electronic Billing Customers:** Follow-up to Board Member question 6/9/20 meeting. Regarding customers who pay online receiving the survey.
- 2.) **Utility Shutoff Process July/August (Electric Only):** Discussed during Interim Manager report.

New Business:

- 1.) **Water Quality Report:** Presented for review.
- 2.) **Phoned-in Complaint:** Customer who has property on Co. Rd. 462, complained he is trying to get electricity to his property and not getting any help from the Village. Discussion followed.

Public Comment: None.

Comments By Board Members: None.

Adjourn Meeting: Motion by Wendt, support by Freese, **CARRIED**, to adjourn meeting at 6:50 p.m. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

DPW/WWTP Committee Meeting
Newberry Village Council
July 23, 2020
Meeting held at 302 E. McMillan Avenue
10:00 a.m.

Present: Trustees: Hendrickson (Chair), Freese, Cameron

Absent: none

Also Present: Dir. of HR and Cmty. Engagement (DHRCE) –Watkins, Michelle Baynton Adm. Asst. of Supt

Call to Order: Meeting began at 10:00a.m.

Garbage Services

Recommend to Council to set-up Franchise Fees for Non-Village Garbage companies

Closing Brush Collection site at end of Helen Street

Discussion took place on options on how to slowly cease brush collection at end of Helen Street.

Remove trees from Downtown

Discussion took place on removing all the trees downtown and looking at replacements. The trees downtown now, are breaking up the sidewalks.

Public Comment:

- None

Committee proposals for approval from council:

1. Recommend to Council to set-up Franchise Fee for Non-Village Garbage Companies

Next Meeting Date:

Adjournment: Meeting adjourned at 11:04am

Village of Newberry Ordinance Committee Meeting
Electronic Meeting
Thursday, August 6, 2020
9:30 AM

Called to Order at 9:40 AM

Present: Chairperson/President Lori Stokes, Trustee Hendrickson, IVM Allison Watkins

Absent: Trustee Dan Hardenbrook

Public Comment: None present

Unfinished Business:

A: Reviewed Ordinance Enforcement Officer's procedure for blighted properties and also the information presented by IVM Watkins for increasing the fines. Motion made by Hendrickson, supported by Stokes to recommend to council to increase the fines per the fine change info sheet presented by IVM Watkins. Ayes: All. Motion carried.

B. Ordinance 53 (previously numbered 29A); Ordinance will contain committees and their duties/responsibilities and other info pulled from 29A that centers around the council. IVM Watkins continuing to work on language, gathering suggestions, updating and editing.

C. Ordinance 29; Ordinance will center on property usage/fence/setbacks, etc. Seeking input and suggestions. Fence language is confusing – is it a structure? What is the set back allowance for a fence? Will continue to work on consolidation, clarification and language.

1. Research Fencing Ordinances in other communities

D. Fireworks Ordinance; Committee will continue to research and share information to eventually write language that fits our community and it's safety.

E. Police Power Ordinance; IVM will follow-up with Village Attorney Jocks.

New Business:

1. Next scheduled Ordinance Committee Meeting is Thursday, September 3, 2020 at 9:30 AM

Public Comment: None Present

Motion made by Hendrickson to adjourn at 10:35 AM, supported by Stokes. Ayes; all

Village of Newberry Management Committee Meeting
Held electronically on Friday, August 14, 2020
8:30 AM

Called the meeting to order at 9:00 AM

Present: Trustee Catherine Freese and IVM Allison Watkins Chair Lori Stokes called in at 8:58 AM

Absent: Trustee Dan Hardenbrook

Public Comment: None Present

Unfinished Business: Tabled

New Business:

A. Definition and language on excused/unexcused absences at council/board meetings.

1. Committee defined excused absence to being medical, sickness, family emergencies. Anything else would be unexcused. Council members would have to option to attend meetings electronically during extended travel events. Freese will work on the language for inclusion in the Rules of Procedure and Ethics Policy to be recommended to full council.

B. Village Manager position

1. Motion by Freese, support by Stokes, Ayes all to recommend to Council to make an offer to Allison Watkins for the permanent Village Manager position. Ayes All

2. Motion by Freese, support by Stokes, Ayes all to recommend to Council to authorize the Management Committee to enter into contract negotiations with Allison Watkins with Lori Stokes as the lead negotiator who will work directly with the Village Attorney, Jeff Jocks with final contract and salary subject to council approval.

