

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
IN PERSON & ELECTRONIC MEETING – REGULAR SESSION
TUESDAY, APRIL 20, 2021
Meeting Location: 810 Charles Street (Von Maintenance Building)
& Zoom Conference Call
FACE COVERINGS MUST BE WORN
Meeting Time: 6:00P.M.**

ZOOM Info for Board Members Unable to Attend In-Person Due to Medical Issues or Military Deployment or for Public who cannot attend due to face covering requirement:

Join Zoom Meeting: <https://us02web.zoom.us/j/89380462624>

By Phone: 1-888-475-4499 or 1-877-853-5257

Meeting ID 893 8046 2624#

1. VIRTUAL WAITING ROOM OPENED – By VM

2. PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION – By VM

1. Calls will be listen-only mode during business portions of the meeting
2. Callers will be unmuted individually during each public comment section
 - i. Callers will be identified by the last four digits of their phone number or by their computer login information
 - ii. Each caller will be asked if they would like to comment – comment is not required
 - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
 - iv. Callers will be held to a 3min time limit

3. CALL TO ORDER – By VP

4. ROLL CALL – reminder: public body participants must state the location from which they are calling

5. APPROVAL OF AGENDA

6. APPROVAL OF MINUTES

1. Village Council –Regular Electronic Session – March 16, 2021

7. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium provided and limit comments to 3 minutes.

1. Facilitated by VP & VM

8. VILLAGE PRESIDENT COMMENTS

- a. None prescheduled

9. SUBMISSION OF BILLS AND FINANCIAL UPDATES

A. Village of Newberry – Monthly Payables –March 13, 2021 to April 15, 2021

101	General Fund	\$26,188.87
202	Major Streets Fund	\$1,203.28
203	Local Street Fund	\$611.99
213	Fire Revolving Fund	\$3,901.80
409	TORC	-----
418	Atlas Park Fund	-----
590	Sewage Receiving Fund	\$30,857.42
TOTAL EXPENSE FOR APPROVAL:		\$62,763.36

B. Water & Light – Monthly Payables –March 6, 2021 to April 9, 2021

582	ELECTRIC FUND TOTAL EXPENSE:	\$106,684.32
591	WATER FUND TOTAL EXPENSE:	\$3,503.97
Total amount for both funds:		\$110,188.29

C. Bond payments due by May 1 for approval (included with Electric Fund payables)-

BOND	PRINCIPAL	INTEREST	TOTAL DUE	OUTSTANDING DEBT at end of 2021
2002 ELECTRIC	\$0.00	\$3,315.00	\$3,315.00	\$68,315.00
2003 ELECTRIC	\$0.00	\$5,212.50	\$5,212.50	\$150,762.50
TOTAL TO APPROVE:			\$8,527.50	\$219,077.50

Payment is deducted electronically.

BOND	PRINCIPAL	INTEREST	TOTAL DUE	OUTSTANDING DEBT at end of 2021
2014 WATER	\$59,765.66	\$00.00	\$59,765.66	\$5,511,000.00
TOTAL TO APPROVE:			\$59,765.66	\$5,511,000.00

D. Request for Payment – McGahey (included on payables list and pre-approved from March meeting)

a. Request #8 - \$14,715.00

E. 2021 1st Quarter Revenue and Expense Reports Review

F. Save the Bells – for review

582	Save the Bells Fund Balance Summary – as of 03/31/2021	\$15,997.50
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G. Treasurer

a. March 2021 Report

10. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. Customer form and invoice regarding private sewer line at 214 E Avenue- Ryan Holbrook
 - i. VM requests this be referred to the DPW/WWTP Committee
2. Letter and Invoices regarding private sewer line at 402 E. John Street – Tim & Donna Quinlan
 - i. VM requests this be referred to the DPW/WWTP Committee

11. INTRODUCTION AND ADOPTION OF RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

1. Ordinance 53 – Duties of Village Council and Committees
 - i. Ordinance Committee recommends adoption

12. UNFINISHED BUSINESS

1. 2019 Audit Update
2. 2020 Audit Update
 - a. Approval of RFP for Anderson Tackman
 - i. Finance Committee recommends approval
3. Water Rate Changes
 - a. Water Rate Study update
 - i. Great Lakes Community Action Partnership – Rural Community Assistance Program
<https://www.glcap.org/programs/community-rural-development/rural-community-assistance-program-rcap/rcap-services-in-michigan/>
 - ii. Request for Council Rep for rate review
4. Generator Update
 - a. Fairbanks Invoice – for review
5. Coldwell Banker Request for reimbursement for private sewer line backup
 - a. VM requests this be referred to the DPW/WWTP Committee
6. Water & Light Board- Vacancy
7. Public Comment Follow-Up from Previous Meeting – none prescheduled

13. NEW BUSINESS

1. Sewer Backups – Establishing a process for reporting and reimbursement of requests
 - i. Request to refer to DPW/WWTP Committee
2. Pole Study- request for approval to release RFP
3. MEDC CDBG WIP Grant Application
4. Capital Improvement Plan Draft – Review
5. Truth in Taxation Hearing – May 18 - reminder

14. REPORTS OF BOARDS

1. Water & Light Board - Regular & Electronic Meeting Minutes – April 13, 2021
2. Planning Commission Meeting: March 22, cancelled

15. REPORTS OF COMMITTEES

1. Ordinance Committee – March 30, 2021 Meeting Minutes
 - i. Recommend adoption of Ordinance 53
2. Management Committee – April 8, 2021
3. Garbage Committee – April 12, 2021
4. Finance Committee – April 15, 2021
 - i. Recommend selection of Anderson Tackman for 2020-2022 Audit Contract

16. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief – written
2. Superintendent of WWTP & DPW
 - a. Monthly Report – written
 - b. Purchase of Hot Patch Tar & Chip machine
3. Working Superintendent of Water & Light
 - a. Monthly Report - written
 - b. Electric Consumption/Billing Report
 - c. Electric Demand Large Power Report
 - d. Billed Electric kWh Report
 - e. Water Pumpage Report
4. Village Manager
 - a. Monthly Report- written and verbal

17. PUBLIC COMMENT – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

- Facilitated by VM & Clerk

18. ASSIGNMENT OF PUBLIC COMMENT RESPONSE

19. COMMENTS BY COUNCIL MEMBERS

20. ADJOURNMENT - REGULAR SESSION

Newberry Village Council
Regular Meeting Minutes
March 16, 2021 – 6:00 p.m.
Electronic Public Meeting – Due to COVID-19 Virus

****NOTE – All votes were done by Roll Call Vote**

Present: President Freese, Trustees: Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes. All Board members identified as calling in remotely via ZOOM from Newberry, MI.

Absent: None.

Also Present: Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Village Attorneys - Greg Grant and Jeff Jocks, Newberry News - Sterling McGinn.

Call to Order: President Freese called the meeting to order at 6:04 p.m. via Zoom.

Approval of Agenda: Moved by Stokes, support by Cameron, **CARRIED**, to approved the agenda as presented. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Minutes: Moved by Hendrickson, support by Puckett, **CARRIED**, to approve the minutes from the February 16, 2021, Regular Village Council Electronic Session as written. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes. Moved by Stokes, support by Hendrickson, **CARRIED**, to approve the minutes from the March 2, 2021 Special Electronic Session as written. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Public Comments on Agenda Items: None.

Special Topics:

- A.) **Employee Arbitration:** Moved by Freese, support by Puckett, **CARRIED**, that the Council enter into closed session to discuss with the Village's attorneys trial and/or settlement strategy in the pending matter involving the arbitration demand of Jennifer James-Mesloh, pursuant to MCL 15.268(e) as a discussion on the open record would be detrimental to our position, and also to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243(l)(g) and MCL 15.268(h). Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Council enters into Closed Session at 6:10 p.m.

Moved by Freese, support by Cameron, **CARRIED**, to exit closed session wherein we discussed with the Village's attorneys trial and/or settlement strategy in the pending matter involving the arbitration demand of Jennifer James-Mesloh, pursuant to MCL 15.268(e) as a discussion on the open record would have been detrimental to our position, and also discussed material exempt from disclosure under the attorney-client privilege, MCL 15.243(l)(g) and MCL 15.268(h). Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Council exits Closed Session at 7:10 p.m.

Moved by Freese, support by Schummer, **CARRIED**, to accept the advice of counsel and authorize our attorneys to present the settlement terms as discussed in closed session. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Village President's Announcements: None

Submission of Bills and Financial Updates:

- A.) Village of Newberry monthly Bills: Moved by Puckett, support by Hardenbrook, **CARRIED**, to approve payment of the February 13 – March 12, 2021 bills, in the amount of \$157,635.04. Discussion followed. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.
- B.) Water & Light monthly bills: Moved by Puckett, support by Hardenbrook, **CARRIED**, to pay the Electric and Water Fund bills for February 6 – March 5, 2021, with a total amount of \$100,430.58. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.
- C.) Bond payment paid out March 1 as electronic deductions: Moved by Freese, support by Stokes, **CARRIED**, to make the 2005 and 2009 water bond interest payments for a total of \$43,869.35. Discussion followed. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.
- D.) Request for Disbursement of Funds:
Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid: Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to pay Request #30 – 01-01-21 to 02-28-21
 - 1.) C2AE invoice #71110 for \$22,451.60
 - 2.) Sehi Computer invoice #Q00125818 for \$2,870.83for a total of \$25,322.43. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.
- E.) Request for Payment – McGahey: Moved by Freese, support by Stokes, **CARRIED**, to pay McGahey Construction LLC, no more than \$26,604.00 for invoice dated Feb. 26, 2021. Discussion followed. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.
- F.) Christmas Lights Fund – as of 2/2/21 - \$15,394.16
- G.) Treasurer's Report:
 - a.) February 2021 – N. Moulton submitted a written report. Council accepted the report as presented.

Petitions and Communications:

- a.) Resignation from Water & Light Board – Mike Schnorr. Reviewed.
- b.) Reimbursement request for sewage cleanup – Coldwell Banker - \$10,620.15. Moved by Puckett, support by Freese, **CARRIED**, to table the issue of reimbursement until more information is gathered. Discussion followed. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Introduction and Adoption of Ordinances and Resolutions: None.

Unfinished Business:

- 1.) 2019 Audit: Watkins gave an update.
- 2.) 2020 Audit Update: Request for proposal to do 2020 audit is posted in local media, newspapers and online. Proposals are due by April 9, 2021 at 4:00 p.m.
- 3.) Water Rate Changes:
 - a.) Water Bond payments due in 2021 – review.
 - b.) Water Bond required reserve and set aside of funds – review.
- 4.) Generator Update: Watkins gave the update. She advised Fairbanks came and did an evaluation of the engine block and determined the engine block was damaged. We are waiting for the official report.
- 5.) Demolition of remaining 41 Lumber Structure: The insurance company stated the remaining structure cannot be saved and must be removed. Moved by Puckett, support by Hardenbrook, **CARRIED**, that the Village put out a request for proposals and qualifications for the removal of the rest of the 41 Lumber building. Discussion followed. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.
- 6.) Public Comment Follow-Up from Previous Meeting: None needed.

New Business:

- 1.) Water & Light Board – Vacancy notification: Moved by Freese, support by Hardenbrook, **CARRIED**, to declare that we have a vacancy on the Water & Light Board and authorize the Village Manager to make the necessary announcements. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Reports of Boards:

- 1.) Water & Light Board: Regular electronic meeting minutes for March 9, 2021, were inadvertently omitted from the packet, they will be included in the April packet.
- 2.) Planning Commission Meeting: Feb. 22, 2021 – cancelled.

Committee Reports:

- 1.) Ordinance Committee: March 5, 2021 meeting minutes provided.
- 2.) Management Committee – March 11, 2021 meeting minutes provided. Moved by Freese, support by Hendrickson, **CARRIED**, to direct the Ordinance Committee to begin drafting of a Council attendance ordinance. Discussion followed. Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

Reports of Village Officers & Management:

- A.) Fire Chief: Written report submitted by Fire Chief Wendt.
- B.) Superintendent of Wastewater Treatment Plant & DPW: Written report submitted by Superintendent Blakely.
- C.) Working Superintendent of Water & Light: Written report submitted by Working Superintendent Kucinskas.
- D.) Village Manager: Watkins gave a verbal as well as written report.

Public Comment: None

Comments by Council Members: Comment heard from Hendrickson, Stokes, Puckett, Freese.

Adjourn Meeting: Moved by Hardenbrook, support by Puckett, **CARRIED**, to adjourn the meeting at 8:49 p.m. Ayes: Freese, Cameron, Hardenbrook, Hendrickson, Puckett, Schummer, Stokes.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Catherine Freese, Village President

VILLAGE OF NEWBERRY PAYABLES
March 13, 2021 to April 16, 2021

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 101 General Fund						
Dept 172 VILLAGE MANAGER						
101-172-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/18/21	5.36	45076
101-172-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/13/21	5.36	45115
101-172-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INSURANCE	04/01/21	5.51	45087
101-172-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
			Total For Dept 172 VILLAGE MANAGER		23.28	
Dept 201 ADMINISTRATIVE						
101-201-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INSURANCE	04/01/21	10.37	45087
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	COLORADO PAPER	04/10/21	9.23	45067
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PAPER TOWELS/ TRASH BAGS	04/21/21	17.44	45067
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	TRASH BAGS	04/23/21	18.50	45067
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BATTERIES	04/24/21	19.67	45067
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	IPHONE CASES	04/28/21	38.97	45106
101-201-752.100	OPERATING SUPPLIES	NATIONAL OFFICE	DIGITAL LETTERHEAD WORK	04/18/21	10.00	45120
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	MIX BOARD FOR MEETINGS	05/07/21	15.00	45106
101-201-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	CABLE	05/10/21	7.00	45114
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	CABLES	05/12/21	8.89	
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	SOUND CARD/CABLES	05/12/21	58.92	
101-201-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS	04/01/21	17.57	45128
101-201-801.000	PROFESSIONAL & CONTRACTUAL	FAIR, ALMA	OFFICE CLEANING	04/20/21	100.00	45113
101-201-801.000	PROFESSIONAL & CONTRACTUAL	AT&T	DOMAIN REGISTRATION	04/09/21	16.00	45128
101-201-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	29.56	45093
101-201-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	10.43	45093
101-201-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	04/27/21	33.78	45117
101-201-900.000	PUBLISHING & PRINTING - ACCOUN	NEWBERRY NEWS INC	MINUTES/WL VACANCY/ AUDIT/ WINTER P	04/30/21	48.00	45121
101-201-900.000	PUBLISHING & PRINTING	MINING JOURNAL	AD FOR AUDIT CONTRACT	03/15/21	59.92	45128
			Total For Dept 201 ADMINISTRATIVE		529.25	
Dept 215 CLERK						
101-215-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	INK	04/29/21	26.00	45106
101-215-900.000	PRINTING & PUBLISHING - MINUTES	NEWBERRY NEWS INC	MINUTES/WL VACANCY/ AUDIT/ WINTER P	04/30/21	525.00	45121
			Total For Dept 215 CLERK		551.00	
Dept 223 AUDIT & LEGAL EXPENSE						
101-223-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	03/31/21	1,380.00	45088
			Total For Dept 223 AUDIT & LEGAL EXPENSE		1,380.00	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 230 ORDINANCE OFFICER						
101-230-850.000	906-291-1630 - ORDINANCE OFFICER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	28.20	45093
101-230-850.000	906-291-0583- ORDINANCE	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	41.73	45093
			Total For Dept 230 ORDINANCE OFFICER		69.93	
Dept 253 TREASURER						
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	28.20	45093
			Total For Dept 253 TREASURER		28.20	
Dept 265 BUILDING & GROUNDS						
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MC MILLAN NATURAL GAS	04/27/21	15.47	45126
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 827.500	04/27/21	316.04	45126
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	MAINTENANCE GARAGE	04/27/21	213.22	45126
			Total For Dept 265 BUILDING & GROUNDS		544.73	
Dept 301 POLICE DEPARTMENT						
101-301-719.000	POLICE HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/18/21	2.41	45076
101-301-719.000	POLICE HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/13/21	2.41	45115
101-301-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/21	22.02	45087
			Total For Dept 301 POLICE DEPARTMENT		26.84	
Dept 441 PUBLIC WORKS						
101-441-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/21	11.92	45087
101-441-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BATTERIES/WIPES/ENGRAVER	04/16/21	3.32	45067
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	PADLOCK	05/10/21	7.98	45114
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	3623 3/8 .050 72 DL	05/10/21	29.99	
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	RETURN INVOICE 213278	05/10/21	(29.99)	
101-441-753.000	TOOLS & EQUIPMENT	LYNN AUTO PARTS INC.	SOCKET SET	04/10/21	89.99	45082
101-441-753.000	TOOLS & EQUIPMENT	D & D HOME CENTER	POST LEVEL	05/10/21	10.28	45112
101-441-753.000	TOOLS & EQUIPMENT	FOSTER HARDWARE	TWINE	05/10/21	13.99	45114
101-441-767.000	CLOTHING - UNIFORMS	AMAZON CAPITAL SERVICES	HIGH VISIBILITY VEST	05/06/21	49.80	45106
101-441-768.000	CDL LICENSE	LMAS HEALTH DEPT	CDL EXAM	04/10/21	112.50	45081
101-441-769.000	DRUG TESTING	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT	05/01/21	40.00	45116
101-441-769.000	DRUG TESTING	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT	05/01/21	85.00	45116
101-441-769.000	DRUG TESTING	HELEN NEWBERRY JOY HOSPITAL	LABS	05/01/21	90.00	45116
101-441-850.000	906-291-1633 DPW	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	41.74	45093
101-441-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	104.33	45093
101-441-900.000	PUBLISHING & PRINTING - WINTER P	NEWBERRY NEWS INC	MINUTES/WL VACANCY/ AUDIT/ WINTER P	04/30/21	45.00	45121
101-441-929.000	REPAIRS & MAINTENANCE	AUTO-WARES GROUP	3/8 2-WIRE HOUSE, 3/8 SMP, 3/8 MPF ORING	04/20/21	38.77	45100
			Total For Dept 441 PUBLIC WORKS		744.62	

VILLAGE OF NEWBERRY PAYABLES
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 524 MOTOR POOL						
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	BRUSH	04/10/21	2.99	45082
101-524-752.100	OPERATING SUPPLIES	AUTO-WARES GROUP	HEATER HOSE	04/10/21	9.56	45100
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	PICK UP TOOL WMAGNET	04/21/21	11.99	45082
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	GALLON BRAKE FLUID	05/10/21	15.81	45119
101-524-752.100	OPERATING SUPPLIES	AUTO-WARES GROUP	MINI GUIDR ASST	05/10/21	15.09	45147
101-524-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	SAW	05/10/21	550.93	45114
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	LYNN AUTO PARTS INC.	LEADS TEST	04/15/21	12.98	45082
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	PAYPAL	TRUCK SCANNER NETWORK BRIDGE	03/30/21	352.95	45128
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	HARBOR FREIGHT	IMPACT	04/09/21	24.99	45148
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	AUTO-WARES GROUP	COMP PRESS TEST	05/10/21	40.99	
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	HARBOR FREIGHT	IMPACT SET	04/06/21	24.99	
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	LYNN AUTO PARTS INC.	FT CHUCK	05/10/21	4.69	
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	LYNN AUTO PARTS INC.	SOCKET	05/10/21	8.99	
101-524-759.000	GAS OIL & GREASE	NEALS TRUCK PARTS	AW46 HYD FLUID	04/24/21	29.50	45084
101-524-759.000	GAS OIL & GREASE - PUBLIC WORKS	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	04/22/21	712.77	45134
101-524-759.000	GAS OIL & GREASE	LYNN AUTO PARTS INC.	LITHIUM WHITE GREASE	05/10/21	5.40	45119
101-524-759.000	GAS OIL & GREASE	AUTO-WARES GROUP	2 CYCLE OIL	05/10/21	19.08	45147
101-524-759.000	GAS OIL & GREASE	LOCK CITY HOME CENTER	2 CYC HP ULTRA OIL STIHL	04/07/21	13.99	45128
101-524-759.000	GAS OIL & GREASE	AUTO-WARES GROUP	OIL 10W30	05/10/21	4.39	45147
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	BRAKE CALIPER/BFLUID	04/10/21	128.70	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	CORE RETURN	04/10/21	(61.05)	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	BATTERY - SWEEPER	04/10/21	75.60	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	TOGGLE BED BLU	04/10/21	5.23	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AUTO-WARES GROUP	ORING	04/10/21	1.29	45100
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AUTO-WARES GROUP	TOGGLE	04/10/21	2.99	45100
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	PAYPAL	RESET SWITCH	03/11/21	26.75	45090
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FABICK CAT	FUSE/PLUG/SEALS	04/17/21	13.17	45074
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FOSTER HARDWARE	HEX BUSHING/TAP CARD	04/10/21	14.97	45075
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FOSTER HARDWARE	COUPLER	04/10/21	8.59	45075
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	COUPLING	04/10/21	2.04	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	COUPLINGS	04/10/21	(0.37)	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FOSTER HARDWARE	TAP CARDDED 1/4X18NPT CREDIT RETURN	04/10/21	(9.99)	45075
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	OIL, FUEL, AIR FILTER NAPAGOLD AIR FILT	04/15/21	52.68	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AUTO-WARES GROUP	OIL FILTER	04/05/21	39.22	45100
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	FILTERS AIR, FUEL, HYDRAULIC FOR YEAR	04/01/21	1,084.66	45082
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	TRL LAMP	04/30/21	14.29	45119
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AUTO-WARES GROUP	4 STRAND WIRE	04/15/21	2.95	45147
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	HIGH PRESSURE OIL RAIL KIT	04/27/21	40.83	45106
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	WIRE LOOPS	05/02/21	39.71	45106
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS TRUCK PARTS	ADAPTERS	04/05/21	12.80	45122
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FOSTER HARDWARE	PICK UP BODY	05/10/21	4.99	45114
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	O'REILLY AUTO PARTS	WIPER BLADE/ CAR/TRUNED	04/06/21	18.66	45128
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LOCK CITY HOME CENTER	FUEL LINE	04/06/21	14.90	45128
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	DIESEL/MIXED FUEL DECALS	05/13/21	9.90	

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101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	UP INTERNATIONAL TRUCKS	SEAL KIT	04/21/21	85.50	45129
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	CREDIT MEMO FOR INVOICE# 19DD-W47T-M	04/16/21	(40.83)	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	HDWE	05/10/21	7.16	
101-524-971.000	CAPITAL OUTLAY BUILDING	MC GAHEY CONSTRUCTION LLC	REQUEST #8 NEW MAINTENANCE BUILDING	05/08/21	12,507.75	45146
			Total For Dept 524 MOTOR POOL		15,965.17	
Dept 525 STORM SEWER						
101-525-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISSDIGS	04/10/21	1.59	45125
			Total For Dept 525 STORM SEWER		1.59	
Dept 528 RUBBISH						
101-528-752.100	OPERATING SUPPLIES	TRASH STICKERS INC	TRASH STICKERS	04/12/21	993.00	45089
101-528-752.100	OPERATING SUPPLIES	NEWBERRY WOOD ENTERPRISES	13 ROLLS RED SNOW FENCE	04/15/21	513.50	45101
101-528-752.100	OPERATING SUPPLIES	TRACTOR SUPPLY CO.	TPOSTS	03/29/21	409.00	45128
101-528-752.100	OPERATING SUPPLIES	D & D HOME CENTER	FLAG TOPS	05/10/21	7.49	
101-528-759.000	GAS OIL & GREASE - GARBAGE	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	04/22/21	92.03	45134
101-528-801.100	PROF & CONTR SERVICES-RESIDENT	WASTE MANAGEMENT	RUBBISH DISPOSAL	04/30/21	3,215.84	45132
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	04/01/21	98.64	45068
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	04/30/21	94.80	45108
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS	UB BULLIG	04/01/21	108.80	45068
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS	UB BULLIG	04/30/21	88.30	45108
101-528-950.000	RECYCLE BINS	ZELLAR SANITATION	RECYCLING BINS	04/11/21	310.00	45099
			Total For Dept 528 RUBBISH		5,931.40	
Dept 751 PARKS & RECREATION						
101-751-752.000	OPERATING SUPPLIES	SIGNONTHECHEAP	SIGNS FOR PARKS	03/23/21	204.92	45090
101-751-752.000	OPERATING SUPPLIES	FOSTER HARDWARE	CABOT BRUXH/SOLID DCK DKBS GL	05/10/21	187.94	45114
			Total For Dept 751 PARKS & RECREATION		392.86	
			Total For Fund 101 General Fund		26,188.87	
			Fund 202 MAJOR STREET FUND			
Dept 463 ROUTINE MAINTENANCE						
202-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/21	9.53	45087
202-463-752.100	OPERATING SUPPLIES	LOCK CITY HOME CENTER	CUTOQUICK CUT-OFF MACHINE STIHL	04/07/21	534.98	45128
202-463-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	SAFETY GASOLINE CAN FOR CEMENT SAW	05/12/21	18.78	
202-463-752.300	SUPPLIES - SIGNAGE	AMAZON CAPITAL SERVICES	TITAN POST DRIVERS PGD3875 4 BARREL 1	04/23/21	639.99	45067
			Total For Dept 463 ROUTINE MAINTENANCE		1,203.28	
			Total For Fund 202 MAJOR STREET FUND		1,203.28	

