

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
Tuesday, February 18, 2020
Meeting Location: 302 East McMillan Ave
Meeting Time: 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

1. Village Council –Regular Session – January 21, 2020

6. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium provided and limit comments to 3 minutes.

7. VILLAGE PRESIDENT COMMENTS

- a. None prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Payables – January 17, 2020 to February 14, 2020

101	General Fund	\$18,997.03
202	Major Streets Fund	\$1,023.08
203	Local Street Fund	\$1,122.87
213	Fire Revolving Fund	\$8,989.25
409	TORC	\$30.00
418	Atlas Park Fund	\$0.0
590	Sewage Receiving Fund	\$18,227.66
TOTAL:		\$48,389.89

2. Water & Light – Monthly Payables –January 11, 2020 to February 7, 2020

582	Electric Fund	\$106,164.68
591	Water Fund	\$6,460.99
TOTAL:		\$112,625.67

3. Save the Bells – as of 01/31/2020 (no action required)

TOTAL:		\$12,108.83
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4. Treasurer's Report –January 2020

5. Request for Disbursement of Funds –

- a. Stormwater / Asset Management / Wastewater (SAW) Grant Program
i. Request # 20 – 01/01/2020 to 01/31/2020 for \$11,388.38
1. C2AE Invoice #69263 for \$11,388.38

6. Request for approval to purchase DPW Truck – 2010 International: \$59,000.00

- a. See DPW/WWTP Committee Minutes for recommendation

7. Request for approval to use SRF funds to hire Baker Tilly Municipal Advisors- \$20,000

- a. To complete a mandatory Asset Management Plan and Rate Study for WWTP

- 9. PETITIONS AND COMMUNICATIONS** – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. Letter of complaint: Dale Betcher – received 01/17/2020
 - a. See DPW/WWTP Committee Minutes for recommendations

10. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Resolution: Revising Authorizations for First National Bank of St. Ignace

11. UNFINISHED BUSINESS

1. Planning Commission Request for Funding
2. Public Comment Follow-Up from Previous Meeting
 - a. Rebecca Handa regarding questions raised about service line replacement.
 - b. Scott Ouelette regarding the need for a lease for rental utility properties.

12. NEW BUSINESS

1. Approval of confirmation letter for closeout of SAW Grant
2. EA amount change for Jan- June 2020 – for review
3. Newberry News – Cost of including full minutes in paper – for review
4. Estimated Distribution of Michigan Transportation Funding 2020-2022 – for review

13. REPORTS OF BOARDS

1. Water & Light Board
 - a. Meeting from Tuesday, February 11, 2020
2. Planning Commission Meeting: Monday, January 27, 2020 – no quorum

14. REPORTS OF COMMITTEES

No reports scheduled from the following committees: Planning; Union; Parks and Recreation; Fire, Finance.

1. DPW/WWTP Committee – January 29, 2020
 - a. See recommendations in minutes
2. DPW/WWTP Committee - February 6, 2020
 - a. See recommendations in minutes
3. Ordinance Committee – February 6, 2020
 - a. See recommendations in minutes
4. Management Committee- February 13, 2020, 2020
 - a. See recommendations in minutes

- 15. REPORTS OF VILLAGE OFFICERS & MANAGEMENT** – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief
2. Superintendent of WWTP & DPW
 - a. Monthly Report

3. Working Superintendent of Water & Light

- a. Monthly Report
- b. Electric Consumption/Billing Report
- c. Electric Demand Large Power Report
- d. Billed Electric kWh Report
- e. Water Pumpage Report

4. Interim Village Manager / Director of Human Resources & Community Engagement

- a. Monthly Report

16. PUBLIC COMMENT – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

17. ASSIGNMENT OF PUBLIC COMMENT RESPONSE

18. COMMENTS BY COUNCIL MEMBERS

19. ADJOURNMENT - REGULAR SESSION

Newberry Village Council
Regular Meeting Minutes
January 21, 2020
302 East McMillan Ave.
6:00 p.m.

Present: President Stokes, Trustees: Cameron, Freese, Hendrickson, Puckett.

Absent: Hardenbrook.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Superintendent of WWTP – Blakely, Clerk – Schummer, Fire Chief – Wendt, Sterling McGinn, Scott Ouellette, Rebecca Handa, Bruce Klusmeyer, Robert Stevens.

Call to Order: President Stokes called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Hendrickson, support by Cameron, **CARRIED**, to approve the agenda as presented. Ayes: All. Absent: Hardenbrook.

Minutes: Moved by Hendrickson, support by Freese, **CARRIED**, to approve the minutes from the December 18, 2019, Public Hearing for 2020 Budget and Regular Session, as written. Ayes: All. Abstain: Puckett – was not on Council at the time of the meeting. Absent: Hardenbrook.

Public Comments on Agenda Items: None.

Village President's Announcements: President Stokes welcomed new Council member, Jeff Puckett.

Submission of Bills and Financial Updates:

- A.) **Village of Newberry – Monthly Bills.** Moved by Puckett, support by Freese, **CARRIED**, to approve payment of the December 14, 2019 – January 16, 2020 bills, in the amount of \$96,471.46. Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- B.) **Water & Light monthly bills for December 7, 2019 to January 10, 2020:** Moved by Hendrickson, support by Puckett, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds in the total amount of \$143,681.99. Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- C.) **Christmas Lights Fund – as of 12-31-19** \$13,372.59
- D.) **Treasurer's Report – December 2019 –** N. Moulton gave a written report. Council accepted the report as presented.
- E.) **Request for Disbursement of Funds:**
 - a.) **Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid:** Moved by Freese, support by Hendrickson, **CARRIED**, to pay Request #19 – 12/01/19 to 12/31/19–C2AE invoice #69123: \$6,066.56. Roll Call Vote - Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- F.) **Request for Disbursement of Funds – Union Settlement:** Moved by Freese, support by Puckett, **CARRIED**, to make the final payment on the Union Settlement for \$5,000.00. Ayes: Cameron, Freese, Hendrickson, Puckett. Abstain: Stokes – conflict. Absent: Hardenbrook.
- F.) **Computer & Software for SCADA Well Monitoring System:** Moved by Puckett, support by Freese, **CARRIED**, to approve the proposal from Perceptive Controls for Computer and software - \$4,750.00 and Alarming with remote notification - \$4,800.00. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Petitions and Communications:

- 1.) Letters received from Jack Olson and Bruce Lane. Discussion followed.

Introduction and Adoption of Ordinances and Resolutions:

- 1.) **Resolution: Declaring Trustee Vacancy:** Moved by Freese, support by Hendrickson, **CARRIED**, to adopt the Village of Newberry Trustee Vacancy Resolution. Vacancy is due to a resignation. Ayes: All. Absent: Hardenbrook.

Unfinished Business:

- 1.) Village Treasurer Position – changing from Elected to Appointed: Ordinance committee is working on this matter.
- 2.) Consent Agenda: Put on hold for now.
- 3.) Public Comment Follow-up from Previous Meeting: None needed.

New Business:

- 1.) Appointing Mediation Team for Pentland Dispute – Closed Session:
Closed Session: Moved by Freese, support by Hendrickson, **CARRIED**, that Council go into closed session at 6:18 p.m. to discuss litigation with the Village Attorney pursuant to MCL 15.268(e). Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
Moved by Puckett, support by Hendrickson, **CARRIED**, to come-out of Closed Session at 6:40 p.m. Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- 2.) Appointment of Mediation Team: President Stokes recommendation for the Mediation Team is as follows: Allison Watkins, George Blakely, Lori Stokes, and Dennis Hendrickson, with Jeff Puckett at alternate. Moved by Puckett, support by Cameron, **CARRIED**, to accept President Stokes recommendation of the Mediation Team for the Pentland Dispute. Ayes: All. Absent: Hardenbrook.
- 3.) Village Clerk Position: Possibly changing from elected to appointed.
- 4.) Water System Asset Management Program Plan (Amp)
 - i. Water Main Criticality Table. Watkins presented the Plan and Criticality Table documents, reported on, and answered questions regarding the plan.
- 5.) Bond Amortization Schedules: The following bond amortization schedules were presented for reference and review: 2005, 2009, 2014 Water Supply Bonds, 2002, 2003, 2005 Electric Bonds. Watkins reported the 2005 Electric Bond would be paid-off at the end of this year. Discussion followed.
- 6.) Village Council & Elected Official Contact Sheet & Terms Listing: For reference and review.

Reports of Boards:

- 1.) Water & Light Board Meeting – January 7, 2020: Meeting minutes provided. Report by Freese. Discussion followed.
- 2.) Planning Commission Meeting: Did not meet. Next meeting is January 27, 2020.

Committee Reports:

- 1.) Ordinance Committee: January 9, 2020 - meeting minutes presented. Stokes gave a verbal report. Stokes stated the Committee wanted direction from the Council for a language change in Ordinance A. Council stated they support the use of the term 'be located' as opposed to 'reside'. Moved by Hendrickson, support by Cameron, **CARRIED**, approve Watkins move forward with writing a proposal regarding state funds to cover costs and training from a company that would come on site to clean up and organize ordinances. Ayes: All. Absent: Hardenbrook.
- 2.) 41 Lumber Ad Hoc Committee – January 14, 2020 meeting minutes presented. Stokes gave the report. Moved by Hendrickson, support by Freese, **CARRIED**, to approve moving forward with project with the change of building on existing cement pad to building on a new cement pad. Discussion followed. Ayes: All. Absent: Hardenbrook. Moved by Freese, support by Hendrickson, **CARRIED**, to approve using a site, to be determined, between East Victory and East McMillan. Discussion followed. Ayes: All. Absent: Hardenbrook.
- 3.) Management Committee: January 15, 2020 - meeting minutes presented. Stokes gave the report. Moved by Freese, support by Cameron, **CARRIED**, to refer, for review, Compensation of Elected Officials to the Ordinance Committee. Discussion followed. Ayes: All. Absent: Hardenbrook.

Reports of Village Officers & Management:

- A.) Fire Chief: Wendt gave written and verbal report. Bruce Klusmeyer gave a report regarding repair work needed on the ladder truck. Moved by Freese, support by Cameron, **CARRIED**, to approve the funds to repair the ladder truck for a maximum of \$19,220.00. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

- B.) Ordinance Enforcement Officer: Fossitt submitted a written report.
- C.) Superintendent of Wastewater Treatment Plant & DPW: Blakely gave verbal as well as written report.
- D.) Water & Light: Written report presented by Dan Kucinskas.
- E.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report. Discussion included update on the proposed Verizon contract, the audit and Community Development Block Grant application. Watkins stated, in the future, she would not require staff to attend Council meetings. She would request their attendance as needed. Moved by Freese, support by Cameron, **CARRIED**, to approve Watkins leave request for January 31, 2020 and February 3, 2020. Ayes: All. Absent: Hardenbrook.

Public Comment: Comments heard from: Scott Ouellette, Rebecca Handa and Robert Stevens.

Comments by Council Members: None.

Adjourn Meeting: Moved by Puckett, support by Freese, **CARRIED**, to adjourn the meeting at 7:49 p.m. Ayes: All. Absent: Hendrickson.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

VILLAGE OF NEWBERRY							
VILLAGE PAYABLES							
January 18, 2020 to February 14, 2020							
GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #	
Fund 101 General Fund							
Dept 101 VILLAGE COUNCIL							
101-101-725.000	WORKMENS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	12.45	44031	
101-101-725.000	WORKMENS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	12.44	44031	
			Total For Dept 101 VILLAGE COUNCIL		24.89		
Dept 171 VILLAGE PRESIDENT							
101-171-725.000	WORKMENS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	1.99	44031	
101-171-725.000	WORKMENS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	1.99	44031	
			Total For Dept 171 VILLAGE PRESIDENT		3.98		
Dept 172 VILLAGE MANAGER							
101-172-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	5.51	44038	
101-172-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	5.78	44038	
101-172-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043	
			Total For Dept 172 VILLAGE MANAGER		18.27		
Dept 201 ADMINISTRATIVE							
101-201-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	251.44	44031	
101-201-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	251.34	44031	
101-201-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	10.37	44038	
101-201-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	10.88	44038	
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	BINDERS	02/14/20	35.74	44014	
101-201-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	02/10/20	19.88	44032	
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	LD COMPATIBLE TONER CARTRIDGES	02/12/20	30.36	44014	
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	ENVELOPES	03/01/20	10.66		
101-201-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	DPW KEY CREDIT MEMO	01/27/20	(1.00)		
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PHONE CORD DETANLGER	03/05/20	9.99		
101-201-767.000	UNIFORMS	ARAMARK	OFFICE UNIFORM TOPS	03/03/20	257.75		
101-201-801.000	PROFESSIONAL & CONTRACT	TAHOUEAMENON AREA CREDIT UNIO	MIDEAIS MEMBERSHIP	02/06/20	45.00		
101-201-801.000	PROFESSIONAL & CONTRACT	FAIR, ALMA	OFFICE CLEANING	02/28/20	100.00		
101-201-804.000	LEASE EXPENSE	US BANK EQUIP FINANCE	COPIER LEASE - 1544229	03/04/20	96.48		
101-201-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	02/07/20	11.36	44043	
101-201-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	10.74	44043	
101-201-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	29.38	44043	
101-201-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	02/26/20	23.75		
101-201-851.000	POSTAGE-STAMPS	TAHOUEAMENON AREA CREDIT UNIO	POST OFFICE- CERTIFIED LETTER/STAMPS	01/23/20	18.70	44041	
101-201-851.000	POSTAGE	TAHOUEAMENON AREA CREDIT UNIO	POSTAGE	01/29/20	4.67	44041	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
101-201-851.000	POSTAGE	TAHOUEAMENON AREA CREDIT UNION	POSTAGE- STATE MAPS	02/04/20	1.20	
101-201-900.000	PUBLISHING & PRINTING	NATIONAL OFFICE PRODUCTS	VILLAGE OF NEWBERRY PLAT POSTER	02/28/20	109.00	
101-201-900.000	PUBLISHING & PRINTING- CO	NEWBERRY NEWS INC	MEETING MINUTES/CONSTRUCTION	02/28/20	918.00	
101-201-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	WINTER PARKING/COUNCIL VACANCY /GARAGE PICK	02/07/20	759.00	
101-201-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	02/28/20	1,584.00	44030
101-201-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	02/28/20	568.15	44030
			Total For Dept 201 ADMINISTRATIVE		5,166.84	
Dept 215 CLERK						
101-215-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	1.99	44031
101-215-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	1.99	44031
			Total For Dept 215 CLERK		3.98	
Dept 230 ORDINANCE OFFICER						
101-230-850.000	906-291-0583- ORDINANCE	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	42.96	44043
101-230-850.000	906-291-1630 - ORDINANCE OFF	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	27.94	44043
			Total For Dept 230 ORDINANCE OFFICER		70.90	
Dept 253 TREASURER						
101-253-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	1.99	44031
101-253-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	1.99	44031
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	27.94	44043
101-253-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	WINTER PARKING/COUNCIL VACANCY /GARAGE PICK	02/07/20	42.00	
			Total For Dept 253 TREASURER		73.92	
Dept 265 BUILDING & GROUNDS						
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MCMILLAN NATURAL GAS	02/25/20	14.36	
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 827.500	02/25/20	713.08	
101-265-929.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	DOOR LIGHT	02/23/20	17.59	44014
101-265-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	02/28/20	1,027.38	44030
101-265-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	02/28/20	368.50	44030
			Total For Dept 265 BUILDING & GROUNDS		2,140.91	
Dept 301 POLICE DEPARTMENT						
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	22.02	44038
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	23.09	44038
			Total For Dept 301 POLICE DEPARTMENT		45.11	
Dept 441 PUBLIC WORKS						
101-441-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	115.51	44031
101-441-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	115.47	44031

