VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
ELECTRONIC MEETING
Tuesday, May 19, 2020
Meeting Location: 302 East McMillan Ave
Meeting Time: 6:00 p.m.

1. **VIRTUAL WAITING ROOM OPENED –** By IVM

2. **PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION –** By IVM
    1. Calls will be listen-only mode during business portions of the meeting
    2. Callers will be unmuted individually during each public comment section
        - i. Callers will be identified by the last four digits of their phone number or by their computer login information
        - ii. Each caller will be asked if they would like to comment – comment is not required
        - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
        - iv. Callers will be held to a 3min time limit

3. **CALL TO ORDER –** By VP

4. **PLEDGE OF ALLEGIANCE**

5. **ROLL CALL**

6. **APPROVAL OF AGENDA**

7. **APPROVAL OF MINUTES**
    1. Village Council –Regular Session – April 21, 2020

8. **PUBLIC COMMENTS ON AGENDA ITEMS –** Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium provided and limit comments to 3 minutes.
    1. Facilitated by IVM

9. **VILLAGE PRESIDENT COMMENTS**
    - a. None prescheduled

10. **SUBMISSION OF BILLS AND FINANCIAL UPDATES**
    1. **Village of Newberry – Monthly Payables –April 18, 2020 to May 15, 2020**

101	**General Fund**	$8,619.21
202	**Major Streets Fund**	$205.24
203	**Local Street Fund**	$256.31
213	**Fire Revolving Fund**	$10,205.51
409	**TORC**	$0.0
418	**Atlas Park Fund**	$0.0
590	**Sewage Receiving Fund**	$6,894.04
TOTAL EXPENSE FOR APPROVAL:		**$**

2. **Water & Light – Monthly Payables –April 9, 2020 to May 7, 2020**

582	**Electric Fund – regular expenditures**	$80,845.91
582	**ELECTRIC FUND TOTAL EXPENSE:**	**$80,845.91**
591	Water Fund – regular expenditures	$2,545.37
591	**WATER FUND TOTAL EXPENSE:**	**$2,545.37**
	Total amount for both funds:	**$83,391.28**

3. **Save the Bells – as of 04/30/2020**

582	Save the Bells Fund Balance Summary – as of 04/30/2020	**$12,221.44**

4. Treasurer's Report –APRIL 2020

5. Request for Disbursement of Funds –
   a. Stormwater / Asset Management / Wastewater (SAW) Grant Program
      i. Request # 23 – 04/01/2020 to 04/30/2020 for **$1,682.86**
         1. C2AE Invoice #69690 for $1,682.86

6. 2020 1st Quarter Revenue & Expense Reports- for review
   a. 2019 1st Quarter Reports included for comparison

a. General	b. Major Street
c. Local Street	d. Fire
e. TORC	f. Electric
g. Sewer	h. Water
i. Atlas	

11. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. None prescheduled

12. INTRODUCTION AND ADOPTION OF RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

1. Redevelopment Ready Program- Resolution to continue participation
2. Ordinance 50 – Ordinance to provide for appointment of Village Treasurer
3. Ordinance 51 – Ordinance to provide for appointment of Village Clerk

13. UNFINISHED BUSINESS

1. Audit update
   a. Revenue Sharing
2. New Maintenance Building – Additional cost approval requested
3. Former Employee Arbitration – Mediation Team selection and approval
4. Review of Utility Billing Payment and Processing approach– see IVM report
   a. Current unpaid debt from March past due bills (due April 15)
5. Public Comment Follow-Up from Previous Meeting
   a. None

14. NEW BUSINESS

1. Redevelopment Ready Baseline Report
   a. Resolution
2. MBANK – Payroll & Tax Accounts
3. 4th of July Parade
4. July 6, 2020 – Culpepper & Meriweather Circus

15. REPORTS OF BOARDS

1. Water & Light Board
   a. Tuesday, May 12, 2020

2. Planning Commission Meeting: Monday, April 27, 2020 – Cancelled

16. REPORTS OF COMMITTEES

No reports scheduled from the following committees: Management, Planning; Union; Parks and Recreation; Fire, Finance, DPW/WWTP.

1. Ordinance Committee
   i. May 7 – minutes included in packet
   ii. May 15 – minutes included in packet
2. 41 Lumber Ad Hoc Committee
   i. May 14, 2020 – minutes included in packet

17. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief - written

2. Superintendent of WWTP & DPW
   a. Monthly Report - written

3. Working Superintendent of Water & Light
   a. Monthly Report - written
   b. Electric Consumption/Billing Report
   c. Electric Demand Large Power Report
   d. Billed Electric kWh Report
   e. Water Pumpage Report

4. Interim Village Manager / Director of Human Resources & Community Engagement
   a. Monthly Report- written and verbal
   b. Leave requests

18. PUBLIC COMMENT – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

1. Facilitated by IVM

19. ASSIGNMENT OF PUBLIC COMMENT RESPONSE

20. COMMENTS BY COUNCIL MEMBERS

21. ADJOURNMENT - REGULAR SESSION

VILLAGE OF NEWBERRY
NOTICE OF ELECTRONIC PUBLIC MEETING

Notice is hereby given that the VILLAGE OF NEWBERRY COUNCIL will hold an electronic public meeting on MAY 19, 2020 beginning at 6:00 p.m.

The reasons for holding an electronic public meeting are to limit the spread of COVID-19 and to remain in compliance with the Stay Home, Stay Safe, Executive Order 2020-59. The April 14 Water & Light Board Meeting will be held virtually, and board members and staff will attend remotely through Zoom audio conferencing. This is permitted via Executive Order 2020- 75, which temporarily authorizes remote participation in public meetings and hearings through June 30, 2020.

Public Participation

There will be two options for public participation in this meeting; phone conferencing or written comment. There will be two public comment periods for the meeting, as listed on the meeting agenda. Comments will be limited to three minutes and speakers must give their name and address.

Members of the public wishing to call in to listen to the meeting and/or to make a public comment over the phone will need to do one of two things:

- To access the audio via computer or mobile device the public should use the following link (you will need to download the free Zoom App): https://us02web.zoom.us/j/89380462624

- To access the audio via phone please call: 1-888-475-4499 or 1-877-853-5257 and enter the meeting ID 893 8046 2624# and follow the prompts.

When participating via computer or phone conferencing, participants will be placed into a virtual waiting room/on-hold until the meeting begins. Once the meeting begins, the public will be muted until Public Comment portions of the meeting are reached. The public will be able to hear the meeting taking place but will not be able to make comments or interject. Once a Public Comment section begins, the Interim Village Manager will go through the list of participants and provide each commenter with the opportunity to address the board. This will be done via role call based on the last four digits of your call-in telephone number and/or your name as it appears on the computer-based calling feature.

Members of the public, whether or not they are joining the electronic public meeting, may submit written comments or ask questions* regarding any business that will come before the Council. Written comments and questions may be submitted at any time. Those submitted prior to 12:00 noon on Friday, May 15, 2020 will be copied and included in the agenda packet for the meeting. Those submitted after 12:00 noon on Friday, May 15, 2020, but before 5:30PM on May 19, 2020 will be read aloud during the public comment portion of the agenda. Written comments submitted after 5:30p.m. on Tuesday, May 19 will be included in the packet for the June 16, 2020 meeting. The Village reserves the right to summarize long written comments and questions rather than reading them aloud but will provide Council members the full text of these comments following the meeting.

*To be considered for inclusion in the agenda packet or to be read aloud during the meeting, comments and questions must include the name and home address of the person submitting them and must not include language that would be considered vulgar or be interpreted as hate speech or fighting words. The comments and questions should also indicate the date of the electronic public meeting for which they are being submitted.

Written comments and questions should be submitted to awatkins@newberrymi.gov or mailed to or dropped off at the Village Office.

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the Village at the earliest opportunity by emailing awatkins@newberrymi.gov or by calling 906-293-3433.

Newberry Village Council
Regular Meeting Minutes
April 21, 2020 – 6:00 p.m.
Electronic Public Meeting – Due to COVID-19 Virus
****NOTE – All votes were done by Roll Call Vote**

Present: President Stokes, Trustees: Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
Absent: None.
Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Sterling McGinn, John Bergman.
Call to Order: President Stokes called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building.
Adoption of Resolution: Moved by Puckett, support by Hardenbrook, **CARRIED**, to adopt 2020-04-1- the Resolution Establishing Rules of Remote Attendance by Village Council Members, Planning Commission Members, Village Committee Members, Water & Light Board Members, and members of the public at meetings due to COVID-19 Pandemic. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
Approval of Agenda: Moved by Freese, support by Cameron, **CARRIED**, to approve the agenda as presented. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
Minutes: Moved by Hardenbrook, support by Freese, **CARRIED**, to approve the minutes from the March 17, 2020, regular meeting as written. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson. Abstain: Puckett (was not present at the meeting).
Public Comments on Agenda Items: None.
Village President's Announcements: President Stokes thanked the staff and Interim Village Manager Watkins for keeping things up and running at this difficult time.
Submission of Bills and Financial Updates:

A.) Village of Newberry – Monthly Bills. Moved by Puckett, support by Freese, **CARRIED**, to approve payment of the March 14, 2020 – April 17, 2020 bills, in the amount of $21,865.94. Roll call vote: Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
B.) Water & Light monthly bills for March 7, 2020 to April 9, 2020: Moved by Hardenbrook, support by Cameron, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds in the total amount of $186,573.36. Roll call vote: Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
C.) Christmas Lights Fund – as of 3/31/2020 - $12,118.46.
D.) Treasurer's Report – March 2020 – N. Moulton gave a written report. Council accepted the report as presented.
E.) Request for Disbursement of Funds:
a.) Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid: Moved by Hendrickson, support by Puckett, **CARRIED**, to pay Request #22 – 03/01/2020 to 03/31/2020 – C2AE invoice #69569: $2,900.19. Roll Call Vote - Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Petitions and Communications: None.
Introduction and Adoption of Ordinances and Resolutions:

1.) Resolution 2020-04-21: Addressed and voted on at the beginning of the meeting.
2.) Proclamation: Moved by Freese, support by Hardenbrook, **CARRIED**, to adopt the Newberry Nightly Neighborly Nod Proclamation. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Unfinished Business:

1.) Review of Utility Billing Payment and Processing approach used in April: Watkins discussed how the Village has been, and plans to, handle current and future unpaid debt from past due bills, at least through May. Discussion followed.
2.) Public Comment Follow-up from Previous Meeting: None needed.

New Business:

1.) Executive Order 2020-48: Temporary authorization of remote participation in public meetings. Information only.

2.) Executive Order 2020-28: Restoring water service to occupied residences during COVID-19. Information only. Copy of Water Service Report, submitted by Watkins to the Michigan State Emergency Operation Center, dated April 8, 2020, was presented as well.

3.) Utility Billing and Payments deadlines for month of May: Discussed in #1 under Unfinished Business.

Reports of Boards:

1.) Water & Light Board: Minutes provided from the April 14, 2020 meeting. Report by Freese.

2.) Planning Commission Meeting: March 23, 2020 meeting cancelled due to COVID-19.

Committee Reports: None.

Reports of Village Officers & Management:

A.) Fire Chief: Wendt submitted a written report.

B.) Superintendent of Wastewater Treatment Plant & DPW: Blakely submitted a written report. Watkins stated there is a problem with people using 'flushable wipes'. The wipes do not breakdown and are causing issues with the pumps.

C.) Water & Light: Written report submitted by Dan Kucinskas.

D.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report. Discussion included update of the audit being done by the State and how our revenue sharing is being impacted by the audit not being done yet. Watkins stated that once the audit is completed and an F65 form is submitted, we should get our revenue funds. Discussion followed.

Public Comment: None

Comments by Council Members: Comments heard from the Board thanking the Fire Department for all they are doing for the Village during the Stay home - Stay Safe order. Hats off to the staff and Allison Watkins for guiding the ship,that is our Village, through these rough times.

Adjourn Meeting: Moved by Puckett, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 6:54 p.m. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk	Lori A. Stokes, Village President

VILLAGE PAYABLES
April 18, 2020 to May 15, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 101 General Fund						
Dept 101 VILLAGE COUNCIL						
101-101-725.000	WORKMENS' COMPENSATI	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	4.84	44287
			Total For Dept 101 VILLAGE COUNCIL		**4.84**	
Dept 171 VILLAGE PRESIDENT						
101-171-725.000	WORKMENS' COMPENSATI	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	0.77	44287
			Total For Dept 171 VILLAGE PRESIDENT		**0.77**	
Dept 172 VILLAGE MANAGER						
101-172-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/15/20	5.36	44256
101-172-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	5.78	44265
101-172-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
			Total For Dept 172 VILLAGE MANAGER		**18.10**	
Dept 201 ADMINISTRATIVE						
101-201-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	97.82	44287
101-201-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	10.88	44265
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	FOLDER WITH BINDER CLIPS	05/27/20	4.73	44276
101-201-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	HAND SANITZER	06/01/20	44.14	44292
101-201-752.200	IT SOFTWARE	I.T. RIGHT	UNLIMITED SERVICE/ANITVIRUS/MONITORING/PATCH	06/01/20	1,000.00	44286
101-201-801.000	PROFESSSIONAL & CONTRA	FAIR, ALMA	OFFICE CLEANING	05/26/20	100.00	44283
101-201-801.000	PROFESSIONAL & CONTRA	NATIONAL OFFICE PRODUCTS	YEARLY CONTRACT	05/30/20	96.23	44288
101-201-801.000	PROFESSIONAL & CONTRA	NATIONAL OFFICE PRODUCTS	YEARLY MAINTENANCE COPIER	05/30/20	11.58	44288
101-201-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	05/07/20	11.30	44267
101-201-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	10.71	44267
101-201-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	29.38	44267
101-201-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	05/26/20	19.99	44285
101-201-900.000	PUBLISHING & PRINTING -	NEWBERRY NEWS INC	FLUSHING/METER READS AD/MINUTES	05/28/20	276.00	44289
101-201-933.000	SOFTWARE MAINTENANCE	I.T. RIGHT	EXCHANGE EMAILS PRORATED ADJUSTMENT	05/29/20	99.93	44286
			Total For Dept 201 ADMINISTRATIVE		**1,812.69**	

VILLAGE PAYABLES
April 18, 2020 to May 15, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
			Dept 215 CLERK			
101-215-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	0.77	44287
			Total For Dept 215 CLERK		**0.77**	
			Dept 230 ORDINANCE OFFICER			
101-230-850.000	906-291-1630 - ORDIANCE OF	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	27.83	44267
			Total For Dept 230 ORDINANCE OFFICER		**27.83**	
			Dept 253 TREASURER			
101-253-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	0.77	44287
101-253-752.200	IT SOFTWARE	BS&A SOFTWARE	TAX SYSTEM ANNUAL SUPPORT/SERVICE	05/31/20	690.00	44281
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	27.83	44267
			Total For Dept 253 TREASURER		**718.60**	
			Dept 265 BUILDING & GROUNDS			
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MCMILLAN NATURAL GAS	05/26/20	15.00	44295
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 827.500	05/26/20	346.87	44295
101-265-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	OFFICE WINDOW	06/10/20	31.58	44284
101-265-929.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	WINDOW INTERCOM	06/05/20	53.95	44276
			Total For Dept 265 BUILDING & GROUNDS		447.40	
			Dept 301 POLICE DEPARTMENT			
101-301-719.000	POLICE HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/15/20	2.41	44256
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	23.09	44265
			Total For Dept 301 POLICE DEPARTMENT		**25.50**	
			Dept 441 PUBLIC WORKS			
101-441-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	44.94	44287
101-441-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	12.50	44265
101-441-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	107.10	44267
101-441-850.000	906-291-1633 DPW	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	41.18	44267
101-441-850.000	TELEPHONE	ATT U.VERSE	DPW UVERSE	05/23/20	41.10	44278
			Total For Dept 441 PUBLIC WORKS		**246.82**	

VILLAGE PAYABLES
April 18, 2020 to May 15, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 524 MOTOR POOL						
101-524-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	110.02	44287
101-524-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BRAKE CLEANER	06/03/20	28.99	44276
101-524-753.000	TOOLS & EQUIP(UNDER CA	DANNY'S AUTO VALUE INC	1/4 DIE GRINDER	05/10/20	37.79	44253
101-524-759.000	GAS OIL & GREASE - PUBLI	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	05/22/20	170.98	44297
101-524-759.000	GAS OIL & GREASE	NEALS AUTOMOTIVE PARTS INC	HYD OIL	05/03/20	88.50	44290
101-524-759.000	GAS OIL & GREASE	DANNY'S AUTO VALUE INC	MOTOR OIL	06/10/20	10.89	44282
101-524-932.000	VEHICLE REPAIRS & MAINT	NORTHERN ENERGY INC	TRN 1000 THF 1 DRUM	05/09/20	427.35	44252
101-524-932.000	VEHICLE REPAIRS & MAINT	FOSTER HARDWARE	HILLMAN FASTENERS	04/10/20	2.64	44255
101-524-932.000	VEHICLE REPAIRS & MAINT	FOSTER HARDWARE	TAP CARDED 1/8X27NPT	04/10/20	8.99	44255
101-524-932.000	VEHICLE REPAIRS & MAINT	FOSTER HARDWARE	HILLMAN FASTENER	05/10/20	3.96	44255
101-524-932.000	VEHICLE REPAIRS & MAINT	FOSTER HARDWARE	HILLMAN FASTENERS	05/10/20	7.08	44255
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	1/8X2X6 FLAT	05/10/20	18.99	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	RETURN OF INVOICE #885792	05/10/20	(18.99)	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	1/8X1 1/2X4 FLAT	05/10/20	7.48	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	DANNY'S AUTO VALUE INC	TOGGLE SWITCH	05/10/20	5.17	44253
101-524-932.000	VEHICLE REPAIRS & MAINT	DANNY'S AUTO VALUE INC	AIR FILTER/ 3/8 TREE POINT BIT	05/10/20	68.53	44253
101-524-932.000	VEHICLE REPAIRS & MAINT	DANNY'S AUTO VALUE INC	UNDER COATING	05/10/20	8.09	44253
101-524-932.000	VEHICLE REPAIRS & MAINT	DANNY'S AUTO VALUE INC	AIR FILTER	05/10/20	31.15	44253
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	LAMP FILTER	05/10/20	63.27	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	RETURN OF AIR FILTER ON INVOICE #886316	05/10/20	(49.99)	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	AIR FILTER	05/10/20	27.80	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	RETURN OF AIR FILTER ON INVOICE #886317	05/10/20	(27.80)	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	LYNN AUTO PARTS INC.	OIL FILTER	05/10/20	13.99	44258
101-524-932.000	VEHICLE REPAIRS & MAINT	ZARNOTH BRUSH WORKS	100-VACALL-C-K 16X40 VAC-ALL COMBO	05/15/20	298.00	44268
101-524-932.000	VEHICLE REPAIRS & MAINT	MIDWAY RENTALS & SALES	BOBCAT PARTS	05/24/20	74.63	44259
101-524-932.000	VEHICLE REPAIRS & MAINT	DANNY'S AUTO VALUE INC	TUFF PRESSURE WASHER	06/10/20	22.07	44282
101-524-932.000	VEHICLE REPAIRS & MAINT	DANNY'S AUTO VALUE INC	HOSE CLAMP	06/10/20	8.90	44282
101-524-932.000	VEHICLE REPAIRS & MAINT	NEALS AUTOMOTIVE PARTS INC	LOADER HYD HOSE	06/10/20	56.55	44291
101-524-932.000	VEHICLE REPAIRS & MAINT	ZARNOTH BRUSH WORKS	VACALL-GB-VC-3 DISPOSABLE GUTTER BROOM	05/28/20	134.00	44300
			Total For Dept 524 MOTOR POOL		**1,639.03**	

VILLAGE PAYABLES
April 18, 2020 to May 15, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
			Dept 525 STORM SEWER			
101-525-801.000	PROFESSIONAL & CONTRA	RANGE TELECOMMUNICATIONS	MISSDIGS	05/08/20	1.87	44294
			Total For Dept 525 STORM SEWER		**1.87**	
			Dept 528 RUBBISH			
101-528-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	100.72	44287
101-528-759.000	GAS OIL & GREASE - GARB	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	05/22/20	37.52	44297
101-528-801.100	PROF & CONTR SERVICES-R	WASTE MANAGEMENT	RUBBISH DISPOSAL	05/30/20	3,352.78	44296
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	04/30/20	99.17	44249
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS	UB BILLIG	04/30/20	84.80	44249
			Total For Dept 528 RUBBISH		**3,674.99**	
			Total For Fund 101 General Fund		**8,619.21**	
			Fund 202 MAJOR STREET FUND			
			Dept 463 ROUTINE MAINTENANCE			
202-463-725.000	WORKERS COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	195.25	44287
202-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	9.99	44265
			Total For Dept 463 ROUTINE MAINTENANCE		**205.24**	
			Total For Fund 202 MAJOR STREET FUND		**205.24**	
			Fund 203 Local Street Fund			
			Dept 463 ROUTINE MAINTENANCE			
203-463-725.000	WORKERS COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	195.25	44287
203-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	61.06	44265
			Total For Dept 463 ROUTINE MAINTENANCE		**256.31**	
			Total For Fund 203 Local Street Fund		**256.31**	

VILLAGE PAYABLES
April 18, 2020 to May 15, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
			Fund 213 Fire Revolving Fund			
			Dept 336 FIRE			
213-336-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	401.35	44287
213-336-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	WHITE BOARD	05/16/20	38.91	44248
213-336-753.000	TOOLS & EQUIP UND CAP T	POMASL FIRE EQUIPMENT	ALUMINUM MALE ADAPTER/FEMALE CAMLOCK DUST	05/10/20	125.25	44262
213-336-759.000	GAS, OIL & GREASE - FIRE	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	05/22/20	169.91	44297
213-336-776.000	SUPPLIES-BUILDING MAINT	FOSTER HARDWARE	RSTP VOCOILENM SFTRED GL	04/10/20	31.99	44255
213-336-776.000	SUPPLIES-BUILDING MAINT	FOSTER HARDWARE	FINANCE CHARGES	05/10/20	0.65	44284
213-336-776.000	SUPPLIES-BUILDING MAINT	AMAZON CAPITAL SERVICES	POWER STRIP	05/31/20	22.99	44276
213-336-776.000	SUPPLIES-BUILDING MAINT	AMAZON CAPITAL SERVICES	POWER STRIPS	06/05/20	104.97	44276
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	26.74	44267
213-336-850.000	TELEPHONE	ATT U.VERSE	FIRE HALL UVERSE	05/23/20	41.10	44277
213-336-921.000	HEAT	SEMCOENERGY GAS COMPANY	FIRE HALL NATURAL GAS 900.500	05/26/20	244.82	44295
213-336-932.000	VEHICLE REPAIRS & MAINT	FICK & SONS DIESEL GARAGE	DOT INSPECTION/REPLACE FRONT SHOCKS/INSPECT A	05/16/20	1,398.61	44308
213-336-932.000	VEHICLE REPAIRS & MAINT	R & R FIRE TRUCK REPAIR INC	TRUCK REPAIR CHECK VALVE	05/28/20	2,268.65	44263
213-336-932.000	VEHICLE REPAIRS & MAINT	MARK WILK	STOBE TUBES MARCH 2019	05/31/20	275.00	44298
213-336-932.000	VEHICLE REPAIRS & MAINT	FICK & SONS DIESEL GARAGE	1997 INTERNATIOANL ANNUAL INSPECTION/MAINTEN	06/11/20	3,239.69	44308
213-336-932.000	VEHICLE REPAIRS & MAINT	FICK & SONS DIESEL GARAGE	ANNUAL INSPECTION AND MAINTENANCE OF 1990 INT	06/06/20	1,814.88	44308
			Total For Dept 336 FIRE		**10,205.51**	
			Total For Fund 213 Fire Revolving Fund		**10,205.51**	
			Fund 590 Sewage Receiving Fund			
			Dept 537 SEWER SYSTEM			
590-537-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/15/20	2.41	44256
590-537-725.000	WORKMANS' COMPENSATI	MML WORKERS' COMP FUND	POLICY PREMUIM	06/15/20	253.36	44287
590-537-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	30.69	44265
590-537-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	FOLDER WITH BINDER CLIPS	05/27/20	6.43	44276
590-537-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	HAND SANITZER	06/01/20	73.56	44292
590-537-752.200	IT SOFTWARE	I.T. RIGHT	UNLIMITED SERVICE/ANITVIRUS/MONITORING/PATCH	06/01/20	1,000.00	44286
590-537-759.000	GAS, OIL & GREASE - WWTI	WEX BANK - SPEEDWAY UNIVERS	GAS/FUEL	05/22/20	30.29	44297
590-537-767.000	UNIFORMS	AMAZON CAPITAL SERVICES	MEN SHIRTS	05/31/20	21.98	44276
590-537-776.000	SUPPLIES - BUILDING MAIN	FOSTER HARDWARE	ROPE DERBY BL/WH	05/10/20	19.99	44284

VILLAGE PAYABLES
April 18, 2020 to May 15, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
590-537-776.000	SUPPLIES - BUILDING MAIN	FOSTER HARDWARE	GARDEN HOSE	06/10/20	14.99	44284
590-537-801.000	PROFESSIONAL & CONTRA	ERIC'S SEPTIC SERVICE	300 GALLON SEPHIC PUMP - BELCHER	05/08/20	150.00	44254
590-537-801.000	PROFESSIONAL & CONTRA	ERIC'S SEPTIC SERVICE	303 W AVE C TEMP TANK PUMP	05/23/20	150.00	44254
590-537-801.000	PROF & CONTRACTUAL SE	RANGE TELECOMMUNICATIONS	MISSDIGS	05/08/20	5.60	44294
590-537-801.000	PROFESSIONAL & CONTRA	NATIONAL OFFICE PRODUCTS	YEARLY CONTRACT	05/30/20	96.22	44288
590-537-801.000	PROFESSIONAL & CONTRA	NATIONAL OFFICE PRODUCTS	YEARLY MAINTENANCE COPIER	05/30/20	11.57	44288
590-537-801.000	PROFESSIONAL & CONTRA	WINTER SEPTIC SERVICE	BETCHER TEMP TANK	06/01/20	150.00	44299
590-537-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	05/07/20	11.31	44267
590-537-850.000	906-291-0599 - WWTP	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	53.55	44267
590-537-850.000	TELEPHONE	AT&T	WWTP LANDLINE- ALARM	05/08/20	79.65	44251
590-537-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	66.64	44267
590-537-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	05/26/20	19.99	44285
590-537-850.000	TELEPHONE	ATT U.VERSE	WWTP UVERSE	05/23/20	41.11	44279
590-537-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	04/30/20	142.56	44249
590-537-900.000	PRINTING & PUBLISHING	ARISTA INFORMATION SYSTEMS	UB BILLIG	04/30/20	121.90	44249
590-537-917.000	TREATMENT COSTS	HYDRITE CHEMICAL CO.	HYDRIFLOC	05/15/20	1,603.00	44257
590-537-917.100	LAB SUPPLIES	NCL OF WISCONSIN INC	PHENOLPHTALEIN INDICATOR/ BUFFER SOLUTIONS/ W	05/09/20	707.54	44261
590-537-917.100	LAB SUPPLIES	U S A BLUE BOOK	PHOSPORUS TNT & LOW RANGE	05/06/20	132.66	44266
590-537-917.100	LAB SUPPLIES	U S A BLUE BOOK	TNT-PHOSPHORUS	05/07/20	122.30	44266
590-537-917.100	LAB SUPPLIES	HAWKINS INC	CHLORINE/SODIUM BISULFITE	05/22/20	1,245.05	44304
590-537-921.000	HEAT	SEMCOENERGY GAS COMPANY	WWTP NATURAL GAS 994.500	05/26/20	517.71	44295
590-537-929.000	REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	LUCAS RED-TACKY GRS	05/10/20	11.98	44258
			Total For Dept 537 SEWER SYSTEM		**6,894.04**	
			Total For Fund 590 Sewage Receiving Fund		**6,894.04**	
		Fund Totals:				
			Fund 101 General Fund		**8,619.21**	
			Fund 202 MAJOR STREET FUND		**205.24**	
			Fund 203 Local Street Fund		**256.31**	
			Fund 213 Fire Revolving Fund		**10,205.51**	
			Fund 590 Sewage Receiving Fund		**6,894.04**	
			Total For All Funds:		**26,180.31**	

Water and Light Payables
April 10, 2020 to May 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	ROBENAULT JOHN	UB refund for account: 1-00490-03	05/07/20	15.06	44274
			Total For Dept 000		15.06	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	8.09	44265
582-582-850.000	UVERSE- LARGE CAPACITY METER	ATT U.VERSE	LARGE CAPACITY METER UVERSE	05/23/20	41.10	
			Total For Dept 582 ELECTRIC DISTRIBUTION		49.19	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/15/20	3.22	44256
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	28.87	44265
582-583-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	FOLDER WITH BINDER CLIPS	05/27/20	9.93	
582-583-752.100	OPERATING SUPPLIES	TAHQUAMENON AREA CREDIT UNIO	DOMAIN REGISTRATION	04/15/20	6.72	44235
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	05/10/20	3.99	44264
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	LEAFBAGS	05/10/20	1.32	44264
582-583-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	HAND SANITZER	06/01/20	123.58	
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	LYSOL	05/31/20	3.47	
582-583-752.200	IT SOFTWARE	I.T. RIGHT	UNLIMITED SERVICE/ANITVIRUS/MONITORING/PATC	06/01/20	1,000.00	
582-583-759.000	GAS & OIL - ELECTRIC	WEX BANK - SPEEDWAY UNIVERSAI	GAS/FUEL	05/22/20	45.55	
582-583-767.000	CLOTHING - UNIFORMS	AMAZON CAPITAL SERVICES	BOOTS	04/30/20	169.95	44210
582-583-801.000	PROFESSIONAL AND CONTRACTURAL	RANGE TELECOMMUNICATIONS	MISSDIGS	05/08/20	14.94	
582-583-801.000	PROFESSIONAL AND CONTRACTURAL	FAIR, ALMA	OFFICE CLEANING	05/26/20	100.00	
582-583-801.000	PROFESSIONAL & CONTRACTUAL	NATIONAL OFFICE PRODUCTS	YEARLY CONTRACT	05/30/20	96.23	
582-583-801.000	PROFESSIONAL & CONTRACTUAL	NATIONAL OFFICE PRODUCTS	YEARLY MAINTENANCE COPIER	05/30/20	11.58	
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	05/07/20	11.31	44267
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	21.42	44267
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	21.42	44267
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	21.42	44267
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	10.71	44267
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	05/08/20	61.47	44250
582-583-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.69	44267
582-583-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
582-583-850.000	906-291-1622 H,R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	13.92	44267
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	13.35	44267
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	10.68	44267