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Fund 203 Local Street Fund						
Dept 463 ROUTINE MAINTENANCE						
203-463-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/21	58.25	45087
203-463-752.100	OPERATING SUPPLIES	LOCK CITY HOME CENTER	CUT/QUICK CUT-OFF MACHINE STIHL	04/07/21	534.97	45128
203-463-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	SAFETY GASOLINE CAN FOR CEMENT SAW	05/12/21	18.77	
			Total For Dept 463 ROUTINE MAINTENANCE		611.99	
Fund 213 Fire Revolving Fund						
Dept 336 FIRE						
213-336-752.100	OPERATING SUPPLIES	KLUSMEYER, BRUCE	COFFEE POT	03/21/21	253.33	45080
213-336-752.100	OPERATING SUPPLIES	SNYDERS DRUG STORE	POWER STRIP	04/10/21	5.99	45127
213-336-752.200	FIRE SUPPLIES	AMAZON CAPITAL SERVICES	FIRE HEADLAMPS LEDS	02/28/21	1,221.36	45128
213-336-752.200	FIRE SUPPLIES	POMASL FIRE EQUIPMENT	RETURNED LOW LEVEL STRAINER	04/05/21	(476.68)	20
213-336-752.200	FIRE SUPPLIES	POMASL FIRE EQUIPMENT	KIT SHUTOFF HDL. 1.5"W/ROLL PINS. BLACK	04/21/21	55.69	20
213-336-752.200	FIRE SUPPLIES	WEST SHORES SERVICES INC	FIREDEX RUBBER STRUCTURAL BOOTS	03/26/21	176.42	45133
213-336-759.000	GAS, OIL & GREASE - FIRE	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	04/22/21	245.46	45134
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	FOSTER HARDWARE	GRND CONNECTOR	04/10/21	17.99	45075
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	27.11	45093
213-336-850.000	TELEPHONE	ATT U VERSE	FIRE HALL UVERSE	04/24/21	41.10	45109
213-336-921.000	HEAT	SEMCOENERGY GAS COMPANY	FIRE HALL NATURAL GAS 900.500	04/27/21	360.13	45126
213-336-929.000	REPAIRS & MAINTENANCE	J F AHERNS	HYDRO RECHARGE/VALVE STEM/ ORING KIT	04/09/21	176.50	45066
213-336-929.000	REPAIRS & MAINTENANCE	POMASL FIRE EQUIPMENT	REPAIR LOW LEVEL STRAINER	05/05/21	247.57	20
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	SNYDERS DRUG STORE	RUBBER STRAP	04/10/21	16.74	45086
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	R & R FIRE TRUCK REPAIR INC	LIGHT TOWER INOPERABLE	05/01/21	1,533.09	45123
			Total For Dept 336 FIRE		3,901.80	
			Total For Fund 213 Fire Revolving Fund		3,901.80	
Fund 590 Sewage Receiving Fund						
Dept 537 SEWER SYSTEM						
590-537-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/18/21	2.41	45076
590-537-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	05/13/21	2.41	45115
590-537-726.000	LIFE INSURANCE	STANDARD, THE	LIFE INSURANCE	04/01/21	29.28	45087
590-537-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	COLORLED PAPER	04/10/21	9.23	45067
590-537-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	PRINTER	04/24/21	278.25	45067
590-537-752.100	OPERATING SUPPLIES	MAC'S MARKET INC	TOILET PAPER/PAPER TOWEL	04/10/21	23.39	45083
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	TRASH BAGS	04/23/21	18.50	45067
590-537-752.100	OPERATING SUPPLIES	NATIONAL OFFICE	DIGITAL LETTERHEAD WORK	04/18/21	10.00	45120
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	MIX BOARD FOR MEETINGS	05/07/21	15.00	45106
590-537-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS	04/01/21	30.45	45128
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	D & D HOME CENTER	PVC	04/10/21	18.28	45072
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	U S A BLUE BOOK	SKIMMING NET	04/10/21	79.53	45092
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	FOSTER HARDWARE	RAKE BOW FIBER	05/10/21	24.99	45114

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590-537-753.000	TOOLS & EQUIP (UNDER THRES)	LYNN AUTO PARTS INC.	GRD WH	05/10/21	8.82	45119
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	SUPPLYHOUSE.COM	COUPLER	03/15/21	52.46	45128
590-537-753.000	TOOLS & EQUIP (UNDER THRES)	ZORO	HYDRANT KEY	03/29/21	18.77	45128
590-537-801.000	PROFESSIONAL & CONTRACTUAL	ERIC'S SEPTIC SERVICE	CLEAN GREASE PIT FOR PUMP REPAIR	04/17/21	275.00	45073
590-537-801.000	PROFESSIONAL & CONTRACTUAL	GINNEVER ELECTRIC	WWTP TANDEM BREAKER	03/31/21	257.00	45077
590-537-801.000	PROFESSIONAL & CONTRACTUAL	JOHNSON CONTROLS	PLANNED SERVICE AGREEMENT SERVICES	04/30/21	1,107.25	45118
590-537-801.000	PROF & CONTRACTUAL SERVICES	RANGE TELCOMMUNICATIONS	MISSDIGS	04/10/21	4.76	45125
590-537-801.201	LEGAL - PENTLAND	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	03/31/21	75.00	45088
590-537-850.000	TELEPHONE	AT&T	WWTP LANDLINE-ALARM	04/05/21	66.85	45069
590-537-850.000	906-293-5681 W/L CLERK 15%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	67.51	45093
590-537-850.000	906-291-0599 - WWTP	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	52.16	45093
590-537-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	04/27/21	33.78	45117
590-537-850.000	TELEPHONE	ATT U VERSE	WWTP UVERSE	04/24/21	41.11	45110
590-537-851.000	POSTAGE	FOSTER HARDWARE	SHIPPING	05/10/21	26.28	45114
590-537-851.001	POSTAGE - PENTLAND	ARISTA INFORMATION SYSTEMS	UB POSTAGE	04/01/21	141.80	45068
590-537-851.001	POSTAGE - PENTLAND	ARISTA INFORMATION SYSTEMS	UB POSTAGE	04/30/21	136.27	45108
590-537-900.000	PUBLISHING & PRINTING	MINING JOURNAL	AD FOR AUDIT CONTRACT	03/15/21	59.92	45128
590-537-900.001	PUBLISHING & PRINTING PENTLAND	ARISTA INFORMATION SYSTEMS	UB BILLIG	04/01/21	156.40	45068
590-537-900.001	PUBLISHING & PRINTING PENTLAND	ARISTA INFORMATION SYSTEMS	UB BILLIG	04/30/21	126.94	45108
590-537-910.000	PROFESSIONAL DEVELOPMENT	MWEA	FUNDAMENTALS AND WASTEWATER MAT	04/09/21	420.00	45098
590-537-917.000	TREATMENT COSTS	HYDRITE CHEMICAL CO.	HYDRIFLOC	04/10/21	2,049.50	45079
590-537-917.000	TREATMENT COSTS	MAC'S MARKET INC	TRASH BAGS	04/10/21	5.99	45083
590-537-917.000	TREATMENT COSTS	HAWKINS INC	CHLORINE AND SODIUM BISULFITE	04/15/21	644.51	45095
590-537-917.100	LAB SUPPLIES	U S A BLUE BOOK	PHOSPHORUS TNT/ AMMONIA TESTS	04/24/21	390.62	45131
590-537-917.100	LAB SUPPLIES	FOSTER HARDWARE	GRN DENATURED ALCOHOL	05/10/21	9.99	45114
590-537-921.000	HEAT	SEMCOENERGY GAS COMPANY	WWTP NATURAL GAS 994.500	04/27/21	861.37	45126
590-537-929.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	CAST IRON REPLACEMENT COUPLER	04/18/21	47.67	45067
590-537-929.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	GROOVE HOSE FITTINGS	04/10/21	77.85	45067
590-537-929.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	GROOVE HOSE FITTINGS	04/10/21	18.95	45067
590-537-929.000	REPAIRS & MAINTENANCE	D & D HOME CENTER	VALVE/NIPPLES/ADAPTER/TEFLON TAPE	04/10/21	69.29	45072
590-537-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	BRAKE CALIPER	05/10/21	202.22	45119
590-537-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	CORE RETURN	05/10/21	(69.42)	45119
590-537-932.000	VEHICLE REPAIRS & MAINTENANCE	AUTO-WARES GROUP	BRAKE PADS/ DISC BRAKES	05/10/21	131.68	45147
590-537-971.000	CAPITAL OUTLAY BUILDING	MC GAHEY CONSTRUCTION LLC	REQUEST #8 NEW MAINTENANCE BUILDING	05/08/21	295.80	45146
590-537-975.000	CONSTRUCTION - SAW GRANT	C2AE ARCHITECTURE ENGINEER	RATE STRUCTURE	05/01/21	22,451.60	45137
			Total For Dept 537 SEWER SYSTEM		30,857.42	
			Total For Fund 590 Sewage Receiving Fund		30,857.42	
		Fund Totals:				
			Fund 101 General Fund		26,188.87	
			Fund 202 MAJOR STREET FUND		1,203.28	
			Fund 203 Local Street Fund		611.99	
			Fund 213 Fire Revolving Fund		3,901.80	
			Fund 590 Sewage Receiving Fund		30,857.42	
			Total For All Funds:		62,763.36	

GL Number	Inv. Line Desc	Vendor	Fund 582 Electric Fund	Invoice Desc.	Due Date	Amount	Check #
Dept 000							
582-000-042.000	UNAPPLIED CREDIT	UPCHURCH LORRAINE		UB refund for account: 3-02560-00	03/16/21	222.39	45063
582-000-042.000	UNAPPLIED CREDIT	ENTERLINE JOY		UB refund for account: 5-08080-15	03/26/21	189.06	45102
582-000-042.000	UNAPPLIED CREDIT	THE MECCA: INTEGRATED HEALTH		UB refund for account: 6-02130-02	03/26/21	305.03	45103
582-000-042.000	UNAPPLIED CREDIT	BRAND WILLIAM		UB refund for account: 5-02700-04	04/07/21	32.94	45104
582-000-042.000	UNAPPLIED CREDIT	COUCH JORDAN		UB refund for account: 5-07087-00	04/14/21	72.14	
				Total For Dept 000		821.56	
Dept 582 ELECTRIC DISTRIBUTION							
582-582-726.000	LIFE INSURANCE	STANDARD. THE		LIFE INSURANCE	04/01/21	7.71	45087
582-582-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY		FUSELINKS/LIGHTS	04/10/21	2,598.65	45097
582-582-850.000	UVERSE - LARGE CAPACITY METER	ATT U VERSE		LARGE CAPACITY METER UVERSE	03/23/21	41.10	45023
				Total For Dept 582 ELECTRIC DISTRIBUTION		2,647.46	
Dept 583 GENERAL EXPENSES							
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL		PRE-EMPLOYMENT	04/16/21	171.00	45078
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL		X-RAYS	04/10/21	32.50	45078
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL		PRE-EMPLOYMENT	04/26/21	29.00	
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	UPPER PENINSULA IMAGING PC		XRAYS	04/10/21	32.50	
582-583-719.000	HOSPITALIZATION	44 NORTH		COBRA RETIREES	04/18/21	3.22	45076
582-583-726.000	LIFE INSURANCE	STANDARD. THE		LIFE INSURANCE	04/01/21	27.54	45087
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE		PAPER	04/10/21	19.75	45032
582-583-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES		COLORLED PAPER	04/10/21	9.23	45067
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA		WATER	04/10/21	5.98	45036
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		BATTERIES/WIPES/ENGRAVER	04/16/21	15.35	45067
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		PAPER TOWELS/ TRASH BAGS	04/21/21	17.44	45067
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA		WATER	04/15/21	2.50	45085
582-583-752.100	OPERATING SUPPLIES	NATIONAL OFFICE		DIGITAL LETTERHEAD WORK	04/18/21	10.00	
582-583-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES		MIX BOARD FOR MEETINGS	05/07/21	15.00	
582-583-752.200	IT SOFTWARE	ZOOM		CONFERENCE MEETINGS	04/01/21	48.02	
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	TEREX		WRENCH DRIVE BAR 10K YELLOW AB	03/25/21	1,430.78	
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	LYNN AUTO PARTS INC.		WET DRY VAC	05/10/21	25.00	
582-583-759.000	GAS OIL & GREASE - ELECTRIC	NORTHERN ENERGY INC		OIL	04/10/21	88.43	45071
582-583-759.000	GAS & OIL - ELECTRIC	WEX BANK - SPEEDWAY UNIVERSAL		GAS/FUEL	04/22/21	109.61	
582-583-767.000	CLOTHING - UNIFORMS	RITZ SAFETY		RETURN PANTS	04/14/21	(131.08)	19
582-583-767.000	CLOTHING - UNIFORMS	RITZ SAFETY		JEANS	04/16/21	131.08	19
582-583-801.000	PROFESSIONAL & CONTRACTUAL	CTC ENGINEERING		RATE STUDY	04/16/21	1,611.00	45094
582-583-801.000	PROFESSIONAL & CONTRACTUAL	CTC ENGINEERING		PUSE REVIEW	04/16/21	3,225.00	45094
582-583-801.000	PROFESSIONAL AND CONTRACTURA	FAIR, ALMA		OFFICE CLEANING	04/20/21	100.00	
582-583-801.000	PROFESSIONAL AND CONTRACTURA	RANGE TELECOMMUNICATIONS		MISSDIGS	04/10/21	12.70	
582-583-801.200	LEGAL	SONDEE, RACINE & DOREN PLC		LEGAL COUNCIL	03/31/21	37.50	45088
582-583-850.000	TELEPHONE	AT&T		WATER/LIGHT PHONE	04/05/21	49.39	45070
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	14.10	45093
582-583-850.000		VERIZON		ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	13.54	45093

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582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK		04/07/21	7.05	45093
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK		04/07/21	7.05	45093
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK		04/07/21	10.82	45093
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL		04/07/21	20.87	45093
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL		04/07/21	20.87	45093
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL		04/07/21	10.43	45093
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL		04/07/21	20.86	45093
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7		04/27/21	33.79	
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 000422364-7		04/27/21	17.50	
582-583-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE		03/05/21	36.38	45042
582-583-851.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE		04/01/21	240.43	45068
582-583-900.000	PUBLISHING & PRINTING- WL BOARD	ARISTA INFORMATION SYSTEMS INC	UB BILLIG		04/01/21	265.21	45068
582-583-900.000	TRAVEL	NEWBERRY NEWS INC	MINUTES/WL VACANCY AUDIT/ WINTER PARKING		04/30/21	36.00	
582-583-913.000	HEAT	BURTON, LANDON	SCHOOLING EXPENSES		04/30/21	828.60	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 237.500		04/27/21	195.90	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	SEMCOENERGY GAS COMPANY	GENERATION BUILDING NATURAL GAS 237.500		04/27/21	391.80	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	ADPTR W/LED		04/25/21	11.39	45100
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	FILTERS, AIR, OIL, HYDRAULIC FOR YEAR		04/01/21	245.10	45082
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	7 BLADE RV MALE		04/15/21	9.59	45100
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	7 BLADE RV MALE RETURNED ON INV 470747		04/15/21	(9.59)	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	FOSTER HARDWARE	HILLMAN FASTENER		05/10/21	1.72	
582-583-992.000	INTEREST NOTE PAYABLE 2002	AMAZON CAPITAL SERVICES	FRONT DOOR HANDLE		05/07/21	7.08	
582-583-992.000	INTEREST NOTE PAYABLE 2003	US BANK OPERATIONS CENTER	LIMITED TAX OBLIGATION CAPITAL IMPR. BOND		05/03/21	3,315.00	45091
582-583-992.100	INTEREST NOTE PAYABLE 2003	US BANK OPERATIONS CENTER	LGLP 2003B REVENUE SHARING		04/26/21	5,212.50	
			Total For Dept 583 GENERAL EXPENSES			18,113.58	
Dept 584 ELECTRIC GENERATION							
582-584-801.000	PROFESSIONAL & CONTRACTUAL	GORDY CRIBB	QUARTERLY INSPECTION		03/30/21	250.00	45051
582-584-929.000	REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	LIQUID WRENCH		04/10/21	8.18	18
582-584-929.000	REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	SAND PAD		04/10/21	39.80	18
			Total For Dept 584 ELECTRIC GENERATION			297.98	
Dept 586 PURCHASED POWER							
582-586-801.000	PROFESSIONAL AND CONTRACTURA	MICHIGAN PUBLIC POWER AGENCY	VOLUNTARY GREEN PRICING/RENEWABLE PORTFO		03/25/21	52.80	29
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL		04/26/21	5,015.36	
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE MGT	PURCHASED POWER		04/20/21	65,991.46	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION COMPAN	PURCHASED POWER - CAPACITY		04/08/21	12,311.39	
			Total For Dept 586 PURCHASED POWER			83,371.01	
Dept 587 ENERGY OPTIMIZATION							
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES		04/02/21	1,432.73	45096
			Total For Dept 587 ENERGY OPTIMIZATION			1,432.73	
			Total For Fund 582 Electric Fund			106,684.32	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 536 WATER SYSTEM						
Fund 591 Water Fund						
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT*	04/16/21	171.00	45078
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL	X-RAYS	04/10/21	32.50	45078
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	HELEN NEWBERRY JOY HOSPITAL	PRE-EMPLOYMENT	04/26/21	29.00	
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	UPPER PENINSULA IMAGING PC	XRAYS	04/10/21	32.50	
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	04/18/21	2.70	45076
591-536-726.000	LIFE INSURANCE	STANDARD. THE	LIFE INSURANCE	04/01/21	89.43	45087
591-536-752.000	OFFICE SUPPLIES	NATIONAL OFFICE	PAPER	04/10/21	19.75	45032
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	COLORLED PAPER	04/10/21	9.23	45067
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	EXIT LIGHT BATTERY	04/02/21	17.99	17
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/10/21	5.99	45036
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	FOSTER	04/10/21	3.49	45027
591-536-752.100	OPERATING SUPPLIES	U S A BLUE BOOK	TEST DISPENSERS	03/23/21	761.35	45044
591-536-752.100	OPERATING SUPPLIES	BAYNTON, MICHELLE	DELIVERY OF WATER SAMPLES	03/25/21	75.90	45055
591-536-752.100	OPERATING SUPPLIES	D & D HOME CENTER	STAPLES	04/10/21	3.29	45072
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BATTERIES/WIPES/ENGRAVER	04/16/21	15.35	45067
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BATTERIES/WIPES/ENGRAVER	04/16/21	3.32	45067
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	CONNECTORS	04/10/21	9.59	45075
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PAPER TOWELS/ TRASH BAGS	04/21/21	17.44	45067
591-536-752.100	OPERATING SUPPLIES	U S A BLUE BOOK	METER GASKET RUBBER	04/10/21	34.70	45092
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	KEYBLANK PADLOCK	04/10/21	3.99	45075
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	04/15/21	2.50	45085
591-536-752.100	OPERATING SUPPLIES	NATIONAL OFFICE	DIGITAL LETTERHEAD WORK	04/18/21	10.00	
591-536-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	MIX BOARD FOR MEETINGS	05/07/21	14.99	
591-536-752.200	IT SOFTWARE	HAWKINS INC	AZONE	04/15/21	178.36	
591-536-752.200	IT SOFTWARE	ZOOM	CONFERENCE MEETINGS	04/01/21	21.08	
591-536-753.000	TOOLS & EQUIP UNDCAP THRESH	LYNN AUTO PARTS INC.	WET DRY VAC	05/10/21	24.99	
591-536-759.000	GAS, OIL & GREASE	NORTHERN ENERGY INC	OIL	04/10/21	88.42	45071
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	04/22/21	109.61	
591-536-767.000	UNIFORMS	RITZ SAFETY	RETURN PANTS	04/14/21	(131.08)	19
591-536-801.000	UNIFORMS	RITZ SAFETY	JEANS	04/16/21	131.08	19
591-536-801.000	PROFESSIONAL & CONTRACTUAL SE	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	04/03/21	54.00	45053
591-536-801.000	PROFESSIONAL & CONTRACTUAL SE	FAIR, ALMA	OFFICE CLEANING	04/20/21	100.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL SE	RANDEE TELECOMMUNICATIONS	MISSDIGS	04/10/21	12.70	
591-536-801.200	LEGAL	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	03/31/21	157.50	45088
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	04/05/21	49.39	45070

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	10.82	45093
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1223	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	14.10	45093
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-291-1621	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	7.05	45093
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	04/07/21	20.87	45093
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	20.86	45093
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	04/07/21	10.43	45093
591-536-850.000	TELEPHONE	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	04/27/21	33.79	
591-536-850.000	JAMADOTS FIBER- OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	04/27/21	17.50	
591-536-851.000	POSTAGE	UNITED STATES POST OFFICE	POSTAGE	03/05/21	36.38	45042
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	04/01/21	135.63	45068
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BULLIG	04/01/21	149.60	45068
591-536-900.000	PUBLISHING & PRINTING - WL BOARD	NEWBERRY NEWS INC	MINUTES/WL VACANCY/ AUDIT/ WINTER PARKING	04/30/21	36.00	
591-536-910.000	PROFESSIONAL DEVELOPMENT	MICHIGAN RURAL WATER ASSOCIA	WATER REVIEW S3 & S4	04/01/21	310.00	45031
591-536-921.000	HEAT	SEMC OENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	04/27/21	195.90	
591-536-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	VAL.VEBALL/THRD TAPE/ PRESSURE GAGE	04/10/21	26.47	45075
591-536-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	WIRE CONNECTORS	04/10/21	9.18	45075
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	HEADLINER CLIPS PICKUP# 14 WATER DEPT VEHIC	04/15/21	5.69	45100
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	BLADE 4 BOLT MOUNT	04/25/21	15.59	45100
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	LINN AUTO PARTS INC.	FILTERS, AIR, OIL, HYDRAULIC FOR YEAR	04/01/21	245.09	45082
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AUTO-WARES GROUP	HEADLINER CLIPS	04/15/21	5.69	
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	FRONT DOOR HANDLE	05/07/21	7.08	
			Total For Dept 536 WATER SYSTEM		3,503.97	
			Total For Fund 591 Water Fund		3,503.97	
		Fund Totals:				
			Fund 582 Electric Fund		106,684.32	
			Fund 591 Water Fund		3,503.97	
			Total For All Funds:		110,188.29	

APPLICATION and CERTIFICATE for PAYMENT

To: Village of Newberry
 Project: New Publics Work Building
 Application No: 8
 Distribution to:
☐ OWNER
☐ CONSTRUCTION MGR.
☐ ARCHITECT
☐ CONTRACTOR
☐ OTHER

From: Mc Gahey Construction LLC
 2410 west 7th Ave
 Sault Sainte Marie, MI. 49783
 App. Date: February 26, 2021
 Period to: February 26, 2021
 Project Nos:
 Contract Date:


Contract For:
 Via Architect: U.P. Engineers

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM
 2. Net Change By Change Orders
 3. CONTRACT SUM TO DATE
 4. TOTAL COMPLETED AND STORED TO DATE
 5. RETAINAGE:

401,478.00
 28,810.00
 430,288.00
 430,288.00

CONTRACTOR: McGahey Construction LLC
 By: 
 Date: 4-8-21

State of: Michigan
 County of: Chippewa

Subscribed and sworn before me this _____ day of _____

a. of Completed Work
 b. of Stored Material

0.00
 0.00

TOTAL RETAINAGE
 0.00

6. TOTAL EARNED LESS RETAINAGE
 430,288.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
 415,573.00

8. CURRENT PAYMENT DUE
 14,715.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE
 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	16,095.00	
Total approval this Month	12,715.00	
TOTALS	\$ 28,810.00	\$ 0.00
NET CHANGES by Change Order	\$ 28,810.00	


The above personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED
 \$14,715.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT
 By: 
 Date: 4-9-21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET G703

PROJECT: New Publics Work Building

Mc Gahey Construction LLC

Page 1 of 1

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 8

Use Column I on Contracts where variable retainage for line items may apply

APPLICATION DATE: February 26, 2021

PERIOD TO: February 26, 2021

PROJECT NUMBER:

A Item #	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)					%		
1	Design	43,000.00	43,000.00		0.00	0.00	43,000.00	100.00	0.00	0.00
2	Survey -site design- Allowance	45,000.00	45,000.00		0.00	0.00	45,000.00	100.00	0.00	0.00
3	Site Work	9,900.00	9,900.00		0.00	0.00	9,900.00	100.00	0.00	0.00
4	Concrete	46,000.00	46,000.00		0.00	0.00	46,000.00	100.00	0.00	0.00
5	Mechanical	22,500.00	22,500.00		0.00	0.00	22,500.00	100.00	0.00	0.00
6	Plumbing	9,700.00	9,700.00		0.00	0.00	9,700.00	100.00	0.00	0.00
7	Electrical	16,935.00	16,935.00		0.00	0.00	16,935.00	100.00	0.00	0.00
8	Drywall	1,500.00	1,500.00		0.00	0.00	1,500.00	100.00	0.00	0.00
9	Painting	700.00	700.00		0.00	0.00	700.00	100.00	0.00	0.00
10	Lit Rentals	7,500.00	7,500.00		0.00	0.00	7,500.00	100.00	0.00	0.00
11	Building materials	68,000.00	68,000.00		0.00	0.00	68,000.00	100.00	0.00	0.00
12	Labor	76,920.00	76,920.00		0.00	0.00	76,920.00	100.00	0.00	0.00
13	Bond	2,200.00	2,200.00		0.00	0.00	2,200.00	100.00	0.00	0.00
14	Profit & Overhead	50,623.00	50,623.00		0.00	0.00	50,623.00	100.00	0.00	0.00
15	Misc	1,000.00	1,000.00		0.00	0.00	1,000.00	100.00	0.00	0.00
16	Change Order parking lot # 1	16,095.00	16,095.00		0.00	0.00	16,095.00	100.00	0.00	0.00
17	Change order site allwance # 2	0.00	0.00		0.00	0.00	0.00	100.00	0.00	0.00
18	Change Order # 3	12,715.00	12,715.00		0.00	0.00	12,715.00	100.00	0.00	0.00

GRAND TOTAL:

430,288.00	415,573.00	14,715.00	0.00	430,288.00	100.00	0.00	0.00
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A=Line Item Number

B=Brief Item Description

C=Total Value of Item

D=Total of D and E From Previous Application(s) (if Any)

E=Total Work Completed For This Application

F=Materials Purchased and Stored for Project

G=Total of All Work Completed and Materials Stored for Project

H=Remaining Balance of Amount to Finish

I=Amount Withheld from G

McGAHEY CONSTRUCTION

Residential • Commercial • Industrial
Custom Built Homes • Remodeling • Garages
Siding • Roofing • Bonded & Insured • Free Estimates

2410 West 7th Street
Sault Ste. Marie, MI 49783
MI License No. 073698

Phone 906-632-4272
Fax 906-632-7018
ashmuncreek@sbcglobal.net

10/13/20

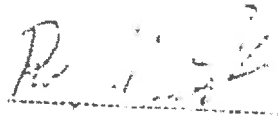
Project Newberry Garage

Parking lot sand and 22 A gravel. See Peterson bid attached.

