

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
Monday, August 20, 2018
Meeting Location: 302 East McMillan Ave
Meeting Time: 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

1. Village Council – Regular Session – Monday, July 16, 2018 at 6:00 p.m.

6. VILLAGE PRESIDENT ANNOUNCEMENTS

1. None Prescheduled

7. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please limit comments to 3 minutes.

1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Bills – July 2018

101	General Fund	\$42,030.73
202	Major Street Fund	\$574.96
203	Local Street Fund	\$4,583.16
213	Fire Revolving Fund	\$16,967.39
590	Sewage Receiving Fund	\$26,328.13
Total:		\$90,787.57

2. Village of Newberry – Cash Balance – June 2018; July 2018

3. Water & Light – Monthly Bills – June 2018

582	Electric Fund	\$111,656.38
591	Water Fund	\$7,826.54
Total:		\$119,482.92

Christmas Lights Fund – as of 8/8/2018	\$15,071.43
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4. Water & Light – Cash Balance – June 2018; July 2018

5. Treasurer's Report – July 2018

6. Request for Disbursement of Funds – Stormwater / Asset Management / Wastewater (SAW) Grant Program

- a. Request #4 - \$13,621.82

- i. C2AE Invoice #66570: \$2,112.52

- ii. C2AE Invoice #66571: \$286.80

- iii. Peter Anderson & Sons Excavating, Inc. Invoice: \$4,280.00

- iv. (Note: the following invoices have already been paid by the Village and now are requesting reimbursement from the SAW grant as per the grant requirements)

1. Greenscape Invoice #33642: \$1,390.00
2. Greenscape Invoice #66337: \$787.50
3. Greenscape Invoice #33605: \$4,765.00

9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information, or are referred to a committee or staff for follow-up.

1. None Prescheduled

10. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. None Prescheduled

11. REPORTS OF BOARDS

1. Water & Light Board Meeting from Wednesday, August 15, 2018
2. Planning Commission Meeting – Next Meeting: Monday, August 27, 2018
 - a. Planning Commission Chairperson, Larry Vincent
 - i. Presentation Titled: Judicial Review of Planning and Zoning

12. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief
2. Ordinance Enforcement Officer
3. Director of Human Resources & Community Engagement
 - a. FOIA Status Report
4. Superintendent of Wastewater Treatment Plant
5. Superintendent of Water & Light
6. Assistant Village Manager
7. Superintendent of Parks & Recreation
8. Village Manager

13. REPORTS OF COMMITTEES

No reports scheduled from the following committees for the August 20, 2018 meeting: Finance Committee; Management Committee; DPW/ WWTP Committee; Ordinance Committee; Strategic Health Alliance, and Safety Committee.

1. Project Rising Tide – Next Meeting: Monday, August 27, 2018
2. Save The Bells – Next Meeting: TBA

14. UNFINISHED BUSINESS

1. Payment of Delinquent Utility Accounts - Update

15. NEW BUSINESS

1. Verizon Cell Tower – Site Plan
2. Personnel

16. PUBLIC COMMENTS – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

17. COMMENTS BY COUNCIL MEMBERS

18. ADJOURNMENT - REGULAR SESSION

Newberry Village Council
Regular Meeting Minutes
July 16, 2018
302 East McMillan Ave.
6:00 p.m.

Present: President DeWitt, Trustees: Hardenbrook, Hendrickson, Medelis.

Absent: Brown, Hitts.

Also Present: Village Manager - James-Mesloh, Assistant Village Manager – Vallad, Superintendent WWTP - Blakely, Fire Chief – Wendt, Ordinance Enforcement Officer – Fossitt, Director of Human Resources & Comm. Engagement – Watkins, Clerk – Schummer, Jim Diem, Steve Stiffler, Bruce Lane, Lori Stokes, Chuck Pipes, Tina Pipes, Sterling McGinn, Rebecca Handa, Don Ratliff.

Call to Order: President DeWitt called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Medelis, support by Hardenbrook, **CARRIED**, to approve the agenda as presented. Ayes: All. Absent: Brown, Hitts.

Minutes: Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to approve the June 18, 2018, regular session minutes as written. Ayes: All. Absent: Brown, Hitts.

Village President's Announcements: DeWitt stated that the Village has had two productive meetings with Pentland Township regarding the sewer contract with them.

Public Comments on Agenda Items: Comments heard from: Don Ratliff – E. Truman, Lori Stokes – 301 W. John St.

Submission of Bills and Financial Updates:

- 1.) Village of Newberry – Monthly Bills. Moved by Medelis, support by Hendrickson, **CARRIED**, to approve the June 2018 bills as presented, in the amount of \$157,360.51. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 2.) Village of Newberry - Cash Balance – May 2018. Reviewed.
- 3.) Water & Light monthly bills for June 2018. Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to pay the June Water & Light bills in the amount of \$116,207.48. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 4.) Christmas Lights Fund – as of 7/6/18 - \$15,169.68.
- 5.) Water & Light – Cash Balance – May 2018 - Reviewed.
- 6.) Treasurer's June 2018 Report - Accepted by Council as presented.
- 7.) Request for Disbursement of Funds – Stormwater/Asset Management/Wastewater (SAW) Grant Program. Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to pay request #3 for 05-01-18 to 06-30-18, in the amount of \$29,092.12. Discussion followed. Ayes: All. Absent: Brown, Hitts.

Petitions and Communications: Letters received from: John Lamb – Regarding noise and speeding and John Iacoangeli, Beckett & Raeder – Commenting on Planning Commission.

Introduction and Adoption of Ordinances and Resolutions: Presented for review – Resolution Adoption of Village of Newberry Community Master Plan.

Reports of Boards:

- 1.) **Water & Light Board Meeting from Tuesday, July 10, 2018:** Medelis gave the report. He stated the planned outage went pretty well. He also stated that residents that need to have their grass replanted from the water project should stop in the Village office and submit a work order
- 2.) **Planning Commission Meeting:** Next meeting is scheduled for Monday, July 23, 2018.

Reports of Village Officers and Management:

- A.) **Fire Chief:** Wendt gave a verbal report.
- B.) **Ordinance Enforcement Officer:** Fossitt wanted to remind people that when burning in town it must be a commercial burner with a cover. He also stated that the grass between the sidewalk and the road is called the “enhanced yard” and is the homeowners responsibility.

- C.) Director of Human Resources & Community Engagement: Watkins gave a verbal as well as a written report.
- D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as written report.
- E.) Superintendent of Water & Light: Perry gave a written report. Vallad gave the verbal report.
- F.) Superintendent of Parks and Recreation: James-Mesloh gave a verbal report. She gave an update on what needs to be done to close out the grants.
- G.) Assistant Village Manager: Vallad gave a verbal report and presented charts.
- H.) Village Manager: James-Mesloh gave a written as well as a verbal report.

Committee Reports:

- 1.) Project Rising Tide: The next meeting is Monday, July 23, 2018.
- 2.) Save the Bells: The first meeting this year is July 26, 2018 at 5:00 p.m.

Unfinished Business: None.

New Business:

- 1.) Payment of Delinquent Utility Accounts: Motion by Hendrickson, support by Hardenbrook, **CARRIED**, to discharge outstanding balances for all utility accounts from 2015 and prior, and to submit the outstanding accounts from 2016 and 2017 for collection. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 2.) Proposal from AECOM – TORC Project Engineering: Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to accept the proposal from AECOM to provide design engineering for the final phase of the TORC in order to utilize the remaining grant funding through the MDNR, not to exceed \$9,385.00. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 3.) Resolution: Moved by Hardenbrook, support by Medelis, **CARRIED**, to pass the resolution recommending the adoption of the Village of Newberry Community Master Plan. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 4.) Proclamation: Moved by Medelis, support by Hardenbrook, **CARRIED**, to approve the proclamation to congratulate Matthew “Matt” Perry upon his retirement from the Village of Newberry Water & Light Department after 33 years of service. Ayes: All.
- 5.) Appointment of Trustee: Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to accept the nomination of Harold Dishaw to the Village Council as recommended by the Village President, filling the position vacated by A. J. Downey that will be up in November. Ayes: DeWitt, Hardenbrook, Hendrickson. Nays: Medelis. Absent: Brown, Hitts.

Public Comment: Comments were heard from: David DeWitt – 514 E. Ave. A, Brian Link – 508 E. Ave. A, Terese Schummer – 214 W. Truman, Lori Stokes – 301 W. John, Don Ratliff – 309 E. Truman, Tina Pipes – 210 W. Truman, John Wendt – W. John.

Comments by Council Members: Comments heard from: Medelis, DeWitt.

Adjourn Meeting: Moved by Medelis, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 7:30 p.m. Ayes: All. Absent: Brown, Hitts.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

John DeWitt, Village President

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	BLUE CROSS BLUE SHIELD OF MICHIGAN MERS DC PLAN # 110341	RETIREE SELFPAY	1,257.26
			HYBRID DPW	498.97
			TOTAL:	1,756.23
VILLAGE MANAGER	GENERAL FUND	M.E.R.S. MERS DC PLAN # 110341 STANDARD, THE	HYBRID MANAGER	507.72
			HYBRID MANAGER	142.62
			VILLAGE MANAGER	13.14
			TOTAL:	663.48
ADMINISTRATIVE	GENERAL FUND	BLUE CROSS BLUE SHIELD OF MICHIGAN D S TECH	RETIREE VON	2,759.89
			VON OFFICE	3,529.46
			MONITORED BACKUP OF SERVER	7.50
			ADDITIONAL GB STORAGE	78.62
			MICROSOFT OFFICE 365	42.50
			MICROSOFT	21.00
			MICROSOFT	21.99
			REMOTE WITH PATCH	9.98
			WORK WITH IT RIGHT	21.25
		44 NORTH	COBRA RETIREES - VON	8.05
		M.E.R.S.	M.E.R.S. ADMIN	797.41
			HYBRID OFFICE	657.35
			HYBRID SUPERVISORS	4,795.00
		MERS DC PLAN # 110341	MERS 457	270.00
			HYBRID OFFICE	184.65
		NATIONAL OFFICE PRODUCTS	CAL RIBBON	3.76
			PAPER	9.38
		STANDARD, THE	VILLAGE STAFF	65.70
		STATE OF MICHIGAN	UNEMPLOYMENT BENEFIT CHARG	6.20
		US BANK EQUIP FINANCE	COPIER LS #500-054770-000	192.98
		VERIZON	FAX & DATA PLANS	88.26
			DESK PHONES	151.48
			CELL PHONES	104.88
			CELL PHONES	52.44
			CELL PHONE	26.22
		WATKINS, ALLISON	MAIN STREET PROGRAM TRAINI	163.56
			EUP PLANNING AND DEVELOPME	70.85
			TOTAL:	14,140.36
CLERK	GENERAL FUND	M.E.R.S.	M.E.R.S. CLERK	122.74
			TOTAL:	122.74
ORDINANCE OFFICER	GENERAL FUND	AMAZON CAPITAL SERVICES	SAFETY VEST	13.90
			TOTAL:	13.90
TREASURER	GENERAL FUND	AMAZON CAPITAL SERVICES	INK	126.89
			FLASH DRIVE	16.99
			TOTAL:	143.88
BUILDING & GROUNDS	GENERAL FUND	AMAZON CAPITAL SERVICES NEWBERRY WATER & LIGHT	AIR CONDITIONER	179.99
			6-00700-00 GARAGE	225.55
			6-00350-01 1/3 ICE RINK	56.77
			6-01650-02 ADMIN BLDG	260.25
		SEMCOENERGY GAS COMPANY	DPW GAS	14.81
			41 LUMBER	14.81
			41 LUMBER	14.81
			TOTAL:	766.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE DEPARTMENT	GENERAL FUND	BLUE CROSS BLUE SHIELD OF MICHIGAN	POLICE	1,825.16
		44 NORTH	COBRA RETIREES - POLICE	3.45
		M.E.R.S.	HYBRID POLICE	14.00
		STANDARD, THE	POLICE RETIREES	26.28
			TOTAL:	1,868.89
PUBLIC WORKS	GENERAL FUND	AMAZON CAPITAL SERVICES	SAFETY VESTS	69.90
		BLUE CROSS BLUE SHIELD OF MICHIGAN	DPW	978.04
		FOSTER HARDWARE	W&G KILL CON 1 GAL	29.99
			GRASS SEED	50.00
			WASP KILLER	4.49
			BASKET BALL NET	7.98
			WASP KILLER/HORNET KILLER	8.98
		M.E.R.S.	M.E.R.S. DPW	789.69
			HYBRID DPW	230.47
		MERS DC PLAN # 110341	MERS 457	200.00
			HYBRID DPW	64.74
		STANDARD, THE	VILLAGE RETIREES	41.61
		STATE SURPLUS	2002 CASE 621D LOADER #38-	9,270.00
			TOTAL:	11,745.89
STREET LIGHTING	GENERAL FUND	NEWBERRY WATER & LIGHT	6-00710-00 MERCURY VAPORS	882.93
			6-00760-00 STREET LIGHTS	370.02
			6-00770-00 STREET LIGHTS	141.79
			TOTAL:	1,394.74
MOTOR POOL	GENERAL FUND	AMAZON CAPITAL SERVICES	GLOVES	12.50
		TAHQUAMENON C.U.	RECOIL SPRING COMPACTOR	10.00
		KEN UHLBECK	MEALS TRIP TO PORT HURON	38.50
		WEX BANK - SPEEDWAY UNIVERSAL	FUEL DPW	482.97
			TOTAL:	543.97
RUBBISH	GENERAL FUND	FOSTER HARDWARE	VINYL TUBE	10.35
		WEX BANK - SPEEDWAY UNIVERSAL	FUEL GARBAGE	145.25
			TOTAL:	155.60
FIRE	FIRE REVOLVING FUN	AMAZON CAPITAL SERVICES	CABLES	14.98
			INK	35.89
		D S TECH	MONITORING WITH PATCH	4.99
			MICROSOFT OFFICE	17.00
		FOSTER HARDWARE	HANDLE	35.94
		NEWBERRY WATER & LIGHT	6-00690-00 ELECTRIC FIRE H	229.03
		SEMCOENERGY GAS COMPANY	NFD GAS	17.23
		SUNOCO SUNTRAK	FIRE DEPT FUEL	80.95
		VERIZON	DESK PHONE FIRE DEPT	26.57
		WEX BANK - SPEEDWAY UNIVERSAL	FUEL FIRE	284.48
			TOTAL:	747.06
SEWER SYSTEM	SEWAGE RECEIVING F	AT&T	AT&T WWTP ACCT#90629381415	161.37
		ATT U-VERSE	O&M INTERNET #134195879	69.08
		BLUE CROSS BLUE SHIELD OF MICHIGAN	O & M SHARE	2,740.40
			O & M RETIREES	1,884.91
		D S TECH	MONITORED BACKUP OF SERVER	7.50
			ADDITIONAL GB STORAGE	78.63
			MICROSOFT WWTP	10.50
			MICROSOFT OFFICE WWTP	17.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			REMOTE WITH PATCH	9.98
			WORK WITH IT RIGHT	21.25
		FOSTER HARDWARE	LIME RUST REMOVER	25.99
			WEED KILLER	109.98
		44 NORTH	COBRA RETIREES - WWTP	3.45
		HYDRITE CHEMICAL CO.	HYDRIFLOC	388.00
		M.E.R.S.	M.E.R.S. O & M	2,762.36
			HYBRID WWTP	380.79
		MERS DC PLAN # 110341	HYBRID WWTP	106.96
		NATIONAL OFFICE PRODUCTS	PAPER	9.38
		NEWBERRY WATER & LIGHT	7-00110-00 DEMAND METER	774.08
			7-00110-00 ELECTRIC	2,192.91
			7-00110-00 WATER	900.00
			7-00100-00 O & M GARAGE	64.42
			6-00740-00 E VICTORY/CHARL	11.83
			6-00730-00 CHARLES RD	11.34
			6-750-00 M-123/CR462	11.83
			6-00380-01 PUMP ST Mc	11.07
		SEMCOENERGY GAS COMPANY	WWTP GAS	410.91
		STANDARD, THE	WWTP STAFF & RETIREES	81.03
		VERIZON	DESK PHONE WWTP	27.65
			CELL PHONE	52.44
		WEX BANK - SPEEDWAY UNIVERSAL	FUEL WWTP	95.56
			TOTAL:	13,432.60
VILLAGE MANAGER	GENERAL FUND	44 NORTH	VON RETIREES	8.05
			TOTAL:	8.05
ADMINISTRATIVE	GENERAL FUND	AMAZON CAPITAL SERVICES	PENS, LABEL RIBBON	20.90
		ANDERSON TACKMAN & CO	COPIES OF PAPERWORK	165.00
		D S TECH	SERVICE SQLSERVER AGENT ST	15.94
		HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	95.00
		MICHIGAN MUNICIPAL W/C FUND	WORKMANS' COMP VON 5.42%	309.16
		NEWBERRY NEWS INC	6/6 COUNCIL VACANCY	24.00
			6-6 PLANNING COMMISSION	24.00
			6-27 MASTER PLAN	204.00
			7/25 COUNCIL MINUTES	294.00
		TAHQUAMENON C.U.	RETIREMENT	37.09
			AWARD	9.00
			NOTARY SEAL	85.55
			ADOBE	5.97
			OFFICE SUPPLIES	31.80
			POSTAGE	100.00
			ADOBE ACROBAT	449.00
			TOTAL:	1,870.41
ORDINANCE OFFICER	GENERAL FUND	TAHQUAMENON C.U.	POSTAGE	37.11
			POSTAGE	1.63
			POSTAGE	11.15
			POSTAGE	6.70
			TOTAL:	56.59
BUILDING & GROUNDS	GENERAL FUND	FAIR, ALMA	JULY CLEANING	150.00
			TOTAL:	150.00
ATTORNEY	GENERAL FUND	SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	11.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	11.25
POLICE DEPARTMENT	GENERAL FUND	44 NORTH	POLICE RETIREES	3.45
			TOTAL:	3.45
PUBLIC WORKS	GENERAL FUND	D & D HOME CENTER	S-HOOKS	2.50
			NUTS, SCREWS, WASHER	4.12
			WEED EATER LINE	12.99
		HELEN NEWBERRY JOY HOSPITAL	LAB WORK	40.00
			LAB	40.00
		LMA'S HEALTH DEPT	CDL EXAM	75.00
		MICHIGAN MUNICIPAL W/C FUND	WORKMANS' COMP DPW 13.20%	752.93
		OK INDUSTRIAL SUPPLY	GLOVES	48.46
		U S A BLUE BOOK	SAFETY PAINT	134.09
			TOTAL:	1,110.09
SIDEWALKS	GENERAL FUND	RAHILLY, BEN	FINISHED WORK ON SIDEWALK	375.00
			TOTAL:	375.00
SEWER	GENERAL FUND	RANGE TELECOMMUNICATIONS	MISS DIGS FOR JUNE	10.54
			TOTAL:	10.54
MOTOR POOL	GENERAL FUND	AMAZON CAPITAL SERVICES	AIR FILTER	36.16
		DANNY'S AUTO VALUE INC	OIL FILTER/ CAP WRENCH	16.65
		GAYLOR-THOMPSON SALES & SERVICE	TRIMMER 21.2 CC	199.99
		LYNN AUTO PARTS INC.	HITCH PIN/ CABLES	19.76
			WRENCH	9.99
			ADAPTER-QUICK CON	6.07
			BOLT/BLASTER LUB	5.37
			VALVE TOOL/SEALANT	34.28
			VALVE CAP	3.90
			FUEL FILTER	11.12
			STARTER SWITCH	23.49
			LEADS/CLAMPS	19.99
			FUEL FILTER	25.20
			SPRAY ENG DEGREASER	3.49
			WIRE, CONNECTORS, FLASHER	45.20
			FUSE	2.69
		MERIT PUMP & EQUIPMENT CO.	MYERS C35-20DC PUMP	1,839.00
		PICKELMANS PETRO	FLEET FUEL	102.95
			FLEET FUEL	16.46
		TAHQUMENON C.U.	MOWER OIL	41.99
			MOWER BLADES	75.99
			MAGNET DECAL	6.85
			TOWING	185.00
			TOTAL:	2,731.59
RUBBISH	GENERAL FUND	WASTE MANAGEMENT	25.77 JULY #497-00000-041	2,387.09
			TOTAL:	2,387.09
ROUTINE MAINTENANCE	MAJOR STREET FUND	MICHIGAN MUNICIPAL W/C FUND	WORKMANS' COMP MAJOR ST 10	574.96
			TOTAL:	574.96
ROUTINE MAINTENANCE	LOCAL STREET FUND	MICHIGAN MUNICIPAL W/C FUND	WORKMANS' COMP LOCAL ST 10	574.96
		TAHQUMENON C.U.	ROAD SIGNS	303.20
			TOTAL:	878.16