Water and Light Payables
April 10, 2020 to May 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	05/26/20	19.99	
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	05/26/20	17.50	
582-583-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	04/30/20	241.74	44249
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	04/30/20	206.70	44249
582-583-900.000	PUBLISHING & PRINTING- METER READ NO	NEWBERRY NEWS INC	FLUSHING/METER READS AD/MINUTES	05/28/20	24.00	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	GENERATION BUILDING NATURAL GAS 237.500	04/23/20	204.47	44232
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	04/23/20	189.73	44232
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	GENERATION BUILDING NATURAL GAS 237.500	05/26/20	150.73	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	05/26/20	161.60	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	CHEVY TAIL LIGHT	05/17/20	43.49	44248
			Total For Dept 583 GENERAL EXPENSES		3,099.53	
Dept 584 ELECTRIC GENERATION						
582-584-801.000	PROFESSIONAL & CONTRACTUAL	GORDY CRIBB	A & B QUARTERLY INSPECTION	05/23/20	250.00	44269
			Total For Dept 584 ELECTRIC GENERATION		250.00	
Dept 586 PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACTURAL	MICHIGAN PUBLIC POWER AGENCY	GREEN PRICING SVC COMM/RENEWABLE PORTFOLI	04/25/20	60.89	44244
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE MGT	CAPACITY	05/20/20	58,577.85	
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL	05/25/20	5,084.80	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION COMPAN	PURCHASED POWER - CAPACITY	05/08/20	12,492.20	
			Total For Dept 586 PURCHASED POWER		76,215.74	
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	05/01/20	1,216.39	44271
			Total For Dept 587 ENERGY OPTIMIZATION		1,216.39	
			Total For Fund 582 Electric Fund		**80,845.91**	

Water and Light Payables
April 10, 2020 to May 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
		Fund 591 Water Fund				
Dept 536 WATER SYSTEM						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/15/20	2.70	44256
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS	05/01/20	93.75	44265
591-536-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	FOLDER WITH BINDER CLIPS	05/27/20	4.63	
591-536-752.100	OPERATING SUPPLIES	TAHQUAMENON AREA CREDIT UNIO	DOMAIN REGISTRATION	04/15/20	2.88	44235
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	KEY SCHLAGE DOG HOUSE KEYS	05/10/20	5.98	44255
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	05/10/20	3.99	44264
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	LEAFBAGS	05/10/20	1.31	44264
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	AZONE 15	05/22/20	177.65	
591-536-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	HAND SANITZER	06/01/20	52.96	
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	LYSOL	05/31/20	3.46	
591-536-752.200	IT SOFTWARE	I.T. RIGHT	UNLIMITED SERVICE/ANITVIRUS/MONITORING/PATC	06/01/20	1,000.00	
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	05/22/20	45.55	
591-536-776.000	BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	RACHETS	05/31/20	18.49	
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	04/28/20	54.00	44273
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	RANGE TELECOMMUNICATIONS	MISSDIGS	05/08/20	14.94	
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	FAIR, ALMA	OFFICE CLEANING	05/26/20	100.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	NATIONAL OFFICE PRODUCTS	YEARLY CONTRACT	05/30/20	96.22	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	NATIONAL OFFICE PRODUCTS	YEARLY MAINTENANCE COPIER	05/30/20	11.57	
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	05/07/20	11.30	44267
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	21.42	44267
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	21.42	44267
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	05/07/20	10.71	44267
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	05/08/20	61.47	44250
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	10.68	44267
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	13.92	44267
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	05/07/20	6.96	44267

Water and Light Payables
April 10, 2020 to May 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	05/26/20	19.98	
591-536-850.000	JAMADOTS FIBER- OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	05/26/20	17.50	
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	04/30/20	136.36	44249
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	04/30/20	116.60	44249
591-536-900.000	PUBLISHING & PRINTING - METER READ NC	NEWBERRY NEWS INC	FLUSHING/METER READS AD/MINUTES	05/28/20	24.00	
591-536-900.000	PUBLISHING & PRINTING- FLUSHING	NEWBERRY NEWS INC	FLUSHING/METER READS AD/MINUTES	05/28/20	24.00	
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	04/23/20	189.72	44232
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	05/26/20	161.60	
591-536-929.000	REPAIRS & MAINTENANCE	ETNA SUPPLY COMPANY	AFC 3 FLG RW GATE VALVE	05/01/20	503.00	11
591-536-929.000	REPAIRS & MAINTENANCE	ETNA SUPPLY COMPANY	RETURN OF 4FLG RW GATE VALVE	05/10/20	(539.00)	11
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	GALLON BRAKE FLUID	05/10/20	15.81	44258
			Total For Dept 536 WATER SYSTEM		**2,545.37**	
			Total For Fund 591 Water Fund		**2,545.37**	
		Fund Totals:				
			Fund 582 Electric Fund		**80,845.91**	
			Fund 591 Water Fund		**2,545.37**	
			Total For All Funds:		**83,391.28**	

First National Bank
Main Office:
P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
P.O. Box 142 – W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
P.O. Box 534 – 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
P.O. Box 466 – 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1477028

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

ACCOUNT NUMBER 7703432

MUNICIPAL MONEY MARKET 1

ACCOUNT NUMBER	7703432	Statement Dates 4/01/20 thru	4/30/20
PREVIOUS BALANCE	12,118.46	DAYS IN STATEMENT PERIOD	30
1 CREDITS TOTALING	98.00	AVERAGE LEDGER BAL	12,121
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	12,121
SERVICE CHARGE AMOUNT	.00	Interest Earned	4.98
INTEREST PAID	4.98	Annual Percentage Yield Earned	0.50%
CURRENT STMT BALANCE	12,221.44	2020 Interest Paid	20.32

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DEPOSITS AND OTHER CREDITS...

DATE	DESCRIPTION	AMOUNT
4/30	DDA REGULAR DEPOSIT	98.00
4/30	INTEREST PAID 30 DAYS	4.98

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DAILY BALANCE SUMMARY..

DATE	BALANCE	DATE	BALANCE
4/01	12,118.46	4/30	12,221.44

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INTEREST RATE SUMMARY..

DATE	INTEREST RATE
3/31	.50%

069300052101010000

VILLAGE OF NEWBERRY

TREASURER'S REPORT

		FOR MONTH ENDING: April 30, 2020	2020 Y.T.D. Collections	2020 Actual Collections April	2020 Actual Collections Y.T.D.	2019 Y.T.D. Collections	2019 Actual Collections April	2019 Actual Collections Y.T.D.
		LEDGER ITEMS:						
A	Previous Year(s)	Delinquent Personal Property Taxes		0.00	0.00		0.00	0.00
		Delinquent Personal Interest Collected		0.00	0.00		0.00	0.00
		Delinquent Real Tax Collected		0.00	0.00		0.00	0.00
		Delinquent Real Tax Interest Collected		0.00	0.00		0.00	0.00
B	2020	Real Property Tax Collected	1%	0.00	2,768.83	0%	0.00	1,305.28
		Personal PropertyTax Collected	0%	0.00	0.00	0%	0.00	0.00
C		Admin Fee, Penalty & Interest Collected		0.00	230.60		0.00	128.96
E		Deposits to Tax Savings Account		0.00	2,999.43		0.00	1,467.88
F		Interest Earned on Tax Accounts		22.02	88.86		48.24	171.93
G		Tax Acct Transfer to Gen Fund/Tax Appropriation Funds		90.06	2,999.43		0.00	43.17

TAX ACCOUNT BANK ACCOUNT BALANCE @	Beginning April	Ending April
2020	$267,953.62	$267,885.58
2019	$220,116.65	$220,164.89

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example; of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2018 Anticipated Real Property Collections are $292,334.86 2017 Personal Property Collections from State of Michigan are $20,099.70. 2017 Personal Property Collections $47,852.16.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
REVOLVING LOAN SECTION

STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST

A. Project #	B. Request #	C. Period Covered by Request	D. Request Type	E. Grantee's EIN	F. Grant Amount
1274-01	23	04-01-20 (M/D/Y) to 04-30-20 (M/D/Y)	☒ partial ☐ final	38-6007193	$593,241

G. Grantee Name: **Village of Newberry**		Phone #**906-293-3433**
Address: **Village Hall, 302 East McMillian Avenue, Newberry, MI 49868**	Email: **finance@newberrymi.gov**	
H. Grantee's Bank Name: **MBank – Mackinac Financial Corp.**		Phone # **906-293-5165**
Address: **414 Newberry Ave., Newberry, MI 49868**		
Account Name: ________________	ABA # **091102807**	Account # **9960546**
Special Instructions: ________________		

I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)	Requested Incurred Costs This Period	Cumulative Costs Incurred To Date
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)	$ 0.00	$ 0.00
2. DESIGN ENGINEERING COSTS	$ 0.00	$ 0.00
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)	$	$
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS	$ 749.37	$ 229,239.60
5. STORMWATER ASSET MANAGEMENT PLAN COSTS	$ 933.49	$ 88,613.34
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)	$	$
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS	$	$
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS	$	$
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1st column)	$ 1,682.86	
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2nd column)		$ 317,852.94
11. LESS LOCAL MATCH (if applicable) *(na)*		($ 0.00)
12. LESS AMOUNT PREVIOUSLY DISBURSED		($ 316,170.08)
13. AMOUNT REQUESTED FOR DISBURSEMENT		$ 1,682.86

J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

- **See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 05 & 10 of 10)**
- **See attached invoice copies from C2AE for April 2020**
- **See attached Progress Report: #30**

I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.

Authorized Representative Name (Print or Type): Lori Stokes **Title:** Village President

Authorized Representative Signature (Original): ______________________ **Date:** ______________

PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE

SAW GRANT PROGRAM
Instructions for Completing a Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
B. Fill in the number of this disbursement request.
C. Fill in the calendar period covered by this disbursement request.
D. Fill in whether this is a partial or the final disbursement request.
E. Fill in the grantee's federal employer identification number (EIN).
F. Fill in the grant amount as shown in the Grant Agreement.
G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
   1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
   2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
   3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
   4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
   5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
   6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
   7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
   8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
   9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
   10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
   11. Fill in the local match amount (10% for first $1,111,111; 25% for any amount above $1,111,111) associated with your SAW Grant Agreement, if any.
   12. Fill in the total amount of funds previously paid from all prior disbursements.
   13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.

J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 ~~**Fax: 517-373-4797**~~

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaclyn Merchant at "MerchantJ1@michigan.gov"~~ Valorie White at "whitev1@michigan.gov"

c2ae
architecture • engineering

Escanaba, MI
Gaylord, MI
Grand Rapids, MI
Kalamazoo, MI
Lansing, MI
Canton, NY
Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

April 28, 2020
Project No: 13-0210
Invoice No: 69690

Lori Stokes
Village of Newberry
307 East McMillan Avenue
Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending April 19, 2020

Phase 04 Wastewater Asset Managment Plan

Fee

Billing Phase	**Fee**	**Percent Complete**	**Earned**	**Previous Fee Billing**	**Current Fee Billing**
Task -900 Inventory & GIS Database	77,180.00	100.00	77,180.00	77,180.00	0.00
Task -0910 Condition & Critically	33,760.00	42.9961	14,515.49	13,877.81	637.68
Task 0920-Metering & Modeling	30,140.00	33.78	10,181.29	10,181.29	0.00
Task 0930-Software Hardware & Training	36,200.00	72.74	26,331.88	26,331.88	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	30.2332	8,840.20	8,728.51	111.69
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		137,048.86	136,299.49	749.37

Total Fee **749.37**

Total this Phase **$749.37**

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	**Fee**	**Percent Complete**	**Earned**	**Previous Fee Billing**	**Current Fee Billing**
Task 0900-Inventory & GIS Database	47,800.00	100.00	47,800.00	47,800.00	0.00
Task 0910-Condition & Criticality	31,700.00	30.4871	9,664.41	9,031.50	632.91
Task 0920-Metering & Modeling	24,640.00	2.7308	672.88	372.30	300.58
Task 0930-Software Hardware & Training	2,000.00	22.36	447.20	447.20	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00

Project 13-0210	Newberry SAW Application				Invoice	69690
Task 0960-CIP&Rate Structure Development		24,500.00	8.3608	2,048.40	2,048.40	0.00
Task 0970 - Other		0.00	0.00	0.00	0.00	0.00
Total Fee		133,140.00		60,632.89	59,699.40	933.49

Total Fee	**933.49**
Total this Phase	**$933.49**
Total this Invoice	**$1,682.86**

Outstanding Invoices

Number	Date	Balance
69423	2/26/2020	11,154.34
69569	3/31/2020	2,900.19
Total		**14,054.53**

Village of Newberry
Wastewater & Stormwater Asset Management Plans
Budget & Disbursement Tracking
Proj 13-0210
Last Revision: 05-01-20

MDEQ #1274-01

			WASTEWATER ASSET MANAGEMENT PLANNING								
		Phase-Task	**04-0900**	**04-0910**	**04-0920**	**04-0930**	**04-0940**	**04-0950**	**04-0960**	**04-0970**	**Totals**
		Description	**Inventory & GIS Data Entry**	**Condition & Criticality Assessment**	**Metering & Modeling**	**Software, Hardware & Training**	**Sewer Televising**	**Level of Service**	**CIP & Rate Structure Development**	**Other - Application Package**	
		Budgets:									
		C2AE Internal	$60,590.00	$33,760.00	$30,140.00			$4,000.00	$29,240.00	$5,000.00	$162,730.00
		C2AE Subs	$16,590.00		$0.00	$36,200.00					$52,790.00
		Total C2AE	**$77,180.00**	**$33,760.00**	**$30,140.00**	**$36,200.00**	**$0.00**	**$4,000.00**	**$29,240.00**	**$5,000.00**	**$215,520.00**
		Other Venders			$25,200.00	$9,000.00	$91,152.00	$2,000.00	$20,000.00		$147,352.00
		Local Force Account	$8,750.00					$1,600.00	$6,400.00		$16,750.00
		Village Requested Transfer				-$4,150.00	$4,150.00				$0.00
		Total Budget	**$85,930.00**	**$33,760.00**	**$55,340.00**	**$41,050.00**	**$95,302.00**	**$7,600.00**	**$55,640.00**	**$5,000.00**	**$379,622.00**
Invoice / Statement											
By	**Number**	**Date**									
C2AE	69123	12/20/19	$223.82	$259.95	$42.20	$1,198.22			$336.26		$2,060.45
Total Disbursement Request #19			**$223.82**	**$259.95**	**$42.20**	**$1,198.22**	**$0.00**	**$0.00**	**$336.26**	**$0.00**	**$2,060.45**
C2AE	69263	01/24/20		$2,589.39	$150.70	$615.40			$669.60		$4,025.09
Total Disbursement Request #20			**$0.00**	**$2,589.39**	**$150.70**	**$615.40**	**$0.00**	**$0.00**	**$669.60**	**$0.00**	**$4,025.09**
C2AE	69423	02/26/20		$2,018.85	$521.42	$184.62			$298.24		$3,023.13
Total Disbursement Request #21			**$0.00**	**$2,018.85**	**$521.42**	**$184.62**	**$0.00**	**$0.00**	**$298.24**	**$0.00**	**$3,023.13**
C2AE	69569	03/31/20		$532.48					$260.61		$793.09
x	x	x									$0.00
Total Disbursement Request #22			**$0.00**	**$532.48**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$260.61**	**$0.00**	**$793.09**
C2AE	69690	04/28/20		$637.68					$111.69		$749.37
x	x	x									$0.00
Total Disbursement Request #23			**$0.00**	**$637.68**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$111.69**	**$0.00**	**$749.37**
		RUNNING TOTALS	***$81,370.72***	***$14,515.49***	***$13,857.69***	***$31,866.17***	***$73,789.33***	***$0.00***	***$8,840.20***	***$5,000.00***	***$229,239.60***
		Remaining	*$4,559.28*	*$19,244.51*	*$41,482.31*	*$9,183.83*	*$21,512.67*	*$7,600.00*	*$46,799.80*	*$0.00*	*$150,382.40*
..								% Invoiced/Charged			60%

Village of Newberry
Wastewater & Stormwater Asset Manage
Budget & Disbursement Tracking
Proj 13-0210
Last Revision: 05-01-20

MDEQ #1274-01

By	Number	Date	05-900	05-910	05-920	05-930	05-040	05-950	05-960	05-970	Totals
			STORMWATER ASSET MANAGEMENT PLANNING								
		Phase-Task	**05-900**	**05-910**	**05-920**	**05-930**	**05-040**	**05-950**	**05-960**	**05-970**	**Totals**
		Description	**Inventory & GIS Database Development**	**Condition & Criticality Assessment**	**Metering & Modeling**	**Software, Hardware & Training**	**Sewer Televising**	**Level of Service**	**CIP & Rate Structure Development**	**Other - Background Model Map**	
		Budgets:									
		C2AE Internal	$34,500.00	$31,700.00	$24,640.00			$2,500.00	$24,500.00	$0.00	$117,840.00
		C2AE Subs	$13,300.00			$2,000.00					$15,300.00
		Total C2AE	**$47,800.00**	**$31,700.00**	**$24,640.00**	**$2,000.00**	**$0.00**	**$2,500.00**	**$24,500.00**	**$0.00**	**$133,140.00**
		Other Venders					$62,775.00	$1,000.00	$4,000.00	$19,500.00	$87,275.00
		Local Force Account	$5,250.00	$5,250.00				$640.00	$4,800.00	$1,000.00	$16,940.00
		Village Requested Transfer									$0.00
		Total Budget	**$53,050.00**	**$36,950.00**	**$24,640.00**	**$2,000.00**	**$62,775.00**	**$4,140.00**	**$33,300.00**	**$20,500.00**	**$237,355.00**
Invoice / Statement											
By	**Number**	**Date**									
C2AE	69123	12/20/19	$3,866.91			$139.20					$4,006.11
Total Disbursement Request #19			**$3,866.91**	**$0.00**	**$0.00**	**$139.20**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$4,006.11**
C2AE	69263	01/24/20	$7,184.34	$110.95		$68.00					$7,363.29
Total Disbursement Request #20			**$7,184.34**	**$110.95**	**$0.00**	**$68.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$7,363.29**
C2AE	69423	02/26/20	$2,327.86	$5,563.35		$240.00					$8,131.21
Total Disbursement Request #21			**$2,327.86**	**$5,563.35**	**$0.00**	**$240.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$8,131.21**
C2AE	69569	03/31/20		$1,455.20					$651.90		$2,107.10
x	x	x									$0.00
Total Disbursement Request #22			**$0.00**	**$1,455.20**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$651.90**	**$0.00**	**$2,107.10**
C2AE	69690	04/28/20		$632.91	$300.58						$933.49
x	x	x									$0.00
Total Disbursement Request #23			**$0.00**	**$632.91**	**$300.58**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$933.49**
		RUNNING TOTALS	***$46,681.66***	***$10,782.75***	***$672.88***	***$447.20***	***$8,955.45***	***$0.00***	***$2,048.40***	***$19,025.00***	***$88,613.34***
		Remaining	*$6,368.34*	*$26,167.25*	*$23,967.12*	*$1,552.80*	*$53,819.55*	*$4,140.00*	*$31,251.60*	*$1,475.00*	*$148,741.66*
..									% Invoiced/Charged		37%

c2ae architecture • engineering

PROGRESS REPORT # 30

Client: **Village of Newberry**
Project No.: **13-0210**
Project Name: **SAW Grant**
Project Phase: **Report**
Client Approved Revised Completion Date: **na**
Client Project No.: **MDEQ SAW #1274-01**
Client Advisor:

Date: **05-01-20**
Project Manager: **Darren Pionk/Chuck Lawson**
Field Lead: **Mike Holmgren**
Admin.: **Dave Cain**
Project Start Date: **Sep 2013 (application)**
Project Completion Date: **Nov 2020**
Period Covered: **April 2020**

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Corona Virus work flow adjustments
- Continued GIS database asset integration
- Continued checking/integrating flow meter data for use in modeling
- Storm sewer televising prioritization assistanc
- Storm sewer televising contract amendment assistance

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continue task adjustments due to Corona Virus social/physical distancing
- Continue gathering & incorporate flow meter data
- Continue GIS database integration & sewer model prep
- Incorporating WWTP data
- Compile next Draw Request package
- Assist in coordinating GIS training
- Rate methodology submittal assistance

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	$77,180	100%
910 – Condition & Criticality Assessment	$33,760	43%
920 – Metering & Modeling	$30,140	34%
930 – Software, Hardware, & Training	$36,200	73%
940 – Sewer Televising	$0	na
950 – Level of Service	$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	$29,240	31%
970 – Other – Funding Application	$5,000	100%
Total C2AE	**$215,520**	**64%**
Total Project Including Other Venders, etc.	**$379,622**	**60%**

Stormwater (SAMP) Task	**Budget**	**Approx. % Used**
900 – Inventory & GIS Database Development	$47,800	100%
910 – Condition & Criticality Assessment	$31,700	29%
920 – Metering & Modeling	$24,640	2%
930 – Software, Hardware, & Training	$2,000	23%
940 – Sewer Televising	$0	na
950 – Level of Service	$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	$24,5000	9%
970 – Other – Mapping	$0	na
Total C2AE	**$133,140**	**46%**
Total Project Including Other Venders, etc.	**$237,355**	**37%**

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	**Target**	**Status**
900 – Inventory & GIS Database Development	May-Jul 201~~8~~9	Done
910 – Condition & Criticality Assessment	~~Aug-Oct~~ 201~~8~~9	Continues (WWTP Assets)
920 – Metering & Modeling	~~Jul-Nov~~ 201~~8~~9	Continues
930 – Software, Hardware, & Training	~~May-Jul~~ 201~~8~~9	Components purchased
940 – Sewer Televising	~~Aug-Nov~~ 201~~8~~9	Done
950 – Level of Service	~~Nov-Dec~~ 201~~8~~9	xxx
960 – CIP & Rate Structure Development	~~Nov-Dec~~ 201~~8~~9	Continues
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline	End of Nov 2020	On schedule

Stormwater (SAMP) Task	**Target**	**Status**
900 – Inventory & GIS Database Development	~~Aug-Oct~~ 20~~18~~ 19	Done
910 – Condition & Criticality Assessment	~~Oct-Nov~~ 20~~18~~ 19	Continues
920 – Metering & Modeling	~~Mar-Apr~~ 2019	Planning
930 – Software, Hardware, & Training	~~May-Jul~~ 20~~18~~ 19	Started
940 – Sewer Televising	May-Jun 2019	Contract signed
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	On schedule

INPUT NEEDED FROM CLIENT:

- Village follow-up on data needed by financial advisor for rate methodology submittal

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000						
101-000-404.000	PROPERTY TAX REVENUE	170,000.00	763.76	0.00	169,236.24	0.45
101-000-404.100	PROPERTY TAX REVENUE-GARBAGE	24,000.00	94.75	0.00	23,905.25	0.39
101-000-405.000	PROPERTY TAX REVENUE ALLEY	39,200.00	0.00	0.00	39,200.00	0.00
101-000-432.000	IN LIEU OF TAXES	31,500.00	0.00	0.00	31,500.00	0.00
101-000-447.000	TAX FUND ADMIN FEE APPROPRIATI	6,600.00	12.02	0.00	6,587.98	0.18
101-000-450.000	FOIA REVENUE	300.00	0.00	0.00	300.00	0.00
101-000-475.000	LICENSES & PERMITS	300.00	0.00	0.00	300.00	0.00
101-000-573.000	LOCAL COMM STABILIZTION SHARE	20,000.00	0.00	0.00	20,000.00	0.00
101-000-574.000	STATE REVENUE SHARING	180,000.00	0.00	0.00	180,000.00	0.00
101-000-628.000	CHARGE FOR SERVICES REFUSE	76,500.00	20,009.62	7,279.50	56,490.38	26.16
101-000-645.500	GARBAGE- PENALTIES & LATE FEES	1,000.00	234.46	65.32	765.54	23.45
101-000-650.000	FRANCHISE AGREEMENT	10,000.00	2,557.84	0.00	7,442.16	25.58
101-000-665.000	INTEREST EARNED	17,000.00	3,207.96	880.21	13,792.04	18.87
101-000-678.000	REIMBURSE - EQUIPMENT RENTAL	165,000.00	87,723.74	17,238.04	77,276.26	53.17
Total Dept 000		741,400.00	114,604.15	25,463.07	626,795.85	15.46
TOTAL REVENUES		741,400.00	114,604.15	25,463.07	626,795.85	15.46
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-704.100	COMPENSATION - ELECTED	14,000.00	1,666.96	875.00	12,333.04	11.91
101-101-709.000	EMPLOYERS'S FICA	1,200.00	127.53	66.93	1,072.47	10.63
101-101-725.000	WORKMENS' COMPENSATION	70.00	24.89	0.00	45.11	35.56
101-101-752.000	OFFICE SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-101-801.000	PROFESSIONAL & CONTRACTUAL	200.00	96.53	0.00	103.47	48.27
101-101-911.000	CONFERENCE & WORKSHOPS	0.00	75.00	75.00	(75.00)	100.00
101-101-915.000	MEMBERSHIPS & SUBSCRIPTIONS	150.00	0.00	0.00	150.00	0.00
Total Dept 101 - VILLAGE COUNCIL		15,870.00	1,990.91	1,016.93	13,879.09	12.55
Dept 171 - VILLAGE PRESIDENT						
101-171-704.100	COMPENSATION - ELECTED	4,000.00	650.00	325.00	3,350.00	16.25
101-171-709.000	EMPLOYER'S FICA	400.00	49.73	24.87	350.27	12.43
101-171-725.000	WORKMENS' COMPENSATION	15.00	3.98	0.00	11.02	26.53
101-171-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
Total Dept 171 - VILLAGE PRESIDENT		4,515.00	703.71	349.87	3,811.29	15.59
Dept 172 - VILLAGE MANAGER						
101-172-703.000	SALARIES	21,250.00	3,852.01	925.58	17,397.99	18.13
101-172-705.000	VACATION	5,000.00	33.84	33.84	4,966.16	0.68
101-172-706.000	HOLIDAY	2,000.00	0.00	0.00	2,000.00	0.00
101-172-709.000	EMPLOYER'S FICA	1,600.00	292.10	73.51	1,307.90	18.26
101-172-717.000	RETIREMENT-MERS-EMPLOYER PAID	4,500.00	1,096.02	578.13	3,403.98	24.36
101-172-719.000	HOSPITALIZATION	10,000.00	286.57	73.42	9,713.43	2.87
101-172-721.000	H.S.A.	500.00	125.00	0.00	375.00	25.00
101-172-724.000	SICK PAY	1,500.00	24.60	24.60	1,475.40	1.64
101-172-726.000	LIFE INSURANCE	120.00	22.85	5.78	97.15	19.04
101-172-850.000	TELEPHONE	200.00	20.96	6.99	179.04	10.48
101-172-911.000	CONFERENCE & WORKSHOPS	1,000.00	0.00	0.00	1,000.00	0.00

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-172-913.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
Total Dept 172 - VILLAGE MANAGER		48,170.00	5,753.95	1,721.85	42,416.05	11.95
Dept 201 - ADMINISTRATIVE						
101-201-703.000	SALARIES	33,952.00	3,694.52	951.51	30,257.48	10.88
101-201-705.000	VACATION PAY	3,000.00	190.57	21.32	2,809.43	6.35
101-201-706.000	HOLIDAY PAY	2,000.00	285.12	0.00	1,714.88	14.26
101-201-709.000	EMPLOYER'S FICA	2,600.00	601.63	201.62	1,998.37	23.14
101-201-710.000	UNEMPLOYMENT	6.00	0.00	0.00	6.00	0.00
101-201-717.000	RETIREMENT MERS EMPLOYER PAID	5,200.00	1,242.76	718.27	3,957.24	23.90
101-201-719.000	HOSPITALIZATION	8,219.00	2,713.28	217.20	5,505.72	33.01
101-201-719.100	HOSPITAL INS RETIREE	4,469.00	807.99	269.33	3,661.01	18.08
101-201-721.000	H.S.A.	4,200.00	2,300.00	0.00	1,900.00	54.76
101-201-724.000	SICK PAY	1,000.00	187.89	13.97	812.11	18.79
101-201-725.000	WORKERS' COMPENSATION	1,300.00	502.78	0.00	797.22	38.68
101-201-726.000	LIFE INSURANCE	225.00	43.01	10.88	181.99	19.12
101-201-728.000	MEDICAL SCREENING	100.00	0.00	0.00	100.00	0.00
101-201-730.000	SETTLEMENT	0.00	250.01	0.00	(250.01)	100.00
101-201-752.000	OFFICE SUPPLIES	1,500.00	454.17	206.94	1,045.83	30.28
101-201-752.099	BANK FEES	660.00	205.10	67.30	454.90	31.08
101-201-752.100	OPERATING SUPPLIES	1,000.00	395.36	293.05	604.64	39.54
101-201-752.200	IT SOFTWARE	5,000.00	0.00	0.00	5,000.00	0.00
101-201-767.000	UNIFORMS	1,000.00	129.23	0.00	870.77	12.92
101-201-801.000	PROFESSIONAL & CONTRACTUAL	7,500.00	759.35	445.40	6,740.65	10.12
101-201-803.000	BAD DEBT EXPENSE	15.00	0.00	0.00	15.00	0.00
101-201-804.000	LEASE EXPENSE	1,300.00	201.80	0.00	1,098.20	15.52
101-201-850.000	TELEPHONE	1,500.00	225.50	75.22	1,274.50	15.03
101-201-851.000	POSTAGE	500.00	59.63	35.06	440.37	11.93
101-201-900.000	PUBLISHING & PRINTING	5,000.00	2,426.69	640.69	2,573.31	48.53
101-201-910.000	PROFESSIONAL DEVELOPMENT	750.00	0.00	0.00	750.00	0.00
101-201-913.000	TRAVEL	200.00	0.00	0.00	200.00	0.00
101-201-935.000	PROPERTY LIABILITY INSURANCE	4,600.00	2,152.15	0.00	2,447.85	46.79
101-201-980.000	CAP OUTLAY-OFFICE EQUIP & FURN	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 201 - ADMINISTRATIVE		98,296.00	19,828.54	4,167.76	78,467.46	20.17
Dept 215 - CLERK						
101-215-702.000	WAGES	7,500.00	1,350.00	675.00	6,150.00	18.00
101-215-709.000	EMPLOYER'S FICA	650.00	103.28	51.64	546.72	15.89
101-215-717.000	RETIREMENT MERS EMPLOYER PAID	6,900.00	1,190.56	776.27	5,709.44	17.25
101-215-725.000	WORKERS' COMPENSATION	10.00	3.98	0.00	6.02	39.80
101-215-900.000	PRINTING & PUBLISHING	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 215 - CLERK		16,460.00	2,647.82	1,502.91	13,812.18	16.09
Dept 223 - AUDIT & LEGAL EXPENSE						
101-223-801.000	PROF & CONTR SERVICES	2,000.00	795.00	795.00	1,205.00	39.75
101-223-801.200	LEGAL	8,000.00	1,485.00	0.00	6,515.00	18.56
Total Dept 223 - AUDIT & LEGAL EXPENSE		10,000.00	2,280.00	795.00	7,720.00	22.80

