

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
Monday, January 21, 2018
Meeting Location: 302 East McMillan Ave
Meeting Time: 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

1. Village Council – Regular Session – Monday, December 17, 2018 at 6:00 p.m.
2. Village Council – Public Hearing on Budget – Monday, December 17, 2018 at 6:10 p.m.
3. Village Council – Special Session – Friday, December 21, 2018 at 9:00 a.m.

6. VILLAGE PRESIDENT ANNOUNCEMENTS

1. None Prescheduled

7. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please limit comments to 3 minutes.

1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Bills – December 2018

101	General Fund	\$21,102.71
202	Major Street Fund	\$171.32
203	Local Street Fund	\$171.32
213	Fire Revolving Fund	\$18,851.96
409	TORC	\$495.00
590	Sewage Receiving Fund	\$17,669.64
Total:		\$58,461.95

2. Water & Light – Monthly Bills – December 2018

582	Electric Fund	\$185,596.40
591	Water Fund	\$12,666.86
Total:		\$198,263.26

Christmas Lights Fund – as of 12/31/2018
\$14,516.08

3. Treasurer's Report – December 2018

4. Request for Disbursement of Funds – Stormwater / Asset Management / Wastewater (SAW) Grant Program
 - a. Request #9 – December 1, 2018 – December 31, 2018 – Total: \$2,426.02
 - i. C2AE Invoice #67386: \$2,234.82
 - ii. C2AE Invoice #67387: \$191.20
 - b. C2AE Proposal for Sanitary Sewer TV Inspection

9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. Letter from Rebecca Handa
2. Letter from Department of Treasury

10. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Resolution Declaring Vacancy on Water & Light Board

11. REPORTS OF BOARDS

1. Water & Light Board Meeting from Tuesday, January 15, 2019
2. Planning Commission Meeting from Monday, December 24, 2018 - Cancelled

12. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief
2. Ordinance Enforcement Officer
3. Director of Human Resources & Community Engagement
 - a. FOIA Status Report
4. Superintendent of Wastewater Treatment Plant
5. Superintendent of Water & Light
6. Assistant Village Manager
7. Superintendent of Parks & Recreation
8. Village Manager

13. REPORTS OF COMMITTEES

No reports scheduled from the following committees for the January 21, 2019 meeting: Finance Committee; Management Committee; Strategic Health Alliance; Safety Committee; Save the Bells; and Project Rising Tide.

1. DPW/ WWTP Committee
 - a. Recommendation Regarding Septage Rate
2. Ordinance Committee
 - a. Recommendation Regarding Snowmobiles

14. UNFINISHED BUSINESS

1. Appointment to Council Vacancy

15. NEW BUSINESS

1. Authorized Credit Card Users
2. BSA Tax Module
3. Department of Treasury Audit Contract
4. Committee Appointments
5. Council Member Appointment to Planning Commission
6. Energy Adjustment Rate: January – June 2019
7. 2018 Budget Amendments

- 16. PUBLIC COMMENTS** – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

17. COMMENTS BY COUNCIL MEMBERS

18. ADJOURNMENT - REGULAR SESSION

Newberry Village Council
Regular Meeting Minutes
December 17, 2018
302 East McMillan Ave.
6:00 p.m.

Present: President Stokes, Trustees: Brown, Dishaw, Hardenbrook, Hendrickson, Hitts.

Absent: None.

Also Present: Assistant Village Manager – Vallad, Superintendent WWTP - Blakely, Ordinance Enforcement Officer – Fossitt, Director of Human Resources & Community Engagement - Watkins, Clerk – Schummer, Treasurer - Medelis, Gary Moulton, Ken Stokes, Sterling McGinn, Rebecca Handa, Don Ratliff, Catherin Freese, Bruce Lane, Carolyn Martindale, Jean Simi, Scott Ouellette, Michelle and Tim Baynton, Eric Buckler.

Call to Order: President Stokes called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to approve the agenda with the following addition and changes: Add to Unfinished Business - Trustee vacancy due to the expiration of the term, and move Public Hearing to after Approval of Agenda and move New Business #'s 3 & 4 to #8 Public Hearing. Ayes: Stokes, Brown, Dishaw, Hardenbrook, Hendrickson. Nays: Hitts.

Close Regular Meeting: Moved by Hendrickson, support by Brown, **CARRIED**, to close the Regular Council meeting to go into the Public Hearing. Roll call vote - Ayes: Stokes, Brown, Dishaw, Hardenbrook, Hendrickson, Hitts. Moved by Dishaw, support by Hendrickson, **CARRIED**, to open the Public Hearing to hear public comment on the 2019 budget at 6:10 p.m. (Public Hearing minutes recorded separately)

Reopen Regular Meeting: Moved by Brown, support by Hitts, **CARRIED**, to reopen the regular Village Council meeting at 6:27 p.m. Ayes: All.

New Business:

3) Deliberation on Public Comments During Public Hearing. To answer a question posed during the Budget Public Hearing regarding how much input or time was spent by each member of the Council on the budget. Stokes stated she had no input into the budget. Dishaw also stated because he was not on the Budget Committee he had no input. Brown stated she reviewed it and asked questions about it. Hitts had no input. Hardenbrook reviewed it and came into the offices and asked questions and Hendrickson reviewed it and feels we have professional people guiding us with the budget. Brown stated the Council has been constantly updated during the process of drawing-up the budget. Brown was interrupted several times by several public members while trying to explain the budget process. Village employees, Gary Moulton, Buck Vallad and Allison Watkins, who were involved with putting the budget together, addressed questions regarding the budget. A lengthy discussion was held. Brown reported that the Water and Light Board recommended that Council adopt this budget.

4) Take Action Regarding Recommendation of the Budget for Adoption.

a.) 2019 Budget Resolution: Moved by Dishaw, support by Brown, **CARRIED**, to adopt the 2019 Budget Resolution. Roll call vote: Ayes: Brown, Dishaw, Hardenbrook, Hendrickson, Hitts. Nays: Stokes.

Meeting recessed at call of the chair at 7:32 p.m.

Meeting resumed at call of the chair at 7:41 p.m.

Minutes: Moved by Hardenbrook, support by Dishaw, **CARRIED**, to approve the November 19, 2018, regular session minutes with one correction and one addition. Remove Hitts from being present as a Trustee and add under Village Reports - note that the snow removal ordinance was discussed, that snow should remain on the residence own property. Ayes: Brown, Dishaw, Hardenbrook, Hendrickson, Hitts. Abstain: Stokes.

Village President's Announcements: President Stokes read a statement. She apologized to the public present that they did not have a copy of the budget. She stated that the Council committees would meet more

often as recommended by the Village attorney. She also stated, per recommendation of the Village attorney, that in the future she will recuse herself from discussion or votes on her arbitration hearing and or Village Manager issues of management rights.

Trustee Appointment: Moved by Dishaw, support by Hardenbrook, **CARRIED**, to appoint Catherine Freese to the Village Council. Discussion followed. Ayes: Stokes, Brown, Dishaw, Hardenbrook, Hendrickson. Nays: Hitts. Catherine Freese was administered the oath of office by Clerk Schummer.

Public Comments on Agenda Items: Scott Ouellette – Newberry, Chuck Pipes – Newberry, Eric Buckler – Newberry, Terese Schummer – W. Truman, Charles Medelis – E. McMillan.

Submission of Bills and Financial Updates:

- 1.) Village of Newberry – Monthly Bills. Moved by Hendrickson, support by Freese, **CARRIED**, to approve the November 2018 bills as presented, in the amount of \$73,836.10. Discussion followed. Ayes: All.
- 2.) Water & Light monthly bills for November 2018: Moved by Brown, support by Hitts, **CARRIED**, to accept the recommendation of the W&L Board to pay the November Electric and Water Funds in the total amount of \$109,717.47. Discussion followed. Ayes: All.
- 3.) Christmas Lights Fund – as of 11/30/18 - \$14,510.23.
- 4.) Treasurer's Report – November 2018 – Treasurer Medelis gave the report. The Council accepted the report as presented.
- 5.) Request for Disbursement of Funds – Drinking Water Revolving Fund and Clean Water State Revolving Funds. Moved by Dishaw, support by Hendrickson, **CARRIED**, to approve payment of request #30, Ginnever Electric Invoice #2069, in the amount of \$3,391.36. Discussion followed. Ayes: All.
- 6.) Request for Disbursement of Funds – Stormwater/Asset Management/Wastewater (SAW) Grant Program. Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to approve payment of Request #8, which includes November 30, 2018, C2AE Invoice #67217: \$6,860.12, C2AE Invoice #67218: \$893.30. Ayes: All.

Petitions and Communications:

- 1.) Letter from Jay Zelenock, Attorney, dated November 21, 2018.
- 2.) Letter from Jay Zelenock, Attorney, dated December 6, 2018. Stokes recused herself from discussion of the letters from Zelenock. Brown – President Pro-tem presided over the meeting during this discussion. Members of the audience interrupted council members in their discussion numerous times, becoming argumentative, and making it difficult for deliberation. Dishaw leaves meeting at this time, 8:43 p.m. Brown stated it is the Council's job to protect the Village from lawsuits that could cost the Village millions of dollars and that the Council is taking it very seriously, that there are a lot of implications and that the Council needs to take the advice of the Village attorney otherwise we are exposing the Village to risk. Moved by Brown, support by Hendrickson, **CARRIED**, move that we accept the November 2, 2018 and December 6, 2018 letters from Mr. Zelenock, as an employee complaint, and that we appoint a Village Council member to assist in the investigation of the complaint. A lengthy discussion followed. It was decided the Council as a whole would choose the independent attorney and would direct Assistant Manager Vallad who to hire said attorney. Ayes: Brown, Freese, Hardenbrook, Hendrickson, Hitts. Absent: Dishaw. Recuse: Stokes. Moved by Brown, support by Hendrickson, **CARRIED**, That Council member Lew Hitts be identified as the Council person to assist in the investigation of the complaint. A lengthy discussion followed. Ayes: Brown, Freese, Hardenbrook, Hendrickson, Hitts. Absent: Dishaw. Recuse: Stokes. Another point discussed was the interaction between the Council and the Village Manager and overlaps with the question of Village Manager oversight and employee management. The Village Manager's attorney recommended that the Council form a committee, similar to a go between, between the Village President and the Manager. The Village attorney felt that this was not necessary. The Village Manager Ordinance clearly states that the Manager does all employee management and interacts with Council at these public meetings. It was decided to make the following statement, to express the Council's expectations of behavior for the interim, until things are settled: "We, as a Council, agree that we expect the current situation to remain the same until questions can be answered, whether we choose to look

at the Ordinance, whether we want to wait for the findings, but that we expect there will be no direct contact between the Village Manager and the Village President or any Council member, unless it's at a public meeting." More discussion followed.

President Stokes retakes control of the meeting.

- 3.) Letter from Beverly A. Holmes, dated December 10, 2018. Discussion followed. Ms. Watkins will send a letter to Mrs. Holmes to again explain what steps have been taken to resolve her issue.

- 4.) Letter from Larry Vincent, Chair of Water & Light Board, dated December 14, 2018

Introduction and Adoption of Ordinances and Resolutions:

- 1.) Resolution: SAW Grant Change of Signatory: Moved by Brown, support by Hitts, **CARRIED**, to by resolution we change the SAW Grant Agreement Authorized Representative from John DeWitt to Lori A. Stokes. Roll call vote. Ayes: Stokes, Brown, Freese, Hardenbrook, Hendrickson, Hitts. Absent: Dishaw.
- 2.) Resolution: SRF Grant Change of Signatory: Moved by Hendrickson, support by Brown, **CARRIED**, that the Village of Newberry Changing State Revolving Funds (SRF) Agreement Authorized Representative Resolution be adopted, to remove John DeWitt and name Lori A. Stokes, as Village President, the designated authorized representative for all activities associated with the project referenced above. Roll call vote: Ayes: Stokes, Brown, Freese, Hardenbrook, Hendrickson, Hitts. Absent: Dishaw.
- 3.) Review Resolution: 2019 Budget Adoption: Discussed prior in the meeting.

Reports of Boards:

- 1.) Water & Light Board Meeting from Tuesday, December 11, 2018: Brown gave the report.
- 2.) Planning Commission Meeting: Cancelled.

Reports of Village Officers and Management:

- A.) Fire Chief: None.
- B.) Ordinance Enforcement Officer: None.
- C.) Director of Human Resources & Community Engagement: Watkins gave a verbal as well as a written report. FOIA update report presented.
- D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as a written report.
- E.) Superintendent of Water & Light: Joe Lively – Working Foremen, submitted a written report. Vallad gave a verbal report.
- F.) Assistant Village Manager: Vallad gave a verbal report and presented charts.
- G.) Superintendent of Parks and Recreation: None.
- H.) Village Manager: None.

Committee Reports: None.

Unfinished Business: Trustee Vacancy, due to the expiration of term: Regarding questions as to whether the appointment of Lewis Hitts at the November 19, 2018 regular Village Council meeting was valid. A memo received from the Village attorney clarified the matter and stated appointment was valid.

New Business:

- 1.) Adding Sergeant of Arms Based on Roberts Rules of Order: It was decided that the Ordinance Committee should address this matter.

Public Comment: Comments were heard from: Chuck Pipes –Newberry, Terese Schummer – W. Truman, Scott Ouellette - Newberry.

Comments by Council Members: Comments heard from the following Trustees: Brown, Hardenbrook and Freese.

Adjourn Meeting: Moved by Hardenbrook, support by Brown, **CARRIED**, to adjourn the meeting at 9:58 p.m. Ayes: All. Absent: Dishaw.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

Newberry Village Council
Public Hearing – to hear comments on the 2019 Budget
December 17, 2018
302 East McMillan Ave.
6:10 p.m.

Present: President Stokes, Trustees: Brown, Dishaw, Hardenbrook, Hendrickson, Hitts.

Absent: None

Also Present: Assistant Village Manager – Vallad, Superintendent WWTP - Blakely, Ordinance Enforcement Officer – Fossitt, Director of Human Resources & Community Engagement - Watkins, Clerk – Schummer, Treasurer - Medelis, Gary Moulton, Ken Stokes, Sterling McGinn, Rebecca Handa, Don Ratliff, Catherin Freese, Bruce Lane, Carolyn Martindale, Jean Simi, Scott Ouellette, Michelle and Tim Baynton, Eric Buckler, Mike Schnoor.

Open Public Hearing: Moved by Dishaw, support by Hendrickson, **CARRIED**, to open the hearing. Ayes: All.

Call to Order: President Stokes called the hearing to order at 6:10 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited earlier. President Stokes asked for public comment.

Public Comments: The following is a synopsis of comments heard:

Eric Buckler, Newberry – Stated he has concerns regarding the present budget as presented, some of his concerns have to do with the recommendations and requirements of the Michigan Department of Treasury, the most recent audit report and a corrective action plan.

Mike Schnoor, Newberry – Asked who wrote the budget.

Carolyn Martindale, W. John, Newberry – Stated because she is not on the internet she doesn't get the information most people are privy to, she can't comment on the budget because she didn't get to see it. She also asked if the Trustees were aware of six letters received from Michigan Department Treasury, she felt they should have been able to review them, if in fact there were such letters.

Don Ratliff, E. Truman, Newberry – He also doesn't have Internet and feels he and half of population are left in the dark. He stated that a copy of the budget should be delivered to each Village resident.

Chuck Pipes, Newberry – Feels the public should hear from each Council member as to what part he or she had in putting together the budget. He also stated, according to an ordinance, the Council is not to have interaction with any of the Village employees.

President Stokes asked three times for any further comment, none heard.

Close Public Hearing: Moved by Brown, support by Hitts, **CARRIED**, to close the Public Hearing at 6:27 p.m. Ayes: All

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori Stokes, President

Newberry Village Council
Special Session - Regarding Hiring of Special Attorney and Wastewater Treatment Plant Report
December 21, 2018, 2018
302 East McMillan Ave.
9:00 a.m.

Present: President Stokes, Trustees: Brown, Dishaw, Freese, (Hardenbrook arrives at 9:04) Hendrickson, Hitts.

Absent: Hardenbrook (arrives at 9:04 a.m.)

Also Present: Assistant Manager - Vallad, Director of Human Resources & Community Engagement – Watkins, Wastewater Superintendent – Blakely, Treasurer – Medelis, Clerk - Schummer, Kip Cameron, Jessica Cameron, Don Ratliff, Debra Singleton, Chuck Pipes, Eric Buckler, Mike Schnorr.

Call to Order: President Stokes called the meeting to order at 9:00 a.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Brown, support by Hitts, **CARRIED**, to approve the agenda with one change - the elimination of #2 under New Business. Ayes: All. Absent: Hardenbrook.

Minutes: Tabled until the next regular session.

Trustee Hardenbrook arrives at 9:04 a.m.

Public Comments: Comments heard from the following: Erick Buckler – Newberry, Mike Schnoor – Newberry, Buzz Medelis – E. McMillan, Deb Singleton – M-28, Chuck Pipes – Newberry, Kip Cameron – E. John, Terese Schummer – W. Truman, Don Ratliff – E. Truman.

New Business: President Stokes recused herself at this point in the agenda. Brown, as President Pro-tem, began presiding over the meeting at this point.

1. Report by Lew Hitts regarding special attorney: Hitts reported that he contacted three attorneys, who were suggested by the Village Attorney, Jeff Jocks. Two from Traverse City and one from Bellaire. He asked all three the same four questions and he brought the results of those questions for the Council to review. This is to help Council in their decision as to which attorney to hire to represent the Village with the investigation. Hitts stated that his only involvement with the matter was to schedule appointments for interviews between the attorney and employees and to collect data the attorney requests for the investigation. He also stated that the only involvement the Assistant Manager will have is to pay the attorney through payroll. The questions he asked each attorney are as follows: How long have you practiced municipal law? Have you had any experience in harassment investigations? Are you available, can you take our case? What are your rates and do you require a retainer? Hitts then advised the Council as to what each attorney's answers were. Discussion followed. Council action: Moved by Brown, support by Dishaw, **CARRIED**, to attempt to engage attorney Peter Wendling from Bellaire for the purpose of this investigation. Discussion followed. Ayes: All. Recused: Stokes. Brown stated the guidelines: Hitts is to be the point person for the attorney, all correspondence is going to be through U.S. Mail or by telephone, nothing digital to protect both parties, all interviews are to be conducted and scheduled through Trustee Hitts.

President Stokes again began presiding over the meeting at this point.

2. Report by Wastewater Superintendent regarding Wastewater Treatment Plant: Superintendent Blakely stated that a pump needed to be replaced before the spring run-off. He reported the Chlorine vendor used by the Village is no longer available, there is a problem with the grinder, and there could be a possibility of reducing staff at the plant in the near future. It was decided that the WWTP Committee would meet as soon as possible to address the issues Blakely discussed. President Stokes asked that there be minutes taken at the committee meeting.

Public Comments: Comments heard from the following: Kip Cameron – E. John, Chuck Pipes – Newberry, Mike Schnoor – Newberry, Eric Buckler – Newberry, Terese Schummer – W. Truman, Buzz Medelis – E. McMillan, Don Ratliff – E. Truman.

Comments by Council Members: None.

Adjourn Meeting: Moved by Brown, support by Hendrickson, **CARRIED**, to adjourn the meeting at 9:55 a.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

**VILLAGE OF NEWBERRY
VILLAGE PAYABLES
DECEMBER 2018**

GL Number	Vendor	Invoice Line Desc	Invoice Description	Amount
Fund 101 General Fund				
Dept 101 VILLAGE COUNCIL				
101-101-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKMENS' COMPENSATION	PAYROLL AUDIT	24.36
101-101-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	MONTHLY WALL CALENDAR	15.44
101-101-850.000	VERIZON	TELEPHONE CHAMBERS	ACCT # 942077532-00003 DESK PHONES	13.90
101-171-850.000	VERIZON	TELEPHONE	ACCOUNT NUMBER 942077532-00002	42.76
			Total For Dept 101 VILLAGE COUNCIL	96.46
Dept 172 VILLAGE MANAGER				
101-172-850.000	VERIZON	TELEPHONE	ACCOUNT NUMBER 942077532-00002	10.69
			Total For Dept 172 VILLAGE MANAGER	10.69
Dept 201 ADMINISTRATIVE				
101-201-719.100	44 NORTH	HOSPITAL INS RETIREE	RETIREES	23.00
101-201-721.000	FIRST BANK UPPER MICHIGAN	H.S.A.	HSA	250.00
101-201-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKERS' COMPENSATION	PAYROLL AUDIT	188.79
101-201-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	MONTHLY WALL CALENDAR	46.32
101-201-752.000	TAHQAMENON AREA CREDIT UNION	OFFICE SUPPLIES	REPORT COVERS/ BINDERS	32.67
101-201-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LARGE BINDER CLIPS	16.78
101-201-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	15.00
101-201-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	W2 / 1099 FORMS	35.79
101-201-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LABEL RIBBON	4.09
101-201-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BANKER BOXES	7.50
101-201-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SCOTCH THERMAL LAMINATING POUCHES	2.66
101-201-752.100	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.87
101-201-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	CERT. FRAMES BATTERIES	17.37
101-201-752.200	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	FILE FOLDERS/HAND SOAP	11.67
101-201-801.000	BS&A SOFTWARE	IT SOFTWARE	ONSITE TRAINING/CUSTOMIZATION/TRAVEL	9,898.75
101-201-801.000	TAHQAMENON AREA CREDIT UNION	PROFESSIONAL & CONTRACTUAL SERVICES	YEARLY MEMBERSHIP MIDEAL	45.00
101-201-804.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL SERVICES	DECEMBER CLEANING	150.00
101-201-804.000	US BANK EQUIP FINANCE	LEASE EXPENSE	COPIERS LEASE PAYMENT ACCT. 1544229	108.02
101-201-850.000	VERIZON	906-291-1626	ACCT # 942077532-00003 DESK PHONES	125.10
101-201-850.000	VERIZON	TELEPHONE	ACCOUNT NUMBER 942077532-00002	21.38
101-201-850.000	VERIZON	VILLAGE FAX	ACCT # 942077532-00001 FAX/DATA PLANS	22.55
101-201-850.000	HTC-HIAWATHA TELEPHONE CO	TELEPHONE FIBER-OPTIC	JAMADOTS	23.75
101-201-851.000	TAHQAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	74.22
			Total For Dept 201 ADMINISTRATIVE	11,130.28

Dept 223 AUDIT & LEGAL EXPENSE 101-223-801.200 101-223-801.200	LEGAL LEGAL	LEGAL FEES - NOV LEGAL FEES - DEC Total For Dept 223 AUDIT & LEGAL EXPENSE	1,147.50 1,044.75 2,192.25
Dept 230 ORDINANCE OFFICER 101-230-801.200 101-230-850.000	LEGAL TELEPHONE	LEGAL ADVICE - NOV ACCOUNT NUMBER 942077532-00002 Total For Dept 230 ORDINANCE OFFICER	472.50 42.76 515.26
Dept 253 TREASURER 101-253-752.000	OFFICE SUPPLIES	WIRELESS MOUSE Total For Dept 253 TREASURER	10.59 10.59
Dept 265 BUILDING & GROUNDS 101-265-752.100 101-265-776.000 101-265-801.000 101-265-921.000 101-265-921.000 101-265-921.000	OPERATING SUPPLIES SUPPLIES-BUILDING MAINTENANCE PROFESSIONAL & CONTRACTUAL SERVICES HEAT 310 E. MCMILLAN HEAT 310 E. MCMILLAN HEAT DPW GARAGE	KEYS CUT/ MURATIC ACID KNOB LOCK FIRE EXT MAINTENANCE/ VALVE STEM ORINGS 0235239.502 DECEMBER 310 E. MCMILLAN 0235240.502 DECEMBER 310 E MCMILLAN 0235827.500 DECEMBER GARAGE Total For Dept 265 BUILDING & GROUNDS	31.49 13.99 103.80 14.81 16.58 672.25 852.92
Dept 301 POLICE DEPARTMENT 101-301-721.000	H.S.A.	HSA Total For Dept 301 POLICE DEPARTMENT	1,000.00 1,000.00
Dept 441 PUBLIC WORKS 101-441-721.000 101-441-725.000 101-441-752.000 101-441-752.100 101-441-752.100 101-441-752.100 101-441-752.100 101-441-801.000 101-441-801.000 101-441-801.000 101-441-850.000	H.S.A. WORKERS' COMPENSATION OFFICE SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES PROFESSIONAL & CONTRACTUAL SERVICES PROFESSIONAL & CONTRACTUAL SERVICES PROFESSIONAL & CONTRACTUAL SERVICES TELEPHONE	HSA PAYROLL AUDIT W2/ 1099 FORMS DPW- DRIVER GLOVES/ VESTS GLOVES PIGTAIL/VALVE BALL/ELBOW/ MULTI-PURPOSE 3IN1 LIFT- FRONT TEST DRUG TESTS (2) DPW SHIFT SELECTOR PROBLEMS TRUCK #43 ACCOUNT NUMBER 942077532-00002 Total For Dept 441 PUBLIC WORKS	450.00 24.35 35.77 97.18 78.75 36.75 14.07 84.00 340.00 21.38 1,266.25
Dept 523 SEWER 101-523-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	MISS DIGS Total For Dept 523 SEWER	7.77 7.77

