

**VILLAGE OF NEWBERRY  
WATER AND LIGHT BOARD MEETING  
ELECTRONIC MEETING  
Tuesday, April 14, 2020  
Meeting Location: 302 East McMillan Ave  
Meeting Time: 5:30 p.m.**

**1. VIRTUAL WAITING ROOM OPENED**

**2. PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION**

1. Calls will be listen-only mode during business portions of the meeting
2. Callers will be unmuted individually during each public comment section
  - i. Callers will be identified by the last four digits of their phone number or by their computer login information
  - ii. Each caller will be asked if they would like to comment – comment is not required
  - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
  - iv. Callers will be held to a 3min time limit

**3. CALL TO ORDER**

**4. PLEDGE OF ALLEGIANCE**

**5. ROLL CALL**

**6. APPROVAL OF AGENDA** - Agendas are not final until approved by a majority vote of the Water & Light Board members.

**7. APPROVAL OF MINUTES**

1. Water and Light Board Meeting – Regular Session – Tuesday, March 10, 2020

**8. WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS**

1. None Prescheduled

**9. PUBLIC COMMENTS** – Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes.

1. Callers will be given an opportunity to speak for 3 min. Callers must identify themselves by name and address in order to give comment.
2. Written comments received between Noon, 4/9 and 5:00PM, 4/14, will be read aloud.
  - a. Lengthy written statements will be summarized on the call and provided in full to board members after the meeting.
  - b. Statements that do not include the name and home address of the person submitting them will not be shared with the board. Comments that contain language that would be considered vulgar or be interpreted as hate speech or fighting words will not be included.

**10. SUBMISSION OF BILLS AND FINANCIAL UPDATES****1. Water & Light – Monthly Bills & Statements – MARCH 2020**

582	Electric Fund – regular expenditures	\$108,415.31
582	Electric Fund – 2002 Capital Improvement Bond Interest – May 1	\$4,845.00
582	Electric Fund: 2003 Electric System Renewal Bond Interest – May 1	\$6,712.50
582	Electric Fund: 2005 Electric System Revenue Bond Interest – May 1	\$2,025.00
582	<b>ELECTRIC FUND TOTAL EXPENSE:</b>	<b>\$121,997.81</b>
591	Water Fund – regular expenditures	\$3,619.93
591	Water Fund- 2014 Water Supply System Revenue Bond	\$60,955.66
591	<b>WATER FUND TOTAL EXPENSE:</b>	<b>\$64,575.55</b>
<b>Total amount for both funds:</b>		<b>\$186,573.36</b>

**2. Save the Bells Fund – for review only**

582	Save the Bells Fund Balance Summary – as of	<b>\$12,118.46</b>
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**11. PETITIONS AND COMMUNICATIONS** – Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.**1. None Prescheduled****12. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS****1. None****13. REPORTS OF VILLAGE MANAGEMENT** – The Village Manager and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.**1. Working Water and Light Superintendent**

- |  |                               |
|--|-------------------------------|
| a. Monthly Report                      | d. Billed Electric kWh Report |
| b. Electric Consumption/Billing Report | e. Work Orders Report         |
| c. Electric Demand Large Power Report  | f. Water Pumpage Report       |

**2. Interim Village Manager**

- a. Monthly Report
- b. Executive Order 2020-28- Restoring Water Service to Occupied Residences
  - i. Copy of submitted report
- c. Current unpaid debt from February past due bills

**14. UNFINISHED BUSINESS****1. None Prescheduled****15. NEW BUSINESS****1. Utility billing and payments deadlines for month of May****16. PUBLIC COMMENT** – see section 9 of this agenda for guidance on process for public comment.**17. COMMENTS BY BOARD MEMBERS****18. ADJOURNMENT - REGULAR ELECTRONIC MEETING SESSION**



## VILLAGE OF NEWBERRY NOTICE OF ELECTRONIC PUBLIC MEETING



Notice is hereby given that the Water & Light Board will hold an electronic public meeting on April 14, 2020 beginning at 5:30 p.m.

The reasons for holding an electronic public meeting are to limit the spread of COVID-19 and to remain in compliance with the Stay Home, Stay Safe, Executive Order 2020-21. The April 14 Water & Light Board Meeting will be held virtually, and board members and staff will attend remotely through Zoom audio conferencing. This is permitted via Executive Order 2020- 15, which temporarily authorizes remote participation in public meetings and hearings.

### **Public Participation**

There will be two options for public participation in this meeting; phone conferencing or written comment. There will be two public comment periods for the meeting, as listed on the meeting agenda. Comments will be limited to three minutes and speakers must give their name and address.

Members of the public wishing to call in to listen to the meeting and/or to make a public comment over the phone will need to do one of two things:

- To access the audio via computer or mobile device the public should use the following link (you will need to download the free Zoom App): <https://zoom.us/j/820617896>
- To access the audio via phone please call: 1-888-475-4499 or 1-877-853-5257 and enter the meeting ID 820 617 896 # and follow the prompts.

When participating via computer or phone conferencing, participants will be placed into a virtual waiting room/on-hold until the meeting begins. Once the meeting begins, the public will be muted until Public Comment portions of the meeting are reached. The public will be able to hear the meeting taking place but will not be able to make comments or interject. Once a Public Comment section begins, the Interim Village Manager will go through the list of participants and provide each commenter with the opportunity to address the board. This will be done via role call based on the last four digits of your call-in telephone number and/or your name as it appears on the computer-based calling feature.