C. Next scheduled meeting of the committee will be September 9, 2020 at 9:30 AM

Public Comment: none

Adjourned meeting at 9:22 AM

Lori A. Stokes, Village of Newberry President

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Wastewater Treatment Plant Department of Public Works

George Blakely Superintendent
August 2020 Report

Wastewater Treatment

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Back-up generator serviced
- Keith Hollingshead started full time WWTP

Department of Public Works

- Garbage pick up
- Work orders
- Employee off for National Guard Duty
- Fixing potholes
- Street sweeping
- Working with Great Lakes TV Seal cleaning Storm Sewers
- Seasonal Grass cutter started

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light Dept Dan Kucinkas Water & Light Supt. July 2020

- ❖ ST. LT Repair
- ❖ W/O Replaced multiple broken switches
- ❖ Finished Flushing
- ❖ After hrs call out for squirrels blowing fuses
- ❖ W/O Call out to McCleans simi catching service
- ❖ Multiple MissDigs
- ❖ Redtags
- ❖ Disconnects/Reconnects
- ❖ Temp service to new DPW
- ❖ Read high user/commercial reads
- ❖ Moved pole for customer on Charles St.
- ❖ Ran generator for Peak Shaving

“For every dark night, there is a brighter day.”

2020 - ELECTRIC CONSUMPTION / BILLING

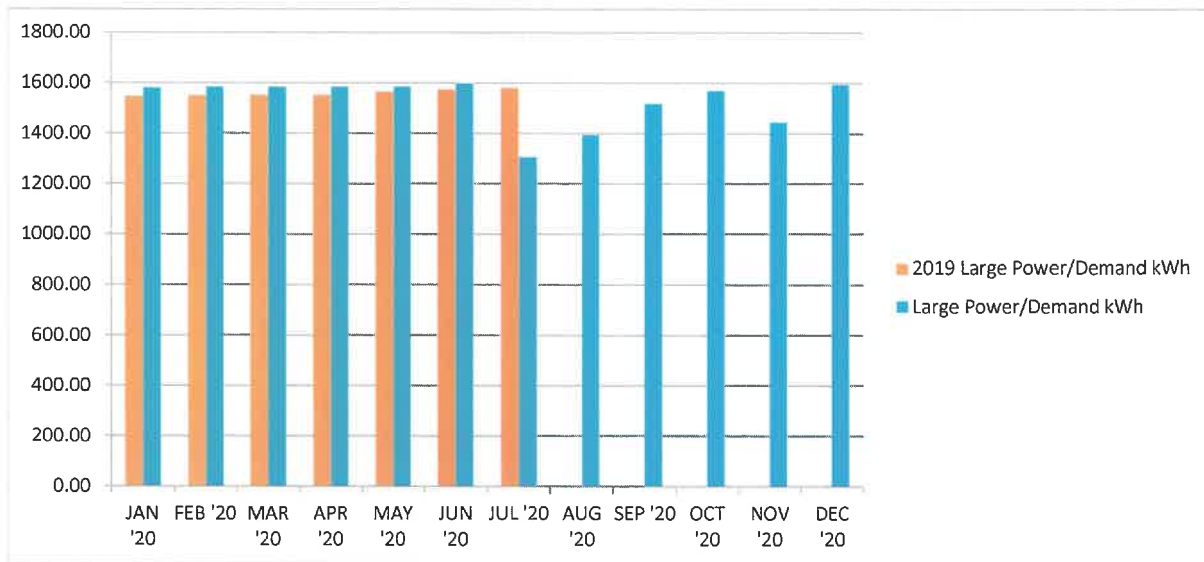
RESIDENTIAL										COMMERCIAL										LARGE POWER										DEMAND			
2020	ER	METERS	ER	EO	ER	EC	METERS	EC	FUEL ADJ	EC	LG	METERS	LG	FUEL ADJ	DEMAND	METERS	DEMAND																
	KW/		FUEL ADJ	BASE	AMT BILLED	KW/		FUEL ADJ	AMT BILLED		KW/		AMT BILLED		KW/		AMT BILLED																
JAN	832976.00	1182	\$ 15,040.05	\$ 1,183.66	\$ 86,658.08	286253.00	214	\$ 5,159.08	\$ 33,347.17	525822.00	15	\$ 27,730.45	\$ 9,714.22	1549.00	13	\$ 14,255.40																	
FEB	671768.00	1182	\$ 9,439.81	\$ 953.03	\$ 69,743.65	263045.00	212	\$ 3,679.42	\$ 30,564.96	499799.00	15	\$ 26,341.99	\$ 7,155.99	1553.00	13	\$ 14,255.40																	
MAR	732342.00	1184	\$ 10,287.87	\$ 1,034.94	\$ 75,759.70	276837.00	211	\$ 3,856.63	\$ 32,053.12	471974.00	15	\$ 24,885.64	\$ 6,853.49	1554.00	13	\$ 14,255.40																	
APR	623176.00	1183	\$ 8,752.78	\$ 884.07	\$ 64,763.90	242918.00	211	\$ 3,408.05	\$ 28,388.25	514206.00	15	\$ 27,091.55	\$ 7,320.22	1554.00	13	\$ 14,355.40																	
MAY	615003.00	1182	\$ 8,705.11	\$ 879.39	\$ 64,404.82	243855.00	211	\$ 3,418.81	\$ 28,417.00	599401.00	15	\$ 31,590.18	\$ 8,520.81	1567.00	13	\$ 14,355.80																	
JUN	474513.00	1180	\$ 6,709.13	\$ 679.22	\$ 49,683.92	196976.00	210	\$ 2,767.67	\$ 22,919.67	288296.00	15	\$ 15,224.19	\$ 4,129.27	1577.00	13	\$ 14,353.80																	
JUL	629224.00	1186	\$ 7,660.50	\$ 900.70	\$ 65,890.92	269733.00	211	\$ 3,264.54	\$ 31,475.34	779018.00	15	\$ 41,026.29	\$ 9,502.07	1583.00	13	\$ 14,360.76																	
AUG																																	
SEPT																																	
OCT																																	
NOV																																	
DEC																																	
TOTAL	4579002.00	8279.00	\$ 66,595.25	6515.01	\$ 476,904.99	1179617.00	1480.00	\$ 25,554.20	\$ 207,165.51	3678516.00	105.00	\$ 193,890.29	\$ 53,196.07	10937.00	91.00	\$ 100,089.96																	
AVG	654143.1429	1182.714	\$ 9513.607143	930.7157143	68129.28429	254231	211.4286	\$ 3650.6	29595.07286	525502.2857	15	\$ 27698.61286	7599.438571	1562.429	13	\$ 14298.56571																	