Peterson Bid \$ 14,500.00

Profit & Overhead \$ 1,595.00

Total Amount \$ 16,095.00



Randy Mc Gahey

1

OK

Approved
10/14/2020
[Signature]

McGAHEY CONSTRUCTION

Residential • Commercial • Industrial
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Siding • Roofing • Bonded & Insured • Free Estimates

2410 West 7th Street
Sault Ste. Marie, MI 49783
MI License No. 073698

Phone 906-632-4272
Fax 906-632-7018
ashmuncreek@sbcglobal.net

9/14/20

Project Newberry Garage

Site Allowance \$45,000.00

Allowance Breakdown

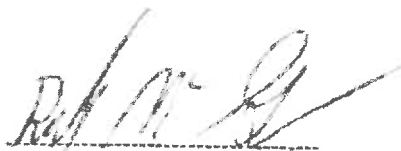
Change Order # 2

1. Site Design Add\$ 16,000.00
2. Install one 24' + 20" apron and one 5' + 44' sidewalk. Add \$5,000.00
3. Survey staking for the building, parking lot and driveway. Add \$2,200.00
4. Sherrin invoice. Add \$7,871.00
5. Tapping fee from City of Sault Ste Marie. Add \$740.00
6. Install 24" +20" of asphalt to patch the road. Norris bid. Add \$7,700.00

Sub Total \$39,511.00

Profit & Overhead \$5,489.00

Total Amount \$ 45,000.00



Randy Mc Gahey

McGAHEY CONSTRUCTION

Residential • Commercial • Industrial
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Siding • Roofing • Bonded & Insured • Free Estimates

2410 West 7th Street
Sault Ste. Marie, MI 49783
MI License No. 073698

Phone 906-632-4272
Fax 906-632-7018
ashmuncreek@sbcglobal.net

6/11/20

3

Project Newberry Garage

Change Order # 1

1. Furnish and install new gas line for pressure washer. This also includes increasing the gas size of the gas main from the meter into the building. Add \$1,576.00
2. Plumbing- Run underground 65C wall hydrant, install 2-Y24 sill cocks, insulate water lines, Install one backflow preventer. Add \$2,331.00
3. ~~Change oil separator from the outside of the building to the inside of the building. Add \$2,442.00~~
4. Electrical
 - Hook up 60 amp for air compressor. Add \$ 833.00
 - Install 2-50-amp welder receptacle 1 side. Add \$ 1,621.00
 - Hook up the tree fans. \$ 1,094.00
 - Hook up the pressure washer. Add \$589.00
 - Install power & low volt wiring for CO-2 exhaust fans. Add \$ 1,221.00
5. Furnish and install (3) Airius Air Pear A-25-EC-120-W destratification ceiling fans and furnish potentiometer. Add \$3,450.00

Total Amount \$15,157.00

\$ 13,715.00

**Maintenance Building Expense Tracking
as of 4.12.2021**

Total Approved Bid Amount	\$ 401,478.00
Additional costs for sand and gravel (taken out of \$20,000 approved by council)	\$ 16,095.00
Costs for additions of fans, move sand/oil separator inside, (insurance added this cost to	\$ 12,715.00
	\$ -
Total Project cost	\$ 430,288.00
Pay request #1 - June 11, 2020	\$ 44,100.00
Pay request #2 - July 9, 2020	\$ 41,850.00
Pay request #3 - August 6, 2020	\$ 63,360.00
Pay Request #4 - September 11, 2020	\$ 94,050.00
Pay Request #5 - September 30, 2020	\$ 50,580.00
Pay Request #6 - October, 16, 2020	\$ 49,410.00
Pay Request #7- November 25, 2020	\$ 72,223.00
Pay Request #8 - April 9, 2021	\$ 14,715.00
Current Total Charged	\$ 430,288.00
Remaining cost of project	\$ -
Total amount from insurance for new build	\$ 376,785.00
TOTAL PAID OUT	\$ 430,288.00
Remaining amount covered by insurance	\$ -
VON out of pocket spent	\$ 53,503.00

ACV = Actual Cash Value

Check Date	12/20/2019
Paid to	Amount
Plott-temp repairs and bracing	\$2,800
Plott- Mackinaw Environmental	\$2,188
Plott-Demolition	\$30,000
Plott- Pollution Limit (asbestos)	\$10,000
Plott-Common wall demo	\$13,500.00
Replacement cost of building	\$588,305.00
Less code upgrades	(\$97,800.00)
Less depreciation	(\$294,153.00)
ACV on building	\$254,839.76
Less previous payments	\$58,487.76
ACV CHECK AMOUNT	\$196,352.00
amount paid to plott for final asbestos removal	\$40,070.00
TOTAL ACV funds available for new build	\$156,282.00
Check Date	09/22/2020
Item	Amount
RCV on Building	\$153,844.50
RCV on Building - additional	\$15,377.00
RCV on Code	\$51,281.50
TOTAL RCV check amount for new build	\$220,503.00

RCV= Replacement Cash Value

Total funds applied to new build	\$376,785.00
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Additional approved spending \$ 20,000.00

\$40,070.00 was anticipated out of pocket due to using ACV funds to pay final asbestos removal
 Additional out of pocket \$ 13,433.00
FINAL VON out of pocket total \$ 53,503.00
 20,000 extra approved by council 5/19 \$ 20,000.00

Remaining amount of approved spending by council \$ 6,567.00

Total amount of coverage \$475,342.76
 audit copies

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Fund 101 - General Fund							
Revenues							
Dept 000							
101-000-404.000	PROPERTY TAX REVENUE	200,000.00	2,306.80	0.00	198,606.05	197,693.20	1.15
101-000-404.100	PROPERTY TAX REVENUE-GARBAGE	23,500.00	286.15	0.00	24,041.92	23,213.85	1.22
101-000-432.000	IN LIEU OF TAXES	31,500.00	0.00	0.00	31,500.00	31,500.00	0.00
101-000-447.000	TAX FUND ADMIN FEE APPROPRIATI	5,500.00	36.80	0.00	5,201.71	5,463.20	0.67
101-000-450.000	FOIA REVENUE	300.00	0.00	0.00	0.00	300.00	0.00
101-000-475.000	LICENSES & PERMITS	200.00	0.00	0.00	180.00	200.00	0.00
101-000-573.000	LOCAL COMM STABILIZATION SHARE	32,800.00	0.00	0.00	32,833.14	32,800.00	0.00
101-000-574.000	STATE REVENUE SHARING	160,000.00	32,866.00	32,866.00	169,430.50	127,134.00	20.54
101-000-628.000	CHARGE FOR SERVICES REFUSE	82,000.00	24,258.69	8,877.98	92,774.92	57,741.31	29.58
101-000-645.500	GARBAGE- PENALTIES & LATE FEES	600.00	207.12	66.01	664.39	392.88	34.52
101-000-650.000	FRANCHISE AGREEMENT	10,000.00	13,429.79	0.00	16,911.12	(3,429.79)	134.30
101-000-657.000	FINES FORFEITS ORD COSTS	100.00	95.70	95.70	90.75	4.30	95.70
101-000-665.000	INTEREST EARNED	9,300.00	1,360.52	512.58	9,507.80	7,939.48	14.63
101-000-673.000	GAIN ON DISPOSAL OF CAP ASSETS	12,500.00	0.00	0.00	12,594.37	12,500.00	0.00
101-000-678.000	REIMBURSE - EQUIPMENT RENTAL	180,000.00	53,301.78	16,288.10	178,539.31	126,698.22	29.61
101-000-681.000	REIMBURSE - INS CLAIM	0.00	0.00	0.00	368,813.00	0.00	0.00
Total Dept 000		748,300.00	128,149.35	58,706.37	1,141,688.98	620,150.65	17.13
TOTAL REVENUES		748,300.00	128,149.35	58,706.37	1,141,688.98	620,150.65	17.13
Expenditures							
Dept 101 - VILLAGE COUNCIL							
101-101-704.100	COMPENSATION - ELECTED	13,050.00	1,900.00	1,025.00	10,216.96	11,150.00	14.56
101-101-709.000	EMPLOYERS' FICA	1,000.00	145.35	78.40	781.56	854.65	14.54
101-101-725.000	WORKMENS' COMPENSATION	35.00	4.84	0.00	39.42	30.16	13.83
101-101-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
101-101-752.200	IT SOFTWARE	400.00	0.00	0.00	384.00	400.00	0.00
101-101-801.000	PROFESSIONAL & CONTRACTUAL	200.00	0.00	0.00	96.53	200.00	0.00
101-101-911.000	CONFERENCE & WORKSHOPS	150.00	0.00	0.00	75.00	150.00	0.00
101-101-913.000	TRAVEL	300.00	0.00	0.00	242.00	300.00	0.00
101-101-915.000	MEMBERSHIPS & SUBSCRIPTIONS	300.00	0.00	0.00	230.93	300.00	0.00
Total Dept 101 - VILLAGE COUNCIL		15,535.00	2,050.19	1,103.40	12,066.40	13,484.81	13.20

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Dept 171 - VILLAGE PRESIDENT							
101-171-704.100	COMPENSATION - ELECTED	4,200.00	600.00	300.00	3,950.00	3,600.00	14.29
101-171-709.000	EMPLOYERS FICA	350.00	45.90	22.95	302.18	304.10	13.11
101-171-725.000	WORKMENS' COMPENSATION	6.00	0.77	0.00	6.30	5.23	12.83
101-171-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
101-171-911.000	CONFERENCE & WORKSHOPS	0.00	270.00	270.00	0.00	(270.00)	100.00
Total Dept 171 - VILLAGE PRESIDENT		4,656.00	916.67	592.95	4,258.48	3,739.33	19.69
Dept 172 - VILLAGE MANAGER							
101-172-703.000	SALARIES	14,000.00	2,829.22	960.95	12,580.00	11,170.78	20.21
101-172-705.000	VACATION	1,000.00	137.28	52.30	670.32	862.72	13.73
101-172-706.000	HOLIDAY	750.00	103.07	0.00	499.87	646.93	13.74
101-172-709.000	EMPLOYERS FICA	1,100.00	232.77	78.16	1,031.49	867.23	21.16
101-172-717.000	RETIREMENT-MERS-EMPLOYER PAID	3,000.00	738.83	246.99	4,264.26	2,261.17	24.63
101-172-719.000	HOSPITALIZATION	900.00	217.94	73.00	1,106.64	682.06	24.22
101-172-721.000	H.S.A.	300.00	75.00	0.00	350.00	225.00	25.00
101-172-724.000	SICK PAY	500.00	45.75	32.68	206.10	454.25	9.15
101-172-725.000	WORKERS' COMPENSATION	25.00	0.00	0.00	0.00	25.00	0.00
101-172-726.000	LIFE INSURANCE	25.00	16.53	5.51	73.54	8.47	66.12
101-172-850.000	TELEPHONE	150.00	21.15	7.05	83.86	128.85	14.10
101-172-911.000	CONFERENCE & WORKSHOPS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-172-913.000	TRAVEL	500.00	0.00	0.00	42.48	500.00	0.00
Total Dept 172 - VILLAGE MANAGER		23,250.00	4,417.54	1,456.64	20,908.56	18,832.46	19.00
Dept 201 - ADMINISTRATIVE							
101-201-703.000	SALARIES	16,200.00	2,697.24	996.26	12,696.69	13,502.76	16.65
101-201-705.000	VACATION PAY	1,200.00	111.48	0.00	667.51	1,088.52	9.29
101-201-706.000	HOLIDAY PAY	1,000.00	180.84	0.00	676.00	819.16	18.08
101-201-709.000	EMPLOYERS FICA	2,000.00	299.12	72.23	1,305.57	1,700.88	14.96
101-201-710.000	UNEMPLOYMENT	6.00	0.00	0.00	0.00	6.00	0.00
101-201-717.000	RETIREMENT MERS EMPLOYER PAID	4,500.00	894.53	298.39	4,821.23	3,605.47	19.88
101-201-719.000	HOSPITALIZATION	6,500.00	1,749.95	212.27	4,666.09	4,750.05	26.92
101-201-719.100	HOSPITAL INS RETIREE	2,500.00	479.97	159.99	1,934.73	2,020.03	19.20
101-201-721.000	H.S.A.	1,100.00	700.00	0.00	2,900.00	400.00	63.64
101-201-724.000	SICK PAY	700.00	52.07	29.77	412.54	647.93	7.44
101-201-725.000	WORKERS' COMPENSATION	250.00	97.77	0.00	631.11	152.23	39.11
101-201-726.000	LIFE INSURANCE	225.00	31.11	10.37	138.40	193.89	13.83
101-201-728.000	MEDICAL SCREENING	100.00	0.00	0.00	0.00	100.00	0.00
101-201-730.000	SETTLEMENT	0.00	0.00	0.00	250.01	0.00	0.00
101-201-752.000	OFFICE SUPPLIES	1,500.00	148.67	28.98	1,244.91	1,351.33	9.91
101-201-752.099	BANK FEES	900.00	191.70	48.10	895.99	708.30	21.30
101-201-752.100	OPERATING SUPPLIES	2,500.00	877.83	208.11	1,874.87	1,622.17	35.11
101-201-752.200	IT SOFTWARE	4,500.00	70.28	17.57	4,222.98	4,429.72	1.56
101-201-767.000	UNIFORMS	500.00	0.00	0.00	129.23	500.00	0.00
101-201-801.000	PROFESSIONAL & CONTRACTUAL	2,800.00	564.00	364.00	3,149.03	2,236.00	20.14

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101-201-803.000	BAD DEBT EXPENSE	15.00	0.00	0.00	0.00	15.00	0.00
101-201-804.000	LEASE EXPENSE	500.00	0.00	0.00	201.80	500.00	0.00
101-201-850.000	TELEPHONE	1,000.00	191.69	59.97	830.53	808.31	19.17
101-201-851.000	POSTAGE	250.00	90.00	27.50	227.38	160.00	36.00
101-201-900.000	PUBLISHING & PRINTING	7,000.00	1,032.00	0.00	5,509.69	5,968.00	14.74
101-201-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	123.93	2,000.00	0.00
101-201-913.000	TRAVEL	200.00	0.00	0.00	0.00	200.00	0.00
101-201-933.000	SOFTWARE MAINTENANCE	100.00	0.00	0.00	99.93	100.00	0.00
101-201-933.000	PROPERTY LIABILITY INSURANCE	6,000.00	2,465.18	0.00	7,472.78	3,534.82	41.09
101-201-980.000	CAP OUTLAY-OFFICE EQUIP & FURN	2,500.00	437.40	0.00	5,297.04	2,062.60	17.50
Total Dept 201 - ADMINISTRATIVE		68,546.00	13,362.83	2,533.51	62,379.97	55,183.17	19.49
Dept 215 - CLERK							
101-215-702.000	WAGES	7,500.00	600.00	300.00	7,650.00	6,900.00	8.00
101-215-709.000	EMPLOYER'S FICA	650.00	45.90	22.95	585.23	604.10	7.06
101-215-717.000	RETIREMENT MERS EMPLOYER PAID	7,500.00	1,955.41	659.55	4,936.61	5,544.59	26.07
101-215-725.000	WORKERS' COMPENSATION	10.00	0.77	0.00	6.30	9.23	7.70
101-215-900.000	PRINTING & PUBLISHING	1,000.00	910.00	312.00	740.00	90.00	91.00
Total Dept 215 - CLERK		16,660.00	3,512.08	1,294.50	13,918.14	13,147.92	21.08
Dept 223 - AUDIT & LEGAL EXPENSE							
101-223-801.000	PROF & CONTR SERVICES	20,000.00	0.00	0.00	14,061.25	20,000.00	0.00
101-223-801.200	LEGAL	20,000.00	3,532.96	1,380.00	18,857.50	16,467.04	17.66
Total Dept 223 - AUDIT & LEGAL EXPENSE		40,000.00	3,532.96	1,380.00	32,918.75	36,467.04	8.83
Dept 230 - ORDINANCE OFFICER							
101-230-702.000	ORD OFFICER WAGES	8,000.00	1,309.00	0.00	8,313.00	6,691.00	16.36
101-230-709.000	EMPLOYER'S FICA	700.00	100.14	0.00	635.95	599.86	14.31
101-230-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
101-230-752.100	OPERATING SUPPLIES	300.00	0.00	0.00	240.00	300.00	0.00
101-230-801.000	PROFESSIONAL & CONTRACTUAL	100.00	1,300.00	0.00	13.79	(1,200.00)	1,300.00
101-230-801.200	LEGAL FEES	500.00	0.00	0.00	414.70	500.00	0.00
101-230-850.000	TELEPHONE	500.00	126.33	69.93	419.21	373.67	25.27
101-230-900.000	PUBLISHING & PRINTING	100.00	0.00	0.00	0.00	100.00	0.00
Total Dept 230 - ORDINANCE OFFICER		10,300.00	2,835.47	69.93	10,036.65	7,464.53	27.53

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Dept 253 - TREASURER							
101-253-704.100	COMPENSATION - ELECTED	7,200.00	1,200.00	600.00	7,200.00	6,000.00	16.67
101-253-709.000	EMPLOYERS FICA	550.00	91.80	45.90	550.80	458.20	16.69
101-253-725.000	WORKERS' COMPENSATION	10.00	0.77	0.00	6.30	9.23	7.70
101-253-752.000	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
101-253-752.100	OPERATING SUPPLIES	150.00	36.49	0.00	0.00	113.51	24.33
101-253-752.200	IT SOFTWARE	1,000.00	0.00	0.00	930.00	1,000.00	0.00
101-253-801.000	PROFESSIONAL & CONTRACTUAL	200.00	0.00	0.00	13.79	200.00	0.00
101-253-850.000	TELEPHONE	400.00	84.60	28.20	335.41	315.40	21.15
101-253-851.000	POSTAGE	700.00	0.00	0.00	495.00	700.00	0.00
101-253-900.000	PUBLISHING & PRINTING	500.00	0.00	0.00	433.65	500.00	0.00
Total Dept 253 - TREASURER		10,910.00	1,413.66	674.10	9,964.95	9,496.34	12.96
Dept 265 - BUILDING & GROUNDS							
101-265-702.000	WAGES	7,000.00	7,335.61	310.23	11,444.78	(335.61)	104.79
101-265-709.000	EMPLOYERS FICA	600.00	551.72	23.03	854.61	48.28	91.95
101-265-713.000	OVERTIME	0.00	0.00	0.00	26.75	0.00	0.00
101-265-717.000	RETIREMENT - MERS - EMPLOYER P	500.00	233.10	15.88	498.69	266.90	46.62
101-265-719.000	HOSPITALIZATION	1,200.00	710.88	53.35	1,476.09	489.12	59.24
101-265-726.000	LIFE INSURANCE	10.00	0.00	0.00	0.00	10.00	0.00
101-265-752.100	OPERATING SUPPLIES	500.00	198.44	0.00	381.30	301.56	39.69
101-265-753.000	TOOLS & EQUIP (UNR CAP, THRESH	500.00	159.99	0.00	29.92	340.01	32.00
101-265-776.000	SUPPLIES-BUILDING MAINTENANCE	600.00	628.15	0.00	831.86	(28.15)	104.69
101-265-801.000	PROF & CONTRACTUAL SERVICES	500.00	0.00	0.00	139.50	500.00	0.00
101-265-920.000	ELECTRICITY	14,000.00	4,563.62	1,446.55	12,580.65	9,436.38	32.60
101-265-921.000	HEAT	5,000.00	1,837.21	607.18	4,362.46	3,162.79	36.74
101-265-929.000	REPAIRS & MAINTENANCE	1,000.00	0.00	0.00	196.53	1,000.00	0.00
101-265-933.000	PROPERTY LIABILITY INSURANCE	5,500.00	1,598.90	0.00	5,271.32	3,901.10	29.07
101-265-940.000	BLDG & GROUNDS EQUIP RENTAL	14,000.00	2,799.20	316.80	10,989.99	11,200.80	19.99
101-265-975.000	CAP OUT - BLDG ADD & IMPMTS	0.00	162.70	4.50	11,492.45	(162.70)	100.00
Total Dept 265 - BUILDING & GROUNDS		50,910.00	20,779.52	2,777.52	60,576.90	30,130.48	40.82
Dept 301 - POLICE DEPARTMENT							
101-301-709.000	EMPLOYERS FICA & MEDICARE	2,000.00	566.62	0.00	847.82	1,433.38	28.33
101-301-717.000	RETIREMENT - MERS - EMPLOYER P	17,000.00	4,450.80	1,483.60	14,979.24	12,549.20	26.18
101-301-719.000	POLICE HOSPITALIZATION	35,000.00	13,435.58	2,009.59	31,322.77	21,564.42	38.39
101-301-721.000	H.S.A.	4,000.00	1,000.00	0.00	4,000.00	3,000.00	25.00
101-301-726.000	LIFE INSURANCE	300.00	66.06	22.02	293.76	233.94	22.02
Total Dept 301 - POLICE DEPARTMENT		58,300.00	19,519.06	3,515.21	51,443.59	38,780.94	33.48

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Dept 441 - PUBLIC WORKS							
101-441-702.000	WAGES	15,000.00	914.87	42.67	6,366.03	14,085.13	6.10
101-441-703.000	SALARIES	11,000.00	2,015.03	646.36	7,805.47	8,984.97	18.32
101-441-705.000	VACATION	4,000.00	789.72	179.66	4,764.45	3,210.28	19.74
101-441-706.000	HOLIDAY	3,000.00	1,204.39	240.10	3,324.84	1,795.61	40.15
101-441-709.000	EMPLOYER'S FICA	2,500.00	608.16	124.39	2,009.75	1,891.84	24.33
101-441-710.000	UNEMPLOYMENT	500.00	610.06	0.00	0.00	(110.06)	122.01
101-441-713.000	OVERTIME - WAGES	500.00	27.29	0.00	182.10	472.71	5.46
101-441-716.000	FUNERAL ALLOWANCE	1,000.00	0.00	0.00	888.80	1,000.00	0.00
101-441-717.000	RETIREMENT MEKS EMPLOYER PAID	13,000.00	3,274.30	1,079.68	11,052.56	9,725.70	25.19
101-441-718.000	MEDICAL TREATMENT	1,400.00	550.50	0.00	2,416.06	849.50	39.32
101-441-719.000	HOSPITALIZATION	20,000.00	4,339.12	(150.71)	18,577.59	15,660.88	21.70
101-441-721.000	H.S.A.	5,500.00	750.00	0.00	4,250.00	4,750.00	13.64
101-441-724.000	SICK PAY	3,000.00	563.21	552.18	1,615.56	2,436.79	18.77
101-441-725.000	WORKERS' COMPENSATION	500.00	44.92	0.00	(984.66)	455.08	8.98
101-441-726.000	LIFE INSURANCE	250.00	22.97	11.92	82.28	227.03	9.19
101-441-751.000	LICENSE FEES	100.00	0.00	0.00	0.00	100.00	0.00
101-441-752.000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
101-441-752.100	OPERATING SUPPLIES	1,000.00	105.90	7.31	1,094.74	894.10	10.59
101-441-752.200	IT SOFTWARE	500.00	0.00	0.00	175.49	500.00	0.00
101-441-753.000	TOOLS & EQUIPMENT	300.00	113.98	89.99	336.95	186.02	37.99
101-441-767.000	CLOTHING - UNIFORMS	300.00	112.50	0.00	277.32	187.50	37.50
101-441-768.000	CDL LICENSE	200.00	112.50	112.50	56.25	87.50	56.25
101-441-769.000	DRUG TESTING	0.00	161.50	46.50	0.00	(161.50)	100.00
101-441-801.000	PROFESSIONAL AND CONTRACTUAL	1,500.00	1,340.00	0.00	1,704.39	160.00	89.33
101-441-850.000	TELEPHONE	2,500.00	520.51	146.07	2,382.14	1,979.49	20.82
101-441-900.000	PUBLISHING & PRINTING	1,200.00	135.00	45.00	928.08	1,065.00	11.25
101-441-910.000	PROFESSIONAL DEVELOPMENT	300.00	0.00	0.00	377.50	300.00	0.00
101-441-913.000	TRAVEL	100.00	0.00	0.00	46.50	100.00	0.00
101-441-929.000	REPAIRS & MAINTENANCE	200.00	38.77	38.77	111.94	161.23	19.39
101-441-940.000	EQUIPMENT RENTAL	5,000.00	119.76	75.76	3,654.08	4,880.24	2.40
Total Dept 441 - PUBLIC WORKS		94,450.00	18,474.96	3,288.15	73,496.21	75,975.04	19.56
Dept 448 - STREET LIGHTING							
101-448-920.100	ELECTRIC - STREET LIGHTING	19,000.00	5,797.88	1,628.71	18,562.62	13,202.12	30.52
Total Dept 448 - STREET LIGHTING		19,000.00	5,797.88	1,628.71	18,562.62	13,202.12	30.52

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Dept 480 - ALLEY CLEAN UP							
101-480-702.000	WAGES	15,000.00	1,531.89	267.14	13,621.36	13,468.11	10.21
101-480-709.000	EMPLOYER'S FICA	1,200.00	133.58	19.83	1,050.86	1,066.42	11.13
101-480-713.000	OVERTIME	1,500.00	245.57	0.00	615.01	1,254.43	16.37
101-480-717.000	RETIREMENT - MERS - EMPLOYER P	950.00	57.94	14.20	963.40	892.06	6.10
101-480-719.000	HOSPITALIZATION	3,500.00	184.68	47.10	2,858.30	3,315.32	5.28
101-480-726.000	LIFE INSURANCE	30.00	0.00	0.00	0.00	30.00	0.00
101-480-940.000	EQUIPMENT RENTAL	35,000.00	3,442.77	1,049.96	41,265.06	31,557.23	9.84
Total Dept 480 - ALLEY CLEAN UP		57,180.00	5,596.43	1,398.23	60,373.99	51,583.57	9.79
Dept 524 - MOTOR POOL							
101-524-702.000	WAGES	36,000.00	7,357.42	2,436.58	19,542.67	28,642.58	20.44
101-524-709.000	EMPLOYER'S FICA	1,800.00	508.35	164.76	1,411.01	1,291.65	28.24
101-524-713.000	OVERTIME	2,000.00	115.13	0.00	1,059.10	1,884.87	5.76
101-524-717.000	RETIREMENT - MERS - EMPLOYER P	1,700.00	584.44	201.20	1,656.13	1,115.56	34.38
101-524-719.000	HOSPITALIZATION	10,000.00	3,521.77	1,206.90	9,484.13	6,478.23	35.22
101-524-721.000	H S A	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-524-725.000	WORKERS' COMPENSATION	1,400.00	109.97	0.00	895.56	1,290.03	7.86
101-524-726.000	LIFE INSURANCE	80.00	0.00	0.00	0.00	80.00	0.00
101-524-752.100	OPERATING SUPPLIES	2,000.00	232.26	103.46	688.07	1,767.74	11.61
101-524-753.000	TOOLS & EQUIPMENT (UNDER CAP. THRE)	1,000.00	679.65	25.26	532.30	320.35	67.97
101-524-759.000	GAS OIL & GREASE	18,000.00	4,476.65	2,819.64	17,855.22	13,523.35	24.87
101-524-801.000	PROF & CONTRACTUAL SERVICES	2,000.00	474.35	474.35	2,528.98	1,525.65	23.72
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	20,000.00	4,268.37	2,770.33	21,508.90	15,731.63	21.34
101-524-940.000	EQUIPMENT RENTAL	500.00	571.54	235.63	398.08	(71.54)	114.31
101-524-971.000	CAPITAL OUTLAY BUILDING	0.00	(79.50)	0.00	360,629.16	79.50	100.00
101-524-981.000	CAPITAL OUTLAY-VEHICLES	60,000.00	49,920.49	0.00	59,015.00	10,079.51	83.20
Total Dept 524 - MOTOR POOL		157,480.00	72,740.89	10,438.11	497,204.31	84,739.11	46.19
Dept 525 - STORM SEWER							
101-525-702.000	WAGES	3,000.00	3,164.32	3,003.85	2,903.24	(164.32)	105.48
101-525-709.000	EMPLOYER'S FICA	350.00	235.65	224.14	212.97	114.35	67.33
101-525-713.000	OVERTIME	400.00	0.00	0.00	53.49	400.00	0.00
101-525-717.000	RETIREMENT - MERS - EMPLOYER P	200.00	145.20	129.74	198.00	54.80	72.60
101-525-719.000	HOSPITALIZATION	700.00	493.64	436.22	753.64	206.36	70.52
101-525-726.000	LIFE INSURANCE	10.00	0.00	0.00	0.00	10.00	0.00
101-525-752.100	OPERATING SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
101-525-801.000	PROFESSIONAL & CONTRACTUAL	400.00	7.02	1.59	93.34	392.98	1.76
101-525-940.000	EQUIPMENT RENTAL	5,500.00	4,798.36	4,645.42	4,926.74	701.64	87.24
Total Dept 525 - STORM SEWER		10,660.00	8,844.19	8,440.96	9,141.42	1,815.81	82.97