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 230 - ORDINANCE OFFICER						
101-230-702.000	ORD OFFICER WAGES	10,000.00	1,122.00	0.00	8,878.00	11.22
101-230-709.000	EMPLOYER'S FICA	1,000.00	85.83	0.00	914.17	8.58
101-230-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-230-752.100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-230-801.000	PROFESSIONAL & CONTRACTUAL	700.00	13.79	0.00	686.21	1.97
101-230-801.200	LEGAL FEES	1,500.00	0.00	0.00	1,500.00	0.00
101-230-850.000	TELEPHONE	700.00	103.99	27.94	596.01	14.86
101-230-900.000	PUBLISHING & PRINTING	700.00	0.00	0.00	700.00	0.00
Total Dept 230 - ORDINANCE OFFICER		14,800.00	1,325.61	27.94	13,474.39	8.96
Dept 253 - TREASURER						
101-253-704.100	COMPENSATION - ELECTED	7,200.00	1,200.00	600.00	6,000.00	16.67
101-253-709.000	EMPLOYER'S FICA	550.00	91.80	45.90	458.20	16.69
101-253-725.000	WORKERS' COMPENSATION	10.00	3.98	0.00	6.02	39.80
101-253-752.000	OFFICE SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-253-752.100	OPERATING SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-253-752.200	IT SOFTWARE	1,000.00	0.00	0.00	1,000.00	0.00
101-253-801.000	PROFESSIONAL & CONTRACTUAL	1,000.00	13.79	0.00	986.21	1.38
101-253-850.000	TELEPHONE	400.00	83.82	27.94	316.18	20.96
101-253-851.000	POSTAGE	700.00	0.00	0.00	700.00	0.00
101-253-900.000	PUBLISHING & PRINTING	500.00	42.00	0.00	458.00	8.40
Total Dept 253 - TREASURER		11,710.00	1,435.39	673.84	10,274.61	12.26
Dept 265 - BUILDING & GROUNDS						
101-265-702.000	WAGES	5,000.00	3,609.61	873.67	1,390.39	72.19
101-265-709.000	EMPLOYER'S FICA	400.00	264.96	63.56	135.04	66.24
101-265-717.000	RETIREMENT - MERS - EMPLOYER P	200.00	184.94	45.77	15.06	92.47
101-265-719.000	HOSPITALIZATION	1,200.00	750.13	206.47	449.87	62.51
101-265-726.000	LIFE INSURANCE	10.00	0.00	0.00	10.00	0.00
101-265-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-265-753.000	TOOLS & EQUIP (UNR CAP, THRESH	500.00	18.99	18.99	481.01	3.80
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	100.00	316.81	226.92	(216.81)	316.81
101-265-801.000	PROF & CONTRACTUAL SERVICES	1,000.00	90.00	90.00	910.00	9.00
101-265-920.000	ELECTRICITY	11,000.00	4,254.30	0.00	6,745.70	38.68
101-265-921.000	HEAT	5,000.00	2,201.08	763.40	2,798.92	44.02
101-265-929.000	REPAIRS & MAINTENANCE	3,000.00	41.28	0.00	2,958.72	1.38
101-265-935.000	PROPERTY LIABILITY INSURANCE	8,000.00	1,395.88	0.00	6,604.12	17.45
101-265-940.000	BLDG & GROUNDS EQUIP RENTAL	0.00	6,460.57	305.75	(6,460.57)	100.00
101-265-980.000	CAPT OUTLAY-OFFICE EQUIP & FUR	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 265 - BUILDING & GROUNDS		36,910.00	19,588.55	2,594.53	17,321.45	53.07
Dept 301 - POLICE DEPARTMENT						
101-301-709.000	EMPLOYER'S FICA & MEDICARE	2,000.00	847.82	0.00	1,152.18	42.39
101-301-717.000	RETIREMENT - MERS - EMPLOYER P	12,000.00	3,744.81	2,496.54	8,255.19	31.21
101-301-719.000	POLICE HOSPITALIZATION	39,600.00	16,785.30	1,900.93	22,814.70	42.39
101-301-721.000	H.S.A.	4,000.00	1,000.00	0.00	3,000.00	25.00
101-301-726.000	LIFE INSURANCE	200.00	91.29	23.09	108.71	45.65

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 301 - POLICE DEPARTMENT		57,800.00	22,469.22	4,420.56	35,330.78	38.87
Dept 441 - PUBLIC WORKS						
101-441-702.000	WAGES	25,000.00	196.40	176.76	24,803.60	0.79
101-441-703.000	SALARIES	7,210.00	1,826.10	598.39	5,383.90	25.33
101-441-705.000	VACATION	5,000.00	130.83	55.76	4,869.17	2.62
101-441-706.000	HOLIDAY	3,000.00	935.88	0.00	2,064.12	31.20
101-441-709.000	EMPLOYER'S FICA	3,500.00	525.01	117.50	2,974.99	15.00
101-441-710.000	UNEMPLOYMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-441-713.000	OVERTIME - WAGES	500.00	58.92	0.00	441.08	11.78
101-441-716.000	FUNERAL ALLOWANCE	500.00	141.28	0.00	358.72	28.26
101-441-717.000	RETIREMENT MERS EMPLOYER PAID	10,500.00	2,535.18	1,578.07	7,964.82	24.14
101-441-718.000	MEDICAL SCREENING - PRE EMPLOY	500.00	0.00	0.00	500.00	0.00
101-441-719.000	HOSPITALIZATION	20,000.00	3,840.42	492.30	16,159.58	19.20
101-441-721.000	H.S.A.	4,100.00	1,000.00	0.00	3,100.00	24.39
101-441-724.000	SICK PAY	4,000.00	834.54	691.90	3,165.46	20.86
101-441-725.000	WORKERS' COMPENSATION	1,000.00	230.98	0.00	769.02	23.10
101-441-726.000	LIFE INSURANCE	250.00	36.63	(0.29)	213.37	14.65
101-441-751.000	LICENSE FEES	100.00	0.00	0.00	100.00	0.00
101-441-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-441-752.100	OPERATING SUPPLIES	1,500.00	129.20	11.61	1,370.80	8.61
101-441-752.200	IT SOFTWARE	500.00	0.00	0.00	500.00	0.00
101-441-753.000	TOOLS & EQUIPMENT	500.00	85.99	0.00	414.01	17.20
101-441-767.000	CLOTHING - UNIFORMS	500.00	33.32	33.32	466.68	6.66
101-441-801.000	PROFESSIONAL AND CONTRACTUAL	1,500.00	420.14	239.90	1,079.86	28.01
101-441-850.000	TELEPHONE	700.00	569.54	189.85	130.46	81.36
101-441-900.000	PUBLISHING & PRINTING	200.00	202.08	69.48	(2.08)	101.04
101-441-910.000	PROFESSIONAL DEVELOPMENT	300.00	0.00	0.00	300.00	0.00
101-441-913.000	TRAVEL	100.00	46.50	0.00	53.50	46.50
101-441-929.000	REPAIRS & MAINTENANCE	200.00	0.00	0.00	200.00	0.00
Total Dept 441 - PUBLIC WORKS		92,260.00	13,778.94	4,254.55	78,481.06	14.93
Dept 448 - STREET LIGHTING						
101-448-920.100	ELECTRIC - STREET LIGHTING	19,000.00	5,118.12	0.00	13,881.88	26.94
Total Dept 448 - STREET LIGHTING		19,000.00	5,118.12	0.00	13,881.88	26.94
Dept 480 - ALLEY CLEAN UP						
101-480-702.000	WAGES	11,500.00	1,858.15	144.64	9,641.85	16.16
101-480-709.000	EMPLOYER'S FICA	900.00	182.26	25.13	717.74	20.25
101-480-713.000	OVERTIME	3,500.00	615.01	200.59	2,884.99	17.57
101-480-717.000	RETIREMENT - MERS - EMPLOYER P	950.00	100.34	20.78	849.66	10.56
101-480-719.000	HOSPITALIZATION	4,500.00	443.07	85.42	4,056.93	9.85
101-480-726.000	LIFE INSURANCE	30.00	0.00	0.00	30.00	0.00
101-480-940.000	EQUIPMENT RENTAL	20,000.00	7,141.43	951.22	12,858.57	35.71
Total Dept 480 - ALLEY CLEAN UP		41,380.00	10,340.26	1,427.78	31,039.74	24.99
Dept 524 - MOTOR POOL						
101-524-702.000	WAGES	24,000.00	7,043.39	2,418.76	16,956.61	29.35
101-524-709.000	EMPLOYER'S FICA	1,800.00	554.25	176.13	1,245.75	30.79

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-524-713.000	OVERTIME	2,200.00	911.80	117.84	1,288.20	41.45
101-524-717.000	RETIREMENT - MERS - EMPLOYER P	1,700.00	528.35	170.06	1,171.65	31.08
101-524-719.000	HOSPITALIZATION	10,000.00	3,171.66	1,052.72	6,828.34	31.72
101-524-721.000	H S A	1,000.00	0.00	0.00	1,000.00	0.00
101-524-725.000	WORKERS' COMPENSATION	1,400.00	565.50	0.00	834.50	40.39
101-524-726.000	LIFE INSURANCE	80.00	0.00	0.00	80.00	0.00
101-524-752.100	OPERATING SUPPLIES	3,500.00	152.56	35.86	3,347.44	4.36
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	1,000.00	56.76	42.39	943.24	5.68
101-524-759.000	GAS OIL & GREASE	24,000.00	12,031.21	2,996.49	11,968.79	50.13
101-524-801.000	PROF & CONTRACTUAL SERVICES	3,300.00	0.00	0.00	3,300.00	0.00
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	20,000.00	7,537.37	1,998.52	12,462.63	37.69
101-524-940.000	EQUIPMENT RENTAL	0.00	199.04	199.04	(199.04)	100.00
101-524-971.000	CAPITAL OUTLAY BUILDING	0.00	600.00	600.00	(600.00)	100.00
101-524-981.000	CAPITAL OUTLAY-VEHICLES	60,000.00	59,015.00	0.00	985.00	98.36
Total Dept 524 - MOTOR POOL		153,980.00	92,366.89	9,807.81	61,613.11	59.99
Dept 525 - STORM SEWER						
101-525-702.000	WAGES	4,500.00	1,747.34	1,319.42	2,752.66	38.83
101-525-709.000	EMPLOYER'S FICA	350.00	130.29	94.59	219.71	37.23
101-525-713.000	OVERTIME	400.00	53.49	0.00	346.51	13.37
101-525-717.000	RETIREMENT - MERS - EMPLOYER P	200.00	117.65	90.17	82.35	58.83
101-525-719.000	HOSPITALIZATION	700.00	493.27	400.44	206.73	70.47
101-525-726.000	LIFE INSURANCE	10.00	0.00	0.00	10.00	0.00
101-525-752.100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-525-801.000	PROFESSIONAL & CONTRACTUAL	100.00	4.57	1.50	95.43	4.57
101-525-940.000	EQUIPMENT RENTAL	0.00	3,593.86	2,355.20	(3,593.86)	100.00
Total Dept 525 - STORM SEWER		6,360.00	6,140.47	4,261.32	219.53	96.55
Dept 528 - RUBBISH						
101-528-702.000	WAGES	18,300.00	3,397.59	1,189.98	14,902.41	18.57
101-528-709.000	EMPLOYER'S FICA	1,500.00	250.86	86.36	1,249.14	16.72
101-528-713.000	OVERTIME WAGES	200.00	0.00	0.00	200.00	0.00
101-528-717.000	RETIREMENT - MERS - EMPLOYER P	800.00	174.83	64.40	625.17	21.85
101-528-719.000	HOSPITALIZATION	2,300.00	635.23	289.94	1,664.77	27.62
101-528-725.000	WORKERS' COMPENSATION	1,300.00	517.71	0.00	782.29	39.82
101-528-726.000	LIFE INSURANCE	70.00	0.00	0.00	70.00	0.00
101-528-752.100	OPERATING SUPPLIES	1,200.00	841.97	27.97	358.03	70.16
101-528-759.000	GAS OIL & GREASE	1,500.00	358.71	109.31	1,141.29	23.91
101-528-801.100	PROF & CONTR SERVICES-RESIDENT	32,000.00	6,689.76	1,876.29	25,310.24	20.91
101-528-825.000	SPRING CLEANUP	3,000.00	0.00	0.00	3,000.00	0.00
101-528-851.000	POSTAGE	1,200.00	305.00	101.37	895.00	25.42
101-528-900.000	PUBLISHING & PRINTING	1,100.00	305.07	108.80	794.93	27.73
101-528-932.000	VEHICLE REPAIRS & MAINTENANCE	500.00	13.98	13.98	486.02	2.80
101-528-940.000	EQUIPMENT RENTAL	17,000.00	5,573.12	2,388.48	11,426.88	32.78
101-528-950.000	RECYCLE BINS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 528 - RUBBISH		83,970.00	19,063.83	6,256.88	64,906.17	22.70
Dept 751 - PARKS & RECREATION						
101-751-702.000	WAGES	4,000.00	0.00	0.00	4,000.00	0.00
101-751-709.000	EMPLOYER'S FICA	250.00	0.00	0.00	250.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-751-717.000	RETIREMENT - MERS - EMPLOYER P	150.00	0.00	0.00	150.00	0.00
101-751-719.000	HOSPITALIZATION	350.00	0.00	0.00	350.00	0.00
101-751-726.000	LIFE INSURANCE	10.00	0.00	0.00	10.00	0.00
101-751-752.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-751-801.000	PROF & CONTR SERVICES (PR)	100.00	0.00	0.00	100.00	0.00
101-751-940.000	EQUIPMENT RENTAL	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 751 - PARKS & RECREATION		8,960.00	0.00	0.00	8,960.00	0.00
TOTAL EXPENDITURES		720,441.00	224,832.21	43,279.53	495,608.79	31.21
Fund 101 - General Fund:						
TOTAL REVENUES		741,400.00	114,604.15	25,463.07	626,795.85	15.46
TOTAL EXPENDITURES		720,441.00	224,832.21	43,279.53	495,608.79	31.21
NET OF REVENUES & EXPENDITURES		20,959.00	(110,228.06)	(17,816.46)	131,187.06	525.92

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-488.000	LRP MAJOR STREET	2,500.00	257.42	257.42	2,242.58	10.30
202-000-574.000	MTF MAJOR STREET	132,000.00	0.00	0.00	132,000.00	0.00
202-000-574.100	SOM - STLM MAINTENANCE	9,500.00	13,397.05	13,397.05	(3,897.05)	141.02
202-000-588.000	C/V SNOW MAJOR	10,000.00	5,179.95	5,179.95	4,820.05	51.80
Total Dept 000		154,000.00	18,834.42	18,834.42	135,165.58	12.23
TOTAL REVENUES		154,000.00	18,834.42	18,834.42	135,165.58	12.23
Expenditures						
Dept 444 - SIDEWALKS						
202-444-702.000	WAGES	6,000.00	433.42	361.60	5,566.58	7.22
202-444-709.000	EMPLOYER'S FICA	500.00	32.39	26.89	467.61	6.48
202-444-713.000	OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
202-444-717.000	RETIREMENT - MERS - EMPLOYER P	400.00	5.61	5.61	394.39	1.40
202-444-719.000	HOSPITALIZATION	2,000.00	41.02	41.02	1,958.98	2.05
202-444-726.000	LIFE INSURANCE	20.00	0.00	0.00	20.00	0.00
202-444-801.000	PROF & CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00
202-444-929.000	REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
202-444-940.000	EQUIPMENT RENTAL	15,000.00	842.54	585.00	14,157.46	5.62
Total Dept 444 - SIDEWALKS		25,720.00	1,354.98	1,020.12	24,365.02	5.27
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	WAGES	15,000.00	1,005.92	335.76	13,994.08	6.71
202-463-709.000	EMPLOYER'S FICA	1,500.00	161.14	25.09	1,338.86	10.74
202-463-710.000	UNEMPLOYMENT	1,400.00	0.00	0.00	1,400.00	0.00
202-463-717.000	RETIREMENT-MERS - EMPLOYER PD	4,200.00	1,001.54	648.78	3,198.46	23.85
202-463-719.000	HOSPITALIZATION	5,000.00	1,147.55	39.30	3,852.45	22.95
202-463-721.000	H S A	1,200.00	0.00	0.00	1,200.00	0.00
202-463-725.000	WORKERS COMPENSATION	2,500.00	1,003.56	0.00	1,496.44	40.14
202-463-726.000	LIFE INSURANCE	150.00	39.50	9.99	110.50	26.33
202-463-752.100	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
202-463-752.300	SUPPLIES - SIGNAGE	2,000.00	0.00	0.00	2,000.00	0.00
202-463-760.000	ROAD MATERIALS	1,500.00	0.00	0.00	1,500.00	0.00
202-463-929.000	REPAIRS & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
202-463-940.000	EQUIPMENT RENTAL	10,000.00	681.88	84.76	9,318.12	6.82
Total Dept 463 - ROUTINE MAINTENANCE		51,450.00	5,041.09	1,143.68	46,408.91	9.80
Dept 478 - WINTER MAINTENANCE						
202-478-702.000	WAGES	10,000.00	5,715.46	1,282.68	4,284.54	57.15
202-478-709.000	EMPLOYER'S FICA	1,500.00	471.56	101.09	1,028.44	31.44
202-478-713.000	WAGES - OVERTIME	1,700.00	761.74	133.73	938.26	44.81
202-478-717.000	RETIREMENT-MERS-EMPLOYER PAID	500.00	263.81	74.83	236.19	52.76
202-478-719.000	HOSPITALIZATION	2,000.00	1,419.95	422.18	580.05	71.00
202-478-726.000	LIFE INSURANCE	30.00	0.00	0.00	30.00	0.00
202-478-760.001	SAND/SALT SUPPLY	1,000.00	0.00	0.00	1,000.00	0.00
202-478-940.000	EQUIPMENT RENTAL	33,000.00	19,792.76	4,312.38	13,207.24	59.98
Total Dept 478 - WINTER MAINTENANCE		49,730.00	28,425.28	6,326.89	21,304.72	57.16

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 497 - STATE TRKLN MLG WINTER MA						
202-497-702.000	WAGES	3,500.00	6,402.78	0.00	(2,902.78)	182.94
202-497-709.000	FRINGE BENEFITS STATE SNOW	300.00	463.90	0.00	(163.90)	154.63
202-497-713.000	WAGES - OVERTIME	500.00	0.00	0.00	500.00	0.00
202-497-717.000	RETIREMENT - MERS - EMPLOYER P	200.00	218.73	0.00	(18.73)	109.37
202-497-719.000	HOSPITALIZATION	700.00	1,477.90	0.00	(777.90)	211.13
202-497-726.000	LIFE INSURANCE	10.00	0.00	0.00	10.00	0.00
202-497-940.000	EQUIPMENT RENTAL	10,500.00	19,284.41	0.00	(8,784.41)	183.66
Total Dept 497 - STATE TRKLN MLG WINTER MA		15,710.00	27,847.72	0.00	(12,137.72)	177.26
TOTAL EXPENDITURES		142,610.00	62,669.07	8,490.69	79,940.93	43.94
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		154,000.00	18,834.42	18,834.42	135,165.58	12.23
TOTAL EXPENDITURES		142,610.00	62,669.07	8,490.69	79,940.93	43.94
NET OF REVENUES & EXPENDITURES		11,390.00	(43,834.65)	10,343.73	55,224.65	384.85

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - Local Street Fund						
Revenues						
Dept 000						
203-000-404.000	PROPERTY TAX REVENUE	79,200.00	305.47	0.00	78,894.53	0.39
203-000-488.000	LRP LOCAL STREETS	750.00	102.97	102.97	647.03	13.73
203-000-574.000	MTF LOCAL STREET	50,800.00	5,358.72	5,358.72	45,441.28	10.55
203-000-588.000	C/V SNOW LOCAL	23,000.00	5,737.67	5,737.67	17,262.33	24.95
203-000-589.000	SIDEWALK REVENUE	40.00	0.00	0.00	40.00	0.00
Total Dept 000		153,790.00	11,504.83	11,199.36	142,285.17	7.48
TOTAL REVENUES		153,790.00	11,504.83	11,199.36	142,285.17	7.48
Expenditures						
Dept 444 - SIDEWALKS						
203-444-702.000	WAGES	2,000.00	2,009.87	72.32	(9.87)	100.49
203-444-709.000	FICA	200.00	150.90	4.79	49.10	75.45
203-444-717.000	RETIREMENT - MERS - EMPLOYER P	70.00	22.26	5.60	47.74	31.80
203-444-719.000	HOSPITALIZATION	500.00	156.07	41.02	343.93	31.21
203-444-726.000	LIFE INSURANCE	10.00	0.00	0.00	10.00	0.00
203-444-801.000	PROF & CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
203-444-940.000	EQUIPMENT RENTAL	6,000.00	3,281.30	117.00	2,718.70	54.69
Total Dept 444 - SIDEWALKS		9,280.00	5,620.40	240.73	3,659.60	60.56
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	WAGES	35,000.00	845.41	228.77	34,154.59	2.42
203-463-709.000	EMPLOYERS' FICA	3,600.00	290.76	17.49	3,309.24	8.08
203-463-710.000	UNEMPLOYMENT	2,000.00	0.00	0.00	2,000.00	0.00
203-463-713.000	WAGES - OVERTIME	500.00	0.00	0.00	500.00	0.00
203-463-717.000	RETIREMENT-MERS-EMPLOYER PD	11,000.00	2,536.67	1,667.67	8,463.33	23.06
203-463-719.000	HOSPITALIZATION	8,000.00	2,955.34	0.00	5,044.66	36.94
203-463-721.000	H.S.A.	1,700.00	500.00	0.00	1,200.00	29.41
203-463-725.000	WORKERS COMPENSATION	2,500.00	1,003.56	0.00	1,496.44	40.14
203-463-726.000	LIFE INSURANCE	600.00	241.43	61.06	358.57	40.24
203-463-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
203-463-752.300	SUPPLIES - SIGNAGE	3,000.00	0.00	0.00	3,000.00	0.00
203-463-760.000	ROAD MATERIALS	2,100.00	0.00	0.00	2,100.00	0.00
203-463-801.000	PROF & CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00
203-463-929.000	REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
203-463-940.000	EQUIPMENT RENTAL	14,000.00	447.84	0.00	13,552.16	3.20
Total Dept 463 - ROUTINE MAINTENANCE		85,200.00	8,821.01	1,974.99	76,378.99	10.35
Dept 478 - WINTER MAINTENANCE						
203-478-702.000	WAGES	8,000.00	4,189.53	724.45	3,810.47	52.37
203-478-709.000	FRINGE BENEFITS WINTER MAINT	1,000.00	347.16	66.01	652.84	34.72
203-478-713.000	WAGES - OVERTIME	2,000.00	655.27	213.96	1,344.73	32.76
203-478-717.000	RETIREMENT-MERS-EMPLOYER PD	900.00	222.73	58.85	677.27	24.75
203-478-719.000	HOSPITALIZATION	3,000.00	1,331.84	334.63	1,668.16	44.39
203-478-726.000	LIFE INSURANCE	25.00	0.00	0.00	25.00	0.00
203-478-752.100	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
203-478-760.001	SAND/SALT SUPPLY	1,500.00	0.00	0.00	1,500.00	0.00
203-478-929.000	REPAIRS & MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - Local Street Fund						
Expenditures						
203-478-940.000	EQUIPMENT RENTAL	30,000.00	15,100.76	2,817.15	14,899.24	50.34
Total Dept 478 - WINTER MAINTENANCE		50,925.00	21,847.29	4,215.05	29,077.71	42.90
Dept 480 - ALLEY CLEAN UP						
203-480-713.000	OVERTIME - WAGES	200.00	0.00	0.00	200.00	0.00
203-480-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	1,409.36	0.00	(1,409.36)	100.00
Total Dept 480 - ALLEY CLEAN UP		200.00	1,409.36	0.00	(1,209.36)	704.68
Dept 482 - ADMINISTRATION						
203-482-888.000	ADMINISTRATIVE CHARGE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 482 - ADMINISTRATION		1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		146,605.00	37,698.06	6,430.77	108,906.94	25.71
Fund 203 - Local Street Fund:						
TOTAL REVENUES		153,790.00	11,504.83	11,199.36	142,285.17	7.48
TOTAL EXPENDITURES		146,605.00	37,698.06	6,430.77	108,906.94	25.71
NET OF REVENUES & EXPENDITURES		7,185.00	(26,193.23)	4,768.59	33,378.23	364.55

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 213 - Fire Revolving Fund						
Revenues						
Dept 000						
213-000-540.001	TRIBAL GRANT	1,500.00	0.00	0.00	1,500.00	0.00
213-000-630.000	FIRE CALL/EXTRICATION RECEIVAB	7,500.00	699.00	10.00	6,801.00	9.32
213-000-643.001	MCMILLAN TWP CHARGE FOR SERVIC	40,135.00	0.00	0.00	40,135.00	0.00
213-000-643.002	PENTLAND TWP CHARGE FOR SERVIC	40,135.00	0.00	0.00	40,135.00	0.00
213-000-665.000	INTEREST EARNED	250.00	84.97	28.95	165.03	33.99
213-000-699.101	INTERFUND TRSFER IN - GENERAL	4,865.00	0.00	0.00	4,865.00	0.00
213-000-699.214	INTERFUND TRSFR IN FIRE MILLAG	35,270.00	0.00	0.00	35,270.00	0.00
Total Dept 000		129,655.00	783.97	38.95	128,871.03	0.60
TOTAL REVENUES		129,655.00	783.97	38.95	128,871.03	0.60
Expenditures						
Dept 336 - FIRE						
213-336-702.000	WAGES	36,000.00	0.00	0.00	36,000.00	0.00
213-336-704.100	RETIREMENT STIPEND	11,700.00	0.00	0.00	11,700.00	0.00
213-336-709.000	SOCIAL SECURITY-EMPLOYER PD	2,700.00	2.10	0.30	2,697.90	0.08
213-336-717.000	RETIREMENT-MERS-EMPLOYER PD	0.00	2.96	0.43	(2.96)	100.00
213-336-719.000	HOSPITALIZATION	0.00	10.55	1.50	(10.55)	100.00
213-336-725.000	WORKERS' COMPENSATION	5,000.00	2,062.89	0.00	2,937.11	41.26
213-336-752.000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
213-336-752.100	OPERATING SUPPLIES	5,500.00	38.10	0.00	5,461.90	0.69
213-336-752.200	FIRE SUPPLIES	5,000.00	5,305.02	0.00	(305.02)	106.10
213-336-753.000	TOOLS & EQUIP UND CAP THRESHOL	3,000.00	732.16	0.00	2,267.84	24.41
213-336-759.000	GAS, OIL & GREASE	2,500.00	658.31	0.00	1,841.69	26.33
213-336-767.000	UNIFORMS	1,000.00	402.21	0.00	597.79	40.22
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	2,000.00	167.08	0.00	1,832.92	8.35
213-336-801.000	PROFESSIONAL & CONTRACTUAL	10,000.00	1,153.45	292.50	8,846.55	11.53
213-336-801.200	LEGAL - PROF & CONTRACTUAL	100.00	0.00	0.00	100.00	0.00
213-336-850.000	TELEPHONE	1,000.00	203.85	67.95	796.15	20.39
213-336-851.000	POSTAGE	100.00	85.18	33.79	14.82	85.18
213-336-888.000	ADMINISTRATIVE CHARGE	1,000.00	31.57	4.51	968.43	3.16
213-336-911.000	CONFERENCE & WORKSHOPS	2,500.00	0.00	0.00	2,500.00	0.00
213-336-920.000	ELECTRICITY	2,000.00	724.21	0.00	1,275.79	36.21
213-336-921.000	HEAT	3,000.00	1,138.91	355.02	1,861.09	37.96
213-336-929.000	REPAIRS & MAINTENANCE	15,000.00	906.28	0.00	14,093.72	6.04
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	7,000.00	5,211.69	565.30	1,788.31	74.45
213-336-933.000	SOFTWARE MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00
213-336-935.000	PROPERTY LIABILITY INSURANCE	9,500.00	3,085.51	0.00	6,414.49	32.48
213-336-956.000	MISCELLANEOUS	200.00	208.97	90.00	(8.97)	104.49
Total Dept 336 - FIRE		127,900.00	22,131.00	1,411.30	105,769.00	17.30
TOTAL EXPENDITURES		127,900.00	22,131.00	1,411.30	105,769.00	17.30
Fund 213 - Fire Revolving Fund:						
TOTAL REVENUES		129,655.00	783.97	38.95	128,871.03	0.60
TOTAL EXPENDITURES		127,900.00	22,131.00	1,411.30	105,769.00	17.30
NET OF REVENUES & EXPENDITURES		1,755.00	(21,347.03)	(1,372.35)	23,102.03	1,216.35

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 409 - TORC						
Revenues						
Dept 000						
409-000-540.000	STATE GRANT - DNR	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 000		8,000.00	0.00	0.00	8,000.00	0.00
TOTAL REVENUES		8,000.00	0.00	0.00	8,000.00	0.00
Expenditures						
Dept 757 - TORC						
409-757-801.000	PROFESSIONAL & CONTRACTUAL SRV	1,000.00	30.00	0.00	970.00	3.00
409-757-851.000	POSTAGE	0.00	7.35	0.00	(7.35)	100.00
Total Dept 757 - TORC		1,000.00	37.35	0.00	962.65	3.74
TOTAL EXPENDITURES		1,000.00	37.35	0.00	962.65	3.74
Fund 409 - TORC:						
TOTAL REVENUES		8,000.00	0.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		1,000.00	37.35	0.00	962.65	3.74
NET OF REVENUES & EXPENDITURES		7,000.00	(37.35)	0.00	7,037.35	0.53

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Revenues						
Dept 000						
582-000-644.000	ELECTRIC SALES	2,200,000.00	549,003.37	179,093.72	1,650,996.63	24.95
582-000-644.100	MERCURY VAPOR SALES	22,000.00	5,625.18	1,876.00	16,374.82	25.57
582-000-644.200	SERVICE FEES-ELECTRIC	36,000.00	3,945.00	1,090.00	32,055.00	10.96
582-000-644.300	ENERGY OPTIMIZATION PROGRAM FE	38,000.00	9,189.61	3,013.15	28,810.39	24.18
582-000-644.500	ELECTRICITY-PENALTIES & LATE	20,000.00	4,382.01	1,248.51	15,617.99	21.91
582-000-644.650	SAVE THE BELLS	1,000.00	350.00	0.00	650.00	35.00
582-000-665.000	INTEREST EARNED	600.00	149.85	53.84	450.15	24.98
582-000-665.100	INTERST SAVE THE BELLS	60.00	15.34	5.15	44.66	25.57
Total Dept 000		2,317,660.00	572,660.36	186,380.37	1,744,999.64	24.71
TOTAL REVENUES		2,317,660.00	572,660.36	186,380.37	1,744,999.64	24.71
Expenditures						
Dept 582 - ELECTRIC DISTRIBUTION						
582-582-702.000	WAGES	107,100.00	19,048.44	4,919.22	88,051.56	17.79
582-582-703.000	SALARIES	0.00	9,949.04	6,404.59	(9,949.04)	100.00
582-582-704.100	COMPENSATION-ELECTED	2,500.00	362.68	187.60	2,137.32	14.51
582-582-709.000	EMPLOYER'S FICA	8,500.00	2,498.14	995.96	6,001.86	29.39
582-582-713.000	WAGES - OVERTIME	5,000.00	1,781.92	65.37	3,218.08	35.64
582-582-717.000	RETIREMENT - MERS - EMPLOYER P	28,000.00	11,719.96	7,872.08	16,280.04	41.86
582-582-719.000	HOSPITALIZATION	30,000.00	7,455.23	2,578.49	22,544.77	24.85
582-582-721.000	H S A	5,871.00	1,000.00	0.00	4,871.00	17.03
582-582-724.000	SICK TIME	1,500.00	902.32	114.83	597.68	60.15
582-582-726.000	LIFE INSURANCE	450.00	(21.02)	8.09	471.02	(4.67)
582-582-752.000	OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.00
582-582-752.100	OPERATING SUPPLIES	12,000.00	501.22	501.22	11,498.78	4.18
582-582-753.000	TOOLS & EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00
582-582-801.000	PROFESSIONAL & CONTRACTUAL	25,000.00	254.12	254.12	24,745.88	1.02
582-582-801.200	LEGAL	500.00	0.00	0.00	500.00	0.00
582-582-810.000	CREDIT CARD FEE EXPENSE	500.00	0.00	0.00	500.00	0.00
582-582-850.000	TELEPHONE	750.00	123.30	41.10	626.70	16.44
582-582-851.000	POSTAGE	500.00	0.00	0.00	500.00	0.00
582-582-888.000	ADMINISTRATIVE CHARGE	200.00	0.00	0.00	200.00	0.00
582-582-900.000	PUBLISHING AND PRINTING	200.00	0.00	0.00	200.00	0.00
582-582-913.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
582-582-929.000	REPAIRS & MAINTENANCE	3,000.00	79.74	79.74	2,920.26	2.66
582-582-940.000	EQUIPMENT RENTAL	2,000.00	203.08	203.08	1,796.92	10.15
582-582-980.000	CAPT OUTLAY-OFFICE EQUIP & FUR	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 582 - ELECTRIC DISTRIBUTION		240,771.00	55,858.17	24,225.49	184,912.83	23.20
Dept 583 - GENERAL EXPENSES						
582-583-702.000	WAGES	21,703.00	2,864.63	922.46	18,838.37	13.20
582-583-703.000	SALARIES	69,000.00	10,286.95	4,932.97	58,713.05	14.91
582-583-705.000	VACATION PAY	17,000.00	1,769.20	208.88	15,230.80	10.41
582-583-706.000	HOLIDAY PAY	6,000.00	538.79	0.00	5,461.21	8.98
582-583-709.000	EMPLOYER'S FICA	7,000.00	1,950.10	569.20	5,049.90	27.86
582-583-710.000	UNEMPLOYMENT	1,000.00	0.00	0.00	1,000.00	0.00
582-583-713.000	WAGES - OVERTIME	200.00	0.00	0.00	200.00	0.00
582-583-716.000	FUNERAL ALLOWANCE	1,000.00	72.15	0.00	927.85	7.22
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	23,000.00	3,241.44	1,708.33	19,758.56	14.09
582-583-719.000	HOSPITALIZATION	40,000.00	9,831.34	2,239.88	30,168.66	24.58