Dept 524 MOTOR POOL					
101-524-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKERS' COMPENSATION	PAYROLL AUDIT	30.45	
101-524-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	SAFE WORK LOAD COMMERCIAL TIE-DOWNS DESIGNED FOR HEAVY-DUTY CARGO	16.70	
101-524-752.100	DANNY'S AUTO VALUE INC	OPERATING SUPPLIES	PEAK-DEICER	22.14	
101-524-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS OIL & GREASE DPW FLEET	GAS/FUEL	1,299.74	
101-524-850.000	VERIZON	906-291-8531	ACCT # 94207532-00003 DESK PHONES	13.34	
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	RETURN OF DPW COMB LAMP INV. 2-408963	(11.22)	
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	3/8x3/8 F.SVL/JIC FITTINGS	8.57	
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	OIL FILTER	22.84	
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	DPW	38.38	
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	DPW	46.84	
101-524-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIR & MAINTENANCE	HOUSING/ADAPTER/TIRE VAL/DPW#261	19.56	
101-524-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIR & MAINTENANCE	RETURN VALVE/ADAPTER/HOUSING INV#861281	(2.59)	
			Total For Dept 524 MOTOR POOL	1,504.75	
Dept 528 RUBBISH					
101-528-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE GRABBAGE	GAS/FUEL	81.06	
101-528-801.100	WASTE MANAGEMENT	PROFESSIONAL & CONTRACTUAL - RESIDENT	DECEMBER RUBBISH DISPOSAL	2,115.23	
101-528-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	POSTAGE	32.70	
101-528-900.000	ARISTA INFORMATION SYSTEMS INC	PRINTING & PUBLISHING	PRINTING	26.50	
			Total For Dept 528 RUBBISH	2,255.49	
Dept 751 PARKS & RECREATION					
101-751-801.000	M123FM	PROFESSIONAL & CONTRACTUAL SERVICES	SPONSORSHIP	100.00	
101-751-801.000	NEWBERRY CHAMBER OF COMMERCE	PROFESSIONAL & CONTRACTUAL SERVICES	ANNUAL BUSINESS DUES	160.00	
			Total For Dept 751 PARKS & RECREATION	260.00	
			Total For Fund 101 General Fund	21,102.71	
Fund 202 Major Street Fund					
Dept 463 ROUTINE MAINTENANCE					
202-463-721.000	FIRST BANK UPPER MICHIGAN	H S A	HSA	150.00	
202-463-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKERS COMPENSATION	PAYROLL AUDIT	21.32	
			Total For Dept 463 ROUTINE MAINTENANCE	171.32	
			Total For Fund 202 Major Street Fund	171.32	
Fund 203 Local Street Fund					
Dept 463 ROUTINE MAINTENANCE					
203-463-721.000	FIRST BANK UPPER MICHIGAN	H.S.A.	HSA	150.00	
203-463-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKERS COMPENSATION	PAYROLL AUDIT	21.32	
			Total For Dept 463 ROUTINE MAINTENANCE	171.32	
			Total For Fund 203 Local Street Fund	171.32	

Fund 213 Fire Revolving Fund

Dept 336 FIRE					
213-336-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKERS' COMPENSATION	PAYROLL AUDIT		42.63
213-336-752.000	KLUSMEYER, BRUCE	OFFICE SUPPLIES	45 GALLON LATCH AND STACK TOTES		137.59
213-336-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	W2 / 1099 FORMS		35.79
213-336-752.100	D & D HOME CENTER	OPERATING SUPPLIES	SHOP TOWELS/EXTENSION HANDLES		34.33
213-336-752.100	MAC'S MARKET INC	OPERATING SUPPLIES	SALT		7.53
213-336-752.200	FIRSTDUE	FIRE SUPPLIES	GAUNTLET CUFF/GLOVES/LIGHTS		1,279.01
213-336-753.000	FIRSTDUE	TOOLS & EQUIP UND CAP THRESHOL	STREAM LIGHTS		1,617.79
213-336-753.000	LYNN AUTO PARTS INC.	TOOLS & EQUIP UND CAP THRESHOL	AIR COMPRESSOR		2,809.00
213-336-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE FIRE	GAS/FUEL		70.19
213-336-776.000	D & D HOME CENTER	SUPPLIES-BUILDING MAINTENANCE	FIRE DEPT SHELVING MATERIALS		290.03
213-336-776.000	PLOTT CONSTRUCTION INC.	SUPPLIES-BUILDING MAINTENANCE	REMODELLING FIRE HALL BATHROOM		11,900.00
213-336-801.000	ANDERSON, PETE	PROFESSIONAL & CONTRACTUAL SERVICES	FIRE HALL SNOWPLOWING		59.50
213-336-850.000	VERIZON	FIRE DEPT. 8541	ACCT # 942077532-00003 DESK PHONES		26.72
213-336-850.000	ATT U-VERSE	TELEPHONE	FIRE DEPT		40.46
213-336-851.000	TAHQJAMENON AREA CREDIT UNION	POSTAGE	POSTAGE		62.50
213-336-921.000	SEMCOENERGY GAS COMPANY	HEAT DECEMBER FIRE HALL	0235900.500 DECEMBER FIRE HALL		438.89
			Total For Dept 336 FIRE		18,851.96
			Total For Fund 213 Fire Revolving Fund		18,851.96

Fund 409 TORC

Dept 757 TORC					
409-757-801.000	AECOM TECHNICAL SERVICES INC	PROFESSIONAL & CONTRACTUAL SERVICES	FINAL PHASE TORC- DESIGN		495.00
			Total For Dept 757 TORC		495.00
			Total For Fund 409 TORC		495.00

Fund 590 Sewage Receiving Fund

Dept 537 SEWER SYSTEM

590-537-721.000	FIRST BANK UPPER MICHIGAN	H S A	HSA	1,000.00
590-537-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKMANS' COMPENSATION	PAYROLL AUDIT	103.53
590-537-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	MONTHLY WALL CALENDAR	15.44
590-537-752.000	TAHQAMENON AREA CREDIT UNION	OFFICE SUPPLIES	REPORT COVERS/ BINDERS	32.67
590-537-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	15.00
590-537-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LABEL RIBBON	4.09
590-537-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BANKER BOXES	7.50
590-537-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SCOTCH THERMAL LAMINATING POUCHES	2.67
590-537-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.87
590-537-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	CERT. FRAMES BATTERIES	17.37
590-537-752.100	MAC'S MARKET INC	OPERATING SUPPLIES	SOAP	9.00
590-537-752.200	BS&A SOFTWARE	IT SOFTWARE	ONSITE TRAINING/CUSTOMIZATION/TRAVEL	9,898.75
590-537-767.000	TAHQAMENON AREA CREDIT UNION	UNIFORMS	DULTUH - WORK COAT	94.87
590-537-776.000	D & D HOME CENTER	SUPPLIES - BUILDING MAINTENANC	HOOKS	10.56
590-537-801.000	GREAT LAKE FIRE & SAFETY	PROFESSIONAL & CONTRACTUAL SERVICES	FIRE EXT ANNUAL MAINTENANCE	171.20
590-537-801.000	JOHNSON CONTROLS	PROFESSIONAL & CONTRACTUAL SERVICES	REPLACED ELECTRODE. FLAME ROD. FLUE SENSOR, TEMP SENSOR	987.12
590-537-801.000	TAHQAMENON AREA CREDIT UNION	PROFESSIONAL & CONTRACTUAL SERVICES	YRLY MEMBERSHIP MIDEAL	45.00
590-537-801.000	GINNEVER ELECTRIC	PROFESSIONAL & CONTRACTUAL SERVICES	SERVICE CALL MOTOR NOT WORKING-BLOWING FUSES	150.00
590-537-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL SERVICES	MISS DIGS	7.76
590-537-801.000	JOHNSON CONTROLS	PROFESSIONAL & CONTRACTUAL SERVICES	SERVICER AGREEMENT 1/2019-12/2019	1,960.00
590-537-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL FEES - DEC	461.75
590-537-804.000	US BANK EQUIP FINANCE	LEASE EXPENSE	COPERS LEASE PAYMENT ACCT. 1544229	108.04
590-537-850.000	VERIZON	906-291-1628	ACCT # 942077532-00003 DESK PHONES	27.80
590-537-850.000	VERIZON	TELEPHONE	ACCOUNT NUMBER 942077532-00002	74.83
590-537-850.000	AT&T	TELEPHONE	WWTP PHONE LINE	55.60
590-537-850.000	HTC-HIAWATHA TELEPHONE CO	TELEPHONE FIBER-OPTIC	JAMADOTS	23.75
590-537-850.000	ATT U-VERSE	TELEPHONE	WWTP UVERSE	22.08
590-537-851.000	TAHQAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	62.50
590-537-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	PRINTING	98.12
590-537-900.000	ARISTA INFORMATION SYSTEMS INC	PRINTING & PUBLISHING	COMMERCIAL DRIVERS LICENSE	79.50
590-537-910.000	MAGNUSON, THOMAS	PROFESSIONAL DEVELOPMENT	BIOSOLIDS LAND APP FEES	30.00
590-537-917.000	MICHIGAN DEPARTMENT OF QUALITY	TREATMENT COSTS	DISTILLED WATER	671.44
590-537-917.100	MAC'S MARKET INC	LAB SUPPLIES	TNT LOW RANGE/PHOSHORUS	12.00
590-537-917.100	U S A BLUE BOOK	LAB SUPPLIES	0358994.500 DECEMBER WWTP	260.82
590-537-921.000	SEMCOENERGY GAS COMPANY	HEAT DECEMBER WWTP	CEMENT PVC/PURPLE PRIMER	932.91
590-537-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	BLUE-WHITE PUMP TUBE	10.48
590-537-929.000	RS TECHNICAL SERVICES, INC	REPAIRS & MAINTENANCE	O-RINGS	171.62
590-537-929.000	TAHQAMENON AREA CREDIT UNION	REPAIRS & MAINTENANCE		24.00
Total For Dept 537 SEWER SYSTEM				17,669.64
Total For Fund 590 Sewage Receiving Fund				17,669.64

Fund Totals:

Fund 101 General Fund	21,102.71
Fund 202 Major Street Fund	171.32
Fund 203 Local Street Fund	171.32
Fund 213 Fire Revolving Fund	18,851.96
Fund 409 TORC	495.00
Fund 590 Sewage Receiving Fund	17,669.64
Total For All Funds:	58,461.95

**VILLAGE OF NEWBERRY
WATER & LIGHT PAYABLES
DECEMBER 2018**

GL Number	Vendor	Inv. Line Desc	Invoice Desc	Amount
Fund 582 Electric Fund				
Dept 583 GENERAL EXPENSES				
582-583-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKERS' COMPENSATION	PAYROLL AUDIT	85.26
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.88
582-583-752.000	TAHQAMENON AREA CREDIT UNION	OFFICE SUPPLIES	REPORT COVERS/ BINDERS	32.67
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	15.00
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	W2/ 1099 FORMS	35.79
582-583-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	WINTER DRIVER BLACK CUFF	126.00
582-583-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	GLOVES RETURN CREDIT	(15.75)
582-583-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	SAFETY GLASSES	28.50
582-583-752.100	RAHILLY'S IGA	OPERATING SUPPLIES	WATER	3.99
582-583-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	CERT. FRAMES BATTERIES	17.37
582-583-752.100	RAHILLY'S IGA	OPERATING SUPPLIES	WATER	11.68
582-583-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	FILE FOLDERS/HAND SOAP	2,658.72
582-583-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	SUPPORT MAINTENANCE	(2,215.60)
582-583-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	CREDIT MEMO STOPPED SUPPORT SERVICES	9,898.75
582-583-752.200	BS&A SOFTWARE	IT SOFTWARE	ONSITE TRAINING/CUSTOMIZATION/TRAVEL	226.21
582-583-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS & OIL- ELECTRIC	GAS/FUEL	65.00
582-583-801.000	UPPER PENINSULA IMAGING PC	PROFESSIONAL & CONTRACTUAL	XRAYS	29.00
582-583-801.000	HELEN NEWBERRY JOY HOSPITAL	PROFESSIONAL & CONTRACTUAL	PRE-EMPLOYMENT	192.98
582-583-801.000	US BANK EQUIP FINANCE	PROFESSIONAL & CONTRACTUAL	COPIER LEASE	13.98
582-583-801.000	GREAT LAKE FIRE & SAFETY	PROFESSIONAL & CONTRACTUAL	5# ABC EXTG- REFILLED/VALVE STEM ORINGS	45.00
582-583-801.000	TAHQAMENON AREA CREDIT UNION	PROFESSIONAL & CONTRACTUAL	YEARLY MEMBERSHIP MIDEAL	550.00
582-583-801.000	UTILITY SALES AND SERVICE	PROFESSIONAL & CONTRACTUAL	ANNUAL INSPECTION VERSALIFT	75.00
582-583-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	DECEMBER CLEANING	50,000.00
582-583-801.000	TREES INC	PROFESSIONAL & CONTRACTUAL	TREE TRIMMING GRID 5	7.76
582-583-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISS DIGS	3,820.00
582-583-801.000	MICHIGAN MUNICIPAL ELECTRIC ASSOCIATION	PROFESSIONAL & CONTRACTUAL	YEARLY MEMBERSHIP DUES	660.00
582-583-801.000	ALTEC INDUSTRIES INC	PROFESSIONAL & CONTRACTUAL	LABOR INSPECT BOOM DAMAGE	109.73
582-583-850.000	ATT U-VERSE	TELEPHONE	ELECTRIC CAPACITY METER	13.90
582-583-850.000	VERIZON	906-291-1223	ACCT # 942077532-00003 DESK PHONES	13.90
582-583-850.000	VERIZON	906-291-1621	ACCT # 942077532-00003 DESK PHONES	27.80
582-583-850.000	VERIZON	906-291-1627	ACCT # 942077532-00003 DESK PHONES	13.90
582-583-850.000	VERIZON	906-291-1626	ACCT # 942077532-00003 DESK PHONES	13.34
582-583-850.000	VERIZON	906-291-1632	ACCT # 942077532-00003 DESK PHONES	13.90
582-583-850.000	VERIZON	906-291-1622	ACCT # 942077532-00003 DESK PHONES	26.66
582-583-850.000	VERIZON	906-293-5681	ACCT # 942077532-00003 DESK PHONES	13.90
582-583-850.000	VERIZON	906-291-1633	ACCT # 942077532-00003 DESK PHONES	13.90
582-583-850.000	VERIZON	906-291-1625	ACCT # 942077532-00003 DESK PHONES	

582-583-850.000	VERIZON	TELEPHONE	ACCOUNT NUMBER 942077532-00002	96.21
582-583-850.000	VERIZON	TELEPHONE	ACCT # 942077532-00001 FAX/DATA PLANS	11.28
582-583-850.000	AT&T	TELEPHONE	WATER/LIGHT BACK-UP PHONE	35.68
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	TELEPHONE FIBER- OPTIC	JAMADOTS	23.75
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	TELEPHONE FIBER OPTIC	JAMADOTS	25.00
582-583-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	POSTAGE	261.63
582-583-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	62.50
582-583-900.000	NEWBERRY NEWS INC	PUBLISHING & PRINTING	WINTER PARKING/NEW BILLING/ VACANCY/ MINUTES	226.83
582-583-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	PRINTING	212.00
582-583-900.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	MECHANIC LICENSES	5.00
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT WATER/LIGHT	0235237.500 DECEMBER WATER/LIGHT	215.57
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT WATER/LIGHT	0235238.500 DECEMBER HEAT WATER/LIGHT	370.78
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	4" STRING INSERT	2.49
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	TIRE CEMENT	8.49
			Total For Dept 583 GENERAL EXPENSES	68,199.32
Dept 584 ELECTRIC GENERATION				
582-584-801.000	G C MAINTENANCE	PROFESSIONAL & CONTRACTUAL	A & B QUARTERLY INSPECTION	250.00
582-584-929.000	NORTHERN PUMP SERVICES	REPAIRS & MAINTENANCE	DIESEL FLOAT KIT	2,663.47
			Total For Dept 584 ELECTRIC GENERATION	2,913.47
Dept 586 PURCHASED POWER				
582-586-801.000	CLOVERLAND ELECTRIC CO-OP	PROFESSIONAL & CONTRACTUAL	POLE RENTAL 2019	324.00
582-586-801.000	CLOVERLAND ELECTRIC CO-OP	PURCHASED POWER	DECEMBER USAGE	5,298.12
582-586-926.000	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER	RENEWABLE/VOLUNTARY GREEN PRICING	63.37
582-586-926.000	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER	RENEWABLE/VOLUNTARY GREEN PRICING	34.35
582-586-926.000	CMS ENERGY RESOURCE MGT	PURCHASED POWER	CAPACITY	81,923.16
582-586-926.100	AMERICAN TRANSMISSION COMPANY	ATC TRANSMISSION MONTHLY INV	MONTHLY TRANSMISSION CHARGE - DEC	12,237.98
582-586-926.100	AMERICAN TRANSMISSION COMPANY	ATC TRANSMISSION MONTHLY INV	MONTHLY TRANSMISSION CHARGE - JAN	12,237.98
			Total For Dept 586 PURCHASED POWER	112,118.96
Dept 587 ENERGY OPTIMIZATION				
582-587-801.000	MECA	PROFESSIONAL & CONTRACTUAL	MONTHLY IMPLEMENTATION/INCENTIVES	2,244.74
			Total For Dept 587 ENERGY OPTIMIZATION	2,244.74
Dept 588 SAVE THE BELLS				
582-588-752.200	NEWBERRY NEWS INC	SAVE THE BELLS EXPENSES	BELLS AD	48.00
582-588-752.200	D & D HOME CENTER	SAVE THE BELLS EXPENSES	2X6X10 LUMBER	71.91
			Total For Dept 588 SAVE THE BELLS	119.91
Fund 591 Water Fund				
Dept 266 ATTORNEY				
591-266-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	Total For Fund 582 Electric Fund	185,596.40
			LEGAL ADVICE	30.00
			Total For Dept 266 ATTORNEY	30.00

Dept 536 WATER SYSTEM

591-536-725.000	MICHIGAN MUNICIPAL W/C FUND	WORKERS' COMPENSATION	PAYROLL AUDIT	66.99
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.88
591-536-752.000	TAHQAMENON AREA CREDIT UNION	OFFICE SUPPLIES	REPORT COVERS/ BINDERS	32.67
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	14.99
591-536-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	W2/ 1099 FORMS	35.79
591-536-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	BREAKER VACUUM BRASS	7.99
591-536-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	WINTER DRIVER BLACK CUFF	126.00
591-536-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	GLOVES RETURN CREDIT	(15.75)
591-536-752.100	HAWKINS INC	OPERATING SUPPLIES	AZONE 15 - EPA REG NO 7870-5	96.90
591-536-752.100	TAHQAMENON AREA CREDIT UNION	OPERATING SUPPLIES	WELL FITTINGS/CHORLINE	25.80
591-536-752.100	RAHILLY'S IGA	OPERATING SUPPLIES	WATER	3.99
591-536-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	CERT. FRAMES BATTERIES	17.36
591-536-752.100	RAHILLY'S IGA	OPERATING SUPPLIES	WATER	3.99
591-536-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	FILE FOLDERS/HAND SOAP	11.68
591-536-752.200	TYLER TECHNOLOGIES	OPERATING SUPPLIES	SUPPORT MAINTENANCE	2,658.72
591-536-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	CREDIT MEMO STOPPED SUPPORT SERVICES	(2,215.60)
591-536-752.200	BS&A SOFTWARE	IT SOFTWARE	ONSITE TRAINING/CUSTOMIZATION/TRAVEL	9,898.75
591-536-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE WATER	GAS/FUEL	226.21
591-536-801.000	SAULT STE MARIE CITY HALL	PROFESSIONAL & CONTRACTUAL	WATER SAMPLE ANALYSIS	54.00
591-536-801.000	UPPER PENINSULA IMAGING PC	PROFESSIONAL & CONTRACTUAL	XRAYS	65.00
591-536-801.000	HELEN NEWBERRY JOY HOSPITAL	PROFESSIONAL & CONTRACTUAL	PRE-EMPLOYMENT	29.00
591-536-801.000	GREAT LAKE FIRE & SAFETY	PROFESSIONAL & CONTRACTUAL	5# ABC EXTG- REFILLED/VALVE STEM ORINGS	13.97
591-536-801.000	TAHQAMENON AREA CREDIT UNION	PROFESSIONAL & CONTRACTUAL	YEARLY MEMBERSHIP MIDEAL	45.00
591-536-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	DECEMBER CLEANING	75.00
591-536-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISS DIGS	7.76
591-536-801.000	SAULT STE MARIE CITY HALL	PROFESSIONAL & CONTRACTUAL	WATER SAMPLES	54.00
591-536-850.000	VERIZON	TELEPHONE	ACCOUNT NUMBER 942077532-00002	74.83
591-536-850.000	AT&T	TELEPHONE	ACCT # 942077532-00001 FAX/DATA PLANS	51.28
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	TELEPHONE FIBER- OPTIC	WATER/LIGHT BACK-UP PHONE	35.68
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	TELEPHONE FIBER OPTIC	JAMADOTS	23.75
591-536-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	JAMADOTS	25.00
591-536-900.000	NEWBERRY NEWS INC	PUBLISHING & PRINTING	POSTAGE	261.63
591-536-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	WINTER PARKING/NEW BILLING/ VACANCY/ MINUTES	226.83
591-536-910.000	TAHQAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	PRINTING	212.00
591-536-921.000	SEMCOENERGY GAS COMPANY	HEAT	MECHANIC LICENSES	5.00
			0235238.500 DECEMBER HEAT WATER/LIGHT	370.77
			Total For Dept 536 WATER SYSTEM	12,636.86

Total For Fund 591 Water Fund

12,666.86

Fund Totals:

Fund 582 Electric Fund

185,596.40

Fund 591 Water Fund

12,666.86

Total For All Funds:

198,263.26

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch

P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch

P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch

P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch

P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 12/31/18 Page 1 of 1
ACCOUNT NUMBER

MUNICIPAL MONEY MARKET

ACCOUNT NUMBER		Statement Dates 12/01/18 thru 12/31/18	0
PREVIOUS BALANCE	14,510.23	DAYS IN STATEMENT PERIOD	31
CREDITS TOTALING	.00	AVERAGE LEDGER BAL	14,510
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	14,510
SERVICE CHARGE AMOUNT	.00	Interest Earned	5.85
INTEREST PAID	5.85	Annual Percentage Yield Earned	0.48%
CURRENT STMT BALANCE	14,516.08	2018 Interest Paid	47.04

DEPOSITS AND OTHER CREDITS.....

DATE	DESCRIPTION	AMOUNT
12/31	INTEREST PAID - 31 DAYS	5.85

DAILY BALANCE SUMMARY.....

DATE.....	BALANCE	DATE.....	BALANCE
12/01	14,510.23	12/31	14,516.08

INTEREST RATE SUMMARY.....