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
101-441-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	11.92	44038
101-441-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	12.50	44038
101-441-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	BLUE OIL RAGS	02/20/20	51.63	44035
101-441-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	FAST ORANGE HAND CLEANER	02/10/20	14.99	44021
101-441-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	DISPOS GLOVES	03/10/20	10.99	
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	KEY	03/10/20	1.99	
101-441-753.000	TOOLS & EQUIPMENT	D & D HOME CENTER	SNOW SCOOP	03/10/20	85.99	
101-441-801.000	PROFESSIONAL AND CONTRA	HELEN NEWBERRY JOY HOSPITAL	LAB	02/10/20	85.00	
101-441-850.000	TELEPHONE 906-291-0606	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	107.40	44043
101-441-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	41.34	44043
101-441-850.000	TELEPHONE	ATT U.VERSE	UVERSE DPW	02/23/20	41.10	
101-441-900.000	PUBLISHING & PRINTING	SAULT-CHEBOYGAN MEDIA GROUP	BIDS DESIGNS BUILD CONST AD	02/24/20	132.60	
101-441-913.000	TRAVEL	TAHOUEMENON AREA CREDIT UNIO	MACKINAC BRIDGE TOLL	01/28/20	4.00	44041
101-441-913.000	TRAVEL	TAHOUEMENON AREA CREDIT UNIO	MACKINAC BRIDGE TOLL	01/28/20	4.00	44041
101-441-913.000	TRAVEL	KEN UHLBECK	MEALS	03/10/20	8.75	
101-441-913.000	TRAVEL	KEN UHLBECK	MEALS	03/10/20	29.75	
			Total For Dept 441 PUBLIC WORKS		874.93	
Dept 524 MOTOR POOL						
101-524-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	282.81	44031
101-524-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	282.69	44031
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	1 GALLON	02/10/20	12.99	44021
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	1/2 G-COUPLER	02/10/20	17.20	
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	LIQUID WRENCH	02/10/20	10.98	
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	CUOPLER/ADAPTER	02/10/20	25.98	
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	QUICK COUPLER SET	02/10/20	7.89	
101-524-759.000	GAS OIL & GREASE	DANNY'S AUTO VALUE INC	5GAL HYD OIL	02/10/20	152.45	44021
101-524-759.000	GAS OIL & GREASE - PUBLIC	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	02/21/20	4,929.33	
101-524-759.000	GAS OIL & GREASE	LYNN AUTO PARTS INC.	DEXRON	02/01/20	11.79	
101-524-759.000	GAS OIL & GREASE	NEALS AUTOMOTIVE PARTS INC	HYD OIL	01/31/20	118.00	
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	CLEAR SHIELD/GLOVES	02/10/20	20.26	44021
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	SINGLE FLINT	01/21/20	3.40	44021
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	5.5MM YEL/NOZZLE EXCHANGE FOR 4MM	02/10/20	8.69	44021
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	2IN LONG STEM	02/10/20	1.18	44021
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	FOG LIGHT/CHAIN LUBE	02/10/20	12.48	
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	12V - DPW	02/10/20	22.99	44021
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	BLOWER MOTOR	02/07/20	51.08	44021
101-524-932.000	VEHICLE REPAIRS & MAINTN	TRUCK & TRAILER SPECIALTIES	CONNECTOR KIT FOR V20 VALVE	02/10/20	45.96	
101-524-932.000	VEHICLE REPAIRS & MAINTN	DANNY'S AUTO VALUE INC	PWR/STEER STOP	02/10/20	9.99	44021
101-524-932.000	VEHICLE REPAIRS & MAINTN	TRUCK & TRAILER SPECIALTIES	CHAIN LINK	02/29/20	98.58	
101-524-932.000	VEHICLE REPAIRS & MAINTN	FOSTER HARDWARE	HOSE BARB/ STREET ELBOW	02/10/20	7.28	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	PLASTIC PINS-CLIPS #43	02/10/20	5.99	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	PLASTIC CLIP	02/10/20	5.99	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	PUNCH	02/10/20	6.99	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	HUB CAP	02/10/20	38.17	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	HYD HOSE/CRIMP COUPLER	02/10/20	78.09	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	HUB CAP	02/10/20	40.46	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	OK INDUSTRIAL SUPPLY	TABLE GRADE COW GRAIN DRIVER KEYST THB	02/29/20	54.36	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	STEERING GEAR	02/10/20	1,344.85	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	BURBACH SALES & SERVICE	INSTALL VALVE STEM	02/20/20	10.00	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	CREDIT MEMO FOR CORE	02/06/20	(700.00)	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	CHUCK RENZE FORD	TUBE/PLUNGER-GEAR	02/29/20	43.06	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	FUEL FILTER	03/10/20	63.01	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	MEGACRIMP/HYD HOSE/PLUG ADAPTERS	03/10/20	106.47	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	ANTIFREEZE	03/10/20	38.94	
			Total For Dept 524 MOTOR POOL		7,270.38	
Dept 525 STORM SEWER						
101-525-801.000	PROFESSIONAL & CONTRACT	RANGE TELECOMMUNICATIONS	MISSDIGS	02/10/20	1.55	
			Total For Dept 525 STORM SEWER		1.55	
Dept 528 RUBBISH						
101-528-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	258.91	44031
101-528-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	258.80	44031
101-528-759.000	GAS OIL & GREASE - GARBAGE	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	02/21/20	65.51	
101-528-801.100	PROF & CONTR SERVICES-REPOSTAGE	WASTE MANAGEMENT	RUBBISH DISPOSAL	03/03/20	2,504.95	
101-528-851.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	01/31/20	101.73	44016
101-528-900.000			UB BILLIG	01/30/20	111.47	44016
			Total For Dept 528 RUBBISH		3,301.37	
			Total For Fund 101 General Fund		18,997.03	
Fund 202 MAJOR STREET FUND						
Dept 463 ROUTINE MAINTENANCE						
202-463-725.000	WORKERS COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	501.88	44031
202-463-725.000	WORKERS COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	501.68	44031
202-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	9.53	44038
202-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	9.99	44038
			Total For Dept 463 ROUTINE MAINTENANCE		1,023.08	
			Total For Fund 202 MAJOR STREET FUND		1,023.08	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 203 Local Street Fund						
Dept 463 ROUTINE MAINTENANCE						
203-463-725.000	WORKERS COMPENSATION	MMML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	501.88	44031
203-463-725.000	WORKERS COMPENSATION	MMML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	501.68	44031
203-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	58.25	44038
203-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	61.06	44038
			Total For Dept 463 ROUTINE MAINTENANCE		1,122.87	
			Total For Fund 203 Local Street Fund		1,122.87	
Fund 213 Fire Revolving Fund						
Dept 336 FIRE						
213-336-725.000	WORKERS' COMPENSATION	MMML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	1,031.65	44031
213-336-725.000	WORKERS' COMPENSATION	MMML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	1,031.24	44031
213-336-752.100	OPERATING SUPPLIES	KLUSMEYER, BRUCE	TOTES	03/10/20	38.10	
213-336-752.200	FIRE SUPPLIES	POMASL FIRE EQUIPMENT	STEARMILIGHT	02/14/20	74.47	44036
213-336-752.200	FIRE SUPPLIES	POMASL FIRE EQUIPMENT	CHEMGUARD CLASS A FOAM	02/19/20	960.00	44036
213-336-752.200	FIRE SUPPLIES	POMASL FIRE EQUIPMENT	FIREMAN MASK BAG	03/05/20	299.95	
213-336-753.000	TOOLS & EQUIP UNID CAP TH	D & D HOME CENTER	2PK HAMMER DRILL	03/10/20	14.98	
213-336-759.000	GAS, OIL & GREASE	SNYDERS DRUG STORE	FUNNEL	02/15/20	7.49	44037
213-336-759.000	GAS, OIL & GREASE	LYNN AUTO PARTS INC.	4 CYCLE SEF 5 GALLON	02/10/20	83.49	44028
213-336-759.000	GAS, OIL & GREASE - FIRE	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	02/21/20	354.82	
213-336-767.000	UNIFORMS	FIRSTDUE	FIREMAN BOOTS	02/19/20	402.21	
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	SNYDERS DRUG STORE	PAINT ROLLER COVER	02/11/20	8.79	44037
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	D & D HOME CENTER	2X4X8/COPPER COUPLER	01/31/20	6.75	44020
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	SECURITY CAMERA AND SD CARD	02/22/20	61.94	
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	FOSTER HARDWARE	SHELF LINING	03/10/20	27.98	
213-336-801.000	PROFESSIONAL & CONTRACT	ANDERSON, PETE	PLOWING FIRE DEPT	02/29/20	373.75	
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	26.85	44043
213-336-850.000	TELEPHONE	ATT U.VERSE	IVERSE FIRE HALL	02/23/20	41.10	
213-336-851.000	POSTAGE STAMPS-CERTIFIED	TAHQUAMENON AREA CREDIT UNION	POST OFFICE- CERTIFIED LETTER/STAMPS	01/23/20	42.05	44041
213-336-851.000	POSTAGE	TAHQUAMENON AREA CREDIT UNION	POSTAGE	01/29/20	9.34	44041
213-336-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 900.500	02/25/20	383.62	
213-336-929.000	REPAIRS & MAINTENANCE	POMASL FIRE EQUIPMENT	ROLLER BEARINGS/ COUPLERS	02/16/20	33.35	44036
213-336-929.000	REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	NYLON HOSE REPAIR	02/10/20	39.70	
213-336-929.000	REPAIRS & MAINTENANCE	D & D HOME CENTER	BRACKET/ TAPCAN/ PRESSURE GAUGE	03/10/20	22.28	
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	WINTER WIPER	02/10/20	13.98	44021
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	ATC FUSE ASSORTMENT	02/10/20	11.99	44028
213-336-933.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	02/28/20	2,270.96	44030
213-336-933.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	02/28/20	814.55	44030
213-336-956.000	MISCELLANEOUS	SNYDERS DRUG STORE	BS LIGHTS LED C7	02/13/20	107.97	44037

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213-336-956.000	MISCELLANEOUS	TAHOQUAMENON AREA CREDIT UNION	SANTASUTEXPRESS.COM	01/22/20	393.90	44041
			Total For Dept 336 FIRE		8,989.25	
			Total For Fund 213 Fire Revolving Fund		8,989.25	
Fund 409 TORC						
Dept 757 TORC						
409-757-801.000	PROFESSIONAL & CONTRACT	LUCE COUNTY REGISTER OF DEEDS	TORC DECLARATION	02/07/20	30.00	44027
			Total For Dept 757 TORC		30.00	
			Total For Fund 409 TORC		30.00	
Fund 590 Sewage Receiving Fund						
Dept 537 SEWER SYSTEM						
590-537-725.000	WORKMANS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	651.25	44031
590-537-725.000	WORKMANS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	650.99	44031
590-537-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	29.28	44038
590-537-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	30.69	44038
590-537-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	W/OTP WALL CALENDAR	02/15/20	17.76	44014
590-537-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	02/10/20	19.88	44032
590-537-753.000	TOOLS & EQUIP (UNDER THIR	AMAZON CAPITAL SERVICES	HAND TRUCK	02/15/20	120.44	44014
590-537-753.000	TOOLS & EQUIP (UNDER THIR	AMAZON CAPITAL SERVICES	DRUM LIFTER STEEL WINCH TRUCK JOB CRANE	03/06/20	449.45	
590-537-753.000	TOOLS & EQUIP (UNDER THIR	TAHOQUAMENON AREA CREDIT UNION	16FT SLUDGE CORE SAMPLER	01/23/20	284.09	
590-537-753.000	TOOLS & EQUIP (UNDER THIR	D & D HOME CENTER	ANCHOR/DRILLBITS/BIT	03/10/20	46.32	
590-537-759.000	GAS, OIL & GREASE - WWT	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	02/21/20	45.67	
590-537-776.000	SUPPLIES - BUILDING MAINT	OK INDUSTRIAL SUPPLY	BLUE OIL RAGS	02/20/20	51.63	44035
590-537-776.000	SUPPLIES - BUILDING MAINT	FOSTER HARDWARE	ROLLERCOVER	02/10/20	9.99	44022
590-537-776.000	SUPPLIES - BUILDING MAINT	AMAZON CAPITAL SERVICES	10 PACK FUSES	02/24/20	4.99	44014
590-537-776.000	SUPPLIES - BUILDING MAINT	FOSTER HARDWARE	HILLMAN FASTENER	02/10/20	6.48	44022
590-537-776.000	SUPPLIES - BUILDING MAINT	FOSTER HARDWARE	FASTENERS/CHAIN COIL/ BOLT EYE	02/10/20	72.35	44022
590-537-776.000	SUPPLIES - BUILDING MAINT	AMAZON CAPITAL SERVICES	SIGNS	02/23/20	27.42	
590-537-776.000	SUPPLIES - BUILDING MAINT	FOSTER HARDWARE	PAINT	03/10/20	28.99	
590-537-776.000	SUPPLIES - BUILDING MAINT	FOSTER HARDWARE	SEALANT	03/10/20	9.99	
590-537-776.000	SUPPLIES - BUILDING MAINT	FOSTER HARDWARE	PAINT	02/10/20	28.99	
590-537-776.000	SUPPLIES - BUILDING MAINT	HARU WELDING & MACHINE	1/2 PLATE	03/06/20	90.00	
590-537-776.000	SUPPLIES - BUILDING MAINT	D & D HOME CENTER	CALKING	03/10/20	3.79	
590-537-776.000	SUPPLIES - BUILDING MAINT	D & D HOME CENTER	SS ANCHORS	03/10/20	63.25	
590-537-801.000	PROFESSIONAL & CONTRACT	ANDERSON, PETE	303 W AVE C, SEWER LINE WORK	01/31/20	1,267.00	44015
590-537-801.000	PROFESSIONAL & CONTRACT	JOHNSON CONTROLS	BOILER REPAIR	01/28/20	208.32	44026
590-537-801.000	PROFESSIONAL & CONTRACT	HAWKINS INC	LABOR	02/20/20	3,500.00	44046
590-537-801.000	PROF & CONTRACTUAL SERV	RANGE TELECOMMUNICATIONS	MISSDIGS	02/10/20	4.66	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
590-537-801.000	PROFESSIONAL & CONTRACT	GINNEVER ELECTRIC	SEAT TIGHT FITTINGS/ INDUSTRIAL COVERS	02/29/20	691.00	
590-537-801.000	PROFESSIONAL & CONTRACT	ERIC'S SEPTIC SERVICE	SNAKE 60FT MAIN DRAIN FROM BASEMENT CLEANOUT	02/29/20	205.00	
590-537-801.000	PROFESSIONAL & CONTRACT	ERIC'S SEPTIC SERVICE	EMPTY 500 GAL TEMP SEPTIC TANK	03/06/20	150.00	
590-537-804.000	LEASE EXPENSE	US BANK EQUIP FINANCE	COPIER LEASE - 1544229	03/04/20	96.49	
590-537-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	02/07/20	11.36	44043
590-537-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	53.70	44043
590-537-850.000	906-293-5681 W/L CLERK 15%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	66.86	44043
590-537-850.000	TELEPHONE	AT&T	WWTP	02/07/20	89.37	44018
590-537-850.000	JAMADOTS INTERNET	HTC-HIA/WATHA TELEPHONE CO	ACCT 00042108-7	02/26/20	23.75	
590-537-850.000	TELEPHONE	ATT U.VERSE	UVERSE	02/23/20	41.11	
590-537-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	01/31/20	146.23	44016
590-537-851.000	POSTAGE - STAMPS	TAHOUEMENON AREA CREDIT UNIO	POST OFFICE- CERTIFIED LETTER/STAMPS	01/23/20	18.70	44041
590-537-851.000	POSTAGE	TAHOUEMENON AREA CREDIT UNIO	POSTAGE	01/29/20	4.67	44041
590-537-900.000	PRINTING & PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	01/30/20	160.24	44016
590-537-915.000	MEMBERSHIPS & SUBSCRIPT	TAHOUEMENON AREA CREDIT UNIO	MEDEALS MEMBERSHIP	02/06/20	45.00	
590-537-917.000	TREATMENT COSTS	HAWKINS INC	CHLORINE/SODIUM BISLFITE/CHLORINE CYCLINDER	02/14/20	994.25	44046
590-537-917.100	LAB SUPPLIES	MACS MARKET INC	DISTILLED WATER	01/31/20	168.00	44029
590-537-917.100	LAB SUPPLIES	NCL OF WISCONSIN INC	CREDIT MEMO OVERPAYMENT	02/06/20	(604.49)	
590-537-921.000	LAB SUPPLIES	U S A BLUE BOOK	TNTPUS HIGH LOW RANGES	03/01/20	263.67	
590-537-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 994.500	02/25/20	946.09	
590-537-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	RIVETS/VINYL FABRIC ADHESIVE	02/10/20	12.98	44022
590-537-929.000	REPAIRS & MAINTENANCE	CRANE ENGINEERING	SELF-PRIMING CAST IRON CHEMICAL PROCESSING PL	12/12/19	623.84	44019
590-537-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	COUPLING GLV 1/4" EQL	02/10/20	2.99	44022
590-537-929.000	REPAIRS & MAINTENANCE	NEWBERRY REDI-MIX	TEMP SEPTIC TANK	03/06/20	480.00	44033
590-537-929.000	REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	WLED ROD	03/10/20	29.66	
590-537-935.000	L&P INSURANCE	MICHIGAN MUNICIPAL RISK MANAG	LIABILITY INS	02/28/20	4,256.72	44030
590-537-935.000	L&P INSURANCE	MICHIGAN MUNICIPAL RISK MANAG	LIABILITY INS	02/28/20	1,526.80	44030
			Total For Dept 537 SEWER SYSTEM		18,227.66	
			Total For Fund 590 Sewage Receiving Fund		18,227.66	
		Fund Totals:				
			Fund 101 General Fund		18,997.03	
			Fund 202 MAJOR STREET FUND		1,023.08	
			Fund 203 Local Street Fund		1,122.87	
			Fund 213 Fire Revolving Fund		8,989.25	
			Fund 409 TORC		30.00	
			Fund 590 Sewage Receiving Fund		18,227.66	
			Total For All Funds:		48,389.89	

Water and Light Payables
January 11, 2020 to February 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	BOYER STEVEN	UB refund for account: 5-07120-03	01/20/20	51.19	44012
582-000-042.000	UNAPPLIED CREDIT	UAW #2399	UB refund for account: 6-02360-00	01/20/20	69.69	44013
			Total For Dept 000		120.88	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	7.71	44038
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	8.09	44038
582-582-850.000	VERSE- LARGE CAPACITY MET	ATT U-VERSE	LARGE CAPACITY METER VERSE	01/24/20	41.10	43976
			Total For Dept 582 ELECTRIC DISTRIBUTION		56.90	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	01/30/20	3.22	44023
582-583-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	612.92	44031
582-583-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	612.67	44031
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	27.54	44038
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	28.87	44038
582-583-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	DESK CALENDARS	02/12/20	10.01	44014
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	02/10/20	19.87	44032
582-583-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY	TESTING GLOVES	02/08/20	1,527.50	44049
582-583-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY	GLOVE C10 TI IN BLACK/YLLW	02/08/20	332.60	44049
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	02/10/20	3.99	
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	03/10/20	3.99	
582-583-759.000	GAS & OIL - ELECTRIC	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	02/21/20	244.96	
582-583-767.000	CLOTHING - UNIFORMS	AMAZON CAPITAL SERVICES	WORK BOOTS	02/08/20	179.95	44014
582-583-801.000	PROFESSIONAL & CONTRACTUA	EGL CASHIER OFFICE	AIR QUALITY FEE	01/30/20	250.00	44050
582-583-801.000	PROFESSIONAL & CONTRACTUA	HELEN NEWBERRY JOY HOSPITAL	LAB	01/30/20	20.00	44025
582-583-801.000	PROFESSIONAL & CONTRACTUA	CLOVERLAND ELECTRIC CO-OP	POLE RENTAL	01/31/20	324.00	44044
582-583-801.000	PROFESSIONAL AND CONTRACT	RANGE TELECOMMUNICATIONS	MISSDIGS	02/10/20	12.42	

Water and Light Payables
January 11, 2020 to February 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	02/07/20	11.35	44043
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	10.74	44043
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	21.48	44043
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	21.48	44043
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	21.48	44043
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	10.72	44043
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	13.97	44043
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	13.40	44043
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
582-583-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
582-583-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	02/07/20	115.18	44017
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	02/26/20	23.75	
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	02/25/20	25.00	
582-583-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	01/31/20	247.96	44016
582-583-851.000	POSTAGE - STAMPS	TAHOQUAMENON AREA CREDIT UN	POST OFFICE- CERTIFIED LETTER/STAMPS	01/23/20	18.70	44041
582-583-851.000	POSTAGE	TAHOQUAMENON AREA CREDIT UN	POSTAGE	01/29/20	4.67	44041
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS	UB BILLIG	01/30/20	271.70	44016
582-583-915.000	MEMBERSHIPS & SUBSCRIPTION	TAHOQUAMENON AREA CREDIT UN	IMIDEALS MEMBERSHIP	02/06/20	45.00	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS GENERATION BUILDING 23	01/27/20	278.17	43995
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 238.500	01/27/20	193.37	43995
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS GENERATION BUILDING 23	02/25/20	267.54	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 238.500	02/25/20	224.32	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	EXTENSIO/CLMP VAL	02/10/20	11.98	44028
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	VALVE STEM	02/10/20	9.88	44034
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	FLEX FLUNNEL/ OIL FILTER	02/10/20	11.62	44021
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	BURBACH SALES & SERVICE	MT TIRE AND BALANCE	02/28/20	15.00	
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	LIABILITY INS	02/28/20	4,026.71	44030
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	LIABILITY INS	02/28/20	1,444.30	44030
			Total For Dept 583 GENERAL EXPENSES		11,608.88	

