

**VILLAGE OF NEWBERRY  
VILLAGE COUNCIL MEETING  
Wednesday, November 20 2019  
Meeting Location: 302 East McMillan Ave  
Meeting Time: 6:00 p.m.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

1. Village Council – Regular Session – Tuesday, October 15, 2019

**6. PUBLIC COMMENTS ON AGENDA ITEMS** – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please limit comments to 3 minutes.

**7. VILLAGE PRESIDENT COMMENTS**

1. Nomination for appointment for trustee seat vacated by Sharon Brown
  - a. Seat is up for re-election November 2020
2. Nomination for appointment to trustee seat vacated by Lew Hitts
  - a. Seat is up for re-election November 2020

**8. SUBMISSION OF BILLS AND FINANCIAL UPDATES**

1. Village of Newberry – Monthly Bills – September 14, 2019 to October 10, 2019

101	General Fund	\$16,490.38
203	Local Street Fund	\$1,114.32
213	Fire Revolving Fund	\$1,172.47
409	TORC	\$6085.11
418	Atlas Park Fund	\$41,627.79
590	Sewage Receiving Fund	\$77,921.23
<b>Total:</b>		<b>\$144,411.30</b>

2. Water & Light – Monthly Bills – October 12, 2019 to November 8, 2019

582	Electric Fund	\$90,675.16
591	Water Fund	\$6,893.53
<b>Total:</b>		<b>\$97,568.69</b>

Save the Bells – as of 08/31/2019 **\$13,049.59**

**3. Treasurer's Report –October 2019**

**4. Request for Disbursement of Funds –**

- a. Stormwater / Asset Management / Wastewater (SAW) Grant Program
  - i. Request #17 – 10/01/19 to 10/31/19 – Total \$3,628.08

- ii. C2AE Invoice #68873: \$3,255.78
- iii. C2AE Invoice #68874: \$372.30

- 5. Request for action on payment for portion Young, Graham, & Wendling Invoice
  - a. Charges for travel and attendance at September 17, 2019 Meeting
    - i. \$792.00

- 6. Plott Construction

**9. PETITIONS AND COMMUNICATIONS** – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

- 1. Letter of Interest to serve on Water & Light Board Mike Schnorr- received 10/15/19
- 2. Letter of Interest to serve on council from Kip Cameron – received 10/10/19
- 3. Letter of interest to serve on council from Jack Olson – received 10/11/19
- 4. Letter of interest to serve on council from Rebecca Handa – received 10/15/19
- 5. Letter of Interest to serve on council from Paula Mamph – received 11/15/19
- 6. Letter of Resignation from Village Treasurer Buzz Medelis – effective 12/31/2019
- 7. Letter of Resignation from Council Trustee Harold Dishaw – effective 11/7/2019

**10. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES**

- 1. Resolution: Declaring Trustee Vacancy

**11. UNFINISHED BUSINESS**

- 1. Discussion of current litigation with Village Attorney– Possible Closed Session, per MCL 15.268
- 2. TORC – Declaration and Notice for grant close-out
- 3. Village Council Trustee Appointment to Water & Light Board
- 4. At-large(elector) Water & Light Board Member position appointment
- 5. Public Comment Follow-Up from Previous Meeting

**12. NEW BUSINESS**

- 1. Village Treasurer Position – changing from Elected to Appointed
- 2. Advertising council trustee vacancy

**13. REPORTS OF BOARDS**

- 1. Water & Light Board
  - a. Meeting from Monday, October 14, 2019
  - b. Meeting from Tuesday, November 12, 2019
- 2. Fire Advisory Board
  - a. Meeting – Tuesday, October 22, 2019 at 6:00PM
- 3. Planning Commission Meeting from Monday, October 28, 2019 – cancelled
  - a. Requesting \$2700 be added to the 2020 budget in preparation for cost of having outside agency prepare Zoning Ordinance

**14. REPORTS OF COMMITTEES**

No reports scheduled from the following committees for the November 19, 2019 meeting: Finance; Planning; Union; Parks and Recreation; Management; DPW, Fire.

1. 41 Lumber Ad Hoc Committee
  - a. Report on insurance claim status
  - b. Meeting on Monday, November 10, 2019
  - c. Letter of Intent from OHM
2. Cell Tower Committee
  - a. Meeting Friday, November 1, 2019
3. Ordinance Committee
  - a. Meeting- Wednesday, November 6, 2019

**15. REPORTS OF VILLAGE OFFICERS & MANAGEMENT** – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief
2. Ordinance Enforcement Officer
3. Superintendent of Wastewater Treatment Plant
4. Water & Light Working Foreman
5. Assistant Village Manager
6. Interim Village Manager / Director of Human Resources & Community Engagement

**16. PUBLIC COMMENT** – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

**17. ASSIGNMENT OF PUBLIC COMMENT RESPONSE**

**18. COMMENTS BY COUNCIL MEMBERS**

**19. ADJOURNMENT - REGULAR SESSION**

Newberry Village Council  
Regular Meeting Minutes  
October 15, 2019  
302 East McMillan Ave.  
6:00 p.m.

**Present:** President Stokes, Trustees: Dishaw, Freese, Hardenbrook, Hendrickson.

**Absent:** None.

**Also Present:** Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Assistant Village Manager – Vallad, Superintendent of WWTP – Blakely, Ordinance Enforcement Officer – Fossitt, Clerk – Schummer, Treasurer – Medelis, Fire Chief – Wendt, Chuck Pipes, Kip Cameron, Sterling McGinn, Scott Ouellette, Don Ratliff, John Bergman, Jack Olson, Dale Immel, Rebecca Handa, Steve Fossitt.

**Call to Order:** President Stokes called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

**Approval of Agenda:** Moved by Freese, support by Dishaw, **CARRIED**, to approve the agenda with the following additions: Add under *Submission of Bills and Financial Updates* – c.) TORC Disbursement of Funds, add two under *New Business* - #4) Village President – Pro-tem nomination and #5 Appointment of Village Council representative to the W&L Board. Add under *Petitions and Communications* - #3) Letter from Martindale. Ayes: All.

**Minutes:** Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to approve the minutes from the September 17, 2019 Regular Session as written. Ayes: All. Moved by Hardenbrook, support by Freese, **CARRIED**, to approve the minutes from the September 30, 2019 Village Council – Special Session. Ayes: All.

**Village President's Announcements:** President Stokes stated she checked to see if the Village was going to have to run the recall vote during the next election. Because Councilperson Brown resigned, the recall is not needed, and we would not be financially responsible. Stokes stated that there are 2 open positions on the Village Council, and that letters of interest would be accepted until October 31, 2019 at 4:00 p.m. The letters should say "Attention Village President".

**Public Comments on Agenda Items:** None.

**Submission of Bills and Financial Updates:**

- A.) Village of Newberry – Monthly Bills. Moved by Hendrickson, support by Freese, **CARRIED**, to approve payment of the September 14, 2019 - October 10, 2019 bills, in the amount of \$26,157.56. Roll Call Vote: Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.
- B.) Water & Light monthly bills for September 11, 2019 - October 11, 2019: Moved by Dishaw, support by Hardenbrook, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds in the total amount of \$501,461.60. Roll Call Vote: Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.
- C.) Christmas Lights Fund – as of 08/31/19 - \$12,939.52. Dishaw stated that there has been almost \$1,000 given to the Bells from the metal recycle bin. He also stated that people are dumping things such as couches into the bin and that is causing some issues. Metal is the only thing that should be put into that bin on East Helen.

D.) Treasurer's Report – September 2019 – Medelis gave a verbal report, Council accepted the report as presented.

a.) Luce County Foreclosure auction Local Unit Right of Refusal List. Discussion followed. No action taken by Council.

E.) Request for Disbursement of Funds:

a.) Union Settlement: Moved by Freese, support by Hendrickson, **CARRIED**, to pay the union settlement, first installment of \$5,000.00. Roll Call Vote - Ayes: Dishaw, Freese, Hardenbrook, Hendrickson. Abstain: Stokes.

b.) Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid: Moved by Freese, support by Hardenbrook, **CARRIED**, to pay Request #16 – 09/01/19 to 09/30/19– Total: \$18,556.43. C2AE invoice #68714: \$18,236.62, C2AE invoice #68715: \$319.81. Roll Call Vote - Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.

c.) TORC Disbursement of Funds:

i. Penchura Invoice – Moved by Freese, support by Hendrickson, **CARRIED**, to pay Penchura Invoice #19-418-3 for \$9,381.80. Roll Call Vote – Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.

ii. Kivisto Tree Service Invoice – Moved by Hendrickson, support by Freese, **CARRIED**, to pay the Kivisto Tree Service, LLC- invoice #393 for \$32,025.00, withholding \$6,851.00 for retainage until the field is fixed in the spring. Discussion followed. Roll Call Vote – Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.

#### Petitions and Communications:

1.) Letter of resignation from Sharon Brown – received 9/30/19.

2.) Letter of resignation from Lew Hitts – received 9/30/19.

3.) Letter received from Carolyn and Lloyd Martindale.

#### Introduction and Adoption of Ordinances and Resolutions:

1.) Resolution: Declaring Trustee Vacancies: Moved by Hardenbrook, support by Freese, **CARRIED**, to adopt the resolution declaring the vacated Trustee positions held by Sharon Brown and Lew Hitts. Discussion followed.

Roll Call Vote - Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.

2.) Resolution: Public Act 152 of 2011 – Publicly Funded Health Insurance Contribution Act: Moved by Freese, support by Hardenbrook, **CARRIED**, to adopt the Resolution relating to Public Act 152 of 2011 – Public Funded Health Insurance Contribution Act. Roll Call Vote – Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.

3.) Ordinance: Moved by Dishaw, support by Hardenbrook, **CARRIED**, to adopt the Ordinance – titled: Prohibition of Marijuana Establishments in the Village of Newberry, (no number has been assigned to this Ordinance to date). Discussion followed. Freese wanted to go on record as not supporting this Ordinance as she feels we are missing out on tax dollars and that the voters supported making recreation marijuana legal so she does not wish to go against the wish of the voters. Roll Call Vote – Ayes: Stokes, Dishaw, Hardenbrook, Hendrickson. Nays: Freese.

#### Unfinished Business:

1.) Budget Adjustments – General, Major Streets, Local Streets, Electric, Sewer, Water Funds: Moved by Dishaw, support by Hardenbrook, to approve the Budget Adjustments. A lengthy discussion followed. Motion was withdrawn because a motion was not needed to make these adjustments.

2.) Newberry Fire Department & Columbus Township Fire Department Mutual Aid Agreement: Moved by Freese, support by Hardenbrook, **CARRIED**, to approve the Mutual Aid Agreement. Roll Call Vote: Ayes: Stokes, Freese, Hardenbrook, Hendrickson. Nays: Dishaw. Dishaw asked, and was granted by Stokes, to be removed from the Fire Committee.

- 3.) Release of Wendling Report to the Public: The report is on the Village website.
- 4.) Public Comment Follow-Up From Previous Meeting: President Stokes answered questions that had been asked at the previous Village meeting during Public Comment.

**New Business:**

- 1.) Village Trustee Opening on Water & Light Board: Stokes nominated Councilmember Freese. Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to accept the appointment of Freese to the Water and Light Board as a Council representative. Ayes: Stokes, Dishaw, Hardenbrook, Hendrickson. Abstain: Freese.
- 2.) DPW – Missing Street Signs: Money will be set-aside in next years budget to replace the signs.
- 3.) Ordinance 18 – Winter Snowmachine Ordinance: Referred it back to the Ordinance Committee.
- 4.) Nominate a Village President Pro-tem: Moved by Dishaw, support by Freese, **CARRIED**, to nominate and accept Hendrickson as the Village President Pro-tem. Ayes: All.

**Reports of Boards:**

- 1.) Water & Light Board Meeting Work Session from Tuesday, October 14, 2019: Report by Dishaw.
- 2.) Planning Commission Meeting: Meeting was cancelled.

**Committee Reports:**

- 1.) **41 Lumber Ad Hoc Committee**
  - a. Report on insurance claim status: Watkins and Vallad gave an update on the project. Moved by Dishaw, support by Hardenbrook, to not pay Plott Construction any more money until the job is completed. Discussion followed. Motion was rescinded. Moved by Freese, support by Dishaw, **CARRIED**, to approve payment specifically for the asbestos removal. Ayes: All. There will be a Committee meeting on November 5, 2019.
- 2.) **DPW Committee** Hendrickson gave the report.
- 3.) **Fire Committee**
  - a. Update of leaking roof estimates, insurance claim. Watkins is filing a claim.
  - b. Fire Advisory Board Meeting – Tuesday, October 22, 2019 at 6:00 p.m.
  - c. Hardenbrook volunteered and was accepted to be the Fire Committee Chairperson.
- 4.) **Management Committee**
  - a. Code of Conduct for Elected Officials – Ethics Policy Final Version: Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to approve and adopt the Ethics Policy as presented. Ayes: All. The policy is on the website.
  - b. Payout to Past Village Manager: Moved by Hendrickson, support by Freese, **CARRIED**, to pay the past Village Manager, James-Mesloh, 86.5 hours of vacation time totaling approximately \$2,646.90. Discussion followed. Roll Call Vote - Ayes: Stokes, Dishaw, Freese, Hardenbrook, Hendrickson.

**Reports of Village Officers and Management:**

- A.) Fire Chief: Fire Chief Wendt gave a verbal as well as a written report. Discussion followed.
- B.) Ordinance Enforcement Officer: Fossitt gave a verbal report. He stated that complaints have been made regarding residents dumping more than just yard refuse at the West Helen disposal site and he suggested posting a sign. Discussion followed.
- C.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as a written report.
- D.) Superintendent of Water & Light: Joe Lively – Working Foreman, submitted a written report. Mr. Lively is retiring at the end of this month.
- E.) Assistant Village Manager: Vallad gave a verbal report and submitted a written report along with charts.
- F.) Superintendent of Parks and Recreation: Watkins gave a written report.

G.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal and submitted a written report. A Verizon Tower Committee was formed to include, Freese as Chairperson, Stokes and Hardenbrook.

a. FOIA Status Report – presented.