DATE.....	INTEREST RATE
11/30	.30%
12/05	.50%



VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

DECEMBER 2018

TAX COLLECTION TOTALS

Grand Totals	Transactions 0008		
NBY VILLOPER	1285.13	0.00 NBY VILLSTREETS	514.01
NBY VILLTRASH	159.41	0.00 NBY VILLFIRE SER	228.92
ADM. FEE	21.83	0.00 INTEREST	73.31
PENALTY	55.53	0.00	0.00
Total Collected:	2338.14	0.00	0.00

December 2018	
Mbank	\$218,568.25
o/s deposits	\$0.00
o/s deposits	\$0.00
o/s deposits	\$0.00
O/S TTF	\$0.00
o/s checks	\$9.53 CK #3140
TOTAL	\$218,568.25

VILLAGE OF NEWBERRY		TREASURER'S REPORT					
FOR MONTH ENDING:		2018			2017		
December 31, 2018		Y.T.D. Collections	Actual Collections December	Y.T.D.	Y.T.D. Collections	Actual Collections December	Y.T.D.
LEDGER ITEMS:							
A	Delinquent Personal Property Taxes		0.00	0.00		0.00	0.00
	Delinquent Personal Interest Collected		0.00	0.00		0.00	0.00
	Delinquent Real Tax Collected		0.00	39,662.61		0.00	37,766.07
	Delinquent Real Tax Interest Collected		0.00	2,378.97		0.00	2,265.13
B	Real Property Tax Collected	86%	2,338.14	242,294.33	84%	3,296.64	237,262.60
C	Personal Property Tax Collected	100%	0.00	48,675.10	100%	718.49	47,364.19
D	Admin Fee, Penalty & Interest Collected		150.67	4,060.06		128.35	3,516.20
E	Deposits to Tax Savings Account		2,338.14	535,849.18		4,143.48	328,174.19
F	Interest Earned on Tax Accounts		27.65	110.09		2.34	68.92
	Tax Acct Transfer to Gen Fund/Tax Appropriation Funds		0.00	355,923.68		2,115.72	324,953.02

TAX ACCOUNT			
BANK ACCOUNT BALANCE @		Beginning December	Ending December
2018		\$216,192.93	\$218,568.25
2017		\$16,098.87	\$14,659.79

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example; of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2017 Anticipated Real Property Collections are \$284,091.59
 2017 Personal Property Collections are \$47,837.80 minus Admin fees, interest, penalty = \$47,364.19 actual.
 Personal Tax collected from State of Michigan \$19,898.70 plus Admin Fee \$201.00.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
REVOLVING LOAN SECTION

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 09	C. Period Covered by Request 12-01-18 to 12-31-18 <small>(M/D/Y) (M/D/Y)</small>	D. Request Type <input checked="" type="radio"/> partial <input type="radio"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone # 906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberrymi.gov	
H. Grantee's Bank Name: _____					Phone # _____
Address: _____					
Account Name: _____				ABA # _____	Account # _____
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 2,234.82	\$ 79,153.30	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 191.20	\$ 50,546.25	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 2,426.02		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 129,699.55	
11. LESS LOCAL MATCH (if applicable) <i>(na)</i>				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 127,273.53)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 2,426.02	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<input type="radio"/> See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 3 & 6 of 6)					
<input type="radio"/> See attached invoice copies from C2AE for Dec 2018					
<input type="radio"/> See attached Progress Report: #15					
<p>I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.</p>					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 - 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 - 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 - 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 - 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 - 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 - 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 - 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 - 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 - 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 - 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 - 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 - 12. Fill in the total amount of funds previously paid from all prior disbursements.
 - 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 Fax: ~~517-373-4797~~

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaclyn Morchant~~ at "~~MorchantJ1@michigan.gov~~"
Valorie White at "~~whitev1@michigan.gov~~"



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

December 23, 2018
 Project No: 13-0210
 Invoice No: 67386

Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending December 31, 2018

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	71.10	54,874.98	53,254.20	1,620.78
Task -0910 Condition & Critically	33,760.00	2.00	675.20	675.20	0.00
Task 0920-Metering & Modeling	30,140.00	3.20	964.48	964.48	0.00
Task 0930-Software Hardware & Training	36,200.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	20.10	5,877.24	5,263.20	614.04
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		62,391.90	60,157.08	2,234.82
Total Fee					2,234.82
Total this Phase					\$2,234.82
Total this Invoice					\$2,234.82



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

December 23, 2018
Project No: 13-0210
Invoice No: 67387

Village of Newberry
307 East McMillan Avenue
Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending December 31, 2018

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	42.50	20,315.00	20,123.80	191.20
Task 0910-Condition & Criticality	31,700.00	5.40	1,711.80	1,711.80	0.00
Task 0920-Metering & Modeling	24,640.00	0.00	0.00	0.00	0.00
Task 0930-Software Hardware & Training	2,000.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	24,500.00	2.20	539.00	539.00	0.00
Task 0970 - Other	0.00	0.00	0.00	0.00	0.00
Total Fee	133,140.00		22,565.80	22,374.60	191.20
Total Fee					191.20
Total this Phase					\$191.20
Total this Invoice					<u>\$191.20</u>

[illegible]

Village of Newberry									
Wastewater & Stormwater Asset Manage									
Budget & Disbursement Tracking									
Proj 13-0210									
Last Revision: 01-07-19									

Client:	Village of Newberry	Date:	12-27-18
Project No.:	13-0210	Project Manager:	Chuck Lawson
Project Name:	SAW Grant	Report Lead:	Dave Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	Nov 2018

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Provided recommendation on san sewer TV bids
- Continued incorporating data into GIS database

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Coordinate/Plan for flow metering
- Continue database integration
- Compile next Draw Request package

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	69%
910 – Condition & Criticality Assessment	\$33,760	1%
920 – Metering & Modeling	\$30,140	4%
930 – Software, Hardware, & Training	\$36,200	1%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	24%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	31%
Total Project Including Other Venders, etc.	\$379,622	21%

PROGRESS REPORT # 15

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	31%
910 – Condition & Criticality Assessment	\$31,700	1%
920 – Metering & Modeling	\$24,640	0%
930 – Software, Hardware, & Training	\$2,000	0%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	6%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	13%
Total Project Including Other Venders, etc.	\$237,355	8%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018	Continues (field work holding until spring)
910 – Condition & Criticality Assessment	Aug-Oct 2018	Continues
920 – Metering & Modeling	Jul-Nov 2018	Planning
930 – Software, Hardware, & Training	May-Jul 2018	xxx
940 – Sewer Televising	Aug-Nov 2018	Obtained quotes – work coming in spring
950 – Level of Service	Nov-Dec 2018	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018	Developing Framework
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	OK
SAW Grant Budget Deadline	End of Nov 2020	OK

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018	Continuing (field work on hold until spring)
910 – Condition & Criticality Assessment	Oct-Nov 2018	Starting Database
920 – Metering & Modeling	Mar-Apr 2019	xx
930 – Software, Hardware, & Training	May-Jul 2018	xx
940 – Sewer Televising	May-Jun 2019	xx
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	OK

PROGRESS REPORT # 15

Project Description: Newberry SAW

Stormwater (SAMP) Task	Target	Status

INPUT NEEDED FROM CLIENT:

- na

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process

Cc *Send email notification, INCLUDING file path link, that PROJECT XX-XXXX (EV,PR,PMP) has been updated to:
Local Admin Staff & Building Leader or Infrastructure Leader*



1211 Ludington St.
Escanaba, MI 49829
O: 906.233.9360
www.c2ae.com

January 16, 2019

Jennifer James-Mesloh, M.P.A., Ph.D.
Village Manager
Village of Newberry
302 East McMillan Ave
Newberry, MI 49868

**Re: Newberry SAW Grant
Sanitary Sewer TV Inspection**

Dear Ms. Mesloh,

On October 24, 2018, under the Village of Newberry's SAW Asset Management Program and on behalf of the Village, we requested proposals from 12 sewer video inspection firms to televise approximately 31,300 feet of sanitary sewer within the Village.

We received five proposals by the due date of November 13, 2018. Those proposals are summarized below and a more detailed tabulation is attached.

Great lakes TV Seal, Green Bay, WI	\$56,105
Tunnel Vision, Escanaba, MI	\$68,341
Taplin Group, Kalamazoo, MI	\$82,382
Plummers Environmental, Byron Center, MI	\$89,539
Greenscape General Contr., Lake, MI	\$156,500

It should be noted that an important part of the sewer inspection is confidence in the ability of the TV firm to coordinate and format the extensive sewer data developed for use in the Village's GIS asset management database. Note that their contract would be directly with the Village as an "Other Vender" under the SAW Grant Budget.

The current SAW Grant budget for wastewater sewer TV inspection has approximately \$80,000 remaining. After completion of the initial TV inspections, data can be evaluated and additional TV work added.

Our staff is very familiar with Great Lakes TV Seal, having worked with them on numerous projects over the years including a current SAW Asset Management Plan for another Upper Peninsula community.

Based on the above, we recommend that Newberry enter into contract with Great Lakes TV Seal to perform the sewer video inspection work per their 11-13-18 proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chuck Lawson".

Charles J. Lawson, P.E.
Project Manager

CJL/DCC/jll

Enc

VILLAGE OF NEWBERRY

307 E. McMILLAN AVENUE

NEWBERRY, MI 49868

Phone: 906 293-5681 Fax: 906 293-8569

CUSTOMER COMPLAINT SUGGESTION FORM

circle one

Your input is valuable to us. To enable us to better serve our community, please complete the following form.

PLEASE PRINT

Rebecca Handa

NAME

108 E Ave B

STREET ADDRESS

Newberry Mi 49868

CITY, STATE, ZIP

(810) 625-5185

PHONE

()

FAX

E-MAIL ADDRESS

DATE: Dec 21, 2018 TIME: 12:58 am/pm

DEPARTMENT

Complaint/Suggestion: ① My favorite time of year, April. The snowmobiles are GONE until Dec/Jan. Why have a noise ordinance if it is NOT going to be enforced? 1:00am those blasted things go by with their bright lights and loud noises. They wake up the entire house, especially the kids. Why should the taxpayers be bothered when we live here year round and pay taxes? Something needs to be done.

② If I wanted someone to tell me how to keep my house, when to cut my grass and how high, I would have moved to a HOA area. The ordinance officer CANNOT pick which ordinances to follow + enforce. He needs to do his job and put an end to these snowmobiles.

OFFICE USE ONLY

Rec'd by: _____

Date/Time: _____

cc: Manger

cc: Supervisor

cc: Blight Adm

cc: Council(9)/Board (6)

Rebecca Handa

Signature

Put up signs, hand out flyers, do something. ~~The~~ Tired of 4 months out of the year my sleep is disturbed, the Kids sleep is disturbed. The whole house shakes due to their excessive speeds. I personally watch these people speed through the intersections, go up snowbanks sideways (won't discuss the wild thoughts that run through my head at those stunts), and be disrespectful. All so the town can make money while ignoring the year round residents and tax-payers. You know, the tax-payers that pay salaries?

Jennifer James-Mesloh

From: Schwartz, Jeffrey (Treasury) <SchwartzJ1@michigan.gov>
Sent: Thursday, January 3, 2019 3:03 PM
To: Jennifer James-Mesloh
Cc: Assistant Manager
Subject: FW: Village of Newberry MuniCode 48-3-010 Deficit Elimination Plans
Attachments: Numbered Letter 2016-1.pdf

Ms. James-Mesloh,
Please see the email below sent to your clerk on November 29, 2018 requesting additional information in regards to the Villages deficit elimination plan. After a brief phone conversation with Ms. Schummer this afternoon, she indicated the email address this message was originally sent to is one she cannot access. Please confirm the receipt of this email. You will have 30 days from the date of this message to submit the information requested. Your 30 days will expire on February 4, 2019. Please let me know if you have any questions.

Regards,

Jeffrey Schwartz



Jeffrey Schwartz | Senior Auditor
Department of Treasury | Community Engagement and Finance Division
State of Michigan | 430 W. Allegan Street, 3rd Floor | Lansing, MI 48922
(517) 241-4750 | (517) 373-0633 (fax)
schwartzj1@michigan.gov

From: Schwartz, Jeffrey (Treasury)
Sent: Thursday, November 29, 2018 11:50 AM
To: 'clerk@newberrymi.gov' <clerk@newberrymi.gov>
Subject: Village of Newberry MuniCode 48-3-010 Deficit Elimination Plans

Ms. Schummer,

Thank you for the submission of the deficit elimination plan for the Village of Newberry. However, additional information is required before a determination can be made.

General Fund

1. Per our Numbered Letter 2016-1, "Should itemized revenues increase or itemized expenditures/expenses decrease by 5% or more from the prior year, an explanation of the increase/decrease is required.
 - a. Please provide more information/explanation to the line item "Other Revenue" and the significant increase of over \$191,000.
 - b. Please provide an explanation to the following expenditure line items for the decreases greater than 5%:
 - Building & Grounds –
 - Fringe –
 - Sidewalks –
 - Sewage Disposal –

Sewer Fund

1. Please provide a copy of the resolution approving the rate increases and provide information to how the amount was calculated for its FY2018.
2. Please provide an explanation to the decrease in the Utilities expenditure line item. This is a 25% decrease from the prior year.

I have attached a copy of our Numbered Letter 2016-1 for your reference Please refer to page 5 for Acceptable Evidence to Support a Plan. You will have 30 days from the date of this message to submit the information requested above. Please email the response to Schwartzj1@michigan.gov. Please refer to Numbered Letter 2016-1, page five, under "Failure to Submit an Acceptable Plan," once revenue share withholding payments are withheld, payments are released not when a plan and certified resolution have been filed, but when a plan and certified resolution have been evaluated and certified by Treasury). Your 30 days will expire on December 29, 2018. Please let me know if you have any questions.

Regards,

Jeffrey Schwartz



Jeffrey Schwartz | Senior Auditor
Department of Treasury | Community Engagement and Finance Division
State of Michigan | 430 W. Allegan Street, 3rd Floor | Lansing, MI 48922
(517) 241-4750 | (517) 373-0633 (fax)
schwartzj1@michigan.gov



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

NICK A. KHOURI
STATE TREASURER

NUMBERED LETTER 2016-1

DEFICIT ELIMINATION PLANS

Issued By: Local Government Financial Services Division
Bureau of Local Government Services

Issue Date: July 11, 2016

2016-1 This numbered letter repeals numbered letter 2014-1. Significant changes since numbered letter 2014-1 include electronic filing requirements for deficits associated with audits filed on or after July 11, 2016.

The Glenn Steil State Revenue Sharing Act of 1971, 1971 Public Act (PA) 140, Section 21(2), states that units of local government (local units) who end their fiscal year in a deficit condition shall formulate a deficit elimination plan (plan). Any assessment of a local unit's deficit condition should be made at the fund level of reporting, not at the government-wide level. The plan and certified resolution shall be filed with the Department of Treasury (Treasury) for evaluation and certification. Primary local units are responsible for filing the plans of discretely presented component units.

Determining a Deficit for Governmental Funds (Modified Accrual)

For all governmental funds (not proprietary funds, fiduciary funds, or discretely presented component units), a plan is necessary to eliminate most "unrestricted fund balance" deficits. For governmental funds other than the General Fund, if the "deferred inflows of resources minus taxes and special assessments receivable" is great enough to cover the "unrestricted fund balance," no plan is necessary. Unrestricted fund balance is the sum of the Committed, Assigned, and Unassigned balances. An unrestricted fund balance deficit exists when the local unit does not have sufficient resources available to cover the deficit. This occurs when the sum of the Nonspendable and Restricted fund balances is greater than the total fund balance. Resources available to cover the deficit includes assets that are not restricted by federal, state, or local laws, regulatory authorities, bond covenants, contractual agreements, or other legal constraints. Therefore, when funds have a total fund balance surplus and an unrestricted fund balance deficit, sufficient unrestricted resources do not exist to eliminate the deficit.

Determining a Deficit for Proprietary Funds, Fiduciary Funds, and Discretely Presented Component Units (Full Accrual)

Various methods have been used to determine the amount of a deficit in a proprietary fund, fiduciary fund, or a discretely presented component unit. For purposes of uniformity among all units of local government, effective immediately, Treasury will define a deficit as stated below. Local units will be expected to apply the same test to determine if a deficit elimination plan is necessary.

Proprietary Fund, Fiduciary Fund, and Discretely Presented Component Unit Deficit Test

Step 1: Does the “unrestricted net position” or “total net position” have a deficit? If both are “no,” no plan is necessary. If one is “yes,” is the “deferred inflows of resources minus taxes and special assessments receivable” greater than the larger deficit? If “yes,” no plan is necessary. If “no,” proceed to Step 2.

Step 2: Calculate current assets minus current liabilities. For this calculation, current liabilities should not include the current portion of long-term obligations. If the answer is positive, no plan is necessary. If the answer is negative, proceed to Step 3.

Step 3: Compare A) the larger deficit between the “unrestricted net position” and the “total net position,” and B) current assets minus current liabilities.

Step 4: Submit a plan to eliminate the smaller deficit between A and B.

Example 1

Unrestricted Net Position = (430,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 60,000

Step 1: Unrestricted Net Position has a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 60,000 = 15,000$. Answer is positive. No plan is necessary.

Step 3: Not Applicable.

Step 4: Not Applicable.

Example 2

Unrestricted Net Position = (430,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 510,000

Step 1: Unrestricted Net Position has a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 510,000 = (435,000)$. Answer is negative. Proceed to Step 3.

Step 3: A (430,000) or 1,800,000, B (435,000).

Step 4: A is a smaller deficit than B. Submit a plan to eliminate the (430,000) unrestricted net position deficit.

Example 3

Unrestricted Net Position = (430,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 200,000

Step 1: Unrestricted Net Position has a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 200,000 = (125,000)$. Answer is negative. Proceed to Step 3.

Step 3: A **(430,000)** or 1,800,000, B (125,000).

Step 4: B is a smaller deficit than A. Submit a plan to eliminate the (125,000) difference between current assets and current liabilities.

Example 4

Unrestricted Net Position = (430,000), Total Net Position = (1,500,000)

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 510,000

Step 1: Unrestricted Net Position and Total Net Position have a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 510,000 = (435,000)$. Answer is negative. Proceed to Step 3.

Step 3: A (430,000) or **(1,500,000)**, B (435,000).

Step 4: B is a smaller deficit than A. Submit a plan to eliminate the (435,000) difference between current assets and current liabilities.

Example 5

Unrestricted Net Position = (430,000), Total Net Position = (450,000)

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 610,000

Step 1: Unrestricted Net Position and Total Net Position have a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 610,000 = (535,000)$. Answer is negative. Proceed to Step 3.

Step 3: A (430,000) or **(450,000)**, B (535,000).

Step 4: A is a smaller deficit than B. Submit a plan to eliminate the (450,000) total net position deficit.

Example 6

Unrestricted Net Position = (470,000), Total Net Position = (450,000)

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 75,000, Current Liabilities = 610,000

Step 1: Unrestricted Net Position and Total Net Position have a deficit > Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. Proceed to Step 2.

Step 2: $75,000 - 610,000 = (535,000)$. Answer is negative. Proceed to Step 3.

Step 3: A **(470,000)** or (450,000), B (535,000).

Step 4: A is a smaller deficit than B. Submit a plan to eliminate the (470,000) unrestricted net position deficit.

Example 7

Unrestricted Net Position = (130,000), Total Net Position = 1,800,000

Deferred Inflows of Resources minus Taxes and Special Assessments Receivable = 150,000

Current Assets = 55,000, Current Liabilities = 60,000

Step 1: Unrestricted Net Position has a deficit < Deferred Inflows of Resources minus Taxes and Special Assessments Receivable. No plan is necessary.

Step 2: Not Applicable.

Step 3: Not Applicable.

Step 4: Not Applicable.

Electronic Filing Requirements

It is the position of Treasury that a reasonable plan to eliminate a deficit condition is vital to the fiscal well-being of a local unit as is early implementation of that plan. By providing better guidance on what constitutes a deficit, it is the expectation of Treasury that a local unit will submit a plan and certified resolution in a more expeditious manner. A plan and certified resolution may be filed as soon as 24 hours following the submission of the local unit's audit report and Auditing Procedures Report (Form 496) to Treasury.

A plan generally should be for one year, but in no case longer than five years. Local units with multiple year plans must submit a revised plan each subsequent year, even if they meet their projection, which adheres to the time frame that was originally certified, not to exceed five years. For example, a local unit has a deficit in 2016. They file a five-year plan covering 2017-2021. When they file a revised plan in 2017, the revised plan can only go through 2021, or the end of the original five-year period. Had the local unit filed a three-year plan in 2016, covering 2017-2019, when filing a revised plan in 2017, the revised plan could be extended through 2021. Revised plans also need legislative approval by means of a certified resolution. Treasury's continued certification of a plan may be contingent on the filing of monthly update reports with Treasury, as deemed necessary.

Plans and certified resolutions will no longer be accepted through the U.S. Postal Service, by email, or by hand delivery, effective for deficits associated with audit reports filed on or after July 11, 2016. Instead, the plans and certified resolutions are to be uploaded online at <http://www.michigan.gov/MunicipalFinance>. Click on the "Deficit Elimination Plan Upload" link.

If not already acquired, users must obtain a new User ID and Password by clicking on the "Request Access New User" link on the login page. Once clicking on "Request Access New User," there is an instruction link available should you require additional assistance. The plans and certified resolutions for all of a local unit's deficit funds must be uploaded as a single file in the .pdf format. Each upload would have at a minimum one plan and one certified resolution.

Once logged in, from the drop down lists select your County, Municipality Type, and Municipality. Under the Form drop down list, select "Deficit Elimination Plan Upload." In order for "Deficit Elimination Plan Upload" to be a selection on the Form drop down list, the Auditing Procedures Report must have been filed at least 24 hours prior. Last, select the Fiscal

Year and then select Create Form. On the next page, select Browse, select your file, select Continue, and if you agree with the Certifying Information, check the box and select Submit. A confirmation of receipt is available by selecting the “Deficit Elimination Plan Upload” associated with your recent submission.

Approval and denial letters will no longer be sent via the U.S. Postal Service. Notification will now be sent via email with the letter included as an attachment. The letters, plans, and certified resolutions will be posted on our Web site within 24 hours after receipt of the notification email.

Acceptable Evidence to Support a Plan

- Projected budget approved by the legislative body as evidenced by a certified resolution itemizing yearly revenues by source, expenditures/expenses by activity, and changes in the fund balance/net position through the year of the deficit’s eventual elimination. A written explanation of how the deficit will be eliminated should accompany the plan. Furthermore, should itemized revenues increase or itemized expenditures/expenses decrease by 5% or more from the prior year, an explanation of the increase/decrease is required. There is a five-year limit for an approved plan; the plan must be revised and submitted each subsequent year.
- If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Failure to Submit an Acceptable Plan

Upon completion of the Auditing Procedures Report, within 24 hours the local unit will be emailed a Notice of Intent to Withhold State Payments. The local unit will have 30 days from the date of the notice to file a plan and certified resolution. Should a plan and certified resolution not be filed within 30 days, we may withhold 25% of the local unit’s State Incentive Payments or payments issued under 1971 PA 140, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are released not when a plan and certified resolution have been *filed*, but when a plan and certified resolution have been *evaluated and certified* by Treasury.

If you have any questions, please contact our office at Treas_MunicipalFinance@Michigan.gov or (517) 373-3227.

Sample Legislative Body Resolution and Multiple Year Deficit Elimination Plan

WHEREAS (Sample Unit)'s **Park Fund** has a \$110,000 deficit fund balance on December 31, 2016; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the (Sample Unit)'s legislative body adopts the following as the (Sample Unit) **Park Fund** Deficit Elimination Plan:

	2017	2018	2019	2020
Unrestricted Net Position (Deficit) Jan. 1	\$(110,000)	\$(95,000)	\$(49,500)	\$(3,000)
Revenue				
Property Taxes	60,000	62,000	64,000	66,000
Charges for Services	95,000	104,500	104,500	104,500
Other	1,000	1,000	1,000	1,000
General Fund	50,000	50,000	50,000	50,000
Total Revenue	206,000	217,500	219,500	221,500
Expenditures				
Salaries and Wages	167,000	148,000	149,000	150,000
Supplies	15,000	15,000	15,000	15,000
Equipment Repairs	4,000	4,000	4,000	4,000
Contractual Services	5,000	5,000	5,000	5,000
Depreciation	15,000	15,000	15,000	15,000
Total Expenditures	206,000	187,000	188,000	189,000
Add Back Depreciation (Net Investment in Capital Assets Net Position)	15,000	15,000	15,000	15,000
Unrestricted Net Position (Deficit) Dec. 31	\$(95,000)	\$(49,500)	\$(3,000)	\$44,500

	2017	2018	2019	2020
CA-CL (Deficit) Jan. 1	\$(120,000)	\$(105,000)	\$(59,500)	\$(13,000)
Revenues	206,000	217,500	219,500	221,500
Expenditures	(206,000)	(187,000)	(188,000)	(189,000)
Add Back Depreciation	15,000	15,000	15,000	15,000
CA-CL (Deficit) Dec. 31	\$(105,000)	\$(59,500)	\$(13,000)	\$34,500

Explanation: Increase charges for services 10% in 2018. Decrease park hours and work hours thereby decreasing salaries and wages by 11.3% in 2018.