Water and Light Payables
January 11, 2020 to February 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 585 BUILDING MAINTENANCE						
582-585-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	ICE MELT	02/10/20	17.99	44022
			Total For Dept 585 BUILDING MAINTENANCE		17.99	
Dept 586 PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACT	MICHIGAN PUBLIC POWER AGENC	GREEN PRICING SVC COMM/RENEWABLE	01/25/20	81.61	44005
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL	01/27/20	5,331.52	44044
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE MGT	CAPACITY	02/20/20	74,925.21	
582-586-926.100	ATC TRANSMISSION MONTHLY	AMERICAN TRANSMISSION COMP	PURCHASED POWER - CAPACITY	02/10/20	12,492.20	
			Total For Dept 586 PURCHASED POWER		92,830.54	
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUA	MECA	MONTHLY INCENTIVES	01/30/20	497.02	44048
582-587-801.000	PROFESSIONAL & CONTRACTUA	MECA	MONTHLY INCENTIVES	02/07/20	1,032.47	44047
			Total For Dept 587 ENERGY OPTIMIZATION		1,529.49	
			Total For Fund 582 Electric Fund		106,164.68	

Water and Light Payables
January 11, 2020 to February 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 591 Water Fund						
Dept 536 WATER SYSTEM						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	01/30/20	2.70	44023
591-536-725.000	WORKERS' COMPENSATION	MMI WORKERS' COMP FUND	POLICY PREMIUM	12/15/19	752.33	44031
591-536-725.000	WORKERS' COMPENSATION	MMI WORKERS' COMP FUND	WORKER COMP POLICY	03/15/20	752.03	44031
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	01/31/20	89.43	44038
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INS PREM	02/01/20	93.75	44038
591-536-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	DESK CALENDARS	02/12/20	10.00	44014
591-536-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	02/10/20	19.87	44032
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	AZONE 15	02/16/20	113.05	44046
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	02/10/20	3.99	
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	03/10/20	3.99	
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	02/21/20	244.96	
591-536-801.000	PROFESSIONAL & CONTRACTUA	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	02/07/20	54.00	44006
591-536-801.000	PROFESSIONAL & CONTRACTUA	HELEN NEWBERRY JOY HOSPITAL	LAB	01/30/20	20.00	44025
591-536-801.000	PROFESSIONAL & CONTRACTUA	RANGE TELECOMMUNICATIONS	MISSDIGS	02/10/20	12.42	
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	02/07/20	11.35	44043
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	10.74	44043
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	21.48	44043
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	02/07/20	21.48	44043
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	10.72	44043
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	13.97	44043
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	02/07/20	6.98	44043
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	02/07/20	115.17	44017

Water and Light Payables
January 11, 2020 to February 7, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	02/26/20	23.75	
591-536-850.000	JAMADOTS FIBER- OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	02/25/20	25.00	
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	01/31/20	139.87	44016
591-536-851.000	POSTAGE - STAMPS	TAHQUAMENON AREA CREDIT UN	POST OFFICE- CERTIFIED LETTER/STAMPS	01/23/20	18.70	44041
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS	UB BILLIG	01/30/20	153.27	44016
591-536-910.000	PROFESSIONAL DEVELOPMENT	TAHQUAMENON AREA CREDIT UN	STATE OF MICHIGAN LEAD AND COPPER C	01/28/20	100.00	44041
591-536-910.000	PROFESSIONAL DEVELOPMENT	STATE OF MICHIGAN	WATER TEST	02/01/20	70.00	44039
591-536-910.000	PROFESSIONAL DEVELOPMENT	STATE OF MICHIGAN	WATER TEST S-3	02/29/20	70.00	
591-536-915.000	MEMBERSHIPS & SUBSCRIPTION	TAHQUAMENON AREA CREDIT UN	MIDEALS MEMBERSHIP	02/06/20	45.00	
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 238.500	01/27/20	193.37	43995
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 238.500	02/25/20	224.31	
591-536-929.000	REPAIRS & MAINTENANCE	TAHQUAMENON AREA CREDIT UN	BADGER METER- SHIPPING	01/09/20	9.48	
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	FLEX FLUNNEL/ OIL FILTER	02/10/20	11.62	44021
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	WINTER WIPER SOLVENT	01/31/20	18.36	
591-536-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	LIABILITY INS	02/28/20	2,168.23	44030
591-536-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MAN	LIABILITY INS	02/28/20	777.70	44030
			Total For Dept 536 WATER SYSTEM		6,460.99	
			Total For Fund 591 Water Fund		6,460.99	
		Fund Totals:				
			Fund 582 Electric Fund		106,164.68	
			Fund 591 Water Fund		6,460.99	
			Total For All Funds:		112,625.67	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 582 Electric Fund							
01/01/2019			582-588-752.200 SAVE THE BELLS EXPENSES		BEG. BALANCE		0.00
01/04/2019	AP	INV	2X6X10 LUMBER	136058	71.91		71.91
01/14/2019	AP	INV	BELLS AD	12-2018-060	48.00		119.91
06/10/2019	AP	INV	STAPLE GUN/DUSTER/FOLDING CHAIR/TOOL	204749	105.90		225.81
06/10/2019	AP	INV	BLACK TAPE RETURN	204750		14.99	210.82
07/01/2019	AP	INV	SILICA SAND	140	163.00		373.82
07/25/2019	AP	INV	CALBE TIES/MINERAL SPIRITS	205795	23.98		397.80
08/05/2019	AP	INV	SILICA SAND	190	65.20		463.00
09/25/2019	AP	INV	DEPOSIT FOR CULPEPPER CIRCUS 2020	09112019	290.00		753.00
10/16/2019	AP	INV	1000BULBS - LIGHT BULBS	10152019	183.45		936.45
10/18/2019	AP	INV	LED REPLACEMENT BULBS	1GPXTN6RMQ34	291.15		1,227.60
10/18/2019	AP	INV	LED REPLACEMENT BULS	1QH3JWQF6WWX	87.10		1,314.70
10/22/2019	AP	INV	OUTDOOR VYNL/TUBE HEAT SHRINK/BUTT C	207159	660.45		1,975.15
11/04/2019	AP	INV	TOOLS-HAMMER/WIRE CUTTER/ PLIERS	1564/207309	52.96		2,028.11
11/04/2019	AP	INV	CREDIT MEMO SAVE THE BELLS	207361		660.45	1,367.66
11/26/2019	AP	INV	EXTN CORD/GROUNDING PLUG	207649	48.94		1,416.60
11/26/2019	AP	INV	CORD EXTN	207660	19.58		1,436.18
12/04/2019	AP	INV	GREEN BULBS	6921971	83.29		1,519.47
12/31/2019			582-588-752.200	END BALANCE	2,194.91	675.44	1,519.47

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1358316

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 1/31/20 Page 1 of 1
ACCOUNT NUMBER 7703432

MUNICIPAL MONEY MARKET

ACCOUNT NUMBER 7703432
PREVIOUS BALANCE 13,372.59
1 CREDITS TOTALING 250.00
1 DEBITS TOTALING 1,519.47
SERVICE CHARGE AMOUNT .00
INTEREST PAID 5.71
CURRENT STMT BALANCE 12,108.83

Statement Dates 1/01/20 thru 2/02/20
DAYS IN STATEMENT PERIOD 33
AVERAGE LEDGER BAL 12,641
AVERAGE COLLECTED BAL 12,641
Interest Earned 5.71
Annual Percentage Yield Earned 0.50%
2020 Interest Paid 5.71

DEPOSITS AND OTHER CREDITS.....

DATE	DESCRIPTION	AMOUNT
1/15	DDA REGULAR DEPOSIT	250.00
2/02	INTEREST PAID 33 DAYS	5.71

OTHER DEBITS.....

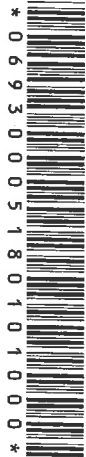
DATE	DESCRIPTION	AMOUNT
1/15	TRANSFER PER gary moulton, glr	1,519.47

DAILY BALANCE SUMMARY.....

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
1/01	13,372.59	1/15	12,103.12	2/02	12,108.83

INTEREST RATE SUMMARY.....

DATE	INTEREST RATE
12/31	.50%



VILLAGE OF NEWBERRY

TREASURER'S REPORT

FOR MONTH ENDING:		2020		2019	
January 31, 2020		Y.T.D. Collections	Actual Collections	Y.T.D. Collections	Actual Collections
LEDGER ITEMS:			January	Y.T.D.	January
A	Previous Year(s)				
	Delinquent Personal Property Taxes		0.00	0.00	0.00
	Delinquent Personal Interest Collected		0.00	0.00	0.00
	Delinquent Real Tax Collected		0.00	0.00	0.00
	Delinquent Real Tax Interest Collected		0.00	0.00	0.00
B	2020	0%	1,203.73	1,203.73	180.06
	Real Property Tax Collected		0.00	0.00	0.00
	Personal Property Tax Collected		108.32	108.32	16.21
	Admin Fee, Penalty & Interest Collected		1,312.05	1,312.05	196.27
	Deposits to Tax Collection Accounts		22.75	22.75	38.02
	Interest Earned on Tax Accounts		1,312.05	1,312.05	9.53
F	Tax Acct Transfer to Gen Fund/Tax Appropriation Funds				

TAX ACCOUNT	Beginning January	Ending January
BANK ACCOUNT BALANCE @		
2020	\$267,796.72	\$267,819.47
2019	\$218,568.25	\$218,793.01

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example, of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2018 Anticipated Real Property Collections are \$284,091.59 2018 Anticipated Personal Property Collections are \$47,837.80. 2017 Personal Tax Collected from State of Michigan \$20,099.70.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

JANUARY 2020

TAX COLLECTION TOTALS

02/10/2020
05:50 PM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY
 RANGE: 1/1/2020 12:00:00 AM - 1/31/2020 12:00:00 AM, INDEX: POSTING DATE / PARCEL DB: Von 2019
 SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
 ALL BILLING TYPE(S), 2019
 REAL & PERSONAL PROPERTY

Page: 1/3

THIS PAGE INCLUDES ALL PROPERTY

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	707.18	35.36	21.22	763.76
STREETS & ALLYS	282.85	14.14	8.48	305.47
TRASH(DISP/COLL)	87.73	4.39	2.63	94.75
FIRE PROTECTION	125.97	6.30	3.78	136.05
Total of above	1,203.73	60.19	36.11	1,300.03
Administration Fee:	12.02	0.00	0.00	
Special Assessments:	0.00	0.00	0.00	
Over Payments:			0.00	
Unspread Interest:			0.00	
Unspread Penalty:			0.00	
Total of Payments..			1,312.05	
Payment Count:			5	

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 20	C. Period Covered by Request 01-01-20 to 01-31-20 (M/D/Y) (M/D/Y)	D. Request Type * partial <input type="checkbox"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone # 906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberrymi.gov	
H. Grantee's Bank Name: MBank – Mackinac Financial Corp.					Phone # 906-293-5165
Address: 414 Newberry Ave., Newberry, MI 49868					
Account Name: _____				ABA # 091102807	Account # 9960546
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 4,025.09	\$ 224,674.01	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 7,363.29	\$ 77,441.54	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 11,388.38		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 302,115.55	
11. LESS LOCAL MATCH (if applicable) <i>(na)</i>				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 290,727.17)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 11,388.38	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<ul style="list-style-type: none"> See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 05 & 10 of 10) See attached invoice copies from C2AE for January 2020 See attached Progress Report: #27 					
<p>I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.</p>					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 12. Fill in the total amount of funds previously paid from all prior disbursements.
 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 Fax: 517-373-4797

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaelyn Morchant at "MorchantJ1@michigan.gov"~~
Valorie White at "whitev1@michigan.gov"



Escanaba, MI
Gaylord, MI
Grand Rapids, MI
Kalamazoo, MI
Lansing, MI
Canton, NY
Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

January 24, 2020

Project No: 13-0210

Invoice No: 69263

Lori Stokes
Village of Newberry
307 East McMillan Avenue
Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending January 19, 2020

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	100.00	77,180.00	77,180.00	0.00
Task -0910 Condition & Critically	33,760.00	33.55	11,326.48	8,737.09	2,589.39
Task 0920-Metering & Modeling	30,140.00	32.05	9,659.87	9,509.17	150.70
Task 0930-Software Hardware & Training	36,200.00	72.23	26,147.26	25,531.86	615.40
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	27.94	8,169.66	7,500.06	669.60
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		132,483.27	128,458.18	4,025.09
Total Fee					4,025.09
Total this Phase					\$4,025.09

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	95.13	45,472.14	38,287.80	7,184.34
Task 0910-Condition & Criticality	31,700.00	6.35	2,012.95	1,902.00	110.95
Task 0920-Metering & Modeling	24,640.00	1.511	372.30	372.30	0.00
Task 0930-Software Hardware & Training	2,000.00	10.36	207.20	139.20	68.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00

Invoices are due upon receipt.

Project	13-0210	Newberry SAW Application			Invoice	69263
Task 0960-CIP&Rate Structure Development		24,500.00	5.70	1,396.50	1,396.50	0.00
Task 0970 - Other		0.00	0.00	0.00	0.00	0.00
Total Fee		133,140.00		49,461.09	42,097.80	7,363.29
		Total Fee				7,363.29
				Total this Phase		\$7,363.29
				Total this Invoice		<u>\$11,388.38</u>

Outstanding Invoices

Number	Date	Balance
68990	11/22/2019	5,694.05
69123	12/20/2019	6,066.56
Total		11,760.61

Village of Newberry									
Wastewater & Stormwater Asset Management Plans									
Budget & Disbursement Tracking									
Proj 13-0210									
Last Revision: 02-04-20									
WASTEWATER ASSET MANAGEMENT PLANNING									
Phase-Task	04-0900	04-0910	04-0920	04-0930	04-0940	04-0950	04-0960	04-0970	Totals
Description	Inventory & GIS Data Entry	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Televising	Level of Service	CIP & Rate Structure Development	Other - Application Package	
Budgets:									
C2AE Internal	\$60,590.00	\$33,760.00	\$30,140.00			\$4,000.00	\$29,240.00	\$5,000.00	\$162,730.00
C2AE Subs	\$16,590.00		\$0.00	\$36,200.00					\$52,790.00
Total C2AE	\$77,180.00	\$33,760.00	\$30,140.00	\$36,200.00	\$0.00	\$4,000.00	\$29,240.00	\$5,000.00	\$215,520.00
Other Venders			\$25,200.00	\$9,000.00	\$91,152.00	\$2,000.00	\$20,000.00		\$147,352.00
Local Force Account	\$8,750.00					\$1,600.00	\$6,400.00		\$16,750.00
Village Requested Transfer				-\$4,150.00	\$4,150.00				\$0.00
Total Budget	\$85,930.00	\$33,760.00	\$55,340.00	\$41,050.00	\$95,302.00	\$7,600.00	\$55,640.00	\$5,000.00	\$379,622.00
Invoice / Statement									
By	Number	Date							
C2AE	68990	11/22/19	\$1,058.77	\$2,897.11	\$1,738.17				\$5,694.05
x	x	x							\$0.00
Total Disbursement Request #18			\$0.00	\$1,058.77	\$2,897.11	\$0.00	\$0.00	\$0.00	\$5,694.05
C2AE	69123	12/20/19	\$223.82	\$259.95	\$42.20	\$1,198.22	\$336.26		\$2,060.45
x	x	x							\$0.00
Total Disbursement Request #19			\$223.82	\$259.95	\$42.20	\$1,198.22	\$0.00	\$336.26	\$2,060.45
C2AE	69263	01/24/20	\$2,589.39	\$150.70	\$615.40		\$669.60		\$4,025.09
x	x	x							\$0.00
Total Disbursement Request #20			\$0.00	\$2,589.39	\$150.70	\$615.40	\$0.00	\$669.60	\$4,025.09
RUNNING TOTALS									
Remaining	\$4,559.28	\$22,433.52	\$42,003.73	\$9,368.45	\$21,512.67	\$7,600.00	\$47,470.34	\$0.00	\$154,947.99
								% Invoiced/Charged	59%

Village of Newberry										
Wastewater & Stormwater Asset Manage										MDEQ #1274-01
Budget & Disbursement Tracking										
Proj 13-0210										
Last Revision: 02-04-20										
		STORMWATER ASSET MANAGEMENT PLANNING								
	Phase-Task	05-900	05-910	05-920	05-930	05-040	05-950	05-960	05-970	Totals
	Description	Inventory & GIS Database Development	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Televising	Level of Service	CIP & Rate Structure Development	Other - Background Model Map	
	Budgets:									
	C2AE Internal	\$34,500.00	\$31,700.00	\$24,640.00			\$2,500.00	\$24,500.00	\$0.00	\$117,840.00
	C2AE Subs	\$13,300.00			\$2,000.00					\$15,300.00
	Total C2AE	\$47,800.00	\$31,700.00	\$24,640.00	\$2,000.00	\$0.00	\$2,500.00	\$24,500.00	\$0.00	\$133,140.00
	Other Venders					\$62,775.00	\$1,000.00	\$4,000.00	\$19,500.00	\$87,275.00
	Local Force Account	\$5,250.00	\$5,250.00				\$640.00	\$4,800.00	\$1,000.00	\$16,940.00
	Village Requested Transfer									\$0.00
	Total Budget	\$53,050.00	\$36,950.00	\$24,640.00	\$2,000.00	\$62,775.00	\$4,140.00	\$33,300.00	\$20,500.00	\$237,355.00
Invoice / Statement										
By	Number	Date								
C2AE	68990	11/22/19								\$0.00
x	x	x								\$0.00
Total Disbursement Request #18			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C2AE	69123	12/20/19	\$3,866.91			\$139.20				\$4,006.11
x	x	x								\$0.00
Total Disbursement Request #19			\$3,866.91	\$0.00	\$0.00	\$139.20	\$0.00	\$0.00	\$0.00	\$4,006.11
C2AE	69263	01/24/20	\$7,184.34	\$110.95		\$68.00				\$7,363.29
x	x	x								\$0.00
Total Disbursement Request #20			\$7,184.34	\$110.95	\$0.00	\$68.00	\$0.00	\$0.00	\$0.00	\$7,363.29
RUNNING TOTALS			\$44,353.80	\$3,131.29	\$372.30	\$207.20	\$8,955.45	\$0.00	\$1,396.50	\$77,441.54
Remaining			\$8,696.20	\$33,818.71	\$24,267.70	\$1,792.80	\$53,819.55	\$4,140.00	\$31,903.50	\$159,913.46
..								% Invoiced/Charged		33%

Client:	Village of Newberry	Date:	02-04-20
Project No.:	13-0210	Project Manager:	Darren Pionk/Chuck Lawson
Project Name:	SAW Grant	Field Lead:	Mike Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	Jan 2020

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Continued GIS database development & populating
- Continued checking/organizing flow meter data for use in modeling

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Gathering & incorporate flow meter data
- Database integration & sewer model prep
- Incorporating WWTP data
- Compile next Draw Request package
- Assist in coordinating GIS training

