

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
REGULAR SESSION –MONDAY, APRIL 17, 2023
Meeting Location: 307 E. McMillan
Meeting Time: Immediately following the 6:00PM Public Hearing**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES**

A. Village Council: Regular Session March 21, 2023

6. **PUBLIC COMMENT ON AGENDA ITEMS & RESERVED PUBLIC COMMENT:** Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please stand at the podium and state your name and physical address. Comments may not exceed three (3) minutes per person.

A. None prescheduled

7. **VILLAGE PRESIDENT COMMENTS**

8. **SPECIAL SCHEDULE TOPIC(S)** Action Items

- A. Clean Water SRF Public Hearing Follow-Up
- a. 2023-04-17 CWSRF PH 1 AMEND Resolution Adopting the SRF Project Plan Phase 1 Proposed Amendment
 - b. 2023-04-17 CWSRF PH 2 Resolution Adopting the SRF Project Plan Phase 2
 - c. Any additional topics

9. **ACCOUNTS PAYABLE AND FINANCIAL UPDATES**

A. Monthly Payables: 3/18/2023 to 4/14/2023 Action Item

101	General Fund	\$11,665.13
202	Major Street Fund	\$14.50
203	Local Street Fund	\$56.37
213	Fire Revolving Fund	\$6,036.44
582	Electric Fund	\$110,456.86
590	Sewage Receiving Fund	\$81,872.24
591	Water Fund	\$5,577.03
TOTAL EXPENSE FOR APPROVAL:		\$215,678.57

B. Bond Payment(s) – due May 1 – paid by check Action Item

BOND	PRINCIPAL	INTEREST	TOTAL DUE	OUTSTANDING DEBT at end of 2023
2015 WATER	\$0.00	\$57,311.29	\$57,311.29	\$5,275,000.00
TOTAL TO APPROVE:			\$57,311.29	\$5,275,000.00

C. Save the Bells: As of 03/31/2023 Review

582	Save the Bells Fund	\$13,555.80
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- a. Save the Bells Expense Tracking 2017 to 2023
- b. Save the Bells Fund Deposit Tracking 2017 to 2023

D. Treasurer's Report: March 2023 Review

- a. Delinquent taxes paid at county as of March 1
- b. Village no longer accepting cash payments – check, money order or cashier's check only

10. **PETITIONS AND COMMUNICATIONS:** Communications addressed to the Village Council are distributed to all members and are acknowledged for information or referred to a committee or staff for follow-up.

A. None prescheduled

11. UNFINISHED BUSINESS

- | | |
|--|-------------|
| A. Clean Water SRF 2023 Project | Update |
| B. Drinking Water SRF 2024 Project | Update |
| a. Public Hearing – May 16 (set time) | Action Item |
| C. VON Storage Building (41 Lumber) Roof Replacement | Action Item |
| D. Downtown Trees – Survey | Update |
| E. NFD –Electric work | Update |
| F. W&L Apprentice | Update |
| G. Pentland Litigation | Update |
| H. Public Comment Follow-Up from Previous Meeting | No action |
| • None | |

12. NEW BUSINESS

- | | |
|---|-------------|
| A. Ord. No. 56 Sidewalk Cafes Adoption | Action Item |
| B. 2022 Audit – Auditors onsite April 24-26 | Update |
| C. Helen Street Sewer Line Repair | Update |
| D. DPW Working Superintendent – New FT position | Action Item |
| E. 2023 Truth in Taxation Hearing – May 16 | Reminder |

13. REPORTS OF BOARDS

- | | | |
|------------------------------|--------------|-------------------------|
| A. Planning Commission: | No Mar. mtg | Next mtg. 4/24 @ 6 p.m. |
| a. Zoning Steering Committee | No Mar. mtg. | Next mtg. TBD |

14. REPORTS OF COMMITTEES

- | | | |
|---|----------|------------------------------|
| A. Ordinance Committee | April 13 | Next mtg. May 04 @ 9:30 a.m. |
| a. Recommend adoption of Ordinance 56 Sidewalk Cafes | | |
| B. Infrastructure Committee | April 12 | Next mtg. May 10 @ 9:30 a.m. |
| a. Recommend replacement of VON Storage Building Roof | | |

15. REPORTS OF VILLAGE OFFICERS & LEADERSHIP

- | | |
|--|---------------------------|
| A. Fire | Review |
| B. Ordinance Enforcement Officer - no reporting until May 2023 | Review |
| a. Return to work April 24 | |
| C. Superintendent of WWTP & DPW | Review |
| D. Working Superintendent of Water & Light | Review |
| a. Electric Usage Billing Report | c. Purchased Power Report |
| b. Electric Demand Large Power Report | d. Water Pumpage Report |
| E. Village Manager | Review |
| a. Follow-Up to Council Questions from last Meeting | |
| 1. What is the assessed value of the Village Storage Building? | |
| i. See Section 11. B | |
| b. Completed Training – | |
| 1. Michigan Infrastructure Council (MIC) Asset Management Champion Online – March 12 | |
| c. Ongoing Training – n/a | |
| d. Upcoming Training/Conferences/Events | |
| 1. MML CAP Conference in Lansing - April 18 & 19 | |
| i. Driving W&L Truck | |
| ii. Hotel reimbursement for one night | |
| 2. Chamber of Commerce Annual Dinner | |
| e. Upcoming leave – 5/12 (possible need for 4/24-4/28) | |

16. PUBLIC COMMENT: At the conclusion of official business the agenda provides for public comment on any matters citizens may wish to bring to the attention of the Village Council. Please stand at the podium and state your name and physical address. Comments may not exceed three (3) minutes per person.

17. ASSIGNMENT OF PUBLIC COMMENT RESPONSE**18. COMMENTS BY COUNCIL MEMBERS****19. ADJOURNMENT**

Newberry Village Council
Regular Meeting Minutes
March 21, 2023 – 6:00 p.m.
Meeting Location: 307 E. McMillan

Present: Trustees: Cameron, Hendrickson, Olson, Schummer, Stokes.

Absent: Freese, Puckett.

Also Present: Village Manager – Watkins, Clerk - Terese Schummer, Newberry News – Sterling McGinn, Christine Rathjen.

Call to Order: President Pro Tempore Stokes called the meeting to order at 6:00 p.m., followed by reciting the Pledge of Allegiance.

Approval of Agenda: Moved by Cameron, support by Schummer, **CARRIED**, to approve the agenda as presented. Ayes: All.

Approval of Minutes: Moved by Stokes, support by Cameron, **CARRIED**, to approve the minutes from the February 21, 2023, regular meeting, as written. Ayes: Stokes, Cameron, Hendrickson, Olson, Schummer. Absent: Freese, Puckett.

Public Comments on Agenda Items: None.

Village President's Announcements: None.

Special Schedule Topics: None.

Submission of Bills and Financial Updates:

- A.) **Village of Newberry Monthly Bills:** Moved by Stokes, support by Hendrickson, **CARRIED**, to approve payment of the February 18, 2023 – March 17, 2023, bills, in the amount of \$241,735.00. Discussion followed. Ayes: Stokes, Cameron, Hendrickson, Olson, Schummer. Absent: Freese, Puckett.
- B.) **Bond Payments:** Moved by Stokes, support by Hendrickson, **CARRIED**, to approve payment of the Bond interest payments in the amount of \$35,418.75 (2014 Sewer for \$33,625.00 and 2003 Electric for \$1,793.75) Ayes: Stokes, Cameron, Hendrickson, Olson, Schummer. Absent: Freese, Puckett.
- C.) **Christmas Lights Fund** – as of 02/28/23 - \$12,921.84. Saves the Bells expense and deposit tracking for 2017 through 2022 was presented. Discussion followed.
- D.) **Treasurer's Report:** February 2023 report – N. Moulton submitted a written report. Council accepted the report as presented. Delinquent taxes paid at the County as of March 1, 2023. The Village no longer accepting cash payments – check, money order or cashier's check only.

Petitions and Communications: None.

Unfinished Business:

- a.) **Clean Water SRF Project – C2AE:** Update by Watkins. She stated that there needed to be two Public Hearings, regarding the project, by April 18th. Watkins will be attending a MML CAP Conference on April 18th. To accommodate the Village Manager the April meeting date will be changed. Moved by Stokes, support by Hendrickson, **CARRIED**, to move the next Village Council regular meeting from Tuesday, April 18th, to Monday, April 17th, with the two public hearings being held before the regular meeting beginning at 5:30 pm. Ayes: Stokes, Cameron, Hendrickson, Olson, Schummer. Absent: Freese, Puckett.
- b.) **W&L Vehicle:** Update by Watkins.
- c.) **Downtown Trees – Survey:** Update by Watkins. The surveys are scheduled to be included in the April bills and on-line by April 7th.
- d.) **NFD – Cascades System Electric work:** Update by Watkins.
- e.) **W&L Apprentice:** Update by Watkins.
- f.) **Public Comment Follow-Up from previous meeting:** None needed.

New Business:

- A.) **Village Garbage Truck:** Update by Watkins. Moved by Stokes, support by Cameron, **CARRIED**, to approve the Village Manager move forward with selling the Village garbage truck through a bidding process. Discussion followed. Ayes: Stokes, Cameron, Hendrickson, Olson, Schummer.

Absent: Freese, Puckett.

- B.) 41 Lumber Roof Replacement: Moved by Cameron, support by Stokes, **CARRIED**, to table this action until the April 17th meeting for review of inspection reports. Discussion followed. Ayes: Stokes, Cameron, Hendrickson, Olson, Schummer. Absent: Freese, Puckett.

Reports of Boards:

- 1.) Planning Commission Meeting: No February meeting. Next meeting is April 27 at 6:00 p.m.
a. Zoning Steering Committee –No February meeting. Next meeting to be determined.

