

**VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
REGULAR MEETING
Tuesday, April 13, 2021
Meeting Location: 810 Charles Street (VON Maintenance Building)
FACE COVERINGS MUST BE WORN
Meeting Time: 6:00 p.m.**

ZOOM Info for Board Members Unable to Attend In-Person Due To Medical Issues or Military Deployment:

Join Zoom Meeting
<https://us02web.zoom.us/j/82955557041>

By Phone: 888 475 4499 US Toll-free or 877 853 5257 US Toll-free
Meeting ID: 829 5555 7041#

1. CALL TO ORDER- FACE COVERINGS MUST BE WORN

2. ROLL CALL – New Law requires the public body participants who call in to state the City & State where they are located.

3. APPROVAL OF AGENDA - Agendas are not final until approved by a majority vote of the Water & Light Board members.

4. APPROVAL OF MINUTES

1. Water and Light Board Meeting – Electronic Regular Session – March 9, 2021

5. WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS

1. None Prescheduled

6. PUBLIC COMMENTS – Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes.

7. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Water & Light – Monthly Payables –March 6 to April 9

582	ELECTRIC FUND TOTAL EXPENSE:	\$106,684.32
591	WATER FUND TOTAL EXPENSE:	\$3,503.97
Total amount for both funds:		\$110,188.29

2. Bond payments due by May 1 for approval-

BOND	PRINCIPAL	INTEREST	TOTAL DUE	OUTSTANDING DEBT at end of 2021
2002 ELECTRIC	\$0.00	\$3,315.00	\$3,315.00	\$68,315.00
2003 ELECTRIC	\$0.00	\$5,212.50	\$5,212.50	\$150,762.50
TOTAL TO APPROVE:			\$8,527.50	\$219,077.50

BOND	PRINCIPAL	INTEREST	TOTAL DUE	OUTSTANDING DEBT at end of 2021
2014 WATER	\$59,765.66	\$00.00	\$59,765.66	\$5,511,000.00
TOTAL TO APPROVE:			\$59,765.66	\$5,511,000.00

3. Revenue and Expense Reports – January to March 2021 – 1st Quarter : For review
 - a. Electric
 - b. Water

4. Save the Bells Fund – for review only - MARCH

582	Save the Bells Fund Balance Summary – as of 03/31/2021	\$15,997.50
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8. **PETITIONS AND COMMUNICATIONS** – Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

9. **INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS**

1. None

10. **REPORTS OF VILLAGE MANAGEMENT** – The Village Manager and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

1. Working Water and Light Superintendent

- | | |
|--|-----------------------------------|
| a. Monthly Report | d. Billed Electric kWh Report Dec |
| b. Electric Consumption/Billing Report | e. Water Pumpage Report |
| c. Electric Demand Large Power Report | |

2. Village Manager - verbal

11. **UNFINISHED BUSINESS**

1. Vacant Water & Light Board position
2. 2021 Water Rate Changes
 - a. Water Rate Study update
 - i. Great Lakes Community Action Partnership – Rural Community Assistance Program
<https://www.glcap.org/programs/community-rural-development/rural-community-assistance-program-rcap/rcap-services-in-michigan/>
 - ii. Request for W&L Rep for rate review
3. W&L Policy Committee – Request for meeting
4. Fairbanks Generator Update
 - a. Review attached invoice
5. Public Comment Follow-Up from Previous Meeting – none prescheduled

12. **NEW BUSINESS**

1. Pole study
2. MEDC CDBG WIP Grant Application
3. Capital Improvement Plan Draft - Review

13. **PUBLIC COMMENT** – see section 6 of this agenda for guidance on process for public comment.

14. **ASSIGNMENT OF PUBLIC COMMENT RESPONSE**

15. **COMMENTS BY BOARD MEMBERS**

16. **ADJOURNMENT - REGULAR ELECTRONIC MEETING SESSION**

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES

March 9, 2021

Electronic Public Meeting – Due to COVID-19 Virus

***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Wendt, Hendrickson, Stokes, Vincent. All members called in via ZOOM, from Newberry, MI.

Absent: None.

Also Present: Village Manager – Watkins, Clerk –Schummer - via Zoom – All called in from Newberry, MI.

Call to Order: Chairperson Wendt called the meeting to order at 6:00 p.m., using Zoom audio conferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.

Approval of Agenda: Moved by Stokes, support by Hendrickson, **CARRIED**, to approve agenda as presented.
Ayes: Wendt, Hendrickson, Stokes, Vincent.

Approval of Minutes: Moved by Stokes, support by Vincent, **CARRIED**, to approve the minutes for the February 9, 2021 W&L meeting as presented. Ayes: Wendt, Hendrickson, Stokes, Vincent.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

- A.) **Water & Light – Monthly Bills – February 6 to March 5, 2021:** - Motion by Vincent, support by Stokes, **CARRIED**, recommend Village Council pay the February 6 to March 5, 2021, Electric Fund bill in the amount of \$97,476.63. Discussion followed. Ayes: Wendt, Hendrickson, Stokes, Vincent. Motion by Vincent, support by Hendrickson, **CARRIED**, to recommend Village Council pay the February 6 to March 5, 2021 Water Fund bill in the amount of \$2,953.95. Ayes: Wendt, Hendrickson, Stokes, Vincent.
- B.) **Bond Payment:** Moved by Stokes, support by Vincent, **CARRIED**, to disburse the funds to the USDA for the 2005 and 2009 Water Bond payments in the total amount of \$43,869.35. Discussion followed. Ayes: Wendt, Hendrickson, Stokes, Vincent.
- C.) **Christmas Light Fund** – Fund balance as of 02/28/21 - \$15,394.16.

Petitions and Communications:

- 1.) **Resignation from Water & Light Board – Michael Schnorr:** Moved by Vincent, support by Hendrickson, **CARRIED**, to accept the resignation of Michael Schnorr. Discussion followed. Ayes: Wendt, Hendrickson, Stokes, Vincent.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas submitted a written report and charts.
- 2.) **Village Manager:** Watkins gave a written as well as a verbal report. Discussion followed

Unfinished Business:

- 1.) **Water & Light Rules and Procedures Draft Review:** Moved by Stokes, support by Vincent, **CARRIED**, to approve the changes made to the Water and Light Rules and Procedures draft. Discussion followed. Ayes: Wendt, Hendrickson, Stokes, Vincent.

- 2.) 2021 Water Rate Changes: Watkins presented information.
 - a.) Review of Water Bond Requirements: Watkins discussed and presented spread sheets regarding the Village bonds.
- 3.) Fairbanks Generator Update: Watkins gave an update. Inspection crew was here and confirmed engine block has been compromised. We are waiting for the official report to determine what it will cost to repair it.
- 4.) Public Comment Follow-up from Previous Meeting: None.

New Business:

- 1.) Vacant W&L Board Position Posting: Moved by Hendrickson, support by Stokes, **CARRIED**, to post the Water & Light Board vacancy, who must be a customer and a resident of the Village. Discussion followed.
Ayes: Wendt, Hendrickson, Stokes, Vincent.

Public Comment: None.

Comments By Board Members: Comments heard from: Stokes and Wendt.

Adjourn Meeting: Motion by Stokes, support by Vincent, **CARRIED**, to adjourn meeting at 7:17 p.m.
Ayes: Wendt, Hendrickson, Stokes, Vincent.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Kirby Wendt, Chairperson

CL Number	Inv. Line Desc	Vendor	Fund 582 Electric Fund	Invoice Desc.	Due Date	Amount	Check #
Dept 000							
582-000-042.000	UNAPPLIED CREDIT	UPCHURCH LORRAINE		UB refund for account: 3-02560-00	03/16/21	222.39	45063
582-000-042.000	UNAPPLIED CREDIT	ENTERLINE JOY		UB refund for account: 5-08080-15	03/26/21	189.06	45102
582-000-042.000	UNAPPLIED CREDIT	THE MECCA, INTEGRATED HEALTH		UB refund for account: 6-02130-02	03/26/21	305.03	45103
582-000-042.000	UNAPPLIED CREDIT	BRAND WILLIAM		UB refund for account: 5-02700-04	04/07/21	32.94	45104
582-000-042.000	UNAPPLIED CREDIT	COUCH JORDAN		UB refund for account: 5-07087-00	04/14/21	72.14	
				Total For Dept 000		821.56	
Dept 582 ELECTRIC DISTRIBUTION							
582-582-726.000	LIFE INSURANCE	STANDARD, THE		LIFE INSURANCE	04/01/21	7.71	45087
582-582-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY		FUSELINKS/LIGHTS	04/10/21	2,598.65	45097
582-582-850.000	UVERSE- LARGE CAPACITY METER	ATT U.VERSE		LARGE CAPACITY METER UVERSE	03/23/21	41.10	45023
				Total For Dept 582 ELECTRIC DISTRIBUTION		2,647.46	
Dept 583 GENERAL EXPENSES							
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL		PRE-EMPLOYMENT	04/16/21	171.00	45078
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL		X-RAYS	04/10/21	32.50	45078
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL		PRE-EMPLOYMENT	04/26/21	29.00	
582-583-719.000	HOSPITALIZATION	UPPER PENINSULA IMAGING PC		XKAYS	04/10/21	32.50	
582-583-726.000	LIFE INSURANCE	44 NORTH		COBRA RETIREES	04/18/21	3.22	45076
582-583-752.000	OFFICE SUPPLIES	STANDARD, THE		LIFE INSURANCE	04/01/21	27.54	45087
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE		PAPER	04/10/21	19.75	45032
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		COLORLED PAPER	04/10/21	9.23	45067
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA		WATER	04/10/21	5.98	45036
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		BATTERIES/WIPES/ENGRAVER	04/16/21	15.35	45067
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		PAPER TOWELS/ TRASH BAGS	04/21/21	17.44	45067
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA		WATER	04/15/21	2.50	45085
582-583-752.100	OPERATING SUPPLIES	NATIONAL OFFICE		DIGITAL LETTERHEAD WORK	04/18/21	10.00	
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		MIX BOARD FOR MEETINGS	05/07/21	15.00	
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	ZOOM		CONFERENCE MEETINGS	04/01/21	48.02	
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	TEREX		WRENCH DRIVE BAR 10K YELLOW AB	03/25/21	1,430.78	
582-583-759.000	GAS OIL & GREASE - ELECTRIC	LYNN AUTO PARTS INC.		WET DRY VAC	05/10/21	25.00	
582-583-759.000	GAS & OIL - ELECTRIC	NORTHERN ENERGY INC.		OIL	04/10/21	88.43	45071
582-583-767.000	CLOTHING - UNIFORMS	WEX BANK - SPEEDWAY UNIVERSAL		GAS/FUEL	04/22/21	109.61	
582-583-767.000	CLOTHING - UNIFORMS	RITZ SAFETY		RETURN PANTS	04/14/21	(131.08)	19
582-583-801.000	PROFESSIONAL & CONTRACTUAL	RITZ SAFETY		JEANS	04/16/21	131.08	19
582-583-801.000	PROFESSIONAL & CONTRACTUAL	CTC ENGINEERING		RATE STUDY	04/16/21	1,611.00	45094
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	CTC ENGINEERING		FUSE REVIEW	04/16/21	3,225.00	45094
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	FAIR, ALMA		OFFICE CLEANING	04/20/21	100.00	
582-583-801.200	LEGAL	RANGE TELECOMMUNICATIONS		MISSDIGS	04/10/21	12.70	
582-583-850.000	TELEPHONE	SONDEE, RACINE & DOREN PLC		LEGAL COUNCIL	03/31/21	37.50	45088
582-583-850.000		AT&T		WATER/LIGHT PHONE	04/05/21	49.39	45070
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	14.10	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	13.54	45093

