

**VILLAGE OF NEWBERRY  
VILLAGE COUNCIL MEETING  
REGULAR SESSION –TUESDAY, January 17, 2023  
Meeting Location: 307 E. McMillan  
Meeting Time: 6:00PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

A. Village Council:	Public Budget Hearing	December 20, 2022
	Regular Session	December 20, 2022

- 6. PUBLIC COMMENT ON AGENDA ITEMS & RESERVED PUBLIC COMMENT:** Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium and state your name and physical address. Comments may not exceed three (3) minutes per person.

A. None prescheduled

- 7. VILLAGE PRESIDENT COMMENTS**

- 8. SPECIAL SCHEDULE TOPIC(S) – Village Attorney will be calling in** – Members of the public will need to leave the council chambers until the completion of any closed session activities.

1. Pentland Litigation - Possible Closed Session

- 9. ACCOUNTS PAYABLE AND FINANCIAL UPDATES**

A. Monthly Payables: 12/17/2022 to 1/13/2023		Action Item
<b>101</b>	<b>General Fund</b>	<b>\$20,564.15</b>
<b>202</b>	<b>Major Street Fund</b>	<b>\$93.73</b>
<b>203</b>	<b>Local Street Fund</b>	<b>\$0.0</b>
<b>213</b>	<b>Fire Revolving Fund</b>	<b>\$2,658.72</b>
<b>582</b>	<b>Electric Fund</b>	<b>\$125,572.73</b>
<b>590</b>	<b>Sewage Receiving Fund</b>	<b>\$5,255.41</b>
<b>591</b>	<b>Water Fund</b>	<b>\$3,094.80</b>
<b>TOTAL EXPENSE FOR APPROVAL:</b>		<b>\$157,239.04</b>

B. Save the Bells: As of 12/31/2022		Review
<b>582</b>	<b>Save the Bells Fund</b>	<b>\$15,968.25</b>

C. Treasurer's Report: December 2022	Review
--------------------------------------	--------

- 10. PETITIONS AND COMMUNICATIONS:** Communications addressed to the Village Council are distributed to all members and are acknowledged for information or referred to a committee or staff for follow-up.

- A. Certificate of Appreciation from Michigan Dept. Health & Human Services - WWTP
- B. Interest in using TORC for lumberjack competition – Upper Production
- C. Complaint regarding Village snow removal downtown – Dan Hardenbrook

- 11. UNFINISHED BUSINESS**

- |  |        |
|--|--------|
| A. Trees Inc, Utility Line clearing              | Update |
| B. Pole Study                                    | Report |
| C. Scrap Tire Grant 2023                         | Update |
| D. Public Comment Follow-Up from October Meeting | Update |
- Can the garbage contract be changed to have bins picked up in the alleys instead of the street?

**12. NEW BUSINESS**

- |   |             |
|---|-------------|
| A. Ordinance 150 – Code Adoption Ordinance              | Action Item |
| B. C2AE Proposal for FEW Systems replacement            | Action Item |
| C. W&L Vehicle – Sole Source Procurement                | Action Item |
| D. Asset Management Champions Training                  | Update      |
| E. 2023 Bond Payments Report                            | Review      |
| F. 2022 Audit – Scheduled to start the week of April 24 | Info only   |

**13. REPORTS OF BOARDS**

- |                              |              |               |
|------------------------------|--------------|---------------|
| A. Planning Commission:      | No Dec. mtg  | Next mtg. TBD |
| a. Zoning Steering Committee | No Dec. mtg. | Next mtg. TBD |

**14. REPORTS OF COMMITTEES**

- |  |             |                              |
|--|-------------|------------------------------|
| A. Ordinance Committee   | January 12  | Next mtg. Feb. 2 @ 9:30 a.m. |
| i. Recommend adoption of Ordinance 150 Code Adoption Ordinance |             |                              |
| B. Infrastructure Committee                                    | No Jan. mtg | Next mtg. TBD                |
| C. Management Committee  | No. Jan mtg | Next mtg. TBD                |

**15. REPORTS OF VILLAGE OFFICERS & MANAGMENT**

- |  |                                 |        |
|--|---------------------------------|--------|
| A. Fire                                    |                                 | Review |
| B. Ordinance Enforcement Officer           |                                 | Review |
| C. Superintendent of WWTP & DPW            |                                 | Review |
| D. Working Superintendent of Water & Light |                                 | Review |
| i. Electric Consumption/Billing Report     | iii. Billed Electric kWh Report | Review |
| ii. Electric Demand Large Power Report     | iv. Water Pumpage Report        |        |
| E. Village Manager                         |                                 | Review |
| i. Upcoming Leave                          |                                 |        |

- 16. PUBLIC COMMENT:** At the conclusion of official business the agenda provides for public comment on any matters citizens may wish to bring to the attention of the Village Council. Please stand at the podium and state your name and physical address. Comments may not exceed three (3) minutes per person.

**17. ASSIGNMENT OF PUBLIC COMMENT RESPONSE****18. COMMENTS BY COUNCIL MEMBERS****19. ADJOURNMENT****20. SWEARING IN OF NEWLY ELECTED OFFICIALS**

Public Hearing – 2023 Proposed Operating Budget Hearing and Special Topic  
Newberry Village Council  
December 20, 2022 – 6:00 p.m.  
Meeting Location: 307 E. McMillan

**Present:** President Freese, Trustees: Cameron, Hendrickson, Olson, Puckett, Schummer, (Stokes took the oath of office during Hearing).

**Absent:** None.

**Also Present:** Village Manager – Watkins, Clerk – Schummer, Sterling McGinn - Newberry News, Robert Liebermann, Christine Rathje.

**Call to Order:** President Freese declared the Public Hearing open at 6:00 p.m., followed by reciting the Pledge of Allegiance.

**Public Comment:** None.

**Special Topic – Trustee Seat Vacancy Appointment:** A Pre-Appointment questionnaire was received from Lori Stokes, as a result the Village President appointed Stokes to the Council. Moved by Freese, support by Cameron, CARRIED, to appoint Lori A. Stokes to the vacant Trustee seat. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett Schummer. Nays: None. Lori A. Stokes was administered the Oath of Office by Clerk Schummer.

**Discuss Village Millage:** Read the maximum allowable mill levy and approve at the Regular Meeting. General Operations – 11.1038, Streets and Alleys – 4.4413, Trash (Disposal/Collection) – 1.3776, Fire Protection – 1.9691, for a total of 18.918. Discussion held.

**Public Hearing on the Proposed Operation Budget for 2023:**

G. Moulton and Village Manager Watkins presented and a discussion was held, regarding the proposed operating budget for 2023, included the following: General Fund, Sewage Receiving Fund, Electric Fund, Water Fund, Fire Revolving Fund, Major Streets Fund and Local Streets Fund.

**Public Comment:** Comment heard from Robert Liebermann.

**Adjourn of Public Hearing:** Moved by Olson, support by Puckett, CARRIED, to adjourn the hearing at 7:07 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

---

Terese Schummer, Clerk

---

Catherine Freese, Village President

Newberry Village Council  
Regular Meeting Minutes  
December 20, 2022 – 7:17 p.m. (Following Public Hearing)  
Meeting Location: 307 E. McMillan

**Present:** President Freese, Trustees: Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.

**Absent:** None.

**Also Present:** Village Manager – Watkins, Clerk - Terese Schummer, Newberry News – Sterling McGinn, Robert Liebermann.

**Call to Order:** President Freese called the meeting to order at 7:17 p.m. The Pledge of Allegiance was recited at the Public Hearing.

**Approval of Agenda:** Moved by Puckett, support by Olson, **CARRIED**, to approve the agenda as amended. Ayes: All.

**Approval of Minutes:** Moved by Freese, support by Stokes, **CARRIED**, to approve the minutes from the Nov. 15, 2022, Public Hearing, as written. Ayes: All. Moved by Freese, support by Olson, **CARRIED**, to approve the minutes from the Nov. 15, 2022, regular meeting, as written. Ayes: All.

**Public Comments on Agenda Items:** None.

**Village President's Announcements:** None.

**Special Schedule Topics:** None.

**2022 Budget Adjustment Review. (Moved from 'New Business - A.):** Accountant Gary Moulton and Village Manager Watkins presented the 2022 Budget Adjustments and answered Councils questions. Moved by Freese, support by Olson, **CARRIED**, to approve 2022 Budget Adjustments as presented. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.

**Submission of Bills and Financial Updates:**

- A.) **Village of Newberry Monthly Bills:** Moved by Freese, support by Hendrickson, **CARRIED**, to approve payment of the November 12, 2022 – December 16, 2022, bills, in the amount of \$254,119.33. Discussion followed. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.
- B.) **Christmas Lights Fund** – as of 11/30/22 - \$15,966.21.
- C.) **Treasurer's Report:** November 2022 report – N. Moulton submitted a written report. Council accepted the report as presented.

**Petitions and Communications:** None.

**Unfinished Business:**

- a.) **WWTP Storage Building Roof:** Update by Watkins.
- b.) **Trees Inc. Utility Line clearing:** Update by Watkins.
- c.) **Public Comment Follow-Up from previous meeting:** None needed.

**New Business:**

- A.) **2022 Budget Adjustment Review:** Reviewed and voted on previously in the meeting.
- B.) **2022-12-22 Budget Resolution to adopt the 2023 Operating Budget:** Moved by Freese, support by Stokes, **CARRIED**, to adopt Resolution 2022-12-22-Budget Resolution as presented. Discussion followed. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.
- C.) **2022-12-22 Bond Resolution authorizing notice of intent to issue bond:** Moved by Freese, support by Hendrickson, **CARRIED**, to adopt Resolution 2022-12-22 Bond Resolution as presented. Discussion followed. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.
- D.) **President Pro Temp Appointment:** Moved by Freese, support by Olson, **CARRIED**, to approve the appointment of Lori A. Stokes as President Pro Temp. Discussion Followed. Ayes: All. Abstain: Stokes.
- E.) **2023 Committees List:** Moved by Freese, support by Stokes, **CARRIED**, to approve the committee appointments as presented. Discussion followed. Ayes: All.

**Reports of Boards:**

- 1.) **Planning Commission Meeting:** No November meeting. Next meeting to be determined.

- a. Zoning Steering Committee –No December meeting. Next meeting to be determined.

**Committee Reports:** No committee meetings took place in December. Next Ordinance Committee meeting to be held January 12, 2023, at 9:30 a.m.

**Reports of Village Officers & Management:**

- A.) Fire Chief: None.
- B.) Ordinance Enforcement Officer: Written report submitted by Fossitt.
- C.) Superintendent of Wastewater Treatment Plant & DPW: Written report submitted by Blakely.
- D.) Working Superintendent of Water & Light: Written report submitted by Working Superintendent Kucinskas.
- E.) Village Manager: Written and verbal report by Watkins.

**Public Comment:** Comment heard from Robert Liebermann.

**Assignment of Public Comment Response:** Freese and Watkins will respond at the next meeting.

**Comments by Council Members:** Comment heard from: Olson, Puckett, Schummer, Cameron, Hendrickson, Stokes, Freese.

**Adjourn Meeting:** Moved by Puckett, support by Stokes, **CARRIED**, to adjourn the meeting at 9:10 p.m.

Ayes: All.

These minutes are unofficial until voted on at the next meeting.

---

Terese Schummer, Clerk

---

Catherine Freese, Village President

GENERAL GUIDANCE FOR PROCEDURES FOR A CLOSED SESSION

For topics requiring 2/3 majority vote  
Adapted from Jeff Jocks Memo dated 4/16/2019

The President should first announce that the meeting has reached the section of the agenda for discussion of the Pentland litigation with the Village Attorney. Then the President will state that she will entertain a motion to go into closed session to discuss the litigation. The steps are:

**1. A council member will make the following motion:**

"I move that we go into closed session pursuant to mcl 15.268(e) to discuss trial and settlement strategy related to pentland versus the Village because discussion in open session would have a detrimental financial effect on the Village's trial and settlement position."

**2. A council member will second the motion.**

**3. The vote on going into closed session is done by roll call.**

**4. A 2/3<sup>rd</sup> majority is necessary for this type of purpose**

**5. Discussion concerning the topic ensues in closed session.**

**6. When discussion is complete, the Village Council returns to open session and normal recording. The very first action will be a motion to go back into open session:**

"I move that we end the closed session and return to open session."

**7. A council member will second the motion.**

**8. The vote to return to open session is done by roll call.**

**9. Any action on the topic is done in open session. If language is needed consult village attorney prior to leaving closed session.**

**VILLAGE OF NEWBERRY PAYABLES**  
December 17, 2022 to January 13, 2023

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>Fund 101 General Fund</b>					
Dept 101 VILLAGE COUNCIL					
101-101-752.000	AMAZON	DESK CALENDER/WALL CALENDARS	01/13/23	22.72	47137
101-101-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	84.00	47155
101-101-911.000	MICHIGAN MUNICIPAL LEAGUE	VIRTUAL NEWLY ELECTED OFFICIALS TRAINING	01/01/23	85.00	
		Total For Dept 101 VILLAGE COUNCIL		191.72	
Dept 171 VILLAGE PRESIDENT					
101-171-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	12.00	47155
		Total For Dept 171 VILLAGE PRESIDENT		12.00	
Dept 172 VILLAGE MANAGER					
101-172-719.000	44 NORTH	NOTIFICATION PACKET	01/19/23	168.66	
101-172-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	6.95	
		Total For Dept 172 VILLAGE MANAGER		175.61	
Dept 201 ADMINISTRATIVE					
101-201-752.000	AMAZON	DESK CALENDER/WALL CALENDARS	01/13/23	78.15	47137
101-201-752.000	AMAZON	COPY PAPER	02/06/23	12.50	
101-201-752.100	NATIONAL OFFICE	TONER	01/31/23	15.88	
101-201-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	276.00	47155
101-201-801.000	STATE OF MICHIGAN - MIDEAL	MIDEALS	12/13/22	45.00	
101-201-801.000	FAIR, ALMA	OFFICE CLEANING	01/16/23	100.00	
101-201-801.000	GFL ENVIRONMENTAL	DUMPSTER-GARBAGE	01/04/23	45.00	
101-201-850.000	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	01/07/23	11.63	
101-201-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	22.18	
101-201-850.000	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	01/26/23	25.91	
		Total For Dept 201 ADMINISTRATIVE		632.25	
Dept 215 CLERK					
101-215-900.000	NEWBERRY NEWS INC	WINTER PARKING ORD/PUBLIC HEARING/OPERATIONAL B	01/30/23	477.50	
		Total For Dept 215 CLERK		477.50	
Dept 230 ORDINANCE OFFICER					
101-230-801.000	BECKETT & RAEDER	NEWBERRY ZONING ORDINANCE	12/01/22	1,413.75	
101-230-801.000	GENERAL CODE	ADDL LEGISLATION AFTER CUTOFF	01/20/23	1,494.00	
101-230-801.000	GENERAL CODE	1ST YEAR ECODE360 SUBSCRIPTION/ELECTRONIC PRODUC	01/30/23	1,320.00	