TOTAL KWH 10048.07
AVERAGE MET 1422.142857

Water & Light

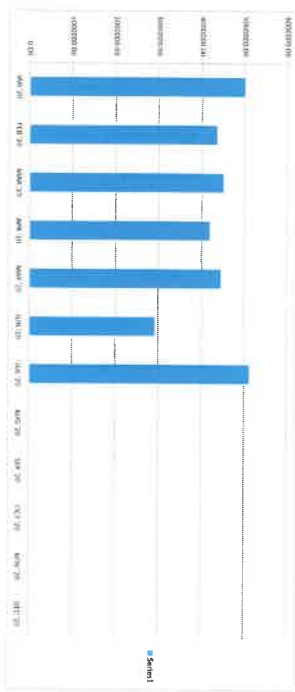
Electric Demand Report Large Power/Industrial 2020

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'19	1531.00	\$ 14,113.58
JAN '20	1549.00	\$ 14,255.40
FEB '20	1553.00	\$ 14,255.40
MAR '20	1554.00	\$ 14,255.40
APR '20	1554.00	\$ 14,255.40
MAY '20	1567.00	\$ 14,353.80
JUN '20	1577.00	\$ 14,353.80
JUL '20	1583.00	\$ 14,360.76
AUG '20		
SEP '20		
OCT '20		
NOV '20		
DEC '20		