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
582-583-719.100	HOSPITAL INS RETIREE	12,000.00	807.99	269.33	11,192.01	6.73
582-583-721.000	H S A	4,310.00	775.00	0.00	3,535.00	17.98
582-583-724.000	SICK PAY	12,000.00	3,567.49	1,098.32	8,432.51	29.73
582-583-725.000	WORKERS' COMPENSATION	3,500.00	1,225.59	0.00	2,274.41	35.02
582-583-726.000	LIFE INSURANCE	650.00	114.15	28.87	535.85	17.56
582-583-730.000	SETTLEMENT	2,000.00	2,000.01	0.00	(0.01)	100.00
582-583-751.000	LICENSE FEES	200.00	0.00	0.00	200.00	0.00
582-583-752.000	OFFICE SUPPLIES	1,000.00	108.35	0.00	891.65	10.84
582-583-752.099	BANK FEES	600.00	15.00	5.00	585.00	2.50
582-583-752.100	OPERATING SUPPLIES	3,000.00	2,404.19	244.95	595.81	80.14
582-583-752.200	IT SOFTWARE	5,000.00	0.00	0.00	5,000.00	0.00
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	500.00	0.00	0.00	500.00	0.00
582-583-759.000	GAS OIL & GREASE - ELECTRIC	5,000.00	607.23	205.24	4,392.77	12.14
582-583-767.000	CLOTHING - UNIFORMS	3,000.00	437.78	33.32	2,562.22	14.59
582-583-801.000	PROFESSIONAL & CONTRACTUAL	15,000.00	4,659.33	112.00	10,340.67	31.06
582-583-801.200	LEGAL	8,000.00	0.00	0.00	8,000.00	0.00
582-583-802.000	COLLECTION EXPENSE	300.00	0.00	0.00	300.00	0.00
582-583-804.000	LEASE EXPENSE	1,500.00	201.80	0.00	1,298.20	13.45
582-583-850.000	TELEPHONE	5,000.00	786.35	254.56	4,213.65	15.73
582-583-851.000	POSTAGE	3,000.00	810.40	290.70	2,189.60	27.01
582-583-900.000	PUBLISHING & PRINTING	3,000.00	711.15	232.74	2,288.85	23.71
582-583-910.000	PROFESSIONAL DEVELOPMENT	8,000.00	4,000.00	0.00	4,000.00	50.00
582-583-911.000	CONFRENCE & WORKSHOPS	1,000.00	0.00	0.00	1,000.00	0.00
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,000.00	735.80	690.80	264.20	73.58
582-583-921.000	HEAT	5,000.00	1,429.26	465.86	3,570.74	28.59
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	3,000.00	450.96	33.79	2,549.04	15.03
582-583-935.000	PROPERTY LIABILITY INSURANCE	20,000.00	5,471.01	0.00	14,528.99	27.36
582-583-958.000	PAYMENT IN LIEU OF TAXES	30,000.00	0.00	0.00	30,000.00	0.00
582-583-968.100	BOND RESERVE	44,000.00	0.00	0.00	44,000.00	0.00
582-583-971.000	CAPITAL OUTLAY BUILDING	0.00	300.00	300.00	(300.00)	100.00
582-583-991.000	PRINCIPAL NOTES PAYABLE 2002	60,000.00	0.00	0.00	60,000.00	0.00
582-583-991.100	PRINCIPAL NOTES PAYABLE 2003	60,000.00	0.00	0.00	60,000.00	0.00
582-583-991.200	NOTES PAYABLE 2005	90,000.00	0.00	0.00	90,000.00	0.00
582-583-992.000	INTEREST NOTE PAYABLE 2002	10,000.00	4,845.00	4,845.00	5,155.00	48.45
582-583-992.100	INTEREST NOTE PAYABLE 2003	14,000.00	6,712.50	6,712.50	7,287.50	47.95
582-583-992.200	INTEREST NOTE PAYABLE 2005	4,100.00	2,025.00	2,025.00	2,075.00	49.39
Total Dept 583 - GENERAL EXPENSES		624,563.00	75,755.94	28,429.70	548,807.06	12.13
Dept 584 - ELECTRIC GENERATION						
582-584-702.000	WAGES	20,200.00	1,118.00	421.04	19,082.00	5.53
582-584-709.000	EMPLOYER'S FICA	1,500.00	79.83	29.61	1,420.17	5.32
582-584-713.000	WAGES OVERTIME	1,000.00	59.88	14.73	940.12	5.99
582-584-717.000	RETIREMENT - MERS - EMPLOYER P	1,500.00	101.73	38.26	1,398.27	6.78
582-584-719.000	HOSPITALIZATION	5,000.00	576.99	212.67	4,423.01	11.54
582-584-721.000	H S A	1,500.00	500.00	0.00	1,000.00	33.33
582-584-726.000	LIFE INSURANCE	50.00	0.00	0.00	50.00	0.00
582-584-752.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00
582-584-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
582-584-753.000	TOOLS & EQUIP UND CAP THRESHOL	1,000.00	0.00	0.00	1,000.00	0.00
582-584-757.000	FUEL OIL	25,000.00	2,202.20	2,202.20	22,797.80	8.81
582-584-801.000	PROFESSIONAL & CONTRACTUAL	5,000.00	0.00	0.00	5,000.00	0.00
582-584-929.000	REPAIRS & MAINTENANCE	7,000.00	250.00	0.00	6,750.00	3.57

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
Total Dept 584 - ELECTRIC GENERATION		69,300.00	4,888.63	2,918.51	64,411.37	7.05
Dept 585 - BUILDING MAINTENANCE						
582-585-702.000	WAGES	8,000.00	3,536.22	716.24	4,463.78	44.20
582-585-709.000	EMPLOYER'S FICA	1,000.00	263.82	51.33	736.18	26.38
582-585-713.000	WAGES - OVERTIME	1,000.00	157.33	0.00	842.67	15.73
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	750.00	328.70	62.88	421.30	43.83
582-585-719.000	HOSPITALIZATION	3,400.00	897.94	197.71	2,502.06	26.41
582-585-726.000	LIFE INSURANCE	20.00	0.00	0.00	20.00	0.00
582-585-752.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
582-585-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
582-585-753.000	TOOLS & EQUIP UND CAP THRESHOL	5,000.00	0.00	0.00	5,000.00	0.00
582-585-801.000	PROFESSIONAL AND CONTRACTURAL	15,000.00	0.00	0.00	15,000.00	0.00
582-585-860.000	TRANSPORTATION	500.00	0.00	0.00	500.00	0.00
582-585-929.000	REPAIRS & MAINTENANCE	5,000.00	17.99	0.00	4,982.01	0.36
582-585-940.000	EQUIPMENT RENTAL	300.00	0.00	0.00	300.00	0.00
Total Dept 585 - BUILDING MAINTENANCE		40,970.00	5,202.00	1,028.16	35,768.00	12.70
Dept 586 - PURCHASED POWER						
582-586-713.000	WAGES - OVERTIME	200.00	0.00	0.00	200.00	0.00
582-586-801.000	PROFESSIONAL AND CONTRACTURAL	2,500.00	427.97	217.50	2,072.03	17.12
582-586-926.000	PURCHASED POWER	1,100,000.00	232,404.60	72,955.74	867,595.40	21.13
582-586-926.100	ATC TRANSMISSION MONTHLY INV	150,000.00	36,880.28	12,246.20	113,119.72	24.59
582-586-926.200	MISO ENERGY MONTHLY EXPENSE	35,000.00	9,430.55	2,993.99	25,569.45	26.94
Total Dept 586 - PURCHASED POWER		1,287,700.00	279,143.40	88,413.43	1,008,556.60	21.68
Dept 587 - ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	40,000.00	6,864.29	2,091.05	33,135.71	17.16
Total Dept 587 - ENERGY OPTIMIZATION		40,000.00	6,864.29	2,091.05	33,135.71	17.16
Dept 588 - SAVE THE BELLS						
582-588-752.200	SAVE THE BELLS EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 588 - SAVE THE BELLS		1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		2,304,304.00	427,712.43	147,106.34	1,876,591.57	18.56
Fund 582 - Electric Fund:						
TOTAL REVENUES		2,317,660.00	572,660.36	186,380.37	1,744,999.64	24.71
TOTAL EXPENDITURES		2,304,304.00	427,712.43	147,106.34	1,876,591.57	18.56
NET OF REVENUES & EXPENDITURES		13,356.00	144,947.93	39,274.03	(131,591.93)	1,085.26

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Sewage Receiving Fund						
Revenues						
Dept 000						
590-000-540.000	STATE GRANT - S.A.W.	200,000.00	11,388.38	11,388.38	188,611.62	5.69
590-000-643.000	CHARGE FOR SERVICE-SEPTAGE DUM	22,000.00	5,580.00	5,580.00	16,420.00	25.36
590-000-643.001	CHARGE FOR SERVICES/DOC	494,000.00	82,441.80	41,220.90	411,558.20	16.69
590-000-643.002	CHARGE FOR SERVICES/BWL RECEIP	470,000.00	117,663.89	39,174.38	352,336.11	25.03
590-000-643.003	CHARGE FOR SERVICES/PENTLAND	182,000.00	0.00	0.00	182,000.00	0.00
590-000-645.500	PENALTIES & LATE FEES	5,000.00	1,421.42	481.67	3,578.58	28.43
590-000-665.000	INTEREST EARNED	500.00	89.55	44.37	410.45	17.91
Total Dept 000		1,373,500.00	218,585.04	97,889.70	1,154,914.96	15.91
TOTAL REVENUES		1,373,500.00	218,585.04	97,889.70	1,154,914.96	15.91
Expenditures						
Dept 537 - SEWER SYSTEM						
590-537-702.000	WAGES	122,000.00	26,752.71	9,786.73	95,247.29	21.93
590-537-703.000	SALARIES	112,000.00	17,421.28	5,928.30	94,578.72	15.55
590-537-705.000	VACATION	20,000.00	1,919.77	576.17	18,080.23	9.60
590-537-706.000	HOLIDAY	8,000.00	2,010.40	0.00	5,989.60	25.13
590-537-709.000	EMPLOYER'S FICA	19,000.00	4,911.61	1,475.57	14,088.39	25.85
590-537-710.000	UNEMPLOYMENT	500.00	0.00	0.00	500.00	0.00
590-537-712.000	INSURANCE BUYOUT	1,500.00	0.00	0.00	1,500.00	0.00
590-537-713.000	WAGES - OVERTIME	6,000.00	2,334.37	969.59	3,665.63	38.91
590-537-716.000	FUNERAL ALLOWANCE	2,000.00	72.15	0.00	1,927.85	3.61
590-537-717.000	RETIREMENT-MERS-EMPLOYER	44,000.00	10,745.15	5,831.15	33,254.85	24.42
590-537-719.000	HOSPITALIZATION	95,000.00	26,477.85	6,625.77	68,522.15	27.87
590-537-721.000	H S A	14,100.00	3,025.00	0.00	11,075.00	21.45
590-537-724.000	SICK PAY	9,500.00	1,716.61	473.55	7,783.39	18.07
590-537-725.000	WORKMANS' COMPENSATION	3,400.00	1,302.24	0.00	2,097.76	38.30
590-537-726.000	LIFE INSURANCE	1,800.00	121.35	30.69	1,678.65	6.74
590-537-730.000	SETTLEMENT	750.00	749.99	0.00	0.01	100.00
590-537-751.000	LICENSE FEES	100.00	0.00	0.00	100.00	0.00
590-537-752.000	OFFICE SUPPLIES	700.00	149.22	2.23	550.78	21.32
590-537-752.100	OPERATING SUPPLIES	10,000.00	2,427.20	1,717.53	7,572.80	24.27
590-537-752.200	IT SOFTWARE	10,000.00	0.00	0.00	10,000.00	0.00
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	13,000.00	1,225.15	143.67	11,774.85	9.42
590-537-759.000	GAS, OIL & GREASE	600.00	256.09	35.33	343.91	42.68
590-537-767.000	UNIFORMS	600.00	64.26	0.00	535.74	10.71
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	9,000.00	583.41	21.26	8,416.59	6.48
590-537-801.000	PROFESSIONAL & CONTRACTUAL	70,000.00	9,822.95	2,642.26	60,177.05	14.03
590-537-801.200	LEGAL	15,000.00	2,320.75	0.00	12,679.25	15.47
590-537-802.000	COLLECTION EXPENSE	100.00	0.00	0.00	100.00	0.00
590-537-804.000	LEASE EXPENSE	1,200.00	201.81	0.00	998.19	16.82
590-537-850.000	TELEPHONE	3,500.00	781.14	269.99	2,718.86	22.32
590-537-851.000	POSTAGE	2,000.00	499.26	183.18	1,500.74	24.96
590-537-900.000	PUBLISHING & PRINTING	1,800.00	457.65	175.51	1,342.35	25.43
590-537-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00
590-537-913.000	TRAVEL	1,200.00	0.00	0.00	1,200.00	0.00
590-537-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,000.00	544.40	345.40	455.60	54.44
590-537-917.000	TREATMENT COSTS	20,000.00	3,196.81	712.36	16,803.19	15.98
590-537-917.100	LAB SUPPLIES	6,000.00	93.22	0.00	5,906.78	1.55
590-537-918.000	WATER	8,000.00	2,607.57	0.00	5,392.43	32.59
590-537-920.000	ELECTRICITY	45,000.00	10,989.04	0.00	34,010.96	24.42
590-537-921.000	HEAT	8,500.00	2,577.49	798.52	5,922.51	30.32

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Sewage Receiving Fund						
Expenditures						
590-537-929.000	REPAIRS & MAINTENANCE	15,000.00	798.41	166.94	14,201.59	5.32
590-537-929.100	PREVENTATIVE MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
590-537-932.000	VEHICLE REPAIRS & MAINTENANCE	3,000.00	212.19	0.00	2,787.81	7.07
590-537-935.000	L&P INSURANCE	19,000.00	5,783.52	0.00	13,216.48	30.44
590-537-940.000	EQUIPMENT RENTAL	6,000.00	4,480.86	2,400.99	1,519.14	74.68
590-537-968.100	BOND RESERVE	54,625.00	0.00	0.00	54,625.00	0.00
590-537-973.000	CAPITAL OUTLAY	50,000.00	684.09	684.09	49,315.91	1.37
590-537-975.000	CONSTRUCTION - SAW GRANT	200,000.00	17,082.43	11,388.38	182,917.57	8.54
590-537-991.000	PRINCIPAL	165,000.00	0.00	0.00	165,000.00	0.00
590-537-992.200	INTEREST BOND #2	79,000.00	39,289.76	39,289.76	39,710.24	49.73
Total Dept 537 - SEWER SYSTEM		1,283,475.00	206,689.16	92,674.92	1,076,785.84	16.10
TOTAL EXPENDITURES		1,283,475.00	206,689.16	92,674.92	1,076,785.84	16.10
Fund 590 - Sewage Receiving Fund:						
TOTAL REVENUES		1,373,500.00	218,585.04	97,889.70	1,154,914.96	15.91
TOTAL EXPENDITURES		1,283,475.00	206,689.16	92,674.92	1,076,785.84	16.10
NET OF REVENUES & EXPENDITURES		90,025.00	11,895.88	5,214.78	78,129.12	13.21

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Revenues						
Dept 000						
591-000-645.000	WATER SALES	940,000.00	225,444.03	75,633.15	714,555.97	23.98
591-000-645.200	SERVICE FEES - WATER	500.00	0.00	0.00	500.00	0.00
591-000-645.500	WATER- PENALTIES & LATE FEES	11,000.00	2,036.06	680.75	8,963.94	18.51
591-000-665.000	INTEREST EARNED	2,000.00	609.96	207.87	1,390.04	30.50
Total Dept 000		953,500.00	228,090.05	76,521.77	725,409.95	23.92
TOTAL REVENUES		953,500.00	228,090.05	76,521.77	725,409.95	23.92
Expenditures						
Dept 536 - WATER SYSTEM						
591-536-702.000	WAGES	145,440.00	14,769.96	4,861.40	130,670.04	10.16
591-536-703.000	SALARIES	70,000.00	10,638.80	4,249.05	59,361.20	15.20
591-536-704.100	COMPENSATION-ELECTED	2,200.00	362.32	187.40	1,837.68	16.47
591-536-705.000	VACATION PAY	14,000.00	875.04	137.42	13,124.96	6.25
591-536-706.000	HOLIDAY PAY	7,500.00	2,308.92	43.59	5,191.08	30.79
591-536-709.000	EMPLOYER'S FICA	17,240.00	2,975.65	884.71	14,264.35	17.26
591-536-710.000	UNEMPLOYMENT	1,000.00	0.00	0.00	1,000.00	0.00
591-536-713.000	OVERTIME	6,000.00	918.21	262.96	5,081.79	15.30
591-536-716.000	FUNERAL LEAVE	1,000.00	72.17	0.00	927.83	7.22
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	44,000.00	8,956.80	5,036.23	35,043.20	20.36
591-536-719.000	HOSPITALIZATION	80,000.00	12,863.69	2,722.11	67,136.31	16.08
591-536-721.000	H S A	11,681.00	2,275.00	0.00	9,406.00	19.48
591-536-724.000	SICK PAY	10,000.00	2,076.19	485.54	7,923.81	20.76
591-536-725.000	WORKERS' COMPENSATION	3,800.00	1,504.36	0.00	2,295.64	39.59
591-536-726.000	LIFE INSURANCE	1,500.00	317.68	93.75	1,182.32	21.18
591-536-730.000	SETTLEMENT	2,000.00	1,999.99	0.00	0.01	100.00
591-536-752.000	OFFICE SUPPLIES	1,000.00	108.34	0.00	891.66	10.83
591-536-752.100	OPERATING SUPPLIES	11,000.00	793.35	403.36	10,206.65	7.21
591-536-752.200	IT SOFTWARE	10,000.00	0.00	0.00	10,000.00	0.00
591-536-753.000	TOOLS & EQUIP UND CAP THRESH	5,000.00	0.00	0.00	5,000.00	0.00
591-536-759.000	GAS, OIL & GREASE	4,000.00	607.23	205.25	3,392.77	15.18
591-536-767.000	UNIFORMS	1,500.00	78.22	33.32	1,421.78	5.21
591-536-776.000	BUILDING MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
591-536-801.000	PROFESSIONAL & CONTRACTUAL	15,000.00	2,806.08	2,014.75	12,193.92	18.71
591-536-801.200	LEGAL	10,000.00	0.00	0.00	10,000.00	0.00
591-536-802.000	COLLECTION EXPENSE	500.00	0.00	0.00	500.00	0.00
591-536-804.000	LEASE EXPENSE	1,200.00	201.81	0.00	998.19	16.82
591-536-850.000	TELEPHONE	3,000.00	681.68	219.68	2,318.32	22.72
591-536-851.000	POSTAGE	2,000.00	483.29	184.61	1,516.71	24.16
591-536-900.000	PUBLISHING & PRINTING	3,000.00	445.98	176.11	2,554.02	14.87
591-536-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	240.00	0.00	2,260.00	9.60
591-536-913.000	TRAVEL	500.00	17.50	0.00	482.50	3.50
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	2,000.00	390.40	345.40	1,609.60	19.52
591-536-921.000	HEAT	1,700.00	633.31	215.63	1,066.69	37.25
591-536-929.000	REPAIRS & MAINTENANCE	8,000.00	61.48	0.00	7,938.52	0.77
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	2,500.00	508.51	1.69	1,991.49	20.34
591-536-935.000	PROPERTY LIABILITY INSURANCE	12,000.00	2,945.93	0.00	9,054.07	24.55
591-536-940.000	EQUIPMENT RENTAL	6,000.00	640.29	517.99	5,359.71	10.67
591-536-956.000	MISCELLANEOUS	1,500.00	0.00	0.00	1,500.00	0.00
591-536-968.100	BOND RESERVE	14,745.00	0.00	0.00	14,745.00	0.00
591-536-971.000	CAPITAL OUTLAY BUILDING	0.00	300.00	300.00	(300.00)	100.00
591-536-973.000	CAPITAL OUTLAY	22,000.00	9,550.00	0.00	12,450.00	43.41

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 03/31/2020	ACTIVITY FOR MONTH 03/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Expenditures						
591-536-991.100	PRINCIPAL NOTES PAYABLE 2005	39,000.00	0.00	0.00	39,000.00	0.00
591-536-991.200	BOND RESERVE 2005	14,600.00	0.00	0.00	14,600.00	0.00
591-536-991.300	PRINCIPAL 2009 JR WATER BOND	5,000.00	0.00	0.00	5,000.00	0.00
591-536-991.400	PRINCIPAL 2014 WATER BOND	112,000.00	0.00	0.00	112,000.00	0.00
591-536-992.100	INTEREST 2005	79,000.00	39,435.00	0.00	39,565.00	49.92
591-536-992.300	INTEREST 2009 JR WATER BOND	11,000.00	5,341.87	0.00	5,658.13	48.56
591-536-992.400	INTEREST 2014 WATER BOND	122,000.00	0.00	0.00	122,000.00	0.00
Total Dept 536 - WATER SYSTEM		950,606.00	129,185.05	23,581.95	821,420.95	13.59
TOTAL EXPENDITURES		950,606.00	129,185.05	23,581.95	821,420.95	13.59
Fund 591 - Water Fund:						
TOTAL REVENUES		953,500.00	228,090.05	76,521.77	725,409.95	23.92
TOTAL EXPENDITURES		950,606.00	129,185.05	23,581.95	821,420.95	13.59
NET OF REVENUES & EXPENDITURES		2,894.00	98,905.00	52,939.82	(96,011.00)	3,417.59
TOTAL REVENUES - ALL FUNDS		5,831,505.00	1,165,062.82	416,327.64	4,666,442.18	19.98
TOTAL EXPENDITURES - ALL FUNDS		5,676,941.00	1,110,954.33	322,975.50	4,565,986.67	19.57
NET OF REVENUES & EXPENDITURES		154,564.00	54,108.49	93,352.14	100,455.51	35.01

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000						
101-000-404.000	PROPERTY TAX REVENUE	170,000.00	751.16	0.00	169,248.84	0.44
101-000-404.100	PROPERTY TAX REVENUE-GARBAGE	24,600.00	93.15	0.00	24,506.85	0.38
101-000-405.000	PROPERTY TAX REVENUE ALLEY	39,200.00	0.00	0.00	39,200.00	0.00
101-000-432.000	IN LIEU OF TAXES	31,500.00	0.00	0.00	31,500.00	0.00
101-000-447.000	TAX FUND ADMIN FEE APPROPRIATI	6,600.00	126.30	0.00	6,473.70	1.91
101-000-450.000	FOIA REVENUE	300.00	0.00	0.00	300.00	0.00
101-000-460.000	VON & EMPLOYE BC/BS & LIFE INS	15,000.00	0.00	0.00	15,000.00	0.00
101-000-475.000	LICENSES & PERMITS	300.00	0.00	0.00	300.00	0.00
101-000-551.000	STATE GRANT - MDARD	0.00	7,140.25	7,140.25	(7,140.25)	100.00
101-000-573.000	LOCAL COMM STABILIZTION SHARE	20,000.00	0.00	0.00	20,000.00	0.00
101-000-574.000	STATE REVENUE SHARING	185,400.00	32,206.00	32,206.00	153,194.00	17.37
101-000-628.000	CHARGE FOR SERVICES REFUSE	76,500.00	20,360.61	6,263.66	56,139.39	26.62
101-000-645.500	GARBAGE- PENALTIES & LATE FEES	100.00	297.67	85.17	(197.67)	297.67
101-000-650.000	FRANCHISE AGREEMENT	7,200.00	0.00	0.00	7,200.00	0.00
101-000-665.000	INTEREST EARNED	800.00	2,756.48	1,069.12	(1,956.48)	344.56
101-000-678.000	REIMBURSE - EQUIPMENT RENTAL	142,000.00	110,295.40	37,585.98	31,704.60	77.67
101-000-687.000	REFUNDS - REBATES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		722,000.00	174,027.02	84,350.18	547,972.98	24.10
TOTAL REVENUES		722,000.00	174,027.02	84,350.18	547,972.98	24.10
Expenditures						
Dept 101 - VILLAGE COUNCIL						
101-101-704.100	COMPENSATION - ELECTED	16,800.00	2,025.00	1,000.00	14,775.00	12.05
101-101-709.000	EMPLOYERS'S FICA	1,285.00	154.92	76.50	1,130.08	12.06
101-101-725.000	WORKMENS' COMPENSATION	0.00	28.52	0.00	(28.52)	100.00
101-101-752.000	OFFICE SUPPLIES	500.00	25.22	0.00	474.78	5.04
101-101-801.000	PROFESSIONAL & CONTRACTUAL	0.00	96.53	0.00	(96.53)	100.00
101-101-850.000	TELEPHONE	75.00	0.00	0.00	75.00	0.00
101-101-915.000	MEMBERSHIPS & SUBSCRIPTIONS	250.00	0.00	0.00	250.00	0.00
Total Dept 101 - VILLAGE COUNCIL		18,910.00	2,330.19	1,076.50	16,579.81	12.32
Dept 171 - VILLAGE PRESIDENT						
101-171-704.100	COMPENSATION - ELECTED	3,000.00	650.00	325.00	2,350.00	21.67
101-171-709.000	EMPLOYER'S FICA	230.00	49.73	24.87	180.27	21.62
101-171-725.000	WORKMENS' COMPENSATION	0.00	4.56	0.00	(4.56)	100.00
101-171-752.000	OFFICE SUPPLIES	100.00	25.22	0.00	74.78	25.22
101-171-850.000	TELEPHONE	100.00	(34.72)	0.00	134.72	(34.72)
Total Dept 171 - VILLAGE PRESIDENT		3,430.00	694.79	349.87	2,735.21	20.26
Dept 172 - VILLAGE MANAGER						
101-172-703.000	SALARIES	15,914.00	2,910.40	875.26	13,003.60	18.29
101-172-705.000	VACATION	3,000.00	410.11	348.89	2,589.89	13.67
101-172-706.000	HOLIDAY	2,000.00	181.84	0.00	1,818.16	9.09
101-172-709.000	EMPLOYER'S FICA	1,332.00	417.95	97.48	914.05	31.38
101-172-712.000	HEALTH INSURANCE BUYOUT	1,500.00	0.00	0.00	1,500.00	0.00
101-172-717.000	RETIREMENT-MERS-EMPLOYER PAID	3,419.00	1,271.73	551.94	2,147.27	37.20
101-172-719.000	HOSPITALIZATION	2,308.00	2,615.59	324.55	(307.59)	113.33

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-172-721.000	H.S.A.	500.00	500.00	0.00	0.00	100.00
101-172-724.000	SICK PAY	2,500.00	160.67	0.00	2,339.33	6.43
101-172-726.000	LIFE INSURANCE	79.00	41.37	9.87	37.63	52.37
101-172-850.000	TELEPHONE	100.00	42.28	6.96	57.72	42.28
101-172-913.000	TRAVEL	100.00	0.00	0.00	100.00	0.00
Total Dept 172 - VILLAGE MANAGER		32,752.00	8,551.94	2,214.95	24,200.06	26.11
Dept 201 - ADMINISTRATIVE						
101-201-703.000	SALARIES	32,963.00	7,092.16	2,383.43	25,870.84	21.52
101-201-705.000	VACATION PAY	6,000.00	139.11	32.70	5,860.89	2.32
101-201-706.000	HOLIDAY PAY	3,000.00	208.61	0.00	2,791.39	6.95
101-201-709.000	EMPLOYER'S FICA	2,660.00	686.70	178.35	1,973.30	25.82
101-201-717.000	RETIREMENT MERS EMPLOYER PAID	5,208.00	1,830.38	765.55	3,377.62	35.15
101-201-719.000	HOSPITALIZATION	17,410.00	3,587.71	598.02	13,822.29	20.61
101-201-719.100	HOSPITAL INS RETIREE	3,200.00	1,523.79	498.91	1,676.21	47.62
101-201-721.000	H.S.A.	3,700.00	2,550.00	0.00	1,150.00	68.92
101-201-724.000	SICK PAY	1,000.00	124.99	44.98	875.01	12.50
101-201-725.000	WORKERS' COMPENSATION	1,000.00	576.05	0.00	423.95	57.61
101-201-726.000	LIFE INSURANCE	233.00	46.46	19.61	186.54	19.94
101-201-728.000	MEDICAL SCREENING	100.00	0.00	0.00	100.00	0.00
101-201-729.000	DENTAL	0.00	36.27	0.00	(36.27)	100.00
101-201-752.000	OFFICE SUPPLIES	2,500.00	545.67	99.00	1,954.33	21.83
101-201-752.099	BANK FEES	600.00	160.70	36.50	439.30	26.78
101-201-752.100	OPERATING SUPPLIES	1,000.00	95.98	55.53	904.02	9.60
101-201-752.200	IT SOFTWARE	15,000.00	682.50	682.50	14,317.50	4.55
101-201-801.000	PROFESSIONAL & CONTRACTUAL	12,000.00	1,630.45	1,330.25	10,369.55	13.59
101-201-804.000	LEASE EXPENSE	0.00	301.00	96.49	(301.00)	100.00
101-201-850.000	TELEPHONE	5,000.00	266.75	71.63	4,733.25	5.34
101-201-851.000	POSTAGE	1,000.00	56.22	41.85	943.78	5.62
101-201-900.000	PUBLISHING & PRINTING	3,000.00	0.00	0.00	3,000.00	0.00
101-201-910.000	PROFESSIONAL DEVELOPMENT	500.00	128.75	33.75	371.25	25.75
101-201-933.000	SOFTWARE MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-201-935.000	PROPERTY LIABILITY INSURANCE	0.00	0.00	(2,101.41)	0.00	0.00
101-201-980.000	CAP OUTLAY-OFFICE EQUIP & FURN	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 201 - ADMINISTRATIVE		121,074.00	22,270.25	4,867.64	98,803.75	18.39
Dept 215 - CLERK						
101-215-702.000	WAGES	7,200.00	1,350.00	675.00	5,850.00	18.75
101-215-709.000	EMPLOYER'S FICA	551.00	103.28	51.64	447.72	18.74
101-215-717.000	RETIREMENT MERS EMPLOYER PAID	6,873.00	1,965.06	709.79	4,907.94	28.59
101-215-725.000	WORKERS' COMPENSATION	0.00	4.56	0.00	(4.56)	100.00
101-215-900.000	PRINTING & PUBLISHING	300.00	1,127.00	372.00	(827.00)	375.67
Total Dept 215 - CLERK		14,924.00	4,549.90	1,808.43	10,374.10	30.49
Dept 223 - AUDIT & LEGAL EXPENSE						
101-223-801.000	PROF & CONTR SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-223-801.200	LEGAL	13,000.00	823.95	405.00	12,176.05	6.34
Total Dept 223 - AUDIT & LEGAL EXPENSE		15,000.00	823.95	405.00	14,176.05	5.49