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	10.82	45093
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	20.87	45093
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	20.87	45093
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	10.43	45093
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	20.86	45093
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	04/27/21	33.79	
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	04/27/21	17.50	
582-583-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	03/05/21	36.38	45042
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	04/01/21	240.43	45068
582-583-900.000	PUBLISHING & PRINTING- WL BOARD	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	04/01/21	265.21	45068
582-583-913.000	TRAVEL	NEWBERRY NEWS INC	MINUTES/WL VACANCY/ AUDIT/ WINTER PARKING	04/30/21	36.00	
582-583-921.000	HEAT	BURTON, LANDON	SCHOOLING EXPENSES	04/30/21	828.60	
582-583-921.000	HEAT	SEMCENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	04/27/21	195.90	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	SEMCENERGY GAS COMPANY	GENERATION BUILDING NATURAL GAS 237.500	04/27/21	391.80	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	ADPTER W/LED	04/25/21	11.39	45100
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	FILTERS, AIR, OIL, HYDRAULIC FOR YEAR	04/01/21	245.10	45082
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	7 BLADE RV MALE	04/15/21	9.59	45100
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	7 BLADE RV MALE RETURNED ON INV 470747	04/15/21	(9.59)	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	FOSTER HARDWARE	HILLMAN FASTENER	05/10/21	1.72	
582-583-992.000	VEHICLES REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	FRONT DOOR HANDLE	05/07/21	7.08	
582-583-992.000	INTEREST NOTE PAYABLE 2002	US BANK OPERATIONS CENTER	LIMITED TAX OBLIGATION CAPITAL IMPR. BONI	05/03/21	3,315.00	45091
582-583-992.100	INTEREST NOTE PAYABLE 2003	US BANK OPERATIONS CENTER	LG1P 2003B REVENUE SHARING	04/26/21	5,212.50	
			Total For Dept 583 GENERAL EXPENSES		18,113.58	
Dept 584 ELECTRIC GENERATION						
582-584-801.000	PROFESSIONAL & CONTRACTUAL	GORDY CRIBB	QUARTERLY INSPECTION	03/30/21	250.00	45051
582-584-929.000	REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	LIQUID WRENCH	04/10/21	8.18	18
582-584-929.000	REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	SAND PAD	04/10/21	39.80	18
			Total For Dept 584 ELECTRIC GENERATION		297.98	
Dept 586 PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACTUAL	MICHIGAN PUBLIC POWER AGENCY	VOLUNTARY GREEN PRICING/RENEWABLE PORTFO	03/25/21	52.80	29
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL	04/26/21	5,015.36	
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE MGT	PURCHASED POWER	04/20/21	65,991.46	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION COMPAN	PURCHASED POWER - CAPACITY	04/08/21	12,311.39	
			Total For Dept 586 PURCHASED POWER		83,371.01	
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	04/02/21	1,432.73	45096
			Total For Dept 587 ENERGY OPTIMIZATION		1,432.73	
			Total For Fund 582 Electric Fund		106,684.32	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 536 WATER SYSTEM						
Fund 591 Water Fund						
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT*	04/16/21	171.00	45078
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL	X-RAYS	04/10/21	32.50	45078
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT	04/26/21	29.00	
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	UPPER PENINSULA IMAGING PC	XRAYS	04/10/21	32.50	
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/18/21	2.70	45076
591-536-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/21	89.43	45087
591-536-752.000	OFFICE SUPPLIES	NATIONAL OFFICE	PAPER	04/10/21	19.75	45032
591-536-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	COLORRED PAPER	04/10/21	9.23	45067
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	EXIT LIGHT BATTERY	04/02/21	17.99	17
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/21	5.99	45036
591-536-752.100	OPERATING SUPPLIES	POSTER HARDWARE	POSTER	04/10/21	3.49	45027
591-536-752.100	OPERATING SUPPLIES	U S A BLUE BOOK	TEST DISPENSERS	03/23/21	761.35	45044
591-536-752.100	OPERATING SUPPLIES	BAYNTON, MICHELLE	DELIVERY OF WATER SAMPLES	03/25/21	75.90	45055
591-536-752.100	OPERATING SUPPLIES	D & D HOME CENTER	STAPLES	04/10/21	3.29	45072
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BATTERIES/WIPES/ENGRAVER	04/16/21	15.35	45067
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BATTERIES/WIPES/ENGRAVER	04/16/21	3.32	45067
591-536-752.100	OPERATING SUPPLIES	POSTER HARDWARE	CONNECTORS	04/10/21	9.59	45075
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PAPER TOWELS/ TRASH BAGS	04/21/21	17.44	45067
591-536-752.100	OPERATING SUPPLIES	U S A BLUE BOOK	METER GASKET RUBBER	04/10/21	34.70	45092
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	KEYBLANK PADLOCK	04/10/21	3.99	45075
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/15/21	2.50	45085
591-536-752.100	OPERATING SUPPLIES	NATIONAL OFFICE	DIGITAL LETTERHEAD WORK	04/18/21	10.00	
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	MIX BOARD FOR MEETINGS	05/07/21	14.99	
591-536-752.200	IT SOFTWARE	HAWKINS INC	AZONE	04/15/21	178.36	
591-536-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS	04/01/21	21.08	
591-536-753.000	TOOLS & EQUIP UNDCAP THRESH	LYNN AUTO PARTS INC.	WET DRY VAC	05/10/21	24.99	
591-536-759.000	GAS, OIL & GREASE	NORTHERN ENERGY INC	OIL	04/10/21	88.42	45071
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	04/22/21	109.61	
591-536-767.000	UNIFORMS	RITZ SAFETY	RETURN PANTS	04/14/21	(131.08)	19
591-536-767.000	UNIFORMS	RITZ SAFETY	JEANS	04/16/21	131.08	19
591-536-801.000	PROFESSIONAL & CONTRACTUAL SE	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	04/03/21	54.00	45053
591-536-801.000	PROFESSIONAL & CONTRACTUAL SE	PAIR, ALMA	OFFICE CLEANING	04/20/21	100.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL SE	RANGE TELECOMMUNICATIONS	MISSDIGS	04/10/21	12.70	
591-536-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	03/31/21	157.50	45088
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	04/05/21	49.39	45070

Water and Light Payables
March 6, 2021 to April 9, 2021

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	10.82	45093
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	14.10	45093
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	20.87	45093
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	20.86	45093
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	10.43	45093
591-536-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	04/27/21	33.79	
591-536-850.000	JAMADOTS FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	04/27/21	17.50	
591-536-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	03/05/21	36.38	45042
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	04/01/21	135.63	45068
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BULJIG	04/01/21	149.60	45068
591-536-900.000	PUBLISHING & PRINTING - WL BOARD	NEWBERRY NEWS INC	MINUTES/WL VACANCY/ AUDIT/ WINTER PARKING	04/30/21	36.00	
591-536-910.000	PROFESSIONAL DEVELOPMENT	MICHIGAN RURAL WATER ASSOCIA	WATER REVIEW S3 & S4	04/01/21	310.00	45031
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	04/27/21	195.90	
591-536-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	VALVEBALL/HRD TAPE/ PRESSURE GAGE	04/10/21	26.47	45075
591-536-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	WIRE CONNECTORS	04/10/21	9.18	45075
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	HEADLINER CLIPS PICKUP# 14 WATER DEPT VEHIC	04/15/21	5.69	45100
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	BLADE 4 BOLT MOUNT	04/25/21	15.59	45100
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	FILTERS, AIR, OIL, HYDRAULIC FOR YEAR	04/01/21	245.09	45082
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	HEADLINER CLIPS	04/15/21	5.69	
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	FRONT DOOR HANDLE	05/07/21	7.08	
			Total For Dept 536 WATER SYSTEM		3,503.97	
			Total For Fund 591 Water Fund		3,503.97	
		Fund Totals:				
			Fund 582 Electric Fund		106,684.32	
			Fund 591 Water Fund		3,503.97	
			Total For All Funds:		110,188.29	

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BUDGET USED
Fund 582 - Electric Fund						
Revenues						
Dept 000						
582-000-644.000	ELECTRIC SALES	2,100,000.00	499,413.31	164,819.96	1,600,586.69	23.78
582-000-644.100	MERCURY VAPOR SALES	22,000.00	5,884.38	1,876.00	16,115.62	26.75
582-000-644.200	SERVICE FEES-ELECTRIC	11,000.00	690.00	210.00	10,310.00	6.27
582-000-644.300	ENERGY OPTIMIZATION PROGRAM FE	36,000.00	8,867.00	2,914.94	27,133.00	24.63
582-000-644.500	ELECTRICITY-PENALTIES & LATE	10,000.00	3,988.97	1,593.51	6,011.03	39.89
582-000-644.650	SAVE THE BELLS	2,800.00	600.00	600.00	2,200.00	21.43
582-000-665.000	INTEREST EARNED	600.00	47.77	3.87	552.23	7.96
582-000-665.100	INTERST SAVE THE BELLS	60.00	6.22	0.00	53.78	10.37
Total Dept 000		2,182,460.00	519,497.65	172,018.28	1,662,962.35	23.80
TOTAL REVENUES						
		2,182,460.00	519,497.65	172,018.28	1,662,962.35	23.80
Expenditures						
Dept 582 - ELECTRIC DISTRIBUTION						
582-582-702.000	WAGES	95,200.00	17,401.98	5,036.40	77,798.02	18.28
582-582-703.000	SALARIES	75,600.00	14,640.43	5,112.88	60,959.57	19.37
582-582-704.100	COMPENSATION-ELECTED	2,500.00	375.20	187.60	2,124.80	15.01
582-582-705.000	ADMIN VACATION	2,500.00	386.83	269.10	2,113.17	15.47
582-582-709.000	EMPLOYER'S FICA	16,000.00	2,437.94	784.12	13,562.06	15.24
582-582-713.000	WAGES - OVERTIME	5,400.00	197.25	0.00	5,202.75	3.65
582-582-717.000	RETIREMENT - MERS - EMPLOYER P	57,650.00	3,181.14	1,003.26	54,468.86	5.52
582-582-719.000	HOSPITALIZATION	49,700.00	4,816.63	1,498.25	44,683.37	9.69
582-582-721.000	H S A	10,000.00	1,500.00	0.00	8,500.00	15.00
582-582-724.000	SICK TIME	2,000.00	0.00	0.00	2,000.00	0.00
582-582-726.000	LIFE INSURANCE	200.00	23.13	7.71	176.87	11.57
582-582-752.000	OFFICE SUPPLIES	200.00	0.00	0.00	200.00	0.00
582-582-752.100	OPERATING SUPPLIES	6,000.00	2,598.65	2,598.65	3,401.35	43.31
582-582-753.000	TOOLS & EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00
582-582-801.000	PROFESSIONAL & CONTRACTUAL	55,000.00	11.36	0.00	54,988.64	0.02
582-582-801.200	LEGAL	500.00	0.00	0.00	500.00	0.00
582-582-810.000	CREDIT CARD FEE EXPENSE	500.00	0.00	0.00	500.00	0.00
582-582-850.000	TELEPHONE	750.00	123.30	41.10	626.70	16.44
582-582-851.000	POSTAGE	500.00	0.00	0.00	500.00	0.00
582-582-888.000	ADMINISTRATIVE CHARGE	200.00	0.00	0.00	200.00	0.00
582-582-900.000	PUBLISHING AND PRINTING	200.00	150.00	0.00	50.00	75.00
582-582-913.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
582-582-929.000	REPAIRS & MAINTENANCE	6,000.00	0.00	0.00	6,000.00	0.00
582-582-940.000	EQUIPMENT RENTAL	2,000.00	26.26	0.00	1,973.74	1.31
582-582-980.000	CAPT OUTLAY-OFFICE EQUIP & FUR	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 582 - ELECTRIC DISTRIBUTION		397,100.00	47,870.10	16,539.07	349,229.90	12.05
Dept 583 - GENERAL EXPENSES						
582-583-702.000	WAGES	42,600.00	3,209.20	970.30	39,390.80	7.53
582-583-703.000	SALARIES	33,800.00	14,420.58	5,140.50	19,379.42	42.66
582-583-705.000	VACATION PAY	1,000.00	1,387.61	198.96	(1,387.61)	138.76
582-583-706.000	HOLIDAY PAY	500.00	2,127.44	0.00	(1,627.44)	425.49
582-583-709.000	EMPLOYER'S FICA	8,000.00	2,394.84	565.80	5,605.16	29.94
582-583-710.000	UNEMPLOYMENT	500.00	0.00	0.00	500.00	0.00
582-583-713.000	WAGES - OVERTIME	2,400.00	0.00	0.00	2,400.00	0.00
582-583-716.000	FUNERAL ALLOWANCE	500.00	0.00	0.00	500.00	0.00
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	22,725.00	17,446.24	5,734.36	5,278.76	76.77