BE IT FURTHER RESOLVED that the (Sample Unit)'s (Official's Title) submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

ADD CLERK'S CERTIFICATION.

**VILLAGE OF NEWBERRY
NEWBERRY WATER AND LIGHT BOARD
BOARD MEMBER VACANCY
RESOLUTION**

Motion By: _____

Supported By: _____

WHEREAS, the Village of Newberry is governed by the General Village Law Act (1895 PA 3) which establishes the legislative council as the Village authority, and

WHEREAS, the Newberry Water & Light Board consists of five (5) board members, and

WHEREAS, the members of the Newberry Water & Light Board are nominated by the Village President and approved by the Village Council, and

WHEREAS, the Newberry Water & Light Board has experienced a vacancy of an at-large member due to resignation to complete the term that expires as of the Village Council meeting in October 2020, and

WHEREAS, one at-large member may be a customer and not elector. The customer member shall reside in the service area of the Newberry Water & Light Board and be a current customer. A customer member, if nominated and approved may not serve as chairperson, or acting chairperson.

NOW THEREFORE BE IT RESOLVED, according to Section 62.13 of General Village Law, and Village of Newberry Ordinance A, the Council declares the office of at-large customer on the Water & Light Board vacant.

I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on January 21, 2019 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: _____

NAYS: _____

ABSENT: _____

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 21st day of January 2019.

Terese Schummer, Clerk
Village of Newberry

Date

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
January 15, 2019

Present: Chairperson Lawrence Vincent, Sharon Brown, Harold Dishaw, Charles Medelis.

Absent: None.

Also Present: Clerk -Schummer, Director of Human Resources & Community Engagement - Watkins, Village President -Lori Stokes, Bruce Lane.

Call to Order: Chairperson Vincent called the meeting to order at 6:00 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Medelis, support by Dishaw, **CARRIED**, to approve agenda with one addition as follows: Under New Business, #5 - Advertise the vacancy on the Water & Light Board. Ayes: All.

Approval of Minutes: Moved by Brown, support by Medelis, **CARRIED**, to approve minutes from the December 11, 2018 W&L meeting as presented. Ayes: All.

Water and Light Chairperson Announcements: Chairperson Vincent announced that Eric Feldhusen had resigned from the Board due to moving out of the customer area. Moved by Medelis, support by Dishaw, **CARRIED**, to accept the resignation of Eric Feldhusen with regrets and a letter of recognition. Ayes: All.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – December 2018** - Motion by Brown, support by Dishaw, **CARRIED**, recommend Village Council pay the December 2018 Electric Fund bill in the amount of \$185,596.40. Discussion followed. Ayes: All. Motion by Medelis, support by Brown, **CARRIED**, recommend Village Council pay the December 2018 Water Fund bill in the amount of \$12,666.86. Discussion followed. Ayes: All.

B.) **Christmas Light Fund** is currently at \$14,516.08.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: Vallad gave a verbal report along with submitting charts for review. Vallad stated that the boom was damaged on the large bucket-truck. He did get an insurance claim number but does not know how much, if any, will be covered. Moved by Medelis, support by Brown, **CARRIED**, to approve taking the electric departments bucket truck to Grand Rapids to have the boom repaired. Ayes: All. Dishaw discussed concerns regarding lighting and safety at the school where kids cross the road to the gas station.
- 3.) Village Manager: James-Mesloh gave a verbal report. She presented spreadsheets on the current bonds, which included: bond summary, payment amounts, interest rates, balances, start dates, end dates. This spreadsheet will be posted online. James-Mesloh stated they have tried to pursue some sort of grant forgiveness with no success. Discussion followed.

Reports of Committees:

- 1.) Save the Bells: Schummer gave a verbal report.

Unfinished Business: None.

New Business:

- 1.) Comparison of Billing Formats (postcard version vs. Full-page) - Reviewed and discussed.
- 2.) Utility Security & Account Security. Vincent stated that power grid is mechanical and run by computer so it cannot be hacked into. He also stated that the company that does the Village billing sent a letter discussing how they make sure customers accounts are secure.
- 3.) Energy Adjustment Rate: January 2019 – Moved by Brown, support by Medelis, **CARRIED**, to approve the Energy Adjustment rate of 0.016061. Discussion followed. Ayes: All.
- 4.) 2018 Budget Amendments: Moved by Dishaw, support by Medelis, **CARRIED**, to approve the 2018 Electric Budget Amendments. Discussion followed. Ayes: All.
- 5.) Advertise Vacancy of W&L Board: Moved by Brown, support by Medelis, **CARRIED**, to advertise the Water & Light Board vacancy. Discussion followed. It was decided the get clarification from the Village Attorney as to whether the new Board member has to be a person outside the village and a utility user or can it be a representative of a business that is outside the Village and a utility user. Ayes: All.

Comments by Board Members: None.

Adjourn Meeting: Motion by Medelis, support by Dishaw, **CARRIED**, to adjourn meeting at 6:51 p.m.
Ayes: All.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Monthly Report

5 settlement hearing are set for the 23rd of January in the 92nd District Court

Have spent time discussing the snowmobile ordinance with the local business people, the Chamber and local snowmobilers.

Have written some warning citations concerning winter parking.

Handled complaints from village residences.

Included are copies of the signs that were put up last week.

Ordinance Enforcement Officer

A handwritten signature in blue ink, appearing to be 'C. J. ...' with a stylized flourish at the end.

ATTENTION SNOWMOBILERS

PLEASE RESPECT VILLAGE ORDINANCE 18

NO RIDING IN VILLAGE

**LIMITS BETWEEN: 11:00 P.M.
& 6:00 A.M.**

OBEY ALL SIGNAGE



STAY ON TRAILS

SPEED LIMIT IS 10 MPH

**SPEED
LIMIT**

10

M.P.H.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8569

Activity Report for Director of Human Resources and Community Engagement December 15, 2018 to January 18, 2019

- **HR**
 - Working with BS&A on program glitches effecting equipment usage
 - Hosted AFLAC Representative for onsite presentation to staff on December 20
 - Working on Year-End Closeout
 - Reconciling Accounts
 - Preparing and Processing Payroll W-2 & 1099 information
- **Grant Project Management**
 - Received RAP Grant funds reimbursement from MMRMA to cover Citizen Planner Training- \$563.00
 - This covered all but \$187.50 of the total fees
 - Received first MDARD Grant reimbursement for BSA conversion - \$15,683.50
 - Total Grant Funds will be - \$55,305.00
 - Received notification from MI DNR that TORC Grant Scope Change and updated design are being reviewed this month
 - Information was submitted on August 30, 2018
- **FOIA**
 - 54 total requests for 2018
 - 37 Completed responses
 - 17 were still pending deposits or final payment (these requests are now classified as closed)
 - See final report for 2018
 - 0 total requests for 2019
- **Committee/Membership/Partnership Meetings:**
 - Chamber of Commerce –Sponsored a presentation on Human Trafficking, 01/17/19, it was well attended , Annul Dinner is April 12
 - Eastern UP Planning Commission – n/a
 - M123 Scenic Byway – Met on January 15
 - Save Restore Grow Newberry – Met on January 8
 - Strategic Alliance for Health - meetings are on hold

Village of Newberry
2018 FOIA REQUEST RECORD

Date Received	Request ID	Last	First	Regarding	Status
Monday, February 19, 2018	2018-01-LS	Stokes	Lori	Gary Moulton contract	Complete/Closed
Monday, February 19, 2018	2018-02-LS	Stokes	Lori	emails between some staff to 2.19.18	Closed ND
	2018-03-LS	Stokes	Lori	regarding staff working in W&L	Complete/Closed
Thursday, March 01, 2018	2018-04-KS	Stokes	Kenneth	regarding resume/application of A. Watkins	Complete/Closed
Thursday, March 01, 2018	2018-05-EB	Buckler	Eric	regarding VON budgets	Complete/Closed
Friday, March 02, 2018	2018-06-KS	Stokes	Kenneth	regarding resumes and applications for M. Jordan	Complete/Closed
Friday, March 02, 2018	2018-07-KS	Stokes	Kenneth	regarding resumes and applications for M. Baynton	Complete/Closed
Friday, March 02, 2018	2018-08-KS	Stokes	Kenneth	regarding resumes and applications for B. Vallad	Complete/Closed
Friday, March 02, 2018	2018-09-KS	Stokes	Kenneth	regarding resumes and applications for J. James-Mesloh	Complete/Closed
Tuesday, March 06, 2018	2018-10-KS	Stokes	Kenneth	regarding W&L bills for W&L Meeting	Complete/Closed
Tuesday, March 06, 2018	2018-11-KS	Stokes	Kenneth	regarding W&L bills for VON Council	Complete/Closed
Monday, March 12, 2018	2018-12-KS	Stokes	Kenneth	regarding fees and late charges	Complete/Closed
Monday, March 12, 2018	2018-13-KS	Stokes	Kenneth	vendor invoices	Complete/Closed
Monday, March 12, 2018	2018-14-KS	Stokes	Kenneth	B Vallad resume	Complete/Closed
Monday, March 12, 2018	2018-15-KS	Stokes	Kenneth	SOM audit of VON	Complete/Closed
Monday, March 12, 2018	2018-16-JK	Korenich	Jessica	Council and board fees	Closed ND
Monday, March 12, 2018	2018-17-IS	Stokes	Ian	attorney fees	Closed ND
Friday, March 16, 2018	2018-18-KS	Stokes	Kenneth	camera footage	Complete/Closed
Friday, March 16, 2018	2018-19-KS	Stokes	Kenneth	January 2018 W&L Bills presented at 2.13 W&L Meeting	Closed ND
Friday, March 16, 2018	2018-20-KS	Stokes	Kenneth	Dollar amount of annual membership fee to MR Water	Complete/Closed
Friday, March 16, 2018	2018-21-KS	Stokes	Kenneth	Original printing date of proposed budgets presented at 3.13mtg	Complete/Closed
Monday, March 19, 2018	2018-22-KS	Stokes	Kenneth	List of entities where jobs were posted for public	Closed ND
Wednesday, March 21, 2018	2018-23-KS	Stokes	Kenneth	Copies of job evaluations	Complete/Closed
Wednesday, March 21, 2018	2018-24-KS	Stokes	Kenneth	DRHR plans, social media, newspaper columns	Complete/Closed
Thursday, March 22, 2018	2018-25-KS	Stokes	Kenneth	names and dates of interviews	Closed ND
Friday, March 23, 2018	2018-26-KS	Stokes	Kenneth	employment agreements	Closed ND
Friday, March 23, 2018	2018-27-KS	Stokes	Kenneth	Mike Danielson's garage	Complete/Closed
Friday, March 23, 2018	2018-28-KS	Stokes	Kenneth	EA questions	Complete/Closed
Monday, March 26, 2018	2018-29-KS	Stokes	Kenneth	sewer portland	Complete/Closed
Monday, March 26, 2018	2018-30-KS	Stokes	Kenneth	sewer prison	Complete/Closed
Monday, March 26, 2018	2018-31-KS	Stokes	Kenneth	audit info from SOM	Complete/Closed
Tuesday, March 27, 2018	2018-32-KS	Stokes	Kenneth	Dollar amount paid to AT&T in 2016	Closed ND
Tuesday, March 27, 2018	2018-33-KS	Stokes	Kenneth	list of united accounting codes	Complete/Closed
Tuesday, March 27, 2018	2018-34-KS	Stokes	Kenneth	agreement between VON and TORC	Complete/Closed
Wednesday, March 28, 2018	2018-35-KS	Stokes	Kenneth	Dollar amount collected VON GF taxes & millages	Complete/Closed
Thursday, March 29, 2018	2018-36-KS	Stokes	Kenneth	security footage of pictures being taken down	Complete/Closed
Tuesday, April 03, 2018	2018-37-KS	Stokes	Kenneth	TORC fund disbursements	Closed ND
Tuesday, April 03, 2018	2018-38-KS	Stokes	Kenneth	Passport Grant information	Closed ND
Wednesday, April 04, 2018	2018-39-KS	Stokes	Kenneth	PT Clerk Application materials	Complete/Closed
Wednesday, April 04, 2018	2018-40-KS	Stokes	Kenneth	VM applications and names of applicants	Closed ND
Monday, April 09, 2018	2018-41-KS	Stokes	Kenneth	Garbage revenues	Closed ND
Tuesday, April 10, 2018	2018-42-KS	Stokes	Kenneth	2017 end of year amounts for financial accounts	Complete/Closed
Tuesday, April 10, 2018	2018-43-KS	Stokes	Kenneth	Water bond language	Complete/Closed
Thursday, April 12, 2018	2018-44-KS	Stokes	Kenneth	Revenues from generation 2016, 2017	Complete/Closed
Monday, April 16, 2018	2018-45-KS	Stokes	Kenneth	Copy of TACU visa monthly statements 2016 & 2017	Closed ND
Tuesday, April 17, 2018	2018-46-EB	Buckler	Eric	Correspondence from VON to Shane Gamez or Victoria Gamez	Complete/Closed
Friday, April 13, 2018	2018-47-KS	Stokes	Kenneth	Water & Light attorney fees for 2016, 2017	Closed ND
Friday, April 13, 2018	2018-48-KS	Stokes	Kenneth	Village of Newberry attorney fees for 2016, 2017	Closed ND
Wednesday, April 18, 2018	2018-49-KS	Stokes	Kenneth	Payables W&L and Council 2016, 2017	Complete/Closed
Tuesday, April 24, 2018	2018-50-KS	Stokes	Kenneth	estimates/quotes for VON storm sewer cleaning in 2017	Complete/Closed
Tuesday, May 01, 2018	2018-51-KS	Stokes	Kenneth	VON & W&L VISA statements & cover sheets Jan-May 2018	Closed ND
Tuesday, May 01, 2018	2018-52-KS	Stokes	Kenneth	VON charter and code that specifies job duties of VM	Complete/Closed
Tuesday, May 01, 2018	2018-53-KS	Stokes	Kenneth	Copies of minutes from any and all VON Council mtgs June 2017	Complete/Closed
Tuesday, Nov 13, 2018	2018-54-LS	Stokes	Lori	copies of letters of interest to serve on council from 9/1/18-11/16/18	Complete/Closed

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue • Newberry, MI 49868 • Phone: 906-293-3433 • Fax: 906-293-8890

Newberry Wastewater Treatment Plant George Blakely Superintendent January 2019 Report

I am pleased to announce that Dan Puckett has passed the Class D Exam for Wastewater Treatment.

A committee meeting was held at the Plant several topics were discussed and a short tour of the facility followed. A full report will be submitted by the chair of the WWTP/DPW committee.

- Monthly report submitted to DEQ
- Dan Puckett has successfully passed the Class D Exam
- Staff Safety Meeting
- WWTP/DPW Committee Meeting
- Cleaning and painting

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light December 2018 Report Joe Lively, Water and Light Foreman

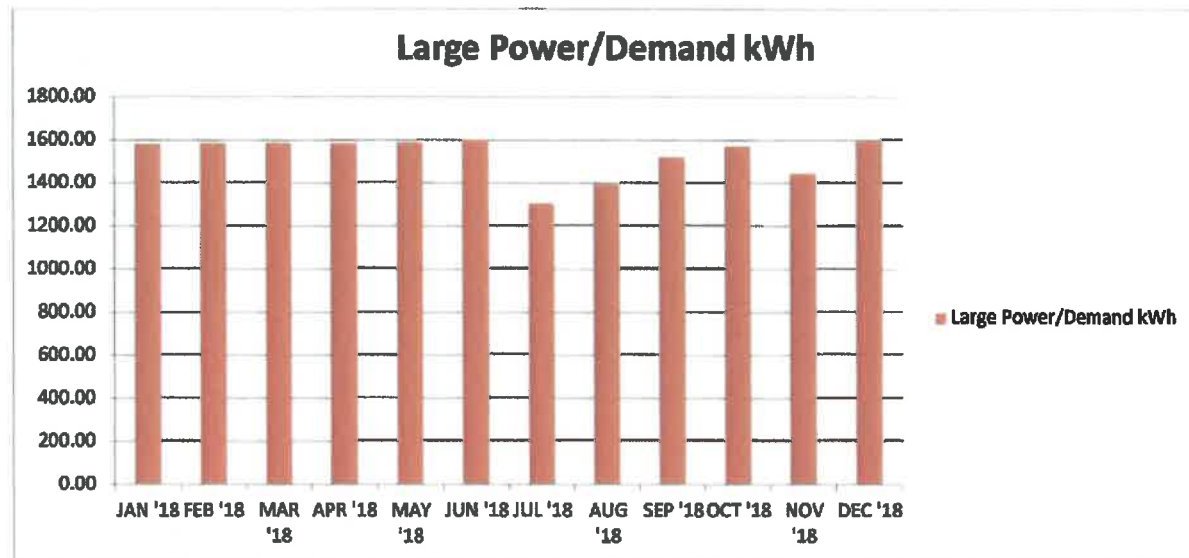
- Several Outages/Heavy Snow
- Snow Removal
- Christmas Lights
- Meter Reading
- Cross Connection Inspections
- Outage 203 W. Victory (Down Mast/Ice)
- Disconnects (Non-Payment) 8
- Repaired MV lights
- Trees Inc. Finished North Line
- Removed Pole (E. Helen)
- Removed Tree Dollarville
- Outage Dump Rd. (Squirrel)
- Tightened Guy Wire Co. Rd. 450 (Raised Line)
- Brushing Primary E. Victory
- Outage Billies (Bad Connector)
- Outage Co. Rd. 450 (Loose Meter Base)
- Well 4 Corrosion Control
- Outage K-Street
- Red Tags
- Replaced Hydrant Flags

Happy New Years from the Water and Light Department!!

Water & Light

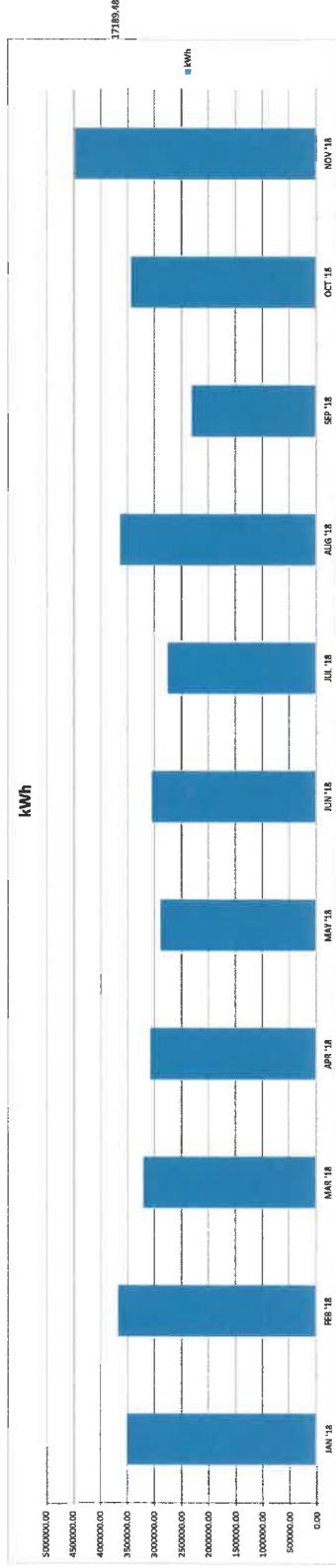
Electric Demand Report Large Power/Industrial 2018

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '17	1567.34	\$ 13,938.69
JAN '18	1583.90	\$ 14,129.91
FEB '18	1586.82	\$ 14,129.91
MAR '18	1587.94	\$ 14,129.91
APR '18	1587.14	\$ 14,129.91
MAY '18	1588.74	\$ 14,129.91
JUN '18	1600.38	\$ 14,205.68
JUL '18	1308.82	\$ 12,369.20
AUG '18	1397.07	\$ 12,981.26
SEP '18	1522.24	\$ 13,989.20
OCT '18	1573.00	\$ 14,580.32
NOV '18	1448.00	\$ 13,497.92
DEC '18	1596.00	\$ 14,580.32



Water & Light
Billed Electric kWh Report - 2018

MONTH:	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMER'S	MPRA	MISO	ATC	CEC-HYDRO	2018 PAID	2017 PAID	2016 PAID	2015 PD:	SAVED:
JAN '18	351,866.50	\$ 14,129.91	\$ 196,778.46	\$ 107,467.63	\$ 28.53	\$ 3,833.06	\$ 13,133.98	\$ 5,064.28	\$ 129,527.53	\$ 120,334.74	\$ 103,239.84	\$ 146,688.48	\$ (9,192.79)
FEB '18	368,521.00	\$ 14,129.91	\$ 205,164.19	\$ 97,421.58	\$ 47.86	\$ 4,164.50	\$ 13,133.98	\$ 5,079.63	\$ 119,847.55	\$ 111,388.64	\$ 102,655.98	\$ 168,324.53	\$ (8,448.91)
MAR '18	321,080.00	\$ 14,129.91	\$ 173,342.28	\$ 43,309.98	\$ 371.58	\$ 3,606.20	\$ 10,445.98	\$ 5,028.01	\$ 62,761.75	\$ 114,411.84	\$ 130,780.97	\$ 135,095.29	\$ 51,650.09
APR '18	307,810.00	\$ 14,129.91	\$ 170,586.50	\$ 86,040.95	\$ 510.89	\$ 3,002.14	\$ 12,237.98	\$ 5,164.08	\$ 106,956.15	\$ 106,494.00	\$ 98,855.91	\$ 114,707.13	\$ (452.15)
MAY '18	288,971.00	\$ 14,129.91	\$ 155,995.47	\$ 79,099.98	\$ 260.13	\$ 2,480.88	\$ 12,237.98	\$ 5,259.07	\$ 99,538.04	\$ 98,979.16	\$ 121,856.40	\$ 145,099.13	\$ (158.88)
JUN '18	305,049.00	\$ 14,205.68	\$ 160,272.48	\$ 62,575.76	\$ 136.82	\$ 2,023.17	\$ 12,237.98	\$ 5,278.82	\$ 82,250.55	\$ 103,696.18	\$ 106,919.67	\$ 171,802.87	\$ 21,445.63
JUL '18	275,590.00	\$ 12,969.20	\$ 142,297.41	\$ 69,584.39	\$ 98.98	\$ 3,543.06	\$ 12,237.98	\$ 5,292.18	\$ 90,756.59	\$ 102,915.90	\$ 60,946.96	\$ 74,553.89	\$ 12,159.31
AUG '18	364,235.00	\$ 13,981.26	\$ 184,720.47	\$ 95,012.40	\$ 101.26	\$ 2,915.81	\$ 12,237.98	\$ 5,213.38	\$ 115,480.83	\$ 402,013.56	\$ 118,956.76	\$ 55,814.19	\$ 13,467.27
SEP '18	231,374.00	\$ 13,989.20	\$ 121,632.72	\$ 64,776.80	\$ 31.99	\$ 3,451.94	\$ 12,237.98	\$ 5,211.90	\$ 85,710.61	\$ 98,627.29	\$ 115,892.05	\$ 93,525.67	\$ 12,916.68
OCT '18	343,291.00	\$ 14,580.32	\$ 150,764.24	\$ 63,885.96	\$ 32.99	\$ 2,758.59	\$ 12,237.98	\$ 5,177.30	\$ 84,092.82	\$ 97,767.67	\$ 107,596.72	\$ 172,546.54	\$ 13,674.85
NOV '18	447,598.00	\$ 13,497.92	\$ 205,454.44	\$ 75,805.36	\$ 34.35	\$ 2,914.81	\$ 12,237.98	\$ 5,314.97	\$ 95,811.47	\$ 114,041.05	\$ 103,327.00	\$ 64,483.12	\$ 18,779.88
DEC '18	407,777.00	\$ 14,580.32	\$ 183,662.16	\$ 81,923.16	\$ 183.66	\$ 3,130.40	\$ 12,237.98	\$ 5,314.97	\$ 97,291.54	\$ 123,757.90	\$ 118,349.60	\$ 157,862.67	\$ 26,466.36
	401,989.00	\$ 166,853.45	\$ 2,050,670.82	\$ 926,406.01	\$ 1,635.48	\$ 34,694.16	\$ 146,855.76	\$ 57,083.62	\$ 1,072,533.89	\$ 1,294,437.93	\$ 1,288,937.86	\$ 1,400,903.51	\$ 98,146.14