**VILLAGE OF NEWBERRY PAYABLES**  
December 17, 2022 to January 13, 2023

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
101-230-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	27.78	
101-230-900.000	NEWBERRY NEWS INC	WINTER PARKING ORD/PUBLIC HEARING/OPERATIONAL B	01/30/23	72.00	
		Total For Dept 230 ORDINANCE OFFICER		4,327.53	
Dept 253 TREASURER					
101-253-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	138.00	47155
101-253-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	27.78	
		Total For Dept 253 TREASURER		165.78	
Dept 265 BUILDING & GROUNDS					
101-265-776.000	KLATY'S PH&E	BASEBOARD THERMOSTAT	02/08/23	177.67	
101-265-921.000	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 131.500	01/27/23	263.34	
101-265-921.000	SEMCOENERGY GAS COMPANY	310 E. MCMILLAN NATURAL GAS	01/27/23	20.37	
101-265-921.000	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 827.500	01/27/23	16.51	
101-265-929.000	KLATY'S PH&E	SERVICE CALL FOR HEATER	01/18/23	110.00	47141
		Total For Dept 265 BUILDING & GROUNDS		587.89	
Dept 301 POLICE DEPARTMENT					
101-301-719.000	44 NORTH	NOTIFICATION PACKET	01/19/23	76.67	
		Total For Dept 301 POLICE DEPARTMENT		76.67	
Dept 441 PUBLIC WORKS					
101-441-752.000	AMAZON	DESK CALENDER/WALL CALENDARS	01/13/23	22.72	47137
101-441-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	105.00	47155
101-441-753.000	NEAL'S TRUCK PARTS	ELBOW STREET	01/10/23	3.00	47144
101-441-767.000	OK INDUSTRIAL SUPPLY	GLOVES	01/10/23	90.76	
101-441-801.000	GFL ENVIRONMENTAL	MAINTENANCE GARBAGE	01/04/23	170.09	
101-441-850.000	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	01/07/23	103.80	
101-441-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	27.78	
101-441-910.000	KEN UHLBECK	MASTER HEAVY DUTY MECHANIC STATE LICENSE	01/30/23	30.00	
		Total For Dept 441 PUBLIC WORKS		553.15	
Dept 524 MOTOR POOL					
101-524-752.100	CHOICE PROPANE	20# CYLINDER FILL	12/30/22	16.98	47157
101-524-752.100	FOSTER HARDWARE	FUEL PROGRAM	01/10/23	7.99	47139
101-524-752.100	AUTO-WARES GROUP	MOUNT COMPOUND/START FLUID	01/10/23	33.48	47152
101-524-752.100	AUTO-WARES GROUP	CUTOFF WHEEL/ ABRASIVE WHEEL	01/10/23	12.07	47152
101-524-752.100	NAPA AUTO PARTS DIVISION OF MPEC	GUNK LIQUID WRENCH	01/10/23	15.42	47158



**VILLAGE OF NEWBERRY PAYABLES**  
December 17, 2022 to January 13, 2023

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
101-524-752.100	NAPA AUTO PARTS DIVISION OF MPEC	CUTTING TIP REUTRN	01/10/23	(20.83)	47158
101-524-752.100	NAPA AUTO PARTS DIVISION OF MPEC	CUTTING TIP	01/10/23	20.83	47158
101-524-752.100	AMAZON	SURGE PROTECTOR	01/10/23	28.74	
101-524-752.100	AUTO-WARES GROUP	DIELECTRIC GREAS	01/20/23	7.89	
101-524-752.100	AUTO-WARES GROUP	GREEN METAL MARK/WHITE PAINT/RED PAINT	01/10/23	12.57	
101-524-752.100	AUTO-WARES GROUP	BIG MULE WIPES	01/10/23	18.99	
101-524-752.100	NAPA AUTO PARTS DIVISION OF MPEC	BRAKE PART CLEANER	01/10/23	20.00	
101-524-752.100	AMAZON	BRAKE CLEANER	01/26/23	37.99	
101-524-752.100	AUTO-WARES GROUP	125CU/FT75/25	02/10/23	74.99	
101-524-752.100	AUTO-WARES GROUP	50/50 ANTIFREEZE	02/10/23	48.54	
101-524-752.100	AMAZON	ID BADGE HOLDERS	01/18/23	5.98	
101-524-753.000	AMAZON	ALUMINUM BEAD HOLDER/ BEAD BRKG/KEN-TOOL DRAIN	01/19/23	155.43	47137
101-524-753.000	NAPA AUTO PARTS DIVISION OF MPEC	IMPACT SOCKET	01/10/23	10.29	
101-524-759.000	AUTO-WARES GROUP	RED GREASE	01/10/23	59.90	
101-524-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	01/20/23	6,312.75	
101-524-932.000	AMAZON	OUTER PROTECTIVE BUMPER MIRROR	01/14/23	21.52	47137
101-524-932.000	D & D HOME CENTER	SCREWS	01/10/23	7.99	47138
101-524-932.000	FOSTER HARDWARE	COBALT DRILL	01/10/23	13.99	47139
101-524-932.000	NEAL'S TRUCK PARTS	BAL BEEDS	01/10/23	29.90	47144
101-524-932.000	NEAL'S TRUCK PARTS	ANTI-FREEZE	01/10/23	19.95	47144
101-524-932.000	NEAL'S TRUCK PARTS	GASKET AXLE	01/10/23	10.50	47144
101-524-932.000	AUTO-WARES GROUP	ANTIFREEZE	01/10/23	48.54	47152
101-524-932.000	NAPA AUTO PARTS DIVISION OF MPEC	HDWE STIHL SAW	01/10/23	1.50	47158
101-524-932.000	NAPA AUTO PARTS DIVISION OF MPEC	WIPER BLADE	01/10/23	9.98	47158
101-524-932.000	AUTO-WARES GROUP	SOLENOID	01/10/23	53.68	
101-524-932.000	AUTO-WARES GROUP	SOLENOID RETURN	01/10/23	(53.68)	
101-524-932.000	FOSTER HARDWARE	BOLT EYE	01/10/23	47.35	
101-524-932.000	NAPA AUTO PARTS DIVISION OF MPEC	GREASE FITTINGS	01/10/23	5.14	
101-524-932.000	NEAL'S TRUCK PARTS	QUICK DISCONNECTS	01/10/23	101.22	
101-524-932.000	NEAL'S TRUCK PARTS	HYD HOSE/COUPLER/MEGA CRIMP	01/10/23	94.48	
101-524-932.000	NEAL'S TRUCK PARTS	CENTER BEARING	01/10/23	74.83	
101-524-932.000	NEAL'S TRUCK PARTS	ADAPTER PIPE	01/10/23	4.70	
101-524-932.000	NEAL'S TRUCK PARTS	ADAPTERS	01/10/23	3.24	
101-524-932.000	FOSTER HARDWARE	HILLMAN FASTENER	02/10/23	6.13	
101-524-932.000	NEAL'S TRUCK PARTS	PIPE FLUSH PLUG	02/10/23	3.90	
101-524-932.000	MEEKHOF TIRE OF GARLORD	16 PLY VIRGIN CASINGS	02/10/23	1,390.12	
101-524-932.000	MIZZU BROTHERS AUTOMOTIVE	TRANSMISSION	01/30/23	4,000.00	
		Total For Dept 524 MOTOR POOL		12,774.98	

**VILLAGE OF NEWBERRY PAYABLES**  
December 17, 2022 to January 13, 2023

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 528 RUBBISH					
101-528-851.000	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	01/30/23	107.77	
101-528-900.000	ARISTA INFORMATION SYSTEMS INC	UB BILLG	01/30/23	81.30	
101-528-950.000	GFL ENVIRONMENTAL	RECYCLING BINS	12/30/22	400.00	47154
		Total For Dept 528 RUBBISH		589.07	
		Total For Fund 101 General Fund		20,564.15	
<b>Fund 202 MAJOR STREET FUND</b>					
Dept 463 ROUTINE MAINTENANCE					
202-463-752.100	TRUCK & TRAILER SPECIALTIES	RETAINER SCRAPER CYCLINDER/ SHEAR PIN	01/10/23	93.73	
		Total For Dept 463 ROUTINE MAINTENANCE		93.73	
		Total For Fund 202 MAJOR STREET FUND		93.73	
<b>Fund 213 Fire Revolving Fund</b>					
Dept 336 FIRE					
213-336-752.100	AUTO-WARES GROUP	CHALLENGER 1 GAL/RED CHEMICAL RES	01/14/23	30.28	
213-336-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	69.00	47155
213-336-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	01/20/23	535.45	
213-336-776.000	AUTO-WARES GROUP	CHALLENGER 1 GALLON	01/10/23	30.28	47152
213-336-801.000	ANDERSON, PETE	FIRE HALL PLOWING	01/30/23	481.00	
213-336-801.000	FICK & SONS DIESEL GARAGE	DOT INSPECTION/OIL CHANGE	02/06/23	540.28	
213-336-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	27.78	
213-336-921.000	SEMCOENERGY GAS COMPANY	FIRE HALL NATURAL GAS 900.500	01/27/23	604.22	
213-336-929.000	AUTO-WARES GROUP	RECOIL AIR HOSE	01/10/23	8.89	
213-336-932.000	AUTO-WARES GROUP	16-14 GAUGE TERM	02/10/23	3.99	
213-336-932.000	AUTO-WARES GROUP	16-14 GAUGE TERM/CONNECTOR COMBO/ 2" WHITE TEMP C	02/10/23	41.46	
213-336-932.000	AUTO-WARES GROUP	RECOIL ARE HOSE/REPAIR KIT	02/10/23	137.50	
213-336-932.000	NAPA AUTO PARTS DIVISION OF MPEC	TERM KIT/SLIDE TERMINAL	02/10/23	28.82	
213-336-932.000	NEAL'S TRUCK PARTS	AIR VALVE/ELBOW 360 DEG SWIVEL	02/10/23	100.39	
213-336-932.000	SNYDERS DRUG STORE	HEADLAMPS	02/04/23	18.88	
		Total For Dept 336 FIRE		2,658.22	
		Total For Fund 213 Fire Revolving Fund		2,658.22	

**VILLAGE OF NEWBERRY PAYABLES**  
**December 17, 2022 to January 13, 2023**

Page 5 of 8

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>Fund 582 Electric Fund</b>					
Dept 000					
582-000-228.100	STATE OF MICHIGAN	WATER LIGHT SALES TAX COLLECTED	01/31/23	5,096.13	
582-000-228.200	STATE OF MICHIGAN	PA-95 COLLECTION LIEAF 6099 -DECEMBER	01/31/23	1,226.04	
		Total For Dept 000		6,322.17	
Dept 582 ELECTRIC DISTRIBUTION					
582-582-850.000	ATT U.VERSE	LARGE CAPACITY METER UVERSE	12/20/22	41.10	
		Total For Dept 582 ELECTRIC DISTRIBUTION		41.10	
Dept 583 GENERAL EXPENSES					
582-583-719.000	44 NORTH	NOTIFICATION PACKET	01/19/23	102.22	
582-583-752.000	AMAZON	COPY PAPER	02/06/23	12.50	
582-583-752.100	AMAZON	STERILE SALINE EYE FLUSH	01/13/23	29.29	47137
582-583-752.100	RESCO ELECTRIC UTILITY SUPPLY	15KV 1/OSOL ALU .640-1.070	01/25/23	98.80	
582-583-752.100	NATIONAL OFFICE	TONER	01/31/23	15.88	
582-583-752.100	ZORO	STOP SIGNS PADDLES	02/05/23	20.24	
582-583-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	144.00	47155
582-583-753.000	ZORO	CIGERATTE LIGHTER CHARGER	02/05/23	12.92	
582-583-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	01/20/23	530.61	
582-583-801.000	TREES INC	CIRCUIT: HILL LINE	01/30/23	11,420.00	
582-583-801.000	FAIR, ALMA	OFFICE CLEANING	01/16/23	100.00	
582-583-801.000	GFL ENVIRONMENTAL	DUMPSTER-GARBAGE	01/04/23	45.00	
582-583-801.000	TREES INC	PROBLEM TREE REMOVAL SUBBED FOR DWNTWN TREES	02/03/23	8,565.00	
582-583-850.000	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	01/07/23	76.41	
582-583-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	52.32	
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	01/26/23	17.50	
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	01/26/23	25.91	
582-583-851.000	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	01/30/23	262.70	
582-583-900.000	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	01/30/23	198.16	
582-583-915.000	STATE OF MICHIGAN - MiDEAL	MIDEALS	12/13/22	45.00	
582-583-921.000	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	01/27/23	251.43	
582-583-921.000	SEMCOENERGY GAS COMPANY	GENERATION BUILDING NATURAL GAS 237.500	01/27/23	260.36	
582-583-932.000	AMAZON	MANIFOLD	01/18/23	47.63	47137
582-583-932.000	AUTO-WARES GROUP	CAP SCREWS/ FLAT WASHER	01/10/23	4.77	47152
582-583-932.000	AUTO-WARES GROUP	FORD F350 OIL CAP	02/10/23	13.79	
582-583-932.000	NAPA AUTO PARTS DIVISION OF MPEC	AIR LFITER CONE	02/10/23	16.26	
582-583-932.000	NEWBERRY MOTORS INC	OIL CHANGE	02/10/23	47.35	

**VILLAGE OF NEWBERRY PAYABLES**  
December 17, 2022 to January 13, 2023

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
582-583-932.000	NEAL'S TRUCK PARTS	STARTER	02/10/23	190.50	
		Total For Dept 583 GENERAL EXPENSES		22,606.55	
Dept 584 ELECTRIC GENERATION					
582-584-801.000	KTESTING AND COMMISSIONING, LLC	OIL SAMPLE TESTING AND FILLING OIL TO CORRECT LEVEL	01/21/23	5,725.00	47156
582-584-929.000	GORDY CRIBB	QUARTERLY INSPECTION	01/20/23	250.00	47148
		Total For Dept 584 ELECTRIC GENERATION		5,975.00	
Dept 585 BUILDING MAINTENANCE					
582-585-929.000	FOSTER HARDWARE	ACE FOAM/BRUSH	02/10/23	27.36	
		Total For Dept 585 BUILDING MAINTENANCE		27.36	
Dept 586 PURCHASED POWER					
582-586-801.000	MICHIGAN PUBLIC POWER AGENCY	VOLUNTARY GREEN PRICING/RENEWABLE PORTFOLIO SELECTION	01/25/23	37.90	
582-586-926.000	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL	01/27/23	9,344.35	
582-586-926.000	CMS ENERGY RESOURCE MGT	PURCHASED POWER	01/20/23	68,147.87	
582-586-926.100	AMERICAN TRANSMISSION COMPANY	PURCHASED POWER - CAPACITY	01/10/23	13,070.43	
		Total For Dept 586 PURCHASED POWER		90,600.55	
		Total For Fund 582 Electric Fund		125,572.73	
Fund 590 Sewage Receiving Fund					
Dept 537 SEWER SYSTEM					
590-537-719.000	44 NORTH	NOTIFICATION PACKET	01/19/23	76.67	
590-537-752.000	AMAZON	DESK CALENDER/WALL CALENDARS	01/13/23	22.72	47137
590-537-752.000	AMAZON	COPY PAPER	02/06/23	12.50	
590-537-752.100	NATIONAL OFFICE	TONER	01/31/23	15.88	
590-537-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	117.00	47155
590-537-753.000	ZORO	PUMP	01/15/22	214.60	47153
590-537-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	01/20/23	17.17	
590-537-776.000	AMAZON	GREASE	02/04/23	16.00	
590-537-801.000	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE 2023 MIG570218 NEWBERRY W	01/01/23	400.00	47145
590-537-801.000	GFL ENVIRONMENTAL	WWTP GARBAGE REMOVAL	01/05/23	19.50	
590-537-801.000	JOHNSON CONTROLS	HVAC PLANNED SERVICE AGREEMENT FOR PERIOD FROM	02/05/23	535.50	
590-537-850.000	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	01/07/23	94.67	
590-537-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	59.57	
590-537-850.000	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	01/26/23	25.91	
590-537-851.001	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	01/30/23	154.92	