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE
PERIOD ENDING 03/31/2021

ELECTRIC

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	100.00	203.50	203.50	(103.50)	203.50
582-583-719.000	HOSPITALIZATION	25,100.00	14,301.98	2,087.85	10,798.02	56.98
582-583-719.100	HOSPITAL INS RETIREE	6,000.00	1,343.94	447.98	4,656.06	22.40
582-583-721.000	H S A	4,000.00	1,030.00	0.00	2,970.00	25.75
582-583-724.000	SICK PAY	10,000.00	1,322.52	786.24	8,677.48	13.23
582-583-725.000	WORKERS' COMPENSATION	6,900.00	238.32	0.00	6,661.68	3.45
582-583-726.000	LIFE INSURANCE	650.00	82.62	27.54	567.38	12.71
582-583-751.000	LICENSE FEES	200.00	0.00	0.00	200.00	0.00
582-583-752.000	OFFICE SUPPLIES	500.00	148.66	28.98	351.34	29.73
582-583-752.099	BANK FEES	600.00	51.00	0.00	549.00	8.50
582-583-752.100	OPERATING SUPPLIES	4,500.00	331.97	151.38	4,168.03	7.38
582-583-753.200	IT SOFTWARE	5,000.00	193.25	48.02	4,806.75	3.87
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	500.00	2,372.32	486.74	(1,872.32)	474.46
582-583-759.000	GAS OIL & GREASE - ELECTRIC	4,000.00	386.86	269.30	3,613.14	9.67
582-583-767.000	CLOTHING - UNIFORMS	3,000.00	422.12	(53.85)	2,577.88	14.07
582-583-768.000	CCL LICENSE	10.00	37.50	37.50	(27.50)	375.00
582-583-801.000	PROFESSIONAL & CONTRACTUAL	15,000.00	5,484.98	4,948.70	9,515.02	36.57
582-583-801.200	LEGAL	5,000.00	37.50	37.50	4,962.50	0.75
582-583-802.000	COLLECTION EXPENSE	300.00	0.00	0.00	300.00	0.00
582-583-804.000	LEASE EXPENSE	600.00	0.00	0.00	600.00	0.00
582-583-850.000	TELEPHONE	4,000.00	732.61	233.62	3,267.39	18.32
582-583-851.000	POSTAGE	3,000.00	798.21	276.81	2,201.79	26.61
582-583-900.000	PUBLISHING & PRINTING	3,000.00	714.61	301.21	2,285.39	23.82
582-583-910.000	PROFESSIONAL DEVELOPMENT	6,000.00	4,000.00	0.00	2,000.00	66.67
582-583-911.000	CONFERENCE & WORKSHOPS	1,000.00	0.00	0.00	1,000.00	0.00
582-583-913.000	TRAVEL	200.00	0.00	0.00	200.00	0.00
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,000.00	4,107.80	668.80	(3,107.80)	410.78
582-583-921.000	HEAT	5,000.00	1,957.31	709.25	3,042.69	39.15
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	3,000.00	317.76	179.46	2,682.24	10.59
582-583-935.000	PROPERTY LIABILITY INSURANCE	20,000.00	6,266.75	0.00	13,733.25	31.33
582-583-958.000	PAYMENT IN LIEU OF TAXES	30,000.00	0.00	0.00	30,000.00	0.00
582-583-968.100	EQUIPMENT RESERVE	44,000.00	0.00	0.00	44,000.00	0.00
582-583-971.000	CAPITAL OUTLAY	75,000.00	0.00	0.00	75,000.00	0.00
582-583-991.000	PRINCIPAL NOTES PAYABLE 2002	65,000.00	0.00	0.00	65,000.00	0.00
582-583-991.100	PRINCIPAL NOTES PAYABLE 2003	65,000.00	0.00	0.00	65,000.00	0.00
582-583-992.000	INTEREST NOTE PAYABLE 2002	6,630.00	3,315.00	3,315.00	3,315.00	50.00
582-583-992.100	INTEREST NOTE PAYABLE 2003	10,500.00	0.00	0.00	10,500.00	0.00
Total Dept 583 - GENERAL EXPENSES		546,315.00	91,185.00	27,801.45	455,130.00	16.69
Dept 584 - ELECTRIC GENERATION						
582-584-702.000	WAGES	6,400.00	348.33	230.12	6,051.67	5.44
582-584-703.000	SALARIES	5,100.00	0.00	0.00	5,100.00	0.00
582-584-709.000	EMPLOYER'S FICA	1,500.00	22.90	15.08	1,477.10	1.53
582-584-713.000	WAGES OVERTIME	350.00	0.00	0.00	350.00	0.00
582-584-717.000	RETIREMENT - MERS - EMPLOYER P	1,500.00	33.53	22.15	1,466.47	2.24
582-584-719.000	HOSPITALIZATION	1,000.00	205.79	138.86	794.21	20.58
582-584-721.000	H S A	3,000.00	250.00	0.00	2,750.00	8.33
582-584-726.000	LIFE INSURANCE	50.00	0.00	0.00	50.00	0.00
582-584-752.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00
582-584-752.100	OPERATING SUPPLIES	500.00	81.74	81.74	418.26	16.35
582-584-753.000	TOOLS & EQUIP UND CAP THRESHOL	500.00	0.00	0.00	500.00	0.00
582-584-757.000	FUEL OIL	13,000.00	0.00	0.00	13,000.00	0.00
582-584-801.000	PROFESSIONAL & CONTRACTUAL	5,000.00	500.00	250.00	4,500.00	10.00
582-584-929.000	REPAIRS & MAINTENANCE	7,000.00	47.98	47.98	6,952.02	0.69

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
Total Dept 584 - ELECTRIC GENERATION		44,950.00	1,490.27	785.93	43,459.73	3.32
Dept 585 - BUILDING MAINTENANCE						
582-585-702.000	WAGES	14,500.00	2,708.54	1,288.87	11,791.46	18.68
582-585-703.000	SALARIES	11,600.00	0.00	0.00	11,600.00	0.00
582-585-709.000	EMPLOYER'S FICA	1,000.00	192.65	91.32	807.35	19.27
582-585-713.000	WAGES - OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	750.00	260.82	124.11	489.18	34.78
582-585-719.000	HOSPITALIZATION	3,400.00	758.80	376.30	2,641.20	22.32
582-585-752.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
582-585-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
582-585-753.000	TOOLS & EQUIP UND CAP THRESHOL	500.00	0.00	0.00	500.00	0.00
582-585-801.000	PROFESSIONAL AND CONTRACTURAL	15,000.00	0.00	0.00	15,000.00	0.00
582-585-860.000	TRANSPORTATION	500.00	0.00	0.00	500.00	0.00
582-585-929.000	REPAIRS & MAINTENANCE	1,000.00	1,493.86	0.00	(493.86)	149.39
582-585-940.000	EQUIPMENT RENTAL	300.00	0.00	0.00	300.00	0.00
Total Dept 585 - BUILDING MAINTENANCE		50,550.00	5,414.67	1,880.60	45,135.33	10.71
Dept 586 - PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACTURAL	3,000.00	280.80	52.80	2,719.20	9.36
582-586-926.000	PURCHASED POWER	900,000.00	223,539.11	74,247.18	676,460.89	24.84
582-586-926.100	ATC TRANSMISSION MONTHLY INV	150,000.00	37,182.40	12,311.39	112,817.60	24.79
582-586-926.200	MISO ENERGY MONTHLY EXPENSE	35,000.00	6,558.08	0.00	28,441.92	18.74
Total Dept 586 - PURCHASED POWER		1,088,000.00	267,560.39	86,611.37	820,439.61	24.59
Dept 587 - ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	50,000.00	6,580.36	1,432.73	43,419.64	13.16
Total Dept 587 - ENERGY OPTIMIZATION		50,000.00	6,580.36	1,432.73	43,419.64	13.16
Dept 588 - SAVE THE BELLS						
582-588-752.200	SAVE THE BELLS EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 588 - SAVE THE BELLS		1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		2,177,915.00	420,100.79	135,051.15	1,757,814.21	19.29
Fund 582 - Electric Fund:						
TOTAL REVENUES		2,182,460.00	519,497.65	172,018.28	1,662,962.35	23.80
TOTAL EXPENDITURES		2,177,915.00	420,100.79	135,051.15	1,757,814.21	19.29
NET OF REVENUES & EXPENDITURES		4,545.00	99,396.86	36,967.13	(94,851.86)	2,186.95