Members of the public, whether or not they are joining the electronic public meeting, may submit written comments or ask questions\* regarding any business that will come before the Water & Light Board. Written comments and questions may be submitted at any time. Those submitted prior to 12:00 noon on Thursday, April 9, 2020 will be copied and included in the agenda packet for the meeting. Those submitted after 12:00 noon on Thursday, April 9, 2020, but before 5:00PM on April 14, 2020 will be read aloud during the public comment portion of the agenda. Written comments submitted after 5:00p.m. on Tuesday, April 14 will be included in the packet for the May 12, 2020 meeting. The Village reserves the right to summarize long written comments and questions rather than reading them aloud but will provide Water & Light Board members the full text of these comments following the meeting.

\*To be considered for inclusion in the agenda packet or to be read aloud during the meeting, comments and questions must include the name and home address of the person submitting them and must not include language that would be considered vulgar or be interpreted as hate speech or fighting words. The comments and questions should also indicate the date of the electronic public meeting for which they are being submitted.

Written comments and questions should be submitted to [awatkins@newberrywi.gov](mailto:awatkins@newberrywi.gov) or mailed to or dropped off at the Village Office.

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the Village at the earliest opportunity by emailing [awatkins@newberrywi.gov](mailto:awatkins@newberrywi.gov) or by calling 906-293-3433.

NEWBERRY WATER & LIGHT BOARD  
REGULAR MEETING MINUTES  
March 10, 2020

**Present:** Board members: Vincent, Freese, Schnorr, Wendt.

**Absent:** Hardenbrook.

**Also Present:** Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Scott Ouellette, John Bergman.

**Call to Order:** Chairman Vincent called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

**Approval of Agenda:** Moved by Schnorr, support by Freese, **CARRIED**, to approve agenda as presented. Ayes: All. Absent: Hardenbrook.

**Approval of Minutes:** Moved by Freese, support by Schnorr, **CARRIED**, to approve the minutes for the February 11, 2020 W&L meeting as presented. Ayes: All. Absent: Hardenbrook.

**Water and Light Chairperson Announcements:** None.

**Public Comments on Agenda Items:** Comment heard from Scott Ouellette and John Bergman.

**Submission of Bills and Financial Updates:**

A.) **Water & Light – Monthly Bills – February 2020** - Motion by Freese, support by Wendt, **CARRIED**, recommend Village Council pay the February Electric Fund bill in the amount of \$94,676.80. Ayes: All. Absent: Hardenbrook. Motion by Freese, support by Schnorr, **CARRIED**, to recommend Village Council pay the February 2020 Water Fund bill in the amount of \$12,020.73. Discussion followed. Ayes: All. Absent: Hardenbrook.

B.) **Christmas Light Fund** – Fund amount is \$12,108.83.

C.) **Delinquent Bills** – Moved by Wendt, support by Freese, **CARRIED**, to recommend the Village Council approve the submission of 50 delinquent tenant accounts, for a total of \$22,768.77, to Northern Credit Bureau. Discussion followed. Ayes: All. Absent: Hardenbrook.

**Petitions and Communications:** None.

**Introduction and Adoption of Ordinances and Resolutions:** None.

**Reports of Village Management:**

- 1.) Superintendent of Water and Light: W&L Superintendent Dan Kucinkas submitted a written report and charts.
- 2.) Interim Village Manager: Watkins gave a verbal report as well as submitting a written report. Discussion followed.
  - a.) Moved by Wendt, support by Schnorr, **CARRIED**, approve sending the *Water Inventory Letter* to customers. Discussion followed. Ayes: All. Absent: Hardenbrook.
  - b.) Moved by Freese, support by Wendt, **CARRIED**, to table approval of sending the “unknown” lead presence notification and information sheets to customers until more information is gathered. Discussion followed. Ayes: All. Absent: Hardenbrook.

**Unfinished Business:**

- 1.) **SEMCO Bill Payment Amounts:** Watkins followed-up on a Board question at last months meeting by explaining the SEMCO billing procedure. Discussion followed.

**New Business:**

- 1.) **Rules & Procedures for W&L Board:** A draft of the Rules and Procedures was presented to the Board for review. After a lengthy discussion, a committee was formed consisting of Freese and Schnorr, who will work with staff and Council to assure compliance with policies and ordinances.
- 2.) **Water Tower Replacement Planning:** A committee was formed, consisting of Freese and Wendt, to begin looking into what will need to be done to replace the water tower, which will need to be replaced within the next 10-years.

**Public Comment:** Comments heard from: Scott Ouellette, John Bergman and Terese Schummer.

**Comments By Board Members:** Comment was heard from Schnorr regarding the time of the meeting.

**Adjourn Meeting:** Motion by Wendt, support by Freese, **CARRIED**, to adjourn meeting at 6:30 p.m. Ayes: All. Absent: Hardenbrook.

These minutes are unapproved until voted on at the next meeting.