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
WINTER MAINTENANCE	LOCAL STREET FUND	MJ VANDAMME TRUCKING	CHLORIDE	1,852.50
			TOTAL:	1,852.50
ALLEY CLEAN UP	LOCAL STREET FUND	MJ VANDAMME TRUCKING	CHLORIDE	1,852.50
			TOTAL:	1,852.50
FIRE	FIRE REVOLVING FUN	DINGES FIRE COMPANY	5 GALLONS FOAM	412.50
		FIRSTDUE	TARP	93.13
			UNIFORM CLOTHING	609.20
		MICHIGAN MUNICIPAL W/C FUND	WORKMANS' COMP FIRE 20.72%	1,181.87
		OSHKOSH FIRE & POLICE EQUIPMENT INC	FLOW TEST OF SCOTT AIR PAK	1,121.57
		PHYSIO - CONTROL, INC	LIFPAK1000	2,344.60
		POMP'S TIRE SERVICE INC	TIRES	10,430.24
		TAHQUAMENON C.U.	ALPHA CARD	27.22
			TOTAL:	16,220.33
TORC	TORC	TAHQUAMENON C.U.	ROAD SIGNS	303.20
			TOTAL:	303.20
SEWER SYSTEM	SEWAGE RECEIVING F D & D HOME CENTER		SCREWS	14.98
			HAMMER	32.49
			TEE, COUPLING	33.28
			MURATIC ACID	7.49
			COUPLER, NIPPLE, SWIVEL	10.57
		D S TECH	SERVICE SQLSERVER AGENT ST	15.94
		44 NORTH	WWTP RETIREES	3.45
		HELEN NEWBERRY JOY HOSPITAL	LAB	40.00
		KL ROBINSON CONCRETE	DOOR ON WET WELL	2,430.00
		MAC'S MARKET INC	SUPPLIES	44.09
		MERIT PUMP & EQUIPMENT CO.	MYERS C35-20DC PUMP	1,839.00
		MICHIGAN MUNICIPAL W/C FUND	WORKMANS' COMP WWTP 13.08%	746.08
		NCL OF WISCONSIN INC	FILTERS/SETTLEOMETER KIT	450.40
		PICKELMANS PETRO	WWTP FUEL	13.44
		PVS TECHNOLOGIES INC	FERROWS	4,062.93
		RANGE TELECOMMUNICATIONS	MISS DIGS FOR JUNE	10.54
		STANDARD ELECTRIC COMPANY	GENERATION WORK	708.00
			GENERATION WORK	368.44
			GENERATION WORK	336.07
		SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	33.75
		TAHQUAMENON C.U.	MOWER BLADES	77.99
			ADOBE	5.97
			WASTEWATER CLASS	171.00
			WORK SHIRTS	30.39
		U S A BLUE BOOK	SKIMMING NET SHALLOW & POL	223.86
			TNT 843/844, & STIR BARS	281.27
			WATER BATH	904.11
			TOTAL:	12,895.53

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====				
101	GENERAL FUND			42,030.73
202	MAJOR STREET FUND			574.96
203	LOCAL STREET FUND			4,583.16
213	FIRE REVOLVING FUND			16,967.39
409	TORC			303.20
590	SEWAGE RECEIVING FUND			26,328.13

GRAND TOTAL:				90,787.57

TOTAL PAGES: 6

VILLAGE OF NEWBERRY

Cash Balance Report

Jun-18	General	Major Streets	Local Streets	Total

G/L Account	Fund 101	Fund 202	Fund 203	Account Balance	BANK INFORMATION	Amount
001 Cash	433,098.72	81,378.70	(296,852.10)	217,625.32	First National St Ignace A/C#5000195 General checking mBank A/C#9960546 General fund mBank A/C#13184346 Garbage stickers Tahquamenon Area Credit Union A/C#4103598 Credit card	167,938.36 44,440.39 1,966.50 3,280.07 TOTAL 217,625.32
003 Cash Investments	(103,496.14)		204,529.68	101,033.54	First National St Ignace A/C#7703184 Tax Appropriation First National St Ignace A/C#7703283 Equipment reserve	42,421.60 58,611.94 TOTAL 101,033.54
TOTAL OPERATING CASH	329,602.58	81,378.70	(92,322.42)	318,658.86		318,658.86

[illegible][illegible]

G/L Account	Tax Collection
015 Cash Depository account	703
	19,994.45
	12,067.81
	1,926.64
	13,994.45

VILLAGE OF NEWBERRY
Cash Balance Report
Jul-18

G/L Account	General Fund 101	Major Streets Fund 202	Local Streets Fund 203	Total Account Balance	BANK INFORMATION	Amount
001 Cash	397,941.82	79,862.16	(303,616.81)	174,187.17	First National St Ignace A/C#5000195 General checking mBank A/C#9960546 General fund mBank A/C#13184346 Garbage stickers Tahquamenon Area Credit Union A/C#4103598 Credit card	121,654.16 46,456.12 2,455.50 3,621.39 <u>TOTAL 174,187.17</u>

003 Cash Investments	(103,470.39)	204,529.68	101,059.29		First National St Ignace A/C#7703184 Tax Appropriation First National St Ignace A/C#7703283 Equipment reserve	42,432.41 58,626.88 <u>TOTAL 101,059.29</u>
TOTAL OPERATING CASH	294,471.43	79,862.16	(99,087.13)	275,246.46		275,246.46

G/L Account	Fire Capital 206	Fire Revolving 213	Fire Millage 214	Total Account Balance		
001 Operating cash	14,840.47	48,339.63		63,180.10	First National St Ignace A/C#7702806 Fire Dept Capital	14,840.47
003 Cash investments			46,953.88	46,953.88	First National St Ignace A/C#7702814 Fire Revolving	48,339.63 63,180.10 46,953.88 <u>110,133.98</u>
TOTAL OPERATING CASH	14,840.47	48,339.63	46,953.88	110,133.98		

G/L Account	Torc Fund 409	Sewage O & M 495	Sewage Receiving 590	Total Account Balance		
001 Operating cash	101.85	20,853.25	264,134.85	285,089.95	First National St Ignace A/C#7703309 TORC fund	108.48
003 Cash investments	6.63			6.63	First National St Ignace A/C#7702798 O and M fund First National St Ignace A/C#7702780 Sewage Receiving	20,853.25 264,134.85 <u>285,096.58</u>
TOTAL OPERATING CASH	108.48	20,853.25	264,134.85	285,096.58		

G/L Account	Tax Collection 703					
015 Cash Depository account					First National St Ignace A/C#7702822 Tax account mBank A/C#1002015 Tax account	66,946.74 12,068.87 <u>79,015.61</u>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	ELECTRIC FUND	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE SELF PAY	289.59
		MERS DC PLAN #110353	JULY HYBRID SELF PAY	560.16
		STATE OF MICHIGAN	JUNE 2018 PA 95 COLLECTION	1,294.70
		STATE OF MICHIGAN	SALES TAX COLLECTED	5,502.12
			SALES TAX COLLECTED JULY	5,066.40
			TOTAL:	12,712.97
ELECTRIC DISTRIBUTION	ELECTRIC FUND	MICHIGAN PUBLIC POWER AGENCY	JUNE 2018 MPFA SERVICE	136.82
		US POSTAL SERVICE	UTILITY BILLING	481.32
			TOTAL:	618.14
GENERAL EXPENSES	ELECTRIC FUND	AT&T	AT&T ACCT#906293-56485313	133.06
		BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEES	9,198.95
			RETIREE COMPANY PAYS	1,158.38
		DSTECH	MONITOR BACKUP OF SERVER	7.50
			ADDITIONAL GS STORAGE	78.58
			MICROSOFT OFFICE 365	80.75
			MONITORING ANTIVIRUS	22.47
			MICRO SOFT EXCHANGE	1.75
			REMOTE MONITORING WITH PAT	17.44
		MERS DC PLAN	JULY HYBRID	560.16
		MERS	WL DEPINED BENEFIT	1,010.00
			ADMIN FLAT RATE	663.00
			WL HYBRID	790.22
		44 NORTH	COBRA RETIREES	4.60
		I.T. RIGHT	1 YEAR REMOTE/ONLINE BACKU	125.00
		RITZ SAFETY	UNIFORMS	492.32
			UNIFORMS	295.92
		STANDARD, THE	LIFE INSURANCE	41.61
		TAKQUAMENON AREA CREDIT UNION	POSTAGE	100.00
			POSTAGE	15.97
		US BANK EQUIP FINANCE	COPIER LSE & PYT#500-05047	192.98
		VERIZON	FAX AND DATA PLAN	77.45
			VERIZON CELL PHONES	235.98
			VERIZON DESK PHONES	150.41
			TOTAL:	15,454.50
ENERGY OPTIMIZATION	ELECTRIC FUND	MECA	WECC/MONTHLY MKTG & INCENT	1,715.60
			MECA ENERGY OPTIMIZATION	750.00
			TOTAL:	2,465.60
WATER SYSTEM	WATER FUND	AMAZON CAPITAL SERVICES	GRASS SEED	177.51
		AWWA - AMERICAN WATER WORKS ASSOCIATIO	YEARLY MEMBERSHIP	330.00
		DSTECH	MONITOR BACKUP OF SERVER	7.50
			ADDITIONAL GS STORAGE	78.58
			MICROSOFT OFFICE 365	80.75
			MONITORING ANTIVIRUS	22.46
			MICRO SOFT EXCHANGE	1.75
			REMOTE MONITORING WITH PAT	17.44
		MERS	WATER HYBRID	790.23
		44 NORTH	COBRA RETIREES	3.45
		I.T. RIGHT	1 YEAR REMOTE/ONLINE BACKU	125.00
		OBERSTAR	HAULING TOP SOIL	175.00
		RITZ SAFETY	UNIFORMS	492.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		STANDARD, THE	UNIFORMS	295.91
		TAHQAMENON AREA CREDIT UNION	LIFE INSURANCE	41.61
			DEQ DW TRAINING/CERTIFY	95.00
			POSTAGE	100.00
			POSTAGE	34.75
			POSTAGE	27.50
			POSTAGE	14.55
			TOP SOIL	262.27
			TOTAL:	3,073.58
ELECTRIC DISTRIBUTION	ELECTRIC FUND	CTC ENGINEERING	ENGINEERING SERVICE JUNE	8,256.99
		FAIR, ALMA	ENGINEERING SERVICES JULY	195.00
		MICHIGAN PUBLIC POWER AGENCY	JULY CLEANING	150.00
		NEWBERRY NEWS	JULY 2018 MPPA SERVICE	98.98
			6/20 & 6/27 BELLS	96.00
			6/20 PLANNED OUTAGE	24.00
			7/18 -7/25 BELLS	96.00
		SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	90.00
			TOTAL:	9,006.97
GENERAL EXPENSES	ELECTRIC FUND	AMAZON CAPITAL SERVICES	HIGHLIGHTER	3.74
			SUPPLIES	23.17
		AT&T	INK & GARBAGE BAGS	50.94
		DSTCH	ACCT #146204500	80.66
			SERVER ISSUES	15.94
		44 NORTH	WORK WITH IT RIGHT	21.25
		HELEN NEWBERRY JOY HOSPITAL	W&L RETIREES	4.60
		HIAWATHA TELEPHONE COMPANY	PRE EMPLOY	36.25
		LMAS HEALTH DEPT	JAMADOTS INTERNET	50.00
		MICHIGAN MUNICIPAL WC FUND	CDL EXAM	75.00
		NATIONAL OFFICE PRODUCTS	WORKERS' COMP ELECTRIC 13	782.02
			PAPER	9.38
		NEWBERRY NEWS	OFFICE SUPPLIES	51.40
		SEMCO ENERGY GAS CO.	DAILY WORK ORDERS	34.38
			307 MCMILLAN AVE #0235237.	14.81
		TAHQAMENON AREA CREDIT UNION	307 MCMILLAN AVE #0235238.	14.81
			ADOBE	5.97
		USA BLUEBOOK	POSTAGE	200.00
			MARKINGS, FLAGS, SAFETY PA	96.40
			TOTAL:	1,570.72
ELECTRIC GENERATION	ELECTRIC FUND	RAHILLY'S IGA	WATER	10.97
			TOTAL:	10.97
BUILDING MAINTENANCE	ELECTRIC FUND	D & D HOME CENTER	LUMBER	7.98
		RANGE TELECOMMUNICATION	LUMBER, SCREWS	30.98
		WEX BANK - SPEEDWAY UNIVERSAL	MISS DIG FOR JUNE	10.54
			ELECTRIC FUEL	182.62
			TOTAL:	232.12
PURCHASED POWER	ELECTRIC FUND	CMS ENERGY RESOURCE MGT	1,039.740-CAPACITY 1.20	69,584.39
			TOTAL:	69,584.39

