

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
Monday, May 20, 2019
Meeting Location: 302 East McMillan Ave
Meeting Time: 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

6. Village Council – Special Session – Monday, April 15, 2019 at 5:00 p.m.
7. Village Council – Regular Session – Monday, April 15, 2019 at 6:00 p.m. – correction
8. Village Council – Special Session – Thursday, April 18, 2019 at 9:30 a.m.
9. Village Council – Special Session – Wednesday, April 24, 2019 at 9:00 a.m.

10. VILLAGE PRESIDENT ANNOUNCEMENTS

1. None Prescheduled

11. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please limit comments to 3 minutes.

1. None Prescheduled

12. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Bills – April 2019

101	General Fund	\$11,460.75
202	Major Street Fund	\$1,370.67
203	Local Street Fund	\$1,731.71
213	Fire Revolving Fund	\$3,428.62
409	TORC	\$420.00
418	Atlas Park	\$35.32
590	Sewage Receiving Fund	\$29,762.16
Total:		\$48,209.23

2. Water & Light – Monthly Bills – April 2019

582	Electric Fund	\$110,426.61
591	Water Fund	\$9,313.12
Total:		\$119,739.73

Save the Bells – as of 04/30/2019 \$12,225.22

3. Treasurer's Report – April 2019

- a. Truth in Taxation Recommendation

4. Request for Disbursement of Funds – Stormwater / Asset Management / Wastewater (SAW) Grant Program
 - a. Request #12 – April 1, 2019 – April 30, 2019 – Total: \$8,063.78
 - i. C2AE Invoice #67979: \$6,511.02
 - ii. C2AE Invoice #67980: \$544.92
 - iii. Village Staff Labor: \$1,007.84

13. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. Letter from Christian Fellowship SBC – Request Use of Atlas Park
2. Letter from Terrie Warren – Railroad Track Crossings
3. Training for Local Officials

14. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals

15. REPORTS OF BOARDS

1. Water & Light Board Meeting from Tuesday, May 14, 2019
2. Planning Commission Meeting from Monday, April 22, 2019
 - a. Planning Commission - Vacancy

16. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief
2. Ordinance Enforcement Officer
3. Director of Human Resources & Community Engagement
 - a. FOIA Status Report
4. Superintendent of Wastewater Treatment Plant
5. Superintendent of Water & Light
6. Assistant Village Manager
7. Superintendent of Parks & Recreation
8. Village Manager

17. REPORTS OF COMMITTEES

No reports scheduled from the following committees for the May 20, 2019 meeting: DPW/ WWTP Committee; Finance; Strategic Health Alliance; Safety Committee; Save the Bells; and Project Rising Tide.

1. Fire Advisory Committee
2. Management Committee
3. Parks & Recreation Committee – TORC

18. UNFINISHED BUSINESS

1. Ordinance Enforcement Officer – Desk Phone
2. Budget Amendments
 - a. Water
 - b. Electric

19. NEW BUSINESS

1. Spring Clean-up Days
2. Date Change of Monthly Council Meeting
3. Committee Reassignments
4. Creation of Joint Committee between WL Board & Council for Ordinance A and Policy Revisions

20. PUBLIC COMMENTS – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

21. COMMENTS BY COUNCIL MEMBERS**22. ADJOURNMENT - REGULAR SESSION**

Newberry Village Council
Special Session - Regarding Arbitration
April 15, 2019
302 East McMillan Ave.
5:00 p.m.

Present: President Stokes, Trustees: Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts.

Absent: None.

Also Present: Director of Human Resources & Community Engagement – Watkins, Clerk - Schummer, Rebecca Handa, Steve Stiffler.

Call to Order: President Stokes called the meeting to order at 5:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Public Comments: None.

New Business: Moved by Brown, support by Hendrickson, **CARRIED**, to go into closed session to discuss our attorney's legal opinion concerning the Lori Stokes arbitration matter and to consider settlement pursuant to MCL 15.268 (e) and (h). Roll call vote: Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts. Recused: Stokes.

Council adjourns to closed session at 5:05 p.m.

Moved by Brown, support by Hardenbrook, **CARRIED**, to return to open meeting and end the closed session. Roll call vote. Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts. Recused: Stokes.

The open meeting reconvenes at 5:50 p.m.

Council Action: Moved by Brown, support by Hardenbrook, **CARRIED**, to direct the attorney to communicate with the union as discussed in closed session. Roll call vote: Recuse - Stokes. Ayes - Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts.

Adjourn Meeting: Moved by Hardenbrook, support by Freese, **CARRIED**, to adjourn the meeting at 5:54 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

Newberry Village Council
Regular Meeting Minutes
April 15, 2019
302 East McMillan Ave.
6:00 p.m.

Present: President Stokes, Trustees: Brown, Dishaw, Freese, Hardenbrook, Hendrickson.

Absent: Hitts.

Also Present: Director of Human Resources & Community Engagement – Watkins, Superintendent WWTP – Blakely, Treasurer – Medelis, Clerk – Schummer, Fire Chief – John Wendt, Ken Stokes, Sterling McGinn, Scott Ouellette, Rebecca Handa, Steve Stiffler.

Call to Order: President Stokes called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Hendrickson, support by Freese, **CARRIED**, to approve the agenda with the following additions:

- 1.) 8:1 Review and discuss Invoice not approved for payment from March 18 meeting: Hitts CPS - Fire Revolving and Administration for \$131.25 each.
- 2.) 8:2 Review and discuss Invoice not approved for payment from March 18 meeting: Hitts CPS – General (Electric) and Water, both for \$131.25.
- 3.) 10:1 Add section A:2:4d for review.
- 4.) Fire Advisory Committee – Council Action requested to appoint Allison Watkins as the designee for Village Manager’s representation on the Fire Advisory Committee and to approve request to have items listed in Fire Protection Agreement made available to Village President or Village Manager designee to bring to April 22, 2019 committee meeting. Ayes: Stokes, Brown, Freese, Hardenbrook, Hendrickson. Nay: Dishaw. Absent: Hitts.

Minutes: Moved by Dishaw, support by Hardenbrook, **CARRIED**, to approve the March 18, 2019, regular session minutes with the following correction, under Minutes: Change date of minutes from March 18, 2019 to February 18, 2019. Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson. Absent: Hitts. Abstain: Brown. Moved by Hendrickson, support by Brown, **CARRIED**, to approve the minutes from the April 5, 2019 Special Session as written. Ayes: Stokes, Brown, Dishaw, Freese, Hendrickson. Abstain: Hardenbrook. Absent: Hitts. Moved by Dishaw, support by Freese, **CARRIED**, to approve the minutes from the April 10 Special Session as written. Ayes: All. Absent: Hitts.

Village President’s Announcements: Stokes stated that last month the Save the Bells and TORC projects came up in the discussions and as usual when questions are brought to the table regarding either of these projects emotions run pretty high and I think a clarification needs to be made of why questions need to be asked and answered. It was stated in the past by, Mr. Hendrickson that the Village is acting as a fiduciary of the Save the Bells funds. So what are the obligations of a fiduciary – a fiduciary is an individual or entity in whom another has placed the utmost trust and confidence to manage and protect property or money. The relationship wherein one person has an obligation to act for another’s benefit this being the case it is the Villages fiduciary responsibility to make available a detailed report of funds collected and dispersed for the public and the Save the Bells Committee. The same can be said of the TORC Project. It’s hard for me to understand the hesitancy to provide such a report for the project. There is no finger pointing or allegations being made. It should be a simple request to be granted. I feel that those funds should also be audited annually. These reports should not have to be made by special request. These reports should automatically be produced and presented to Council and the public on a routine basis. I can’t think of a more honorable way to treat those that have given of their time and talents than to closely guard, manage and protect the funds that they have worked so diligently for and to show them that we are acting in a fiduciary responsible fashion.

Public Comments on Agenda Items: Scott Ouellette, Rebecca Handa, Terese Schummer.

Submission of Bills and Financial Updates:

- 1.) Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to pay the invoice not approved for payment from March 18 meeting - Hitts CPS - Fire Revolving and Administration for

\$131.25 each. Discussion followed. Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson. Nay: Stokes. Absent: Hitts.

- 2.) Village of Newberry – Monthly Bills. Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to approve the March 2019 bills as presented, in the amount of \$36,813.28. Discussion followed. Ayes: All. Absent: Hitts. Moved by Dishaw, support by Freese, **CARRIED**, to eliminate the desk phone for the Ordinance Enforcement Officer. Ayes: All. Absent: Hitts.
- 3.) Moved by Hendrickson, support by Freese, **CARRIED**, to pay the invoice not approved for payment from March 18 meeting - Hitts CPS – General (Electric) and Water for \$131.25 each. Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson. Nay: Stokes. Absent: Hitts.
- 4.) Water & Light monthly bills for March 2019: Moved by Dishaw, support by Hardenbrook, **CARRIED**, to accept the recommendation of the W&L Board to pay the March Electric and Water Funds in the total amount of \$114,521.94. Ayes: All. Absent: Hitts.
- 1.) Christmas Lights Fund – as of 03/31/2019 - \$12,220.20.
- 2.) Treasurer’s Report – March 2019 – The Council accepted the report as presented. Discussion followed.
- 3.) Request for Disbursement of Funds – Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid. Moved by Brown, support by Hardenbrook, **CARRIED**, to approve payment of Request #11, March 1, 2019 – March 31, 2019, C2AE Invoice #67825: \$7,615.69, C2AE Invoice #67826: \$430.20, Oudbier Instrument Co. Invoice #69083: \$2,350.00, C2AE Invoice #67681: \$839.70, for a total of \$15,930.18. Ayes: All. Absent: Hitts.

Petitions and Communications: Received 2 Memorandums from Larry Vincent, dated March 21 and 25, 2019 – Annual W&L Report. Received a letter from Department of Treasury: Deficit Elimination Plan Approval.

Introduction and Adoption of Ordinances and Resolutions:

- 1.) Ordinance A: Management, Control, as Use of the Water and Light Plants and Distribution Systems of the Village of Newberry – Review Sections: A:1:8, A:2:4b and A:2:4d. Discussion followed. To be reviewed by the Ordinance Committee.

Reports of Boards:

- 1.) Water & Light Board Meeting from Tuesday, April 9, 2019: Minutes provided.
- 2.) Planning Commission Meeting: Minutes provided. There is still a vacancy on this Commission.

Reports of Village Officers and Management:

- A.) Fire Chief: Fire Chief John Wendt gave the report. He stated he wanted to make a correction in the bills. The bills stated that a hot water tank was moved, however it was an air compressor that was moved. Discussion followed regarding fire trucks inability to drive down some Village streets in the winter months.
- B.) Ordinance Enforcement Officer: None.
- C.) Director of Human Resources & Community Engagement: Watkins gave a verbal as well as a written report. a. FOIA Status Report – One submitted – responded to and closed-out.
- D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as a written report.
- E.) Superintendent of Water & Light: Joe Lively – Working Foreman, submitted a written report.
- F.) Assistant Village Manager: Absent.
- G.) Superintendent of Parks and Recreation: James-Mesloh submitted a written report.
- H.) Village Manager: James-Mesloh submitted a written report. Council Action: Moved by Brown, support by Hardenbrook, **CARRIED**, to acknowledge the 2017 audit for the Village of Newberry was completed more than 180 days past the end of the fiscal year, which resulted in the annual reporting of Form 5527 that documents the funding status of the Retirement Health Benefit Systems to not be submitted by the due date. AND acknowledge that the 2017 audit for the Village of Newberry was completed more than 180 days past the end of the fiscal year, which resulted in the annual reporting of Form 5572 that documents the funding status of the Defined Benefit Pension Retirements Systems to not be submitted by the due date. The information from

the 2017 audit used actuarial data from 2017 which shows our funded ratio is 65%. Ayes: All. Absent: Hitts.

Committee Reports:

- 1.) Ordinance Committee: Minutes provided from March 27, 2019 meeting. Report given by Hendrickson. Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to advise W&L Board to reactivate the W&L Policy Committee and work with the Ordinance Committee to clarify and amend Ordinance A in conjunction with the W&L Utility Policies. Ayes: All. Absent: Hitts. Moved by Hendrickson, support by Freese, **CARRIED**, to request legal guidance from Village Attorney regarding any legal reason why Village President cannot participate in revisions. Ayes: All. Absent: Hitts.
- 2.) Management Committee: Minutes provided from April 9, 2019 meeting. Stokes gave the report. Moved by Hardenbrook, support by Freese, **CARRIED**, that the Council request the Village Attorney draft an “Ethics Policy” after Freese has a list of items that Council wants included. Ayes: All. Absent: Hitts.
- 3.) Fire Advisory Committee: Meeting to be held April 22, 2019. Moved by Brown, support by Hendrickson, **CARRIED**, to appoint Allison Watkins as the designee for Village Manager’s representation on the Fire Advisory Committee. Ayes: All. Absent: Hitts. Moved by Hendrickson, support by Freese, **CARRIED**, request to have items listed in Fire Protection Agreement made available to Village President or Village Manager designee to bring to April 22, 2019 committee meeting. Ayes: All. Absent: Hitts.

Unfinished Business: None.

New Business:

- 1.) Budget Amendments: Moved by Hardenbrook, support by Freese, **CARRIED**, to table Budget Amendments until next meeting when administration staff can be present to answer questions. Discussion followed. Ayes: All. Absent: Hitts.

Public Comment: Comment heard from: Scott Ouellette, Rebecca Handa, Steve Stiffler and Terese Schummer.

Comments by Council Members: None.

Adjourn Meeting: Moved by Dishaw, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 7:35 p.m. Ayes: All. Absent: Hitts.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

Newberry Village Council
Special Session - Regarding Arbitration
April 18, 2019
302 East McMillan Ave.
9:30 a.m.

Present: President Stokes, Trustees: Brown, Dishaw, Freese, Hardenbrook, Hendrickson.

Absent: Hitts. (Arrived at 9:35)

Also Present: Assistant Village Manager – Vallad, Clerk - Schummer (via phone), Treasurer - Medelis, Ken Stokes, Kip Cameron, Richard King, Barb King.

Call to Order: President Stokes called the meeting to order at 9:30 a.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Public Comments: Comments heard from – Richard King, Kip Cameron, Charles Medelis.

New Business: Moved by Brown, support by Hendrickson, **CARRIED**, to go into closed session to discuss our attorney's legal opinion concerning the Lori Stokes arbitration matter and to consider settlement pursuant to MCL 15.268 (e) and (h). Role call vote: Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts. Recused: Stokes.

Council adjourns to closed session at 9:42 a.m.

Moved by Dishaw, support by Hitts, **CARRIED**, to return to open meeting and end the closed session. Roll call vote. Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts. Recused: Stokes.

The open meeting reconvenes at 10:39 a.m.

Council Action: Moved by Brown, support by Hitts, **CARRIED**, to direct the attorney to communicate with the union what was discussed and voted on, by straw vote, during the closed session. Roll call vote: Recuse - Stokes. Ayes -Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts.

Adjourn Meeting: Moved by Freese, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 10:44 a.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President

Newberry Village Council
Special Session - Regarding Arbitration
April 24, 2019
302 East McMillan Ave.
9:00 a.m.

Present: Trustees: Brown, Dishaw, Freese, Hardenbrook, Hendrickson.

Absent: Hitts, Stokes.

Also Present: Assistant Village Manager – Vallad, Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Treasurer - Medelis, Hilary Barnard, Lori Stokes.

Call to Order: President Pro-tem Brown called the meeting to order at 9:00 a.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Public Comments: None.

New Business: Moved by Hendrickson, support by Freese, **CARRIED**, to go into closed session to discuss our attorney's legal opinion concerning the Lori Stokes arbitration matter and to consider settlement pursuant to MCL 15.268 (e) and (h). Roll call vote: Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson. Absent: Hitts, Stokes.