2018 - ELECTRIC CONSUMPTION / BILLING

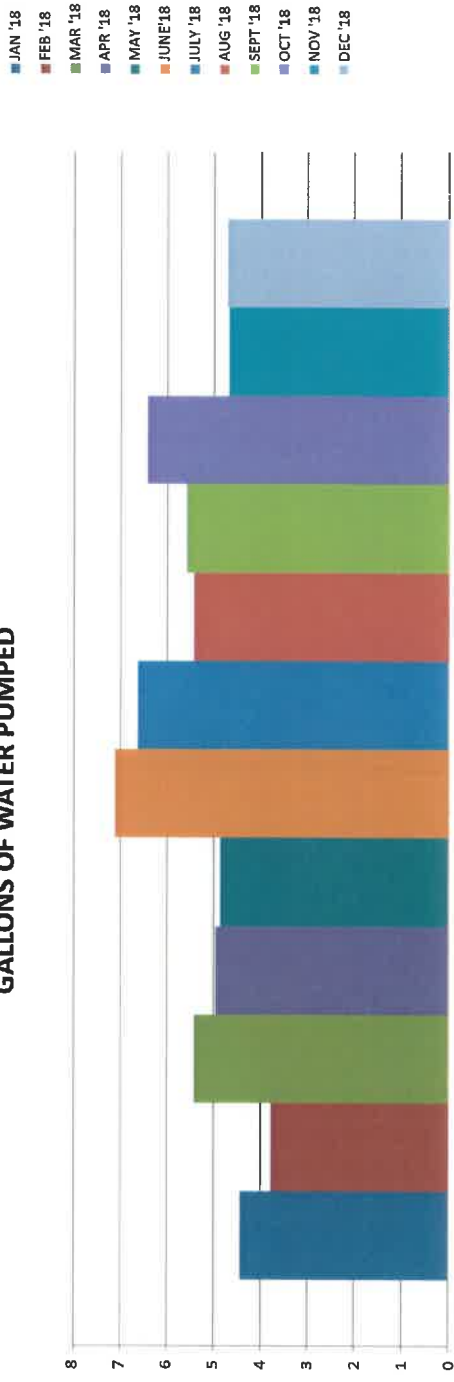
2018	RESIDENTIAL										COMMERCIAL										LARGE POWER										DEMAND								
	ER			EO			ER			EC			METERS			FUEL ADJ			EC			AMT BILLED			LG			METERS			FUEL ADJ			DEMAND			DEMAND		
	KW	METERS	FUEL ADJ	BASE	AMT BILLED	ER	EC	KW	METERS	FUEL ADJ	AMT BILLED	EC	KW	METERS	FUEL ADJ	AMT BILLED	LG	KW	METERS	AMT BILLED	LG	KW	METERS	FUEL ADJ	DEMAND	KW	METERS	DEMAND	KW	METERS	DEMAND	AMT BILLED							
JAN	824775.00	1184	\$ 23,886.23	\$ 1,033.31	\$ 73,502.75	\$ 73,502.75	\$ 1,033.31	277681.00	194	\$ 8,711.58	\$ 29,629.27	\$ 29,629.27	546454.00	14	\$ 28,005.61	\$ 16,708.26	\$ 16,708.26	581041.00	14	\$ 30,656.93	\$ 17,744.62	\$ 17,744.62	14	\$ 28,005.61	1584.00	13	\$ 14,129.91												
FEB	755784.00	1192	\$ 21,886.23	\$ 915.67	\$ 64,955.21	\$ 64,955.21	\$ 915.67	297915.00	195	\$ 9,238.83	\$ 32,172.30	\$ 32,172.30	581041.00	14	\$ 30,656.93	\$ 17,744.62	\$ 17,744.62	581041.00	14	\$ 30,656.93	\$ 17,744.62	\$ 17,744.62	14	\$ 30,656.93	1587.00	13	\$ 14,129.91												
MAR	602975.00	1186	\$ 15,600.65	\$ 714.60	\$ 49,954.40	\$ 49,954.40	\$ 714.60	222635.00	195	\$ 6,205.02	\$ 23,742.32	\$ 23,742.32	471581.00	14	\$ 24,112.21	\$ 12,859.67	\$ 12,859.67	471581.00	14	\$ 24,112.21	\$ 12,859.67	\$ 12,859.67	14	\$ 24,112.21	1588.00	13	\$ 14,129.91												
APR	618886.00	1201	\$ 16,014.45	\$ 754.80	\$ 53,333.70	\$ 53,333.70	\$ 754.80	262362.00	193	\$ 7,222.25	\$ 28,206.56	\$ 28,206.56	538173.00	14	\$ 27,984.99	\$ 14,455.97	\$ 14,455.97	538173.00	14	\$ 27,984.99	\$ 14,455.97	\$ 14,455.97	14	\$ 27,984.99	1587.00	13	\$ 14,129.91												
MAY	542788.00	1190	\$ 14,043.40	\$ 646.46	\$ 45,330.82	\$ 45,330.82	\$ 646.46	240155.00	193	\$ 6,534.02	\$ 25,681.91	\$ 25,681.91	513886.00	14	\$ 26,312.07	\$ 13,645.30	\$ 13,645.30	513886.00	14	\$ 26,312.07	\$ 13,645.30	\$ 13,645.30	14	\$ 26,312.07	1589.00	13	\$ 14,129.91												
JUN	506506.00	1218	\$ 13,090.89	\$ 603.22	\$ 41,227.35	\$ 41,227.35	\$ 603.22	246141.00	194	\$ 6,840.79	\$ 26,810.54	\$ 26,810.54	612257.00	14	\$ 31,427.36	\$ 16,156.24	\$ 16,156.24	612257.00	14	\$ 31,427.36	\$ 16,156.24	\$ 16,156.24	14	\$ 31,427.36	1601.00	13	\$ 14,205.68												
JUL	544218.00	1189	\$ 11,210.66	\$ 670.21	\$ 46,661.65	\$ 46,661.65	\$ 670.21	265742.00	195	\$ 5,812.26	\$ 28,322.20	\$ 28,322.20	495591.00	14	\$ 25,360.73	\$ 13,216.06	\$ 13,216.06	495591.00	14	\$ 25,360.73	\$ 13,216.06	\$ 13,216.06	14	\$ 25,360.73	1310.00	13	\$ 12,369.20												
AUG	618782.00	1200	\$ 12,745.74	\$ 768.02	\$ 54,074.95	\$ 54,074.95	\$ 768.02	320156.00	195	\$ 6,975.23	\$ 34,143.82	\$ 34,143.82	688759.00	15	\$ 35,403.47	\$ 18,065.37	\$ 18,065.37	688759.00	15	\$ 35,403.47	\$ 18,065.37	\$ 18,065.37	15	\$ 35,403.47	1398.00	13	\$ 12,981.26												
SEPT	381711.00	1201	\$ 7,865.60	\$ 412.33	\$ 27,489.13	\$ 27,489.13	\$ 412.33	189615.00	195	\$ 4,124.10	\$ 20,080.68	\$ 20,080.68	464793.00	15	\$ 23,756.12	\$ 12,204.30	\$ 12,204.30	464793.00	15	\$ 23,756.12	\$ 12,204.30	\$ 12,204.30	15	\$ 23,756.12	1523.00	13	\$ 13,989.20												
OCT	469330.00	1185	\$ 10,035.73	\$ 607.69	\$ 43,893.06	\$ 43,893.06	\$ 607.69	184489.00	210	\$ 4,202.73	\$ 20,256.71	\$ 20,256.71	466848.00	15	\$ 24,595.79	\$ 12,476.98	\$ 12,476.98	466848.00	15	\$ 24,595.79	\$ 12,476.98	\$ 12,476.98	15	\$ 24,595.79	1573.00	13	\$ 14,580.32												
NOV	641808.00	1184	\$ 13,834.67	\$ 920.71	\$ 67,736.28	\$ 67,736.28	\$ 920.71	263763.00	210	\$ 5,693.03	\$ 30,405.49	\$ 30,405.49	556159.00	15	\$ 30,302.08	\$ 15,174.77	\$ 15,174.77	556159.00	15	\$ 30,302.08	\$ 15,174.77	\$ 15,174.77	15	\$ 30,302.08	1448.00	13	\$ 13,497.92												
DEC	638915.00	1179	\$ 13,764.54	\$ 916.61	\$ 67,416.00	\$ 67,416.00	\$ 916.61	243822.00	210	\$ 5,244.40	\$ 28,253.32	\$ 28,253.32	453359.00	15	\$ 25,897.02	\$ 12,320.28	\$ 12,320.28	453359.00	15	\$ 25,897.02	\$ 12,320.28	\$ 12,320.28	15	\$ 25,897.02	1596.00	13	\$ 14,580.32												
TOTAL	7146478.00	14309.00	\$ 173982.81	\$ 8963.63	\$ 635575.30	\$ 635575.30	\$ 8963.63	3014476.00	2381.00	\$ 76804.24	\$ 328205.12	\$ 328205.12	6388841.00	173.00				6388841.00	173.00						18384.00	156.00													
AVG	595539.8333	1192.417	\$ 14498.5675	\$ 746.9691667	\$ 52964.60833	\$ 52964.60833	\$ 746.9691667	251206.3333	198.4167	\$ 6400.353333	\$ 27350.42667	\$ 27350.42667	532403.4167	14.41667				532403.4167	14.41667						1532	13													

TOTAL Kwh 16568.18
AVERAGE METERS 1418.25

**Water & Light
Water Pumpage Report - 2018**

MONTH	12237.98	X 1,000,000	1000'S GALS		PUMPED NOT BILLED FOR	\$ BILLED FOR	GALS BILLED	LOSS	BILLED FOR	LOST REVENUE				
JAN '17	4.052	4052000	4052	\$	9.25	\$	43,601.00	\$	35,835.92	3213	21%	79%	\$	7,765.08
FEB '17	5.586	5586000	5586	\$	9.25	\$	57,790.50	\$	35,068.45	3123	44%	56%	\$	22,722.05
MAR '17	4.919	4919000	4919	\$	9.25	\$	51,620.75	\$	32,783.23	2870	42%	58%	\$	18,837.52
APR '17	4.44	4440000	4440	\$	9.25	\$	47,190.00	\$	26,693.75	2209	50%	50%	\$	20,496.25
MAY '17	4.862	4862000	4862	\$	9.25	\$	51,093.50	\$	33,410.04	2930	40%	60%	\$	17,683.46
JUNE '17	6.218	6218000	6218	\$	9.25	\$	63,636.50	\$	41,981.56	3867	38%	62%	\$	21,654.94
JULY '17	5.236	5236000	5236	\$	9.25	\$	54,553.00	\$	32,873.46	2888	45%	55%	\$	21,679.54
							GOAL					REU'S		
AUG '17	5.394	5394000	5394			\$	80,000.00	\$	82,799.37	5394	103%	1,103.99	\$	(2,799.37)
SEPT '17	5.566	5566000	5566			\$	80,000.00	\$	82,267.11	5566	103%	1,096.89	\$	(2,267.11)
OCT '17	4.53	4530000	4530			\$	80,000.00	\$	82,568.39	4530	103%	1,100.91	\$	(2,568.39)
NOV '17	4.634	4634000	4634			\$	80,000.00	\$	82,239.62	4634	103%	1,096.53	\$	(2,239.62)
DEC '17	4.339	4339000	4339			\$	80,000.00	\$	82,001.71	4339	103%	1,093.36	\$	(2,001.71)
							GOAL					REU'S		
JAN '18	4.428	4428000	4428			\$	80,000.00	\$	74,408.55	4428	93.0%	992.11	\$	5,591.45
FEB '18	3.780	3780000	3780			\$	80,000.00	\$	77,569.72	3780	97.0%	1,034.26	\$	2,430.28
MAR '18	5.422	5422000	5422			\$	80,000.00	\$	77,216.00	5422	96.5%	1,029.55	\$	2,784.00
APR '18	4.9589	4958900	4958.9			\$	80,000.00	\$	86,588.54	4958.9	108.2%	1,154.51	\$	(6,588.54)
MAY '18	4.8636	4863600	4863.6			\$	80,000.00	\$	79,932.68	4863.6	99.9%	1,065.77	\$	67.32
JUNE'18	7.119	7119000	7119			\$	80,000.00	\$	78,705.95	7119	98%	1,049.41	\$	1,294.05
JULY '18	6.623	6623000	6623			\$	80,000.00	\$	79,353.86	6623	99%	1,058.05	\$	646.14
AUG '18	5.4298	5429800	5429.8			\$	80,000.00	\$	79,319.08	5429.8	99%	1,057.59	\$	680.92
SEPT '18	5.5869	5586900	5586.9			\$	80,000.00	\$	79,602.53	5586.9	99.5%	1,061.37	\$	397.47
OCT '18	6.4324	6432400	6432.4			\$	80,000.00	\$	82,403.88	6432.4	103%	1,098.72	\$	(2,403.88)
NOV '18	4.6858	4685800	4685.8			\$	80,000.00	\$	79,278.33	4685.8	99%	1,057.04	\$	721.67
DEC '18	4.7157	4715700	4715.7			\$	80,000.00	\$	77,232.21	4715.7	97%	1,029.76	\$	2,767.79
					GOAL	\$	960,000.00	\$	951,611.33		% OF GOAL			
					BILLED TO DATE	\$	951,611.33				99%			
	64.0451				REMAINING NEEDED FOR BUDGET	\$	8,388.67			5337	99.4%	1095	\$	8,388.67

GALLONS OF WATER PUMPED



WATER AND LIGHT
MISS DIGS

Water & Light
Miss Digs
DECEMBER 2018

MISS DIGS	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
000 RESPONSE PENDING												
001 NO CONFLICT								3		1		
002 MARKED			2		31	13	19	24	13	7	7	2
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED					1	1	1		1			
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED							1					
TOTALS	0	0	0	2	32	14	21	27	14	8	7	2

WATER & LIGHT

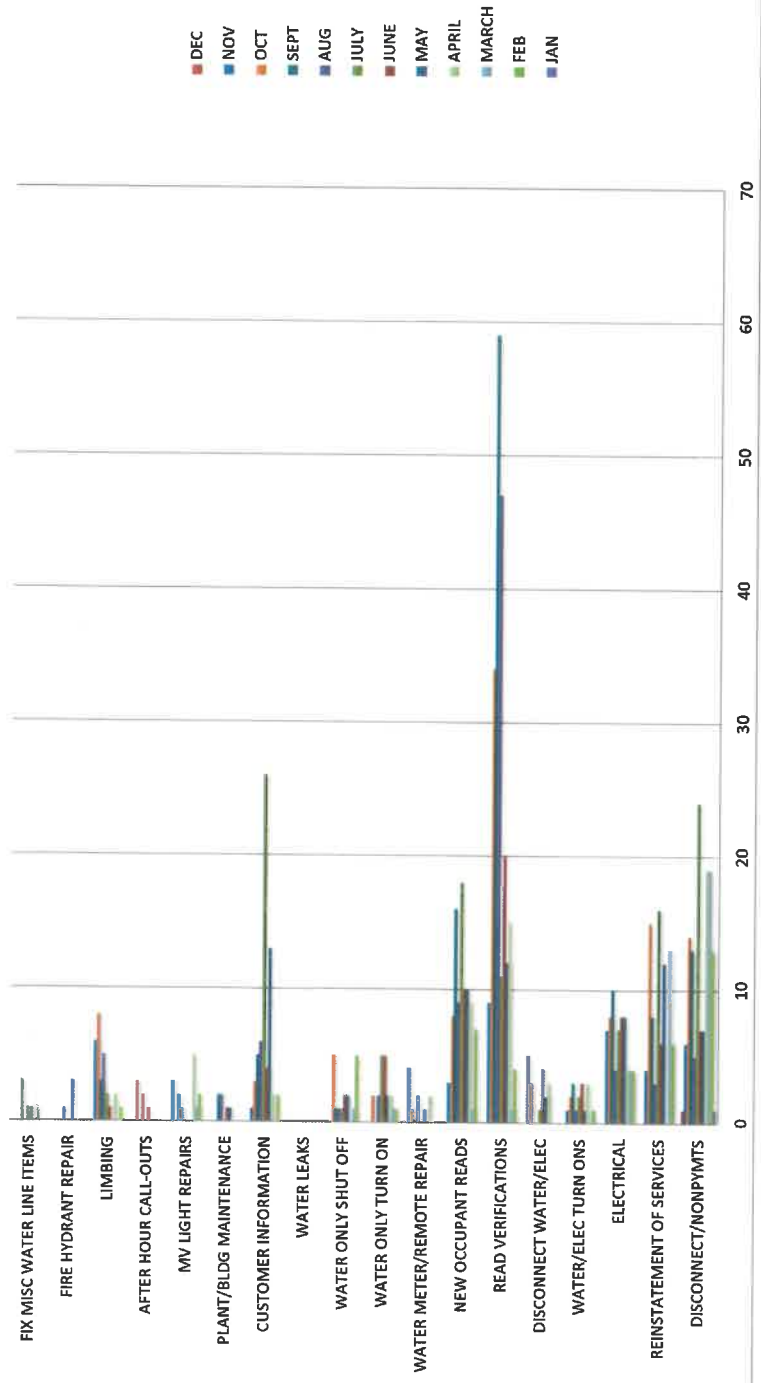
Series1 Series2 Series3 Series4 Series5 Series6 Series7 Series8 Series9 Series10 Series11 Series12 Series13 Series14 Series15 Series16



Water & Light
Work Orders Report - 2018

	1/1-1/31	2/1-2/28	3/1-3/31	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31
DISCONNECT/NONPYMTS	13	19	19	7	7	24	5	13	14	10	14	6
REINSTATEMENT OF SERVICES	6	13		12	6	16	3	8	15	10	9	4
ELECTRICAL	4	4	4	8	8	7	4	10	8	14	11	7
WATER/ELEC TURN ONS	1		3	1	3	2	1	3	2	0	1	1
DISCONNECT WATER/ELEC			3	2	4	1	0	0	3	0	12	5
READ VERIFICATIONS	4	1	15	12	20	11	47	59	34	26	4	9
NEW OCCUPANT READS	7	1	9	10	10	18	9	16	8	16	16	3
WATER METER/REMOTE REPAIR			2		1		2	0	1	0	1	4
WATER ONLY TURN ON	1	1	2	2	5	5	2	0	2	3	2	0
WATER ONLY SHUT OFF	5	1		2	2	1	1	1	5	13	2	0
WATER LEAKS							0	0	0	0	0	0
CUSTOMER INFORMATION	2		2	13	4	26	6	5	3	2	11	1
PLANT/BLDG MAINTENANCE				1	1		2	2	0	0	0	0
MV LIGHT REPAIRS	2	1	5				1	2	0	0	0	3
AFTER HOUR CALL-OUTS					1		2	0	3	1	5	0
LIMBING	1		2		1	2	5	3	8	6	4	6
FIRE HYDRANT REPAIR				3			1	0	0	0	0	0
FIX MISC WATER LINE ITEMS			1		1	1	0	3	0	2	0	0
TOTALS	46	41	67	73	74	114	91	125	106	103	92	49

Work Orders



VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Council Meeting DPW monthly report

Assistant Manager Buck Vallad

Dec 1 to Dec 31

The month of December was not as snowy as past Decembers, but the storms we did get were heavy and wet and on Wednesday's, which is garbage day so long days were worked by the DPW. Equipment is really starting to show its age.

- Garbage pick up
- Work orders
- Picked up brush
- Plowed alleys
- Miss Digs
- Worked on sewer issues
- Snow removal
- Plowed streets
- Repaired equipment
- Budget was presented and approved for 2019
- Plowed safe routes to school

WATER AND LIGHT
MISS DIGS

DPW
MISS DIGS
DECEMBER 2018

DEPARTMENT OF PUBLIC WORKS												
	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
MISS DIGS												
000 RESPONSE PENDING												
001 NO CONFLICT							4	1		1		
002 MARKED				1	26	9	18	20	13	4	6	1
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED					1		1		1			
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED	0	0	0	1	27	9	24	21	14	5	6	1

DEPARTMENT OF PUBLIC WORKS

- 000 RESPONSE PENDING
- 002 MARKED
- 004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION
- 006 NOT MARKED-NO ACCESS TO WORK AREA
- 001 NO CONFLICT
- 003 NOT COMPLETE
- 005 ON GOING COORDINATION
- 007 STATED SCOPE OF WORK COMPLETED



VILLAGE OF NEWBERRY
NEWBERRY WATER & LIGHT
2019 BOND LISTING

WATER FUND									
START DATE	PAY OFF DATE	LOAN DURATION	NAME	AMOUNT BORROWED	INTEREST RATE	PAYMENT DUE DATE	2019 AMOUNT	PAYMENT TYPE	BALANCE REMAINING
3/1/2006	9/1/2045	40 YRS	2005 Water Supply System Revenue Bond USDA WATER REV BOND Loan #91-01 Buy property, drill wells, mains to tower	\$ 2,300,000.00	4.125%	1-Mar 1-Sep 1-Sep	\$ 40,198.00 \$ 40,198.00 \$ 37,000.00	Interest only Interest Principal	\$ 1,912,000.00
3/1/2009	9/1/2048	40 YRS	2009 Water Supply System Revenue Bond USDA JUNIOR WATER BOND LOAN #91-03 Water Project Phase 1-4, replace mains	\$ 300,000.00	4.125%	1-Mar 1-Sep 1-Sep	\$ 5,444.98 \$ 5,444.98 \$ 5,000.00	Interest only Interest Principal	\$ 259,000.00
5/1/2015	11/1/2054	40 YRS	2014 Water Supply System Revenue Bond 2014 USDA WATER SUPPLY REV BOND #91-05 Water Project Phase 5, replace mains	\$ 6,263,000.00	2.125%	1-May 1-Nov 1-Nov	\$ 62,124.41 \$ 62,124.41 \$ 110,000.00	Interest only Interest Principal	\$ 5,737,000.00
TOTAL WATER							\$ 367,534.78		\$ 7,908,000.00

ELECTRIC FUND									
START DATE	PAY OFF DATE	LOAN DURATION	NAME	AMOUNT BORROWED	INTEREST RATE	PAYMENT DUE DATE	2019 AMOUNT	PAYMENT TYPE	BALANCE REMAINING
8/29/2002	11/1/2022	20 YRS	Limited Tax General Obligation Capital Improvement Boi 2002 Capital Impr (69 line) (US BANK) Re-route 69 line	\$ 885,000.00	5.00% 5.10% 5.10%	1-May 1-Nov 1-Nov	\$ 6,375.00 \$ 6,375.00 \$ 60,000.00	Interest only Interest Principal	Can't find balance
9/30/2003	11/1/2023	20 YRS	Electric Utility System Revenue Bond 2003 Revenue Bond (Michigan Municipal Bond Authority) Build substation	\$ 965,000.00	4.80% 5.00% 5.00%	1-May 1-Nov 1-Nov	\$ 8,212.50 \$ 8,212.50 \$ 60,000.00	Interest only Interest Principal	Can't find balance
10/27/2005	11/1/2020	15 YRS	Electric Utility System Revenue Bond 2005 ELECTRIC Rev Bond (US BANK) Distribution voltage upgrade for entire Village	\$ 985,000.00	4.40% 4.45% 4.45%	1-May 1-Nov 1-Nov	\$ 3,916.25 \$ 3,916.25 \$ 85,000.00	Interest only Interest Principal	Can't find balance
TOTAL							\$ 242,007.50		

SEWER FUND									
START DATE	PAY OFF DATE	LOAN DURATION	NAME	AMOUNT BORROWED	INTEREST RATE	PAYMENT DUE DATE	2019 AMOUNT	PAYMENT TYPE	BALANCE REMAINING
9/17/2014	10/1/2035	20 YRS	Sanitary Sewer System Revenue Bond Michigan Finance Authority SRF Refurbish sewer plant (Still drawing)	\$ 4,485,000.00	2.50%	1-Apr 1-Oct 1-Oct	\$ 40,244.71 \$ 40,244.71 \$ 160,000.00	Interest only Interest Principal	\$ 3,219,577.00
TOTAL				\$ 240,489.42					\$ 3,219,577.00
TOTAL BOND DEBT				\$ 850,031.70					

