

Newberry Village Council
Regular Meeting Minutes
May 21, 2024 – 5:50 p.m. (Following Public Hearing)
Meeting Location: 307 E. McMillan

Present: Village President – Freese, Trustees: Hendrickson, Olson, Puckett, Schummer, Stokes.

Absent: Cameron. (Arrives at 5:57 p.m.)

Also Present: Village Manager – Watkins, Clerk - Terese Schummer, Newberry News – Sterling McGinn, Neil Morey.

Call to Order: President Freese called the meeting to order at 5:50 p.m.

Approval of Agenda: Moved by Freese, support by Olson, **CARRIED**, to approve the agenda as presented. Ayes: All. Absent: Cameron.

Public Comments on Agenda Items: None.

Village President's Comment: None.

Special Schedule Topics: None.

Cameron arrives at 5:57 p.m.

Accounts Payable and Financial Updates:

- A.) **Village of Newberry Monthly Bills:** Moved by Freese, support by Hendrickson, **CARRIED**, to approve payment of the 04/13/2024 – 05/17/2024, bills, in the amount of \$224,439.01. Discussion followed. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.
- B.) **Insituform Invoice for Non-CWSRF funded work on W. Victory Way:** For review, voted on at a previous meeting.
- C.) **Insituform Contractor's Final Application for Payment:** Moved by Freese, supported by Cameron, **CARRIED**, to approve payment of \$46,678.62 to Insituform. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.
- D.) **Treasurer's Report:** April 2024 report – N. Moulton submitted a written report. Council accepted the report as presented.
- E.) **Christmas Lights Fund** – as of 04/30/2024 - \$15,775.11.

Consent Agenda: Moved by Freese, support by Olson, **CARRIED**, to approve Consent Agenda items as presented. Ayes: All.

- A. Approval of Minutes – Regular Session April 16, 2024.
- B. Petitions and Communications – None
- C. Reports of Boards
 - a. Planning Commission – Met April 29 – next meeting June 24, 2024, 6:30 p.m.
 - b. Zoning Steering Committee – Did not meet – next meeting TBD.
- D. Reports of Committees
 - a. Fire Committee – May 2, 2024, meeting minutes presented – next meeting TBD.
 - b. Ordinance Committee – May 9, 2024, meeting minutes presented - next meeting June 5 @ 9:30.
 - c. Infrastructure Committee – May 8, 2024, meeting minutes presented – next meeting June 12, 2024 @ 9:30 am.
- E. Reports of Village Officers and Leadership
 - a. **Fire Chief:** Written report submitted by Secretary T. Immel.
 - b. **Ordinance Enforcement Officer:** Report found DPW Superintendent report.
 - c. **Working Superintendent of DPW:** Written report submitted by Hollingshead.
 - d. **Superintendent of WWTP:** Written report submitted by Blakely.
 - e. **Working Superintendent of Water & Light:** Written report submitted by Kucinkas.
 - f. **Village Manager:** Written report by Watkins.

Unfinished Business:

- a.) Emergency Siren Repair: Update by Watkins.
- b.) 2002 Case Loader Repair: Update by Watkins.
- c.) 2023 Audit: Update by Watkins.
- d.) Clean Water SRF 2023 Project: Update by Watkins.
- e.) 2024 EGLE Community Technical, Managerial, and Financial (TMF) Support for Lead Line Replacement: Update by Watkins. Moved by Freese, support by Stokes, **CARRIED**, to approve the Village Manager to sign and manage grant contract with EGLE for \$286,399.00. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes. Moved by Freese, support by Puckett, **CARRIED**, to approve of the C2AE contract and authorize Village Manager to sign and manage it. Ayes: Freese, Cameron, Hendrickson, Puckett, Olson, Schummer, Stokes.
- f.) Phasing out \$49 Delinquent Utility Carry-Over: This will be effective June 1, 2024.
- g.) Public Comment Follow-Up from previous meeting: None needed.

New Business:

- A.) Planning Commission Appointment Consideration: Moved by Freese, support by Puckett, **CARRIED**, to appoint Neil Morey to the Planning Commission. Ayes: All.
- B.) Zoning Ordinance Public Hearing: Update by Watkins. Hearing will be held at the Planning Committee meeting on June 27, 2024 @ 6:00 p.m.
- C.) 2024 Tax Roll Authorization:
 - 1.) 2024 Tax Roll Authorization: Moved by Freese, support by Hendrickson, **CARRIED**, The Village Council authorizes the Village Treasurer to spread the 2024 Tax Roll based on the Taxable Value of \$21,067,208 as determined by the McMillan Township Assessor. Such tax to be levied with 10.7462 mills for general operation purposes and 4.2989 mills for streets and alleys and 1.332 mills for solid waste (disposal/collection) and 1.9056 mills for residential fire protection for a total millage of 18.282. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.
 - 2.) Tax Roll Fees, Penalties, and Dates: Moved by Freese, support by Stokes, **CARRIED**, The Village Council authorizes collection of taxes for 2024 beginning July 1, 2024, and continuing through February 28, 2025. The Village Council authorizes the addition of a 1% administrative fee (\$1.00 Minimum) due July 1, 2024. After September 14, 2024, the Village Council authorizes the addition of a 1% administrative fee (\$1.00 Minimum) and 3% penalty (\$2.00 Minimum), plus 1% interest per month to the Village Treasurer until tax is paid. Ayes: Freese, Cameron, Hendrickson, Olson, Puckett, Schummer, Stokes.
- D.) Fire Millage on November Ballot: Table until June meeting.

Public Comment: Comment heard from Jeff Puckett and Terese Schummer.

Assignment of Public Comment Response: Watkins will respond.

Comments by Council Members: Comment heard from: Schummer, Olson, Puckett, Freese.

Adjourn Meeting: Moved by Freese, support by Puckett, **CARRIED**, to adjourn the meeting at 7:39 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Catherine Freese, Village President