

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
ELECTRONIC MEETING
Tuesday, March 21, 2020
Meeting Location: 302 East McMillan Ave
Meeting Time: 6:00 p.m.**

1. VIRTUAL WAITING ROOM OPENED – By IVM

2. PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION – By IVM

1. Calls will be listen-only mode during business portions of the meeting
2. Callers will be unmuted individually during each public comment section
 - i. Callers will be identified by the last four digits of their phone number or by their computer login information
 - ii. Each caller will be asked if they would like to comment – comment is not required
 - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
 - iv. Callers will be held to a 3min time limit

3. CALL TO ORDER – By VP

4. PLEDGE OF ALLEGIANCE

5. ROLL CALL

6. ADOPTION OF RESOLUTION: 2020-04-21 – Resolution Establishing Rules of Remote Attendance By Village Council Members, Planning Commission Members, Village Committee Members, Water & Light Board Members, and Members of the Public at Meetings Due to COVID-19 Pandemic

7. APPROVAL OF AGENDA

8. APPROVAL OF MINUTES

1. Village Council –Regular Session – March 17, 2020

9. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium provided and limit comments to 3 minutes.

1. Facilitated by IVM

10. VILLAGE PRESIDENT COMMENTS

- a. None prescheduled

11. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Payables –March 14, 2020 to April 17, 2020

101	General Fund	\$12,133.51
202	Major Streets Fund	\$1,438.18
203	Local Street Fund	\$1,239.25
213	Fire Revolving Fund	\$1,064.12
409	TORC	\$0.00
418	Atlas Park Fund	\$0.00
590	Sewage Receiving Fund – regular expenditures	\$5,990.88
TOTAL EXPENSE FOR APPROVAL:		\$21,865.94

2. Water & Light – Monthly Payables –March 7, 2020 to April 9, 2020

582	Electric Fund – regular expenditures	\$108,415.31
582	Electric Fund – 2002 Capital Improvement Bond Interest – May 1	\$4,845.00
582	Electric Fund: 2003 Electric System Renewal Bond Interest – May 1	\$6,712.50
582	Electric Fund: 2005 Electric System Revenue Bond Interest – May 1	\$2,025.00
582	ELECTRIC FUND TOTAL EXPENSE:	\$121,997.81
591	Water Fund – regular expenditures	\$3,619.93
591	Water Fund- 2014 Water Supply System Revenue Bond	\$60,955.66
591	WATER FUND TOTAL EXPENSE:	\$64,575.55
	Total amount for both funds:	\$186,573.36

3. Save the Bells – as of 03/31/2020 – for review only

582	Save the Bells Fund Balance Summary – as of 03/31/2020	\$12,118.46
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4. Treasurer’s Report –March 2020

5. Request for Disbursement of Funds –

a. Stormwater / Asset Management / Wastewater (SAW) Grant Program

i. Request # 22 – 03/01/2020 to 03/31/2020 for \$2,900.19

1. C2AE Invoice #69569 for \$2,900.19

12. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. None prescheduled

13. INTRODUCTION AND ADOPTION OF RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

1. Resolution 2020-04-21 – Establishing Rules of Remote Attendance....

2. Proclamation – Newberry Nightly Neighborhood Nod

14. UNFINISHED BUSINESS

1. Review of Utility Billing Payment and Processing approach used in April – see IVM report

a. Current unpaid debt from February past due bills

2. Public Comment Follow-Up from Previous Meeting

a. None prescheduled

15. NEW BUSINESS

1. Executive Order 2020-48 – Temporary authorization of remote participation in public meetings....

2. Executive Order 2020-28 – Restoring water service to occupied residences during COVID-19

a. Copy of submitted report

3. Utility billing and payments deadlines for month of May – see IVM report

16. REPORTS OF BOARDS

1. Water & Light Board

a. Meeting from Tuesday, April 14, 2020

2. Planning Commission Meeting: Monday, March 23, 2020 – Cancelled due to COVID-19

17. REPORTS OF COMMITTEES

No reports scheduled from the following committees: 41 Lumber Ad Hoc, Ordinance, Management, Planning; Union; Parks and Recreation; Fire, Finance, DPW/WWTP.

18. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief - written
2. Superintendent of WWTP & DPW
 - a. Monthly Report - written
3. Working Superintendent of Water & Light
 - a. Monthly Report - written
 - b. Electric Consumption/Billing Report
 - c. Electric Demand Large Power Report
 - d. Billed Electric kWh Report
 - e. Water Pumpage Report
4. Interim Village Manager / Director of Human Resources & Community Engagement
 - a. Monthly Report- written and verbal

19. PUBLIC COMMENT – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

1. Facilitated by IVM

20. ASSIGNMENT OF PUBLIC COMMENT RESPONSE

21. COMMENTS BY COUNCIL MEMBERS

22. ADJOURNMENT - REGULAR SESSION



**VILLAGE OF NEWBERRY
NOTICE OF ELECTRONIC PUBLIC MEETING**



Notice is hereby given that the VILLAGE OF NEWBERRY COUNCIL will hold an electronic public meeting on April 21, 2020 beginning at 6:00 p.m.

The reasons for holding an electronic public meeting are to limit the spread of COVID-19 and to remain in compliance with the Stay Home, Stay Safe, Executive Order 2020-21. The April 14 Water & Light Board Meeting will be held virtually, and board members and staff will attend remotely through Zoom audio conferencing. This is permitted via Executive Order 2020- 48, which temporarily authorizes remote participation in public meetings and hearings through May 12, 2020.

Public Participation

There will be two options for public participation in this meeting; phone conferencing or written comment. There will be two public comment periods for the meeting, as listed on the meeting agenda. Comments will be limited to three minutes and speakers must give their name and address.

Members of the public wishing to call in to listen to the meeting and/or to make a public comment over the phone will need to do one of two things:

- To access the audio via computer or mobile device the public should use the following link (you will need to download the free Zoom App): <https://zoom.us/j/95215494889>
- To access the audio via phone please call: 1-888-475-4499 or 1-877-853-5257 and enter the meeting ID 952 1549 4889# and follow the prompts.

When participating via computer or phone conferencing, participants will be placed into a virtual waiting room/on-hold until the meeting begins. Once the meeting begins, the public will be muted until Public Comment portions of the meeting are reached. The public will be able to hear the meeting taking place but will not be able to make comments or interject. Once a Public Comment section begins, the Interim Village Manager will go through the list of participants and provide each commenter with the opportunity to address the board. This will be done via role call based on the last four digits of your call-in telephone number and/or your name as it appears on the computer-based calling feature.

Members of the public, whether or not they are joining the electronic public meeting, may submit written comments or ask questions* regarding any business that will come before the Council. Written comments and questions may be submitted at any time. Those submitted prior to 12:00 noon on Friday, April 17, 2020 will be copied and included in the agenda packet for the meeting. Those submitted after 12:00 noon on Friday, April 17, 2020, but before 5:30PM on April 21, 2020 will be read aloud during the public comment portion of the agenda. Written comments submitted after 5:00p.m. on Tuesday, April 21 will be included in the packet for the May 19, 2020 meeting. The Village reserves the right to summarize long written comments and questions rather than reading them aloud but will provide Council members the full text of these comments following the meeting.

*To be considered for inclusion in the agenda packet or to be read aloud during the meeting, comments and questions must include the name and home address of the person submitting them and must not include language that would be considered vulgar or be interpreted as hate speech or fighting words. The comments and questions should also indicate the date of the electronic public meeting for which they are being submitted.

Written comments and questions should be submitted to awatkins@newberrymi.gov or mailed to or dropped off at the Village Office.

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the Village at the earliest opportunity by emailing awatkins@newberrymi.gov or by calling 906-293-3433.



VILLAGE OF NEWBERRY VILLAGE COUNCIL

RESOLUTION 2020-04-21

RESOLUTION ESTABLISHING RULES FOR REMOTE ATTENDANCE BY VILLAGE COUNCIL MEMBERS, PLANNING COMMISSION MEMBERS, VILLAGE COMMITTEE MEMBERS, WATER & LIGHT BOARD MEMBERS, AND MEMBERS OF THE PUBLIC AT MEETINGS DUE TO COVID-19 PANDEMIC

WHEREAS, on March 10, 2020, Governor Whitmer declared a state of emergency as a result of the Coronavirus outbreak and expanded said declaration with Order 2020-33; and

WHEREAS, on March 11, 2020, the World Health Organization declared the Coronavirus outbreak a pandemic; and

WHEREAS, on March 13, 2020, the President declared a National Emergency as a result of the Coronavirus outbreak; and

WHEREAS, on March 18, 2020, Governor Whitmer issued Executive Order 2020-15 to suspend rules and procedures relating to physical presence at meetings and hearings of public bodies to allow for public bodies to continue to conduct public business during the COVID-19 emergency and the general public to continue to participate in government decision making without unduly compromising public health, safety, and welfare; and

WHEREAS, on April 9, 2020, Governor Whitmer issued Executive Order 2020-42 to direct Michigan residents to remain at home or in their place of residence to the maximum feasible extent; and

WHEREAS, to implement the Governor's Orders and to allow the Village of Newberry Village Council, the Village of Newberry Planning Commission, and Village of Newberry committees ("Public Body(ies)") to continue public business, and to allow the public to attend meetings of the Public Bodies remotely if they desire, consistent and in compliance with Executive Order 2020-15, the Village Council desires to establish rules to authorize and allow the Public Bodies and members of the public to attend meetings by telephone or other electronic means as set forth in this Resolution;

NOW THEREFORE BE IT RESOLVED, that the Village Council immediately authorizes the Public Bodies and members of the public to attend all meetings by telephone or other electronic means and establishes rules as follows:

A. MEETINGS

1. The Public Bodies may hold meetings remotely.
2. A meeting held remotely in whole shall have no physical location and be carried out entirely by telephone or other electronic technology.



B. NOTICE OF MEETINGS:

1. For every meeting to be held remotely, in whole or in part, pursuant to this Resolution, the Public Body shall post on the homepage of the Village of Newberry's website in a conspicuous location and at Village of Newberry Offices the following:
 - a. An explanation of why the Public Body is meeting remotely.
 - b. Information about how the public may contact the Public Body to provide input on any business that will come before it.
 - c. The dial-in conference number or other necessary information for members of the public to utilize to access the meeting remotely.
 - d. The agenda for the meeting at least 18 hours prior to the meeting.
 - e. Procedures by which persons with disabilities may participate in the meeting.
2. If any meeting includes a public hearing, all material that will be considered by the Public Body at the public hearing shall be posted or linked on the homepage of Village of Newberry's website in a conspicuous location as well as available for inspection at Village of Newberry Offices, not less than 18 hours prior to the public hearing or as otherwise required by law. This provision shall not apply to written public comments received by the Public Body for the public hearing.

C. CONDUCT OF THE MEETING BY PUBLIC BODY MEMBERS:

1. The telephone or other electronic technology being utilized for a remote meeting in whole or in part shall allow the Public Body members, any member of the public, and any Village of Newberry staff to communicate with each other.
2. A Public Body members' remote attendance shall be considered attendance for the purpose of establishing a quorum.
3. Any vote by a Public Body member participating remotely pursuant to this resolution shall be counted in the total number of votes for any matter and shall not be held invalid for the reason that it was cast by a member remotely.
4. If any member is participating remotely, all votes on any matter shall be taken by roll call vote.
5. Adjournment of a meeting shall occur only on a roll call vote of the Public Body.
6. Public Body members participating remotely shall disclose any person or persons present in the same room as that member during their remote attendance.
7. Emails, texting, or other forms of electronic communication by or between Public Body members during the meeting shall not be allowed.