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Dept 528 - RUBBISH							
101-528-702.000	WAGES	16,000.00	3,511.58	1,164.16	14,378.28	12,488.42	21.95
101-528-709.000	EMPLOYERS FICA	1,500.00	262.81	86.49	1,057.32	1,237.19	17.52
101-528-713.000	OVERTIME WAGES	200.00	26.74	0.00	0.00	173.26	13.37
101-528-717.000	RETIREMENT - MERS - EMPLOYER P	1,000.00	168.63	56.06	950.61	831.37	16.86
101-528-719.000	HOSPITALIZATION	2,500.00	586.51	190.35	2,814.95	1,913.49	23.46
101-528-725.000	WORKERS' COMPENSATION	1,300.00	100.67	0.00	819.88	1,199.33	7.74
101-528-726.000	LIFE INSURANCE	70.00	0.00	0.00	0.00	70.00	0.00
101-528-752.100	OPERATING SUPPLIES	1,200.00	1,506.50	1,506.50	841.97	(306.50)	125.54
101-528-759.000	GAS OIL & GREASE	1,500.00	189.33	85.63	1,098.73	1,310.67	12.62
101-528-801.100	PROF & CONTR SERVICES-RESIDENT	32,000.00	7,855.67	2,403.56	31,519.05	24,144.33	24.55
101-528-851.000	POSTAGE	1,200.00	294.49	98.64	1,101.31	905.51	24.54
101-528-900.000	PUBLISHING & PRINTING	1,100.00	278.40	108.80	1,249.92	821.60	25.31
101-528-932.000	VEHICLE REPAIRS & MAINTENANCE	500.00	95.35	0.00	920.10	404.65	19.07
101-528-940.000	EQUIPMENT RENTAL	20,000.00	4,197.52	1,716.16	20,341.47	15,802.48	20.99
101-528-950.000	RECYCLE BINS	2,000.00	930.00	310.00	0.00	1,070.00	46.50
Total Dept 528 - RUBBISH		82,070.00	20,004.20	7,726.35	77,093.59	62,065.80	24.37
Dept 751 - PARKS & RECREATION							
101-751-702.000	WAGES	2,500.00	0.00	0.00	1,848.00	2,500.00	0.00
101-751-709.000	EMPLOYERS FICA	250.00	0.00	0.00	141.38	250.00	0.00
101-751-717.000	RETIREMENT - MERS - EMPLOYER P	150.00	0.00	0.00	0.00	150.00	0.00
101-751-719.000	HOSPITALIZATION	350.00	0.00	0.00	0.00	350.00	0.00
101-751-726.000	LIFE INSURANCE	10.00	0.00	0.00	0.00	10.00	0.00
101-751-752.000	OPERATING SUPPLIES	100.00	204.92	204.92	0.00	(104.92)	204.92
101-751-801.000	PROF & CONTR SERVICES (PR)	100.00	0.00	0.00	0.00	100.00	0.00
101-751-940.000	EQUIPMENT RENTAL	5,000.00	0.00	0.00	4,547.80	5,000.00	0.00
Total Dept 751 - PARKS & RECREATION		8,460.00	204.92	204.92	6,537.18	8,255.08	2.42
Dept 965 - APPROPRIATION							
101-965-765.000	TRANSFER OUT - GEN FUND	6,200.00	0.00	0.00	7,702.51	6,200.00	0.00
Total Dept 965 - APPROPRIATION		6,200.00	0.00	0.00	7,702.51	6,200.00	0.00
TOTAL EXPENDITURES		734,567.00	204,003.45	48,523.19	1,028,584.22	530,563.55	27.77
Fund 101 - General Fund:							
TOTAL REVENUES		748,300.00	128,149.35	58,706.37	1,141,688.98	620,150.65	17.13
TOTAL EXPENDITURES		734,567.00	204,003.45	48,523.19	1,028,584.22	530,563.55	27.77
NET OF REVENUES & EXPENDITURES		13,733.00	(75,854.10)	10,183.18	113,104.76	89,587.10	55.35

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Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-488.000	LRP MAJOR STREET	3,000.00	257.39	257.39	3,088.78	2,742.61	8.58
202-000-574.000	MTF MAJOR STREET	140,000.00	13,397.91	13,397.91	139,968.69	126,602.09	9.57
202-000-574.100	SOM - STLM MAINTENANCE	31,000.00	2,452.28	2,452.28	31,347.67	28,547.72	7.91
202-000-588.000	C/V SNOW MAJOR	6,500.00	6,442.62	6,442.62	5,668.40	57.38	99.12
Total Dept 000		180,500.00	22,550.20	22,550.20	180,073.54	157,949.80	12.49
TOTAL REVENUES		180,500.00	22,550.20	22,550.20	180,073.54	157,949.80	12.49
Expenditures							
Dept 444 - SIDEWALKS							
202-444-702.000	WAGES	1,500.00	938.91	338.27	1,109.77	561.09	62.59
202-444-709.000	EMPLOYERS FICA	500.00	76.89	24.97	82.55	423.11	15.38
202-444-710.000	UNEMPLOYMENT	0.00	305.03	0.00	0.00	(305.03)	100.00
202-444-713.000	OVERTIME	500.00	81.86	0.00	0.00	418.14	16.37
202-444-717.000	RETIREMENT - MERS - EMPLOYER P	250.00	27.15	20.14	45.10	222.85	10.86
202-444-719.000	HOSPITALIZATION	1,000.00	91.81	68.43	167.03	908.19	9.18
202-444-726.000	LIFE INSURANCE	20.00	0.00	0.00	0.00	20.00	0.00
202-444-801.000	PROF & CONTRACTUAL SERVICES	200.00	0.00	0.00	49.50	200.00	0.00
202-444-929.000	REPAIRS & MAINTENANCE	200.00	0.00	0.00	0.00	200.00	0.00
202-444-940.000	EQUIPMENT RENTAL	7,000.00	2,104.54	857.66	1,235.27	4,895.46	30.06
Total Dept 444 - SIDEWALKS		11,170.00	3,626.19	1,309.47	2,689.22	7,543.81	32.46
Dept 463 - ROUTINE MAINTENANCE							
202-463-702.000	WAGES	15,000.00	1,627.07	817.70	7,697.62	13,372.93	10.85
202-463-709.000	EMPLOYERS FICA	1,200.00	208.93	61.80	657.81	991.07	17.41
202-463-710.000	UNEMPLOYMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-463-717.000	RETIREMENT-MERS - EMPLOYER PD	4,200.00	1,268.17	434.39	4,398.11	2,931.83	30.19
202-463-719.000	HOSPITALIZATION	5,000.00	1,173.79	(810.97)	4,406.11	3,826.21	23.48
202-463-721.000	H S A	1,200.00	0.00	0.00	0.00	1,200.00	0.00
202-463-725.000	WORKERS COMPENSATION	2,500.00	195.15	0.00	1,589.30	2,304.85	7.81
202-463-726.000	LIFE INSURANCE	150.00	28.59	9.53	127.13	121.41	19.06
202-463-752.100	OPERATING SUPPLIES	1,000.00	0.00	0.00	19.98	1,000.00	0.00
202-463-752.300	SUPPLIES - SIGNAGE	3,000.00	2,314.21	639.99	38.37	685.79	77.14
202-463-760.000	ROAD MATERIALS	5,000.00	0.00	0.00	1,178.19	5,000.00	0.00
202-463-768.000	CDL LICENSE	100.00	0.00	0.00	50.00	100.00	0.00
202-463-929.000	REPAIRS & MAINTENANCE	1,000.00	0.00	0.00	250.00	1,000.00	0.00
202-463-940.000	EQUIPMENT RENTAL	9,000.00	1,619.15	1,354.92	7,121.30	7,380.85	17.99
Total Dept 463 - ROUTINE MAINTENANCE		49,350.00	8,435.06	2,507.36	27,533.92	40,914.94	17.09

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Dept 478 - WINTER MAINTENANCE							
202-478-702.000	WAGES	12,000.00	4,492.28	480.44	6,535.64	7,507.72	37.44
202-478-709.000	EMPLOYERS FICA	1,000.00	399.71	48.60	534.71	600.29	39.97
202-478-710.000	UNEMPLOYMENT	0.00	2,440.23	0.00	0.00	(2,440.23)	100.00
202-478-713.000	WAGES - OVERTIME	1,200.00	804.38	163.71	788.48	395.62	67.03
202-478-717.000	RETIREMENT-MERS-EMPLOYER PAID	500.00	141.90	15.90	307.59	358.10	28.38
202-478-719.000	HOSPITALIZATION	2,000.00	433.11	52.66	1,544.71	1,566.89	21.66
202-478-760.001	SAND/SALT SUPPLY	2,500.00	0.00	0.00	0.00	2,500.00	0.00
202-478-940.000	EQUIPMENT RENTAL	30,000.00	14,516.84	2,112.75	21,368.42	15,483.16	48.39
Total Dept 478 - WINTER MAINTENANCE		49,200.00	23,228.45	2,874.06	31,079.55	25,971.55	47.21
Dept 497 - STATE TRKLN MLG WINTER MA							
202-497-702.000	WAGES	10,000.00	2,377.76	387.24	6,654.40	7,622.24	23.78
202-497-709.000	FRINGE BENEFITS STATE SNOW	750.00	178.47	29.12	482.10	571.53	23.80
202-497-713.000	WAGES - OVERTIME	500.00	0.00	0.00	0.00	500.00	0.00
202-497-717.000	RETIREMENT - MERS - EMPLOYER P	300.00	90.48	12.43	242.96	209.52	30.16
202-497-719.000	HOSPITALIZATION	2,000.00	269.05	41.15	1,562.73	1,730.95	13.45
202-497-940.000	EQUIPMENT RENTAL	26,000.00	6,932.20	1,186.08	20,680.91	19,067.80	26.66
Total Dept 497 - STATE TRKLN MLG WINTER MA		39,550.00	9,847.96	1,656.02	29,623.10	29,702.04	24.90
TOTAL EXPENDITURES		149,270.00	45,137.66	8,346.91	90,925.79	104,132.34	30.24
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		180,500.00	22,550.20	22,550.20	180,073.54	157,949.80	12.49
TOTAL EXPENDITURES		149,270.00	45,137.66	8,346.91	90,925.79	104,132.34	30.24
NET OF REVENUES & EXPENDITURES		31,230.00	(22,587.46)	14,203.29	89,147.75	53,817.46	72.33
Fund 203 - Local Street Fund							
Revenues							
Dept 000							
203-000-404.000	PROPERTY TAX REVENUE	77,000.00	922.64	0.00	77,515.85	76,077.36	1.20
203-000-488.000	LRP LOCAL STREETS	1,200.00	102.95	102.95	1,235.49	1,097.05	8.58
203-000-574.000	MTF LOCAL STREET	61,000.00	5,358.76	5,358.76	61,288.81	55,641.24	8.78
203-000-588.000	C/V SNOW LOCAL	10,000.00	6,867.18	6,867.18	5,737.67	3,132.82	68.67
203-000-589.000	SIDEWALK REVENUE	40.00	0.00	0.00	0.00	40.00	0.00
Total Dept 000		149,240.00	13,251.53	12,328.89	145,777.82	135,988.47	8.88
TOTAL REVENUES		149,240.00	13,251.53	12,328.89	145,777.82	135,988.47	8.88

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Expenditures							
Dept 444 - SIDEWALKS							
203-444-702.000	WAGES	3,000.00	326.18	0.00	2,009.87	2,673.82	10.87
203-444-709.000	FICA	200.00	24.06	0.00	150.90	175.94	12.03
203-444-710.000	UNEMPLOYMENT	0.00	305.03	0.00	0.00	(305.03)	100.00
203-444-717.000	RETIREMENT - MERS - EMPLOYER P	70.00	19.20	0.00	22.26	50.80	27.43
203-444-719.000	HOSPITALIZATION	500.00	66.37	0.00	156.07	433.63	13.27
203-444-801.000	PROF & CONTRACTUAL SERVICES	0.00	0.00	0.00	237.50	0.00	0.00
203-444-940.000	EQUIPMENT RENTAL	5,000.00	646.27	0.00	3,281.30	4,353.73	12.93
Total Dept 444 - SIDEWALKS		8,770.00	1,387.11	0.00	5,857.90	7,382.89	15.82
Dept 463 - ROUTINE MAINTENANCE							
203-463-702.000	WAGES	20,000.00	923.74	453.88	7,504.11	19,076.26	4.62
203-463-709.000	EMPLOYERS' FICA	1,000.00	297.27	34.11	785.55	702.73	29.73
203-463-710.000	UNEMPLOYMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00
203-463-713.000	WAGES - OVERTIME	500.00	0.00	0.00	0.00	500.00	0.00
203-463-717.000	RETIREMENT-MERS-EMPLOYER PD	11,000.00	3,235.83	1,087.84	10,726.04	7,764.17	29.42
203-463-719.000	HOSPITALIZATION	14,000.00	3,018.13	(605.22)	10,184.41	10,981.87	21.56
203-463-721.000	H.S.A.	2,000.00	500.00	0.00	2,000.00	1,500.00	25.00
203-463-725.000	WORKERS COMPENSATION	2,000.00	195.15	0.00	1,589.30	1,804.85	9.76
203-463-726.000	LIFE INSURANCE	800.00	174.75	58.25	776.91	625.25	21.84
203-463-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
203-463-752.300	SUPPLIES - SIGNAGE	3,000.00	0.00	0.00	48.64	3,000.00	0.00
203-463-760.000	ROAD MATERIALS	10,000.00	0.00	0.00	6,118.19	10,000.00	0.00
203-463-768.000	CDL LICENSE	100.00	0.00	0.00	50.00	100.00	0.00
203-463-801.000	PROF & CONTRACTUAL SERVICES	100.00	0.00	0.00	6.00	100.00	0.00
203-463-929.000	REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
203-463-940.000	EQUIPMENT RENTAL	12,000.00	210.80	210.80	7,519.22	11,789.20	1.76
Total Dept 463 - ROUTINE MAINTENANCE		78,500.00	8,555.67	1,239.66	47,308.37	69,944.33	10.90
Dept 478 - WINTER MAINTENANCE							
203-478-702.000	WAGES	12,000.00	3,345.62	506.61	4,635.28	8,654.38	27.88
203-478-709.000	FRINGE BENEFITS WINTER MAINT	750.00	286.80	37.62	384.02	463.20	38.24
203-478-710.000	UNEMPLOYMENT	0.00	2,440.22	0.00	0.00	(2,440.22)	100.00
203-478-713.000	WAGES - OVERTIME	1,000.00	491.14	0.00	695.39	508.86	49.11
203-478-717.000	RETIREMENT-MERS-EMPLOYER PD	700.00	161.94	26.59	241.61	538.06	23.13
203-478-719.000	HOSPITALIZATION	3,000.00	517.73	88.01	1,356.79	2,482.27	17.26
203-478-726.000	LIFE INSURANCE	25.00	0.00	0.00	0.00	25.00	0.00
203-478-752.100	OPERATING SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
203-478-760.001	SAND/SALT SUPPLY	2,500.00	0.00	0.00	3,848.01	2,500.00	0.00
203-478-929.000	REPAIRS & MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00	0.00
203-478-940.000	EQUIPMENT RENTAL	30,000.00	9,794.12	1,969.36	15,952.83	20,205.88	32.65
Total Dept 478 - WINTER MAINTENANCE		52,975.00	17,037.57	2,628.19	27,113.93	35,937.43	32.16

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GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/21	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Dept 480 - ALLEY CLEAN UP							
203-480-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	0.00	0.00	1,409.36	0.00	0.00
203-480-940.000	EQUIPMENT RENTAL	0.00	0.00	0.00	1,188.18	0.00	0.00
Total Dept 480 - ALLEY CLEAN UP		0.00	0.00	0.00	2,597.54	0.00	0.00
TOTAL EXPENDITURES		140,245.00	26,980.35	3,867.85	82,877.74	113,264.65	19.24
Fund 203 - Local Street Fund:							
TOTAL REVENUES		149,240.00	13,251.53	12,328.89	145,777.82	135,988.47	8.88
TOTAL EXPENDITURES		140,245.00	26,980.35	3,867.85	82,877.74	113,264.65	19.24
NET OF REVENUES & EXPENDITURES		8,995.00	(13,728.82)	8,461.04	62,900.08	22,723.82	152.63
Fund 213 - Fire Revolving Fund							
Revenues							
Dept 000							
213-000-540.000	STATE GRANT - MISC	17,000.00	0.00	0.00	2,307.06	17,000.00	0.00
213-000-630.000	FIRE CALL/EXTIRICATION RECEIVAB	5,000.00	1,040.00	10.00	4,889.00	3,960.00	20.80
213-000-643.001	MCMLLAN TWP CHARGE FOR SERVIC	40,135.00	0.00	0.00	37,828.79	40,135.00	0.00
213-000-643.002	PENTLAND TWP CHARGE FOR SERVIC	40,135.00	0.00	0.00	37,828.79	40,135.00	0.00
213-000-665.000	INTEREST EARNED	250.00	42.93	14.79	288.62	207.07	17.17
213-000-699.101	INTERFUND TRSFER IN - GENERAL	4,865.00	0.00	0.00	7,702.51	4,865.00	0.00
213-000-699.214	INTERFUND TRSFER IN FIRE MILLAG	35,270.00	0.00	0.00	30,126.43	35,270.00	0.00
Total Dept 000		142,655.00	1,082.93	24.79	120,971.20	141,572.07	0.76
TOTAL REVENUES		142,655.00	1,082.93	24.79	120,971.20	141,572.07	0.76
Expenditures							
Dept 336 - FIRE							
213-336-702.000	WAGES	40,000.00	0.00	0.00	35,959.72	40,000.00	0.00
213-336-704.100	RETIREMENT STIPEND	11,700.00	0.00	0.00	11,400.00	11,700.00	0.00
213-336-709.000	SOCIAL SECURITY-EMPLOYER PD	4,000.00	19.78	0.00	3,657.85	3,980.22	0.49
213-336-717.000	RETIREMENT-MERS-EMPLOYER PD	50.00	11.83	0.00	41.98	38.17	23.66
213-336-718.000	MEDICAL SCREENING - PRE EMPLOY	500.00	0.00	0.00	485.00	500.00	0.00
213-336-719.000	HOSPITALIZATION	50.00	11.57	0.00	44.90	38.43	23.14
213-336-725.000	WORKERS' COMPENSATION	5,000.00	401.14	0.00	2,812.86	4,598.86	8.02
213-336-752.000	OFFICE SUPPLIES	100.00	14.23	0.00	38.91	85.77	14.23
213-336-752.100	OPERATING SUPPLIES	500.00	453.31	329.95	486.82	46.69	90.66
213-336-752.200	FIRE SUPPLIES	8,000.00	6,311.94	1,447.40	6,664.78	1,688.06	78.90
213-336-753.000	TOOLS & EQUIP UNDCAP THRESHOL	4,500.00	626.66	0.00	3,551.62	3,873.34	13.93
213-336-759.000	GAS, OIL & GREASE	1,800.00	147.24	74.06	1,784.45	1,652.76	8.18
213-336-767.000	UNIFORMS	1,000.00	0.00	0.00	402.21	1,000.00	0.00
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	2,000.00	17.99	17.99	339.68	1,982.01	0.90
213-336-801.000	PROFESSIONAL & CONTRACTUAL	18,000.00	728.40	374.65	2,040.53	17,271.60	4.05

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				ACTIVITY FOR			
		2021	YTD BALANCE	MONTH	END BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2021	03/31/21	12/31/2020	BALANCE	USED
213-336-850.000	TELEPHONE	900.00	204.63	68.21	815.49	695.37	22.74

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		2021	YTD BALANCE	ACTIVITY FOR	END BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2021	MONTH	12/31/2020	BALANCE	USED
213-336-851.000	POSTAGE	120.00	157.98	0.00	107.18	(37.98)	131.65
213-336-888.000	ADMINISTRATIVE CHARGE	500.00	262.89	0.00	471.80	237.11	52.58
213-336-920.000	ELECTRICITY	3,100.00	762.96	296.11	2,732.28	2,337.04	24.61
213-336-921.000	HEAT	3,000.00	1,179.96	400.42	2,244.16	1,820.04	39.33
213-336-929.000	REPAIRS & MAINTENANCE	3,800.00	176.50	176.50	3,748.62	3,623.50	4.64
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	22,000.00	688.90	16.74	28,762.98	21,311.10	3.13
213-336-933.000	SOFTWARE MAINTENANCE	1,500.00	0.00	0.00	1,454.76	1,500.00	0.00
213-336-935.000	PROPERTY LIABILITY INSURANCE	10,285.00	3,534.29	0.00	10,713.65	6,750.71	34.86
213-336-956.000	MISCELLANEOUS	250.00	0.00	0.00	208.97	250.00	0.00
Total Dept 336 - FIRE		142,655.00	15,712.20	3,202.03	120,971.20	126,942.80	11.01
TOTAL EXPENDITURES		142,655.00	15,712.20	3,202.03	120,971.20	126,942.80	11.01
Fund 213 - Fire Revolving Fund:							
TOTAL REVENUES		142,655.00	1,082.93	24.79	120,971.20	141,572.07	0.76
TOTAL EXPENDITURES		142,655.00	15,712.20	3,202.03	120,971.20	126,942.80	11.01
NET OF REVENUES & EXPENDITURES		0.00	(14,629.27)	(3,177.24)	0.00	14,629.27	100.00
Fund 582 - Electric Fund							
Revenues							
Dept 000							
582-000-644.000	ELECTRIC SALES	2,100,000.00	501,431.56	166,838.21	1,987,894.15	1,598,568.44	23.88
582-000-644.100	MERCURY VAPOR SALES	22,000.00	5,884.38	1,876.00	22,391.64	16,115.62	26.75
582-000-644.200	SERVICE FEES-ELECTRIC	11,000.00	690.00	210.00	9,656.72	10,310.00	6.27
582-000-644.300	ENERGY OPTIMIZATION PROGRAM FE	36,000.00	8,867.00	2,914.94	34,549.21	27,133.00	24.63
582-000-644.500	ELECTRICITY-PENALTIES & LATE	10,000.00	3,988.97	1,593.51	10,913.04	6,011.03	39.89
582-000-644.650	SAVE THE BELLS	2,800.00	600.00	600.00	3,480.11	2,200.00	21.43
582-000-665.000	INTEREST EARNED	600.00	69.48	25.58	551.46	530.52	11.58
582-000-665.100	INTERST SAVE THE BELLS	60.00	9.56	3.34	45.65	50.44	15.93
Total Dept 000		2,182,460.00	521,540.95	174,061.58	2,069,481.98	1,660,919.05	23.90
TOTAL REVENUES		2,182,460.00	521,540.95	174,061.58	2,069,481.98	1,660,919.05	23.90
Expenditures							
Dept 582 - ELECTRIC DISTRIBUTION							
582-582-702.000	WAGES	95,200.00	17,401.98	5,036.40	65,719.39	77,798.02	18.28
582-582-703.000	SALARIES	75,600.00	14,640.43	5,112.88	64,029.76	60,959.57	19.37
582-582-704.100	COMPENSATION-ELECTED	2,500.00	375.20	187.60	2,076.00	2,124.80	15.01
582-582-705.000	ADMIN VACATION	2,500.00	386.83	269.10	1,410.91	2,113.17	15.47
582-582-709.000	EMPLOYERS FICA	16,000.00	2,437.94	784.12	10,442.52	13,562.06	15.24
582-582-713.000	WAGES - OVERTIME	5,400.00	197.25	0.00	4,451.33	5,202.75	3.65
582-582-717.000	RETIREMENT - MERS - EMPLOYER P	57,650.00	3,181.14	1,003.26	52,501.55	54,468.86	5.52
582-582-719.000	HOSPITALIZATION	49,700.00	4,816.63	1,498.25	22,397.36	44,883.37	9.69

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582-582-721.000	H S A	10,000.00	1,500.00	0.00	5,238.70	8,500.00	15.00
582-582-724.000	SICK TIME	2,000.00	0.00	0.00	1,345.27	2,000.00	0.00
582-582-726.000	LIFE INSURANCE	200.00	23.13	7.71	49.91	176.87	11.57
582-582-752.000	OFFICE SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
582-582-752.100	OPERATING SUPPLIES	6,000.00	2,598.65	2,598.65	9,876.52	3,401.35	43.31
582-582-753.000	TOOLS & EQUIPMENT	4,000.00	0.00	0.00	30.98	4,000.00	0.00
582-582-769.000	DRUG TESTING	0.00	52.50	0.00	0.00	(52.50)	100.00
582-582-801.000	PROFESSIONAL & CONTRACTUAL	55,000.00	11.36	0.00	16,311.65	54,988.64	0.02
582-582-801.200	LEGAL	500.00	0.00	0.00	0.00	500.00	0.00
582-582-810.000	CREDIT CARD FEE EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
582-582-850.000	TELEPHONE	750.00	123.30	41.10	479.50	626.70	16.44
582-582-851.000	POSTAGE	500.00	0.00	0.00	0.00	500.00	0.00
582-582-888.000	ADMINISTRATIVE CHARGE	200.00	0.00	0.00	0.00	200.00	0.00
582-582-900.000	PUBLISHING AND PRINTING	200.00	150.00	0.00	60.00	50.00	75.00
582-582-913.000	TRAVEL	500.00	0.00	0.00	0.00	500.00	0.00
582-582-929.000	REPAIRS & MAINTENANCE	6,000.00	0.00	0.00	3,647.36	6,000.00	0.00
582-582-940.000	EQUIPMENT RENTAL	2,000.00	26.26	0.00	203.08	1,973.74	1.31
582-582-980.000	CAPT OUTLAY-OFFICE EQUIP & FUR	4,000.00	0.00	0.00	0.00	4,000.00	0.00
Total Dept 582 - ELECTRIC DISTRIBUTION		397,100.00	47,922.60	16,539.07	260,271.79	349,177.40	12.07
Dept 583 - GENERAL EXPENSES							
582-583-702.000	WAGES	42,600.00	3,209.20	970.30	13,062.38	39,390.80	7.53
582-583-703.000	SALARIES	33,800.00	14,420.58	5,140.50	56,452.90	19,379.42	42.66
582-583-705.000	VACATION PAY	1,000.00	1,387.61	198.96	11,749.19	(387.61)	138.76
582-583-706.000	HOLIDAY PAY	500.00	2,127.44	0.00	6,916.11	(1,627.44)	425.49
582-583-709.000	EMPLOYERS FICA	8,000.00	2,394.84	565.80	8,028.34	5,605.16	29.94
582-583-710.000	UNEMPLOYMENT	500.00	0.00	0.00	0.00	500.00	0.00
582-583-713.000	WAGES - OVERTIME	2,400.00	0.00	0.00	2.64	2,400.00	0.00
582-583-716.000	FUNERAL ALLOWANCE	500.00	0.00	0.00	72.15	500.00	0.00
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	22,725.00	17,446.24	5,734.36	14,509.17	5,278.76	76.77
582-583-718.000	MEDICAL SCREENING - PRE EMPLOY	100.00	203.50	203.50	280.67	(103.50)	203.50
582-583-719.000	HOSPITALIZATION	25,100.00	14,301.98	2,087.85	31,405.41	10,798.02	56.98
582-583-719.100	HOSPITAL INS RETIREE	6,000.00	1,343.94	447.98	4,156.76	4,656.06	22.40
582-583-721.000	H S A	4,000.00	1,030.00	0.00	3,865.00	2,970.00	25.75
582-583-724.000	SICK PAY	10,000.00	1,322.52	786.24	7,467.49	8,677.48	13.23
582-583-725.000	WORKERS' COMPENSATION	6,900.00	238.32	0.00	1,280.46	6,661.68	3.45
582-583-726.000	LIFE INSURANCE	650.00	82.62	27.54	367.31	567.38	12.71
582-583-730.000	SETTLEMENT	0.00	0.00	0.00	2,000.01	0.00	0.00
582-583-751.000	LICENSE FEES	200.00	0.00	0.00	0.00	200.00	0.00
582-583-752.000	OFFICE SUPPLIES	500.00	148.66	28.98	235.84	351.34	29.73
582-583-752.099	BANK FEES	600.00	56.00	5.00	560.00	544.00	9.33
582-583-752.100	OPERATING SUPPLIES	4,500.00	338.97	158.38	3,809.70	4,161.03	7.53
582-583-752.200	IT SOFTWARE	5,000.00	193.25	48.02	3,626.55	4,806.75	3.87
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	500.00	2,372.32	486.74	281.16	(1,872.32)	474.46
582-583-759.000	GAS OIL & GREASE - ELECTRIC	4,000.00	386.86	269.30	1,740.36	3,613.14	9.67