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
WATER SYSTEM	WATER FUND	AMAZON CAPITAL SERVICES	STRAW BLANKETS	355.02
			SUPPLIES	23.18
		DSTECH	INK & GARBAGE BAGS	50.94
			SERVER ISSUES	15.94
		44 NORTH	WORK WITH IT RIGHT	21.25
		FOSTER'S ACE HARDWARE	W&L RETIREES	3.45
			CAULK GUN	7.08
			GRASS SEED	49.98
		HAWKINS INC	AZONE 15-EPA REG NO7870	128.00
			A1-6T TUBES	70.74
		HELEN NEWBERRY JOY HOSPITAL	PRE EMPLOY	36.25
		MICHIGAN MUNICIPAL WC FUND	WORKERS' COMP WATER 13.71%	782.02
		NATIONAL OFFICE PRODUCTS	PAPER	9.38
			OFFICE SUPPLIES	51.40
		NEWBERRY NEWS	6/6 FLOSHING	24.00
			6/13 & 6/20 WATER REPORTS	1,692.00
		OBERSTAR	DAILY WORK ORDERS	34.38
		RANGE TELECOMMUNICATION	TOP SOIL	700.00
		RAHILLY'S IGA	MISS DIG FOR JUNE	10.53
			WATER	10.97
			BLEACH	10.36
		SAULT STE MARIE CITY HALL	WATER SAMPLES JULY 2018	54.00
		SWOGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	90.00
		TANQUAMENON AREA CREDIT UNION	WATER METER SCHOOL	140.00
			POSTAGE	35.45
			ADOBE	5.97
			POSTAGE	47.40
			POSTAGE	14.26
		USA BLUEBOOK	MARKINGS, FLAGS, SAFETY PA	96.40
		WEX BANK - SPEEDWAY UNIVERSAL	WATER FUEL	182.61
			TOTAL:	4,752.96

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===== FUND TOTALS =====
582 ELECTRIC FUND          111,656.38
591 WATER FUND             7,826.54
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GRAND TOTAL:              119,482.92
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000-001.014	BANK - SAVE THE BELLS											
	B E G I N N I N G B A L A N C E											14,553.08
7/02/18	7/02	A23592	CHK: 030494	02764	TICKET SALES FOR SAVE TH	213150	6.2018				514.50	15,067.58
7/31/18	8/01	B20325	Interest073118	03483	3432 INTEREST		JE# 007983				3.85	15,071.43
			=====	JULY ACTIVITY	DB:	518.35	CR:	0.00			518.35	

-**-**-**-**-**-**-
000 ERRORS IN THIS REPORT!
-**-**-**-**-**-**-

** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		14,553.08		0.00
REPORTED ACTIVITY:		518.35		0.00
ENDING BALANCES:		15,071.43		0.00
TOTAL FUND ENDING BALANCE:		15,071.43		

Newberry Water & Light
Cash Balance Report
6/31/2018

G/L Account	Electric Fund 582	Water Fund 583	Total Account Balance
000-001.014 Save the Bells	14,553.08		14,553.08
000-001.013 Cash	192,913.68	(35,946.97)	156,966.71
			171,519.79
			First National St Ignace A/C#5000112 General checking 156,606.06
			First National St Ignace A/C#5000468 Utility sweep 5.00
			First National St Ignace A/C#5000385 Water Account PAD 5.00
			First National St Ignace A/C #7703432 Save the Bells 14,553.08
			First National St Ignace A/C#5000500 Water supply system 350.65
			171,519.79
			TOTAL
000-006.000 Direct Bill account	(271,330.82)	855,659.59	584,328.77
			First National St Ignace A/C#7702483 Utility payments 260,872.83
			First National St Ignace A/C#7703424 UB credit card payments 69,144.66
			M Bank A/C#13503592 226,858.34
			Tahquamenon Area Credit Union 27,452.94
			584,328.77
000-003.000 Cash Investments	80,124.46	6,985.02	87,109.48
			Tahquamenon Area Credit Union A/C#1305590 3,223.44
			First National St Ignace A/C#7702699 Construction fund 76,901.02
			First National St Ignace A/C#7701832 6,985.02
			87,109.48
TOTAL OPERATING CASH BALANCE	16,260.40	826,697.64	842,958.04
			842,958.04
RESTRICTED ACCOUNTS			
004 Bond and Int Redemption 2005	-	33,309.39	33,309.39
005 Bond and Int Redemption 2009	-	1,441.22	1,441.22
006 Revenue Bond Reserve 2005	-	130,000.00	130,000.00
007 Revenue Bond Reserve 2009	-	12,800.00	12,800.00
008 Revenue Bond Reserve 2014	-	46,800.00	46,800.00
010 Water Supply System RRI 2005	-	175,195.00	175,195.00
011 Bond and Int Redemption 2014	-	-	-
013 Water Supply System RRI 2014	-	45,096.00	45,096.00
			444,641.61
022 MISO CASH COLLATERAL	12,095.88	-	12,095.88
			First National St Ignace A/C#7703168 444,641.61
			JP Morgan MISO F/B/O NWLB A/C#5030911 12,095.88

31-Jul-18

G/L Account	Electric Fund 582	Water Fund 583	Total Account Balance
000-001.014 Save the Bells	15,173.53		15,173.53
			172,313.60
			5.00
000-001.013 Cash	215,434.67	(42,760.42)	172,674.25
			15,173.53
			350.65
			187,847.78
			TOTAL
000-006.000 Direct Bill account	(255,657.98)	935,522.42	679,864.44
			261,454.15
			90,422.10
			265,536.04
			62,452.15
			679,864.44
000-003.000 Cash Investments	80,144.32	6,986.80	87,131.12
			3,223.71
			76,920.61
			6,986.80
			87,131.12
TOTAL OPERATING CASH BALANCE	55,094.54	899,748.80	954,843.34
RESTRICTED ACCOUNTS			
004 Bond and Int Redemption 2005	-	33,309.39	33,309.39
005 Bond and Int Redemption 2009	-	1,554.53	1,554.53
006 Revenue Bond Reserve 2005	-	130,000.00	130,000.00
007 Revenue Bond Reserve 2009	-	12,800.00	12,800.00
008 Revenue Bond Reserve 2014	-	46,800.00	46,800.00
010 Water Supply System RRI 2005	-	175,195.00	175,195.00
011 Bond and Int Redemption 2014	-	-	-
013 Water Supply System RRI 2014	-	45,096.00	45,096.00
		444,754.92	444,754.92
022 MISO CASH COLLATERAL	12,095.88	-	12,095.88
			444,754.92
			12,095.88

VILLAGE OF NEWBERRY		TREASURER'S REPORT					
FOR MONTH ENDING:		2018			2017		
		Y.T.D. Collections	Actual Collections		Y.T.D. Collections	Actual Collections	
July 31, 2018			July	Y.T.D.		July	Y.T.D.
LEDGER ITEMS:							
A	Previous Year(s)						
	Delinquent Personal Property Taxes		0.00	0.00		0.00	0.00
	Delinquent Personal Interest Collected		0.00	0.00		0.00	0.00
	Delinquent Real Tax Collected		0.00	39,662.61		0.00	37,766.07
B	Delinquent Real Tax Interest Collected		0.00	2,378.97		0.00	2,265.13
	Real Property Tax Collected	23%	63,110.86	65,804.04	27%	73,019.42	75,652.38
C	Personal Property Tax Collected	3%	1,257.38	1,257.38	2%	1,345.28	1,345.28
E	Admin Fee, Penalty & Interest Collected		642.68	1,250.32		742.70	1,312.93
F	Deposits to Tax Savings Account		65,010.92	110,353.32		75,107.40	118,341.79
	Interest Earned on Tax Accounts		10.24	22.20		9.71	24.29
G	Tax Collection Acct transfer to GF Tax Approp Acct		0.00	69,932.17		0.00	44,156.70

TAX ACCOUNT BANK ACCOUNT BALANCE @			Beginning July	Ending July
2018			\$13,994.45	\$79,015.61
2017			\$13,922.15	\$89,039.26

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example; of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this ye year. 2018 Anticipated Real Property Collections are \$288,135.64. 2018 Anticipated Personal Property Collections are \$49161.81.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

JULY 2018

TAX COLLECTION TOTALS

Totals For Class REAL		Transactions 0191			
NBY VILLOPER	37077.04	0.00 NBY VILLSTREETS	14829.69		0.00
NBY VILLTRASH	4599.15	0.00 NBY VILLFIRE SER	6604.98		0.00
ADM FEE	630.11	0.00	0.00		0.00
Total Collected:		63740.97			
Totals For Class PERSONAL		Transactions 0001			
NBY VILLOPER	738.68	0.00 NBY VILLSTREETS	295.46		0.00
NBY VILLTRASH	91.64	0.00 NBY VILLFIRE SER	131.60		0.00
ADM FEE	12.57	0.00	0.00		0.00
Total Collected:		1269.95			

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
REVOLVING LOAN SECTION

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 04	C. Period Covered by Request 07-01-18 to 07-31-18 (M/D/Y) (M/D/Y)	D. Request Type <input checked="" type="radio"/> partial <input type="radio"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone #906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberrymi.gov	
H. Grantee's Bank Name: First National Bank					Phone # 906-293-5160
Address: P.O. Box 466, 1014 S. Newberry Ave., Newberry, MI 49868					
Account Name: Sewage Receiving				ABA # 091108539	Account # 77-02780-0
Special Instructions: na					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 12,547.52	\$ 54,336.44	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 1,074.30	\$ 14,497.10	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 13,621.82		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 68,833.54	
11. LESS LOCAL MATCH (if applicable) (na)				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 55,211.72)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 13,621.82	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<ul style="list-style-type: none"> See attached "Budget & Disbursement Tracking" spreadsheet excerpts See attached invoice copies from C2AE for July 2018 & four Village invoices related to sewer cleaning/TVing See attached Progress Report: #10 					
<p>I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.</p>					
Authorized Representative Name (Print or Type): <u>John DeWitt</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 - 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 - 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 - 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 - 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 - 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 - 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 - 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 - 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 - 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 - 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 - 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 - 12. Fill in the total amount of funds previously paid from all prior disbursements.
 - 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

**REVOLVING LOAN SECTION
 OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
 MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
 PO BOX 30241
 LANSING MI 48909-7741
 Telephone: 517-284-5433 Fax: 517-373-4797**

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaelyn Merchant~~ at "~~Merchant.J1@michigan.gov~~"
Valorie White at "whitev1@michigan.gov"



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

July 31, 2018
 Project No: 13-0210
 Invoice No: 66570

John Dewitt
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending July 22, 2018

Phase 04 Wastewater Asset Managment Plan
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	47.60	36,737.68	35,356.16	1,381.52
Task -0910 Condition & Critically	33,760.00	0.00	0.00	0.00	0.00
Task 0920-Metering & Modeling	30,140.00	0.00	0.00	0.00	0.00
Task 0930-Software Hardware & Training	36,200.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	7.40	2,163.76	1,432.76	731.00
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		38,901.44	36,788.92	2,112.52
Total Fee					2,112.52
Total this Phase					\$2,112.52
Total this Invoice					<u><u>\$2,112.52</u></u>

Outstanding Invoices

Number	Date	Balance
66069	4/27/2018	8,010.40
66070	4/27/2018	2,906.80
66272	5/31/2018	12,295.08
66273	5/31/2018	382.40
66336	6/20/2018	14,168.04
66337	6/20/2018	2,246.60
Total		40,009.32



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

July 31, 2018
 Project No: 13-0210
 Invoice No: 66571

John Dewitt
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application
Professional Services for the period ending July 22, 2018

Phase 05 Stormwater Asset Management Plan
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	25.10	11,997.80	11,711.00	286.80
Task 0910-Condition & Criticality	31,700.00	5.40	1,711.80	1,711.80	0.00
Task 0920-Metering & Modeling	24,640.00	0.00	0.00	0.00	0.00
Task 0930-Software Hardware & Training	2,000.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	24,500.00	0.00	0.00	0.00	0.00
Task 0970 - Other	0.00	0.00	0.00	0.00	0.00
Total Fee	133,140.00		13,709.60	13,422.80	286.80
Total Fee					286.80
Total this Phase					\$286.80
Total this Invoice					<u><u>\$286.80</u></u>

Outstanding Invoices

Number	Date	Balance
66069	4/27/2018	8,010.40
66070	4/27/2018	2,906.80
66272	5/31/2018	12,295.08
66273	5/31/2018	382.40
66336	6/20/2018	14,168.04
66337	6/20/2018	2,246.60
Total		40,009.32



GREENSCAPE

RECEIVED
3/16/18
MLB

Brian Cataldo
P.O. Box 133
Lake, MI 48632
PH: (989) 544-2489
FX: (989) 544-2617
Lic.#2101197111

March 10, 2018

Invoice Number: 33642

Village of Newberry
Buck Vallad: Assistant Village Manager
302 E. McMillan Ave.
Newberry, MI 49868

e-mail: assistantmanager@newberrymi.gov

RE: Newberry DPW:

Date	Description	Quantity	Amount
3/09/18	Mobilization		\$650.00
3/09/18	Jetting sewer line	10:30 a.m.- 2:30 p.m. 4 hr. @ \$185.00 per hr.	\$740.00
	Total Amount Due		\$1,390.00

Past Due balances are subject to 2% Service Charge (24% per annum)

Excavating

Landscaping

Snowplowing

Demolition

**GREENSCAPE**

Brian Cataldo
P.O. Box 133
Lake, MI 48632
PH: (989) 544-2489
FX: (989) 544-2817
Lic.# 2101197111

November 7, 2017

Invoice Number: 33606

Village of Newberry
Buck Vallad: Assistant Village Manager
302 E. McMillan Ave.
Newberry, MI 49868

e-mail: assistantmanager@newberry.mi.gov

RE: Newberry DPW:

Date	Description	Quantity	Amount
	Mobilization		\$325.00
10/31/17	Televising/Vacuum DPW Garage	1:00 p.m.- 2:30 p.m. 1.5 hr. @ \$185.00 per hr.	\$277.50
11/01/17	Vacuum (2) two storm drains	7:00 a.m. - 8:00 a.m. 1 hr. @ \$185.00 per hr.	\$185.00
	Total Amount Due		\$787.50

Past Due balances are subject to 2% Service Charge (24% per annum)

Excavating

Sewer Cleaning / Jetting / Televising

Municipal Services



GREENSCAPE

107126

Brian Cataldo
P.O. Box 133
Lake, MI 48632
PH: (989) 544-2489
FX: (989) 544-2817
Lic # 2101197111

November 7, 2017

Invoice Number: 33605

Village of Newberry
Buck Vallad: Assistant Village Manager
302 E. McMillan Ave.
Newberry, MI 49868

e-mail: assistantmanager@newberry.mi.gov

RE: Newberry WWTP:

Date	Description	Quantity	Amount
	Mobilization		\$325.00
10/31/17	Vacuum, jet, televise (2) two pits, and (1) one inlet	5:00 a.m. - 1:00 p.m. 8 hr. @ \$185.00 per hr.	\$1,480.00
11/01/17	Vacuum pit	8:00a.m. - 9:00 a.m. 1 hr. @ \$185.00 per hr.	\$185.00
11/01/17	Jetting, vacuum sanitary lines	9:00 a.m. - 3:30 p.m. 6.5 hr. @ \$185.00 per hr.	\$1,202.50
11/02/17	Jet sewer main	7:00 a.m. - 1:00 p.m. 6 hr. @ \$185.00 per hr.	\$1,110.00
11/02/17	Televise main line	1:00 p.m. - 3:30 p.m. 2.5 hr. @ \$185.00	\$462.50
	Total Amount Due		\$4,765.00

Past Due balances are subject to 2% Service Charge (24% per annum)

Excavating • Sewer Cleaning / Jetting / Televising • Municipal Services



PETER ANDERSON & SONS EXCAVATING, INC.