**VILLAGE OF NEWBERRY PAYABLES**  
December 17, 2022 to January 13, 2023

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
590-537-900.001	NEWBERRY NEWS INC	WINTER PARKING ORD/PUBLIC HEARING/OPERATIONAL B	01/30/23	189.00	
590-537-900.001	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	01/30/23	116.87	
590-537-915.000	STATE OF MICHIGAN - MIDREAL	MIDREALS	12/13/22	45.00	
590-537-917.000	HAWKINS INC	CHLORINE CYLINDER	01/15/23	30.00	47149
590-537-917.000	HAWKINS INC	SODIUM BISULFITE/CHLORINE	01/20/23	940.26	
590-537-917.100	AMAZON	UNITED SCIENTIFIC SUPPLIES - GLASS DESICCATOR	01/17/23	72.40	47137
590-537-921.000	SEMCOENERGY GAS COMPANY	WWTP NATURAL GAS 994.500	01/27/23	1,507.58	
590-537-929.000	JOHNSON CONTROLS	SLUDGE BOILER NOT RUNNING PROPERLY - REPAIRED	12/30/22	432.84	47140
590-537-929.000	FOSTER HARDWARE	CAULK LEXEL	01/10/23	8.99	47139
590-537-929.000	AUTO-WARES GROUP	BOSS PLOW PARTS - STANDARD CAPSULE	01/10/23	18.57	47152
590-537-929.000	AUTO-WARES GROUP	RELAY	01/10/23	31.37	47152
590-537-929.000	AUTO-WARES GROUP	INTERMITTENT/SOLENOID	01/10/23	53.68	47152
590-537-929.000	AMAZON	CIRCULATOR COUPLER	02/03/23	26.24	
		Total For Dept 537 SEWER SYSTEM		5,255.41	
		Total For Fund 590 Sewage Receiving Fund		5,255.41	
<b>Fund 591 Water Fund</b>					
Dept 536 WATER SYSTEM					
591-536-719.000	44 NORTH	NOTIFICATION PACKET	01/19/23	86.88	
591-536-752.000	AMAZON	COPY PAPER	02/06/23	12.49	
591-536-752.100	AMAZON	STERILE SALINE EYE FLUSH	01/13/23	29.29	47137
591-536-752.100	HAWKINS INC	TUBE ASSEMBLY/AZONE 15/MAIN CONNECTION/INJECTION	01/20/23	1,081.08	
591-536-752.100	RAHILLY IGA	VINEGAR/ALCOHOL	01/10/23	18.68	
591-536-752.100	NATIONAL OFFICE	TONER	01/31/23	15.86	
591-536-752.100	ZORO	STOP SIGNS PADDLES	02/05/23	20.24	
591-536-752.200	VC3	EMAILS/OFFICESUITES	01/01/23	144.00	47155
591-536-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	01/20/23	530.61	
591-536-801.000	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	01/15/23	60.00	47150
591-536-801.000	FAIR, ALMA	OFFICE CLEANING	01/16/23	100.00	
591-536-801.000	GFL ENVIRONMENTAL	DUMPSTER-GARBAGE	01/04/23	45.00	
591-536-850.000	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	01/07/23	55.65	
591-536-850.000	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	01/07/23	52.32	
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	01/26/23	17.50	
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	01/26/23	25.91	
591-536-851.000	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	01/30/23	148.19	
591-536-900.000	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	01/30/23	111.78	
591-536-915.000	STATE OF MICHIGAN - MIDREAL	MIDREALS	12/13/22	45.00	

**VILLAGE OF NEWBERRY PAYABLES**  
December 17, 2022 to January 13, 2023

GL Number	Vendor	Invoice Desc.	Due Date	Amount	Check #
591-536-921.000	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 238.500	01/27/23	251.42	
591-536-932.000	AMAZON	MANIFOLD	01/18/23	47.63	47137
591-536-932.000	AUTO-WARES GROUP	CAP SCREWS/ FLAT WASHER	01/10/23	4.77	47152
591-536-932.000	NEAL'S TRUCK PARTS	STARTER	02/10/23	190.50	
		Total For Dept 536 WATER SYSTEM		3,094.80	
		Total For Fund 591 Water Fund		3,094.80	
	Fund Totals:				
		Fund 101 General Fund		20,564.15	
		Fund 202 MAJOR STREET FUND		93.73	
		Fund 213 Fire Revolving Fund		2,658.22	
		Fund 582 Electric Fund		125,572.73	
		Fund 590 Sewage Receiving Fund		5,255.41	
		Fund 591 Water Fund		3,094.80	
		Total For All Funds:		157,239.04	

# First National Bank

## Main Office:

P.O. Box 187 \* 132 North State Street  
St. Ignace, Michigan 49781  
Voice: 906-643-6800 Fax: 906-643-6808

## Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.  
Cedarville, MI 49719 \* 906-484-2262

## Mackinac Island Branch

P.O. Box 534 - 534 Market St.  
Mackinac Island, MI 49757 \* 906-847-3732

## West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2  
Naubinway, MI 49762 \* 906-477-6263

## Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.  
Newberry, MI 49868 \* 906-293-5160

2452308

NEWBERRY WATER & LIGHT BOARD  
NEWBERRY SAVE THE BELLS  
307 E MCMILLAN AVE  
NEWBERRY MI 49868

Date 12/30/22 Page 1  
ACCOUNT NUMBER

MUNICIPAL MONEY MARKET			0
ACCOUNT NUMBER	7703432	Statement Dates 12/01/22 thru 12/31/22	
PREVIOUS BALANCE	15,966.21	DAYS IN STATEMENT PERIOD	31
CREDITS TOTALING	.00	AVERAGE LEDGER BAL	15,966
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	15,966
SERVICE CHARGE AMOUNT	.00	Interest Earned	2.04
INTEREST PAID	2.04	Annual Percentage Yield Earned	0.15%
CURRENT STMT BALANCE	15,968.25	2022 Interest Paid	22.47

\*\*\*\*\*

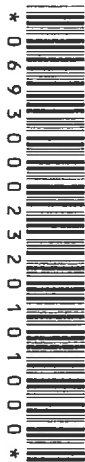
DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
12/31	INTEREST PAID 31 DAYS	2.04

\*\*\*\*\*

DAILY BALANCE SUMMARY.....			
DATE.....	BALANCE	DATE.....	BALANCE
12/01	15,966.21	12/31	15,968.25

\*\*\*\*\*

INTEREST RATE SUMMARY.....	
DATE.....	INTEREST RATE
11/30	.15%



VILLAGE OF NEWBERRY						TREASURER'S REPORT					
FOR MONTH ENDING:						2022					
December 31, 2022						Y.T.D. Collections		Actual Collections		Y.T.D. Collections	
LEDGER ITEMS:						December		December		December	
A	Previous Year(s)	Delinquent Personal Property Taxes		0.00		0.00		0.00		0.00	
		Delinquent Personal Interest Collected		0.00		0.00		0.00		0.00	
		Delinquent Real Tax Collected		0.00		44,689.87		0.00		45,975.57	
		Delinquent Real Tax Interest Collected		0.00		2,681.34		0.00		2,758.48	
		Real Property Tax Collected	92%	3,657.21		274,556.41	94%	909.62		261,727.13	
B	2022	Personal Property Tax Collected	49%	0.00		20,221.69	31%	0.00		22,756.48	
C		Admin Fee, Penalty & Interest Collected		235.12		4,458.57		46.41		4,013.73	
D		Deposits to Tax Savings Account		3,892.33		347,778.45		956.03		337,749.87	
E		Interest Earned on Tax Accounts		0.05		33.15		0.00		115.24	
F		Tax Acct Transfer to Gen Fund/Tax Appropriation Funds		4,591.98		342,288.76		271,279.61		605,871.26	

TAX ACCOUNT			
BANK ACCOUNT BALANCE @		Beginning December	Ending December
2022		\$6,222.44	\$5,522.84
2021		\$270,323.58	\$0.00

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example: of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2022 Anticipated Real Property Collections are \$338,855.97.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.



# DECEMBER 2022

## TAX COLLECTION TOTALS

01/09/2023  
09:03 PM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY  
 RANGE: 12/01/22 - 12/31/22, INDEX: ACTUAL DATE/TIME  
 SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
 VILLAGE BILLING TYPE(S), 2022  
 REAL & PERSONAL PROPERTY  
 THIS PAGE INCLUDES ALL PROPERTY

Page: 1/3  
DB: Von 2022

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	2,149.62	64.55	52.20	2,266.37
STREETS & ALLEYS	859.77	25.80	20.87	906.44
TRASH(DISP/COLL)	266.65	7.99	6.46	281.10
FIRE PROTECTION	381.17	11.44	9.26	401.87
Total of above	3,657.21	109.78	88.79	3,855.78
Administration Fee:	36.55	0.00	0.00	
Special Assessments:	0.00	0.00	0.00	
Over Payments:			0.00	
Unspread Interest:			0.00	
Unspread Penalty:			0.00	
Total of Payments..			3,892.33	
Payment Count:			12	



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ELIZABETH HERTEL  
DIRECTOR

December 15, 2022

To our Newberry Wastewater Treatment Plant Partner,

The Michigan Department of Health and Human Services (MDHHS) would like to express our gratitude for your agency's continued hard work and collaboration as part of the SARS-CoV-2 Epidemiology – Wastewater Evaluation and Reporting (SEWER) Network. MDHHS is proud of the wastewater monitoring being conducted across the state. We greatly value and appreciate your important role in helping our communities in the fight against COVID-19.

As a result of the dedication and commitment from local projects this past year, the Network sampled 434 wastewater sites, including more than 100 wastewater treatment plants, throughout 58 counties across the state. The results from this sampling have provided useful data to help monitor the spread of COVID-19 in communities and inform corresponding public health responses. Wastewater utility partners are a critical part of this success, and we appreciate your collaboration with the Lake Superior State University lab and LMAS District Health Department to help make these achievements possible.

As a token of our appreciation, please see the enclosed certificate. We look forward to our continued partnership on COVID-19 wastewater monitoring in the upcoming year.

Sincerely,

Susan Peters, DVM, MPH  
Waterborne Disease Epidemiologist  
Wastewater Monitoring Program Coordinator  
Emerging & Zoonotic Infectious Diseases Section  
Michigan Department of Health & Human Services  
PetersS6@michigan.gov  
(517) 930-6957

Cc: Joe Coyle, Bureau Director of Infectious Disease Prevention  
Mary Grace Stobierski, Emerging & Zoonotic Infectious Diseases Manager

# *Certificate of Appreciation*

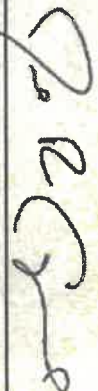
This certificate is presented to:

**NEWBERRY WASTEWATER TREATMENT PLANT**

For continued participation and dedicated service to the State of Michigan  
SARS-CoV-2 Epidemiology – Wastewater Evaluation and Reporting Network

Awarded by:

Michigan Department of Health and Human Services



December 13, 2022  
Date

Joe Coyle, MPH  
Director, Bureau of Infectious Disease Prevention



Susan Peters, DVM, MPH  
Waterborne Disease Epidemiologist

**From:** [Catherine Freese](#)  
**To:** [Allison Watkins](#)  
**Subject:** Fwd: Newberry Tourism Event  
**Date:** Monday, December 19, 2022 3:57:20 PM

---

Allison,

Just received this. It was sent and addressed to the entire Council but not to you.

Thanks,  
Catherine

Get [Outlook for Android](#)

---

**From:** Scott Lawrence <  
**Sent:** Monday, December 19, 2022 3:47:25 PM  
**To:** Catherine Freese <[cfreese@newberrymi.gov](mailto:cfreese@newberrymi.gov)>; Kip Cameron <[KCameron@newberrymi.gov](mailto:KCameron@newberrymi.gov)>; j  
jpuckett <[jpuckett@newberrymi.gov](mailto:jpuckett@newberrymi.gov)>; D Schummer <[dschummer@newberrymi.gov](mailto:dschummer@newberrymi.gov)>; Dennis  
Hendrickson <[dhendrickson@newberrymi.gov](mailto:dhendrickson@newberrymi.gov)>; Lori Stokes <[lstokes@newberrymi.gov](mailto:lstokes@newberrymi.gov)>  
**Subject:** Newberry Tourism Event

Hello Village of Newberry Council,

Upper Productions works with Tahquamenon Country to promote Luce County.

We spent the last year exploring your area and creating content to gain visitors.

There is truly something special about the area.

One event we think that could really draw a crowd and fit into the heritage of the area would be a Lumberjack competition.

We would be happy to make this happen by coordinating everything needed.

Our only question is the land to hold this event.

Attached is a map of property that the Village of Newberry owns. We are curious if we would be able to rent this plot for a day or if it could be donated to us to draw in a crowd this summer.

If there is a different plot of land that might work better, please let me know.

I look forward to hearing from you!

--

Kind regards,  
Scott Lawrence

**From:** [Daniel Hardenbrook](#)  
**To:** [Catherine Freese](#); [Kip Cameron](#); [jpuckett](#); [D Schummer](#); [Jack Olson](#); [Dennis Hendrickson](#); [Lori Stokes](#); [Allison Watkins](#)  
**Subject:** Village Crew/snow Removal  
**Date:** Monday, January 9, 2023 1:22:24 AM

---

May I ask why the Village work crew is just hanging out on the corner of Newberry Avenue and West Helen St at 1am doing nothing?

Theres a dump truck just sitting in the middle of the road of the intersection, a tractor and a bulldozer just sitting side by side in the street blocking the whole roadway, all of them are running with the headlights shining in windows and emergency lights flashing while 4 or 5 guys are just standing on the sidewalk chatting and smoking? Been like that for over 20 minutes. Curious as to why we cant hang out and shoot the breeze or have a smoke at the office before or after the shift starts instead of just sitting there with a whole fleet of vehicles running and doing nothing while the team just stands around joking and laughing on taxpayer time? Some of us are trying to sleep and its hard with lights flashing in our windows while guys just hang out on the corner.

Please remind the crew that town isnt their personal playground just because it's the middle of the night and they think nobody is around. What if someone needed to use that intersection or street? What about residents trying to sleep for work or that have kids trying to get sleep for school? Nobody is downtown after 8pm most nights. No reason to start work after midnight but If we are going to wait until the middle of the night to work so they can have free reign to do whatever they want, can we please do a better job of keeping them on task and actually working instead of just hanging out disturbing homes and blocking roads?

Pretty odd situation considering the Village itself has said we have a shortage of manpower and work hours and to be patient because they cant keep up with the roads and duties when it's actually needed during a snowstorm.

Dan Hardenbrook  
202 Newberry Ave Apt 2  
Newberry MI 49868





# PENINSULA ENVIRONMENTAL

---

**Date** November 1, 2022

**To** Dan Kucinkas | Electrical Engineer  
[dkucinkas@newberrymi.gov](mailto:dkucinkas@newberrymi.gov)

**From** John Bornsworth | Principal  
Office: (360) 504-3825 | [john@peninsulaeg.com](mailto:john@peninsulaeg.com)

**Subject** Technical Memorandum on 2022 Pole Inspections in Newberry, MI

---

We are pleased to provide you results on utility pole inspections provided by Peninsula Environmental Group, Inc. (the "Inspector") in Newberry Michigan during summer of 2022. We appreciate your business and look forward to working with you in the future. If you have questions do not hesitate to contact us. Dan Kucinkas with the City of Newberry ("Newberry") asked Peninsula Environmental to provide inspection services on wooden poles in Newberry Michigan in 2022.

- The inspections occurred between July and October 2022.
- This report and the data collected, records only the characteristics of the site and the inspected wood for the period above only.
- This report, and the data provided, shall not be used for any other project, at any other location or time. The data presented here is valid only for the individual poles tested here and shall not be used to construe information on other poles.
- Our evaluation assesses only the areas identified within the scope of this project, which were clarified by Mr. Kucinkas during emails conversations.

Deliverables for this project include:

- This summary includes a general information and findings.
- Credentials to log into a webapp showing GPS points of poles and their inspection results. Pole inspection PDF files are located here.
- ArcGIS geodatabase of 2022 poles.
- ArcGIS geodatabase export in Excel and CSV.
- An summary of the inspection data in Excel.

Work for this project was performed and this report prepared in accordance with generally accepted professional practices for the nature and conditions of work completed in the same or similar localities, at the time the work was performed. No warranty, expressed or implied, is made.

This report contains Peninsula Environmental Group, Inc. general Assumptions & Limiting Conditions.