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582-583-767.000	CLOTHING - UNIFORMS	3,000.00	422.12	(53.85)	3,112.55	2,577.88	14.07
582-583-768.000	CDL LICENSE	10.00	37.50	37.50	3.75	(27.50)	375.00
582-583-801.000	PROFESSIONAL & CONTRACTUAL	15,000.00	5,484.98	4,948.70	45,764.07	9,515.02	36.57
582-583-801.200	LEGAL	5,000.00	37.50	37.50	78.75	4,962.50	0.75
582-583-802.000	COLLECTION EXPENSE	300.00	0.00	0.00	0.00	300.00	0.00
582-583-804.000	LEASE EXPENSE	600.00	0.00	0.00	201.80	600.00	0.00
582-583-850.000	TELEPHONE	4,000.00	732.61	233.62	3,024.93	3,267.93	18.32
582-583-851.000	POSTAGE	3,000.00	798.21	276.81	2,875.78	2,201.79	26.61
582-583-900.000	PUBLISHING & PRINTING	3,000.00	714.61	301.21	2,766.64	2,285.39	23.82
582-583-910.000	PROFESSIONAL DEVELOPMENT	6,000.00	4,000.00	0.00	5,974.20	2,000.00	66.67
582-583-911.000	CONFERENCE & WORKSHOPS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
582-583-913.000	TRAVEL	200.00	0.00	0.00	118.97	200.00	0.00
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,000.00	4,107.80	668.80	1,177.26	(3,107.80)	410.78
582-583-921.000	HEAT	5,000.00	1,957.31	709.25	2,880.17	3,042.69	39.15
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	3,000.00	308.17	169.87	1,653.14	2,691.83	10.27
582-583-935.000	PROPERTY LIABILITY INSURANCE	20,000.00	6,266.75	0.00	19,293.89	13,733.25	31.33
582-583-956.000	MISCELLANEOUS	0.00	0.00	0.00	2,185.00	0.00	0.00
582-583-958.000	PAYMENT IN LIEU OF TAXES	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00
582-583-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	79,136.61	0.00	0.00
582-583-968.100	EQUIPMENT RESERVE	44,000.00	0.00	0.00	0.00	44,000.00	0.00
582-583-971.000	CAPITAL OUTLAY	75,000.00	0.00	0.00	0.00	75,000.00	0.00
582-583-991.000	PRINCIPAL NOTES PAYABLE 2002	65,000.00	0.00	0.00	0.00	65,000.00	0.00
582-583-991.100	PRINCIPAL NOTES PAYABLE 2003	65,000.00	0.00	0.00	0.00	65,000.00	0.00
582-583-992.000	INTEREST NOTE PAYABLE 2002	6,630.00	3,315.00	3,315.00	9,690.00	3,315.00	50.00
582-583-992.100	INTEREST NOTE PAYABLE 2003	10,500.00	0.00	0.00	13,425.00	10,500.00	0.00
582-583-992.200	INTEREST NOTE PAYABLE 2005	0.00	0.00	0.00	4,050.00	0.00	0.00
Total Dept 583 - GENERAL EXPENSES		546,315.00	91,187.41	27,803.86	399,282.11	455,127.59	16.69
Dept 584 - ELECTRIC GENERATION							
582-584-702.000	WAGES	6,400.00	348.33	230.12	2,503.48	6,051.67	5.44
582-584-703.000	SALARIES	5,100.00	0.00	0.00	0.00	5,100.00	0.00
582-584-709.000	EMPLOYERS FICA	1,500.00	22.90	15.08	215.94	1,477.10	1.53
582-584-713.000	WAGES OVERTIME	350.00	0.00	0.00	678.54	350.00	0.00
582-584-717.000	RETIREMENT - MERS - EMPLOYER P	1,500.00	33.53	22.15	278.54	1,466.47	2.24
582-584-719.000	HOSPITALIZATION	1,000.00	205.79	138.86	1,559.87	794.21	20.58
582-584-721.000	H S A	3,000.00	250.00	0.00	2,750.00	2,750.00	8.33
582-584-726.000	LIFE INSURANCE	50.00	0.00	0.00	0.00	50.00	0.00
582-584-752.000	OFFICE SUPPLIES	50.00	0.00	0.00	0.00	50.00	0.00
582-584-752.100	OPERATING SUPPLIES	500.00	81.74	81.74	76.88	418.26	16.35
582-584-753.000	TOOLS & EQUIP UNDCAP THRESHOL	500.00	0.00	0.00	21.88	500.00	0.00
582-584-757.000	FUEL OIL	13,000.00	0.00	0.00	12,927.20	13,000.00	0.00
582-584-801.000	PROFESSIONAL & CONTRACTUAL	5,000.00	500.00	250.00	4,632.91	4,500.00	10.00
582-584-929.000	REPAIRS & MAINTENANCE	7,000.00	47.98	47.98	701.57	6,952.02	0.69
Total Dept 584 - ELECTRIC GENERATION		44,950.00	1,490.27	785.93	26,346.81	43,459.73	3.32

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CL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/21	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDCI USED
Dept 585 - BUILDING MAINTENANCE							
582-585-702.000	WAGES	14,500.00	2,708.54	1,288.87	8,060.10	11,791.46	18.68
582-585-703.000	SALARIES	11,600.00	0.00	0.00	0.00	11,600.00	0.00
582-585-709.000	EMPLOYER'S FICA	1,000.00	192.65	91.32	579.24	807.35	19.27
582-585-713.000	WAGES - OVERTIME	1,000.00	0.00	0.00	157.33	1,000.00	0.00
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	750.00	260.82	124.11	740.17	489.18	34.78
582-585-719.000	HOSPITALIZATION	3,400.00	758.80	376.30	2,613.41	2,641.20	22.32
582-585-752.000	OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
582-585-752.100	OPERATING SUPPLIES	500.00	0.00	0.00	19.99	500.00	0.00
582-585-753.000	TOOLS & EQUIP UNDCAP THRESHOL	500.00	0.00	0.00	0.00	500.00	0.00
582-585-801.000	PROFESSIONAL AND CONTRACTUAL	15,000.00	0.00	0.00	10,402.50	15,000.00	0.00
582-585-860.000	TRANSPORTATION	500.00	0.00	0.00	0.00	500.00	0.00
582-585-929.000	REPAIRS & MAINTENANCE	1,000.00	1,493.86	0.00	95.40	(493.86)	149.39
582-585-940.000	EQUIPMENT RENTAL	300.00	0.00	0.00	0.00	300.00	0.00
Total Dept 585 - BUILDING MAINTENANCE		50,550.00	5,414.67	1,880.60	22,668.14	45,135.33	10.71
Dept 586 - PURCHASED POWER							
582-586-801.000	PROFESSIONAL AND CONTRACTUAL	3,000.00	280.80	52.80	2,279.06	2,719.20	9.36
582-586-926.000	PURCHASED POWER	900,000.00	223,539.11	74,247.18	815,909.15	676,460.89	24.84
582-586-926.100	ATC TRANSMISSION MONTHLY INV	150,000.00	37,182.40	12,311.39	148,687.50	112,817.60	24.79
582-586-926.200	MISO ENERGY MONTHLY EXPENSE	35,000.00	9,737.67	3,179.59	33,975.71	25,262.33	27.82
Total Dept 586 - PURCHASED POWER		1,088,000.00	270,739.98	89,790.96	1,000,851.42	817,260.02	24.88
Dept 587 - ENERGY OPTIMIZATION							
582-587-801.000	PROFESSIONAL & CONTRACTUAL	50,000.00	6,580.36	1,432.73	29,315.63	43,419.64	13.16
Total Dept 587 - ENERGY OPTIMIZATION		50,000.00	6,580.36	1,432.73	29,315.63	43,419.64	13.16
Dept 588 - SAVE THE BELLS							
582-588-752.200	SAVE THE BELLS EXPENSES	1,000.00	0.00	0.00	620.84	1,000.00	0.00
Total Dept 588 - SAVE THE BELLS		1,000.00	0.00	0.00	620.84	1,000.00	0.00
TOTAL EXPENDITURES		2,177,915.00	423,335.29	138,233.15	1,739,356.74	1,754,579.71	19.44
Fund 582 - Electric Fund:							
TOTAL REVENUES		2,182,460.00	521,540.95	174,061.58	2,069,481.98	1,660,919.05	23.90
TOTAL EXPENDITURES		2,177,915.00	423,335.29	138,233.15	1,739,356.74	1,754,579.71	19.44
NET OF REVENUES & EXPENDITURES		4,545.00	98,205.66	35,828.43	330,125.24	(93,660.66)	2,160.74

**VILLAGE OF NEWBERRY
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 03/31/2021**

PAGE 17 OF 18

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/21	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDC USED
Fund 591 - Water Fund							
Revenues							
Dept 000							
591-000-645.000	WATER SALES	914,000.00	227,084.46	75,624.00	907,891.17	686,915.54	24.85
591-000-645.200	SERVICE FEES - WATER	200.00	0.00	0.00	25.63	200.00	0.00
591-000-645.500	WATER- PENALTIES & LATE FEES	6,000.00	1,717.11	594.52	4,461.78	4,282.89	28.62
591-000-665.000	INTEREST EARNED	2,000.00	326.47	116.13	2,056.25	1,673.53	16.32
Total Dept 000		922,200.00	229,128.04	76,334.65	914,434.83	693,071.96	24.85
TOTAL REVENUES		922,200.00	229,128.04	76,334.65	914,434.83	693,071.96	24.85
Expenditures							
Dept 536 - WATER SYSTEM							
591-536-702.000	WAGES	80,747.00	17,984.76	6,317.90	64,733.00	62,762.24	22.27
591-536-703.000	SALARIES	49,400.00	11,060.54	3,907.41	48,451.39	38,339.46	22.39
591-536-704.100	COMPENSATION-ELECTED	2,500.00	374.80	187.40	2,074.00	2,125.20	14.99
591-536-705.000	VACATION PAY	7,000.00	611.94	152.45	(12,009.81)	6,388.06	8.74
591-536-706.000	HOLIDAY PAY	7,500.00	1,430.68	0.00	6,044.20	6,069.32	19.08
591-536-709.000	EMPLOYERS FICA	10,300.00	2,809.36	849.21	10,599.03	7,490.64	27.28
591-536-713.000	OVERTIME	2,400.00	1,119.41	504.83	4,272.27	1,280.59	46.64
591-536-716.000	FUNERAL LEAVE	0.00	0.00	0.00	72.17	0.00	0.00
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	32,000.00	10,454.72	3,501.77	37,094.13	21,545.28	32.67
591-536-718.000	MEDICAL SCREENING - PRE EMPLOY	0.00	203.50	203.50	280.67	(203.50)	100.00
591-536-719.000	HOSPITALIZATION	38,000.00	11,701.99	2,391.00	34,522.56	26,298.01	30.79
591-536-721.000	HSA	7,400.00	1,170.00	0.00	6,781.15	6,230.00	15.81
591-536-724.000	SICK PAY	6,000.00	548.66	360.45	3,784.04	5,451.34	9.14
591-536-725.000	WORKERS' COMPENSATION	3,000.00	292.53	0.00	1,845.77	2,707.47	9.75
591-536-726.000	LIFE INSURANCE	500.00	268.29	89.43	1,139.80	231.71	53.66
591-536-730.000	SETTLEMENT	0.00	0.00	0.00	1,999.99	0.00	0.00
591-536-752.000	OFFICE SUPPLIES	1,000.00	148.66	28.98	219.53	851.34	14.87
591-536-752.100	OPERATING SUPPLIES	8,000.00	1,574.69	1,229.77	9,002.31	6,425.31	19.68
591-536-752.200	IT SOFTWARE	5,000.00	262.68	199.44	3,506.56	4,737.32	5.25
591-536-753.000	TOOLS & EQUIP UNDCAP THRESH	1,000.00	0.00	0.00	5.99	1,000.00	0.00
591-536-759.000	GAS, OIL & GREASE	3,000.00	414.98	269.28	1,735.97	2,585.02	13.83
591-536-767.000	UNIFORMS	1,000.00	75.00	0.00	316.63	925.00	7.50
591-536-768.000	CDL LICENSE	10.00	0.00	0.00	2.50	10.00	0.00
591-536-769.000	DRUG TESTING	0.00	62.50	0.00	0.00	(62.50)	100.00
591-536-776.000	BUILDING MAINTENANCE	8,000.00	8.99	0.00	33.23	7,991.01	0.11
591-536-801.000	PROFESSIONAL & CONTRACTUAL	30,000.00	714.34	382.70	18,060.15	29,285.66	2.38
591-536-801.200	LEGAL	4,000.00	157.50	157.50	26.25	3,842.50	3.94
591-536-802.000	COLLECTION EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
591-536-804.000	LEASE EXPENSE	0.00	0.00	0.00	201.81	0.00	0.00

VILLAGE OF NEWBERRY
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 03/31/2021

PAGE 18 OF 18

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/21	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDGT USED
591-536-850.000	TELEPHONE	3,000.00	629.39	199.21	2,561.91	2,370.61	20.98
591-536-851.000	POSTAGE	2,000.00	485.31	172.01	2,025.84	1,514.69	24.27
591-536-900.000	PUBLISHING & PRINTING	3,000.00	418.80	185.60	1,931.88	2,581.20	13.96
591-536-910.000	PROFESSIONAL DEVELOPMENT	1,500.00	310.00	310.00	1,770.00	1,190.00	20.67
591-536-913.000	TRAVEL	500.00	0.00	0.00	847.94	500.00	0.00
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	2,000.00	316.80	316.80	1,748.11	1,683.20	15.84
591-536-921.000	HEAT	1,700.00	614.60	225.21	1,324.43	1,085.40	36.15
591-536-929.000	REPAIRS & MAINTENANCE	3,000.00	2,434.18	841.85	9,266.67	565.82	81.14
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	2,500.00	323.75	185.46	1,231.60	2,176.25	12.95
591-536-935.000	PROPERTY LIABILITY INSURANCE	12,000.00	3,374.41	0.00	10,356.33	8,625.59	28.12
591-536-940.000	EQUIPMENT RENTAL	3,000.00	456.54	0.00	640.29	2,543.46	15.22
591-536-956.000	MISCELLANEOUS	1,500.00	0.00	0.00	0.00	1,500.00	0.00
591-536-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	281,417.87	0.00	0.00
591-536-968.100	BOND RESERVE 2014	14,745.00	0.00	0.00	0.00	14,745.00	0.00
591-536-971.000	CAPITAL OUTLAY BUILDING	10,000.00	0.00	0.00	0.00	10,000.00	0.00
591-536-973.000	CAPITAL OUTLAY	35,000.00	0.00	0.00	0.00	35,000.00	0.00
591-536-991.200	RRI 2005	14,600.00	0.00	0.00	0.00	14,600.00	0.00
591-536-991.300	PRINCIPAL 2009 JR WATER BOND	5,000.00	0.00	0.00	0.00	5,000.00	0.00
591-536-991.400	PRINCIPAL 2014 WATER BOND	114,000.00	0.00	0.00	0.00	114,000.00	0.00
591-536-992.100	INTEREST 2005	77,300.00	38,630.32	38,630.32	78,870.00	38,669.68	49.97
591-536-992.300	INTEREST 2009 JR WATER BOND	10,500.00	5,239.05	5,239.05	10,683.74	5,260.95	49.90
591-536-992.400	INTEREST 2014 WATER BOND	120,000.00	0.00	0.00	121,911.24	120,000.00	0.00
Total Dept 536 - WATER SYSTEM		745,102.00	116,683.67	67,038.53	771,383.14	628,418.33	15.66
TOTAL EXPENDITURES		745,102.00	116,683.67	67,038.53	771,383.14	628,418.33	15.66
Fund 591 - Water Fund:							
TOTAL REVENUES		922,200.00	229,128.04	76,334.65	914,434.83	693,071.96	24.85
TOTAL EXPENDITURES		745,102.00	116,683.67	67,038.53	771,383.14	628,418.33	15.66
NET OF REVENUES & EXPENDITURES		177,098.00	112,444.37	9,296.12	143,051.69	64,653.63	63.49
TOTAL REVENUES - ALL FUNDS		4,325,355.00	915,703.00	344,006.48	4,572,428.35	3,409,652.00	21.17
TOTAL EXPENDITURES - ALL FUNDS		4,089,754.00	831,852.62	269,211.66	3,834,098.83	3,257,901.38	20.34
NET OF REVENUES & EXPENDITURES		235,601.00	83,850.38	74,794.82	738,329.52	151,750.62	35.50

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch

P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1940559

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 3/31/21 Page 1 of 1
ACCOUNT NUMBER [REDACTED]

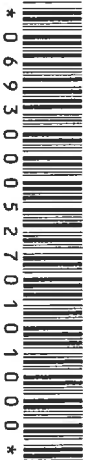
First National Bank celebrates 133 years of service
in 2021. We are your true Community Bank. Our roots
are in the Upper Peninsula...not just our branches!

MUNICIPAL MONEY MARKET				1
ACCOUNT NUMBER	7703432	Statement Dates	3/01/21 thru	3/31/21
PREVIOUS BALANCE	15,394.16	DAYS IN STATEMENT PERIOD		31
1 CREDITS TOTALING	600.00	AVERAGE LEDGER BAL		15,723
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL		15,723
SERVICE CHARGE AMOUNT	.00	Interest Earned		3.34
INTEREST PAID	3.34	Annual Percentage Yield Earned		0.25%
CURRENT STMT BALANCE	15,997.50	2021 Interest Paid		9.56

DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
3/15	DDA REGULAR DEPOSIT	600.00
3/31	INTEREST PAID 31 DAYS	3.34

DAILY BALANCE SUMMARY.....					
DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
3/01	15,394.16	3/15	15,994.16	3/31	15,997.50

INTEREST RATE SUMMARY.....	
DATE.....	INTEREST RATE
2/28	.25%



MARCH 2021

TAX COLLECTION TOTALS

04/14/2021
01:10 PM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY
 RANGE: 2/28/2021 12:00:00 AM - 3/31/2021 12:00:00 AM, INDEX: POSTING DATE / PARCEL
 SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
 ALL BILLING TYPE(S), 2020
 REAL & PERSONAL PROPERTY
 THIS PAGE INCLUDES ALL PROPERTY

Page: 1/3
 DE: Von 2020

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	697.48	10.98	5.48	713.94
STREETS & ALLYS	278.96	4.38	2.20	285.54
TRASH(DISP/COLL)	86.51	1.36	0.68	88.55
FIRE PROTECTION	124.25	1.95	0.98	127.18
Total of above	1,187.20	18.67	9.34	1,215.21
Administration Fee:	11.84	0.00	0.00	
Special Assessments:	0.00	0.00	0.00	
Over Payments:			0.00	
Unspread Interest:			0.00	
Unspread Penalty:			0.00	
Total of Payments..			1,227.05	
Payment Count:			6	

TREASURER'S REPORT

FOR MONTH ENDING:		2021				2020			
		March 31, 2021		Actual Collections		Y.T.D. Collections		Actual Collections	
			Y.T.D. Collections	March	Y.T.D.		Y.T.D. Collections	March	Y.T.D.
	LEDGER ITEMS:								
A	Delinquent Personal Property Taxes			0.00		0.00		0.00	
	Delinquent Personal Interest Collected			0.00		0.00		0.00	
	Delinquent Real Tax Collected			0.00		0.00		0.00	
	Delinquent Real Tax Interest Collected			0.00		0.00		0.00	
	Real Property Tax Collected	2%		1,187.20	4,873.42	1%		81.88	2,768.83
B	2020	Personal Property Tax Collected	0%		0.00	0%		0.00	0.00
C		Admin Fee, Penalty & Interest Collected			39.85		316.96		8.18
E		Deposits to Tax Savings Account			1,227.05		5,190.38		90.06
F		Interest Earned on Tax Accounts			12.16		33.18		23.49
G		Tax Acct Transfer to Gen Fund/Tax Appropriation Funds			0.00		3,963.33		0.00

TAX ACCOUNT	Beginning March	Ending March
BANK ACCOUNT BALANCE @		
2021	\$268,059.32	\$269,298.53
2020	\$267,840.07	\$267,953.62

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example: of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2020 Anticipated Real Property Collections are \$359,542.34. 2020 Personal Property Collections are \$46,645.70.

Admin Fee, Penalty & interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.



VILLAGE OF NEWBERRY COMPLAINT FORM



A complaint is an expression of dissatisfaction related to a municipal program, service, facility, staff member, or volunteer. If you are in need of a service, such as reporting a burnt-out streetlight, please utilize our "Request for Services" form. A general complaint may be received verbally, by phone, by email, or in writing. Anonymous complaints will not be addressed.

Please complete the following information. Please print.

Complainant's Name:

Ryan Holbrook

Date form completed:

3/22/21

Address:

214 east Ave A

City/State/Zip:

Newberry / MS / 39088

Phone:

906 322 7939

Email:

ryanhobbrook92@gmail.com

906 322 6525

COMPLAINT DETAILS

Date & Time of occurrence/observation:

3/17/21

Location:

214 east Ave A

Description of complaint (attach additional page(s) if necessary):

Sewer line was plugged at main from roots growing
ground end of sewer line

Complainant's signature:

Ryan Holbrook

FOR VILLAGE STAFF USE ONLY

Date Received:

Received by:

Referred to:

Investigation & Action:

Completion date:

Completed by:



Eric's Septic Service

P.O. Box 224
Newberry, Michigan 49868
Phone: (906) 450-0770 • (906) 293-3069

Name <u>Ryan Holbrook</u>		Date <u>3-17-</u> 20 <u>21</u>	
Address <u>214 E Ave A.</u>		Phone <u>Newberry, MI</u>	
CASH	SOLD BY		
QUAN	DESCRIPTION	PRICE	AMOUNT
	Snake 105' from basement cleanout to main sewer. Broke free @ 90'	#165	#165. 00
	Camera Inspection - Chk tile line to main sewer. Root blockage @ main. Cause is roots from main sewer growing back up lateral line. See inspection video		#165. 00
	Root X - Root Treatment		#50. 00
2	Hours labor - @ #65/Hour		\$130. 00
A minimum late fee of 1.5% will be charged to late invoices			
No 1939		Thank You	
		TAX	
		TOTAL	#510. 00

4-7-21

We request to get on the agenda
for the village council meeting
on 4-19-21.

- IN regards to the plugged sewer
line on 402 W. John St.
- THE cost of digging up the front
and Back yard.
- the cost of running a camera to find
the plugged sewer line.
- the cost of hiring 3 different
companies to find the sewer
line.

THE plugged sewer line ended up
on the east side of Sherman St
by the alley in which the village
is responsible for.

Tim and Donna Quinlan



Eric's Septic Service

P.O. Box 224

Newberry, Michigan 49868

Phone: (906) 450-0770 • (906) 293-3069

Name <u>Tim Quinlin</u>		Date <u>3-26-</u> 20 <u>21</u>	
Address <u>402 W. John St.</u>			
CASH		SOLD BY <u>Newberry, MI</u>	Phone
QUAN.	DESCRIPTION	PRICE	AMOUNT
	<u>Drain Snake - Snake 100'</u>		<u>\$165.00</u>
	<u>from Gorseman's Chemist to</u>		
	<u>Main sewer. Blockage @</u>		
	<u>100'. Can't get through</u>		
	<u>blockage. Recommend</u>		
	<u>North Country Excavating</u>		
A minimum late fee of 1.5% will be charged to late invoices			
No	1954	Thank You	
		TAX	
		TOTAL	<u>\$165.00</u>

Telephone #
906-440-5642

STATEMENT
NORTH-COUNTRY EXCAVATING, INC.

1379 E. 5 MILE ROAD
SAULT STE. MARIE, MICHIGAN 49783
(906) 632-0038



No 20573

To TIM QUINLAN
402 W JOHN
NEWBERRY, MI
Phone 4405642 3-26 2024

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RETD.	PAID OUT	
<i>Q</i>							

Qty.	Hours	Description	Unit Price	Amount
		Auger Sewer	165 ⁰⁰	150 ⁰⁰
		Jet Sewer	200 ⁰⁰	100 ⁰⁰
64	miles		3.00	192 ⁰⁰
<i>Thank you</i>			Tax	
			Total	442 ⁰⁰

2% Service charge on unpaid balance after 30 days.

Charge _____

PETER ANDERSON & SONS EXCAVATING, INC.

Sand • Gravel • Basements • Septic Systems

1190 County Road 432 Newberry, MI 49868
906-243-5777 • Fax 906-243-1525

Date 4-5-2021

Name Jim Quinlan

Address 402 W. John St.
Newberry, MI 49868

Phone _____ Fax _____

3/30 + 3/31/2021

Replace sewerline
from house to street

<u>Equipment 4 hrs. @ \$80.00</u>	<u>\$ 320.00</u>
<u>Labor 12 hrs. @ \$35.00 hr.</u>	<u>420.00</u>
<u>Material</u>	<u>140.00</u>
	<u>\$ 880.00</u>
	<u>=</u>

Terms: 30 days — A service charge of \$10.00 per month will be charged on past due accounts.