Committee Reports:

- 1.) Ordinance Committee: March 9 meeting minutes presented. Next meeting is 04/06/2023 @ 9:30 a.m.
2.) Infrastructure Committee: No March meeting. Next meeting is 04/12/2023 @ 10:30 a.m.

Reports of Village Officers & Management:

- A.) Fire Chief: Written report submitted by Secretary T. Immel.
B.) Ordinance Enforcement Officer: No reporting until April 2023.
C.) Superintendent of Wastewater Treatment Plant & DPW: Written report submitted by Blakely.
D.) Working Superintendent of Water & Light: Written report submitted by Working Superintendent Kucinskas.
E.) Village Manager: Verbal and written report by Watkins.

Public Comment: None.

Assignment of Public Comment Response: None needed.

Comments by Council Members: Comment heard from: Olson.

Adjourn Meeting: Moved by Stokes, support by Hendrickson, **CARRIED**, to adjourn the meeting at 7:38 p.m. Ayes: Stokes, Cameron, Hendrickson, Olson, Schummer. Absent: Freese, Puckett.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, President Pro Tempore

2023-04-17 CWSRF PH 1 AMEND

A RESOLUTION ADOPTING A FINAL PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS or NPS POLLUTION CONTROL/STORMWATER IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

WHEREAS, the Village of Newberry (*legal name of applicant*) recognizes the need to make improvements to its existing wastewater treatment and collection system or its existing NPS pollution control/stormwater treatment system; and

WHEREAS, the Village of Newberry (*legal name of applicant*) authorized C2AE (*name of consulting engineering firm*) to prepare a Project Plan, which recommends the construction of Rehabilitation of existing sanitary sewer within the Village limits including the additional segment E. of Washington Blvd. from Hospital to Alley N. of Truman Blvd. _____; and

WHEREAS, said Project Plan was presented at a Public Hearing held on April 17, 2023 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the Village of Newberry (*legal name of applicant*) formally adopts said Project Plan and agrees to implement the selected alternative (Alternative No. 2).

BE IT FURTHER RESOLVED, that the Village Manager (*title of the designee's position*), a position currently held by Allison Watkins (*name of the designee*), is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

Yeas:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by Village of Newberry (*the governing body of the applicant*) on April 17, 2023.

BY: Terese Schummer, Village Clerk
Name and Title (*please print or type*)

Signature

4/17/23

Date

2023-04-17 CWSRF PH 2

A RESOLUTION ADOPTING A FINAL PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS or NPS POLLUTION CONTROL/STORMWATER IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

WHEREAS, the Village of Newberry (*legal name of applicant*) recognizes the need to make improvements to its existing wastewater treatment and collection system or its existing NPS pollution control/stormwater treatment system; and

WHEREAS, the Village of Newberry (*legal name of applicant*) authorized C2AE (*name of consulting engineering firm*) to prepare a Project Plan, which recommends the construction of Replacement of existing treatment systems throughout the plant, including headworks improvements, sludge storage expansion, final dome replacements, pump station rehabilitation, miscellaneous coatings, SCADA, ~5,000 LF of collection system replacement, and ~700 intruding tap removals.; and

WHEREAS, said Project Plan was presented at a Public Hearing held on April 17, 2023 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the Village of Newberry (*legal name of applicant*) formally adopts said Project Plan and agrees to implement the selected alternative (Alternative No. 2).

BE IT FURTHER RESOLVED, that the Village Manager (*title of the designee's position*), a position currently held by Allison Watkins (*name of the designee*), is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

Yeas:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by Village of Newberry (*the governing body of the applicant*) on April 17, 2023.

BY: Terese Schummer, Village Clerk
Name and Title (please print or type)

Signature

April 17, 2023
Date

04/14/2023 01:01 PM
User: ALLISON
DB: Newberry Village

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF NEWBERRY
POST DATES 03/18/2023 - 04/14/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 General Fund							
Dept 172 VILLAGE MANAGER							
101-172-719.000	03/27/23	44 NORTH	COBRA RETIREES	224922	04/26/23	5.36	47358
101-172-726.000	03/21/23	STANDARD, THE	LIFE INSURANCE	03212023	04/01/23	5.33	47360
101-172-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	9930241247	04/07/23	6.99	47368
101-172-911.000	03/11/23	MICHIGAN MUNICIPAL LEAGUE	NML CAPITAL CONFERENCE	03112023	03/11/23	390.00	47396
Total For Dept 172 VILLAGE MANAGER						407.68	
Dept 201 ADMINISTRATIVE							
101-201-726.000	03/21/23	STANDARD, THE	LIFE INSURANCE	03212023	04/01/23	10.04	47363
101-201-752.100	03/22/23	AMAZON	FILE LAMINATING SHEETS 11X17	IDLC-TV9D-1PHT	04/23/23	11.85	47355
101-201-752.100	03/20/23	AMAZON	FILE FOLDERS	# 1NFM-HRXXD-1DNT	04/19/23	31.38	47355
101-201-752.100	03/31/23	NEWBERRY NEWS INC	LINEMAN JOB/COUNCIL MEETING MINUTES	03/2023-022	05/28/23	76.85	47391
101-201-752.100	03/28/23	AMAZON	PROJECTOR	1TCN-3DHD-1X7F	04/28/23	59.48	47383
101-201-752.200	04/03/23	ZOOM	MEETINGS	195734314	04/03/23	1.71	47396
101-201-752.200	03/09/23	REGRID	YEARLY MEMBERSHIP	03092023	03/09/23	100.00	47414
101-201-801.000	03/28/23	DIGITALSPACE	DOMANIN AUTO RENEW	03282023	03/28/23	14.99	47396
101-201-801.000	04/02/23	FAIR, ALMA	OFFICE CLEANING	04012023	04/20/23	100.00	47386
101-201-801.000	04/12/23	WATKINS ROSS	VILLAGE OF NEWBERRY RETIREE HEALTH	90933	06/12/23	615.00	47408
101-201-801.000	04/13/23	GFL ENVIRONMENTAL	DUMPSTER-GARBAGE	UP0051791904	04/20/23	45.00	47411
101-201-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00002 - CE	9930241246	04/07/23	11.64	47368
101-201-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	9930241247	04/07/23	22.36	47368
101-201-850.000	04/03/23	HTC-HIMAWATHA TELEPHONE CO	ACCT 00042108-7	1557967	04/24/23	25.99	47389
Total For Dept 201 ADMINISTRATIVE						1,126.29	
Dept 215 CLERK							
101-215-900.000	03/31/23	NEWBERRY NEWS INC	LINEMAN JOB/COUNCIL MEETING MINUTES	03/2023-022	05/28/23	224.50	47391
Total For Dept 215 CLERK						224.50	
Dept 230 ORDINANCE OFFICER							
101-230-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	9930241247	04/07/23	27.95	47368
Total For Dept 230 ORDINANCE OFFICER						27.95	
Dept 253 TREASURER							
101-253-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	9930241247	04/07/23	27.95	47368
Total For Dept 253 TREASURER						27.95	
Dept 265 BUILDING & GROUNDS							
101-265-752.100	03/15/23	RAHILLY IGA	409 CLEANER	03152023	04/10/23	4.53	47362
101-265-752.100	03/30/23	AMAZON	SHOP TOWELS	1RYP-V176-4WTT	04/30/23	33.98	47383
101-265-921.000	04/11/23	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 131.500	04112023	04/27/23	194.03	47395
101-265-921.000	04/11/23	SEMCOENERGY GAS COMPANY	DPW GARAGE NATURAL GAS 827.500	04112023	04/27/23	17.55	47395
101-265-921.000	04/11/23	SEMCOENERGY GAS COMPANY	310 E. MCMIHAN NATURAL GAS	04112023	04/27/23	48.82	47395
Total For Dept 265 BUILDING & GROUNDS						298.91	
Dept 301 POLICE DEPARTMENT							
101-301-719.000	03/27/23	44 NORTH	COBRA RETIREES	224922	04/26/23	2.41	47358
101-301-726.000	03/21/23	STANDARD, THE	LIFE INSURANCE	03212023	04/01/23	21.31	47363
Total For Dept 301 POLICE DEPARTMENT						23.72	
Dept 441 PUBLIC WORKS							
101-441-726.000	03/21/23	STANDARD, THE	LIFE INSURANCE	03212023	04/01/23	11.54	47363
101-441-752.100	03/22/23	RAHILLY IGA	WATER-DPW	7856	04/10/23	4.99	47362
101-441-801.000	04/13/23	GFL ENVIRONMENTAL	MAINTENANCE GARBAGE	UP0051791905	04/20/23	190.00	47411
101-441-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00002 - CE	9930241246	04/07/23	103.85	47368
101-441-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	9930241247	04/07/23	27.95	47368

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POST DATES 03/18/2023 - 04/14/2023
BOTH JOURNALIZED AND UNJOURNALIZED