---



---

## 1 Summary

---

- 1) Newberry asked the Inspector to conduct wood tests on utility poles in the following locations:
  - a) Pole within Newberry, Michigan, extending north and south on Highway 123. Poles to the east and west generally extended 3-5 miles. Poles in Dollarville were also inspected.
- 2) Testing a total of 2,082 poles was anticipated. Actual testing occurred on 1,844 poles. 2,104 poles were inventoried, and their locations recorded in GPS.
  - a) 114 poles had their location saved in GPS, but were not inspected or inventoried. These poles included guy poles and abandoned poles.
  - b) 98 poles were submersed in water and unable to access
  - c) 74 poles were inaccessible due to private fences
  - d) These poles were inventoried, visually inspected from a distance, and their locations tracked with GPS.
- 3) Of the 1,844 tested poles, a total of 1,612 poles passed the inspection, while 177 failed, and 55 were marginal.
- 4) Poles were visually assessed, and the wood inspected via belowground micro resistance drilling. The results of which are exported to PDF and provided.
- 5) Pole locations were collected using sub-meter GPS devices and are presented on a custom ArcGIS Online WebApp.
- 7) The inspections occurred between July and October 2022.
- 8) Our results and recommendations should be reviewed by a staff engineer.

**11-01-2022**  
**Pole Inspection | Newberry**  
**2022 Summary**



				Test Results		
Location	Total Poles Documented	Total Poles Tested	Total Inaccessible Poles	Pass	Marginal	Fail
Newberry	2,104	1,844	172	1,612	55	177





## 2 Methods

We used an IML-RESI PD600 with a drilling depth 500 mm. The resistance drill is specifically engineered to inspect wood decay within living and/or dead wood using non-destructive means. The microdrill has two independent motors measuring depletion of energy (a proxy for rotational resistance) and measuring forward drive of the needle. These readings are documented on a graph.

### Drill Tests

The first measurement, of all poles, is a horizontal measurement fully through the pole. This identifies pole diameter and provides a baseline pole condition. This first test is performed at zero degrees. A column in the data detail sheet indicates "2/4". This 2/4 field indicates the number of ground-based drill holes per test. When feasible, we use 4 drill holes at cardinal directions. Site specific issues with ground access, soil substrate, pole attachments and pooling water could interfere with drilling 4 holes. In this case, we drill 2 perpendicular holes.

Depth of the needle holes varies between the 2 and 4 drill test modules. When applying 4 tests to the base of the pole, each test enters approximately 2/3 of the way through the pole. When applying 2 tests to the pole, each test will fully pass and exit the pole 1-2 inches. All of these tests are performed at -30 degrees – beginning at the pole edge and continuing grade level.

<u>Inspection</u>	<u>Height on Pole</u>	<u>Degrees</u>
Pass 1	3 feet in height	Zero (0) degrees
Pass 2 – North	Grade level	-30 degrees angled below grade
Pass 3 – East	Grade level	-30 degrees angled below grade
OPTIONAL Pass 4 – South	Grade level	-30 degrees angled below grade
OPTIONAL Pass 5 – West	Grade level	-30 degrees angled below grade

11-01-2022

## Pole Inspection | Newberry 2022 Summary



### Threshold: Remaining Strength

*Data is based off the National Electric Safety Code Manual (NЕСM)*

This version of utility pole inspection provides both shell thickness and remaining strength. The criteria are based off the percent of remaining strength that recommended by the NESCM. The analysis calculates the pole shell separately from the pole heart and provides shell thickness, heart rot detection, and remaining strength percent based off the diameter of the pole. This threshold analysis focuses percent of remaining strength, and the percent of decay, selected as the base for your pass and fail parameters.

<u>Result</u>	<u>Percent Decay</u>
Fail	75% and above
Marginal	74.9% - 65%
Pass	64.9% and below

### Priority

- Priority 1 should be replaced within 0-6 months.
- Priority 2 should be replaced within 6-24 months.
- Priority 3 should be monitored, maintained, and retested every 5-10 years.

Priority is interpreted by the Inspector from amount of interior decay, and from external indicators.

The following references were applied to the instrument, data obtained and report.

- OSHA Standard 1910.269 App D discusses this in further details.
- Pole inspection will be interpreted using the Wood Pole Inspection and Maintenance RUS Bulletin 1730B-121 from the U.S. Department of Agriculture.
- IML-RESI PD600 600 Equipment Manual



---

### 3 Labeling

---



*Figure 1: Example of labeling used at Newberry.*



## 4 Discussion

### Poles & Decay

Decay of treated poles is usually a gradual deterioration caused by fungi and other low forms of plant life. Damage by insect attack (termites, ants and wood borers) is usually considered jointly with decay because preservative treatment of wood protects against both fungi and insects. In most cases, the decay of creosote and penta-treated poles will be just below the groundline where the conditions of moisture, temperature and air are most favorable for growth of the fungi. Factors affecting pole life, such as species of wood, type and thoroughness of treatment, geographical location, and soil conditions are discussed below.

Adequate preservative treatment protects the pole sapwood and the underlying heartwood. Heartwood of these pole species varies not only in decay resistance but is difficult to treat with preservatives. The heartwood decay resistance for the major pole species is as follows:

- Durable - Western red cedar heartwood.
- Moderately Durable - Douglas-fir and most of the pines.
- Least Durable - Lodgepole pine.

Decay Severity Zones of the United States were originally based on summer humidity and temperature information, and later on a pole performance study conducted by the WSDA. Decay severity ranges from least severe in Zone 1 to most severe in Zone 5. Service life records and individual experience or a planned sample inspection will indicate if the decay hazard for a system is typical of the zone in which the system is located.

- **Michigan State is Decay Severity Zone 2**

### **Recommended Pole Inspection Frequencies**

<u>Decay Zone</u>	<u>Initial Inspection</u>	<u>Subsequent Re-inspection</u>
1	12 – 15 Years	12 Years
2 and 3	10 – 12 Years	10 Years
4 and 5	8 - 10 Years	8 Years

Internal decay of Douglas-fir usually involves the heartwood in butt-treated poles which have been improperly seasoned prior to treatment. After installation, decay organisms invade the heartwood through the poorly treated sapwood zone checks, or woodpecker holes. Internal decay may also occur in field framed poles when supplementary treatment is neglected.



## 5 Recommendations

We recommend the following:

- 1) Manage the decayed poles through replacement.
- 2) Upgrade pole tagging at some point in the future. Larger pole tags can be read from the roadside to ease locating certain poles.
- 3) Reassess and inspect poles every 10 years, as noted in the Discussion. Rather than an all-at-once inspection like performed here, we recommend an inspection interval as noted in the table below.

Inspection Interval	Years	Percentage of Poles Inspected	Approximate Number of Poles
Annually	Starting in 2025.	10%	215
Every 2 years	Starting 2025, then 2027, 2029, 2031, 2033 and 2035.	17%	360
Every 3 years	Starting 2025, then 2028, 2031, 2034.	25%	530

- 4) Future tests should focus on marginal and inaccessible poles first.

11-01-2022

Pole Inspection | Newberry  
2022 Summary



---

## 6 Closing

---

Work for this project was performed, and this report prepared, in accordance with generally accepted professional practices for the nature and conditions of work completed in the same or similar localities, at the time the work was performed. No warranty, expressed or implied, is made.

Thank you for the opportunity to evaluate your project. We appreciate your business and look forward to working with you in the future. If you have questions now, or in the future, do not hesitate to contact us.

Respectfully submitted by,

**John Bornsworth | Principal**

ISA Board Certified Master Arborist® #PN-7955BM

Registered Consulting Arborist #724

Office: (360) 504-3825 | [john@peninsulaeg.com](mailto:john@peninsulaeg.com)



## 7 General Assumptions & Limitations

1. Any legal description provided to Inspector is assumed to be correct. Any titles and ownerships to any property are assumed to be good and marketable. Inspector assumes no responsibility for verification of ownership or locations of property lines, or for results of any actions or recommendations based on inaccurate information. It is assumed that any property is not in violation of any applicable codes, ordinances, statutes or other governmental regulations, unless explicitly stated otherwise.
2. Inspector assumes no responsibilities for legal matters in character. Inspector assumes all property appraised or evaluated is free and clear and is under responsible ownership and competent management.
3. The total monetary amount of all claims or causes of action the Client may have as against Inspector, including but not limited to claims for negligence, negligent misrepresentation, and breach of contract, shall be strictly limited to solely the total amount of fees paid by the Client to Inspector pursuant to the Agreement for Services as dated for which this Assignment was carried out. Further, under no circumstance may any claims be initiated or commenced by the Client against Inspector, or any of its directors, officers, employees, contractors, agents, or Assessors, in contract or in tort, more than 12 months after the date of this Assignment.
4. Although Inspector has taken care to obtain all information from reliable sources and to verify the data insofar as possible, Inspector does not guarantee and is not responsible for the accuracy of information provided by others
5. Inspector shall not be required to testify or attend court due to any report unless mutually satisfactory contractual arrangements are made, including payment of an additional fee for such Services as described in a Consulting Arborist Agreement.
6. Unless otherwise required by law, possession of this report or a copy thereof does not imply right of publication or use for any purpose by any other than the parties to whom it is addressed, without the prior expressed written or verbal consent of the Inspector.
7. Neither all or any part of the contents of this report, nor copy thereof, shall be conveyed to anyone, including the client, to the public through advertising, public relations, news, sales or other media, without prior expressed written consent of Inspector. Particularly as to value conclusions, identity of Inspector, or any reference to any professional society or to any initialed designation conferred upon Inspector as stated in its qualifications.
8. This report and any values expressed herein represent the opinion of the Inspector, and the Inspector's fee is in no way contingent upon the reporting of a specific value, a stipulated result, the occurrence of a subsequent event or upon any finding to be reported.
9. All photographs included in this report were taken by Inspector during the documented site visit, unless otherwise noted.
10. Sketches, drawings and photographs in this report, being intended as visual aids, are not necessarily to scale and should not be construed as engineering or architectural reports or surveys. The

11-01-2022

**Pole Inspection | Newberry  
2022 Summary**



reproduction of any information generated by architects, engineers or other Inspectors and any sketches, drawings or photographs is for the express purpose of coordination and ease of reference only. Inclusion of such information on any drawings or other documents does not constitute a representation by Inspector as to the sufficiency or accuracy of the information.

11. Unless otherwise agreed, (1) information contained in this report covers only the items examined and reflects the condition of those items at the time of inspection; and (2) the inspection is limited to visual examination of accessible items without dissection, excavation, probing, climbing, or coring. Inspector makes no warranty or guarantee, express or implied, that the problems or deficiencies of the plans or property in question may not arise in the future.
12. This report is based on the condition of the inspected wood at the time of inspection.
13. Loss or alteration of any part of this report invalidates the entire report. This report is only valid if reproduced from a digital file.



2022 Pole Study Results  
Failed Poles

Owner:	Pole ID	Pole Type:	Phases:	# of Transfor	Height (ft)	Diameter (
Newberry	1057	Guy		0	20	9
Newberry	1671	Guy		0	20	8
Newberry	6412	Guy		0	25	12
Newberry	1032	Primary	2	0	35	11
Newberry	1054	Primary	1	0	35	9
Newberry	1065	Primary	2	15	35	10
Newberry	1079	Primary	1	0	35	9
Newberry	1083	Primary	2	1	30	11
Newberry	1093	Primary	2	1	35	11
Newberry	1094	Primary	2	0	35	9
Newberry	1130	Primary	3	1	30	9
Newberry	1157	Primary	2	0	35	11
Newberry	1164	Primary	2	0	20	9
Newberry	1166	Primary	3	0	35	11
Newberry	1168	Primary	3	0	35	10
Newberry	1174	Primary	3	1	35	8
Newberry	1176	Primary	3	0	35	10
Newberry	1192	Primary	2	0	35	10
Newberry	1196	Primary	2	1	35	10
Newberry	1202	Primary	2	0	30	8
Newberry	1315	Primary	3	0	35	8
Newberry	1423	Primary	3	0	35	10
Newberry	1432	Primary	3	0	35	11
Newberry	1441	Primary	1	0	25	10
Newberry	1478	Primary	3	0	35	11
Newberry	1479	Primary	3	1	35	11
Newberry	1480	Primary	3	1	35	11
Newberry	1483	Primary	3	0	35	11
Newberry	1486	Primary	3	2	35	12
Newberry	1488	Primary	3	0	35	11
Newberry	1489	Primary	3	2	35	12
Newberry	1509	Primary	2	1	35	10
Newberry	1510	Primary	2	0	35	11
Newberry	1511	Primary	2	0	35	11
Newberry	1513	Primary	2	0	35	11
Newberry	1532	Primary	6	0	40	14
Newberry	1533	Primary	6	0	40	14
Newberry	1570	Primary	2	0	35	9
Newberry	1573	Primary	2	0	35	9
Newberry	1581	Primary	2	0	35	9
Newberry	1583	Primary	2	0	35	9
Newberry	1594	Primary	2	1	35	11
Newberry	1598	Primary	2	1	35	9
Newberry	1609	Primary	2	0	35	11

## 2022 Pole Study Results

## Failed Poles

Owner:	Pole ID	Pole Type:	Phases:	# of Transfor	Height (ft)	Diameter (
Newberry	1621	Primary	3	1	35	11
Newberry	1624	Primary	3	1	35	11
Newberry	1629	Primary	4	1	35	11
Newberry	1630	Primary	4	0	35	12
Newberry	1649	Primary	3	3	35	11
Newberry	1678	Primary	12	0	35	13
Newberry	1688	Primary	3	0	35	10
Newberry	1698	Primary	3	0	35	11
Newberry	1702	Primary	6	0	35	10
Newberry	1718	Primary	9	0	35	12
Newberry	1720	Primary	6	0	35	11
Newberry	1753	Primary	6	3	35	15
Newberry	1765	Primary	3	0	35	10
Newberry	1783	Primary	3	0	35	10
Newberry	1784	Primary	3	0	35	10
Newberry	1817	Primary	3	0	35	10
Newberry	1832	Primary	3	1	35	11
Newberry	1835	Primary	3	0	35	11
Newberry	1847	Primary	2	1	35	10
Newberry	1853	Primary	3	0	25	11
Newberry	1854	Primary	3	0	30	12
Newberry	1878	Primary	3	1	35	13
Newberry	1932	Primary	6	0	35	18
Newberry	1933	Primary	3	0	35	13
Newberry	1954	Primary	5	0	35	9
Newberry	1968	Primary	3	0	25	10
Newberry	2012	Primary	3	0	40	15
Newberry	3074	Primary	6	0	35	11
Newberry	3076	Primary	6	1	35	10
Newberry	3101	Primary	3	0	35	10
Newberry	3113	Primary	3	0	35	10
Newberry	3136	Primary	2	0	35	11
Newberry	3150	Primary	2	0	35	10
Newberry	3212	Primary	6	0	20	9
Newberry	3213	Primary	3	0	30	9
Newberry	3218	Primary	2	0	20	9
Newberry	3404	Primary	3	0	35	10
Newberry	3445	Primary	3	0	35	11
Newberry	3448	Primary	2	0	35	9
Newberry	3453	Primary	2	0	35	9
Newberry	3456	Primary	2	1	35	12
Newberry	3491	Primary	2	0	35	9
Newberry	3494	Primary	2	0	35	9
Newberry	3502	Primary	2	1	35	11