**Public Comment:** Comment heard from: Kip Cameron, Scott Ouellette, Don Ratliff, Rebecca Handa.

**Comments by Council Members:** Dishaw stated he would like to have key management staff at the meetings to answer questions. Freese and Stokes both thanked Watkins for the job she has been doing as Interim Village Manager.

**Adjourn Meeting:** Moved by Freese, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 8:17 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

---

Terese Schummer, Clerk

---

Lori A. Stokes, Village President

**VILLAGE OF NEWBERRY**  
**VILLAGE PAYABLES**  
October 12, 2019 to November 15, 2019

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Dat	Amount	Check #
<b>Fund 101 General Fund</b>						
<b>Dept 172 VILLAGE MANAGER</b>						
101-172-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	11/29/19	8.05	
101-172-726.000	LIFE INSURANCE	STANDARD, THE	OCTOBER 2019 INVOICE	10/30/19	6.58	43800
101-172-850.000	906-291-1223 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	7.05	43804
101-172-850.000	906-291-0530 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	10.80	43804
			<b>Total For Dept 172 VILLAGE MANAGER</b>		<b>32.48</b>	
<b>Dept 201 ADMINISTRATIVE</b>						
101-201-726.000	LIFE INSURANCE	STANDARD, THE	OCTOBER 2019 INVOICE	10/30/19	12.38	43800
101-201-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	FOLDERS/SOUND MACHINE/ PAPER TOWELS	11/28/19	141.83	
101-201-752.000	OFFICE SUPPLIES	TAHOUEMAMENON AREA CREDIT UNION	PRIME RENEWAL	10/23/19	29.75	
101-201-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	12/05/19	19.75	
101-201-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	FINANCE CHARGES	11/10/19	2.36	
101-201-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	ATOMIC WALL CLOCK	12/06/19	29.50	
101-201-752.200	IT SOFTWARE	TAHOUEMAMENON AREA CREDIT UNION	BS&A SOFTWARE	07/31/19	50.00	
101-201-767.000	UNIFORMS	TAHOUEMAMENON AREA CREDIT UNION	YEARLY SUPPORT FEES	11/30/19	1,061.25	
101-201-801.000	UNIFORMS	TAHOUEMAMENON AREA CREDIT UNION	OFFICE STAFF NAME TAGS	10/25/19	59.26	
101-201-801.000	PROFESSIONAL & CONTRACTUAL SE	FAIR, ALMA	NAME BADGE	11/12/19	15.51	
101-201-804.000	LEASE EXPENSE	US BANK EQUIP FINANCE	OFFICE CLEANING	11/30/19	100.00	
101-201-804.000	LEASE EXPENSE	US BANK EQUIP FINANCE	COPYER LEASE - 1544229	10/04/19	96.49	43803
101-201-850.000	906-293-5681 W/L CLERK 5%	VERIZON	COPYER LEASE - 1544229	12/04/19	96.49	
101-201-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	36.47	43804
101-201-850.000	906-291-0606 A.V.M.	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	11/07/19	11.45	43804
101-201-850.000	JAMADOTS INTERNET	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/25/19	21.60	43804
101-201-900.000	PUBLISHING & PRINTING	HTC-HIAWATHA TELEPHONE CO	MEETING MINUTES	10/28/19	915.00	43753
101-201-900.000	VACANCY	NEWBERRY NEWS INC	PUBLISHING	11/30/19	180.00	
101-201-935.000	PROPERTY LIABILITY INSURANCE	NEWBERRY NEWS INC	LIABILITY INS	12/06/19	1,584.00	
101-201-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMEN	LIABILITY INS	12/06/19	568.15	
			<b>Total For Dept 201 ADMINISTRATIVE</b>		<b>5,054.99</b>	
<b>Dept 215 CLERK</b>						
101-215-900.000	MEETING MINUTES	NEWBERRY NEWS INC	PUBLISHING	11/30/19	690.00	
			<b>Total For Dept 215 CLERK</b>		<b>690.00</b>	
<b>Dept 223 AUDIT &amp; LEGAL EXPENSE</b>						
101-223-801.000	PROF & CONTR SERVICES	PLANTE & MORAN	AUDIT ASSIST	11/28/19	148.56	
			<b>Total For Dept 223 AUDIT &amp; LEGAL EXPENSE</b>		<b>148.56</b>	



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>Dept 230 ORDINANCE OFFICER</b>						
101-230-801.000	PROFESSIONAL & CONTRACTUAL	LUCE COUNTY SHERIFF DEPARTMENT	SUBPOENA FEES			
101-230-850.000	906-291-1630 - ORDINANCE OFFICER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/29/15	26.00	43793
101-230-850.000	906-291-0583- ORDINANCE	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/15	28.18	43804
101-230-900.000	ORDINANCE #100	NEWBERRY NEWS INC	PUBLISHING	11/07/15	43.18	43804
			Total For Dept 230 ORDINANCE OFFICER	11/30/15	117.00	
					214.36	
<b>Dept 253 TREASURER</b>						
101-253-850.000	906-291-1631 TREASURER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/15	28.18	43804
			Total For Dept 253 TREASURER		28.18	
<b>Dept 265 BUILDING &amp; GROUNDS</b>						
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 827.500	10/28/15	14.81	43761
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MCMIHAN NATURAL GAS	10/28/15	31.80	43761
101-265-921.000	HEAT	SEMCOENERGY GAS COMPANY	310 E. MCMIHAN NATURAL GAS	11/25/15	2.12	
101-265-929.000	REPAIRS & MAINTENANCE	TAHOUEAMENON AREA CREDIT UNION	NATURAL GAS 827.500	11/25/15	188.00	
101-265-929.000	REPAIRS & MAINTENANCE	TAHOUEAMENON AREA CREDIT UNION	DPW FURNACE	10/08/15	1,560.00	43764
101-265-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	CREDIT ISSUED FOR COSMETIC DAMAGE	10/30/15	(150.00)	
101-265-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	12/06/15	1,027.38	
			LIABILITY INS	12/06/15	368.50	
			Total For Dept 265 BUILDING & GROUNDS		3,042.61	
<b>Dept 301 POLICE DEPARTMENT</b>						
101-301-719.000	POLICE HOSPITALIZATION	44 NORTH	COBRA RETIREES			
101-301-726.000	LIFE INSURANCE	STANDARD, THE	OCTOBER 2019 INVOICE	11/29/15	3.45	
			Total For Dept 301 POLICE DEPARTMENT	10/30/15	26.29	43800
					29.74	
<b>Dept 441 PUBLIC WORKS</b>						
101-441-726.000	LIFE INSURANCE	STANDARD, THE	OCTOBER 2019 INVOICE	10/30/15	14.23	43800
101-441-751.000	LICENSE FEES	TAHOUEAMENON AREA CREDIT UNION	MECHANIC RENEWAL	10/18/15	20.35	43802
101-441-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	CLEARANCE LIGHTS	11/23/15	18.99	43785
101-441-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALUE INC	5 MINUTE EPOXY	11/01/15	5.49	
101-441-752.100	OPERATING SUPPLIES	BOWMAN GAS COMPANY	PROPANE	11/20/15	(5.49)	
101-441-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	SCREWS FOR NO SNOWMOBILE SIGNS	12/12/15	18.43	
101-441-753.000	TOOLS & EQUIPMENT	TAHOUEAMENON AREA CREDIT UNION	WORK BOOTS	12/10/15	10.99	
101-441-767.000	CLOTHING - UNIFORMS	TAHOUEAMENON AREA CREDIT UNION		08/08/15	24.70	43802
101-441-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	10/28/15	33.00	43802
101-441-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/15	13.53	43804
101-441-850.000	TELEPHONE	ATT U VERSE	IVERSE DPW	11/23/15	21.59	43804
101-441-900.000	SEASONAL POSITION	NEWBERRY NEWS INC	PUBLISHING	11/23/15	41.10	
				11/30/15	90.00	
			Total For Dept 441 PUBLIC WORKS		306.91	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>Dup 524 MOTOR POOL</b>						
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	CUT OFF WHEEL	11/10/15	7.82	43750
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALVE INC	MIX CUP/BLACK PAINT	11/10/15	16.56	43743
101-524-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	TIGER COMBO WHL	11/15/15	23.50	43798
101-524-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	RETURN TIGER COMBO WHL	10/15/15	(23.50)	43798
101-524-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	PEXALUM CHANNEL	10/10/15	91.47	43790
101-524-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	TIGER CUT-OFF WHEEL	11/16/15	17.50	43798
101-524-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	TIGER AO TYPE 27 CUTTING	11/16/15	18.90	43798
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALVE INC	EDGE CUTTING BOLT	11/10/15	129.39	43796
101-524-752.100	OPERATING SUPPLIES	HARJU WELDING & MACHINE	125CU/FT525	11/11/15	69.99	43791
101-524-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	STEEL	11/23/15	40.00	
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALVE INC	MIG WIRE/LONG LIFE MINATURE BULB	11/24/15	88.74	43785
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALVE INC	125CU/FT525	11/10/15	69.99	43791
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALVE INC	LIQUID ELBCTAPE	11/10/15	7.59	43791
101-524-752.100	OPERATING SUPPLIES	DANNY'S AUTO VALVE INC	LARGE ACETILENE	11/10/15	99.99	43791
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	PR/WIRE	11/10/15	7.69	43794
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	PR/WIRE	11/10/15	15.38	43794
101-524-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	LIQUID WRENCH	11/10/15	5.49	43794
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	AMAZON CAPITAL SERVICES	ETCHING PAINT PRIMER	11/08/15	57.18	
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	AMAZON CAPITAL SERVICES	PROFESSIONAL LIGHT METAL SHIELD	10/16/15	12.98	43785
101-524-753.000	TOOLS & EQUIP(UNDER CAP. THRE)	AMAZON CAPITAL SERVICES	E-SPOT LITEBOX LANTERN	10/16/15	90.50	43785
101-524-759.000	GAS OIL & GREASE	NEALS AUTOMOTIVE PARTS INC	CREDIT FOR SHOP LIGHT	09/27/15	(12.98)	43785
101-524-759.000	GAS OIL & GREASE - PUBLIC WORKS	WEX BANK - SPEEDWAY UNIVERSAL	AW46 HYD FLUID	11/10/15	270.00	43797
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	GAS/FUEL	11/22/15	561.92	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	POSTER HARDWARE	8PM&8MP ADAPTER	11/10/15	3.65	43743
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	SPRAY PAINT	11/10/15	18.57	43745
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	TAIL LIGHT WIRE ASSY	11/10/15	30.00	43755
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	QUICK DISCONNECTS	11/10/15	35.66	43755
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	TAHOUEMENON AREA CREDIT UNION	STEER	11/10/15	270.00	43755
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	TAHOUEMENON AREA CREDIT UNION	AIR BAG	11/10/15	56.39	43764
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	TAHOUEMENON AREA CREDIT UNION	HEADLIGHT ASSEMBL. DAVIDGOHIO	09/26/15	39.95	43764
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	FLAT WASHER/THINNER	10/07/15	16.53	43764
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	TAHOUEMENON AREA CREDIT UNION	FLAT WASHER/THINNER	10/07/15	31.69	43763
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	OIL FILTERS	09/07/15	114.30	43791
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	SAULT MACHINE WORKS	TURN LIGHT	11/09/15	36.02	43785
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	METAL - TOOL CAT	11/18/15	123.76	43813
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	200 CU/FT OXYGEN	11/10/15	39.99	43791
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	RUBBER STEEL/CLAMP	11/10/15	6.34	43791
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALVE INC	12-10GA RING TERM/16-14GA/12-10 GAUGE TERM	11/10/15	8.73	43791
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	HITCH PIN	11/10/15	5.59	43791
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	RNG/TERM	11/10/15	11.38	43794
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	LAMP	11/10/15	4.98	43794
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	LENS/GROMMET	11/10/15	5.27	43794
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	LYNN AUTO PARTS INC.	GROMMET	11/10/15	2.98	43794