Council adjourns to closed session at 9:04 a.m.

Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to return to open session. Roll call vote - Ayes: Brown, Dishaw, Freese, Hardenbrook, Hendrickson, Hitts. Absent: Hitts, Stokes.

The open meeting reconvenes at 10:04 a.m.

Council Action: Moved by Brown, support by Hardenbrook, **CARRIED**, that Council accept the union's settlement proposal #6, concerning the Lori Stokes arbitration, and direct our attorney to proceed with the necessary documentation. Roll call vote: Ayes -Brown, Freese, Hardenbrook, Hendrickson. Nays: Dishaw. Absent: Hitts, Stokes.

Adjourn Meeting: Moved by Freese, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 10:07 a.m. Ayes: All. Absent: Hitts, Stokes.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Sharon Brown, Village President Pro-tem

**VILLAGE OF NEWBERRY
VILLAGE PAYABLES
APRIL 2019**

GL Number	Vendor	Invoice Line Desc	Invoice Description	Amount
Fund 101 General Fund				
Dept 172 VILLAGE MANAGER				
101-172-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	8.05
101-172-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	6.58
101-172-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.94
101-172-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL	10.69
Total For Dept 172 VILLAGE MANAGER				32.26
Dept 201 ADMINISTRATIVE				
101-201-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	12.38
101-201-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	35.89
101-201-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	ADDING MACHINE PAPER	4.25
101-201-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	36.75
101-201-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	CENTER PULL PAPER TOWELS	43.48
101-201-752.100	NEWBERRY NEWS INC	SUBSCRIPTIONS	BIDS/MINUTES/SUBSCRIPTION	52.50
101-201-752.200	I.T. RIGHT	IT SOFTWARE	ANNUAL SERVICE CONTRACT/ANITVIRUS/MONITORING	1,000.00
101-201-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	OFFICE CLEANING	100.00
101-201-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE AGREEMENT	458.90
101-201-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE ON COPIER	181.76
101-201-804.000	US BANK EQUIP FINANCE	LEASE EXPENSE	COPIER LEASE - APRIL	96.49
101-201-804.000	US BANK EQUIP FINANCE	LEASE EXPENSE	COPIER LEASE - MAY	96.49
101-201-850.000	VERIZON	906-291-1621 A.V.M	ACCOUNT NUMBER 942077532-00003 DESK	36.02
101-201-850.000	VERIZON	906-291-1621 A.V.M	ACCOUNT NUMBER 942077532-00001 FAX	11.26
101-201-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL	21.33
101-201-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
101-201-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50
101-201-900.000	NEWBERRY NEWS INC	PUBLISHING & PRINTING	METERS/PLANNING/VACANCY/MINUTES	444.00
101-201-900.000	NEWBERRY NEWS INC	PUBLISHING & PRINTING	BIDS/MINUTES/SUBSCRIPTION	699.00
101-201-910.000	NMPSA	PROFESSIONAL DEVELOPMENT	FOIA SEMINAR REGISTRATION FOR DIR HR	6.25
101-201-980.000	AMAZON CAPITAL SERVICES	CAP OUTLAY-OFFICE EQUIP & FURN	COMPUTER SPEAKERS	19.99
Total For Dept 201 ADMINISTRATIVE				3,407.99
Dept 223 AUDIT & LEGAL EXPENSE				
101-223-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	218.25
101-223-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	394.03
Total For Dept 223 AUDIT & LEGAL EXPENSE				612.28
Dept 230 ORDINANCE OFFICER				
101-230-801.000	BECKETT & RAEDER	PROFESSIONAL & CONTRACTUAL	MASTER PLAN	555.00
101-230-850.000	VERIZON	906-291-1630 - ORDINANCE	ACCOUNT NUMBER 942077532-00003 DESK	27.75
101-230-850.000	VERIZON	906-291-0583 - ORDINANCE	ACCOUNT NUMBER 942077532-00002 - CELL	42.73
Total For Dept 230 ORDINANCE OFFICER				625.48
Dept 253 TREASURER				
101-253-850.000	VERIZON	906-291-1631 TREASURER	ACCOUNT NUMBER 942077532-00003 DESK	27.75
Total For Dept 253 TREASURER				27.75
Dept 265 BUILDING & GROUNDS				
101-265-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 827.500	282.08
101-265-921.000	SEMCOENERGY GAS COMPANY	HEAT	310 E. MC MILLAN NATURAL GAS	70.72
101-265-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	HILLAMN FASTENERS - REPAIR HANDRAIL	12.76
101-265-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	FASTENERS/DRILLROTARTY- REPAIR HANDRAIL	20.54
101-265-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	KEYS	11.96
101-265-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	DOOR HANDLE/LOCK/MOUNT/KEY	60.96
101-265-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	STRIKE LIP/SCRW DCK	17.98
101-265-980.000	AMAZON CAPITAL SERVICES	CAPT OUTLAY-OFFICE EQUIP & FUR	LAPTOP- DPW/MECHANIC	587.00
Total For Dept 265 BUILDING & GROUNDS				1,064.00
Dept 301 POLICE DEPARTMENT				
101-301-719.000	44 NORTH	POLICE HOSPITALIZATION	COBRA RETIREES	3.45
101-301-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	26.29
Total For Dept 301 POLICE DEPARTMENT				29.74
Dept 441 PUBLIC WORKS				
101-441-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	14.23
101-441-752.100	MICHIGAN STEAM	OPERATING SUPPLIES	REPAIR PARTS FOR HOT WTR PRESSURE WASHER	62.23
101-441-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	DRIVERS GLOVE GOATSKIN ENDURA UNLINED	64.89
101-441-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	DRIVER GLOVES GOATSKINS	21.63
101-441-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	ONLINE SUPPORT	5.35
101-441-850.000	VERIZON	906-293-8531	ACCOUNT NUMBER 942077532-00003 DESK	13.31
101-441-850.000	VERIZON	906-291-0136 MECHANIC	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
101-441-850.000	ATT U.VERSE	TELEPHONE	DPW UVERSE	41.58
101-441-929.000	DANNY'S AUTO VALUE INC	REPAIRS & MAINTENANCE	DPW 45 SEMI METALLIC	39.22
101-441-929.000	DANNY'S AUTO VALUE INC	REPAIRS & MAINTENANCE	HITCH PIN BRUSH HOG	4.83
Total For Dept 441 PUBLIC WORKS				288.64

Dept 524 MOTOR POOL

101-524-752.100	DANNY'S AUTO VALUE INC	OPERATING SUPPLIES	SPECIALTY MICROMETER BATTERY	2.29
101-524-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	NON-CHLORINATED BRAKE CLEANER	27.96
101-524-759.000	PICKELMANS PETRO	GAS OIL & GREASE	DIESEL	102.24
101-524-759.000	BOWMAN GAS COMPANY	GAS OIL & GREASE	FORK LIFT LP GAS	27.64
101-524-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS OIL & GREASE - PUBLIC WORKS	GAS/FUEL	785.60
101-524-932.000	AMAZON CAPITAL SERVICES	VEHICLE REPAIR & MAINTENANCE	MINI QUICK FIST CLAMP TORO TOOL HOLDER	22.52
101-524-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIR & MAINTENANCE	CORE RETURN #45 INV 866509	(116.04)
101-524-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIR & MAINTENANCE	BRAKE CALLIPERS/CORES #45	228.02
101-524-932.000	TAHQUAMENON AREA CREDIT UNION	VEHICLE REPAIR & MAINTENANCE	GENERAL PUMP PISTON- TUFF PUSHER	42.00
101-524-932.000	TAHQUAMENON AREA CREDIT UNION	VEHICLE REPAIR & MAINTENANCE	CONTRACT CLEANERS TUFF POWER WASHER	90.19
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	OIL CAP	8.09
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	BRAKE FLUID	4.99
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	AIR FILTERS	85.99
101-524-932.000	MICHIGAN STEAM	VEHICLE REPAIR & MAINTENANCE	REPAIR PARTS FOR HOT WTR PRESSURE WASHER	600.47
101-524-932.000	NEALS AUTOMOTIVE PARTS INC	VEHICLE REPAIR & MAINTENANCE	#44 ADAPTERS SAE	4.75
101-524-932.000	NEALS AUTOMOTIVE PARTS INC	VEHICLE REPAIR & MAINTENANCE	SHOE REP KIT/BRAKE CAN/Q-PLUS #44 SWEEPER	141.09
101-524-932.000	NEALS AUTOMOTIVE PARTS INC	VEHICLE REPAIR & MAINTENANCE	LIGHT #44	9.94
101-524-932.000	NEALS AUTOMOTIVE PARTS INC	VEHICLE REPAIR & MAINTENANCE	KIT CLEVIS LW #44	35.82
101-524-932.000	UNITED ROTARY BRUSH CORPORATION	VEHICLE REPAIR & MAINTENANCE	21-021640LVC	326.91
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	MINI LAMP	8.99
101-524-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINTENANCE	HITCH PIN BRUSH HOG	10.63
101-524-932.000	TAHQUAMENON AREA CREDIT UNION	VEHICLE REPAIR & MAINTENANCE	TOP LINKS FOR TRACTOR/BRUSH HOG	64.98
			Total For Dept 524 MOTOR POOL	2,515.07

Dept 525 STORM SEWER

101-525-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	CONCRETE MIX	31.47
101-525-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	1.59
			Total For Dept 525 STORM SEWER	33.06

Dept 528 RUBBISH

101-528-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS OIL & GREASE - GARBAGE	GAS/FUEL	80.55
101-528-801.100	WASTE MANAGEMENT	PROFESSIONAL & CONTRACTUAL	RUBBISH DISPOSAL	2,541.44
101-528-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	97.42
101-528-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UB BILLING	105.07
			Total For Dept 528 RUBBISH	2,824.48

Total For Fund 101 General Fund **11,460.75**

Fund 202 Major Street Fund**Dept 463 ROUTINE MAINTENANCE**

202-463-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	11.38
202-463-752.300	ECONO SIGN & BARRICADE	SUPPLIES - SIGNAGE	STOP SIGNS	452.09
202-463-760.000	EVERETT GOODRICH TRUCKING	ROAD MATERIALS	COLD PATCH	907.20
			Total For Dept 463 ROUTINE MAINTENANCE	1,370.67

Total For Fund 202 Major Street Fund **1,370.67**

Fund 203 Local Street Fund**Dept 463 ROUTINE MAINTENANCE**

203-463-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	69.52
203-463-752.300	ECONO SIGN & BARRICADE	SUPPLIES - SIGNAGE	STOP SIGNS	301.39
203-463-760.000	EVERETT GOODRICH TRUCKING	ROAD MATERIALS	COLD PATCH	1,360.80
			Total For Dept 463 ROUTINE MAINTENANCE	1,731.71

Total For Fund 203 Local Street Fund **1,731.71**

Fund 213 Fire Revolving Fund**Dept 336 FIRE**

213-336-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE - FIRE	GAS/FUEL	262.58
213-336-776.000	D & D HOME CENTER	SUPPLIES-BUILDING MAINTENANCE	RETURN OF FIRE HALL MATERIALS	(14.88)
213-336-850.000	VERIZON	906-293-8141 FIRE	ACCOUNT NUMBER 942077532-00003 DESK	26.62
213-336-850.000	ATT U.VERSE	TELEPHONE	UVERSE	41.58
213-336-911.000	TAHQUAMENON AREA CREDIT UNION	CONFERENCE & WORKSHOPS	ROOM FOR FDIC CONVENTION INDIANAPOLIS	487.89
213-336-911.000	TAHQUAMENON AREA CREDIT UNION	CONFERENCE & WORKSHOPS	ROOM FOR FDIC CONFERENCE INDIANAPOLIS	487.89
213-336-911.000	CURLEY SR., DON	CONFERENCE & WORKSHOPS	MEALS	119.00
213-336-911.000	KLUSMEYER, BRUCE	CONFERENCE & WORKSHOPS	MEALS	119.00
213-336-911.000	WENDT, JOHN	CONFERENCE & WORKSHOPS	MEALS	282.00
213-336-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 900.500	368.20
213-336-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIRS & MAINTENANCE	LICENSE LAMP	21.89
213-336-932.000	NEWBERRY MOTORS INC	VEHICLE REPAIRS & MAINTENANCE	REMAINING BAL OF SERP/TUNEUP	564.22
213-336-932.000	R & R FIRE TRUCK REPAIR INC	VEHICLE REPAIRS & MAINTENANCE	2002 PIERCE DRAIN CABLE ASSY	662.63
			Total For Dept 336 FIRE	3,428.62

Total For Fund 213 Fire Revolving Fund **3,428.62**

Fund 409 TORC**Dept 757 TORC**

409-757-801.000	AECOM TECHNICAL SERVICES INC	PROFESSIONAL & CONTRACTUAL	FINAL PHASE OF TORC	390.00
409-757-900.000	NEWBERRY NEWS INC	PUBLISHING & PRINTING	TORC BIDS	30.00
			Total For Dept 757 TORC	420.00

Total For Fund 409 TORC **420.00**

Fund 418 Atlas Park**Dept 758 Atlas Park**

418-758-929.000	AMAZON CAPITAL SERVICES	REPAIRS & MAINTENANCE	BASKETBALL NETS - ATLAS PARK	35.32
			Total For Dept 758 Atlas Park	35.32