**Water and Light Payables**  
**March 7, 2020 to April 9, 2020**

Page 1 of 5

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	ARCHBOLD JENNIFER	UB refund for account: 2-00800-10	04/06/20	88.38	44205
			Total For Dept 000		88.38	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	8.09	44197
582-582-850.000	UVERSE- LARGE CAPACITY METER	ATT U-VERSE	LARGE CAPACITY METER UVERSE	04/23/20	41.10	
582-582-929.000	REPAIRS & MAINTENANCE	POWER LINE SUPPLY COMP	LAMP HPS 70W MOGUL	04/08/20	79.74	44173
			Total For Dept 582 ELECTRIC DISTRIBUTION		128.93	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/10/20	3.22	44148
582-583-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	28.87	44197
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODU	PAPER	04/10/20	9.87	
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.49	44159
582-583-752.100	OPERATING SUPPLIES	PARROTT, MATT	RED HANG TAGS	04/06/20	223.70	44157
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	HAND SOAP	04/10/20	1.12	44195
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICH	SPRAY BOTTLES	04/24/20	7.48	44179
582-583-752.100	OPERATING SUPPLIES	TAHOUEMENON AREA CRE	CLEANING SUPPLIES	03/25/20	5.17	44199
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.99	44195
582-583-752.100	OPERATING SUPPLIES	BURTON, LANDON	BATTERIES	05/01/20	16.96	
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	BLEACH/DISHSOAP/WATER	04/10/20	9.11	
582-583-752.200	IT SOFTWARE	TAHOUEMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	49.19	
582-583-752.200	IT SOFTWARE	TAHOUEMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	12.47	
582-583-759.000	GAS & OIL - ELECTRIC	WEX BANK - SPEEDWAY UN	GAS/FUEL	04/22/20	175.08	
582-583-767.000	CLOTHING - UNIFORMS	KEN UHLBECK	WORK BOOTS	04/24/20	75.00	
582-583-801.000	PROFESSIONAL AND CONTRACTURAL	FAIR, ALMA	OFFICE CLEANING	04/30/20	100.00	
582-583-801.000	PROFESSIONAL AND CONTRACTURAL	RANGE TELECOMMUNICAT	MISSDIGS	04/10/20	12.00	
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	04/07/20	11.35	44201
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	03/07/20	46.09	44181

**Water and Light Payables**  
**March 7, 2020 to April 9, 2020**

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
582-583-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	13.97	44201
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	13.41	44201
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	7.13	44201
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	10.72	44201
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	10.74	44201
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHON	ACCT 00042108-7	04/27/20	19.99	
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHON	ACCT 00042364-7	04/27/20	17.50	
582-583-851.000	POSTAGE	TAHOUEAMENON AREA CRE	STAMPS	03/17/20	35.07	44198
582-583-851.000	POSTAGE	ARISTA INFORMATION SYS	UB POSTAGE	04/01/20	243.37	44180
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYS	UB BILLIG	04/01/20	206.71	44180
582-583-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	SERVICE ADDRESS FORMS	04/10/20	9.43	44191
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	MICHIGAN MUNICIPAL LEA	MMNL DUES	05/01/20	690.80	44206
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	TAHOUEAMENON AREA CRE	JIFFY WASHER	03/04/20	33.79	44164
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	31 SEIRES STUD MNT - RETURN CORE	04/10/20	(50.00)	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	31 SERIES STUD MNT	04/10/20	279.90	
582-583-992.000	INTEREST NOTE PAYABLE 2002	US BANK OPERATIONS CEN	TAX GEN OBLIGATION IMPR. BONDS. DTD/ ELECTRI	05/01/20	4,845.00	44207
582-583-992.100	INTEREST NOTE PAYABLE 2003	US BANK OPERATIONS CEN	LGLP 20003B REVENUE SHARING	04/24/20	6,712.50	44200
582-583-992.200	INTEREST NOTE PAYABLE 2005	US BANK OPERATIONS CEN	TAX GEN OBLIGATION IMPR. BONDS. DTD/ ELECTRI	05/01/20	2,025.00	44207
			Total For Dept 583 GENERAL EXPENSES		16,011.59	

**Water and Light Payables**  
March 7, 2020 to April 9, 2020

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>Dept 584 ELECTRIC GENERATION</b>						
582-584-757.000	FUEL OIL	NORTHERN ENERGY INC	4 DRUMS HDMO DELO 710 LS SAE	04/17/20	2,202.20	44183
582-584-757.000	FUEL OIL	BURBACH OIL COMPANY	FUEL OIL	04/18/20	10,725.00	
			Total For Dept 584 ELECTRIC GENERATION		12,927.20	
<b>Dept 585 BUILDING MAINTENANCE</b>						
582-585-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	CM FLOOR BRUSH/CM FILTER BAG	04/10/20	19.99	
			Total For Dept 585 BUILDING MAINTENANCE		19.99	
<b>Dept 586 PURCHASED POWER</b>						
582-586-801.000	PROFESSIONAL AND CONTRACTUAL	MICHIGAN PUBLIC POWER	GREEN PRICING SVC COMM/RENEWABLE PORTFOL	03/25/20	217.50	44172
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO	MONTHLY POWER BILL	03/25/20	5,150.71	44169
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO	MONTHLY POWER BILL	04/26/20	5,085.13	
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE M	CAPACITY - MARCH 2020	04/20/20	66,910.13	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION	PURCHASED POWER - CAPACITY	04/08/20	12,492.20	
			Total For Dept 586 PURCHASED POWER		89,855.67	
<b>Dept 587 ENERGY OPTIMIZATION</b>						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	04/11/20	875.00	44171
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	03/30/20	1,216.05	44203
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	05/01/20	875.00	
			Total For Dept 587 ENERGY OPTIMIZATION		2,966.05	
			Total For Fund 582 Electric Fund		121,997.81	