2014 Sewer Bond

MICHIGAN FINANCE AUTHORITY
ESTIMATED CLEAN WATER PROGRAM SCHEDULE
 Village of Newberry: Project 5536-01
 Date of Issue: 09/17/2014

Loan Summary

Date	Principal	Interest (2.50%)	Debt Service	Annual Debt Service	Disbursements	Outstanding Balance
01/22/2015	-	-	-	-	181,501.00	181,501.00
04/01/2015	-	869.69	869.69	-	-	181,501.00
03/26/2015	-	-	-	-	255,315.00	436,816.00
04/30/2015	-	-	-	-	400,051.00	836,867.00
05/28/2015	-	-	-	-	589,644.00	1,426,511.00
06/25/2015	-	-	-	-	330,120.00	1,756,631.00
10/01/2015	-	16,981.17	16,981.17	17,850.86	-	1,756,631.00
08/06/2015	-	-	-	-	13,510.00	1,770,141.00
09/03/2015	-	-	-	-	432,349.00	2,202,490.00
10/09/2015	-	-	-	-	335,948.00	2,538,438.00
11/13/2015	-	-	-	-	277,746.00	2,816,184.00
12/03/2015	-	-	-	-	257,238.00	3,073,422.00
01/07/2016	-	-	-	-	88,557.00	3,161,979.00
04/01/2016	-	37,722.35	37,722.35	-	-	3,161,979.00
03/03/2016	-	-	-	-	70,149.00	3,232,128.00
10/01/2016	150,418.00	40,538.00	190,956.00	228,678.35	-	3,081,710.00
10/27/2016	-	-	-	-	15,253.00	3,096,963.00
12/08/2016	-	-	-	-	13,501.00	3,110,464.00
04/01/2017	-	38,790.44	38,790.44	-	-	3,110,464.00
01/26/2017	-	-	-	-	4,769.00	3,115,233.00
03/02/2017	-	-	-	-	11,084.00	3,126,317.00
07/06/2017	-	-	-	-	6,279.00	3,132,596.00
10/01/2017	155,000.00	39,159.87	194,159.87	232,950.31	-	2,977,596.00
08/10/2017	-	-	-	-	16,250.00	2,993,846.00
09/28/2017	-	-	-	-	78,010.00	3,071,856.00
11/02/2017	-	-	-	-	237,205.00	3,309,061.00
01/11/2018	-	-	-	-	65,516.00	3,374,577.00
04/01/2018	-	41,290.40	41,290.40	-	-	3,374,577.00
10/01/2018	155,000.00	42,182.21	197,182.21	238,472.61	-	3,219,577.00
04/01/2019	-	40,244.71	40,244.71	-	-	3,219,577.00
10/01/2019	160,000.00	40,244.71	200,244.71	240,489.42	-	3,059,577.00
04/01/2020	-	38,244.71	38,244.71	-	-	3,059,577.00
10/01/2020	165,000.00	38,244.71	203,244.71	241,489.42	-	2,894,577.00
04/01/2021	-	36,182.21	36,182.21	-	-	2,894,577.00
10/01/2021	170,000.00	36,182.21	206,182.21	242,364.42	-	2,724,577.00
04/01/2022	-	34,057.21	34,057.21	-	-	2,724,577.00
10/01/2022	175,000.00	34,057.21	209,057.21	243,114.42	-	2,549,577.00
04/01/2023	-	31,869.71	31,869.71	-	-	2,549,577.00
10/01/2023	180,000.00	31,869.71	211,869.71	243,739.42	-	2,369,577.00
04/01/2024	-	29,619.71	29,619.71	-	-	2,369,577.00
10/01/2024	185,000.00	29,619.71	214,619.71	244,239.42	-	2,184,577.00
04/01/2025	-	27,307.21	27,307.21	-	-	2,184,577.00
10/01/2025	185,000.00	27,307.21	212,307.21	239,614.42	-	1,999,577.00
04/01/2026	-	24,994.71	24,994.71	-	-	1,999,577.00
10/01/2026	190,000.00	24,994.71	214,994.71	239,989.42	-	1,809,577.00
04/01/2027	-	22,619.71	22,619.71	-	-	1,809,577.00
10/01/2027	195,000.00	22,619.71	217,619.71	240,239.42	-	1,614,577.00
04/01/2028	-	20,182.21	20,182.21	-	-	1,614,577.00
10/01/2028	200,000.00	20,182.21	220,182.21	240,364.42	-	1,414,577.00
04/01/2029	-	17,682.21	17,682.21	-	-	1,414,577.00
10/01/2029	205,000.00	17,682.21	222,682.21	240,364.42	-	1,209,577.00
04/01/2030	-	15,119.71	15,119.71	-	-	1,209,577.00
10/01/2030	210,000.00	15,119.71	225,119.71	240,239.42	-	999,577.00
04/01/2031	-	12,494.71	12,494.71	-	-	999,577.00
10/01/2031	215,000.00	12,494.71	227,494.71	239,989.42	-	784,577.00
04/01/2032	-	9,807.21	9,807.21	-	-	784,577.00
10/01/2032	220,000.00	9,807.21	229,807.21	239,614.42	-	564,577.00
04/01/2033	-	7,057.21	7,057.21	-	-	564,577.00
10/01/2033	230,000.00	7,057.21	237,057.21	244,114.42	-	334,577.00
04/01/2034	-	4,182.21	4,182.21	-	-	334,577.00
10/01/2034	235,000.00	4,182.21	239,182.21	243,364.42	-	99,577.00
04/01/2035	-	1,244.71	1,244.71	-	-	99,577.00
10/01/2035	240,000.00	1,244.71	241,244.71	242,489.42	-	(140,423.00)
Total	\$3,820,418.00	\$1,003,354.27	\$4,823,772.27	\$4,823,772.27	\$3,679,995.00	-

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Dated: 3/20/2009
 Delivered: 3/20/2009

Yearly Debt Service
 Village of Newberry
 2009 Water Supply System Revenue Bond

1

No Calls

Calendar Year	September 1 Principal	Coupon Rate	March 1 Interest	September 1 Interest	Yearly Debt Service	Outstanding Debt	Cumip #
2009	3,000.00	4.125	-	5,534.38	8,534.38	297,000.00	
2010	3,000.00	4.125	6,125.62	6,125.62	15,251.24	294,000.00	
2011	3,000.00	4.125	6,063.74	6,063.74	15,127.48	291,000.00	
2012	3,000.00	4.125	6,001.86	6,001.86	15,003.72	288,000.00	
2013	4,000.00	4.125	5,939.98	5,939.98	15,879.96	284,000.00	
2014	4,000.00	4.125	5,857.48	5,857.48	15,714.96	280,000.00	
2015	4,000.00	4.125	5,774.98	5,774.98	15,549.96	276,000.00	
2016	4,000.00	4.125	5,692.48	5,692.48	15,384.96	272,000.00	
2017	4,000.00	4.125	5,609.98	5,609.98	15,219.96	268,000.00	
2018	4,000.00	4.125	5,527.48	5,527.48	15,054.96	264,000.00	
2019	5,000.00	4.125	5,444.98	5,444.98	15,889.96	259,000.00	
2020	5,000.00	4.125	5,341.86	5,341.86	15,683.72	254,000.00	
2021	5,000.00	4.125	5,238.74	5,238.74	15,477.48	249,000.00	
2022	5,000.00	4.125	5,135.62	5,135.62	15,271.24	244,000.00	
2023	5,000.00	4.125	5,032.50	5,032.50	15,065.00	239,000.00	
2024	6,000.00	4.125	4,929.38	4,929.38	15,858.76	233,000.00	
2025	6,000.00	4.125	4,805.63	4,805.63	15,611.26	227,000.00	
2026	6,000.00	4.125	4,681.88	4,681.88	15,363.76	221,000.00	
2027	6,000.00	4.125	4,558.13	4,558.13	15,116.26	215,000.00	
2028	7,000.00	4.125	4,434.38	4,434.38	15,868.76	208,000.00	
2029	7,000.00	4.125	4,290.00	4,290.00	15,580.00	201,000.00	
2030	7,000.00	4.125	4,145.62	4,145.62	15,291.24	194,000.00	
2031	7,000.00	4.125	4,001.24	4,001.24	15,002.48	187,000.00	
2032	8,000.00	4.125	3,856.86	3,856.86	15,713.72	179,000.00	
2033	8,000.00	4.125	3,691.86	3,691.86	15,383.72	171,000.00	
2034	8,000.00	4.125	3,526.86	3,526.86	15,053.72	163,000.00	
2035	9,000.00	4.125	3,361.86	3,361.86	15,723.72	154,000.00	
2036	9,000.00	4.125	3,176.24	3,176.24	15,352.48	145,000.00	
2037	9,000.00	4.125	2,990.62	2,990.62	14,981.24	136,000.00	
2038	10,000.00	4.125	2,805.00	2,805.00	15,610.00	126,000.00	
2039	10,000.00	4.125	2,598.75	2,598.75	15,197.50	116,000.00	
2040	11,000.00	4.125	2,392.50	2,392.50	15,785.00	105,000.00	
2041	11,000.00	4.125	2,165.62	2,165.62	15,331.24	94,000.00	
2042	12,000.00	4.125	1,938.74	1,938.74	15,877.48	82,000.00	
2043	12,000.00	4.125	1,691.24	1,691.24	15,382.48	70,000.00	
2044	13,000.00	4.125	1,443.74	1,443.74	15,887.48	57,000.00	
2045	13,000.00	4.125	1,175.62	1,175.62	15,351.24	44,000.00	
2046	14,000.00	4.125	907.50	907.50	15,815.00	30,000.00	
2047	14,000.00	4.125	618.75	618.75	15,237.50	16,000.00	
2048	16,000.00	4.125	330.00	330.00	16,660.00	-	
300,000.00			153,305.32	158,839.70	612,145.02		

True Interest Cost (TIC)	4.1251259	Arbitrage Yield Limit (AYL)	4.1251335
Net Interest Cost (NIC)	4.1249920	Arbitrage Net Interest Cost (ANIC)	4.1250000

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 NEWBERRY-2009-A

Dated: 11/21/2014

Delivered: 11/21/2014

Yearly Debt Service

Village of Newberry

2014 Water Supply System Revenue Bond

1

No Calls

Calendar Year	November 1 Principal	Coupon Rate	May 1 Interest	November 1 Interest	Yearly Debt Service	Outstanding Debt	Cusip #
2015	101,000.00	2.125	59,150.58	66,544.41	226,694.99	6,162,000.00	
2016	103,000.00	2.125	65,471.29	65,471.29	233,942.58	6,059,000.00	
2017	105,000.00	2.125	64,376.91	64,376.91	233,753.82	5,954,000.00	
2018	107,000.00	2.125	63,261.29	63,261.29	233,522.58	5,847,000.00	
2019	110,000.00	2.125	62,124.41	62,124.41	234,248.82	5,737,000.00	
2020	112,000.00	2.125	60,955.66	60,955.66	233,911.32	5,625,000.00	
2021	114,000.00	2.125	59,765.66	59,765.66	233,531.32	5,511,000.00	
2022	117,000.00	2.125	58,554.41	58,554.41	234,108.82	5,394,000.00	
2023	119,000.00	2.125	57,311.29	57,311.29	233,622.58	5,275,000.00	
2024	122,000.00	2.125	56,046.91	56,046.91	234,093.82	5,153,000.00	
2025	124,000.00	2.125	54,750.66	54,750.66	233,501.32	5,029,000.00	
2026	127,000.00	2.125	53,433.16	53,433.16	233,866.32	4,902,000.00	
2027	130,000.00	2.125	52,083.78	52,083.78	234,167.56	4,772,000.00	
2028	133,000.00	2.125	50,702.53	50,702.53	234,405.06	4,639,000.00	
2029	135,000.00	2.125	49,289.41	49,289.41	233,578.82	4,504,000.00	
2030	138,000.00	2.125	47,855.03	47,855.03	233,710.06	4,368,000.00	
2031	141,000.00	2.125	46,388.78	46,388.78	233,777.56	4,225,000.00	
2032	144,000.00	2.125	44,890.66	44,890.66	233,781.32	4,081,000.00	
2033	147,000.00	2.125	43,360.66	43,360.66	233,721.32	3,934,000.00	
2034	150,000.00	2.125	41,798.78	41,798.78	233,597.56	3,784,000.00	
2035	154,000.00	2.125	40,205.03	40,205.03	234,410.06	3,630,000.00	
2036	157,000.00	2.125	38,568.78	38,568.78	234,137.56	3,473,000.00	
2037	160,000.00	2.125	36,900.65	36,900.65	233,801.30	3,313,000.00	
2038	164,000.00	2.125	35,200.65	35,200.65	234,401.30	3,149,000.00	
2039	167,000.00	2.125	33,458.15	33,458.15	233,916.30	2,982,000.00	
2040	171,000.00	2.125	31,683.77	31,683.77	234,367.54	2,811,000.00	
2041	174,000.00	2.125	29,866.89	29,866.89	233,733.78	2,637,000.00	
2042	178,000.00	2.125	28,018.14	28,018.14	234,036.28	2,459,000.00	
2043	182,000.00	2.125	26,126.89	26,126.89	234,253.78	2,277,000.00	
2044	186,000.00	2.125	24,193.14	24,193.14	234,366.28	2,091,000.00	
2045	190,000.00	2.125	22,216.89	22,216.89	234,433.78	1,901,000.00	
2046	194,000.00	2.125	20,198.14	20,198.14	234,396.28	1,707,000.00	
2047	198,000.00	2.125	18,136.89	18,136.89	234,273.78	1,509,000.00	
2048	202,000.00	2.125	16,033.14	16,033.14	234,066.28	1,307,000.00	
2049	206,000.00	2.125	13,886.89	13,886.89	233,773.78	1,101,000.00	
2050	211,000.00	2.125	11,698.14	11,698.14	234,396.28	890,000.00	
2051	215,000.00	2.125	9,456.26	9,456.26	233,912.52	675,000.00	
2052	220,000.00	2.125	7,171.88	7,171.88	234,343.76	455,000.00	
2053	224,000.00	2.125	4,834.38	4,834.38	233,668.76	231,000.00	
2054	231,000.00	2.125	2,454.38	2,454.38	235,908.76	-	
	6,263,000.00		1,541,880.94	1,549,274.77	9,354,155.71		

True Interest Cost (TIC)	2.1250330	Arbitrage Yield Limit (AYL)	2.1250316
Net Interest Cost (NIC)	2.1250014	Arbitrage Net Interest Cost (ANIC)	2.1250000

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NEWBERRY-2014-B

2002 Electric Bond

VILLAGE OF NEWBERRY
Capital Improvement Bonds, Series 2002
\$885,000

DEBT SERVICE SCHEDULE

DELIVERY DATE: 8/29/2

DATE	PRINCIPAL	COUPON	INTEREST	PERIOD TOTAL	FISCAL TOTAL
5/ 1/ 3			31,065.00	31,065.00	
11/ 1/ 3	25,000.00	4.350000	20,710.00	45,710.00	76,775.00
5/ 1/ 4			20,166.25	20,166.25	
11/ 1/ 4	30,000.00	4.350000	20,166.25	50,166.25	70,332.50
5/ 1/ 5			19,513.75	19,513.75	
11/ 1/ 5	30,000.00	4.350000	19,513.75	49,513.75	69,027.50
5/ 1/ 6			18,861.25	18,861.25	
11/ 1/ 6	30,000.00	4.350000	18,861.25	48,861.25	67,722.50
5/ 1/ 7			18,208.75	18,208.75	
11/ 1/ 7	35,000.00	4.350000	18,208.75	53,208.75	71,417.50
5/ 1/ 8			17,447.50	17,447.50	
11/ 1/ 8	35,000.00	4.350000	17,447.50	52,447.50	69,895.00
5/ 1/ 9			16,686.25	16,686.25	
11/ 1/ 9	35,000.00	4.350000	16,686.25	51,686.25	68,372.50
5/ 1/10			15,925.00	15,925.00	
11/ 1/10	40,000.00	4.350000	15,925.00	55,925.00	71,850.00
5/ 1/11			15,055.00	15,055.00	
11/ 1/11	40,000.00	4.350000	15,055.00	55,055.00	70,110.00
5/ 1/12			14,185.00	14,185.00	
11/ 1/12	40,000.00	4.350000	14,185.00	54,185.00	68,370.00
5/ 1/13			13,315.00	13,315.00	
11/ 1/13	45,000.00	4.400000	13,315.00	58,315.00	71,630.00
5/ 1/14			12,325.00	12,325.00	
11/ 1/14	45,000.00	4.500000	12,325.00	57,325.00	69,650.00
5/ 1/15			11,312.50	11,312.50	
11/ 1/15	50,000.00	4.600000	11,312.50	61,312.50	72,625.00
5/ 1/16			10,162.50	10,162.50	
11/ 1/16	50,000.00	4.750000	10,162.50	60,162.50	70,325.00
5/ 1/17			8,975.00	8,975.00	
11/ 1/17	50,000.00	4.900000	8,975.00	58,975.00	67,950.00
5/ 1/18			7,750.00	7,750.00	
11/ 1/18	55,000.00	5.000000	7,750.00	62,750.00	70,500.00
5/ 1/19			6,375.00	6,375.00	
11/ 1/19	60,000.00	5.100000	6,375.00	66,375.00	72,750.00
5/ 1/20			4,845.00	4,845.00	
11/ 1/20	60,000.00	5.100000	4,845.00	64,845.00	69,690.00
5/ 1/21			3,315.00	3,315.00	
11/ 1/21	65,000.00	5.100000	3,315.00	68,315.00	71,630.00
5/ 1/22			1,657.50	1,657.50	
11/ 1/22	65,000.00	5.100000	1,657.50	66,657.50	68,315.00
	885,000.00		523,937.50	1,408,937.50	
ACCRUED			3,221.56	3,221.56	
	885,000.00		520,715.94	1,405,715.94	
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2003 Electric Bond

LOAN REPAYMENT SCHEDULE - EXHIBIT A TO PURCHASE CONTRACT
Interest Rates as of Final Pricing on 09/16/03

MICHIGAN MUNICIPAL BOND AUTHORITY
Local Government Loan Program Revenue Bonds
Series 2003B

Borrower: Village of Newberry
Revenue Sharing Bonds

Transaction Summary		Purchase Price	
<i>Dated Date:</i>	9/30/2003	Par Amount	\$965,000.00
<i>Closing Date:</i>	9/30/2003	Net Premium/(Discount)	(7,737.15)
<i>Structure:</i>	Serial 04-23	Gross Proceeds	\$957,262.85
<i>Call Features:</i>	11/1/13 @ 100		
<i>Arbitrage Yield:</i>	4.63554%	Underwriter's Discount	(7,147.23)
<i>Maximum Annual Debt Service:</i>	\$77,175	Authority's Cost of Insurance	(9,356.06)
<i>Weighted Avg Maturity of 2003B Bonds:</i>	11.962 years	Deposit to Escrow ⁽¹⁾	(357,506.35)
		Purchase Price *	\$583,253.31

Refundine Results of Series 1991B Bonds		* Including:	
<i>Par amount of Refunded bonds:</i>	\$345,000.00	<i>Project Fund⁽²⁾</i>	\$580,000.00
<i>Maturities of Refunded Bonds:</i>	2003-2010	<i>Local Cost of Insurance⁽²⁾</i>	\$0.00
<i>Net PV Savings as % of Refunded Bonds:</i>	14.31892%	<i>Additional Proceeds⁽²⁾</i>	\$3,251.31
<i>Net PV Savings:</i>	\$49,855.27		

Debt Service Schedule					
Payment Date	Principal	Coupon	Interest	Debt Service	Annual Debt Service
5/1/2004			23,485.47	23,485.47	
11/1/2004	30,000.00	2.000%	20,035.00	50,035.00	73,520.47
5/1/2005			19,735.00	19,735.00	
11/1/2005	35,000.00	2.000%	19,735.00	54,735.00	74,470.00
5/1/2006			19,385.00	19,385.00	
11/1/2006	35,000.00	2.500%	19,385.00	54,385.00	73,770.00
5/1/2007			18,947.50	18,947.50	
11/1/2007	35,000.00	2.500%	18,947.50	53,947.50	73,895.00
5/1/2008			18,510.00	18,510.00	
11/1/2008	40,000.00	3.000%	18,510.00	58,510.00	77,020.00
5/1/2009			17,910.00	17,910.00	
11/1/2009	40,000.00	3.100%	17,910.00	57,910.00	75,830.00
5/1/2010			17,290.00	17,290.00	
11/1/2010	40,000.00	3.500%	17,290.00	57,290.00	74,580.00
5/1/2011			16,590.00	16,590.00	
11/1/2011	40,000.00	3.750%	16,590.00	56,590.00	73,180.00
5/1/2012			15,840.00	15,840.00	
11/1/2012	45,000.00	4.000%	15,840.00	60,840.00	76,680.00
5/1/2013			14,940.00	14,940.00	
11/1/2013	45,000.00	4.100%	14,940.00	59,940.00	74,880.00
5/1/2014			14,017.50	14,017.50	
11/1/2014	45,000.00	4.300%	14,017.50	59,017.50	73,035.00
5/1/2015			13,050.00	13,050.00	
11/1/2015	50,000.00	4.400%	13,050.00	63,050.00	76,100.00
5/1/2016			11,950.00	11,950.00	
11/1/2016	50,000.00	4.500%	11,950.00	61,950.00	73,900.00
5/1/2017			10,825.00	10,825.00	
11/1/2017	55,000.00	4.700%	10,825.00	65,825.00	76,650.00
5/1/2018			9,532.50	9,532.50	
11/1/2018	55,000.00	4.800%	9,532.50	64,532.50	74,065.00
5/1/2019			8,212.50	8,212.50	
11/1/2019	60,000.00	5.000%	8,212.50	68,212.50	76,425.00
5/1/2020			6,712.50	6,712.50	
11/1/2020	60,000.00	5.000%	6,712.50	66,712.50	73,425.00
5/1/2021			5,212.50	5,212.50	
11/1/2021	65,000.00	5.000%	5,212.50	70,212.50	75,425.00
5/1/2022			3,587.50	3,587.50	
11/1/2022	70,000.00	5.125%	3,587.50	73,587.50	77,175.00
5/1/2023			1,793.75	1,793.75	
11/1/2023	70,000.00	5.125%	1,793.75	71,793.75	73,587.50
	\$965,000.00		\$31,602.97	1,496,602.97	1,496,602.97

(1) Gross funding of the escrow to call \$345,000 Newberry's loan issued through MMBA LGLP Series 1991B on 11/1/2003 at par
(2) To be retired to account(s) designated by the Borrower upon closing.