Total For Fund 418 Atlas Park **35.32**

**Fund 590 Sewage Receiving Fund
Dept 537 SEWER SYSTEM**

590-537-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	3.45
590-537-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	34.94
590-537-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	35.90
590-537-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	ADDING MACHINE PAPER	4.25
590-537-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	36.75
590-537-752.100	MAC'S MARKET INC	OPERATING SUPPLIES	TOILET PAPER/ HAND SOAP	9.99
590-537-752.200	I.T. RIGHT	IT SOFTWARE	ANNUAL SERVICE CONTRACT/ANITVIRUS/MONITORING	1,000.00
590-537-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	ONLINE SUPPORT	16.05
590-537-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE - WWTP	GAS/FUEL	50.70
590-537-767.000	TAHQUAMENON AREA CREDIT UNION	UNIFORMS	JACKETS - 2	147.34
590-537-776.000	FOSTER HARDWARE	SUPPLIES - BUILDING MAINTENANCE	TAGS ID KEY W/RAKC	6.99
590-537-776.000	TAHQUAMENON AREA CREDIT UNION	SUPPLIES - BUILDING MAINTENANCE	PAYPAL - GREENSUN LED WALL PACK COMMERCIAL LIGHTING	118.99
590-537-776.000	FOSTER HARDWARE	SUPPLIES - BUILDING MAINTENANCE	SILCN	6.99
590-537-801.000	JOHNSON CONTROLS	PROFESSIONAL & CONTRACTUAL	PNEUMATIC REPAIRS	2,499.50
590-537-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	4.76
590-537-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE AGREEMENT	458.89
590-537-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE ON COPIER	181.75
590-537-801.000	HELEN NEWBERRY JOY HOSPITAL	PROFESSIONAL & CONTRACTUAL	LABS	85.00
590-537-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	257.25
590-537-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	1,609.01
590-537-804.000	US BANK EQUIP FINANCE	LEASE EXPENSE	COPIER LEASE - APRIL	96.49
590-537-804.000	US BANK EQUIP FINANCE	LEASE EXPENSE	COPIER LEASE - MAY	96.49
590-537-850.000	AT&T	TELEPHONE	WWTP LANDLINE	87.86
590-537-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	73.38
590-537-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.26
590-537-850.000	VERIZON	906-291-0599 - WWTP	ACCOUNT NUMBER 942077532-00002 - CELL	74.77
590-537-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
590-537-850.000	ATT U.VERSE	TELEPHONE	WWTP UVERSE	41.59
590-537-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	140.04
590-537-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50
590-537-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UB BILLING	151.03
590-537-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	WWTP MATH CLASS	135.00
590-537-910.000	MWVA LOCAL SECTION 21	PROFESSIONAL DEVELOPMENT	WASTERWATER ORPERATORS CONFERENCE PUCKETT/BROWN	120.00
590-537-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	WWTP SUPT MATH TEST	75.00
590-537-910.000	NMPSA	PROFESSIONAL DEVELOPMENT	FOIA SEMINAR REGISTRATION FOR DIR HR	6.25
590-537-913.000	BLAKELY, GEORGE	TRAVEL	MEALS/GAS/TOLL	220.09
590-537-913.000	BROWN, JAMES	TRAVEL	MEALS WASTERWATER CONFERENCE	47.25
590-537-913.000	DANIEL PUCKETT	TRAVEL	MEALS WASTERWATER CONFERENCE	47.25
590-537-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	LODGING FOR MATH CLASS	94.34
590-537-913.000	BLAKELY, GEORGE	TRAVEL	MEAL	19.58
590-537-913.000	BLAKELY, GEORGE	TRAVEL	MEALS	15.35
590-537-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	ROOM MATH TEST WWTP SUPT	99.64
590-537-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	ISLAND ROOM WWTP CONFERENCE	181.90
590-537-915.000	MICHIGAN WATER ENVIRONMENTAL ASSN	MEMBERSHIPS & SUBSCRIPTIONS	YEARLY MEMBERSHIP DANIEL PUCKETT	75.00
590-537-917.100	HYDRITE CHEMICAL CO.	LAB SUPPLIES	HYDRIFLOC/BISULFITE	2,169.88
590-537-917.100	FOSTER HARDWARE	LAB SUPPLIES	GRN DENATURD ALCOHOL QT	7.99
590-537-917.100	U S A BLUE BOOK	LAB SUPPLIES	AMMONIA NITROGEN	35.24
590-537-917.100	NCL OF WISCONSIN INC	LAB SUPPLIES	CAPS FOR 5905/10/5239/550/556/85	75.76
590-537-917.100	HYDRITE CHEMICAL CO.	LAB SUPPLIES	HYDRIFLOC 2226	1,838.00
590-537-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 994.500	771.17
590-537-929.000	DANNY'S AUTO VALUE INC	REPAIRS & MAINTENANCE	TUBE UNION/ TUBE NUT/ COP LINE	42.60
590-537-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	CLAMP/ADAPTER GALV1	10.97
590-537-929.000	TAHQUAMENON AREA CREDIT UNION	REPAIRS & MAINTENANCE	ORINGS	36.00
590-537-929.000	RS TECHNICAL SERVICES, INC	REPAIRS & MAINTENANCE	TUBE ASSY/TUBE CONNECT/NORPRENE CHEMICAL TH	171.32
590-537-929.100	DANNY'S AUTO VALUE INC	PREVENTATIVE MAINTENANCE	GREASE	34.50
590-537-932.000	FOSTER HARDWARE	VEHICLE REPAIRS & MAINTENANCE	2" COUPLER CAMEL JET	1.49
590-537-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIRS & MAINTENANCE	CORE DEPOSIT RETURN	(30.00)
590-537-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIRS & MAINTENANCE	PCV VALVE	7.29
590-537-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIRS & MAINTENANCE	TERMINAL	0.49
590-537-932.000	TAHQUAMENON AREA CREDIT UNION	VEHICLE REPAIRS & MAINTENANCE	CAMEL JET BALL VALVES	41.98
590-537-932.000	LYNN AUTO PARTS INC.	VEHICLE REPAIRS & MAINTENANCE	REMAN STARTER/CORE DEPOSIT	87.99
590-537-975.000	I.T. RIGHT	CONSTRUCTION - SAW GRANT	GIS DATABASE COMPUTERS	5,534.29
590-537-975.000	OUDBIER INSTRUMENT COMPANY	CONSTRUCTION - SAW GRANT	RAIN GAGE WITH DATA LOGGING AND INTERFACE	2,350.00
590-537-975.000	C2AE ARCHITECTURE ENGINEERING	CONSTRUCTION - SAW GRANT	INVENTORY/GISDATABASE/METERING/MODELING	7,615.69
590-537-975.000	C2AE ARCHITECTURE ENGINEERING	CONSTRUCTION - SAW GRANT	INVENTORY/GISDATABASE	480.20

Total For Dept 537 SEWER SYSTEM **29,762.16**

Total For Fund 590 Sewage Receiving Fund **29,762.16**

Fund Totals:	
Fund 101 General Fund	11,460.75
Fund 202 Major Street Fund	1,370.67
Fund 203 Local Street Fund	1,731.71
Fund 213 Fire Revolving Fund	3,428.62
Fund 409 TORC	420.00
Fund 418 Atlas Park	35.32
Fund 590 Sewage Receiving Fund	29,762.16

Total For All Funds: **48,209.23**

**VILLAGE OF NEWBERRY
WATER & LIGHT PAYABLES
APRIL 2019**

GL Number	Vendor	Inv. Line Desc	Invoice Desc.	Amount
Fund 582 Electric Fund				
Dept 000				
582-000-042.000	LARQUE DDS ERNEST	UNAPPLIED CREDIT	UB refund for account: 2-00890-00	144.07
			Total For Dept 000	144.07
Dept 582 ELECTRIC DISTRIBUTION				
582-582-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	9.20
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	CLAMP WEDGE AL	140.30
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	CUTOOUT 15KV 100A	996.20
582-582-752.100	TAHQUAMENON AREA CREDIT UNION	OPERATING SUPPLIES	1000BULBS.COM DUST TO DAWN LIGHTS	653.66
582-582-801.000	CTC ENGINEERING	PROFESSIONAL & CONTRACTUAL	ENGINEERING SERVICES PERFORMED THROUGH APRIL	195.00
582-582-850.000	TAHQUAMENON AREA CREDIT UNION	TELEPHONE	LARGE CAPACITY METER	41.58
582-582-850.000	ATT U.VERSE	UVERSE- LARGE CAPACITY METER	LARGE CAPACITY METER UVERSE	41.58
582-582-913.000	BURTON, LONDON	TRAVEL	MEALS PICKING UP TRUCK GRAND RAPIDS	38.50
582-582-913.000	DONALD HOOPER	TRAVEL	MEALS PICKING UP ALTEC TRUCK	38.50
582-582-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	BRIDGE TOLL LINEMAN SCHOOL	4.00
582-582-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	BRIDGE TOLL LINEMAN SCHOOL	4.00
582-582-980.000	AMAZON CAPITAL SERVICES	CAPT OUTLAY-OFFICE EQUIP & FUR	LAPTOP-WATER/LIGHT/MECHANIC	587.00
			Total For Dept 582 ELECTRIC DISTRIBUTION	2,749.52
Dept 583 GENERAL EXPENSES				
582-583-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	4.60
582-583-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	4.60
582-583-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	32.87
582-583-751.000	KUCINSKAS, DAN	LICENSE FEES	CDL PHYSICAL	110.00
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	35.90
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	ADDING MACHINE PAPER	4.25
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	36.75
582-583-752.100	D & D HOME CENTER	OPERATING SUPPLIES	HARDWARE CLOTH FOR ELECTRIC POLES	21.99
582-583-752.100	D & D HOME CENTER	OPERATING SUPPLIES	HARDWARE CLOTH FOR POLES	26.99
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.99
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.49
582-583-752.200	I.T. RIGHT	IT SOFTWARE	ANNUAL SERVICE CONTRACT/ANITVIRUS/MONITORING	1,000.00
582-583-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	03/01/2019	42.80
582-583-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS & OIL - ELECTRIC	GAS/FUEL	386.33
582-583-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	OFFICE CLEANING	100.00
582-583-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	12.70
582-583-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE AGREEMENT	458.89
582-583-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE ON COPIER	181.75
582-583-801.000	AERIAL HYDRAULIC REPAIR	PROFESSIONAL & CONTRACTUAL	DUCTIBLE REPAIR OF BUCKET TRUCK	250.00
582-583-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	354.75
582-583-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	3,167.75
582-583-850.000	AT&T	TELEPHONE	WATER/LIGHT PHONE	43.20
582-583-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.64
582-583-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1621 A.V.M.	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1622 H.R.	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.88
582-583-850.000	VERIZON	906-293-8531	ACCOUNT NUMBER 942077532-00003 DESK	13.31
582-583-850.000	VERIZON	906-291- 1633 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.26
582-583-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL	10.69
582-583-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
582-583-850.000	VERIZON	906-291-0055 HR	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
582-583-850.000	VERIZON	906-291-0608 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	VERIZON	906-450-0919 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	VERIZON	906-291-0136 MECHANIC	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS - FIBER-OPTICS	ACCT 00042364-7	25.00
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
582-583-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	237.47
582-583-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50
582-583-900.000	ARISTA INFORMATION SYSTEMS INC	PRINTING & PUBLISHING	UB BILLING	256.10
582-583-900.000	NEWBERRY NEWS INC	PRINTING & PUBLISHING	METERS/PLANNING/VACANCY/MINUTES	24.00
582-583-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	ROOM-LINEMAN SCHOOL	432.90
582-583-910.000	NMPSA	PROFESSIONAL DEVELOPMENT	FOIA SEMINAR REGISTRATION FOR DIR HR	6.25
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	GENERATION BUILDING	303.85
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	WATER LIGHT	276.67
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS GENERATION BUILDING	237.500
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 238.500	143.46
582-583-932.000	AERIAL HYDRAULIC REPAIR	VEHICLES REPAIRS & MAINTENANCE	NYLON BLT	199.36
582-583-932.000	BURBACH SALES & SERVICE	VEHICLES REPAIRS & MAINTENANCE	TIRES #10	7.30
582-583-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	LAMP BOLT #10	318.86
			Total For Dept 583 GENERAL EXPENSES	10.00
				8,762.96

Dept 585 BUILDING MAINTENANCE					
582-585-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	BLADE RECIP 6" 10T 5PK	14.99	
Total For Dept 585 BUILDING MAINTENANCE				14.99	
Dept 586 PURCHASED POWER					
582-586-801.000	MICHIGAN PUBLIC POWER AGENCY	PROFESSIONAL & CONTRACTUAL	GREEN PRICING SVC COMM/RENEWABLE PORTFOLIO SVC COMM	88.56	
582-586-801.000	MICHIGAN PUBLIC POWER AGENCY	PROFESSIONAL & CONTRACTUAL	GREEN PRICING SVC COMM/RENEWABLE PORTFOLIO SVC COMM	57.49	
582-586-926.000	CMS ENERGY RESOURCE MGT	PURCHASED POWER	CAPACITY	74,868.96	
582-586-926.000	CLOVERLAND ELECTRIC CO-OP	PURCHASED POWER	MONTHLY POWER BILL	5,005.56	
582-586-926.100	AMERICAN TRANSMISSION COMPANY	ATC TRANSMISSION MONTHLY INV	PURCHASED POWER - CAPACITY	12,141.88	
Total For Dept 586 PURCHASED POWER				92,162.45	
Dept 587 ENERGY OPTIMIZATION					
582-587-801.000	MECA	PROFESSIONAL & CONTRACTUAL	MONTHLY INCENTIVES	6,592.62	
Total For Dept 587 ENERGY OPTIMIZATION				6,592.62	
Total For Fund 582 Electric Fund				110,426.61	
Fund 591 Water Fund					
Dept 536 WATER SYSTEM					
591-536-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	3.45	
591-536-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	3.45	
591-536-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	106.73	
591-536-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	35.90	
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	ADDING MACHINE PAPER	4.25	
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	36.74	
591-536-752.000	FOSTER HARDWARE	OFFICE SUPPLIES	9V BATTERIES	16.99	
591-536-752.100	HAWKINS INC	OPERATING SUPPLIES	AZONE 15-EPA/ SODIUM BISULFITE	1,158.37	
591-536-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	BLADE RECIP 12" 5PK	24.99	
591-536-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.99	
591-536-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	BRASS BALL VALVE THREADED	26.99	
591-536-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.49	
591-536-752.200	I.T. RIGHT	IT SOFTWARE	ANNUAL SERVICE CONTRACT/ANITVIRUS/MONITORING	1,000.00	
591-536-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	03/01/2019	42.80	
591-536-753.000	LYNN AUTO PARTS INC.	TOOLS & EQUIP UND CAP THRESH	MECHANICS STETHSCOPE	9.29	
591-536-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE - WATER	GAS/FUEL	386.33	
591-536-801.000	SAULT STE MARIE CITY HALL	PROFESSIONAL & CONTRACTUAL	WATER SAMPLES	54.00	
591-536-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	OFFICE CLEANING	100.00	
591-536-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	12.70	
591-536-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE AGREEMENT	458.89	
591-536-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE ON COPIER	181.76	
591-536-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	354.75	
591-536-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	3,167.15	
591-536-850.000	AT&T	TELEPHONE	WATER/LIGHT PHONE	43.20	
591-536-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.64	
591-536-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	6.94	
591-536-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.94	
591-536-850.000	VERIZON	906-291-1633 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.94	
591-536-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.88	
591-536-850.000	VERIZON	906-291-1622 H.R.	ACCOUNT NUMBER 942077532-00003 DESK	6.94	
591-536-850.000	VERIZON	906-291-1621 A.V.M	ACCOUNT NUMBER 942077532-00003 DESK	6.94	
591-536-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.94	
591-536-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.26	
591-536-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL	10.68	
591-536-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL	10.69	
591-536-850.000	VERIZON	906-450-0919 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37	
591-536-850.000	VERIZON	906-291-0608 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37	
591-536-850.000	VERIZON	906-291-0055 HR	ACCOUNT NUMBER 942077532-00002 - CELL	10.68	
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS FIBER- OPTICS	ACCT 00042364-7	25.00	
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75	
591-536-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	133.95	
591-536-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50	
591-536-900.000	ARISTA INFORMATION SYSTEMS INC	PRINTING & PUBLISHING	UB BILLING	144.47	
591-536-910.000	NMP&A	PROFESSIONAL DEVELOPMENT	FOIA SEMINAR REGISTRATION FOR DIR HR	6.25	
591-536-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	ROOM WATER CONFERENCE	181.90	
591-536-921.000	SEMCOENERGY GAS COMPANY	HEAT	WATER LIGHT	276.66	
591-536-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 238.500	199.36	
591-536-932.000	BURBACH SALES & SERVICE	VEHICLES REPAIRS & MAINTENANCE	TIRES #10	318.86	
591-536-973.000	AMAZON CAPITAL SERVICES	CAPITAL OUTLAY	LAPTOP-WATER/LIGHT/MECHANIC	587.00	
Total For Dept 536 WATER SYSTEM				9,313.12	
Total For Fund 591 Water Fund				9,313.12	
Fund Totals:					
Fund 582 Electric Fund				110,426.61	
Fund 591 Water Fund				9,313.12	
Total For All Funds:				119,739.73	

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-6160

1185864

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 4/30/19 Page 1 of 1
ACCOUNT NUMBER

MUNICIPAL MONEY MARKET

ACCOUNT NUMBER

PREVIOUS BALANCE

CREDITS TOTALING

DEBITS TOTALING

SERVICE CHARGE AMOUNT

INTEREST PAID

CURRENT STMT BALANCE

12,220.20

.00

.00

.00

5.02

12,225.22

Statement Dates 4/01/19 thru 4/30/19

DAYS IN STATEMENT PERIOD

AVERAGE LEDGER BAL

AVERAGE COLLECTED BAL

Interest Earned

Annual Percentage Yield Earned

2019 Interest Paid

0

30

12,220

12,220

5.02

0.50%

22.74

DEPOSITS AND OTHER CREDITS.....

DATE

DESCRIPTION

AMOUNT

4/30

INTEREST PAID 30 DAYS

5.02

DAILY BALANCE SUMMARY.....