D. ATTENDANCE BY MEMBERS OF THE PUBLIC:

1. Immediately after calling the meeting to order, the chair of the meeting shall insure that the dial-in number or other means of conducting the meeting remotely is working. If the dial-in number or other means of conducting the meeting remotely is not working, the meeting shall be immediately adjourned by the chair of the meeting without any decision or deliberation on any matter.
2. If the dial-in number or other means of conducting the meeting remotely is working, attendance shall be taken for all members of the public body attending. Attendance will be taken for members of the public during public comment sections. No member of the public shall be required to identify themselves except as necessary to permit the person to participate in public comment. Attendance will be determined through use of the telephone or other electronic means used for the meeting if possible. Members of the public who wish to give public comment must share their name and address in order to give comment and must not use language that would be considered vulgar or be interpreted as hate speech or fighting words.
3. If any member of the public is attending remotely, each member of the public shall be provided an opportunity to provide public comment during a public comment portion of the agenda pursuant to the rules on public comment. Such opportunity shall be given by the chair of the meeting or such other person as designated by the chair asking each individual attending by name whether they have any public comment. The chair of the meeting or person designated by the chair shall not move to the next name or person for public comment unless the person verbally confirms that they have no comment or there is no response after at least thirty (30) seconds.
4. If any member of the public is attending, and a closed session is called by the Public Body as permitted by the Open Meetings Act, a separate call in number or other electronic means of remotely participating shall be available for the Public Body to utilize for a closed session that is not available to the public, the chair of the meeting shall clearly indicate at what point in the agenda the closed session will occur, the projected length of the closed session, that the public will not be able to hear the Public Body or provide comment during the closed session, and the Public Body shall return to the public meeting following closed session to adjourn the meeting or take other action as necessary.
5. Members of the public, whether or not they are joining the electronic public meeting, may submit written comments or ask questions* regarding any business that will come before the Public Body. Written comments and questions may be submitted at any time. Those submitted prior to 12:00 noon on the day the agenda and packet are created will be copied and included in the agenda packet for the upcoming meeting. Those submitted after the agenda and packet have been created, but prior to one hour before the start of the meeting will be read aloud during the public comment portion of the agenda. Written comments submitted after these deadlines will be included in the packet for the next scheduled meeting.



The Village reserves the right to summarize long written comments and questions rather than reading them aloud but will provide Public Body members the full text of these comments following the meeting.

- a. *To be considered for inclusion in the agenda packet or to be read aloud during the meeting, comments and questions must include the name and home address of the person submitting them and must not include language that would be considered vulgar or be interpreted as hate speech or fighting words. The comments and questions should also indicate the date of the electronic public meeting for which they are being submitted.

This Resolution is intended to establish rules for and authorize participation by remote access by Public Body members and attendance by remote access by members of the public in the interest of the public health, safety, and welfare during the Coronavirus outbreak while preserving meaningful access to meetings and communication for Public Body members and members of the public, including members of the press and other news media.

In the event of a conflict between this Resolution and rules of a Public Body, this Resolution shall control.

This Resolution shall be effective immediately and shall remain in effect until the Governor's above Orders, including extensions and modifications, are lifted.

AYES: _____

NAYS: _____

ABSENT: _____

I, Terese Schummer, Clerk for the Village of Newberry, do hereby certify that on April 21, 2020, the preceding resolution was adopted by the Village of Newberry Village Council

Signed: _____

Date: _____

Newberry Village Council
Regular Meeting Minutes
March 17, 2020
302 East McMillan Ave.
6:00 p.m.

Present: President Stokes, Trustees: Cameron, Freese, Hardenbrook, Hendrickson.

Absent: Puckett.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Sterling McGinn, Rebecca Handa.

Call to Order: President Stokes called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to approve the agenda as amended, eliminate, under New Business, section 2, iii, a, 1. Ayes: All. Absent: Puckett.

Minutes: Moved by Freese, support by Hendrickson, **CARRIED**, to approve the minutes from the February 18, 2020, regular meeting as presented. Ayes: All. Absent: Puckett.

Public Comments on Agenda Items: None.

Village President's Announcements: None.

Submission of Bills and Financial Updates:

- A.) **Village of Newberry – Monthly Bills.** Moved by Hendrickson, support by Freese, **CARRIED**, to approve payment of the February 14, 2020 – March 13, 2020 bills, in the amount of \$133,680.94. Roll call vote - Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson. Absent: Puckett.
- B.) **Water & Light monthly bills for February 8, 2020 to March 6, 2020:** Moved by Freese, support by Cameron, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds in the total amount of \$106,697.53. Roll call vote - Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson. Absent: Puckett.
- C.) **Christmas Lights Fund** – as of 1/31/2020 - \$12,113.83
- D.) **Treasurer's Report** – February 2020 – N. Moulton submitted a written report. Council accepted the report as presented.
- E.) **Request for Disbursement of Funds:**
 - a.) **Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid:** Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to pay Request #21 – 02/01/2020 to 02/29/2020 – C2AE invoice #69423: \$11,154.34. Roll call vote - Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson. Absent: Puckett.
- F.) **Notification of upcoming expenditure:** A new copier for the Village of Newberry office is being purchased to replace the current leased machine, cost of new copier is approximately \$7,900.00. Discussion followed.
- G.) **Notification of DNR TORC Grant Closeout:** The final \$30,000.00 reimbursement has been received. A summary statement of the projects final costs and reimbursements was provided to Council.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Unfinished Business:

- 1.) **Planning Commission Request for Funding:** Tabled until April 2020 meeting when the Planning Commission Chair will do a presentation.
- 2.) **Public Comment Follow-up from Previous Meeting:** None needed.

New Business:

- 1.) Award bid for new maintenance building: Meeting minutes for the 41 Lumber Ad Hoc Committee minutes from March 4th and 12th, 2020 were presented. Freese gave a report on the meetings.
Council action:
 - a.) Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to accept the Committee's recommendation and award the bid package to McGahey Construction for the designing and building of the new maintenance building, not to exceed \$401,478.00. Roll call vote – Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson. Absent: Puckett.
 - b.) Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to give legal authority to the Village Manager to negotiate and sign contract with McGahey Construction for services listed in the RFP package (including amendments), and to make day to day decisions for the projects within the guidelines of the contract and RFP package (including amendments). Discussion followed. Ayes: All. Absent: Puckett.
- 2.) COVID-19 (Coronavirus) Preparation and Action Items:
 - a.) Review current guidance from CDC and State of Michigan.
 - b.) Current planning in place for Village of Newberry Staff. Watkins advised Council as to what steps she and staff were taking to protect the public and staff during this virus emergency. A few of the operational changes being implemented are:
 - 1.) The offices will be closed to the public, effective March 18 at 12:00 noon.
 - 2.) Bill paying will be done by phone, online, mail or drop box only.
 - 3.) Garbage stickers can be purchased at the Village office by using the mail slot to give out stickers, payment to be added to resident's bill, stickers will be sold in packs of 5, at \$7.50 per pack.
 - c.) Put steps in place in case council meetings cannot be held. Discussion held.
 - 1.) Billing and shutoffs will be reevaluated at the beginning of April, as the situation is changing hourly.
- 3.) Michigan Municipal League Newly Elected Officials Webinar Series Training: Moved by Freese, support by Hardenbrook, **CARRIED**, to pay \$75.00 to the MML for the training series. Discussion followed. Roll call vote – Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson. Absent: Puckett.

Reports of Boards:

- 1.) Water & Light Board: Minutes provided from the March 10, 2020 meeting. Report by Watkins.
 - a.) Moved by Hardenbrook, support by Freese, **CARRIED**, as recommended by W&L Board, to approve sending the *Water Inventory Letter* to customers, with the following edits: Add a deadline date and update where to return the Inventory. Discussion followed. Ayes: All. Absent: Puckett.
 - b.) Moved by Hendrickson, support by Hardenbrook, **CARRIED**, as recommended by the W&L Board to submit the 50 delinquent tenant accounts, for a total of \$22,768.77, to Northern Credit Bureau. Ayes: All. Absent: Puckett.
- 2.) Planning Commission Meeting: Minutes from the February 24, 2020 meeting were provided.

Committee Reports:

- 1.) 41 Lumber Ad Hoc Committee – Minutes from the March 4 and March 12, 2020 meetings presented. Discussed previously in meeting.
- 2.) Ordinance Committee: March 5, 2020 meeting minutes provided.
- 3.) Management Committee: March 11, 2020, meeting minutes provided.

Reports of Village Officers & Management:

- A.) Fire Chief: None.
- B.) Superintendent of Wastewater Treatment Plant & DPW: Blakely submitted a written report.
- C.) Water & Light: Written report submitted by Dan Kucinskas.
- D.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report. Discussion included update of the audit. Moved by Hardenbrook, support by Cameron, **CARRIED**, to approve Watkins leave request for March 11, April 13, and May 8, 2020. Ayes: All. Absent: Puckett.

Public Comment: Comment heard from: Rebecca Handa.

Comments by Council Members: Comment heard from Cameron.

Adjourn Meeting: Moved by Hendrickson, support by Freese, **CARRIED**, to adjourn the meeting at 7:44 p.m. Ayes: All. Absent: Puckett.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

VILLAGE PAYABLES
March 14, 2020 to April 17, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 101 General Fund						
Dept 101 VILLAGE COUNCIL						
101-101-911.000	CONFERENCE & WORKSHOPS	TAHQUAMENON AREA CREDIT UNION	COUNCIL TRAINING ONLINE	03/23/20	\$75.00	44199
			Total For Dept 101 VILLAGE COUNCIL		\$75.00	
Dept 172 VILLAGE MANAGER						
101-172-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INSURANCE	04/01/20	\$5.78	44197
101-172-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	\$6.99	44201
			Total For Dept 172 VILLAGE MANAGER		\$12.77	
Dept 201 ADMINISTRATIVE						
101-201-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INSURANCE	04/01/20	\$10.88	44197
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	2 DRAWER LATERAL FILE CABINET	04/12/20	\$128.34	44136
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	LAMINATING SHEETS	04/22/20	\$12.85	44179
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	TRASH BAGS	04/18/20	\$12.03	44179
101-201-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	04/10/20	\$9.88	44225
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	PENS	03/27/20	\$11.74	44210
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	TONER	03/28/20	\$41.98	44210
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	METAL CLIPBOARD	04/17/20	\$21.59	44179
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	SPRAY BOTTLES	04/24/20	\$7.48	44179
101-201-752.100	OPERATING SUPPLIES	TAHQUAMENON AREA CREDIT UNION	CLEANING SUPPLIES	03/25/20	\$5.17	44199
101-201-752.100	OPERATING SUPPLIES	TAHQUAMENON AREA CREDIT UNION	DOMAIN REGISTRATION	04/15/20	\$2.40	44235
101-201-752.100	OPERATING SUPPLIES	TAHQUAMENON AREA CREDIT UNION	ZOOM VIDEO CONFERENCING	04/01/20	\$17.57	44235
101-201-752.200	IT SOFTWARE	TAHQUAMENON AREA CREDIT UNION	ZOOM VIDEO CONFERENCING	04/01/20	\$4.45	44235
101-201-801.000	PROFESSIONAL & CONTRACTUAL	MICHIGAN MUNICIPAL LEAGUE	MML DUES	05/01/20	\$345.40	44206
101-201-801.000	PROFESSIONAL & CONTRACTUAL	FAIR. ALMA	OFFICE CLEANING	04/30/20	\$100.00	44220
101-201-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	04/07/20	\$11.36	44201
101-201-850.000	906-293-5681 W/L CLERK.3%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	\$29.37	44201
101-201-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	\$10.74	44201
101-201-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	04/27/20	\$19.98	44222
101-201-851.000	POSTAGE	TAHQUAMENON AREA CREDIT UNION	STAMPS	03/17/20	\$35.06	44198
101-201-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	SERVICE ADDRESS FORMS	04/10/20	\$1.19	44191
101-201-900.000	COUNCIL TRUSTEE SEAT	NEWBERRY NEWS INC	MARCH PUBLISHINGS	04/28/20	\$399.00	44226
			Total For Dept 201 ADMINISTRATIVE		\$1,238.46	