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Amount	check #
Fund 101 General Fund								
Dept 441 PUBLIC WORKS								
101-441-929.000	04/10/23	HUNTER GARAGE DOORS	GARAGE DOOR 75% DEPOSIT	3174EST	04/15/23	2,115.10	473888	
			Total For Dept 441 PUBLIC WORKS			2,453.43		
Dept 444 SIDEWALKS								
101-444-801.000	04/04/23	INSIDEOUT HOME SERVICES	SNOW BLOWING SAFE ROUTES	103	05/04/23	562.50	474133	
			Total For Dept 444 SIDEWALKS			562.50		
Dept 524 MOTOR POOL								
101-524-752.100	03/16/23	AUTO-WARES GROUP	CUTOFF WHEEL EXCHANGE	330-512518	04/10/23	(0.20)	473787	
101-524-752.100	03/17/23	NAPA AUTO PARTS DIVISION OF M OIL FUNNEL		944790	04/10/23	3.80	473807	
101-524-752.100	03/02/23	NAPA AUTO PARTS DIVISION OF MIBRAKE PARTS CLEANER		944204	04/10/23	15.56	473807	
101-524-752.100	03/15/23	NAPA AUTO PARTS DIVISION OF MIEBCIRE 5 GAL BL BUCKET		944653	04/10/23	5.65	473807	
101-524-752.100	03/20/23	NAPA AUTO PARTS DIVISION OF MIECLEANING WIRES		944854	04/10/23	13.29	473807	
101-524-752.100	03/17/23	NAPA AUTO PARTS DIVISION OF MMECHANIC SAFETY GLOVES		944787	04/10/23	12.69	473807	
101-524-752.100	03/22/23	AMAZON	WIRE CONNECTORS	1K6X--KR1T--66P1	04/21/23	36.99	473557	
101-524-752.100	03/30/23	AUTO-WARES GROUP	LIQ ELC TAPE	330-513141	04/10/23	10.89	473787	
101-524-752.100	03/30/23	AMAZON	SHOP TOWELS	1RYP-V176-4WTT	04/30/23	33.99	473843	
101-524-752.100	03/31/23	NAPA AUTO PARTS DIVISION OF MWOLOMG CLOTH		945322	04/10/23	21.18	474132	
101-524-753.000	04/08/23	AMAZON	HEADLAMP	1YJN--WNRO--JHYL	05/09/23	15.99	473843	
101-524-759.000	03/17/23	AUTO-WARES GROUP	784036/10W40 5 QUART	330-512571	04/10/23	29.69	473787	
101-524-759.000	04/03/23	WEX BANK - SPEEDWAY UNIVERSAL GAS/FUEL		88240519	04/21/23	3,304.22	473967	
101-524-932.000	03/08/23	NEAL'S TRUCK PARTS	CENTER BEARING	5103597	04/10/23	74.83	47361	
101-524-932.000	03/16/23	NEAL'S TRUCK PARTS	STARTER	5103674	04/10/23	730.00	47361	
101-524-932.000	03/15/23	NAPA AUTO PARTS DIVISION OF M12P OFS WR RETURN		944711	04/10/23	(27.80)	473807	
101-524-932.000	03/13/23	NAPA AUTO PARTS DIVISION OF M12 P IFS WR		944637	04/10/23	27.80	473807	
101-524-932.000	03/17/23	UP INTERNATIONAL TRUCKS	BATTERY & CORE	X111008960:01	03/27/23	130.09	473666	
101-524-932.000	03/23/23	AUTO-WARES GROUP	MINI SCR CL	330-512834	04/10/23	7.90	473787	
101-524-932.000	03/20/23	AUTO-WARES GROUP	LONG LIFE MINI	330-512653	04/10/23	4.89	473787	
101-524-932.000	03/24/23	NAPA AUTO PARTS DIVISION OF M1ROUND HOT ROLLED ROD		945046	04/10/23	4.55	473807	
101-524-932.000	03/24/23	NAPA AUTO PARTS DIVISION OF M1QUICK COUPLER		944934	04/10/23	16.15	473807	
101-524-932.000	03/28/23	MIZEI BROTHERS AUTOMOTIVE	POWERTRAIN MODULE REPAIR	17425466	03/31/23	1,453.44	47381	
101-524-932.000	03/21/23	EBAY	INDUCTOR ASSEMBLY	03212023	03/21/23	22.74	473967	
101-524-932.000	02/22/23	AMAZON	OEM LOCK ASY	1WPW--H3VW--4KXW	03/22/23	23.42	473557	
101-524-932.000	03/28/23	NEAL'S TRUCK PARTS	HYD HOSE BULK/CRIMP COUPLER	5103758	04/10/23	75.77	47361	
101-524-932.000	03/30/23	NEAL'S TRUCK PARTS	LIGHT	5103791	04/10/23	1.67	47361	
101-524-932.000	03/27/23	NAPA AUTO PARTS DIVISION OF M O-RING		945124	04/10/23	10.78	473807	
101-524-932.000	03/28/23	NAPA AUTO PARTS DIVISION OF M1 FLASHER		945167	04/10/23	19.04	473807	
101-524-932.000	03/31/23	NAPA AUTO PARTS DIVISION OF MMEGACRIMP/HYD HOSE		5103807	04/30/23	38.15	474132	
101-524-932.000	03/31/23	NEAL'S TRUCK PARTS	BOLTS/WASHERS	5103810	05/10/23	30.14	473967	
101-524-932.000	03/31/23	NEAL'S TRUCK PARTS	ADAPTERS/MEGACRIMP	5103807	05/10/23	38.55	473967	
101-524-932.000	04/11/23	UP INTERNATIONAL TRUCKS	CORE RETURN	X111009072:01	05/10/23	(35.10)		
101-524-932.000	04/10/23	AUTO-WARES GROUP	HITCHI PIN	330-513579	05/10/23	1.50	474100	
101-524-932.000	04/12/23	FOSTER HARDWARE	TUBE VINYL	221663	05/10/23	4.74		
101-524-932.000	04/12/23	NEAL'S TRUCK PARTS	BRAKE CAN/KIT CLEVE/HSOES	510.945	05/10/23	354.81		
			Total For Dept 524 MOTOR POOL			6,512.20		
			Total For Fund 101 General Fund			11,665.13		
Fund 202 MAJOR STREET FUND								
Dept 463 ROUTINE MAINTENANCE								
202-463-726.000	03/21/23	STANDARD, THE	LIFE INSURANCE	03212023	04/01/23	9.22	47363	
202-463-752.100	03/29/23	RAHILLY IGA	BLEACH/BAKING SODA	03292023	04/10/23	5.28	47394	
			Total For Dept 463 ROUTINE MAINTENANCE			14.50		

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF NEWBERRY
POST DATES 03/18/2023 - 04/14/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 202 MAJOR STREET FUND			Total For Fund 202 MAJOR STREET FUND	14.50			
Fund 203 Local Street Fund			LIFE INSURANCE	03212023	04/01/23	56.37	47363
Dept 463 ROUTINE MAINTENANCE			Total For Dept 463 ROUTINE MAINTENANCE			56.37	
203-463-726.000	03/21/23	STANDARD, THE	Total For Fund 203 Local Street Fund			56.37	
Fund 213 Fire Revolving Fund			MAC'S MARKET INC	03162023	04/10/23	36.76	47359
Dept 336 FIRE			WEX BANK - SPEEDWAY UNIVERSAL GAS/FUEL	88240519	04/21/23	354.87	47398
213-336-752.100	03/16/23		SNOW BLOWING FIRE HALL	04012023	04/30/23	310.00	47384
213-336-759.000	04/03/23	ANDERSON, PETE	ACCOUNT NUMBER 942077532-00003 DESK 9930241247	04112023	04/07/23	26.83	47368
213-336-801.000	04/01/23	VERIZON	FIRE HALL NATURAL GAS 900.500	69044	04/27/23	417.33	47395
213-336-850.000	03/23/23	SEMOENERGY GAS COMPANY	TANKER REPAIR - DEDUCTIBLE	69140	04/10/23	1,000.00	47377
213-336-921.000	04/11/23	CSI EMERGENCY APPARATUS, LLC	PUMP TEST AND REPLACEMENT		05/07/23	3,890.65	47409
213-336-932.000	03/23/23		Total For Dept 336 FIRE			6,036.44	
213-336-932.000	04/07/23		Total For Fund 213 Fire Revolving Fund			6,036.44	
Fund 582 Electric Fund			STATE OF MICHIGAN	012023	03/30/23	6,539.08	47354
Dept 000			WATER LIGHT SALES TAX COLLECTED	03302023	03/30/23	75.75	47354
582-000-228.100	03/21/23		WATER LIGHT SALES TAX COLLECTED	04032023	04/24/23	5,002.99	47382
582-000-228.100	03/30/23	STATE OF MICHIGAN	PA-95 COLLECTION LIEAF 6099 -MARCH 04022023		04/24/23	1,219.36	47407
582-000-228.100	04/03/23	STATE OF MICHIGAN	Total For Dept 000			12,837.18	
582-000-228.200	04/03/23		LIFE INSURANCE	03212023	04/01/23	7.46	47363
Dept 582 ELECTRIC DISTRIBUTION			Total For Dept 582 ELECTRIC DISTRIBUTION			7.46	
582-582-726.000	03/21/23	STANDARD, THE	44 NORTH	224922	04/26/23	3.22	47358
Dept 583 GENERAL EXPENSES			STANDARD, THE	03212023	04/01/23	26.65	47363
582-583-719.000	03/27/23		NAPA AUTO PARTS DIVISION OF M1WD40/GUNK LIQUID WRENCH	944791	04/10/23	22.40	47380
582-583-726.000	03/21/23		RECEIPT TAPE	# 1F4R-G3FT-1XC4	04/27/23	10.00	47355
582-583-752.100	03/28/23	AMAZON	BUSHING COVERS/CONNECTOR SPLITBOX	890843-00	04/28/23	109.46	47405
582-583-752.100	03/28/23	FOSTER HARDWARE	SPRAYCHALK	221580	05/10/23	13.99	47387
582-583-752.100	04/06/23	AMAZON	FIRST AID KIT	1QCW-KNB9-14B9	05/06/23	10.01	47363
582-583-752.100	03/27/23	RESCO ELECTRIC UTILITY SUPPLY	CUTOUTS/BOLT MACHINE/WASHERS/TAPE S	890839-00	04/27/23	999.35	47405
582-583-752.100	04/06/23	RESCO ELECTRIC UTILITY SUPPLY	BRACE CROSSMAN/CLAMPS/INSULATORS/GU	890840-00	05/06/23	1,261.73	47405
582-583-752.200	04/03/23	ZOOM	MEETINGS	195734314	04/10/23	4.86	47396
582-583-759.000	04/03/23	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	88240519	04/21/23	317.30	47398
582-583-801.000	03/20/23	FOSTER HARDWARE	GLOVE TESTING	221467	04/10/23	387.95	47357
582-583-801.000	04/02/23	FAIR, ALMA	OFFICE CLEANING	04012023	04/20/23	100.00	47386
582-583-801.000	04/12/23	WATKINS ROSS	VILLAGE OF NEWBERRY RETIREE HEALTH	90933	06/12/23	1,722.00	47408
582-583-801.000	04/13/23	GFL ENVIRONMENTAL	DUMPSTER-GARBAGE	UP0051791904	04/20/23	45.00	47411
582-583-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00002 - CE	9930241246	04/07/23	76.45	47368
582-583-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	9930241247	04/07/23	53.10	47368
582-583-850.000	04/03/23	HTC-HIAMATHA TELEPHONE CO	ACCT 00042364-7	1556878	04/25/23	17.50	47389
582-583-850.000	04/03/23	HTC-HIAMATHA TELEPHONE CO	ACCT 00042108-7	1557967	04/24/23	25.99	47389
582-583-851.000	03/28/23	UNITED STATES POST OFFICE	POSTAGE	03282023	03/28/23	4.82	47396