DATE.....BALANCE

DATE.....BALANCE

4/01

12,220.20

4/30

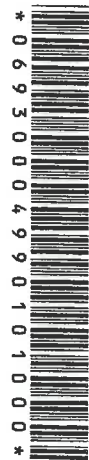
12,225.22

INTEREST RATE SUMMARY.....

DATE.....INTEREST RATE

3/31

.50%



VILLAGE OF NEWBERRY		TREASURER'S REPORT				
FOR MONTH ENDING:		2019		2018		
April 30, 2019		Y.T.D. Collections	Actual Collections April	Y.T.D. Collections	Actual Collections April	Y.T.D.
LEDGER ITEMS:						
Delinquent Personal Property Taxes			0.00		0.00	0.00
Delinquent Personal Interest Collected			0.00		0.00	0.00
Delinquent Real Tax Collected			0.00		0.00	0.00
Delinquent Real Tax Interest Collected			0.00		0.00	0.00
Real Property Tax Collected		0%	0.00	1,305.28	0.00	244,001.10
Personal Property Tax Collected		0%	0.00	0.00	0.00	49,161.81
Admin Fee, Penalty & Interest Collected			0.00	128.96	0.00	193.33
Deposits to Tax Savings Account			0.00	1,467.88	0.00	2,826.29
Interest Earned on Tax Accounts			48.24	171.93	1.38	171.93
Tax Acct Transfer to Gen Fund/Tax Appropriation Funds			0.00	43.17	0.00	0.00

TAX ACCOUNT	Beginning April	Ending April
BANK ACCOUNT BALANCE @		
2019	\$220,116.65	\$220,164.89
2018	\$13,917.42	\$13,918.80

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example; of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2018 Anticipated Real Property Collections are \$292,334.86 2017 Personal Property Collections from State of Michigan are \$20,099.70. 2017 Personal Property Collections \$47,852.16.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

VILLAGE OF NEWBERRY

May

2019 TRUTH IN TAXATION HEARING

2018	11.2262	General Operations		
2018	4.4903	Streets & Alleys		
2018	1.3928	Trash (Deposal/Collection)		
2018	2.0000	Fire Protection reelected 2016		8/2/2016
2018 Millage:	19.1093			
Assessed Taxable Value	17,475,481.00	2018	Tax	333,944.21

2019 HEADLEE REDUCTION FORMULA:

	2018 Millage	2019 HEADLEE REDUCTION	2019 Calculation	2019 Proposed Millage
General Operations	11.2262	1.0000	11.226200	11.2262
Streets & Alleys	4.4903	1.0000	4.490300	4.4903
Trash (Deposal/Collection)	1.3928	1.0000	1.392800	1.3928
Fire Protection reelected 2016	2.0000		2.000000	2.0000
2018 Millage:	19.1093		2019 Millage:	19.1093

2019 County Equalization: Headlee Reduction Factor: 1.0210 (which defaults to 1.0000 per 2019 County L-4034)

Assessed Taxable Value: **17,659,940.00** **2019**
(Per 2019 County L-4028)

HEADLEE Proposed Collections:

2019 Tax **337,469.09**

2018 Tax **333,944.21**

3,524.88 2018 LOSS GAIN (+/- 2018 COLLECTIONS)

2018 TRUTH IN TAXATION CALCULATIONS:

May

BASIC TAX RATE REDUCTION FORMULA:

2018 Taxable Value **17,475,481.00**
Less 2019 L-4034 Losses **234,876.00**
17,240,605.00

2019 Taxable Value **17,659,940.00**
Less 2019 L-4034 Additions **155,600.00**
17,504,340.00

2019 Base Tax Rate Faction (BTRF):

0.984933165

*reduce to 4 digits conventional
rounding*

0.9849 2019 Base Tax Rate Faction (BTRF):

BASE TAX RATE FORMULA:

2018 Millage **19.1093**
2019 Basic Tax Factor **0.9849**

BTR 18.820750 BASE TAX RATE
reduce to 4 digits conventional 18.8207

BTFR Proposed Collections:

2019 Tax 334,230.26

2018 Tax 333,944.21

286.05 2019 LOSS GAIN (+/- 2018 COLLECTIONS)

page 2

FORMULAS FOR TRUTH IN TAXATION HEARING PUBLIC NOTICE:

Get County L-4028 and L-4034 Reports from Equalization Dept

Run ad in Newberry News @ least 6 days before MAY's Council Meeting

Around April 20th or so start checking MI Treasury website for State Tax Comm forms with instructions.

Confirmed SEV and Taxable totals with McMillan Twp Assessor.

BLANK #1

Proposed 2018 Headlee Millage 19.1093

Less (BTR) 18.8207

PROPOSED INCREASE: 0.2886 BLANK #1 spot on Form L-4297 proposed increase

BLANK #2

Proposed Increase x 100 28.8600

BTR 18.8207

% Increase in Op Revenue 1.5334 BLANK #2 on Form L-4297 ad valorem property taxes

BLANK #3

(BTR x 2018TV)-(2019 Millage x 2019TV)x100

2018 Millage x 2018 TV

-1,571.78

333,944.21

-157,177.63

333,944.21

-1,571.78

333,944.21

-0.470670331

-0.4707 X .001

-0.000471

% Increase/Decrease (if not proposal is Not approved)

-0.470670331 BLANK #3

2019 TAX Resolution

The Village Council authorizes the Village Treasurer to spread the 2019 Tax Roll based on the Assessed Taxable Value of \$17,659,940.00 as designated by the McMillan Township assessor. Such tax to be levied with 11.2262 mills for general operation purposes and 4.4903 mills for streets and alleys and 1.3928 mills for trash (disposal/collection) and 2.0000 mills for residential fire protection for a total millage of 19.1093.	1st Motion
<i>Must be two separate Motions</i>	
The Village Council authorizes the addition of a 1% administrative fee , \$1 Minimum plus a 3% penalty (minimum \$2.00) if paid after September 15, 2019. In addition, a 1% per month interest charge will be added starting September 15, 2019 and will continue until tax is paid.	2nd Motion
The Village Council authorizes collection of taxes for 2019 beginning July 1, 2019 and continuing through February 28, 2020.	

Headlee Reduction Factor 1.0000

HEADLEE Reduction	2019 Calculation	2018 Headlee	Reduced Millage	Anticipated Collections
General Operations	11.2262		11.2262	198,254.02
Streets & Alleys	4.4903		4.4903	79,298.43
Trash (Disposal/Collection)	1.3928		1.3928	24,596.76
Fire Protection	2.0000		2.0000	35,319.88
2019 Millage	19.1093		19.1093	337,469.09

2019 TV
17,659,940.00

2019 TAX RESOLUTION

1st Motion	The Village Council authorizes the Village Treasurer to spread the 2019 Tax Roll based on the Assessed Taxable Value of \$17,659,940.00 as designated by the McMillan Township assessor. Such tax to be levied with 11.1184 mills for general operations and 4.4472 mills for streets and alleys and 1.3794 mills for trash (disposal/collection) and 1.9808 mills for residential fire protection for a total millage of 18.9259.
	Must be two separate Motions
2nd Motion	<p>The Village Council authorizes the addition of a 1% administrative fee , \$1 Minimum plus a 3% penalty (minimum \$2.00) if paid after September 15, 2019. In addition, a 1% per month interest charge will be added starting September 15, 2019 and will continue until tax is paid.</p> <p>The Village Council authorizes collection of taxes for 2019, beginning July 1, 2019 and continuing through February 28, 2020.</p>

BTR Factor 0.9849

<i>Basic Tax Rate</i>	2019 HEADLEE Reduced Millage	BTR Calculation	BTR Millage	Anticipated Collections
General Operations	11.2262	11.0567	11.0567	195,260.38
Streets & Alleys	4.4903	4.4225	4.4225	78,101.02
Trash (Disposal/Collection)	1.3928	1.3718	1.3718	24,225.35
Fire Protection	2.0000	1.9698	1.9698	34,786.55
	19.1093	18.8207	18.8207	332,373.32

Treasurer's Notes

	2018	Proposed Millage	Anticipated Revenue	gain with Headlee Millage
Headlee Reduced Millage		19.1093	337,469.09	5,095.77
BTR Millage Rate		18.8207	332,373.32	

In 2019 Village Taxable Values have increase \$184,459.00 over 2018 values. The State Tax Commission (STC) has set the 2018 Headlee inflation rate multiplier at 1.021. Which then defaults to a factor of 1 as required by the STC. Village Headlee Reduced Millage for 2019 will stay the same as 2018 millage rates levied. While the 2019 Basic Tax Reduction is calculated using the factor .9849 also as required by the STC, which results in lower millage rates than 2018 rates.

The gain of \$3524.88 for adopting the Headlee Reduced Millage requires a Truth in Taxation Hearing must be held, (the published notice I placed in newspaper and a special meeting will fulfill this requirement). Council must then adopt which millage rate to levy.

Treasurer's Recommendation:

The Headlee Millage provides more revenue and taxpayers millage rates remain the same as 2018.

EXAMPLE

HEADLEE MILLAGE	TAXABLE VALUE: 20,000.00
19.1093 PER 1,000 OF TAXABLE VALUE	382.19 APX 2018 TAX
BASIC TAX REDUCED MILLAGE	
18.8207 PER \$1,000 OF TAXABLE VALUE	378.52 APX 2018 TAX
DIFFERENCE	3.67

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 12	C. Period Covered by Request 04-01-19 to 04-30-19 (M/D/Y) (M/D/Y)	D. Request Type <input checked="" type="checkbox"/> partial <input type="checkbox"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone #906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberry.mi.gov	
H. Grantee's Bank Name: MBank – Mackinac Financial Corp.					Phone # 906-293-5165
Address: 414 Newberry Ave., Newberry, MI 49868					
Account Name: _____				ABA # 091102807	Account # 9960546
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 7,518.86	\$ 107,680.40	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 544.92	\$ 53,381.67	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 8,063.78		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 160,054.23	
11. LESS LOCAL MATCH (if applicable) <i>(na)</i>				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 152,998.29)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 8,063.78	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
<ul style="list-style-type: none"> See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 4 & 8 of 8) See attached invoice copies from C2AE for April 2019 & Village Force Account hours/wages/40% fringes totals See attached Progress Report: #18 					
<p>I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.</p>					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 - 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 - 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 - 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 - 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 - 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 - 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 - 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 - 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 - 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 - 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 - 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 - 12. Fill in the total amount of funds previously paid from all prior disbursements.
 - 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

**REVOLVING LOAN SECTION
 OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
 MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
 PO BOX 30241
 LANSING MI 48909-7741
 Telephone: 517-284-5433 ~~Fax: 517-373-4797~~**

**For Newberry SAW Grant email to MDEQ Project Manager *Jaclyn Merchant* at "*MorehantJ1@michigan.gov*"
Valorie White at "*whitev1@michigan.gov*"**



Escanaba, MI
 Gaylord, MI
 Grand Rapids, MI
 Kalamazoo, MI
 Lansing, MI
 Canton, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

April 30, 2019
 Project No: 13-0210
 Invoice No: 67979

Lori Stokes
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending April 21, 2019

Phase 04 Wastewater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	94.51	72,942.82	66,745.26	6,197.56
Task -0910 Condition & Critically	33,760.00	2.60	877.76	877.76	0.00
Task 0920-Metering & Modeling	30,140.00	4.72	1,422.61	1,109.15	313.46
Task 0930-Software Hardware & Training	36,200.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	23.20	6,783.68	6,783.68	0.00
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		82,026.87	75,515.85	6,511.02
Total Fee					6,511.02
Total this Phase					\$6,511.02
Total this Invoice					\$6,511.02



Escanaba, MI
 Gaylord, MI
 Grand Rapids, MI
 Kalamazoo, MI
 Lansing, MI
 Canton, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

April 30, 2019
 Project No: 13-0210
 Invoice No: 67980

Lori Stokes
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending April 21, 2019

Phase 05 Stormwater Asset Management Plan
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	46.24	22,102.72	21,557.80	544.92
Task 0910-Condition & Criticality	31,700.00	6.00	1,902.00	1,902.00	0.00
Task 0920-Metering & Modeling	24,640.00	0.00	0.00	0.00	0.00
Task 0930-Software Hardware & Training	2,000.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	24,500.00	5.70	1,396.50	1,396.50	0.00
Task 0970 - Other	0.00	0.00	0.00	0.00	0.00
Total Fee	133,140.00		25,401.22	24,856.30	544.92
Total Fee					544.92
Total this Phase					\$544.92
Total this Invoice					<u>\$544.92</u>

Employee	Pay Code	Date	Hours	Approx Amount
590-537-702.000				
0476 - OVERLAND, JERRY L	005	04/30/2019	8.00	141.28
0476 - OVERLAND, JERRY L	005	05/01/2019	8.00	141.28
0476 - OVERLAND, JERRY L	005	05/02/2019	8.00	141.28
0476 - OVERLAND, JERRY L	005	05/03/2019	6.00	105.96
Totals For: 590-537-702.000			30.00	529.80
590-537-713.000				
0476 - OVERLAND, JERRY L	OVERTIME	04/30/2019	3.00	79.47
0476 - OVERLAND, JERRY L	OVERTIME	05/01/2019	2.00	52.98
0476 - OVERLAND, JERRY L	OVERTIME	05/02/2019	2.00	52.98
Totals For: 590-537-713.000			7.00	185.43
Grand Totals:			37.00	715.23

Reg w/Benefits $\$743.10$
OT w/Benefits $\$264.74$
 $\$1007.84$

Village of Newberry										MDEQ #1274-01																	
Wastewater & Stormwater Asset Manage																											
Budget & Disbursement Tracking																											
Proj 13-0210																											
Last Revision: 05-03-19																											
										STORMWATER ASSET MANAGEMENT PLANNING																	
Phase-Task										05-900		05-910		05-920		05-930		05-940		05-950		05-960		05-970		Totals	
Description										Inventory & GIS Database Development		Condition & Criticality Assessment		Metering & Modelling		Software, Hardware & Training		Sewer Televising		Level of Service		CIP & Rate Structure Development		Other - Background Model Map			
Budgets:																											
C2AE Internal										\$34,500.00		\$31,700.00		\$24,640.00		\$2,000.00				\$2,500.00		\$24,500.00		\$0.00		\$117,840.00	
C2AE Subs										\$13,300.00						\$2,000.00										\$15,300.00	
Total C2AE										\$47,800.00		\$31,700.00		\$24,640.00		\$2,000.00		\$0.00		\$2,500.00		\$24,500.00		\$0.00		\$133,140.00	
Other Vendors																		\$62,775.00		\$1,000.00		\$4,000.00		\$19,500.00		\$87,275.00	
Local Force Account										\$5,250.00		\$5,250.00								\$640.00		\$4,800.00		\$1,000.00		\$16,940.00	
Total Budget										\$53,050.00		\$36,950.00		\$24,640.00		\$2,000.00		\$62,775.00		\$4,140.00		\$33,300.00		\$20,500.00		\$237,355.00	
Invoice / Statement																											
By										Number		Date															
C2AE										67825		03/27/19														\$0.00	
C2AE										67826		03/27/19		\$430.20												\$430.20	
Oudbier Instr. Co.										9083		03/14/19															
I.T. Right										ITRQ13913		03/19/19															
Total Disbursement Request #11														\$430.20		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$430.20	
C2AE										67979		04/30/19		\$544.92												\$544.92	
C2AE										67980		04/30/19															
x										x		x															
x										x		x															
Total Disbursement Request #12														\$544.92		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$544.92	

Client:	Village of Newberry	Date:	5-03-19
Project No.:	13-0210	Project Manager:	Chuck Lawson
Project Name:	SAW Grant	Report Lead:	Dave Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	April 2019

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Continued incorporating inventory data into GIS database
- Start putting together framework for sewer model
- Flow meters checked

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Monitor flow metering
- Continue database integration & sewer model prep
- Assist with TV work coordination
- Compile next Draw Request package

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	95%
910 – Condition & Criticality Assessment	\$33,760	3%
920 – Metering & Modeling	\$30,140	5%
930 – Software, Hardware, & Training	\$36,200	1%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	26%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	38%
Total Project Including Other Venders, etc.	\$379,622	28%

PROGRESS REPORT # 18

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	71%
910 – Condition & Criticality Assessment	\$31,700	6%
920 – Metering & Modeling	\$24,640	0%
930 – Software, Hardware, & Training	\$2,000	0%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	9%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	19%
Total Project Including Other Venders, etc.	\$237,355	12%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018	Continues
910 – Condition & Criticality Assessment	Aug-Oct 2018	Continues
920 – Metering & Modeling	Jul-Nov 2018	Continues
930 – Software, Hardware, & Training	May-Jul 2018	xxx
940 – Sewer Televising	Aug-Nov 2018	Scheduled soon
950 – Level of Service	Nov-Dec 2018	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018	Developing Framework
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline	End of Nov 2020	On schedule

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018	Continuing
910 – Condition & Criticality Assessment	Oct-Nov 2018	Starting Database
920 – Metering & Modeling	Mar-Apr 2019	Starting
930 – Software, Hardware, & Training	May-Jul 2018	xx
940 – Sewer Televising	May-Jun 2019	xx
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	On schedule

INPUT NEEDED FROM CLIENT:

- na

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process

Christian Fellowship SBC
314 E Truman
Newberry MI 49868
P.O. Box 63

To: Village of Newberry

We, Christian Fellowship SBC of
Newberry request The use of Atlas Park;
Old Carnival Area; for a block Party.