2005 Electric Bond

Oct 13 05 10:16a

TT

517-33-6252

P.2

Village of Newberry Electric Utility System Revenue Bonds, Series 2005 \$985,000

DEBT SERVICE SCHEDULE

DELIVERY DATE: 10/27/ 5

DATE	PRINCIPAL	COUPON	INTEREST	PERIOD TOTAL	FISCAL TOTAL
5/ 1/ 6			22,825.83	22,825.83	
11/ 1/ 6	50,000.00	3.000000	19,565.00	69,565.00	92,390.83
5/ 1/ 7			18,815.00	18,815.00	
11/ 1/ 7	50,000.00	3.100000	18,815.00	68,815.00	87,630.00
5/ 1/ 8			18,040.00	18,040.00	
11/ 1/ 8	50,000.00	3.250000	18,040.00	68,040.00	86,080.00
5/ 1/ 9			17,227.50	17,227.50	
11/ 1/ 9	55,000.00	3.400000	17,227.50	72,227.50	89,455.00
5/ 1/10			16,292.50	16,292.50	
11/ 1/10	55,000.00	3.600000	16,292.50	71,292.50	87,585.00
5/ 1/11			15,302.50	15,302.50	
11/ 1/11	60,000.00	3.750000	15,302.50	75,302.50	90,605.00
5/ 1/12			14,177.50	14,177.50	
11/ 1/12	60,000.00	3.850000	14,177.50	74,177.50	88,355.00
5/ 1/13			13,022.50	13,022.50	
11/ 1/13	65,000.00	4.000000	13,022.50	78,022.50	91,045.00
5/ 1/14			11,722.50	11,722.50	
11/ 1/14	65,000.00	4.100000	11,722.50	76,722.50	88,445.00
5/ 1/15			10,390.00	10,390.00	
11/ 1/15	70,000.00	4.200000	10,390.00	80,390.00	90,780.00
5/ 1/16			8,920.00	8,920.00	
11/ 1/16	75,000.00	4.300000	8,920.00	83,920.00	92,840.00
5/ 1/17			7,307.50	7,307.50	
11/ 1/17	75,000.00	4.350000	7,307.50	82,307.50	89,615.00
5/ 1/18			5,676.25	5,676.25	
11/ 1/18	80,000.00	4.400000	5,676.25	85,676.25	91,352.50
5/ 1/19			3,916.25	3,916.25	
11/ 1/19	85,000.00	4.450000	3,916.25	88,916.25	92,832.50
5/ 1/20			2,025.00	2,025.00	
11/ 1/20	90,000.00	4.500000	2,025.00	92,025.00	94,050.00
	985,000.00		368,060.83	1,353,060.83	
ACCRUED			2,826.06	2,826.06	
	985,000.00		365,234.78	1,350,234.78	

DATED 10/ 1/ 5 WITH DELIVERY ON 10/27/ 5

BOND YEARS 8,767.083

AVERAGE COUPON 4.196

AVERAGE LIFE 8.901

N I C % 4.198213 % USING 100.0000000

T I C % 4.176397 % USING 100.0000000

ACI Finance, Inc.

DPW/WWTP Committee Meeting
Newberry Village Council
January 11, 2019
Meeting Held at Waste Water Treatment Plant
9:00 a.m. to 10:35 a.m.

Present: Trustees: Dishaw, Hendrickson, Hardenbrook

Absent: None

Also Present: Assistant Village Manager (AVM) – Vallad, WWTP Superintendent (WWTPS) –Blakely, Director of HR and Community Engagement (DHRCE) –Watkins.

Call to Order: Meeting began at 9:00 a.m.

Tour:

- WWTPS took members to view the grinder areas and RAS Pump locations onsite.

Grinder:

- Reviewed quote for purchase of new X-Ripper Grinder from Crane Engineering for \$12,500.00
- Committee proposal to council – purchase new grinder prior to January 30, 2019 (which is when the current quote expires).

RAS Pump:

- Reviewed quote for purchase and installation of new RAS Pump from Crane Engineering for \$20,330.00.
- Discussion was had on need for the pump and the budget available.
- No additional permits would be needed for installation.
- Reviewed costs for just replacing motor on current pump.
- Committee proposal to council – purchase new RAS pump prior to February 1, 2019 (which is when the current quote expires).

Domestic Waste -Trucked Holding Tank Waste Septage & Porta-Johns:

- Current rate (set in 2005) is \$0.05 per gallon. Other municipalities charge more, example used was Marquette.
- Committee proposal to council – raise rate from \$0.05 to \$0.10 per gallon.

Vector Waste:

- Current rate is \$100.00 per cubic yard. The profit at this rate is about \$20.00 per cubic yard
- Committee proposal to council – raise rate from \$100.00 to \$150.00 per cubic yard.

Other repairs needed:

- Chip board is rotted out on the roof of the big garage.
 - Will need to be replaced in the future.
- Lighting in garage needs to be updated.
- Doors on the gas building need to be replaced.
- Outside doors on the original plant need to be replaced.

DPW/WWTP Committee Meeting
Newberry Village Council
January 11, 2019
Meeting Held at Waste Water Treatment Plant
9:00 a.m. to 10:35 a.m.

- Plant Heating system (put in in 1976) is not working properly. Control valves are frozen open, so heat cannot be regulated.
- Action Item - WWTPS will put together a cost list for needed repairs.

Break: Committee took a break from 9:50 a.m. to 10:00 a.m.

Chlorine Disinfectant Update:

- Current supplier will no longer offer chlorine.
- Currently have an 8-month supply.
- DEQ is working to help solve the issue as it effects multiple sites. Trying to find suppliers that use the same containers currently being used.
- Can get 150pd cylinders but that would require a changeover to a manifold system and purchase of new equipment.

Tahquamenon Falls State Park (TFSP) Sample Testing:

- Sent a request for testing 6-8 samples two or three times for the year.
- They would pay the current rate.
- Discussion on cost to VON, workload for staff.
- Committee proposal to council – allow one-year trial period of running samples for TFSP.

Committee proposals for approval from council:

1. Purchase new grinder for \$12, 500.00 prior to January 30, 2019 (which is when the current quote expires).
2. Purchase new RAS pump for \$20,330.00 (including installation) prior to February 1, 2019 (which is when the current quote expires).
3. Raise Domestic Waste rate from \$0.05 to \$0.10 per gallon.
4. Raise Vector Waste rate from \$100.00 to \$150.00 per cubic yard.
5. Allow one-year trial period (2019) of running samples for Tahquamenon Falls State Park.

Next Meeting Date: TBD

Adjournment: Meeting adjourned at 10:35a.m.

VILLAGE OF NEWBERRY



Moose Capital of Michigan

9698 M-123 Newberry, MI 49868 Phone: 906-293-8141 E-Mail WWTP@NewberryMI.Gov

George Blakely Plant Superintendent
Newberry Waste Water Treatment Plant
9698 M-123 Newberry, MI 49868

January 17, 2019

Newberry Village Council
302 E McMillian Ave
Newberry, MI 49868

Dear, Council Members

This letter is to provide you with additional information for the proposed Septage Rate increase.

The following Wastewater Treatment Plants do not accept Septage:

City of St. Ignace

City of Sault Ste. Marie

City of Manistique

The City of Munising does accept Septage at a rate of .03/gal. They too are in the process of raising their rate due to costs associated with Septage and the increase in volume due to other plants not accepting it.

I did contact other Wastewater Treatment Plants in the U. P. that accepted Septage the results were:

City of Marquette .15/gal

City of Ishpeming .10/gal

K.I. Sawyer .12/gal.

We need to purchase a new grinder for our Septage Receiving Station. The grinder will have to be inspected by qualified personal on a yearly basis. We have ongoing maintenance that is specific to receiving Septage.

I feel that a Septage rate increase from our current rate of .05/gal to .10/gal is justified at this time.

Sincerely,

A handwritten signature in dark ink, appearing to read "G. W. Blakely", written in a cursive style.

Ordinance Committee Meeting
Newberry Village Council
January 10, 2019
302 East McMillan Ave.
9:20 a.m. to 10:55 a.m.

Present: Trustees: Dishaw, Hendrickson.

Absent: Trustee Brown.

Also Present: Assistant Village Manager (AVM) – Vallad, Director of HR and Community Engagement (DHRCE) –Watkins, Ordinance Enforcement Officer (OEO) – Fossitt

Call to Order: Meeting began at 9:20 a.m.

Ordinance 36- Village Manager:

- Committee Proposal to council: Assistant Manager should be lead for this ordinance and be the individual contacting Village Attorney. Village Manager should not communicate with Village Attorney regarding this ordinance.
- Further discussion was tabled until Village Attorney Jeff Jocks could be available.
-

Ordinance 24- Dangerous Buildings:

- Cost of demolishing dangerous buildings
 - Explore options for working with owners if costs are prohibitive
- Discussion on using properties to rebuild and sell to residents to encourage new residents and/or home ownership. Invest in the community.
- Discussion on placing ownership of clean-up, upkeep for rental properties on landlords if their renters are found in violation.
- Discussion on submitting application for Michigan Rural Community Demolition Grant. Due date is February 15, 2019. Agreement to compete for the grant, no matching funds required.
- Further discussion on adopting new version was tabled until Trustee Brown could provide notes and input.
- Agreement from committee that they would review the ordinance changes and come prepared to review and discuss at the next meeting.

Ordinance 18- Snowmobiles:

- OEO is working on signage for local businesses and mph signs for trails.
- OEO has spoken with business owners- reports that trail routes are not a concern, but the curfew limits their clients' ability to stay out on trails later
- OEO touched based with other communities, including Munising – they have a curfew but leave one route open that sleds can use after the curfew is in effect.
- Discussion on current trail map - Committee proposal to council: Add alley access on the West side from Robinson to Renze Ford using the alley between Truman & John. There is currently alley access on the East Side from Handy to S&J Sports.
- Discussion on curfews – Committee proposal to council: For a trial period for 2020 – close Handy Street and Alley Trail at the same time the Petro closes (which is currently midnight). Keep the trail to Charles St, and Charles St trail to Victory Way open until 1:00AM.

Ordinance Committee Meeting
Newberry Village Council
January 10, 2019
302 East McMillan Ave.
9:20 a.m. to 10:55 a.m.

Committee proposals for approval from council:

1. Ordinance 36: Assistant Manager should be lead for Ordinance 36 and be the individual contacting Village Attorney. Village Manager should not communicate with Village Attorney regarding this ordinance.
2. Ordinance 18 Attachment: For current 2019 season - Add alley access on the West side from Robinson to Renze Ford using the alley between Truman & John. There is currently alley access on the East Side from Handy to S&J Sports.
3. Ordinance 18: For 2020 season- For a trial period for 2020 – close Handy Street and Alley Trail at the same time the Petro closes (which is currently midnight). Keep the trail to Charles St, and Charles St trail to Victory Way open until 1:00AM.

Additional Discussion:

- Be prepared to discuss Ordinance 36 & 24 at the next meeting
 - If you have comments, edits, suggestions ahead of time please share them via email

Next Meeting Date: TBD

Adjournment: Meeting adjourned at 10:55a.m.

ORDINANCE NO 18

AN ORDINANCE TO REGULATE SNOWMOBILES IN THE VILLAGE OF NEWBERRY:

Section 18:1 Definitions:

18:1.1 "Owner" Means Any of the Following:

- a) A person who holds the legal title to a snowmobile in his name.
- b) A vendee or lessee of a snowmobile which is the subject of an agreement for the conditional sale or lease thereof, with the right of purchase on performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee.
- c) A person renting a snowmobile, or having exclusive use of a snowmobile, for more than 30 days.

18:1.2 "Operator":

Means any person who operates or is in actual physical control of a snowmobile.

18:1.3 "Operate":

Means to ride in or on, or to be in actual physical control of a snowmobile.

18:1.4 "Snowmobile":

Means a motor-driven vehicle designed for travel primarily on snow or ice, of a type which utilizes sled-type runners or skis, and endless belt tread, or any combination of these, or similar means of contact with the surface of which it is operated.

18:1.5 "Street":

Means the entire width between the boundary lines of every way publicly maintained within the Village of Newberry when any part

Village of Newberry Ordinances

thereof is open to the use of the public for purposes of vehicular travel including the shoulders and nonpaved areas thereof.

18:1.6 "Public Property":

Means property owned, leased, or otherwise controlled by this government unit, including parks, parking lots, and recreational areas.

18:1.7 "Private Property Open to the Public":

Means property which is privately owned but is open to public access.

Section 18:2 Registration:

No snowmobile shall be operated within the Village of Newberry unless registered in accordance with the provisions of Act 74 of 1968 of the public Acts, as amended, of the State of Michigan and identification numbers must be displayed as required thereby.

Section 18:3 Operation on Public Property:

No person shall operate a snowmobile on any public property except
As follows:

18:3.1

Snowmobiles may be operated on a street during a period of emergency, when so declared by a police agency having jurisdiction or the Sheriff's Department under contract, when travel by conventional automotive equipment is not possible.

18:3.2

Snowmobiles may be operated on a street for a special snowmobile event of limited duration which is conducted according to a pre-arranged schedule under permit from the governmental unit having jurisdiction, between the hours of 6:00 AM and 11:00 PM.

18:3.3

Between the hours of 6:00 AM and 11:00 PM. on:

Village of Newberry Ordinances

- a) Public streets or alleys designated in the attached and dated map. This map shall be of the Village of Newberry and contain current streets and alleys upon which snowmobiles are allowed to travel.
- b) Any alley for the purpose of traveling directly to or from their residence in the Village of Newberry.
- c) The first alley east of Newberry Avenue.

18:3.4

No person shall operate a snowmobile on Public Property:

- a) At a rate of speed greater than is reasonable and proper having due regard for conditions then existing and in no event in excess of ten (10) miles per hour.
- b) Without having on his person a valid Motor Vehicle Operator's license.
- c) While under the influence of intoxicating liquor or narcotic drugs, barbitol or any derivative of barbitol.
- d) In any cemetery or in any established public park or recreation area unless specifically designated for operation of snowmobiles by the Village Council.
- e) On private property without consent of the property owner or his agent.
- f) With more than the designated occupant/passenger capacity on a snowmobile.

18:3:5

Any person operating a snowmobile on a Village Street must:

- a) Come to a complete stop at all intersections;

Village of Newberry Ordinances

- b) Travel as close to the right edge of the plowed area of the street as practical;
- c) Obey all traffic signals, signs and devises;
- d) Yield the right-of-way to all vehicular traffic and pedestrians;
- e) Travel single file.

Section 18:4 Careless Operation:

No person shall operate a snowmobile in the Village of Newberry in a careless or negligent manner likely to endanger any person or property.

Section 18:5 Equipment:

A snowmobile shall not be operated unless it has at least one (1) headlight, one (1) tail light and adequate brakes capable of one of the following while the snowmobile travels on packed snow and carries an operator who weighs 175 pounds or more; stopping the snowmobile in not more than 40 feet from an initial steady speed of 20 miles per hour; or locking the snowmobile's traction belt or belts.

Section 18:6 Notice of Accident:

The operator of a snowmobile involved in an accident resulting in injuries to or death of any person, or property damage in an estimated amount of One Hundred Dollars (\$100.00) or more, or some person acting for him, or the owner of the snowmobile having knowledge of the accident shall immediately by the quickest means of communication notify the Police Department of the Village of Newberry, a State Police Officer or Officers, or the Sheriff's Dept. of Luce County.

Section 18:7 Damage to Property Owner's Liability:

Any snowmobile operated within the Village of Newberry will be presumed to be operated with the consent of the owner.

Village of Newberry Ordinances

18:7.1

The Owner of a snowmobile may be held jointly and severally liable with the driver thereof for damages arising out of the negligent or improper operation of his snowmobile.

18:7.2

The owner of a snowmobile may be held jointly and severally liable with the driver thereof for the three (3) times the amount of damages to trees, shrubs, landscaping or personal property occurring on private property and caused by said snowmobile where the snowmobile is operated without the consent of the property owner or his agent.

Section 18:8 Age Restrictions:

A parent or legal guardian shall not permit his or her child who is less than 12 years of age to operate a snowmobile without the direct supervision of an adult except on land owned or under the control of the parent or legal guardian.

18:8.1

A person who is at least 12 but less than 16 years of age may operate a snowmobile if one of the following conditions exists:

- a) The person is under the direct supervision of a person who is 18 years of age or older.
- b) The person has in his or her immediate possession a snowmobile safety certificate issued pursuant to MCLA 257.1512.
- c) The person is on land owned or under the control of his or her parent or legal guardian.

18:8.2

A person who is operating a snowmobile pursuant to sub-section 1 (b) shall present the snowmobile safety certificate to any peace officer upon demand.

Village of Newberry Ordinances

18:8.3

Notwithstanding Section 8, an operator who is less than 12 years of age shall not cross a highway or street. An operator who is at least 12 of age but less than 16 years of age may cross a highway or street only if he or she has a valid snowmobile safety certificate in his or her immediate possession.

18:8.4

When the judge of a Juvenile Court determines that a person who is less than 16 years of age has violated this Ordinance, the judge shall immediately report the determination to the Department of Natural Resources. The Director of the Department of Natural Resources upon receiving a notice of a determination pursuant to this subsection may suspend the certificate without a hearing.

Section 18:9 Confiscation of Snowmobiles:

Any machine operated contrary to or in violation of any provisions of this Ordinance or contrary to or in violation of any provisions of Public Act 74 of 1968 of the Public Acts, as amended, of the State of Michigan by one other than the owner of the snowmobile who can prove such ownership, or being operated with defective equipment may be confiscated at the direction of a police officer and/or Sheriff's Department under Contract. In the event a snowmobile is confiscated, the owner of the snowmobile must pay the costs of transportation, towing and prove ownership of the snowmobile before it will be released to him.

18:9.1 Sale of Confiscated Snowmobiles:

If a snowmobile confiscated by or at the direction of a Police Officer and/or the Sheriff's Department as provided in this Ordinance is not claimed as set forth in said Section within a period of 180 days from the date of such confiscation, the Newberry Village Police Dept. and/or Sheriff's Department under contract may cause said machine to be sold at public auction without further notice to the owner thereof. The proceeds of such sale shall be first applied to the costs incurred in confiscation and sale of said machine and the balance shall be deposited in the Village of Newberry General Fund.

**Village of Newberry
Ordinances**

Section 18:10 Prohibited Operations:

MUFFLERS: The snowmobile must be equipped with a muffler in good working order and in constant operation from which noise emission at 50 feet at right angles from vehicle path under full throttle does not exceed 86 DBA, ***decibels on the "a" scale ***, on a sound meter having characteristics defined by American Standards Association S1, 4-1966 "general purpose sound meter". A snowmobile manufactured after February 1, 1972 and sold or offered for sale in this state shall not exceed 82 DBA of the 1970 Society of Automotive Engineers Code J-1962. A snowmobile manufactured after July 1, 1977, and sold or offered for sale in this state shall not exceed 78 decibels of sound pressure at 50 feet as measured under the 1974 Society of Automotive Engineers Code J-192a.

Section 18:11 Permit Others to Operate:

No person shall knowingly authorize, or permit a snowmobile owned by him, or under his control to be driven by any person in violation of any of the provisions of this Ordinance.

Section 18:12 Severability:

If any section or part of this Ordinance is declared inoperative and void by any Court of competent jurisdiction, such declaration or decision of said Court shall not affect the remainder of the Ordinance, but such remaining section shall be held valid for the intent and purpose herein set forth.

Section 18:13 Violation - Misdemeanor:

Any person who violates any section of the Ordinance to Regulate Snowmobiles, shall be guilty of a misdemeanor punishable by imprisonment of not more than 93 days and/or a fine not to exceed \$500, together with the costs of prosecution.

Section 18:14 Publication and Effective Date:

The Clerk shall cause a copy of this Ordinance to be published in the Newberry News within 15 days of adoption and further shall make copies of this Ordinance available for public inspection at the Village Offices located in the NEWBERRY WATER AND LIGHT BUILDING.

**Village of Newberry
Ordinances**

This Ordinance shall be effective twenty (20) days after publication.


Approved and adopted by the Village Council on 3-31-11.

Published 3-30-11.

This Ordinance shall be effective 4-19-11.

This entire Ordinance was recapitulated and incorporates all modifications to date, which allows the Council to pull the Original Ordinance and amendments from all binders and replace it with the Recapitulated version. The Original Ordinance and all amendments and modifications shall be archived.


Terrance Webb, Village President


Janice Galor, Village Clerk

Adoption History :

Introduced and Adopted: October 12, 1987

Effective: November 3, 1987

Amended: August 14, 1989

Effective: September 5, 1989

Amendment Introduced and Adopted January 14, 2002

Amendment Published January 23, 2002

Amendment Effective: _____, 2002

Amendment Introduced and Adopted: November 20, 2008

Amendment Published: December 3, 2008

Amendment Effective: December 23, 2008

Amendment to Snowmobile Trail on Village Streets or Alleys (18:3.3), Introduced and Adopted: December 14, 2009

Amendment Published: Not Published

Amendment Effective: _____

PRINTER'S AFFIDAVIT

State of Michigan
County of Luce

ss James Diem, being duly sworn, deposes and says that he is the printer and publisher of the Newberry News, a weekly newspaper printed, published and circulated in the Village of Newberry, Luce County, Michigan.

VILLAGE OF NEWBERRY ORIDNACES 10, 15, 16, 18:

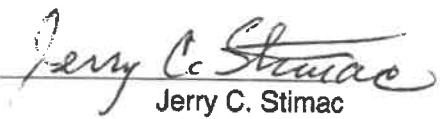
of which the annexed notice is a true and complete copy, was duly published in said Newberry News, Inc. once in each week for 1 week(s) and that the publication of said notice was made in said newspaper on the following date,

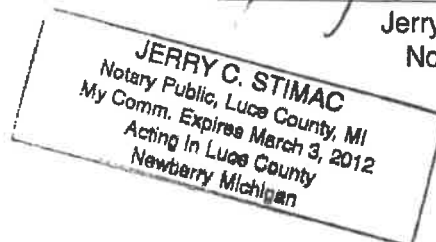
MARCH 30, 2011


James Diem

Sworn and subscribed before me this 30th day of March A.D. 2011

My commission expires 3/3/12.


Jerry C. Stimac
Notary Public



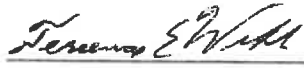
**VILLAGE OF NEWBERRY
ATTACHMENT TO ORDINANCE NO. 18**

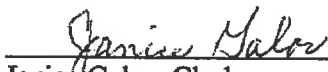
Section 18:3:3 Streets and Alleys Open for Snowmobiles:

Snowmobiles may be operated between the hours of 6:00 a.m. and 11:00 p.m., Eastern Standard Time, on the following public streets and alleys:

1. East and West Victory Way between Charles Street and Robinson Street
2. Charles Street between East Victory Way and East Helen Street
3. East Helen Street from Charles Street to Handy Street
4. Handy Street between East Railroad Street and East Avenue C
5. East Avenue C between Handy Street and the alley directly east of Newberry Avenue
6. The alley directly to the east of Newberry Avenue between East Victory Way and stopping halfway between East Truman Avenue and East John Street
7. The short alley north of East Truman Avenue between the alley directly to the east of Newberry Avenue and Handy Street
8. Robinson Street between West Victory Way and West Railroad Street
9. West Railroad Street between Robinson Street and Handy Street
10. Any alley when used by a resident of the Village of Newberry for the purpose of traveling in the most direct route to and from that person's residence

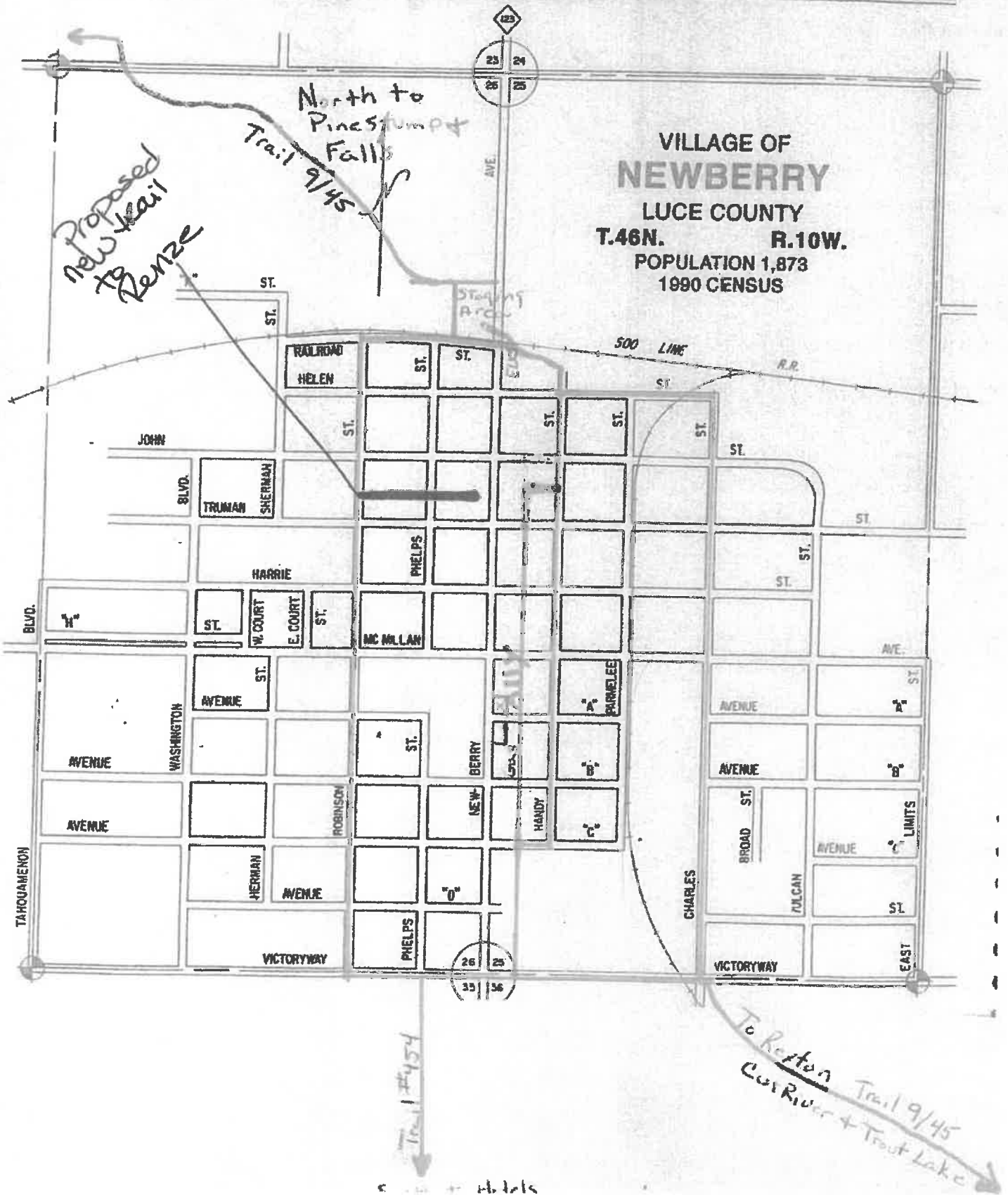
Approved and adopted by the Village Council on March 21, 2011.