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	100%
910 – Condition & Criticality Assessment	\$33,760	34%
920 – Metering & Modeling	\$30,140	32%
930 – Software, Hardware, & Training	\$36,200	72%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	28%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	62%
Total Project Including Other Venders, etc.	\$379,622	59%

PROGRESS REPORT # 27

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	96%
910 – Condition & Criticality Assessment	\$31,700	6%
920 – Metering & Modeling	\$24,640	2%
930 – Software, Hardware, & Training	\$2,000	11%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	9%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	38%
Total Project Including Other Venders, etc.	\$237,355	33%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018 9	Nearly Complete
910 – Condition & Criticality Assessment	Aug-Oct 2018 9	Nearly Complete
920 – Metering & Modeling	Jul-Nov 2018 9	Continues
930 – Software, Hardware, & Training	May-Jul 2018 9	Components purchased
940 – Sewer Televising	Aug-Nov 2018 9	Done
950 – Level of Service	Nov-Dec 2018 9	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018 9	Continues
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline	End of Nov 2020	On schedule

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018 19	Nearly Complete
910 – Condition & Criticality Assessment	Oct-Nov 2018 19	Continues
920 – Metering & Modeling	Mar-Apr 2019	Planning
930 – Software, Hardware, & Training	May-Jul 2018 19	Started
940 – Sewer Televising	May-Jun 2019	Planning
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	On schedule

INPUT NEEDED FROM CLIENT:

- na

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process



PACKER CITY INTERNATIONAL TRUCKS, INC. - SHAWANO

1695 E GREEN BAY STREET

SHAWANO WI, 54166

(715)524-3171

Stock# 109836

\$59,000.00

2010 INTERNATIONAL 7400

Vehicle Details

VIN	1HTWDAZ82AJ286339
Wheelbase	175
Weight	43000
Odometer	75192
Drive Line	4x2
Brake System	Air
GVWR	43000

Sleeper

Cab Configuration SFA: set-forward-

Engine

Engine	International
HP	310
Engine Hours	4334

Transmission

Transmission AUTO

Axle Information

Ratio 6.83

Suspension

Rear Suspension Spring

Fuel Tank

Fuel Type Diesel



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Mark Winkler

715-524-3171

mwinkler@pcitrucks.com

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[Warranty History](#) [iKNOW Search](#) [Case History](#) [IApprove](#) [IRequest](#)

VIN:1HTWDAZR2AJ286339

General Information

Customer Name: Update	TOWN OF LINCOLN 5376 CTY ROAD W CRANDON, WI 54520	Engine :	International : MAXXFORCE 10 310HP/2200 GOV EPA 07, 310 HP 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, # 2 Bell Housing (0012NSU)
Application:	Front Plow and Underbelly Scraper with Spreader	Model:	7400 SFA 4X2
Repair Management	<input type="button" value="Estimate"/> Create	Engine Serial Number:	570HM2U3091000
		Calibration Status:	Not Current - Needs Calibration Update. For Navistar engines use Navkal Campaign tab
		Unit No:	Edit
		Inspection Exp:	
		Notes:	No
		OCC Authorization Form :	N/A

Warranty Information

Order Date:	10/19/2009	DTU Status:	DTU
Build Date:	11/24/2009	DTU Miles:	1833 Miles
Warranty Start Date:	02/18/2010	Standard Warranty:	CTS-2002M View
Time In Service:	9 Years 11 Months	Diamond Spec:	No
DTU Engine Hours:	0	DTU Fuel Used:	0.
Extended Warranty Coverage:	No		

Managed Repair Information

Open Recalls:	No	Open AFCs:	No
			1. 11136 I326 RECAL

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Chassis / VIN Number

View

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Summary Health Report Managed Repairs Details Components Serial Numbers Warranty Coverage SRT
Warranty History IKNOW Search Case History IApprove IRequest

Components

VIN : 1HTWDAZR2AJ286339

192 components found. Export

S.No	Class Description	Parts Catalog Component	Component Line Drawing	Description
1	FRAMES	0001CAJ	0001CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL
2	FRAMES	0001LLK	0001LLK	BUMPER, FRONT-Omit Item
3	FRAMES	0001WDS	0001WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille
4	FRAMES	0001WEV	0001WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)
5	FRONT AXLES	0002AEW	0002AEW	AXLE, FRONT NON-DRIVING (Dana Spicer I-200W) Wide Track, I-Beam Type, 20,000-lb Capacity
6	FRONT SUSPENSIONS	0003ACS	0003ACS	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 20,000-lb Capacity, Less Shock Absorbers
7	FRONT SUSPENSIONS	0003WAJ	0003WAJ	SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control
8	BRAKES	0004AZA	0004AZA	AIR BRAKE ABS (Bendix AntiLock Brake System) Full Vehicle Wheel Control System (4-Channel)
9	BRAKES	0004EBS	0004EBS	AIR DRYER (Bendix AD-9) with Heater
10	BRAKES	0004ERC	0004ERC	BRAKE CHAMBERS, SPRING Relocated To Rear Of Rear Axle For Maximum Ground Clearance
11	BRAKES	0004ETE	0004ETE	BRAKE CHAMBERS, FRONT AXLE (Haldex) 24 SqIn
12	BRAKES	0004EVL	0004EVL	BRAKE CHAMBERS, REAR AXLE (Haldex GC3030LHDHO) 30/30 Spring Brake
13	BRAKES	0004NDB	0004NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake
14	BRAKES	0004SBC	0004SBC	AIR COMPRESSOR (Bendix Tu-Flo 550)

				13.2 CFM
15	BRAKES	<u>0004VCJ</u>	<u>0004VCJ</u>	AIR TANK LOCATION (2) Mounted Under Cab, Outside Left Rail, on Step Bracket, with 24" Ground Clearance
16	BRAKES	<u>0004091</u>	<u>0004091</u>	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
17	BRAKES	<u>0004193</u>	<u>0004193</u>	BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 SqIn Long Stroke Brake Chambers
18	BRAKES	<u>0004732</u>	<u>0004732</u>	DRAIN VALVE (Berg) with Pull Chain, for Air Tank
19	STEERING	<u>0005CAL</u>	<u>0005CAL</u>	STEERING WHEEL 2-Spoke, 18" Dia., Black
20	STEERING	<u>0005PTB</u>	<u>0005PTB</u>	STEERING GEAR (2) (Sheppard M100/M80) Dual Power
21	STEERING	<u>0005708</u>	<u>0005708</u>	STEERING COLUMN Tilt
22	EXHAUST SYSTEMS	<u>0007BDL</u>	<u>0007BDL</u>	EXHAUST SYSTEM Single, Horizontal, Aftertreatment Device Frame Mounted Outside Right Rail Under Cab; Includes Vertical Tail Pipe and Guard
23	ELECTRICAL SYSTEMS	<u>0008GHC</u>	<u>0008GHC</u>	ALTERNATOR (Leece-Neville LBP2203H) Brush Type, 12 Volt 160 Amp. Capacity, Pad Mount
24	ELECTRICAL SYSTEMS	<u>0008HAB</u>	<u>0008HAB</u>	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn
25	ELECTRICAL SYSTEMS	<u>0008MEZ</u>	<u>0008MEZ</u>	BATTERY SYSTEM (International) Maintenance-Free, (2) 12-Volt 1850CCA Total, Top Threaded Stud
26	ELECTRICAL SYSTEMS	<u>0008RJV</u>	<u>0008RJV</u>	RADIO (International) AM/FM Stereo with Weatherband, Clock, Auxiliary Input, Includes Multiple Speakers
27	ELECTRICAL SYSTEMS	<u>0008THJ</u>	<u>0008THJ</u>	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications
28	ELECTRICAL SYSTEMS	<u>0008TMG</u>	<u>0008TMG</u>	TRAILER CONNECTION SOCKET 7-Way; Mounted at Rear of Frame, Wired for Turn Signals Combined with Stop, Compatible with Trailers That Use Combined Stop, Tail, Turn Lamps
29	ELECTRICAL SYSTEMS	<u>0008WCL</u>	<u>0008WCL</u>	HORN, AIR Black, Single Trumpet, Air Solenoid Operated
30	ELECTRICAL SYSTEMS	<u>0008WEK</u>	<u>0008WEK</u>	BATTERY BOX Steel, with Fiberglass Cover, 2-4 Battery Capacity, Mounted Right Side Perpendicular to Frame Rail, 35" Back of Cab
31	ELECTRICAL SYSTEMS	<u>0008WTK</u>	<u>0008WTK</u>	STARTING MOTOR (Delco Remy 38MT Type 300) 12 Volt, Less Thermal Over-Crank Protection
32	ELECTRICAL SYSTEMS	<u>0008WWJ</u>	<u>0008WWJ</u>	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
33	ELECTRICAL SYSTEMS	<u>0008XAH</u>	<u>0008XAH</u>	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
34	ELECTRICAL SYSTEMS	<u>0008000</u>	<u>0008000</u>	ELECTRICAL SYSTEM 12-Volt, Standard Equipment

35	ELECTRICAL SYSTEMS	<u>0008518</u>	<u>0008518</u>	CIGAR LIGHTER Includes Ash Cup
36	FRONT END	<u>0009HBM</u>	<u>0009HBM</u>	GRILLE Stationary, Chrome
37	FRONT END	<u>0009WAC</u>	<u>0009WAC</u>	BUG SCREEN Mounted Behind Grille
38	FRONT END	<u>0009WBC</u>	<u>0009WBC</u>	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
39	FRONT END	<u>0009585</u>	<u>0009585</u>	FENDER EXTENSIONS Rubber
40	SPEEDOMETER, TOOLS, MISC	<u>0010WPK</u>	<u>0010WPK</u>	GROUND CLEARANCE IDENTITY For 24" Ground Clearance
41	MISC	<u>0010WYZ</u>	<u>0010WYZ</u>	QUALIFICATION IDENTITY for Non-Diamond SPEC Vehicle
42	SPEEDOMETER, TOOLS, MISC	<u>0010060</u>	<u>0010060</u>	PAINT SCHEMATIC, PT-1 Single Color, Design 100
43	SPEEDOMETER, TOOLS, MISC	<u>0010210</u>	<u>0010210</u>	LABEL Emissions, Fuel Economy and Noise. DO NOT ORDER-FOR FACTORY USE ONLY
44	SPEEDOMETER, TOOLS, MISC	<u>0010761</u>	<u>0010761</u>	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
45	CLUTCH	<u>0011001</u>	<u>0011001</u>	CLUTCH Omit Item (Clutch & Control)
46	ENGINE	<u>0012NSU</u>	<u>0012NSU</u>	ENGINE, DIESEL (International MaxxForce 10) EPA 07, 310 HP 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, # 2 Bell Housing
47	ENGINE	<u>0012THT</u>	<u>0012THT</u>	FAN DRIVE (Horton Drivemaster) Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed
48	ENGINE	<u>0012UWY</u>	<u>0012UWY</u>	RADIATOR Cross Flow, Series System; 1228 SqIn Aluminum Radiator Core and 1167 SqIn Charge Air Cooler
49	ENGINE	<u>0012UXW</u>	<u>0012UXW</u>	FEDERAL EMISSIONS for 2004; for International HT570 Engines
50	ENGINE	<u>0012VAL</u>	<u>0012VAL</u>	AIR CLEANER Dual Element, with Integral Snow Valve and In-Cab Control
51	ENGINE	<u>0012VXT</u>	<u>0012VXT</u>	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel
52	ELECTRICAL SYSTEMS	<u>0012VYL</u>	<u>0012VYL</u>	ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use
53	ENGINE	<u>0012VYP</u>	<u>0012VYP</u>	ENGINE CONTROL, REMOTE MOUNTED No Provision Furnished for Remote Mounted Engine Control
54	ENGINE	<u>0012VYW</u>	<u>0012VYW</u>	FEDERAL EMISSIONS 2007 for International MaxxForce 9 & 10 Engines (DT570 & HT570)
55	ENGINE	<u>0012WTH</u>	<u>0012WTH</u>	BLOCK HEATER, ENGINE (Phillips) 120V/1250W, with "Y" Cord for Dealer Installed Oil Pan Heater
56	ENGINE	<u>0012WYS</u>	<u>0012WYS</u>	EXPANDED ENGINE TEMP EFFECTS to Allow Higher Engine Operating Temperature Range; Includes Nylon Surge Tank and 15 psi Pressure Cap
57	ENGINE	<u>0012WZE</u>	<u>0012WZE</u>	EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations
58	ENGINE	<u>0012851</u>	<u>0012851</u>	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front

				Mounted
59	TRANSMISSION	<u>0013AMB</u>	<u>0013AMB</u>	TRANSMISSION, AUTOMATIC (Allison 3000_RDS_P) 4th Generation Controls; Close Ratio, 6-Speed, with Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, with PTO Provision, Less Retarder, with 80,000-lb GVW & GCW Max.
60	TRANSMISSION	<u>0013WAW</u>	<u>0013WAW</u>	OIL COOLER, AUTO TRANSMISSION (Modine) Water to Oil Type
61	TRANSMISSION	<u>0013WBL</u>	<u>0013WBL</u>	TRANSMISSION SHIFT CONTROL (Allison) Push-Button, for Allison 3000 & 4000 Series Transmission
62	TRANSMISSION	<u>0013WDY</u>	<u>0013WDY</u>	SHIFT CONTROL PARAMETERS WT-Allison S-1 Performance Programming in Primary and Allison S-4 Economy Programming in Secondary
63	TRANSMISSION	<u>0013WLP</u>	<u>0013WLP</u>	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
64	TRANSMISSION	<u>0013WUC</u>	<u>0013WUC</u>	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction
65	REAR AXLES, SUSPENSIONS	<u>0014AHC</u>	<u>0014AHC</u>	AXLE, REAR, SINGLE (Dana Spicer S23-170D) Single Reduction, 23,000-lb Capacity, Driver Controlled Locking Differential, R Wheel Ends
66	REAR AXLES, SUSPENSIONS	<u>0014SAL</u>	<u>0014SAL</u>	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
67	FUEL TANKS	<u>0015SKZ</u>	<u>0015SKZ</u>	FUEL TANK Temporary, Top Draw, Steel, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Back of Cab
68	CABS, COWLS, BODIES	<u>0016HBA</u>	<u>0016HBA</u>	GAUGE CLUSTER English with English Electronic Speedometer
69	CABS, COWLS, BODIES	<u>0016HGH</u>	<u>0016HGH</u>	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
70	CABS, COWLS, BODIES	<u>0016HKT</u>	<u>0016HKT</u>	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
71	CABS, COWLS, BODIES	<u>0016JYX</u>	<u>0016JYX</u>	SEAT, DRIVER (National 2000) Air Suspension; High Back with Integral Head Rest, Cloth, Isolated, 1 Chamber Lumbar, 2 Position Front Cushion Adjustment, -3 to +14 Degree Seat Back Angle Adjustment, Dual Shocks
72	CABS, COWLS, BODIES	<u>0016PHX</u>	<u>0016PHX</u>	SEAT, PASSENGER (Gra-Mag) Non Suspension, High Back, Fixed Back, Integral Headrest, Cloth
73	CABS, COWLS, BODIES	<u>0016SDE</u>	<u>0016SDE</u>	MIRROR, CONVEX, LOOK DOWN (Lang Mekra) Right Side, 6" x 10.5"
74	CABS, COWLS, BODIES	<u>0016SDL</u>	<u>0016SDL</u>	MIRRORS (2) (Lang Mekra) Rectangular, Thermostatically Controlled Heated Heads, Black Heads, Brackets and Arms, Breakaway Type, 7.44" x 14.84" & 7.44" sq. Convex Both Sides, 102" Inside Spacing
75	CABS, COWLS, BODIES	<u>0016SEE</u>	<u>0016SEE</u>	GRAB HANDLE, EXTERIOR Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left Side at B-Pillar
76	CABS, COWLS, BODIES	<u>0016VSL</u>	<u>0016VSL</u>	WINDSHIELD Heated, Single Piece

77	CABS, COWLS, BODIES	<u>0016WBY</u>	<u>0016WBY</u>	ARM REST, RIGHT, DRIVER SEAT
78	CABS, COWLS, BODIES	<u>0016WEE</u>	<u>0016WEE</u>	CAB SOUND INSULATION Includes Dash Insulator and Engine Cover Insulator
79	CABS, COWLS, BODIES	<u>0016WJT</u>	<u>0016WJT</u>	INSTRUMENT PANEL Center Section, Ergonomic Panel
80	CABS, COWLS, BODIES	<u>0016WJU</u>	<u>0016WJU</u>	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature
81	CABS, COWLS, BODIES	<u>0016WKB</u>	<u>0016WKB</u>	AIR CONDITIONER {International Blend-Air} with Integral Heater and Defroster
82	CABS, COWLS, BODIES	<u>0016WKY</u>	<u>0016WKY</u>	HVAC FRESH AIR FILTER
83	CABS, COWLS, BODIES	<u>0016WLE</u>	<u>0016WLE</u>	STORAGE POCKET, DOOR Molded Plastic, Full Width; Mounted on Passenger Door
84	CABS, COWLS, BODIES	<u>0016WRX</u>	<u>0016WRX</u>	CAB INTERIOR TRIM Deluxe
85	CABS, COWLS, BODIES	<u>0016WSK</u>	<u>0016WSK</u>	CAB REAR SUSPENSION Air Bag Type
86	CABS, COWLS, BODIES	<u>0016XXC</u>	<u>0016XXC</u>	COWL TRAY LID
87	CABS, COWLS, BODIES	<u>0016000</u>	<u>0016000</u>	FLOOR COVERING Transmission Cover, Floor Mats and Seal DO NOT ORDER-FOR FACTORY USE ONLY
88	CABS, COWLS, BODIES	<u>0016030</u>	<u>0016030</u>	CAB Conventional, Day Cab
89	WHEELS, TIRES - FRONT	<u>0027DPL</u>	<u>0027DPL</u>	WHEELS, FRONT DISC; 22.5x9.00 Rims, Painted Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs, Non-Standard Offset, with .5" Thick Disc
90	WHEELS, TIRES - REAR	<u>0028DNS</u>	<u>0028DNS</u>	WHEELS, REAR (Accuride) DUAL DISC; 22.5x7.50 Rims, Painted Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
91	WARRANTY	<u>0040010</u>	<u>0040010</u>	WARRANTY Medium Duty Standard 12 Months
92	BODY INTEGRATION	<u>0060AAG</u>	<u>0060AAG</u>	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches
93	BODY INTEGRATION	<u>0060ACK</u>	<u>0060ACK</u>	BDY INTG, SWITCH LATCHED 2POS (6) Rocker, Backlit, with "ON" Indicator Mounted on Dash, for 6; Auxiliary Load 20 amp. Maximum Power Available Only in "Ignition" or "Accessory" Position (requires 6 Remote Power Module outputs) DO NOT ORDER-FOR FACTORY USE ONLY
94		<u>0427DTB</u>	<u>0427DTB</u>	*** ERROR GETTING DESCRIPTION: SQLCODE = +00100
95		<u>0427DTK</u>	<u>0427DTK</u>	*** ERROR GETTING DESCRIPTION: SQLCODE = +00100
96	MISC	<u>0504058</u>	<u>0504058</u>	AIR TANK VOLUME IDENTITY Nominal 6054 Culn System Capacity
97	SPEEDOMETER, TOOLS, MISC	<u>0504104</u>	<u>0504104</u>	ENGINEERING ABS IDENTITY ABS-6
				DRAIN VALVE (1) with Pull Chain and (2)