When: August 17, 2019 4pm - 9pm
If should rain: August 24th.

For The Children -
Games, gifts Slide

Also:
There will be Hot dogs/Hamburgers

Gospel Music
all are welcome.

P.S. We may have more going on.

His Servant
Pastor Mike Webb -
293-5591

For Insurance: Contact Depew Agency.

Terrie Warren

512 East Avenue A

Newberry, MI

Email address: jdaterrie@lighthouse.net

DATE: 05/02/2019

COMPLAINT/SUGGESTION:

I live on the 500 block of East Avenue A and in order to get to town I have cross over the railroad tracks that run through the entire Village (East Victory to East Helen). There are only a couple crossovers that I will use due to the disrepair of the crossings. There are broken down wood tiles/tracks with, in some cases, exposed metal spikes/tiedowns with no wood around them. This is very hazardous to my vehicle tires as well as anyone who travels over these railroad crossings. Several years ago I actually crossed over the East McMillan crossing and it immediately punctured my tire and required me to replace that tire.

I would request that the Village contact the railroad and ensure the necessary wooden tiles/boards be replaced. This should be inspected yearly to ensure our crossing are in better repair.

Thank you

Terrie Warren

From: Neumann, Bradley <neuman36@msu.edu>
Sent: Tuesday, May 14, 2019 1:13 PM
To: Neumann, Bradley
Cc:
Subject: UPcoming training for local officials

Dear local official,

There are many upcoming educational programs for UP local governments in the coming months:

Michigan and Marijuana: A Local Government Webinar Series – May 23, June 20...
Safe Routes to School Regional Training – May 29 in Houghton; May 30 in Escanaba
Conducting Land Division Reviews – June 3 in Escanaba; July 10 in Grayling
Citizen Planner Advanced Academy – June 5 in E. Lansing
Opportunity Zones (OZ): There's No Place Like Home – Webinar June 12
Fiscally Ready Communities – June 20 in Marquette
Protecting Lake Shorelines – July 18 in Curtis
Master Citizen Planner Webinar Series (open to all, six webinar series)
Citizen Planner Online – asynchronous, learn at your leisure 24/7

Michigan and Marijuana: A Local Government Webinar Series – Register at:
<https://events.anr.msu.edu/mrtma>

On Nov. 6, 2018, Michigan voters approved Proposal 18-1, which created the Michigan Regulation and Taxation of Marijuana Act (MRTMA) and legalized adult marijuana use for recreational purposes. This law automatically “opts-in” all municipalities. Each municipality must decide the extent to which it may limit or prohibit state-licensed recreational marijuana establishments prior to December 2019, if not sooner. This webinar series will present a variety of related information in the context of local government decision making about marijuana regulation.

MSU Extension, in partnership with the Michigan Department of Licensing and Regulatory Affairs (LARA), present a webinar series for local government officials to learn the latest about the implementation of the MRTMA. Materials presented in the webinar series are peer-reviewed by LARA Bureau of Marijuana Regulation staff and include the latest information to date.

There are six webinars in the series - register for one, several, or all:

- **What's Next for Marijuana? The Michigan Regulation and Taxation of Marijuana Act - May 23**
- **How to Frame a Public Conversation around Local Marijuana Regulation- June 20**
- **To Ban or Not to Ban: Example Michigan Marijuana Local Government Regulations - July 25**
- **Industrial Hemp Regulation, Research and Prospects for Development - August 22**
- **Marijuana Revenue: From Excise to Property taxes – Who gets what and how much? - September 19**
- **The Latest from LARA on Marijuana Regulation - October 24**

All webinars run 3 - 4:30 p.m. (EST) and will be recorded.

Safe Routes to School (SRTS) Regional Training – More information at:

<https://saferoutesmichigan.org/upcoming-trainings/>

The SRTS regional trainings are for school champions, award recipients, principals, school transportation officials, planners, and road authorities, who want to dive deeper into the SRTS movement.

The regional trainings will consist of small group, hands-on sessions designed to help you build or sustain a SRTS project and presentations meant to share best practices and success stories from some of Michigan's most innovative projects. Breakout session topics include:

- Navigating the Planning Process
- Navigating the Application Process
- Students at the Center: Youth Engagement and Leadership with SRTS
- Building Sustainable District-Wide SRTS Programs
- Asset Mapping: From Resources to Volunteers
- Diversify and Amplify: Leveraging Partnerships to Strengthen Your Program

Trainings go from 10AM to 3PM with a FREE light lunch included. Registration is required as space is limited.

Houghton - Wednesday, May 29

Escanaba - Thursday, May 30

Conducting Land Division Reviews – Register at: <https://events.anr.msu.edu/landdivision>

This program is a technical training for persons responsible for reviewing land divisions, as required by the Michigan Land Division Act, PA 288 of 1967, as amended being MCL 560.101 et seq. (formerly known as the Subdivision Control Act). That person is usually the local government assessor, but may instead be the zoning administrator.

The program will review the parts of the Land Division Act pertaining to land division, including key definitions and other important provisions, teach required steps and best practices when conducting land division reviews, and highlight enforcement strategies for an effective local government operation. It will focus on participants knowing the statutory and case law limits of what the review is for.

The training highlights a detailed system of conducting the review, including the use of checklists (review worksheets), and an application form that can be customized to local ordinances. The program includes numerous case studies for learning application of statutory concepts and for group discussion.

Northern locations, 12:30 - 4:30pm:

- June 3 - Bay College - Escanaba
- July 10 - Kirtland Community College - Grayling

Assessors will earn 4 hours of recertification continuing education approved by the State Tax Commission (see [STC Approved Continuing Education Courses for 2020 Renewal](#)). In order to renew certification for 2020, Assessing Officers and Technicians must complete 16 hours of continuing education through Commission approved elective classes. These 16 hours of continuing education must be completed between Nov. 1, 2018 and Oct. 31, 2019. Continuing education hours cannot "roll over" to the next year.

Cost:

Regular Registrants - \$75

Master Citizen Planners - \$65

Citizen Planner Advanced Academy 2019 - Keep Calm and Plan On! – Register at:

<https://events.anr.msu.edu/CPAA19>

Creating and sustaining high-quality communities requires responsible land use policies and thoughtful public engagement. Build your confidence in addressing the hot button land use issues by learning and practicing a range of effective engagement tools at this year's Citizen Planner Advanced Academy. This year's program includes special guests, a walking tour, new engagement tools and our always popular Annual Case Law and Legislative Update.

Master Citizen Planners will earn six (6) educational credits - the annual requirement.

June 5, 9 a.m. - 4:30 p.m. - East Lansing Hannah Community Center, 819 Abbot Road, East Lansing, MI 48823

Opportunity Zones (OZ): There's No Place Like Home – Register at:

<https://events.anr.msu.edu/OZ>

An Opportunity Zone is an economically-distressed community where new investments, under certain conditions, may be eligible for preferential tax treatment. Localities qualify as Opportunity Zones if they have been nominated for that designation by the state and that nomination has been certified by the Secretary of the U.S. Treasury via his delegation of authority to the Internal Revenue Service.

This program is intended for local officials from select jurisdictions where an Opportunity Zone has been designated.

A map of Opportunity Zones can be found on the Michigan State Housing Development Authority website:

https://www.michigan.gov/mshda/0,4641,7-141-5587_85624-463034--,00.html

Opportunity Zones are an economic development tool—that is, they are designed to spur economic development and job creation in distressed communities. Opportunity Zones are designed to spur economic development by providing tax benefits to investors. For more details on Opportunity Zones, check out the rest of this IRS FAQ at

<https://www.irs.gov/newsroom/opportunity-zones-frequently-asked-questions>

To maximize the value of the workshop it is recommended that communities send teams made up of elected officials, appointed officials, staff, and business representatives from communities with Opportunity Zones.

Cost: FREE - Sponsored by the Michigan State Housing Development Authority (MSHDA) and Michigan Economic Development Corporation (MEDC)

Webinar June 12, 2-4pm

Fiscally Ready Communities – Register at: <https://events.anr.msu.edu/FRC>

Is your local unit of government fiscally healthy? This half-day training presented by MSU Extension and the Michigan Department of Treasury will cover the fundamentals of tracking long-term fiscal health and operational best practices. It is intended for elected and appointed officials in local government, administrators, and staff. The program will cover:

- How to compare your community with other distinguished local budgets in Michigan.
- Understanding key financial variables, such as:
 - The “rainy day fund”/fund balance/net position.
 - Understanding how the tax base provides revenue.
 - Proposal A, the Headlee Amendment, and understanding volatile revenue.
 - Forecasting revenue and expenditures.
- How spending in the present will have an impact on the future.

Resources provided include: Detailed guides that outline strong policies and procedures each local government should have. These guides include a checklist to track what your local government already has, what you are working on, and next steps.

Cost: Free; Preregistration required

Protecting Lake Shorelines – Register at: <https://events.anr.msu.edu/naturalshoreslines2019>

The MSU Extension workshop will teach lake property owners and local officials the benefits of maintaining shorelines in a natural state and teach about tools and resources for property owners to plan and protect natural shorelines.

Additionally, local government officials will learn how to better accommodate lakes in plans and local regulations.

Specific topics include:

- Introduction to Shorelines;
- Natural Shorelines and Healthy Fisheries;
- Planning, designing your natural shoreline project;
- Maintenance and Natural Shoreline Successes;
- Local Planning and Zoning for Natural Shorelines;
- State of Michigan Shoreline Rules and Regulations; and
- Hands-on Aquatic Invasive Plant Identification.

Participants will also enjoy a field component examining local natural shoreline projects.

July 18, 10am – 4:30pm, Curtis

\$25 - Early Registration (on or before June 30); \$40 after June 30

Master Citizen Planner Webinar Series – More information and registration at:

<https://events.anr.msu.edu/MCP2019>

The 2019 Master Citizen Planner (MCP) Webinar Series is designed to offer participants the latest updates and information on current topics. Using [Zoom Webinar](#), MSU Extension educators will provide an overview of topics of interest to planning and zoning officials. Webinars are the third Thursday of February, April, June, August, October and December from 6:30-7:30 p.m. 2019 Topics include (recordings available after the event):

1. **What's Next for Marihuana? The Michigan Regulation and Taxation of Marihuana Act (MRTMA)** - February 21
2. **The Redevelopment Ready Communities Program (PART 2)** - April 18
3. **AIR-STRs: Approaches In Regulating Short-Term Rentals** - June 20
4. **Creative Public Engagement** - August 15
5. **New Economy Business Retention and Attraction**- October 17
6. **New and Redevelopment Projects – The Costs and Benefits** - December 19

Citizen Planner Online – Enroll at any time at: <http://citizenplanner.msu.edu>

Citizen Planner Online includes similar content to the classroom program, but is offered in a flexible, self-paced, online format. Citizen Planner Online is different from other courses – the concepts are conveyed through stories about issues unfolding in a fictitious community called Spartyville. The situations Spartyville planning officials face are similar to those many communities must address. The online series of seasons and episodes follows a creative storyline that all learners

will enjoy. All you need is a broadband internet connection and a computer, laptop, or tablet. The online version of the program includes:

- Access to resources similar to the classroom program.
- Access to relevant web resources, decision-making tools, and online exercises.

Brad Neumann, AICP

Senior Extension Educator

Government & Community Vitality

Michigan State University Extension

184 US 41 East | Negaunee, MI 49866

906-315-2661 direct | neuman36@msu.edu

Facebook: facebook.com/msueup and facebook.com/citizenplanner

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Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) # 480201&480202 of the participating municipality listed below.

WHEREAS, The VILLAGE OF NEWBERRY ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. VILLAGE MANAGER

Optional additional job positions:

2. ASSISTANT VILLAGE MANAGER
3. DIR. OF HUMAN RESOURCES & CMTY ENGAGEMENT

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on _____, 20_____.

Authorized signatory: _____

Name: _____

Title: _____

**Village of Newberry
Planning Commission Meeting
Monday, April 22, 2019
Meeting Location: 302 East McMillan Ave.
Meeting Time: 6:00 p.m.**

1. Call to order:

Meeting was called to order by Chairman Vincent at 6:02pm

2. Pledge of Allegiance:

Chairman Vincent asked all to rise and pledge allegiance to the flag.

3. Rollcall:

Roll call was taken and Vincent, Vanatta, Stiffler, and Hardenbrook were present.

4. Approval of Agenda:

Motion by Vanatta with support from Hardenbrook to approve the agenda. A vote by voice was taken with all voting in the affirmative.

5. Approval of Minutes:

Planning Commission Meeting – March 25, 2019 at 6:00pm. Motion by Stiffler, second by Hardenbrook to approve minutes. A vote by voice was taken with Hardenbrook, Vincent, & Stiffler voting in the affirmative, Vanatta abstained.

6. Planning Commission Chairperson Announcements:

Planning Commission vacancy – still advertising for open seat.
Public Participation Plan Webinar on April 23, 2019 at 9am

7. Communications from the Public:

None

8. Petitions and Communications:

None

9. Unfinished Business:

Planning Commission looked at best practices updates from February 2019 for Development Ready Communities. We reviewed the Master Plan Goals and updated items that had been completed and adjusted timelines of other goals to reflect those which were in progress. It was noted that some goals needed engagement/action from the Village Council. Hardenbrook stated he would note those items needing Village Council involvement and bring things to the attention of the Council.

Rebecca Bolen from the EUP Regional Planning and Development Commission presented information on the Redevelopment Ready Communities (RRC) Public Participation Plan. We were encouraged to define what “Transparency” meant to the Planning Commission and the Village. We discussed what was in the plan (reference

items for the community, stakeholders within the community and various tools to communicate to the community). We then reviewed a couple examples from various redeveloped ready communities (Oak Park, Grand Rapids). We looked at strategies for using social media to communicate with stakeholders and the importance of tracking the effectiveness of using social media tools and communicating results back to the community.

We looked at crafting a Public Participation Plan (P3):

Identifying P3 Partners

Drafting Goals/Stakeholders

Affirm Goals/Stakeholders

Complete Draft

Review Draft

Adopt

10. New Business:

None

11. Comments by Planning Commission Members:

None

12. Adjournment - Regular Session

With no further business before the Planning Commission, a motion was made by Vanatta to adjourn the meeting at 7:03pm. Motion carried.