Eric's Septic Service

P.O. Box 224

Newberry, Michigan 49868

Phone: (906) 450-0770 • (906) 293-3069

Name <u>Eric's Septic Service</u>		Date <u>9-10</u> 20 <u>06</u>	
Address <u>1576 N. 1st St.</u>			
CASH <input type="checkbox"/>		SOLD BY <u>Eric's Septic Service</u>	Phone <u></u>
QUAN.	DESCRIPTION	PRICE	AMOUNT
	<u>1576 N. 1st St.</u>		<u>50.00</u>
A minimum late fee of 1.5% will be charged to late invoices			
<u>1576</u>		TAX	
Thank You		TOTAL	

Auto-Owners INSURANCE

LIFE • HOME • CAR • BUSINESS

GAYLORD CLAIMS BRANCH
PO BOX 1830
GAYLORD, MI 49734-5830
p. 989.705.7766 | f. 989.732.0940
gaylord.clm@aoins.com

April 13, 2021

TIMOTHY J QUINLAN & DONNA A QUINLAN
402 W JOHN ST
NEWBERRY MI 49868-1217

RE: Claim Number: 300-0176197-2021
 Insured: Timothy J Quinlan
 Date of Loss: March 28, 2021
 Insurer: Auto-Owners Insurance Company
 Policy Number: 42-449129-01

Dear Timothy J Quinlan & Donna A Quinlan:

We received your claim for water back up damage to your home at 402 W John St Newberry, MI 49686. The date of loss was March 28, 2021 and is within your policy coverage term.

We spoke with you today and were advised that the water back up was due to a freeze blockage within the city sewage line connection to your property. Due to your pipeline on your property being blocked from a frozen connection pipe to your property, we would be able to provide coverage under your homeowners policy for the interior damage to your house less a \$250 deductible.

You advised that there were other exterior excavation bills for digging up the sewer line on your property. Unfortunately, there is no coverage for the excavation bills only for interior damage to your home. The damage to the interior of your home from the water back up was less than your deductible as we discussed in our initial phone conversation.

At this time your claim has been closed out and there is no further action needed on your part.

Sincerely,



Daniel Schultz
(989) 705-7766 x52837
schultz.daniel@aoins.com

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Tim and Donna Quinlan
402 W John Street
Newberry, MI 49868

April 7, 2021

Dear Tim and Donna Quinlan,

I received your letter of request to the Village Council to be placed on the agenda regarding a sewer issue at 402 W. John Street, I have included a copy of your letter with this response. I am sorry to hear of your concerns. I will add your customer concern to the agenda, and you will have a few minutes to address the council regarding your issue. However, more information is needed from you.

Your letter stated that you want to discuss the cost of digging up your yard, the cost of running a camera in your sewer line and the cost of hiring companies to locate your sewer line. Please provide copies of the following:

- Any invoices or documentation of charges incurred that you will be discussing with council;
- A copy of your homeowner's insurance response to you when you submitted the charges to them for coverage.

Please drop off documents or mail them to the Village office. Documents need to be received no later than Friday, April 16th at 9:00AM so they can be included in the council packet for review.

I tried to call and discuss this with you, but the phone number we have on record, 906-293-5204, had a recording that stated the number was no longer in service. Please provide a working number so I may contact you regarding this issue if needed.

Please note: per state and village law the Village is not responsible for fees incurred by residents for work on their property or their sewer lateral lines. Homeowners should submit requests for coverage to their insurance companies first as that documentation will be required when submitting any type of reimbursement request to the village.

The Village Council Meeting is scheduled for Tuesday, April 20, 2021 at 6:00PM. Please check back closer to that date for information on whether the meeting will take place electronically or in-person. You can call our main office at 906-293-3433. Agendas for the meetings are typically available the Monday before the meeting.

Please let me know if you have any other questions or concerns.

Sincerely,

Allison Watkins, Village Manager

**VILLAGE OF NEWBERRY
COUNTY OF LUCE
STATE OF MICHIGAN**

ORDINANCE NO. 53

Title: DUTIES OF VILLAGE COUNCIL AND VILLAGE COUNCIL COMMITTEES

An ordinance to provide for the description of duties for the Village of Newberry Village Council and Village Council Committees.

THE VILLAGE OF NEWBERRY ORDAINS:

Section 53:1 Number; Term

1. There shall be a village council consisting of six council trustees and one President, who shall act as and be considered as a council member.
2. At the general election to be held in November 2022 and every second year thereafter one (1) President, shall be elected, for a term of two (years).
3. At the general election to be held in November 2022 and every fourth year thereafter, three (3) Trustees shall be elected, and at the general election to be held in November 2024, and every fourth-year hereafter, three (3) trustees shall be elected, each for a term of four (4) years.
4. Except by procedures provided in the General Law Village Act (GLVA), the terms of the councilpersons of the village shall not be shortened.

Section 53:2 Commencement of Term

1. The term of office for a president or council trustee elected at the regular election shall begin on November 20 after the officer's election and qualification.

Section 53:3 Role of Village Council

1. The General Law Village Act of 1895 (GLVA) establishes the council as the legislative authority for the village. This authority is granted to the council, rather than to individual trustees. Most of the powers granted to the council are permissive in nature rather than obligatory. See the *GLV Act* for additional information.

Section 53:4 Role of Village President

1. The GLV Act establishes the duties and responsibilities of the village president. The village president serves as chief executive officer, serves as a voting member of the council on all issues, and presides at council meetings. See the *GLV Act* for additional information.

Section 53:5 Role of Village President *Pro Tempore*

1. When the president is absent the president pro tem presides at council meetings and exercises all powers and duties of the president. See the *GLV Act* for additional information.

Section 53:6 Appointment of Officials

1. Appointment procedures for councils is found in the council rules and procedures which can be from time to time amended by resolution

Section 53:7 Role of Village Council Committees

1. Village Council Committees are intended to enhance communication between the Village Council and Village staff at the early phase of development of significant items affecting public policy.
2. These Committees enable Village staff to obtain early feedback from representative members of the Village Council on issues affecting public policy prior to their presentation, as necessary, to the full Village Council.
3. Village Council Committee members develop and maintain a deeper level of knowledge on matters of a technical nature which might affect public policy in order to increase the positive exchange of information and discussions between Village Council members, Village staff, and the public.
4. When appropriate, items may be considered by a Village Council Committee before a final recommendation from the appropriate Village Board or Commission.
5. Village Council Committees do not replace the Village Council as final decision makers on behalf of the full Village Council. Council Committees work directly with the Village Manager and make no staff direction on administrative matters, specific assignments, or work tasks. If Committee members seek additional information from an outside party or consultant resulting in additional cost to the Village, approval to incur such cost must be approved by the full Village Council.
6. Any discussion or feedback expressed or received at a Committee meeting should not be construed or understood to be a decision by or for the Village Council. Further, any recommendation the Committee may make to the Village Council is based on information possessed by the Committee at the time the recommendation is made and may be revised or amended upon receipt by the Committee of additional or newer information.
7. Nothing in this Ordinance shall limit or extend the powers, duties and authority of the Council and Village President as set forth by the laws of the State of Michigan.

Section 53:8 Operational Guidelines and Functional Structure

1. Committees shall consist of three (3) members from the Council and a fourth (4th) member of the Council to serve as an alternate in the event of an absence of any one member. Members will be nominated by the Village President for appointment by the Village Council. The Village President shall select a chairperson for each committee. Appointments are made in January of each year.

The Village Manager is a required member of each committee and other Village staff may attend as determined by the Village Manager.

2. A minimum of two (2) council members must be in attendance for a committee meeting to take place.
 - a. If a committee member is unable to attend a meeting, they are responsible for contacting the committee chairperson and Village Manager immediately.
 - b. The absent member must contact the committee alternate and arrange for them to attend the meeting and inform the committee chairperson and the Village Manager.
3. Council Committees will schedule meetings at the discretion of the committee chairperson and/or the Village Manager.
4. All Village Council Committee meeting notices will be posted, and meetings will be conducted in conformance with the Open Meetings Act (OMA), 1976 PA 267, MCL 15.261 through 15.275.
5. The Council Committee chair will forward to the Village Manager those items to be placed on the meeting agenda a minimum of one week in advance of the scheduled monthly meeting.
6. The Village Manager will coordinate with staff members for the preparation of the agenda to determine whether items will be presented to a Committee or placed on the Council's regular agenda to be considered by the full Village Council. Any item may be referred to the full Council by the Committee considering that item.
7. The full Village Council by majority vote may refer any item on its agenda to an appropriate Committee.
8. Regularly scheduled Committee meetings are intended to allow regular attendance by Village Council Committee members, the Village Manager, as well as relevant staff, as necessary.

- a. At least two (2) council members must be present to make motions and vote for recommendations to council. Motions and votes must be recorded in the meeting minutes. A majority vote of the committee is required for referral to the full council for consideration.
 - b. Attendance by non-member council members, participating as members of the public, will be allowed. Given the following provisions:
 - i. The meeting has been clearly posted and made public in compliance with the guidance of the OMA.
 - ii. In order to prevent inadvertent violations of the OMA, non-committee council members in attendance may not participate in the meeting and may not deliberate nor vote. They may voice opinion and comments only at such time open to public comment. At no time can there be any opportunity for the result of a quorum discussion or vote by the committee.
9. The regular Council meeting agenda shall include an opportunity for Committee reports at which time any appointed Committee member may report to the Village Council on pertinent and timely issues before a Committee.
10. It shall be the responsibility of the Chairperson of any Committee to maintain a written record of the activities of the Committee including the record of any vote cast. A written record of the Committee's proceedings shall be submitted within one week to the Village Manager. The Village Manager shall provide a copy of the written record of Committee action to the Council at the next regular monthly meeting following the Committee meeting. Any committee meeting not recorded in written record shall be considered null and void.

Section 53:9 Standing Committees

These are permanent committees that meet regularly.

53:9:1 Finance Committee

Purpose

To enable the Village Council to discuss and evaluate in greater detail the specific issues that directly impact the financial strength of the Village of Newberry.

Areas of Focus

Budget process, fee structures, procurement process review, other financial issues

53:9:2 Management Committee

Purpose

To enable the Village Council to discuss and evaluate in greater detail the specific issues that directly impact the legislative and organizational strength of the Village of Newberry.

Areas of Focus

Council procedures and ethics, Village Manager position oversight and evaluation, legal affairs

53:9:3 Ordinance Committee

Purpose

To enable the Village Council to discuss and evaluate in greater detail the specific issues that directly impact the legislative structure and strength of the Village of Newberry.

Areas of Focus

Assessment, updates, and creation of Ordinances

53:9:4 Infrastructure Committee

Purpose

To enable the Village Council to discuss and evaluate in greater detail the specific issues that directly impact the quality and sustainability of the infrastructure of the Village of Newberry.

Areas of Focus

Public Works (DPW & WWTP), Parks & Recreation

53:9:5 Fire Committee

Purpose

To enable the Village Council to discuss and evaluate in greater detail the specific issues that directly impact the funding, buildings, equipment, and operations of the Newberry Fire Department (NFD).

Area(s) of Focus

Fire Department

Section 53:10 Ad Hoc Committees

Temporary committees established to address a specific issue. These committees will not meet on a regular schedule.

53:10:1 Dangerous Building Inspection Team Committee

Purpose

To fulfill the obligations of the Dangerous Building Inspection team as set forth in Ordinance 24.

Committee shall consist of: Village Council Member, Village Manager, Chief of the Fire Department, Water & Light Superintendent, County Building Inspector, Sanitarian from the Public Health Department

Section 53:11 Repealed

All inconsistent and prior ordinances, resolutions, or votes documented in meeting minutes are hereby repealed.

PUBLICATION AND RECORDING: A summary of this Ordinance shall be published once in a newspaper of general circulation within the boundaries of the Village of Newberry under State law to publish legal notices immediately after its adoption, and the same shall be recorded in the minutes of the Village of Newberry of the meeting at which this Ordinance was adopted and, in addition shall be recorded in the Ordinance Book of the Village.

EFFECTIVE DATE: This ordinance shall be in full force and effective 20 days after the date of publication.

AYES: _____

NAYS: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

By: Catherine Freese, Village President

By: Terese Schummer, Clerk

Date: _____

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on April 20, 2021 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on _____ in the following newspaper:

NEWBERRY NEWS

Terese Schummer, Clerk

BID TABULATION

Company Name: **VILLAGE OF NEWBERRY**

Project Name: Annual Financial Audit Services

BID DUE DATE: April, 9, 4:00PM

BIDS OPENED BY: Allison Watkins - April 12, 8:00AM

[illegible]



RCAP Services in Michigan

The Michigan Rural Community Assistance Program assists small communities throughout Michigan with utility, financial, asset management and other needs. Michigan RCAP is part of Great Lakes RCAP, administered by Great Lakes Community Action Partnership.

Contact:
1-800-775-9767



Michigan RCAP Services

A comprehensive list of services available through Michigan RCAP.



RCAP Training

Available training in asset management, project funding, utility costs and more.

Michigan RCAP Services

Our field agents assist communities with technical, managerial, and financial issues through project development and capacity building. Our services include:

- Asset Management
- CDBG Grant Administration
- CMOM Planning
- Community Planning
- Decentralized Waste Water Treatment
- Emergency Response Plans
- Energy Audits
- Environmental Reports
- GIS Data Collection & Development
- Grant Writing
- Management & Financing
- Policies and Procedures Review
- Project Development
- Rate Analysis
- Sewer Condition Assessments
- Source Water Protection
- Training for Local Officials
- Valve Exercising Plans & Services

[Return to Michigan RCAP page.](#)

3,832

Water and wastewater system personnel, community members, and board members trained in asset management, system planning, rate setting and other topics related to utility management.

\$112,560,993

Funds leveraged for community projects in a seven-state region

616

Communities in a seven-state region provided with on-site technical assistance sessions

85

Communities assisted through Great Lakes RCAP's Geographic Information System (GIS) mapping service

GLCAP's Rural Community Assistance Program

serves Ohio, Indiana, Illinois, Kentucky, Michigan, West Virginia and Wisconsin by providing training, technical assistance and other needs for small, rural communities.

In addition to helping communities through RCAP, GLCAP provided 52 private water well assessments, 30 septic system replacements, and 23 household water well loans for rural residents in 2019.



FAIRBANKS MORSE

FAIRBANKS MORSE, LLC
701 White Ave
Beloit, WI 53511
Tel: 608 364 4411
Fax: 608 364 8151
FM.accountsreceivable@fairbanksmorse.com

REMIT TO: 7824 COLLECTION CENTER DRIVE
CHICAGO, IL 60693
US

SHIP TO: NEWBERRY, CITY OF
MUNICIPAL POWER PLANT
307 EAST MCMLLEN
NEWBERRY, MI 49868
US

BILL TO:

ACCOUNTS PAYABLE
NEWBERRY, CITY OF
307 E MCMILLAN AVE
NEWBERRY, MI 49868
US

Invoice Number 11463	
Date 30-MAR-21	Sales Order Number
Purchase Order Number FAIRBANKS GENERATOR	Project Number 9930038
Service Request Number	Location Number 2402
Customer Number 1598	TIN# 81-2933620
D&B# 08-037-4350	

Terms: NET 30 Due Date: 29-APR-21

Salesperson:

Ship Date:

Ship VIA:

Shipping Reference:

SO ITEM	CUST ITEM NO	PART NUMBER	ITEM DESCRIPTION	ORDERED	SHIPPED	UNIT PRICE	EXTENDED AMOUNT
1			FREIGHT	1	1	\$800.00	\$800.00
2			OUTSIDE VENDOR-INPLACE	1	1	\$51,373.21	\$51,373.21
3			LABOR: TECH REP D.SWAIN FOR POP	1	1	\$28,754.00	\$28,754.00
4			3/1/21-3/8/21 EXPENSES: TECH REP D.SWAIN FOR POP	1	1	\$3,871.92	\$3,871.92
5			3/1/21-3/8/21 LABOR: FSE REP M.ADAMS, E.CHENOWETH	1	1	\$40,060.00	\$40,060.00
6			FOR POP 3/1/21-3/8/21 EXPENSES: FSE REP M.ADAMS,	1	1	\$6,255.17	\$6,255.17
7			E.CHENOWETH FOR POP 3/1/21-3/8/21 TOOLING	1	1	\$500.00	\$500.00

Tax Summary by Tax Name

Tax EXEMPT @ 0.00

\$0.00


Comments for Invoice Number: 11463	SUBTOTAL	TAX	SHIPPING/ HANDLING	TOTAL
<i>MOE 3-3021</i>	\$131,614.30	\$0.00	\$0.00	\$131,614.30

3/30/2021

3/30/2021



**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">• Remove all interference from the liners in the injection compartment.• Remove the upper vertical drive• Removed all the upper pistons• Removed all the cotter pins from the lower pistons• I noticed 5 broken injectors drain lines, and 1 broken injector pump drain line• Organized the building for the parts removed from the engine. <p>Goals for tomorrow:</p> <ul style="list-style-type: none">• Remove lower pistons and liners			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/2/2021



**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
Description of work: <ul style="list-style-type: none"> • Remove all the lower pistons • Removed all the liners • Torque all the upper main bearing caps to 700 ft lbs. in perpetration for In place Machining being on site tomorrow. • Started cleaning the upper crank line. • Continued organizing the work area <u>Goals for tomorrow:</u> <ul style="list-style-type: none"> • In Place Machining on site tomorrow and assist them with what they need to complete the assessment. 			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/3/2021



**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		<h2 style="margin: 0;">Daily Service Report</h2>	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">In place Machining first day on site. They wanted to start with the measurements of the block with the caps off and the studs out.We removed all the upper caps and labeled and removed all the upper main bearing studs.Installed and torque #6 and #14 lower main bearing caps, was previously removed during inspection in July.Continued cleaning block bores for measuring.In Place machining started measurements for straightens of the block and from the saddle pads. Will give me a copy of the reading when completed. <p>Goals for tomorrow:</p> <ul style="list-style-type: none">In Place will continue the measurements and we will continue to assist them and clean.Customer will like to know the status of the condition of the block before shipping any parts to Houston for rebuild/recertifying.			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/4/2021



**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
Description of work: <ul style="list-style-type: none"> In place machining continued measuring the upper saddles and crank line, then moved on to measuring the upper main bearing caps. We then removed the aligned pin of the main bearing caps and installed #1-4 & #9-14 main bearing caps. Torqued all but 5 main bearing caps. Goals for tomorrow: <ul style="list-style-type: none"> In Place will continue the measurements and we will continue to assist them and clean. Will torque the remaining main bearings In place will mic out the cylinder liner bores #5,6,7 cylinder then measure the every main bearing bore, then shot the crank line. 			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/5/2021




**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none"> • Removed the exhaust piping • Removed the lower and upper jacket water headers for cylinders #4,5,6,7. • Removed #5,6,7 exhaust belts so in place can mic the lower bore • Removed the upper lube oil header • In place machine ran into a little trouble with the setup of the tooling to measure the liner bore, spent most of the day trying to modify the holding plate. I believe they received the wrong plate and shaft. The plate bolt holes didn't line up and shaft was 60" instead of the 72" that they believe they need, so we needed to remove the lube oil header, so the plate could be lower. I believe they have figured out the set up. <p>Goals for tomorrow:</p> <ul style="list-style-type: none"> • In Place will continue the measurements and we will continue to assist them and clean. • In place will mic out the cylinder liner bores #5,6,7 cylinder then measures every main bearing bore, then shot the crank line. 			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/6/2021



CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
<p>Description of work:</p> <ul style="list-style-type: none">• Cleaned and wrapped lower crank shaft journals• In place machine measured #6 bore for ovality and straighten, along with mic'• In place mic' main bearing bore and shot crank line. they have completed their crank line assessment measurement.• Clean up building and completed wrapping parts removed <p>Goals for tomorrow:</p> <ul style="list-style-type: none">• In Place packing up equipment in truck, print measurements to me and travel.• Pack up tools for shipping back to Houston and travel back to Houston			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/7/2021



**CUSTOMER SERVICE REPRESENTATIVE
DAILY REPORT**
Stationary or Marine

 FAIRBANKS MORSE		Daily Service Report	
FM Project No.	9930038	Engine Type	OP 12-cylinder Turbo Diesel
Date of arrival	3/1/2021	Engine Serial Number	3-8D874015TDSM12
Plant or vessel	Newberry Municipal Power Plant	Engine Model #	38TD8 1/8
Customer Contact	Kenny Ulbeck	Engine Hours	7,000
City & State	Newberry, Michigan	FM Service Manager	Todd Lewis
Reason for Service request: Block measurements and assessment			

Work description/Service Progress			
Description of work: <ul style="list-style-type: none"> • Cleaned and wrapped lower crank shaft journals • In place said they was some discrepancy in their readings shooting the crank. So, they re-shot crank line. The also measured for straightness of the upper thrust face. • I made copies of their paperwork, and timesheets. • In place completed a Magnaflux liquid penetrant inspection. It did not show any signs of cracking on the affected areas. (where the connecting rod hit the block, the liner bores and #7 lower saddle. • Locked up the special toolbox with my tools in it. Kenny will load the box up when organized by the shop. • Traveling back to Houston today with Matt and Eric. 			
Goals for tomorrow:			
<ul style="list-style-type: none"> • Shop 			
Start Time:	7:00am	FM Technician:	Deshawn Swain
Stop Time:	5:30pm	Date:	3/8/2021

Require waste treatment facilities, process facilities, waste streams, or other potential waste problems to be placed under the specific supervision and control of persons who have been certified by an appropriate state agency as properly qualified to supervise such facilities.

B:9:3:m

Require records and file reports to be maintained on the final disposal of specific liquids, solids, sludges, oils, radioactive materials, solvents, or other wastes.

B:9:3:n

Convert concentration-based National Categorical Pretreatment Standards to equivalent mass-based or production-based Pretreatment Requirements.

B:9:3:o

Control through permit, order, or similar means, the contribution to the WWTP by each User to ensure compliance with applicable National Categorical Pretreatment Standards or Pretreatment Requirements. The control mechanism may limit duration to a maximum of five years, require nontransferability without appropriate prior notification, set effluent limits, establish monitoring and reporting requirements, and contain a statement of applicable penalties for violations.

B:9:3:p

Adjust National Categorical Pretreatment Standards to reflect the presence of pollutants in a User's intake water.

Section B:10 Private Wastewater Disposal:

Private wastewater disposal shall be restricted and regulated as follows:

B:10:1

If a house, building, or other premises used for human occupancy, employment, recreation or other purposes is not connected to a Sanitary Sewer or a Combined Sewer, then the Building Sewer shall be connected to a private wastewater disposal system permitted and approved by the Luce County Health Department and, where appropriate, the Michigan Health Department and/or Department of Natural Resources.

B:10:2

After such time as connection is made to a Sanitary Sewer or Combined Sewer, all septic tanks, cesspools and similar private wastewater disposal facilities shall be disconnected and abandoned.

B:10:3

All owners shall operate and maintain private wastewater disposal facilities in a safe and sanitary manner at all times at no cost to the Village.

B:10:4

This section shall not be construed to preclude additional requirements that may be imposed by the Michigan Health Department or the Luce County Health Department or to excuse compliance with such requirements.

Section B:11 Building Sewers and Connections:

B:11:1

No person shall uncover, make any connection with or opening into use, alter or disturb any Public Sewer or appurtenance thereof without first obtaining a written permit therefore from the Village. No building sewer shall be covered until after it has been inspected and approved as being of adequate and acceptable construction, size and location by the Engineer.

B:11:2

The owner shall be responsible, at his cost and expense, for the installation connection and maintenance of the Building Sewer to its connection with the Public Sewer.

B:11:3

A separate and independent Building Sewer shall be provided for each building or premises, provided, however, where one building or premises stands at the rear of another on an interior lot and no private Sewer is available or can be constructed to the rear building or premises through an adjoining alley, court, yard or driveway, the Building Sewer from the front building may be extended to the rear buildings or premises.

B:11:4

Old Building Sewers may be used in connection with new buildings and premises only when they are found on inspection by the Engineer, to be of adequate construction, size and location.

B:11:5

The size, slope, alignment, materials of construction of building or premises, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall conform to the requirements of the Village building and plumbing codes.

B:11:6

Whenever possible, the Building Sewer shall be brought to a building at an elevation below the basement floor. In all buildings, in which any building drain is too low to permit gravity flow to the public sewer, sanitary wastewater carried by such building drains shall be lifted by a pump or other suitable device and discharged to the building sewer.

B:11:7

The connection of the Building Sewer into the Sanitary Sewer shall conform to the requirement of the Village building and plumbing codes or other applicable rules and regulations of the Village, and the procedures set forth in appropriate

Public Act 222: Sewer Backup Legislation

The State of Michigan passed Public Act 222 in 2001, which clarifies the conditions under which municipalities may be liable for a sewer backup. Public Act 222 sets standards to determine the extent to which a municipality could be liable for backups and establishes a process that affected persons must follow to seek compensation when back-ups occur. It is important to note that the Village is not responsible for private sewer lines (lines that run from the home up to and including the connection to the sewer main under the street). It's also important to note that each incident has its own unique set of circumstances, which may affect any type of claim settlement that may ensue.

Anyone making a claim for property damage or physical injury due to a sewer backup must prove that:

- the public sewer had a defect
- the governmental agency knew, or in the exercise of reasonable diligence, should have known about the defect.
- the governmental agency having the legal authority did not take the reasonable steps in a reasonable amount of time to repair, correct or remedy the defect.
- the defect was 50 percent or more of the cause of the event and property damage/physical injury.
- they own and have related the value of the damaged personal property

If you think you have met **all** five of these criteria and intend to make a claim, you must file a written claim with the Village of Newberry within 45 days of discovery of the backup. Claim forms are available upon request

Dear _____:

On _____, you reported a sewer backup at your property and requested reimbursement. The Governmental Liability for Negligence Act, MCL 691.1401 *et seq*, dictates the circumstances when a governmental agency that operates a sewage disposal system is liable for sewer backups.

[response option 1]

The Act defines “sewage disposal system event” as “the overflow or backup of a sewage disposal system onto real property.” MCL 691.1416(k). However, a backup is not considered a sewage disposal system event if the following was the proximate cause of the event: “An obstruction in a service lead that was not caused by a governmental agency.” MCL 691.1416(k)(i). A governmental agency is not responsible for damages caused by a sewer backup if the backup was not a “sewage disposal system event” as defined above. MCL 691.1417(2).

Because your backup was caused by an obstruction in the service lead, this does not qualify as a “sewage disposal system event”. Therefore, the Village of Newberry is not responsible for the damages caused by the sewer backup.

[response option 2]

The Act defines “sewage disposal system event” as “the overflow or backup of a sewage disposal system onto real property.” MCL 691.1416(k). However, a backup is not considered a sewage disposal system event if the following was the proximate cause of the event: “An obstruction in a service lead that was not caused by a governmental agency.” MCL 691.1416(k)(i). A governmental agency is not responsible for damages caused by a sewer backup if the backup was not a “sewage disposal system event” as defined above. MCL 691.1417(2).