VILLAGE PAYABLES
March 14, 2020 to April 17, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 215 CLERK						
101-215-900.000	ANNUAL MEETINGS SCHEDULE	NEWBERRY NEWS INC	MARCH PUBLISHINGS	04/28/20	\$120.00	44226
			Total For Dept 215 CLERK		\$120.00	
Dept 223 AUDIT & LEGAL EXPENSE						
101-223-801.200	LEGAL	AMERICAN ARBITRATION ASSOCIATION	FEES FOR ARBITRATION - CASE NO 01-20-0003-7421 JAMES-MESSE	04/08/20	\$2,200.00	44208
101-223-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNSEL	04/30/20	\$1,237.50	44234
			Total For Dept 223 AUDIT & LEGAL EXPENSE		\$3,437.50	
Dept 230 ORDINANCE OFFICER						
101-230-850.000	906-291-1630 - ORDINANCE OFFICE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	\$27.94	44201
			Total For Dept 230 ORDINANCE OFFICER		\$27.94	
Dept 253 TREASURER						
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	\$27.94	44201
			Total For Dept 253 TREASURER		\$27.94	
Dept 265 BUILDING & GROUNDS						
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	SURVEILLANCE CAMERAS	04/13/20	\$204.98	44136
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	DOOR SPRINGS	03/28/20	\$21.94	44210
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MC MILLAN NATURAL GAS	04/23/20	\$34.72	44232
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 827.500	04/23/20	\$564.84	44232
			Total For Dept 265 BUILDING & GROUNDS		\$826.48	
Dept 301 POLICE DEPARTMENT						
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	\$23.09	44197
			Total For Dept 301 POLICE DEPARTMENT		\$23.09	
Dept 441 PUBLIC WORKS						
101-441-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	\$12.50	44197
101-441-752.100	OPERATING SUPPLIES	RAHILLY IGA	HAND SOAP	04/10/20	\$2.23	44195
101-441-752.100	OPERATING SUPPLIES	RAHILLY IGA	CLEANERS	04/10/20	\$9.38	44195
101-441-801.000	PROFESSIONAL AND CONTRACT	HUNTER GARAGE DOORS	REPLACE HINGES, ROLLERS AND REINSTALL CABLES, LUBE DO	04/23/20	\$239.90	44187
101-441-850.000	906-291-1633 DPW	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	\$41.35	44201
101-441-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	\$107.40	44201
101-441-850.000	TELEPHONE	ATT U VERSE	DPW UVERSE	04/24/20	\$41.10	44215
			Total For Dept 441 PUBLIC WORKS		\$453.86	

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Dept 524 MOTOR POOL.						
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	ALLEN BOLT	04/10/20	\$3.57	44224
101-524-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	HEX NUT	04/08/20	\$13.00	44228
101-524-752.100	OPERATING SUPPLIES	CHUCK RENZE FORD	SCREWS	04/10/20	\$13.50	44217
101-524-753.000	TOOLS & EQUIP(UNDER CAP. TH	LYNN AUTO PARTS INC.	SOCKET	04/10/20	\$17.49	44189
101-524-753.000	TOOLS & EQUIP(UNDER CAP. TH	TAHOUEAMENON AREA CREDIT UNION	XLONMG CARBIDE BARR -PAYPAL SEENONTVPRO	03/20/20	\$24.90	44199
101-524-759.000	GAS OIL & GREASE	DANNY'S AUTO VALUE INC	OIL FILTER/OIL	04/10/20	\$29.17	44184
101-524-759.000	GAS OIL & GREASE	DANNY'S AUTO VALUE INC	DEXRON/MERSON	04/10/20	\$12.99	44219
101-524-759.000	GAS OIL & GREASE - PUBLIC WO	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	04/22/20	\$936.64	44239
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	NEALS AUTOMOTIVE PARTS INC	CYLINDER REPAIR	04/10/20	\$1,264.62	44192
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	DANNY'S AUTO VALUE INC	COOLANT LEAK	04/10/20	\$14.39	44184
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	MERIT PUMP & EQ	PLUNGER CUP - CAMEL JET	04/16/20	\$222.53	44190
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	DANNY'S AUTO VALUE INC	STARTER FOR F350 SUPER DUTY	04/10/20	\$142.77	44184
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	OK INDUSTRIAL SUPPLY	NUTS & BOLTS	04/23/20	\$6.78	44193
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	TAHOUEAMENON AREA CREDIT UNION	448SUPPLYNCSALES - NPT BALL VALVE	03/19/20	\$84.80	44199
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	DANNY'S AUTO VALUE INC	FITTING	04/10/20	\$10.89	44184
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	LYNN AUTO PARTS INC.	COOLANT LEAK REPAIR	04/10/20	\$12.99	44224
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	NEALS AUTOMOTIVE PARTS INC	GASKET/COTTER KEYS	05/01/20	\$11.37	44227
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	DANNY'S AUTO VALUE INC	RETURN FITTING PURCHASED ON INV 2-443771	04/10/20	-\$10.89	44219
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	DANNY'S AUTO VALUE INC	BATTERY SWEeperTRUCK	05/10/20	\$93.95	44219
101-524-932.000	VEHICLE REPAIRS & MAINTENEA	TAHOUEAMENON AREA CREDIT UNION	PAYPAL NBYGEN906 FRONT MARKER LIGHTS TURN SIGNAL #37	03/02/20	\$28.30	44235
101-524-971.000	CAPITAL OUTLAY BUILDING	OHM ADVISORS	NEW DPW BUILDING	03/16/20	\$600.00	44247
			Total For Dept 524 MOTOR POOL		\$3,533.76	
Dept 525 STORM SEWER						
101-525-801.000	PROFESSIONAL & CONTRACTUA	RANGE TELECOMMUNICATIONS	MISSDIGS	04/10/20	\$1.50	44231
			Total For Dept 525 STORM SEWER		\$1.50	
Dept 528 RUBBISH						
101-528-759.000	GAS OIL & GREASE - GARBAGE	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	04/22/20	\$115.79	44239
101-528-801.100	PROF & CONTR SERVICES-RESID	WASTE MANAGEMENT	RUBBISH DISPOSAL	05/01/20	\$1,944.80	44238
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	04/01/20	\$99.84	44180
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	04/01/20	\$84.80	44180
101-528-900.000	TRASH NON STICKER INCREASE	NEWBERRY NEWS INC	MARCH PUBLISHINGS	04/28/20	\$96.00	44226
101-528-932.000	VEHICLE REPAIRS & MAINTENEA	DANNY'S AUTO VALUUE INC	WIPER BLADES	04/10/20	\$13.98	44184
			Total For Dept 528 RUBBISH		\$2,355.21	
			Total For Fund 101 General Fund		\$12,133.51	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 202 MAJOR STREET FUND						
Dept 463 ROUTINE MAINTENANCE						
202-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	\$9.99	44197
202-463-760.000	ROAD MATERIALS	EVERETT GOODRICH TRUCKING	COLD PATCH	04/30/20	\$1,178.19	44246
202-463-929.000	REPAIRS & MAINTENANCE	NEWBERRY MOTORS INC	DEDUCTIBLE PLOW TRUCK	04/30/20	\$250.00	
			Total For Dept 463 ROUTINE MAINTENANCE		\$1,438.18	
			Total For Fund 202 MAJOR STREET FUND		\$1,438.18	
Fund 203 Local Street Fund						
Dept 463 ROUTINE MAINTENANCE						
203-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	\$61.06	44197
203-463-760.000	ROAD MATERIALS	EVERETT GOODRICH TRUCKING	COLD PATCH	04/30/20	\$1,178.19	44246
			Total For Dept 463 ROUTINE MAINTENANCE		\$1,239.25	
			Total For Fund 203 Local Street Fund		\$1,239.25	
Fund 213 Fire Revolving Fund						
Dept 336 FIRE						
213-336-752.100	OPERATING SUPPLIES	D & D HOME CENTER	ROPE	04/23/20	\$18.00	44218
213-336-752.100	OPERATING SUPPLIES	SNYDERS DRUG STORE	GLOVES/ZIPLOCK BAG/HEALTH AID	05/10/20	\$39.86	44233
213-336-752.200	FIRE SUPPLIES	POMASL FIRE EQUIPMENT	AIR CYLINDER	05/07/20	\$196.20	44229
213-336-759.000	GAS, OIL & GREASE - FIRE	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	04/22/20	\$93.69	44239
213-336-801.000	PROFESSIONAL & CONTRACTUAL	ANDERSON, PETE	FIRE DEPT PLOWING	04/30/20	\$65.00	44211
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	\$26.85	44201
213-336-850.000	TELEPHONE	ATT U.VERSE	FIRE HALL UVERSE	04/24/20	\$41.10	44214
213-336-851.000	POSTAGE	TAHQUAMENON AREA CREDIT UNION	STAMPS	03/17/20	\$24.75	44198
213-336-851.000	POSTAGE	TAHQUAMENON AREA CREDIT UNION	MAILING BACK SAMPLE VEST	03/26/20	\$9.04	44199
213-336-921.000	HEAT	SEMCOENERGY GAS COMPANY	FIRE HALL NATURAL GAS 900.500	04/23/20	\$294.42	44232
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	POMASL FIRE EQUIPMENT	KUSSMAUL, AUTO EJECT, RED WEATHERPROOF COVER	04/22/20	\$255.21	44194
			Total For Dept 336 FIRE		\$1,064.12	
			Total For Fund 213 Fire Revolving Fund		\$1,064.12	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 590 Sewage Receiving Fund						
Dept 537 SEWER SYSTEM						
590-537-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	\$30.69	44197
590-537-752.000	OFFICE SUPPLIES	RAHILLY IGA	HAND SOAP	04/10/20	\$2.23	44195
590-537-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	04/10/20	\$9.88	44225
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	SPRAY BOTTLES	04/24/20	\$7.48	44179
590-537-752.100	OPERATING SUPPLIES	HYDRITE CHEMICAL CO.	HYDRIFLOC	04/19/20	\$1,603.00	44188
590-537-752.100	OPERATING SUPPLIES	TAHOQUAMENON AREA CREDIT UNION	CLEANING SUPPLIES	03/25/20	\$5.16	44199
590-537-752.100	OPERATING SUPPLIES	TAHOQUAMENON AREA CREDIT UNION	DOMAIN REGISTRATION	04/15/20	\$4.00	44235
590-537-752.200	IT SOFTWARE	TAHOQUAMENON AREA CREDIT UNION	ZOOM VIDEO CONFERENCING	04/01/20	\$29.28	44235
590-537-752.200	IT SOFTWARE	TAHOQUAMENON AREA CREDIT UNION	ZOOM VIDEO CONFERENCING	04/01/20	\$7.42	44235
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	AMAZON CAPITAL SERVICES	CAMEL JET HITCH MOUNT	04/21/20	\$143.67	44179
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	ROLLER COVER W/FRAME FABRIC ROLLER PINE SOL CLEANER	04/10/20	\$19.27	44186
590-537-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	ERIC'S SEPTIC SERVICE	BETCHER - TEMP TANK PUMPED	04/24/20	\$150.00	44185
590-537-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	JOHNSON CONTROLS	PLANNED SERVICE AGREEMENT APRIL 1 2020- JUNE 30 2020	05/02/20	\$505.00	44223
590-537-801.000	PROF & CONTRACTUAL SERVICE	RANGE TELECOMMUNICATIONS	MISSDGS	04/10/20	\$4.50	44231
590-537-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNSEL	04/30/20	\$1,003.85	44234
590-537-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	04/07/20	\$11.35	44201
590-537-850.000	TELEPHONE	AT&T	WWTP LANDLINE-ALARM	04/07/20	\$73.03	44182
590-537-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	\$67.05	44201
590-537-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	\$53.70	44201
590-537-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	04/27/20	\$19.99	44222
590-537-850.000	TELEPHONE	ATT U.VERSE	WWTP UVERSE	04/23/20	\$41.11	44213
590-537-851.000	POSTAGE	TAHOQUAMENON AREA CREDIT UNION	STAMPS	03/17/20	\$35.06	44198
590-537-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	04/01/20	\$143.52	44180
590-537-900.000	PRINTING & PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	04/01/20	\$121.90	44180
590-537-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	SERVICE ADDRESS FORMS	04/10/20	\$3.53	44191
590-537-915.000	MEMBERSHIPS & SUBSCRIPTION	MICHIGAN MUNICIPAL LEAGUE	MML DUES	05/01/20	\$345.40	44206
590-537-917.000	TREATMENT COSTS	HAWKINS INC	CHLORINE CYLINDER/SODIUM BISULFITE	04/16/20	\$712.36	44202
590-537-917.100	LAB SUPPLIES	U S A BLUE BOOK	TEST STRIPS	04/25/20	\$47.80	44237
590-537-921.000	HEAT	SEMCOENERGY GAS COMPANY	WWTP NATURAL GAS 994.500	04/23/20	\$622.71	44232
590-537-929.000	REPAIRS & MAINTENANCE	RS TECHNICAL SERVICES, INC	BLUE-WHITE PUMP TUBING	04/23/20	\$166.94	44196
		Total For Fund 590 Sewage Receiving Fund			\$5,990.88	
		Fund Totals:				
		Fund 101 General Fund			\$12,133.51	
		Fund 202 MAJOR STREET FUND			\$1,438.18	
		Fund 203 Local Street Fund			\$1,239.25	
		Fund 213 Fire Revolving Fund			\$1,064.12	
		Fund 590 Sewage Receiving Fund			\$5,990.88	
		Total For All Funds:			\$21,865.94	