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>DEPT 524 MOTOR POOL (continued)</b>						
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	LIGHT #37	11/10/15	12.26	43797
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	GROMMETS/REFLECTIVE TAPE	11/28/15	52.98	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	FABICK CAT	SEAL	11/28/15	3.56	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	TAHOUEMENON AREA CREDIT UNION	PLOW POWER UNIT W/20T RES & PLUG	10/30/15	533.13	43791
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	COOLANT FILTER/FUEL FILTER	11/10/15	32.36	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	JB KWIK WELD	12/10/15	5.89	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	JB STIK 20Z	12/10/15	6.16	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	FUEL FILTER	12/10/15	28.30	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	STUDS	12/10/15	3.63	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	HYDRAULIC FILTER/PWR STEER FILTER	11/04/15	150.85	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	BATTERY	11/17/15	149.95	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	OIL CAP	12/05/15	5.20	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	WESTERN HAIRPIN	12/04/15	5.38	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	OIL CAP	11/04/15	8.39	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	NEALS AUTOMOTIVE PARTS INC	QUICK CRIMP/BULK HOSE #43	12/10/15	113.63	
101-524-932.000	VEHICLE REPAIRS & MAINTENANCE	WIELAND TRUCKS	GAUGE TEMP/ CONNECTOR/ TERMINAL	12/01/15	85.65	
			<b>Total For Dept 524 MOTOR POOL</b>		<b>3,725.20</b>	
<b>DEPT 525 STORM SEWER</b>						
101-525-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISSDIGS	11/05/15	1.87	
			<b>Total For Dept 525 STORM SEWER</b>		<b>1.87</b>	
<b>DEPT 528 RUBBISH</b>						
101-528-759.000	GAS OIL & GREASE - GARBAGE	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	11/22/15	78.65	
101-528-801.100	PROF & CONTR SERVICES-RESIDENT	WASTE MANAGEMENT	RUBBISH DISPOSAL	11/30/15	2,956.49	
101-528-851.000	POSTAGE	TAHOUEMENON AREA CREDIT UNION	CERTIFIED LETTER	08/08/15	0.35	43763
101-528-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	11/08/15	96.79	43786
101-528-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB BILLING	11/04/15	83.20	43786
			<b>Total For Dept 528 RUBBISH</b>		<b>3,215.48</b>	
			<b>Total For Fund 101 General Fund</b>		<b>16,490.38</b>	
<b>Fund 202 MAJOR STREET FUND</b>						
<b>DEPT 463 ROUTINE MAINTENANCE</b>						
202-463-726.000	LIFE INSURANCE	STANDARD THE	OCTOBER 2019 INVOICE	10/30/15	11.38	43800
			<b>Total For Dept 463 ROUTINE MAINTENANCE</b>		<b>11.38</b>	
<b>DEPT 478 WINTER MAINTENANCE</b>						
202-478-752.100	OPERATING SUPPLIES	TRUCK & TRAILER SPECIALTIES	PLOW BLADES	12/07/15	1,102.94	
			<b>Total For Dept 478 WINTER MAINTENANCE</b>		<b>1,102.94</b>	
			<b>Total For Fund 202 MAJOR STREET FUND</b>		<b>1,114.32</b>	
<b>Fund 203 Local Street Fund</b>						
<b>DEPT 463 ROUTINE MAINTENANCE</b>						
203-463-726.000	LIFE INSURANCE	STANDARD THE	OCTOBER 2019 INVOICE	10/30/15	69.52	43800
			<b>Total For Dept 463 ROUTINE MAINTENANCE</b>		<b>69.52</b>	
<b>DEPT 478 WINTER MAINTENANCE</b>						
203-478-752.100	OPERATING SUPPLIES	TRUCK & TRAILER SPECIALTIES	PLOW BLADES	12/07/15	1,102.95	
			<b>Total For Dept 478 WINTER MAINTENANCE</b>		<b>1,102.95</b>	
			<b>Total For Fund 203 Local Street Fund</b>		<b>1,172.47</b>	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Dat	Amount	Check #
<b>Fund 213 Fire Revolving Fund</b>						
<b>Dept 336 FIRE</b>						
213-336-752.200	FIRE SUPPLIES	POMASL FIRE EQUIPMENT	5 GAL PAIL OF CHENGUARD- CLASS A FOAM	12/05/15	632.00	
213-336-753.000	TOOLS & EQUIP UNDD CAP THRESHOL	FOSTER HARDWARE	HILLMAN FASTENER	11/10/15	1.48	43745
213-336-759.000	GAS, OIL & GREASE - FIRE	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	11/22/15	132.97	
213-336-776.000	SUPPLIES-BUILDING MAINTENANCE	DANNY'S AUTO VALUE INC	MASTER/HID REGULATOR-22-18 GAUGE TERM	12/10/15	95.09	
213-336-850.000	906-293-8141 FIRE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/15	27.09	43804
213-336-850.000	TELEPHONE	A T T U V E R S E	UVERSE FIRE HALL	11/23/15	41.09	
213-336-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 900.500	10/28/15	96.59	43761
213-336-932.000	VEHICLE REPAIRS & MAINTENANCE	SEMCOENERGY GAS COMPANY	NATURAL GAS 900.500	11/25/15	214.17	
213-336-933.000	SOFTWARE MAINTENANCE	POMASL FIRE EQUIPMENT	AIR ELECTS	11/21/15	544.93	43799
213-336-933.000	SOFTWARE MAINTENANCE	ESO SOLUTIONS, INC	FIRE DEPT SOFTWARE SYSTEM	11/20/15	995.00	43783
213-336-933.000	PROPERTY LIABILITY INSURANCE	ESO SOLUTIONS, INC	BALANCE OF ACCT. FIREMAN REPORTING SOFTWARE PROGRAM	11/15/15	219.19	43810
213-336-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	12/06/15	2,270.96	
			<b>Total For Dept 336 FIRE</b>		6,085.11	
			<b>Total For Fund 213 Fire Revolving Fund</b>		6,085.11	
<b>Fund 409 TORC</b>						
<b>Dept 757 TORC</b>						
409-757-752.100	OPERATING SUPPLIES	D & D HOME CENTER	4X4XS	11/10/15	11.19	
409-757-752.100	OPERATING SUPPLIES	TAHOUEMENON AREA CREDIT UNION	DNR SIGN	11/06/15	209.80	
409-757-973.000	CAPITAL OUTLAY	KIVISTO TREE SERVICE	KIVISTO WORK AT TORC - DO NOT PAY FULL INVOICE AMOUNT - \$	09/30/15	32,025.00	43784
409-757-973.000	CAPITAL OUTLAY	KIVISTO TREE SERVICE	REMAINING WORK FROM PENCHURA FOR TORC	09/30/15	9,381.80	43784
			<b>Total For Dept 757 TORC</b>		41,627.79	
			<b>Total For Fund 409 TORC</b>		41,627.79	
<b>Fund 590 Sewage Receiving Fund</b>						
<b>Dept 537 SEWER SYSTEM</b>						
590-537-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	11/29/15	3.45	
590-537-726.000	LIFE INSURANCE	STANDARD, THE	OCTOBER 2019 INVOICE	10/30/15	34.94	43800
590-537-752.000	OFFICE SUPPLIES	TAHOUEMENON AREA CREDIT UNION	PRIME RENEWAL	10/23/15	29.75	
590-537-752.000	OPERATING SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	12/05/15	19.75	
590-537-752.100	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	PATROIT CHEMICAL SALES 50LBS FOAMING ROOT KILLER POWDER	12/11/15	269.89	
590-537-759.000	IT SOFTWARE	BS&A SOFTWARE	YEARLY SUPPORT FEES	11/30/15	1,061.25	
590-537-767.000	GAS, OIL & GREASE - WWTP	WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL	11/22/15	12.19	
590-537-767.000	UNIFORMS	TAHOUEMENON AREA CREDIT UNION	WORK BOOTS	10/10/15	62.99	43802
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	COLD RESISTANT INSULATED GLOVES	12/11/15	68.00	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	NIPPLE/CUPLER	11/10/15	26.97	43741
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	D & D HOME CENTER	TOILT REPAIR KIT	11/21/15	30.88	43785
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	D & D HOME CENTER	KILZ	11/10/15	19.99	43790
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	PALRAM SCREWS	11/10/15	39.79	43790
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	RYL INT SG LTX ULTR GL/ MDHH GL	11/10/15	68.97	43792
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	HOSE CLAMP/ PAINT/ HOSE	11/09/15	47.76	43792
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	MACS MARKET INC	NIPPLE/CUPLER	11/10/15	4.48	43792
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	SOAP/PINESOL/TOILET PAPER	11/10/15	19.55	43795
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	HIGHCLIFF TOILET	11/28/15	144.26	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	PAINT	11/07/15	57.98	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	ROOF EXHAUST FAN	11/13/15	699.99	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	D & D HOME CENTER	PIPE FITTINGS	12/10/15	15.47	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	D & D HOME CENTER	NIPPLE	12/10/15	6.49	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	SNOW PUSHER/SCOOP	12/10/15	99.99	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	RING WAX/BOLT SET TOILET	12/10/15	13.97	
590-537-776.000	SUPPLIES - BUILDING MAINTENANCE	FOSTER HARDWARE	STA-TITE HARDWARE KIT	12/10/15	7.99	



Village of Newberry  
Water Light Payables  
October 12, 2019 to November 8, 2019

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
<b>Fund 582 Electric Fund</b>						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	WILLIAMS LORI	UB refund for account: 5-05180-05	10/22/19	\$164.20	43782
582-000-042.000	UNAPPLIED CREDIT	CHARB BRIAN	UB refund for account: 5-03335-00	11/07/19	\$150.95	43815
582-000-255.000	DEPOSIT	BURTON DONALD C	UB deposit refund for account: 4-00140-0	11/07/19	\$250.00	43814
			Total For Dept 000		\$565.15	
<b>Dept 582 ELECTRIC DISTRIBUTION</b>						
582-582-726.000	LIFE INSURANCE	STANDARD. THE	OCTOBER 2019 INVOICE	10/30/19	\$9.20	43800
582-582-752.100	OPERATING SUPPLIES	DANNYS AUTO VALUE INC	BATTERY CLEANER/BRASS SCRATCH BR	11/10/19	\$11.08	43743
582-582-929.000	REPAIRS & MAINTENANCE	POWER LINE SUPPLY COMPANY	GUARD U 4X5 GALV	11/21/19	\$459.89	43808
			Total For Dept 582 ELECTRIC DISTRIBUTION		\$480.17	
<b>Dept 583 GENERAL EXPENSES</b>						
582-583-726.000	LIFE INSURANCE	STANDARD. THE	OCTOBER 2019 INVOICE	10/30/19	\$32.87	43800
582-583-752.000	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	12/05/19	\$19.75	
582-583-752.100	OPERATING SUPPLIES	TAHOUMENON AREA CREDIT UNION	LED BARN LIGHT	10/7/19	\$923.87	43802
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER/APER TOWEL	12/01/19	\$5.16	
582-583-752.100	OPERATING SUPPLIES	TAHOUMENON AREA CREDIT UNION	PRIME RENEWAL	10/23/19	\$29.75	
582-583-752.200	IT SOFTWARE	BS&A SOFTWARE	YEARLY SUPPORT FEES	11/30/19	\$1,061.25	43802
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)	TAHOUMENON AREA CREDIT UNION	TESCO- SINGLE PHASE SOCKET TESTER	10/23/19	\$304.32	43776
582-583-767.000	CLOTHING - UNIFORMS	RITZ SAFETY	SHEATSHIRT	11/11/19	\$89.83	43802
582-583-767.000	UNIFORMS	TAHOUMENON AREA CREDIT UNION	WORK BOOTS	10/28/19	\$33.00	43802
582-583-801.000	PROFESSIONAL & CONTRACTUAL	PLANTE & MORAN	AUDIT ASSIST	11/05/19	\$14.94	
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISSDIGS	11/07/19	\$100.00	43804
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	FAIR. ALMA	OFFICE CLEANING	11/30/19	\$10.82	43804
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804
582-583-850.000	906-291-1223 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804
582-583-850.000	906-291-1621 A.V.M.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$14.09	43804
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$13.53	43804
582-583-850.000	906-291-1633 MEETING ROOM	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804
582-583-850.000	906-293-3433 GENRAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	11/07/19	\$11.45	43804
582-583-850.000	906-291-0530 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$10.79	43804
582-583-850.000	906-291-0606 A.V.M.	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$10.80	43804
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$10.80	43804
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$21.59	43804
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$21.58	43804
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$21.58	43804



Village of Newberry  
Water Light Payables  
October 12, 2019 to November 8, 2019

<b>Dept 583 GENERAL EXPENSES (continued)</b>									
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	11/08/19	\$42.56			43788	
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	11/25/19	\$23.75				
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	11/25/19	\$25.00				
582-583-851.000	POSTAGE	TAHOUEAMENON AREA CREDIT UNION	CERTIFIED LETTER	08/08/19	\$2.80			43763	
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	11/08/19	\$235.94			43786	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	UB BILLIG	11/04/19	\$202.80			43786	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 238.500	10/28/19	\$15.59			43761	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS GENERATION BUILDING 237.500	10/28/19	\$30.89			43761	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS GENERATION BUILDING 237.500	11/25/19	\$5.56				
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNYS AUTO VALUE INC	CYCLO SILICONE SPRAY	11/25/19	\$63.65				
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	11/10/19	\$5.09			43791	
582-583-935.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	12/06/19	\$4,026.71				
			<b>Total For Dept 583 GENERAL EXPENSES</b>	12/06/19	\$1,444.30				
					\$9,077.27				
<b>Dept 584 ELECTRIC GENERATION</b>									
582-584-929.000	REPAIRS & MAINTENANCE	FOSTER HARDWARE	CAULK	11/10/19	\$8.99			43745	
582-584-929.000	REPAIRS & MAINTENANCE	RAHILLY IGA	BATTERY/WATER	11/10/19	\$3.96			43758	
582-584-929.000	REPAIRS & MAINTENANCE	TAHOUEAMENON AREA CREDIT UNION	STORAGE BATTERY SYSTEMS	10/16/19	\$3,139.00			43802	
582-584-929.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	E-SPOT LITEBOX	11/12/19	\$45.29			43785	
			<b>Total For Dept 584 ELECTRIC GENERATION</b>		\$3,197.24				
<b>Dept 585 BUILDING MAINTENANCE</b>									
582-585-929.000	REPAIRS & MAINTENANCE	NEWBERRY RED-MIX	6 BAG RED-MIX CONCRETE	11/03/19	\$356.00				
			<b>Total For Dept 585 BUILDING MAINTENANCE</b>		\$356.00				
<b>Dept 586 PURCHASED POWER</b>									
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL	11/25/19	\$5,202.49				
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE MGT	CAPACITY	11/20/19	\$55,110.22				
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION COMPANY	PURCHASED POWER - CAPACITY	11/08/19	\$12,141.88				
			<b>Total For Dept 586 PURCHASED POWER</b>		\$72,454.59				
<b>Dept 587 ENERGY OPTIMIZATION</b>									
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	10/05/19	\$1,253.41			43807	
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	11/10/19	\$2,676.67				
			<b>Total For Dept 587 ENERGY OPTIMIZATION</b>		\$3,930.08				
<b>Dept 588 SAVE THE BELLS</b>									
582-588-752.200	SAVE THE BELLS EXPENSES	TAHOUEAMENON AREA CREDIT UNION	1000BULBS - LIGHT BULBS	10/15/19	\$183.45			43802	
582-588-752.200	SAVE THE BELLS EXPENSES	AMAZON CAPITAL SERVICES	LED REPLACEMENT BULBS	11/17/19	\$291.15			43785	
582-588-752.200	SAVE THE BELLS EXPENSES	AMAZON CAPITAL SERVICES	LED REPLACEMENT BULBS	11/14/19	\$87.10			43785	
582-588-752.200	SAVE THE BELLS EXPENSES	FOSTER HARDWARE	OUTDOOR VYNL/TUBE HEAT SHRINK/BUTT CONNECTORS	11/11/19	\$660.45			43792	
582-588-752.200	SAVE THE BELLS EXPENSES	FOSTER HARDWARE	TOOLS-HAMMER/WIRE CUTTER/PLIERS	11/10/19	\$52.96				
582-588-752.200	SAVE THE BELLS EXPENSES	FOSTER HARDWARE	CREDIT MEMO SAVE THE BELLS	11/10/19	-\$660.45				
			<b>Total For Dept 588 SAVE THE BELLS</b>		\$614.66				
			<b>Total For Fund 582 Electric Fund</b>		\$90,675.16				