## 2022 Pole Study Results

## Failed Poles

Owner:	Pole ID	Pole Type:	Phases:	# of Transfor	Height (ft)	Diameter (
Newberry	3514	Primary	2	1	35	10
Newberry	3515	Primary	2	0	35	9
Newberry	3658	Primary	2	0	35	10
Newberry	3662	Primary	2	0	35	10
Newberry	3690	Primary	2	0	35	10
Newberry	3707	Primary	2	0	35	8
Newberry	3767	Primary	2	1	35	10
Newberry	3773	Primary	2	0	35	10
Newberry	3774	Primary	2	1	35	10
Newberry	3779	Primary	2	0	35	10
Newberry	3780	Primary	2	1	35	10
Newberry	6003	Primary	2	1	35	11
Newberry	6011	Primary	3	0	20	11
Newberry	6016	Primary	1	0	35	13
Newberry	6026	Primary	3	1	35	13
Newberry	1022	Secondary	1	0	25	11
Newberry	1066	Secondary	1	0	20	8
Newberry	1127	Secondary	1	0	25	12
Newberry	1261	Secondary	1	0	25	12
Newberry	1299	Secondary	1	0	30	7
Newberry	1329	Secondary	1	0	25	9
Newberry	1330	Secondary	1	0	25	9
Newberry	1345	Secondary	1	0	25	10
Newberry	1348	Secondary	1	0	25	10
Newberry	1350	Secondary	1	0	25	8
Newberry	1367	Secondary	1	0	35	8
Newberry	1368	Secondary	1	0	35	9
Newberry	1474	Secondary	1	0	25	9
Newberry	1562	Secondary	1	0	30	9
Newberry	1563	Secondary	1	0	30	13
Newberry	1578	Secondary	1	0	35	9
Newberry	1599	Secondary	1	0	25	9
Newberry	1601	Secondary	1	0	35	7
Newberry	1638	Secondary	1	0	35	14
Newberry	1643	Secondary	1	0	35	11
Newberry	1653	Secondary	1	0	25	9
Newberry	1657	Secondary	1	0	25	10
Newberry	1660	Secondary	1	0	25	10
Newberry	1680	Secondary	1	0	20	14
Newberry	1684	Secondary	1	0	15	10
Newberry	1694	Secondary	1	0	25	16
Newberry	1714	Secondary	1	0	20	11
Newberry	1726	Secondary	1	0	20	11
Newberry	1751	Secondary	1	0	35	10

# 2022 Pole Study Results

## Failed Poles

Owner:	Pole ID	Pole Type:	Phases:	# of Transfor	Height (ft)	Diameter (
Newberry	1788	Secondary	1	0	25	8
Newberry	1793	Secondary	1	0	35	10
Newberry	1794	Secondary	1	0	25	8
Newberry	1801	Secondary	1	0	25	9
Newberry	1812	Secondary	1	0	25	8
Newberry	1848	Secondary	1	0	15	7
Newberry	1859	Secondary	1	0	20	8
Newberry	1862	Secondary	1	0	35	8
Newberry	1914	Secondary	1	0	25	8
Newberry	3269	Secondary	1	0	20	9
Newberry	3297	Secondary	1	0	35	8
Newberry	3309	Secondary	2	1	20	10
Newberry	3325	Secondary	1	0	25	7
Newberry	3354	Secondary	1	0	16	7
Newberry	3357	Secondary	1	0	25	8
Newberry	3390	Secondary	1	0	25	7
Newberry	3397	Secondary	1	0	25	10
Newberry	3564	Secondary	1	0	25	9
Newberry	3615	Secondary	1	0	25	10
Newberry	3699	Secondary	1	0	20	9
Newberry	3731	Secondary	1	0	20	7
Newberry	3769	Secondary	1	0	25	8
Newberry	3772	Secondary	1	0	25	10
Newberry	3783	Secondary	1	0	25	8
Newberry	3802	Secondary	1	0	30	9
Newberry	3811	Secondary	2	0	35	9
Newberry	3812	Secondary	2	0	30	11
Newberry	3813	Secondary	2	0	30	14
Newberry	3816	Secondary	2	0	25	11
Newberry	3823	Secondary	2	0	35	12
Newberry	3824	Secondary	2	0	35	12
Newberry	3826	Secondary	2	0	35	8
Newberry	3827	Secondary	2	0	35	8
Newberry	3832	Secondary	1	0	25	10
Newberry	3834	Secondary	1	0	35	11
Newberry	3836	Secondary	2	0	35	11
Newberry	3838	Secondary	2	0	30	11
Newberry	6002	Secondary	1	0	20	9
Newberry	6075	Secondary	2	0	35	10
Newberry	6115	Secondary	1	0	25	9
Newberry	6116	Secondary	1	0	30	10
Newberry	6128	Secondary	2	0	25	10
Newberry	6403	Secondary	1	0	25	7

**VILLAGE OF NEWBERRY  
LUCE COUNTY, MICHIGAN**

**ORDINANCE NO. 150**

**AN ORDINANCE ADOPTING A CODIFICATION AND REVISION OF THE ORDINANCES OF THE VILLAGE OF NEWBERRY, COUNTY OF LUCE, STATE OF MICHIGAN; PROVIDING FOR THE MAINTENANCE OF SAID CODE; REPEALING AND SAVING FROM REPEAL CERTAIN ORDINANCES NOT INCLUDED THEREIN; ESTABLISHING A PENALTY FOR ALTERING OR TAMPERING WITH THE CODE; AND MAKING CERTAIN CHANGES IN PREVIOUSLY ADOPTED ORDINANCES**

The Village of Newberry ordains as follows:

**§ 1-1. Adoption of Code.**

In accordance with MCLA § 78.24a, the ordinances of the Village of Newberry of a general and permanent nature adopted by the Village Council of the Village of Newberry, as revised, codified and consolidated into chapters and sections by General Code, and consisting of Chapters 1 through 390, together with an Appendix, are hereby approved, adopted, ordained and enacted as the "Code of the Village of Newberry," hereinafter known and referred to as the "Code."

**§ 1-2. Code supersedes prior ordinances.**

This ordinance and the Code shall supersede all other general and permanent ordinances enacted prior to the enactment of this Code, except such ordinances as are hereinafter expressly saved from repeal or continued in force.

**§ 1-3. Copy of Code on file.**

A copy of the Code in loose-leaf form has been filed in the office of the Village Manager and shall remain there for use and examination by the public until final action is taken on this ordinance; and, if this ordinance shall be adopted, such copy shall be certified to by the Clerk of the Village of Newberry by impressing thereon the Seal of the Village, as provided by law, and such certified copy shall remain on file in the office of the Village Manager, to be made available to persons desiring to examine the same during all times while said Code is in effect.

**§ 1-4. Amendments to Code.**

Any and all additions, amendments or supplements to the Code, when passed and adopted in such form as to indicate the intent of the governing body to make them a part thereof, shall be deemed to be incorporated into such Code so that reference to the "Code of the Village of Newberry" shall be understood and intended to include such additions and amendments. Whenever such additions, amendments or supplements to the Code shall be adopted, they shall thereafter be printed and, as

provided hereunder, inserted in the loose-leaf book containing said Code as amendments and supplements thereto.

**§ 1-5. Publication; filing.**

The Village Manager of the Village of Newberry, pursuant to law, shall cause to be published, in the manner required, a copy of this Adopting Ordinance in a newspaper of general circulation in the Village. Sufficient copies of the Code shall be maintained in the office of the Village Manager for inspection by the public at all times during regular office hours. The enactment and publication of this Adopting Ordinance, coupled with availability of copies of the Code for inspection by the public, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

**§ 1-6. Adoption; when effective.**

This ordinance shall be published in the manner as required by law. Except as otherwise provided by law, this ordinance shall be effective on the day after final publication.

**§ 1-7. Code book to be kept up to date.**

It shall be the duty of the Village Manager, or someone authorized and directed by the Village Manager to keep up-to-date the certified copy of the book containing the Code required to be filed in his or her office for the use of the public. All changes in said Code and all ordinances adopted subsequent to the effective date of this codification which shall be adopted specifically as part of the Code shall, when finally adopted, be included therein by reference until such changes or new ordinances are printed as supplements to said Code book, at which time such supplements shall be inserted therein.

**§ 1-8. Sale of Code book.**

Copies of the Code, or any chapter or portion of it, may be purchased from the Village Manager, or an authorized agent of the Village Manager, upon the payment of a fee authorized by the Village Council of the Village of Newberry. The Village Manager shall also arrange for procedures for the periodic supplementation of the Code.

**§ 1-9. Altering or tampering with Code; penalties for violation.**

It shall be unlawful for anyone to improperly change or amend, by additions or deletions, any part or portion of the Code or to alter or tamper with such Code in any manner whatsoever which will cause the law of the Village of Newberry to be misrepresented thereby. Anyone violating this section or any part of this ordinance shall be subject, upon conviction, to a fine of not more than \$500 or imprisonment for not more than 90 days, or both, in the discretion of the Judge imposing the same.

**§ 1-10. Severability of Code provisions.**

This Code and the various parts, sections, subsections, paragraphs, sentences, phrases, and clauses thereof are hereby declared to be severable. If any part, section, subsection, paragraph, sentence, phrase, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, it is hereby provided that the remainder of this Code shall not be affected thereby and shall remain in effect and valid.

**§ 1-11. Severability of ordinance provisions.**

Each section of this ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

**§ 1-12. Repeal of inconsistent legislation.**

- A. Except as provided in § 1-13, Ordinances saved from repeal, below, all ordinances or parts of ordinances inconsistent with the provisions contained in the Code adopted by this ordinance are hereby repealed; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the Village of Newberry which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.
- B. Repeal of specific provisions. The Village Council of the Village of Newberry has determined that the following ordinances and/or provisions are no longer in effect and hereby specifically repeals the following legislation:
  - (1) Ordinance No. 15, Junkyards, adopted July 13, 1987.
  - (2) Ordinance adopted 3-21-2011, Junkyards amendent.
  - (3) Ordinance No. 16, Disabled Vehicles, adopted July 13, 1987, as ameded.
  - (4) Ordinance No. 17, Standards for Law Enforcement Officers, adopted July 13, 1987.
  - (5) Ordinance No. 20, Plat Regulation, adopted July 13, 1987.
  - (6) Ordinance No. 25, Auxiliary Police Force, adopted July 13, 1987.

**§ 1-13. Ordinances saved from repeal.**

The adoption of this Code and the repeal of ordinances provided for in § 1-12 of this ordinance shall not affect the following ordinances, rights and obligations, which are hereby expressly saved from repeal. The ordinances or portions of ordinances designated below continue in full force and effect to the same extent as if published at length in this Code.

- A. Any ordinance adopted subsequent to November 15, 2022.
- B. Any ordinance or portion of any ordinance promising or guaranteeing the payment of money or authorizing the issuance of bonds or other instruments of indebtedness.
- C. Any ordinance or portion of any ordinance authorizing or approving any contract, deed, or agreement.
- D. Any ordinance or portion of any ordinance granting any right or franchise.
- E. Any ordinance or portion of any ordinance making or approving any appropriation or budget.
- F. Any ordinance or portion of any ordinance providing for salaries or other employee benefits or personnel policies not codified in this Code.
- G. Any ordinance or portion of any ordinance levying, imposing, or otherwise relating to taxes not codified in this Code.
- H. Any ordinance or portion of any ordinance adopting or amending the Village Master Plan.
- I. Any ordinance or portion of any ordinance dedicating, accepting, or vacating any plat or subdivision.
- J. Any ordinance or portion of any ordinance dedicating, establishing, naming, locating, relocating, opening, paving, widening, repairing, or vacating any street, sidewalk, or alley.
- K. Any ordinance or portion of any ordinance establishing the grade of any street or sidewalk.
- L. Any ordinance or portion of any ordinance levying or imposing any special assessment.
- M. Any ordinance rezoning property.
- N. Any ordinance regarding special districts.
- O. Any ordinance or portion of any ordinance that is temporary although general in effect.
- P. Any ordinance or portion of any ordinance that is special although permanent in effect.
- Q. Any ordinance or portion of any ordinance the purpose of which has been accomplished.
- R. Any Village ordinance (or portions thereof) adopted by reference and not fully incorporated or restated within this Code.



**§ 1-14. Provisions deemed continuation of existing ordinances.**

The provisions of this Code, insofar as they are substantially the same as ordinances previously adopted by the Village relating to the same subject matter, shall be construed as restatements and continuations thereof and not as entirely new enactments.

**§ 1-15. Effect on prior offenses or rights.**

- A. Nothing in this Code (or the ordinance adopting this Code) affects any offense or act committed or done, any penalty or forfeiture incurred, or any contract or right established before the effective date of this Code.
- B. The adoption of this Code does not authorize any use or the continuation of any use of a structure, building, or premises in violation of any Village ordinance on the effective date of this Code.

**§ 1-16. Changes in previously adopted ordinances.**

- A. In compiling and preparing the ordinances for adoption and revision as part of the Code, certain grammatical changes and other minor changes were made in one or more of said ordinances. It is the intention of the Village Council that all such changes be adopted as part of the Code as if the ordinances so changed had been previously formally amended to read as such.
- B. Global revisions; nomenclature changes.
  - (1) Throughout the Code, references to MSA are deleted.
  - (2) Chapter 118 is amended to change instances of “Building Inspection Team” to “Dangerous Building Inspection Team.”
- C. The changes, amendments or revisions as set forth in Schedule A attached hereto and made a part hereof are made herewith, to become effective upon the effective date of this ordinance. (Chapter and section number references are to the ordinances as they have been renumbered and appear in the Code.)

**§ 1-17. References to Michigan Compiled Laws.**

- A. Throughout the Code, a reference to “Michigan Compiled Laws” shall include all sections of law, as last amended, which are assigned a compilation number by the legislative service bureau and are not subsequently repealed.
- B. Unless otherwise specifically provided, a reference to all or part of a statute, regardless of whether the words “as amended” are used in the reference, shall include the latest amendments to the statute or part.

**§ 1-18. Publication.**

This Ordinance shall be published once in a newspaper of general circulation within the boundaries of the Village of Newberry qualified under State law to publish legal notices immediately after its adoption, and the same shall be recorded in the minutes of the Village of Newberry of the meeting at which this Ordinance was adopted and, in addition shall be recorded in the Ordinance Book of the Village.

**§ 1-19. Effective Date.**

This Ordinance shall be in full force and effect twenty (20) days after publication.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ORDINANCE DECLARED ADOPTED.

\_\_\_\_\_  
By: Catherine Freese, Village President

\_\_\_\_\_  
By: Terese Schummer, Clerk

Date: \_\_\_\_\_

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on January 17, 2023 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on \_\_\_\_\_ in the following newspaper: NEWBERRY NEWS.

\_\_\_\_\_  
Terese Schummer, Clerk

**Village of Newberry**  
**Ordinance No. 150 Code Adoption 2023**

**Schedule A**  
**Specific Revisions at Time of Adoption of Code**

**Chapter 44, Planning Commission.**

Section 44-2 is amended to read:

The Planning Commission shall possess and exercise all the powers and duties as are granted, from time to time, to Village Planning Commissions by the statutes of the State of Michigan, including, but not restricted to, those powers and duties provided for in Act 33 of the Public Acts of 2008 (the Michigan Planning Enabling Act, MCLA § 125.3801 et seq.), and such amendments and superseding Acts as may be enacted.

**Chapter 58, Purchasing.**

- A. In § 58-2, the definition of “department” is amended to delete the reference to Chief of Police.
- B. Section 58-6B(4) is amended to change \$10,000 to \$20,000.
- C. Sections 58-8, 58-8B, 58-12 and 58-12D(1) are amended to change \$10,000 to \$20,000.
- D. Section 58-12E is amended to change Administrative Assistant to Village Manager.

**Chapter 100, Animals.**

- A. Section 100-1D is amended to delete the reference to the Newberry Police Department.
- B. Section 100-9 is amended to change "misdemeanor" to "municipal civil infraction."