**Water and Light Payables**  
**March 7, 2020 to April 9, 2020**

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>Fund 591 Water Fund</b>						
<b>Dept 536 WATER SYSTEM</b>						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/10/20	2.70	44148
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/20	93.75	44197
591-536-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODU	PAPER	04/10/20	9.87	
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.49	44159
591-536-752.100	OPERATING SUPPLIES	PARROTT, MATT	RED HANG TAGS	04/06/20	223.70	44157
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	HAND SOAP	04/10/20	1.11	44195
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICH	SPRAY BOTTLES	04/24/20	7.46	44179
591-536-752.100	OPERATING SUPPLIES	TAHOQUAMENON AREA CRE	CLEANING SUPPLIES	03/25/20	5.17	44199
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	AZONE 15	04/16/20	135.66	44202
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/20	3.99	44195
591-536-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	RAVEN GLOVES	04/10/20	12.79	
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	CM FLOOR BRUSH/CM FILTER BAG	04/10/20	19.99	
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	BLEACH/DISHSOAP/WATER	04/10/20	9.12	
591-536-752.200	IT SOFTWARE	TAHOQUAMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	21.08	
591-536-752.200	IT SOFTWARE	TAHOQUAMENON AREA CRE	ZOOM VIDEO CONFERENCING	04/01/20	5.34	
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UN	GAS/FUEL	04/22/20	175.07	
591-536-767.000	UNIFORMS	KEN UHLBECK	WORK BOOTS	04/24/20	75.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	OHM ADVISORS	ASSETT CRITICALITY ASSESSMENT/FUNDING STRU	04/17/20	1,848.75	44204
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	FAIR, ALMA	OFFICE CLEANING	04/30/20	100.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	RANGE TELECOMMUNICAT	MISSDIGS	04/10/20	12.00	
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	04/07/20	11.36	44201
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	03/07/20	46.09	44181



**Water and Light Payables**  
**March 7, 2020 to April 9, 2020**

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591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	13.97	44201
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	6.99	44201
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	10.72	44201
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/20	7.13	44201
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	21.48	44201
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/20	10.74	44201
591-536-850.000	JAMADOTS INTERNET	HTC-HIA WATHA TELEPHON	ACCT 00042108-7	04/27/20	19.99	
591-536-850.000	JAMADOTS- FIBER-OPTICS	HTC-HIA WATHA TELEPHON	ACCT 00042364-7	04/27/20	17.50	
591-536-851.000	POSTAGE	TAHQUAMENON AREA CRE	STAMPS	03/17/20	35.06	44198
591-536-851.000	POSTAGE	ARISTA INFORMATION SYS	UB POSTAGE	04/01/20	137.29	44180
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYS	UB BILLIG	04/01/20	116.60	44180
591-536-900.000	PUBLISHING & PRINTING	NEWBERRY NEWS INC	SERVICE ADDRESS FORMS	04/10/20	9.43	44191
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	MICHIGAN MUNICIPAL LEA	MML DUES	05/01/20	345.40	44206
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	FOSTER HARDWARE	HILLMAN FASTENERS	03/26/20	1.69	44186
591-536-992.400	INTEREST 2014 WATER BOND	UNITED STATES OF AMERIC	LOAN #91-05	05/01/20	60,955.62	
			<b>Total For Dept 536 WATER SYSTEM</b>		<b>64,575.55</b>	
			<b>Total For Fund 591 Water Fund</b>		<b>64,575.55</b>	
			<b>Fund Totals:</b>			
			<b>Fund 582 Electric Fund</b>		<b>121,997.81</b>	
			<b>Fund 591 Water Fund</b>		<b>64,575.55</b>	
			<b>Total For All Funds:</b>		<b>186,573.36</b>	

# First National Bank

## Main Office:

P.O. Box 187 \* 132 North State Street  
St. Ignace, Michigan 49781  
Voice: 906-643-6800 Fax: 906-643-6808

## Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.  
Cedarville, MI 49719 \* 906-484-2262

## Mackinac Island Branch

P.O. Box 534 - 534 Market St.  
Mackinac Island, MI 49757 \* 906-847-3731

## West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2  
Naubinway, MI 49762 \* 906-477-6263

## Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.  
Newberry, MI 49868 \* 906-293-5160

1435117

NEWBERRY WATER & LIGHT BOARD  
NEWBERRY SAVE THE BELLS  
307 E MCMILLAN AVE  
NEWBERRY MI 49868

Date 3/31/20 Page 1 of 1  
ACCOUNT NUMBER 7703432

MUNICIPAL MONEY MARKET				0
ACCOUNT NUMBER	7703432	Statement Dates	3/01/20 thru	3/31/20
PREVIOUS BALANCE	12,113.31	DAYS IN STATEMENT PERIOD		31
CREDITS TOTALING	.00	AVERAGE LEDGER BAL		12,113
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL		12,113
SERVICE CHARGE AMOUNT	.00	Interest Earned		5.15
INTEREST PAID	5.15	Annual Percentage Yield Earned		0.50%
CURRENT STMT BALANCE	12,118.46	2020 Interest Paid		15.34

\*\*\*\*\*

DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
3/31	INTEREST PAID 31-DAYS	5.15

\*\*\*\*\*

DAILY BALANCE SUMMARY.....			
DATE.....	BALANCE	DATE.....	BALANCE
3/01	12,113.31	3/31	12,118.46

\*\*\*\*\*

INTEREST RATE SUMMARY.....	
DATE.....	INTEREST RATE
2/29	.50%



# VILLAGE OF NEWBERRY



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302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

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## **Water and Light Department Dan Kucinkas, Water & Light Superintendent March Report**

- Meter Reads
- Parade for hockey team
- Call outs for roof collapse
- Occupancy Changes
- Ordered Water Valve for School
- Disconnects/Reconnects