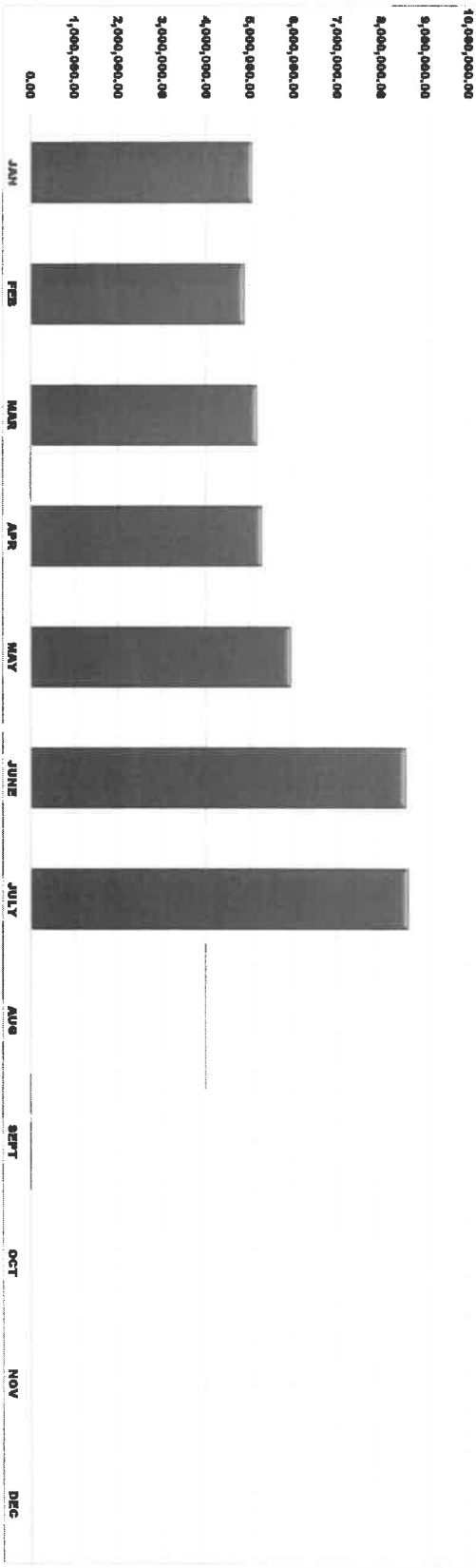
Water & Light
Billed Electric kWh Report - 2020

MONTH	RES/COM kWh	DEM. BILLED	RES/COM BIL	CONSUMERS	MPRA	MISO	ATC	EEC-HYDRO	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD	SAVED: 2019 vs 2020
JAN '20	5000278.00	\$ 14,255.40	\$ 213,742.33	\$ 74,923.21	\$ 129.86	\$ 3,892.92	\$ 1,482.20	\$ 38,604.09	\$ 109,948.11	\$ 175,622.53	\$ 120,534.74	\$ 103,220.84	\$ 146,609.48	\$ 13,945.62	
FEB '20	4860984.00	\$ 14,255.40	\$ 186,292.63	\$ 67,803.03	\$ 217.50	\$ 2,980.07	\$ 1,162.32	\$ 36,642.92	\$ 109,948.11	\$ 175,622.53	\$ 120,534.74	\$ 103,220.84	\$ 146,609.48	\$ 13,945.62	
MAR '20	4510311.00	\$ 14,255.40	\$ 180,774.87	\$ 66,910.13	\$ 60.89	\$ 2,007.79	\$ 12,492.20	\$ 87,456.14	\$ 99,638.02	\$ 132,402.95	\$ 111,388.64	\$ 103,655.98	\$ 168,526.55	\$ 13,672.59	
APR '20	4393128.00	\$ 14,255.40	\$ 174,825.40	\$ 58,977.85	\$ 53.93	\$ 2,727.70	\$ 12,492.20	\$ 5,084.60	\$ 95,210.19	\$ 106,564.15	\$ 106,404.00	\$ 106,404.00	\$ 131,907.13	\$ 16,372.97	
MAY '20	4446789.00	\$ 14,353.80	\$ 180,586.59	\$ 54,218.57	\$ 20.33	\$ 2,598.83	\$ 12,492.20	\$ 3,944.95	\$ 84,813.79	\$ 92,590.95	\$ 99,538.04	\$ 98,879.16	\$ 121,856.40	\$ 10,378.57	
JUN '20	2917297.00	\$ 14,353.80	\$ 135,138.10	\$ 54,370.08	\$ 106.23	\$ 3,119.14	\$ 12,492.20	\$ 5,391.10	\$ 75,428.75	\$ 82,250.95	\$ 103,695.18	\$ 106,919.67	\$ 121,802.87	\$ 555.00	
JUL '20	5118955.00	\$ 14,360.75	\$ 195,587.73	\$ 65,425.83	\$ 198.81	\$ 3,114.08	\$ 12,557.62	\$ 5,424.94	\$ 87,721.08	\$ 85,483.65	\$ 90,756.59	\$ 100,915.90	\$ 118,956.76	\$ 55,814.19	
AUG '20															
SEP '20															
OCT '20															
NOV '20															
DEC '20	30548322.00	\$ 100,089.95	\$ 1,271,573.35	\$ 443,183.70	\$ 786.55	\$ 20,005.93	\$ 87,264.82	\$ 86,540.93	\$ 588,580.33	\$ 981,563.28	\$ 1,072,237.04	\$ 1,294,377.93	\$ 1,288,697.86	\$ 1,400,905.51	
													</		