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Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	ARCHBOLD JENNIFER	UB refund for account: 2-00800-10	04/06/20	88.38	44205
			Total For Dept 000		88.38	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	8.09	44197
582-582-850.000	UVERSE- LARGE CAPACITY METER	ATT U-VERSE	LARGE CAPACITY METER UVERSE	04/23/20	41.10	
582-582-929.000	REPAIRS & MAINTENANCE	POWER LINE SUPPLY COMP	LAMP HPS 70W MOGUL	04/08/20	79.74	44173
			Total For Dept 582 ELECTRIC DISTRIBUTION		128.93	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/10/20	3.22	44148
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	28.87	44197
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCT	PAPER	04/10/20	9.87	
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.49	44159
582-583-752.100	OPERATING SUPPLIES	PARROT, MATT	RED HANG TAGS	04/06/20	223.70	44157
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	HAND SOAP	04/10/20	1.12	44195
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICE	SPRAY BOTTLES	04/24/20	7.48	44179
582-583-752.100	OPERATING SUPPLIES	TAHOQUAMENON AREA CRE	CLEANING SUPPLIES	03/25/20	5.17	44199
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.99	44195
582-583-752.100	OPERATING SUPPLIES	BURTON, LANDON	BATTERIES	05/01/20	16.96	
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	BLEACH/DISHSOAP/WATER	04/10/20	9.11	
582-583-752.200	IT SOFTWARE	TAHOQUAMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	49.19	
582-583-752.200	IT SOFTWARE	TAHOQUAMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	12.47	
582-583-759.000	GAS & OIL - ELECTRIC	WEX BANK - SPEEDWAY UN	GAS/FUEL	04/22/20	175.08	
582-583-767.000	CLOTHING - UNIFORMS	KEN UHLBECK	WORK BOOTS	04/24/20	75.00	
582-583-801.000	PROFESSIONAL AND CONTRACTURAL	FAIR, ALMA	OFFICE CLEANING	04/30/20	100.00	
582-583-801.000	PROFESSIONAL AND CONTRACTURAL	RANGE TELECOMMUNICAT	MISSDIGS	04/10/20	12.00	
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	04/07/20	11.35	44201
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	03/07/20	46.09	44181

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582-583-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	13.97	44201
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	13.41	44201
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	7.13	44201
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	10.72	44201
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	10.74	44201
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHON	ACCT 00042108-7	04/27/20	19.99	
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHON	ACCT 00042364-7	04/27/20	17.50	
582-583-851.000	POSTAGE	TAHOUEAMENON AREA CRE	STAMPS	03/17/20	35.07	44198
582-583-851.000	POSTAGE	ARISTA INFORMATION SYS	UB POSTAGE	04/01/20	243.37	44180
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYS	UB BILLIG	04/01/20	206.71	44180
582-583-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	SERVICE ADDRESS FORMS	04/10/20	9.43	44191
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	MICHIGAN MUNICIPAL LEA	MML DUES	05/01/20	690.80	44206
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	TAHOUEAMENON AREA CRE	JIFFY WASHER	03/04/20	33.79	44164
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	31 SEIRES STUD MNT - RETURN CORE	04/10/20	(50.00)	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	31 SERIES STUD MNT	04/10/20	279.90	
582-583-992.000	INTEREST NOTE PAYABLE 2002	US BANK OPERATIONS CEN	TAX GEN OBLIGATION IMPR.BONDS, DTD/ ELECTRI	05/01/20	4,845.00	44207
582-583-992.100	INTEREST NOTE PAYABLE 2003	US BANK OPERATIONS CEN	LGLP 20003B REVENUE SHARING	04/24/20	6,712.50	44200
582-583-992.200	INTEREST NOTE PAYABLE 2005	US BANK OPERATIONS CEN	TAX GEN OBLIGATION IMPR.BONDS, DTD/ ELECTRI	05/01/20	2,025.00	44207
			Total For Dept 583 GENERAL EXPENSES		16,011.59	

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Dept 584 ELECTRIC GENERATION						
582-584-757.000	FUEL OIL	NORTHERN ENERGY INC	4 DRUMS HDMO DELO 710 LS SAE	04/17/20	2,202.20	44183
582-584-757.000	FUEL OIL	BURBACH OIL COMPANY	FUEL OIL	04/18/20	10,725.00	
			Total For Dept 584 ELECTRIC GENERATION		12,927.20	
Dept 585 BUILDING MAINTENANCE						
582-585-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	CM FLOOR BRUSH/CM FILTER BAG	04/10/20	19.99	
			Total For Dept 585 BUILDING MAINTENANCE		19.99	
Dept 586 PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACTURAL	MICHIGAN PUBLIC POWER	GREEN PRICING SVC COMM/RENEWABLE PORTFOL	03/25/20	217.50	44172
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO	MONTHLY POWER BILL	03/25/20	5,150.71	44169
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO	MONTHLY POWER BILL	04/26/20	5,085.13	
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE M	CAPACITY - MARCH 2020	04/20/20	66,910.13	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION	PURCHASED POWER - CAPACITY	04/08/20	12,492.20	
			Total For Dept 586 PURCHASED POWER		89,855.67	
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	04/11/20	875.00	44171
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	03/30/20	1,216.05	44203
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	05/01/20	875.00	
			Total For Dept 587 ENERGY OPTIMIZATION		2,966.05	
			Total For Fund 582 Electric Fund		121,997.81	

Water and Light Payables
March 7, 2020 to April 9, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 591 Water Fund						
Dept 536 WATER SYSTEM						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/10/20	2.70	44148
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	93.75	44197
591-536-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODU	PAPER	04/10/20	9.87	
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.49	44159
591-536-752.100	OPERATING SUPPLIES	PARROTT, MATT	RED HANG TAGS	04/06/20	223.70	44157
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	HAND SOAP	04/10/20	1.11	44195
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICE	SPRAY BOTTLES	04/24/20	7.46	44179
591-536-752.100	OPERATING SUPPLIES	TAHQUAMENON AREA CRE	CLEANING SUPPLIES	03/25/20	5.17	44199
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	AZONE 15	04/16/20	135.66	44202
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.99	44195
591-536-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	RAVEN GLOVES	04/10/20	12.79	
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	CM FLOOR BRUSH/CM FILTER BAG	04/10/20	19.99	
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	BLEACH/DISHSOAP/WATER	04/10/20	9.12	
591-536-752.200	IT SOFTWARE	TAHQUAMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	21.08	
591-536-752.200	IT SOFTWARE	TAHQUAMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	5.34	
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UN	GAS/FUEL	04/22/20	175.07	
591-536-767.000	UNIFORMS	KEN UHLBECK	WORK BOOTS	04/24/20	75.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	OHM ADVISORS	ASSETT CRITICALITY ASSESSMENT/FUNDING STRU	04/17/20	1,848.75	44204
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	FAIR, ALMA	OFFICE CLEANING	04/30/20	100.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	RANGE TELECOMMUNICAT	MISSDIGS	04/10/20	12.00	
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	04/07/20	11.36	44201
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	03/07/20	46.09	44181

Water and Light Payables
March 7, 2020 to April 9, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	13.97	44201
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	10.72	44201
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	7.13	44201
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	10.74	44201
591-536-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHON	ACCT 00042108-7	04/27/20	19.99	
591-536-850.000	JAMADOTS- FIBER-OPTICS	HTC-HIAWATHA TELEPHON	ACCT 00042364-7	04/27/20	17.50	
591-536-851.000	POSTAGE	TAHQUAMENON AREA CRE	STAMPS	03/17/20	35.06	44198
591-536-851.000	POSTAGE	ARISTA INFORMATION SYS	UB POSTAGE	04/01/20	137.29	44180
591-536-851.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYS	UB BILLIG	04/01/20	116.60	44180
591-536-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	SERVICE ADDRESS FORMS	04/10/20	9.43	44191
591-536-900.000	MEMBERSHIPS & SUBSCRIPTIONS	MICHIGAN MUNICIPAL LEA	MML DUES	05/01/20	345.40	44206
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	FOSTER HARDWARE	HILLMAN FASTENERS	03/26/20	1.69	44186
591-536-992.400	INTEREST 2014 WATER BOND	UNITED STATES OF AMERIC	LOAN #91-05	05/01/20	60,955.62	
			Total For Dept 536 WATER SYSTEM		64,575.55	
			Total For Fund 591 Water Fund		64,575.55	
			Fund Totals:			
			Fund 582 Electric Fund		121,997.81	
			Fund 591 Water Fund		64,575.55	
			Total For All Funds:		186,573.36	