Sand • Gravel • Basements • Septic Systems

13190 County Road 432 / Newberry, MI 49868
906-293-5777 • Fax 906-293-1525

Date 8-15-18

Name Newberry Waste Water Plant

Address

Newberry, MI 49868

Phone

Fax

	Haul catch basin soil to landfill.	
7/31/18	equipment 3 hrs. @ \$75.00	\$225.00
8/6/18	2 loads to Niauatha @ \$250.00	500.00
8/7/18	4 loads to Niauatha	1000.00
	equipment 1 hr. @ \$75.00	75.00
8/8/18	4 loads to Niauatha	1000.00
	equipment 2 hrs. @ \$75.00	150.00
8/9/18	2 loads to Niauatha	500.00
	6 loads - sand @ \$80.00	480.00
	equipment 4 hrs. @ \$75.00	300.00
	labor 2 hrs. @ \$25.00	50.00
		<u>\$4280.00</u>
	Hauled to Niauatha Shores Landfill, Sullivan, MI	

Terms: 30 days - A service charge of \$10.00 per month will be charged on past due accounts.

Village of Newberry										
Wastewater & Stormwater Asset Management Plans										
Budget & Disbursement Tracking										
Proj 13-0210										
Last Revision: 06-26-18										
		WASTEWATER ASSET MANAGEMENT PLANNING								
	<u>Phase-Task</u>	<u>04-0900</u>	<u>04-0910</u>	<u>04-0920</u>	<u>04-0930</u>	<u>04-0940</u>	<u>04-0950</u>	<u>04-0960</u>	<u>04-0970</u>	<u>Totals</u>
	<u>Description</u>	<u>Inventory & GIS</u>	<u>Condition & Criticality</u>	<u>Metering & Modeling</u>	<u>Software, Hardware & Training</u>	<u>Sewer Televising</u>	<u>Level of Service</u>	<u>CIP & Rate Structure Development</u>	<u>Other - Application Package</u>	
	<u>Budgets:</u>									
	C2AE Internal	\$60,590.00	\$33,760.00	\$30,140.00			\$4,000.00	\$29,240.00	\$5,000.00	\$162,730.00
	C2AE Subs	\$16,590.00		\$0.00	\$36,200.00					\$52,790.00
	Total C2AE	\$77,180.00	\$33,760.00	\$30,140.00	\$36,200.00	\$0.00	\$4,000.00	\$29,240.00	\$5,000.00	\$215,520.00
	Other Venders			\$25,200.00	\$9,000.00	\$91,152.00	\$2,000.00	\$20,000.00		\$147,352.00
	Local Force Account	\$8,750.00					\$1,600.00	\$6,400.00		\$16,750.00
	Total Budget	\$85,930.00	\$33,760.00	\$55,340.00	\$45,200.00	\$91,152.00	\$7,600.00	\$55,640.00	\$5,000.00	\$379,622.00
Invoice / Statement										
	<u>By</u>	<u>Number</u>	<u>Date</u>							
	C2AE	57159	12/04/13							
	C2AE	65906	03/28/18						\$1,500.00	\$1,500.00
	C2AE	65907	03/28/18	\$2,315.40					\$3,500.00	\$3,500.00
	C2AE	65908	03/28/18							\$0.00
	Total Disbursement Request #01			\$2,315.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$7,315.40
	C2AE	66069	04/27/18	\$7,718.00				\$292.40		\$8,010.40
	C2AE	66070	04/27/18							\$0.00
	Total Disbursement Request #02			\$7,718.00	\$0.00	\$0.00	\$0.00	\$292.40	\$0.00	\$8,010.40

Village of Newberry									
Wastewater & Stormwater Asset Management Plans									
MDEQ 1274-01									
Budget & Disbursement Tracking									
Proj 13-0210									
Last Revision: 06-26-18									
WASTEWATER ASSET MANAGEMENT PLANNING									

Village of Newberry										
Wastewater & Stormwater Asset Manage										
Budget & Disbursement Tracking										
Proj 13-0210										
Last Revision: 06-26-18										
STORMWATER ASSET MANAGEMENT PLANNING										
	Phase-Task	05-900	05-910	05-920	05-930	05-940	05-950	05-960	05-970	Totals
	Description	Inventory & GIS Database Development	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Televising	Level of Service	CIP & Rate Structure Development	Other - Background Model Map	
Budgets:										
	C2AE Internal	\$34,500.00	\$31,700.00	\$24,640.00			\$2,500.00	\$24,500.00	\$0.00	\$117,840.00
	C2AE Subs	\$13,300.00			\$2,000.00					\$15,300.00
	Total C2AE	\$47,800.00	\$31,700.00	\$24,640.00	\$2,000.00	\$0.00	\$2,500.00	\$24,500.00	\$0.00	\$133,140.00
	Other Venders					\$62,775.00	\$1,000.00	\$4,000.00	\$19,500.00	\$87,275.00
	Local Force Account	\$5,250.00	\$5,250.00				\$640.00	\$4,800.00	\$1,000.00	\$16,940.00
	Total Budget	\$53,050.00	\$36,950.00	\$24,640.00	\$2,000.00	\$62,775.00	\$4,140.00	\$33,300.00	\$20,500.00	\$237,355.00
Invoice / Statement										
	By	Number	Date							
	C2AE	57159	12/04/13							\$0.00
	C2AE	65906	03/28/18							\$0.00
	C2AE	65907	03/28/18							\$0.00
	C2AE	65908	03/28/18	\$7,887.00						\$7,887.00
	Total Disbursement Request #01			\$7,887.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,887.00
	C2AE	66069	04/27/18							\$0.00
	C2AE	66070	04/27/18	\$1,195.00	\$1,711.80					\$2,906.80
	Total Disbursement Request #02			\$1,195.00	\$1,711.80	\$0.00	\$0.00	\$0.00	\$0.00	\$2,906.80

Village of Newberry										
Wastewater & Stormwater Asset Manage										
Budget & Disbursement Tracking										MDEQ 1274-01
Proj 13-0210										
Last Revision: 06-26-18										

Client:	Village of Newberry	Date:	07-27-18
Project No.:	13-0210	Project Manager:	Chuck Lawson
Project Name:	SAW Grant	Report Lead:	Dave Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	July 2018

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Field work (structure inventory & survey coordinates) continues and coordinating with GIS subcontractor
- Storm Drainage Model mapping underway
- Compiling records and data for GIS database

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continue field work & compiling data
- Coordinate sewer TV work planning
- Coordinate/Plan for flow metering
- Planning for database integration
- Compile next Draw Request package

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	44%
910 – Condition & Criticality Assessment	\$33,760	7%
920 – Metering & Modeling	\$30,140	1%
930 – Software, Hardware, & Training	\$36,200	1%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	0%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	0%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	17%
Total Project Including Other Venders, etc.	\$379,622	10%

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	13%

PROGRESS REPORT # 10

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
910 – Condition & Criticality Assessment	\$31,700	0%
920 – Metering & Modeling	\$24,640	0%
930 – Software, Hardware, & Training	\$2,000	0%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	0%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	0%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	5%
Total Project Including Other Venders, etc.	\$237,355	3%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018	Continues
910 – Condition & Criticality Assessment	Aug-Oct 2018	Starting Database
920 – Metering & Modeling	Jul-Nov 2018	xxx
930 – Software, Hardware, & Training	May-Jul 2018	xxx
940 – Sewer Televising	Aug-Nov 2018	xxx
950 – Level of Service	Nov-Dec 2018	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018	xxx
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	OK
SAW Grant Budget Deadline	End of Nov 2020	OK

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018	Continuing
910 – Condition & Criticality Assessment	Oct-Nov 2018	Starting Database
920 – Metering & Modeling	Mar-Apr 2019	xx
930 – Software, Hardware, & Training	May-Jul 2018	xx
940 – Sewer Televising	May-Jun 2019	xx
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Flights done & survey done
SAW Grant Budget Deadline	End of Nov 2020	OK

INPUT NEEDED FROM CLIENT:

PROGRESS REPORT # 10

Project Description: Newberry SAW

- na

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process

CC *Send email notification, INCLUDING file path link, that PROJECT XX-XXXX (EV,PR,PMP) has been updated to:
Local Admin Staff & Building Leader or Infrastructure Leader*

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
August 15, 2018
(Rescheduled from August 14 – for lack of quorum)

Present: Chairperson Medelis, Feldhusen, Vincent.

Absent: Brown.

Also Present: Village Manager – James-Mesloh, Clerk -Schummer, Lori Stokes, Rebecca Handa, Chuck Pipes, Tina Pipes, Amy Winn.

Call to Order: Chairman Medelis called the meeting to order at 4:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Feldhusen, support by Vincent, **CARRIED**, to approve agenda as submitted.
Ayes: All. Absent: Brown.

Approval of Minutes: Moved by Vincent, support by Feldhusen, **CARRIED**, to approve minutes from the July 10, 2018 W&L meeting as presented. Ayes: All. Absent: Brown.

Water and Light Chairperson Announcements: Chairman Medelis stated that there was an opening on the W&L Board and if anyone is interested they should talk to him, President DeWitt or submit a letter of interest.

Public Comments on Agenda Items: Comments heard from: Lori Stokes – 301 W. John Street.

Submission of Bills and Financial Updates:

A.) Water & Light Monthly Bills – Motion by Vincent, support by Feldhusen, **CARRIED**, recommend Village Council pay the July 2018 Electric Fund bill in the amount of \$111,656.38. Discussion followed. Ayes: All. Absent: Brown.

B.) Motion by Vincent, support by Feldhusen, **CARRIED**, recommend Village Council pay the July 2018 Water Fund bill in the amount of \$7,826.54. Discussion followed. Ayes: All. Absent: Brown.

C.) Christmas Light Fund is currently at \$15,071.43.68.

D.) Water & Light – Cash Balance – June 2018, was reviewed.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

1.) Superintendent of Water and Light: Joe Lively, working foreman, gave a verbal as well as a written report.

2.) Assistant Village Manager: Absent.

3.) Village Manager: James-Mesloh gave a verbal as well as written report.

Reports of Committees: Save the Bells: Schummer gave a verbal report.

Unfinished Business:

1.) Water Project – Lawn Improvement: Medelis stated that August 31, 2018 would be the last date to submit a work order for lawn repair due to damage, which occurred because of the water project.

2.) Delinquent Utility Accounts: James-Mesloh gave a progress report.

New Business:

1.) Verizon Cell Tower – Site: Moved by Vincent, support by Feldhusen, **CARRIED**, recommend to the Village Council to approve the Verizon site plan. Discussion followed. Ayes: All. Absent: Brown. Medelis would like to have the information regarding the cell tower and its location given out to the public so they have a chance to voice their opinions.

2.) Proclamation: Moved by Vincent, support by Feldhusen, **CARRIED**, to approve proclamation to Congratulate “Matt” Perry upon his retirement from the Village of Newberry Water & Light Department.
Ayes: All. Absent: Brown.

Comments by Board Members: Vincent explained that he had a doctor’s appointment so he was unable to make the meeting at its regular date and time. He stated that comments online, stating that the Village Manager requested the delay, were irresponsible.

Motion by Vincent, support by Feldhusen, **CARRIED**, to adjourn meeting at 5:05 p.m. Ayes: All.

These minutes are unapproved until voted on at the next meeting.

**Village of Newberry
Planning Commission Meeting
Monday, July 23, 2018
Meeting Location: 302 East McMillan Ave.
Meeting Time: 6:00 p.m.**

1. Call to order:

Meeting was called to order by Chairman Vincent at 6:00pm

2. Pledge of Allegiance:

Chairman Vincent asked all to rise and pledge allegiance to the flag.

3. Rollcall:

Roll call was taken and Vincent, Hardenbrook, Stiffler, Dishaw and Vanatta were present

4. Approval of Agenda:

Motion by Vanatta with support from Hardenbrook to approve the agenda. A vote by voice was taken with all voting in the affirmative.

5. Approval of Minutes:

1. Planning Commission Meeting - Monday, April 23, 2018 at 6:00pm. Discussion by Vanatta as to if a meeting took place if there was quorum. Chairman Vincent stated a meeting did take place but due to lack of quorum, no business was discussed. Motion by Hardenbrook with support from Stiffler to approve the minutes. A vote by voice was taken with Vanatta, Vincent, Hardenbrook & Stiffler voting in the affirmative. Dishaw abstained

2. Planning Commission Meeting - Monday, June 25, 2018 at 6:00pm. Discussion by Vanatta to add "approval of the master plan" under item 10 (New Business). Motion with the addition "approval of the master plan" by Vanatta with support from Hardenbrook to approve the minutes. A vote by voice was taken with all voting in the affirmative.

6. Planning Commission Chairperson Announcements:

None

7. Communications from the Public:

Chairman Vincent opened the meeting to public comment and asked those interested in speaking to the Planning Commission to limit their comments to three (3) minutes.

1. Bruce Lane asked if Dishaw could be on the Planning Commission when he was also a member of the Village Council. Chairman Vincent said the issue was about to be addressed under "Petitions and Communications".

Chairman Vincent asked if anyone else had comments to express to the Planning Commission. Seeing none he moved on to the next agenda item.

8. Petitions and Communications:

1. Resignation from Planning Commission. Harold Dishaw gave his resignation at 6:05 pm due to being named to the Village Council

2. Letter from John Iacoangeli, Beckett & Raeder. The letter stated that the type of revisions made to the master plan did not require it to be reopened for public comment.

9. Unfinished Business:

None

10. New Business:

Mark Rivard, Zoning Administrator for Luce/Schoolcraft County discussed next steps after passing the master plan. He addressed the importance of setting up a zoning board of appeal, which would consist of three people. He recommended Dave and Vickie Fall. Both are highly qualified. One person should be from the Planning Commission. Mr. Rivard also made it very clear the importance of being very careful in setting up zoning ordinances, which takes a great amount of time and are subject to legal challenges.