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REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Revenues						
Dept 000						
591-000-645.000	WATER SALES	914,000.00	227,084.46	75,624.00	686,915.54	24.85
591-000-645.200	SERVICE FEES - WATER	200.00	0.00	0.00	200.00	0.00
591-000-645.500	WATER- PENALTIES & LATE FEES	6,000.00	1,717.11	594.52	4,282.89	28.62
591-000-665.000	INTEREST EARNED	2,000.00	210.34	0.00	1,789.66	10.52
Total Dept 000		922,200.00	229,011.91	76,218.52	693,188.09	24.83
TOTAL REVENUES						
		922,200.00	229,011.91	76,218.52	693,188.09	24.83
Expenditures						
Dept 536 - WATER SYSTEM						
591-536-702.000	WAGES	80,747.00	17,984.76	6,317.90	62,762.24	22.27
591-536-703.000	SALARIES	49,400.00	11,060.54	3,907.41	38,339.46	22.39
591-536-704.100	COMPENSATION-ELECTED	2,500.00	374.80	187.40	2,125.20	14.99
591-536-705.000	VACATION PAY	7,000.00	611.94	152.45	6,388.06	8.74
591-536-706.000	HOLIDAY PAY	7,500.00	1,430.68	0.00	6,069.32	19.08
591-536-709.000	EMPLOYER'S FICA	10,300.00	2,809.36	849.21	7,490.64	27.28
591-536-713.000	OVERTIME	2,400.00	1,119.41	504.83	1,280.59	46.64
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	32,000.00	10,454.72	3,501.77	21,545.28	32.67
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	0.00	203.50	203.50	(203.50)	100.00
591-536-719.000	HOSPITALIZATION	38,000.00	11,701.99	2,391.00	26,298.01	30.79
591-536-721.000	H S A	7,400.00	1,170.00	0.00	6,230.00	15.81
591-536-724.000	SICK PAY	6,000.00	548.66	360.45	5,451.34	9.14
591-536-725.000	WORKERS' COMPENSATION	3,000.00	292.53	0.00	2,707.47	9.75
591-536-726.000	LIFE INSURANCE	500.00	228.69	89.43	231.71	53.66
591-536-752.000	OFFICE SUPPLIES	1,000.00	148.26	28.98	851.34	14.87
591-536-752.100	OPERATING SUPPLIES	8,000.00	1,567.70	1,222.78	6,432.30	19.60
591-536-752.200	IT SOFTWARE	5,000.00	84.32	21.08	4,915.68	1.69
591-536-753.000	TOOLS & EQUIP UND CAP THRESH	1,000.00	0.00	0.00	1,000.00	0.00
591-536-759.000	GAS, OIL & GREASE	3,000.00	414.98	269.28	2,585.02	13.83
591-536-767.000	UNIFORMS	1,000.00	75.00	0.00	925.00	7.50
591-536-768.000	CDL LICENSE	10.00	0.00	0.00	10.00	0.00
591-536-776.000	BUILDING MAINTENANCE	8,000.00	8.99	0.00	7,991.01	0.11
591-536-801.000	PROFESSIONAL & CONTRACTUAL	30,000.00	714.34	382.70	29,285.66	2.38
591-536-801.200	LEGAL	4,000.00	157.50	157.50	3,842.50	3.94
591-536-802.000	COLLECTION EXPENSE	500.00	0.00	0.00	500.00	0.00
591-536-850.000	TELEPHONE	3,000.00	629.39	199.21	2,370.61	20.98
591-536-851.000	POSTAGE	2,000.00	485.31	172.01	1,514.69	24.27
591-536-900.000	PUBLISHING & PRINTING	3,000.00	418.80	185.60	2,581.20	13.96
591-536-910.000	PROFESSIONAL DEVELOPMENT	1,500.00	310.00	310.00	1,190.00	20.67
591-536-913.000	TRAVEL	500.00	0.00	0.00	500.00	0.00
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	2,000.00	316.80	316.80	1,683.20	15.84
591-536-921.000	HEAT	1,700.00	614.60	225.21	1,085.40	36.15
591-536-929.000	REPAIRS & MAINTENANCE	3,000.00	2,434.18	841.85	565.82	81.14
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	2,500.00	318.06	179.77	2,181.99	12.72
591-536-935.000	PROPERTY LIABILITY INSURANCE	12,000.00	3,374.41	0.00	8,625.59	28.12
591-536-940.000	EQUIPMENT RENTAL	3,000.00	456.54	0.00	2,543.46	15.22
591-536-956.000	MISCELLANEOUS	1,500.00	0.00	0.00	1,500.00	0.00
591-536-968.100	BOND RESERVE 2014	14,745.00	0.00	0.00	14,745.00	0.00
591-536-971.000	CAPITAL OUTLAY BUILDING	10,000.00	0.00	0.00	10,000.00	0.00
591-536-973.000	CAPITAL OUTLAY	35,000.00	0.00	0.00	35,000.00	0.00
591-536-991.200	RRI 2005	14,600.00	0.00	0.00	14,600.00	0.00
591-536-991.300	PRINCIPAL 2009 JR WATER BOND	5,000.00	0.00	0.00	5,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NEWBERRY VILLAGE

WATER

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Expenditures						
591-536-991.400	PRINCIPAL 2014 WATER BOND	114,000.00	0.00	0.00	114,000.00	0.00
591-536-992.100	INTEREST 2005	77,300.00	38,630.32	38,630.32	38,669.68	49.97
591-536-992.300	INTEREST 2009 JR WATER BOND	10,500.00	5,238.74	5,238.74	5,261.26	49.89
591-536-992.400	INTEREST 2014 WATER BOND	120,000.00	0.00	0.00	120,000.00	0.00
Total Dept 536 - WATER SYSTEM		745,102.00	116,429.82	66,847.18	628,672.18	15.63
TOTAL EXPENDITURES		745,102.00	116,429.82	66,847.18	628,672.18	15.63
Fund 591 - Water Fund:						
TOTAL REVENUES		922,200.00	229,011.91	76,218.52	693,188.09	24.83
TOTAL EXPENDITURES		745,102.00	116,429.82	66,847.18	628,672.18	15.63
NET OF REVENUES & EXPENDITURES		177,098.00	112,582.09	9,371.34	64,515.91	63.57

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch

P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1940559

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 3/31/21 Page 1 of 1
ACCOUNT NUMBER [REDACTED]

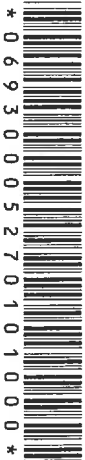
First National Bank celebrates 133 years of service
in 2021. We are your true Community Bank. Our roots
are in the Upper Peninsula...not just our branches!

MUNICIPAL MONEY MARKET				1
ACCOUNT NUMBER	7703432	Statement Dates	3/01/21 thru	3/31/21
PREVIOUS BALANCE	15,394.16	DAYS IN STATEMENT PERIOD		31
1 CREDITS TOTALING	600.00	AVERAGE LEDGER BAL		15,723
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL		15,723
SERVICE CHARGE AMOUNT	.00	Interest Earned		3.34
INTEREST PAID	3.34	Annual Percentage Yield Earned		0.25%
CURRENT STMT BALANCE	15,997.50	2021 Interest Paid		9.56

DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
3/15	DDA REGULAR DEPOSIT	600.00
3/31	INTEREST PAID 31 DAYS	3.34

DAILY BALANCE SUMMARY.....					
DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
3/01	15,394.16	3/15	15,994.16	3/31	15,997.50

INTEREST RATE SUMMARY.....	
DATE.....	INTEREST RATE
2/28	.25%



VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light Dept Dan Kucinkas Water & Light Supt. March 2021

- Daily well inspections
- Monthly water testing (came back good)
- Snow removal
- RPZ inspection
- Had our RPZ tested at Well and Water & Light building (back flow prevention) all tested good
- Read high user & commercial meters
- Fairbanks came up worked on generator (took more of it apart)
- Call out for frozen (Broken) water meter
- Redtags
- Completed cross connections and turned in report
- Working on external water meters
- Getting water meter reads from meters and locations

2021 - ELECTRIC CONSUMPTION / BILLING

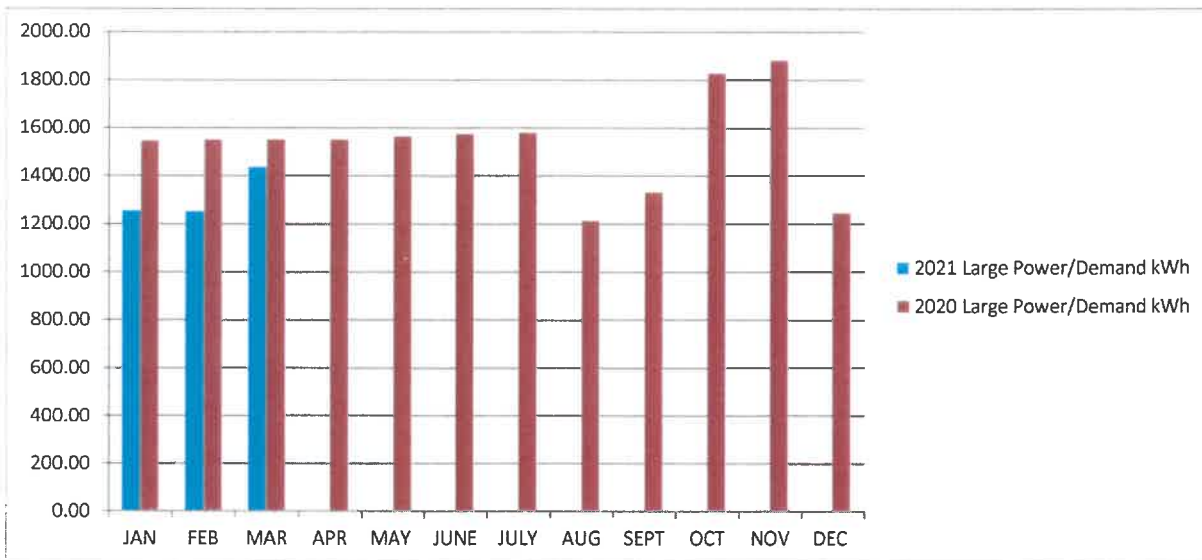
RESIDENTIAL										COMMERCIAL										LARGE POWER										DEMAND																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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TOTAL Kwh 2248.01
AVERAGE MET 1413

Water & Light

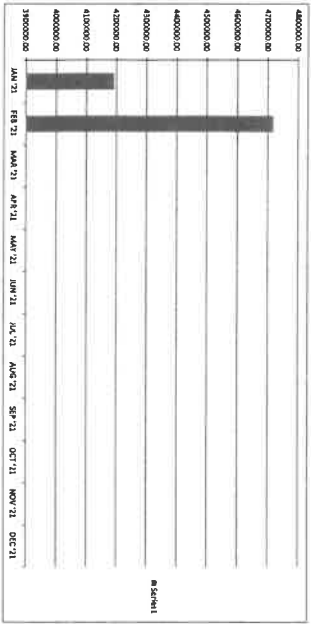
Electric Demand Report Large Power/Industrial 2021

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'20	1248.00	\$ 12,159.16
JAN	1257.00	\$ 12,218.20
FEB	1254.00	\$ 12,159.16
MAR	1439.00	\$ 13,229.82
APR		
MAY		
JUN		
JUL		
AUG		
SEP		
OCT		
NOV		
DEC		



Water & Light
Billed Electric kWh Report - 2021

MONTH:	RES/COM1/kWh	DEM. BILLED	RES/COM BILL	CONSUMERS	MPPA	MISO	ATC	CEC-HYDRO	2021 PAID	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD:	SAVED: (2020 vs 2021)
JAN '21	4194033.00	\$ 1,218.20	\$ 169,228.30	\$ 69,784.77	\$ 138.03	\$ 2,113.91	\$ 12,311.39	\$ 4,959.27	\$ 89,318.27	\$ 96,004.09	\$ 109,949.71	\$ 119,527.53	\$ 110,334.74	\$ 101,229.84	\$ 146,688.48	\$ 6,085.82
FEB '21	4719170.00	\$ 1,159.16	\$ 190,183.21	\$ 69,202.26	\$ 52.80	\$ 3,177.59	\$ 12,311.39	\$ 5,044.92	\$ 89,988.96	\$ 88,399.51	\$ 101,672.04	\$ 119,847.55	\$ 111,398.64	\$ 101,655.98	\$ 168,324.53	\$ 11,589.45
MAR '21									-	\$ 87,456.14	\$ 99,435.07	\$ 62,464.90	\$ 114,411.84	\$ 130,780.97	\$ 138,195.59	
APR '21									-	\$ 78,936.48	\$ 95,210.19	\$ 106,956.15	\$ 106,044.00	\$ 98,285.91	\$ 114,707.13	
MAY '21									-	\$ 74,634.28	\$ 84,813.79	\$ 99,338.04	\$ 98,979.16	\$ 121,856.40	\$ 145,099.13	
JUN '21									-	\$ 75,428.75	\$ 75,983.75	\$ 82,250.55	\$ 103,656.18	\$ 106,919.67	\$ 121,802.87	
JUL '21									-	\$ 87,221.08	\$ 85,489.65	\$ 90,756.59	\$ 102,915.90	\$ 60,546.96	\$ 74,453.89	
AUG '21									-	\$ 80,026.04	\$ 80,431.43	\$ 115,480.83	\$ 102,013.56	\$ 118,956.76	\$ 55,814.19	
SEP '21									-	\$ 74,884.12	\$ 79,439.06	\$ 85,710.61	\$ 98,627.29	\$ 107,286.72	\$ 122,946.54	
OCT '21									-	\$ 82,221.63	\$ 75,935.13	\$ 84,095.82	\$ 97,767.67	\$ 103,927.00	\$ 157,862.67	
NOV '21									-	\$ 79,294.58	\$ 94,303.42	\$ 95,811.47	\$ 114,041.05	\$ 118,349.60	\$ 64,483.12	
DEC '21									-	\$ 89,222.82	\$ 94,672.40	\$ 107,589.66	\$ 123,757.90	\$ 128,637.86	\$ 1,400,903.51	
	891303.00	\$ 24,377.36	\$ 359,411.51	\$ 138,987.03	\$ 191.73	\$ 5,491.50	\$ 24,622.78	\$ 10,014.19	\$ 179,307.23	\$ 905,006.70	\$ 981,543.24	\$ 1,071,237.04	\$ 1,294,437.93	\$ 1,288,637.86	\$ 5,096.37	