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch

P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3731

Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1435117

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 3/31/20 Page 1 of 1
ACCOUNT NUMBER 7703432

MUNICIPAL MONEY MARKET			
ACCOUNT NUMBER	7703432	Statement Dates	3/01/20 thru 3/31/20
PREVIOUS BALANCE	12,113.31	DAYS IN STATEMENT PERIOD	31
CREDITS TOTALING	.00	AVERAGE LEDGER BAL	12,113
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	12,113
SERVICE CHARGE AMOUNT	.00	Interest Earned	5.15
INTEREST PAID	5.15	Annual Percentage Yield Earned	0.50%
CURRENT STMT BALANCE	12,118.46	2020 Interest Paid	15.34

DEPOSITS AND OTHER CREDITS		
DATE	DESCRIPTION	AMOUNT
3/31	INTEREST PAID 31 DAYS	5.15

DAILY BALANCE SUMMARY			
DATE	BALANCE	DATE	BALANCE
3/01	12,113.31	3/31	12,118.46

INTEREST RATE SUMMARY	
DATE	INTEREST RATE
2/29	.50%



MARCH 2020

TAX COLLECTION TOTALS

04/01/2020
02:02 PM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY
 RANGE: 3/1/2020 12:00:00 AM - 3/31/2020 12:00:00 AM, INDEX: POSTING DATE / PARCEL
 SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
 ALL BILLING TYPE(S), 2019
 REAL & PERSONAL PROPERTY
 THIS PAGE INCLUDES ALL PROPERTY

Page: 1/3
 DB: Von 2019

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	48.11	2.89	1.45	52.45
STREETS & ALLYS	19.24	1.15	0.58	20.97
TRASH(DISP/COLL)	5.96	0.36	0.18	6.50
FIRE PROTECTION	8.57	0.51	0.25	9.33
Total of above	81.88	4.91	2.46	89.25
Administration Fee:	0.81	0.00	0.00	
Special Assessments:	0.00	0.00	0.00	
Over Payments:			0.00	
Unspread Interest:			0.00	
Unspread Penalty:			0.00	
Total of Payments..			90.06	
Payment Count:			2	

VILLAGE OF NEWBERRY

TREASURER'S REPORT

		FOR MONTH ENDING:					
		March 31, 2020					
		Y.T.D. Collections	Actual Collections	Y.T.D. Collections	Y.T.D. Collections	Actual Collections	Y.T.D. Collections
		LEDGER ITEMS:					
A	Previous Year(s)	Delinquent Personal Property Taxes	0.00	0.00	0.00	0.00	0.00
		Delinquent Personal Interest Collected	0.00	0.00	0.00	0.00	0.00
		Delinquent Real Tax Collected	0.00	0.00	0.00	0.00	0.00
		Delinquent Real Tax Interest Collected	0.00	0.00	0.00	0.00	0.00
		Real Property Tax Collected	1%	81.88	2,768.83	26.73	1,305.28
B	2020	Personal Property Tax Collected	0%	0.00	0.00	0.00	0.00
C		Admin Fee, Penalty & Interest Collected		8.18	230.60	2.66	128.96
E		Deposits to Tax Savings Account		90.06	2,999.43	29.39	1,467.88
F		Interest Earned on Tax Accounts		23.49	66.84	43.71	123.69
G		Tax Acct Transfer to Gen Fund/Tax Appropriation Funds		0.00	2,909.37	33.64	43.17

TAX ACCOUNT			
BANK ACCOUNT BALANCE @		Beginning March	Ending March
2020		\$267,840.07	\$267,953.62
2019		\$220,077.19	\$220,116.55

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example: of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2018 Anticipated Real Property Collections are \$292,334.86. 2018 Personal Property Collections from State of Michigan are \$20,099.70. 2018 Personal Property Collections are \$47,852.16.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
REVOLVING LOAN SECTION

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 22	C. Period Covered by Request <u>03-01-20</u> to <u>03-31-20</u> (M/D/Y) (M/D/Y)	D. Request Type <input checked="" type="radio"/> partial <input type="radio"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone # 906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberry.mi.gov	
H. Grantee's Bank Name: MBank – Mackinac Financial Corp.					Phone # 906-293-5165
Address: 414 Newberry Ave., Newberry, MI 49868					
Account Name: _____				ABA # 091102807	Account # 9960546
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 793.09	\$ 228,490.23	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 2,107.10	\$ 87,679.85	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 2,900.19		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 316,170.08	
11. LESS LOCAL MATCH (if applicable) <i>(na)</i>				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 313,269.89)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 2,900.19	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<ul style="list-style-type: none"> See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 05 & 10 of 10) See attached invoice copies from C2AE for March 2020 See attached Progress Report: #29 					
I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 12. Fill in the total amount of funds previously paid from all prior disbursements.
 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 Fax: ~~517-373-4797~~

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaelyn Merchant at "MerchantJ1@michigan.gov"~~
Valorie White at "whitev1@michigan.gov"



Escanaba, MI
Gaylord, MI
Grand Rapids, MI
Kalamazoo, MI
Lansing, MI
Canton, NY
Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

March 31, 2020

Project No: 13-0210

Invoice No: 69569

Lori Stokes
Village of Newberry
307 East McMillan Avenue
Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending March 22, 2020

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	100.00	77,180.00	77,180.00	0.00
Task -0910 Condition & Critically	33,760.00	41.1073	13,877.81	13,345.33	532.48
Task 0920-Metering & Modeling	30,140.00	33.78	10,181.29	10,181.29	0.00
Task 0930-Software Hardware & Training	36,200.00	72.74	26,331.88	26,331.88	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	29.8513	8,728.51	8,467.90	260.61
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		136,299.49	135,506.40	793.09
Total Fee					793.09
Total this Phase					\$793.09

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	100.00	47,800.00	47,800.00	0.00
Task 0910-Condition & Criticality	31,700.00	28.4905	9,031.50	7,576.30	1,455.20
Task 0920-Metering & Modeling	24,640.00	1.511	372.30	372.30	0.00
Task 0930-Software Hardware & Training	2,000.00	22.36	447.20	447.20	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00

Invoices are due upon receipt.

Project	13-0210	Newberry SAW Application			Invoice	69569
Task 0960-CIP&Rate Structure Development		24,500.00	8.3608	2,048.40	1,396.50	651.90
Task 0970 - Other		0.00	0.00	0.00	0.00	0.00
Total Fee		133,140.00		59,699.40	57,592.30	2,107.10
		Total Fee				2,107.10
				Total this Phase		\$2,107.10
				Total this Invoice		<u><u>\$2,900.19</u></u>

Outstanding Invoices

Number	Date	Balance
69263	1/24/2020	11,388.38
69423	2/26/2020	11,154.34
Total		22,542.72

Client:	Village of Newberry	Date:	04-03-20
Project No.:	13-0210	Project Manager:	Darren Pionk/Chuck Lawson
Project Name:	SAW Grant	Field Lead:	Mike Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	Mar 2020

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Corona Virus work flow adjustments
- Continued GIS database asset evaluations
- Continued checking/integrating flow meter data for use in modeling
- Rate methodology submittal assistance

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continued task adjustments due to Corona Virus social/physical distancing
- Gathering & incorporate flow meter data
- Database integration & sewer model prep
- Incorporating WWTP data
- Compile next Draw Request package
- Assist in coordinating GIS training
- Rate methodology submittal assistance

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	100%
910 – Condition & Criticality Assessment	\$33,760	42%
920 – Metering & Modeling	\$30,140	34%
930 – Software, Hardware, & Training	\$36,200	73%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	30%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	64%
Total Project Including Other Venders, etc.	\$379,622	61%

PROGRESS REPORT # 29

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	100%
910 – Condition & Criticality Assessment	\$31,700	29%
920 – Metering & Modeling	\$24,640	2%
930 – Software, Hardware, & Training	\$2,000	23%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	9%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	45%
Total Project Including Other Venders, etc.	\$237,355	37%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018 ⁹	Done
910 – Condition & Criticality Assessment	Aug-Oct 2018 ⁹	Continues
920 – Metering & Modeling	Jul-Nov 2018 ⁹	Continues
930 – Software, Hardware, & Training	May-Jul 2018 ⁹	Components purchased
940 – Sewer Televising	Aug-Nov 2018 ⁹	Done
950 – Level of Service	Nov-Dec 2018 ⁹	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018 ⁹	Continues
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline	End of Nov 2020	On schedule

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018 19	Done
910 – Condition & Criticality Assessment	Oct-Nov 2018 19	Continues
920 – Metering & Modeling	Mar-Apr 2019	Planning
930 – Software, Hardware, & Training	May-Jul 2018 19	Started
940 – Sewer Televising	May-Jun 2019	Planning
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	On schedule

PROGRESS REPORT # 29

Project Description: Newberry SAW

INPUT NEEDED FROM CLIENT:

- Village follow-up on data needed by financial advisor for rate methodology submittal

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process



Proclamation
Newberry Nightly Neighborly Nod

WHEREAS, the citizens of the Village of Newberry, along with the rest of Michigan, are facing an extraordinary time of disruption to their daily lives and routines due to the COVID-19 outbreak and the "Stay Home, Stay Safe" Executive Order (EO 2020-21) and;

WHEREAS, in addition to physical health, the mental and emotional well-being of Newberry is of paramount importance to the Village Council and the community and;

WHEREAS, the Village Council feel it is important that the Village provide an outlet where residents can provide comfort and safely interact with each other;

NOW, THEREFORE, we do hereby proclaim the start of the "Newberry Nightly Neighborly Nod" community initiative where, every evening at 6:30 p.m., residents and families are encouraged to come out of their homes, wave to neighbors, visually check in with each other, and generally provide comfort and safely interact with each other within the guidelines of proper social distancing.

DATED this 2nd day of April, 2020

Lori A. Stokes, President

Catherine Freese, Trustee

Dennis Hendrickson, President Pro-Tem

Daniel Hardenbrook, Trustee

Kip Cameron, Trustee

Jeffrey J. Puckett, Trustee



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

GARLIN GILCHRIST II
LT. GOVERNOR

EXECUTIVE ORDER

No. 2020-48

Temporary authorization of remote participation in public meetings and hearings and temporary relief from monthly meeting requirements for school boards

Rescission of Executive Order 2020-15

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.

On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day, I issued Executive Order 2020-4. This order declared a state of emergency across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 et seq., and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31 et seq.

In the three weeks that followed, the virus spread across Michigan, bringing deaths in the hundreds, confirmed cases in the thousands, and deep disruption to this state's economy, homes, and educational, civic, social, and religious institutions. On April 1, 2020, in response to the widespread and severe health, economic, and social harms posed by the COVID-19 pandemic, I issued Executive Order 2020-33. This order expanded on Executive Order 2020-4 and declared both a state of emergency and a state of disaster across the State of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, and the Emergency Powers of the Governor Act of 1945.

The Emergency Management Act vests the governor with broad powers and duties to "cop[e] with dangers to this state or the people of this state presented by a disaster or emergency," which the governor may implement through "executive orders, proclamations, and directives having the force and effect of law." MCL 30.403(1)-(2). Similarly, the Emergency Powers of the Governor Act of 1945 provides that, after declaring a state of emergency, "the governor may promulgate reasonable orders, rules, and regulations as he or she considers necessary to protect life and property or to bring the emergency situation within the affected area under control." MCL 10.31(1).

To mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. These critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings.

To that end, it is reasonable and necessary to temporarily suspend rules and procedures relating to physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency, including actions to respond to COVID-19, and the general public must be able to continue to participate in government decision-making without unduly compromising public health, safety, and welfare.

Executive Order 2020-15 provided this limited and temporary relief from certain rules and procedures. This order clarifies and extends the duration of that relief, as it remains reasonable and necessary to suppress the spread of COVID-19 and protect the public health and safety of this state and its residents. With this order, Executive Order 2020-15 is rescinded.

Acting under the Michigan Constitution of 1963 and Michigan law, I order the following:

1. To the extent that the Open Meetings Act (“OMA”), 1976 PA 267, as amended, MCL 15.261 to 15.272, requires that a meeting of a public body be held in a physical place available to the general public or requires the physical presence of one or more members of a public body, strict compliance with section 3 of the OMA, MCL 15.263, is temporarily suspended in order to alleviate any such physical-place or physical-presence requirements, as follows:
 - (a) A meeting of a public body may be held electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.
 - (b) A meeting of a public body held electronically must be conducted in a manner that permits two-way communication so that members of the public body can hear and be heard by other members of the public body and so that general public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. The public body also may use technology to facilitate typed public comments that may be read to or shared with members of the public body and other participants.
 - (c) Members of a public body and of the general public participating electronically will be considered present and in attendance at the meeting and may participate in the meeting as if physically present at the meeting.
 - (d) All persons must be permitted to participate in any meeting of a public body held electronically, except as otherwise provided in the OMA.

- (e) If a public body directly or indirectly maintains an official internet presence, the public body must, consistent with and in addition to any other applicable notice requirements under the OMA, post advance notice of a meeting held electronically on a portion of the public body's website that is fully accessible to the public. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for non-regularly scheduled public meetings or electronic meetings and accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of those non-regularly scheduled or electronic public meetings. Notice of a meeting of a public body that will be held electronically must include all of the following:
- (i) An explanation of the reason why the public body is meeting electronically.
 - (ii) Detailed procedures by which the public may participate in the meeting remotely, including a telephone number, internet address, or both.
 - (iii) Procedures by which persons may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.
 - (iv) Procedures by which persons with disabilities may participate in the meeting.
- (f) The right of a person to participate in a meeting of a public body held electronically includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of the public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. However, a public body may establish reasonable rules and regulations to minimize the possibility of disrupting the meeting.
- (g) A public body may not require a person as a condition of participating in a meeting of the public body held electronically to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms necessary to permit the person to participate in a public comment period of the meeting.
- (h) A person must be permitted to address a meeting of a public body held electronically under rules established and recorded by the public body. A person must not be excluded from a meeting held electronically otherwise open to the public except for a breach of the peace actually committed during the meeting.
- (i) During a meeting of a public body held electronically, members of the public body are urged to take all votes by roll call to avoid any questions about how each member of the public body votes.
- (j) If a public body holding a meeting electronically directly or indirectly maintains an official internet presence, the public body is encouraged to make available to

the general public through the public body's website homepage an agenda and other materials relating to the meeting.

- (k) Members of the general public otherwise participating in a meeting of a public body held electronically may be excluded from participation in a closed session of the public body held electronically during that meeting if the closed session is convened and held in compliance with the requirements of the OMA applicable to a closed session.
- 2. A public body holding a meeting electronically as provided under this order is encouraged to do so in a manner that effectuates as fully as possible the purposes of the OMA, which include promoting government accountability and fostering openness in government to enhance responsible decision-making. Discussions or deliberations at an open meeting that cannot at a minimum be heard by the general public participating in the meeting are contrary to these purposes. Accordingly, members of a public body must avoid using email, texting, instant messaging, and other such electronic forms of communication to make a decision or deliberate toward a decision, and must avoid "round-the-horn" decision-making in a manner not accessible to the public at an open meeting.
- 3. If a decision or other action of a public body is in compliance with the requirements of this order and the other requirements of the OMA, it is in compliance with the OMA.
- 4. If a statute or rule other than the OMA requires that public comments be permitted or a public hearing be held, including in conjunction with the issuance of a permit or a hearing required under the Uniform Budgeting and Accounting Act, 1968 PA 2, as amended, MCL 141.421 to 141.440a, a public body or department or agency may provide a means for remote public comment or participation through the use of any technology that would facilitate a member of the general public's ability to participate remotely to the same extent as if the member of the general public appeared in person. If not expressly authorized by statute or rule, written comment, including by electronic means, also is permitted.
- 5. Strict compliance with subsection 6 of section 11a, subsection 7 of section 384, and subsection 1 of section 418a of the Revised School Code, 1976 PA 451, as amended, MCL 380.11a(6), MCL 380.384(7), and MCL 380.418a(1), is temporarily suspended so as not to require school district boards to hold meetings at least once each month.
- 6. Nothing in this order permits a public body to limit or restrict the rights of the press or other news media. Members of public bodies are encouraged to facilitate access by members of the press and other news media both to meetings held electronically and to members of public bodies.
- 7. As used in this order, the terms "decision," "meeting," and "public body" mean those terms as defined under section 2 of the OMA, MCL 15.262, except this order does not apply to state legislative bodies.

8. A provision of this order will prevail over any conflicting provision of a local charter, ordinance, or rule.
9. This order supersedes sections 2 and 3 of Executive Directive 2020-2.
10. This order is effective immediately and continues through May 12, 2020.
11. Executive Order 2020-15 is rescinded.

Given under my hand and the Great Seal of the State of Michigan.

Date: April 14, 2020

Time: 8:17 pm



GRETCHEN WHITMER
GOVERNOR

By the Governor:

SECRETARY OF STATE



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

GARLIN GILCHRIST II
LT. GOVERNOR

EXECUTIVE ORDER

No. 2020-28

Restoring water service to occupied residences during the COVID-19 pandemic

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.

On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day, I issued Executive Order 2020-4. This order declared a state of emergency across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-.421, and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-.33.

The Emergency Management Act vests the governor with broad powers and duties to "cop[e] with dangers to this state or the people of this state presented by a disaster or emergency," which the governor may implement through "executive orders, proclamations, and directives having the force and effect of law." MCL 30.403(1)-(2). Similarly, the Emergency Powers of the Governor Act of 1945 provides that, after declaring a state of emergency, "the governor may promulgate reasonable orders, rules, and regulations as he or she considers necessary to protect life and property or to bring the emergency situation within the affected area under control." MCL 10.31(1).

To mitigate the spread of COVID-19, protect the public health, and avoid needless deaths, it is crucial that all Michiganders remain in their homes or residences to the greatest extent possible and wash their hands thoroughly and regularly. Now more than ever, the provision of clean water to residences is essential to human health and hygiene, and to the public health and safety of this state. Correspondingly, many water utilities have already suspended water shutoffs during this difficult time. Due to the vital need to ensure that Michigan residents have access to clean water at home during the COVID-19 pandemic, it is reasonable and necessary to require the restoration of clean water to residences across the State of Michigan throughout this state of emergency. And because it is also vitally important for state government to have up-to-date and accurate information regarding access to clean water, it is reasonable and necessary to require public water supplies to report on the status of water service within their respective service areas.

Acting under the Michigan Constitution of 1963 and Michigan law, I order the following:

1. A public water supply must restore water service to any occupied residence where water service has been shut off due to non-payment, so long as the public water supply does not have reason to believe that reconnection would create a risk to public health (e.g., due to cross-contamination). To facilitate the restoration of water service, a public water supply must immediately make best efforts to determine which occupied residences within their service areas do not have water service. For purposes of this order, a public water supply's "service area" means the area for which the public water supply collects payment for water service.
2. If a public water supply determines that any occupied residences within its service area have had water service shut off for any reason other than non-payment or that reconnection would create a risk to public health, it must make best efforts to remedy such conditions and restore water service to such occupied residences as soon as possible.
3. As soon as possible and no later than April 12, 2020, all public water supplies that have used water shutoffs as a remedy for non-payment within the last year must report to the State Emergency Operations Center regarding access to water in their service areas. The report must include:
 - (a) An account of what efforts have been made to determine which occupied residences within the public water supply's service area do not have water service.
 - (b) The number of occupied residences within the public water supply's service area that do not have water service as a result of a shutoff due to non-payment.
 - (c) The number of occupied residences within the public water supply's service area that do not have water service as a result of any reason other than non-payment.
 - (d) A certification, if true, that best efforts have been exercised to determine which occupied residences within the service area do not have water service; that, to the best of the public water supply's knowledge, no occupied residences have their water service shut off due to non-payment; that the public water supply has reconnected water service for all occupied residences that can be reconnected without creating a risk to public health; and that the public water supply has exercised best efforts to remedy the conditions that prevent reconnection due to a risk to public health.
4. If a public water supply submits a report under section 3 of this order that does not meet all of the requirements described in section 3, then the public water supply must submit a supplemental report every 30 days until it submits a report that meets all of section 3's requirements.

5. Nothing in this order abrogates the obligation of a resident to pay for water, prevents a public water supply from charging any customer for water service, or reduces the amount a resident may owe to a public water supply.
6. This order is effective immediately and continues until the termination of the state of emergency under section 3 of Executive Order 2020-4.

Given under my hand and the Great Seal of the State of Michigan.



Date: March 28, 2020

Time: 7:09 pm

GRETCHEN WHITMER
GOVERNOR

By the Governor:

SECRETARY OF STATE

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

TO: Michigan State Emergency Operations Center
c/o Michigan Department of Environment, Great Lakes, and Energy (EGLE)
Environmental Assistance Center
Lansing, MI 48909-7973
EGLE-assist@michigan.gov

FROM: Allison Watkins, Interim Village Manager

DATE: APRIL 8, 2020

SUBJECT: Executive Order 2020-28 Water Service Report

- (a) *An account of what efforts have been made to determine which occupied residences within the public water supply's service area do not have water service.*
 - i. Water shut offs for non-payment take place monthly. To restore service the customer must pay their entire bill in full. This information is tracked in our Utility Accounting System, our Work Order tracking, and by our Utility Billing Clerk. Per our records, all occupied residences are currently connected and have active water service.
- (b) *The number of occupied residences within the public water supply's service area that do not have water service as a result of shutoff due to non-payment.*
 - i. Zero
- (c) *The number of occupied residences within the public water supply's service area that do not have water service as a result of any reason other than non-payment.*
 - i. Zero
- (d) *A certification, if true, that best efforts have been exercised to determine which occupied residences within the service area do not have water service; that, to the best of the public water supply's knowledge, no occupied residences have their water service shut off due to non-payment; that the public water supply has reconnected water service for all occupied residences that can be reconnected without creating a risk to public health; and that the public water supply has exercised best efforts to remedy the conditions that prevent reconnection due to a risk to public health.*
 - i. The Village of Newberry has made best efforts to determine the water connection status of occupied residences within our service area. To the best of the Village of Newberry's knowledge all currently occupied residences are connected and receiving service from our water system.
 - ii. To the best of the Village of Newberry's knowledge and record no occupied residences have their water shut off due to non-payment.

Sincerely,

Allison Watkins
awatkins@newberry.mi.gov
906-293-3433

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES

April 14, 2020

Electronic Public Meeting – Due to COVID-19 Virus

***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Vincent, Freese, Schnorr, Wendt.

Absent: Hardenbrook.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Dennis Hendrickson, Michael Winn.