Mr. Rivard stated we must have a Zoning Administrator, which would be well versed in the Planning and Zoning Enabling Act. He expressed the importance of reading and understanding the Michigan Planning Enabling Act and Michigan Zoning Enabling Act.

Mr. Rivard noted that Michigan State University Extension office offered a week long course for Zoning Administrators to become certified. He highly recommends that someone attend the class as this certification is recognized in most states.

Mr. Rivard stated that all zoning meetings are to be done in public meetings, just not hearings. If something is tabled it has to be picked back up at the next public meeting.

11. Comments by Planning Commission Members:

None

12. Adjournment - Regular Session

With no further business before the Planning Commission a motion was made to adjourn the meeting at 6:27pm.



Judicial Review of Zoning

LAWRENCE VINCENT, NEWBERRY PLANNING COMMISSION CHAIR

Why Establish Zoning

- ▶ Protect public: Health, safety and welfare.
- ▶ Use of land in the best interest of the public.
- ▶ Orderly development of land within a jurisdiction.

Judicial Review

- ▶ Courts have right to examine and interpret zoning ordinances when brought before them by suit.
- ▶ **Procedural Due Process** and **Substantive Due Process** cases are the main reason for most local zoning cases.

Procedural Due Process

1. **Notice** that a decision affecting your property interests are going to be made.
2. A **Hearing** that gives you to present your side.
3. **Standards** that are impartial with which to make decisions.
4. A **Record** of the proceedings that includes reasons for decision and information used to make the decision.
5. Decision makers need to be free from **Bias** and **Conflict of Interest**.

Substantive Due Process

Regulations to: promote public health,
safety or general welfare

- ▶ **Rational** reason for the regulation.
- ▶ The regulation is the **minimum** amount of regulation to get the job done.

Judicial Cases: Planning and Zoning

- ▶ Village of Euclid v. Ambler Realty Company, 272 U.S. 365, 1926
 - ▶ Amber Realty sued the Village of Euclid saying that the zoning ordinance would devalue land.
 - ▶ The Supreme Court found that **speculation** is not a valid reason for a claim against the zoning ordinance.

Cases Continued...

- ▶ Whitman v. Galien Twp., Mich. Court of Appeals, 2010
 - ▶ A special use variance was granted, and the neighboring land owners (Whitman & Piccolis) sued, saying the types of land uses and activities eligible for special use permits weren't specified.
 - ▶ The Court of Appeals agreed that a zoning ordinance **must specifically list special land uses.**

Cases Continued...

- ▶ English v. Augusta Township, Michigan Court of Appeals, 1994
 - ▶ Plaintiffs wanted to rezone property from Agricultural/Residential to Manufactured Housing Park (MHP).
 - ▶ Plaintiffs were denied because other property was already zoned MHP.
- ▶ The Court found that totally prohibiting a particular land use within a township is not allowed except for special circumstances.

Cases Continued...

- ▶ Adams Outdoor Advertising, Inc. v. City of Holland, Michigan Court of Appeals, 1999
 - ▶ Adams was denied a permit to erect a billboard on a right-of-way in Holland. The ordinance had two parts, one banning new construction of billboards, and the second part to maintain non-conforming billboards.
 - ▶ The Court of Appeals agreed with the City of Holland that new billboards were not permitted.

Cases Concluded. Don't Go to Court

- ▶ Regulations must be clear and specific.
- ▶ Do not overlook Due Process.
- ▶ Decisions need to be based up clear and specific standards.
- ▶ The welfare of the whole community must be taken into account when making a decision.

References

- ▶ Heidemann, et al. 2018. Citizen Planner Program. Michigan State University. Paw, Paw, Mi., Michigan State University Extension.
- ▶ Kropf v. City of Sterling Heights, 199 N.W.2d 567 (Mich. Ct. App. 1972) (2018, August 1). Retrieved from <https://www.courtlistener.com/opinion/1347031/kropf-v-city-of-sterling-heights/>
- ▶ *English v. Augusta Township*. (2018, August 7). Retrieved from https://www.leagle.com/decision/1994237204_michapp331233
- ▶ *Whitman v. Galien Township*. (2018, July 30) Retrieved from <https://caselaw.findlaw.com/mi-court-of-appeals/1527259.html>

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Activity Report for Director of Human Resources and Community Engagement July 12, 2018 to August 16, 2018

- **Michigan Main Street Basics and Michigan Main Street in Practice Trainings – 7/17&7/18**
 - Free Training held in Sault Ste. Marie
 - Michigan Main Street (MMS) assists communities interested in revitalizing and preserving their traditional commercial district.
 - The program provides technical assistance for communities desiring to develop their own local Main Street program by utilizing the **Main Street Approach™** – a common-sense approach to tackling the complex issues of revitalization by capitalizing on downtown's history and identifying the unique assets of the community itself.
 - MEDC supported
- **HR**
 - Managed the process for interviews and hiring of new staff
 - Worked with Matt Perry to ensure retirement benefits and paperwork were verified
- **New Website**
 - Participated in training on day to day editing and management
 - Have been working on verifying all information was migrated from old site to new
- **Planning Commission**
 - Working on a presentation on Zoning/Planning overview for Planning Commission
 - Final step in completion of the Master Citizen Planner certification through MSU extension
- **Committee/Membership/Partnership Meetings:**
 - Chamber of Commerce – attended meeting August 13
 - Special joint meeting with Save, Restore Grow Newberry on August 8 to meet with Congressman Jack Bergman
 - Eastern UP Planning Commission -attended meeting July 25
 - M-123 Tahquamenon Scenic Byway – next meeting September 18, 2018 in Paradise
 - Save, Restore, & Grow Newberry – attended meeting on July 20 & Aug 8
 - Strategic Alliance for Health -n/a

2018 FOIA Tracking Sheet

Date First Request Received	Request ID	Last	First	Regarding	Status
Monday, February 19, 2018	2018-02-KS	Stokes	Lori	emails between staff to 2.19.18	Deposit Pending
Monday, March 12, 2018	2018-16-JK	Kornich	Jessica	Council and board fees	Deposit Pending
Monday, March 12, 2018	2018-17-JS	Stokes	Ian	attorney fees	Deposit Pending
Friday, March 16, 2018	2018-19-KS	Stokes	Kenneth	January 2018 W&L Bills presented at 2.13 W&L Meeting	Deposit Pending
Monday, March 19, 2018	2018-22-KS	Stokes	Kenneth	List of entities where jobs were posted for public	Deposit Pending
Thursday, March 22, 2018	2018-25-KS	Stokes	Kenneth	names and dates of interviews	Deposit Pending
Friday, March 23, 2018	2018-26-KS	Stokes	Kenneth	employment agreements	Deposit Pending
Tuesday, March 27, 2018	2018-32-KS	Stokes	Kenneth	Dollar amount paid to AT&T in 2016	Deposit Pending
Tuesday, April 03, 2018	2016-38-KS	Stokes	Kenneth	Passport Grant information	Deposit Pending
Wednesday, April 04, 2018	2018-40-KS	Stokes	Kenneth	VM applications and names of applicants	Deposit Pending
Monday, April 09, 2018	2018-41-KS	Stokes	Kenneth	Garbage revenues	Deposit Pending
Monday, April 16, 2018	2018-45-KS	Stokes	Kenneth	Copy of TACU visa monthly statements 2016 & 2017	Deposit Pending
Wednesday, April 18, 2018	2018-49-KS	Stokes	Kenneth	Payables W&L and Council 2016, 2017	Deposit Pending
Tuesday, May 01, 2018	2018-51-KS	Stokes	Kenneth	VON & W&L VISA statements & cover sheets Jan-Mar	Deposit Pending
Tuesday, April 03, 2018	2016-37-KS	Stokes	Kenneth	TORC fund disbursements	Deposit Pending
Friday, April 13, 2018	2018-47-KS	Stokes	Kenneth	Water & Light attorney fees for 2016, 2017	Final Payment Pending
Friday, April 13, 2018	2018-48-KS	Stokes	Kenneth	Village of Newberry attorney fees for 2016, 2017	Final Payment Pending
Tuesday, April 10, 2018	2018-42-KS	Stokes	Kenneth	2017 end of year amounts for financial accounts	Pending Audit Completion

Newberry Wastewater Treatment Plant

George Blakely Superintendent

August 2018 Report

The past month has been productive in tying up some loose ends. We now have a Raw Sewage pump back on standby. The RAS pump project has begun to fall into place. The standby Generator has a new governor controller installed. Preparing for cleaning and televising of sewer system.

- VFD has arrived from Crane
- Drawings for the addition of RAS pump to SKADA from Alpha-Tran Engineering Co.
- Staff Safety Meeting
- Anderson cleaned drying bed
- Graham installed governor controller on generator
- Cleaned Ferrous storage tank
- Replaced Water Bath Incubator
- Raw Sewage pump back from rebuild by Rasmussen Electric
- Wet Well pumped by Eric's Septic

VILLAGE OF NEWBERRY



Moose Capital of Michigan

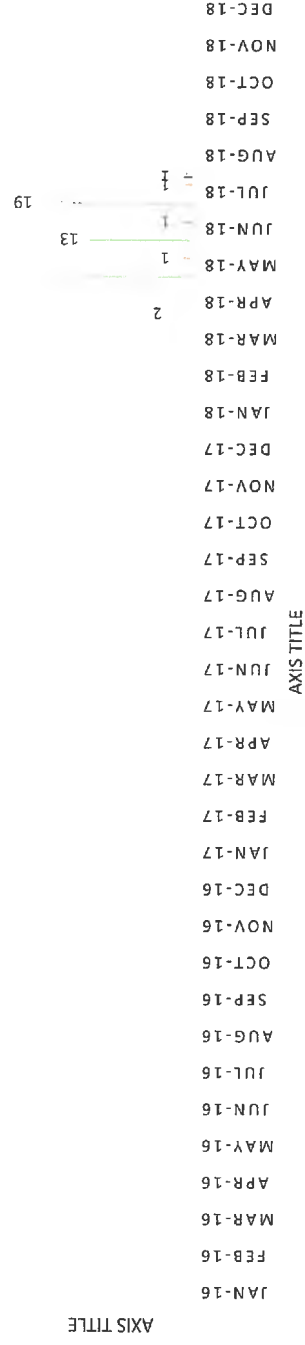
302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

NEWBERRY WATER AND LIGHT JOE LIVELY WORKING FOREMAN REPORT JULY 2018

- OUTAGE (W AVE D SQUIRREL)
- RED TAGS
- PARADE
- BRUSHING (PRIMARY)
- INSTALL 41 LUMBER WINDOWS
- WATER AND ELEC. SERVICE ORDERS (TURN-ONS)
- 69KV SWITCH (STORED 41 LUMBER)
- PULLED POLES AT W. CO. RD. 462, E. HELEN, E. RAILROAD.
- REMOVED UNUSED TRANSFORMER & CUT-OUT AT CO. RD. 403
- DISCONNECTS (NON-PAYMENT) (8)
- INSTALLED NEW CROSSARM ON NEW POLE AT CO. RD. 403
- REPAIRED HYDRANT AT W. AVE C
- METER READING
- WATER SAMPLES (BACI, TRIHALOMETHANES, HALOACETIC ACIDS)
- REMOVED POLE (RENZE PARKING LOT)
- REMOVED TREE (SHERMAN PARK)
- CALL OUT (DOWN CABLE TV LINE)
- CALL OUT (EMER. MISSDIG)
- REMOVED TREE (SUBSTATION)
- OUTAGE (M-123 TREE BRANCH)

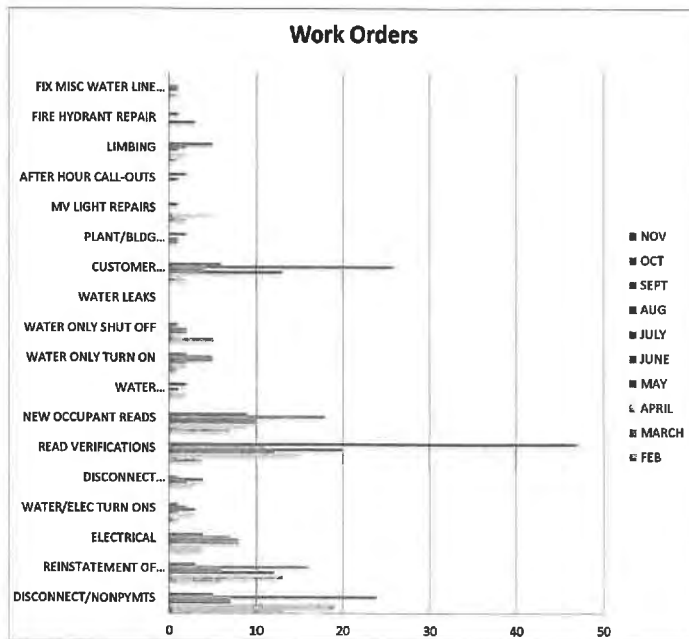
**Water & Light
Miss Digs
JULY 2018**

WATER & LIGHT



**Water & Light
Work Orders Report - 2018**

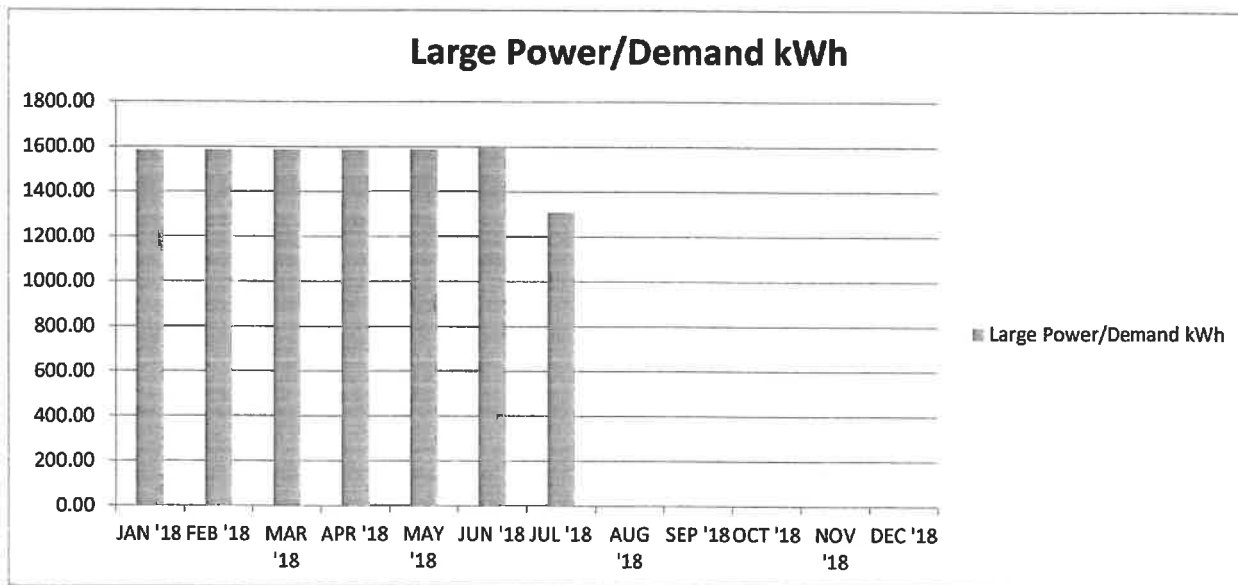
	1/1-1/31	2/1-2/28	3/1-3/31	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31
DISCONNECT/NONPYMTS	13	19	19	7	7	24	5					
REINSTATEMENT OF SERVICES	6	13		12	6	16	3					
ELECTRICAL	4	4	4	8	8	7	4					
WATER/ELEC TURN ONS	1		3	1	3	2	1					
DISCONNECT WATER/ELEC			3	2	4	1	0					
READ VERIFICATIONS	4	1	15	12	20	11	47					
NEW OCCUPANT READS	7	1	9	10	10	18	9					
WATER METER/REMOTE REPAIR			2		1		2					
WATER ONLY TURN ON	1	1	2	2	5	5	2					
WATER ONLY SHUT OFF	5	1		2	2	1	1					
WATER LEAKS							0					
CUSTOMER INFORMATION	2		2	13	4	26	6					
PLANT/BLDG MAINTENANCE				1	1		2					
MV LIGHT REPAIRS	2	1	5				1					
AFTER HOUR CALL-OUTS					1		2					
LIMBING	1		2		1	2	5					
FIRE HYDRANT REPAIR				3			1					
FIX MISC WATER LINE ITEMS			1		1	1	0					
TOTALS	46	41	67	73	74	114	91	0	0	0	0	0