MONTH	Recorded Gallons Pumped 1st - 30th/31st month	Amounts (16th to 15th of the month prior)	Actual Revenue Received	Billed Reu's (16th to 15th of the month prior)	Gallons Billed (16th to 15th of the month prior)	Difference between gallons pumped and	Monthly Revenue Goal	% OF GOAL	Difference between Revenue Collected and Monthly Revenue Goal
JAN'21	5,103,200.00	\$ 73,984.00	\$ 75,966.72	986.45	2,959,350.00	2,143,850.00	\$ 76,850.00	98.9%	-\$83.28
FEB'21	5,695,000.00	\$ 73,750.14	\$ 76,430.25	983.34	2,950,020.00	2,744,980.00	\$ 76,850.00	99.5%	-\$419.75
MAR '21	5,292,000.00	\$ 73,962.50	\$ 75,624.00	986.17	2,958,510.00	2,333,490.00	\$ 76,850.00	98.4%	-\$1,226.00
APR '21					-	-	\$ -	#DIV/0!	\$0.00
MAY '21					-	-	\$ -	#DIV/0!	\$0.00
JUNE'21					-	-	\$ -	#DIV/0!	\$0.00
JULY '21					-	-	\$ -	#DIV/0!	\$0.00
AUG '21					-	-	\$ -	#DIV/0!	\$0.00
SEPT '21					-	-	\$ -	#DIV/0!	\$0.00
OCT '21					-	-	\$ -	#DIV/0!	\$0.00
NOV '21					-	-	\$ -	#DIV/0!	\$0.00
DEC '21					-	-	\$ -	#DIV/0!	\$0.00
	Total Gallons Pumped 16,090,200.00	Total Billed Amounts \$ 221,696.64	Total Actual Revenue \$ 228,020.97	Billed REU's \$ 2,955.96	Gallons Billed \$ 8,867,880.00	7,222,320.00	Revenue Goal \$ 230,550.00	% OF GOAL 99%	Total -\$2,529.03



RCAP Services in Michigan

The Michigan Rural Community Assistance Program assists small communities throughout Michigan with utility, financial, asset management and other needs. Michigan RCAP is part of Great Lakes RCAP, administered by Great Lakes Community Action Partnership.

Contact:

1-800-775-9767



Michigan RCAP Services

A comprehensive list of services available through Michigan RCAP.



RCAP Training

Available training in asset management, project funding, utility costs and more.

3,832

Water and wastewater system personnel, community members, and board members trained in asset management, system planning, rate setting and other topics related to utility management.

\$112,560,993

Funds leveraged for community projects in a seven-state region

616

Communities in a seven-state region provided with on-site technical assistance sessions

85

Communities assisted through Great Lakes RCAP's Geographic Information System (GIS) mapping service

GLCAP's Rural Community Assistance Program

serves Ohio, Indiana, Illinois, Kentucky, Michigan, West Virginia and Wisconsin by providing training, technical assistance and other needs for small, rural communities.

In addition to helping communities through RCAP, GLCAP provided 52 private water well assessments, 30 septic system replacements, and 23 household water well loans for rural residents in 2019.

Michigan RCAP Services

Our field agents assist communities with technical, managerial, and financial issues through project development and capacity building. Our services include:

- Asset Management
- CDBG Grant Administration
- CMOM Planning
- Community Planning
- Decentralized Waste Water Treatment
- Emergency Response Plans
- Energy Audits
- Environmental Reports
- GIS Data Collection & Development
- Grant Writing
- Management & Financing
- Policies and Procedures Review
- Project Development
- Rate Analysis
- Sewer Condition Assessments
- Source Water Protection
- Training for Local Officials
- Valve Exercising Plans & Services

[Return to Michigan RCAP page.](#)



FAIRBANKS MORSE

FAIRBANKS MORSE, LLC
701 White Ave
Beloit, WI 53511
Tel: 608 364 4411
Fax: 608 364 8151
FM.accountsreceivable@fairbanksmorse.com

REMIT TO: 7824 COLLECTION CENTER DRIVE
CHICAGO, IL 60693
US

SHIP TO: NEWBERRY, CITY OF
MUNICIPAL POWER PLANT
307 EAST MCMLLEN
NEWBERRY, MI 49868
US

BILL TO:
ACCOUNTS PAYABLE
NEWBERRY, CITY OF
307 E MCMLLAN AVE
NEWBERRY, MI 49868
US

Invoice Number 11463	
Date 30-MAR-21	Sales Order Number
Purchase Order Number FAIRBANKS GENERATOR	Project Number 9930038
Service Request Number	Location Number 2402
Customer Number 1598	
TIN# 81-2933620	
D&B# 08-037-4350	

Terms: Due Date:
NET 30 29-APR-21

Salesperson:

Ship Date:

Ship Via:

Shipping Reference:

SO ITEM	CUST ITEM NO	PART NUMBER	ITEM DESCRIPTION	ORDERED	SHIPPED	UNIT PRICE	EXTENDED AMOUNT
1			FREIGHT	1	1	\$800.00	\$800.00
2			OUTSIDE VENDOR- INPLACE	1	1	\$51,373.21	\$51,373.21
3			LABOR: TECH REP D.SWAIN FOR POP	1	1	\$28,754.00	\$28,754.00
			3/1/21-3/8/21				
4			EXPENSES: TECH REP D.SWAIN FOR POP	1	1	\$3,871.92	\$3,871.92
			3/1/21-3/8/21				
5			LABOR: FSE REP M.ADAMS, E.CHENOWETH	1	1	\$40,060.00	\$40,060.00
			FOR POP 3/1/21-3/8/21				
6			EXPENSES: FSE REP M.ADAMS,	1	1	\$6,255.17	\$6,255.17
			E.CHENOWETH FOR POP 3/1/21-3/8/21				
7			TOOLING	1	1	\$500.00	\$500.00

Tax Summary by Tax Name

Tax EXEMPT @ 0.00

\$0.00

Comments for Invoice Number: 11463	SUBTOTAL	TAX	SHIPPING/ HANDLING	TOTAL
<i>MOE 3-3021</i>	\$131,614.30	\$0.00	\$0.00	\$131,614.30

3/30/2021

3/30/2021




**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
Description of work: <ul style="list-style-type: none"> • Remove all interference from the liners in the injection compartment. • Remove the upper vertical drive • Removed all the upper pistons • Removed all the cotter pins from the lower pistons • I noticed 5 broken injectors drain lines, and 1 broken injector pump drain line • Organized the building for the parts removed from the engine. 			
Goals for tomorrow: <ul style="list-style-type: none"> • Remove lower pistons and liners 			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/2/2021




CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">• Remove all the lower pistons• Removed all the liners• Torque all the upper main bearing caps to 700 ft lbs. in perpetration for In place Machining being on site tomorrow.• Started cleaning the upper crank line.• Continued organizing the work area <p>Goals for tomorrow:</p> <ul style="list-style-type: none">• In Place Machining on site tomorrow and assist them with what they need to complete the assessment.			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/3/2021




CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT
Stationary or Marine

		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">• In place Machining first day on site. They wanted to start with the measurements of the block with the caps off and the studs out.• We removed all the upper caps and labeled and removed all the upper main bearing studs.• Installed and torque #6 and #14 lower main bearing caps, was previously removed during inspection in July.• Continued cleaning block bores for measuring.• In Place machining started measurements for straightens of the block and from the saddle pads. Will give me a copy of the reading when completed. <p>Goals for tomorrow:</p> <ul style="list-style-type: none">• In Place will continue the measurements and we will continue to assist them and clean.• Customer will like to know the status of the condition of the block before shipping any parts to Houston for rebuild/recertifying.			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/4/2021



CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT
Stationary or Marine

		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">• In place machining continued measuring the upper saddles and crank line, then moved on to measuring the upper main bearing caps.• We then removed the aligned pin of the main bearing caps and installed #1-4 & #9-14 main bearing caps. Torqued all but 5 main bearing caps. <p>Goals for tomorrow:</p> <ul style="list-style-type: none">• In Place will continue the measurements and we will continue to assist them and clean.• Will torque the remaining main bearings• In place will mic out the cylinder liner bores #5,6,7 cylinder then measure the every main bearing bore, then shot the crank line.			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/5/2021




**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none"> • Removed the exhaust piping • Removed the lower and upper jacket water headers for cylinders #4,5,6,7. • Removed #5,6,7 exhaust belts so in place can mic the lower bore • Removed the upper lube oil header • In place machine ran into a little trouble with the setup of the tooling to measure the liner bore, spent most of the day trying to modify the holding plate. I believe they received the wrong plate and shaft. The plate bolt holes didn't line up and shaft was 60" instead of the 72" that they believe they need, so we needed to remove the lube oil header, so the plate could be lower. I believe they have figured out the set up. <p>Goals for tomorrow:</p> <ul style="list-style-type: none"> • In Place will continue the measurements and we will continue to assist them and clean. • In place will mic out the cylinder liner bores #5,6,7 cylinder then measures every main bearing bore, then shot the crank line. 			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/6/2021




CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">• Cleaned and wrapped lower crank shaft journals• In place machine measured #6 bore for ovality and straighten, along with mic'• In place mic' main bearing bore and shot crank line. they have completed their crank line assessment measurement.• Clean up building and completed wrapping parts removed <p><u>Goals for tomorrow:</u></p> <ul style="list-style-type: none">• In Place packing up equipment in truck, print measurements to me and travel.• Pack up tools for shipping back to Houston and travel back to Houston			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/7/2021



CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">• Cleaned and wrapped lower crank shaft journals• In place said they was some discrepancy in their readings shooting the crank. So, they re-shot crank line. The also measured for straightness of the upper thrust face.• I made copies of their paperwork, and timesheets.• In place completed a Magnaflux liquid penetrant inspection. It did not show any signs of cracking on the affected areas. (where the connecting rod hit the block, the liner bores and #7 lower saddle.• Locked up the special toolbox with my tools in it. Kenny will load the box up when organized by the shop.• Traveling back to Houston today with Matt and Eric. <p>Goals for tomorrow:</p> <ul style="list-style-type: none">• Shop			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/8/2021

**MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION**

Community Development Block Grant

WATER-RELATED INFRASTRUCTURE

APPLICATION INSTRUCTIONS

For eligible activities administered by the Michigan Economic Development Corporation (MEDC)
on behalf of the Michigan Strategic Fund (MSF)

Michigan Strategic Fund
c/o Michigan Economic Development Corporation
Community Development Block Grant
300 North Washington Square, Lansing, MI 48913
CDBG@michigan.org

Revised 3.30.21



PROGRAM PURPOSE

The Community Development Block Grant Water-Related Infrastructure (WRI) program is designed to assist Units of General Local Government (UGLGs) in making necessary improvements to existing public infrastructure systems. Eligible activities include upgrading existing public infrastructure systems either by replacing deteriorating or obsolete systems or by adding needed capacity to existing, but burdened systems.