**Village of Newberry**  
**Water Light Payables**  
**October 12, 2019 to November 8, 2019**

Dept 536 WATER SYSTEM		Fund 591 Water Fund						
591-536-726.000	LIFE INSURANCE	STANDARD THE	OCTOBER 2019 INVOICE	10/30/19	\$106.73	43800		
591-536-752.000	OFFICE SUPPLIES	TAHOUEMENON AREA CREDIT UNION	PRIME RENEWAL	10/23/19	\$29.75			
591-536-752.100	OFFICE SUPPLIES	NATIONAL OFFICE PRODUCTS	PAPER	12/05/19	\$19.75			
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	TUBING	11/15/19	\$25.20			
591-536-752.100	OPERATING SUPPLIES	HAWKINS INC	ACONIS/SODIUM BISULFITE	11/15/19	\$96.90	43806		
591-536-752.100	OPERATING SUPPLIES	RAHILLYIGA	WATER/PAPER TOWEL	12/01/19	\$5.16			
591-536-752.200	IT SOFTWARE	BS&A SOFTWARE	YEARLY SUPPORT FEES	11/30/19	\$1,061.25			
591-536-759.000	GAS, OIL & GREASE	FOSTER HARDWARE	YARDSTICK	11/10/19	\$1.49	43745		
591-536-767.000	UNIFORMS	RITZ SAFETY	SWEATSHIRT	11/11/19	\$89.83	43776		
591-536-801.000	UNIFORMS	TAHOUEMENON AREA CREDIT UNION	WORK BOOTS	10/28/19	\$33.00	43802		
591-536-801.000	PROFESSIONAL & CONTRACTUAL	OHM ADVISORS	ASSET INVENTORV/ GIS	11/07/19	\$977.50	43812		
591-536-801.000	PROFESSIONAL & CONTRACTUAL	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	10/28/19	\$54.00	43802		
591-536-801.000	PROFESSIONAL & CONTRACTUAL	PLANTE & MORAN	AUDIT ASSIST	11/28/19	\$148.57	43809		
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	RANGE TELECOMMUNICATIONS	MISSDGS	11/05/19	\$14.94			
591-536-850.000	PROFESSIONAL & CONTRACTUAL SER	FAIR, ALMA	OFFICE CLEANING	11/30/19	\$100.00			
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$10.82	43804		
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804		
591-536-850.000	906-291-1621 A.V.M	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804		
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804		
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804		
591-536-850.000	906-291-163.3 MEETING ROOM	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804		
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	11/07/19	\$7.05	43804		
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	11/07/19	\$11.45	43804		
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$21.59	43804		
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$21.59	43804		
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$10.79	43804		
591-536-850.000	906-291-0606 A.V.M	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$10.79	43804		
591-536-850.000	906-291-0530 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	11/07/19	\$10.80	43804		
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	11/08/19	\$42.56	43788		
591-536-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	11/25/19	\$23.75			
591-536-850.000	JAMADOTS FIBER- OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	11/25/19	\$25.00			
591-536-851.000	POSTAGE	TAHOUEMENON AREA CREDIT UNION	CERTIFIED LETTER	08/08/19	\$2.80	43763		
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS INC	UB POSTAGE	11/08/19	\$133.09	43786		
591-536-910.000	PROFESSIONAL DEVELOPMENT	ARISTA INFORMATION SYSTEMS INC	UB BILLIG	11/04/19	\$114.40	43786		
591-536-910.000	PROFESSIONAL DEVELOPMENT	TAHOUEMENON AREA CREDIT UNION	MRWA WATER REVIEW	10/22/19	\$295.00	43802		
591-536-913.000	TRAVEL	BURTON LANDON	WATER TESTING	11/04/19	\$29.75			
591-536-913.000	TRAVEL	TAHOUEMENON AREA CREDIT UNION	BRIDGE TOLL- WATER CLASS	10/28/19	\$4.00	43805		
591-536-913.000	TRAVEL	TAHOUEMENON AREA CREDIT UNION	BRIDGE TOLL- WATER CLASS	10/30/19	\$4.00			
591-536-913.000	TRAVEL	TAHOUEMENON AREA CREDIT UNION	ROOM FOR WATER CLASS	10/28/19	\$163.18			
591-536-913.000	TRAVEL	TAHOUEMENON AREA CREDIT UNION	MEALS	10/29/19	\$22.23			
591-536-913.000	TRAVEL	TAHOUEMENON AREA CREDIT UNION	MEALS	10/28/19	\$10.15			
591-536-921.000	HEAT	SEMOENERGY GAS COMPANY	MOTEL ROOM- WATER TESTING	11/05/19	\$80.18			
591-536-921.000	HEAT	SEMOENERGY GAS COMPANY	NATURAL GAS 238.500	10/28/19	\$15.58	43761		
591-536-933.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	NATURAL GAS 238.500	11/25/19	\$63.64			
591-536-933.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	12/06/19	\$2,168.23			
591-536-933.000	PROPERTY LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INS	12/06/19	\$777.70			
Total For Dept 536 WATER SYSTEM					\$6,893.53			
Total For Fund 591 Water Fund					\$6,893.53			
Fund Totals:								
Fund 582 Electric Fund								
Fund 591 Water Fund								
Total For All Funds:								
					\$97,568.69			



# First National Bank

## Main Office:

P.O. Box 187 \* 132 North State Street  
St. Ignace, Michigan 49781  
Voice: 906-643-6800 Fax: 906-643-6808

**Les Cheneaux Branch**  
P.O. Box 177 - 192 S Meridian St.  
Cedarville, MI 49719 \* 906-484-2262

**West Mackinac Branch**  
P.O. Box 142 - W11635 West U.S. 2  
Naubinway, MI 49762 \* 906-477-6263

**Mackinac Island Branch**  
P.O. Box 534 - 534 Market St.  
Mackinac Island, MI 49757 \* 906-847-3732

**Newberry Branch**  
P.O. Box 466 - 1014 S. Newberry Ave.  
Newberry, MI 49868 \* 906-293-5160

1278051

NEWBERRY WATER & LIGHT BOARD  
NEWBERRY SAVE THE BELLS  
307 E MCMILLAN AVE  
NEWBERRY MI 49868

Date 10/31/19 Page 1 of 1  
ACCOUNT NUMBER 7703432

MUNICIPAL MONEY MARKET			1
ACCOUNT NUMBER	7703432	Statement Dates 10/01/19 thru 10/31/19	
PREVIOUS BALANCE	12,939.52	DAYS IN STATEMENT PERIOD	31
1 CREDITS TOTALING	104.55	AVERAGE LEDGER BAL	12,989
DEBITS TOTALING	.00	AVERAGE COLLECTED BAL	12,989
SERVICE CHARGE AMOUNT	.00	Interest Earned	5.52
INTEREST PAID	5.52	Annual Percentage Yield Earned	0.50%
CURRENT STMT BALANCE	13,049.59	2019 Interest Paid	54.52

\*\*\*\*\*

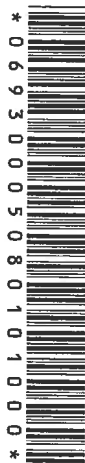
DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
10/17	DDA REGULAR DEPOSIT	104.55
10/31	INTEREST PAID 31 DAYS	5.52

\*\*\*\*\*

DAILY BALANCE SUMMARY.....					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
10/01	12,939.52	10/17	13,044.07	10/31	13,049.59

\*\*\*\*\*

INTEREST RATE SUMMARY.....	
DATE	INTEREST RATE
9/30	.50%



VILLAGE OF NEWBERRY				TREASURER'S REPORT			
FOR MONTH ENDING:		2019		2018			
October 31, 2019		Y.T.D. Collections	Actual Collections	Y.T.D. Collections	Actual Collections		
LEDGER ITEMS:			October	Y.T.D.	October	Y.T.D.	
A Previous Year(s)	Delinquent Personal Property Taxes		0.00	0.00	0.00	0.00	0.00
	Delinquent Personal Interest Collected		0.00	0.00	0.00	0.00	0.00
	Delinquent Real Tax Collected		0.00	44,380.54	0.00	33,073.86	
	Delinquent Real Tax Interest Collected		0.00	2,662.02	0.00	1,983.74	
	Real Property Tax Collected	83%	2,731.36	247,949.98	86%	1,499.58	244,976.02
B 2019	Personal Property Tax Collected	99%	0.00	40,779.09	100%	0.00	56,973.10
C	Admin Fee, Penalty & Interest Collected		159.40	3,634.21		90.33	4,009.69
D	Deposits to Tax Savings Account		2,890.76	339,439.48		1,589.91	338,196.16
E	Interest Earned on Tax Accounts		34.80	401.34		5.58	64.98
F	Tax Acct Transfer to Gen Fund/Tax Appropriation Fund		2,890.76	290,663.58		93,965.53	342,385.61

TAX ACCOUNT		Beginning		Ending	
BANK ACCOUNT BALANCE @		October		October	
2019		\$267,735.19		\$267,745.49	
2018		\$107,868.81		\$15,498.77	

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example, of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2019 Anticipated Real Property Collections are \$299,448.09  
2019 Anticipated Personal Property Collections are \$41,254.34.

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

# OCTOBER 2019

## TAX COLLECTION TOTALS

11/13/2019  
07:24 AM

QUICK TAX DISBURSEMENT FOR VILLAGE OF NEWBERRY

Page: 1/3

RANGE: 10/1/2019 12:00:00 AM - 10/31/2019 12:00:00 AM, INDEX: POSTING DATE / PARCEL

SPEC. POPULATION: AD VALOREM+SPECIAL ACTS

ALL BILLING TYPE(S), 2019

REAL & PERSONAL PROPERTY

THIS PAGE INCLUDES ALL PROPERTY

Taxing Authority	Amount	Interest	Penalty	Total
GENERAL OPER.	1,604.65	29.50	48.11	1,682.26
STREETS & ALLYS	641.81	11.78	19.26	672.85
TRASH(DISP/COLL)	199.06	3.66	5.99	208.71
FIRE PROTECTION	285.84	5.25	8.58	299.67
Total of above	2,731.36	50.19	81.94	2,863.49
Administration Fee:	27.27	0.00	0.00	
Special Assessments:	0.00	0.00	0.00	
Over Payments:			0.00	
Unspread Interest:			0.00	
Unspread Penalty:			0.00	
Total of Payments..			2,890.76	
Payment Count:			9	

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE  
REVOLVING LOAN SECTION

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM  
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST  
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # <b>1274-01</b>	B. Request # <b>17</b>	C. Period Covered by Request <u>10-01-19</u> to <u>10-31-19</u> (M/D/Y) (M/D/Y)	D. Request Type * partial <input type="checkbox"/> final <input type="checkbox"/>	E. Grantee's EIN <b>38-6007193</b>	F. Grant Amount <b>\$593,241</b>
G. Grantee Name: <b>Village of Newberry</b>					Phone <b>#906-293-3433</b>
Address: <b>Village Hall, 302 East McMillian Avenue, Newberry, MI 49868</b>				Email: <b>finance@newberry.mi.gov</b>	
H. Grantee's Bank Name: <b>MBank – Mackinac Financial Corp.</b>					Phone # <b>906-293-5165</b>
Address: <b>414 Newberry Ave., Newberry, MI 49868</b>					
Account Name: _____				ABA # <b>091102807</b>	Account # <b>9960546</b>
Special Instructions: _____					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			<b>\$ 0.00</b>	<b>\$ 0.00</b>	
2. DESIGN ENGINEERING COSTS			<b>\$ 0.00</b>	<b>\$ 0.00</b>	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			<b>\$</b>	<b>\$</b>	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			<b>\$ 3,255.78</b>	<b>\$ 212,894.42</b>	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			<b>\$ 372.30</b>	<b>\$ 66,072.14</b>	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			<b>\$</b>	<b>\$</b>	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			<b>\$</b>	<b>\$</b>	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			<b>\$</b>	<b>\$</b>	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 <sup>st</sup> column)			<b>\$ 3,628.08</b>		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 <sup>nd</sup> column)				<b>\$ 278,966.56</b>	
11. LESS LOCAL MATCH (if applicable) <i>(na)</i>				<b>( \$ 0.00 )</b>	
12. LESS AMOUNT PREVIOUSLY DISBURSED				<b>( \$ 275,338.48 )</b>	
13. AMOUNT REQUESTED FOR DISBURSEMENT				<b>\$ 3,628.08</b>	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
o See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 4 & 8 of 8)					
o See attached invoice copies from C2AE for Oct 2019					
o See attached Progress Report: #24					
I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.					
Authorized Representative Name (Print or Type): <u>Lori Stokes</u>				Title: <u>Village President</u>	
Authorized Representative Signature (Original): _____				Date: _____	
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

**SAW GRANT PROGRAM  
Instructions for Completing a  
Request for Disbursement of Funds**

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.**

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.  
**If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.**
  1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
  2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
  3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
  4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
  5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
  6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
  7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
  8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
  9. Fill in the sum of the amounts shown in the 1<sup>st</sup> column (Requested Incurred Costs This Period).
  10. Fill in the sum of the amounts shown in the 2<sup>nd</sup> column (Cumulative Costs Incurred to Date).
  11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
  12. Fill in the total amount of funds previously paid from all prior disbursements.
  13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

---

**PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15<sup>TH</sup> DAY OF EACH MONTH.**

**Provide the *Request for Disbursement of Funds* and the required support documentation to:**

**REVOLVING LOAN SECTION  
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE  
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
PO BOX 30241  
LANSING MI 48909-7741  
Telephone: 517-284-5433      Fax: 517-373-4797**

**For Newberry SAW Grant email to MDEQ Project Manager ~~Jaclyn Morchant~~ at "~~MorchantJ1@michigan.gov~~"  
Valorie White at "whitev1@michigan.gov"**



**Please Remit Payment To:**  
**106 West Allegan Street Suite 500**  
**Lansing, MI 48933**  
**1-866-454-3923**

October 25, 2019  
 Project No: 13-0210  
 Invoice No: 68873

Lori Stokes  
 Village of Newberry  
 307 East McMillan Avenue  
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