Call to Order: Chairman Vincent called the meeting to order at 5:30 p.m., using Zoom audio conferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.

Approval of Agenda: Moved by Schnorr, support by Freese, **CARRIED**, to approve agenda with one addition under New Business, to change W&L meeting time. Roll call vote: Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

Approval of Minutes: Moved by Wendt, support by Schnorr, **CARRIED**, to approve the minutes for the March 10, 2020 W&L meeting as presented. Roll call vote: Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – March 2020** - Motion by Schnorr, support by Freese, **CARRIED**, recommend Village Council pay the March Electric Fund bill in the amount of \$121,997.81. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook. Motion by Freese, support by Schnorr, **CARRIED**, to recommend Village Council pay the March 2020 Water Fund bill in the amount of \$64,575.55. Discussion followed. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

B.) **Christmas Light Fund** – Fund amount is \$12,118.46.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: W&L Superintendent Dan Kucinskas submitted a written report and charts.
- 2.) Interim Village Manager: Watkins gave a verbal report as well as submitting a written report, which included an Audit update, Executive Order 2020-28- Restoring water service to occupied residence during COVID-19, W&L Changes in procedure due to COVID-19, Utility Billing. Watkins stated no customer's utilities are shut off at this time. Discussion followed.

Unfinished Business: None.

New Business:

- 1.) **Utility billing and payments deadlines for moth of May:** Moved by Schnorr, support by Freese, **CARRIED**, to use the same approach in May as used in the April billing, which includes no late fees. Discussion followed. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.
- 2.) **Change W&L meeting time:** Moved by Schnorr, support by Freese, **CARRIED**, to move the Water and Light Board meetings from 5:30 p.m. to 6:00 p.m. every second Tuesday of the month. Discussion followed. Ayes: Vincent, Freese, Schnorr. Nays: Wendt. Absent: Hardenbrook.

Public Comment: Comments heard from: Dennis Hendrickson, Lori Stokes and Michael Winn.

Comments By Board Members: Comments heard from Schnorr, Freese and Vincent.

Adjourn Meeting: Motion by Schnorr, support by Freese, **CARRIED**, to adjourn meeting at 6:07 p.m. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Fire Department Chief John Wendt March 2020 Report

We hope that everyone is staying home and staying healthy as best as they can. During the month of March, we responded to three calls for service:

- 1 Power pole on fire
- 1 Motor vehicle accident
- 1 Residential Electrical/Smoke Investigation

On April 2nd, 7 firefighters spent most of the day down at the LINK assisting with the Feeding America food truck. Meals were provided for over 450 families! Nice work Chief J. Wendt, Firefighter/Secretary Immel, and Firefighters Klusmeyer, Marsh, J.Neff, Boyer, and C. Wendt.

As a reminder, we are still available for food delivery! Those interested, please call 906-287-0526.

Newberry Wastewater Treatment Plant

Department of Public Works

George Blakely Superintendent
April 2020 Report

Wastewater Treatment

Spring runoff continues, the procedures put in place are working.

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Covid-19 Operation Mode

Department of Public Works

- Garbage pick up
- Work orders
- Covid-19 Operation Mode
- Employee off for National Guard Duty

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Water and Light Department Dan Kucinkas, Water & Light Superintendent March Report

- Meter Reads
- Parade for hockey team
- Call outs for roof collapse
- Occupancy Changes
- Ordered Water Valve for School
- Disconnects/Reconnects

2020 - ELECTRIC CONSUMPTION / BILLING

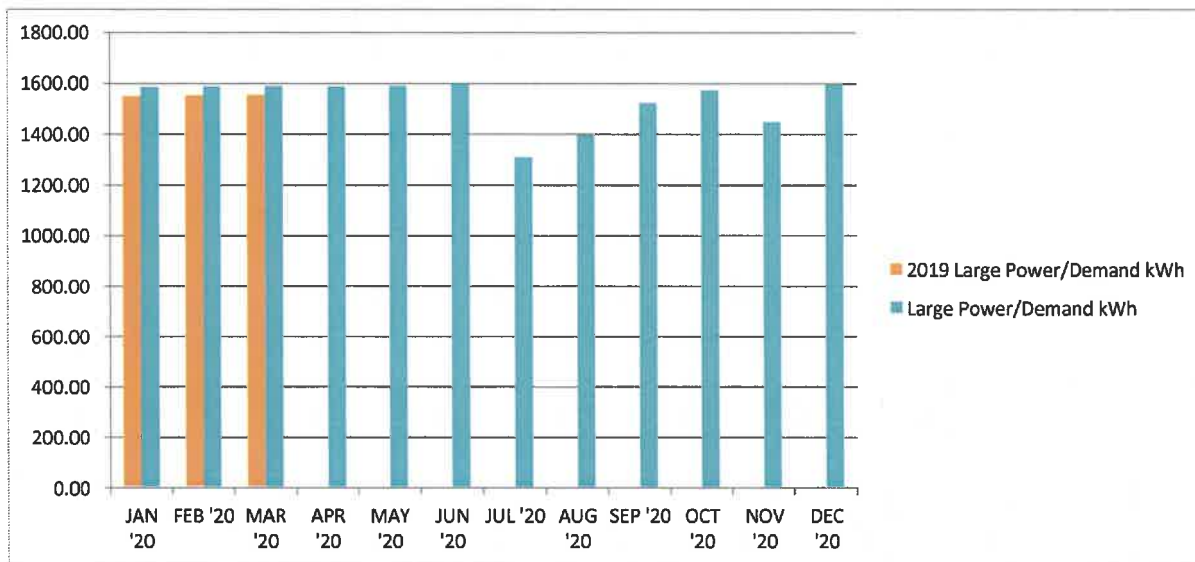
	RESIDENTIAL					COMMERCIAL					LARGE POWER					DEMAND		
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED		
2020																		
JAN	832976.00	1182	\$ 15,040.05	\$ 1,183.66	\$ 86,658.08	286253.00	214	\$ 5,159.08	\$ 33,347.17	525714.00	14	\$ 682.44	\$ 9,714.22	1549.00	13	\$ 14,255.40		
FEB	671768.00	1182	\$ 9,439.81	\$ 953.03	\$ 69,743.65	263045.00	212	\$ 3,679.42	\$ 30,564.96	499610.00	14	\$ 648.17	\$ 7,155.99	1553.00	13	\$ 14,255.40		
MAR	732342.00	1184	\$ 10,287.87	\$ 1,034.94	\$ 75,759.70	276837.00	211	\$ 3,856.63	\$ 32,053.12	471652.00	14	\$ 612.13	\$ 6,853.49	1554.00	13	\$ 14,255.40		
APR																		
MAY																		
JUN																		
JUL																		
AUG																		
SEPT																		
OCT																		
NOV																		
DEC																		
TOTAL	2237086.00	3548.00	\$ 34,767.73	\$ 3171.63	\$ 232,161.43	826135.00	637.00	\$ 12,695.13	\$ 95,965.25	1496976.00	42.00	\$ 1,942.74	\$ 23,723.70	4656.00	39.00	\$ 42,766.20		
AVG	745695.3333	1182.667	11589.24333	1057.21	77387.14333	275378.3333	212.3333	4231.71	31988.41667	498992	14	647.58	7907.9	1552	13	14255.4		

TOTAL KWh 4564.85
AVERAGE MET 1422

Water & Light

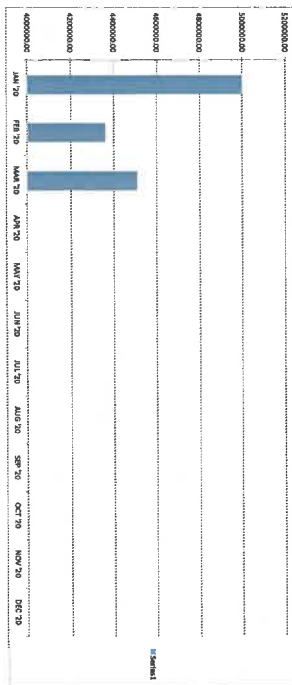
Electric Demand Report Large Power/Industrial 2020

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'19	1531.00	\$ 14,113.58
JAN '20	1549.00	\$ 14,255.40
FEB '20	1553.00	\$ 14,255.40
MAR '20	1554.00	\$ 14,255.40
APR '20		
MAY '20		
JUN '20		
JUL '20		
AUG '20		
SEP '20		
OCT '20		
NOV '20		
DEC '20		



**Water & Light
Billed Electric kWh Report - 2020**

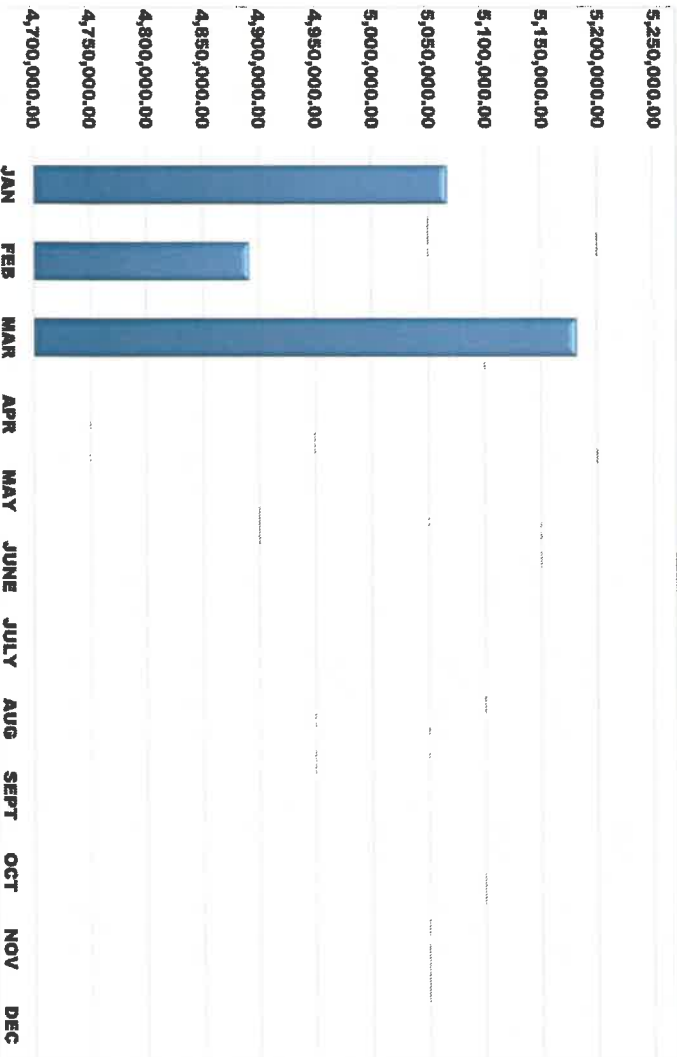
MONTH	REVENUE	DEBIT	GROSS	CONSUMERS	MPA	MISO	ATC	CEC/OTHER	2020	2019	2018	2017	2016	2015	SAVED - 2019
JAN 20	\$50070.00	\$ 14,55.40	\$ 21,142.33	\$ 74,912.21	\$ 128.66	\$ 3,979.32	\$ 12,497.20	\$ 5,059.90	\$ 98,006.08	\$ 109,946.71	\$ 129,527.51	\$ 120,334.74	\$ 101,275.84	\$ 164,668.48	\$ 19,405.67
FEB 20	\$436984.00	\$ 14,555.40	\$ 16,1297.63	\$ 67,601.03	\$ 2,117.50	\$ 2,800.07	\$ 12,540.20	\$ 5,150.71	\$ 88,991.51	\$ 119,841.55	\$ 118,617.04	\$ 106,924.59	\$ 102,655.08	\$ 168,924.59	\$ 13,972.55
MAR 20	\$45023.00	\$ 14,255.40	\$ 189,748.57	\$ 66,910.13	\$ 60.89	\$ 2,807.79	\$ 12,497.20	\$ 5,045.13	\$ 87,455.14	\$ 99,415.07	\$ 116,950.13	\$ 111,411.84	\$ 117,780.97	\$ 13,957.29	\$ 11,678.93
APR 20															
MAY 20															
JUN 20															
JUL 20															
AUG 20															
SEP 20															
OCT 20															
NOV 20															
DEC 20	\$187223.00	\$ 42,766.30	\$ 56,515.43	\$ 209,440.37	\$ 407.25	\$ 9,385.18	\$ 27,134.60	\$ 15,758.74	\$ 271,393.74	\$ 281,463.20	\$ 3,077,979.64	\$ 1,294,597.93	\$ 1,288,671.48	\$ 1,400,000.51	\$ 39,197.08