For this funding round, examples of eligible CDBG public infrastructure activities could include:

- Replacement and/or improvement to water lines and related facilities;
- Replacement and/or improvement to sanitary and storm sewer lines and related facilities;
- Replacement and/or improvement to wastewater treatment plants and related activities;
- Activities directly related to and completed in association with eligible infrastructure replacement and/or improvement (i.e. Roads, sidewalks, streetscape, etc.);
- Replacement of lead and galvanized water service lines as required by the State's Lead and Copper Rule (LCR); and
- Engineering costs related to the above activities.

For this funding round, examples of ineligible activities include:

- Repairing, operating, and maintaining public facilities (filling potholes in streets, repairing cracks in sidewalks and repairing pavement of roadways without reconstruction);
- Water meters;
- Individual private utility hookups;
- Non-LCR related water/sewer laterals that cross onto private property and provide a direct benefit to the private property owner;
- Extending or upsizing existing utilities for future growth;
- Streetscape projects not directly related to and completed in association with eligible infrastructure replacement and/or improvement; and
- Transportation/road activities not directly related to and completed in association with eligible infrastructure improvements.

TIMELINE

March 31, 2021	WRI Announced
April 5, 2021 – May 21, 2021	<p>Question and Answer Period</p> <ul style="list-style-type: none">▪ Questions should be directed to CDBG@michigan.org.▪ Answers will be posted weekly online at https://www.miplace.org/programs/community-development-block-grant/ <p>Please note: <i>Only questions posted by 5 p.m. on May 21, 2021 will be answered prior to the May 31, 2021 Application due date.</i></p>
April 28, 2021 at 2:00 p.m. EST	Conference Call/Virtual Meeting for Q & A scheduled. MEDC Representatives will be available to answer Application Questions.
May 31, 2021 at 5:00 p.m. EST	Applications are due - electronically. DO NOT MAIL APPLICATIONS TO MEDC. Communities will receive an email notification indicating the application has been received.
June 15, 2021	An Offer Letter, along with the environment review requirements, will be emailed to applicants selected to move on in the application process.
June 15 - December 2021	CDBG Environmental Review to be completed

	<ul style="list-style-type: none"> ▪ CDBG Program Specialist to provide project-specific Environmental Review direction
September 28, 2021	Projects recommended to the MSF Board for consideration.
December 31, 2021	Deadline for complete and stamped plans and specifications and publication of the advertisement for construction bids.
May 2022	Last day for Construction to begin.
December 31, 2023	Last day for Construction to be complete.

SUBMITTAL REQUIREMENTS

Return by 5:00 p.m. on February 14, 2020, completed Application, 1 electronic copy:

- To submit your application by email, please send to CDBG@michigan.org

The 2021 WRI Application must be submitted NO LATER THAN **May 31, 2021 at 5:00 p.m., EST.**

Email Application and all required attachments in submission order in ONE pdf, if possible, to CDBG@michigan.org

APPLICATION INSTRUCTIONS

This guidance is intended to aid in the understanding and completion of the WRI Application. The review of the proposed project will be based solely on the UGLG's responses and attachments. The MEDC will not seek clarifications. The numbered sections below provide additional detail to assist with completing the corresponding numbered sections of the WRI Application.

1. UNIT OF GENERAL LOCAL GOVERNMENT (UGLG) IDENTIFICATION SUMMARY. Complete all fields.

A. Identification of UGLG. UGLG refers to the County, City, Township, or Village applying for the funding. An eligible Applicant is one listed on the CDBG Low- and Moderate-Income Community Customer list. Surveys not approved at the time of this announcement will not be allowed.

I. Application Types. Eligible applicants may submit one of two types of applications:

1. *An Individual Application* may be submitted by an eligible applicant for a project located within its corporate limits and benefitting only those residents within its corporate limits;
2. On behalf of multiple UGLGs or on behalf of an Authority serving multiple UGLGs, a *Joint Application* may be submitted by an eligible Lead Applicant for a mutual need of multiple UGLGs. To consider a Joint Application, a resolution will be required from each UGLG outlining which UGLG will be the Lead Applicant and outlining the responsibilities of all UGLGs. The Lead Applicant should be listed as the UGLG. The Applicant must be able to clearly show how the proposed project benefits the residents of all UGLGs and that at least 51% of all beneficiaries are low- and moderate-income persons.

B. Funding Source Totals. These amounts must be based on one independent third party cost estimate. Amounts must match Attachment A (Budget) to these Instructions.

I. CDBG – Amount requested from the Michigan Strategic Fund (MSF) through this application

II. UGLG – Amount of Committed Cash Match from local resources.

1. The UGLG Committed Cash Match must be equal to at least 10% of the Total Project Cost. For examples, refer to Section 5(A) of these Instructions.
2. UGLG Committed Cash Match are funds that are available at the time of this application and the UGLG has committed the funds to this project through the

required Authorizing Resolution to be requested later in the Application (Section 12, Attachment B)

3. Examples of local resources include:
 - a. General Fund
 - b. Road, Water, and/or Sewer Funds
 - c. DDA or other like district Funds
 - d. Bonds – must be immediately available**Special Assessments are not allowed.**

III. Other – Amount of Committed Cash Match from resources other than listed above

1. “Other” Committed Cash Match are funds that are available at the time of this application and provided by “Other” resources. The UGLG must have written evidence from the “Other” resource.
2. Examples of “Other” resources include:
 - a. Other grants and/or loans with agreements in place – Must be supported by a grant/loan agreement signed by the person authorized to make such a commitment for that agency
 - b. Act 51 Funds – Must be supported by a letter signed by the person authorized to make such a commitment.
 - c. Other public and/or private committed funds - Must be supported by a letter signed by the person authorized by that entity to make such a commitment.

IV. Total – Total of CDBG Request, Local Committed Resources and Other Committed Resources

NOTE: For CDBG purposes, costs are considered to be obligated/incurred once a purchase order, contract, etc. has been signed. If a purchase order, contract, etc. has already been signed, both the expended and unexpended costs associated with that particular purchase order, contract, etc. cannot be counted as match nor can the costs be included in the CDBG budget.

The UGLG must receive written authorization from the CDBG Program prior to entering into any contracts or incurring project related costs. Failure to receive written authorization could jeopardize CDBG funding.

The budget must:

- a. Include ONLY those costs that have not yet been obligated/incurred.
- b. Not include costs for preparing the application;
- c. Not include costs for in-house administration. However, Certified Grant Administrator costs are allowable (Refer to Section 7 of these Instructions for additional information on Administration).
- d. Include ONLY committed sources of matching funds

C. UGLG’s SAM Number. This number is required by HUD and is needed by the MEDC when requesting the CDBG funds from HUD. Check with the UGLG’s Treasurer or Financial Director for this number. If the UGLG does not have this number, use the link provided to apply for one. There is no charge to obtain this number. This number includes two alpha characters and three numeric characters. (Link).

D. UGLG’s DUNS Number. All UGLGs must have a Data Universal Numbering System (DUNS) Number to apply for Federal Funds. If the UGLG does not have this number, use the link provided to apply for one. The DUNS Number is a nine-character identification number provided by Dun and Bradstreet. There is no charge to obtain this number. (Link).

E. UGLG's Federal Tax Identification Number. This number is also needed for disbursing the CDBG funds.

F. UGLG's Fiscal Year End. This is the month and day of the UGLG's Fiscal Year End.

- 2. STATE GOVERNMENT REPRESENTATION.** Enter the information for the Senator and State Representative representing the UGLG.
- 3. FEDERAL GOVERNMENT REPRESENTATION.** Enter the information for the Member of Congress representing the UGLG.
- 4. AUTHORIZED UGLG OFFICIAL.** This Authorized UGLG Official must be designated in the required Authorizing Resolution to be requested later in the Application (Section 12, Attachment B).
- 5. ELIGIBILITY REQUIREMENTS.** To qualify for the proposed funding, the UGLG and the proposed project must meet all eligibility requirements and all eligibility boxes in Section 5A of the Application must be checked.

A. UGLG Committed 10% Cash Match. The UGLG Committed Cash Match must be equal to at least 10% of the Total Project Costs, not 10% of the CDBG Amount. Refer to Section 1(B)(II) of these Instructions for additional information on UGLG Match.

IMPORTANT: If the project includes Lead and Copper Rule required lead and/or galvanized service line replacement that occurs on private property, the Community is responsible for 100% of that cost. The costs may be considered by the Community to be counted towards its 10% cash match requirement.

Examples of the UGLG Committed 10% Cash Match (Figures used are for illustrative purposes only):

CORRECT

Total Project Cost of \$550,000

UGLG Committed 10% Cash Match ($\$550,000 \times .10 = \$55,000$):

UGLG has a MEDC CGA on staff who will administer the proposed project itself (this is not an eligible expense for match or CDBG reimbursement) or the MEDC will be pay for a CGA.

Total Project Cost	\$550,000
Local Match	\$ 55,000
CDBG Request	\$495,000

*If the UGLG is selected to proceed in the application process and an UGLG CGA staff person will administer the proposed project, the CDBG Request will remain the same.

INCORRECT

Total Project Cost of \$550,000

UGLG Committed 10% Cash Match ($\$550,000 \times .10 = \$55,000$...not CDBG amount of $\$500,000 \times .10 = \$50,000$)

Total Project Cost	\$550,000
Local Match	\$ 50,000 (WRONG)
CDBG Request	\$500,000

- B. Maintenance Plan.** This plan does not need to be elaborate. Please describe how the improvements will be maintained once construction has been completed. Include the description as Attachment E.
- C. Capital Improvement Plan (CIP).** The UGLG must have a locally approved CIP, covering 6 years of improvements for all types of public structures and improvements to be undertaken over the next 6 years. Include the entire plan as Attachment J.
- I.** Capital projects identified in the CIP must include details such as project descriptions, plans, estimate of time and cost of the improvements.
 - II.** Capital projects identified in the CIP must be prioritized as determined by the UGLG.
 - III.** The proposed project must be specifically identified within the 6-year CIP and highlighted for ease of locating within the plan.
- D. Plans and Specifications.** The UGLG will meet this eligibility requirement if a set of preliminary project plans and specifications is included as Attachment M.
- 6. PRIORITIES.** All eligible Applications will be reviewed and scored based on the following priorities:
- A. Project Need(s).** The review of this priority will be based solely on the UGLG's Application and Attachments. The MEDC will not seek clarifications. Ensure that Question 10(C) has been clearly answered and supporting evidence is included as Attachment L. Refer to Question 10(C) of these Instructions for further information.
- 7. ADMINISTRATION.**
- A.** A MEDC Certified Grant Administrator (CGA) must administer the project. The UGLG must select one of the two options below. Administrative contracts cannot be signed until written authorization has been provided by the MEDC.
- I.** A MEDC CGA will administer the project. The CGA has not yet been selected and the contract amount is unknown. The contract has not yet been signed, the MSF will fund the costs, and the administration line item on the CDBG budget (Attachment A) has been left blank.
 - II.** A MEDC CGA on the staff of the UGLG will administer the project. These costs are not eligible as match or CDBG reimbursement. The administration line item on the CDBG budget (Attachment A) has been left blank. Provide the name and contact information for the MEDC CGA person at the UGLG who will be responsible for administering the proposed project:

Name:
Business Address:
Phone #:
E-mail:
- 8. UGLG CAPACITY AND CONFLICT OF INTEREST**
- A. Capacity.** If applicable, provide grant numbers for all open CDBG grants, including housing projects.
- B. Capacity.** If applicable, provide an explanation of any issues and/or findings with regard to open CDBG grants.
- C. Conflict of Interest.** Conflict of Interest is addressed in Chapter 1 of our Grant Administration Manual. ([Link](#)),
- I.** UGLG Officials, UGLG Staff and UGLG family members/partners cannot receive a financial interest or benefit from a CDBG assisted activity.