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amountcheck #
Fund 582 Electric Fund						
Dept 583 GENERAL EXPENSES						
582-583-900.000	03/31/23	NEWBERRY NEWS INC	LINEMAN JOB/COUNCIL MEETING MINUTES 03/2023-022		05/28/23	120.00 47391
582-583-921.000	04/11/23	SEMCOENERGY GAS COMPANY	WATER LIGHT BUILDING NATURAL GAS 23 04112023		04/27/23	134.45 47395
582-583-921.000	04/11/23	SEMCOENERGY GAS COMPANY	GENERATION BUILDING NATURAL GAS 2 04112023		04/27/23	56.41 47395
582-583-932.000	03/21/23	NEWBERRY MOTORS INC	OIL CHANGE	43093	04/10/23	50.59 47360
582-583-932.000	03/28/23	NEWBERRY MOTORS INC	2022 RAM REPAIR	42612	03/31/23	2,437.27 47360
582-583-932.000	04/03/23	AMAZON	STROBE LIGHT/HUSKY LINER	1R7D-K14Y-QHGV	05/03/23	235.75 47383
582-583-932.000	04/05/23	NAPA AUTO PARTS DIVISION OF M	TIRE REP KIT/NEEDLE/PROBE	945438	05/10/23	19.43 47412
582-583-932.000	04/04/23	NAPA AUTO PARTS DIVISION OF M	SOLENOID	945416	05/10/23	23.14 47412
582-583-992.100	03/23/23	US BANK OPERATIONS CENTER	LGPE 2003B REVENUE SHARING	03233023	04/24/23	1,793.75 47367
Total For Dept 583 GENERAL EXPENSES						10,082.57
Dept 585 BUILDING MAINTENANCE						
582-585-929.000	03/14/23	AMAZON	LIFEMASTER GARAGE DOOR OPENER BELT	141X-TDVX-7CJN	04/13/23	25.94 47355
582-585-929.000	04/10/23	HUNTER GARAGE DOORS	GARAGE DOOR 75% DEPOSIT	3174EST	04/15/23	2,115.09 47388
Total For Dept 585 BUILDING MAINTENANCE						2,141.03
Dept 586 PURCHASED POWER						
582-586-801.000	04/10/23	MICHIGAN PUBLIC POWER AGENCY	VOLUNTARY GREEN PRICING/RENEWABLE P 2023410020		04/25/23	61.28
582-586-926.000	04/06/23	CLOVERLAND ELECTRIC CO-OP	PURCHASED POWER	04062023	04/27/23	9,787.57 47400
582-586-926.000	04/07/23	CMS ENERGY RESOURCE MGT	PURCHASED POWER	11061	04/20/23	62,171.19 47401
582-586-926.100	04/03/23	AMERICAN TRANSMISSION COMPANY	PURCHASED POWER - CAPACITY	001142	04/10/23	13,300.74
Total For Dept 586 PURCHASED POWER						85,320.78
Dept 588 SAVE THE BELLS						
582-588-752.200	04/03/23	AMAZON	WIRE CONNECTORS	14XX-DIR9-QWKC	05/03/23	53.25 47383
582-588-752.200	03/30/23	AMAZON	HEAVY DUTY MAILE ELECTRICAL	1C9L-RPNX-1DJ7	05/03/23	14.59 47383
Total For Dept 588 SAVE THE BELLS						67.84
Total For Fund 582 Electric Fund						110,456.86
Fund 590 Sewage Receiving Fund						
Dept 537 SEWER SYSTEM						
590-537-719.000	03/27/23	44 NORTH	COBRA RETIREES	224922	04/26/23	2.41 47358
590-537-726.000	03/21/23	STANDARD, THE	LIFE INSURANCE	03212023	04/01/23	28.33 47363
590-537-752.100	03/23/23	BRANDTECH	PIPEFTE CONTROLLER	0322223	03/23/23	52.96 47396
590-537-752.100	03/28/23	AMAZON	RECEIPT TAPE	# 1F4R-G3FT-1XC4	04/27/23	9.99 47395
590-537-752.200	04/03/23	ZOOM	MEETINGS	195734314	04/03/23	3.09 47396
590-537-753.000	03/13/23	AMAZON	CABLE TRACER	131T-3QDU-1FX1	04/12/23	79.97 47355
590-537-753.000	03/29/23	FOSTER HARDWARE	AIR CHUCK/ PLUG	221540	04/10/23	16.98 47357
590-537-753.000	03/31/23	AMAZON	SPOTLIGHT	1VYP-NYHM-RNKP	05/03/23	229.36 47383
590-537-759.000	03/27/23	AUTO-WARES GROUP	GAS/FUEL	330-512966	04/10/23	7.09 47378
590-537-759.000	04/03/23	WEX BANK - SPEEDWAY UNIVERSAL	RYL INT SAT LTX ULTRA GL	88240519	04/21/23	17.98 47398
590-537-776.000	03/23/23	FOSTER HARDWARE	BRACEKET SHELF	221493	04/10/23	53.98 47357
590-537-776.000	03/22/23	AMAZON	FLANGE	221488	04/10/23	71.96 47357
590-537-801.000	04/03/23	JOHNSON CONTROLS	HVAC PLANNED SERVICE AGREEMENT PER 1-128627164041	1MHR-F1CD-14NC	04/21/23	18.45 47355
590-537-801.000	04/12/23	WATKINS ROSS	VILLAGE OF NEWBERRY RETIREE HEALTH	90933	05/03/22	535.50 47390
590-537-801.000	04/13/23	GFL ENVIRONMENTAL	WTP GARBAGE REMOVAL	UP0051791906	06/12/23	1,025.00 47408
590-537-801.201	02/28/23	SONDEE, RACINE & DOREN PLC	LEGAL COUNCIL	71	04/20/23	19.50 47411
590-537-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00002 - CE 9930241246		03/30/23	345.00 47364
590-537-850.000	03/23/23	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK 9930241247		04/07/23	94.70 47368
590-537-850.000	04/03/23	HTC-HIAMATHA TELEPHONE CO	ACCT 00042108-7	1557967	04/07/23	60.37 47368
590-537-917.100	03/15/23	HAWKINS INC	150LB CHLORINE CYLINDERS	6423927	04/24/23	25.99 47389
Total For Fund 590 Sewage Receiving Fund						40.00 47370

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amountcheck #
Fund Totals:						
			Fund 101 General Fund			11,665.13
			Fund 202 MAJOR STREET FUND			14.50
			Fund 203 Local Street Fund			56.37
			Fund 213 Fire Revolving Fund			6,036.44
			Fund 582 Electric Fund			110,456.86
			Fund 590 Sewage Receiving Fund			81,872.24
			Fund 591 Water Fund			5,577.03
Total For All Funds:						215,678.57

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

Mackinac Island Branch

P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

2558509

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 3/31/23 Page 1 of 1
ACCOUNT NUMBER

Go Paperless and win a free Yeti Cooler! Sign up for E-Statements
between March 1 and June 1 for your chance to win! Stop by your local
branch for all the details, or visit FNBSI.com

MUNICIPAL MONEY MARKET			1
ACCOUNT NUMBER	7703432	Statement Dates	3/01/23 thru 3/31/23
PREVIOUS BALANCE	12,844.51	DAYS IN STATEMENT PERIOD	31
1 CREDITS TOTALING	700.22	AVERAGE LEDGER BAL	12,866
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	12,866
SERVICE CHARGE AMOUNT	.00	Interest Earned	11.07
INTEREST PAID	11.07	Annual Percentage Yield Earned	1.02%
CURRENT STMT BALANCE	13,555.80	2023 Interest Paid	26.22

DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
3/31	DDA REGULAR DEPOSIT	700.22
3/31	INTEREST PAID 31 DAYS	11.07