98	BRAKES	<u>0504201</u>	<u>0504201</u>	Petcocks, for Air Tanks
99	BRAKES	<u>0504306</u>	<u>0504306</u>	SLACK ADJUSTERS, FRONT {Meritor} Automatic
100	BRAKES	<u>0504355</u>	<u>0504355</u>	SLACK ADJUSTERS, REAR {Meritor} Automatic
101	BRAKES	<u>0504360</u>	<u>0504360</u>	AIR TANK Steel, with Straight Thread O-Ring Ports
102	BRAKES	<u>0504395</u>	<u>0504395</u>	AIR DRYER LOCATION Mounted Inside Right Rail, Back of Cab
103	BRAKES	<u>0504433</u>	<u>0504433</u>	BRAKE LININGS, FRONT {Meritor R403} Non-Asbestos for S-Cam Brake
104	BRAKES	<u>0504435</u>	<u>0504435</u>	BRAKE LININGS, REAR {Meritor R301} S-Cam Type; Non-Asbestos
105	BRAKES	<u>0504441</u>	<u>0504441</u>	BRAKE IDENTITY, FRONT {Meritor Q-Plus}
106	BRAKES	<u>0504442</u>	<u>0504442</u>	BRAKE IDENTITY, REAR {Meritor Q-Plus}
107	BRAKES	<u>0504470</u>	<u>0504470</u>	DUST SHIELDS, FRONT BRAKE for Air Brakes
108	BRAKES	<u>0504471</u>	<u>0504471</u>	DUST SHIELDS, REAR BRAKE for Air Brakes
109	DRIVELINES	<u>0506001</u>	<u>0506001</u>	YOKE, TRANSMISSION OUTPUT
110	DRIVELINES	<u>0506010</u>	<u>0506010</u>	YOKE, REAR-REAR AXLE, INPUT or Single Rear Axle Input
111	DRIVELINES	<u>0506100</u>	<u>0506100</u>	DRIVELINE LABOR IDENTITY for Driveline Labor
112	DRIVELINES	<u>0506102</u>	<u>0506102</u>	CENTER BEARING, FIRST XMBR
113	DRIVELINES	<u>0506110</u>	<u>0506110</u>	CENTER BEARING MTG. PARTS
114	EXHAUST SYSTEMS	<u>0507008</u>	<u>0507008</u>	TAIL PIPE (1) Straight Type
115	EXHAUST SYSTEMS	<u>0507029</u>	<u>0507029</u>	MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel
116	EXHAUST SYSTEMS	<u>0507031</u>	<u>0507031</u>	EXHAUST HEIGHT 10'
117	ELECTRICAL SYSTEMS	<u>0508010</u>	<u>0508010</u>	SOLENOID, AIR ACCESSORY 4-Pak, Electric Operated, Does Not Include an ECU or J1939 Communications
118	ELECTRICAL SYSTEMS	<u>0508014</u>	<u>0508014</u>	TAIL LIGHT LOCATION Tail Lights Located on Inside of Frame Rail
119	MISC	<u>0508051</u>	<u>0508051</u>	ELECTRICAL SYSTEM MUX for Body Controller (BC PROG) only
120	MISC	<u>0508057</u>	<u>0508057</u>	ELECTRICAL SYSTEM MUX Rocker Switch in Loc E, Only for Use with Body Controller and Right Side of Cluster
121	MISC	<u>0508058</u>	<u>0508058</u>	ELECTRICAL SYSTEM MUX Rocker Switch in Loc F, Only for Use with Body Controller and Right Side of Cluster
122	SPEEDOMETER, TOOLS, MISC	<u>0510000</u>	<u>0510000</u>	BULK MATERIAL
123	MISC	<u>0510002</u>	<u>0510002</u>	SERVICE PARTS ASSEMBLIES
124	SPEEDOMETER, TOOLS, MISC	<u>0510908</u>	<u>0510908</u>	ENGINEERING PROGRAM IDENTITY for Red Extended Life Coolant Effects
125	SPEEDOMETER, TOOLS, MISC	<u>0510912</u>	<u>0510912</u>	VEPS ID 3 WAY WARNING LIGHTS Includes Warning Lights for; Low Oil Pressure, High Coolant Temperature, Low Coolant Level
126	SPEEDOMETER, TOOLS, MISC	<u>0510922</u>	<u>0510922</u>	ENGINEERING PROGRAM IDENTITY for 2007 EPA Emissions Standards

127	SPEEDOMETER, TOOLS, MISC	<u>0510924</u>	<u>0510924</u>	ENGINEERING PROGRAM IDENTITY for 2007 Refresh Common Effects
128	SPEEDOMETER, TOOLS, MISC	<u>0510926</u>	<u>0510926</u>	ENGINEERING PROGRAM IDENTITY 76 Way Connector in lieu of 48 Way
129	SPEEDOMETER, TOOLS, MISC	<u>0510935</u>	<u>0510935</u>	VEPS IDENTITY for Allison Gen 4 transmission
130	SPEEDOMETER, TOOLS, MISC	<u>0510936</u>	<u>0510936</u>	VEPS IDENTITY (Bendix) for EC-60 ABS
131	SPEEDOMETER, TOOLS, MISC	<u>0510993</u>	<u>0510993</u>	VEPS IDENTITY Electronic Diagnostics
132	ENGINE	<u>0512012</u>	<u>0512012</u>	VEPS PROG. ENGINE TEMP CONTROL Engine De-Rate Sequence Starts at 235 Degrees ilo 225 Degrees
133	ENGINE	<u>0512024</u>	<u>0512024</u>	VEPS PROG. ENGINE TEMP CONTROL Enable ECM Fan Clutch Command Output for Normally-Engaged Two-State Electronically-Controlled Fan Drives
134	REAR AXLES, SUSPENSIONS	<u>0514001</u>	<u>0514001</u>	REAR SUSPENSION PARTS
135	REAR AXLES, SUSPENSIONS	<u>0514012</u>	<u>0514012</u>	AXLE, LIFT, CONTROLS Cab Effects; When Controls Are Not Provided
136	CABS, COWLS, BODIES	<u>0516003</u>	<u>0516003</u>	ACCESS, CAB Driver & Passenger Sides, Two Steps Per Door, for use with Day Cab or Extended Cab, Not with 13" Deep Fuel Tanks
137	CABS, COWLS, BODIES	<u>0516081</u>	<u>0516081</u>	CAB; DRILLING for Remote Power Module, Mounted Inside Cab Behind Driver Seat
138	CABS, COWLS, BODIES	<u>0516100</u>	<u>0516100</u>	MIRROR, CONVEX Left Side Only, 7 3/4", In Addition to Standard Right Side Convex Mirror
139	CABS, COWLS, BODIES	<u>0516104</u>	<u>0516104</u>	MIRROR, STYLE Rectangular, Non-Aerodynamic
140	CABS, COWLS, BODIES	<u>0516116</u>	<u>0516116</u>	MIRROR HEATED EFFECTS All Heads, Both Sides, Thermostatically Controlled; with Mirror Heat Switch Mounted in Instrument Cluster
141	WHEELS MISC OPTIONS	<u>0529001</u>	<u>0529001</u>	WHEEL BEARING, FRONT, LUBE
142	WHEELS MISC OPTIONS	<u>0529002</u>	<u>0529002</u>	WHEEL BEARING, REAR, LUBE
143	MISC	<u>0530100</u>	<u>0530100</u>	TIRES
144	BODY & CHASSIS PAINT	<u>0535006</u>	<u>0535006</u>	PAINT COLOR GROUP No. 06
145	BODY & CHASSIS PAINT	<u>0535011</u>	<u>0535011</u>	IDENTITY STANDARD PAINT COLOR for Internal Order Coding
146	BODY & CHASSIS PAINT	<u>0535012</u>	<u>0535012</u>	PAINT CHASSIS COLOR GROUP Water Borne Urethane, Standard Chassis Black
147	MISC	<u>0595AAC</u>	<u>0595AAC</u>	BC PROG, KEY STATE
148	MISC	<u>0595AAD</u>	<u>0595AAD</u>	BC PROG, BRAKE SWITCH
149	MISC	<u>0595AAL</u>	<u>0595AAL</u>	BC PROG, TURN SIGNALS/BRAKE with Combined Stop and Turns
150	MISC	<u>0595AAP</u>	<u>0595AAP</u>	BC PROG, CRUISE CONT STEER WH
151	MISC	<u>0595AAV</u>	<u>0595AAV</u>	BC PROG, HORN ELECTRIC
152	MISC	<u>0595AAZ</u>	<u>0595AAZ</u>	BC PROG, PARK BRAKE INDICATOR
153	MISC	<u>0595ABA</u>	<u>0595ABA</u>	BC PROG, SEATBELT INDICATOR
154	MISC	<u>0595ABB</u>	<u>0595ABB</u>	BC PROG, AIR PRESSURE GAUGES

155	MISC	<u>0595ABC</u>	<u>0595ABC</u>	BC PROG, TRAILER LIGHTING
156	MISC	<u>0595ABG</u>	<u>0595ABG</u>	BC PROG, ENGINE TYPE MFG International
157	MISC	<u>0595ABK</u>	<u>0595ABK</u>	BC PROG, ENGINE COOLANT TEMP Gauge
158	MISC	<u>0595ABL</u>	<u>0595ABL</u>	BC PROG, ENGINE OIL PRESS GAUG #1
159	MISC	<u>0595ABN</u>	<u>0595ABN</u>	BC PROG, SPEEDOMETER
160	MISC	<u>0595ABP</u>	<u>0595ABP</u>	BC PROG, VOLTMETER
161	MISC	<u>0595ABV</u>	<u>0595ABV</u>	BC PROG, ABS INDICATOR for Hydraulic OR Air Brake Systems, Not Including Trailer
162	MISC	<u>0595ABY</u>	<u>0595ABY</u>	BC PROG, POWER WINDOW/DOOR LOC with 2 Doors
163	MISC	<u>0595ACU</u>	<u>0595ACU</u>	BC PROG, LOCKING DIFFERENTIAL for Single & Dual & Triple with Single Switch
164	MISC	<u>0595ADL</u>	<u>0595ADL</u>	BC PROG, HVAC In Cab (Behr)
165	MISC	<u>0595ADZ</u>	<u>0595ADZ</u>	BC PROG, TRANS OIL TEMP Through TCM
166	MISC	<u>0595AER</u>	<u>0595AER</u>	BC PROG, TACHOMETER 4000 RPM
167	MISC	<u>0595AEU</u>	<u>0595AEU</u>	BC PROG, PRNDL with 3000/4000 5 & 6 Speed Transmission
168	MISC	<u>0595AJR</u>	<u>0595AJR</u>	BC PROG, AUXILIARY LOAD for (6) Rocker Switches
169	MISC	<u>0595AKY</u>	<u>0595AKY</u>	BC PROG, DOME LIGHTS
170	MISC	<u>0595ALB</u>	<u>0595ALB</u>	BC PROG, HEADLIGHTS WDRL Less Auto
171	MISC	<u>0595ALD</u>	<u>0595ALD</u>	BC PROG, AIR HORN Digital Input
172	MISC	<u>0595ALT</u>	<u>0595ALT</u>	BC PROG, FUEL TANK GAUGE Single Left Side
173	MISC	<u>0595ALW</u>	<u>0595ALW</u>	BC PROG, STOP/TURN/PK DIAGNOST OMIT
174	MISC	<u>0595AMP</u>	<u>0595AMP</u>	BC PROG, HEATED MIRRORS in Push Button Location A
175	MISC	<u>0595ANW</u>	<u>0595ANW</u>	BC PROG, DIAGNOSTICS LOCATION Display in Gauge Cluster
176	MISC	<u>0595AYC</u>	<u>0595AYC</u>	BC PROG, WINDSHIELD WIPER without Low Washer Fluid Indicator
177	MISC	<u>0595AYD</u>	<u>0595AYD</u>	BC PROG, LOW WASHER FLUID IND.
178	MISC	<u>0595AYK</u>	<u>0595AYK</u>	BC PROG, FRONT AIR SUSPENSION
179	MISC	<u>0595AYY</u>	<u>0595AYY</u>	BC PROG, SNOW PLOW LIGHTS GEN 2, with Rocker Switch
180	MISC	<u>0595AZZ</u>	<u>0595AZZ</u>	BC PROG, PARK / MARKER LIGHTS Dual Output, 20AMP
181	MISC	<u>0595BBB</u>	<u>0595BBB</u>	BC PROG, ENGINE FAN OVERRIDE 2 for Low Air Pressure, No Switch
182	MISC	<u>0595BBM</u>	<u>0595BBM</u>	BC PROG, ENGINE IDLE SHUTDOWN Indicator Light in Cluster Warning that Engine Ready to Shutdown, for 2010 Cluster
183	MISC	<u>0595BJB</u>	<u>0595BJB</u>	BC PROG, WAIT TO START IND. for 2010 Cluster
184	MISC	<u>0595BJC</u>	<u>0595BJC</u>	BC PROG, EXHAUST CLOGGED IND. Indicator for Clogged Diesel Particulate Filter in Aftertreatment, for 2010 Cluster
185	MISC	<u>0595BJD</u>	<u>0595BJD</u>	BC PROG, EXHAUST HIGH TEMP Indicator for High Exhaust Temperatures (Aftertreatment), for 2010 Cluster

186	MISC	<u>0595BJH</u>	<u>0595BJH</u>	BC PROG, IP CONFIGURATION for MD, RH, & SS, for 2010 Cluster
187	MISC	<u>0595BJJ</u>	<u>0595BJJ</u>	BC PROG, PARKED REGEN SWITCH Aftertreatment, for 2010 Cluster
188	MISC	<u>0595BJK</u>	<u>0595BJK</u>	BC PROG, RANGE INHIBITED WARN for 2010 Cluster
189	MISC	<u>0595BJW</u>	<u>0595BJW</u>	BC PROG, DIESEL PART FILTER ID Level Indicator, for 2010 Cluster
190	MISC	<u>0595BKD</u>	<u>0595BKD</u>	BC PROG, BODY CONTROLLER for Truck Body Controller #2
191		<u>0737213</u>	<u>0737213</u>	*** ERROR GETTING DECSRIPTION: SQLCODE = +00100
192		<u>0778254</u>	<u>0778254</u>	*** ERROR GETTING DECSRIPTION: SQLCODE = +00100

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Baker Tilly Municipal Advisors, LLC
2852 Eyde Pkwy, Ste 150
East Lansing, MI 48823
(517) 321-0110
bakertilly.com

February 5, 2020

Village of Newberry,

You have requested that Baker Tilly Municipal Advisors, LLC (the "Firm") provide to the Village of Newberry (the "Client") those services more fully set forth in Exhibit A hereto (the "Services").

Fees and Costs

Fees charged for work performed, as set forth in Exhibit A, is a fixed amount as mutually agreed upon.

Disclosure of Conflicts of Interest with Various Forms of Compensation

The Municipal Securities Rulemaking Board (MSRB) requires us, as your municipal advisor, to provide written disclosure to you about the actual or potential conflicts of interest presented by various forms of compensation. Exhibit B sets forth the potential conflicts of interest associated with various forms of compensation. By signing this letter of engagement, the signee acknowledges that he/she has received Exhibit B and that he/she has been given the opportunity to raise questions and discuss the matters contained within the exhibit with the municipal advisor.

Billing Procedures

The account balance is due and payable on receipt of the statement and we reserve the right to charge 1% interest per month for outstanding unpaid balances over thirty (30) days from the date of billing. Once our representation has been concluded or terminated, a final billing will be sent to you. Any questions or errors in any fee statement should be brought to our attention in writing within sixty (60) days of the billing date.

Termination

Both the Client and the Firm have the right to terminate the engagement at any time after reasonable advance written notice. Unless otherwise agreed to by the Client and the Firm, this engagement will terminate 60 days after completion of the scope of services as outlined in Exhibit A.

Accountants' Opinion

In performing our engagement, we will be relying on the accuracy and reliability of information provided by Client personnel. We will not audit, review, or examine the information. Please also note that our engagement cannot be relied on to disclose errors, fraud, or other illegal acts that may exist. However, we will inform you of any material errors and any evidence or information that comes to our attention during the performance of our procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

The responsibility for auditing the records of the Client rests with the Client's auditor and the work performed by the Firm shall not include an audit or review of the records or the expression of an opinion on financial data.

Client Responsibilities

It is understood that the Firm will serve in an advisory capacity with the Client. The Client is responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge or experience to oversee the services we provide. The Client is responsible for evaluating adequacy and results of the services performed and accepting responsibility for such services. The Client is responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

Additional Services

Exhibit A sets forth the scope of the Services to be provided by the Firm. From time to time, additional services may be requested by the Client beyond the scope of Exhibit A. The Firm may provide these additional services and be paid at the Firm's customary fees and costs for such services. In the alternative, the Firm and the Client may complete a revised and supplemented Exhibit A to set forth the additional services (including revised fees and costs, as needed) to be provided. In either event, the terms and conditions of this letter shall remain in effect.

Municipal Advisor Registration

The Firm is a Municipal Advisor registered with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board. As such, the Firm is providing certain specific municipal advisory services to the Client. The Firm is neither a placement agent to the Client nor a broker/dealer.

The offer and sale of any Bonds shall be made by the Client, in the sole discretion of the Client, and under its control and supervision. The Client agrees that the Firm does not undertake to sell or attempt to sell the Bonds, and will take no part in the sale thereof.

Mediation Provision

The Client and the Firm agree that if any dispute (other than our efforts to collect any outstanding invoice(s)) arises out of or relates to this engagement, or any prior engagement we may have performed for you, and if the dispute cannot be settled through informal negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures (or such other administrator or rules as the parties may mutually agree) before resorting to litigation. The parties agree to engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement. Any mediation initiated as a result of this engagement shall take place in Lansing, Michigan, or such other location as the parties may mutually agree. If the parties are unable to mutually agree on the selection of a mediator, the mediator shall be determined in accordance with the American Arbitration Association's Commercial Mediation Procedures. The results of any such mediation shall be binding only upon a written settlement agreement executed by each party to be bound. Each party shall bear its own costs and fees, including attorneys' fees and expenses, in connection with the mediation. The costs of the mediation, including without limitation the mediator's fees and expenses, shall be shared equally by the participating parties. Any ensuing litigation shall be initiated and maintained exclusively before any state or federal court having appropriate subject matter jurisdiction located in Lansing, Michigan.