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 230 - ORDINANCE OFFICER						
101-230-702.000	ORD OFFICER WAGES	15,934.00	1,147.50	0.00	14,786.50	7.20
101-230-709.000	EMPLOYER'S FICA	1,219.00	87.79	0.00	1,131.21	7.20
101-230-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-230-752.100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-230-801.000	PROFESSIONAL & CONTRACTUAL	600.00	13.79	0.00	586.21	2.30
101-230-801.200	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
101-230-850.000	TELEPHONE	100.00	169.11	27.83	(69.11)	169.11
Total Dept 230 - ORDINANCE OFFICER		18,553.00	1,418.19	27.83	17,134.81	7.64
Dept 253 - TREASURER						
101-253-704.100	COMPENSATION - ELECTED	7,200.00	1,200.00	600.00	6,000.00	16.67
101-253-709.000	EMPLOYER'S FICA	500.00	91.80	45.90	408.20	18.36
101-253-725.000	WORKERS' COMPENSATION	0.00	4.56	0.00	(4.56)	100.00
101-253-752.000	OFFICE SUPPLIES	350.00	35.80	0.00	314.20	10.23
101-253-752.200	IT SOFTWARE	6,000.00	588.00	588.00	5,412.00	9.80
101-253-801.000	PROFESSIONAL & CONTRACTUAL	3,600.00	13.79	0.00	3,586.21	0.38
101-253-850.000	TELEPHONE	0.00	83.49	27.83	(83.49)	100.00
101-253-851.000	POSTAGE	1,200.00	0.00	0.00	1,200.00	0.00
101-253-900.000	PUBLISHING & PRINTING	50.00	0.00	0.00	50.00	0.00
Total Dept 253 - TREASURER		18,900.00	2,017.44	1,261.73	16,882.56	10.67
Dept 265 - BUILDING & GROUNDS						
101-265-702.000	WAGES	0.00	335.54	35.32	(335.54)	100.00
101-265-709.000	EMPLOYER'S FICA	300.00	25.67	2.70	274.33	8.56
101-265-752.000	OFFICE SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-265-752.100	OPERATING SUPPLIES	500.00	35.94	0.00	464.06	7.19
101-265-753.000	TOOLS & EQUIP (UNR CAP, THRESH	1,000.00	0.00	0.00	1,000.00	0.00
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-265-801.000	PROF & CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-265-920.000	ELECTRICITY	10,000.00	2,968.12	1,735.00	7,031.88	29.68
101-265-921.000	HEAT	5,000.00	1,659.96	944.51	3,340.04	33.20
101-265-929.000	REPAIRS & MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
101-265-935.000	PROPERTY LIABILITY INSURANCE	12,000.00	3,464.37	2,101.41	8,535.63	28.87
101-265-940.000	BLDG & GROUNDS EQUIP RENTAL	500.00	1,031.08	74.12	(531.08)	206.22
Total Dept 265 - BUILDING & GROUNDS		36,100.00	9,520.68	4,893.06	26,579.32	26.37
Dept 301 - POLICE DEPARTMENT						
101-301-709.000	EMPLOYER'S FICA & MEDICARE	1,125.00	1,124.80	0.00	0.20	99.98
101-301-717.000	RETIREMENT - MERS - EMPLOYER P	9,576.00	4,600.69	2,164.02	4,975.31	48.04
101-301-719.000	POLICE HOSPITALIZATION	33,703.00	19,988.71	1,763.00	13,714.29	59.31
101-301-721.000	H.S.A.	4,000.00	1,000.00	0.00	3,000.00	25.00
101-301-726.000	LIFE INSURANCE	420.00	19.98	26.29	400.02	4.76
Total Dept 301 - POLICE DEPARTMENT		48,824.00	26,734.18	3,953.31	22,089.82	54.76
Dept 441 - PUBLIC WORKS						
101-441-702.000	WAGES	47,465.00	2,123.86	1,192.12	45,341.14	4.47
101-441-703.000	SALARIES	8,753.00	1,251.88	538.61	7,501.12	14.30

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-441-705.000	VACATION	7,000.00	259.09	50.48	6,740.91	3.70
101-441-706.000	HOLIDAY	2,000.00	902.83	0.00	1,097.17	45.14
101-441-709.000	EMPLOYER'S FICA	2,379.00	571.35	132.37	1,807.65	24.02
101-441-710.000	UNEMPLOYMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-441-713.000	OVERTIME - WAGES	26.00	73.13	0.00	(47.13)	281.27
101-441-716.000	FUNERAL ALLOWANCE	500.00	168.32	0.00	331.68	33.66
101-441-717.000	RETIREMENT MERS EMPLOYER PAID	9,154.00	3,358.28	1,445.41	5,795.72	36.69
101-441-718.000	MEDICAL SCREENING - PRE EMPLOY	800.00	0.00	0.00	800.00	0.00
101-441-719.000	HOSPITALIZATION	8,700.00	5,799.93	757.18	2,900.07	66.67
101-441-721.000	H.S.A.	1,800.00	2,100.00	0.00	(300.00)	116.67
101-441-724.000	SICK PAY	1,700.00	555.79	84.17	1,144.21	32.69
101-441-725.000	WORKERS' COMPENSATION	2,500.00	264.64	0.00	2,235.36	10.59
101-441-726.000	LIFE INSURANCE	142.00	51.25	7.88	90.75	36.09
101-441-751.000	LICENSE FEES	400.00	0.00	0.00	400.00	0.00
101-441-752.000	OFFICE SUPPLIES	250.00	35.77	0.00	214.23	14.31
101-441-752.100	OPERATING SUPPLIES	1,500.00	501.20	429.53	998.80	33.41
101-441-752.200	IT SOFTWARE	500.00	0.00	0.00	500.00	0.00
101-441-753.000	TOOLS & EQUIPMENT	300.00	96.98	96.98	203.02	32.33
101-441-767.000	CLOTHING - UNIFORMS	500.00	28.47	0.00	471.53	5.69
101-441-801.000	PROFESSIONAL AND CONTRACTUAL	500.00	435.24	0.00	64.76	87.05
101-441-850.000	TELEPHONE	100.00	107.55	38.03	(7.55)	107.55
101-441-910.000	PROFESSIONAL DEVELOPMENT	100.00	0.00	0.00	100.00	0.00
101-441-913.000	TRAVEL	0.00	43.07	0.00	(43.07)	100.00
101-441-929.000	REPAIRS & MAINTENANCE	100.00	45.48	25.00	54.52	45.48
101-441-940.000	EQUIPMENT RENTAL	1,000.00	870.44	270.66	129.56	87.04
Total Dept 441 - PUBLIC WORKS		100,169.00	19,644.55	5,068.42	80,524.45	19.61
Dept 448 - STREET LIGHTING						
101-448-920.100	ELECTRIC - STREET LIGHTING	19,000.00	3,569.34	1,417.22	15,430.66	18.79
Total Dept 448 - STREET LIGHTING		19,000.00	3,569.34	1,417.22	15,430.66	18.79
Dept 480 - ALLEY CLEAN UP						
101-480-702.000	WAGES	15,000.00	2,103.88	569.12	12,896.12	14.03
101-480-709.000	EMPLOYER'S FICA	0.00	351.24	82.23	(351.24)	100.00
101-480-713.000	OVERTIME	0.00	2,763.10	577.64	(2,763.10)	100.00
101-480-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	291.34	58.78	(291.34)	100.00
101-480-719.000	HOSPITALIZATION	0.00	1,121.07	307.21	(1,121.07)	100.00
101-480-726.000	LIFE INSURANCE	0.00	9.37	0.64	(9.37)	100.00
101-480-940.000	EQUIPMENT RENTAL	14,000.00	13,398.16	3,035.84	601.84	95.70
Total Dept 480 - ALLEY CLEAN UP		29,000.00	20,038.16	4,631.46	8,961.84	69.10
Dept 523 - SEWER						
101-523-801.000	PROF & CONTRACTUAL SERVICES	100.00	7.77	0.00	92.23	7.77
Total Dept 523 - SEWER		100.00	7.77	0.00	92.23	7.77
Dept 524 - MOTOR POOL						
101-524-702.000	WAGES	0.00	5,125.28	980.93	(5,125.28)	100.00
101-524-709.000	EMPLOYER'S FICA	1,000.00	492.92	113.84	507.08	49.29

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-524-713.000	OVERTIME	0.00	2,038.46	649.48	(2,038.46)	100.00
101-524-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	570.87	136.12	(570.87)	100.00
101-524-719.000	HOSPITALIZATION	0.00	3,023.48	712.47	(3,023.48)	100.00
101-524-721.000	H S A	0.00	1,000.00	0.00	(1,000.00)	100.00
101-524-725.000	WORKERS' COMPENSATION	0.00	647.92	0.00	(647.92)	100.00
101-524-726.000	LIFE INSURANCE	0.00	25.31	4.28	(25.31)	100.00
101-524-752.100	OPERATING SUPPLIES	1,000.00	765.43	130.30	234.57	76.54
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	1,500.00	224.53	0.00	1,275.47	14.97
101-524-759.000	GAS OIL & GREASE	20,000.00	10,699.56	5,519.63	9,300.44	53.50
101-524-801.000	PROF & CONTRACTUAL SERVICES	3,500.00	1,330.25	906.43	2,169.75	38.01
101-524-850.000	TELEPHONE	1,000.00	0.00	0.00	1,000.00	0.00
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	12,000.00	6,478.48	2,212.89	5,521.52	53.99
101-524-940.000	EQUIPMENT RENTAL	300.00	1,636.13	29.01	(1,336.13)	545.38
101-524-981.000	CAPITAL OUTLAY-VEHICLES	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 524 - MOTOR POOL		60,300.00	34,058.62	11,395.38	26,241.38	56.48
Dept 525 - STORM SEWER						
101-525-702.000	WAGES	0.00	1,757.17	1,421.63	(1,757.17)	100.00
101-525-709.000	EMPLOYER'S FICA	0.00	155.51	130.16	(155.51)	100.00
101-525-713.000	OVERTIME	0.00	278.15	278.15	(278.15)	100.00
101-525-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	79.94	70.05	(79.94)	100.00
101-525-719.000	HOSPITALIZATION	0.00	199.03	182.56	(199.03)	100.00
101-525-726.000	LIFE INSURANCE	0.00	5.65	5.65	(5.65)	100.00
101-525-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-525-801.000	PROFESSIONAL & CONTRACTUAL	500.00	5.23	1.50	494.77	1.05
101-525-940.000	EQUIPMENT RENTAL	0.00	3,207.39	2,619.65	(3,207.39)	100.00
Total Dept 525 - STORM SEWER		1,000.00	5,688.07	4,709.35	(4,688.07)	568.81
Dept 528 - RUBBISH						
101-528-702.000	WAGES	16,526.00	4,666.04	1,282.00	11,859.96	28.23
101-528-709.000	EMPLOYER'S FICA	1,282.00	353.55	98.33	928.45	27.58
101-528-713.000	OVERTIME WAGES	109.00	0.00	0.00	109.00	0.00
101-528-717.000	RETIREMENT - MERS - EMPLOYER P	891.00	109.37	11.76	781.63	12.27
101-528-719.000	HOSPITALIZATION	4,096.00	223.07	28.62	3,872.93	5.45
101-528-721.000	H S A	900.00	0.00	0.00	900.00	0.00
101-528-725.000	WORKERS' COMPENSATION	0.00	593.17	0.00	(593.17)	100.00
101-528-726.000	LIFE INSURANCE	71.00	6.90	1.26	64.10	9.72
101-528-752.100	OPERATING SUPPLIES	1,200.00	814.00	814.00	386.00	67.83
101-528-759.000	GAS OIL & GREASE	2,000.00	282.45	81.74	1,717.55	14.12
101-528-801.100	PROF & CONTR SERVICES-RESIDENT	35,000.00	3,977.65	1,689.98	31,022.35	11.36
101-528-851.000	POSTAGE	0.00	254.81	112.28	(254.81)	100.00
101-528-900.000	PUBLISHING & PRINTING	0.00	221.88	110.58	(221.88)	100.00
101-528-932.000	VEHICLE REPAIRS & MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-528-940.000	EQUIPMENT RENTAL	17,000.00	5,205.76	1,804.40	11,794.24	30.62
101-528-950.000	RECYCLE BINS	0.00	620.00	620.00	(620.00)	100.00
Total Dept 528 - RUBBISH		80,075.00	17,328.65	6,654.95	62,746.35	21.64
Dept 751 - PARKS & RECREATION						
101-751-801.000	PROF & CONTR SERVICES (PR)	5,000.00	0.00	0.00	5,000.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
Expenditures					
Total Dept 751 - PARKS & RECREATION	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	623,111.00	179,246.67	54,735.10	443,864.33	28.77
Fund 101 - General Fund:					
TOTAL REVENUES	722,000.00	174,027.02	84,350.18	547,972.98	24.10
TOTAL EXPENDITURES	623,111.00	179,246.67	54,735.10	443,864.33	28.77
NET OF REVENUES & EXPENDITURES	98,889.00	(5,219.65)	29,615.08	104,108.65	5.28

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-488.000	LRP MAJOR STREET	0.00	257.44	257.44	(257.44)	100.00
202-000-574.000	MTF MAJOR STREET	123,000.00	12,629.07	12,629.07	110,370.93	10.27
202-000-574.100	SOM - STLM MAINTENANCE	9,449.00	0.00	0.00	9,449.00	0.00
202-000-588.000	C/V SNOW MAJOR	15,000.00	6,156.70	6,156.70	8,843.30	41.04
Total Dept 000		147,449.00	19,043.21	19,043.21	128,405.79	12.92
TOTAL REVENUES		147,449.00	19,043.21	19,043.21	128,405.79	12.92
Expenditures						
Dept 444 - SIDEWALKS						
202-444-702.000	WAGES	0.00	4,796.19	1,187.46	(4,796.19)	100.00
202-444-709.000	EMPLOYER'S FICA	250.00	418.47	143.01	(168.47)	167.39
202-444-713.000	OVERTIME	78.00	927.15	794.70	(849.15)	1,188.65
202-444-717.000	RETIREMENT - MERS - EMPLOYER P	100.00	260.22	113.10	(160.22)	260.22
202-444-719.000	HOSPITALIZATION	0.00	1,011.37	451.08	(1,011.37)	100.00
202-444-726.000	LIFE INSURANCE	0.00	9.24	0.00	(9.24)	100.00
202-444-801.000	PROF & CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00
202-444-929.000	REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
202-444-940.000	EQUIPMENT RENTAL	3,000.00	13,048.88	4,411.53	(10,048.88)	434.96
Total Dept 444 - SIDEWALKS		4,228.00	20,471.52	7,100.88	(16,243.52)	484.19
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	WAGES	37,284.00	1,626.65	824.88	35,657.35	4.36
202-463-709.000	EMPLOYER'S FICA	1,505.00	204.07	61.82	1,300.93	13.56
202-463-710.000	UNEMPLOYMENT	2,000.00	0.00	0.00	2,000.00	0.00
202-463-717.000	RETIREMENT-MERS - EMPLOYER PD	4,236.00	1,331.45	576.04	2,904.55	31.43
202-463-719.000	HOSPITALIZATION	5,176.00	2,096.28	89.07	3,079.72	40.50
202-463-721.000	H S A	1,100.00	200.00	0.00	900.00	18.18
202-463-725.000	WORKERS COMPENSATION	1,672.00	1,149.82	0.00	522.18	68.77
202-463-726.000	LIFE INSURANCE	87.00	61.02	12.04	25.98	70.14
202-463-752.100	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
202-463-752.300	SUPPLIES - SIGNAGE	500.00	0.00	0.00	500.00	0.00
202-463-760.000	ROAD MATERIALS	1,500.00	0.00	0.00	1,500.00	0.00
202-463-929.000	REPAIRS & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
202-463-940.000	EQUIPMENT RENTAL	9,000.00	1,441.50	1,441.50	7,558.50	16.02
Total Dept 463 - ROUTINE MAINTENANCE		71,060.00	8,110.79	3,005.35	62,949.21	11.41
Dept 478 - WINTER MAINTENANCE						
202-478-702.000	WAGES	0.00	8,064.14	3,092.09	(8,064.14)	100.00
202-478-709.000	EMPLOYER'S FICA	2,300.00	711.52	260.66	1,588.48	30.94
202-478-713.000	WAGES - OVERTIME	377.00	1,495.51	382.92	(1,118.51)	396.69
202-478-717.000	RETIREMENT-MERS-EMPLOYER PAID	0.00	355.64	132.09	(355.64)	100.00
202-478-719.000	HOSPITALIZATION	0.00	1,216.88	451.11	(1,216.88)	100.00
202-478-726.000	LIFE INSURANCE	0.00	15.78	5.33	(15.78)	100.00
202-478-760.001	SAND/SALT SUPPLY	1,000.00	0.00	0.00	1,000.00	0.00
202-478-940.000	EQUIPMENT RENTAL	31,500.00	28,350.27	9,617.46	3,149.73	90.00
Total Dept 478 - WINTER MAINTENANCE		35,177.00	40,209.74	13,941.66	(5,032.74)	114.31

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 497 - STATE TRKLN MLG WINTER MA						
202-497-702.000	WAGES	0.00	2,703.32	1,421.80	(2,703.32)	100.00
202-497-709.000	FRINGE BENEFITS STATE SNOW	0.00	208.71	115.05	(208.71)	100.00
202-497-713.000	WAGES - OVERTIME	500.00	118.02	118.02	381.98	23.60
202-497-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	127.89	66.77	(127.89)	100.00
202-497-719.000	HOSPITALIZATION	0.00	407.59	178.58	(407.59)	100.00
202-497-726.000	LIFE INSURANCE	0.00	6.05	1.07	(6.05)	100.00
202-497-940.000	EQUIPMENT RENTAL	3,500.00	7,834.60	4,106.08	(4,334.60)	223.85
Total Dept 497 - STATE TRKLN MLG WINTER MA		4,000.00	11,406.18	6,007.37	(7,406.18)	285.15
TOTAL EXPENDITURES		114,465.00	80,198.23	30,055.26	34,266.77	70.06
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		147,449.00	19,043.21	19,043.21	128,405.79	12.92
TOTAL EXPENDITURES		114,465.00	80,198.23	30,055.26	34,266.77	70.06
NET OF REVENUES & EXPENDITURES		32,984.00	(61,155.02)	(11,012.05)	94,139.02	185.41

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 203 - Local Street Fund						
Revenues						
Dept 000						
203-000-404.000	PROPERTY TAX REVENUE	79,200.00	300.43	0.00	78,899.57	0.38
203-000-488.000	LRP LOCAL STREETS	600.00	102.98	102.98	497.02	17.16
203-000-574.000	MTF LOCAL STREET	81,000.00	5,051.60	5,051.60	75,948.40	6.24
203-000-588.000	C/V SNOW LOCAL	23,000.00	7,638.71	7,638.71	15,361.29	33.21
203-000-589.000	SIDEWALK REVENUE	0.00	40.00	0.00	(40.00)	100.00
Total Dept 000		183,800.00	13,133.72	12,793.29	170,666.28	7.15
TOTAL REVENUES		183,800.00	13,133.72	12,793.29	170,666.28	7.15
Expenditures						
Dept 444 - SIDEWALKS						
203-444-702.000	WAGES	52.00	1,710.44	335.54	(1,658.44)	3,289.31
203-444-709.000	FICA	200.00	126.40	25.67	73.60	63.20
203-444-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	34.54	0.00	(34.54)	100.00
203-444-719.000	HOSPITALIZATION	0.00	232.49	0.00	(232.49)	100.00
203-444-726.000	LIFE INSURANCE	0.00	0.67	0.00	(0.67)	100.00
203-444-801.000	PROF & CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
203-444-940.000	EQUIPMENT RENTAL	8,000.00	3,203.57	551.19	4,796.43	40.04
Total Dept 444 - SIDEWALKS		8,752.00	5,308.11	912.40	3,443.89	60.65
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	WAGES	74,961.00	1,423.48	886.67	73,537.52	1.90
203-463-709.000	EMPLOYERS' FICA	3,643.00	332.84	70.25	3,310.16	9.14
203-463-710.000	UNEMPLOYMENT	2,000.00	0.00	0.00	2,000.00	0.00
203-463-713.000	WAGES - OVERTIME	1,000.00	52.98	52.98	947.02	5.30
203-463-717.000	RETIREMENT-MERS-EMPLOYER PD	10,887.00	3,459.82	1,509.07	7,427.18	31.78
203-463-719.000	HOSPITALIZATION	12,003.00	4,169.08	107.41	7,833.92	34.73
203-463-721.000	H.S.A.	2,600.00	200.00	0.00	2,400.00	7.69
203-463-725.000	WORKERS COMPENSATION	2,000.00	1,149.82	0.00	850.18	57.49
203-463-726.000	LIFE INSURANCE	205.00	107.90	70.18	97.10	52.63
203-463-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
203-463-752.300	SUPPLIES - SIGNAGE	1,500.00	0.00	0.00	1,500.00	0.00
203-463-760.000	ROAD MATERIALS	2,100.00	0.00	0.00	2,100.00	0.00
203-463-801.000	PROF & CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00
203-463-929.000	REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
203-463-940.000	EQUIPMENT RENTAL	13,000.00	1,116.71	817.66	11,883.29	8.59
Total Dept 463 - ROUTINE MAINTENANCE		127,099.00	12,012.63	3,514.22	115,086.37	9.45
Dept 478 - WINTER MAINTENANCE						
203-478-702.000	WAGES	0.00	5,636.56	1,872.55	(5,636.56)	100.00
203-478-709.000	FRINGE BENEFITS WINTER MAINT	1,000.00	525.48	159.58	474.52	52.55
203-478-713.000	WAGES - OVERTIME	584.00	1,562.92	264.91	(978.92)	267.62
203-478-717.000	RETIREMENT-MERS-EMPLOYER PD	0.00	387.98	120.81	(387.98)	100.00
203-478-719.000	HOSPITALIZATION	0.00	1,563.99	446.85	(1,563.99)	100.00
203-478-726.000	LIFE INSURANCE	0.00	16.65	7.19	(16.65)	100.00
203-478-752.100	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
203-478-760.001	SAND/SALT SUPPLY	1,500.00	0.00	0.00	1,500.00	0.00
203-478-929.000	REPAIRS & MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 203 - Local Street Fund						
Expenditures						
203-478-940.000	EQUIPMENT RENTAL	25,000.00	24,034.50	6,365.38	965.50	96.14
Total Dept 478 - WINTER MAINTENANCE		32,584.00	33,728.08	9,237.27	(1,144.08)	103.51
Dept 480 - ALLEY CLEAN UP						
203-480-713.000	OVERTIME - WAGES	208.00	0.00	0.00	208.00	0.00
Total Dept 480 - ALLEY CLEAN UP		208.00	0.00	0.00	208.00	0.00
Dept 482 - ADMINISTRATION						
203-482-888.000	ADMINISTRATIVE CHARGE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 482 - ADMINISTRATION		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		173,643.00	51,048.82	13,663.89	122,594.18	29.40
Fund 203 - Local Street Fund:						
TOTAL REVENUES		183,800.00	13,133.72	12,793.29	170,666.28	7.15
TOTAL EXPENDITURES		173,643.00	51,048.82	13,663.89	122,594.18	29.40
NET OF REVENUES & EXPENDITURES		10,157.00	(37,915.10)	(870.60)	48,072.10	373.29

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 213 - Fire Revolving Fund						
Revenues						
Dept 000						
213-000-540.001	TRIBAL GRANT	5,000.00	0.00	0.00	5,000.00	0.00
213-000-630.000	FIRE CALL/EXTRICATION RECEIVAB	7,500.00	15.00	5.00	7,485.00	0.20
213-000-643.001	MCMILLAN TWP CHARGE FOR SERVIC	40,135.00	0.00	0.00	40,135.00	0.00
213-000-643.002	PENTLAND TWP CHARGE FOR SERVIC	40,135.00	0.00	0.00	40,135.00	0.00
213-000-665.000	INTEREST EARNED	200.00	83.62	28.81	116.38	41.81
213-000-675.000	DONATIONS	0.00	2,000.00	2,000.00	(2,000.00)	100.00
213-000-699.101	INTERFUND TRSFER IN - GENERAL	4,865.00	0.00	0.00	4,865.00	0.00
213-000-699.214	INTERFUND TRSFR IN FIRE MILLAG	35,270.00	0.00	0.00	35,270.00	0.00
Total Dept 000		133,105.00	2,098.62	2,033.81	131,006.38	1.58
TOTAL REVENUES		133,105.00	2,098.62	2,033.81	131,006.38	1.58
Expenditures						
Dept 336 - FIRE						
213-336-702.000	WAGES	36,000.00	0.00	0.00	36,000.00	0.00
213-336-704.100	RETIREMENT STIPEND	600.00	300.00	0.00	300.00	50.00
213-336-709.000	SOCIAL SECURITY-EMPLOYER PD	46.00	22.95	0.00	23.05	49.89
213-336-725.000	WORKERS' COMPENSATION	5,000.00	2,363.53	0.00	2,636.47	47.27
213-336-752.000	OFFICE SUPPLIES	2,000.00	35.79	0.00	1,964.21	1.79
213-336-752.100	OPERATING SUPPLIES	5,000.00	486.34	0.00	4,513.66	9.73
213-336-752.200	FIRE SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
213-336-753.000	TOOLS & EQUIP UND CAP THRESHOL	5,000.00	0.00	0.00	5,000.00	0.00
213-336-759.000	GAS, OIL & GREASE	2,500.00	343.10	190.01	2,156.90	13.72
213-336-767.000	UNIFORMS	1,000.00	0.00	0.00	1,000.00	0.00
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	15,000.00	861.49	28.39	14,138.51	5.74
213-336-801.000	PROFESSIONAL & CONTRACTUAL	10,000.00	1,420.05	884.75	8,579.95	14.20
213-336-801.200	LEGAL - PROF & CONTRACTUAL	100.00	15.00	15.00	85.00	15.00
213-336-850.000	TELEPHONE	1,500.00	192.48	68.34	1,307.52	12.83
213-336-851.000	POSTAGE	150.00	14.35	14.35	135.65	9.57
213-336-888.000	ADMINISTRATIVE CHARGE	10,000.00	0.00	0.00	10,000.00	0.00
213-336-911.000	CONFERENCE & WORKSHOPS	1,200.00	0.00	0.00	1,200.00	0.00
213-336-920.000	ELECTRICITY	2,500.00	0.00	0.00	2,500.00	0.00
213-336-921.000	HEAT	3,300.00	1,011.30	527.18	2,288.70	30.65
213-336-929.000	REPAIRS & MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	6,000.00	396.70	396.70	5,603.30	6.61
213-336-933.000	SOFTWARE MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
213-336-935.000	PROPERTY LIABILITY INSURANCE	9,000.00	3,012.76	0.00	5,987.24	33.48
213-336-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
Total Dept 336 - FIRE		124,896.00	10,475.84	2,124.72	114,420.16	8.39
TOTAL EXPENDITURES		124,896.00	10,475.84	2,124.72	114,420.16	8.39
Fund 213 - Fire Revolving Fund:						
TOTAL REVENUES		133,105.00	2,098.62	2,033.81	131,006.38	1.58
TOTAL EXPENDITURES		124,896.00	10,475.84	2,124.72	114,420.16	8.39
NET OF REVENUES & EXPENDITURES		8,209.00	(8,377.22)	(90.91)	16,586.22	102.05