Terrence Webb, President


Janice Galor, Clerk

VILLAGE MAP OF LUCE COUNTY

**VILLAGE OF
NEWBERRY**
LUCE COUNTY
T.46N. R.10W.
POPULATION 1,873
1990 CENSUS



VILLAGE OF NEWBERRY

AUTHORIZED CREDIT CARD USERS: XXXX XXXX XXXX 5251

JENNIFER JAMES-MESLOH, VILLAGE MANAGER	BUCK VALLAD, ASSISTANT MANAGER
CHARLES MEDELIS, TREASURER	JAMES BROWN, WWTP OPTR
GARY MOULTON, FINANCE	THOMAS MAGNUSON, WWTP OPTR
MICHELLE BAYNTON, ADM, ASST. OF SUPT.	DANIEL PUCKETT, WWTP OPTR
KENNETH UHLBECK, MECHANIC	JERRY OVERLAND, DPW DRIVER
DONALD HOOPER, DPW DRIVER	GEORGE BLAKELY, SUPERINTENDENT
JOSEPH LIVELY, LINEMAN	DAVID PATTERSON, LINEMAN
LANDON BURTON, APPRENTICE	DANIEL KUCINKAS, LINEMAN
SAMANTHA NEEME, WATER & LIGHT CLERK	
ALLISON WATKINS, DIR. OF HUMAN RESOURCES AND COMMUNITY ENGAGEMENT	

Motion:

That the Village Manager, Assistant Manager, Treasurer, Finance, Water & Clerk, Adm. Asst. Of Supt. Superintendent, Village Mechanic, (2) DPW Drivers, (3) WWTP Operators, (4) Lineman, and Human Resource and Community Engagement as identified above, be authorized to sign for purchases made with the Village of Newberry Credit Card.

Motion by: _____

Seconded by: _____

Ayes: ____

Nyes: ____



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

January 16, 2019

We are pleased to confirm our understanding of the services we are to provide the **Village of Newberry** for the years ended **December 31, 2018, December 31, 2019 and December 31, 2020**. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the **Village of Newberry** as of and for the years ended **December 31, 2018, December 31, 2019 and December 31, 2020**. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the **Village of Newberry's** basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the **Village of Newberry's** RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules
- 3) Schedule of Funding Progress for any pensions or other postemployment benefits if applicable.

We have also been engaged to report on supplementary information other than RSI that accompanies the **Village of Newberry's** financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the **Village of Newberry** and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the **Village of Newberry's** financial statements. Our report will be addressed to the **Village of Newberry**. We may make reference to another audit firm of a component unit in our report on your financial statements or our audit may include performing procedures on the financial information of a component unit or we may request other auditors to perform procedures on the financial information of a component unit to enable us to express an opinion, if applicable. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the **Village of Newberry** is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories (if applicable), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the **Village of Newberry's** compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We may also assist in preparing the financial statements and related notes of the **Village of Newberry** in conformity with U.S. generally accepted accounting principles based on information provided by you. These non-audit services, if performed, do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited

financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance (if assistance was given) with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the **Village of Newberry**; however, management is responsible for distribution of the reports and the financial statements except to the Department of Treasury's website. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of the Michigan Department of Treasury and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal or state agency or its designee, providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Michigan Department of Treasury personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory body. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit when the Community Engagement and Finance Division has personnel available to perform the audit. The audit section manager is responsible for supervising the engagement and the division administrator is responsible for signing the reports.

Our fee for these services will be at our standard hourly rate of \$115 and will not exceed 150 hours for each fiscal year. If it takes us less time than this, we will bill for less. This fee is all inclusive, covering salaries, fringes, travel, out-of-pocket and all other expenses incidental to the conduct of the audit and the issuance of the report except for bank account balance confirmation fees if applicable. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate. The Department of Treasury will provide the **Village of Newberry** an electronic version of the audit report in a portable document format (PDF) file via email. If the **Village of Newberry** would like a paper report, please request how many copies are needed.

We appreciate the opportunity to be of service to the **Village of Newberry** and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us. *In accordance with auditing standards, you may find our peer review report at the following link:*

http://www.michigan.gov/documents/treasury/Local_Audit_System_Review_Report_571565_7.pdf

VILLAGE OF NEWBERRY

STATE OF MICHIGAN

By: _____

By: _____

Administrator

Title: _____

Date: _____

Date: _____

Witness: _____

Witness: _____

Witness: _____

Witness: _____

Monthly base rate.
Base case cost.
EA for 1st 6 months
EA for 2nd 6 months

Monthly base rate adopted in Aug 2012, and applied to Nov 2013 billing. There is also a \$9.00 meter base charge. Keep both until changed by board.
Base case cost per kWh adopted at the time we modified our EA procedure in Mar 2007. Keep until changed by board.

Enter this EA figure from cell E33 of last year spreadsheet.
Enter this EA figure from cell E32 of this year spreadsheet.

This sheet is in protected mode. Cells with this background color are not locked and can be changed.
If protection is turned off, all cells can be edited. Formulas should not be modified without good reason.

After making a data entry, MAKE SURE TO SAVE before exiting

this area is for notes, info, etc. The blue tab named "NOTES" at bottom shows more information.

Newberry Water & Light Board
307 East McMillan Avenue
Newberry, MI 49868
Modified and updated Sep 2013 (PFL)

For Year

2018/2019

For each new year, save the sheet for the next year and edit the year to the left. Use FILE>SAVE AS>NEWNAME to do this, where NEWNAME means the new year is used.

Billing month	Power Cost/ kWh	Base Case Cost/kWh	Increase/ (DECREASE) Base Case (%)	EA Real Cost Difference	Total EA Adjustment	Monthly Base Rate	Monthly Applied Rate
January (Dec bill)	\$0.073423	\$0.045221	62.365%	\$0.028202	\$0.016061	\$0.100793	\$0.116854
February (Jan bill)	\$0.077053	\$0.045221	70.392%	\$0.031832			
March (Feb bill)	\$0.038809	\$0.045221	(11.969%)	(\$0.005412)			
April (Mar bill)	\$0.072863	\$0.045221	61.126%	\$0.027642			
May (Apr bill)	\$0.071061	\$0.045221	57.141%	\$0.025840			
June (May bill)	\$0.060632	\$0.045221	34.079%	\$0.015411			
July (June bill)	\$0.061028	\$0.045221	34.954%	\$0.015807			
August (July bill)	\$0.060438	\$0.045221	33.850%	\$0.015217			
September (Aug bill)	\$0.062248	\$0.045221	37.854%	\$0.017027	\$0.020586	\$0.100793	\$0.121379
October (Sep bill)	\$0.060344	\$0.045221	33.442%	\$0.015123			
November (Oct bill)	\$0.061610	\$0.045221	36.021%	\$0.016289			
December (Nov bill)	\$0.062124	\$0.045221	37.379%	\$0.016903			
AVERAGES, Jan - Jun			0.45522253	\$0.020586			
AVERAGES, Jul - Dec			0.355165063	\$0.116854			

NOTE: Use this rate for Jan - June (of this year) billing period. This is the rate for calculating customer billing.

NOTE: Use this rate for the July - Dec (of this year) billing period. This is the rate for calculating customer billing.

Notes: new EA for the second 6 months of this year. (enter this value in cell A5 of this year spreadsheet)

Notes: new EA for the first 6 months of NEXT year. (enter this value in cell A4 of the new next year spreadsheet) when you make it.

Notes: these fields (averages) populate automatically when the figures for Coverland Cost/kWh are all filled in.

I STARTED EDITING PROCESS AUG 2013
TO ELIMINATE THE OLD NON-USED PARTS WHICH WERE USED IN THE ORIGINAL
AND MAKE IT INTO A GENERAL PURPOSE CALCULATOR FOR THE EA ADJUSTMENT
PFL AUG 16, 2013

More editing, 8-30-13, PFL Mostly finalized 8-30-13; 22:30 More tinkering 9-1-13
Started on EDIT-3 9-1-13 22:00 Ready for test and review 8-12-13 Final edit and test 12-30-13

SPECIAL NOTE for 2014: There is an error in the data entry chronology. This is a result of me somehow having entered the JUNE bill information in cell B23 instead of the correct MAY information. The board had already approved the EA rate by the time I found this, and the difficulty of reversing this would have been large, so I used the MAY bill info in cell B26 to offset the EA for the next 6 months in a compensating manner. So, cells B23 and B26 should actually be swapped for exact computation for the respective periods. The actual error is small, .026627 as shown now, and .024414 if the correct info is used. PFL 8-4-2014.

01/15/2019

ELECTRIC Batch Add Budget Amendments

GL Number	Description	18 Adopted	18 Amended	18 Activity	New Amended	Change
582-000-644.000	ELECTRIC SALES	2,240,000.00	2,240,000.00	2,120,184.70	2,120,184.70	(119,815.30)
582-000-644.100	MERCURY VAPOR SALES	22,000.00	22,000.00	23,016.87	23,016.87	1,016.87
582-000-644.200	SERVICE FEES-ELECTRIC	20,000.00	36,000.00	40,483.59	40,483.59	4,483.59
582-000-644.300	ENERGY OPTIMIZATION PROGRAM FE	38,000.00	38,000.00	38,316.48	38,316.48	316.48
582-000-644.500	ELECTRICITY-PENALTIES & LATE	20,000.00	25,000.00	27,627.57	27,627.57	2,627.57
582-000-644.650	SAVE THE BELLS	0.00	0.00	2,147.10	2,147.10	2,147.10
582-000-665.000	INTEREST EARNED	1,100.00	1,100.00	964.78	964.78	(135.22)
582-582-702.000	WAGES	28,496.39	28,496.39	42,483.80	42,483.80	13,987.41
582-582-704.100	COMPENSATION-ELECTED	2,850.00	3,450.00	3,625.19	3,625.19	175.19
582-582-705.000	ADMIN VACATION	0.00	1,050.00	1,030.61	1,030.61	(19.39)
582-582-709.000	EMPLOYER'S FICA	0.00	2,500.00	4,071.32	4,071.32	1,571.32
582-582-713.000	WAGES - OVERTIME	1,083.95	2,583.95	4,449.28	4,449.29	1,865.34
582-582-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	350.00	2,053.81	2,053.81	1,703.81
582-582-719.000	HOSPITALIZATION	0.00	0.00	3,991.67	3,991.67	3,991.67
582-582-724.000	SICK TIME	0.00	1,400.00	1,353.82	1,353.82	(46.18)
582-582-726.000	LIFE INSURANCE	0.00	0.00	30.87	30.87	30.87
582-582-752.000	OFFICE SUPPLIES	0.00	700.00	542.65	542.65	(157.35)
582-582-752.100	OPERATING SUPPLIES	3,000.00	12,000.00	13,335.81	13,335.81	1,335.81
582-582-753.000	TOOLS & EQUIPMENT	5,000.00	5,000.00	1,127.81	1,127.81	(3,872.19)
582-582-801.000	PROF & CONTRACTUAL SERVICES	25,000.00	35,000.00	36,614.48	36,614.48	1,614.48
582-582-801.200	LEGAL	2,500.00	5,000.00	5,672.55	5,672.55	672.55
582-582-810.000	CREDIT CARD FEE EXPENSE	2,500.00	2,500.00	1,775.54	1,775.54	(724.46)
582-582-850.000	TELEPHONE	0.00	50.00	192.56	192.56	142.56
582-582-851.000	POSTAGE	9,500.00	9,500.00	5,688.64	5,688.64	(3,811.36)
582-582-888.000	ADMINISTRATIVE CHARGE	200.00	200.00	148.32	148.32	(51.68)
582-582-900.000	PUBLISHING AND PRINTING	500.00	500.00	291.00	291.00	(209.00)
582-582-913.000	TRAVEL	0.00	1,550.00	1,525.75	1,525.75	(24.25)
582-582-929.000	REPAIRS & MAINTENANCE	0.00	3,000.00	2,608.04	2,608.04	(391.96)
582-582-940.000	EQUIPMENT RENTAL	0.00	0.00	860.77	860.77	860.77
582-583-702.000	WAGES	38,962.33	38,962.33	29,554.91	29,554.91	(9,407.42)
582-583-703.000	SALARIES	9,386.35	0.00	6,679.39	6,679.39	6,679.39
582-583-705.000	VACATION PAY	26,000.00	26,000.00	16,981.39	16,981.39	(9,018.61)
582-583-706.000	HOLIDAY PAY	11,255.00	11,255.00	4,824.38	4,824.38	(6,430.62)
582-583-709.000	EMPLOYER'S FICA	14,432.11	14,432.11	11,121.38	11,121.38	(3,310.73)
582-583-712.000	HEALTH INSURANCE BUYOUT	2,400.00	2,400.00	9,303.50	9,303.50	6,903.50
582-583-712.200	RETIREE HEALTH INS BUYOUT	0.00	0.00	3,641.26	3,641.26	3,641.26
582-583-713.000	WAGES - OVERTIME	1,482.05	1,482.05	12.72	12.72	(1,469.33)
582-583-716.000	FUNERAL ALLOWANCE	2,814.00	814.00	395.28	395.28	(418.72)
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	14,553.26	22,304.25	37,525.04	37,525.04	15,220.79
582-583-719.000	HOSPITALIZATION	55,215.24	57,901.46	38,753.92	38,753.92	(19,147.54)
582-583-719.100	HOSPITAL INS RETIREE	0.00	1,500.00	(1,220.15)	0.00	(1,500.00)
582-583-721.000	H S A	10,100.00	10,100.00	7,533.32	7,533.32	(2,566.68)
582-583-724.000	SICK PAY	4,690.00	13,890.00	14,528.52	14,528.52	638.52
582-583-725.000	WORKERS' COMPENSATION	3,240.78	3,240.78	2,263.23	2,263.23	(977.55)
582-583-726.000	LIFE INSURANCE	681.98	681.98	530.81	530.81	(151.17)
582-583-751.000	LICENSE FEES	0.00	200.00	75.00	75.00	(125.00)
582-583-752.000	OFFICE SUPPLIES	3,500.00	1,500.00	1,054.59	1,054.59	(445.41)
582-583-752.099	BANK FEES	0.00	1,000.00	1,170.11	1,170.11	170.11
582-583-752.100	OPERATING SUPPLIES	2,500.00	2,500.00	1,978.31	1,978.31	(521.69)
582-583-752.200	IT SOFTWARE	10,000.00	15,000.00	24,092.14	24,092.14	9,092.14
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	0.00	510.00	487.07	487.07	(22.93)
582-583-759.000	GAS & OIL	10,000.00	7,000.00	2,855.64	2,855.64	(4,144.36)
582-583-767.000	CLOTHING - UNIFORMS	2,000.00	2,000.00	1,112.31	1,112.31	(887.69)
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	3,000.00	10,500.00	64,679.59	64,679.59	54,179.59
582-583-802.000	COLLECTION EXPENSE	1,200.00	300.00	52.24	52.24	(247.76)
582-583-850.000	TELEPHONE	10,700.00	10,700.00	8,087.98	8,087.98	(2,612.02)
582-583-851.000	POSTAGE	0.00	600.00	1,078.36	1,078.36	478.36
582-583-900.000	PRINTING AND PUBLISHING	0.00	500.00	1,097.99	1,097.99	597.99
582-583-910.000	PROFESSIONAL DEVELOPMENT	0.00	9,000.00	8,985.54	8,985.54	(14.46)

582-583-911.000	CONFRENCE & WORKSHOPS	0.00	1,500.00	293.02	293.02	(1,206.98)
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	4,400.00	5,162.75	4,517.29	4,517.29	(645.46)
582-583-921.000	HEAT	4,500.00	4,500.00	5,169.05	5,169.05	669.05
582-583-932.000	VEHICLE REPAIR & MAINT.	6,000.00	3,000.00	1,475.60	1,475.60	(1,524.40)
582-583-935.000	PROPERTY LIABILITY INSURANCE	28,000.00	25,989.66	8,126.37	8,126.37	(17,863.29)
582-583-956.000	MISCELLANEOUS	0.00	20.00	285.41	285.41	265.41
582-583-991.000	PRINCIPAL NOTES PAYABLE 2002	50,000.00	50,000.00	55,000.00	55,000.00	5,000.00
582-583-991.200	NOTES PAYABLE 2005	85,700.00	85,700.00	80,000.00	80,000.00	(5,700.00)
582-583-992.000	INTEREST NOTE PAYABLE 2002	18,000.00	18,000.00	25,032.50	25,032.50	7,032.50
582-583-992.100	INTEREST NOTE PAYABLE 2003	22,000.00	22,000.00	10,032.50	10,032.50	(11,967.50)
582-583-992.200	INTEREST NOTE PAYABLE 2005	14,700.00	14,700.00	11,352.50	11,352.50	(3,347.50)
582-584-702.000	WAGES	12,434.79	12,434.79	6,487.77	6,487.77	(5,947.02)
582-584-709.000	EMPLOYER'S FICA	0.00	500.00	412.01	412.01	(87.99)
582-584-713.000	WAGES OVERTIME	472.99	622.99	616.82	616.82	(6.17)
582-584-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	0.00	33.56	33.56	33.56
582-584-719.000	HOSPITALIZATION	0.00	0.00	66.79	66.79	66.79
582-584-726.000	LIFE INSURANCE	0.00	0.00	1.40	1.40	1.40
582-584-752.000	OFFICE SUPPLIES	200.00	200.00	7.98	7.98	(192.02)
582-584-752.100	OPERATING SUPPLIES	2,000.00	1,000.00	401.64	401.64	(598.36)
582-584-753.000	TOOLS & EQUIP UND CAP THRESHOL	4,000.00	995.00	93.23	93.23	(901.77)
582-584-801.000	PROFESSIONAL AND CONTRACTURAL	2,500.00	5,000.00	4,770.95	4,770.95	(229.05)
582-584-929.000	REPAIRS & MAINTENANCE	2,500.00	1,000.00	5,508.63	5,508.63	4,508.63
582-585-702.000	WAGES	59,583.36	59,583.36	56,779.17	56,779.17	(2,804.19)
582-585-709.000	EMPLOYER'S FICA	0.00	2,600.00	2,695.24	2,695.24	95.24
582-585-713.000	WAGES - OVERTIME	2,266.43	2,266.43	2,141.74	2,141.74	(124.69)
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	100.00	254.51	254.51	154.51
582-585-719.000	HOSPITALIZATION	0.00	500.00	695.15	695.15	195.15
582-585-726.000	LIFE INSURANCE	0.00	0.00	6.83	6.83	6.83
582-585-752.000	OFFICE SUPPLIES	14,500.00	4,611.70	0.00	0.00	(4,611.70)
582-585-752.100	OPERATING SUPPLIES	0.00	1,000.00	764.02	764.02	(235.98)
582-585-753.000	TOOLS & EQUIP UND CAP THRESHOL	5,000.00	5,000.00	0.00	0.00	(5,000.00)
582-585-801.000	PROFESSIONAL AND CONTRACTURAL	16,000.00	15,000.00	14,054.27	14,054.27	(945.73)
582-585-860.000	TRANSPORTATION	1,000.00	1,000.00	810.34	810.34	(189.66)
582-585-929.000	REPAIRS & MAINTENANCE	15,000.00	2,000.00	1,209.78	1,209.78	(790.22)
582-586-709.000	EMPLOYER'S FICA	0.00	200.00	106.85	106.85	(93.15)
582-586-713.000	WAGES - OVERTIME	220.73	220.73	91.35	91.35	(129.38)
582-586-801.000	PROFESSIONAL AND CONTRACTURAL	15,000.00	2,000.00	1,579.33	1,579.33	(420.67)
582-586-926.000	PURCHASED POWER	1,400,000.00	1,202,529.14	1,021,325.59	1,021,325.59	(181,203.55)
582-586-926.100	ATC TRANSMISSION MONTHLY INV	0.00	150,000.00	145,619.26	145,619.26	(4,380.74)
582-587-801.000	PROFESSIONAL & CONTRACTUAL	34,000.00	40,470.00	49,762.68	49,762.68	9,292.68
582-588-752.200	SAVE THE BELLS EXPENSES	0.00	0.00	2,313.60	2,313.60	2,313.60

01/15/2019

WATER DEPT Batch Add Budget Amendments

GL Number	Description	18 Adopted	18 Amended	18 Activity	New Amended	Change
591-000-645.000	WATER SALES	960,900.00	960,900.00	937,605.72	937,605.72	(23,294.28)
591-000-645.200	SERVICE FEES - WATER	500.00	500.00	450.00	450.00	(50.00)
591-000-645.500	WATER- PENALTIES & LATE FEES	10,000.00	12,000.00	12,429.26	12,429.26	429.26
591-000-665.000	INTEREST EARNED	1,200.00	1,200.00	1,308.51	1,308.51	108.51
591-266-801.200	LEGAL	0.00	0.00	30.00	30.00	30.00
591-536-703.000	SALARIES	34,999.12	30,999.12	13,485.79	13,485.79	(17,513.33)
591-536-705.000	VACATION PAY	11,000.00	11,000.00	11,051.50	11,051.50	51.50
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	14,865.38	14,865.38	28,531.54	28,531.54	13,666.16
591-536-719.000	HOSPITALIZATION	56,742.32	56,742.32	43,568.50	43,568.50	(13,173.82)
591-536-724.000	SICK PAY	5,000.00	10,000.00	10,228.18	10,228.18	228.18
591-536-725.000	WORKERS' COMPENSATION	3,215.58	3,215.58	1,462.94	1,462.94	(1,752.64)
591-536-726.000	LIFE INSURANCE	697.78	697.78	298.61	298.61	(399.17)
591-536-759.000	GAS, OIL & GREASE	3,000.00	3,000.00	3,061.17	3,061.17	61.17
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	15,000.00	19,000.00	19,606.58	19,606.58	606.58
591-536-802.000	COLLECTION EXPENSE	1,000.00	1,000.00	52.24	398.83	(601.17)
591-536-850.000	TELEPHONE	0.00	0.00	161.79	161.79	161.79
591-536-851.000	POSTAGE	1,000.00	1,300.00	1,497.52	1,497.52	197.52
591-536-900.000	PUBLISHING & PRINTING	1,800.00	3,000.00	3,198.48	3,198.48	198.48
591-536-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	2,000.00	1,631.70	1,631.70	(368.30)
591-536-913.000	TRAVEL	1,000.00	500.00	104.94	104.94	(395.06)
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,700.00	1,400.00	992.75	992.75	(407.25)
591-536-921.000	HEAT	0.00	0.00	370.77	370.77	370.77
591-536-929.000	REPAIR & MAINTENANCE	0.00	6,000.00	5,352.97	5,352.97	(647.03)
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	1,000.00	2,000.00	1,475.90	1,475.90	(524.10)
591-536-940.000	EQUIPMENT RENTAL	0.00	0.00	703.45	703.45	703.45
591-536-956.000	MISCELLANEOUS	1,300.00	1,300.00	0.00	0.00	(1,300.00)