# 2020 - ELECTRIC CONSUMPTION / BILLING

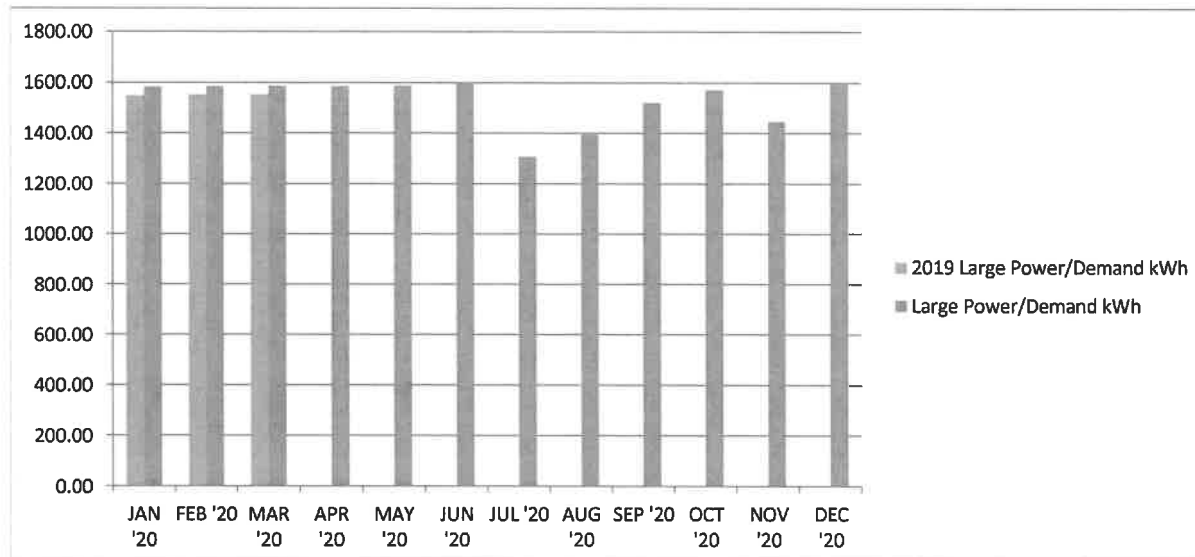
RESIDENTIAL										COMMERCIAL										LARGE POWER										DEMAND					
ER		METERS	ER		EO	ER	EC	METERS	EC	EC	LG	METERS	LG	FUEL ADJ	DEMAND	METERS	DEMAND																		
KW			FUEL ADJ	BASE		AMT BILLED	KW		FUEL ADJ	AMT BILLED	KW		AMT BILLED		KW		AMT BILLED																		
2020																																			
JAN	832976.00	1182	\$ 15,040.05	\$ 1,183.66	\$ 86,658.08	286253.00	214	\$ 5,159.08	\$ 33,347.17	525714.00	14	\$ 682.44	\$ 9,714.22	1549.00	13	\$ 14,255.40																			
FEB	671768.00	1182	\$ 9,439.81	\$ 953.03	\$ 69,743.65	263045.00	212	\$ 3,679.42	\$ 30,564.96	499610.00	14	\$ 648.17	\$ 7,155.99	1553.00	13	\$ 14,255.40																			
MAR	732342.00	1184	\$ 10,287.87	\$ 1,094.94	\$ 75,759.70	276837.00	211	\$ 3,856.63	\$ 32,053.12	471652.00	14	\$ 612.13	\$ 6,853.49	1554.00	13	\$ 14,255.40																			
APR																																			
MAY																																			
JUN																																			
JUL																																			
AUG																																			
SEPT																																			
OCT																																			
NOV																																			
DEC																																			
TOTAL	2237086.00	3548.00	\$ 34,767.73	3171.63	\$ 232,161.43	826135.00	637.00	\$ 12,695.13	\$ 95,965.25	1496976.00	42.00	\$ 1,942.74	\$ 23,723.70	4656.00	39.00	\$ 42,766.20																			
AVG	745695.3333	1182.667	11589.24333	1057.21	77387.14333	275378.3333	212.3333	4231.71	31988.41667	498992	14	647.58	7907.9	1552	13	14255.4																			

TOTAL Kwh 4564.85  
AVERAGE MET 1422

## Water & Light

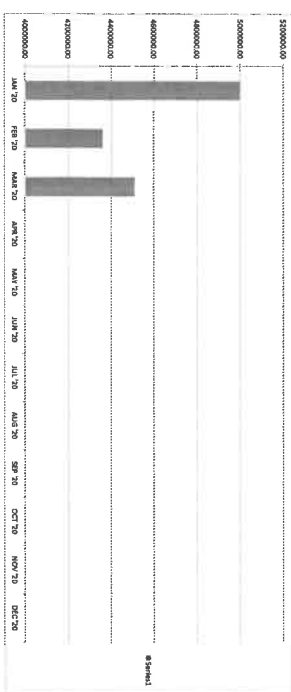
### Electric Demand Report Large Power/Industrial 2020

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'19	1531.00	\$ 14,113.58
JAN '20	1549.00	\$ 14,255.40
FEB '20	1553.00	\$ 14,255.40
MAR '20	1554.00	\$ 14,255.40
APR '20		
MAY '20		
JUN '20		
JUL '20		
AUG '20		
SEP '20		
OCT '20		
NOV '20		
DEC '20		