**Professional Services for the period ending October 20, 2019**

Phase 04 Wastewater Asset Management Plan  
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	99.71	76,956.18	76,956.18	0.00
Task -0910 Condition & Critically	33,760.00	21.9738	7,418.37	6,488.67	929.70
Task 0920-Metering & Modeling	30,140.00	21.7978	6,569.86	5,195.74	1,374.12
Task 0930-Software Hardware & Training	36,200.00	62.4184	22,595.47	21,643.51	951.96
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	24.50	7,163.80	7,163.80	0.00
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		120,703.68	117,447.90	3,255.78
<b>Total Fee</b>					<b>3,255.78</b>
<b>Total this Phase</b>					<b>\$3,255.78</b>
<b>Total this Invoice</b>					<b>\$3,255.78</b>

**Outstanding Invoices**

Number	Date	Balance
68714	9/20/2019	18,236.62
68715	9/20/2019	319.81
<b>Total</b>		<b>18,556.43</b>



Escanaba, MI  
Gaylord, MI  
Grand Rapids, MI  
Kalamazoo, MI  
Lansing, MI  
Canton, NY

Please Remit Payment To:  
**106 West Allegan Street Suite 500**  
**Lansing, MI 48933**  
**1-866-454-3923**

October 25, 2019

Project No: 13-0210

Invoice No: 68874

Lori Stokes  
Village of Newberry  
307 East McMillan Avenue  
Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending October 20, 2019

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	72.0102	34,420.89	34,420.89	0.00
Task 0910-Condition & Criticality	31,700.00	6.00	1,902.00	1,902.00	0.00
Task 0920-Metering & Modeling	24,640.00	1.511	372.30	0.00	372.30
Task 0930-Software Hardware & Training	2,000.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	24,500.00	5.70	1,396.50	1,396.50	0.00
Task 0970 - Other	0.00	0.00	0.00	0.00	0.00
Total Fee	133,140.00		38,091.69	37,719.39	372.30
Total Fee					372.30
Total this Phase					\$372.30
Total this Invoice					<u><u>\$372.30</u></u>

**Outstanding Invoices**

Number	Date	Balance
68714	9/20/2019	18,236.62
68715	9/20/2019	319.81
Total		18,556.43

Village of Newberry									
Wastewater & Stormwater Asset Management Plans									
Budget & Disbursement Tracking									
Proj 13-0210									
Last Revision: 10-30-19									
									MDEQ #1274-01
Phase-Task	04-0900	04-0910	04-0920	04-0930	04-0940	04-0950	04-0960	04-0970	Totals
Description	Inventory & GIS Data Entry	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Telesiving	Level of Service	CIP & Rate Structure Development	Other - Application Package	
<b>Budgets:</b>									
C2AE Internal	\$60,590.00	\$33,760.00	\$30,140.00				\$29,240.00	\$5,000.00	\$162,730.00
C2AE Subs	\$16,590.00		\$0.00	\$36,200.00					\$52,790.00
Total C2AE	\$77,180.00	\$33,760.00	\$30,140.00	\$36,200.00	\$0.00	\$4,000.00	\$29,240.00	\$5,000.00	\$215,520.00
Other Venders			\$25,200.00	\$9,000.00	\$91,152.00	\$2,000.00	\$20,000.00		\$147,352.00
Local Force Account	\$8,750.00					\$1,600.00	\$6,400.00		\$16,750.00
Village Requested Transfer				-\$4,150.00	\$4,150.00				\$0.00
Total Budget	\$85,930.00	\$33,760.00	\$55,340.00	\$41,050.00	\$95,302.00	\$7,600.00	\$55,640.00	\$5,000.00	\$379,622.00
<b>Invoice / Statement</b>									
By	Number	Date							
C2AE	685825	08/26/19							
C2AE	68583	08/26/19	\$1,397.38	\$223.98	\$180.00				\$1,801.36
Total Disbursement Request #15			\$0.00	\$1,397.38	\$223.98	\$180.00	\$0.00	\$0.00	\$1,801.36
C2AE	68714	09/20/19							
C2AE	68715	09/20/19	\$1,040.09	\$77.02	\$17,119.51				\$18,236.62
Total Disbursement Request #16			\$0.00	\$1,040.09	\$77.02	\$17,119.51	\$0.00	\$0.00	\$18,236.62
C2AE	68873	10/25/19							
C2AE	68874	10/25/19	\$929.70	\$1,374.12	\$951.96				\$3,255.78
x	x	x							\$0.00
Total Disbursement Request #17			\$0.00	\$929.70	\$1,374.12	\$951.96	\$0.00	\$0.00	\$3,255.78
<b>Running Totals</b>									
Remaining	\$81,146.90	\$7,418.37	\$10,246.26	\$28,129.76	\$73,789.33	\$0.00	\$7,163.80	\$5,000.00	\$212,894.42
	\$4,783.10	\$26,341.63	\$45,093.74	\$12,920.24	\$21,512.67	\$7,600.00	\$48,476.20	\$0.00	\$166,727.58
							% Invoiced/Charged		56%



Village of Newberry									
Wastewater & Stormwater Asset Manage									
Budget & Disbursement Tracking									
Proj 13-0210									
Last Revision: 10-30-19									
MDEQ #1274-01									
STORMWATER ASSET MANAGEMENT PLANNING									
Phase-Task	05-900	05-910	05-920	05-930	05-940	05-950	05-960	05-970	Totals
Description	Inventory & GIS Database Development	Condition & Criticality Assessment	Metering & Modeling	Software, Hardware & Training	Sewer Televising	Level of Service	CIP & Rate Structure Development	Other - Background Model Map	
Budgets:									
C2AE Internal	\$34,500.00	\$31,700.00	\$24,640.00			\$2,500.00	\$24,500.00	\$0.00	\$117,840.00
C2AE Subs	\$13,300.00			\$2,000.00					\$15,300.00
Total C2AE	\$47,800.00	\$31,700.00	\$24,640.00	\$2,000.00	\$0.00	\$2,500.00	\$24,500.00	\$0.00	\$133,140.00
Other Venders					\$62,775.00	\$1,000.00	\$4,000.00	\$19,500.00	\$87,275.00
Local Force Account	\$5,250.00	\$5,250.00				\$640.00	\$4,800.00	\$1,000.00	\$16,940.00
Village Requested Transfer									\$0.00
Total Budget	\$53,050.00	\$36,950.00	\$24,640.00	\$2,000.00	\$62,775.00	\$4,140.00	\$33,300.00	\$20,500.00	\$237,355.00
Invoice / Statement									
By	Number	Date							
C2AE	685825	08/26/19							\$0.00
C2AE	68583	08/26/19	\$282.58						\$282.58
Total Disbursement Request #15			\$282.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$282.58
C2AE	68714	09/20/19							\$0.00
C2AE	68715	09/20/19	\$319.81						\$319.81
Total Disbursement Request #16			\$319.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$319.81
C2AE	68873	10/25/19							\$0.00
C2AE	68874	10/25/19				\$372.30			\$372.30
x	x	x							\$0.00
Total Disbursement Request #17			\$0.00	\$0.00	\$0.00	\$372.30	\$0.00	\$0.00	\$372.30
RUNNING TOTALS									
Remaining	\$33,302.55	\$3,020.34	\$372.30	\$0.00	\$8,955.45	\$0.00	\$1,396.50	\$19,025.00	\$66,072.14
	\$19,747.45	\$33,929.66	\$24,267.70	\$2,000.00	\$53,819.55	\$4,140.00	\$31,903.50	\$1,475.00	\$171,882.86
% Invoiced/Charged									28%

<b>Client:</b>	<b>Village of Newberry</b>	<b>Date:</b>	<b>10-30-19</b>
<b>Project No.:</b>	<b>13-0210</b>	<b>Project Manager:</b>	<b>Darren Pionk/Chuck Lawson</b>
<b>Project Name:</b>	<b>SAW Grant</b>	<b>Report Lead:</b>	<b>Dave Holmgren</b>
<b>Project Phase:</b>	<b>Report</b>	<b>Admin.:</b>	<b>Dave Cain</b>
<b>Client Approved Revised Completion Date:</b>	<b>na</b>	<b>Project Start Date:</b>	<b>Sep 2013 (application)</b>
<b>Client Project No.:</b>	<b>MDEQ SAW #1274-01</b>	<b>Project Completion Date:</b>	<b>Nov 2020</b>
<b>Client Advisor:</b>		<b>Period Covered:</b>	<b>Oct 2019</b>

**THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:**

- Continued GIS database development & populating

**THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:**

- Gathering & incorporate flow meter data
- Database integration & sewer model prep
- Incorporating WWTP data
- Compile next Draw Request package
- Assist in coordinating GIS training
- Sewer model

**SCOPE CHANGES MADE DURING DEFINED PERIOD:**

- na

**BUDGET STATUS (% COMPLETE OF C2AE TASKS):**

<b>Wastewater (WAMP) Task</b>	<b>Budget</b>	<b>Approx. % Used</b>
900 – Inventory & GIS Database Development	\$77,180	100%
910 – Condition & Criticality Assessment	\$33,760	22%
920 – Metering & Modeling	\$30,140	22%
930 – Software, Hardware, & Training	\$36,200	63%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	4%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	27%
970 – Other – Funding Application	\$5,000	100%
<b>Total C2AE</b>	<b>\$215,520</b>	<b>56%</b>
<b>Total Project Including Other Venders, etc.</b>	<b>\$379,622</b>	<b>56%</b>

PROGRESS REPORT # 24

Project Description: Newberry SAW

<b>Stormwater (SAMP) Task</b>	<b>Budget</b>	<b>Approx. % Used</b>
900 – Inventory & GIS Database Development	\$47,800	73%
910 – Condition & Criticality Assessment	\$31,700	6%
920 – Metering & Modeling	\$24,640	2%
930 – Software, Hardware, & Training	\$2,000	0%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	1%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	9%
970 – Other – Mapping	\$0	na
<b>Total C2AE</b>	<b>\$133,140</b>	<b>29%</b>
<b>Total Project Including Other Venders, etc.</b>	<b>\$237,355</b>	<b>28%</b>

**SCHEDULE STATUS (from Engineering Agreement):**

<b>Wastewater (WAMP) Task</b>	<b>Target</b>	<b>Status</b>
900 – Inventory & GIS Database Development	May-Jul 20189	Nearly Complete
910 – Condition & Criticality Assessment	<del>Aug-Oct</del> 20189	Nearly Complete
920 – Metering & Modeling	<del>Jul-Nov</del> 20189	Continues
930 – Software, Hardware, & Training	<del>May-Jul</del> 20189	Components purchased
940 – Sewer Televising	<del>Aug-Nov</del> 20189	Done
950 – Level of Service	<del>Nov-Dec</del> 20189	xxx
960 – CIP & Rate Structure Development	<del>Nov-Dec</del> 20189	Continues
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	On schedule
SAW Grant Budget Deadline	End of Nov 2020	On schedule

<b>Stormwater (SAMP) Task</b>	<b>Target</b>	<b>Status</b>
900 – Inventory & GIS Database Development	<del>Aug-Oct</del> 2018 19	Data Entry Continuing
910 – Condition & Criticality Assessment	<del>Oct-Nov</del> 2018 19	Continuing
920 – Metering & Modeling	<del>Mar-Apr</del> 2019	Planning
930 – Software, Hardware, & Training	<del>May-Jul</del> 2018 19	Started
940 – Sewer Televising	May-Jun 2019	Planning
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	On schedule

**PROGRESS REPORT # 24**

**Project Description: Newberry SAW**

---

**INPUT NEEDED FROM CLIENT:**

- na

**CLIENT INPUT, DECISIONS AND DIRECTIVES:**

- na

**REALIZED OR ANTICIPATED CONCERNS:**

- na

**VALUE ADDED:**

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process

YOUNG, GRAHAM & WENDLING, P.C.  
Attorneys at Law  
P.O. Box 398  
Bellaire, MI 49615  
(231) 533-8635

Invoice submitted to:  
Village of Newberry  
c/o Lewis Hitts, Trustee  
302 E. McMillan Avenue  
Newberry, MI 49868

October 04, 2019

Invoice # 22145

Professional Services

	<u>Amount</u>
9/17/2019 prepare for and attend Village counsel meeting	379.50
drive time, one way only	412.50
	33.00
	33.00
<b>SUBTOTAL:</b>	<b>[ 858.00]</b>
For professional services rendered	\$858.00
Previous balance	\$2,653.50
Accounts receivable transactions	
8/29/2019 Payment - thank you. Check No. 43640	(\$393.00)
9/30/2019 Payment - thank you. Check No. 43717	(\$2,260.50)
Total payments and adjustments	(\$2,653.50)
Balance due	<u>\$858.00</u>

\$792.00

The above billing is for services through September 30, 2019.

## **MICHAEL P. SCHNORR**

**306 E Truman Blvd  
Newberry, MI 49868**

15 October 2019

Village President Lori Stokes,

I, Michael P. Schnorr, would like to proffer my name for consideration as representative to the Water & Light Board for the Village of Newberry. I believe that my unique skillset in business management, personnel/hiring and production make me a suitable candidate for this position.

It was with regret that I turned down an earlier opportunity to serve when asked by Mr. Paul List a few year back as I was thoroughly involved in a Prison Ministry program that met on Mondays (Newberry Correctional) and Tuesdays (Alger Correctional) and could not reasonably surrender my time to this venture. Since that time, the care of my aging mother has mandated that I no longer involve myself in those worthy causes due to time constraints.

At this point I feel compelled to offer my services to the Village I have come to call home over the past almost 7 years. I have lived here long enough to understand the issues and specific problems facing this shrinking community in its efforts to supply its citizenry with necessary services. And I have witnessed the unfortunate lack of competent representation during this period so I feel confident that I can help to make a real difference in the lives of all Newberry residents (as well as residents of areas outside the village proper who are constrained to purchase water and/or electric services from the Village).

I appreciate this opportunity to offer my services in hopes of helping to make our little village the kind of place that people will be proud to call home!

Michael P. Schnorr

October 10<sup>th</sup>, 2019

I, Kip T. Cameron, a resident of the Village of Newberry whose residence address is 317 East John Street, would like to be considered for the vacancies on the Newberry Village Council. Thank you.