Water & Light
Water Pumpage Report - 2020

MONTH	Recorded Gallons Pumped 1st -30th/31st month	Billed Water Amounts (16th to 15th of the month prior)	Actual Revenue Received 1st - 30th of the month (billed from month prior)	Billed Reu's (16th to 15th of the month prior)	Gallons Billed (16th to 15th of the month prior)	Difference between gallons pumped and gallons billed	Monthly Revenue Goal	% OF GOAL	Difference between Revenue Collected and Monthly Revenue Goal
JAN'20	5,067,600.00	\$ 72,044.51	\$ 73,927.05	964.20	2,892,600.00	2,175,000.00	\$ 78,333.33	94.4%	-\$4,406.28
FEB'20	4,892,700.00	\$ 72,381.29	\$ 75,883.83	970.20	2,910,600.00	1,982,100.00	\$ 78,333.33	96.9%	-\$2,449.50
MAR'20	5,182,500.00	\$ 72,737.32	\$ 75,633.15	973.90	2,921,700.00	2,260,800.00	\$ 78,333.33	96.6%	-\$2,700.18
APR'20	5,290,400.00	\$ 73,081.21	\$ 75,520.91	976.90	2,930,700.00	2,359,700.00	\$ 78,333.33	96.4%	-\$2,812.42
MAY'20	5,960,800.00	\$ 73,748.50	\$ 69,135.57	990.20	2,970,600.00	2,990,200.00	\$ 78,333.33	88.3%	-\$9,197.76
JUNE'20	8,593,000.00	\$ 74,658.63	\$ 77,251.78	1,002.90	3,008,700.00	5,584,300.00	\$ 78,333.33	98.6%	-\$1,081.55
JULY'20	8,646,200.00	\$ 75,347.50	\$ 76,670.27	1,004.63	3,013,890.00	5,632,310.00	\$ 78,333.33	97.9%	-\$1,663.06
AUG'20					-	-	\$ 78,333.33	0.0%	
SEPT'20					-	-	\$ 78,333.33	0.0%	
OCT'20					-	-	\$ 78,333.33	0.0%	
NOV'20					-	-	\$ 78,333.33	0.0%	
DEC'20					-	-	\$ 78,333.33	0.0%	
	Total Gallons Pumped 43,633,200.00	Total Billed Amounts \$ 513,998.96	Total Actual Revenue \$ 524,022.56	Billed REU's 6,882.93	Gallons Billed \$ 20,648,790.00	22,984,410.00	Revenue Goal 939,999.96	% OF GOAL 56%	Total -\$22,647.69



**Interim Village Manager & DHRCE
Activity Report for Village Council Meeting
As of August 14, 2020**

A. Audit

- a. 2019 Audit exit interview scheduled for Monday, August 17 at 10AM
- b. 2018 and 2019 Audit presentations now scheduled for the Sept 15 meeting

B. Revenue Sharing

- a. August CVTRS revenue will not be sent – \$10,849
- b. CARES ACT funds will be disbursed - \$16, 273.50
 - i. If do not have expenses that qualify the money cannot be spent and must be returned.