**Water & Light  
Billed Electric**

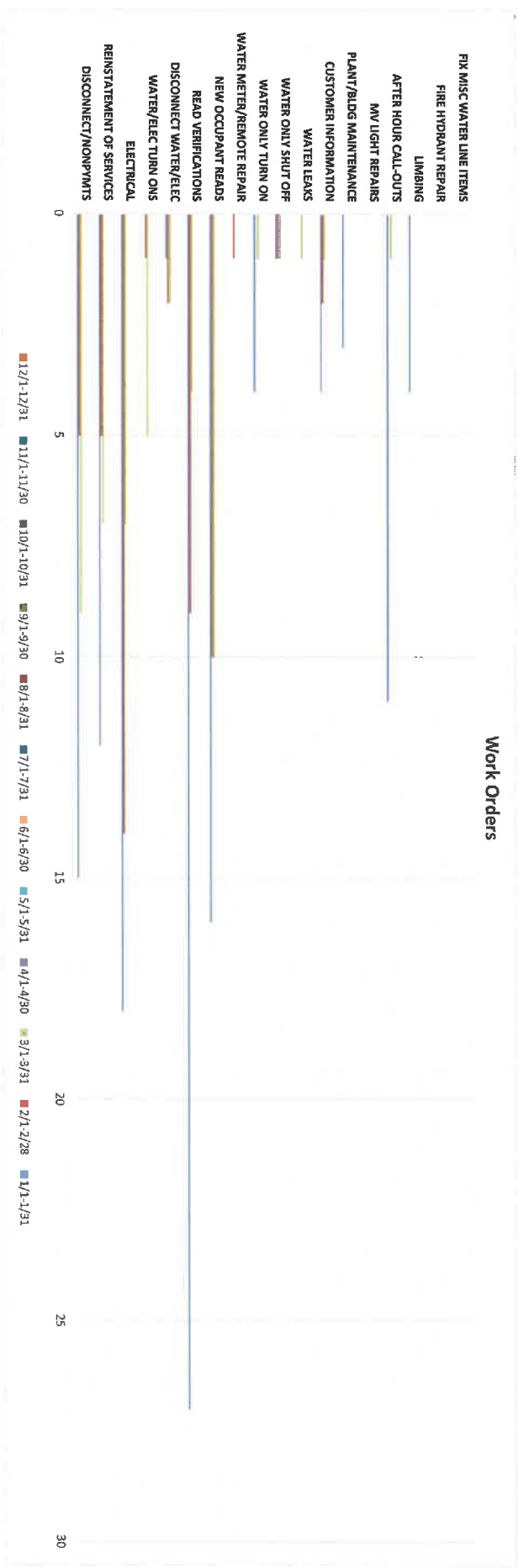
MONTH:	RES/COM PAID	DETA. BILLED	RES/COM PAID	CONSUMERS	NETPA	MISC	A/C	CE-ATYNO	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PAID	SAVED: 2019 TO 2020
JAN '20	\$50,078.00	\$4,355.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
FEB '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
MAR '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
APR '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
MAY '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
JUN '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
JUL '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
AUG '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
SEP '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
OCT '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
NOV '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
DEC '20	\$48,084.00	\$4,255.40	\$3,797.92	74,925.21	\$32,885	\$	\$12,497.20	\$	\$6,004.09	\$	\$20,946.71	\$	\$12,317.55	\$	\$14,669.48
	\$187,729.10	\$	\$48,315.43	\$209,640.37	\$46,396	\$	\$26,736.63	\$	\$7,336.63	\$	\$25,795.74	\$	\$15,738.63	\$	\$15,945.42



# Water & Light

## Work Orders Report - 2020

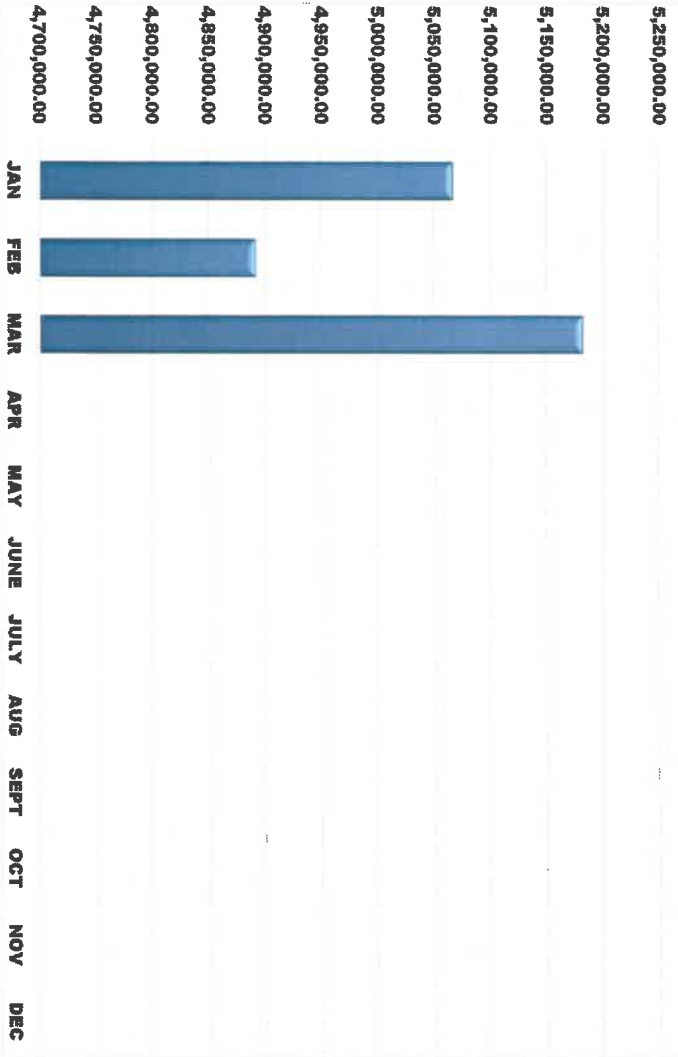
CUSTOMER INFORMATION	1/1-1/31	2/1-2/28	3/1-3/31	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31
DISCONNECT/NONPM/MTS	15	5	9									
REINSTATEMENT OF SERVICES	12	5	7									
ELECTRICAL	18	14	7									
WATER/ELEC TURN ONS	0	1	5									
DISCONNECT WATER/ELEC	1	2	2									
READ VERIFICATIONS	27	9	4									
NEW OCCUPANT READS	16	10	10									
WATER METER/REMOTE REPAIR	0	1	0									
WATER ONLY TURN ON	4	0	1									
WATER ONLY SHUT OFF	1	1	1									
WATER LEAKS	0	0	1									
CUSTOMER INFORMATION	4	2	1									
PLANT/BLDG MAINTENANCE	3	0	0									
MTV LIGHT REPAIRS	0	0	0									
AFTER HOUR CALL-OUTS	11	0	1									
LMBING	4	0	0									
FIRE HYDRANT REPAIR	0	0	0									
FIX MISC WATER LINE ITEMS	0	0	0									
<b>TOTALS</b>	<b>116</b>	<b>50</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Water & Light