Sincerely,

Kip T. Cameron  
317 E. John St.  
Newberry, Mich 49868

Ph # 906-293-5650

Received 10/10/19 4:00pm *Paul Stokes*

Jack A. Olson  
407 East Truman St.  
Newberry, MI

*October 9, 2019*

Ms. Lori Stokes, President  
Newberry Village Council

Dear Ms. Stokes:

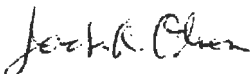
I would like to be considered for filling the vacant position on the Village Council.

As a resident of the village since 1992, I have followed our progress such as the new water mains and our setbacks (the slow progress on the Brownfield Project). I continue to be interested in our problems such as the high water rates versus paying off that project's bond.

I do have experience on the Council. I served as Trustee for a two-year term (2015 through 2016). I served on the Streets Committee and the TORC Committee.

I look forward to being selected and being able to serve on the Council again.

Sincerely,



Jack A. Olson

*Received 10/11/19 10:50 AM Lori A. Stokes*



October 15, 2019

Rebecca Handa  
108 E Ave B  
Newberry, Mi 49868

To Whom it may Concern,

My name is Rebecca Handa. I have been a resident of Newberry for 4 years. I am confirming my interest on possibly being appointed to the Newberry Council to fill one of the two openings. I am interested in filling this position on the board in hopes of turning this village around and helping it grow. I want to be a representative for the hard working people of this village and to represent their needs to keep them a part of this village.

Sincerely,

Rebecca Handa

*Received 10/15/19 Joe B. Stokew*

To the Village,

I Paula Mamph is running for a seat on the Council. I am a mother of three and lived here for over 21 years. I have seen the changes for better or worse. My goal is to help improve our town and to make positive changes that will benefit our town for years to come.

Thank you  
Paula Mamph

received  
11/15/19

Charles Medelis  
218 E. McMillan Ave.  
Newberry, MI 49868  
11/5/2019

Lori Stokes  
President  
Village of Newberry  
302 E. McMillan Ave.  
Newberry, MI 49868

Lori Stokes

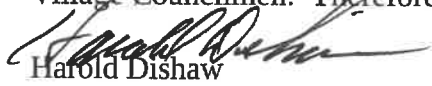
I am resigning as Treasurer Position for the Village of Newberry, effective December 31, 2019.

A handwritten signature in black ink, appearing to read "Charles Medelis". The script is cursive and fluid.

Charles Medelis  
Village of Newberry Treasurer

November 7, 2019

Do to my inability to work with our Village President, I feel that I can no longer be an effective Village Councilmen. Therefore on this date, November 07, 2019, I'm resigning.

  
Harold Dishaw

# VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

## VILLAGE OF NEWBERRY TRUSTEE VACANCIES RESOLUTION

Motion By: \_\_\_\_\_

Supported By: \_\_\_\_\_

**WHEREAS**, the Village of Newberry is governed by the General Law Village Act (1895 PA 3) which establishes the legislative council as the Village authority, and

**WHEREAS**, the Village of Newberry consists of a Council of six (6) Trustees and one (1) Village President, and

**WHEREAS**, the Village of Newberry Board of Trustees has experienced one (1) vacancy due to resignation, and

**NOW THEREFORE BE IT RESOLVED**, according to Section 62.13 of General Law Village Act the Council declares the office of Trustee vacant.

I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on November 20, 2019 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 20th day of November 2019.

\_\_\_\_\_  
Terese Schummer, Clerk  
Village of Newberry

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lori A. Stokes, Village President  
Village of Newberry

\_\_\_\_\_  
Date

## **DECLARATION and NOTICE**

This Declaration made this 20<sup>th</sup> day of November 2019, by the Village of Newberry, a Michigan municipal corporation, 302 E. McMillan Avenue, Newberry, MI 49868, (hereafter called the "Village of Newberry"), being the owner of all the property described as:

Tahquamenon Outdoor Recreation Complex Park Boundary:

A parcel of land in the West 1/2 of the Northwest 1/4 of Section 25, Town 46 North, Range 10 West, Village of Newberry, McMillan Township, Luce County, Michigan; more particularly described as follows:

Commencing at the Northwest corner of said Section 25; thence South 01°14'56" East 1494.78 feet along the West line of said Section; thence North 88°05'40" East 24.19 feet to the East Right of Way line of State Highway M-123 and the Point of Beginning; thence continuing North 88°05'40" East 157.82 feet; thence North 01°14'56" West 30.00 feet; thence North 88°05'40" East 19.43 feet; thence 473.93 feet along a curve to the left, having a radius of 444.46 feet, a degree of curvature of 12°53'28", a central angle of 61°05'40", and a chord of North 57°32'50" East 451.80 feet; thence North 27°00'00" East 46.63 feet; thence North 01°14'56" West 355.65 feet; thence North 01°16'13" West 188.75 feet; thence North 88°06'24" East 524.99 feet; thence North 88°05'40" East 80.01 feet; thence South 01°14'56" East 334.04 feet; thence South 69°00'02" West 544.06 feet; thence South 27°00'00" West 119.93 feet; thence 544.31 feet along a curve to the right, having a radius of 510.46 feet, a degree of curvature of 11°13'27", a central angle of 61°05'40", and a chord of South 57°32'50" West 518.89 feet; thence South 88°05'40" West 98.91 feet; thence North 84°33'44" West 79.59 feet; thence North 01°21'05" West 25.83 feet to the point of beginning.

This parcel contains 7.15 acres of land.

herein after referred to as the Property, attached hereto, located in the Village of Newberry, Luce County, Michigan.

The Village of Newberry hereby makes the following declaration to which the Property may be put.

WITNESSETH:

The declaration contained herein is based on the following factual recitals:

(Continued on next page)

- A. The Village of Newberry developed the Property, in part, through the grant of money from the Michigan Natural Resources Trust Fund.
- B. As a condition of the grant by the DNR, the Village of Newberry has agreed to impose certain restrictions on the developed portion of the Property.

NOW, THEREFORE, the Village of Newberry hereby declares that the portion of the property identified as the project area is and shall be held, transferred, sold, conveyed, leased, occupied, and used subject to the obligation hereinafter set forth, all of which will run with the land.

The lands included in this deed were developed by the Village of Newberry with funding assistance from the Michigan Natural Resources Trust Fund pursuant to project agreement TF11-0068 between the Michigan Department of Natural Resources and the Village of Newberry, executed on November 21, 2012. The project agreement describes certain requirements to ensure the long-term conservation of the property and its use for public outdoor recreation. The Village of Newberry is placing this notice on record as confirmation of its obligations as set forth in the project agreement, including the requirement that the consent of the Michigan Department of Natural Resources and the Michigan Natural Resources Trust Fund Board of Trustees is required prior to the conveyance of any rights or interest in the property to another entity, or for the use of the property for purposes other than conservation or public outdoor recreation.

VILLAGE OF NEWBERRY

By: \_\_\_\_\_

Lori Stokes, Village of Newberry President

STATE OF MICHIGAN

COUNTY OF LUCE

The foregoing instrument was acknowledged before me this 20<sup>th</sup> day of November, 2019, by Lori Stokes, Village of Newberry President

\_\_\_\_\_  
Name: \_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in Luce County, Michigan

Drafted without opinion by: Jeffrey L. Jocks (P67468), Sondee, Racine & Doren, PLC, 310 West Front St., Ste 300, Traverse City, MI 49684. 231-947-0044

## Memo

To: Allison Watkins, Interim Village Manager, Village of Newberry

From: Jeffrey L. Jocks, Sondee, Racine & Doren, PLC

Date: November 12, 2019

Re: Appointments to the Water and Light Board

---

You asked me to review Ordinance A for purposes of providing an opinion concerning Water and Light Board membership and appointments.

### 1. Board Make Up

Ordinance A creates the Water and Light Board which must be made up of five members. A:1:1. Two of the five members must be sitting Village Council members. A:1:1a. The remaining three members must be at-large members. A:1:1b. Of the three at-large members, at least two must be electors in the Village. A:1:1b. The third at-large member does not have to be an elector, but must be a customer and reside within the Water and Light service area. A:1:1b.

### 2. Board Terms

The two members that are sitting Village Council members have one-year terms. A:1:1b. Those terms begin upon appointment at the regular October Council meeting and expire upon the appointment of a successor at the next regular October Council meeting. A:1:1 and A:1:1b. These members may be re-appointed (so long as they remain Village Council Members), but the term lasts no longer than one year.

The at-large members have three-year terms. A:1:1b. The at-large member appointments must be staggered such that each year one of the at-large member's appointment expires. A:1:1b. These members may be re-appointed, but the term lasts no longer than three years.

Therefore, in any given year three Water and Light Board appointments expire and there must be three new appointments to the Water and Light Board. Two of the appointments are for the Village Council member seats that are for a one-year term. The third appointment is one of the three staggered at-large seats that are for a three-year term. No member can hold-over or decide to stay on the Water and Light Board when a term ends. The only method by which a member can remain on the Board after expiration is if that member is re-appointed.



### 3. Board Appointments

The Village President nominates members to the Water and Light Board and the Village Council approves the nominations. A:1:1b. Good practice dictates that notice be made to the public of an at-large opening.

I understand that there is some discussion or disagreement concerning the appointment procedure. I was asked last year about appointments and it was, as is today, my opinion that the only procedure for appointment is that the Village President nominates and the Village Council approves. The reason I was asked last year is that the Water and Light Board had sought applicants for appointment and apparently was going to proceed with interviews and appointment. At that time, I stated that there was nothing that legally prohibited the Water and Light Board from proceeding, but that its actions would have no legal effect. That is, it is clearly within the Village President's authority to nominate appointees to the Water and Light Board so the Village President could completely ignore the Water and Light Board's actions. My opinion remains the same today.

I do recommend that the Village President and Village Council make appointments and approvals as required by Ordinance A. If there is reason to have the Water and Light Board seek applicants and make recommendations for nomination to the Village President then I recommend either an amendment to Ordinance A or a new Village Council Policy.

NEWBERRY WATER & LIGHT BOARD  
REGULAR MEETING MINUTES  
October 14, 2019

**Present:** Board members: Vincent, Dishaw, Wendt.

**Absent:** Medelis.

**Also Present:** Clerk -Schummer, Interim Village Manager – Watkins, Scott Ouellette.

**Call to Order:** Chairperson Vincent called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

**Approval of Agenda:** Moved by Dishaw, support by Wendt, **CARRIED**, to approve agenda with one addition to Petitions and Communications – 1.) Letter from Martindale. Ayes: All. Absent: Medelis

**Approval of Minutes:** Moved by Dishaw, support by Wendt, **CARRIED**, to approve minutes from the September 10, 2019 W&L meeting as written. Discussion followed. Ayes: All. Absent: Medelis.

**Water and Light Chairperson Announcements:** None.

**Public Comments on Agenda Items:** Comment heard from Scott Ouellette.

**Submission of Bills and Financial Updates:**

- A.) **Water & Light – Monthly Bills – September 2019** - Motion by Dishaw, support by Wendt, **CARRIED**, recommend Village Council pay the September Electric Fund bill (\$320,956.87) and September Water Fund bill (\$180,495.73) for the total amount of \$501,461.60. Discussion followed. Ayes: All. Absent: Medelis.
- B.) **Christmas Light Fund** – Fund amount is \$12,939.52. A deposit was made from the monies received from the scrap metal.
- C.) **Request for Disbursement of Funds** – Moved by Dishaw, support by Wendt, **CARRIED**, to approve the request of funds for a Union Settlement – first installment payment of \$5,000.00. Discussion followed. Ayes: All. Absent: Medelis.

**Petitions and Communications:**

- 1.) Letter received from Carolyn and Lloyd Martindale dated 10/09/19, regarding W&L billing. Watkins will send a letter explaining the procedure of seasonal billing.

**Introduction and Adoption of Ordinances and Resolutions:** None.

**Reports of Village Management:**

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: None.
- 3.) Interim Village Manager: Watkins gave a verbal report.

**Unfinished Business:** None.

**New Business:** None.

**Comments By Board Members:** Dishaw stated he would like a certificate of appreciation drawn-up for Sharon Brown for her years of service to the Village.

**Adjourn Meeting:** Motion by Dishaw, support by Wendt, **CARRIED**, to adjourn meeting at 5:50 p.m. Ayes: All. Absent: Medelis.

These minutes are unapproved until voted on at the next meeting.

---

Terese Schummer, Clerk

---

Lawrence Vincent, Chairperson

NEWBERRY WATER & LIGHT BOARD  
REGULAR MEETING MINUTES  
November 12, 2019

**Present:** Board members: Wendt, Freese, Medelis. (Dishaw resigned his position on the Village Council; Freese was appointed Village Council Representative for the W&L in his place.)

**Absent:** Vincent.

**Also Present:** Clerk -Schummer, Interim Village Manager – Watkins, Assistant Village Manager – Vallad, Lori Stokes.

**Call to Order:** Board member Medelis called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

**Approval of Agenda:** Moved by Wendt, support by Freese, **CARRIED**, to approve agenda as presented. Ayes: All. Absent: Vincent.

**Approval of Minutes:** Approval of minutes for the October 14, 2019 W&L meeting was tabled due to no quorum, Freese was not appointed for the October meeting and Medelis was absent.

**Water and Light Chairperson Announcements:** None.

**Public Comments on Agenda Items:** None.

**Submission of Bills and Financial Updates:**

A.) **Water & Light – Monthly Bills – October 2019** - Motion by Freese, support by Wendt, **CARRIED**, recommend Village Council pay the October Electric Fund bill in the amount of \$90,675.16. Ayes: All. Absent: Vincent. Motion by Wendt, support by Freese, **CARRIED**, to recommend Village Council pay the October Water Fund bill in the amount of \$6,893.69. Discussion followed. Ayes: All. Absent: Vincent.

B.) **Christmas Light Fund** – Fund amount is \$13,049.59.

**Petitions and Communications:**

1.) Letter of interest for appointment to the W&L Board was received from Michael Schnorr.

**Introduction and Adoption of Ordinances and Resolutions:** None.

**Reports of Village Management:**

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: Vallad gave a verbal report along with presenting charts.
- 3.) Interim Village Manager: Watkins gave a verbal report. Watkins stated the Village still has an active posting for the lineman. The Christmas parade will be held on Wednesday, December 4<sup>th</sup>, at 5:00 p.m.