**Chapter 118, Buildings, Dangerous.**

- A. Section 118-5A is amended to delete “or Police Department.”
- B. Section 118-12 is amended to read:

*§ 118-12. Dangerous Building Inspection Team.*

*The membership of the Dangerous Building Inspection Team is set forth in § 78-10, Ad hoc committees, of the Village of Newberry Code.*

**Chapter 129, Cable Television.**

Section 129-2 is amended to read, in part: *Such application shall be accompanied by a fee, which is established by resolution of the Village Council, to cover the cost of inspection and review of the application by the Village Council.*

## **Chapter 137, Circuses, Carnivals, Concerts and Outdoor Shows.**

A. Section 137-2 is amended to read:

*The license fees for a license for any circus, menagerie, street carnival, amusement park, play game, outside theatrical exhibition of any natural or artificial curiosity or outdoor show of any kind shall be established by resolution of the Village Council, for a daily license and a weekly license.*

B. Section 137-11 is amended to read:

*Any violation of this chapter shall be cause for revocation of any license issued.*

*A. Any person who violates this chapter shall be responsible for a municipal civil infraction and shall be subject to the following penalties:*

*(1) For a first violation, the offender shall pay a fine of \$100.*

*(2) For a second violation within a three-year period from the date the person was found responsible for the first violation, the offender shall pay a fine of \$250.*

*(3) For a third or subsequent violation within a three-year period from the date the person was found responsible for the first violation, the offender shall pay a fine of \$500.*

*B. Each day the violation occurs shall be considered a separate violation.*

*C. The Village Ordinance Enforcement Officer and the Village Property Use Administrator are hereby designated as the authorized officials to issue municipal civil infraction citations.*

## **Chapter 166, Emergency Response Cost Recovery.**

A. Sections 166-4 and 166-5 (definitions of “emergency response” and “expenses of an emergency response”) are amended to change references to “village police” and “police” to “law enforcement.”

B. In § 166-5, the definition of “hazardous material” is amended to update the MCL reference to MCLA § 324.11101 et seq.

## **Chapter 192, Grass and Weeds.**

A. Section 192-3 is amended to change “Chief of Police” to “Ordinance Enforcement Officer.”

B. Section 192-7A is amended to change “Newberry Village Police Department” to “Ordinance Enforcement Officer.”

## **Chapter 231, Mobile Homes, Trailer Coaches and Mobile Home Parks.**

In § 231-1, the definition of “mobile home” is amended to read:

*MOBILE HOME — A dwelling unit, factory built and factory assembled, designed to be conveyed on streets and highways on its own wheels or on a flatbed trailer or other trailer, to be placed at the site where it is to be occupied fully assembled except for minor unpacking, assembly and utility work. A prefabricated home shall not be included in this definition. A home complying with the terms of the Village building ordinance relating to construction of single-family homes, and placed on a foundation complying with all of the terms of the Village building code relating to single-family homes, shall not be deemed to be a mobile home.*

## **Chapter 255, Peace and Good Order.**

- A. Section 255-1B is amended to change “after 10:00 p.m.” to “after 10:00 p.m. until 6:00 a.m.” in two places.

- B. In § 255-4J(2), the following definitions are amended to read as shown:

*ALCOHOLIC BEVERAGE – Any alcoholic liquor, beer, wine, spirits, or alcohol as defined in MCLA § 436.1105 et seq.*

*MINOR – A person not legally permitted by reason of age to possess alcoholic beverages pursuant to MCLA § 436.1703.*

## **Chapter 259, Peddlers and Hawkers.**

- A. Section 259-4A is amended to read:

*Each person to whom a license is granted under this chapter shall pay a license fee, as established by resolution of the Village Council, to the Village Clerk. Licenses shall be granted for one year, six months, one month or daily.*

- B. Section 259-8 is amended to read:

*Any person who engages in the business of hawking, peddling, or vending in violation of the provisions of this chapter shall be deemed guilty of a civil infraction. Each day or part of a day that a person shall hawk, peddle or vend without a valid license shall be considered a separate violation of this chapter.*

## **Chapter 275, Property Use.**

- A. In § 275-1, the definition of “Administrator” is amended to change “Administrative Assistant” to “Village Manager.”

- B. The following original sections are repealed:

Original Section 29:1:9, Enforcement and penalty

Section 29:3:3B.a, Misdemeanor

Section 29:3:4, Placing/directing violation-misdemeanor

Section 29:4, Dangerous Buildings

Section 29:5:17, Penalty

Section 29:8:15(E), regarding violations

Section 29:10:12, Enforcement and penalty

- C. The first sentence of § 275-6 is amended to read: “Refer to Chapter 192, Grass and Weeds of the Code of the Village of Newberry.”

- D. Section 275-7 is amended to read: *If private property or a lawn extension is not maintained as required by this Ordinance, the Superintendent may have the work done to bring the property or lawn extension into compliance. The notice provided for enforcement shall be sent to the address of the current utility account holder as listed in the Village record’s and to the address of the property owner as shown on the Assessor’s records at least five days prior to commencing the work. In the case of an immediate hazard to public safety no prior notice shall be necessary. The actual costs of the work needed to bring property or a lawn extension*

*into compliance, together with an additional 20% of that cost shall be billed to the owner. Whenever a bill for such charges remains unpaid for 60 days after it has been rendered, the Village may file with the proper tax assessing official or agency who shall enter the lien on the next tax roll against the premises and the charge shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and the enforcement of the lien for taxes. This statement shall contain a legal description of the premises, the expenses and costs incurred, and the date the weeds were cut, and a notice that the village claims a lien for this amount. Notice of such lien claim shall be mailed to the owner of the premises if the address is known.*

- E. Section 275-16 is amended to change “Newberry Village Police Department” to “Ordinance Enforcement Officer or Village Manager.”

- F. Section 275-19 is amended to read:

*A responsible party who has been ordered or given notice to correct a violation of this chapter within a specified period of time shall not be held accountable for any time which elapses between the time of filing an appeal and the time a decision is made by the Village of Newberry Appeals Board.*

- G. Section 275-23 is amended to read:

*All hearings on appeals shall take place at a regular or special meeting of the Village of Newberry Appeals Board. The Village Ordinance Enforcement Officer and the Board shall have two weeks after an appeal form is filed to notify the appellant of the scheduled hearing date.*

- H. Section 275-36 is amended to change Act 172 of the Public Acts of Michigan of 1929 to refer to the Land Division Act, P.A.1967, No. 288 (MCLA § 560.101 et seq.).

- I. Section 275-41 is amended to read:

*Disabled motor vehicles or any parts of a motor vehicle shall not be permitted in a side or rear yard of a residence, commercial, or industrial lot as an accessory use to the main use of the lot.*

- J. Section 275-45 is amended to read:

*This article shall not be constructed as repealing any ordinance relating to rubbish, litter, garbage, refuse, trash, or junk, but shall be construed as supplementary to such ordinances as well as any statutes of the State of Michigan relating thereto.*

- K. Section 275-49 is amended to remove the license fee and instead state “an annual license fee established by the Village Council.”

- L. Section 275-58A to delete the phrase "property use administrator and the Village of Newberry Police Department" and replace with “Village Ordinance Enforcement Officer and the Village Manager.”

## **Chapter 300, Sewer and Water Connections.**

Section 300-7 is amended to delete the penalty exclusion.

## **Chapter 305, Sewers and Sewage Treatment; Stormwater**

A. Section 305-5 is amended to change Village Administrative Assistant to Village Manager.

B. Section 305-8D is amended to as follows:

- (1) *Reference* to Act 288 of the Public Acts of 1972 is updated to refer to Act 368 of the Public Acts of 1978.
- (2) *Reference* to Sections 4 and 5 of Act 288 of the Public Acts of 1972 is updated to refer to P.A.1978, No. 368, § 12754 (MCLA § 333.12754).

## **Chapter 330, Streets and Sidewalks.**

Section 330-4 is amended to read:

*A. Any person who violates this chapter shall be responsible for a municipal civil infraction and shall be subject to the following penalties:*

*(1) For a first violation, the offender shall pay a fine of \$100.*

*(2) For a second violation within a three-year period from the date the person was found responsible for the first violation, the offender shall pay a fine of \$250.*

*(3) For a third or subsequent violation within a three-year period from the date the person was found responsible for the first violation, the offender shall pay a fine of \$500.*

*B. Each day the violation occurs shall be considered a separate violation.*

*C. The Village Ordinance Enforcement Officer and the Village Property Use Administrator are hereby designated as the authorized officials to issue municipal civil infraction citations.*

## **Chapter 360, Vehicles and Traffic**

Section 360-7 is amended to read:

*A. Any person who violates this article shall be responsible for a municipal civil infraction and shall be subject to the following penalties:*

*(1) For a first violation the offender shall pay a fine of \$100.*

*(2) For a second violation within a three-year period from the date the person was found responsible for the first violation, the offender shall pay a fine of \$250.*

*(3) For a third or subsequent violation within a three-year period from the date the person was found responsible for the first violation, the offender shall pay a fine of \$500.*

*B. Each day the violation occurs shall be considered a separate violation.*

*C. The Village Ordinance Enforcement Officer and the Village Property Use Administrator are hereby designated as the authorized officials to issue municipal civil infraction citations.*

## **Chapter 371, Vehicles, Recreational.**

A. Section 371-2 is amended to read:

- A. ATVs shall observe all rules of operation that apply to snowmobiles.*
- B. ATV use is limited to roads available to snowmobiles and most direct route to the property on which snow is to be removed.*
- C. ATVs may only be operated from legal sunrise to legal sunset.*
- D. All equipment must meet the original manufacturer's specifications.*
- E. Driver must be at least 16 years of age and have a valid drivers license.*
- F. Speed not to exceed 15 mph.*

B. Original Section 3, Permits and flags, of Ord. No. 2011-3, is repealed.

C. Sections 371-4 and 371-11A are amended to change "Act 74 of 1968 of the Public Acts" to "Act 451 of the Public Acts of 1994 (MCLA § 324.82101 et seq.)."

D. Sections 371-8 and 371-11B are amended to delete references to the Village Police Department.

E. In § 371-10A, change "12 but less than 16" to "12 but less than 17"

F. In § 371-10A(1), change "18 years of age" to "21 years of age."

G. Section 371-10A(2) is amended to change MCLA 257.1512 to MCLA § 324.82107.

H. In § 371-10C and D, change "at least 12 but less than 16 years of age" to "at least 12 years of age but less than 17."



January 17, 2023

Ms. Allison Watkins  
Village Manager  
Village of Newberry  
302 E. McMillian Ave  
Newberry, MI 49868

**Re: Proposal for Professional Engineering Services:  
FEW Replacement System**

Dear Allison,

We are offering to provide our engineering assistance to design a replacement to the existing skid mounted FEW system as you have requested. It is our understanding that the Village has repeated issues of pump priming failures, vacuum-priming failures, clogging, and general maintenance issues associated with the skid FEW system.

#### SCOPE

The scope of services shall include:

1. An inspection and walk through of the existing FEW skid system, controls, and suction line location.
2. Design of the changes required to abandon the existing skid system and integrate two submersible pumps in the chlorine contact tank, including:
  - a. Sizing of the pumps to operate at existing FEW system capacity and pressures.
  - b. Integration of motors into existing VFD's.
  - c. Review and utilization of existing alarms if applicable
3. Submittal of the plans, specifications, and a Part 41 permit application for EGLE approval.
4. A plan and limited specifications including construction contract for the Village's use.
5. An opinion of costs to replace the system
6. Assisting the Village in soliciting bidders, reviewing bids, and supplying a recommendation to award.

#### ASSUMPTIONS

In preparing this proposal, C2AE has assumed the following:

1. Existing suction line in Chlorine Contact Tank can be utilized as new discharge for submersible pumps.
2. No construction services will be required.
3. Village of Newberry will administer the construction contract.
4. All meetings will be held virtually, with no additional meetings required after recommendation of award.

5. All permit fees shall be paid by Owner directly to the permitting agency.

#### ADDITIONAL SERVICES

Additional services will be performed as requested, upon written approval from the Owner. These additional services will be scoped and negotiated before performance commences. Additional services are those services not specifically listed herein under the Scope. This work will be performed following the Village's authorization to proceed. These services may include, but are not necessarily limited to the following:

- Onsite Inspection
- Review of Contractor Applications for Payment
- Punch list and/or substantial completion walk-thru
- Shop Drawings Reviews

#### SCHEDULE

C2AE is prepared to immediately begin work on the project upon receipt of a signed proposal, which will constitute our formal notice to proceed. The estimated schedule is presented as follows:

Notice to Proceed (NTP)	January 17, 2023
Task 1	within 10 days of NTP
Tasks 2-4	28 days following Kickoff Meeting & Onsite Visit
Task 5	30 days following approved Final Design

An engineer will be on site for one half day within a week of authorization. The documents will be delivered to the Village within four weeks after the on-site review.

#### FEE

We propose to provide the services, as outlined herein, for the following fees:

<u>Project Task</u>	<u>Fee</u>	<u>Fee Basis</u>
Task 1: Project Kickoff Meeting & Onsite Inspection	\$1,200	T & M, estimated
Task 2: Preliminary Design	\$3,500	T & M, estimated
Task 3: Final Design & Construction Documents:	\$4,000	T & M, estimated
Task 4: Opinion of Probable Cost	\$1,000	T & M, estimated
Task 5: Bidding & Recommendation of Award	<u>\$1,500</u>	T & M, estimated
<b>Total Estimated Fee</b>	<b>\$11,200</b>	

The fee for these services shall be on a time and materials basis, not to exceed \$11,200 without your explicit approval above this total budget.

We have included our Standard Contract Provisions as part of our proposal. If you concur with this proposal, please sign in the space provided below to execute this Agreement. We appreciate our relation with the Village of Newberry and anticipate this proposal meets your needs. Please do not hesitate to contact us should you have any questions or concerns.

Sincerely,  
C2AE



Kelly Heidbrier  
Project Manager



Darren Pionk, PE  
Client Manager

BD-0957

Accepted by: Village of Newberry

---

Client

---

Date



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

## Letter of Commitment

### Michigan Infrastructure Council – Asset Management Champion Program

The Michigan Infrastructure Council (MIC) has partnered with the Canadian Network of Asset Managers (CNAM) and icInfrastructure Corporation (icInfrastructure) to offer Asset Management (AM) training, termed the **AM Champion Program**. This Program will establish a network of leaders to help strengthen and “champion” best practice asset management across Michigan. A limited number of scholarships are available to local, regional, or state government employees, public-sector asset owners, and non-profit industry organizations.

This Letter of Commitment outlines the program expectations and guidelines for participation in the AM Champions Program. By signing this letter, you agree to accept the AM Champion Scholarship, icInfrastructure’s Interactive Elements Consent (attached to email), the Privacy Policy ([click here to read](#)) and Terms of Use ([click here to read](#)) for the Learning Platform, and commit to each of the requirements listed below.

1. **Commit to attending and/or completing all activities associated with the AM Champion Program.** The AM Champion Program will run from **January 10 to March 27, 2023**. The program will consist of approximately 25 ~ hours of training content.
  - 20 hours of asynchronous training modules and independent assignments – these assignments will have due dates but can be completed at any time prior to the due date.
  - 4.5 hours of facilitated discussion (three 90-minute sessions) – these will be scheduled, and attendance is required. To receive credit, you must attend for at least 1 hour of the scheduled session.
  - 1 hour kick-off and welcome session on **January 10, 2023 (2pm to 2:45pm EST)** – this session will be recorded for those unable to attend at the scheduled time.
2. **Commit to any costs not included in the scholarship.** The AM Champion Scholarship covers all costs attributed to the development, delivery, and administration of the AM Champion Program. The Scholarship does NOT include any expenses that may be incurred by the individual participant – including but not limited to internet expenses, reimbursement for time, printing fees, etc.
3. **Commit to providing a business email address and self-generated secure password to access the training platform.**
4. **Commit to respectful participation in online chat forums and virtual discussions as defined by:**
  - Courteous and professional written and verbal communications
  - Respect for others’ privacy, opinions, and experiences
  - Respect for facilitators and peers’ time – arrive prepared and on-time to scheduled meetings, actively engage in the lessons, follow instructions, etc.
5. **Commit to the goals of the AM Champion Program.** As a “Champion” you will *develop knowledge* around fundamental asset management principles and their implementation, *build awareness* and become a resource for Michigan’s growing culture of asset management, and *establish community* with peer leaders across the state.