Other Financial Industry Activities and Affiliations

Baker Tilly Investment Services, LLC ("BTIS") is an affiliate of the Firm. BTIS is registered as an investment adviser with the Securities and Exchange Commission under the federal Investment Advisers Act. BTIS provides non-discretionary investment advice with the purpose of helping clients create and maintain a disciplined approach to investing their funds prudently and effectively. BTIS may provide advisory services to the clients of the Firm.

BTIS has no other activities or arrangements that are material to its advisory business or its clients with a related person who is a broker-dealer, an investment company, other investment adviser or financial planner, bank, law firm or other financial entity.

If the foregoing accurately represents the basis upon which we may provide Services to the Client, we ask that you execute this letter, in the space provided below setting forth your agreement. Execution of this letter can be performed in counterparts each of which will be deemed an original and all of which together will constitute the same document.

On March 1, 2019, H.J. Umbaugh & Associates, Certified Public Accountants, LLP ("Umbaugh") effected a business combination with Baker Tilly Virchow Krause, LLP, (Chicago, Illinois), a financial services and accounting firm ("Umbaugh/Baker Tilly Combination"). Baker Tilly Virchow Krause, LLP also anticipates combining with Springsted Incorporated, (Saint Paul, Minnesota), a municipal and management advisory firm, which is expected to become effective the second quarter of 2019.

If you have any questions, please let us know. We appreciate this opportunity to be of service to you.

Very truly yours,

Baker Tilly Municipal Advisors, LLC

By: 
Andy Campbell, CPA, Senior Manager

The undersigned hereby acknowledges and agrees to the foregoing letter of engagement.

Village of Newberry

Date: _____

By: _____

EXHIBIT A

Services Provided and Fees

Baker Tilly Municipal Advisors, LLC is providing the outline below describing the scope of service for a Sewer System Asset Management Financial Plan (SAW Grant eligible). The fee for this service will be \$20,000.

Historical and Current Financials

Historical operating expenses are reviewed using audit and budget information.

- Three years audits and budgets.
- Current and proposed (if available) budget.

A "Test Year" is developed that reflects a baseline operating cost.

- Based on current budget with leveling for base operating cost.
- Determination of anticipated changes to operating cost.
- Inflation factors by budget line item.

Customer Base

The customer base is reviewed, including the number of billable customers and volumetric sales.

- The accuracy of this data is verified by applying it to the current rate structure and compared to current audit and budget revenue.
- Other operating and non-operating revenues evaluated.

Forecasting

Assumptions are made regarding the customer base through the forecasted period.

- Prediction of customer and volume counts (may include more than one scenario).
- Trending in system utilization, particularly for industry.

Projection of operating cost.

- Anticipated inflation by expense category.
- Determination of any additions or reductions based on changing operations.

Compilation of existing debt.

- Existing annual debt service by debt issue.
- Debt is separated by revenue support, in particular, debt that is paid from rates.
- Refinancing and/or restructuring possibilities are explored.

Asset Management Funding

The Asset Management System will identify the estimated asset investment cost by year for a selected forecast period of time.

- The annual investment cost is evaluated, and scenarios developed for cash funding and debt financing.
- Funding asset investment from cash balances is weighed against potential efficiency of grouping certain cost together for purposes of debt financing.
- Financing options are considered including State and Federal agency funding sources as well as open market bonds. Open market options will be affected by the size of the borrowing as well as other aspects such as credit and security.

The projected cash flow is solved to a cash and investment balance.

- Actual cash and investments are analyzed including restricted assets.
- A cash balance policy is developed that identifies a targeted upper limit as well as a minimum balance as appropriate for the particular system. These balances encompass legal commitments and good business practices.
- The policy includes flexibility for temporary reductions below the minimum balance based on a plan to attain the level within a given period.
- Separate capital improvement funds are considered. If utilized, policy is developed as to whether they are to be restricted, and if so, whether by resolution or ordinance.

Rate management may be accomplished with more than one approach as to rate structuring and rate adjustment timing.

- The elements of a rate structure, including the proportion of revenue generated from ready to serve and commodity charge are determined by allocation of fixed and variable cost, and other customer base characteristics.
- Rate adjustment over time may be incremental or one time in nature.

EXHIBIT B

Disclosure Statement of Municipal Advisor

PART A – Disclosures of Conflicts of Interest

MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

Material Conflicts of Interest – The Firm makes the disclosures set forth below with respect to material conflicts of interest in connection with the Scope of Services under this Agreement, together with explanations of how the Firm addresses or intends to manage or mitigate each conflict.

General Mitigations – As general mitigations of the Firm's conflicts, with respect to all of the conflicts disclosed below, the Firm mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates the Firm to deal honestly and with the utmost good faith with Client and to act in Client's best interests without regard to the Firm's financial or other interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

- I. **Affiliate Conflict.** BTIS, an affiliate of the Firm (the "Affiliate"), has or is expected to provide certain advice to or on behalf of Client that is directly related to the Firm's activities within the Scope of Services under this Agreement. In particular, providing advice to Client regarding investment of bond proceeds. The Affiliate's business with Client could create an incentive for the Firm to recommend to Client a course of action designed to increase the level of Client's business activities with the Affiliate or to recommend against a course of action that would reduce or eliminate Client's business activities with the Affiliate. Furthermore, this potential conflict is mitigated by the fact that the Affiliate is subject to its own comprehensive regulatory regime as a registered investment adviser with the Securities and Exchange Commission under the federal Investment Advisers Act.
- II. **Compensation-Based Conflicts.** The fees due under this Agreement are in a fixed amount established at the outset of the Agreement. The amount is usually based upon an analysis by Client and the Firm of, among other things, the expected duration and complexity of the transaction and the Scope of Services to be performed by the Firm. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the Firm may suffer a loss. Thus, the Firm may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. This conflict of interest is mitigated by the general mitigations described above.

EXHIBIT B

Disclosure Statement of Municipal Advisor (cont'd)

- III. **Other Municipal Advisor Relationships.** The Firm serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. For example, the Firm serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under this Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, the Firm could potentially face a conflict of interest arising from these competing client interests. This conflict of interest is mitigated by the general mitigations described above.

PART B – Disclosures of Information Regarding Legal Events and Disciplinary History

MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, the Firm sets out below required disclosures and related information in connection with such disclosures.

- I. **Material Legal or Disciplinary Event.** There are no legal or disciplinary events that are material to Client's evaluation of the Firm or the integrity of the Firm's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.
- II. **How to Access Form MA and Form MA-I Filings.** The Firm's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0001616995>.
- III. **Most Recent Change in Legal or Disciplinary Event Disclosure.** The Firm has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

PART C – Future Supplemental Disclosures

As required by MSRB Rule G-42, this Disclosure Statement may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of the Firm. The Firm will provide Client with any such supplement or amendment as it becomes available throughout the term of the Agreement.

EXHIBIT B

Disclosure Statement of Municipal Advisor (cont'd)

PART D – Rule G-10: Investor and Municipal Advisory Client Education and Protection

MSRB Rule G-10 requires that municipal advisors to notify their clients of the availability of a client brochure on the MSRB's website that provides information on the processes for filing a client complaint.

Accordingly, the Firm sets out below the required information.

- I. The firm is registered as a Municipal Advisor with the Securities and Exchange Commission (867-00880) and the Municipal Securities Rulemaking Board (K1027).
- II. The website address for the Municipal Securities Rulemaking Board is www.msrb.org.
- III. The website for the Municipal Securities Rulemaking Board has a link to a brochure that describes (i) the protections that may be provided by the Municipal Securities Rulemaking Board rules and (ii) describes how to file a complaint with an appropriate regulatory authority.

VILLAGE OF NEWBERRY
307 E. McMILLAN AVENUE
NEWBERRY, MI 49868
Phone: 906 293-3433 Fax: 906 293-8160



CUSTOMER COMPLAINT/SUGGESTION FORM

circle one

Your input is valuable to us. To enable us to better serve our community, please complete the following form.

PLEASE PRINT

Dale T. Betcher

NAME

303 W Aub C

STREET ADDRESS

Newberry MI 49868

CITY, STATE, ZIP

906.379-7335

PHONE

()

FAX

Dt betche@hotmail.com

E-MAIL ADDRESS

DATE: 1-17-20 TIME: 3:30 am ☒ pm

Water & Light

DEPARTMENT

Complaint/Suggestion: On Jan. 3rd the Village had my sewer
dug up with the hopes of clearing my sewer line. This
was with the understanding that if they could clear the
lines, the expense would be on me. If they could not, the
expense would be on them. The line was not cleared. Although a
working & temporary Alternative was put in until spring, I
have had to suffer without sewer for 3 mos, and with limited
sewer for many more, due to village being uncooperative.
Therefore I am asking for some reimbursements, to the 2 previous
attempts to clear the North country excavation & Eric Septic for
\$362.65 & \$240.00 respectively,

OFFICE USE ONLY

Rec'd by: _____

Date/Time: _____

cc: Manger

cc: Supervisor

cc: Blight Adm

cc: Council(9)/Board (6)

Dale T. Betcher

Signature

2. 6 mos credit on my bill for services I was billed for that
were not available to me.



**VILLAGE OF NEWBERRY
REVISING AUTHORIZATIONS FOR FIRST BANK OF ST. IGNACE ACCOUNTS
RESOLUTION**

Motion By: _____

Supported By: _____

WHEREAS, the Village of Newberry is governed by the General Law Village Act (1895 PA 3) which establishes the legislative council as the Village authority, and

WHEREAS, the Village of Newberry is authorizing the person(s) holding the following positions listed below to be authorized with the listed administrative rights on behalf of the Village of Newberry for all Village of Newberry and Water & Light banking accounts with First National Bank of St. Ignace:

Authorized powers for the Village Manager/ Interim or Acting Village Manager:

- Debit Card/Access Card
- Cash Management
- Make Deposits
- Endorsements
- Make withdrawals
- Transfer Funds
- Approve, Endorse, Guarantee, and Identify Payees
- Delegate authority

Authorized powers for the Village Finance Manager/Officer:

- Debit Card/Access Card
- Cash Management
- Make Deposits
- Endorsements
- Make withdrawals
- Transfer Funds
- Approve, Endorse, Guarantee, and Identify Payees

Authorized power for the Village President:

- Cash Management
- Make Deposits
- Endorsements
- Make withdrawals
- Transfer Funds
- Delegate authority

Authorized power for the Village President Pro Tempore:

- Cash Management
- Make Deposits
- Endorsements
- Make withdrawals
- Transfer Funds
- Delegate authority

Authorized powers for the Village Clerk:

- Make Deposits
- Endorsements
- Make withdrawals
- Transfer Funds

The Council requires every check to contain at least two signatories.



NOW THEREFORE BE IT RESOLVED, I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on February 18, 2020 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: _____

NAYS: _____

ABSENT: _____

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 18th day of February 2020.

Terese Schummer, Clerk
Village of Newberry

Date

Lori A. Stokes, Village President
Village of Newberry

Date

MEMORANDUM

TO: LORI STOKES, VILLAGE PRESIDENT

FROM: LAWRENCE VINCENT, PLANNING COMMISSION CHAIR

SUBJECT: PLANNING COMMISSION REQUEST FOR FUNDING

DATE: JANUARY 4, 2020

CC: ALLISON WATKINS, ACTING VILLAGE MANAGER

Dear President Stokes,

At the August 2019 Planning Commission (PC) Meeting, the Planning Commission approved a request of \$2700 to be included in the 2020 Village of Newberry budget. The purpose of the request was in anticipation of Newberry's full engagement in the Redevelopment Ready Communities (RRC) program. Once Newberry becomes fully engaged in the RRC program, Newberry becomes eligible for grant opportunities through the MEDC.

One grant opportunity for the PC through the MEDC is a 50% match for the completion of a zoning ordinance for Newberry. A zoning ordinance is one of the goals identified in Newberry's Master Plan. The last quote the PC received was from Becket & Raeder for just over \$11,000. 50% would be about \$5500 and the PC felt that requesting the \$2700 in the 2020 budget would help with making sure funding would not be a shock to the village council asking for one large amount. Building it into the budget would be a fiscally responsible action.

In January, the PC will be holding its organizational meeting and its first meeting since the request was made. I do know that the request was denied. What I am requesting in this memorandum is the reasoning behind the denial in the request for funding. It is important for the PC to understand how the village council will fund a matching grant when Newberry is eligible for the grant.

Thank you.

Lawrence Vincent, PC Chair

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

February 18, 2020

Ms. Valorie White
Project Manager
Water Infrastructure Financing
Michigan EGLE
Constitution Hall, 525 West Allegan St.
P.O. Box 30473
Lansing, MI 48909-7973

Re: Village of Newberry, MI
Wastewater Treatment Plant Improvements
Project No. 12-0010, SRF No. 5536-01

Dear Ms. White

This letter confirms that the above referenced project has been completed and the Village of Newberry is satisfied with the work performed.

The initiation of operation date was December 18, 2015, which was the date of substantial completion.

Sincerely,

Lori A. Stokes
Village of Newberry, President

Cc: C2AE, Escanaba

\$0.100793	← Monthly base rate.
\$0.045221	← Base case cost.
\$0.013520	← EA for 1st 6 months of 2020
\$0.017380	← EA for 2nd 6 months of 2019

Monthly base rate adopted in Aug 2012, and applied to Nov 2013 billing. There is also a \$9.00 meter base charge. Keep both until changed by board.

Base case cost per kWh adopted at the time we modified our EA procedure in Mar 2007. Keep until changed by board.

← Enter this EA figure from cell E33 of last year spreadsheet.

← Enter this EA figure from cell E32 of this year spreadsheet.

This sheet is in protected mode. Cells with this background color are not locked and can be changed.

If protection is turned off, all cells can be edited. Formulas should not be modified without good reason.

After making a data entry, MAKE SURE TO SAVE before exiting.

this tan area is for notes, info, etc. The blue tab named "NOTES" at bottom shows more information.

Newberry Water & Light Board
307 East McMillan Avenue
Newberry, MI 49868
Modified and updated Sep 2013 (PFL)

For Year

Jul - Dec 2019 & Jan - Jun 2020

For each new year, save the sheet for the next year and edit the year to the left. Use FILE>SAVE AS>NEWNAME to do this, where NEWNAME means the new year is used.

Billing month	Power Cost/ kWh	Base Case Cost/kWh	Increase/ (DECREASE) Base Case (%)	EA Real Cost Difference	Total EA Adjustment	Monthly Base Rate	Monthly Applied Rate
January (Dec bill) 2016	\$0.062348	\$0.045221	37.873%	\$0.017127			
February (Jan bill) 2019	\$0.065493	\$0.045221	44.829%	\$0.020272			
March (Feb bill) 2019	\$0.062924	\$0.045221	39.149%	\$0.017703	\$0.013520	\$0.100793	
April (Mar bill) 2019	\$0.069165	\$0.045221	52.949%	\$0.023944			
May (Apr bill) 2019	\$0.060556	\$0.045221	33.912%	\$0.015335			
June (May bill) 2019	\$0.055117	\$0.045221	21.884%	\$0.009896			
July (June bill) 2019	\$0.054366	\$0.045221	20.224%	\$0.009145			
August (July bill) 2019	\$0.054239	\$0.045221	19.942%	\$0.009018	\$0.017380	\$0.100793	
September (Aug bill) 2019	\$0.059089	\$0.045221	30.667%	\$0.013868			
October (Sep bill) 2019	\$0.058080	\$0.045221	28.436%	\$0.012859			
November (Oct bill) 2019	\$0.070206	\$0.045221	55.252%	\$0.024985			
December (Nov bill) 2019	\$0.056467	\$0.045221	24.870%	\$0.011246			
AVERAGES, Jan - Jun			38%	\$0.017380			
AVERAGES, Jul - Dec			29.90%	\$0.013520			

NOTE: Use this rate for Jan - June (of 2020) billing period. This is the rate for calculating customer billing.

NOTE: Use this rate for the July - Dec (of 2019) billing period. This is the rate for calculating customer billing.

Note: new EA for the second 6 months of this year (2019). (enter this value in cell A5 of this year spreadsheet)

Note: new EA for the first 6 months of NEXT year(2020). (enter this value in cell A4 of the new next year spreadsheet) when you make it.

Note: these fields (averages) populate automatically when the figures for Coverland Cost/kWh are all filled in.

Estimated Distribution Schedule for Michigan Transportation Funding by City/Village

Based on Treasury's ORTA Estimates 02/06/2020

Notes:

FY2020 - respective shares of \$325M Redirected Income Tax Transfers, \$143M PA 588 of 2018 Supplemental, and \$23.625M Marijuana Tax Transfers are included.

FY2021 - respective shares of \$600M Redirected Income Tax Transfers and \$43.05M Marijuana Tax Transfers are included.

FY2022 - respective shares of \$600M Redirected Income Tax Transfers and \$53.9M Marijuana Tax Transfers are included.

City/Village	Estimated Revenues Fiscal Year 2020	Estimated Revenues Fiscal Year 2021	Estimated Revenues Fiscal Year 2022
Melvin	52,650.97	56,014.49	57,204.96
Melvindale	1,011,432.80	1,076,046.47	1,098,915.74
Memphis	147,391.97	156,807.86	160,140.49
Mendon	141,322.93	150,351.10	153,546.51
Menominee	1,184,564.33	1,260,238.22	1,287,022.13
Merrill	111,640.38	118,772.34	121,296.61
Mesick	83,099.10	88,407.75	90,286.68
Metamora	79,779.57	84,876.16	86,680.03
Michiana	83,235.57	88,552.92	90,434.95
Middleville	403,580.41	429,362.45	438,487.71
Midland	6,642,715.79	7,067,074.48	7,217,271.42
Milan	680,420.45	723,887.96	739,272.79
Milford	658,067.85	700,107.40	714,986.84
Millersburg	59,860.07	63,684.15	65,037.63
Millington	127,209.94	135,336.52	138,212.84
Minden City	49,619.44	52,789.30	53,911.23
Monroe	2,338,116.43	2,487,483.06	2,540,349.67
Montague	397,867.01	423,284.08	432,280.16
Montgomery	86,804.60	92,349.96	94,312.69
Montrose	199,080.40	211,798.33	216,299.69
Morenci	301,206.78	320,448.85	327,259.37
Morley	81,535.85	86,744.62	88,588.21
Morrice	139,023.71	147,905.00	151,048.42
Mount Clemens	1,678,332.04	1,785,549.45	1,823,497.83
Mt. Morris	357,441.73	380,276.30	388,358.34
Mt. Pleasant	2,831,488.69	3,012,373.56	3,076,395.72
Muir	90,665.94	96,457.98	98,508.00
Mulliken	79,496.86	84,575.38	86,372.87
Munising	353,960.30	376,572.46	384,575.77
Muskegon	5,404,918.77	5,750,202.90	5,872,412.28
Muskegon Heights	1,433,755.62	1,525,348.69	1,557,767.01
Nashville	221,634.75	235,793.51	240,804.84
Negaunee	619,165.41	658,719.75	672,719.55
New Baltimore	1,146,977.39	1,220,250.11	1,246,184.15
New Buffalo	337,223.65	358,766.62	366,391.52
New Era	90,552.24	96,337.02	98,384.49
New Haven	472,531.95	502,718.86	513,403.19
New Lothrop	86,744.76	92,286.31	94,247.66
Newaygo	320,475.68	340,948.72	348,194.93
Newberry	228,337.68	242,924.64	248,087.54
Niles	1,387,023.26	1,475,630.92	1,506,992.58
North Adams	71,188.22	75,735.97	77,345.59
North Branch	134,831.17	143,444.64	146,493.28
North Muskegon	476,846.60	507,309.13	518,090.99
Northport	108,190.06	115,101.60	117,547.85

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
February 11, 2020

Present: Board members: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Absent: None.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Scott Ouellette.