Water & Light

Electric Demand Report Large Power/Industrial 2018

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '17	1567.34	\$ 13,938.69
JAN '18	1583.90	\$ 14,129.91
FEB '18	1586.82	\$ 14,129.91
MAR '18	1587.94	\$ 14,129.91
APR '18	1587.14	\$ 14,129.91
MAY '18	1588.74	\$ 14,129.91
JUN '18	1600.38	\$ 14,205.68
JUL '18	1308.82	\$ 12,369.20
AUG '18		
SEP '18		
OCT '18		
NOV '18		
DEC '18		



2018 - ELECTRIC CONSUMPTION / BILLING

	RESIDENTIAL						COMMERCIAL						LARGE POWER						DEMAND						
	ER	METERS	ER	FUEL ADJ	ER	BASE	ER	AMT BILLED	EC	KW	METERS	EC	FUEL ADJ	AMT BILLED	LG	METERS	LG	AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND	DEMAND AMT BILLED		
2018																									
JAN	748240.00	1186	\$	21,656.75	\$	1,006.53	\$	86,598.11		359495.00	216	\$	10,405.32	\$	38,786.60	419720.00	7	\$	21,925.44	\$	12,148.38	1231.76	12	\$	11,029.11
FEB	770962.00	1196	\$	22,314.69	\$	1,026.39	\$	88,975.29		341698.00	217	\$	9,890.06	\$	41,987.11	443000.00	7	\$	23,036.00	\$	12,822.19	1231.76	12	\$	11,029.11
MAR	616256.00	1193	\$	15,928.27	\$	829.03	\$	73,345.77		353759.00	218	\$	10,003.71	\$	29,698.52	358400.00	7	\$	18,636.80	\$	9,287.87	1587.94	13	\$	14,129.91
APR	720072.00	1203	\$	18,694.68	\$	984.37	\$	84,243.98		189173.00	218	\$	5,866.59	\$	12,163.18	409040.00	7	\$	21,270.08	\$	9,955.02	1232.08	13	\$	14,129.91
MAY	549102.00	1191	\$	14,249.13	\$	741.58	\$	66,721.42		258578.00	217	\$	7,597.95	\$	20,126.00	398200.00	7	\$	20,706.40	\$	10,072.61	1232.88	13	\$	14,129.91
JUN	501511.00	1210	\$	12,968.76	\$	686.87	\$	62,653.34		271793.00	212	\$	7,028.38	\$	29,747.29	476920.00	7	\$	24,799.84	\$	12,125.80	1243.72	13	\$	14,205.68
JUL	446516.00	1196	\$	8,661.98	\$	613.00	\$	57,164.55		290645.00	212	\$	5,971.68	\$	31,706.43	384640.00	7	\$	20,001.28	\$	9,770.56	991.96	13	\$	12,369.20
AUG																									
SEPT																									
OCT																									
NOV																									
DEC																									
TOTAL	4352659.00	8375.00		114474.26		5887.77		519702.46		2065141.00	1510.00		56763.69		204215.13	2889920.00	49.00		150375.84		76182.43	8752.10	89.00		91022.83
AVG	621808.4286	1196.429		16353.46571		841.11		74243.20857		295020.1429	215.7143		8109.098571		29173.59	412845.7143	7		21482.26286		10883.20429	1250.3	12.71429		13003.26143

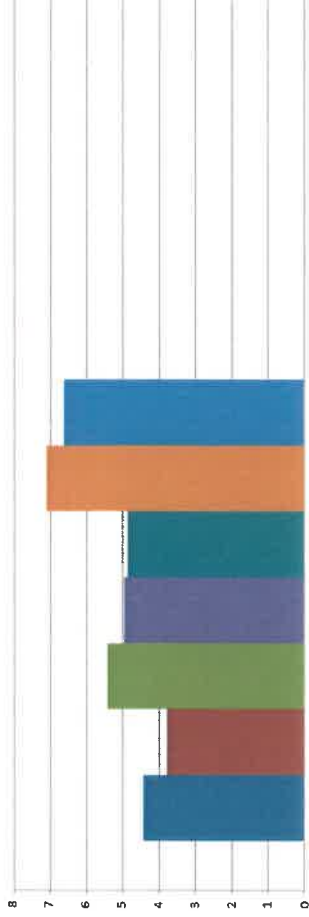
TOTAL Kwh 9316.47
AVERAGE MET 1431.857143

Water & Light
Water Pumpage Report - 2018

MONTH	12237.98	X 1,000,000	1000'S GALS	#VALUE!	PUMPED NOT BILLED FOR	\$ BILLED FOR	GALS BILLED	LOSS	BILLED FOR	LOST REVENUE
JAN '17	4.052	4052000	4052	\$ 9.25	\$ 43,601.00	\$ 35,835.92	3213	21%	79%	\$ 7,765.08
FEB '17	5.586	5586000	5586	\$ 9.25	\$ 57,790.50	\$ 35,068.45	3123	44%	56%	\$ 22,722.05
MAR '17	4.919	4919000	4919	\$ 9.25	\$ 51,620.75	\$ 32,783.23	2870	42%	58%	\$ 18,837.52
APR '17	4.44	4440000	4440	\$ 9.25	\$ 47,190.00	\$ 26,693.75	2209	50%	50%	\$ 20,496.25
MAY '17	4.862	4862000	4862	\$ 9.25	\$ 51,093.50	\$ 33,410.04	2930	40%	60%	\$ 17,683.46
JUNE '17	6.218	6218000	6218	\$ 9.25	\$ 63,636.50	\$ 41,981.56	3867	38%	62%	\$ 21,654.94
JULY '17	5.236	5236000	5236	\$ 9.25	\$ 54,553.00	\$ 32,873.46	2888	45%	55%	\$ 21,679.54
					GOAL				REU'S	
AUG '17	5.394	5394000	5394		\$ 80,000.00	\$ 82,799.37	5394	103%	1,103.99	\$ (2,799.37)
SEPT '17	5.566	5566000	5566		\$ 80,000.00	\$ 82,267.11	5566	103%	1,096.89	\$ (2,267.11)
OCT '17	4.53	4530000	4530		\$ 80,000.00	\$ 82,568.39	4530	103%	1,100.91	\$ (2,568.39)
NOV '17	4.634	4634000	4634		\$ 80,000.00	\$ 82,239.62	4634	103%	1,096.53	\$ (2,239.62)
DEC '17	4.339	4339000	4339		\$ 80,000.00	\$ 82,001.71	4339	103%	1,093.36	\$ (2,001.71)
					GOAL				REU'S	
JAN '18	4.428	4428000	4428		\$ 80,000.00	\$ 74,408.55	4428	93.0%	992.11	\$ 5,591.45
FEB '18	3.780	3780000	3780		\$ 80,000.00	\$ 77,569.72	3780	97.0%	1,034.26	\$ 2,430.28
MAR '18	5.422	5422000	5422		\$ 80,000.00	\$ 77,216.00	5422	96.5%	1,029.55	\$ 2,784.00
APR '18	4.9589	4958900	4958.9		\$ 80,000.00	\$ 86,588.54	4.959	108.2%	1,154.51	\$ (6,588.54)
MAY '18	4.8636	4863600	4863.6		\$ 80,000.00	\$ 79,932.68	4.864	99.9%	1,065.77	\$ 67.32
JUNE '18	7.119	7119000	7119		\$ 80,000.00	\$ 78,705.95	7.119	98%	1,049.41	\$ 1,294.05
JULY '18	6.623	6623000	6623		\$ 80,000.00	\$ 76,353.86		95%	1,018.05	\$ 3,646.14
AUG '18					\$ 80,000.00			0%	-	
SEPT '18					\$ 80,000.00			0%	-	
OCT '18					\$ 80,000.00			0%	-	
NOV '18					\$ 80,000.00			0%	-	
DEC '18					\$ 80,000.00			0%	-	
				GOAL	\$ 960,000.00	\$ 550,775.30	% OF GOAL			
				BILLED TO DATE	\$ 550,775.30		57%			
				REMAINING NEEDED FOR BUDGET	\$ 409,224.70			98.8%	1095	\$ 9,224.70

GALLONS OF WATER PUMPED

- JAN '18
- FEB '18
- MAR '18
- APR '18
- MAY '18
- JUNE '18
- JULY '18
- AUG '18
- SEPT '18
- OCT '18
- NOV '18
- DEC '18

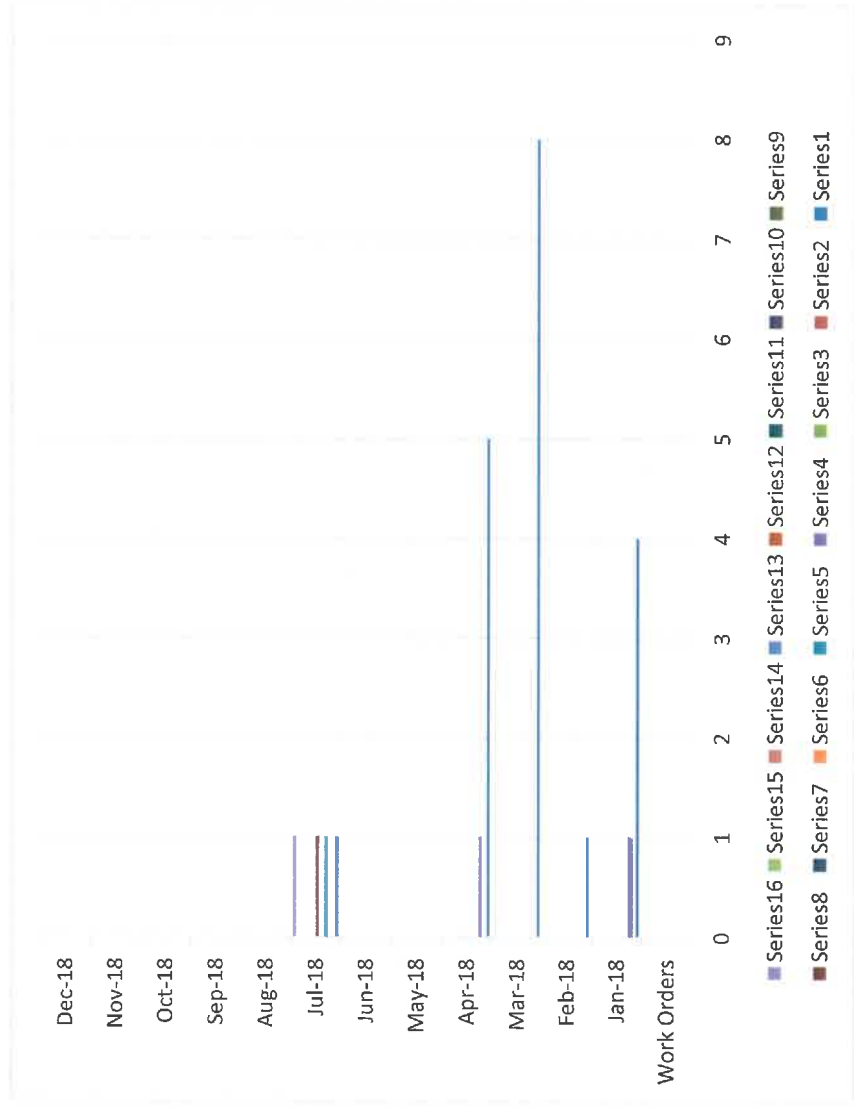


DPW

July 2018

Work Orders	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
SEWER	4	1	8	5			1					
GARDEN CLUB PLANTERS												
STREETS - PLOWING	1											
SIDEWALK	1			1			3*					
GARBAGE							1					
BIKE RACK												
ALLEY & ALLEY CLEAN UP												
BRUSH CLEANUP							1					
TREES AND STUMPS												
PARKS												
SANI-STORM												
VON-ADMIN BLDG												
CEMENT RETAINERS-LINK												
SIGNS												
STREETS-SWEPT-HOLES												
BARRICADES							1					
TOTALS	6	1	8	6	0	0	4	0	0	0		

* water project -- topsoil/seed/straw



WATER AND LIGHT
MISS DIGS

DPW
MISS DIGS
JULY 2018

DEPARTMENT OF PUBLIC WORKS												
MISS DIGS	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
000 RESPONSE PENDING												
001 NO CONFLICT							4					
002 MARKED				1	26	9	18					
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED					1		1					
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED	0	0	0	1	27	9	24	0	0	0	0	0

DEPARTMENT OF PUBLIC WORKS

- 000 RESPONSE PENDING

002 MARKED

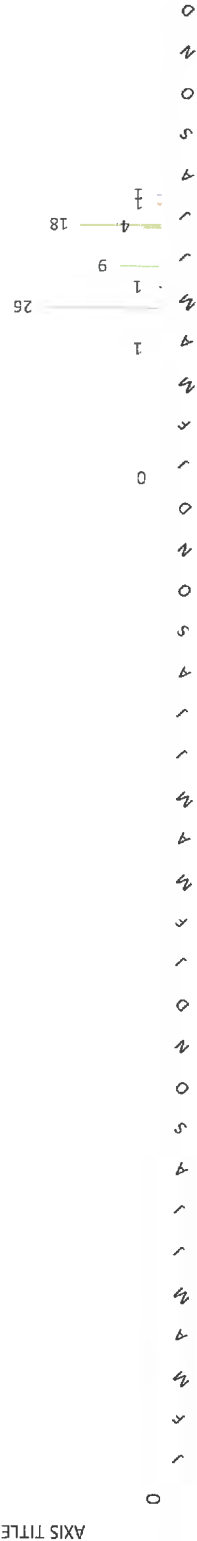
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION

006 NOT MARKED-NO ACCESS TO WORK AREA
- 001 NO CONFLICT

003 NOT COMPLETE

005 ON GOING COORDINATION

007 STATED SCOPE OF WORK COMPLETED





FAQ

Michigan PFAS Statewide Sampling Initiative

Frequently Asked Questions (FAQ)

Contents

1. What are PFAS?	1
2. What is the health advisory level?	2
3. What are the health effects of PFAS exposure?	2
4. Why are public water supplies being sampled?	2
5. Who is conducting the sample collection?	2
6. When will I receive my sample results?	2
7. What will happen after I receive my sample results?	3
8. Where can I get more information about PFAS?	3
9. Who can I contact for more information about this sampling event?	3

1. What are PFAS?

Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) (sometimes known as perfluorinated chemicals or PFCs) are a class of organic chemicals that are fire resistant and repel stains, oil, grease, and water. PFAS have been manufactured since the 1950s and have been used in numerous industrial processes and consumer products, such as fire-fighting foams, stain repellants, nonstick cookware, waterproof clothing, and fast food wrappers. PFAS are persistent and bioaccumulate in the environment which intensifies their potential public health threat. PFAS are found in the environment worldwide. Two of these compounds, perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS), were widely used in fire-fighting foams, paints, polishes, and lubricants.

The manufacturers of PFOA and PFOS agreed to phase out the production of these compounds around a decade ago, but they are still used in the field. New PFAS have since been developed to replace the ones no longer being manufactured; however, the environmental and health impacts have not been studied.