## Water Pumpage Report - 2020

MONTH	Recorded Gallons Pumped	Monthly Revenue Goal	Actual Revenue Received	BILLED REUS	Approx. GALS BILLED	% OF GOAL	LOST REVENUE
JAN'20	5,067,600.00	\$ 78,333.33	\$ 73,927.05	985.69	2,957,082.00	94.4%	\$ 4,406.28
FEB'20	4,892,700.00	\$ 78,333.33	\$ 75,883.83	\$ 1,011.78	3,035,340.00	96.9%	\$ 2,449.50
MAR '20	5,182,500.00	\$ 78,333.33	\$ 75,633.15	\$ 1,008.44	3,025,320.00	96.6%	\$ 2,700.18
APR '20		\$ 78,333.33			-	0.0%	
MAY '20		\$ 78,333.33			-	0.0%	
JUNE'20		\$ 78,333.33			-	0.0%	
JULY '20		\$ 78,333.33			-	0.0%	
AUG '20		\$ 78,333.33			-	0.0%	
SEPT '20		\$ 78,333.33			-	0.0%	
OCT '20		\$ 78,333.33			-	0.0%	
NOV '20		\$ 78,333.33			-	0.0%	
DEC '20		\$ 78,333.33			-	0.0%	
Total Gallons Pumped		Revenue Goal	Total Actual Revenue	Total Billed REUs	Total Billed GALS	% OF GOAL	Total Lost
15,142,800.00		\$ 939,999.96	\$ 225,444.03	3,005.91	9,017,742.00	24%	\$ 9,555.96





**Interim Village Manager & DHRCE  
Update Report for Water & Light Meeting  
As of April 9, 2020**

**A. Audit**

- a. We were informed on March 13 that the audit was still not done
- b. Informed that the Audit may be finished the week of April 27
- c. 2019 Audit will begin in the next few weeks.

**B. Executive Order 2020-28 – Restoring water service to occupied residences during the COVID-19 pandemic**

- a. Requires utility providers to restore water service shutoff for non-payment
- b. Utility providers must send a report to EGLE listing current shutoffs and deadline for restoration
- c. We have no occupied residences in shut off status
- d. REPORT IS ATTACHED

**C. Water & Light Changes in Procedure due to COVID-19**

- a. April meter reads will be called in or estimated
- b. Service work done by appointment only and customers are screened prior to scheduling
  - i. See attached press release titled *Village of Newberry Announces Changes in Service Availability and Procedures Due to COVID-19*

**D. Utility Billing**

- a. To date there has not been any money set aside or assigned to help local government utility providers cover the debt of unpaid utility bills during this time.
  - i. We continue to be told that increased unemployment amounts, funding to DHS type agencies, and the stimulus check being sent out are how the state and federal governments are assisting and that those funds will be used to pay bills.
  - ii. We have been told to continue pushing residents to file for unemployment, utilize DHS services, etc. because that is currently the only way utility providers will see payment of past due amounts.
- My approach for shut offs has been to work directly with individuals on our past due list. The steps I have taken are listed below:
  - b. February bill-due March 15: Delinquent Notices Out on March 16 with late fees: Red Tags scheduled for March 26 (Suspended): Scheduled Shutoff Date April 13 – Suspended until May 12, no shutoff fees charged. Staff is calling each resident to work with them to pay what they can and to use assistance.
    - i. Suspension of shutoff is not in any way a forgiveness of debt. All customers will be required to pay their past due amounts.
  - c. March bill- due April 15: Delinquent Notices Out on April 16 with no late fees: Red tags scheduled for April 27: Shutoff Date May 12.

**E. EGLE Lead/ Copper Compliance**

- a. Water Service Line Survey will go out with April bill the week of April 27



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
OFFICE OF THE GOVERNOR  
LANSING

GARLIN GILCHRIST II  
LT. GOVERNOR

## EXECUTIVE ORDER

No. 2020-28

### **Restoring water service to occupied residences during the COVID-19 pandemic**

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.

On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day, I issued Executive Order 2020-4. This order declared a state of emergency across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-.421, and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-.33.

The Emergency Management Act vests the governor with broad powers and duties to "cop[e] with dangers to this state or the people of this state presented by a disaster or emergency," which the governor may implement through "executive orders, proclamations, and directives having the force and effect of law." MCL 30.403(1)-(2). Similarly, the Emergency Powers of the Governor Act of 1945 provides that, after declaring a state of emergency, "the governor may promulgate reasonable orders, rules, and regulations as he or she considers necessary to protect life and property or to bring the emergency situation within the affected area under control." MCL 10.31(1).

To mitigate the spread of COVID-19, protect the public health, and avoid needless deaths, it is crucial that all Michiganders remain in their homes or residences to the greatest extent possible and wash their hands thoroughly and regularly. Now more than ever, the provision of clean water to residences is essential to human health and hygiene, and to the public health and safety of this state. Correspondingly, many water utilities have already suspended water shutoffs during this difficult time. Due to the vital need to ensure that Michigan residents have access to clean water at home during the COVID-19 pandemic, it is reasonable and necessary to require the restoration of clean water to residences across the State of Michigan throughout this state of emergency. And because it is also vitally important for state government to have up-to-date and accurate information regarding access to clean water, it is reasonable and necessary to require public water supplies to report on the status of water service within their respective service areas.