DAILY BALANCE SUMMARY.....			
DATE.....	BALANCE	DATE.....	BALANCE
3/01	12,844.51	3/31	13,555.80

INTEREST RATE SUMMARY.....	
DATE.....	INTEREST RATE
2/28	1.00%
3/28	1.10%

* 0 6 9 3 0 0 0 2 6 1 0 1 0 1 0 0 0 *

VILLAGE OF NEWBERRY

TREASURER'S REPORT

		FOR MONTH ENDING:					
		March 31, 2023					
A	Previous Year(s)	LEDGER ITEMS:		2023		2022	
		Y.T.D. Collections	Actual Collections March	Y.T.D.	Y.T.D. Collections	Actual Collections March	Y.T.D.
B	2022	Delinquent Personal Property Taxes	0.00	0.00		0.00	0.00
C		Delinquent Personal Interest Collected	0.00	0.00		0.00	0.00
E		Delinquent Real Tax Collected	0.00	0.00		0.00	0.00
F		Delinquent Real Tax Interest Collected	0.00	34.11		0.00	0.00
G		Real Property Tax Collected	2%	0.00	2%	0.00	4,547.59
		Personal Property Tax Collected	0%	0.00	0%	0.00	0.00
		Admin Fee, Penalty & Interest Collected	0.00	394.77		0.00	421.94
		Deposits to Tax Savings Account	0.00	6,080.51		0.00	4,969.53
		Interest Earned on Tax Accounts	0.04	0.12		0.02	10.72
		Tax Acct Transfer to Gen Fund/Tax Appropriation Funds	4,180.46	9,972.84		0.00	3,372.17

TAX ACCOUNT			
BANK ACCOUNT BALANCE @			
	Beginning March	Ending March	
2023	\$5,811.05	\$1,630.63	
2022	\$1,608.06	\$1,608.08	

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example: of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2022 Anticipated Real Property Collections are \$338,855.97.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

BUILDING DETAIL REPORT

Michigan Municipal Risk Management Authority



CBIZ Valuation Group, LLC

VILLAGE OF NEWBERRY

Inspected: 7/12/2022

Insured	38274_662	Tour Guide	Self
Site	023 - Municipal Storage		
Building	07 - Municipal Storage Building		
Address	309 East McMillan Avenue		
City, State, Zip	Newberry, MI 49868		
Latitude	N 46.35144934	Longitude	W -85.50544852

INSURABLE VALUES	
Building	\$1,007,000
Contents	\$40,000
Structures with the Building	\$0
Separately Insurable	\$0
Total	\$1,047,000
Per SqFt Rate	\$62

UNDERWRITING DATA

Occupancy	100% Garage		
Stories above Grade	1	Year Built	1990
Superstructure SqFt	16,310	Vacant	No
Substructure SqFt	0		
Total SqFt	16,310		
ISO Class	100% 1 - Frame		
Foundation Type	Mat/Slab		
Exterior Wall Finish	20% Siding, Metal or Other on Frame, 80% Siding, Wood on Frame		
Roof Pitch	100% Medium (8:12 to 12:12 Pitch)		
Roof Geometry	Gable		
Roof Frame Type	Wood Purlins		
Roof Materials	100% Steel		
Heating System	100% None		
Cooling System	100% None		
Electrical	Yes	Plumbing	No
Passenger Elevators	0		
Freight Elevators	0		
Sprinkler System	None	Type	None
Manual Fire Alarms	None	Type	None
		Automatic Fire Detection	None
		Entry Alarms	None
		Type	None



NOTES:

CBIZ VALUATION GROUP, LLC

Valuation Comparison Report

Village of Newberry

Bldg ID #	Building	Address	City	Previous Values			New Values			% Change In Value	Notes:
				Building + SWTB	Contents	TIV	Building + SWTB	Contents	TIV		
38274_66200101	Water and Light Building	307 East McMillan Avenue	Newberry	\$2,636,100	\$25,000	\$2,661,100	\$2,703,200	\$130,000	\$2,833,200	6%	
38274_66200103	Garage - Warehouse	309 East McMillan Avenue	Newberry	\$110,400	\$40,000	\$150,400	\$162,000	\$40,000	\$202,000	34%	
38274_66200105	Plant Building	301 East McMillan Avenue	Newberry	\$991,900	\$316,100	\$1,308,000	\$1,300,000	\$20,000	\$1,320,000	1%	
38274_66200106	New Maintenance Building	309 East McMillan Avenue	Newberry	\$430,200	\$65,000	\$495,200	\$300,000	\$27,000	\$327,000	-34%	first time appraised.
38274_66200108	Municipal Cold Storage 1	309 East McMillan Avenue	Newberry	\$0	\$0	\$0	\$144,100	\$18,000	\$162,100	0%	
38274_66200109	Municipal Cold Storage 2	309 East McMillan Avenue	Newberry	\$0	\$0	\$0	\$288,000	\$36,000	\$324,000	0%	
38274_66200801	DPW Garage	303 East Harrie Street	Newberry	\$257,900	\$30,000	\$287,900	\$305,000	\$32,000	\$337,000	17%	
38274_66200901	Well House 4	80 Newberry Avenue	Newberry	\$170,600	\$0	\$170,600	\$180,000	\$0	\$180,000	6%	
38274_66201201	Ice Rink	305 West Avenue C	Newberry	\$988,100	\$0	\$988,100	\$1,481,400	\$0	\$1,481,400	50%	
38274_66201301	Fire Hall	108 East Truman Boulevard	Newberry	\$497,100	\$467,900	\$965,000	\$824,800	\$76,000	\$900,800	-7%	
38274_66201401	Wastewater Treatment Plant	9698 M-123 (Falls Road)	Newberry	\$3,137,500	\$150,000	\$3,287,500	\$3,253,300	\$150,000	\$3,403,300	4%	
38274_66201403	Boiler Building	9698 M-123 (Falls Road)	Newberry	\$471,000	\$0	\$471,000	\$510,000	\$0	\$510,000	8%	
38274_66201404	Screw Press Building	9698 M-123 (Falls Road)	Newberry	\$180,400	\$0	\$180,400	\$210,000	\$0	\$210,000	16%	
38274_66201405	Grit Removal Building	9698 M-123 (Falls Road)	Newberry	\$216,900	\$80,000	\$296,900	\$280,000	\$0	\$280,000	-6%	
38274_66201406	Storage Building	9698 M-123 (Falls Road)	Newberry	\$88,200	\$45,000	\$133,200	\$60,000	\$12,000	\$72,000	-46%	
38274_66202101	Well House 6 and 7	14139 Lois Lane	Newberry	\$376,900	\$5,400	\$382,300	\$405,000	\$0	\$405,000	6%	
38274_66202201	Administration Building	302 East McMillan Avenue	Newberry	\$262,700	\$50,000	\$312,700	\$671,600	\$55,000	\$726,600	132%	Basement accounted for.
38274_66202307	Municipal Storage Building	309 East McMillan Avenue	Newberry	\$176,500	\$100,000	\$276,500	\$1,007,000	\$40,000	\$1,047,000	279%	First time appraised.
38274_66202401	Substation - Power Generating Plant	Power Generating Plant	Newberry	\$0	\$0	\$0	\$782,200	\$0	\$782,200	0%	First time appraised.
Grand Totals - 19 Appraisals				\$10,992,400	\$1,374,400	\$12,366,800	\$14,867,600	\$636,000	\$15,503,600		

Energetics Home Inspection Service

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20:10 April 06, 2022

Village of Newberry
310 E. McMillan Rd

Outbuilding

A N P N I M D

Building #5 Outbuilding

1. ☐ ☐ ☐ ☒ Roof: Metal - Age of roof: 40+yrs, Areas of fascia that is damaged, broken, or missing, Recommend repairs/replacement, Paint peeling on fascia, Recommend repainting to protect wood, Areas of metal sheeting is starting to lift up due to damage of fascia, and/or screws no longer securing, Heavy rusting evident throughout roof, Areas of roof showing dips/sags on lower level, most notable on W side of roof, Roof shows signs of deterioration, Roof is at end of its useful life, A qualified contractor is recommended to evaluate/estimate costs of repairs/replacement



Energetics Home Inspection Service

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Village of Newberry
310 E. McMillan Rd

Outbuilding (Continued)

2. ☒ ☐ ☐ ☐ ☐ Roof Structure: Wood truss



3. ☐ ☐ ☐ ☐ ☒ Ceiling: Exposed framing - Evidence of past or present water issue(s), Recommend continued monitoring for any further issues/need for repairs, Damage, A qualified contractor is recommended to evaluate and estimate repairs



4. ☐ ☐ ☐ ☒ ☐ Walls: Exposed framing - Evidence of past or present water leakage, Evidence of past or present water staining, Recommend periodic monitoring for any further issues or need for repairs, A qualified contractor is recommended to evaluate and estimate repairs





Superior Roofing
E9652 State Hwy M28
Wetmore, MI. 49895
Phone: 906-202-0659

Company Representative
David Charlton
Phone: (906) 202-9804
1superiorroof@gmail.com

TOTAL

Storage Barn Shingle
\$68,500.00
04/12/2023

George Blakely
Newberry Village Office Building
405 East Mcmillan Avenue
Newberry, MI 49868
(906) 291-1628

Job: George Blakely

Roofing Section

GAF Timberline HDZ- Strip & Reshingle

Remove Steel Roofing

Remove and Dispose of existing exposed Fastener metal Roofing.

Disposal-Dump Trailers

Leave Job Site clean and free of all Debris from Project.

White Steel Drip Edge

Remove and Replace all drip edge with New. Install using 1 1/4" roofing nails, Nail every 10-12"s.

Eaves-GAF WeatherWatch Ice & Water Shield

Cover Roof Deck 6' up from All Eaves. Install using cap Staple as required by manufacture.

ABC Pro Guard 20 Synthetic Underlayment (10 sq)

Cover all Roof sheeting that is not covered by Ice guard. Install using cap Staple as required by manufacturer.

Stinger- Cap Staples/Cap Nails

Small Chimney Flashing

Remove old chimney flashing. Install new 26 gauge steel flashing around chimney.

GAF ProStart Starter Shingle Strip (120')

Install ProStart to all eaves nail every 4-6"s.

GAF Timberline HDZ Shingles

Install GAF Timberline HDZ shingles using GAF's 50 year system plus warranty.

Premium 1.25" Coil Roofing Nails

GAF Cobra Snow Country Advanced Ridge Vent - 9" (4')

Remove and replace all ridge vent with new. Cut open ridge to 3 1/4" wide, As Recommend by manufacturer.