Call to Order: Chairman Vincent called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Wendt, support by Hardenbrook, **CARRIED**, to approve agenda as presented. Ayes: All.

Approval of Minutes: Moved by Freese, support by Schnorr, **CARRIED**, to approve the minutes for the January 14, 2020 W&L meeting as presented. Ayes: All.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: Comment heard from Scott Ouellette.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – January 2020** - Motion by Freese, support by Wendt, **CARRIED**, recommend Village Council pay the January Electric Fund bill in the amount of \$106,164.68. Ayes: All. Motion by Schnorr, support by Hardenbrook, **CARRIED**, to recommend Village Council pay the January 2020 Water Fund bill in the amount of \$6,460.99. Discussion followed. Ayes: All.

B.) **Christmas Light Fund** – Fund amount is \$12,108.83.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: W&L Superintendent Dan Kucinkas submitted a verbal as well as a written report and charts.
- 2.) Interim Village Manager: Watkins gave a verbal report. Discussion followed.

Unfinished Business:

- 1.) Memo on voting requirements from Village Attorney, Jeff Jocks, was presented to the Board for review.
- 2.) Ordinance A discussion: Non-Elector Eligibility for W&L Chairperson. Moved by Schnorr, support by Freese, **CARRIED**, to recommend Village Council change Ordinance A - 1 b., so that a non-electric customer member could be the Chairperson or acting Chairperson for the W&L Board. Discussion followed. Ayes: All.

New Business:

- 1.) Second Public Comment: Moved by Wendt, support by Schnorr, **CARRIED**, to add a second Public Comment time to the W&L Agenda, in the future, just before Comments by Board Members. Ayes: All.
- 2.) EA amount change for Jan – June 2020. Informational chart and explanation presented by Watkins. Discussion followed.

Comments By Board Members: Comment was heard from: Wendt, in regard to the Save the Bells Committee have it's own checking account.

Adjourn Meeting: Motion by Wendt, support by Hardenbrook, **CARRIED**, to adjourn meeting at 5:57 p.m. Ayes: All.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

Village of Newberry
Planning Commission Meeting
Monday, January 27, 2020
Meeting Location: 302 East McMillan Ave.
Meeting Time: 6:00 p.m.

1. Call to order:

Meeting was called to order by Chairman Vincent at 6:00pm

2. Roll Call:

Roll call was taken, with Vincent and Stiffler in attendance. Vincent, seeing that no quorum was present adjourned the meeting at 6:01 pm.

DPW/WWTP Committee Meeting
Newberry Village Council
January 30, 2020
Meeting held at 302 E. McMillan Avenue
10:00 a.m.

Present: Trustees: Hendrickson (Chair), Freese, President Stokes

Absent: none

Also Present: WWTP Superintendent -Blakeley; Dir. of HR and Cmty. Engagement (DHRCE) –Watkins, Michelle Baynton Adm. Asst. of Supt

Call to Order: Meeting began at 10:00a.m.

Local Companies Snow Removal To Our Pit

Discussion took place on whether to allow outside companies to place snow in Village property/pits.

- Recommendation that non-VON entities may not use Village property/pits for snow removal

Dale Betcher Request For Oct and Nov Invoices

Discussion took place on request for reimbursement of sewer invoices and removing fees for sewer. Determination of issue with sewer line cannot be made until spring. Past practice is the customer is responsible for making sure their side of sewer line is clear before connection to the main.

Betcher paid \$1,000 deposit for VON to manage the exploratory work and part of that agreement was that the VON would not be responsible for any costs incurred prior to January 3.

- Recommendation that VON does not pay for any costs incurred by Betcher prior to January 3
- Recommendation that VON does not provide any reimbursement for sewer costs until a final determination can be made on what caused damage to the sewer line. Further, if the damage is found to be the responsibility of the VON then sewer cost reimbursement is considered only for the months of November and December as those were the only months reported by Betcher that his sewer was not working.

Plow Truck:

Discussion took place on truck options. Decided to send Mechanic to Iron Mountain area to inspect a truck.

- Recommend giving IVM permission to purchase a plow truck for a cost not to exceed \$60,000.00 if a vehicle is found and what is needed and purchase window is time sensitive.

New Building:

Location of new maintenance building update, North East Corner, most cost effective for utilities

Moved to Next Meeting:

Garbage

Weight Restrictions on Village roads.

Public Comment:

- None

DPW/WWTP Committee Meeting
Newberry Village Council
January 30, 2020
Meeting held at 302 E. McMillan Avenue
10:00 a.m.

Committee proposals for approval from council:

1. Recommendation that non-VON entities may not use Village property/pits for snow removal
2. Recommendation that VON does not pay for any costs incurred by Betcher prior to January 3
3. Recommendation that VON does not provide any reimbursement for sewer costs until a final determination can be made on what caused damage to the sewer line. Further, that if, in the spring, the damage is found to be the responsibility of the VON that sewer cost reimbursement is considered only for the months of November and December as those were the only months reported by Betcher that his sewer was not working.
4. Recommend giving IVM permission to purchase a plow truck for a cost not to exceed \$60,000.00 if a vehicle is found and what is needed and purchase window is time sensitive.

Next Meeting Date: 02/06/2020 at 3:30pm

Adjournment: Meeting adjourned at 11:04am

DPW/WWTP Committee Meeting
Newberry Village Council
February 6, 2020
Meeting held at 302 E. McMillan Avenue
3:30 p.m.

Present: Trustees: Hendrickson (Chair), Freese, Cameron

Absent: none

Also Present: WWTP Superintendent -Blakeley; Dir. of HR and Cmty. Engagement (DHRCE) –Watkins, Michelle Baynton Adm. Asst. of Supt

Call to Order: Meeting began at 3:30 p.m.

Plow Truck

- Discussion- Company will fix minor issues, have DOT inspection done, run oil tests for engine issues. They will deliver truck to the Village.
 - Recommendation that VON purchase plow truck from Packet City Trucks for \$59,000

Weight Restrictions

- Discussion- Committee to recommend to Council not to apply weight restrictions at this time.

Garbage:

- Discussion- Garbage rate structures and fees.
 - Recommendation to do garbage study for ways to improve our garbage service.
 - Recommendation that VON increase non-stickered fees from \$3.00 per bag to \$5.00 per bag.

Public Comment:

- None

Committee proposals for approval from council:

- Recommendation that VON purchase plow truck from Packet City Trucks for \$59,000
- Recommendation that VON not apply weight restrictions at this time.
- Recommendation that VON does a study of ways to improve the garbage services.
- Recommendation that VON increase non-stickered fees from \$3.00 per bag to \$5.00 per bag.

Next Meeting Date: TBA

Adjournment: Meeting adjourned at 4:41 p.m.

**Village of Newberry
Ordinance Committee Meeting Agenda
Thursday, February 6, 2020
10:30 AM**

Called to order at 10:38 AM

Present: Chairperson Lori Stokes, Trustee Dan Hardenbrook, Trustee Dennis Hendrickson.
And IVM Allison Watkins

Public Comment: none present

UNFINISHED BUSINESS

- A. Update on meeting to be scheduled with Watkins, Hendrickson and Cischke; no contact made yet.
- B. Ordinance A:
A:4:4; A copy of policy and notification of enforcement is to be sent via registered mail to any landlords not in compliance so that they are made aware of decision to enforce policy now and in the future. If there is a request for duplicate billing it would need to be included in the tenant agreement and additional charges for billing would be charged to the customer; No letter sent as of now.
Committee's recommendation to council; add the following to Ordinance A:4:4:

All rental property and land contract utility account applicants must provide a copy of their legal lease/contract which clearly states the party responsible for liability of payment of rates and other fees for water, sewage, garbage, and electrical services. This becomes effective immediately, with full compliance required by April 1, 2020.

If the lessee's account becomes past due and is eligible for shut-off for an unpaid balance, the account cannot be transferred back to the lessor's name to avoid shut-off.

- C. Ordinance 29A; began review and update; need to omit Administrative Assistant part, pull out Committee part and incorporate with the Village Manager information.
- D. Ordinance 36; began review and update; need to make suggested changes from Village Attorney.
 - 1. Village Manager Job Description referred to the Management Committee
- E. Ordinance 11; Compensation of Elected Officials
 - 1. Search for council motion on most recent compensation amount – not found yet
 - 2. Change portion regarding Treasurer's compensation
 - 3. Watkins provided information from Quincy MI on not compensating Trustees and President if absent from meetings, wording reads, "Provided, however, that neither the President nor the Trustees shall receive salary for any month during which they are absent from a regular meeting of the Village Council, unless such absence is excused by the President, or in the absence of the President, the President Pro-Tem.
- F. Ordinance to enable appointment of Village Treasurer; reviewed sample ordinance
 - 1. have a draft of the Ordinance and Job Description approved at the April Council meeting
- G. Snowmobile Ordinance
 - 1. Revisit the two different curfew times after the 2020 Snowmobile season

5. NEW BUSINESS

- A. Discussion on changing the Village Clerk's position from an elected to an appointed.
 - 1. Discussed the council's reaction when presented the idea. Committee feels that if the Clerk stays as an elected position then the clerk's duties should be followed through with. If there is confusion as to what those duties are; then clarification should be sought and made.
- B. Rental Properties with 1 water service line serving 2 or more apartments/living quarters.
 - 1. Check legalities of shut off with Village Attorney
- C. Setting a scheduled monthly meeting date and time.
 - 1. Committee agreed on meeting on the first Thursday at 9:30 AM of each month.
 - 2. Next meeting will be on Thursday, March 5, 2020; 9:30 AM

6. PUBLIC COMMENT – no one present.

7. Adjourned at 11:40 AM

**Village of Newberry
Management Committee Meeting Minutes
Thursday, February 13, 2020
10:00 AM**

1. Called to order at 10:05 AM
Present: Catherine Freese, Lori Stokes and Allison Watkins
Absent: Dan Hardenbrook
2. Public Comment: none present
3. Unfinished Business
 - A. Vacancy Appointments; Policy and Procedure
 1. Appointment Questionnaire; Stokes presented final draft after receiving opinion from Village Attorney Jeff Jock and making suggested changes. Will recommend to council to accept and implement use of questionnaire at the 2.18.20 council meeting.
 - B. Rules of Procedure language on Vacancy Appointment; Freese presented final draft for approval and committee will recommend to council to accept the language and add it to Rules of Procedure as Addendum A
 - C. Consent Agenda
 1. Info from School Board; Hardenbrook not in attendance; tabled
4. New Business
 - A. Village Manager Job Description
 - a. IVM Watkins will work on a draft for next month's meeting
 - B. Village of Newberry Clerk; Duties and Responsibilities
 - a. Stokes will work on clarifying a list of duties per Ordinance and General Law Village Act for next month's meeting
 - C. Rules of Procedure for Water & Light
 - a. Freese will work on amending council's Rules of Procedure for Water & Light Board use
 - D. Recommend to council to approve adding Jocks memo on procedure to abstain from voting to Rules of Procedure; Addendum B
 - E. Set standing monthly meeting day and time
 - a. Consensus of Committee set monthly meeting day as the 2nd Wednesday of each month at 9:30 AM
5. Public Comment: none present
6. Next Meeting Date: Wednesday, March 11, 2020; 9:30 AM
7. Adjourned at 11:30 AM.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

COUNCIL/BOARD/COMMISSION VACANCY PRE-APPOINTMENT QUESTIONNAIRE

Position you are applying for: _____

Name: _____

Date: _____

Address: _____

Email Address: _____

Phone Number: _____

Please answer the following categories to the best of your ability. If more space is needed, use additional pages.

Have you ever been convicted of a misdemeanor? ____ Arrested for a felony? ____ Convicted of a felony? ____

If yes to any of the above, please explain on a separate sheet of paper.

A conviction would not necessarily prohibit you from being appointed.

Past Work History: _____

Goals you hope to achieve while serving in the position: _____

What interests, talents and/or experiences do you have that apply to serving in the position: _____

What qualifications do you have to hold this position? _____

Any additional information you would like to share: _____

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Please return completed form to the Village Administration Office by the advertised deadline.

NOTE: Appointment to this position requires your regular attendance at meetings. The current monthly meeting schedule is as follows (subject to change):

- Village of Newberry Council: The third Tuesday of each month at 6:00 PM.
- Water & Light Board: The second Tuesday of each month at 5:30 PM.
- Planning Commission: The fourth Monday of each month at 6:00 PM.

Will you be able to attend the meetings on the scheduled dates and times? If not, please do not apply.

PLEASE READ CAREFULLY

Questionnaire Waiver

In exchange for the consideration of my questionnaire for a position with the Village of Newberry Council, I agree that:

I authorize investigation of all statements contained in this questionnaire. I understand that the misrepresentation or omission of facts called for is cause for requesting resignation from the appointment at any time without any previous notice. I hereby give the Village of Newberry permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Village of Newberry from any liability as a result of such appointment.

I understand that, in connection with the routine processing of the questionnaire, the Village of Newberry may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Village of Newberry, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

Signature of applicant: _____ Date: _____

**VILLAGE COUNCIL RULES OF PROCEDURE: ADDENDUM A
COUNCIL VACANCIES AND APPOINTMENTS**

VILLAGE COUNCIL RULES OF PROCEDURE: ADDENDUM A – COUNCIL VACANCIES AND APPOINTMENTS
Adopted by Village Council on Tuesday, February 18, 2020

Council Vacancies and Appointments. In the event a Council seat is vacated, the remaining seated Council shall, by resolution, declare the seat vacant and available for appointment. This shall be done at the next regularly scheduled meeting.

- A. **Advertisement of Vacated Seat.** A notice to the public will be advertised via local media outlets the next business day. The notice will be published for a length of time to be determined at the next regularly scheduled meeting. The notice shall include a request for letters of interest and a completed Appointment Questionnaire, with a deadline of 4pm the Thursday before the next regularly scheduled meeting.
- B. **Appointment Questionnaire.** A questionnaire will be made available to those interested in a Council appointment. This questionnaire will allow interested persons to provide information concerning relevant qualifications, past experiences in public service, and any potential conflicts of interest.
- C. **Receipt of Documentation.** All letters of interest, questionnaires, and other related documents shall be forwarded to the Village President to review. The Village President will then contact the relevant parties to confirm receipt of the documents. The Village President will inform the relevant persons of the date the documents will be presented to Council and encourage them to be in attendance for an interview.
- D. **Council Deliberations.** At the next regularly scheduled meeting following the declaration of vacancy, an agenda item for "Council Vacancy" will be added to the agenda immediately following the approval of prior meeting minutes and the Council's meeting packet will include all the relevant documents for the Council to review. The Village President will introduce the relevant persons to the Council and provide an opportunity for those persons to give a statement to the Council. Once statements are given, Council may move to appoint individuals to vacant seats.
- E. **Outcome of Deliberations.** Once a motion to appoint an individual to a vacant seat is successful, that individual will be given the oath of office and will be able to participate in the remainder of the meeting. If all motions fail, the seat will remain vacant. The Village President will contact the relevant persons to see if they wish to be reconsidered at the next regularly scheduled meeting. Another notice to the public will be advertised following the same procedures outlined above.

Memo

To: Village of Newberry Village Council, and Allison Watkins, Interim Village Manager

From: Jeffrey L. Jocks, Sondee, Racine & Doren, PLC

Date: January 20, 2020

Re: Council and Appointee Duties

Allison Watkins asked me whether a council member or board appointee must vote at a meeting and when it is acceptable to abstain from voting. **Answer: All council members and board appointees must vote on every issue unless a member or appointee has a conflict of interest.**

Duty to Vote

A member of any council or board in the Village must vote on every matter that comes before the council or board. In this context, a member means all elected and appointed persons on the Village Council, the Planning Commission, the Water and Light Board, and any other board created under law or Village Ordinances.

A member of a council or board has a fiduciary responsibility and obligation to vote on every matter. Each member swears the oath prior to taking their position which states: "I do solemnly swear (or affirm) that I will support the Constitution of the United States and the constitution of this state, and *that I will faithfully discharge the duties of the office...*". Michigan Const., 1963, Art. XI, Section 1 (emphasis added).

A member of a council or board "owe[s] a duty of loyalty to the public". *Macomb County Prosecutor v Murphy*, 464 Mich 149, 164 (2001).

All public officers are agents, and their official powers are fiduciary. They are trusted with public functions of the good of the public; to protect, advance and promote its interests.... *Id.*

The duties of each member include voting. A member of a council or board "cannot merely abstain from voting...because that would constitute a breach of duty of the office of the council member." *McPhail v Attorney General of State*, unpublished per curiam opinion of the Michigan Court of Appeals, Docket No. 248126 (Nov. 9, 2004). Michigan law makes it clear that a member of a council or board breaches the duty of public office if they fail to vote on a matter. See e.g., *Oakland County Prosecutor v Scott*, 237 Mich App 419, 424-25 (1999).

The only time the duty to vote is excepted is when the person has a conflict of interest. The Michigan Constitution states:

No member of the legislature nor any state officer shall be interested directly or indirectly in any contract with the state or any political subdivision thereof which shall cause a substantial conflict of interest. Michigan Const. 1963, Art. IV, Section 10.

In 1863, the Michigan Supreme Court stated:

All public officers are agents, and their official powers are fiduciary. They are trusted with public functions for the good of the public; to protect, advance and promote its interest, and not their own. And, a greater necessity exists than in private life for removing from them every inducement to abuse the trust reposed in them, as the temptations to which they are sometimes exposed are stronger, and the risk of detection and exposure is less. A judge cannot hear and decide his own case, or one in which he is personally interested. He may decide it conscientiously and in accordance with law. But that is not enough. The law will not permit him to reap a personal advantage from an official act performed in favor of himself. *People ex rel Plugger v Twp Bd of Overysse*, 11 Mich 222, 225 (1863).

Therefore, the fiduciary duties required of a council or board member to vote, also mean that if the member cannot carry out those duties when a specific issue comes before them then that member must disclose the reason for their conflict of interest, abstain from voting, and recuse themselves from discussion. Generally, a conflict of interest arises when a member has a personal or financial interest in the issue.