C. Village Committees/Boards

- a. Ordinance Committee – 8/6
- b. Management Committee – 8/14
- c. DPW/WWTP Committee – 7/23

D. Community Engagement

- a. NBY Interviews
- b. Chamber of Commerce Board Meeting – 8/10

E. Risk Management

- a. Filed claim for generator and one for Well 7 circuit board
- b. Signed 2020-2021 coverage contract with MMRMA

F. VON Maintenance Building

- a. Trusses are scheduled to be set on 8/18
- b. MMRMA has confirmed final coverage will be for total amount of original bid – waiting to hear on coverage for additional \$18,000 approved by council

G. Water Rates Review/Water project Planning/ EGLE Lead/ Copper Compliance

- a. Rural Water Circuit Rider will be onsite 8/19 to begin water rate study to give us an idea of how our rates currently cover expenditures

H. Utility Billing

- a. Electric shut-offs took place on August 11

I. Ordinance Editing and Creation

- a. Ordinance 29 – Admin Assistant & Property Use (beginning review & updating)
 - i. ORD 29 will become property use
 - ii. ORD 53 will be new role of council and committees ordinance

J. HR

- a. Donald Hooper is currently on duty with National Guard
- b. All departments and offices are closed to the public
- c. Hired Full Time WWTP – Keith Hollingshead
 - i. Shifted him from WWTP/DPW to WWTP, will now fill open WWTP/DPW, offer has been made
- d. Raised the lineman wage to \$35.00, additional funds are covered in appropriated payroll in current budget.
- e. Offered a position to a journeyman lineman – waiting for response
- f. Participated in mediation on 8/12. Agreement could not be met, next step is arbitration.

K. TREE LIMBING

- a. One bid received. See UNFINISHED BUSINESS for information

L. RECYCLING

- a. Still waiting for response from Zellar's regarding honoring the contract and ensuring our bins are returned.

M. FOIA Requests (Report attached)

- a. 1 request for 2020 (as of June 12, 2020)
 - i. Pending deposit from requestor, pending appeal response from council
- b. 1 remaining file from 2019
 - 2019-006-JJM – 12/2/19
 - a. Current court date is pending

WEBINARS & CONFERENCE CALLS

- Leadership Team Check-ins (Superintendents & IVM)
 - 10:00AM every Tues
- Michigan Municipal Energy Association (MMEA) – Group of utility providers across the state, including large utility providers
 - Tues– All utility providers who are members of MMEA, includes DTE & Consumers (Dan sits in on these calls)
 - Thurs – Smaller municipal utility providers, excludes large utility companies (I sit in on this call)
 - On these calls we share information on how agencies are addressing staffing issues, PPE shortages, mutual aid, etc. Today's call focused on credentialing for employees

ACTION ITEMS REQUESTED FROM COUNCIL:

- Approval of leave request
- Approval of travel expense voucher

EXPENSE VOUCHER- VILLAGE OF NEWBERRY



DEPARTMENT: VILLAGE MANAGER ALLOCATION T		NAME & ADDRESS: ALLISON WATKINS PO BOX 192 NEWBERRY MI 49868				DATE SUBMITTED: 8/13/2020		
POSITION: INTERIM VILLAGE MANAGER						PERIOD COVERED: 8/11/2020 -08		
NAME OF OFFICIAL BUSINESS: TRAVEL TO AND FROM TRAVERSE CITY FOR JAMES-MESLOH MEDIATION								
DATE:	DESCRIPTION	TIME COVERED		PERSONAL CAR		HOTEL	MEALS	OTHER
		DEPART.	RETURN	MILES	AMT			
08/11/2020	Bridge Fare - no receipt (used MACPASS)				\$ -			\$ 4.00
08/12/2020	Supper				\$ -		\$ 8.75	
08/11/2020	mileage (57.5 cents a mile)			170	\$ 97.75			
08/12/2020	mileage (57.5 cents a mile)			170	\$ 97.75			
					\$ -			
					\$ -			
					\$ -			
					\$ -			
					\$ -			
					\$ -			
					\$ -			
					\$ -			
					\$ -			
					\$ 195.50	\$ -	\$ 8.75	\$ 4.00
ACCOUNT NUMBER		TOTAL AMOUNTS OF VOUCHER					\$ 208.25	
		AMOUNT ADVANCED					\$ -	
		BALANCE DUE					\$ 208.25	
		REFUND DUE FROM CLAIMANT						
I certify that all items of expense included on this voucher were incurred in the discharge of authorized official business, and that they represent proper charges against the Village of Newberry, Michigan 49868								
Signature of Claimant :				Approved- Authorized Agent:				