2. What is the health advisory level?

Currently, there is no regulatory drinking water standard for any of the PFAS chemicals. However, in May 2016, the U.S. Environmental Protection Agency (US EPA) established a non-regulatory Lifetime Health Advisory (LHA) for PFOA and PFOS of 70 parts per trillion (ppt) combined, or individually if only one of them is present. The US EPA recommends that this LHA applies to both short-term (i.e., weeks to months) scenarios during pregnancy and lactation, as well as lifetime-exposure scenarios. The Michigan Department of Health and Human Services (MDHHS), as well as the Michigan Department of Environmental Quality (MDEQ), have used this LHA of 70 ppt to inform decisions on actions that should be taken or are recommended to reduce exposure and prevent increased risk to public health from these PFAS contaminants. The US EPA has not yet set health advisory levels for other PFAS.

3. What are the health effects of PFAS exposure?

According to the Agency for Toxic Substances and Disease Registry (ASTDR), some studies in humans have shown that certain PFAS may: affect growth, learning, and behavior of infants and older children; lower a woman's chance of getting pregnant; interfere with the body's natural hormones; increase cholesterol levels; affect the immune system; and increase the risk of certain cancers.

4. Why are public water supplies being sampled?

The MDEQ is carrying out this project as a proactive measure to identify where PFAS compounds occur and determine actions necessary to protect public health. All Community Water Supplies (CWS) with their own source of water will be sampled during this effort. In addition, the 461 schools in Michigan that use their own wells will be sampled. These schools are classified as Non-Transient Non-Community Water Supplies (NTNCWS). This effort will be prioritized based on factors such as population served, potential vulnerability to contamination, and sampling logistics.

5. Who is conducting the sample collection?

The MDEQ's contractor, AECOM (an environmental consulting firm) will be conducting the sampling effort. AECOM's sampling team is experienced in PFAS sampling and ensuring proper sampling technique and consistent methodologies are used throughout this project.

6. When will I receive my sample results?

It is anticipated you will receive your sample results four to six weeks following sample collection. The results will be provided to the designated contact for your water supply from the MDEQ via e-mail. If the results are above the LHA of 70 ppt, the MDEQ will notify you immediately by phone.

7. What will happen after I receive my sample results?

The MDEQ will be available to provide you with additional guidance. As a water supply, you are encouraged to share your sampling results with your consumers in the way you feel is most appropriate. The MDEQ will post all sampling results on the PFAS web site for the public to view within five days of the results notification letter. The results will also go to your local health department, and they are available for health-related questions. The results of the laboratory analysis will determine if additional samples must be collected or other actions are necessary.

8. Where can I get more information about PFAS?

- **State of Michigan PFAS Action Response Team (MPART)** webpage serving as the main resource for public information on PFAS contamination in Michigan
www.michigan.gov/pfasresponse
- **United States Environmental Protection Agency (US EPA)** webpage including basic information, US EPA actions, and links to informational resources
www.epa.gov/pfas
- **Agency for Toxic Substances and Disease Registry (ASTDR)** webpage including health information, exposure, and links to additional resources
www.atsdr.cdc.gov/pfas

9. Who can I contact for more information about this sampling event?

Please contact Ms. Lois Elliott Graham, Environmental Quality Analyst, MDEQ, Drinking Water and Municipal Assistance Division, at 810-730-8674 or DEQ-PFAS-DrinkingWater@michigan.gov

**Superintendent of Parks & Recreation
Village Manager Updates
Village Council Meeting – August 20, 2018**

A. Parks & Recreation

- a. Finalizing site plan for TORC with engineering firm AECOM which will be submitted to DEQ for approval. Then park amenities and equipment may then go out for bid to vendors. Refer to enclosed documents.
- b. Went out for quotes to finish up the items needed for Atlas Park.

B. Audit & Financial Analysis

- a. Brenda Gartland, Department of Treasury provided a progress report of the audit and timeline for completion. Audit presentation to Council scheduled for Wednesday, October 3, 2018 at 6:30 p.m.
- b. Due to the Village's Project Rising Tide status, the Department of Treasury has provided a grant to pay for a 10-year analysis (2008-2017) of the Village's General Fund, Street Funds, and Utility Funds to be conducted by Plante Moran. A written report, as well as, an in-person presentation to Council will be on Wednesday, October 3, 2018 at 6:30 p.m.

C. USDA Grant Programs

- a. Met with Jason Allen, Michigan Director of USDA and other USDA representatives about a grant program for electrical system upgrades.

D. Data Systems Conversions

- a. BS & A data extraction has continued. Goal is completion by August 31 and then staff training will be scheduled. Appears to be on schedule.
- b. IT Right has completed the conversion of all our systems and they are now functioning as the IT support for the Village.

E. Recycling

- a. Met with Steve Noble, DEQ, about an electronics recycling program. Being awarded a grant for \$2,500 for conducting an electronics collection event. Goodwill and Superior Watershed Partnership & Land Trust will provide staffing assistance the day of the collection event. Tentative dates: November 3 or 10.

F. Public Information

- a. Appeared on local radio programs with weekly announcements and updates.
- b. Notified residents of vacancies on the Water & Light Board and Planning Commission Board.

Proposed Fence Location as of August 2018





**DELTA FENCE
& CONSTRUCTION**

DELTA FENCE & CONSTRUCTION
6652 N.75 Drive
ESCANABA, MI 49829-9561
(906) 786-1076
deltafence.biz
ron@lcenterprises-usa.com
CONTRACTOR LICENSE #2101186222

Page 1
07/09/2018

PROPOSAL/CONTRACT

Customer Information:

Village of Newberry (Buck Vallad)

Newberry, MI
assistantmanager@newberrymi.gov

Job Information:

Fence A

Notes:

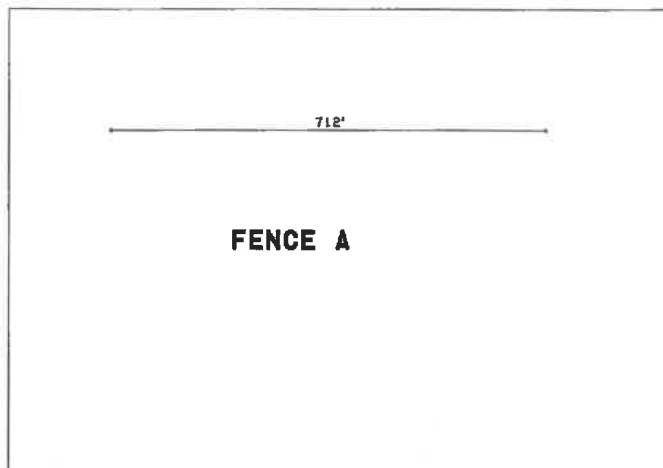
72" 9 GA. ALUMINIZED (2" Mesh) KK
CHAIN-LINK FABRIC

1 5/8" LG-40 PIPE TOP RAIL & BRACING

3" X 10.5' LG-40 PIPE TERMINAL POST

2" X 10.5' LG-40 PIPE POST

TRUCK POURED CONCRETE



PERMIT RESPONSIBILITY: DELTA FENCE & CONSTRUCTION advise the customer as to local zoning regulations but the responsibility for complying with said regulations and obtaining any required permits shall rest with the customer unless noted below.

Customer shall obtain permit and provide copy to DELTA FENCE & CONSTRUCTION.

DELTA FENCE & CONSTRUCTION shall obtain permit and charge an additional fee of \$40.00 to Contract Amount below.

DELTA FENCE & CONSTRUCTION agrees to warranty workmanship for two years.

Customer is responsible for determining where the fence is to be erected, DELTA FENCE & CONSTRUCTION can help with this but under no circumstance does DELTA FENCE & CONSTRUCTION assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

DELTA FENCE & CONSTRUCTION will assume the responsibility for having underground public utilities located and marked.

However, DELTA FENCE & CONSTRUCTION assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing DELTA FENCE & CONSTRUCTION to dig in the immediate vicinity of known utilities.

The billing will be per contract unless changes have been

agreed upon by both parties. Terms: Balance Due upon completion of work.

Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. For example: If unknown materials like bedrock are encountered while digging, extra charges may be needed for additional work and equipment.

A finance charge of 1% per month (or a minimum of \$1.00), which is an annual percentage rate of 12%, shall be applied to accounts that are not paid within 30 days of invoice date. All materials will remain the property of DELTA FENCE & CONSTRUCTION until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

PLEASE NOTE: CONTRACT IS VALID FOR 30 DAYS FROM DATE CREATED.

Approved & Accepted for Customer:

Contract Amount: \$ 9974.00

Down Payment: \$

Balance Due: \$

Customer

Date

Accepted for DELTA FENCE & CONSTRUCTION:

Ronald Chouinard, Certified Fence Professional

Date

Ronald Chouinard
2/9/18

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Summit Supply
5092 County Road 302
Durango, Colorado 81303

August 7, 2018

Hello,

I am writing to you on behalf of the Village of Newberry. We are requesting quotes for park items - 3 benches, 2 picnic tables and 2 grills of universal design.

Benches with backs (3): Six foot with recycled plastic content and in-ground mount legs.

Picnic tables (2): One 8' ADA table with steel frame and recycled plastic planks, one wheelchair end. One 8' steel frame with recycled plastic planks. Both portable.

ADA Swivel Pedestal Grills (2): Steel, surface mounted, adjustable grate

Please include color choices, shipping costs, and delivery timeframe.

Quotes must be received within 7 days of the date above.

Sincerely,

A handwritten signature in cursive script that reads "Allison L. Watkins".

Allison Watkins
awatkins@newberry.mi.gov
906-291-1622



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
8/13/2018	18-798

Bill To
Village of Newberry Jennifer James-Mesloh 307 E. McMillan Ave Newberry, MI 49868 United States

Ship To
Atlas Park Buck Vallad, 231-250-3046 735 Charles St. Newberry, MI 49868

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Jennifer James-Mesloh	(293) 343-3		Net 30		DS

Item	Description	Qty	Weight	Price	Total
62SGRPS	6' Recycled Plastic Bench, 2x4 slats, 2 support inground legs; steel reinforced recycled plastic in brown, cedar, or gray	3	300	394.00	1,182.00
8J2GRRP	8' Picnic Table 2 3/8" OD 11GA Hot Dip Galvanized Frame, 8' Recycled Plastic (reinforced) planks; choose color-brown, cedar or gray	1	333	863.00	863.00
8J2GRRPEWC	8' ADA Picnic Table 2 3/8" OD 11GA Hot Dip Galvanized Frame, 8' Recycled Plastic (reinforced) planks, Wheelchair End; Choose color-brown, cedar or gray	1	308	886.00	886.00
SB16ADA	ADA Swivel Pedestal Grill 3/16" thick, 15" x 20" w/2-3/8" Pedestal. Adjustable Grate.	2	160	205.00	410.00
Freight	Freight			395.00	395.00

Proposal good for 30 days.

Ship Via: common carrier

Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal \$3,736.00

Sales Tax (0.0%) \$0.00

Total \$3,736.00

889 S. Old US 23, Brighton, MI 48114
Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529

Summit Supply Corporation of Colorado
5092 County Road 302
Durango CO 81303
Phone (970) 247-8858 Fax (970) 247-1371
800-526-0116

Quote

Date	Quote #
8/7/2018	B1122722

Name / Address	Ship To
Village of Newberry Accounts Payable 302 e. McMillan Ave. Newberry, MI 49868	Village of Newberry Attn: Allison Watkins 302 e. McMillan Ave. Newberry, MI 49868 906-291-1622

REP		Terms		
Billie		Net 30 Days w/Proposal		
Qty	Item	Description	Cost	Total
3	6CB3RPIG	6' Contour bench w/recycled plastic slats inground Color - Brown - Cedar - Gray - Redwood	642.00	1,926.00T
1	8J2CRRP-EWC	2 3/8" OD 11 GA Hot Dip Galv Tbl w/8' Rec Plast Plank (Reinforced) End WC Color - Brown - Cedar - Gray	875.00	875.00T
1	8BGRRP	8' bolted frame table w/recycled plastic planks Color - Brown - Cedar - Gray	947.00	947.00T
2	SB16ADA	Wheel Chair Accessible Grill	215.00	430.00T
2	SM	surface mount for basic grills	20.00	40.00T
		Subtotal		4,218.00
	Shipping	Shipping	499.00	499.00
		Out-of-state sale, exempt from sales tax	0.00%	0.00
Total				\$4,717.00

Buyer agrees to pay Summit Supply in full 30 days from the date of invoice. Note this proposal may be withdrawn by us if not accepted in 30 days. When placing an order on our website or catalog we cannot be responsible if you order the incorrect product or color or finish. Please review the equipment that you want to order on the enclosed quote and sign and date for final approval. Custom-made, special imprinted items are not returnable unless a defect in manufacturing is presented to us with pictures that are emailed to us at time of delivery.

Please Print your name _____
Please Sign your name _____
Your Title _____ Date _____

Allison Watkins

From: Madeley Galvan <mgalvan@barcoproducts.com>
Sent: Thursday, August 16, 2018 3:39 PM
To: Allison Watkins
Subject: RE: Quote #QBP00092254-001

Good afternoon Allison,

Below you will find your quote. This quote is valid for 90 days.

The lead time for this possible order is 4-6 weeks to ship.

Below I have also included the links of each item on this quote, so you may reference for measurements, pricing, and color options.

1. <http://www.barcoproducts.com/classic-style-inground-bench>
2. <http://www.barcoproducts.com/barcoboard-walk-thru-table>
3. <http://www.barcoproducts.com/barcoboard-walk-thru-wheelchair-accessible-table>
4. <http://www.barcoproducts.com/swivel-grills> (only inground mounting for any of our grills)

If and when you're ready to order you're more than welcome to contact me or call our customer service department at 800-338-2697.



Hello, Allison Watkins

Thank you for your quote from Barco Products. You can check the status of your quote by [logging into your account](#). If you have any questions about your quote please contact us at sales@barcoproducts.com or call us at 1-800-338-2697 7 a.m. to 5 p.m. CT, Monday through Friday

Your quote confirmation is below. Thank you again for your business.

Your quote #QBP00092254-001 (placed on August 16, 2018 2:17:17 PM CDT)

Shipping Information:

Allison Watkins
Village of Newberry
Pending
Newberry, Michigan, 49868
United States
T: 906-291-1622

Billing Information:

Item	SKU	Qty	Subtotal
Classic Style Inground Bench/ 6' Bench/ Desert Tan <i>Length</i> 6 Foot <i>Color Options</i> Desert Tan 105	KBC1415-TN	3	\$1,826.55
BarcoBoard Walk-Thru Table/ 8' Table/ Desert Tan <i>Length</i> 8 Foot <i>Color Options</i> Desert Tan (BB)	KBM1435-TN	1	\$948.85
BarcoBoard Walk-Thru Wheelchair Accessible Table/ 8' Table/ Desert Tan <i>Color Options</i> Desert Tan (BB)	KBM1440-TN	1	\$908.85
Swivel Grill	PUP630-3U	2	\$655.70
Subtotal			\$4,339.95
Shipping & Handling			\$604.75
Lift Gate			\$50.00
Grand Total			\$4,994.70
Thank you, Barco Products			

Barco Products | 24 N. Washington Ave. | Batavia, IL 60510 | United States

Best regards,

Madeley Galvan

Barco Products Company

Customer Service

PN:800-338-2697 | Ext: 5465 | Fax:630-879-8687

24 N. Washington Ave. | Batavia, IL 60510

www.barcoproducts.com | sales@barcoproducts.com

From: Allison Watkins [mailto:awatkins@newberry.mi.gov]

Sent: Thursday, August 16, 2018 7:49 AM

To: Barco Products

Cc: Madeley Galvan

Subject: RE: Web-form 'Customer Service' submitted

I am unsure from this email if this was a request for the original quote or if you received it when I sent it to the general info email. I have attached it to this email since I have not heard back from anyone yet.