- II. UGLG Officials, UGLG Staff and UGLG family members/partners cannot participate in the selection or decision-making process associated with a CDBG assisted activity.

9. UGLG FUNDING SOURCES

- A. **UGLG Committed Match.** Refer to Sections 1(B) and 5(A) of these Instructions.
- B. **Other Committed Match.** Refer to Section 1(B) of these Instructions.

10. PROJECT SCOPE AND PROGRAM REQUIREMENTS

A. Compliance Requirements.

- I. Environmental Review requirements, including historic properties, wetlands, floodplains, coastal zones, and permitting, are addressed in Chapter 5 of our Grant Administration Manual (Link);
- II. Acquisition (Easements) is addressed in Chapter 6 of our Grant Administration Manual (Link);
- III. Relocation and demolition and/or conversion of residential Dwelling Units are addressed in Chapter 7 of our Grant Administration Manual (Link); and
- IV. Special Fees – Special Assessments are not allowed. For purposes of the CDBG program, special assessment means the recovery of the capital costs of a public improvement, such as streets, water or sewer lines, curbs and gutters, through:
 - 1. A fee or charge levied or filed as a lien against a parcel of real estate as a direct result of benefit derived from the installation of a public improvement, or;
 - 2. A one-time charge made as a condition of access to the public improvement.

B. Project description. Provide a clear and concise description of the overall proposed project.

C. Project Need(s). Based on the priority selected in Section 6(A) of the Application, clearly and completely describe the need for the proposed project. Projects will be reviewed based on three categories of need:

- I. Health, Sanitation, and Security. Describe concerns and include relevant regulations and correspondence from/to federal and state regulatory agencies and/or engineering opinion of need. Describe any/all existing safety concerns.
- II. Aging Infrastructure. Describe concerns, including but not limited to, water loss, inflow and infiltration, treatment or storage needs, inefficient designs, etc. and include relevant regulations and correspondence from/to federal and state regulatory agencies and/or engineering opinion of need. Describe any safety concerns.
- III. Capacity Concerns of existing, but burdened systems (future growth not eligible). Describe the concerns and include relevant correspondence.

D. Lead and Copper Rule. In addition to the immediate water/sewer infrastructure needs already identified above, any/all lead and galvanized service line replacements required by the LCR should be included in the project activities and in the project budget. Please seek guidance from your engineering firm and/or from the Michigan Department of Environment, Great Lakes and Energy if you do not understand if/how LCR requirements impact your project. https://www.michigan.gov/egle/0,9429,7-135-3313_3675_3691-9677--,00.html

IMPORTANT: If the project includes Lead and Copper Rule required lead and/or galvanized service line replacement that occurs on private property, the Community is responsible for 100% of that cost. The costs may be considered by the Community to be counted towards its 10% cash match requirement.

E. Square footage. This is a required field that must be reported as square feet. Convert linear feet to square feet when appropriate.

F. Timeline. Provide a timeline for the requested activities. When completing the timeline, please refer to the anticipated Timeline on pages 2-3 of these Instructions and the below information with regard to obligating/incurred costs:

I. Soft Costs (i.e. Administration, engineering, legal, etc.)

1. At the risk of the UGLG, soft costs may be obligated/incurred (meaning the contract can be signed) after letter of intent and prior to the execution of the grant agreement BUT ONLY with the prior written authorization from the MEDC.

II. Hard Costs (i.e. Easement Agreements, ordering Supplies/Materials, construction, etc.)

1. *Non-CDBG funded* – At the risk of the UGLG, hard costs to be paid with 100% non-CDBG funds may be obligated/incurred (meaning agreements/purchase orders, etc. can be signed) prior to the execution of the grant agreement BUT ONLY with the prior written authorization from the MEDC. Federal requirements may apply.
2. *CDBG Funded* – Hard costs to be paid in whole or in part with CDBG, can be obligated/ incurred (meaning agreements/purchase orders, etc. can be signed) once the grant agreement has been executed BUT ONLY with the prior written authorization from the MEDC. Federal requirements will apply.

NOTE: Incurring costs prior to written authorization may jeopardize possible CDBG funding.

11. NATIONAL OBJECTIVE

A. The U.S. Department of Housing and Urban Development (HUD) mandates that CDBG projects benefit all residents of an UGLG where at least 51% of the residents are low- and moderate-income persons.

I. Use the MEDC CDBG Low- and Moderate-Income Community Customer list to identify the percentage of the UGLG comprised of low and moderate income persons. (Link).

II. Benefit to Low- and Moderate-Income Persons:

1. When explaining how an Individual Application benefits the entire UGLG, keep in mind that the project activities can benefit only the residents of the UGLG (no more and no less).
2. Refer to Section (1)(A)(I)(2) of these instructions when completing the National Objective for Joint Applications.

12. REQUIRED ATTACHMENTS – Must be labeled and attached in order.

A. Project Budget. Complete the CDBG budget which is included with these Instructions as Attachment A. Include all funding sources and identify all project activities. There must be separate line items for: Architecture and/or Engineering; Easement Acquisition; Construction/Contingency; Demolition/Contingency; and Administration. Refer to Section 1(B)(I-IV) and Section (5)(A) of these Instructions when completing the CDBG budget. Budget totals must match estimate. Use line items listed on Attachment A.

B. Authorizing Resolution. An Authorizing Resolution must be adopted by the governing body. A sufficient resolution must be included as Attachment B and must address all bullets in the template labeled as Attachment B to these Instructions.

- C. Cost Estimates.** Cost estimates covering the scope of the project must be included and labeled as Attachment C. The cost estimates must match the CDBG budget. The totals must match Attachment A.
- D. Detailed Map.** Include as Attachment D, a detailed map showing the location of all project activities.
- E. Maintenance Plan.** This plan does not need to be elaborate. Please describe how the improvements will be maintained once construction has been completed. Include the description as Attachment E.
- F. Community Development Narrative.** All UGLGs applying for funds under the CDBG Program are required to identify their community development and housing needs in accordance with the provisions set forth in Title I of the federal Housing and Community Development Act of 1974, as amended.
- In order to comply with the requirements outlined in federal legislation, it is not necessary for an UGLG to prepare an elaborate Community Development Plan. It is expected that most UGLGs can satisfy this requirement in a two to three-page narrative summary. The following major elements must be summarized in the narrative and the narrative must be included as Attachment F:
- I. A statement assessing the needs and problems of the UGLG, including the needs of low- and moderate-income persons. In all applications, the assessment must address both overall community development and housing needs regardless of the category under which funding is being requested.
 - II. A summary list of possible long-term activities (two years or more) to address the identified needs and problems.
 - III. A summary of contemplated short-term activities (one to two years) to address the identified needs and problems.
 - IV. A description of the effect the proposed CDBG project will have on the UGLG.
 - V. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities.
- G. Public Participation Requirements.** All UGLGs applying for funds under the Michigan CDBG Program are required to adhere to public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended. A public hearing on the proposed project is required. The UGLG's Application must be complete and available for review at the public hearing.
- In order to document that the public participation requirements are being met, the following attachments are required:
- I. Certification. Sign and include as Attachment Gi, the UGLG Public Participation Certification Form certifying that the public participation requirements will be accomplished.
 - II. **Published** Public Hearing Notice. Complete, publish and include as Attachment Gii, a copy of the **published** public hearing notice. A minimum five (5) day notice is required.
 - III. Brief description of the public hearing (Minutes are allowed but not required). Include as Attachment Giii, a brief description of the public hearing, including the date of the hearing, the number of citizens attending the hearing and a summary description of substantive comments made at the hearing.
- H. Certifications.** All UGLGs applying for CDBG funds, must certify that they will comply with the provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws. Complete, sign and include as Attachment H, the Certification by the Applicant UGLG Form.

- I. Assurances.** All UGLGs applying for CDBG funds, must assure that they will comply with the provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws. Complete, sign and include as Attachment I, the Statement of Assurances Form.
- J. Capital Improvement Plan.** The entire plan must be attached with the proposed project highlighted. Refer to Section 5(C) of these Instructions. Include as Attachment J.
- K. Anti-Displacement and Relocation Assistance Plan.** Prior to receiving CDBG funds, UGLGs are required to have an Anti-Displacement and Relocation Assistance Plan. If the UGLG does not have this plan, use Template Attachment K to draft and adopt the Plan. Include the adopted plan as Attachment K.
- L. Evidence of Need.** Attach supporting evidence of need such as an engineering letter/study or documentation of need from a Federal or State department, such as the Federal Environmental Protection Agency (EPA), the Michigan Department of Environmental Quality (MDEQ) or the Michigan Department of Health and Human Services (MDHHS), etc. Include as Attachment L.
- M. Plans and Specifications.** A copy of the preliminary project plans and specifications must be attached and labeled as Attachment M.

13. ATTACHMENTS, IF APPLICABLE – Must be labeled and attached in order.

- N. Other Funding Sources including Local Bonds.** If using bonds and/or other resources, evidence that the funds are available at the time of the application must be attached and labeled as Attachment O. Refer to Section 1(B) of these Instructions.
- O. Joint Application.** If applicable, include as Attachment P an Authorizing Resolution from each UGLG benefitting from the proposed project. Refer to Section (1)(A)(1)(2) of these Instructions for more information on Joint Applications.

All supporting documentation to determine scoring must be submitted with the application – please ensure that submittals provide clear information needed to determine points. Additional information will not be requested. Points will be determined based solely on the information submitted.

ATTACHMENT A – PROJECT BUDGET TEMPLATE

PROJECT BUDGET						
ACTIVITY COSTS	CDBG	LOCAL	PRIVATE	OTHER	OTHER	TOTAL
Administrative Services	\$	\$	\$	\$	\$	\$
Engineering	\$	\$	\$	\$	\$	\$
3 rd Party Environmental	\$	\$	\$	\$	\$	\$
Construction	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
GRAND TOTAL	\$	\$	\$	\$	\$	\$

AUTHORIZING RESOLUTION

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Water-Related Infrastructure (WRI) Competitive Funding Round; and

WHEREAS, the (UGLG) desires to request (Amount of request) in CDBG funds to (describe the proposed project); and

WHEREAS, the (UGLG) commits local funds from its (Source of funding) in the amount of (Amount of committed match); and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the project area and (low/mod percentage of UGLG) percent of the residents of the (UGLG) are low and moderate income persons as determined by (census data provided by the U.S. Department of Housing and Urban Development OR an income survey approved by the Michigan Economic Development Corporation); and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the (UGLG) hereby designates the (Title of authorized local official) as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Add any other required UGLG language

1. The UGLG has furnished its citizens with information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken. This includes the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons.
2. The UGLG has published a public notice in such manner to afford affected citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities.
3. One or more public hearings have been held to obtain the views of citizens on the proposed application and community development and housing needs.
4. Citizens have been provided reasonable access to the proposed application and related information on community development and housing needs.
5. The UGLG will provide its citizens with reasonable notice of, and opportunity to comment on, any substantial change proposed to be made in the use of funds if funds are received.
6. The UGLG provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income, residents of slum and blight areas and of areas in which Section 106 funds are proposed to be used, and in the case of grantees described in Section 106(a), provided for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction. Opportunities to participate must be made available by advertising in publications, which are distributed in the slum and blight areas and the low- and moderate-income neighborhoods.
7. The UGLG provided citizens with reasonable and timely access to local meetings, information, and records relating to the applicant's proposed use of funds, as required by regulations of the Secretary, and relating to the actual use of funds under this title.
8. The UGLG provided for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee.
9. The UGLG provided for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. Review of program performance shall apply to previously funded CDBG grants.
10. The UGLG has identified how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in their language must be available to discuss the project and respond to their questions at the hearings.