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REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 409 - TORC						
Revenues						
Dept 000						
409-000-540.000	STATE GRANT - DNR	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 000		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
Expenditures						
Dept 757 - TORC						
409-757-752.100	OPERATING SUPPLIES	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 757 - TORC		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00
Fund 409 - TORC:						
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 418 - Atlas Park Fund						
Revenues						
Dept 000						
418-000-540.000	GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000		15,000.00	0.00	0.00	15,000.00	0.00
TOTAL REVENUES		15,000.00	0.00	0.00	15,000.00	0.00
Expenditures						
Dept 758 - ATLAS PARK						
418-758-752.100	OPERATING SUPPLIES	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 758 - ATLAS PARK		15,000.00	0.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00
Fund 418 - Atlas Park Fund:						
TOTAL REVENUES		15,000.00	0.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Revenues						
Dept 000						
582-000-551.000	STATE GRANT - MDARD	0.00	7,140.25	7,140.25	(7,140.25)	100.00
582-000-644.000	ELECTRIC SALES	2,200,000.00	570,679.22	162,151.72	1,629,320.78	25.94
582-000-644.100	MERCURY VAPOR SALES	22,000.00	5,733.19	1,911.00	16,266.81	26.06
582-000-644.200	SERVICE FEES-ELECTRIC	36,000.00	7,777.04	1,768.17	28,222.96	21.60
582-000-644.300	ENERGY OPTIMIZATION PROGRAM FE	38,000.00	9,256.39	2,897.92	28,743.61	24.36
582-000-644.400	CREDIT CARD FEE REVENUE	2,500.00	0.00	0.00	2,500.00	0.00
582-000-644.500	ELECTRICITY-PENALTIES & LATE	30,000.00	5,150.78	1,542.81	24,849.22	17.17
582-000-665.000	INTEREST EARNED	1,100.00	249.75	61.76	850.25	22.70
582-000-665.100	INTERST SAVE THE BELLS	0.00	11.56	5.98	(11.56)	100.00
582-000-686.000	REIMBURSEMENT	8,000.00	0.00	0.00	8,000.00	0.00
582-000-719.000	BC/BS WITH HOLDING	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 000		2,340,600.00	605,998.18	177,479.61	1,734,601.82	25.89
TOTAL REVENUES		2,340,600.00	605,998.18	177,479.61	1,734,601.82	25.89
Expenditures						
Dept 582 - ELECTRIC DISTRIBUTION						
582-582-702.000	WAGES	113,157.00	25,294.37	8,805.69	87,862.63	22.35
582-582-704.100	COMPENSATION-ELECTED	1,800.00	287.64	137.56	1,512.36	15.98
582-582-709.000	EMPLOYER'S FICA	8,873.00	2,022.61	753.67	6,850.39	22.80
582-582-713.000	WAGES - OVERTIME	1,889.00	1,961.35	1,238.98	(72.35)	103.83
582-582-717.000	RETIREMENT - MERS - EMPLOYER P	9,032.00	8,365.61	5,126.26	666.39	92.62
582-582-719.000	HOSPITALIZATION	26,080.00	8,497.39	2,668.93	17,582.61	32.58
582-582-721.000	H S A	2,000.00	2,870.80	0.00	(870.80)	143.54
582-582-724.000	SICK TIME	1,500.00	0.00	0.00	1,500.00	0.00
582-582-726.000	LIFE INSURANCE	237.00	263.01	20.52	(26.01)	110.97
582-582-752.000	OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.00
582-582-752.100	OPERATING SUPPLIES	12,000.00	1,933.54	975.77	10,066.46	16.11
582-582-753.000	TOOLS & EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
582-582-801.000	PROFESSIONAL & CONTRACTUAL	60,000.00	790.87	0.00	59,209.13	1.32
582-582-801.200	LEGAL	5,000.00	0.00	0.00	5,000.00	0.00
582-582-810.000	CREDIT CARD FEE EXPENSE	2,000.00	25.50	0.00	1,974.50	1.28
582-582-850.000	TELEPHONE	150.00	154.29	41.58	(4.29)	102.86
582-582-851.000	POSTAGE	6,000.00	223.52	0.00	5,776.48	3.73
582-582-888.000	ADMINISTRATIVE CHARGE	200.00	0.00	0.00	200.00	0.00
582-582-900.000	PUBLISHING AND PRINTING	400.00	0.00	0.00	400.00	0.00
582-582-913.000	TRAVEL	1,000.00	49.00	0.00	951.00	4.90
582-582-929.000	REPAIRS & MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
582-582-940.000	EQUIPMENT RENTAL	0.00	1,004.16	438.58	(1,004.16)	100.00
Total Dept 582 - ELECTRIC DISTRIBUTION		260,018.00	53,743.66	20,207.54	206,274.34	20.67
Dept 583 - GENERAL EXPENSES						
582-583-702.000	WAGES	21,448.00	3,719.65	1,211.06	17,728.35	17.34
582-583-703.000	SALARIES	60,758.00	11,439.77	4,004.83	49,318.23	18.83
582-583-705.000	VACATION PAY	20,000.00	1,548.93	915.40	18,451.07	7.74
582-583-706.000	HOLIDAY PAY	10,000.00	752.70	0.00	9,247.30	7.53
582-583-709.000	EMPLOYER'S FICA	6,685.00	1,976.47	550.97	4,708.53	29.57
582-583-710.000	UNEMPLOYMENT	2,000.00	0.00	0.00	2,000.00	0.00
582-583-712.000	HEALTH INSURANCE BUYOUT	1,500.00	200.00	0.00	1,300.00	13.33
582-583-713.000	WAGES - OVERTIME	1,500.00	0.00	0.00	1,500.00	0.00
582-583-716.000	FUNERAL ALLOWANCE	500.00	464.15	0.00	35.85	92.83

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	28,854.00	6,328.28	1,584.92	22,525.72	21.93
582-583-719.000	HOSPITALIZATION	46,458.00	13,116.82	2,275.63	33,341.18	28.23
582-583-719.100	HOSPITAL INS RETIREE	1,500.00	4,615.76	765.40	(3,115.76)	307.72
582-583-721.000	H S A	6,600.00	1,609.75	0.00	4,990.25	24.39
582-583-724.000	SICK PAY	14,000.00	2,176.91	908.69	11,823.09	15.55
582-583-725.000	WORKERS' COMPENSATION	3,241.00	1,404.20	0.00	1,836.80	43.33
582-583-726.000	LIFE INSURANCE	606.00	226.71	53.42	379.29	37.41
582-583-751.000	LICENSE FEES	200.00	0.00	0.00	200.00	0.00
582-583-752.000	OFFICE SUPPLIES	1,500.00	276.73	100.26	1,223.27	18.45
582-583-752.099	BANK FEES	1,000.00	15.00	5.00	985.00	1.50
582-583-752.100	OPERATING SUPPLIES	2,500.00	89.74	61.50	2,410.26	3.59
582-583-752.200	IT SOFTWARE	15,000.00	682.50	682.50	14,317.50	4.55
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	500.00	34.50	15.83	465.50	6.90
582-583-759.000	GAS OIL & GREASE - ELECTRIC	5,000.00	727.79	285.97	4,272.21	14.56
582-583-767.000	CLOTHING - UNIFORMS	2,000.00	215.95	0.00	1,784.05	10.80
582-583-801.000	PROFESSIONAL & CONTRACTUAL	10,500.00	5,053.28	116.00	5,446.72	48.13
582-583-801.200	LEGAL	0.00	1,204.20	510.00	(1,204.20)	100.00
582-583-802.000	COLLECTION EXPENSE	300.00	9.74	9.74	290.26	3.25
582-583-804.000	LEASE EXPENSE	0.00	301.02	96.49	(301.02)	100.00
582-583-850.000	TELEPHONE	10,000.00	722.94	183.65	9,277.06	7.23
582-583-851.000	POSTAGE	700.00	865.33	301.19	(165.33)	123.62
582-583-900.000	PUBLISHING & PRINTING	500.00	884.54	445.84	(384.54)	176.91
582-583-910.000	PROFESSIONAL DEVELOPMENT	8,000.00	108.75	108.75	7,891.25	1.36
582-583-911.000	CONFRENCE & WORKSHOPS	1,000.00	0.00	0.00	1,000.00	0.00
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	5,000.00	421.50	421.50	4,578.50	8.43
582-583-921.000	HEAT	5,000.00	1,121.21	621.31	3,878.79	22.42
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	3,000.00	243.17	103.14	2,756.83	8.11
582-583-935.000	PROPERTY LIABILITY INSURANCE	20,000.00	5,342.01	0.00	14,657.99	26.71
582-583-958.000	PAYMENT IN LIEU OF TAXES	30,000.00	0.00	0.00	30,000.00	0.00
582-583-968.100	BOND RESERVE	44,000.00	0.00	0.00	44,000.00	0.00
582-583-991.000	PRINCIPAL NOTES PAYABLE 2002	55,000.00	0.00	0.00	55,000.00	0.00
582-583-991.100	PRINCIPAL NOTES PAYABLE 2003	55,000.00	0.00	0.00	55,000.00	0.00
582-583-991.200	NOTES PAYABLE 2005	80,000.00	0.00	0.00	80,000.00	0.00
582-583-992.000	INTEREST NOTE PAYABLE 2002	25,050.00	6,375.00	6,375.00	18,675.00	25.45
582-583-992.100	INTEREST NOTE PAYABLE 2003	11,000.00	8,212.50	8,212.50	2,787.50	74.66
582-583-992.200	INTEREST NOTE PAYABLE 2005	12,000.00	3,916.25	3,916.25	8,083.75	32.64
Total Dept 583 - GENERAL EXPENSES		629,400.00	86,403.75	34,842.74	542,996.25	13.73
Dept 584 - ELECTRIC GENERATION						
582-584-702.000	WAGES	20,261.00	731.02	111.57	19,529.98	3.61
582-584-709.000	EMPLOYER'S FICA	1,561.00	61.97	10.10	1,499.03	3.97
582-584-713.000	WAGES OVERTIME	700.00	171.87	29.19	528.13	24.55
582-584-717.000	RETIREMENT - MERS - EMPLOYER P	1,730.00	78.09	12.17	1,651.91	4.51
582-584-719.000	HOSPITALIZATION	10,794.00	377.52	41.14	10,416.48	3.50
582-584-721.000	H S A	2,000.00	0.00	0.00	2,000.00	0.00
582-584-726.000	LIFE INSURANCE	158.00	1.33	0.35	156.67	0.84
582-584-752.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00
582-584-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
582-584-753.000	TOOLS & EQUIP UND CAP THRESHOL	1,000.00	0.00	0.00	1,000.00	0.00
582-584-757.000	FUEL OIL	25,000.00	0.00	0.00	25,000.00	0.00
582-584-801.000	PROFESSIONAL & CONTRACTUAL	5,000.00	250.00	250.00	4,750.00	5.00
582-584-929.000	REPAIRS & MAINTENANCE	1,000.00	526.47	61.47	473.53	52.65

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
Total Dept 584 - ELECTRIC GENERATION		69,754.00	2,198.27	515.99	67,555.73	3.15
Dept 585 - BUILDING MAINTENANCE						
582-585-702.000	WAGES	0.00	3,231.44	655.85	(3,231.44)	100.00
582-585-709.000	EMPLOYER'S FICA	3,000.00	231.28	47.21	2,768.72	7.71
582-585-713.000	WAGES - OVERTIME	2,500.00	0.00	0.00	2,500.00	0.00
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	272.83	55.67	(272.83)	100.00
582-585-719.000	HOSPITALIZATION	500.00	868.83	190.22	(368.83)	173.77
582-585-726.000	LIFE INSURANCE	0.00	5.95	1.02	(5.95)	100.00
582-585-752.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
582-585-752.100	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
582-585-753.000	TOOLS & EQUIP UND CAP THRESHOL	5,000.00	0.00	0.00	5,000.00	0.00
582-585-801.000	PROFESSIONAL AND CONTRACTURAL	15,000.00	0.00	0.00	15,000.00	0.00
582-585-860.000	TRANSPORTATION	1,000.00	0.00	0.00	1,000.00	0.00
582-585-929.000	REPAIRS & MAINTENANCE	5,000.00	200.00	0.00	4,800.00	4.00
582-585-940.000	EQUIPMENT RENTAL	0.00	136.35	0.00	(136.35)	100.00
Total Dept 585 - BUILDING MAINTENANCE		34,000.00	4,946.68	949.97	29,053.32	14.55
Dept 586 - PURCHASED POWER						
582-586-713.000	WAGES - OVERTIME	200.00	0.00	0.00	200.00	0.00
582-586-801.000	PROFESSIONAL AND CONTRACTURAL	2,500.00	364.30	0.00	2,135.70	14.57
582-586-926.000	PURCHASED POWER	1,100,000.00	261,718.90	85,118.14	838,281.10	23.79
582-586-926.100	ATC TRANSMISSION MONTHLY INV	150,000.00	36,521.74	12,141.88	113,478.26	24.35
582-586-926.200	MISO ENERGY MONTHLY EXPENSE	35,000.00	10,517.59	2,830.30	24,482.41	30.05
Total Dept 586 - PURCHASED POWER		1,287,700.00	309,122.53	100,090.32	978,577.47	24.01
Dept 587 - ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	40,000.00	6,035.86	1,124.28	33,964.14	15.09
Total Dept 587 - ENERGY OPTIMIZATION		40,000.00	6,035.86	1,124.28	33,964.14	15.09
Dept 588 - SAVE THE BELLS						
582-588-752.200	SAVE THE BELLS EXPENSES	0.00	119.91	0.00	(119.91)	100.00
Total Dept 588 - SAVE THE BELLS		0.00	119.91	0.00	(119.91)	100.00
TOTAL EXPENDITURES		2,320,872.00	462,570.66	157,730.84	1,858,301.34	19.93
Fund 582 - Electric Fund:						
TOTAL REVENUES		2,340,600.00	605,998.18	177,479.61	1,734,601.82	25.89
TOTAL EXPENDITURES		2,320,872.00	462,570.66	157,730.84	1,858,301.34	19.93
NET OF REVENUES & EXPENDITURES		19,728.00	143,427.52	19,748.77	(123,699.52)	727.03

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Sewage Receiving Fund						
Revenues						
Dept 000						
590-000-460.000	SEWG O&M PAYROLL W/H & SELFPAY	6,000.00	0.00	0.00	6,000.00	0.00
590-000-540.000	STATE GRANT - S.A.W.	170,000.00	10,179.44	0.00	159,820.56	5.99
590-000-551.000	STATE GRANT - MDARD	0.00	7,140.25	7,140.25	(7,140.25)	100.00
590-000-643.000	CHARGE FOR SERVICE-SEPTAGE DUM	21,000.00	3,275.00	3,275.00	17,725.00	15.60
590-000-643.001	CHARGE FOR SERVICES/DOC	492,000.00	82,441.80	82,441.80	409,558.20	16.76
590-000-643.002	CHARGE FOR SERVICES/BWL RECEIP	378,000.00	118,146.62	39,278.49	259,853.38	31.26
590-000-643.003	CHARGE FOR SERVICES/PENTLAND	182,000.00	0.00	0.00	182,000.00	0.00
590-000-645.500	PENALTIES & LATE FEES	1,000.00	1,445.02	427.95	(445.02)	144.50
590-000-665.000	INTEREST EARNED	700.00	64.99	23.24	635.01	9.28
590-000-675.000	SRF BOND WWTP PROJECT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 000		1,300,700.00	222,693.12	132,586.73	1,078,006.88	17.12
TOTAL REVENUES		1,300,700.00	222,693.12	132,586.73	1,078,006.88	17.12
Expenditures						
Dept 537 - SEWER SYSTEM						
590-537-702.000	WAGES	132,618.00	24,185.42	7,906.97	108,432.58	18.24
590-537-703.000	SALARIES	108,499.00	20,973.10	7,304.76	87,525.90	19.33
590-537-705.000	VACATION	10,000.00	3,132.35	1,367.94	6,867.65	31.32
590-537-706.000	HOLIDAY	5,000.00	2,531.56	0.00	2,468.44	50.63
590-537-709.000	EMPLOYER'S FICA	19,156.00	5,123.33	1,457.90	14,032.67	26.75
590-537-710.000	UNEMPLOYMENT	2,000.00	0.00	0.00	2,000.00	0.00
590-537-712.000	INSURANCE BUYOUT	1,500.00	0.00	0.00	1,500.00	0.00
590-537-713.000	WAGES - OVERTIME	1,085.00	1,201.36	670.11	(116.36)	110.72
590-537-716.000	FUNERAL ALLOWANCE	1,000.00	907.44	443.28	92.56	90.74
590-537-717.000	RETIREMENT-MERS-EMPLOYER	37,652.00	13,107.80	5,488.20	24,544.20	34.81
590-537-719.000	HOSPITALIZATION	88,143.00	33,696.45	6,310.10	54,446.55	38.23
590-537-719.100	HOSPITAL INS RETIREE	0.00	0.00	356.21	0.00	0.00
590-537-721.000	H S A	15,900.00	4,650.00	0.00	11,250.00	29.25
590-537-724.000	SICK PAY	7,000.00	3,345.39	1,300.03	3,654.61	47.79
590-537-725.000	WORKMANS' COMPENSATION	2,100.00	1,492.04	0.00	607.96	71.05
590-537-726.000	LIFE INSURANCE	1,786.00	650.88	108.65	1,135.12	36.44
590-537-751.000	LICENSE FEES	0.00	30.00	0.00	(30.00)	100.00
590-537-752.000	OFFICE SUPPLIES	700.00	244.19	99.01	455.81	34.88
590-537-752.100	OPERATING SUPPLIES	12,000.00	317.70	269.89	11,682.30	2.65
590-537-752.200	IT SOFTWARE	20,000.00	1,270.50	1,270.50	18,729.50	6.35
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	15,000.00	374.00	374.00	14,626.00	2.49
590-537-759.000	GAS, OIL & GREASE	3,000.00	141.29	95.60	2,858.71	4.71
590-537-767.000	UNIFORMS	600.00	15.98	0.00	584.02	2.66
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	9,000.00	208.97	97.31	8,791.03	2.32
590-537-801.000	PROFESSIONAL & CONTRACTUAL	80,000.00	3,714.51	1,334.75	76,285.49	4.64
590-537-801.200	LEGAL	8,000.00	1,417.95	735.00	6,582.05	17.72
590-537-802.000	COLLECTION EXPENSE	100.00	9.74	9.74	90.26	9.74
590-537-804.000	LEASE EXPENSE	0.00	301.02	96.49	(301.02)	100.00
590-537-850.000	TELEPHONE	3,500.00	833.22	241.55	2,666.78	23.81
590-537-851.000	POSTAGE	750.00	454.12	188.90	295.88	60.55
590-537-900.000	PUBLISHING & PRINTING	500.00	403.14	201.74	96.86	80.63
590-537-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	63.75	33.75	1,936.25	3.19
590-537-913.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
590-537-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,000.00	421.50	421.50	578.50	42.15
590-537-917.000	TREATMENT COSTS	12,000.00	552.12	0.00	11,447.88	4.60
590-537-917.100	LAB SUPPLIES	1,000.00	2,191.52	997.25	(1,191.52)	219.15

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Sewage Receiving Fund						
Expenditures						
590-537-918.000	WATER	7,210.00	1,800.00	900.00	5,410.00	24.97
590-537-920.000	ELECTRICITY	50,000.00	6,970.15	3,208.47	43,029.85	13.94
590-537-921.000	HEAT	8,500.00	1,766.75	997.18	6,733.25	20.79
590-537-929.000	REPAIRS & MAINTENANCE	17,400.00	826.34	591.79	16,573.66	4.75
590-537-929.100	PREVENTATIVE MAINTENANCE	5,000.00	81.94	0.00	4,918.06	1.64
590-537-932.000	VEHICLE REPAIRS & MAINTENANCE	3,000.00	21.44	21.44	2,978.56	0.71
590-537-935.000	L&P INSURANCE	18,000.00	5,647.15	0.00	12,352.85	31.37
590-537-940.000	EQUIPMENT RENTAL	14,000.00	1,130.24	378.64	12,869.76	8.07
590-537-968.000	DEPRECIATION EXPENSE	54,625.00	0.00	0.00	54,625.00	0.00
590-537-973.000	CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
590-537-974.000	CONSTRUCTION -SRF BOND	50,000.00	0.00	0.00	50,000.00	0.00
590-537-975.000	CONSTRUCTION - SAW GRANT	150,000.00	2,426.02	0.00	147,573.98	1.62
590-537-991.000	PRINCIPAL	155,000.00	0.00	0.00	155,000.00	0.00
590-537-992.200	INTEREST BOND #2	84,150.00	41,257.94	0.00	42,892.06	49.03
Total Dept 537 - SEWER SYSTEM		1,269,974.00	189,890.31	45,278.65	1,080,083.69	14.95
TOTAL EXPENDITURES		1,269,974.00	189,890.31	45,278.65	1,080,083.69	14.95
Fund 590 - Sewage Receiving Fund:						
TOTAL REVENUES		1,300,700.00	222,693.12	132,586.73	1,078,006.88	17.12
TOTAL EXPENDITURES		1,269,974.00	189,890.31	45,278.65	1,080,083.69	14.95
NET OF REVENUES & EXPENDITURES		30,726.00	32,802.81	87,308.08	(2,076.81)	106.76

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Revenues						
Dept 000						
591-000-551.000	STATE GRANT - MDARD	0.00	7,140.25	7,140.25	(7,140.25)	100.00
591-000-645.000	WATER SALES	940,300.00	229,930.44	76,734.67	710,369.56	24.45
591-000-645.200	SERVICE FEES - WATER	500.00	0.00	0.00	500.00	0.00
591-000-645.500	WATER- PENALTIES & LATE FEES	11,000.00	2,618.29	790.03	8,381.71	23.80
591-000-665.000	INTEREST EARNED	1,000.00	555.72	190.18	444.28	55.57
Total Dept 000		952,800.00	240,244.70	84,855.13	712,555.30	25.21
TOTAL REVENUES		952,800.00	240,244.70	84,855.13	712,555.30	25.21
Expenditures						
Dept 536 - WATER SYSTEM						
591-536-702.000	WAGES	158,914.00	29,605.28	9,570.74	129,308.72	18.63
591-536-703.000	SALARIES	60,758.00	11,439.86	4,004.82	49,318.14	18.83
591-536-704.100	COMPENSATION-ELECTED	1,800.00	287.36	137.44	1,512.64	15.96
591-536-705.000	VACATION PAY	11,000.00	1,548.75	915.43	9,451.25	14.08
591-536-706.000	HOLIDAY PAY	2,000.00	1,759.62	0.00	240.38	87.98
591-536-709.000	EMPLOYER'S FICA	17,240.00	4,096.68	1,215.87	13,143.32	23.76
591-536-710.000	UNEMPLOYMENT	2,000.00	0.00	0.00	2,000.00	0.00
591-536-712.000	HEALTH INSURANCE BUYOUT	1,500.00	0.00	0.00	1,500.00	0.00
591-536-713.000	OVERTIME	523.00	1,349.17	433.94	(826.17)	257.97
591-536-716.000	FUNERAL LEAVE	500.00	464.14	0.00	35.86	92.83
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	40,942.00	15,052.33	6,744.66	25,889.67	36.77
591-536-719.000	HOSPITALIZATION	84,697.00	26,236.34	5,359.03	58,460.66	30.98
591-536-721.000	H S A	10,900.00	4,480.51	0.00	6,419.49	41.11
591-536-724.000	SICK PAY	10,000.00	2,177.19	908.80	7,822.81	21.77
591-536-725.000	WORKERS' COMPENSATION	3,216.00	1,723.61	0.00	1,492.39	53.59
591-536-726.000	LIFE INSURANCE	1,024.00	565.43	140.04	458.57	55.22
591-536-752.000	OFFICE SUPPLIES	3,000.00	286.32	119.88	2,713.68	9.54
591-536-752.100	OPERATING SUPPLIES	10,000.00	2,019.65	510.37	7,980.35	20.20
591-536-752.200	IT SOFTWARE	26,000.00	682.50	682.50	25,317.50	2.63
591-536-753.000	TOOLS & EQUIP UND CAP THRESH	5,000.00	386.05	333.41	4,613.95	7.72
591-536-759.000	GAS, OIL & GREASE	3,000.00	741.77	299.95	2,258.23	24.73
591-536-767.000	UNIFORMS	1,000.00	215.95	0.00	784.05	21.60
591-536-776.000	BUILDING MAINTENANCE	10,000.00	123.53	0.00	9,876.47	1.24
591-536-801.000	PROFESSIONAL & CONTRACTUAL	20,000.00	944.14	170.00	19,055.86	4.72
591-536-801.200	LEGAL	10,500.00	754.20	270.00	9,745.80	7.18
591-536-802.000	COLLECTION EXPENSE	1,000.00	9.74	9.74	990.26	0.97
591-536-804.000	LEASE EXPENSE	0.00	301.02	96.49	(301.02)	100.00
591-536-850.000	TELEPHONE	0.00	657.49	170.25	(657.49)	100.00
591-536-851.000	POSTAGE	1,500.00	635.62	181.89	864.38	42.37
591-536-900.000	PUBLISHING & PRINTING	3,000.00	754.03	405.43	2,245.97	25.13
591-536-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	938.75	938.75	1,561.25	37.55
591-536-913.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,500.00	421.50	421.50	1,078.50	28.10
591-536-921.000	HEAT	0.00	548.98	292.82	(548.98)	100.00
591-536-929.000	REPAIRS & MAINTENANCE	10,000.00	9.57	0.00	9,990.43	0.10
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	2,500.00	227.20	103.15	2,272.80	9.09
591-536-935.000	PROPERTY LIABILITY INSURANCE	12,000.00	2,876.46	0.00	9,123.54	23.97
591-536-940.000	EQUIPMENT RENTAL	0.00	3,645.66	1,624.28	(3,645.66)	100.00
591-536-956.000	MISCELLANEOUS	1,500.00	250.00	250.00	1,250.00	16.67
591-536-968.100	BOND RESERVE	14,745.00	0.00	0.00	14,745.00	0.00
591-536-973.000	CAPITAL OUTLAY	22,000.00	0.00	0.00	22,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 03/31/2019	ACTIVITY FOR MONTH 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Expenditures						
591-536-991.100	PRINCIPAL NOTES PAYABLE 2005	35,000.00	0.00	0.00	35,000.00	0.00
591-536-991.200	BOND RESERVE 2005	14,600.00	0.00	0.00	14,600.00	0.00
591-536-991.300	PRINCIPAL 2009 JR WATER BOND	4,000.00	0.00	0.00	4,000.00	0.00
591-536-991.400	PRINCIPAL 2014 WATER BOND	107,000.00	0.00	0.00	107,000.00	0.00
591-536-992.100	INTEREST 2005	82,000.00	40,198.12	0.00	41,801.88	49.02
591-536-992.300	INTEREST 2009 JR WATER BOND	11,100.00	5,445.00	0.00	5,655.00	49.05
591-536-992.400	INTEREST 2014 WATER BOND	130,000.00	0.00	0.00	130,000.00	0.00
Total Dept 536 - WATER SYSTEM		951,959.00	163,859.52	36,311.18	788,099.48	17.21
TOTAL EXPENDITURES		951,959.00	163,859.52	36,311.18	788,099.48	17.21
Fund 591 - Water Fund:						
TOTAL REVENUES		952,800.00	240,244.70	84,855.13	712,555.30	25.21
TOTAL EXPENDITURES		951,959.00	163,859.52	36,311.18	788,099.48	17.21
NET OF REVENUES & EXPENDITURES		841.00	76,385.18	48,543.95	(75,544.18)	9,082.66
TOTAL REVENUES - ALL FUNDS		5,845,454.00	1,277,238.57	513,141.96	4,568,215.43	21.85
TOTAL EXPENDITURES - ALL FUNDS		5,643,920.00	1,137,290.05	339,899.64	4,506,629.95	20.15
NET OF REVENUES & EXPENDITURES		201,534.00	139,948.52	173,242.32	61,585.48	69.44

VILLAGE OF NEWBERRY

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

RESOLUTION 2020-05-19

A RESOLUTION TO PROCEED WITH THE REDEVELOPMENT READY COMMUNITIES (RRC) PROGRAM OF THE MICHIGAN ECONOMI DEVELOPMENT CORPORATION (MEDC)

VILLAGE OF NEWBERRY
COUNTY OF LUCE, STATE OF MICHIGAN

Motion By:____

Supported By:____

WHEREAS, the Michigan Economic Development Corporation (MEDC) selected the Village of Newberry as a community to participate in the Redevelopment Ready Communities (RRC) program, and

WHEREAS, the MEDC has developed a program for certifying the RRC communities and the Village of Newberry desires to achieve certification by implementing best practices and recommended strategies for redevelopment; and,

WHEREAS, the Village of Newberry includes within its boundaries properties that present opportunities for redevelopment; and,

WHEREAS, the RRC program includes evaluating strong partnerships with village councils, boards, and commissions related to development; and,

WHEREAS, after review of the RRC Baseline Report dated March 2020, the Village of Newberry is willing to complete the tasks as outlined, which will involve interaction with the village councils, boards and commissions;

NOW THEREFORE BE IT RESOLVED, that the Village of Newberry will proceed under the RRC Program and will obtain certification as a Redevelopment Ready Community and receive assistance from the RRC Program in promoting sites within the community.

AYES:____

NAYS:____

ABSENT:____

RESOLUTION DECLARED ADOPTED

I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on May 19, 2020 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 19th day of May 2020.

Terese Schummer, Clerk
Village of Newberry

Date

Lori A. Stokes, Village President
Village of Newberry

Date

VILLAGE OF NEWBERRY
COUNTY OF LUCE
STATE OF MICHIGAN

ORDINANCE NO. 50

Title: VILLAGE TREASURER ORDINANCE

An ordinance to provide for the appointment of the Village of Newberry Village Treasurer.

THE VILLAGE OF NEWBERRY ORDAINS:

50:2 VILLAGE TREASURER

50:3:1 *Establishment of Office of Village Treasurer.* The Village Council has created the Office of Village Treasurer which shall be made by appointment pursuant to MCL 62.1(3).

50:3:2 *Appointment of Village Treasurer.* The Village Manager shall be responsible for the employment, suspension, and discharge of the Village Treasurer subject to Village Council approval. The Village Manager shall make the recommendations to the Village President who shall make the nomination to the Village Council concerning employment, suspension, and discharge. Actions employing, suspending, or discharging the Village Treasurer shall be by an affirmative vote of 4 or more Village Trustees. The Treasurer shall serve at the pleasure of the Village Manager and may, upon recommendation of the Village Manager to the Village President, be discharged by an affirmative vote of 4 or more Village Trustees, but only after a hearing before the Village Council. The Village Treasurer will report and be responsible to the Village Manager for the official functions and activities of the Treasurer's position and for the day to day operations of the department and office, except as otherwise provided by state law. The Village Treasurer shall be selected on the basis of administrative and technical abilities with special reference to achieving and maintaining certification at the appropriate level for the Village.

50:3:3 *Duties and Functions.* The Treasurer shall possess all the powers vested in and shall be charged with the duties imposed upon Treasurers by state law. In addition, the Treasurer shall perform all other such duties in the manner prescribed by the assigned job description, the Village Ordinances, or by state law. The Treasurer shall perform the other duties as may be assigned or prescribed by state law, the Village Ordinances, or the Village Manager, including;

The Treasurer shall:

(1) Have custody of all taxes and assessments of the Village and all evidence of value belonging to the Village, or held in trust by the Village;

(2) Keep and deposit all tax and assessment or funds in the manner and only in

the places as may be determined and report the same in detail to the Village Manager and in accordance with state law, Village Ordinances, and polices;

(3) Have the powers, duties, and prerogatives as are conferred by law to enforce the collection of state, county, village, and school taxes upon real and personal property;

50:3:4 *Compensation*. The Treasurer shall receive compensation as shall be established from time to time by the Village Manager and pursuant to agreement when employed. This position shall be provided no fringe benefits or retirement compensation.

50:3:5 *Term of Office*. The term of office shall be two years, beginning after the treasurer's appointment.

50:3:6 *Effective Date*. Sections 50:3:1 through 50:3:5 shall become effective 45 days after adoption.

50:3:7 *Publication*. The village clerk shall certify to the adoption of this ordinance and cause the same to be published as required by law.

Ayes:

Nays:

Absent:

ORDINANCE DECLARED ADOPTED.

____
By: Lori A. Stokes, Village President

____
By: Terese Schummer, Clerk

Date: __________________, 2020

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on _______________, 2020 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on _______________ in the following newspaper: NEWBERRY NEWS

____
Terese Schummer, Clerk

VILLAGE OF NEWBERRY
COUNTY OF LUCE
STATE OF MICHIGAN

ORDINANCE NO. 51

Title: VILLAGE CLERK ORDINANCE

An ordinance to provide for the appointment of the Village of Newberry Village Clerk.

THE VILLAGE OF NEWBERRY ORDAINS:

51:1 VILLAGE CLERK

51:2:1 *Establishment of Office*. The Village Council has created the Office of Village Clerk which shall be made by appointment pursuant to MCL 62.1(3).

51:2:2 *Appointment of Village Clerk*. The Village Manager shall be responsible for the employment, suspension, and discharge of the Village Clerk subject to Village Council approval. The Village Manager shall make the recommendations to the Village President who shall make the nomination to the Village Council concerning employment, suspension, and discharge. Actions employing, suspending, or discharging the Village Clerk shall be by an affirmative vote of 4 or more Village Trustees. The Clerk shall serve at the pleasure of the Village Manager and may, upon recommendation of the Village Manager to the Village President, be discharged by an affirmative vote of 4 or more Village Trustees, but only after a hearing before the Village Council. The Village Clerk will report and be responsible to the Village Manager for the official functions and activities of the Clerk's position and for the day to day operations of the department and office, except as otherwise provided by state law. The Village Clerk shall be selected on the basis of administrative and technical abilities with special reference to achieving and maintaining certification at the appropriate level for the Village.