If a person that has had a sewer backup believes that the backup qualifies as a “sewage disposal system event”, then the person may seek compensation for property damaged from the governmental agency. MCL 691.1417(3). In order to recover compensation, the person must show that all of the following existed at the time of the event:

- “(a) The governmental agency was an appropriate governmental agency.
- (b) The sewage disposal system had a defect.
- (c) The governmental agency knew, or in the exercise of reasonable diligence should have known, about the defect.
- (d) The governmental agency, having the legal authority to do so, failed to take reasonable steps in a reasonable amount of time to repair, correct, or remedy the defect.
- (e) the defect was a substantial proximate cause of the event and the property damage or physical injury.” MCL 691.1417(3)(a-e).

In order to be entitled to compensation as set out above in MCL 691.1417(3), a person must make a claim to the governmental agency, in writing, within 45 days after the date of the

damage was discovered, or the exercise of reasonable diligence should have been discovered.
MCL 691.1419.

[sub options for response option 2]

[sub option a] Here, the Village sewage disposal system did not have a defect that caused the sewer backup on your property. The cause was _____. Therefore, the Village of Newberry is not responsible for the damages caused by the sewer backup.

[sub option b] Here, the Village did not know, and could not have known about the defect you have alleged. The Village had no notice, information, or reason to believe that its sewer line _____. Therefore, the Village of Newberry is not responsible for the damages caused by the sewer backup.

[sub option c] Here, the Village took reasonable steps in a reasonable amount of time to repair, correct or remedy the defect when it _____. Therefore, the Village of Newberry is not responsible for the damages caused by the sewer backup.

[sub option d] Here, you did not make a claim, in writing, to the Village within 45 days after the date you discovered the alleged damage. Therefore, the Village of Newberry is not responsible for the damages caused by the sewer backup.

[conclusion]

Because of the above, the Village is not responsible for the damaged caused by the sewer backup. If you have any questions, please contact _____.

**MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION**

Community Development Block Grant

WATER-RELATED INFRASTRUCTURE

APPLICATION INSTRUCTIONS

For eligible activities administered by the Michigan Economic Development Corporation (MEDC)
on behalf of the Michigan Strategic Fund (MSF)

Michigan Strategic Fund
c/o Michigan Economic Development Corporation
Community Development Block Grant
300 North Washington Square, Lansing, MI 48913
CDBG@michigan.org

Revised 3.30.21



PROGRAM PURPOSE

The Community Development Block Grant Water-Related Infrastructure (WRI) program is designed to assist Units of General Local Government (UGLGs) in making necessary improvements to existing public infrastructure systems. Eligible activities include upgrading existing public infrastructure systems either by replacing deteriorating or obsolete systems or by adding needed capacity to existing, but burdened systems.

For this funding round, examples of eligible CDBG public infrastructure activities could include:

- Replacement and/or improvement to water lines and related facilities;
- Replacement and/or improvement to sanitary and storm sewer lines and related facilities;
- Replacement and/or improvement to wastewater treatment plants and related activities;
- Activities directly related to and completed in association with eligible infrastructure replacement and/or improvement (i.e. Roads, sidewalks, streetscape, etc.);
- Replacement of lead and galvanized water service lines as required by the State's Lead and Copper Rule (LCR); and
- Engineering costs related to the above activities.

For this funding round, examples of ineligible activities include:

- Repairing, operating, and maintaining public facilities (filling potholes in streets, repairing cracks in sidewalks and repairing pavement of roadways without reconstruction);
- Water meters;
- Individual private utility hookups;
- Non-LCR related water/sewer laterals that cross onto private property and provide a direct benefit to the private property owner;
- Extending or upsizing existing utilities for future growth;
- Streetscape projects not directly related to and completed in association with eligible infrastructure replacement and/or improvement; and
- Transportation/road activities not directly related to and completed in association with eligible infrastructure improvements.

TIMELINE

March 31, 2021	WRI Announced
April 5, 2021 – May 21, 2021	Question and Answer Period <ul style="list-style-type: none">▪ Questions should be directed to CDBG@michigan.org.▪ Answers will be posted weekly online at https://www.miplace.org/programs/community-development-block-grant/ Please note: <i>Only questions posted by 5 p.m. on May 21, 2021 will be answered prior to the May 31, 2021 Application due date.</i>
April 28, 2021 at 2:00 p.m. EST	Conference Call/Virtual Meeting for Q & A scheduled. MEDC Representatives will be available to answer Application Questions.
May 31, 2021 at 5:00 p.m. EST	Applications are due - electronically. DO NOT MAIL APPLICATIONS TO MEDC. Communities will receive an email notification indicating the application has been received.
June 15, 2021	An Offer Letter, along with the environment review requirements, will be emailed to applicants selected to move on in the application process.
June 15 - December 2021	CDBG Environmental Review to be completed

	<ul style="list-style-type: none"> ▪ CDBG Program Specialist to provide project-specific Environmental Review direction
September 28, 2021	Projects recommended to the MSF Board for consideration.
December 31, 2021	Deadline for complete and stamped plans and specifications and publication of the advertisement for construction bids.
May 2022	Last day for Construction to begin.
December 31, 2023	Last day for Construction to be complete.

SUBMITTAL REQUIREMENTS

Return by 5:00 p.m. on February 14, 2020, completed Application, 1 electronic copy:

- To submit your application by email, please send to CDBG@michigan.org

The 2021 WRI Application must be submitted NO LATER THAN **May 31, 2021 at 5:00 p.m., EST.**

Email Application and all required attachments in submission order in ONE pdf, if possible, to CDBG@michigan.org

APPLICATION INSTRUCTIONS

This guidance is intended to aid in the understanding and completion of the WRI Application. The review of the proposed project will be based solely on the UGLG's responses and attachments. The MEDC will not seek clarifications. The numbered sections below provide additional detail to assist with completing the corresponding numbered sections of the WRI Application.

1. UNIT OF GENERAL LOCAL GOVERNMENT (UGLG) IDENTIFICATION SUMMARY. Complete all fields.

A. Identification of UGLG. UGLG refers to the County, City, Township, or Village applying for the funding. An eligible Applicant is one listed on the CDBG Low- and Moderate-Income Community Customer list. Surveys not approved at the time of this announcement will not be allowed.

I. Application Types. Eligible applicants may submit one of two types of applications:

1. *An Individual Application* may be submitted by an eligible applicant for a project located within its corporate limits and benefitting only those residents within its corporate limits;
2. On behalf of multiple UGLGs or on behalf of an Authority serving multiple UGLGs, a *Joint Application* may be submitted by an eligible Lead Applicant for a mutual need of multiple UGLGs. To consider a Joint Application, a resolution will be required from each UGLG outlining which UGLG will be the Lead Applicant and outlining the responsibilities of all UGLGs. The Lead Applicant should be listed as the UGLG. The Applicant must be able to clearly show how the proposed project benefits the residents of all UGLGs and that at least 51% of all beneficiaries are low- and moderate-income persons.

B. Funding Source Totals. These amounts must be based on one independent third party cost estimate. Amounts must match Attachment A (Budget) to these Instructions.

- I. CDBG – Amount requested from the Michigan Strategic Fund (MSF) through this application
- II. UGLG – Amount of Committed Cash Match from local resources.
 1. The UGLG Committed Cash Match must be equal to at least 10% of the Total Project Cost. For examples, refer to Section 5(A) of these Instructions.
 2. UGLG Committed Cash Match are funds that are available at the time of this application and the UGLG has committed the funds to this project through the

required Authorizing Resolution to be requested later in the Application (Section 12, Attachment B)

3. Examples of local resources include:
 - a. General Fund
 - b. Road, Water, and/or Sewer Funds
 - c. DDA or other like district Funds
 - d. Bonds – must be immediately available

Special Assessments are not allowed.

III. Other – Amount of Committed Cash Match from resources other than listed above

1. “Other” Committed Cash Match are funds that are available at the time of this application and provided by “Other” resources. The UGLG must have written evidence from the “Other” resource.
2. Examples of “Other” resources include:
 - a. Other grants and/or loans with agreements in place – Must be supported by a grant/loan agreement signed by the person authorized to make such a commitment for that agency
 - b. Act 51 Funds – Must be supported by a letter signed by the person authorized to make such a commitment.
 - c. Other public and/or private committed funds - Must be supported by a letter signed by the person authorized by that entity to make such a commitment.

IV. Total – Total of CDBG Request, Local Committed Resources and Other Committed Resources

NOTE: For CDBG purposes, costs are considered to be obligated/incurred once a purchase order, contract, etc. has been signed. If a purchase order, contract, etc. has already been signed, both the expended and unexpended costs associated with that particular purchase order, contract, etc. cannot be counted as match nor can the costs be included in the CDBG budget.

The UGLG must receive written authorization from the CDBG Program prior to entering into any contracts or incurring project related costs. Failure to receive written authorization could jeopardize CDBG funding.

The budget must:

- a. Include ONLY those costs that have not yet been obligated/incurred.
- b. Not include costs for preparing the application;
- c. Not include costs for in-house administration. However, Certified Grant Administrator costs are allowable (Refer to Section 7 of these Instructions for additional information on Administration).
- d. Include ONLY committed sources of matching funds

C. UGLG’s SAM Number. This number is required by HUD and is needed by the MEDC when requesting the CDBG funds from HUD. Check with the UGLG’s Treasurer or Financial Director for this number. If the UGLG does not have this number, use the link provided to apply for one. There is no charge to obtain this number. This number includes two alpha characters and three numeric characters. (Link).

D. UGLG’s DUNS Number. All UGLGs must have a Data Universal Numbering System (DUNS) Number to apply for Federal Funds. If the UGLG does not have this number, use the link provided to apply for one. The DUNS Number is a nine-character identification number provided by Dun and Bradstreet. There is no charge to obtain this number. (Link).

E. UGLG's Federal Tax Identification Number. This number is also needed for disbursing the CDBG funds.

F. UGLG's Fiscal Year End. This is the month and day of the UGLG's Fiscal Year End.

- 2. STATE GOVERNMENT REPRESENTATION.** Enter the information for the Senator and State Representative representing the UGLG.
- 3. FEDERAL GOVERNMENT REPRESENTATION.** Enter the information for the Member of Congress representing the UGLG.
- 4. AUTHORIZED UGLG OFFICIAL.** This Authorized UGLG Official must be designated in the required Authorizing Resolution to be requested later in the Application (Section 12, Attachment B).
- 5. ELIGIBILITY REQUIREMENTS.** To qualify for the proposed funding, the UGLG and the proposed project must meet all eligibility requirements and all eligibility boxes in Section 5A of the Application must be checked.

A. UGLG Committed 10% Cash Match. The UGLG Committed Cash Match must be equal to at least 10% of the Total Project Costs, not 10% of the CDBG Amount. Refer to Section 1(B)(II) of these Instructions for additional information on UGLG Match.

IMPORTANT: If the project includes Lead and Copper Rule required lead and/or galvanized service line replacement that occurs on private property, the Community is responsible for 100% of that cost. The costs may be considered by the Community to be counted towards its 10% cash match requirement.

Examples of the UGLG Committed 10% Cash Match (Figures used are for illustrative purposes only):

CORRECT

Total Project Cost of \$550,000

UGLG Committed 10% Cash Match ($\$550,000 \times .10 = \$55,000$):

UGLG has a MEDC CGA on staff who will administer the proposed project itself (this is not an eligible expense for match or CDBG reimbursement) or the MEDC will be pay for a CGA.

Total Project Cost	\$550,000
Local Match	\$ 55,000
CDBG Request	\$495,000

*If the UGLG is selected to proceed in the application process and an UGLG CGA staff person will administer the proposed project, the CDBG Request will remain the same.

INCORRECT

Total Project Cost of \$550,000

UGLG Committed 10% Cash Match ($\$550,000 \times .10 = \$55,000$...not CDBG amount of $\$500,000 \times .10 = \$50,000$)

Total Project Cost	\$550,000
Local Match	\$ 50,000 (WRONG)
CDBG Request	\$500,000

- B. Maintenance Plan.** This plan does not need to be elaborate. Please describe how the improvements will be maintained once construction has been completed. Include the description as Attachment E.
- C. Capital Improvement Plan (CIP).** The UGLG must have a locally approved CIP, covering 6 years of improvements for all types of public structures and improvements to be undertaken over the next 6 years. Include the entire plan as Attachment J.
- I.** Capital projects identified in the CIP must include details such as project descriptions, plans, estimate of time and cost of the improvements.
 - II.** Capital projects identified in the CIP must be prioritized as determined by the UGLG.
 - III.** The proposed project must be specifically identified within the 6-year CIP and highlighted for ease of locating within the plan.
- D. Plans and Specifications.** The UGLG will meet this eligibility requirement if a set of preliminary project plans and specifications is included as Attachment M.
- 6. PRIORITIES.** All eligible Applications will be reviewed and scored based on the following priorities:
- A. Project Need(s).** The review of this priority will be based solely on the UGLG's Application and Attachments. The MEDC will not seek clarifications. Ensure that Question 10(C) has been clearly answered and supporting evidence is included as Attachment L. Refer to Question 10(C) of these Instructions for further information.
- 7. ADMINISTRATION.**
- A.** A MEDC Certified Grant Administrator (CGA) must administer the project. The UGLG must select one of the two options below. Administrative contracts cannot be signed until written authorization has been provided by the MEDC.
- I.** A MEDC CGA will administer the project. The CGA has not yet been selected and the contract amount is unknown. The contract has not yet been signed, the MSF will fund the costs, and the administration line item on the CDBG budget (Attachment A) has been left blank.
 - II.** A MEDC CGA on the staff of the UGLG will administer the project. These costs are not eligible as match or CDBG reimbursement. The administration line item on the CDBG budget (Attachment A) has been left blank. Provide the name and contact information for the MEDC CGA person at the UGLG who will be responsible for administering the proposed project:

Name:
Business Address:
Phone #:
E-mail:
- 8. UGLG CAPACITY AND CONFLICT OF INTEREST**
- A. Capacity.** If applicable, provide grant numbers for all open CDBG grants, including housing projects.
- B. Capacity.** If applicable, provide an explanation of any issues and/or findings with regard to open CDBG grants.
- C. Conflict of Interest.** Conflict of Interest is addressed in Chapter 1 of our Grant Administration Manual. (Link),
- I.** UGLG Officials, UGLG Staff and UGLG family members/partners cannot receive a financial interest or benefit from a CDBG assisted activity.

- II. UGLG Officials, UGLG Staff and UGLG family members/partners cannot participate in the selection or decision-making process associated with a CDBG assisted activity.

9. UGLG FUNDING SOURCES

A. **UGLG Committed Match.** Refer to Sections 1(B) and 5(A) of these Instructions.

B. **Other Committed Match.** Refer to Section 1(B) of these Instructions.

10. PROJECT SCOPE AND PROGRAM REQUIREMENTS

A. Compliance Requirements.

- I. Environmental Review requirements, including historic properties, wetlands, floodplains, coastal zones, and permitting, are addressed in Chapter 5 of our Grant Administration Manual ([Link](#));
- II. Acquisition (Easements) is addressed in Chapter 6 of our Grant Administration Manual ([Link](#));
- III. Relocation and demolition and/or conversion of residential Dwelling Units are addressed in Chapter 7 of our Grant Administration Manual ([Link](#)); and
- IV. Special Fees – Special Assessments are not allowed. For purposes of the CDBG program, special assessment means the recovery of the capital costs of a public improvement, such as streets, water or sewer lines, curbs and gutters, through:
 - 1. A fee or charge levied or filed as a lien against a parcel of real estate as a direct result of benefit derived from the installation of a public improvement, or;
 - 2. A one-time charge made as a condition of access to the public improvement.

B. **Project description.** Provide a clear and concise description of the overall proposed project.

C. **Project Need(s).** Based on the priority selected in Section 6(A) of the Application, clearly and completely describe the need for the proposed project. Projects will be reviewed based on three categories of need:

- I. Health, Sanitation, and Security. Describe concerns and include relevant regulations and correspondence from/to federal and state regulatory agencies and/or engineering opinion of need. Describe any/all existing safety concerns.
- II. Aging Infrastructure. Describe concerns, including but not limited to, water loss, inflow and infiltration, treatment or storage needs, inefficient designs, etc. and include relevant regulations and correspondence from/to federal and state regulatory agencies and/or engineering opinion of need. Describe any safety concerns.
- III. Capacity Concerns of existing, but burdened systems (future growth not eligible). Describe the concerns and include relevant correspondence.

D. **Lead and Copper Rule.** In addition to the immediate water/sewer infrastructure needs already identified above, any/all lead and galvanized service line replacements required by the LCR should be included in the project activities and in the project budget. Please seek guidance from your engineering firm and/or from the Michigan Department of Environment, Great Lakes and Energy if you do not understand if/how LCR requirements impact your project. https://www.michigan.gov/egle/0,9429,7-135-3313_3675_3691-9677--,00.html

IMPORTANT: If the project includes Lead and Copper Rule required lead and/or galvanized service line replacement that occurs on private property, the Community is responsible for 100% of that cost. The costs may be considered by the Community to be counted towards its 10% cash match requirement.

- E. Square footage.** This is a required field that must be reported as square feet. Convert linear feet to square feet when appropriate.
- F. Timeline.** Provide a timeline for the requested activities. When completing the timeline, please refer to the anticipated Timeline on pages 2-3 of these Instructions and the below information with regard to obligating/incurred costs:
 - I. Soft Costs (i.e. Administration, engineering, legal, etc.)**
 - 1. At the risk of the UGLG, soft costs may be obligated/incurred (meaning the contract can be signed) after letter of intent and prior to the execution of the grant agreement BUT ONLY with the prior written authorization from the MEDC.
 - II. Hard Costs (i.e. Easement Agreements, ordering Supplies/Materials, construction, etc.)**
 - 1. *Non-CDBG funded* – At the risk of the UGLG, hard costs to be paid with 100% non-CDBG funds may be obligated/incurred (meaning agreements/purchase orders, etc. can be signed) prior to the execution of the grant agreement BUT ONLY with the prior written authorization from the MEDC. Federal requirements may apply.
 - 2. *CDBG Funded* – Hard costs to be paid in whole or in part with CDBG, can be obligated/ incurred (meaning agreements/purchase orders, etc. can be signed) once the grant agreement has been executed BUT ONLY with the prior written authorization from the MEDC. Federal requirements will apply.

NOTE: Incurring costs prior to written authorization may jeopardize possible CDBG funding.

11. NATIONAL OBJECTIVE

- A.** The U.S. Department of Housing and Urban Development (HUD) mandates that CDBG projects benefit all residents of an UGLG where at least 51% of the residents are low- and moderate-income persons.
 - I.** Use the MEDC CDBG Low- and Moderate-Income Community Customer list to identify the percentage of the UGLG comprised of low and moderate income persons. (Link).
 - II.** Benefit to Low- and Moderate-Income Persons:
 - 1. When explaining how an Individual Application benefits the entire UGLG, keep in mind that the project activities can benefit only the residents of the UGLG (no more and no less).
 - 2. Refer to Section (1)(A)(I)(2) of these instructions when completing the National Objective for Joint Applications.

12. REQUIRED ATTACHMENTS – Must be labeled and attached in order.

- A. Project Budget.** Complete the CDBG budget which is included with these Instructions as Attachment A. Include all funding sources and identify all project activities. There must be separate line items for: Architecture and/or Engineering; Easement Acquisition; Construction/Contingency; Demolition/Contingency; and Administration. Refer to Section 1(B)(I-IV) and Section (5)(A) of these Instructions when completing the CDBG budget. Budget totals must match estimate. Use line items listed on Attachment A.
- B. Authorizing Resolution.** An Authorizing Resolution must be adopted by the governing body. A sufficient resolution must be included as Attachment B and must address all bullets in the template labeled as Attachment B to these Instructions.

C. Cost Estimates. Cost estimates covering the scope of the project must be included and labeled as Attachment C. The cost estimates must match the CDBG budget. The totals must match Attachment A.

D. Detailed Map. Include as Attachment D, a detailed map showing the location of all project activities.

E. Maintenance Plan. This plan does not need to be elaborate. Please describe how the improvements will be maintained once construction has been completed. Include the description as Attachment E.

F. Community Development Narrative. All UGLGs applying for funds under the CDBG Program are required to identify their community development and housing needs in accordance with the provisions set forth in Title I of the federal Housing and Community Development Act of 1974, as amended.

In order to comply with the requirements outlined in federal legislation, it is not necessary for an UGLG to prepare an elaborate Community Development Plan. It is expected that most UGLGs can satisfy this requirement in a two to three-page narrative summary. The following major elements must be summarized in the narrative and the narrative must be included as Attachment F:

- I. A statement assessing the needs and problems of the UGLG, including the needs of low- and moderate-income persons. In all applications, the assessment must address both overall community development and housing needs regardless of the category under which funding is being requested.
- II. A summary list of possible long-term activities (two years or more) to address the identified needs and problems.
- III. A summary of contemplated short-term activities (one to two years) to address the identified needs and problems.
- IV. A description of the effect the proposed CDBG project will have on the UGLG.
- V. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities.

G. Public Participation Requirements. All UGLGs applying for funds under the Michigan CDBG Program are required to adhere to public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended. A public hearing on the proposed project is required. The UGLG's Application must be complete and available for review at the public hearing.

In order to document that the public participation requirements are being met, the following attachments are required:

- I. Certification. Sign and include as Attachment Gi, the UGLG Public Participation Certification Form certifying that the public participation requirements will be accomplished.
- II. **Published** Public Hearing Notice. Complete, publish and include as Attachment Gii, a copy of the **published** public hearing notice. A minimum five (5) day notice is required.
- III. Brief description of the public hearing (Minutes are allowed but not required). Include as Attachment Giii, a brief description of the public hearing, including the date of the hearing, the number of citizens attending the hearing and a summary description of substantive comments made at the hearing.

H. Certifications. All UGLGs applying for CDBG funds, must certify that they will comply with the provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws. Complete, sign and include as Attachment H, the Certification by the Applicant UGLG Form.

- I. Assurances.** All UGLGs applying for CDBG funds, must assure that they will comply with the provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws. Complete, sign and include as Attachment I, the Statement of Assurances Form.
- J. Capital Improvement Plan.** The entire plan must be attached with the proposed project highlighted. Refer to Section 5(C) of these Instructions. Include as Attachment J.
- K. Anti-Displacement and Relocation Assistance Plan.** Prior to receiving CDBG funds, UGLGs are required to have an Anti-Displacement and Relocation Assistance Plan. If the UGLG does not have this plan, use Template Attachment K to draft and adopt the Plan. Include the adopted plan as Attachment K.
- L. Evidence of Need.** Attach supporting evidence of need such as an engineering letter/study or documentation of need from a Federal or State department, such as the Federal Environmental Protection Agency (EPA), the Michigan Department of Environmental Quality (MDEQ) or the Michigan Department of Health and Human Services (MDHHS), etc. Include as Attachment L.
- M. Plans and Specifications.** A copy of the preliminary project plans and specifications must be attached and labeled as Attachment M.

13. ATTACHMENTS, IF APPLICABLE – Must be labeled and attached in order.

- N. Other Funding Sources including Local Bonds.** If using bonds and/or other resources, evidence that the funds are available at the time of the application must be attached and labeled as Attachment O. Refer to Section 1(B) of these Instructions.
- O. Joint Application.** If applicable, include as Attachment P an Authorizing Resolution from each UGLG benefitting from the proposed project. Refer to Section (1)(A)(I)(2) of these Instructions for more information on Joint Applications.

All supporting documentation to determine scoring must be submitted with the application – please ensure that submittals provide clear information needed to determine points. Additional information will not be requested. Points will be determined based solely on the information submitted.

ATTACHMENT A – PROJECT BUDGET TEMPLATE

PROJECT BUDGET						
ACTIVITY COSTS	CDBG	LOCAL	PRIVATE	OTHER	OTHER	TOTAL
Administrative Services	\$	\$	\$	\$	\$	\$
Engineering	\$	\$	\$	\$	\$	\$
3 rd Party Environmental	\$	\$	\$	\$	\$	\$
Construction	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
GRAND TOTAL	\$	\$	\$	\$	\$	\$

AUTHORIZING RESOLUTION

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Water-Related Infrastructure (WRI) Competitive Funding Round; and

WHEREAS, the (UGLG) desires to request (\$amount of request) in CDBG funds to (describe the proposed project); and

WHEREAS, the (UGLG) commits local funds from its (Source of funding) in the amount of (\$amount of committed match); and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the project area and (low/mod percentage of UGLG) percent of the residents of the (UGLG) are low and moderate income persons as determined by (census data provided by the U.S. Department of Housing and Urban Development OR an income survey approved by the Michigan Economic Development Corporation); and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the (UGLG) hereby designates the (Title of authorized local official) as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Add any other required UGLG language

1. The UGLG has furnished its citizens with information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken. This includes the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons.
2. The UGLG has published a public notice in such manner to afford affected citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities.
3. One or more public hearings have been held to obtain the views of citizens on the proposed application and community development and housing needs.
4. Citizens have been provided reasonable access to the proposed application and related information on community development and housing needs.
5. The UGLG will provide its citizens with reasonable notice of, and opportunity to comment on, any substantial change proposed to be made in the use of funds if funds are received.
6. The UGLG provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income, residents of slum and blight areas and of areas in which Section 106 funds are proposed to be used, and in the case of grantees described in Section 106(a), provided for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction. Opportunities to participate must be made available by advertising in publications, which are distributed in the slum and blight areas and the low- and moderate-income neighborhoods.
7. The UGLG provided citizens with reasonable and timely access to local meetings, information, and records relating to the applicant's proposed use of funds, as required by regulations of the Secretary, and relating to the actual use of funds under this title.
8. The UGLG provided for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee.
9. The UGLG provided for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. Review of program performance shall apply to previously funded CDBG grants.
10. The UGLG has identified how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in their language must be available to discuss the project and respond to their questions at the hearings.

Signature and Title of Authorized UGLG

Official Date

**(UGLG) NOTICE OF PUBLIC HEARING FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDING FOR THE (NAME OF PROPOSED PROJECT)**

(UGLG) will conduct a public hearing on (date of public hearing) at (time of public hearing) at (location of public hearing) for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant.

(UGLG) proposes to request (\$amount of proposed grant) in CDBG funds to (specify the purpose of the grant, along with the other local and private activities and funding, including the specified amount to benefit LMI persons) and benefit at least 51% low to moderate income persons. (Number of persons) persons will be displaced as a result of the proposed activities and (describe the benefits to be provided by persons actually displaced).

Further information, including a copy of (UGLG)'s Community Development Plan and CDBG application is available for review. To inspect the documents, please contact (contact person and contact information) or review at (location). Comments may be submitted in writing through (date) or made in person at the public hearing.

(If applicable, the applicant must provide citizens with information regarding the applicant's performance in prior CDBG programs funded by the State.)

Citizen views and comments on the proposed application are welcome.