May 1, 2019

Village of Newberry
Attn: Ms. Jennifer James-Melosh
302 E. McMillan
Newberry, MI 49868

2% Program

Candace Blocher
Compliance

Sault Tribe Legal
523 Ashmun Street

Sault Ste. Marie
Michigan

49783

Phone

906-635-6050

Extension 26310

Fax

906-632-6587

Email

cblocher@saulttribe.net

2% Distribution Program

Re: Fire Pup Project

Dear Ms. James-Melosh,

On behalf of the Sault Ste. Marie Tribe of Chippewa Indians, we are pleased to inform you that the Unit 2 Directors selected the above referenced project under Village of Newberry as a worthy recipient of 2% funding. The check will be mailed by May 30, 2019. The application provided us, named Village of Newberry as the local unit of government to receive these funds for the project listed above.

We are transmitting the check in the amount of \$1,876.87 to be utilized expressly for the identified projects listed on the application submitted for the Spring 2019 2% Distribution Cycle by Village of Newberry.

Please note that the Tribal Communication Director may be contacting you to set up a time to photograph the presentation of the ceremonial check by the Tribal Unit Directors to your local governmental leaders.

Under our agreement with the State of Michigan, a portion of the Tribe's gaming revenue is set aside to compensate local units of government for services provided to communities. This represents payment for the period of October 1, 2018 through March 31, 2019, the Spring Cycle and is in accordance with our gaming revenue sharing agreement with the State of Michigan.

Sincerely,

Tribal Board of Directors
Sault Ste. Marie Tribe of Chippewa Indians

2019 Spring Cycle

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Taking Pride in Newberry

These are some of the things that need to be done to restore pride in Newberry.

- 1.) Take control of the blight problem
- 2.) Getting rid of the junk and disabled motor vehicles.
- 3.) Take control of the grass, weeds and other vegetation.
- 4.) Enforce the burning ordinance
- 5.) Barking dogs

To restore the Pride in Newberry, the Village Council will have to be willing to follow thru on suggestion made by the Ordinance Enforcement Office.

1.) Have the clean up days in June. Ask the people in the Village to volunteer to help with clean up.

2.) Be willing to take the tickets to court. The Village needs to have a lawyer present at the hearing. The fine is \$100.00 for the first offense. Of the \$100.00, \$70.00 goes to the state and \$30.00 goes to the Village. As you can see, this isn't going to be a money maker for the Village.

The judge told me that there is no way to add court cost or attorney fee to the fine. We will have 5 hearing come up in June and I need to know who will be our lawyer for these hearings. I feel that is best that we get a local lawyer to be our council.

I feel that the Village should keep the land line in the Enforcement Office. There is no cell service in the office. When working in the village the cellphone is used to the contact customers and take pictures of properties.

This office will only work on complaints that are in writing. Complaint forms can be obtained at the Village Office at 302 E. McMillan Ave. or from the Ordinance Office.

The council needs to decide on what can be dumped at the site at the end of W. Helen. AT this time people are dumping what ever they want.

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8569

Activity Report for Director of Human Resources and Community Engagement April 11, 2019 to May 17, 2019

- **HR/CMTY ENGAGEMENT**

- Gathering data for retiree Other Post-Employment Benefits (OPEB) liability tracking
- Gathering data for 2018 Audit
- Union Arbitration case work
- Updating employment status' in BSA
- Attended workshop with Michigan Department of Treasury
 - Tax and Wage Compliance Seminar
 - Tuesday, May 7, 2019
- Attended BS&A Training
 - Intro to Governmental Accounting 1.0
 - Wednesday, May 15, 2019
- Will be attending a FOIA Workshop with Northern Michigan Public Safety Academy
 - Monday, May 20, 2019
 - Ordinance, Management

- **FOIA**

- 1 request for 2019 (as of May 17, 2019)
 - No changes from the April 2019 report

- **Committee/Membership/Partnership Meetings:**

- Chamber of Commerce – Annual Dinner was April 12
- Eastern UP Planning Commission – next meeting is TBD
- M123 Scenic Byway – Next meeting is October 2019
- Save Restore Grow Newberry – Next meeting is TBD
- Strategic Alliance for Health – Next meeting is June 10 @9am

Newberry Wastewater Treatment Plant

George Blakely Superintendent

May 2019 Report

Continuing high flows have been giving us on going operational problems. The suspended solids parameter has been particularly hard for us to control. It has been a combination of high flows and inadequate pumping capability.

The problems should come to an end with the flows returning to normal. With the addition of the new RAS pump we will be in a better position in the future.

The grinder should be installed sometime this week, unfortunately the RAS pump was damaged during shipping and had to be sent back to the factory to have a new motor installed. No word on when it will be available for installation.

We have a new supplier for the Sodium Bisulfite that we use to dechlorinate the Effluent. Hawkins Chemical is supplying in bulk to a holding tank instead of the 55 gal. barrels that we were using.

- Monthly report submitted to DEQ
- Staff Safety Meeting
- Routine Preventive Maintenance
- Hawkins installed bulk Bisulfite
- Dan Puckett received the Jack Rydquist Award for 2019



LC1: +0355.10 ft

WWP

TO

TPP3

16.05.19

Jack Rydquist Award Recipient

Jack Rydquist shaped the Upper Peninsula wastewater treatment community by his straight talk, no bull, honest and practical approach to problem solving attitude. He worked with several individuals in this room. The purpose of this award is to recognize his legacy and to recognize an operator of a treatment system that possesses qualities necessary to continue protecting the human and natural environment by promoting high quality operation of a treatment system.

This year's recipient comes from a small town in the middle eastern UP. This facility has recently gone through plant upgrades and leadership changes. Strong leadership with technical knowledge of how wastewater treatment systems work and having the right people in the right place has made a difference. This individual displays these characteristics:

- Interest in the technology of wastewater treatment
- Currently certified and aggressively pursuing the next highest license
- Questions existing practices

Additionally, he gives school tours describing how the treatment system works and what operators do on a day-to-day basis.

In summary, he is a good educator with a will to learn and interest in the field. But most importantly it is the continuous learning and professional development that will represent the future of this industry in the UP. It is for that reason the Committee has selected Dan Puckett of the Village of Newberry as the 2019 Jack Rydquist Award recipient.



Presented to
Dean Puckett
Vice President
College of Arts and Sciences
for his outstanding leadership and
commitment to the University of North Carolina
at Chapel Hill's mission of
excellence in education, research, and
service.

2019

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

NEWBERRY WATER AND LIGHT APRIL ACTIVITIES JOE LIVELY, FOREMAN

- Seasonal Turn Ons
- Meter Reading
- Disconnects Non-Payments (22)
- Retrieved Altec From Casnovia
- Outage 301 West Ave C
- Ice Storm Outages
- Outage Charles Rd. (Cutout Broken)
- Removed Services County Bldg.
- ½ Outage W. McMillan (Splice)
- Miss Digs
- Baci Samples
- Brushing Primary
- Street Lights (Repaired/Replace)
- Removed Transformer and Wire
- Plant Maintenance/Office Rails
- Upgraded Service (Co. Rd. 395)
- Red Tags
- Call Out (Cable TV Wire Down)

WATER AND LIGHT
MISS DIGS

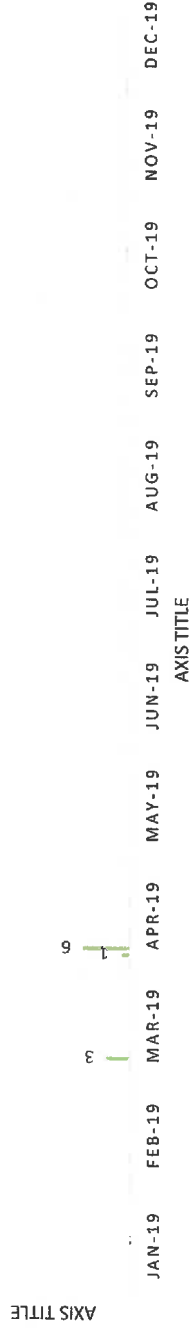
Water & Light
Miss Digs
April 2019



MISS DIGS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
000 RESPONSE PENDING												
001 NO CONFLICT				1								
002 MARKED			3	6								
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-HO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED												
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED												
TOTALS	0	0	3	7	0	0	0	0	0	0	0	0

WATER & LIGHT

Series1 Series2 Series3 Series4 Series5 Series6 Series7 Series8 Series9 Series10 Series11 Series12 Series13 Series14 Series15 Series16

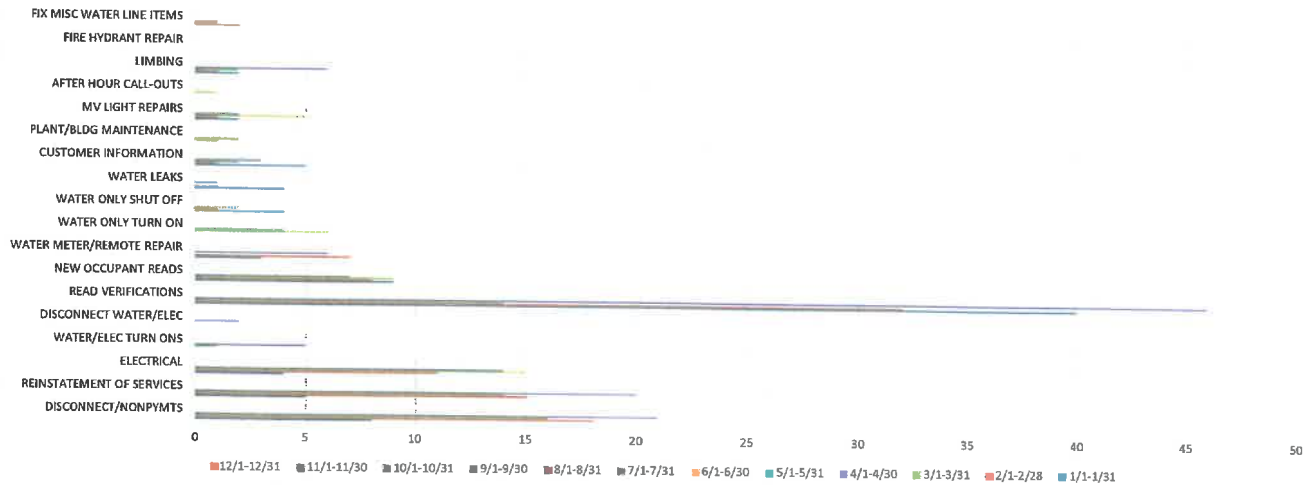


Water & Light Work Orders Report - APRIL 2019



CUSTOMER INFORMATION	1/1-1/31	2/1-2/28	3/1-3/31	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31
DISCONNECT/NONPYMTS	8	18	16	21								
REINSTATEMENT OF SERVICES	5	15	14	20								
ELECTRICAL	4	11	15	14								
WATER/ELEC TURN ONS	0	0	1	5								
DISCONNECT WATER/ELEC	0	0	0	2								
READ VERIFICATIONS	40	32	14	46								
NEW OCCUPANT READS	9	8	9	7								
WATER METER/REMOTE REPAIR	3	7	0	6								
WATER ONLY TURN ON	0	0	6	4								
WATER ONLY SHUT OFF	4	1	2	0								
WATER LEAKS	4	1	0	1								
CUSTOMER INFORMATION	5	1	2	3								
PLANT/BLDG MAINTENANCE	0	1	2	0								
MV LIGHT REPAIRS	2	1	5	2								
AFTER HOUR CALL-OUTS	0	0	1	0								
LIMBING	2	1	2	6								
FIRE HYDRANT REPAIR	0	0	0	0								
FIX MISC WATER LINE ITEMS	0	2	1	1								
TOTALS	86	99	90	138	0	0	0	0	0	0	0	0

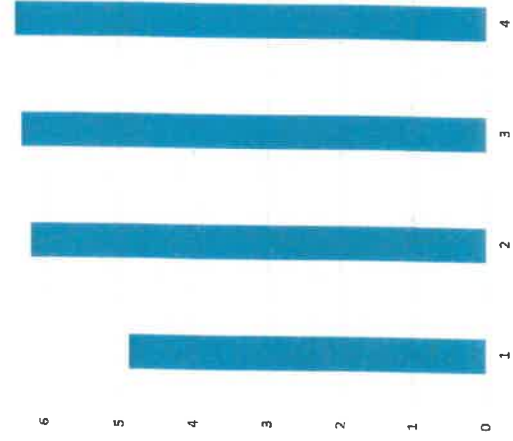
Work Orders



WATER PUMPAGE REPORT WATER & LIGHT - APRIL 2019

MONTH	12237.98	X 1,000,000	1000'S GALS	GOAL	\$ BILLED FOR	GALS BILLED	LOSS	REU'S	LOST REVENUE
JAN 19	4.8782	4878200	4878.2	\$ 79,400.00	\$ 77,749.00	4878.2	97.9%	1,036.65	\$ 1,651.00
FEB 19	6.1863	6186300	6186.3	\$ 79,400.00	\$ 77,275.29	6186.3	97.3%	1,030.34	\$ 2,124.71
MAR 19	6.3154	6315400	6315.4	\$ 79,400.00	\$ 77,524.70	6315.4	97.6%	1,033.66	\$ 1,875.30
APR 19	6.3991	6399100	6399.1	\$ 79,400.00	\$ 77,475.07	6399.1	97.6%	1,033.00	\$ 1,924.93
MAY 19		0	0	\$ 79,400.00		0	0.0%	-	
JUN 19		0	0	\$ 79,400.00		0	0.0%	-	
JUL 19		0	0	\$ 79,400.00		0	0.0%	-	
AUG 19		0	0	\$ 79,400.00		0	0.0%	-	
SEP 19		0	0	\$ 79,400.00		0	0.0%	-	
OCT 19		0	0	\$ 79,400.00		0	0.0%	-	
NOV 19		0	0	\$ 79,400.00		0	0.0%	-	
DEC 19		0	0	\$ 79,400.00		0	0.0%	-	
				GOAL \$ 952,800.00	\$ 310,024.06	% OF GOAL			
				BILLED TO DATE \$ 310,024.06		33%			
	23.779		REMAINING NEEDED FOR BUDGET \$	642,775.94		1982	35.5%	1,033.50	\$ 7,575.94