Conclusion

All members of any council or board must vote on all matters before them. The only time that a member may abstain from voting is when they have a conflict of interest.

I recommend that you adopt a conflict of interest policy that provides guidance for members so that they can more easily determine when abstention is appropriate. If you'd like, I can assist with its drafting. Please let me know if you have any questions.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Fire Dept. Chief John Wendt December 2019 Report

The Newberry Fire Department would like to wish everyone a safe and Happy New Year! We ended 2019 with 10 calls for service in December.

- 2 Motor Vehicle Accidents
- 1 Carbon Monoxide Alarm
- 1 Commercial Structure Fire
- 1 Propane/Gas Leak
- 5 Power Line/Electrical Emergencies

We also spent the last few weeks celebrating Christmas with many members of our community. Each year, we select one to two families and purchase Christmas gifts for those families.

We then spent time with residents at Golden Leaves Living Center and Newberry Assisted Living.

Students from Community Action Head Start received hats and gloves from the Fire Department.

And lastly, we went to Tahquamenon Area Schools and handed out candy canes to K-12 students.

From all of us at the Newberry Fire Department, we would like to thank you for your support throughout 2019! We hope you all have a Happy and SAFE

Newberry Wastewater Treatment Plant

Department of Public Works

George Blakely Superintendent
February 2020 Report

Wastewater Treatment

The Chlorine change over went well and is up and running.

Installed Jib Crane to handle 55gal barrels.

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Chlorine system up and running
- Painting
- Snow removal

Department of Public Works

I have attended several committee meetings.

Truck #40 will be down for repairs because of an accident.

We are short handed because of a health issue.

- Garbage pick up
- Work orders
- Plowed alleys
- Worked on sewer issues and removed roots
- Plowed streets
- Repaired equipment
- Plowed safe routes to school
- Hauled snow

Date: 2/11/2020 07:28 AM
 Estimate ID: 144797
 Estimate Version: 0
 Committed
 Profile ID: * Randy

DAMAGE APPRAISERS OF NORTH AMERICA

P.O. BOX 81817 HOME OFFICE 586 752 1460, ROCHESTER, MI 48308
 (989) 493-9351
 Fax: (906) 779-5660
 Email: rsparapani@damageana.com

IF YOU CANNOT REACH OUR APPRAISER OR YOU NEED A SUPPLEMENT PLEASE
 CONTACT OUR HOME OFFICE AT 586-752-1460

Damage Assessed By: RANDY SPARAPANI
 Classification: Field

Appraised For: LARA DELOSH

Condition Code: Good
 Date of Loss: 1/24/2020
 Contact Date: 1/28/2020
 Deductible: 0.00
 Claim Number: 2000302

Accident Date: 1/24/2020

Insured: Village of Newberry
 Owner: VILLAGE OF NEWBERRY
 Address: 302 E McMillian Ave, Newberry, MI 49868
 Telephone: Home Phone: (906) 291-0599

Mitchell Service: 917856

Description: 1997 International S 2674
 Type/Component: Truck
 VIN: 1HTGBAAR7VH462191
 Mileage: 94,512
 OEM/ALT: A
 Color: YELLOW

Vehicle Production Date: /97
 Drive Train:
 License: 108037 MI
 Search Code: M735613

Line Item	Entry Number	Labor Type	Operation	Line Item Description	Part Type/ Part Number	Dollar Amount	Labor Units
1	700009	REF	REFINISH	Hood Outside			6.4
2	700012	BDY	REPAIR	Hood Panel	Existing		6.0*
3	700014	BDY	REMOVE/INSTALL	R Headlamp Housing	Existing		0.6* #r
4	700015	BDY	REMOVE/INSTALL	L Headlamp Housing	Existing		0.6* #r
5	700016	BDY	REMOVE/INSTALL	Grille	Existing		0.8* r
6	700019	BDY	REMOVE/INSTALL	R Hood Latch	Existing		0.3* r
7	700020	BDY	REMOVE/INSTALL	L Hood Latch	Existing		0.3* r
8	900500	BDY *	REMOVE/INSTALL	Hood Mirrors	Existing		1.0*
9	700202	GLS	REMOVE/REPLACE	W/Shield Glass	** QUAL REPL PART	465.50 *	2.0
10	700219	BDY	REMOVE/REPLACE	Otr Cab Roof Panel	N.A.	706.71 *	11.5
11		REF	REFINISH/REPAIR	Otr Cab Roof Panel			4.2*
12	700222	BDY	REPAIR	Inr Cab Roof Panel	Existing		4.0* #
13		REF	REFINISH/REPAIR	Inr Cab Roof Panel			1.0*
14	936007		ADD'L COST	Shop Materials		50.00 *	
15	936012		ADD'L COST	Hazardous Waste Disposal		3.00 *	
16	933003	REF	ADD'L OPR	Tint Color			1.0*
17	933005	REF *	ADD'L OPR	Restore Corrosion Protection			0.3*
18	933018	REF	ADD'L OPR	Mask For Overspray		5.00 *	0.2*
19	933021	BDY	ADD'L OPR	De-Nib And Finesse		4.00 *	
20				Roof Interior Trim,Ext Lamps,Horn			
21	933024	GLS	ADD'L OPR	Broken Glass Cleanup			1.0*

ESTIMATE RECALL NUMBER: 02/11/2020 07:28:39 144797

Mitchell Data Version: OEM: FEB_20_V

MAPP:FEB_20_V

Software Version: 7.1.238

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Page 1 of 3

Date: 2/11/2020 07:28 AM
 Estimate ID: 144797
 Estimate Version: 0
 Committed
 Profile ID: * Randy
 490.20 *

22 AUTO ADD'L COST Paint/Materials

* - Judgment Item
 # - Labor Note Applies
 r - CEG R&R Time Used For This Labor Operation

Estimate Totals

				Add'l Labor Amount	Sublet Amount	Totals			Amount
I.	Labor Subtotals	Units	Rate				II.	Part Replacement Summary	
	Body	25.1	104.00	4.00	0.00	2,614.40 T		Taxable Parts	1,172.21
	Refinish	13.1	104.00	5.00	0.00	1,367.40 T			
	Glass	3.0	104.00	0.00	0.00	312.00 T		Total Replacement Parts Amount	1,172.21
		Taxable Labor				4,293.80			
	Labor Summary	41.2			4,293.80				
III.	Additional Costs					Amount	IV.	Adjustments	Amount
	Taxable Costs					543.20		Insurance Deductible	0.00
	Total Additional Costs					543.20		Customer Responsibility	0.00
Paint Material Method: Rates									
Init Rate = 38.00 , Init Max Hours = 99.9, Addl Rate = 0.00									
	I.	Total Labor:							4,293.80
	II.	Total Replacement Parts:							1,172.21
	III.	Total Additional Costs:							543.20
		Gross Total:							6,009.21
	IV.	Total Adjustments:							0.00
		Net Total:							6,009.21

THIS ESTIMATE HAS BEEN PREPARED BASED ON USE OF AFTERMARKET CRASH PARTS
 SUPPLIED BY A SOURCE OTHER THAN MANUFACTURER OF YOUR MOTOR VEHICLE.
 WARRANTIES THAT APPLY TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE
 MANUFACTURER, DISTRIBUTOR OR INSURER OF THESE PARTS.

Point(s) of Impact

11 Left Front Corner (P)

Insurance Co: Michigan Municipal Risk Management
 Address: 14001 Merriman
 Livonia, MI 48154

ESTIMATE RECALL NUMBER: 02/11/2020 07:28:39 144797

Mitchell Data Version: OEM: FEB_20_V

Software Version: MAPP:FEB_20_V

7.1.238

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VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light Dept Dan Kucinkas Water & Light Supt.

- Visit from Environmental Engineering
(Air Quality Inspection)
- Meetings with Water System Management Plan
- Meter Reads
- New Year Storm
- A lot of snow removal
- Set new pole on Co. Rd. 450
- Lead Copper Report
- Disconnects – Reconnects
- Annual Emissions Report Done
- Took our water samples in for testing
- Started taking down Christmas lights

If we had no winter, the spring would not be so pleasant

2020 - ELECTRIC CONSUMPTION / BILLING

	RESIDENTIAL				COMMERCIAL				LARGE POWER				DEMAND			
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED
2020																
JAN	832976.00	1182	\$ 15,040.05	\$ 1,183.66	\$ 86,658.08	286253.00	214	\$ 5,159.08	\$ 33,347.17	525714.00	14	\$ 682.44	\$ 9,714.22	1549.00	13	\$ 14,255.40
FEB																
MAR																
APR																
MAY																
JUN																
JUL																
AUG																
SEPT																
OCT																
NOV																
DEC																
TOTAL	832976.00	1182.00	\$ 15,040.05	1183.66	\$ 86,658.08	286253.00	214.00	\$ 5,159.08	\$ 33,347.17	525714.00	14.00	\$ 682.44	\$ 9,714.22	1549.00	13.00	\$ 14,255.40
AVG	832976	1182	15040.05	1183.66	86658.08	286253	214	5159.08	33347.17	525714	14	682.44	9714.22	1549	13	14255.4

TOTAL KWh
AVERAGE MET

1646.49
1423

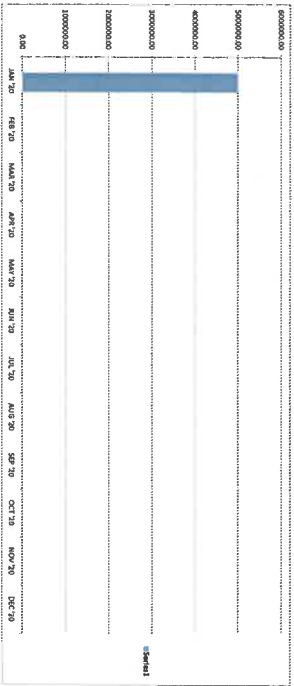
Water & Light

Electric Demand Report Large Power/Industrial 2020

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'19	1531.00	\$ 14,113.58
JAN '20	1549.00	\$ 14,255.40
FEB '20		
MAR '20		
APR '20		
MAY '20		
JUN '20		
JUL '20		
AUG '20		
SEP '20		
OCT '20		
NOV '20		
DEC '20		

Water & Light
Billed Electric kWh Report - 2020

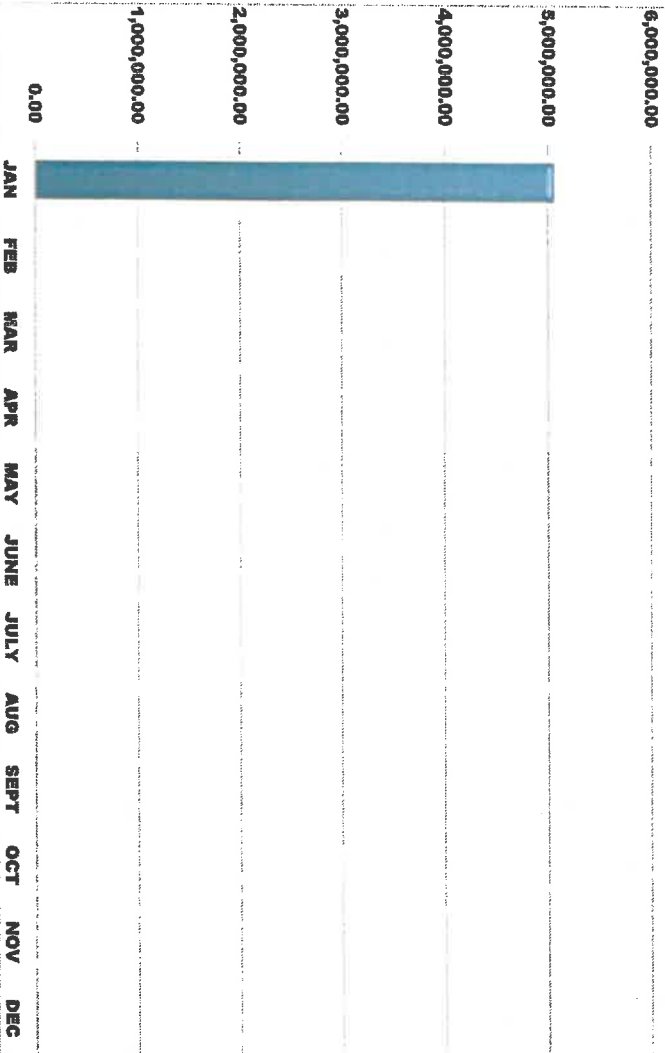
MONTH:	RES/COM KWH	DEM. BILLED	RES/COM BIL.	CONSUMERS	WPPA	MISO	ATC	CEC-HYDRO	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD.	SAVED: 2019 vs 2020
JAN 20	500078.00	\$ 14,255.40	\$ 21,174.93	\$ 74,725.21	\$ 128.86	\$ 3,397.92	\$ 12,492.20	\$ 5,059.90	\$ 96,004.09	\$ 109,940.71	\$ 129,577.53	\$ 121,334.74	\$ 103,725.84	\$ 146,688.48	\$ 13,945.62
FEB 20										\$ 101,672.04	\$ 119,847.55	\$ 111,898.64	\$ 102,655.98	\$ 146,324.53	
MAR 20										\$ 99,495.07	\$ 62,464.90	\$ 11,411.84	\$ 136,780.97	\$ 135,195.29	
APR 20										\$ 93,110.19	\$ 106,936.15	\$ 106,494.00	\$ 86,265.51	\$ 114,707.13	
MAY 20										\$ 84,113.79	\$ 99,380.04	\$ 98,979.16	\$ 121,855.40	\$ 145,099.13	
JUN 20										\$ 73,583.75	\$ 81,250.05	\$ 101,686.18	\$ 106,912.67	\$ 121,882.87	
JUL 20										\$ 80,431.43	\$ 115,435.83	\$ 103,013.54	\$ 115,845.75	\$ 121,882.87	
AUG 20										\$ 79,439.06	\$ 85,710.61	\$ 88,627.29	\$ 115,807.05	\$ 91,325.67	
SEP 20										\$ 75,035.13	\$ 84,022.82	\$ 87,767.67	\$ 107,256.72	\$ 121,846.54	
OCT 20										\$ 54,303.42	\$ 95,111.47	\$ 111,041.05	\$ 101,927.00	\$ 64,483.12	
NOV 20										\$ 64,672.40	\$ 107,589.66	\$ 121,757.90	\$ 115,346.60	\$ 157,862.67	
DEC 20	500078.00	\$ 14,255.40	\$ 21,174.93	\$ 74,725.21	\$ 128.86	\$ 3,397.92	\$ 12,492.20	\$ 5,059.90	\$ 96,004.09	\$ 88,138.28	\$ 1,077,197.04	\$ 1,284,497.93	\$ 1,388,657.86	\$ 1,460,903.51	\$ 13,945.62



Water & Light

Water Pumpage Report - 2020

MONTH	Recorded Gallons Pumped	Monthly Revenue Goal	Actual Revenue Received	BILLED REUS	Approx. GALS BILLED	% OF GOAL	LOST REVENUE
JAN'20	5,067,600.00	\$ 78,333.33	\$ 73,927.05	985.69	2,957,082.00	94.4%	\$ 4,406.28
FEB'20		\$ 78,333.33			-	0.0%	
MAR'20		\$ 78,333.33			-	0.0%	
APR'20		\$ 78,333.33			-	0.0%	
MAY'20		\$ 78,333.33			-	0.0%	
JUNE'20		\$ 78,333.33			-	0.0%	
JULY'20		\$ 78,333.33			-	0.0%	
AUG'20		\$ 78,333.33			-	0.0%	
SEPT'20		\$ 78,333.33			-	0.0%	
OCT'20		\$ 78,333.33			-	0.0%	
NOV'20		\$ 78,333.33			-	0.0%	
DEC'20		\$ 78,333.33			-	0.0%	
Total Gallons Pumped		Revenue Goal	Total Actual Revenue	Total Billed REUS	Total Billed GALS	% OF GOAL	Total Lost
5,067,600.00		\$ 939,999.96	\$ 73,927.05	985.69	2,957,082.00	8%	\$ 4,406.28



**Interim Village Manager & DHRCE
Activity Report for Village Council Meeting
As of February 18, 2020**

A. Audit

- a. Audit was sent to Lansing on January 15, 2020
 - i. Still not final
 - ii. I have been told I would get a draft to review on 2/20 or 2/21
 - iii. Auditor presentation to council has been pushed back to 3/17 meeting

B. Budget

- a. No updates

C. Village Committees/Boards

- a. Ordinance- Committee – 2/6/2020
- b. Water & Light Board – 02/11/2020
- c. 41 Lumber Ad Hoc – 01/14/2020
- d. Management Committee-02/13/2020
- e. DPW/WWTP Committee – 01/30/2020 & 02/06/2020

D. Community Engagement

- a. NBY Interview on 01/28/2020
- b. Chamber of Commerce Board Meeting – 02/10/2020
- c. Eastern UP Planning Commission Board – 01/29
- d. M123 Scenic Byway Board – next meeting is TBD
- e. Luce County Community Health Improvement (CHIP) Focus Group – TBD
- f. Save Restore Grow Newberry – TBD
- g. Strategic Alliance for Health – 01/27/2020

E. Risk Management

- a. 41 Lumber – Remaining portion of the middle structure is buckling due to snow load. Snow was removed and the interior shored up for the winter. No further action to be taken until spring thaw.

F. VON Maintenance Building

- a. RFP was released on 1/24/2020
 - i. Pre-Bid Meeting took place on 2/22/2020
 - 4 interested contractors attended
 - ii. Sealed bids are due by 11 am on 2/25/2020

G. EGLE Lead/ Copper Compliance

- a. Spoke with EGLE Water representative regarding Water Operations, Operator in Charge, and Lead Copper Compliance and Replacement Deadlines
- b. We have over the next 20 years to replace any lead service lines
 - i. This is significantly more time than we first thought
- c. 2025 is the deadline for our entire service line inventory to be complete

- H. Verizon Cell Tower**
 - a. Received email communication on 1/23/ Our attorney responded to their attorney. No further communication has been received.
- I. Redevelopment Ready Communities Status**
 - a. Baseline report is still being created by MEDC representative
 - i. Onsite meeting will be held on March 9
- J. Pentland**
 - a. Met with VON attorney to review discovery documents request list
 - b. Working on pulling documents
- K. HR**
 - a. Filed and posted our 2019 MISOSHA Workers Compensation (WC) Reporting to LARA
 - i. No WC claims were filed in 2019
 - b. All 2019 Federal and State Payroll Tax Information was submitted on time
- L. Personnel/ Staff Updates**
 - a. Dan Kucinkas has been hired as the Working W&L Superintendent
- M. FOIA Requests (no report submitted)**
 - a. 0 requests for 2020 (as of February 14, 2020)
 - i. 1 remaining request from 2019
 - 2019-006-JJM – 12/2/19 – still open

ACTION ITEMS REQUESTED FROM COUNCIL:

- Leave request for March 2