(UGLG)

(Contact Person and title)

(Phone# for Contact Person)

ADD ANY OTHER LANGUAGE REQUIRED BY THE UGLG

ATTACHMENT H – CERTIFICATION BY THE APPLICANT UGLG FORM

The UGLG hereby certifies that it:

1. Possesses legal authority to submit a grant application;
2. Has in a timely manner:
 - a. furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons as a result of proposed activities and for assisting persons actually displaced;
3. published a public notice (a copy of which is attached) in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;
4. held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and
5. made the proposed application available to the public;
6. Will conduct and administer the grant in conformity with Public Law 88-352 and Public Law 90-284, and will affirmatively further fair housing;
7. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low and moderate income families or aid to the prevention or elimination of slum or blight; or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs;
8. Has developed a community development plan that identifies community development and housing needs and specifies both short and long term community development objectives that have been developed in accordance with the primary objective and requirements of the Title I Housing and Community Development Act of 1974, as amended;
9. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fee or assessment that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amounts against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of local unit) certifies that it lacks sufficient Title I funds to comply with the requirements of clause (A);
10. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions;
11. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;
12. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

13. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly;
14. Will comply with other provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws.

Signature and Title of Authorized UGLG

Official Date

ATTACHMENT I – STATEMENT OF ASSURANCES FORM

The UGLG hereby assures and certifies that it has complied or shall comply with Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301), and related statutes and implementing rules, regulations, and guidelines applicable to projects financed under the Michigan CDBG program. Specific assurances and certifications include but are not limited to the following:

1. Compliance with grant and financial management guidelines in 2 CFR Part 200, et al.; Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule.
2. Compliance with Civil Rights and Equal Opportunity statutes as set forth in Title I of the Civil Rights Act of 1964 (Public Law 88-352), Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), the Michigan Civil Rights Act 453 of 1976, the Michigan Fair Employment Practices Act (MCL 423, 301-423, 311), related statutes and implementing rules and regulations.
3. Compliance with Labor Standards statutes as set forth in the Davis-Bacon Fair Labor Standards Act (40 U.S.C. 276a-276a-5), related statutes and implementing rules and regulations.
4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4831).
5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630) and implementing regulations.
6. Compliance with OMB Circular No. A-133, Audits of States, Local Governments and Non-Profit Organizations and implementing rules and regulations.
7. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8.
8. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts; each contract or subcontract also shall provide for such success to relevant data and records pertaining to the development and implementation of the project.

The UGLG agrees to assume all of the responsibilities for environmental review, decision making and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.

Signature and Title of Authorized UGLG

Official Date

ATTACHMENT K – RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN UNDER SECTION 104(d) TEMPLATE

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the (UGLG) will take the following steps to minimize the displacement of persons from their homes: *(The steps below are examples only, each jurisdiction must determine the actions it will take based on local needs and priorities).*

- A. Coordinate code enforcement with rehabilitation and housing assistance programs.
- B. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent their placing undue financial burden on long-established owners or tenants of multi-family buildings.
- C. Stage rehabilitation of apartment units to allow tenants to remain during and after rehabilitation by working with empty units or buildings first.
- D. Establish facilities to house persons who must be relocated temporarily during rehabilitation.
- E. Adopt public policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- F. Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- G. Adopt tax assessment policies such as deferred tax payment plans to reduce impact or rapidly increasing assessments on low income owner occupants or tenants in revitalizing areas.
- H. Establish counseling centers to provide homeowners and renters with information on the assistance available to help them remain in their neighborhood in the face of revitalization pressures.

2021 CDBG Water-Related Infrastructure (WRI) Round Scoring

WRI Grants are available for submittals will be expected to meet the following guidelines:

Project Eligibility/Submittal Requirements:

1. The UGLG is a community where 51% of the individuals reside in low to moderate income households
2. The UGLG did not receive a 2018 Frozen Water Grant or 2020 Infrastructure and Resiliency Grant
3. The project will be completed by December 31, 2023
4. The grant request for traditional infrastructure is between \$500,000 and \$2,000,000
5. The UGLG has a committed cash match equal to 10% of the total project cost
6. The UGLG has clearly demonstrated that the proposed project benefits the entire Low and Moderate Income Community
7. The proposed project is located on property owned by the UGLG and/or only an easement is needed
8. The UGLG has a maintenance plan for the proposed project
9. The UGLG has a six-year Capital Improvements Plan (CIP) as required by the Michigan Planning Enabling Act and the proposed project is specifically identified within the CIP as a non-maintenance capital expenditure
10. The UGLG has a set of project plans and specifications

IR Grant Funding Priorities:

Applicants will be scored on the following priorities. (100 total points available)

1. The community does not have more than 1 open CDBG grant or executed LOI (10 points);
2. The community is a Low to Moderate income Community (up to 25 points);
 - a. 51% = 0 points
 - b. 52-55% = 5 points
 - c. 56-60% = 10 points
 - d. 61-65% = 15 points
 - e. 66% and above = 20 points
3. The community has leveraged local and private matching funds (up to 15 points);
 - a. 10% = 0 points
 - b. 11-15% = 5 points
 - c. 16-24% = 10 points
 - d. 25% and above = 15 points

4. The project includes infrastructure improvements related to health and safety needs (50 points);
 - a. Health, Sanitation & Security (up to 30 points)
 - i. Imminent threat/System failures (up to 30 points)
 1. Immediate health concerns
 2. Had experienced break, leaks, repairs
 3. Leaks resulting in bacteria, raw sewage, waste sewage
 4. Project was to address the above circumstances
 - ii. Critical Improvements needed as soon as possible (up to 15 points)
 1. Not an immediate health concern
 2. Had experienced breaks, leaks but infrastructure had been secured. Used repairs as possible occurrence on existing infrastructure. Project was to address possible infrastructure repairs.
 - iii. Infrastructure improvements needed in short term (up to 10 points)
 1. Not an immediate health concern
 2. Didn't speak to breaks, leaks or repairs and impact on community
 - iv. Infrastructure not critical needed improvements next few years (up to 5 points)
 1. Not an immediate health concern
 2. Proactive action of anticipated problems that may occur in infrastructure
 - b. Aging Infrastructure (10 points)
 - i. 10 points for Community's narrative identifying the concerns related their aging infrastructure. Looking for specific concerns due to age.
 - c. Capacity (10 points)
 - i. 10 points for Community's narrative of capacity concerns. Looking for increase of pipe size, pressure capacity, etc.

WORKING DRAFT

Village of Newberry Capital Improvement Plan 2021-2026

[illegible]

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
April 13, 2021

Present: Board members: Hendrickson, Stokes, Vincent.

Absent: Wendt.

Also Present: Village Manager – Watkins, Clerk –Schummer.

Call to Order: Due to Chairman Wendt being absent, Clerk Schummer called the meeting to order at 6:00 p.m. at the Village Garage, 810 Charles Road, Newberry, MI. Moved by Hendrickson, support by Vincent to appoint Lori Stokes to chair the meeting. Ayes: Stokes, Hendrickson, Vincent. Absent: Wendt.

Approval of Agenda: Moved by Vincent, support by Hendrickson, **CARRIED**, to approve agenda as presented. Ayes: All. Absent: Wendt.

Approval of Minutes: Moved by Vincent, support by Hendrickson, **CARRIED**, to approve the minutes for the March 9, 2021 W&L meeting as presented. Ayes: All. Absent: Wendt.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

- A.) **Water & Light – Monthly Bills – March 6 to April 9, 2021:** - Motion by Vincent, support by Hendrickson, **CARRIED**, recommend Village Council pay the March 6 to April 9, 2021, Electric Fund bill in the amount of \$106,684.32. Discussion followed. Ayes: Hendrickson, Stokes, Vincent. Absent: Wendt. Motion by Vincent, support by Hendrickson, **CARRIED**, to recommend Village Council pay the March 6 to April 9, 2021 Water Fund bill in the amount of \$3,503.97. Ayes: Hendrickson, Stokes, Vincent. Absent: Wendt.
- B.) **Bond Payment:** Moved by Vincent, support by Hendrickson, **CARRIED**, to disburse the funds to the USDA for the 2014 Water Bond payment in the amount of \$59,765.66. Discussion followed. Ayes: Hendrickson, Stokes, Vincent. Absent: Wendt.
- C.) **Revenue and Expense Reports:** For January to March 2021 – 1st Quarter. For review.
- D.) **Christmas Light Fund** – Fund balance as of 03/31/21 - \$15,997.50.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas submitted a written report and charts.
- 2.) **Village Manager:** Watkins gave a verbal report.

Unfinished Business:

- 1.) **Vacant Water & Light Board Position:** There has been no letters of interest submitted. Will continue to advertise.
- 2.) **2021 Water Rate Changes:** Watkins gave an update.
 - a.) **Great Lakes Community Action Partnership – Rural Community Assistance Program.** Moved by Stokes, support by Hendrickson, **CARRIED**, to appoint Vincent as the W&L Board representative for the rate review. Discussion followed. Ayes: All. Absent: Wendt.
- 3.) **W&L Policy Committee:** Moved by Stokes, support by Hendrickson, **CARRIED**, to have Vincent added to the W&L Policy Committee. Ayes: All. Absent: Wendt.
- 4.) **Fairbanks Generator Update:** Watkins gave an update. We are waiting for the official report to determine what it will cost to repair it. Fairbanks Morse invoice #11463, in the amount of \$131,614.30, was submitted to MMRMA.
- 5.) **Public Comment Follow-up from Previous Meeting:** None.

New Business:

- 1.) **Pole Study:** Moved by Hendrickson, support by Vincent, **CARRIED**, to recommend to Council to put out an RFP to do a pole study. Discussion followed. Ayes: All. Absent: Wendt.
- 2.) **MEDC CDBG WIP Grant Application:** (Michigan Economic Development Corporation - Community Development Block Grant - Water-Related Infrastructure Program) Moved by Hendrickson, support by

Vincent, **CARRIED**, to recommend to Council to approve the pursuit if this grant. Discussion followed.
Ayes: All. Absent: Wendt.

3.) Capital Improvement Plan Draft: For review.

Public Comment: None.

Comments By Board Members: Comment heard from: Vincent.

Adjourn Meeting: Motion by Vincent, support by Hendrickson, **CARRIED**, to adjourn meeting at 6:37 p.m.
Ayes: All. Absent: Wendt.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lori Stokes

Village of Newberry
Ordinance Committee Meeting Minutes
Electronic Meeting
Wednesday, March 31, 2021
9:30 AM

1. Called to Order at 9:30 AM
2. Roll Call
Present: Chair Lori Stokes, Dennis Hendrickson, Alternate Kip Cameron,
Village Manager Allison Watkins
Absent: Jeff Puckett due to hospitalization
3. Public Comment – none present
4. Unfinished Business
 - A. Ordinance 29; compilation of property use ordinances/fence permits
 1. Tabled until the codification co. can give suggestions of what to remove
 2. Watkins will check on progress; stated it could take 6-8 months to complete
 - B. Ordinance 53; Council roles/Council Committees
 1. Term language presented and reviewed.
 2. **Motion to present Ord. 53 to Council for approval by Stokes, support by Hendrickson. Ayes - All**
 - C. Fireworks Ordinance
 1. Village Attorney Jeff Jocks is working on a draft for review at the next Ordinance Committee meeting
 - D. Ordinance 23
 1. Began Review of entire ordinance
 2. Winter Parking violation – cost to tow would be \$80.00 plus a \$45.00 per day storage fee. Considerably cheaper than the graduated ordinance fee fine starting at \$250.00. Vehicle would have to be held for 4 days to equal/exceed cost of ticket/fine.
 3. Notification in newspaper, radio and billing would act as a warning.
 4. Hendrickson requested to check on liability to village if a vehicle is towed and an emergency happens and the owner doesn't have the vehicle to get to hospital, etc.
 - E. New Business
 1. Attendance Ordinance
 - a. research other communities to see if an Attendance Ordinance exists to use as a template for village.
 2. Next committee meeting date: Thursday, May 6, 2021; 9:30 AM unless we get a draft of the Fireworks Ordinance for review prior to that date.
5. Public Comment – none present
6. Motion to adjourn at 10:36 AM by Stokes, support by Cameron. Ayes – all.

VILLAGE OF NEWBERRY

GARBAGE COMMITTEE MEETING

MONDAY APRIL 12, 2021

CALL TO ORDER: 9:36AM

MEMBERS PRESENT:

DAN HARDENBROOK (CHAIR), KIP CAMERON, DARRELL SCHUMMER

ALSO PRESENT:

VILLAGE MANAGER ALLISON WATKINS, SUPERINTENDENT GEORGE BLAKELY

NEW BUSINESS:

- **GARBAGE REMOVAL IN THE VILLAGE - DISCUSSION ON FUTURE PLANS**

Members of the committee were presented with informational documents to review including a Village of Newberry Revenue and Expense Report from 2015-2020. Other documents included a copy of Ordinance 13, and information on setup and operation of garbage services from St. Ignace and Manistique. Packets also included examples of bid packages from those two locations. Members reviewed the items and were able to discuss pros and cons of garbage service with Village Administrators.

Options discussed ranged from leaving service as is, adjusting current plan if Village of Newberry continues to run its own garbage service, contracting garbage service for residents with one outside company, or completely getting out of the garbage business all together and allowing residents to select their own garbage service independently.

Currently, 3 outside companies operate garbage services in the village limits. These companies include GFL Environmental (Formerly Smith Sanitation), Zellars (formerly Hiawatha Shores), and Waste Management (mainly commercial). One concern addressed the amount of trucks that could possibly be travelling up and down Village streets and alleyways if no restrictions or limits are put in place. Financial Report discussion included impacts on staffing and hours, \$4.50 Garbage fee on bills, and tax impacts. Meeting was introductory in nature. No recommendations have yet been made. Blakely and Watkins did state that the Village continues to move forward with garbage services that a new truck will need to be budgeted for at some point soon. Cost could be in excess of \$200,000.

PUBLIC COMMENT

No Members of the public were present in person or electronically.

ADJOURNMENT

10:23 AM

Finance Committee Meeting Minutes
Thursday, April 15, 2021
9:30 AM

Meeting called to Order at 9:30 AM

Present: Lori Stokes, Kip Cameron, Alternate Dan Hardenbrook, Village Manager Allison Watkins

Absent: Committee Chairman Jeff Puckett due to medical issues

Stokes volunteered to lead meeting and take notes for minutes.

Public Comment; none present

New Business

1. After review of Audit RFP's from two different firms and input from the Village Manager there was a **motion by Cameron, support by Hardenbrook to recommend to council to contract with Anderson, Tackman & Company, PLC for the 2020 Audit and optional 2021 and 2022. Ayes: All**
2. Preview of 1st Quarter Revenue/Expense Report that will be presented at next council meeting.

Public Comment; none present

Motion to adjourn meeting at 10:14 AM by Hardenbrook, Support by Cameron. AYES: All

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light Dept Dan Kucinkas Water & Light Supt. March 2021

- Daily well inspections
- Monthly water testing (came back good)
- Snow removal
- RPZ inspection
- Had our RPZ tested at Well and Water & Light building (back flow prevention) all tested good
- Read high user & commercial meters
- Fairbanks came up worked on generator (took more of it apart)
- Call out for frozen (Broken) water meter
- Redtags
- Completed cross connections and turned in report
- Working on external water meters
- Getting water meter reads from meters and locations

2021 - ELECTRIC CONSUMPTION / BILLING

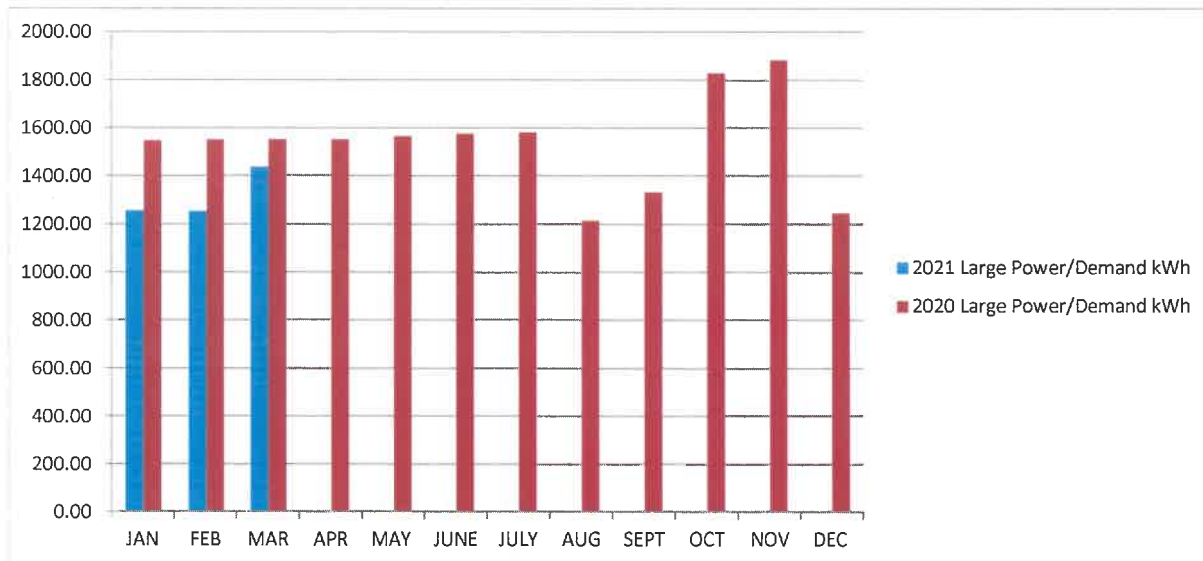
	RESIDENTIAL					COMMERCIAL					LARGE POWER					DEMAND	
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED	
JAN 2021	624623.00	1175	\$ 7,082.82	\$ 896.71	\$ 65,409.54	238552.00	211	\$ 2,644.34	\$ 27,834.38	505861.00	15	\$ 26,657.52	\$ 5,759.59	1257.00	13	\$ 12,218.20	
FEB	810495.00	1176	\$ 9,132.17	\$ 1,167.64	\$ 84,886.04	240110.00	211	\$ 2,652.86	\$ 27,889.02	489417.00	15	\$ 25,771.35	\$ 5,585.60	1254.00	13	\$ 12,159.16	
MAR	619596.00	1171	\$ 7,027.20	\$ 890.19	\$ 64,880.81	285227.00	211	\$ 3,174.67	\$ 33,412.00	484895.00	15	\$ 25,583.38	\$ 5,631.26	1439.00	13	\$ 13,229.82	
APR																	
MAY																	
JUN																	
JUL																	
AUG																	
SEPT																	
OCT																	
NOV																	
DEC																	
TOTAL		3522.00	\$ 23,242.19	2954.54	\$ 215,176.39	763889.00	633.00	\$ 8,471.87	\$ 89,135.40	1480173.00	45.00	\$ 78,012.25	\$ 16,976.45	3950.00	39.00	\$ 37,607.18	
AVG	684904.6667	1174	7747.396667	984.846667	71725.46333	254629.6667	211	2823.956667	29711.8	493391	15	26004.08333	5658.816667	1316.667	13	12535.72667	

TOTAL KWh 2248.01
AVERAGE MET 1413

Water & Light

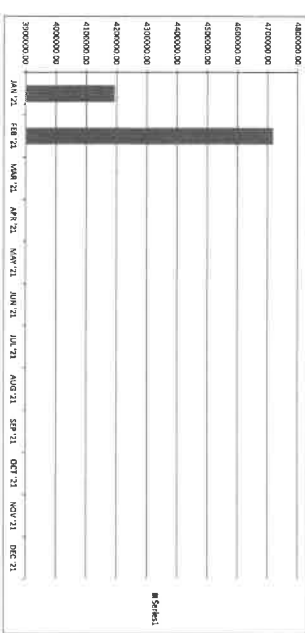
Electric Demand Report Large Power/Industrial 2021

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'20	1248.00	\$ 12,159.16
JAN	1257.00	\$ 12,218.20
FEB	1254.00	\$ 12,159.16
MAR	1439.00	\$ 13,229.82
APR		
MAY		
JUN		
JUL		
AUG		
SEP		
OCT		
NOV		
DEC		



Water & Light
Billed Electric KWH Report - 2021

MONTH:	RES/COM KWH	DEM. BILLED	RES/COM BILL	CONSUMERS	MPRA	MISO	ATC	CEC-HYDRO	2021 PAID	2020 PAID	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD:	SAVED: (2020 vs 2021)
JAN 21	4194033.00	\$ 12,218.20	\$ 369,228.30	\$ 69,784.77	\$ 338.93	\$ 2,113.91	\$ 12,211.39	\$ 4,969.27	\$ 89,318.27	\$ 96,004.09	\$ 109,949.71	\$ 123,527.53	\$ 120,334.74	\$ 109,229.84	\$ 146,668.48	\$ 6,695.82
FEB 21	4719170.00	\$ 12,159.16	\$ 390,183.21	\$ 69,202.26	\$ 52.80	\$ 3,177.59	\$ 12,211.39	\$ 5,044.92	\$ 89,988.96	\$ 88,999.51	\$ 101,672.04	\$ 119,867.55	\$ 111,398.64	\$ 102,855.98	\$ 168,329.53	\$ 1,587.45
MAR 21									-	\$ 87,456.14	\$ 99,435.07	\$ 62,464.90	\$ 114,411.84	\$ 106,494.00	\$ 135,195.29	
APR 21									-	\$ 78,936.48	\$ 95,210.19	\$ 106,956.15	\$ 98,979.15	\$ 98,765.91	\$ 114,707.13	
MAY 21									-	\$ 75,428.75	\$ 80,813.79	\$ 99,318.04	\$ 103,696.18	\$ 106,519.67	\$ 121,802.87	
JUN 21									-	\$ 67,721.08	\$ 85,288.65	\$ 82,290.55	\$ 102,915.90	\$ 100,546.95	\$ 74,453.89	
JUL 21									-	\$ 80,026.04	\$ 80,431.43	\$ 115,480.83	\$ 102,013.55	\$ 118,956.76	\$ 55,814.19	
AUG 21									-	\$ 74,884.12	\$ 79,438.06	\$ 85,710.61	\$ 98,627.29	\$ 107,256.72	\$ 93,525.67	
SEP 21									-	\$ 82,221.63	\$ 75,035.13	\$ 84,092.82	\$ 97,767.67	\$ 115,892.65	\$ 122,846.54	
OCT 21									-	\$ 79,294.58	\$ 94,305.42	\$ 55,811.47	\$ 114,041.05	\$ 103,921.00	\$ 157,863.12	
NOV 21									-	\$ 69,924.82	\$ 94,672.40	\$ 102,589.66	\$ 113,737.90	\$ 116,349.60	\$ 140,905.51	
DEC 21	891303.00	\$ 24,577.36	\$ 359,414.51	\$ 131,887.03	\$ 191.73	\$ 5,493.10	\$ 24,622.78	\$ 10,014.19	\$ 179,307.23	\$ 905,006.70	\$ 981,989.24	\$ 1,077,237.04	\$ 1,294,497.93	\$ 1,288,937.88	\$ 5,096.37	



MONTH	Recorded Gallons Pumped 1st -30th/31st month	Amounts (16th to 15th of the month prior)	Actual Revenue Received	Billed Reu's (16th to 15th of the month prior)	Gallons Billed (16th to 15th of the month prior)	Difference between gallons pumped and	Monthly Revenue Goal	% OF GOAL	Difference between Revenue Collected and Monthly Revenue Goal
JAN'21	5,103,200.00	\$ 73,984.00	\$ 75,966.72	986.45	2,959,350.00	2,143,850.00	\$ 76,850.00	98.9%	-\$883.28
FEB'21	5,695,000.00	\$ 73,750.14	\$ 76,430.25	983.34	2,950,020.00	2,744,980.00	\$ 76,850.00	99.5%	-\$419.75
MAR '21	5,292,000.00	\$ 73,962.50	\$ 75,624.00	986.17	2,958,510.00	2,333,490.00	\$ 76,850.00	98.4%	-\$1,226.00
APR '21					-	-	\$ -	#DIV/0!	\$0.00
MAY '21					-	-	\$ -	#DIV/0!	\$0.00
JUNE'21					-	-	\$ -	#DIV/0!	\$0.00
JULY '21					-	-	\$ -	#DIV/0!	\$0.00
AUG '21					-	-	\$ -	#DIV/0!	\$0.00
SEPT '21					-	-	\$ -	#DIV/0!	\$0.00
OCT '21					-	-	\$ -	#DIV/0!	\$0.00
NOV '21					-	-	\$ -	#DIV/0!	\$0.00
DEC '21					-	-	\$ -	#DIV/0!	\$0.00
Total Gallons Pumped 16,090,200.00		Total Billed Amounts \$ 221,696.64	Total Actual Revenue \$ 228,020.97	Billed REU's \$ 2,955.96	Gallons Billed \$ 8,867,880.00	7,222,320.00	Revenue Goal 230,550.00	% OF GOAL 99%	Total -\$2,529.03

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Wastewater Treatment Plant Department of Public Works

George Blakely Superintendent

April 2021 Report

Wastewater Treatment

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Boilers inspected and serviced
- Smooth spring run-off
- Scheduled new employee's for training

Department of Public Works

- Garbage pick up
- Work orders/ Miss Digs
- Employee back from National Guard Duty
- Cold patching
- Started Summer grass cutter cleaning up Parks
- Street Sweeping started
- Started fixing Street Signs
- Painting and repairing Picnic Tables
- Bladed alleys
- Started putting up fence at Helen Street Dump

**Village Manager
Activity Report for Village Council Meeting
As of APRIL 16, 2021**

A. Audit

- a. 2019 Audit – see agenda
- b. 2020 Audit – see agenda

B. Community Engagement

- a. NBY Interview
- b. Chamber of Commerce Meetings

C. Risk Management

- a. Coldwell Banker request submitted as claim – pending
 - i. Likely to be rejected due to lack of VON liability
- b. Demo of remaining portion of 41 structure – pending
 - i. Working on RFP language for bids

D. HR

- a. Donald Hooper has returned from deployment. Started back full-time April 5
 - i. Reviewed applications
- b. Larry Miller hired as new Meter Reader. Started on March 29
- c. Jim Brown hired as a seasonal employee to focus on manhole repair
- d. Dave Kreuscher hired back as landscaper/mower for the season

E. Water

- a. Water rate review continues – see agenda
- b. Water meter evaluation/inventory is continuing. Staff are calling residents to schedule in-person appointments for staff to locate meter, remote and to document service line material
- c. MEDC CDBG WIP Grant – see agenda

F. VON Updates

- a. Reminder that the 15th is the due date for utility payments, regardless of the day of the week
- b. Street sign repair and replacement
- c. Increase in requests for reimbursement for work on private sewer lines – we need to create a policy and process for this prior to making any further determinations. State and Village law

G. Ordinance Codification

- a. General Code continues work on review of ordinances.

H. Employee Arbitration

- a. Continuing – settlement agreement language is being worked on and shared back and forth for updates/edits

I. Pentland Litigation

- a. Continuing – contract language being worked on by attorneys
- b. Pentland recently informed their customers that they will be raising sewer rates

**Village Manager
Activity Report for Village Council Meeting
As of APRIL 16, 2021**

J. FOIA

- a. No new submissions
 - i. 2021 requests are all closed
 - ii. 2020 requests are now all closed

WEBINARS:

- MI Treasury – American Rescue Plan
- MI Treasury – Financial Best Practices
- MML Live with the League – American Rescue Plan

LEAVE DATES:

May 28 & June 1