7



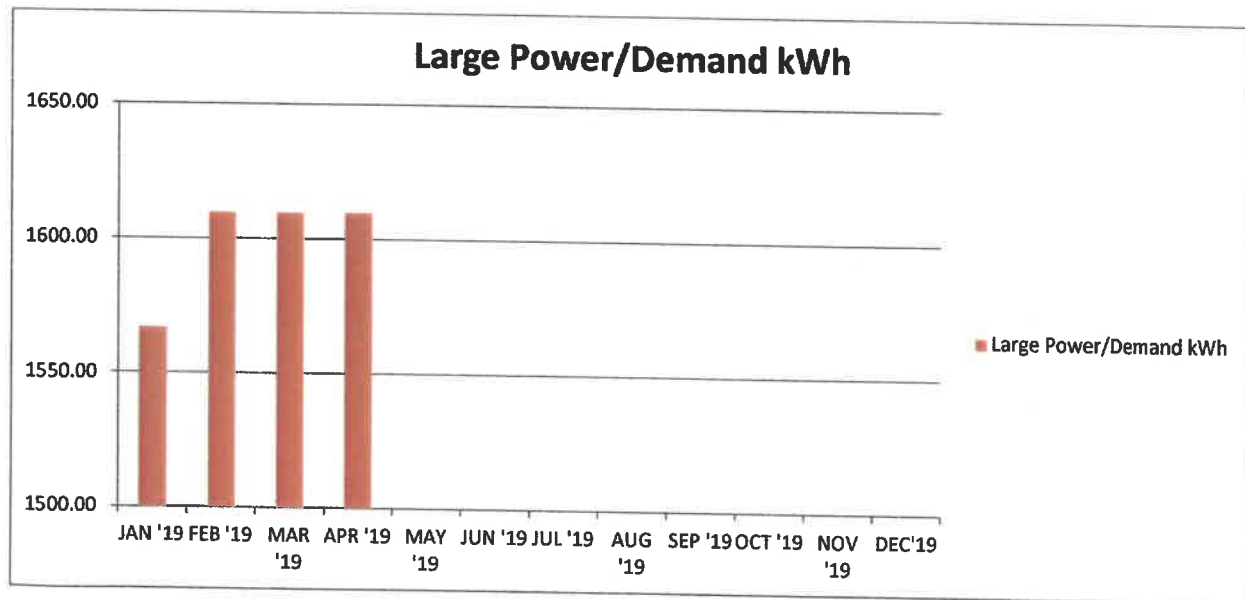
12 11 10 9 8 7 6 5 4 3 2 1 0



Water & Light

Electric Demand Report Large Power/Industrial 2019

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '18	1596.00	\$ 14,580.32
JAN '19	1567.00	\$ 14,344.16
FEB '19	1610.00	\$ 14,656.35
MAR '19	1610.00	\$ 14,646.51
APR '19	1610.00	\$ 14,652.68
MAY '19		
JUN '19		
JUL '19		
AUG '19		
SEP '19		
OCT '19		
NOV '19		
DEC'19		



2019 - ELECTRIC CONSUMPTION / BILLING

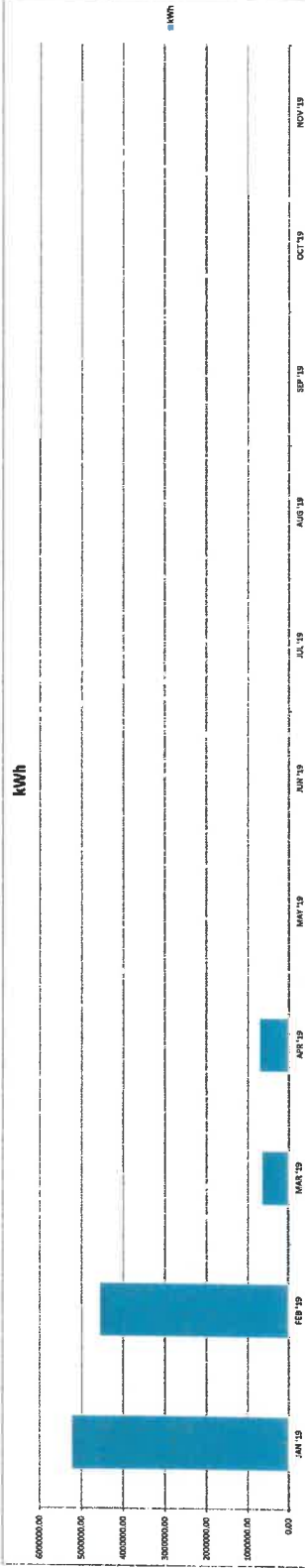
	RESIDENTIAL								COMMERCIAL								LARGE POWER								DEMAND			
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED								
2019																												
JAN	814308.00	1188	\$ 17,403.15	\$ 1,160.15	\$ 85,266.66	328583.00	210	\$ 7,007.66	\$ 40,334.69	581551.00	15	\$ 31,638.67	\$ 15,825.61	1567.00	13	\$ 14,344.16												
FEB	758225.00	1188	\$ 16,217.48	\$ 1,081.35	\$ 79,405.50	275482.00	208	\$ 5,864.06	\$ 34,167.79	459941.00	15	\$ 25,245.16	\$ 12,783.60	1610.00	13	\$ 14,656.35												
MAR	632228.00	1196	\$ 10,544.74	\$ 899.47	\$ 66,207.35	274463.00	207	\$ 4,571.48	\$ 34,044.94	480731.00	15	\$ 25,332.39	\$ 8,152.17	1610.00	13	\$ 14,646.51												
APR	6877858.00	1188	\$ 11,473.95	\$ 978.65	\$ 72,020.51	260879.00	207	\$ 4,364.87	\$ 30,610.22	464458.00	15	\$ 24,478.59	\$ 7,920.20	1610.00	13	\$ 14,652.68												
MAY																												
JUN																												
JUL																												
AUG																												
SEPT																												
OCT																												
NOV																												
DEC																												
TOTAL	9082619.00	4760.00	\$ 55,639.32	4119.62	\$ 302,900.02	1139407.00	832.00	\$ 21,808.07	\$ 139,157.64	1986681.00	60.00	\$ 106,694.81	\$ 44,681.58	6397.00	52.00	\$ 58,299.70												
AVG	2270654.75	1190	13909.83	1029.905	75725.005	284851.75	208	5452.0175	34789.41	496670.25	15	26673.7025	11170.395	1599.25	13	14574.925												



TOTAL Kwh 12215.10
AVERAGE METERS 1426

Water & Light
Billed Electric kWh Report - 2019

MONTH:	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMERS	MPA	MISO	ATC	CEC-HYDRO	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PDI	SAVED:
JAN '19	524620.00	\$ 14,364.16	\$ 230,418.93	\$ 89,467.68	\$ 40.30	\$ 3,275.99	\$ 12,141.88	\$ 5,064.28	\$ 109,950.13	\$ 129,577.53	\$ 120,334.74	\$ 103,229.84	\$ 146,688.48	\$ 19,537.40
FEB '19	4597513.00	\$ 14,656.35	\$ 207,076.23	\$ 80,135.58	\$ 39.58	\$ 2,830.30	\$ 12,141.88	\$ 4,942.98	\$ 100,060.32	\$ 119,847.53	\$ 111,398.64	\$ 102,655.98	\$ 168,724.53	\$ 19,757.23
MAR '19	632228.00	\$ 14,646.51	\$ 183,241.37	\$ 79,410.54	\$ 88.56	\$ 2,830.30	\$ 12,141.88	\$ 5,012.77	\$ 96,653.75	\$ 62,464.90	\$ 114,411.84	\$ 130,780.97	\$ 135,195.29	\$ 134,188.85
APR '19	687758.00	\$ 14,652.88	\$ 186,387.07	\$ 74,868.96	\$ 57.49	\$ 2,830.30	\$ 12,141.88	\$ 5,005.56	\$ 92,073.89	\$ 106,956.15	\$ 106,494.00	\$ 98,765.91	\$ 114,707.13	
MAY '19										\$ 99,318.04	\$ 98,979.16	\$ 121,856.40	\$ 145,099.13	
JUN '19										\$ 87,250.55	\$ 103,696.18	\$ 106,919.67	\$ 124,802.87	
JUL '19										\$ 87,250.55	\$ 107,915.90	\$ 60,546.96	\$ 74,451.89	
AUG '19										\$ 115,480.83	\$ 107,013.56	\$ 118,956.76	\$ 58,814.19	
SEP '19										\$ 85,710.61	\$ 98,627.29	\$ 115,892.05	\$ 98,525.67	
OCT '19										\$ 84,092.82	\$ 97,767.67	\$ 107,255.72	\$ 122,946.54	
NOV '19										\$ 95,811.47	\$ 114,041.05	\$ 103,927.00	\$ 64,481.12	
DEC '19										\$ 102,585.66	\$ 123,757.90	\$ 118,349.60	\$ 157,862.67	
	11132119.00	\$ 58,299.70	\$ 807,123.60	\$ 323,882.76	\$ 225.93	\$ 6,106.29	\$ 48,567.52	\$ 20,025.59	\$ 398,800.09	\$ 1,072,337.04	\$ 1,294,877.93	\$ 1,288,637.86	\$ 1,400,809.51	\$ 5,105.78



VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Council Meeting DPW monthly report

Assistant Manager Buck Vallad

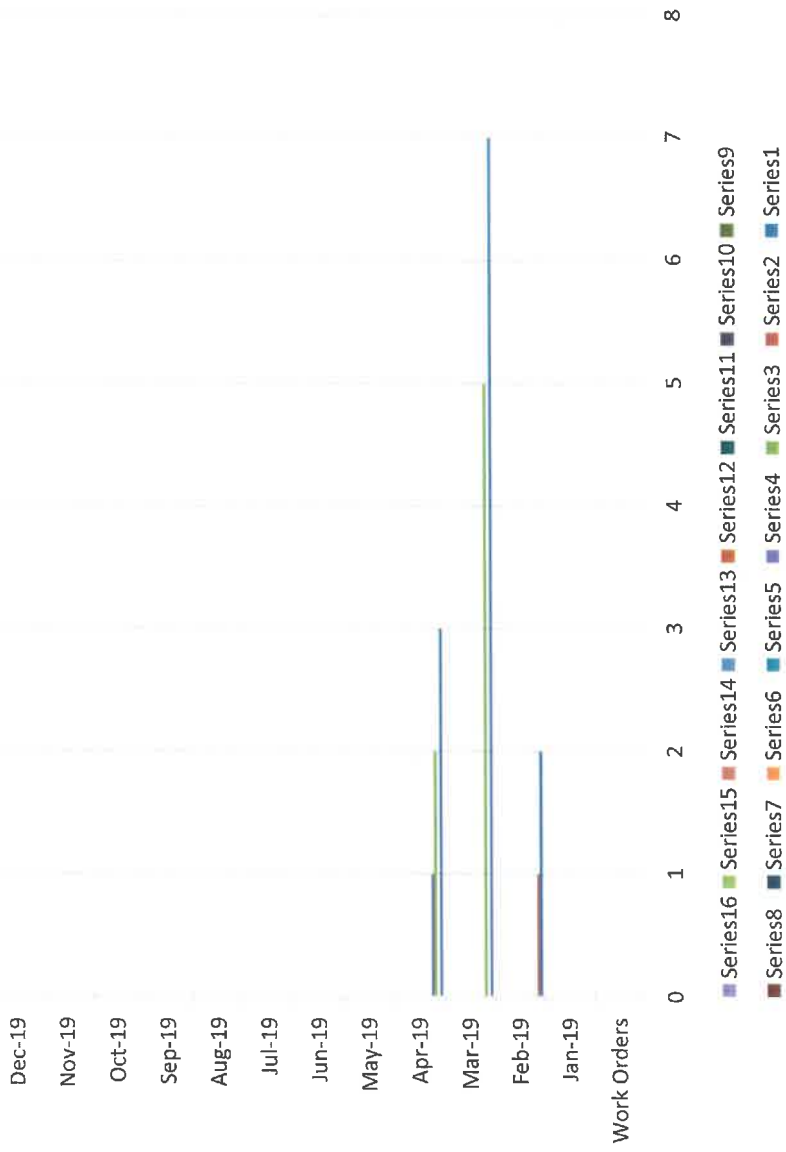
April 1 to April 30

The month of April was a month of change in season. I do believe we have seen all 4 seasons this month. We started off the month plowing snow then moved to treating ice then to unclogging drains and then to finally sweeping roads.

- Garbage pick up
- Work orders
- Picked up brush
- Plowed alleys
- Miss Digs
- Worked on sewer issues
- Snow removal
- Plowed streets
- Repaired equipment
- Cleared storm drains
- Thawed storm drains
- Plowed safe routes to school
- Salted roads
- Camel jet line cleaning

VILLAGE OF NEWBERRY
APRIL 2019
DPW

Work Orders	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
SEWER		2	7	3								
GARDEN CLUB PLANTERS		1										
STREETS - PLOWING			5	2								
SIDEWALK				1								
GARBAGE												
BIKE RACK												
ALLEY & ALLEY CLEAN UP												
BRUSH CLEANUP												
TREES AND STUMPS												
PARKS												
SANI-STORM												
VON-ADMIN BLDG												
CEMENT RETAINERS-LINK												
SIGNS												
STREETS-SWEPT-HOLES												
BARRICADES												
TOTALS		3	12	6								



VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Superintendent of Parks & Recreation Village Manager Updates Village Council Board Meeting – May 20, 2019

A. Parks & Recreation

- a. Reviewing TORC files and documents to create a detailed list of expenses since 2012 and which grant each expense was charged to. Cross referencing all TORC expenses with audits and balance sheets, along with invoices.
- b. Participated in the bid opening for TORC vendors.

B. Audit & Financial Updates

- a. 2018 Audit:
 - i. The audit began on Monday, April 29, 2019. The date was moved back one week at the request of the auditor Brenda Gartland, Michigan Department of Treasury. Communicated with Brenda Gartland via phone and email multiple times on the items required. Working with staff to gather all requested documents by auditor.
- b. Deficit Elimination Plan (DEP):
 - i. As part of the Department of Treasury's continued approval, the Village is now required to submit a report for the General Fund, no later than the 15th of each month until the DEP has been repaid, that contains the: Budget-to-actual report; Cash flow worksheet; and Accounts payable aging report. May 15th was the first report submitted.
- c. Protecting Local Government Retirement and Benefits Act - Corrective Action Plan, Retirement Health Benefits Systems, Issued Under Authority of Public Act 202 of 2017 (Form 5597)
 - i. The Village of Newberry submitted this to the Department of Treasury.
- d. Protecting Local Government Retirement and Benefits Act – Corrective Action Plan, Defined Benefit Pension Retirement Systems, Issued Under Authority of Public Act 202 of 2017 (Form 5598)
 - i. The Village of Newberry submitted this to the Department of Treasury.

C. Data Systems Conversions

- a. Treasurer - Tax Software

- i. The training for the BS&A tax module is scheduled for May 21 and is in conjunction with McMillan Township and Luce County.

D. Building Damage

- a. The adjuster returned to reinspect the rear section of the building that was exhibiting additional damage once the snow melted. The adjuster did increase the damages but did not issue a total loss. Demolition has begun on the building and now the adjuster needs to know what type of building the Village would like to put as a replacement. The adjuster does not need blueprints or engineer plans but just what the building's use will be. For example, all DPW, or multi-use with DPW and office spaces for administration.

E. Legal

- a. Pentland Township Non-Payment for Services
 - i. As of May 17, 2019, Pentland Township still had an outstanding balance for fire services received for 2018 of \$51,385.73.
 - ii. As of May 17, 2019, Pentland Township still had an outstanding balance for sewer services received for 2018 of \$146,831.95.
 - iii. Worked with Village attorney to gather documents required for hearing date on the Pentland non-payment.
- b. Worked with Village attorney to gather documents requested for arbitration.

F. Equipment Upgrades

- a. Two laptops for WL staff, and one laptop for DPW were purchased due to the current ones being incompatible with Windows 10 by December 31, 2019 and will cease to operate.

FIRE ADVISORY COMMITTEE MEETING
VILLAGE OF NEWBERRY – PENTLAND TOWNSHIP – MCMILLAN TOWNSHIP
Monday, April 22, 2019
Meeting Location: Newberry Fire Department Building
Meeting Time: 6:00 PM

Present: Village of Newberry Representatives: Lori Stokes & Allison Watkins
McMillan Township Representatives: Art Schultz & Ted Nutkins
Pentland Township Representative: Greg Rathje
Newberry Fire Department: Fire Chief John Wendt

Watkins distributed the following documents from the village to each person present:

2019 Current Revenue & Expenditure Report for the Fire Revolving Fund
2003 Supplemental Agreement for Capital Fire Funds
2005 to 2010 Fire Protection Agreement
Newberry Fire Department Detachable Equipment Inventory as of 5.17. 18
Current Fire Vehicles Listing as of 10.31.18
2018 Fire Billing Information
2017 Fire Billing Information
2017 Annual Audit Report

Wendt distributed Proposal Pricing Packet for a new Pierce Pumper Truck

Rathje provided a narrative of the past 2 years history of the committee and what did and didn't happen. He requested answers to two (2) questions:

1. What was the reason for the increase in wages; 2017 = \$25,000.00 2018 = \$35,000.00?
Wendt met with James-Mesloh in the spring of 2018 and as a result of that meeting, James-Mesloh gave a 3% wage increase to the firemen.
2. How did the village come up with the \$3,000.00 increase in Administrative Charge?
Schultz explained that he and Village Manager James-Mesloh met in 2018 to discuss the budget. He helped work through and create the new budget. He is unsure of the reason for the \$3,000.00 increase. That is something that will have to be checked into with the village administration.