GAF Seal-A-Ridge (25')

Install Ridge cap to all Hips and Ridges.

Payment Info

50% Due upon signing of contract and Remaining Balance Due upon job Completion. Estimate total is valid for 30 days after delivery of estimate. Final total is subject to change order pricing if any lumber, to include roof decking, needs replacement.

TOTAL

\$68,500.00

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Date: April 2023

Subject: Downtown Tree Removal

Dear Village of Newberry Area Residents and Business Owners,

The Village of Newberry (Village) has determined that many of the trees located in the downtown corridor (Newberry Ave. between Truman Blvd and Railroad St.) are causing damage to the sidewalks and could eventually begin to undermine the foundations of some of the buildings. Current damage includes cracking, deterioration, and raised areas of the surface that are now broken or separated. This damage will only continue as the trees grow. The estimated cost for repair of current damage is a minimum of \$25,000. To combat this issue the Village is planning to have the trees removed.

The Village is considering several options once tree removal occurs. Some suggestions include replacing the current trees with smaller trees that are more appropriate for the space, using large flowerpots or similar decoration to replace the trees during the warm months and removing them during the winter, or filling in the tree sites with concrete with nothing to replace the trees.

The Village is interested in hearing feedback and suggestions for how to ensure the sidewalks are safe and usable while preserving the aesthetic of the downtown area. We ask that you take a moment to complete and submit this survey. You may return this survey with your monthly payment using the envelope provided or drop your survey off at the Village Office at 302 E. McMillan Avenue between 8am and Noon and 1:00pm and 4:30pm, Monday through Friday. A version of this survey is also available to be completed online. Please visit www.villageofnewberry.com to access the online survey.

We appreciate your assistance and feedback during this process.

Sincerely,

Allison Watkins
Village Manager

**Village of Newberry
Downtown Tree Feedback Survey**

Please return this form with your utility bill or drop it off at the Village of Newberry Office.
Please respond by Friday, May 12, 2023.

Please mark your responses below.

1. Do you live within the Village limits?	YES NO
2. Are you a property owner?	YES NO
3. Are you a renter?	YES NO
4. Do you own a business located on Newberry Ave between Truman Blvd. and Railroad St.?	YES NO
5. Do you live in a home or apartment located on Newberry Ave between Truman Blvd. and Railroad St.?	YES NO
6. Do you agree with the Village's decision to remove the trees downtown due to the current damage caused and to avoid additional expensive damage to the sidewalks?	YES NO
7. In your opinion, what should be done once the trees have been removed? Please check one	
<input type="checkbox"/> Use things like flowerpots & decorative items to cover the grated spaces and remove them during the winter months to free sidewalks for snow removal. Do not replace the trees.	
<input type="checkbox"/> Leave the grated spaces, but do not add anything additional. Do not replace the trees.	
<input type="checkbox"/> Replant smaller trees that are less likely to damage the sidewalks.	
<input type="checkbox"/> Fill in the grated spaces with concrete. Do not replace the trees.	
<input type="checkbox"/> Other. Please list suggestions here. Feel free to use additional space on the back of this page.	
OPTIONAL: Name: _____ Email: _____	

**VILLAGE OF NEWBERRY
COUNTY OF LUCE
STATE OF MICHIGAN**

ORDINANCE NO. 56

Title: SIDEWALK CAFES

An Ordinance to regulate Sidewalk Cafes within the Village of Newberry.

Section 56.1: Definitions.

For the purpose of this chapter, the following phrases, words, and their derivations shall have the meanings set forth below whenever they appear in this chapter.

ALCOHOLIC

The meaning of the terms “alcoholic,” “liquor,” “license” and other terms as used in this chapter, shall be as defined in Public Act No. 58 of 1998 (MCL 436.1101 et seq.).

COUNCIL

The Council of the Village of Newberry.

LICENSE

The meaning of the terms “alcoholic,” “liquor,” “license” and other terms as used in this chapter, shall be as defined in Public Act No. 58 of 1998 (MCL 436.1101 et seq.).

LIQUOR

The meaning of the terms “alcoholic,” “liquor,” “license” and other terms as used in this chapter, shall be as defined in Public Act No. 58 of 1998 (MCL 436.1101 et seq.).

MANAGER

The Village Manager of the Village of Newberry.

SIDEWALK CAFÉ

Any group of tables, chairs or other seating fixtures, enclosures, and all associated items placed within Village or State right-of-way and intended for the purpose of consumption of food or beverages by patrons, when such is located adjacent to a food or beverage service establishment having the same operator.

VILLAGE

The Village of Newberry.

Section 56.2: Permit conditions.

The Manager may issue to an adjacent food service establishment a revocable sidewalk cafe with or without alcohol permit to occupy a portion of adjacent Village right-of-way to place tables and chairs, planters and windscreens adjacent to the tables and chairs in conjunction with selling and consuming food and alcoholic beverages, provided the following terms and regulations are met:

A. Regulations.

1. If located on Newberry Avenue (M123) the operator must secure a permit from the Michigan Department of Transportation (MDOT) to operate in state right-of-way.

Cafes located in state right-of-way are not covered by MDOT permits secured by the Village.

2. The operator of the sidewalk cafe shall take whatever steps are necessary to procure the appropriate license from the Michigan Liquor Control Commission if they intend to serve alcoholic beverages in the sidewalk cafe area and shall comply with all other laws and regulations concerning the serving of alcoholic beverages in the State of Michigan.
3. Sidewalk cafes shall not unreasonably interfere with the view, access to, or use of property adjacent to said street.
4. Sidewalk cafes shall not be permitted in or directly adjacent to property zoned exclusively for residential purposes.
5. Sidewalk cafes shall not unduly obstruct pedestrian movement nor diminish the safety of the general public.
6. Sidewalk cafes shall not be attached to or cause damage to the street or sidewalk or to trees, benches, landscaping, or other objects lawfully located in the right-of-way.
7. The sidewalk cafe area shall be separated from pedestrian traffic by an approved barrier at least 36" in height, which can consist of planters, railings, and other similar materials. Placement of barriers must ensure that a five-foot wide unobstructed pedestrian passageway is in place along all perimeters of the barrier. All barriers used for sidewalk cafes serving alcoholic beverages shall also conform to Michigan Liquor Control Commission Regulations.
8. The pedestrian passageway area shall not include trees, bushes, walls, parking meters, fire hydrants, tree grates or any other fixtures permanently located in the right-of-way.
9. Tables, chairs, portable signs, and other equipment used in the operation of the cafe may remain in the authorized space during closed hours, with the operator assuming all risk for damage or theft.
10. All signs must conform to the Village's sign requirements. If located on Newberry Avenue, signs must also conform to MDOT requirements.
11. The immediate area of the cafe shall be maintained free of litter and debris.
12. The hours of operation of the sidewalk cafe shall not be earlier than 8:00 a.m. or later than 11:00 p.m.
13. The sidewalk cafe permit issued in accordance with this article shall be prominently displayed.
14. A one square foot sign must be posted in a prominent location that indicates "No Alcohol Allowed Beyond the Barrier of this Sidewalk Cafe" shall be posted at a

conspicuous location within the sidewalk cafe. A copy of the sign shall be attached to the application.

15. All alcoholic beverages to be served at sidewalk cafes shall be prepared within the adjacent indoor establishment that serves food and/or alcoholic beverages, and alcoholic beverages shall only be served to patrons seated at tables. The drinking of alcoholic beverages by a member of the public while a patron at a sidewalk cafe within the confines of the sidewalk cafe area shall not be construed as a violation of any ordinance controlling open containers in a public area.
16. Sidewalk cafes serving alcohol shall be continuously supervised by employees of the establishment.
17. To be eligible to apply for a sidewalk cafe, the adjoining restaurant or food service business from which the sidewalk cafe extends must provide a full-service menu for the on-site consumption of food.

B. Application

Any individual seeking a sidewalk café permit must complete and submit the Sidewalk Café/Sales Application and include all documents and information listed on the Sidewalk Café/Sales Permit Checklist.

C. Notice.

Notice to the adjacent property owners or occupants on both sides of the applicant's property shall be required before issuing a permit. Proof of this notice shall be provided to the village by the applicant prior to the issuance of a permit.

D. Fees.

Prior to the issuance of a permit, a fee for an amount established by resolution of the Council shall be paid.

1. Unless amended by Council resolution the fee for a new application for Sidewalk Cafes is \$75.00 The renewal application fee for Sidewalk Cafes is \$25.00.
- 2.

E. Insurance.

All applicants are required to provide a certificate of General Liability in the amount of \$1,000,000 per occurrence, naming the Village as additional insured as well as provide an endorsement to the policy naming the Village as additional insured. The sidewalk café operator shall indemnify and hold harmless the Village and its affiliated agencies and employees from any liability arising from the existence of the sidewalk café on the public right-of-way.

1. Applicants who are requesting permission to sell and serve alcohol are required to provide Liquor Liability Insurance on an occurrence basis with limits of liability not less than \$1,000,000 per occurrence. Such policy shall include an endorsement stating that it extends coverage to include service outside of the licensed premises to all areas where alcohol is to be served or consumed, and that the Village of Newberry is listed as additional insured.

F. Site plan.

A site plan depicting the measurements and elements of the sidewalk café must accompany all sidewalk café applications. The site plan must adhere to all applicable Village codes and ordinances. Multiple site plans based on seasonal weather may be provided. The site plan should be clearly drawn and no larger than 11" x 17". The site plan shall depict the dimensions and placement within the sidewalk café of the following:

1. The placement of the edge barrier, including dimensions and marked entry/exit dimensions.
2. Tables and chairs
3. Planters
4. Wait-staff booths
5. Trash cans
6. Any other items within the sidewalk café
7. Lateral and vertical clearances

If a site plan is deemed unacceptable by any approving department, the Sidewalk Café application will not be approved until required adjustments are made.