Water & Light

Water Pumpage Report - 2020

MONTH	Recorded Gallons Pumped	Monthly Revenue Goal	Actual Revenue Received	BILLED REUS	Approx. GALS BILLED	% OF GOAL	LOST REVENUE
JAN'20	5,067,600.00	\$ 78,333.33	\$ 73,927.05	985.69	2,957,082.00	94.4%	\$ 4,406.28
FEB'20	4,892,700.00	\$ 78,333.33	\$ 75,883.83	\$ 1,011.78	3,035,340.00	96.9%	\$ 2,449.50
MAR'20	5,182,500.00	\$ 78,333.33	\$ 75,633.15	\$ 1,008.44	3,025,320.00	96.6%	\$ 2,700.18
APR'20		\$ 78,333.33			-	0.0%	
MAY'20		\$ 78,333.33			-	0.0%	
JUNE'20		\$ 78,333.33			-	0.0%	
JULY'20		\$ 78,333.33			-	0.0%	
AUG'20		\$ 78,333.33			-	0.0%	
SEPT'20		\$ 78,333.33			-	0.0%	
OCT'20		\$ 78,333.33			-	0.0%	
NOV'20		\$ 78,333.33			-	0.0%	
DEC'20		\$ 78,333.33			-	0.0%	
Total Gallons Pumped		Revenue Goal	Total Actual Revenue	Total Billed REUS	Total Billed GALS	% OF GOAL	Total Lost
15,142,800.00		\$ 939,999.96	\$ 225,444.03	3,005.91	9,017,742.00	24%	\$ 9,555.96



**Interim Village Manager & DHRCE
Activity Report for Village Council Meeting
As of March 13, 2020**

A. Audit

- a. We were informed on March 13 that the audit was still not done
- b. Informed that the Audit may be finished the week of April 27
- c. 2019 Audit will begin in the next few weeks.

B. Budget

- a. 1st quarter report will be included next month
- b. Budget Amendments (if any) will be next month

C. Village Committees/Boards

- a. none

D. Community Engagement

- a. NBY Interviews each week for now during COVID-19
- b. Chamber of Commerce Board Meeting – cancelled

E. Risk Management

- a. 41 Lumber – remaining middle structure –No further action to be taken until spring thaw.

F. VON Maintenance Building

- a. Contract has been signed
- b. Discussion and review of designs is taking place

G. Water Rates Review/Water project Planning/ EGLE Lead/ Copper Compliance

- a. Mailing (which requests the resident provide basic information regarding their service lines) will go out with next week's bill

H. Utility Billing

- a. To date there has not been any money set aside or assigned to help local government utility providers cover the debt of unpaid utility bills during this time.
 - i. We continue to be told that increased unemployment amounts, funding to DHS type agencies, and the stimulus check being sent out are how the state and federal governments are assisting and that those funds will be used to pay bills.
 - ii. We have been told to continue pushing residents to file for unemployment, utilize DHS services, etc. because that is currently the only way utility providers will see payment of past due amounts.
- My approach for shut offs has been to work directly with individuals on our past due list. The steps I have taken are listed below:
 - b. February bill-due March 15: Delinquent Notices Out on March 16 with late fees: Red Tags scheduled for March 26 (Suspended): Scheduled Shutoff Date April 13 – Suspended until May 12, no shutoff fees charged. Staff is calling each resident to work with them to pay what they can and to use assistance.
 - i. Suspension of shutoff is not in any way a forgiveness of debt. All customers will be required to pay their past due amounts.
 - ii. We currently have approx. \$6,000 in lost revenue from waiving shutoff fee and late fees
 - iii. We currently have about \$9,000 in unpaid bills carried over from last month that would have been \$0.00 if we had shutoff
 - c. March bill- due April 15: Delinquent Notices Out on April 16 with no late fees: Red tags scheduled for April 27: Shutoff Date May 12.

I. ATLAS DNR Grant

- a. Ordered signs for final phase of grant closeout

J. Verizon Cell Tower

- a. No updates.

K. Redevelopment Ready Communities Status

- a. Baseline report is completed
 - i. Will be included in May meeting

L. HR & SAFETY

- a. Staff are on staggered schedules for the week keeping departments down to one hourly staff member onsite per day with dept heads reporting every day.
- b. We have not had any staff report any symptoms of illness
- c. Donald Hooper is currently on duty with National Guard

M. FOIA Requests (no report submitted)

- a. 0 requests for 2020 (as of April 17, 2020)
 - i. 1 remaining file from 2019
 - 2019-006-JJM – 12/2/19

ACTION ITEMS REQUESTED FROM COUNCIL:

WEBINARS & CONFERENCE CALLS

- Michigan Municipal League (MML) Webinars
 - 3/23 Demonstration on Setting up Remote Access Meetings
 - This was a call regarding different video and phone conferencing options for use by local governments
 - 3/24 Update on “Stay Home, Stay Safe” with Lt. Governor Gilchrist
 - This basically him explaining the order and why it was important to follow it
 - 3/24 Crisis Communications
 - Overview of techniques to use when addressing the public or media regarding crisis situations
 - 3/27 Stay Home Stay Safe order & what it means for your community
 - Review of order and what actions are being taken to enforce or not enforce the order
 - 3/30 Review of EO 2020-28 restricting shut-off of water services for non-payment
- Leadership Team Check-ins (Superintendents & IVM)
 - 2:30pm every weekday via conference call
- Michigan Municipal Energy Association (MMEA) – Group of utility providers across the state, including large utility providers
 - Tues & Friday – All utility providers who are members of MMEA, includes DTE & Consumers (Dan sits in on these calls)
 - Thurs – Smaller municipal utility providers, excludes large utility companies (I sit in on this call)
 - On these calls we share information on how agencies are addressing staffing issues, PPE shortages, mutual aid, etc. Today’s call focused on credentialing for employees

The Economy and Cities:

WHAT AMERICA'S LOCAL LEADERS ARE SEEING

Communities of all sizes are feeling the economic impact of COVID-19 and need direct support now.

ALL CITIES COMBATING COVID-19 ON THE FRONTLINES ARE DOING SO AT GREAT COST, BUT NOT ALL ARE RECEIVING THE DIRECT FINANCIAL SUPPORT THEY DESPERATELY NEED FROM THE FEDERAL GOVERNMENT.

The National League of Cities (NLC) and the United States Conference of Mayors (USCM) conducted a survey of more than 2,100 local officials to understand the financial implications of the COVID-19 pandemic on local governments.

Local leaders understand the needs of their communities and residents and are best positioned to make difficult management decisions related to allocation of resources.

Unlike the federal government, local governments must achieve balanced budgets, and in most cases are legally prohibited from running annual budget deficits. Falling revenue resulting from drastic local economic decline is producing costly process delays, cuts in services, and lay-offs of critical employees.

MUNICIPALITIES OF ALL SIZES NEED DIRECT FUNDING UNDER THE CURRENT CARES ACT:



Only municipalities of more than
500,000
residents will receive direct funding
from the Coronavirus Relief Fund



That equals less than
0.5%
of all municipalities



Only
36 of 19,000
American cities, towns and villages
are 500,000+



And only represents
14%
of the country's total population

THE ECONOMIC IMPACT OF CORONAVIRUS DOES NOT DISCRIMINATE BASED ON POPULATION SIZE.

Nearly 100% of cities with populations above 50,000 will see a revenue decline this year.

87%

of municipalities <50,000
anticipate a revenue shortfall this year

100%

of municipalities 200k-499,999
anticipate a revenue shortfall this year

98%

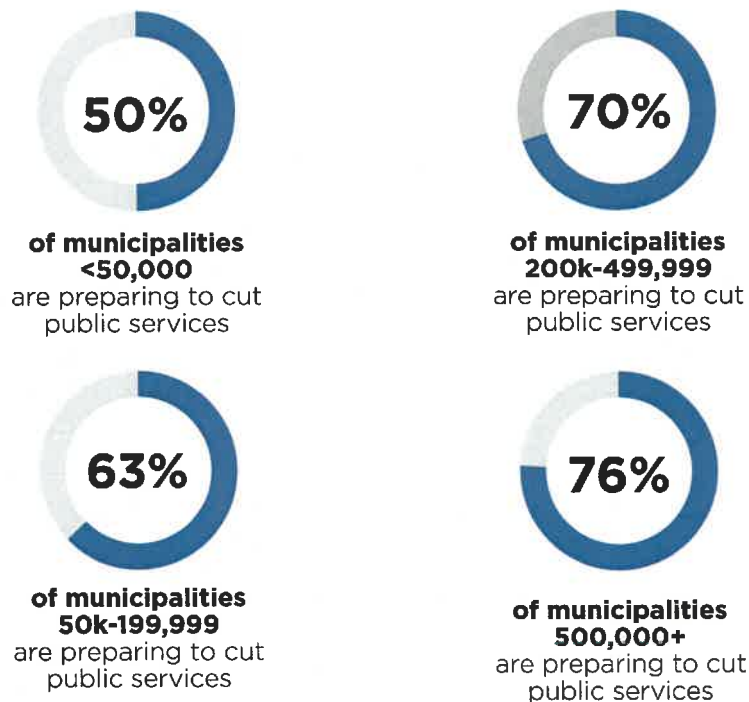
of municipalities 50k-199,999
anticipate a revenue shortfall this year

100%

of municipalities 500,000+
anticipate a revenue shortfall this year

96% of all cities
report that budget
shortfalls are the
result of
unanticipated
revenue declines

**PUBLIC SERVICES WILL BE IMPACTED
BY THE ECONOMIC STRAIN OF COVID-19.**



MORE THAN **HALF** OF ALL CITIES OF ALL SIZES REPORTED THAT THESE CUTS WILL IMPACT POLICE AND PUBLIC SAFETY.

The federal government **MUST** act to ensure every city, town and village impacted by this pandemic—regardless of size—has direct access to emergency funding.

Methodology: A total of 2,463 cities, towns and villages responded to the survey, with final responses received on April 7, 2020. 2,191 of the cities are under 50,000 population; 181 are between 50,000 and 199,999; 56 are between 200,000 and 499,999; and 35 have a population of 500,000 and above -- a group that includes 19 of the nation's 20 largest cities. The survey cities represent 57% of the nation's municipal finance sector and 10% of its municipal governments. Their population totals 93,015,252, which is 28% of total U.S. population.