Rathje suggested that Stokes and Watkins do a walk thru of the Fire Department building and fleet with Wendt and get updated on the needs of the department before the meeting in October.

Also suggested was that the village contact Mr. Don Garry (sp.), who is in charge of the u.p.'s division of the USDA in hopes that we can figure out why the fire department is consistently turned down for any grants.

Rathje shared a recollection from a past meeting that the Village Manager reported she would supply a "narrative" along with the numbers in the budget to better understand what each line item represents.

Watkins had questions regarding what documentation exists that authorizes the retiree payouts and amounts and who had copies of those documents that could be shared.

Rathje can easily locate Pentland Township's copy of the by-laws and will email it to Watkins at the village. Watkins will forward by-laws to Stokes, Wendt and Schultz.

There are 19 retirees that received an annual stipend until they are deceased. One (1) retiree has special designation and his stipend is shared.

Schultz noted that 2019 1st Quarter bills are now due for them to proceed with payment to the Village

and that the budget needs to get started in October for 2020.

Wendt gave a report on the ages of some of the fleet and NFPA standards.

Discussion of how requests for payment of invoices are handled and the process they go through.
Wendt questioned how he should handle purchasing items if it causes a budget amendment.

Discussion on the fire contract took place. Group discussed that no changes were needed at this time

Next meeting was scheduled for Tues., October 22, 2019; 6 pm; McMillan Township Community Bldg.

Meeting adjourned at approximately 7:23 PM

**MANAGEMENT COMMITTEE MEETING
VILLAGE OF NEWBERRY COUNCIL**

Friday, May 17, 2019

Meeting Location: 302 East McMillan Ave; Council Chambers

Meeting Time: 10:00 AM

Present:

President/Chair; Lori Stokes, Trustee; Catherine Freese

Also Present:

Allison Watkins, Director of Human Resources and Community Engagement

Cliff Fossitt arrived at 10:20 AM.

Call to Order: 10:00 AM by Chairperson Lori Stokes

Public Comments: None

UNFINISHED BUSINESS:

Rules of Procedure:

Committee will present the standing operating procedure document; Rules & Procedures final draft to Council at 5.20.19 regular meeting and request council action to forward draft to Village Attorney, Jeff Jocks for review.

Annual Evaluation of the Village Manager:

Freese has draft of the evaluation format ready to present to council for their input. She has spoke with Village Attorney on subject. He suggests that the actual evaluation be held off until there has been a resolution made concerning the legal issues between the village and the Village Manager.

Ethics Policy:

Freese reported that Village Attorney is working on the Ethics Policy draft.

Miscellaneous:

Brief discussion on Purchasing Policy/Ordinance

Public Comments: None

Adjournment: Motion to adjourn made at 10:44 AM by Freese, supported by Stokes. Ayes: All
Nays: None. Motion carried.

Action sought by Committee:

Request to have council make a motion to send the Rules & Procedures draft to Village Attorney for review.



**ANNUAL
VILLAGE
MANAGER
PERFORMANCE
EVALUATION
2019**

Evaluation Instructions

This evaluation is an annual critical look at the performance of the Village Manager. This is also an introspective look at the relationship between the Village Council and the Village Manager; a communication and an opportunity on the part of the Village Council to align expectations. It is an opportunity to re-establish the goals and objectives for the Village of Newberry. It should be a positive exchange and learning process for both parties.

Responsibilities

To provide an accurate evaluation, all Village Council members should keep personal notations on a minimum of a monthly basis to be able to refresh individual memories at the time the annual evaluation process begins. These personal notations should not be shared with other members of the Village Council. To meet the objectives of a fair and unbiased evaluation it is important to have evaluations from all members.

Forms and Process

The following evaluation will consist of several categories for which the Village Manager is responsible or has regular involvement. A ten-point assessment scale is provided in to provide a numerical value to each question and/or category. A score of 1 would be unsatisfactory while a score of 5 would be exceptional.

Evaluations will be signed and should be completed independently. Comments in the comment area should be used to support numerical point assessments. All evaluations will be submitted to the Village President for tabulation. After tabulation, a meeting will be set for an oral evaluation based on written evaluations. This meeting will be closed session at the request of the Village Manager. It is hoped that a positive free flowing oral discussion will provide the Village Manager with the direction of the Village Council for the future.

To aid in the discussion of the evaluation, the Village Manager will use the same form for a self-evaluation. The Village Manager's self-evaluation will be completed and given to the Village President prior to the evaluation forms being sent to the Village Council. Each member of the Village Council will receive the Village Manager's self-evaluation and Job Description, along with a blank evaluation form to be completed and returned to the Village President for tabulation. The Village Manager's self-evaluation will be returned at the time of the evaluation meeting.

The Village President will provide a Tabulation Summary Page to the Village Manager and each member of the Village Council. This page will include individual council members (but not identified by name) scoring, as well as a combined score of the board. Also, on this page will be the Village Manager's self-evaluation score. Additionally, there will be a summary of notations, listed by question categories, or Village Council comments. After the oral evaluation, the Tabulation Summary, subject to changes by the Council at the evaluation, will be kept as a permanent record. The evaluations themselves will be destroyed.

There are no perfect evaluations, but this should be a thoughtful, sensitive, positive and effective attempt to move forward the needs of the Village of Newberry.

VILLAGE OF NEWBERRY VILLAGE MANAGER EVALUATION

RATING:

1. Unsatisfactory
2. Needs strengthening
3. Satisfactory Performance
4. Good Performance
5. Outstanding Performance

COMPILED RATE:
MANAGER SELF RATE:

Organizational Management	RATING				
	1	2	3	4	5
1. Provides that the organization does not violate agreement or appropriate established board procedures.					
2. Plans and organizes ongoing programs and services to the Village Council.					
3. Plans and organizes areas of concern brought to the attention of the Village Manager by the Village Council or responses to public requests.					
4. Evaluates new and innovative technology as it may relate to areas of concern in the improvement of the Village.					
COMMENTS/SUGGESTIONS:					
Fiscal Management	RATING				
	1	2	3	4	5
1. Includes the Village Council in preparations of the annual budget.					
2. Plans and prepares the annual budget with the input of the Village Council with documentation and full explanation of the annual budget.					
3. Administers the adopted budget within the framework of the approved revenues and expenditures.					
4. Plans and provides for a system of reports, as requested, for the Village Council to evaluate expenses and revenues.					
5. Prepares and presents to the Village Council appropriate budgetary transfers, as necessary.					
6. Plans and provides for necessary information for the Village Council which requires bonding or borrowing of funds for long term projects.					

7. Plans for, organizes and supervises the most economical utilizations of manpower, materials and equipment for Village services.					
8. Plans and provides for future economic growth in relationship to projected revenues and expenditures.					
COMMENTS/SUGGESTIONS:					
Intermediate and Long-Range Planning					
	RATING				
	1	2	3	4	5
1. Plans and organizes a process of program planning in anticipating the future of the Village.					
2. Plans and organizes maximum utilization and maintenance of Village owned equipment					
3. Plans and organizes a program of addressing the current needs and requirements of infrastructure and infrastructure needs of the future.					
4. Has a vision of the future for the Village of Newberry and shares that vision with the Village Council and the public.					
5. Keeps the Village Council aware of new or impending legislation, potential grants and developments in the public policy, which may have an impact on the city.					
6. Maintains knowledge of new technologies, systems and methods that may enhance the Village's economics.					
7. Carries out intermediate and long-range planning concerns approved by the Village Council.					
COMMENTS/SUGGESTIONS:					

Intergovernmental Relationships	RATING				
	1	2	3	4	5
1. Maintains awareness of developments and plans in other jurisdictions, which may impact the Village.					
2. Maintains communication with governmental jurisdictions in area of service that improves or enhances Village programs					
3. Initiates communication with other governmental entities or outside parties, which the Village may be involved with or become involved.					
4. Attends and relays appropriate information from current intergovernmental agreement meetings to the Village Council.					
5. Willingness to participate with other governmental entities in sharing resources or equipment.					
COMMENTS/SUGGESTIONS:					
Relationship with the Public	RATING				
	1	2	3	4	5
1. Ensures that an attitude and feeling of helpfulness, courtesy and sensitivity to perception exist in employees coming in contact with the public.					
2. Establishes and maintains an image of the Village of Newberry to the community that represents service, enthusiasm and professionalism.					
3. Establishes and maintains a liaison with private organizations, service groups or individuals involved in areas of concern that relate to the service or activities of the Village.					
4. Promote and provide information to public inquiries regarding activities, services or potential employment development with the Village.					
COMMENTS/SUGGESTIONS:					

Management of Employees and Relationship	RATING				
	1	2	3	4	5
1. Plans, organizes and maintains training of employees through in-house training or outside training.					
2. Maintains regular staff meetings.					
3. Maintains contact and professional interaction with subordinates at all levels of the organization.					
4. Ability to appropriately motivate and discipline employees for peak performance.					
5. Equitably handles problem of grievances among subordinate employees.					
6. Maintains an organization that is efficient, helpful and courteous to the public and to the employees.					
7. Provides for annual evaluation of all employees.					
COMMENTS/SUGGESTIONS:					

Relationship with Village Council	RATING				
	1	2	3	4	5
1. Maintains effective communication, both verbal and written with the Village Council.					
2. Maintains availability to the Village Council.					
3. Provides information needed for Village Council action in a timely manner.					
4. Establishes a system of reporting to the Village Council the current plans and activities of the City.					
5. Provides for clear presentations to the Village Council in the most concise, clear and comprehensive manner possible.					
6. Provides the Village Council with all perspectives of an issue and provides a recommendation and reason to support that recommendation.					
7. Always prepared to answer questions of the Village Council.					
COMMENTS/SUGGESTIONS:					

Professional Development	RATING				
	1	2	3	4	5
1. Is the Village Manager viewed with respect as compared to others in Public Administration?					
2. Does the Village Manager enthusiastically seek and support professional improvement through pertinent seminars and conferences?					
3. Does the Village Manager deal effectively with other governmental managers?					
4. Is the Village Manager always interested in learning new techniques or envisioning new ways to conduct business?					
COMMENTS/SUGGESTIONS:					

Personal Characteristics	RATING				
	1	2	3	4	5
1. Imagination: Does the Village Manager show originality in approaching problems? Is she able to visualize the implications of various approaches?					
2. Objectivity: Is the Village Manager unemotional and unbiased? Does she take a rational viewpoint based on facts and qualified opinions?					
3. Drive: Is the Village Manager energetic, willing to spend whatever time is necessary to do a good job?					
4. Decisiveness: Is the Village Manager able to reach timely decisions and initiate action?					
5. Attitude: Is the Village Manager enthusiastic, cooperative and willing to adapt?					
COMMENTS/SUGGESTIONS:					

OTHER COMMENTS THAT MAY BE RELEVANT TO THIS EVALUATION:

Signature

Date

Budget Amendments Electric

GL Number	Description	19 Adopted	19 Amended	19 Activity	New Amended	Change
582-000-551.000	STATE GRANT - MDARD	0.00	0.00	7,140.25	7,140.25	7,140.25
582-000-665.100	INTERST SAVE THE BELLS	0.00	0.00	22.74	22.74	22.74
582-582-702.000	WAGES	113,157.00	113,157.00	39,084.34	106,000.00	(7,157.00)
582-582-713.000	WAGES - OVERTIME	1,889.00	1,889.00	2,522.28	3,000.00	1,111.00
582-582-717.000	RETIREMENT - MERS - EMPLOYER P	9,032.00	9,032.00	11,351.32	14,000.00	4,968.00
582-582-721.000	H S A	2,000.00	2,000.00	3,870.80	8,000.00	6,000.00
582-582-726.000	LIFE INSURANCE	237.00	237.00	274.24	400.00	163.00
582-582-801.000	PROF & CONTRACTUAL SERVICES	60,000.00	60,000.00	790.87	44,863.00	(15,137.00)
582-582-801.200	LEGAL	5,000.00	5,000.00	0.00	3,000.00	(2,000.00)
582-582-940.000	EQUIPMENT RENTAL	0.00	0.00	1,136.57	2,000.00	2,000.00
582-582-980.000	CAPT OUTLAY-OFFICE EQUIP & FUR	0.00	0.00	587.00	600.00	600.00
582-583-716.000	FUNERAL ALLOWANCE	500.00	500.00	744.69	1,000.00	500.00
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	28,854.00	28,854.00	7,681.02	23,886.00	(4,968.00)
582-583-719.100	HOSPITAL INS RETIREE	1,500.00	1,500.00	5,381.16	6,000.00	4,500.00
582-583-801.200	LEGAL	0.00	0.00	1,204.20	2,000.00	2,000.00
582-583-804.000	LEASE EXPENSE	0.00	0.00	397.51	800.00	800.00
582-583-850.000	TELEPHONE	10,000.00	10,000.00	1,098.24	5,000.00	(5,000.00)
582-583-851.000	POSTAGE	700.00	700.00	1,102.80	2,400.00	1,700.00
582-583-900.000	PRINTING AND PUBLISHING	500.00	500.00	1,164.64	3,000.00	2,500.00
582-585-702.000	WAGES	0.00	0.00	3,895.89	6,000.00	6,000.00
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	0.00	329.31	600.00	600.00
582-585-719.000	HOSPITALIZATION	500.00	500.00	1,160.75	1,500.00	1,000.00
582-585-726.000	LIFE INSURANCE	0.00	0.00	6.77	20.00	20.00
582-585-752.000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	500.00	(500.00)
582-585-940.000	EQUIPMENT RENTAL	0.00	0.00	136.35	300.00	300.00
Total Revenues:		2,340,600.00	2,340,600.00	787,303.05	2,347,762.99	7,162.99
Total Expenditures:		2,320,872.00	2,320,872.00	633,678.88	2,320,872.00	0.00
Net of Rev/Exp:		19,728.00	19,728.00	153,624.17	26,890.99	7,162.99

Budget Amendments Water

GL Number	Description	19 Adopted	19 Amended	19 Activity	New Amended	Change
591-000-551.000	STATE GRANT - MDARD	0.00	0.00	7,140.25	7,140.25	7,140.25
591-536-702.000	WAGES	158,914.00	158,914.00	42,897.83	150,000.00	(8,914.00)
591-536-706.000	HOLIDAY PAY	2,000.00	2,000.00	2,629.98	4,000.00	2,000.00
591-536-713.000	OVERTIME	523.00	523.00	2,098.52	3,000.00	2,477.00
591-536-716.000	FUNERAL LEAVE	500.00	500.00	744.67	1,000.00	500.00
591-536-752.200	IT SOFTWARE	26,000.00	26,000.00	682.50	21,537.00	(4,463.00)
591-536-804.000	LEASE EXPENSE	0.00	0.00	397.51	800.00	800.00
591-536-850.000	TELEPHONE	0.00	0.00	976.70	2,000.00	2,000.00
591-536-921.000	HEAT	0.00	0.00	825.64	1,600.00	1,600.00
591-536-940.000	EQUIPMENT RENTAL	0.00	0.00	3,952.47	4,000.00	4,000.00
Total Revenues:		952,800.00	952,800.00	316,697.36	959,940.25	7,140.25
Total Expenditures:		951,959.00	951,959.00	208,678.07	951,959.00	0.00
Net of Rev/Exp:		841.00	841.00	108,019.29	7,981.25	7,140.25