6. **Commit to best effort participation.** If at any time you are unable to complete the AM Champion Program, it is your responsibility to contact MIC (email: [mic@michigan.gov](mailto:mic@michigan.gov)) to relinquish your scholarship.
7. **Affirm that I am employed by a government or public organization and not a private entity.** The AM Champion Scholarship is only available to local, regional, or state government employees, elected officials, public-sector asset owners, and non-profit industry organizations.

In exchange for your participation in the AM Champion Program, MIC commits to the following:

1. **Commit to providing a Certificate of Completion from the MIC AM Champion Program**
2. **Commit to providing materials necessary to request Professional Development Hours (PDH).**  
Due to the diversity of professional organizations represented by participants of the AM Champion Program, individuals seeking to receive PDH should connect with their professional organizations to submit the necessary credentials. The following administrative items will be recorded and made available to any participant, upon request.
  - Itemized list of lessons and learning objectives
  - Validation of lesson completion and meeting attendance
  - Validation of training hours
3. **Commit to continued partnership.** MIC is committed to growing the *culture of asset management* in Michigan. Joined with leaders, such as yourself, MIC endeavors to define a vision for Michigan's infrastructure that provides for the foundation of public and environmental health, economic prosperity, and quality of life.

On behalf of the Michigan Infrastructure Council:

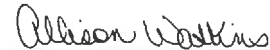


Ryan Laruwe, Executive Director

12/01/2022

Date

On behalf of the AM Champion Program Participant:



Signature

12/12/2022

Date

Printed Name: Allison Watkins

Title: Village Manager

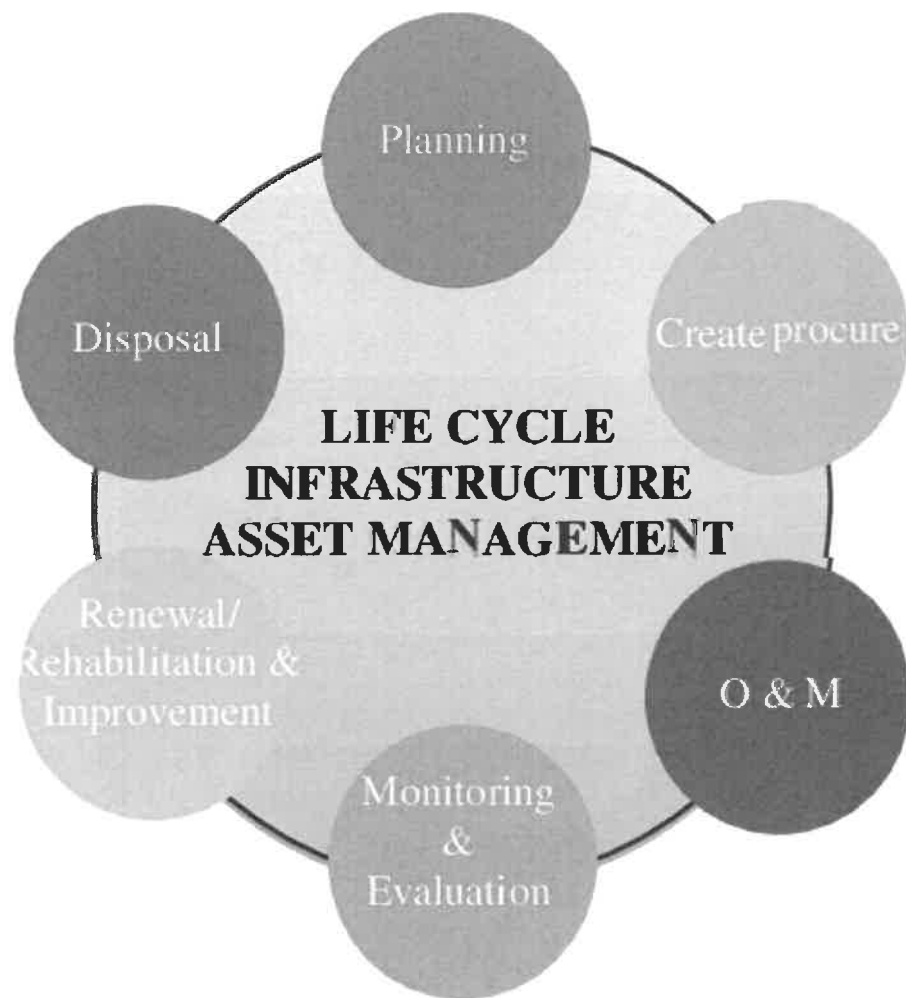
Organization: Village of Newberry

Street Address: 302 E. McMillan Avenue, Newberry, MI 49868

Business Email Address: [awatkins@newberry.mi.gov](mailto:awatkins@newberry.mi.gov)

Best Phone Number for Contact: 906-291-1622

*Please complete the contact information, sign the Letter of Commitment (LOC), and return to [MIC@michigan.gov](mailto:MIC@michigan.gov) by Friday, December 30, 2022. A fully executed copy of the LOC will be returned as confirmation of your registration.*



2010 © 1 2 3 4 5 6 7 8 9 10 11 12

VILLAGE OF NEWBERRY 2023 BOND PAYMENTS LISTING

WATER FUND						
START DATE	PAY OFF DATE	LOAN DURATION	NAME	AMOUNT BORROWED	INTEREST RATE	PAYMENT DUE DATE
03/01/2006	09/01/2045	40 YRS	2005 Water Supply System Revenue Bond USDA WATER REV BOND Loan #91-01 Buy property, drill wells, mains to tower (USDA draws funds electronically)	\$ 2,300,000.00	4.125%	01-Mar 01-Sep 01-Sep
						\$ 36,918.75 \$ 36,918.75 \$ 44,000.00
						\$ 117,837.50
03/01/2009	09/01/2048	40 YRS	2009 Water Supply System Revenue Bond USDA JUNIOR WATER BOND LOAN #91-03 Water Project Phase 1-4, replace mains (USDA draws funds electronically)	\$ 300,000.00	4.125%	01-Mar 01-Sep 01-Sep
						\$ 5,032.50 \$ 5,032.50 \$ 5,000.00
						\$ 15,065.00
05/01/2015	11/01/2054	40 YRS	2014 Water Supply System Revenue Bond 2014 USDA WATER SUPPLY REV BOND #91-05 Water Project Phase 5, replace mains (via printed check)	\$ 6,263,000.00	2.125%	01-May 01-Nov 01-Nov
						\$ 57,311.29 \$ 57,311.29 \$ 119,000.00
						\$ 233,622.58
						\$ 5,275,000.00
TOTAL WATER				\$ 366,525.08		\$ 7,260,000.00

ELECTRIC FUND						
START DATE	PAY OFF DATE	LOAN DURATION	NAME	AMOUNT BORROWED	INTEREST RATE	PAYMENT DUE DATE
08/29/2002	11/01/2022	20 YRS	Limited Tax General Obligation Capital Improvement Boi 2002 Capital Impr (69 line) (US BANK) Re-route 69 line (via printed check)	\$ 885,000.00	5.00% 5.10% 5.10%	01-May 01-Nov 01-Nov
						\$ - \$ - \$ -
09/30/2003	11/01/2023	20 YRS	Electric Utility System Revenue Bond 2003 Revenue Bond (Michigan Municipal Bond Authority) Build substation (electronic draw)	\$ 965,000.00	4.80% 5.00% 5.00%	26-Apr 25-Oct 25-Oct
						\$ 1,793.75 \$ 1,793.75 \$ 70,000.00
						\$ 73,587.50
10/27/2005	11/01/2020	15 YRS	Electric Utility System Revenue Bond 2005 ELECTRIC Rev Bond (US BANK) Distribution voltage upgrade for entire Village (via printed check)	\$ 985,000.00	4.40% 4.45% 4.45%	01-May 01-Nov 01-Nov
						\$ - \$ - \$ -
						\$ -
TOTAL				\$ 73,587.50		\$ -

SEWER FUND						
START DATE	PAY OFF DATE	LOAN DURATION	NAME	AMOUNT BORROWED	INTEREST RATE	PAYMENT DUE DATE
09/17/2014	10/01/2035	20 YRS	Sanitary Sewer System Revenue Bond Michigan Finance Authority SRF Refurbish sewer plant (via printed check)	\$ 4,485,000.00	2.50%	01-Apr 21-Sep 21-Sep
						\$ 33,625.00 \$ 33,625.00 \$ 180,000.00
						\$ - \$ - \$ -
						\$ 2,510,000.00

TOTAL				\$ 247,250.00		\$ 2,510,000.00
TOTAL 2023 BOND DEBT PAYMENTS				\$ 687,362.58		\$ 9,770,000.00

TOTAL DEBT  
12.31.2022

**Village of Newberry**  
**Ordinance Committee Meeting Minutes**  
**307 E. McMillan Avenue**  
**Thursday, January 12, 2023**  
**9:30 AM**

- 1. Called to Order:** 9:30 AM by Lori S.
- 2. Roll Call:** Chair - Lori Stokes, Jack Olson, Dennis Hendrickson  
Also Present: VM – Allison Watkins, Ordinance Officer - Clifford Fossitt
- 3. Public Comment** – None present
- 4. Unfinished Business**
  - A. Codification Project** – VM presented hard copies of new ordinances as well as presented electronic copy to committee members.  
  
Motion by Lori S, supported by Dennis H to present Ordinance No. 150 to council approval at next meeting. AYES – All.
  - B. Tabled** - Ordinance language to focus on giving strength to garbage/blight
  - C. Tabled** - Short Term Rental Ordinance
  - D. Tabled** - Purchasing Ordinance
- 5. New Business** – Recurring meeting set for first Thursday of every month, with next meeting being February 02, 2023 at 9:30 AM. AYES – All.
- 6. Public Comment** – None present
- 7. Adjournment** – 10:26 AM motioned by Lori S and supported by Dennis H. AYES – All.



# VILLAGE OF NEWBERRY



---

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

---

## NEWBERRY FIRE REPORT

**December 2022**

**SEC. T. IMMEL**

### *Fire Calls*

- 12-2-2022 Mutual aid Columbus out building burnt
- 12-5-2022 Structure fire in village on main street contained to bedroom
- 12-23-2022 Down powerline at Gateway motel
- 12-26-2022 Alarm going off at Family Dollar
- 12-28-2022 Snowmobile vs Vehicle PI on north M123
- 12-31-2022 Call of burning in Dollarville

### *Other*

- 12-7-2022 Regular Meeting
- 12-21-2022 Regular Meeting

### *Training*

- Fire Class for new members is running.
- Handed out hats and gloves to all kids at community headstart.
- Handed out candy canes to all kids at Tahquamenon Area Schools
- Gave gifts to family for xmas
- Gave gifts to veteran for xmas
- Went to Annex, Assisted Living on Victory Way and Robins Nest on Christmas day and gave each resident a gift bag of goodies.

# VILLAGE OF NEWBERRY



---

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

---

01/10/23

December report

2 letters written

I spent a lot of time talking to some of the residents of the village concerning the new parking ordinance. Explaining to them where they can and can't park from midnight until 7 in the morning. Also, got with Great Lakes Trucking and they will haul the auto's parked in the street when the crew is plowing at night.

Cliff Fossitt

Ordinance Enforcement Office

# VILLAGE OF NEWBERRY



---

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

---

## Newberry Wastewater Treatment Plant Department of Public Works

George Blakely Superintendent  
January 2023 Report

### Wastewater Treatment

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Outside Maintenance
- Plowing snow

### Department of Public Work

- Work orders/ Miss Digs
- Staff Safety Meeting
- Routine Preventive Maintenance
- Plowing snow
- Hauling snow

# VILLAGE OF NEWBERRY



---

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

---

## **Newberry Water and Light Dept Dan Kucinkas Water & Light Supt. December 2022**

- Read all meters
- Red tags
- Disconnects/Reconnects
- Daily Well Inspection
- Monthly Water Samples (came back good)
- Multiply MissDigs
- Maintained Christmas Lights
- Seasonal Shutoffs
- Inspection On Water Meters & Repairs
- Operated All The Regulators In Sub And Topped Off Y&Z Phase Regs
- Call Outs For House Fire And Couple Part Powers
- Trees Inc. Trimming Last Section (2) and 2 Problem Trees
- Replaced Chlorine Injectors At Well 6&7 And Performed Maintenance On Pumps

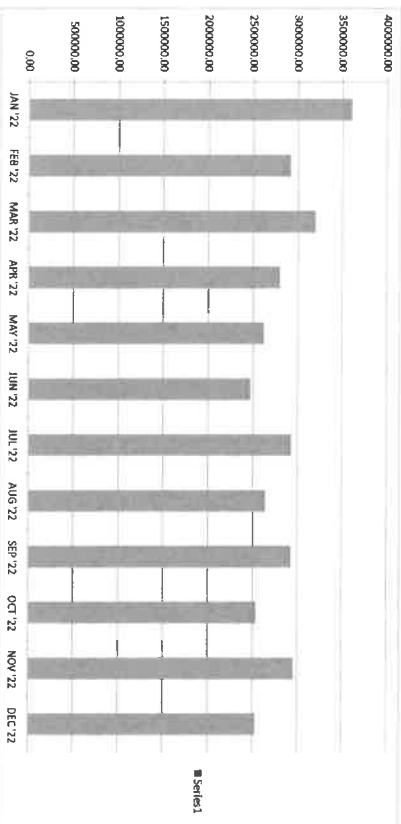
# 2022 - ELECTRIC CONSUMPTION / BILLING

RESIDENTIAL				COMMERCIAL				LARGE POWER				DEMAND			
	ER	METERS	ER	ER	EC	METERS	EC	EC	LG	METERS	LG	FUEL ADJ	DEMAND	METERS	DEMAND
2022	KW		FUEL ADJ	AMT BILLED	KW		FUEL ADJ	AMT BILLED	KW		AMT BILLED		KW		AMT BILLED
JAN	888484.00	1193	\$ 10,349.31	\$ 93,041.97	309170.00	212	\$ 3,561.71	\$ 36,249.40	561518.00	15	\$ 29,618.51	\$ 6,762.12	1566.00	13	\$ 14,194.40
FEB	684855.00	1191	\$ 7,916.32	\$ 71,728.53	268617.00	214	\$ 3,095.37	\$ 31,519.36	463672.00	15	\$ 24,470.72	\$ 5,644.43	1584.00	13	\$ 14,315.63
MAR	759719.00	1189	\$ 8,774.18	\$ 79,569.88	291400.00	210	\$ 3,359.07	\$ 34,208.79	510636.00	15	\$ 26,948.81	\$ 6,135.36	1589.00	13	\$ 14,308.67
APR	647833.00	1194	\$ 7,462.04	\$ 67,840.79	257132.00	211	\$ 2,963.96	\$ 30,128.42	464427.00	15	\$ 24,531.80	\$ 5,575.45	1569.00	13	\$ 13,749.37
MAY	557858.00	1191	\$ 6,448.13	\$ 58,415.41	256885.00	211	\$ 2,969.74	\$ 30,195.92	471199.00	15	\$ 24,849.79	\$ 5,554.09	1569.00	13	\$ 14,200.83
JUN	542726.00	1191	\$ 6,256.59	\$ 56,831.97	194299.00	210	\$ 2,241.41	\$ 22,769.11	479261.00	15	\$ 25,279.30	\$ 5,579.06	1576.00	13	\$ 14,250.03
JUL	569250.00	1193	\$ 7,347.88	\$ 59,608.11	264516.00	211	\$ 3,420.47	\$ 31,048.43	610400.00	15	\$ 32,187.96	\$ 7,087.75	1568.00	13	\$ 14,194.27
AUG	556071.00	1192	\$ 8,054.75	\$ 58,227.56	233982.00	222	\$ 3,394.77	\$ 27,492.72	511994.00	15	\$ 26,998.82	\$ 5,957.06	1572.00	13	\$ 14,213.95
SEPT	571291.00	1193	\$ 8,222.49	\$ 59,821.34	276051.00	212	\$ 4,005.30	\$ 32,411.67	597451.00	15	\$ 31,495.68	\$ 6,958.48	1579.00	13	\$ 14,256.59
OCT	461741.00	1200	\$ 6,661.55	\$ 48,340.95	229246.00	214	\$ 3,324.93	\$ 26,901.38	555971.00	15	\$ 29,303.41	\$ 6,489.15	1579.00	13	\$ 14,256.59
NOV	771077.00	1196	\$ 8,690.29	\$ 63,048.96	208083.00	212	\$ 3,007.70	\$ 24,246.72	478523.00	15	\$ 25,228.39	\$ 5,615.68	1585.00	13	\$ 14,305.79
DEC	518161.00	1175	\$ 7,485.21	\$ 54,248.54	289433.00	219	\$ 4,142.61	\$ 33,271.86	433166.00	15	\$ 22,859.99	\$ 5,151.73	1407.00	13	\$ 13,196.69
TOTAL	14298.00	\$	93,668.74	\$ 770,724.01	3078814.00	2558.00	\$ 39,487.04	\$ 360,443.78	6138218.00	180.00	\$ 323,773.18	\$ 72,510.36	18692.00	156.00	\$ 169,442.81
AVG	627422.1667	1191.5	7805.728333	64227.00083	256567.8333	213.1667	3290.586667	30036.98167	511518.1667	15	26981.09833	6042.53	1557.6667	13	14120.23417