G. On-site inspection.

After an application is submitted, the Manager's Office will work to set up an on-site inspection of the proposed area. Determination for placement of the barrier will be made at the on-site inspection.

H. Food service establishment.

Food service establishment shall be defined in accordance with its meaning in the Food Law of 2000, as amended, MCL 289.1101.

I. Duration.

Permits shall be for the period of May 1 to October 31 for the year in which they are granted, and cafes shall not operate outside of this period.

J. Renewal of Permit.

Sidewalk Café permits must be renewed annually. Requests for renewal for cafes that have had two or more violations in the previous permit year will not be approved.

K. Display.

A permit shall only be valid if displayed in a manner visible to the public.

L. Permit revocation.

Any permit may be revoked by the Manager or designee upon a finding that the occupancy does not meet the standards of this Code, any other provisions of this Code, or other applicable law or regulation, or that the right-of-way is needed for other street or utility purposes. Upon such revocation, the fee paid for any period after termination of street occupancy fee shall be refunded.

M. Appeal.

Persons who are refused a permit or have had their permit revoked may request in writing a hearing on that determination before the Manager or designee. The decision of the

Manager may be appealed to the Council. Requests for a hearing or an appeal must be made within five days of the questioned decision.

N. Violations.

Any person who operates a sidewalk cafe without a permit or who shall violate any of the provisions of this section shall be responsible for a municipal civil infraction and payment of any costs for damages to the right-of-way.

Section 56.3: Repealed

All inconsistent and prior ordinances, resolutions, or votes documented meeting minutes are hereby repealed.

Section 56.4: Publication

This Ordinance shall be published once in a newspaper of general circulation within the boundaries of the Village qualified under State law to publish legal notices immediately after its adoption, and the same shall be recorded in the minutes of the Village of the meeting at which this Ordinance was adopted and, in addition shall be recorded in the Ordinance Book of the Village.

Section 56.5: Effective Date

This Ordinance shall be in full force and effect twenty (20) days after publication.

AYES: _____

NAYS: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

By: Catherine Freese, Village President

By: Terese Schummer, Clerk

Date: _____

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on April 17, 2023 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on _____ in the following newspaper: NEWBERRY NEWS.

Terese Schummer, Clerk



ANDERSON, TACKMAN & COMPANY, PLC
CERTIFIED PUBLIC ACCOUNTANTS

KINROSS OFFICE

KENNETH A. TALSMA, CPA, PRINCIPAL
AMBER N. MACK, CPA, PRINCIPAL

LESLIE A. BOHN, CPA
TORI N. KRUISE, CPA

MEMBER AICPA
DIVISION FOR CPA FIRMS

MEMBER MACPA

OFFICES IN
MICHIGAN & WISCONSIN

April 14, 2023

Village of Newberry
302 E. McMillan Avenue
Newberry, MI 49868

We are pleased to confirm our understanding of the services we are to provide the Village of Newberry, for the year ended December 31, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Village of Newberry as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village of Newberry's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Newberry's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Employees Retirement and Benefit Systems
3. Other Post Employment Benefits
4. Budgetary Comparison Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the Village of Newberry's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements taken as whole in a report combined with our auditor's report on the financial statements.

1. Combining Fund Financial Statements

16978 S. RILEY AVENUE
KINCHELOE, MICHIGAN 49788

(906) 495-5952 / FAX 495-7312
E-mail: antack@antack.com

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and issue an auditor's report that concludes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of accounting records of the Village of Newberry and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Village of Newberry or to acts by management or employees acting on behalf of the Village of Newberry. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, and any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village of Newberry's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may request written representation from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risk of material misstatement as part of audit planning:

- Management override of controls

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Controls

We will obtain an understanding of the Village of Newberry and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatements, we will perform tests of the Village of Newberry's compliance with provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the Village of Newberry in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit service by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Village of Newberry from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representation from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Village of Newberry involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Village of Newberry received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Village of Newberry complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in prior periods (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our report to the Village of Newberry; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Anderson, Tackman & Company, PLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to an Oversight Agency for Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Anderson, Tackman & Company, PLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Kenneth A. Talsma, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, typing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed the amount listed in our proposal. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Reporting

We will issue written reports upon completion of our audit of the Village of Newberry's financial statements. Our report will be addressed to the governing board of the Village of Newberry. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraphs to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Village of Newberry is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the Village of Newberry and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Very truly yours,



Anderson, Tackman & Company, PLC

RESPONSE:

This letter correctly sets forth the understanding of the Village of Newberry.

By: Allison Watkins

Title: Village Manager

Date: 04/14/2023

Norris Contracting, Inc.

4576 South Mackinac Trail

Sault Ste. Marie MI 49783-

Phone (906) 632-1200

Fax (906) 632-1300

Invoice # 15455

Invoice Date- 4/11/2023

Due Date- 4/26/2023

TERMS- Net 15

Time/Material

Village of Newberry

302 E. McMillan Avenue

Newberry MI 49868

Description	Quantity	Unit of Measure	Unit Price	Extended Price
Labor, equipment, trucking	1.00	LS	55,250.00	55,250.00
Sand backfill, 6A stone bedding	1.00	LS	8,450.00	8,450.00
Pipe, fittings, supplies	1.00	LS	4,496.94	4,496.94

WORK DONE TODAY

WITH TOMORROW IN MIND

Credit card payments will incur a 4% processing fee.

Late payments may incur a 1.5 % monthly finance charge.

Invoice Amount 68,196.94

Tax 0.00

Amount Due 68,196.94

**Village of Newberry
Ordinance Committee Meeting Minutes
307 E. McMillan Avenue
Thursday, April 13, 2023
9:30 AM**

- 1. Called to Order:** 9:33 AM by Lori S.
- 2. Roll Call:** Chair - Lori Stokes, Dennis Hendrickson, and Jack Olson (arriving at 10:05 AM)
Also Present: VM – Allison Watkins, Amy Fisher
- 3. Approval of Agenda:** Motion by Lori S, Second by Dennis H AYES – All.
- 4. Approval of Last Month's Minutes:** Motion by Lori S, Second by Dennis H, AYES – All.
- 5. Public Comment:** None present.
- 6. Unfinished Business**
 - A. Purchasing Ordinance** – Committee went through draft and areas to make changes to. VM Allison W will make changes and present ordinance at the next meeting.
 - B. Ordinance – Sidewalk Cafes** – Committee went through draft with areas to make changes to. VM Allison W will make changes and present them at Monday's Council Meeting for approval. Committee voted to recommend approval to council.
 - C. Tabled;** Ordinance language to focus on giving strength to garbage/blight violations.
 - D. Tabled,** Short Term Rentals Ordinance
- 7. New Business** – Next Committee meeting date is May 04, 2023, at 9:30 AM
- 8. Public Comment** – None present.
- 9. Adjournment** – 10:49 AM motioned by Lori S and supported by Dennis H. AYES – All.

Infrastructure Committee Meeting
Newberry Village Council
April 12, 2023
Meeting held at 307 E. McMillan Avenue
10:33 a.m.

Present: Trustees: Hendrickson (Chair), Schummer, Cameron arrived at 10:35a.m.

Absent: none

Also Present: WWTP Superintendent -Blakeley; Village Manager Watkins, Michelle Baynton Adm. Asst., Roxanna Transit

Call to Order: Meeting began at 10:33 a.m.

Public Comment: No Public Comment

Unfinished Business:

- 2023 Clean Water SRF Update - Discussed
- 2024 Clean Water SRF Update - Discussed
- 2024 Drinking Water SRF Update – Discussed
- Downtown Tree Removal Update – Discussed
- Water & Light Truck Update – Discussed
- Garbage Truck Update – Discussed
- Pentland Township Litigation – Update
- DPW Working Foreman & DPW Working Superintendent- Discussed

New Business:

- Fishing Platform – Discussed, Roxanna Transit present to answer questions.
- Helen Street Sewer Line Replacement- Discussed
- Municipal Storage Building Roof Replacement – 308 E. McMillan Ave - Discussed

Motion:

- Recommend to Council to not support the fishing platform – Motion by Henderickson, supported by Cameron. All Ayes
- Recommend to Council to Approve the Reroofing of Municipal Storage Building at 308 E. McMillan. – Motion by Henderickson, supported by Cameron. All Ayes

Next Meeting Date: May 10th, 2023 @ 9:30AM

Adjournment: Meeting adjourned at 12:16 P.M.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

NEWBERRY FIRE REPORT

March 2023

SEC. T. IMMEL

Fire Calls

3-2-2023 Vehicle accident M28 and M123 intersection

3-13-2023 Dispatched to Carbon Monoxide Detector going off cancelled while enroute

3-16-2023 Vehicle Fire in parking lot of Newberry Motors, car pulled into parking lot on fire.