51:2:3 *Duties and Functions*. The Clerk shall perform all such duties in the manner prescribed by the assigned job description, the Village Ordinances, or the Village Manager, including, but not limited to;

The Clerk shall:

1. Serve as clerk of the council and water and light board, attend all regular and special session meetings, record all proceedings, resolutions, and ordinances.
2. Certify, manage, maintain, distribute, and archive meeting minutes.
3. Archive meeting agendas and packets.
4. Certify, manage, and maintain the approved and signed copies of ordinances and resolutions.

5. Manage lists of elected and appointed officials.

6. Oversee election filing requirements and deadlines for elected positions; oversee term limits for appointed officials.

7. Administer oaths and affirmations.

8. Be certified as notary public.

51:2:4 *Compensation*. The Clerk shall receive compensation as shall be established from time to time by the Village Manager and pursuant to agreement when employed. This position shall be provided no fringe benefits or retirement compensation.

51:2:5 *Term of office*. The term of office shall be two years, beginning after the clerk's appointment.

51:2:6 *Effective Date*. Sections 51:2:1 through 51:2:5 shall become effective 45 days after adoption.

51:2:7 *Adoption*. This ordinance shall be adopted by an affirmative vote of at least two-thirds of the members of the village council.

51:2:8 *Publication*. The village clerk shall certify to the adoption of this ordinance and cause the same to be published as required by law.

Ayes:

Nays:

Absent:

ORDINANCE DECLARED ADOPTED.

____

By: Lori A. Stokes, Village President

____

By: Terese Schummer, Clerk

Date: ____________________, 2020

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on ________________, 2020 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on ________________ in the following newspaper: NEWBERRY NEWS

____

Terese Schummer, Clerk

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4/28/20

Project Newberry Garage

Alternate pricing

1.Furnish and install new gas line for future gas-powered pressure washer. This also includes increasing the size of the gas main from the meter coming into the building to be able to handle the increase BTUs needed. Includes gas piping, fittings, valves and hangers. Add $1,576.00

2.Furnish and install (3) Airius Air Pear A-25-EC-STD-120-W destratification fans and furnish (1) potentiometer. Includes fans, hangers, potentiometer and freight. Add $3,450.00

3. Plumbing
. Run underground 65C wall hydrant
. Install (2) Y24 sill cocks
. Insulate water lines
. Install one reduce pressure backflow preventer.
. Run drain for backflow preventer.
Add $2,331.00

. Change oil /sand separator from the outside of the building to the inside of the building to a Strigm OS-100. Add $2,442.00

4. Electrical
. Hook up 60 amp for air compressor. Add $833.00
. Install (2) 50-amp welder receptacle 1 side. Add $1,621.00
. Hook up the (3) fans that Albert is installing for air movement. Add $ 1,094.00
. Hook up the pressure washer. Add $589.00
. Install power & low volt wiring for the CO-2 exhaust fan. Add $1,221.00
. Hook up EV for the bathroom and office. Add $220.00

$18,485 —

5. Concrete sidewalks/aprons

. Install (1) 24' + 20' concrete apron and (1) 5' + 44' sidewalk. Add $ 5,000.00

. Add one extra layer of 4+4 WWF. To the concrete floor. Add $ 3,108.00

6

Not additional cost

. Install waterline from building to the property line.

. Install 150' of 1-1/2" copper water line. Does not include ant tap and seed or mulch $ 4,884.00

7.Install 4" sewer PVC from building to property line for a total of 100'. Does not include tap or seed and mulch. $ 1,887.00

Randy Mc Gahey

Randy Mc Gahey

Memorandum

TO: Newberry Village Council

FROM: Christopher Germain, MEDC Redevelopment Ready Communities Senior Planner

DATE: March 5, 2020

RE: **Village of Newberry RRC Baseline Report**

As the Village of Newberry's Redevelopment Ready Communities (RRC) Planner, I am pleased to inform you that we have completed the village's formal RRC evaluation. The findings of our evaluation and recommended actions to assist the village in ultimately achieving RRC certification are included the RRC Baseline Report. This briefing memo is intended to provide key highlights of the report and lay out the village's next steps in the RRC process.

Redevelopment Ready Communities: RRC is free technical assistance program offered through the Michigan Economic Development Corporation (MEDC) which aims to help communities incorporate best practices in planning, zoning and economic development to encourage redevelopment and new investment. MEDC Community Development also uses RRC as a prioritization factor when determining investments through our programs (visit www.miplace.org for more information on those programs). Communities who fully align with the best practices can become RRC certified which comes with its own set of benefits. Newberry has been formally engaged with RRC since January 2018. There are currently more than 275 communities across Michigan engaged in the program including other eastern/central UP communities like Sault Ste Marie, Munising, St. Ignace and DeTour.

Baseline Report: The Baseline Report completes a key step in the RRC process. Using responses from Newberry's self-evaluation, the RRC program took a deeper dive into the village's plans, zoning ordinance, site plan review process, priority development sites, training and more to make initial determinations regarding how well the village's existing practices align with the RRC best practices. This research included not only written documents but also discussions with local developers and village partners. Key findings include:

- The Village's existing practices already align with 15% of the RRC best practices including:
    - A documented, adopted public participation plan – completed in 2019 with the assistance of the Eastern Upper Peninsula Planning and Development Region and supported by early access to RRC Technical Assistance funding for the village.
    - Exiting financial resources to encourage training and professional development for staff and officials.
    - A formally adopted economic development strategy, created during the village's participation in Project Rising Tide.

    - Identification of priority redevelopment sites in the village's master plan and economic development strategy.
- The Village is partially aligned with another 23% of the RRC best practices. Major areas of partial alignment include:
    - The village's newly adopted master plan meets all the RRC best practices except for conducting an annual review which was discussed in 2019 but not completed.
    - Marketing and communication tools from Project Rising Tide provide a solid foundation for creating a cohesive marketing strategy with only minor additions.
- Finally, the village has several areas where we found little or no alignment with the best practice criteria. Much of this occurs because the village does not currently have a zoning ordinance and with 16 best practice criteria being tied to zoning and corresponding development review processes, that creates a large block of 'red' in the report. If the village chooses to adopt zoning, that will give it a major boost in reaching certification. Another area of red in the report includes packaging and marketing of priority sites – this is something MEDC will be able to work directly with the village to address near the end of the process.

Reaching Certification: With this Baseline Report in hand, the village is now ready to move into the third and next phase of the RRC process. During this final phase the village will work to address each of the best practice criteria identified as red or yellow (and maintain the green items). The report includes specific recommendations for each criterion; however, RRC is a dynamic program and is always willing to have open discussions if the village has a different idea for how to meet a best practice criterion. During this phase the village will have access to RRC technical assistance tools such as the RRC Library (www.miplace.org/rrclibrary), guidance from your RRC Planner and, potentially, matching technical assistance funds to help with the cost of larger projects (if needed). There is no deadline for reaching certification and RRC understands that each community will approach this phase at their own pace given available resources at any given time.

Next Steps: The next formal step in the process is for the village to review the report and, if desired, pass a resolution to continue with RRC. Upon passage of that resolution the Village can begin to access the aforementioned tools to assist with reaching full alignment (and therefore certification). ***We ask that the resolution be passed within 30 days of receiving this memo.***

I look forward to working with the village as it seeks to align with the best practices. Michigan is experiencing a strong economic climate at this time and it is our hope that through the RRC best practices communities of all shapes and sizes will be a strong position to leverage the excitement around Michigan and attract additional redevelopment and investment. If you have any questions on RRC or this Baseline Report, please feel free to contact me at your convenience.

Sincerely,

Christopher Germain, AICP
Senior RRC Planner, Regions 1 & 6

RRC Baseline Report

redevelopment ready
communities®

Village of Newberry

March 2020

MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION

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Redevelopment Ready Communities® (RRC) is a certification program supporting community revitalization and the attraction and retention of businesses, entrepreneurs and talent throughout Michigan. RRC promotes communities to be development ready and competitive in today's economy by actively engaging stakeholders and proactively planning for the future—making them more attractive for projects that create places where people want to live, work and invest.

To become formally engaged in the RRC program, communities must complete the RRC self-evaluation, send at least one representative to the best practice trainings, and pass a resolution of intent, outlining the value the community sees in participating in the program. Representatives from Newberry completed the training in October 2017 and council passed a resolution to participate earlier that year in March 2017. The community submitted a complete self-evaluation in January 2018.

Developed by experts in the public and private sector, the RRC Best Practices are the standard to achieve certification, designed to create a predictable experience for investors, businesses and residents working within a community; communities must demonstrate that all best practice criteria have been met to receive RRC certification. This evaluation finds the community currently in full alignment with 15 percent of the best practice criteria and partially aligned with another 23 percent. The community was able to address several RRC items via Project Rising Tide in 2017/2018 including adoption of an economic development strategy, master plan, and strategic communications strategy. These documents provide a strong foundation for moving forward with the RRC process.

This report includes several recommendations for how the community can fully align with the best practices. Each recommendation has been customized to fit Newberry and is backed by research and conversations specific to the community; however, these recommendations are just the beginning of the conversation. RRC is focused heavily on intent versus prescriptive "to-dos." As the community works through the process, it may identify other ways to meet the intent of a best practice. The community's RRC planner will be there every step of the way to discuss those ideas, direct the community to resources, and provide general guidance. In addition to the community's RRC planner, other partners should be at the table including the Luce County EDC, Destination Newberry, the Newberry Chamber, planning commission, state partners, and individual residents. RRC is a collaborative effort and is most successful when all parties are willing to engage to open dialogue so that Michigan communities can be on the forefront of developing unique identities and prosperous businesses.

Once the community has had a chance to digest the contents of this report, it will need to decide whether to continue with the RRC process. If it opts to reach for certification, it will result in a fully streamlined, predictable and transparent development process that is guided by a shared community vision. This will increase the community's ability to grow local investment and attract outside investment. It will also allow the Michigan Economic Development Corporation to better understand the community's desires for the future and how state tools and resources can help achieve that goal. MEDC looks forward to working with Newberry on its efforts to reach certification and to a prosperous relationship for many years to come.

The basic assessment tool for evaluation is the RRC Best Practices. These six standards were developed in conjunction with public and private sector experts and address key elements of community and economic development. A community must demonstrate all of the RRC Best Practice components have been met to become RRC certified. Once received, certification is valid for three years.

Measurement of a community to the best practices is completed through the RRC team's research and interviews, as well as the consulting advice and technical expertise of the RRC advisory council. The team analyzes a community's development materials, including, but not limited to: the master plan; redevelopment strategy; capital improvements plan; budget; public participation plan; zoning regulations; development procedures; applications; economic development strategy; marketing strategies; meeting minutes and website. In confidential interviews, the team also records the input of local business owners and developers who have worked with the community.

A community's degree of attainment for each best practice criteria is visually represented in this report by the following:

	Green indicates the best practice component is currently being met by the community.
	Yellow indicates some of the best practice component may be in place, but additional action is required.
	Red indicates the best practice component is not present or is significantly outdated.

This report represents the community's current status in meeting all the redevelopment ready processes and practices. This baseline establishes a foundation for the community's progress as it moves forward in the program. All questions should be directed to the RRC team at RRC@michigan.org.

Evaluation snapshot

Newberry has completed 15 percent of the Redevelopment Ready Communities® criteria and is in the process of completing another 23 percent.

1.1.1	1.1.2	1.1.3 (N/A)	1.1.4	1.2.1	1.2.2	1.2.3
2.1.1	2.1.2	2.1.3	2.1.4	2.1.5	2.1.6	2.1.7
2.1.8	3.1.1	3.1.2	3.1.3	3.1.4	3.1.5	3.1.6
3.1.7	3.1.8	3.2.1	3.2.2	4.1.1	4.1.2	4.2.1
4.2.2	4.2.3	4.2.4	5.1.1	5.1.2	5.2.1	5.2.2
6.1.1	6.1.2	6.1.3	6.1.4	6.1.5	6.1.6	

Best Practice 1.1—The plans

Best Practice 1.1 evaluates community planning and how the redevelopment vision is embedded in the master plan, downtown plan and capital improvements plan. The master plan sets expectations for those involved in new development and redevelopment, giving the public some degree of certainty about their vision for the future, while assisting the community in achieving its stated goals. Local plans can provide key stakeholders with a roadmap for navigating the redevelopment process in the context of market realities and community goals.

The Michigan Planning Enabling Act (MPEA), Public Act 33 of 2008, requires that the planning commission create and approve a master plan as a guide for development and review the master plan at least once every five years after adoption. Newberry adopted its current master plan July 2018, placing it well within the five-year window.

The master plan—the first ever such plan for Newberry—compiles a picture of the village's current physical development trends and outlines a vision for the future. The plan was guided through extensive community engagement including an assessment by the Michigan Rural Council which included listening sessions and a village hall meeting open to the public. The planning process was steered by the newly formed planning commission and includes corresponding public engagement efforts under the Project Rising Tide initiative.

The plan addresses several topics including an overview of demographics, the natural environment, an economic profile, housing, neighborhoods, and transportation. These sections come together to guide recommendations for priority redevelopment areas (something not required by state law but essential for communities seeking RRC certification). In Newberry, these include the downtown, the former lumber yard and the Tahquamenon Outdoor Recreation Complex. The previous sections also inform the future land use recommendations which proposes some long-term change to how the village encourages future development, most notably a recommendation to develop a zoning ordinance intended to provide more predictability for future investments.

The plan wraps up with a detailed action strategy outlining 31 actions corresponding with the plan's 10 goals ranging from improving citizen engagement to reducing blight and revitalizing the downtown. Each action item has an associated priority level, responsible party(ies) and a time frame for completion. RRC Best Practices call not only for a complete plan, but also that the community continually use the plan to guide its efforts, including reporting on plan progress at least annually. According to planning commission minutes from 2019, creating such a report was on the commission's radar to complete by the end of the summer and it may have been completed but there's no record of it being transmitted to council. If it was not, that should be a step in future years as an annual item. Because RRC was unable to document that council received the report, this item has been left as incomplete for the time being.

A key aspect of any community is its downtown district. This district plays several critical roles from showcasing the community's history to serving as a gathering space for events. The density levels natural to downtowns also make the district a fiscal engine to support efforts in other areas of the community which may not be in net-positive revenue situations. For all these reasons and more, it's essential that a community have a clear, up-to-date plan for its downtown. One of the master plan's goals directly addresses a desire to, "Create a vibrant, mixed-use downtown that serves as a focal point of community, recreational, and economic activity." In order to do so, the plan contemplates creating a downtown development authority (DDA) which would guide downtown development and address specific needs of the district. DDAs are common throughout Michigan and are oftentimes paired with tax increment financing (TIF) authority to fund their efforts. Seeing as Newberry does not have a DDA, there is currently no specific downtown plan to address Best Practice 1.1.2. However, should the village choose to do so in the future, RRC can provide guidance on how the village might go about such efforts. The village could also meet this best practice without creating a DDA or TIF by creating a small subplan to supplement the limited downtown

Best Practice 1.1—The plans *continued*

information already in the master plan. The choice of which approach is best is entirely up to the village to determine as it goes through the RRC process.

Communities, much like businesses, create many plans to guide their future. In addition to the plans mentioned above, communities typically have plans for parks and recreation, streets, and water/sewer asset management (and sometimes more). Departments also typically have their own strategic and capital investment plans. Combined, these plans typically call for capital investment levels that exceed a community's ability to fund each year. As such, it is vital that the community prioritize projects. Redevelopment Ready Communities® handle this need to prioritize and coordinate by creating a capital improvements plan (CIP). Updated annually, this plan helps the city plan out the upcoming six years of investments and serves as a key tool for budget discussions. In the past few years the village has compiled some information needed to create a CIP, including efforts to apply for a Storm, Assessment Management, and Wastewater (SAW) grant. The master plan also addresses the idea of a capital improvements plan. In order to align with this best practice, the village should create a CIP and establish a process to annually review/update it so that it always covers at least six years. RRC has compiled a number of example CIPs and a guide to help communities with this best practice.

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
1.1.1	The governing body has adopted a master plan in the past five years.	☐ Establish a process for reporting on master plan progress at least annually	2020
1.1.2	The governing body has adopted a downtown plan.	☐ Determine the best approach to planning for the downtown (DDA/TIF/PSD/etc.) ☐ Once determined, create a corresponding downtown plan	TBD
1.1.3	The governing body has adopted a corridor plan.	N/A	
1.1.4	The governing body has adopted a capital improvements plan.	☐ Create a capital improvements plan	2021

Best Practice 1.2—Public participation

Best Practice 1.2 assesses how well the community identifies and engages its stakeholders on a continual basis. Public participation aims to prevent or minimize disputes by creating a process for resolving issues before they become an obstacle. Communities who regularly engage their residents also build long-term trust and see greater support for plans and other initiatives.

Newberry has experienced an increase in public engagement in recent years due to several high-profile decisions as well as intentional engagement efforts via Project Rising Tide. In 2019, the village adopted a public participation plan to document the village's approach to public engagement including the numerous tools it uses to engage stakeholders, opportunities to sit on boards/ commissions, how it will report out engagement results, and how it will evaluate engagement efforts to encourage continued improvement. While the plan doesn't get into specifics since every project or event is different, it does provide a foundation for guiding the village's efforts and providing a level of predictability for both stakeholders and those looking to develop or invest in Newberry.

The village should continue to use the plan and conduct a full review at least every five years to ensure the tools it has identified continue to be effective.

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
1.2.1	The community has a documented public participation plan for engaging a diverse set of community stakeholders.	✓	
1.2.2	The community demonstrates that public participation efforts go beyond the basic methods.	✓	
1.2.3	The community shares outcomes of public participation processes.	✓	

Best Practice 2.1—Zoning regulations

Best Practice 2.1 evaluates the community's zoning ordinance and assesses how well it implements the goals of the master plan. Zoning is a significant mechanism for achieving desired land use patterns and quality development. Foundationally, the Michigan Zoning Enabling Act (MZEA), Public Act 110 of 2006, requires that a zoning ordinance be based on a plan to help guide zoning decisions.

Village of Newberry does not currently have a zoning ordinance though creation of one is something that was of significant discussion during the 2018 master plan update process and continues to be on the village's radar. In order to reach RRC certification, the village would need to adopt a zoning ordinance that meets all the expectations in this best practice.

If the village chooses to continue with creating a zoning ordinance, it should be sure the ordinance includes the following:

- Includes a district which promotes concentrated development combined with historic preservation and placemaking provisions (i.e., downtown).
- Includes at least two flexible development tools such as conditional rezoning provisions, small scale (sometimes called artisanal) manufacturing in the downtown or overlay districts.
- Clearly defines and allows (by-right) at least three types of "missing middle housing" such as downtown apartments, town homes, stacked flats, cluster housing, micro-units, etc.
- Provisions to support non-motorized transportation.
- At least two parking flexibility tools. such as a downtown exemption, shared parking agreements, parking maximums, etc.
- At least three provisions supporting green infrastructure development. Examples include parking lot landscaping, solar/wind energy, storm water innovative techniques, etc.
- A format which promotes user friendliness including graphics and links.

The RRC can help provide additional guidance on how to meet this best practice if the village moves forward with adopting an ordinance.

Best Practice 2.1—Zoning regulations *continued*

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
2.1.1	The governing body has adopted a zoning ordinance that aligns with the goals of the master plan.	☐ Adopt a zoning ordinance which addresses each of these expectations. Work closely with the RRC team during development for further guidance.	Unknown
2.1.2	The zoning ordinance provides for areas of concentrated development in appropriate locations and encourages the type and form of development desired.		
2.1.3	The zoning ordinance includes flexible tools to encourage development and redevelopment.		
2.1.4	The zoning ordinance allows for a variety of housing options.		
2.1.5	The zoning ordinance includes standards to improve non-motorized transportation.		
2.1.6	The zoning ordinance includes flexible parking standards.		
2.1.7	The zoning ordinance includes standards for environmental preservation and green infrastructure.		
2.1.8	The zoning ordinance is user-friendly.		

Best Practice 3.1—Development review policy and procedures

Best Practice 3.1 evaluates the community's development review policies and procedures, project tracking and internal/external communications. An efficient site plan review process is integral to being redevelopment ready and can assist a community in attracting investment dollars while ensuring its zoning ordinance and other laws are followed.

Because the village does not currently have zoning, it does not have a corresponding development review process. Development in Newberry does require building permits from the county and the village appears to have a strong relationship with the county building inspector, allowing a couple of these items to be partially addressed such as having someone to answer questions on permits and having a building permit tracking system. The county also provides oversight for county-wide zoning though that does not apply to property within the village since it is its own legal entity.

If the village chooses to adopt a zoning ordinance, it will need to also build a system to efficiently conduct site plan reviews (where applicable) and issue zoning permits. The village should work closely with the RRC team to ensure that process is transparent, efficient and predictable through well documented processes, clear tracking systems, conceptual review meetings, joint reviews and other customer-friendly enhancements (see table for more detailed recommendations).

Best Practice 3.1—Development review policy and procedures *continued*

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
3.1.1	The zoning ordinance articulates a thorough site plan review process.	☐ Ensure the adopted zoning ordinance includes detailed review processes and clearly identifies the roles and responsibilities of various boards and positions	TBD
3.1.2	The community has a qualified intake professional.	☐ Ensure the local zoning administrator has sufficient training on the zoning ordinance and can provide consistent customer service standards	TBD
3.1.3	The community defines and offers conceptual site plan review meetings for applicants.	☐ Offer conceptual review meetings prior to formal application of site plan ☐ Develop a checklist of items to cover and how to prepare for such meetings	TBD
3.1.4	The appropriate departments engage in joint site plan reviews.	☐ Establish a core joint review team to review all site plans	TBD
3.1.5	The community has a clearly documented internal staff review policy.	☐ Document the internal review process from application to permitting ☐ Ensure the zoning ordinance contains clear approval standards	TBD
3.1.6	The community promptly acts on development requests.	☐ Approve zoning permits/site plans for permitted uses at the staff or planning commission level ☐ Develop flowcharts of the site plan review process ☐ Ensure there is a clear process for handing off site to county building	TBD
3.1.7	The community has a method to track development projects.	☐ Establish a tracking system for applications from submittal to zoning permit; ensure it coordinates with county building for those process as well	TBD
3.1.8	The community annually reviews the successes and challenges with the development review process.	☐ Identify a way to solicit feedback on the development review experience ☐ Establish a plan for reviewing the development review experience at least annually to identify potential improvements	TBD

Best Practice 3.2—Guide to Development

Best Practice 3.2 evaluates the availability of the community's development information. Having all the necessary information easily accessible online for developers and residents alike creates a transparent development process that can operate at any time. This information creates a smoother process overall and reduces the amount of time staff spend answering basic questions. The village does not currently have a formal development review process and therefore does not have a guide to development. If the village adopts a zoning ordinance and creates a development review process, it should then create a guide.

Because the village does not have zoning or a development review process, it does not charge permit fees, except for fence permit fees and seasonal vendor fees. It does charge fees for electric, sewer, water and garbage services which can impact development and therefore should be readily available (they are). The village currently allows for utility bills to be paid online and over the phone via credit card which provides flexibility for customers.

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
3.2.1	The community maintains a guide to development that explains policies, procedures and steps to obtain approvals.		TBD
3.2.2	The community annually reviews the fee schedule.		TBD

Best Practice 4.1—Recruitment and orientation

Best Practice 4.1 evaluates how a community conducts recruitment and orientation for newly appointed or elected officials. Such officials sit on the numerous boards, commissions and committees that advise community leaders on key policy decisions. Ensuring that the community has a transparent method of recruitment, clearly lays out expectations/desired skill-sets, and provides orientation for appointed officials is key to ensuring the community makes the most of these boards and commissions.

Residents of Newberry have an opportunity to participate in their local government by sitting on numerous boards or committees including village council, planning commission, and the Water and Light Board. Each of these boards has a dedicated page on the village's website which provides minutes and meeting packets/agendas. Planning commission's page also includes the master plan and economic development strategy while council's page includes member information and committee appointments. The village has recently adopted updated ethics and rules/procedures processes which are essential to well-run boards.

Making this information available online provides a foundation for someone seeking board seat to gain a basic understanding of what each board does but it doesn't provide a full picture of what is needed to be an effective board member. In order to build a more complete picture, RRC recommends that the village establish clear expectations of what makes a successful board member including desired skill-sets that are helpful to have (but not required) when serving on the various boards. This information will help potential members better understand the commitment and improve the experience overall.

When it comes time to apply for a board or commission, the village has a web page dedicated to board vacancies and how to apply. The village requires use of a pre-appointment questionnaire which must be completed and submitted to the village president. The document requests information on past work history, qualifications for the position being applied for and goals and interests of the potential candidate. This meets the intent of this best practice in making an application accessible online. RRC does recommend that the village add additional information on the actual appointment process including timelines and who makes final appointments.

Once members are appointed, it is essential that they can quickly get up-to-speed on recent board activity, foundational knowledge and upcoming tasks. When the planning commission was founded, the village brought in MSU Extension to provide training. RRC has been told that the former village manager also worked with new members to provide some type of in-person orientation session. If the village chooses to continue this type of orientation approach, it should create a list of orientation topics/materials to ensure that each new member is getting the same information. Alternatively, the village could create an actual packet or pursue an entirely different approach to orientation. No matter what it chooses, it should aim for it to be consistent from member to member and documented in some manner.

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
4.1.1	The community sets expectations for board and commission positions.	☐ Outline expectations and desired skill-sets for the village council and planning commission ☐ Outline the appointment process including timelines and appointment authority	2020
4.1.2	The community provides orientation packets to all appointed and elected members of development-related boards and commissions.	☐ Determine a consistent orientation method for new village council and planning commission members and document it in some manner.	2020

Best Practice 4.2—Education and training

Best Practice 4.2 assesses how a community encourages training and tracks educational activities for appointed and elected officials and staff. Trainings provide officials and staff with an opportunity to expand their knowledge and ultimately make more informed decisions about land use and redevelopment issues. An effective training program includes four components: financial resources to support training; a plan to identify priority topics and track attendance; consistent encouragement to attend trainings; and sharing of information between boards and commissions to maximize the return on investment for the community.

Newberry's 2020 operating budget includes dedicated line items for conferences and professional development for the village council, village manager, as well as under general administration. While the amounts aren't large, they show a commitment to training and meet the intent of this best practice. In order to supplement limited training funds, Redevelopment Ready Communities® take a strategic approach to training that includes three key components:

1. Identifying training priorities that help the community identify which training topics or events will help it achieve the goals laid out in the master plan. For example, in Newberry's case a focus on the how and why of zoning may be a priority use of training opportunities in 2020. Or perhaps on founding a DDA. Ideally priorities are identified annually but they could also be done on a longer timeframe if the village so chooses.
2. Implementing a simple mechanism to track participation in training events. Many communities use a spreadsheet updated during meetings and provide training information in the end-of-year reports.
3. Instituting a method to encourage training on a regular basis. One common way to do this is adding training as a standing agenda topic. Other common methods include adding training fliers or reminders in meeting packets and sending out regular emails with training information.

It's worth nothing that training is often times considered to be an expensive, voluntary event. However, RRC communities are fortunate to have access to a plethora of free training opportunities in the form of webinars, online articles, books, regional planning partners and more. A training strategy can be highly successful with a small budget when planned out ahead of time. RRC has created a guide and resources to help communities achieve this aspect of Best Practice 4 without adding additional cost to the existing budget.

The second part of this best practice goes beyond training and assesses overall communication networks between development-related boards and staff. In particular, Redevelopment Ready Communities® address three key areas to ensure consistent and strong communication: a planning commission annual report (as required by law); opportunities for information sharing between boards, such as minutes and training report-outs; and regular joint meetings (at least annually) to discuss common priorities or hold trainings. Due to Newberry's size, there is natural coordination between the various boards in the village and actions such as regular report outs at village council meetings and sharing of minutes are already in place. In order to fully align, RRC encourages the village to begin issuing a planning commission annual report as required by the Michigan Planning Enabling Act, establishing an expectation for reporting out on recent training events, and holding a joint meeting or training with council and the planning commission at least once a year.

Best Practice 4.2—Education and training *continued*

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
4.2.1	The community has a dedicated source of funding for training.	✓	
4.2.2	The community identifies training needs and tracks attendance for elected and appointed officials and staff.	☐ Identify training priorities at least annually for the planning commission and village council ☐ Establish a method for tracking training activity for officials and staff	2020
4.2.3	The community encourages elected and appointed officials and staff to attend trainings.	☐ Add training as a standing agenda item for council and planning commission **or** identify another way to provide regular encouragement for training	2020
4.2.4	The community shares information between elected and appointed officials and staff.	☐ Publish a planning commission annual report ☐ Establish a method for reporting out information learned from training activity. ☐ Hold a joint meeting or training at least annually with council and the planning commission (invite others as desired)	2020

Best Practice 5.1 — Economic development strategy

Best Practice 5.1 evaluates goals and actions identified by the community to assist in strengthening its overall economic health. Strategic economic development planning is critical to attract jobs and new investment in communities.

Village of Newberry adopted a dedicated economic development strategy in 2017 as part of Project Rising Tide. The plan includes six goals:

1. Retain and attract youth to the community
2. Connect youth to employment opportunities
3. Support and attract small businesses downtown
4. Increase placemaking and recreation-based opportunities
5. Better market the Newberry area to potential tourists
6. Increase economic opportunity for residents and businesses

The strategy identifies approximately 40 objectives to achieve these goals ranging from certifying the Newberry Industrial Park through the Michigan Economic Developers Association (MEDA) to applying for grants and increasing the area's social media presence. The action plan identifies lead and secondary parties and goal dates. While all the goal dates have passed, several items remain incomplete but still applicable and could be revisited in the coming years.

Like Best Practice 1, this best practice looks to ensure that adopted plans don't simply sit on the shelf and that progress is reported at least annually. According to conversations with village staff and partners, there has been no such annual progress report since adoption of the plan.

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
5.1.1	The community has approved an economic development strategy.	✓	
5.1.2	The community annually reviews the economic development strategy.	☐ Begin reporting on progress at least annually	2020

Best Practice 5.2—Marketing and promotion

Best Practice 5.2 evaluates how the community promotes and markets itself. Marketing and branding are essential tools in promotion of a community's assets and unique attributes. Consumers and investors are attracted to places that evoke positive feelings and to communities that take pride in their town and their history. Newberry is known as the "Moose Capital of Michigan" and has a distinct brand around that reputation which can be found on the village's documents, website, and other materials.

The village received a strategic communications plan in 2017 as part of Project Rising Tide. The strategic plan includes key components for a marketing strategy such as primary messaging:

- Mission-based: "The village of Newberry strives to be a place of economic opportunity. From traditional employment options to entrepreneurial endeavors and development opportunities the village is a fully supportive partner in efforts to create prosperity locally and in the greater Newberry area."
- Location-based: "Located in Michigan's Upper Peninsula, surrounded by miles of state and national forests, Newberry is the 'Moose Capital of Michigan' and the gateway to Tahquamenon Falls. Home to a variety of resorts, countless outdoor recreation opportunities including the best in fall color, hunting, fishing, hiking, paddling, dog sledding, and birding. Woods and water make this area a refreshing getaway"

The strategic plan also establishes five communication goals:

1. Brand the village of Newberry as a place of economic opportunity, creating awareness that the village is a fully supportive partner in efforts to create economic prosperity in the village and greater Newberry area.
2. Increase awareness of the Newberry area as a destination to live, work, and play. Keep in mind that times have changed, and it is no longer workers following jobs but rather deciding where to live then finding and/or creating their dream job.
3. Assist in sharing business news, including but not limited to companies choosing to relocate to Newberry, business development and/or expansions.
4. Create awareness that Newberry is the "Gateway to the Falls."
5. Outline strategy and support for media platforms, including traditional and social media, as communications methods.