TOTAL KWh 9235.72  
AVERAGE MET 1432.666667

**Water & Light**  
**Billed Electric kWh Report - 2022**

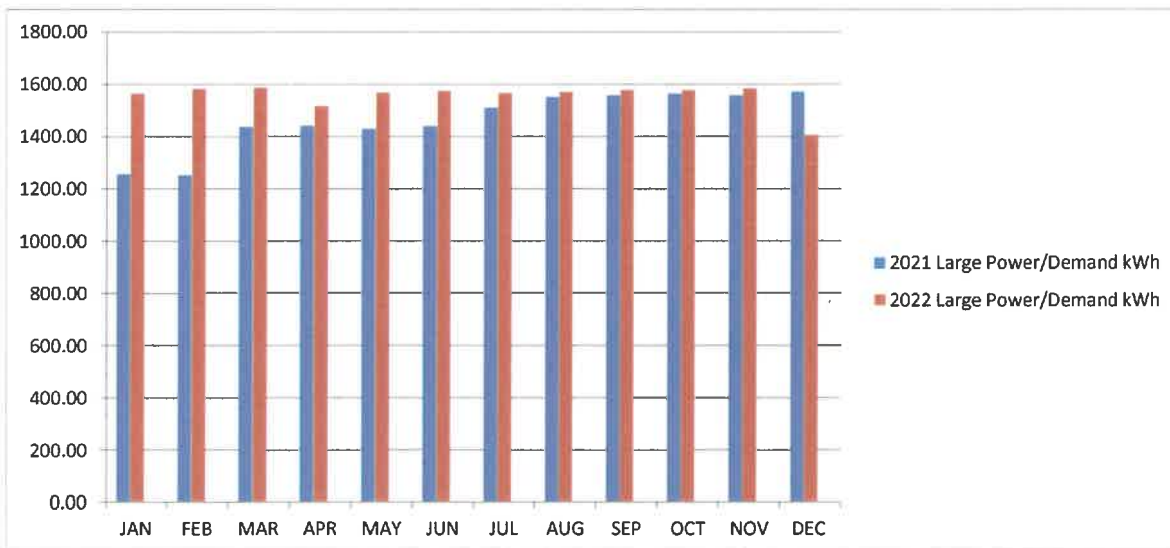
MONTH:	RES/COM kWh	DEM BILLED	RES/COM BILL	CONSUMER'S	MPRA	MISO	ATC	CEC-HYDRO	2022 PAID	2021 PAID	2020 PAID	SAVED: (2022 vs 2021)
JAN '22	3606648.00	\$ 14,194.40	\$ 215,549.09	\$ 79,890.62	\$ 251.01	\$ 3,529.20	\$ 13,117.43	\$ 7,987.38	\$ 104,775.64	\$ 89,318.27	\$ 96,004.09	\$ (15,457.37)
FEB '22	2916939.00	\$ 14,315.63	\$ 180,130.30	\$ 70,590.29	\$ 37.11	\$ 3,785.47	\$ 13,070.43	\$ 7,962.45	\$ 95,445.75	\$ 89,988.96	\$ 88,399.51	\$ (5,456.79)
MAR '22	3199908.00	\$ 14,308.67	\$ 194,864.79	\$ 69,021.51	\$ 39.19	\$ 3,035.64	\$ 13,070.43	\$ 7,962.98	\$ 93,129.75	\$ 86,495.07	\$ 87,456.14	\$ (6,634.68)
APR '22	2804362.00	\$ 13,749.37	\$ 173,467.71	\$ 58,937.52	\$ 130.01	\$ 3,282.20	\$ 13,070.43	\$ 7,964.20	\$ 82,884.36	\$ 80,607.01	\$ 78,936.48	\$ (2,277.35)
MAY '22	2624041.00	\$ 14,200.83	\$ 162,860.94	\$ 49,887.39	\$ 166.16	\$ 2,660.72	\$ 13,070.43	\$ 9,561.95	\$ 75,346.65	\$ 73,025.17	\$ 74,634.28	\$ (2,321.48)
JUN '22	2471575.00	\$ 14,250.03	\$ 152,713.05	\$ 54,301.60	\$ 264.00	\$ 2,774.25	\$ 13,070.43	\$ 9,523.89	\$ 79,934.17	\$ 80,593.42	\$ 75,428.75	\$ (659.25)
JUL '22	2933013.00	\$ 14,194.27	\$ 174,815.20	\$ 57,714.69	\$ 176.17	\$ 3,210.94	\$ 13,070.43	\$ 9,057.57	\$ 83,229.80	\$ 82,534.77	\$ 87,721.08	\$ (695.03)
AUG '22	2644018.00	\$ 14,213.95	\$ 163,977.43	\$ 60,380.94	\$ 52.83	\$ 3,627.08	\$ 13,070.43	\$ 8,691.33	\$ 85,822.61	\$ 86,690.28	\$ 80,026.04	\$ (667.67)
SEP '22	2932208.00	\$ 14,256.59	\$ 177,343.52	\$ 57,096.09	\$ 43.44	\$ 3,394.97	\$ 13,070.43	\$ 8,853.40	\$ 82,398.33	\$ 72,159.18	\$ 74,884.12	\$ (10,239.15)
OCT '22	2539219.00	\$ 14,256.59	\$ 155,338.92	\$ 57,280.88	\$ 73.85	\$ 2,519.64	\$ 13,070.43	\$ 8,675.90	\$ 81,620.70	\$ 75,697.25	\$ 82,221.63	\$ (5,923.45)
NOV '22	2960091.00	\$ 14,305.79	\$ 164,227.94	\$ 60,273.94	\$ 28.17	\$ 2,917.00	\$ 13,070.43	\$ 8,590.21	\$ 84,979.75	\$ 84,871.16	\$ 79,294.58	\$ (5,685.59)
DEC '22	2534120.00	\$ 13,196.69	\$ 160,951.02	\$ 68,447.87	\$ 37.90	\$ 3,183.70	\$ 13,070.43	\$ 9,344.35	\$ 93,784.25	\$ 95,457.34	\$ 89,922.82	\$ (5,534.52)
	<b>3416642.00</b>	<b>\$ 169,442.81</b>	<b>\$ 2,076,239.91</b>	<b>\$ 742,963.34</b>	<b>\$ 1,299.84</b>	<b>\$ 37,920.81</b>	<b>\$ 156,892.16</b>	<b>\$ 104,275.61</b>	<b>\$ 1,043,351.76</b>	<b>\$ 901,980.54</b>	<b>\$ 905,006.70</b>	<b>\$ (4,345.22)</b>



## Water & Light

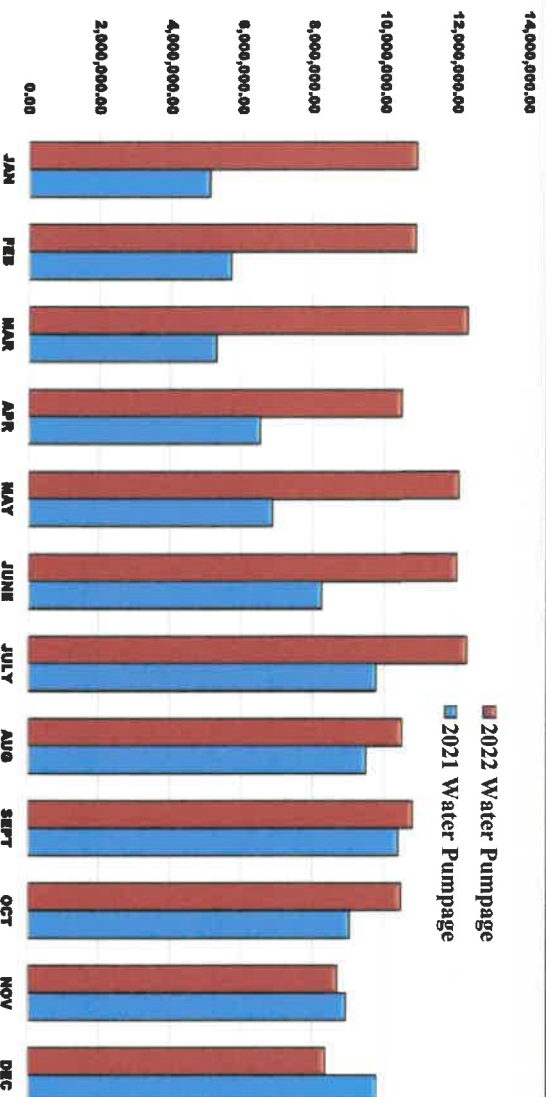
### Electric Demand Report Large Power/Industrial 2022

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'21	1573.00	\$ 14,243.60
JAN'22	1566.00	\$ 14,194.40
FEB'22	1584.00	\$ 14,315.63
MAR'22	1589.00	\$ 14,308.67
APR'22	1518.00	\$ 13,749.37
MAY'22	1569.00	\$ 14,200.83
JUN'22	1576.00	\$ 14,250.03
JUL'22	1568.00	\$ 14,194.27
AUG'22	1572.00	\$ 14,213.95
SEP'22	1579.00	\$ 14,256.59
OCT'22	1579.00	\$ 14,256.59
NOV'22	1585.00	\$ 14,305.79
DEC '22	1407.00	\$ 13,196.69



# Water & Light Water Pumpage Report - 2022

	Recorded Gallons Pumped 1st -30th/31st month	Billed Water Amounts (16th to 15th of the month prior)	Actual Revenue Received 1st - 30th of the month (billed from month prior)	Billed Reu's (16th to 15th of the month prior)	Gallons Billed (16th to 15th of the month prior)	Difference between gallons pumped and gallons billed	Monthly Revenue Goal	% OF GOAL	Difference between Revenue Collected and Monthly Revenue Goal
JAN'22	10,868,700.00	\$ 78,001.81	\$ 79,763.37	1,009.73	3,029,190.00	7,839,510.00	\$ 76,850.00	103.8%	\$2,913.37
FEB'22	10,842,600.00	\$ 77,658.59	\$ 78,003.20	1,009.75	3,029,250.00	7,813,350.00	\$ 76,850.00	101.5%	\$1,153.20
MAR '22	12,300,500.00	\$ 77,638.57	\$ 78,626.09	1,017.81	3,053,430.00	9,247,070.00	\$ 76,850.00	102.3%	\$1,776.09
APR '22	10,463,500.00	\$ 77,924.77	\$ 77,523.86	1,008.73	3,026,190.00	7,437,310.00	\$ 76,850.00	100.9%	\$673.86
MAY '22	12,062,100.00	\$ 78,290.86	\$ 80,501.49	1,013.47	3,040,410.00	9,021,690.00	\$ 76,850.00	104.8%	\$3,651.49
JUNE'22	12,007,100.00	\$ 78,907.94	\$ 72,393.11	1,012.97	3,038,910.00	8,968,190.00	\$ 76,850.00	94.2%	-\$4,456.89
JULY '22	12,292,000.00	\$ 78,251.80	\$ 79,318.46	1,012.97	3,038,910.00	9,253,090.00	\$ 76,850.00	103.2%	\$2,468.46
AUG '22	10,489,200.00	\$ 79,362.46	\$ 81,011.52	1,027.35	3,082,037.00	7,407,163.00	\$ 76,850.00	105.4%	\$4,161.52
SEPT '22	10,790,200.00	\$ 79,151.98	\$ 79,706.32	1,024.62	3,073,863.00	7,716,337.00	\$ 76,850.00	103.7%	\$2,856.32
OCT '22	10,459,000.00	\$ 78,463.72	\$ 79,744.84	1,015.71	3,047,134.00	7,411,866.00	\$ 76,850.00	103.8%	\$2,894.84
NOV '22	8,682,800.00	\$ 77,928.53	\$ 79,413.02	1,008.78	3,026,350.00	5,656,450.00	\$ 76,850.00	103.3%	\$2,563.02
DEC '22	8,348,000.00	\$ 77,566.62	\$ 79,598.18	1,004.09	3,012,295.00	5,335,705.00	\$ 76,850.00	103.6%	\$2,748.18
	Total Gallons Pumped 129,605,700.00	Total Billed Amounts 939,147.65	Total Actual Revenue \$ 945,603.46	Billed REU's \$ 12,165.98	Gallons Billed \$ 36,497,969.00	93,107,731.00	Revenue Goal \$ 914,000.00	% OF GOAL 103%	Total \$5,711.12





**Village Manager**  
**Activity Report for Village Council Meeting - As of January 13, 2023**

**A. 2022 Audit**

- a. Scheduled with Anderson Tackman for Week of April 24

**B. 2022 Close out-**

- a. Working on spending report for Save the Bells – waiting on ledger close out for 2022
- b. Working on 2022 accomplishments list

**C. Community Engagement/Boards/Commissions/Committees**

- a. NBY Interviews
- b. Chamber of Commerce Meeting – 1/12/2023
- c. EUP Planning Executive Board Meeting – 12/7/2022
- d. EUP Planning Commission Meeting – 2/01/2023
- e. MML Municipal Services Committee – TBD
- f. Luce County Economic Development – Focus Group with Local Government 1/11/2023

**D. Risk Management**

- a. Fire Truck claims
  - i. Tanker at CSI being repaired
  - ii. Remaining tanker for repair and pumper truck need to go to CSI for final estimate

**E. DPW**

- a. Hired new FTE – Rick Dunkeld who had been working as a seasonal employee
- b. New seasonal employee-
- c. One new seasonal employee pending

**F. Human Resources**

- a. See DPW
- b. Ran W2 and 1099 info for 2022 – report any issues by 1/23/2023
- c. Updating payroll, benefits information for 2023

**G. Ordinances**

- a. Codification project is complete. See agenda.
  - i. If approved – website will be updated by 2/21

**H. Electric**

- a. Pole Study is complete. See agenda and packet info

**I. Sewer & WWTP**

- a. See agenda

**J. Water**

- a. Continuing review of large/commercial water users information and usage
  - i. Calculating new REU charge amounts

**K. Pentland**

- a. Proposed settlement received. See agenda
- b. Final deposition took place 1/13/2023
- c. Spent several hours reviewing documents for litigation
- d. Reviewed and signed an affidavit

**L. FOIA**

- a. 1 new request – see report

**M. Follow-Up from Public Comments**

- We have no plans to renegotiate the contract to change pick-up location of bins.

**WEBINARS/TRAINING/ETC.:**

- Michigan Infrastructure Council – Asset Management Champion Training Program – see packet
  - o January to April

**UPCOMING PRE-APPROVED LEAVE DATES:**

- None pre-scheduled

2023 Village of Newberry  
FOIA Request Tracking

Request ID	Date Request Received	Last	First	Regarding	Status
2023-01-MR	Tuesday, January 3, 2023	Ramos	Morayma	One step Lien Company - 404 E Truman - tax and utility closing	closed -1/11/23