Thank you,

Allison

Special Session of the Newberry Village Council

Wednesday, October 3, 2018

Tahquamenon Area Schools - Auditorium

6:30 p.m.

Scope of Services - Financial History of Village

Plante Moran will utilize the audited financial statements found on the Michigan Department of Treasury's website, they will:

- Perform a 10 year analysis (2008-2017) of the Village's General Fund, Street Funds, and Utility Funds
- This analysis will focus on:
 - Cash position and cash flow
 - Working capital
 - General Fund revenues and expenditures
 - Pension funding
 - Cost of retiree healthcare
 - Interfund borrowing
 - Fund Balance and Unrestricted net position
- Project deliverables will include:
 - Written report, format to be determined
 - Powerpoint slide deck of graphs and charts
 - Public presentation in Newberry

This analysis should paint a clear picture of any trends, positive or negative, the Village is experiencing from a financial standpoint and answer questions such as:

- Are the utilities providing sufficient cash flow to support operations?
 - If not, when did they stop?
- Are all 3 utilities self-sufficient financially?
 - If not, who or what is providing the financial subsidy?
- Have the utilities been setting cash reserves adequately?
- Has the General Fund's financial position been improving, eroding, or staying consistent over time?
- Is the Village living within its means?
- How successful or accurate has the Village been with projecting its annual budget?
- What is the trend of the Village's level of pension funding?
- How has the cost of retiree healthcare changed over time?

Department of Treasury, due to Newberry's Project Rising Tide status has agreed to reimburse the Village for the analysis conducted by Plante Moran.

NORTHERN CREDIT BUREAU

CREATED: 08/13/2018 2:11 PM LE

ACCOUNT SUMMARY REPORT

PAGE: 1

CREDITOR: 20788 -- NEWBERRY WATER & LIGHT

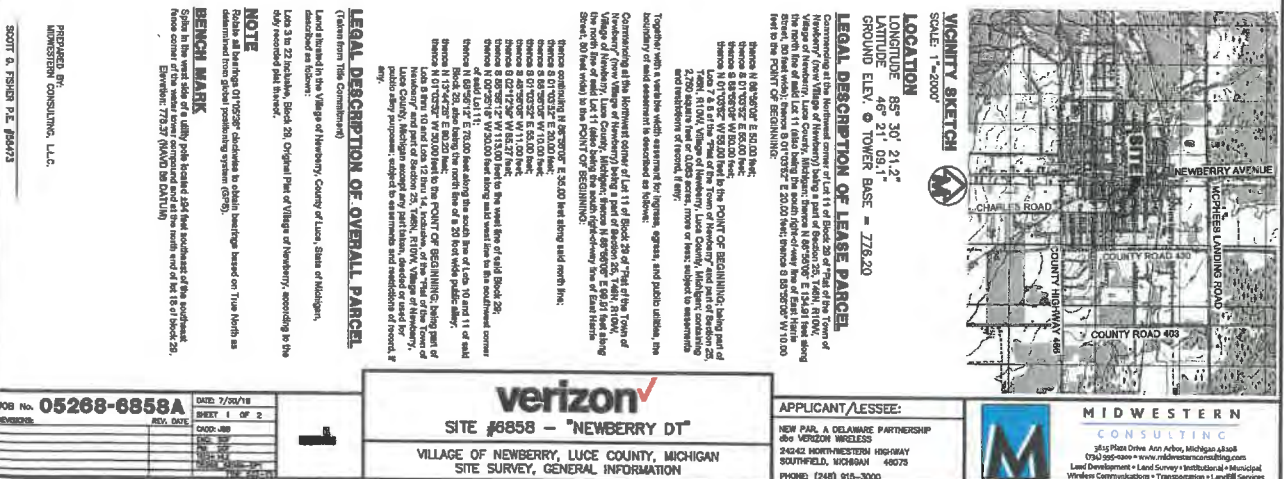
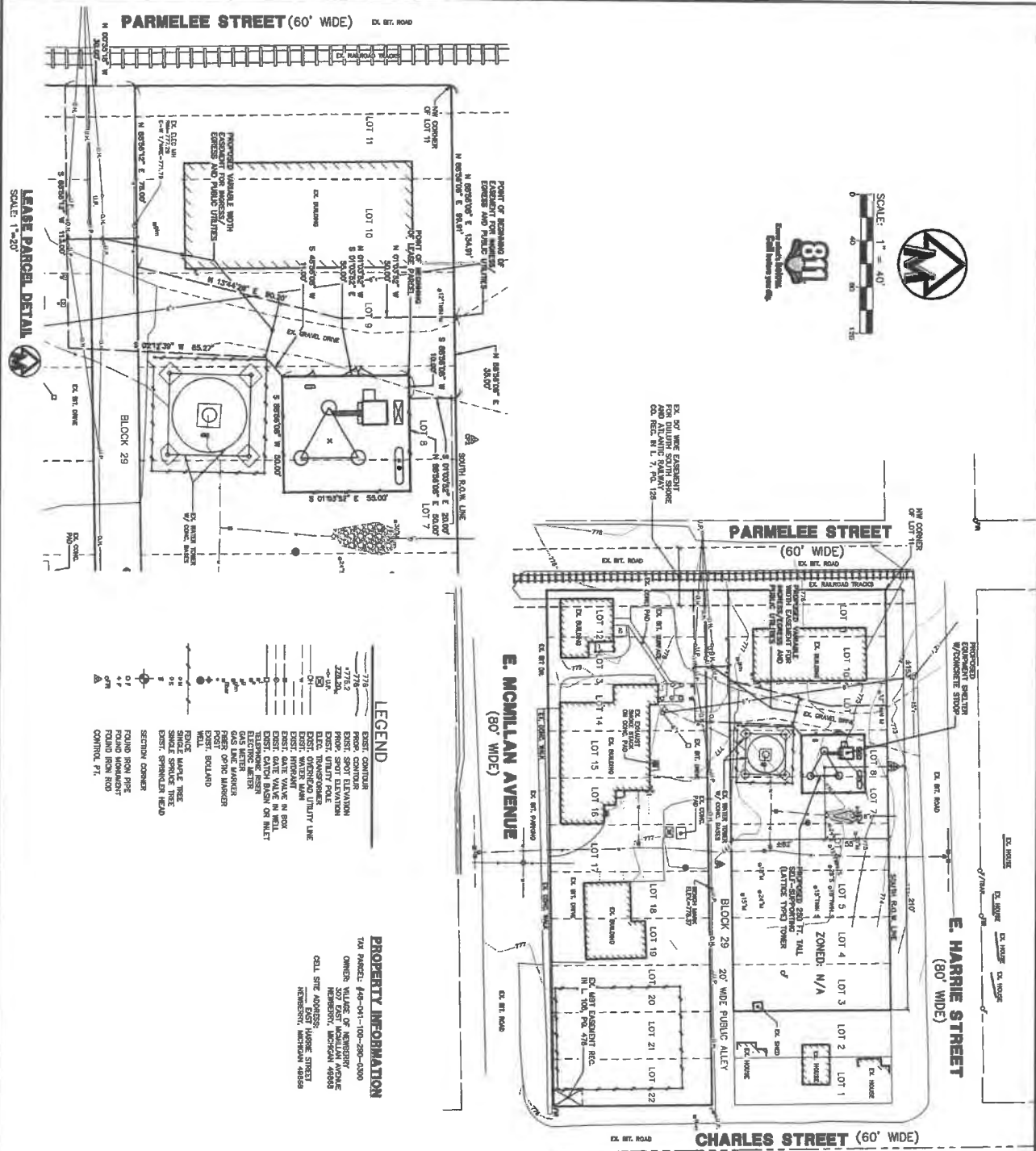
ACCOUNTS LISTED: 07/2018 TO 07/2018

PAYMENT PERIOD: 07/01/2018 TO 07/31/2018

NEWBERRY WATER & LIGHT
 VILLAGE OF NEWBERRY
 307 E MCMILLAN AVE
 NEWBERRY MI 49868

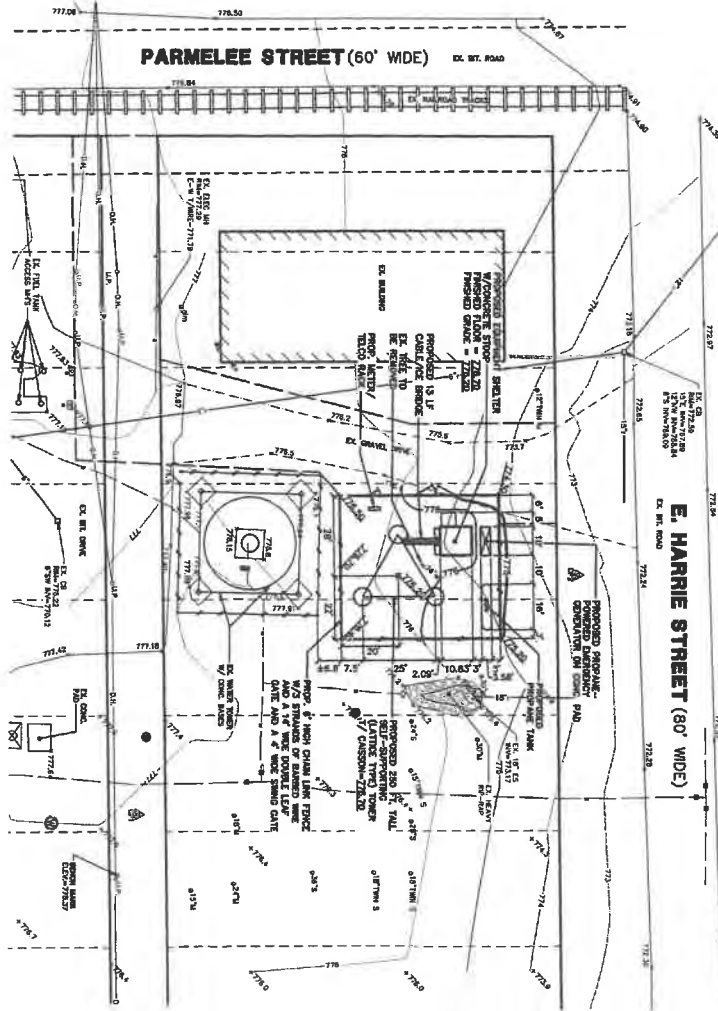
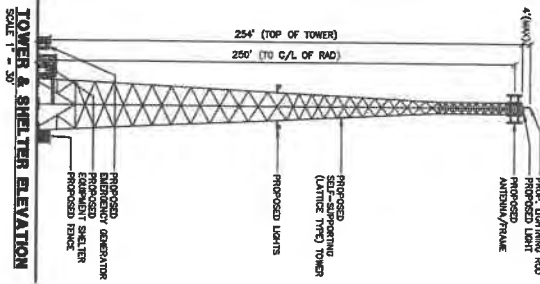
NUMBER DATE PLACED	AMOUNT PLACED	AVERAGE BALANCE	# PAID IN FULL	PERIOD COLLECTIONS	TOTAL COLLECTIONS	NUMBER %COLL RETURN	TOTAL RETURNED	NUMBER ACTIVE	AMOUNT ACTIVE	TOTAL COMMISSIONS
07-18 48	\$22,214.12	\$462.79	1	\$0.00	\$15.14	0.1 0	\$0.00	47	\$22,198.98	\$3.78
2018 48	\$22,214	\$462.79	1	\$0.00	\$15	0.1 0	\$0.00	47	\$22,199	\$3.78

TOTAL 48	\$22,214	\$462.79	1	\$0.00	\$15	0.1 0	\$0.00	47	\$22,199	\$3.78



GENERAL NOTES:

1. All work construction shall be in accordance with the current standards and specifications of the Village of Newberry, where applicable.
2. The proposed equipment shelter is to be a one-story, compartmentalized, fire-resistant structure with a minimum of 2-hour fire rating. The structure shall be constructed with a minimum of 2-hour fire rating. The structure shall be constructed with a minimum of 2-hour fire rating.
3. The proposed equipment shelter is to have a security system monitored 24 hours a day. The system shall be constructed with a minimum of 2-hour fire rating.
4. There is one, low-voltage (277V, LED) shielded, ungrounded security light mounted to the top of the shelter. Tower lights may be required by the current regulations of the Village of Newberry, Michigan (VNM).
5. There are no signs proposed for this project except for:
 - a. FDOT registration number located on the sign.
 - b. FDOT registration number located on the sign.
6. The shelter structure and equipment shelter will be approved by the Village of Newberry, Michigan (VNM) and will not require any frequency or power line clearance. Signs will be required to be placed on the shelter with adjacent road users.
7. There are no signs proposed for this project except for:
 - a. FDOT registration number located on the sign.
 - b. FDOT registration number located on the sign.
8. Maintenance personnel using any type of equipment shall be required to be trained in the use of the equipment and shall be required to be trained in the use of the equipment.
9. All signs displayed by the construction of the shelter and shelter shall be required to be displayed by the Village of Newberry, Michigan (VNM) and will not require any frequency or power line clearance. Signs will be required to be placed on the shelter with adjacent road users.
10. All signs displayed by the construction of the shelter and shelter shall be required to be displayed by the Village of Newberry, Michigan (VNM) and will not require any frequency or power line clearance. Signs will be required to be placed on the shelter with adjacent road users.
11. Signs and signs by the Village of Newberry, Michigan (VNM) shall be required to be displayed by the Village of Newberry, Michigan (VNM) and will not require any frequency or power line clearance. Signs will be required to be placed on the shelter with adjacent road users.
12. This site plan is based on the survey of the existing conditions conducted by Midwestern Consulting, LLC on 08-06-2019.



LEGEND

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799.8	EXIST. DIRT ELEVATION
800.0	EXIST. DIRT ELEVATION



JOB No. **05268-6858A**
DATE: 7/31/19
SHEET: 2 OF 2
DRAWN: JMB
CHECKED: JMB
APPROVED: JMB

2

verizon
SITE #6858 - "NEWBERRY DT"
VILLAGE OF NEWBERRY, LUCE COUNTY, MICHIGAN
SITE PLAN DETAIL

APPLICANT/LESSEE:
NEW P&L A DELAWARE PARTNERSHIP
24242 NORTHWESTERN HIGHWAY
SOUTHFIELD, MICHIGAN 48075
PHONE: (248) 615-3000



MIDWESTERN CONSULTING
3605 Plaza Drive, Ann Arbor, Michigan 48106
(734) 999-9100 • www.midwesternconsulting.com
Land Development • Land Survey • Institutional • Municipal
Wireless Communications • Transportation • Landfill Services



MIDWESTERN
CONSULTING

MIDWESTERN CONSULTING
3815 Plaza Drive, Ann Arbor, Michigan 48108
www.midwesternconsulting.com
(734) 995-0200

New Par, a Delaware Partnership
dba Verizon Wireless
24242 Northwestern Highway
Southfield, MI 48075

Attn: Mr. David Winter

August 1, 2018

Re: Verizon Wireless Site
Number: 6858
Name: "Newberry DT"
Located in Village of Newberry
Luce County, Michigan

MCLLC Job No. 05268.6858A

I certify that the latitude of $46^{\circ}21'09.1''$ (46.352528) and the longitude of $85^{\circ}30'21.2''$ (-85.505889) are accurate to within ± 20 feet horizontally; and that the tower site elevation of 776.20 feet AMSL is accurate to within ± 3 feet vertically. With a structure height of 258.00 feet AGL, the overall height would be 1034.20 feet AMSL. The horizontal datum (coordinates) is in terms of the North American Datum of 1983 (NAD83) and is expressed as degrees, minutes and seconds. The vertical datum (heights) is in terms of the North American Vertical Datum of 1988 (NAVD88) and is determined to the nearest foot.



Patrick L. Hastings
Professional Surveyor No. 37277