Other

3-1-2023 Regular Meeting

3-15-2023 Regular Meeting

Training

Fire Class for new members is still in process.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Wastewater Treatment Plant Department of Public Works

George Blakely Superintendent
April 2023 Report

Wastewater Treatment

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Outside Maintenance
- Plowing snow
- Spring runoff started

Department of Public Work

- Work orders/ Miss Digs
- Staff Safety Meeting
- Routine Preventive Maintenance
- Plowing snow
- Hauling snow
- Fixing potholes
- Fire hydrants
- Flushing sewers
- Helen St. sewer replacement

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light Dept Dan Kucinkas Water & Light Supt. March 2023

- Read all meters
- Red tags
- Disconnects/Reconnects
- Daily Well Inspection
- Monthly Water Samples (came back good)
- Multiply MissDigs
- Snow Plowing
- Worked on Xmas Bows
- Completed CPR/AED/First Aid
- Flushed North Line
- Took PFAS sample out of Well 4 (GOOD)
- Took Nitrate sample out of Well (GOOD)
- Took Nitrate sample out of Well 6,7 (GOOD)
- Took PFAS sample out of Well 6,7 (GOOD)
- Took Cyanid sample at Well 6,7 (GOOD)
- Replaced a couple of broken Electric Meters
- Finished painting Well Pipes in both Wells (Keeping Up on Maintenance)
- Finally Received Paperwork and Right Price For New Water Light Truck

2023 - ELECTRIC USAGE BILLING

	RESIDENTIAL				COMMERCIAL				LARGE POWER				DEMAND			
	ER KW	METERS	ER FUEL ADJ	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED	
2023																
JAN	781289.00	1169	\$ 11,303.08	\$ 81,816.57	317493.00	220	\$ 4,592.09	\$ 37,120.25	504513.00	15	\$ 26,613.79	\$ 6,033.57	1590.00	13	\$ 14,333.60	
FEB	775702.00	1167	\$ 11,785.52	\$ 81,237.20	233162.00	222	\$ 3,528.09	\$ 27,138.92	502559.00	15	\$ 26,546.41	\$ 6,022.69	1584.00	13	\$ 14,284.40	
MAR	527419.00	1164	\$ 8,003.42	\$ 55,234.39	245167.00	217	\$ 3,718.61	\$ 28,629.34	472052.00	15	\$ 24,879.60	\$ 5,622.79	1639.00	13	\$ 14,713.16	
APR																
MAY																
JUN																
JUL																
AUG																
SEPT																
OCT																
NOV																
DEC																
TOTAL		3500.00	\$ 31,092.02	\$ 218,288.16	795822.00	659.00	\$ 11,838.79	\$ 92,888.51	1479124.00	45.00	\$ 78,039.80	\$ 17,679.05	4813.00	39.00	\$ 43,331.16	
AVG	694803.3333	1166.667	10364.00667	72762.72	265274	219.6667	3946.263333	30962.83667	493041.3333	15	26013.26667	5893.016667	1604.333	13	14443.72	

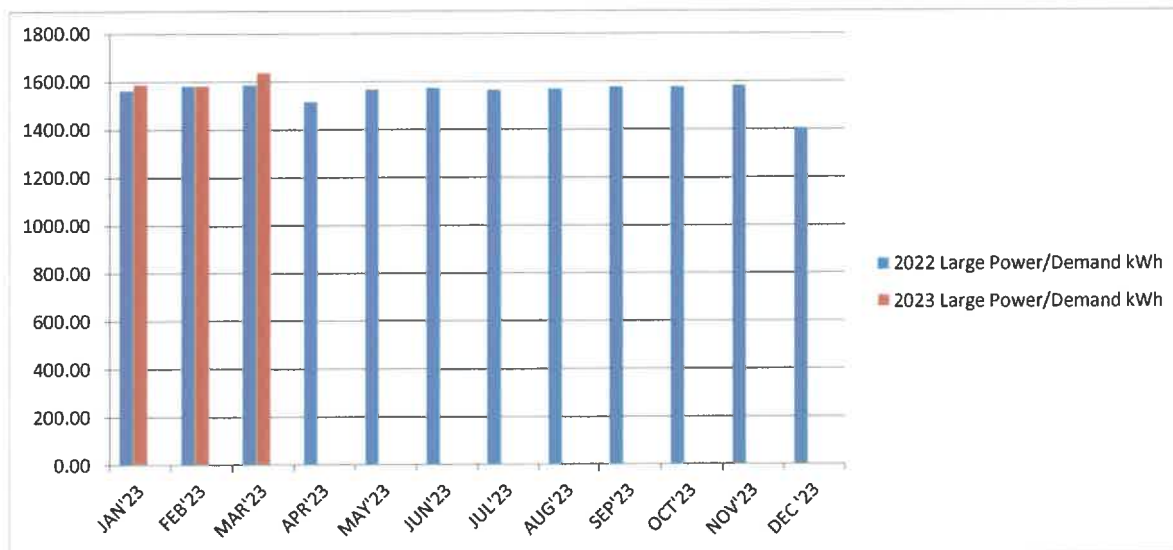
TOTAL MWh 2279.76
AVERAGE METERS 1414.333333

Total Billed Amount \$ 493,157.49

Water & Light

Electric Demand Report Large Power/Industrial 2023

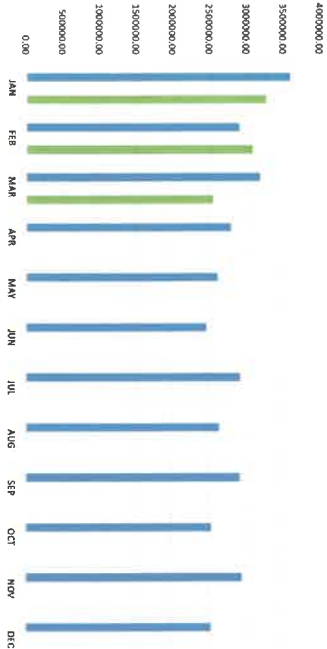
MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC'22	1407.00	\$ 13,196.69
JAN'23	1590.00	\$ 14,333.60
FEB'23	1584.00	\$ 14,284.40
MAR'23	1639.00	\$ 14,713.16
APR'23		
MAY'23		
JUN'23		
JUL'23		
AUG'23		
SEP'23		
OCT'23		
NOV'23		
DEC '23		



Water & Light
Purchased Power Report 2023

MONTH:	RES/COM MWh	DEM. BILLED	RES/COM BILL	CONSUMERS	MPPA	MISO	ATC	CEC-HYDRO	2023 PAID	2022 PAID	2021 PAID	SAVED: (2023 vs 2022)
JAN '23	3278592.00	\$ 14,333.60	\$ 202,727.20	\$ 66,971.32	\$ 83.63	\$ 3,084.98	\$ 13,300.74	\$ 9,633.66	\$ 93,074.33	\$ 104,775.64	\$ 89,318.27	\$ 11,701.31
FEB '23	3099300.00	\$ 14,284.40	\$ 191,056.72	\$ 65,373.22	\$ 83.64	\$ 3,223.24	\$ 13,300.74	\$ 9,506.75	\$ 91,487.59	\$ 95,445.75	\$ 89,988.96	\$ 3,958.16
MAR '23	2551458.00	\$ 14,713.16	\$ 160,556.86	\$ 62,171.19	\$ 61.28	\$ 2,038.96	\$ 13,300.74	\$ 9,787.57	\$ 87,359.74	\$ 93,129.75	\$ 86,495.07	\$ 5,770.01
APR '23									-	\$ 82,884.36	\$ 80,607.01	
MAY '23									-	\$ 75,346.65	\$ 73,025.17	
JUN '23									-	\$ 79,934.17	\$ 80,593.42	
JUL '23									-	\$ 83,229.80	\$ 82,534.77	
AUG '23									-	\$ 85,822.61	\$ 86,690.28	
SEP '23									-	\$ 82,398.33	\$ 72,159.18	
OCT '23									-	\$ 81,620.70	\$ 75,697.25	
NOV '23									-	\$ 84,979.75	\$ 84,871.16	
DEC '23									-	\$ 93,784.25	\$ 95,457.94	
	8925350.00	\$ 43,331.16	\$ 554,340.78	\$ 194,515.73	\$ 228.55	\$ 8,347.18	\$ 39,902.22	\$ 28,927.98	\$ 271,921.66	\$ 1,043,351.76	\$ 901,980.54	\$ 771,430.10

Chart Title



2022 2023

2022		2023	
JAN	3606648.00	JAN	3278592.00
FEB	2916939.00	FEB	3095300.00
MAR	3199908.00	MAR	2551458.00
APR	2804362.00	APR	
MAY	2624041.00	MAY	
JUN	2471575.00	JUN	
JUL	2933013.00	JUL	
AUG	2644018.00	AUG	
SEP	2932208.00	SEP	
OCT	2539219.00	OCT	
NOV	2960091.00	NOV	
DEC	2534120.00	DEC	

Water & Light Water Pumpage Report - 2023

MONTH	Recorded Gallons Pumped 1st -30th/31st month	Billed Water Amounts (15th to 15th of the month prior)	Actual Revenue Received 1st - 30th of the month (billed from month prior)	Billed Rev's (16th to 15th of the month prior)	Gallons Billed (16th to 15th of the month prior)	Difference between gallons pumped and gallons billed	Monthly Revenue Goal	% OF GOAL	Difference between Revenue Collected and Monthly Revenue Goal
JAN'23	8,301,900.00	\$ 80,751.63	\$ 78,604.69	1,045.32	3,135,985.00	5,165,915.00	\$ 76,850.00	102.3%	\$1,754.69
FEB'23	8,642,200.00	\$ 77,279.10	\$ 78,211.42	1,000.37	3,001,130.00	5,641,070.00	\$ 76,850.00	101.8%	\$1,361.42
MAR '23	8,155,600.00	\$ 76,949.67	\$ 77,581.99	996.11	2,988,336.00	5,167,264.00	\$ 76,850.00	101.0%	\$731.99
APR '23						-			\$0.00
MAY '23						-			\$0.00
JUNE'23						-			\$0.00
JULY '23						-			\$0.00
AUG '23						-			\$0.00
SEPT '23						-			\$0.00
OCT '23						-			\$0.00
NOV '23						-			\$0.00
DEC '23						-			\$0.00
Total Gallons Pumped		Total Billed Amounts	Total Actual Revenue	Billed REU's	Gallons Billed	15,974,249.00	Revenue Goal	% OF GOAL	Total
25,099,700.00		234,980.40	\$ 234,398.10	\$ 3,041.80	\$ 9,125,451.00		\$ 914,000.00	26%	\$3,848.10