**Unfinished Business:** None.

**New Business:** None.

**Comments By Board Members:** None.

**Adjourn Meeting:** Motion by Wendt, support by Freese, **CARRIED**, to adjourn meeting at 5:59 p.m. Ayes: All. Absent: Vincent.

These minutes are unapproved until voted on at the next meeting.

---

Terese Schummer, Clerk

---

Charles Medelis, Board member

**FIRE ADVISORY COMMITTEE MEETING**  
**VILLAGE OF NEWBERRY – PENTLAND TOWNSHIP – MCMILLAN TOWNSHIP**  
**Tuesday, October 22, 2019**  
**Meeting Location: McMillan Township Community Building**  
**Meeting Time: 6:00 PM**

**Present:** Village of Newberry Representatives: Lori Stokes & Allison Watkins  
McMillan Township Representatives: Art Schultz & Tom Rahilly  
Pentland Township Representative: Greg Rathje  
Newberry Fire Department: Fire Chief John Wendt & Bruce Klusmeyer

Watkins distributed the following documents:

Minutes from the 4.22.19 Fire Advisory Committee meeting  
2019 Revenue & Expenditure Report for the Fire Revolving Fund period ending 10.31.19  
Proposed Fire Revolving Fund 2020 Budget  
Recap of 2019 Fire Bills  
Automatic Mutual Aid Agreement; Newberry Fire Department and Columbus Fire Dept.

Review of 4.22.19 meeting minutes

Review of Financial updates

Review of proposed 2020 Fire Budget

Report from Fire Chief

- A. Update of status of foam pump; ordered and will take some time to be delivered
- B. Update of roof repair; presented by Bruce Klusmeyer
  - a. East side of roof is leaking and has been since last year. The roof was built as it would be for a pole barn with no heat. Klusmeyer presented two options:  
Option 1: Band aid by installing ventilation and adding insulation  
Option 2: Real fix by replacing roof and adding insulation to the west side also at an approx cost of \$39,000.00 next spring.
  - b. Possible Insurance Claim; Adjuster inspected building earlier in the day with Watkins and Klusmeyer present. Doubtful that insurance will cover the claim but information will be provided with an estimate from a contractor for replacement from the insurance company in the following week.
  - c. Rahilly informed committee that the building in Village property, parking lot is owned by McMillan Township. McMillan Township paid \$120,000.00 for building expansion and gave the property to the village.
  - d. A meeting will be scheduled in late winter to discuss costs and who will be paying.
- C. Other needs:
  - a. Per OSHA inspection; exhaust system
  - b. Epoxy on floor
- D. July 4<sup>th</sup> Open House; hope to make it an annual event to be held after the parade. 2019 costs covered by Wendt and Klusmeyer. Proceeds go into the Fire Relief Fund in which money is given to people impacted by fire.
- E. Mutual Aid Agreement discussion. Columbus Township has not signed it yet.
- F. ISO; Insurance agency group that evaluates fire departments ability to respond and affects the insurance costs to homeowners in the area served by the fire department.

- a. Watkins will look for any additional ISO information in the files of the Village Manager's office as Wendt recalled giving the former Manager the information.
- G. Federal Grant Writer;
  - a. Need to find a way to get Federal money. Wendt reported that reports needed to determine financial need had not been filed to the correct company in many years. Wendt was informed of this at a training he attended. Recently Tony Immel became the NFD Secretary and has been instructed on what, where and how to file the reports to Firehouse for ESO.
  - b. Investigate cost to hire a professional grant writer.
  - c. NFD has two members that help with grant writing.
    - i. Joe Smithson
    - ii. Christopher Wendt

#### Fire Billing

- A. Watkins reviewed list of 2019 Fire Billing and a discussion was held.

#### Bi-Annual Spring Meeting

- A. Rathje suggested a preventive maintenance list be made for the fire hall.
  - a. The 3 entrance doors need to be replaced
- B. Wendt to continue to look for a copy of the By-laws.

Late winter meeting date to be determined.

Next bi-annual meeting scheduled for Tues., April 28, 2020; 6 pm;  
McMillan Township Community Bldg.

Meeting adjourned at approximately 7:10 PM

**VILLAGE OF NEWBERRY  
OLD 41 BUILDING COMMITTEE  
Date: Monday, November 11, 2019  
Location: 307 E. McMillan Avenue (former Water & Light office)  
Time: 11:00am**

**Present:** President Stokes (temporary Chair), Trustee Freese

**Absent:** Trustee Hardenbrook

**Also Present:** Interim VM & DHRCE Watkins, Assistant VM Vallad, Representatives from OHM Advisors

**Call to Order:** Meeting began at 11:00am

**Status Update for the 41 Lumber Building:**

Discussion took place on whether to rebuild and if rebuilding, for what purpose. Consensus is to build a maintenance garage. This would not be limited to DPW use, but for maintenance/repair of any village owned vehicle (W&L, DPW, WWTP, etc.). OHM proposed allowing them to prepare an RFP so the Village can start accepting bids for the design/build portion of the project. Cost to allow OHM to prepare the RFP would be \$1500.00. If OHM is selected by the Village to do the design/build, the fee would be included in their total package. If they are not selected for the design/build, the fee would be a separate bill to the Village. OHM stressed that due to previous delays there is a tight timeline to get everything built before Winter 2020 so decisions will need to be made quickly.

**Public Comment:**

No public in attendance.

**Committee proposals for approval from Council:**

1. Committee recommends rebuilding the site to use as the Village of Newberry Maintenance Garage.
2. Committee recommends authorizing Interim VM Watkins to work with OHM Advisors to prepare RFP for design/build of Village of Newberry Maintenance Garage.

**Next Meeting Date:** TBD

**Adjournment:** Meeting adjourned at 11:45pm.



November 15, 2019

Ms. Allison Watkins  
Interim Village Manager  
307 E McMillan Ave  
Newberry, MI 49868

**Re: Letter of Intent - New DPW Building**

Dear Ms. Watkins;

We are very excited to provide services to assist the Village in the procurement of design build services. The Village has identified a need to replace a Maintenance Facility that collapsed last year. The compromised building has been demolished and the slab is remaining. OHM will provide services to assist the Village in the development of an RFP to solicit bids from design/build teams.

**PROJECT UNDERSTANDING**

The Village would like to have an approximate 50x80 premanufactured metal building to house a maintenance and storage facility for Village vehicles. The building will also have a team room and toilet rooms. The Village would like to construct during the 2020 construction season.

**SCOPE OF SERVICES**

OHM will meet with the Village and determine the desired qualifications and requirements of the RFP. We will provide examples so the Village can identify from a provided menu what their priorities are in a team.

**COMPENSATION**

The fee for the above outlined services is \$1,200. These services will not be invoiced to the Village at this time. When the Village selects a design-build team, the fees associated with these services will be invoiced. If OHM is on the selected team, the fee will be included in the overall project fee. If the Village chooses not to contract for professional services with OHM, the district will be invoiced for services at that time.

We are excited about the opportunity to team with the Village of Newberry throughout this process. Should you find the agreement and the attached terms and conditions acceptable, please execute and return one copy to use for our files.

Sincerely,

A handwritten signature in blue ink that reads "Tracie Williams".

Tracie Williams, PE  
Principal/Director

*Enclosure: Standard Terms and Conditions*

**Professional Services**

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## STANDARD TERMS and CONDITIONS

1. **THE AGREEMENT** – These Standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM), a registered Michigan Corporation, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM and the Owner and said amendments must be in written form.

2. **SERVICES TO BE PROVIDED** – OHM will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.

3. **SERVICES TO BE PROVIDED BY OWNER** – The Owner shall at no cost to OHM:

- a) Provide OHM personnel with access to the work site to allow timely performance of the work required under this Agreement.
- b) Provide to OHM within a reasonable time frame, any and all data and information in the Owners possession as may be required by OHM to perform the services under this Agreement.
- c) Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.

4. **PERIOD OF SERVICE** – The services called for in this Agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM's reasonable control.

5. **COMPENSATION** – The Owner shall pay OHM for services performed in accordance with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly; based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM for reimbursable expenses for subconsultant services, equipment rental or other

special project related items at a rate of 1.15 times the invoice amount.

6. **TERMS OF PAYMENT** – Invoices shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM shall include a charge at the rate of one percent per month from said thirtieth day.

7. **LIMIT OF LIABILITY** – OHM shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability in the aggregate, of OHM and its Officers, Directors, Partners, employees, agents, and subconsultants, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM or OHM's Officers, Directors, employees, agents or subconsultants, or any of them shall not exceed the amount of \$25,000 or OHM's fee, whichever is greater.

8. **ASSIGNMENT** – Neither party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.

9. **NO WAIVER** – Failure of either party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.

10. **GOVERNING LAW** – The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.

11. **DOCUMENTS OF SERVICE** – The Owner acknowledges OHM's reports, plans and construction documents as instruments of professional services.



Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM, however, OHM shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM. In accepting and utilizing any drawings or other data on any electronic media provided by OHM, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM and will be corrected as part of OHM's basic Scope of Services.

12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days prior written notice. The Owner shall within 45 days of termination, pay OHM for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

13. OHM'S RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM the amount shown on any invoice within 60 days of the date of the invoice, OHM may, after giving 7 days notice to the Owner, suspend its services until payment in full for all services and expenses is received.

14. OPINIONS OF PROBABLE COST – OHM's preparation of Opinions of Probable Cost represent OHM's best judgment as a design professional familiar with the industry. The Owner must

recognize that OHM has no control over costs or the prices of labor, equipment or materials, or over the contractor's method of pricing. OHM makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

15. JOB SITE SAFETY – Neither the professional activities of OHM, nor the presence of OHM or our employees and subconsultants at a construction site shall relieve the General Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made clear in the Owners agreement with the General Contractor. The Owner also agrees that OHM shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.

16. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation, unless the parties mutually agree otherwise.

**VILLAGE OF NEWBERRY  
CELL TOWER COMMITTEE  
Date: Friday, November 1, 2019  
Location: 302 E. McMillan Avenue  
Time: 11:30am**

**Present:** Trustee Freese (Chair), President Stokes, Trustee Hardenbrook (arrived 11:44am)

**Absent:** none

**Also Present:** Interim VM & DHRCE Watkins. 4 residents were also in attendance.

**Call to Order:** Meeting began at 11:39am

**Verizon Cellular Tower Contract:**

The most recent land lease agreement and site plans from Verizon were reviewed. Discussion took place regarding monthly payments, a signing bonus, possible use of the tower by the Village, insurance liabilities, health concerns, and proximity to the water tower.

**Public Comment:**

Comments were made by residents regarding health concerns, lack of financial benefit to the Village, and that previous Council had unanimously approved negotiating with Verizon for the tower.

**Committee proposals for approval from council:**

Committee recommends Council vote to reject Verizon's proposal at this time with the understanding that if Verizon presents another offer the Committee will meet again.

**Next Meeting Date:** TBD

**Adjournment:** Meeting adjourned at 12:08pm.

**Village of Newberry  
Ordinance Committee Meeting Minutes  
Wednesday, November 6, 2019  
1:30 PM**

**1. Called to order at 1:31 PM**

Present: Chairperson Lori Stokes, Trustee Dan Hardenbrook (arrived at 1:37 PM),  
Trustee Dennis Hendrickson, Interim VM Allison Watkins

Also Present: Ordinance Enforcement Officer Cliff Fossitt

**2. Public Comment: none**

**3. Unfinished Business; tabled for future meeting(s):**

- A. Ordinance 29A; Administrative Assistant
- B. Ordinance 36; Village Manager
- C. Ordinance A; Water & Light Plants and Distribution System

**4. New Business:**

**A. Ordinance 18; Regulating Snowmobiles within Village Limits**

**1 Stokes suggested looking at 3 options:**

- a. Leave trails through village as they are
- b. Close the inner trail and all snowmobile activity entirely within the village limits.
- c. Open the entire village to snowmobile activity.

Discussion led to a consensus of the committee to leave trails as they currently are. The challenge is enforcing the ordinance. Ordinance Enforcement Officer Fossitt reported that he would not pull over a snowmobile as he feels it is too dangerous. Fossitt will be redistributing copies of the village ordinance rules and village map with trails indicated and other related material to the hotels/motels/gas stations in the near future for them to hand out to customers. It was also determined that more signage may be helpful on the alley trail on the east side of town. Cost of stop signs, speed limit signs and curfew hours will be checked on. Fossitt will present the information to council at the regular meeting on November 19, 2019.

**2 Ordinance Enforcement**

- a. Enforcement Office has the ability to write a civil infraction which carries a fine of \$100.00, of that \$70.00 goes to the state and \$30.00 goes to the village. If it goes to court an attorney must be hired by the village and cost incurred for that.
- b. It may be time to approach the Sheriff's department again to inquire of cost to have a deputy assigned to within the village limits.

**3 Next meeting scheduled for Tuesday, December 3, 2019 at 11:00 AM**

**5. Public Comment: none**

**6. Adjourned at 2:30 PM**

# VILLAGE OF NEWBERRY



---

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

---

## **Newberry Fire Dept. October 2019 Report Chief John Wendt**

- During the month of October, we responded to 4 calls for service.
- 1 Residential Fire Alarm
  - 1 Gas/Explosion Fire
  - 1 Gas/Odor Leak Investigation
  - 1 Power Line Down

Although our call volume has declined from the summer months, the firefighters have stayed busy. Throughout the month we have installed a grand total of 211 smoke and carbon monoxide alarms in home residences in the Newberry Area. Once again we want to thank Thomas\_Buckingham and Forest Insurance, and MI Prevention for donating the alarms.

With the winter months upon us, and the holiday season approaching, we would like to remind everyone to get their home heating equipment serviced and inspected, keep all combustible material away from portable heaters, and not to leave the kitchen unattended while cooking or baking.

Happy holidays!

# Newberry Wastewater Treatment Plant

George Blakely Superintendent

November 2019 Report

Hawkins Chemical was contacted and given the go ahead to order the equipment for the chlorine change over.

Davis Tree Service removed trees that were affecting the main line into the Treatment Plant. We will begin removing the stumps in the spring and add some fill and plant grass so we can maintain the area.

Johnson Controls was able to fix overhead heating unit.