Acting under the Michigan Constitution of 1963 and Michigan law, I order the following:

1. A public water supply must restore water service to any occupied residence where water service has been shut off due to non-payment, so long as the public water supply does not have reason to believe that reconnection would create a risk to public health (e.g., due to cross-contamination). To facilitate the restoration of water service, a public water supply must immediately make best efforts to determine which occupied residences within their service areas do not have water service. For purposes of this order, a public water supply's "service area" means the area for which the public water supply collects payment for water service.
2. If a public water supply determines that any occupied residences within its service area have had water service shut off for any reason other than non-payment or that reconnection would create a risk to public health, it must make best efforts to remedy such conditions and restore water service to such occupied residences as soon as possible.
3. As soon as possible and no later than April 12, 2020, all public water supplies that have used water shutoffs as a remedy for non-payment within the last year must report to the State Emergency Operations Center regarding access to water in their service areas. The report must include:
  - (a) An account of what efforts have been made to determine which occupied residences within the public water supply's service area do not have water service.
  - (b) The number of occupied residences within the public water supply's service area that do not have water service as a result of a shutoff due to non-payment.
  - (c) The number of occupied residences within the public water supply's service area that do not have water service as a result of any reason other than non-payment.
  - (d) A certification, if true, that best efforts have been exercised to determine which occupied residences within the service area do not have water service; that, to the best of the public water supply's knowledge, no occupied residences have their water service shut off due to non-payment; that the public water supply has reconnected water service for all occupied residences that can be reconnected without creating a risk to public health; and that the public water supply has exercised best efforts to remedy the conditions that prevent reconnection due to a risk to public health.
4. If a public water supply submits a report under section 3 of this order that does not meet all of the requirements described in section 3, then the public water supply must submit a supplemental report every 30 days until it submits a report that meets all of section 3's requirements.

5. Nothing in this order abrogates the obligation of a resident to pay for water, prevents a public water supply from charging any customer for water service, or reduces the amount a resident may owe to a public water supply.
6. This order is effective immediately and continues until the termination of the state of emergency under section 3 of Executive Order 2020-4.

Given under my hand and the Great Seal of the State of Michigan.



Date: March 28, 2020

Time: 7:09 pm

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GRETCHEN WHITMER  
GOVERNOR

By the Governor:

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SECRETARY OF STATE

# VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

TO: Michigan State Emergency Operations Center  
c/o Michigan Department of Environment, Great Lakes, and Energy (EGLE)  
Environmental Assistance Center  
Lansing, MI 48909-7973  
[EGLE-assist@michigan.gov](mailto:EGLE-assist@michigan.gov)

FROM: Allison Watkins, Interim Village Manager

DATE: APRIL 8, 2020

SUBJECT: **Executive Order 2020-28 Water Service Report**

- (a) *An account of what efforts have been made to determine which occupied residences within the public water supply's service area do not have water service.*
  - i. Water shut offs for non-payment take place monthly. To restore service the customer must pay their entire bill in full. This information is tracked in our Utility Accounting System, our Work Order tracking, and by our Utility Billing Clerk. Per our records, all occupied residences are currently connected and have active water service.
- (b) *The number of occupied residences within the public water supply's service area that do not have water service as a result of shutoff due to non-payment.*
  - i. Zero
- (c) *The number of occupied residences within the public water supply's service area that do not have water service as a result of any reason other than non-payment.*
  - i. Zero
- (d) *A certification, if true, that best efforts have been exercised to determine which occupied residences within the service area do not have water service; that, to the best of the public water supply's knowledge, no occupied residences have their water service shut off due to non-payment; that the public water supply has reconnected water service for all occupied residences that can be reconnected without creating a risk to public health; and that the public water supply has exercised best efforts to remedy the conditions that prevent reconnection due to a risk to public health.*
  - i. The Village of Newberry has made best efforts to determine the water connection status of occupied residences within our service area. To the best of the Village of Newberry's knowledge all currently occupied residences are connected and receiving service from our water system.
  - ii. To the best of the Village of Newberry's knowledge and record no occupied residences have their water shut off due to non-payment.

Sincerely,

Allison Watkins  
[awatkins@newberry.mi.gov](mailto:awatkins@newberry.mi.gov)  
906-293-3433

# VILLAGE OF NEWBERRY



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302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

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DATE: March 27, 2020

FOR IMMEDIATE RELEASE

CONTACT: Allison Watkins, Interim Village Manager  
906-293-3433 or [awatkins@newberry.mi.gov](mailto:awatkins@newberry.mi.gov)

## **Village of Newberry Announces Changes in Service Availability and Procedures Due to COVID-19**

Newberry, MI –To protect the health and safety of field workers providing essential services to utility customers, additional precautions have been put in place to screen households for potential COVID-19 infections.

The Village has minimal crew who are trained and certified to manage electrical, water, and sewer services. It is vital that they are protected from exposure. Village staff are available to assist, but new processes are in place to reduce exposure during both emergency and non-emergency response; they are as follows:

- Service work will be done by appointment only, except for emergency services.
  - Same day appointments may not be available; be sure to call in advance.
- Residents will be required to respond to a pre-service questionnaire regarding COVID-19.
  - Dependent upon responses, services may be delayed.
- If work is required inside a home (for example, putting in a water meter) the resident(s) must be prepared to stay outside the home while the work is being conducted.
- Staff will maintain social distancing and will not shake hands or come in contact with residents.
- Residents are requested to maintain at least 6ft distance from any staff.
- New utility service hookups may be delayed as work is prioritized to protect employees and the public.
- The Village of Newberry reserves the right to delay services to protect the safety and health of employees.

Individuals that utilize the seasonal shutoff program should make every effort to call several days in advance to schedule turn-on services. Failure to do so may result in a delay in services.

Service appointments can be scheduled by calling: 906-293-5681.

###