Additionally, it provides templates and other helpful materials to build a cohesive marketing strategy. While this plan is a solid foundation for a marketing strategy, it doesn't quite go into the level of detail this best practice envisions. Most notably, it does not identify primary audiences or actions that will achieve the goals. To fully align with this best practice, the village should create a marketing strategy that identifies its efforts to attract four key audiences: residents, businesses, investors, and visitors. RRC recently updated a guide to assist with this effort.

A key aspect of any community's efforts to market itself and help foster development is its website. This is often the first point of contact with anyone looking to invest or visit. Newberry has a clean, modern website which provides easy access to the village's information including meeting notices, agendas, minutes, plans, contacts, resource and more. Because the village does not have currently have zoning and site plan review, some of the information requested under this best practice isn't currently available. As the village works through the RRC process, it should identify a central location for planning and development information and build out that section to include all the items under this best practice. Some communities choose to create a dedicated page, such as "Investing in our community," while others will add information under an already existing page. No matter what the village chooses, all the requested information should be centrally located on the same page or within one click.

Best Practice 5.2—Marketing and promotion *continued*

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
5.2.1	The community has developed a marketing strategy.	☐ Using the strategic communications document as a foundation, build a cohesive marketing strategy aligned with this RRC Best Practice	2021
5.2.2	The community has an updated, user-friendly municipal website.	☐ Identify a central location to store planning and development information ☐ Add missing information as it is created	Ongoing

Best Practice 6.1—Redevelopment Ready Sites®

Best Practice 6.1 assesses how a community identifies, visions for and markets their priority redevelopment sites. Communities must think strategically about the redevelopment of properties and investments and those investments should be targeted in areas that can catalyze further development. Instead of waiting for developers to propose projects, Redevelopment Ready Communities® identify priority sites and prepare information to assist developers in finding opportunities that match the community's vision. It is best to begin working on identifying and prioritizing sites once a community has completed a majority of the previous best practices. When a community is ready to begin identifying priority redevelopment sites, the Redevelopment Services Team will be available to assist communities in identifying sites that meet can help the community implement their vision.

Newberry has already identified several priority redevelopment areas via its existing plans including efforts to redevelop the downtown and former lumber yard. RRC recommends that the village focus its efforts on other best practices and work with the Redevelopment Services Team once those are incorporated to complete this best practice. If the village does wish to work on this best practice, RRC has made a number of examples and guides available in the online RRC library.

Status	Evaluation criteria	Recommended actions for certification	Estimated timeline
6.1.1	The community identifies and prioritizes redevelopment sites.	☐ Develop a list of at least three priority redevelopment sites	
6.1.2	The community gathers basic information for at least three priority sites.	☐ RRC recommends that the village focus on Best Practices 1–5 and work on this best practice with the Redevelopment Services Team once it is near certification. The RRC team will connect the village with that team when the time comes.	TBD; once other best practices are complete
6.1.3	The community has development a vision for at least three priority sites.		
6.1.4	The community identifies potential resources and incentives for at least three priority sites.		
6.1.5	The community assembles a property information package for at least one priority site.		
6.1.6	Prioritized redevelopment sites are actively marketed in accordance with the marketing strategy.		

The RRC program assists communities in maximizing their economic potential by embracing effective redevelopment tools and best practices. As this report makes clear, Village of Newberry has a strong foundation in place for meeting the best practices.

Upon receipt of this report, community staff and leadership should review the recommendations and determine if they align with the community's priorities and vision. If, after review, the community believes that RRC is still a good fit, council should pass a resolution of intent to continue with the process. Upon receipt of that resolution, the community will enter final phase of the process: officially working toward certification. During that phase, the community will be able to make progress on RRC items at its own pace and receive regular support from its RRC planner. It will also have continued access to the RRC online library of resources and extensive network of other RRC-engaged communities while also becoming eligible for matching technical assistance dollars from RRC (once the community has shown at least one-quarter of progress). In order to guide this next phase, RRC recommends the creation of an RRC work group consisting of community staff, officials and community representatives. We look forward to working with the community on reaching certification and a long, positive partnership for many years to come.

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
May 12, 2020
Electronic Public Meeting – Due to COVID-19 Virus
***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Vincent, Freese, Hardenbrook, Schnorr, Wendt.
Absent: None.
Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Bergman.
Call to Order: Chairman Vincent called the meeting to order at 6:02 p.m., using Zoom audio teleconferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.
Approval of Agenda: Moved by Schnorr, support by Freese, **CARRIED**, to approve agenda as presented. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.
Approval of Minutes: Moved by Wendt, support by Freese, **CARRIED**, to approve the minutes for the April 14, 2020 W&L meeting as presented. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.
Water and Light Chairperson Announcements: None.
Public Comments on Agenda Items: None.
Submission of Bills and Financial Updates:
A.) Water & Light – Monthly Bills – April 10 to May 7, 2020 - Motion by Wendt, support by Schnorr, **CARRIED**, recommend Village Council pay the April Electric Fund bill in the amount of $80,845.91. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt. Motion by Wendt, support by Hardenbrook, **CARRIED**, to recommend Village Council pay the April 2020 Water Fund bill in the amount of $2,545.37. Discussion followed. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.
B.) Christmas Light Fund – Fund amount is $12,221.44.
Petitions and Communications: None.
Introduction and Adoption of Ordinances and Resolutions: None.
Reports of Village Management:
1.) Superintendent of Water and Light: W&L Superintendent Dan Kucinskas submitted a written report and charts.
2.) Interim Village Manager: Watkins gave a verbal report as well as submitting a written report, which included an Audit update, W&L Changes in procedure do to COVID-19, utility billing, tree work and the Water Service Line Survey.
Unfinished Business:
1.) Former payment assistance program: This was a follow-up on public comment. This program ran from 2008 – 2012 and was called "Lifeline Support Fund". Basically an interest free loan program for people facing shut-off. The program lent out approximately $52,000 but only $17,000 was paid back. In 2013 the Village starting participating in the Low Income Energy Assistance Program Fund (PA95).
2.) Utility Billing/Collection Review: Currently have $13,335.00 being carried in unpaid utility bills.
New Business:
1.) 2020 1st Quarter Revenue & Expense Reports: For review. 2019 1st quarter reports included for comparison. Discussion followed.
Public Comment: None.
Comments By Board Members: Comment heard from Vincent.
Adjourn Meeting: Motion by Wendt, support by Schnorr, **CARRIED**, to adjourn meeting at 6:31 p.m. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.
These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

Village of Newberry
Ordinance Committee Meeting Minutes
Via Phone
Thursday, May 7, 2020
9:30 AM

1. **CALLED TO ORDER at 9:30 AM**
2. **Present; Chairperson Lori Stokes, Trustee Dan Hardenbrook, Trustee Dennis Hendrickson and Interim Village Manager Allison Watkins**
3. **PUBLIC COMMENT; none present.**
4. **UNFINISHED BUSINESS**
   A. ***Tabled;*** Develop plan to approach county regarding a contract for patrolling/enforcement of law
      1. Update on meeting to be scheduled with Watkins, Hendrickson and Cischke.
         No Action taken.
   B. ***Tabled;*** Ordinance 29A; continue review
      1. Omit Administrative Assistant segment
      2. Review and pull out Committee information and incorporate with Village Manager info.
   C. ***Tabled;*** Ordinance 36; continue review and update
      1. Village Manager Job Description referred to Management Committee
   D. Ordinance 11; Compensation of Elected Officials
      1. Discussion on the allowance of attendance via phone per MML's GLVA handbook
      2. Change of compensation for not attending meetings; have ready to implement by Nov. 2020 immediately following election. Reviewed sample wording. Committee agrees that focus is on missing 2 or more meetings in a row. Occasional non-attendance would be excused. Decision of an absence being excused or not would be voted on by council.
      3. Changes to the Ordinance must be in place by September to be effective in November.
      4. Deletion of Village Treasurer segment
      5. Deletion of or change to Village Clerk segment
   E. Ordinance 50, Appointment of Village Treasurer
      1. Consensus of Committee was to chose Draft 2, Version 2 which has language that includes the council in the hiring/termination process.
      2. ***Committee Recommendation*** Motion by Hendrickson, support by Hardenbrook to recommend to council to adopt Ordinance 50, Draft 2, Version 2. Ayes All.
   F. Ordinance for Appointment of Village Clerk
      1. Committee asked IVM to gather information of the Clerk's compensation and responsibilities and duties currently responsible for and present to Committee at next meeting.
      2. Committee plans to review information presented at next meeting to discern if the compensation reflects the Clerk's current duties and responsibilities.
      3. Consensus of the Committee was to choose Draft 1, Version 2 which has language that includes the council in the hiring/termination process if the decision is made to recommend to Council to change to appointing a Village Clerk.
   G. ***Tabled;*** Rental Properties with 1 water service line serving 2 or more apartments/living quarters.
      1. Village Attorney is checking legalities of shut off.
   H. ***Tabled;*** Snowmobile Ordinance curfew times; tabled until after 2019/2020 snowmobile season.
5. **NEW BUSINESS**
   A. ***Tabled;*** Procedure for changing Ordinances and approving new ordinances
      1. IVM Watkins is working with VA Jocks on this
   B. Next meeting date: Friday, May 15, 2020; 9:00 AM
6. **PUBLIC COMMENT; none present.**
7. **ADJOURNED at 11:04 AM**

Village of Newberry
Ordinance Committee Meeting Minutes
Via Phone
Friday, May 15, 2020
9:00 AM

1. **CALLED TO ORDER at 9:30 AM**

2. **Present; Chairperson Lori Stokes, Trustee Dennis Hendrickson and Interim Village Manager Watkins Absent; Trustee Dan Hardenbrook**

3. **PUBLIC COMMENT; none present**

4. **UNFINISHED BUSINESS**
   A. Ordinance 11; Compensation of Elected Officials
      1. Focus on changes/deletions for presentation to Council at June meeting
   B. Ordinance 50; Appointment of Village Treasurer, Ordinance 51; Appointment of Village Clerk
      1. Motion by Hendrickson, Support by Stokes to present Draft Ordinances 50 and 51 to Council for action.

5. **NEW BUSINESS**
   A. Next meeting date: Thursday, June 4, 2020; 9:30 AM

6. **PUBLIC COMMENT; none present**

7. **ADJOURNED at 9:37 AM**

VILLAGE OF NEWBERRY
41 LUMBER AD HOC COMMITTEE
Date: Thursday, May 14th, 2020
Location: Electronic Meeting
Time: 10:00am

Present: Freese (Chair), Stokes, Hendrickson

Absent: None

Also Present: Interim Village Manager Watkins, DPW/WWTP Superintendent Blakely

Public Present: None

Call to Order: Meeting began at 9:30am

Change Order Request:
The committee reviewed a change order request made by McGahey Construction. The memo is attached, and details changes being requested as well as the costs for each change. Changes are expected to be covered by insurance and will not put the project over budget. In the event they are not covered, there are contingency funds in the General Fund to cover the changes without adversely affecting the Village budget. The committee is recommending the approval of $20,000.00 to cover the costs of the change order. The Council originally approved $401,478.00 for the project. This change to amend the approval amount to $421,478.00 for the project. Motion listed below.

Public Comment:
No public in attendance.

Committee proposals for approval from Council:

1. Motion 1: Motion to approve $20,000.00 to cover the amount of the change order request submitted by McGahey Construction.

Next Meeting Date: TBD

Adjournment: Meeting adjourned at 9:55am

VILLAGE OF NEWBERRY

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Fire Department
Chief John Wendt
April 2020 Report

We ended April with 4 calls for service, which is about average for NFD.
- 1 Smoke Investigation
- 1 Power Line Down
- 1 Odor Investigation
- 1 Personal Injury Accident (1 vehicle)

But we were a lot busier than just those four calls! With Coronavirus affecting so many things, including birthday parties, we did our best to do as many happy birthday drive-by's as we could! Along with doing those, we have delivered nearly two dozen grocery orders to members in the community.

The NFD can't thank our community enough for all the support you have given us during this time. A special thank you to the Tahqua- Tots Learning Center kiddos for leaving a special chalk message outside our fire hall. And a thank you to Cossondra George and Family for the delicious baked goods.

Everyone stay safe and stay healthy!

"A hero is no braver than an ordinary man, but he is brave five minutes longer"

Newberry Wastewater Treatment Plant
Department of Public Works

George Blakely Superintendent
May 2020 Report

Wastewater Treatment

Spring runoff continues, the procedures put in place are working.

Looking forward to pumping Digesters should be in next few weeks.

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Covid-19 Operation Mode
- Returned to new normal operations
- One employee temporary transferred to DPW
- Tahquamenon Falls lab work done to drain lagoons

Department of Public Works

- Garbage pick up
- Work orders
- Covid-19 Operation Mode
- Employee off for National Guard Duty
- Employee temporary transferred from WWTP
- Started alley clean up

VILLAGE OF NEWBERRY

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light Dept
Dan Kucinskas Water & Light Supt.
April 2020

- Building Maintenance
- Replaced Broken Switch (outage)
- Removed Branches Off Wire
- Bacti Samples (All Passed)
- Daily Water Report
- Monthly Residuals
- Maintenance At Well 6 & 7
- Miss Digs
- Equipment Maintenance

"Some old-fashioned things like fresh air and sunshine are hard to beat."

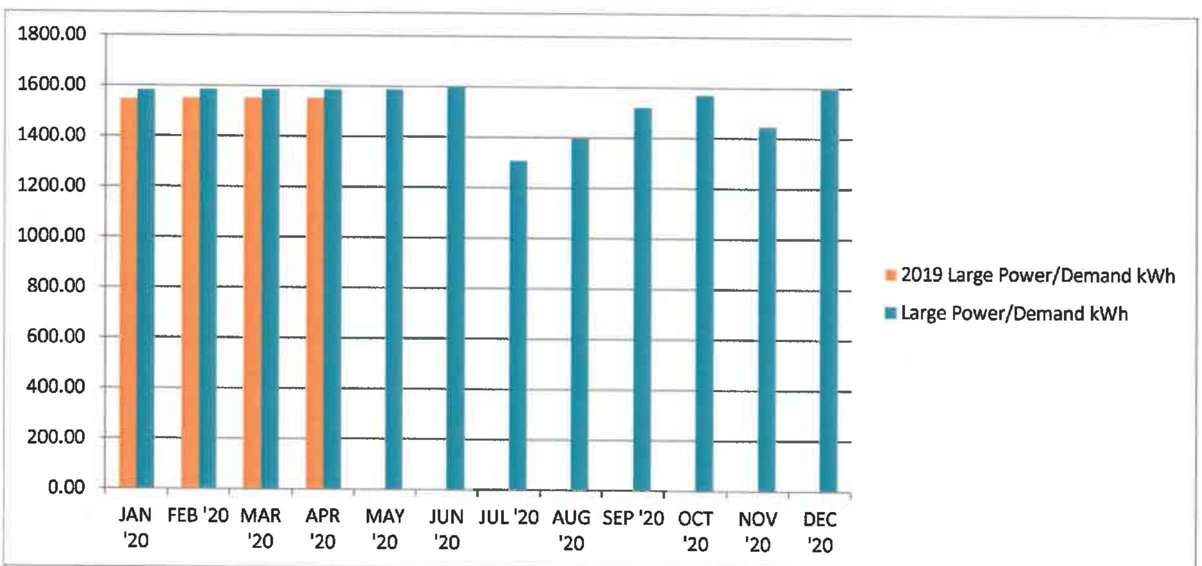
2020 - ELECTRIC CONSUMPTION / BILLING

	RESIDENTIAL					COMMERCIAL				LARGE POWER				DEMAND		
2020	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED
JAN	832976.00	1182	$ 15,040.05	$ 1,183.66	$ 86,658.08	286253.00	214	$ 5,159.08	$ 33,347.17	525822.00	15	$ 27,730.45	$ 9,714.22	1549.00	13	$ 14,255.40
FEB	671768.00	1182	$ 9,439.81	$ 953.03	$ 69,743.65	263045.00	212	$ 3,679.42	$ 30,564.96	499799.00	15	$ 26,341.99	$ 7,155.99	1553.00	13	$ 14,255.40
MAR	732342.00	1184	$ 10,287.87	$ 1,034.94	$ 75,759.70	276837.00	211	$ 3,856.63	$ 32,053.12	471974.00	15	$ 24,885.64	$ 6,853.49	1554.00	13	$ 14,255.40
APR	623176.00	1183	$ 8,752.78	$ 884.07	$ 64,763.90	242918.00	211	$ 3,408.05	$ 28,388.25	514206.00	15	$ 27,091.55	$ 7,320.22	1554.00	13	$ 14,255.40
MAY																
JUN																
JUL																
AUG																
SEPT																
OCT																
NOV																
DEC																
TOTAL	2860262.00	4731.00	$ 43,520.51	4055.70	$ 296,925.33	1069053.00	848.00	$ 16,103.18	$ 124,353.50	2011801.00	60.00	$ 106,049.63	$ 31,043.92	6210.00	52.00	$ 57,021.60
AVG	715065.5	1182.75	10880.1275	1013.925	74231.3325	267263.25	212	4025.795	31088.375	502950.25	15	26512.4075	7760.98	1552.5	13	14255.4

TOTAL Kwh	5947.33
AVERAGE MET	1422.75

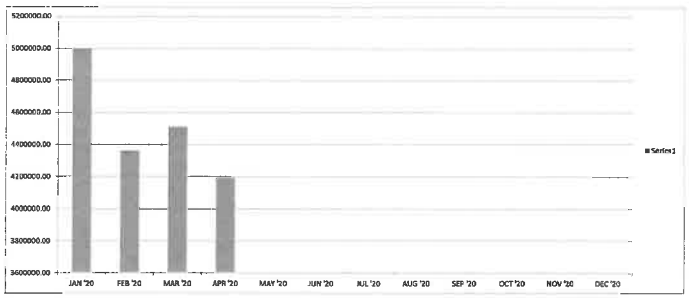
Water & Light
Electric Demand Report Large Power/Industrial 2020

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'19	1531.00	$ 14,113.58
JAN '20	1549.00	$ 14,255.40
FEB '20	1553.00	$ 14,255.40
MAR '20	1554.00	$ 14,255.40
APR '20	1554.00	$ 14,255.40
MAY '20		
JUN '20		
JUL '20		
AUG '20		
SEP '20		
OCT '20		
NOV '20		
DEC '20		



Water & Light
Billed Electric kWh Report - 2020

MONTH:	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMER'S	MPPA	MISO	ATC	CEC-HYDRO	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD:	SAVED: (2019 vs 2020)
JAN '20	5001078.00	$ 14,255.40	$ 213,742.93	$ 74,925.21	$ 128.86	$ 3,397.92	$ 12,492.20	$ 5,059.90	$ 96,004.09	$ 109,949.71	$ 129,527.53	$ 120,334.74	$ 103,229.84	$ 146,688.48	$ 13,945.62
FEB '20	4360984.00	$ 14,255.40	$ 182,297.63	$ 67,805.03	$ 217.50	$ 2,980.07	$ 12,246.20	$ 5,150.71	$ 88,399.51	$ 101,672.04	$ 119,847.55	$ 111,398.64	$ 102,655.98	$ 168,324.53	$ 13,272.53
MAR '20	4510231.00	$ 14,255.40	$ 189,774.87	$ 66,910.13	$ 60.89	$ 2,907.79	$ 12,492.20	$ 5,085.13	$ 87,456.14	$ 99,435.07	$ 62,464.90	$ 114,411.84	$ 130,780.97	$ 135,195.29	$ 11,978.93
APR '20	4193128.00	$ 14,255.40	$ 174,825.40	$ 58,577.85	$ 53.93	$ 2,727.70	$ 12,492.20	$ 5,084.80	$ 78,936.48	$ 95,210.19	$ 106,956.15	$ 106,494.00	$ 98,265.91	$ 114,707.13	$ 16,273.71
MAY '20									$ -	$ 84,813.79	$ 99,338.04	$ 98,979.16	$ 121,856.40	$ 145,099.13	
JUN '20									$ -	$ 75,983.75	$ 87,250.55	$ 103,696.18	$ 106,919.67	$ 121,802.87	
JUL '20									$ -	$ 85,289.65	$ 90,756.59	$ 102,915.90	$ 60,546.96	$ 74,453.89	
AUG '20									$ -	$ 80,431.43	$ 115,480.83	$ 102,013.56	$ 118,956.76	$ 55,814.19	
SEP '20									$ -	$ 79,439.06	$ 85,710.61	$ 98,627.29	$ 115,892.05	$ 93,525.67	
OCT '20									$ -	$ 75,095.13	$ 84,092.82	$ 97,767.67	$ 107,256.72	$ 122,946.54	
NOV '20									$ -	$ 94,303.42	$ 95,811.47	$ 114,041.05	$ 103,927.00	$ 64,483.12	
DEC '20									$ -	$ 94,672.40	$ 102,589.66	$ 123,757.90	$ 118,349.60	$ 157,862.67	
	18065421.00	$ 57,021.60	$ 760,640.83	$ 268,218.22	$ 461.18	$ 12,013.48	$ 49,722.80	$ 20,380.54	$ 350,796.22	$ 981,363.24	$ 1,072,237.04	$ 1,294,437.93	$ 1,288,637.86	$ 1,400,903.51	$ 55,470.79



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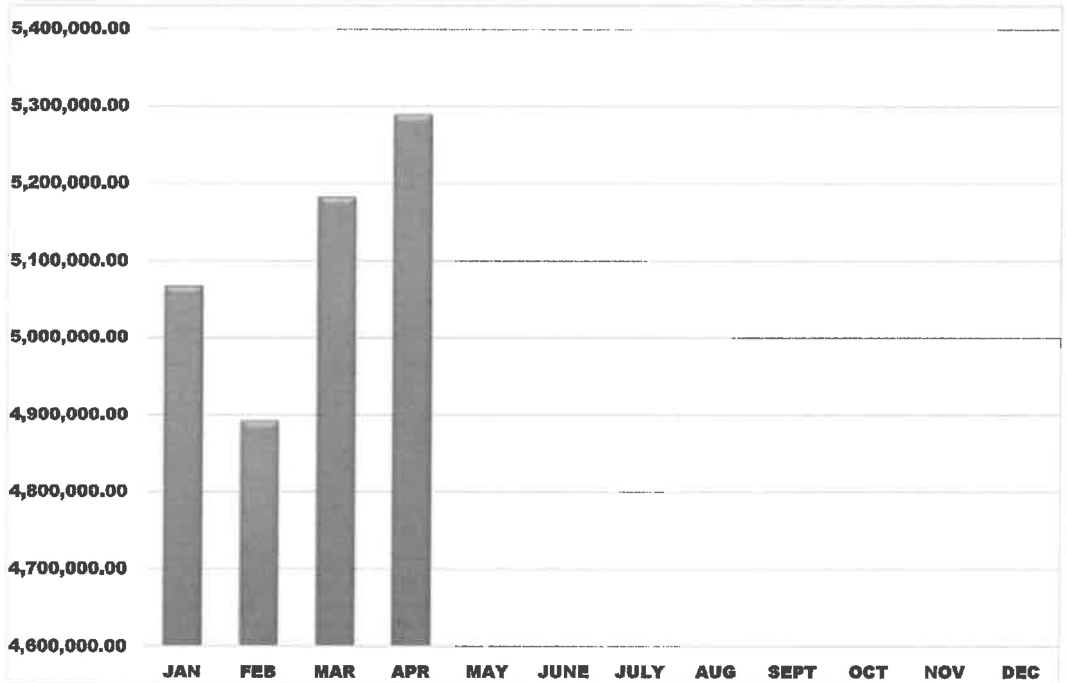
Water & Light
Water Pumpage Report - 2020

MONTH	Recorded Gallons Pumped	Monthly Revenue Goal	Actual Revenue Received	BILLED REUs	Approx. GALS BILLED	% OF GOAL	LOST REVENUE
JAN'20	5,067,600.00	$ 78,333.33	$ 73,927.05	985.69	2,957,082.00	94.4%	$ 4,406.28
FEB'20	4,892,700.00	$ 78,333.33	$ 75,883.83	$ 1,011.78	3,035,340.00	96.9%	$ 2,449.50
MAR '20	5,182,500.00	$ 78,333.33	$ 75,633.15	$ 1,008.44	3,025,320.00	96.6%	$ 2,700.18
APR '20	5,290,400.00	$ 78,333.33	$ 75,520.91	$ 1,006.95	3,020,850.00	96.4%	$ 2,812.42
MAY '20		$ 78,333.33			-	0.0%	
JUNE'20		$ 78,333.33			-	0.0%	
JULY '20		$ 78,333.33			-	0.0%	
AUG '20		$ 78,333.33			-	0.0%	
SEPT '20		$ 78,333.33			-	0.0%	
OCT '20		$ 78,333.33			-	0.0%	
NOV '20		$ 78,333.33			-	0.0%	
DEC '20		$ 78,333.33			-	0.0%	
	Total Gallons Pumped 20,433,200.00	Revenue Goal $ 939,999.96	Total Actual Revenue $ 300,964.94	Total Billed REUs 4,012.86	Total Billed GALS 12,038,592.00	% OF GOAL 32%	Total Lost $ 12,368.38



Interim Village Manager & DHRCE
Activity Report for Village Council Meeting
As of May 15, 2020

A. Audit
   a. Received electronic copy on Wednesday, May 13, 2020
      i. Waiting to hear when auditor will present to council
      ii. F65 is being completed – should be done week of May18
         - CVTRS revenue should be released once F65 is in
   b. 2019 Audit -working on scheduling
   c. Further review of the SOM contract shows that we are contracted with SOM for 2019 & 2020 – a new contract was signed by former VM in January of 2019 for three years – '18, '19'& '20, not 2017-2019 as was thought

B. Budget
   a. 1st quarter rev & expense reports included in this month's packet
   b. MERS retirement took a 12% loss in the 1st Quarter.

C. Village Committees/Boards
   a. Ordinance Committee – 5/7 & 5/15
   b. 41 Lumber Ad Hoc – 5/14

D. Community Engagement
   a. NBY Interviews each week for now during COVID-19
   b. Chamber of Commerce Board Meeting – cancelled

E. Risk Management
   a. 41 Lumber – remaining middle structure
   b. Adjustor visited site May 5. Waiting on report from MMRMA
   c. Underground storage tank insurance reporting completed for the year

F. VON Maintenance Building
   a. Seeking approval for additional costs – see Unfinished Business on agenda
   b. Soil Boring was completed on Wednesday – waiting for results
   c. Designs are at 95% approval Waiting on soil boring and approval/denial of additional costs.

G. Water Rates Review/Water project Planning/ EGLE Lead/ Copper Compliance
   a. Service live surveys went on and we have received approx.. 400 back so far

H. Utility Billing
   a. To date there has not been any money set aside or assigned to help local government utility providers cover the debt of unpaid utility bills during this time.
      i. We continue to be told that increased unemployment amounts, funding to DHS type agencies, and the stimulus check being sent out are how the state and federal governments are assisting and that those funds will be used to pay bills.
      ii. We have been told to continue pushing residents to file for unemployment, utilize DHS services, etc. because that is currently the only way utility providers will see payment of past due amounts.

- My approach for shut offs has been to work directly with individuals on our past due list. The steps I have taken are listed below:
   a. March bill- due April 15: Delinquent Notices Out on April 16 with no late fees: Red tags scheduled for April 27 (Suspended): Scheduled Shutoff Date May 12 – suspended until June 15, no shutoff fee charged. Staff is calling each resident to work with them to pay what they can and to use assistance.

iii. Suspension of shutoff is not in any way a forgiveness of debt. All customers will be required to pay their past due amounts.
iv. We currently have approx. $9,000 in lost revenue from waiving shutoff fee and late fees
v. We currently have about $12,000 in unpaid bills carried over from the last two months that would have been $0.00 if we had shutoff

I. ATLAS DNR Grant
a. Waiting on signs order to be completed and delivered

J. Verizon Cell Tower
a. Contacted by a new rep from a different tower negotiation company
b. No further progress

K. Redevelopment Ready Communities Status
a. Baseline report is included on agenda this month
i. Recommend moving forward with the process. There is no real time limit, it does not cost the village any funds to participate and we have already been working toward this status over the last 4 years.

L. Ordinance Editing and Creation
a. Ordinance 50 – Village Treasurer
b. Ordinance 51 – Village Clerk
c. Ordinance 11 – Compensation for Elected Officials

M. HR & Safety
a. Staff are on all back on regular onsite schedules with social distancing and sanitation and safety guidelines in place.
i. Staff interaction with the public is still restricted
b. We have not had any staff report any symptoms of illness
c. Donald Hooper is currently on duty with National Guard
d. All departments and offices are closed to the public
e. New security cameras are all up and operational
f. Spent significant amount of time pulling files and responding to requests and questions regarding upcoming arbitration
g. Researched and put together information on upcoming election filing deadline for village elected offiicials

N. MBANK Payroll & Tax Accounts
a. Accounts were breached – discovered by AW on 5/4
b. MBANK had a hole in their security that allowed someone to set-up a personal online banking profile using VON FEIN and then accessing account info
c. MBANK has replaced the funds – assured us that it won't happen again
d. We will now be paying for a service that does not allow any charges to those accounts without VON approval

O. FOIA Requests (no report submitted)
a. 0 requests for 2020 (as of April 17, 2020)
i. 1 remaining file from 2019
- 2019-006-JJM – 12/2/19
  a. Current court date is June 2020

<u>WEBINARS & CONFERENCE CALLS</u>

- Federal Emergency Management Agency (FEMA)
  - 5/12 Public Assistance Funding Applicant Briefing – required to request funds
- Michigan Municipal League (MML) Webinars

- 5/4 – MI Dept. of Treasury COVID-19 Updates and Resources for Local Governments
  - Reps from treasury gave information on impact on revenue sharing, sales tax, unemployment, and transportation funding
- 4/23 – Families First Response Act
  - Info on increased sick leave rights during COVID-19
- 4/29 – Re-opening Your Community: What's the Best Strategy
  - Managers from Mason and Ferndale shared their thoughts on how to reopen
-

- Leadership Team Check-ins (Superintendents & IVM)
  - 2:30pm every Tues & Thursday via conference call

- Michigan Municipal Energy Association (MMEA) – Group of utility providers across the state, including large utility providers
  - Tues & Friday – All utility providers who are members of MMEA, includes DTE & Consumers (Dan sits in on these calls)
  - Thurs – Smaller municipal utility providers, excludes large utility companies (I sit in on this call)
    - On these calls we share information on how agencies are addressing staffing issues, PPE shortages, mutual aid, etc. Today's call focused on credentialing for employees

ACTION ITEMS REQUESTED FROM COUNCIL:

Leave approvals for:

- Tuesday, May 26, 2020
- Friday, June 19 and Monday, June 22
- Monday, July 6
- Friday, July 24
- Friday, July 31