Signature and Title of Authorized UGLG

Official Date

**(UGLG) NOTICE OF PUBLIC HEARING FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDING FOR THE (NAME OF PROPOSED PROJECT)**

(UGLG) will conduct a public hearing on (date of public hearing) at (time of public hearing) at (location of public hearing) for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant.

(UGLG) proposes to request (\$amount of proposed grant) in CDBG funds to (specify the purpose of the grant, along with the other local and private activities and funding, including the specified amount to benefit LMI persons) and benefit at least 51% low to moderate income persons. (Number of persons) persons will be displaced as a result of the proposed activities and (describe the benefits to be provided by persons actually displaced).

Further information, including a copy of (UGLG)'s Community Development Plan and CDBG application is available for review. To inspect the documents, please contact (contact person and contact information) or review at (location). Comments may be submitted in writing through (date) or made in person at the public hearing.

(If applicable, the applicant must provide citizens with information regarding the applicant's performance in prior CDBG programs funded by the State.)

Citizen views and comments on the proposed application are welcome.

(UGLG)

(Contact Person and title)

(Phone# for Contact Person)

ADD ANY OTHER LANGUAGE REQUIRED BY THE UGLG

ATTACHMENT H – CERTIFICATION BY THE APPLICANT UGLG FORM

The UGLG hereby certifies that it:

1. Possesses legal authority to submit a grant application;
2. Has in a timely manner:
 - a. furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons as a result of proposed activities and for assisting persons actually displaced;
3. published a public notice (a copy of which is attached) in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;
4. held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and
5. made the proposed application available to the public;
6. Will conduct and administer the grant in conformity with Public Law 88-352 and Public Law 90-284, and will affirmatively further fair housing;
7. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low and moderate income families or aid to the prevention or elimination of slum or blight; or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs;
8. Has developed a community development plan that identifies community development and housing needs and specifies both short and long term community development objectives that have been developed in accordance with the primary objective and requirements of the Title I Housing and Community Development Act of 1974, as amended;
9. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fee or assessment that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amounts against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of local unit) certifies that it lacks sufficient Title I funds to comply with the requirements of clause (A);
10. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions;
11. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;
12. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

13. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly;
14. Will comply with other provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws.

Signature and Title of Authorized UGLG

Official Date

ATTACHMENT I – STATEMENT OF ASSURANCES FORM

The UGLG hereby assures and certifies that it has complied or shall comply with Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301), and related statutes and implementing rules, regulations, and guidelines applicable to projects financed under the Michigan CDBG program. Specific assurances and certifications include but are not limited to the following:

1. Compliance with grant and financial management guidelines in 2 CFR Part 200, et al.; Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule.
2. Compliance with Civil Rights and Equal Opportunity statutes as set forth in Title I of the Civil Rights Act of 1964 (Public Law 88-352), Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), the Michigan Civil Rights Act 453 of 1976, the Michigan Fair Employment Practices Act (MCL 423, 301-423, 311), related statutes and implementing rules and regulations.
3. Compliance with Labor Standards statutes as set forth in the Davis-Bacon Fair Labor Standards Act (40 U.S.C. 276a-276a-5), related statutes and implementing rules and regulations.
4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4831).
5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630) and implementing regulations.
6. Compliance with OMB Circular No. A-133, Audits of States, Local Governments and Non-Profit Organizations and implementing rules and regulations.
7. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8.
8. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts; each contract or subcontract also shall provide for such access to relevant data and records pertaining to the development and implementation of the project.

The UGLG agrees to assume all of the responsibilities for environmental review, decision making and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.

Signature and Title of Authorized UGLG

Official Date

ATTACHMENT K – RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN UNDER SECTION 104(d) TEMPLATE

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the (UGLG) will take the following steps to minimize the displacement of persons from their homes: *(The steps below are examples only, each jurisdiction must determine the actions it will take based on local needs and priorities).*

- A. Coordinate code enforcement with rehabilitation and housing assistance programs.
- B. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent their placing undue financial burden on long-established owners or tenants of multi-family buildings.
- C. Stage rehabilitation of apartment units to allow tenants to remain during and after rehabilitation by working with empty units or buildings first.
- D. Establish facilities to house persons who must be relocated temporarily during rehabilitation.
- E. Adopt public policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- F. Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- G. Adopt tax assessment policies such as deferred tax payment plans to reduce impact or rapidly increasing assessments on low income owner occupants or tenants in revitalizing areas.
- H. Establish counseling centers to provide homeowners and renters with information on the assistance available to help them remain in their neighborhood in the face of revitalization pressures.

2021 CDBG Water-Related Infrastructure (WRI) Round Scoring

WRI Grants are available for submittals will be expected to meet the following guidelines:

Project Eligibility/Submittal Requirements:

1. The UGLG is a community where 51% of the individuals reside in low to moderate income households
2. The UGLG did not receive a 2018 Frozen Water Grant or 2020 Infrastructure and Resiliency Grant
3. The project will be completed by December 31, 2023
4. The grant request for traditional infrastructure is between \$500,000 and \$2,000,000
5. The UGLG has a committed cash match equal to 10% of the total project cost
6. The UGLG has clearly demonstrated that the proposed project benefits the entire Low and Moderate Income Community
7. The proposed project is located on property owned by the UGLG and/or only an easement is needed
8. The UGLG has a maintenance plan for the proposed project
9. The UGLG has a six-year Capital Improvements Plan (CIP) as required by the Michigan Planning Enabling Act and the proposed project is specifically identified within the CIP as a non-maintenance capital expenditure
10. The UGLG has a set of project plans and specifications

IR Grant Funding Priorities:

Applicants will be scored on the following priorities. (100 total points available)

1. The community does not have more than 1 open CDBG grant or executed LOI (10 points);
2. The community is a Low to Moderate income Community (up to 25 points);
 - a. 51% = 0 points
 - b. 52-55% = 5 points
 - c. 56-60% = 10 points
 - d. 61-65% = 15 points
 - e. 66% and above = 20 points
3. The community has leveraged local and private matching funds (up to 15 points);
 - a. 10% = 0 points
 - b. 11-15% = 5 points
 - c. 16-24% = 10 points
 - d. 25% and above = 15 points

- 4. The project includes infrastructure improvements related to health and safety needs (50 points);
 - a. Health, Sanitation & Security (up to 30 points)
 - i. Imminent threat/System failures (up to 30 points)
 - 1. Immediate health concerns
 - 2. Had experienced break, leaks, repairs
 - 3. Leaks resulting in bacteria, raw sewage, waste sewage
 - 4. Project was to address the above circumstances
 - ii. Critical Improvements needed as soon as possible (up to 15 points)
 - 1. Not an immediate health concern
 - 2. Had experienced breaks, leaks but infrastructure had been secured. Used repairs as possible occurrence on existing infrastructure. Project was to address possible infrastructure repairs.
 - iii. Infrastructure improvements needed in short term (up to 10 points)
 - 1. Not an immediate health concern
 - 2. Didn't speak to breaks, leaks or repairs and impact on community
 - iv. Infrastructure not critical needed improvements next few years (up to 5 points)
 - 1. Not an immediate health concern
 - 2. Proactive action of anticipated problems that may occur in infrastructure
 - b. Aging Infrastructure (10 points)
 - i. 10 points for Community's narrative identifying the concerns related their aging infrastructure. Looking for specific concerns due to age.
 - c. Capacity (10 points)
 - i. 10 points for Community's narrative of capacity concerns. Looking for increase of pipe size, pressure capacity, etc.

Village of Newberry Capital Improvement Plan 2021-2026

INFRASTRUCTURE								
WATER SYSTEM (IUPCA)								
Expenditure	Finance Plan	Total Cost	WATER SYSTEM (IUPCA)					
			2021	2022	2023	2024	2025	2026
Water Main & Service Replacement - NW Section	DWRF, MEDC, USDA-RD, Water, EPA, Spec. Assess.	\$756,510	\$378,255.00		\$378,255.00			
Water Main & Service Replacement - SW Section	DWRF, MEDC, USDA-RD, Water, EPA, Spec. Assess.	\$695,388	\$695,388.00					
Water Main & Service Replacement - NE Section	DWRF, MEDC, USDA-RD, Water, EPA, Spec. Assess.	\$309,525			\$309,525.00			
Water Main & Service Replacement - SE Section	DWRF, MEDC, USDA-RD, Water, EPA, Spec. Assess.	\$1,084,707		\$1,084,707.00				
Water Tower Replacement	DWRF, MEDC, USDA-RD, Water, EPA, Spec. Assess.	\$750,000			\$750,000.00			
42 LSL Replacement (5% of 831 serv. per year)	DWRF, MEDC, USDA-RD, Water, EPA, Spec. Assess.	\$504,000	\$84,000.00	\$84,000.00	\$84,000.00	\$84,000.00	\$84,000.00	\$84,000.00
Vehicle for Water Use	Water, USDA-RD	\$45,000		\$45,000.00				
Well #6 & #7 Generator	Water	\$500,000					\$500,000.00	
Well Rehab	Water	\$105,000	\$35,000.00		\$35,000.00		\$35,000.00	
Equipment	Village	\$1,750,000	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$750,000.00

Expenditure	ELECTRIC (VON)														
	Finance Plan	Total Cost		2021		2022		2023		2024		2025		2026	
1 - Contract Work - Replace Rotten Poles	Village		\$3,000,000.00		\$500,000.00		\$500,000.00		\$500,000.00		\$500,000.00		\$500,000.00		\$500,000.00
2-Transformer and Regulator Substation Repair	Village		\$1,350,000.00		\$350,000.00				\$500,000.00						
3- Argo All Terrain Vehicle	Village		\$400,000.00				\$200,000.00								\$200,000.00
4- New vehicles	Village		\$1,500,000.00		\$250,000.00		\$250,000.00		\$250,000.00		\$250,000.00		\$250,000.00		\$250,000.00
5 - Misc. equipment	Village		\$1,200,000.00		\$200,000.00		\$200,000.00		\$200,000.00		\$200,000.00		\$200,000.00		\$200,000.00
6- Street Light Maintenance	Village		\$3,000,000.00		\$500,000.00		\$500,000.00		\$500,000.00		\$500,000.00		\$500,000.00		\$500,000.00

PLEASE STOP!

Per Emergency Order MCL 333.2253 and the amendment to subsection (15) of the same order, there are limits on non-residential gatherings. These limits include:

- Indoor Gatherings are limited to 25 persons and individuals must maintain 6ft of social distance
- Everyone must wear a face covering at all times.

PLEASE DO NOT ENTER UNLESS YOU ARE WILLING TO ADHERE TO THE FOLLOWING:

- 1. You MUST wear a face covering at all times.**
- 2. You MUST adhere to social distancing requirements.**
- 3. You MUST sign in with your name and phone number for contact tracing.**

If you are unable to adhere to these guidelines and/or you are displaying any of the following symptoms: stuffy nose, runny nose, fever, sore throat, body aches, cough, tightness in chest, nausea or diarrhea, please join the meeting electronically using the ZOOM Information listed below.

The meeting cannot begin or continue unless all attendees are adhering to these guidelines. The meeting cannot begin or continue if more than 25 attendees are present.

Thank you for your cooperation.

Village of Newberry Council

Village of Newberry Water & Light Board

Village of Newberry Planning Commission

Village of Newberry Manager