- Monthly report submitted to EGLE
- Staff Safety Meeting
- Routine Preventive Maintenance
- Annual Bio-Solids Report submitted
- Johnson Controls worked on overhead heating unit
- Painting
- Lab samples for Falls
- Ginnever Electric installed new motor in heating unit in Grit Building

# VILLAGE OF NEWBERRY



---

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

---

## **Joe Lively** **Water and Light Foreman** **Village of Newberry** **October 2019**

- Meter Reading
- Miss Digs
- Seasonal Shut Offs
- Street Lights (Repairs)
- Baci Samples
- Flushing
- Disconnects for Non-payments
- Callout Co. Rd. 405 (Down Wire)
- Outage W Ave C/D (Squirrel)
- Brushing (Primary and Secondary)
- Red Tags

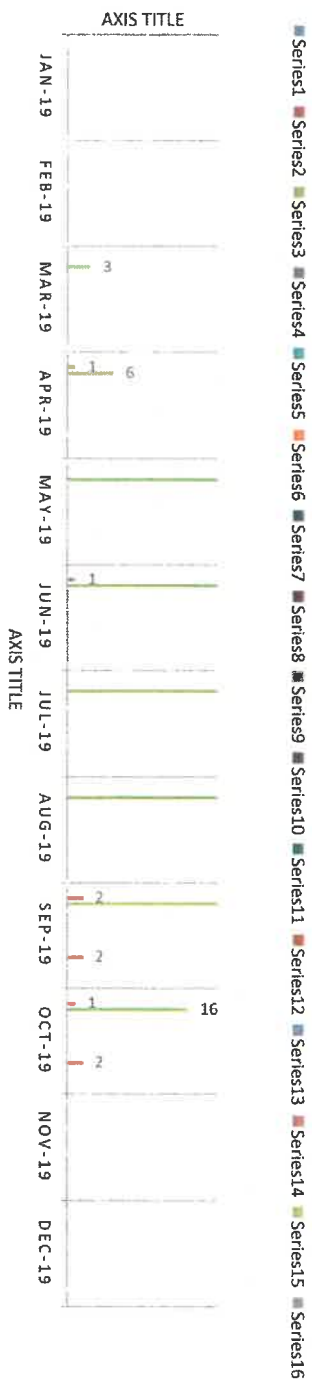
# WATER AND LIGHT MISS DIGS



## Water & Light Miss Digs October 2019

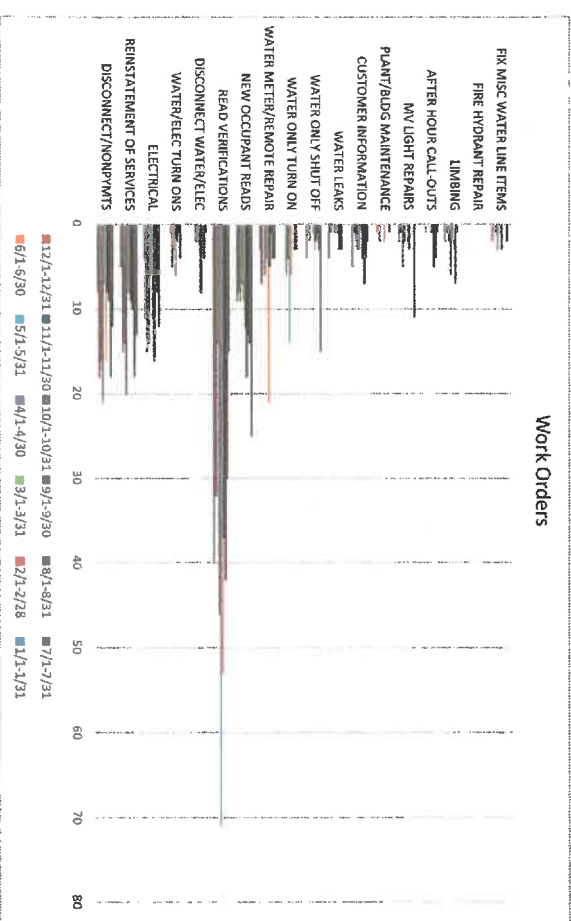
MISS DIGS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
000 RESPONSE PENDING												
001 NO CONFLICT				1		1			2	1		
002 MARKED			3	6	24	32	22	27	49	16		
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED									2	2		
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED												
TOTALS	0	0	3	7	24	33	22	27	53	19	0	0

## WATER & LIGHT



# Water & Light Work Orders Report - 2019

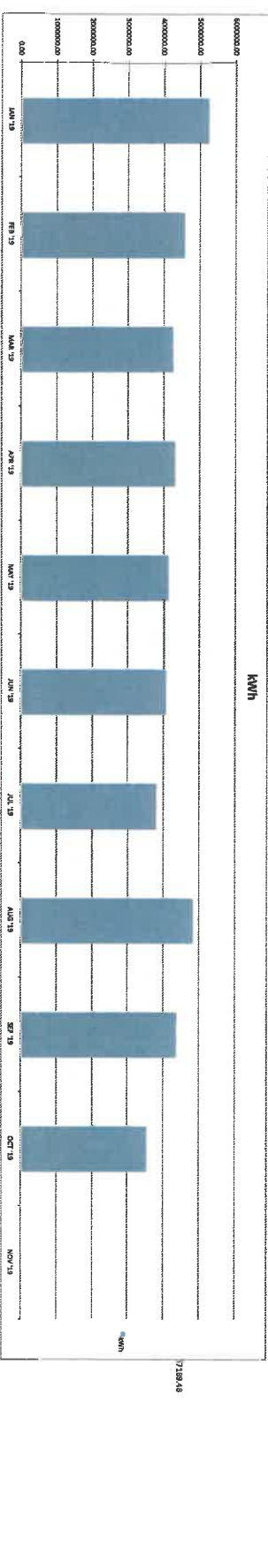
CUSTOMER INFORMATION	1/1-1/31	2/1-2/28	3/1-3/31	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31
DISCONNECT/NONPMTS	8	18	16	21	7	16	8	9	10	18	13	
REINSTATEMENT OF SERVICES	5	15	14	20	8	8	9	16	7	8	12	
ELECTRICAL	4	11	15	14	6	11	16	7	8	12		
WATER/ELEC TURN ONS	0	0	1	5	3	6	2	1	4	0		
DISCONNECT WATER/ELEC	0	0	0	2	2	3	8	0	4	1		
READ VERIFICATIONS	40	32	14	46	71	53	37	42	30	15		
NEW OCCUPANT READS	9	8	9	7	9	12	18	13	14	25		
WATER METER/REMOTE REPAIR	3	7	0	6	4	21	5	1	4	4		
WATER ONLY TURN ON	0	0	6	4	14	6	0	3	3	0		
WATER ONLY SHUT OFF	4	1	2	0	1	3	2	1	3	15		
WATER LEAKS	4	1	0	1	1	1	3	3	0	0		
CUSTOMER INFORMATION	5	1	2	3	3	1	4	7	4	2		
PLANT/BLDG MAINTENANCE	0	1	2	0	0	2	0	0	1	0		
INV LIGHT REPAIRS	2	1	5	2	0	2	3	0	0	11		
AFTER HOUR CAL-OUTS	0	0	1	0	0	1	1	5	4	1		
LIMBING	2	1	2	6	2	3	7	1	0	0		
FIRE HYDRANT REPAIR	0	0	0	0	0	0	0	0	0	0		
FIX MISC WATER LINE ITEMS	0	2	1	1	3	1	3	0	0	2		
TOTALS	86	99	90	138	134	150	126	103	115	113	0	0





Water & Light  
 Biller Electric kWh Report - 2019

MONTH	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMERS	MPFA	MISO	ATC	CEC/HYDRO	2019 PAID	2019 PAID	2017 PAID	2016 PAID	2015 PD	SAVED
JAN 19	5244620.00	\$ 14,344.16	\$ 230,419.93	\$ 89,487.68	\$ 63.37	\$ 3,212.50	\$ 11,141.88	\$ 5,064.28	\$ 100,849.21	\$ 119,477.55	\$ 120,384.76	\$ 109,729.64	\$ 146,688.48	\$ 19,977.82
FEB 19	4567513.00	\$ 14,656.35	\$ 207,076.23	\$ 80,135.54	\$ 40.30	\$ 4,411.30	\$ 11,141.88	\$ 4,942.38	\$ 101,831.04	\$ 119,477.55	\$ 119,988.64	\$ 109,656.56	\$ 146,924.59	\$ 18,175.51
MAR 19	4246844.00	\$ 14,656.51	\$ 183,241.37	\$ 79,410.54	\$ 39.58	\$ 2,880.30	\$ 11,141.88	\$ 5,012.77	\$ 99,435.07	\$ 119,477.55	\$ 114,411.84	\$ 109,760.87	\$ 146,924.59	\$ 18,175.51
APR 19	4308186.00	\$ 14,652.68	\$ 186,387.07	\$ 74,668.96	\$ 88.56	\$ 3,105.28	\$ 11,141.88	\$ 5,005.56	\$ 98,210.19	\$ 119,477.55	\$ 106,484.00	\$ 109,760.87	\$ 146,924.59	\$ 18,175.51
MAY 19	4125090.00	\$ 14,610.43	\$ 179,542.49	\$ 65,008.14	\$ 57.49	\$ 2,386.55	\$ 11,141.88	\$ 5,209.78	\$ 84,813.79	\$ 119,477.55	\$ 109,696.18	\$ 109,696.18	\$ 146,924.59	\$ 18,175.51
JUN 19	4068950.00	\$ 14,610.43	\$ 169,332.97	\$ 64,986.33	\$ 38.79	\$ 2,877.14	\$ 11,141.88	\$ 5,294.88	\$ 85,289.65	\$ 119,477.55	\$ 109,696.18	\$ 109,696.18	\$ 146,924.59	\$ 18,175.51
JUL 19	3791080.00	\$ 13,030.12	\$ 159,141.84	\$ 60,772.47	\$ 100.51	\$ 2,683.72	\$ 11,141.88	\$ 5,977.23	\$ 80,431.43	\$ 119,477.55	\$ 109,696.18	\$ 109,696.18	\$ 146,924.59	\$ 18,175.51
AUG 19	4837893.00	\$ 13,639.88	\$ 184,840.36	\$ 51,975.71	\$ 139.26	\$ 3,242.19	\$ 11,141.88	\$ 5,650.45	\$ 78,507.30	\$ 119,477.55	\$ 109,696.18	\$ 109,696.18	\$ 146,924.59	\$ 18,175.51
SEP 19	4357406.00	\$ 14,072.84	\$ 153,237.88	\$ 55,110.22	\$ 96.86	\$ -	\$ 12,141.88	\$ 5,202.49	\$ -	\$ 119,477.55	\$ 114,041.05	\$ 109,696.18	\$ 146,924.59	\$ 18,175.51
OCT 19	3527834.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,072,397.04	\$ 1,394,437.59	\$ 1,394,437.59	\$ 1,394,437.59	\$ 1,394,437.59
NOV 19	4308186.00	\$ 142,853.43	\$ 1,837,466.08	\$ 681,966.69	\$ 769.91	\$ 24,759.93	\$ 121,418.80	\$ 51,086.05	\$ 881,844.38	\$ 1,072,397.04	\$ 1,394,437.59	\$ 1,394,437.59	\$ 1,394,437.59	\$ 1,394,437.59



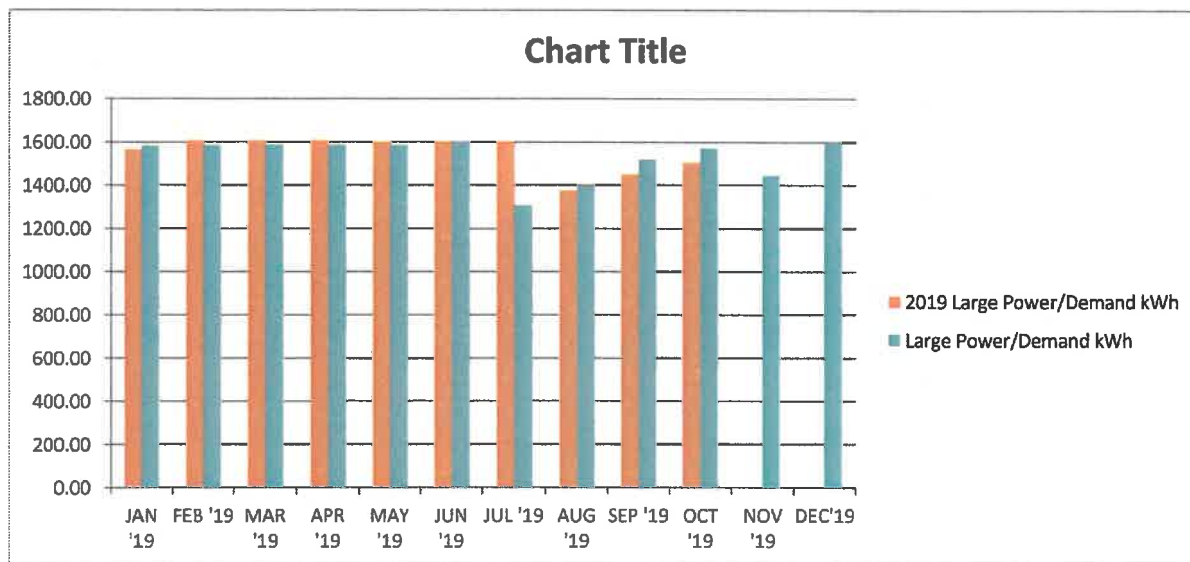
kWh

718948

## Water & Light

### Electric Demand Report Large Power/Industrial 2019

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '18	1596.00	\$ 14,580.32
JAN '19	1567.00	\$ 14,344.16
FEB '19	1610.00	\$ 14,656.35
MAR '19	1610.00	\$ 14,646.51
APR '19	1610.00	\$ 14,652.68
MAY '19	1605.00	\$ 14,610.43
JUN '19	1606.00	\$ 14,610.43
JUL '19	1605.00	\$ 14,610.43
AUG '19	1377.00	\$ 13,010.12
SEP '19	1452.00	\$ 13,639.88
OCT '19	1508.00	\$ 14,072.84
NOV '19		
DEC'19		



# 2019 - ELECTRIC CONSUMPTION / BILLING

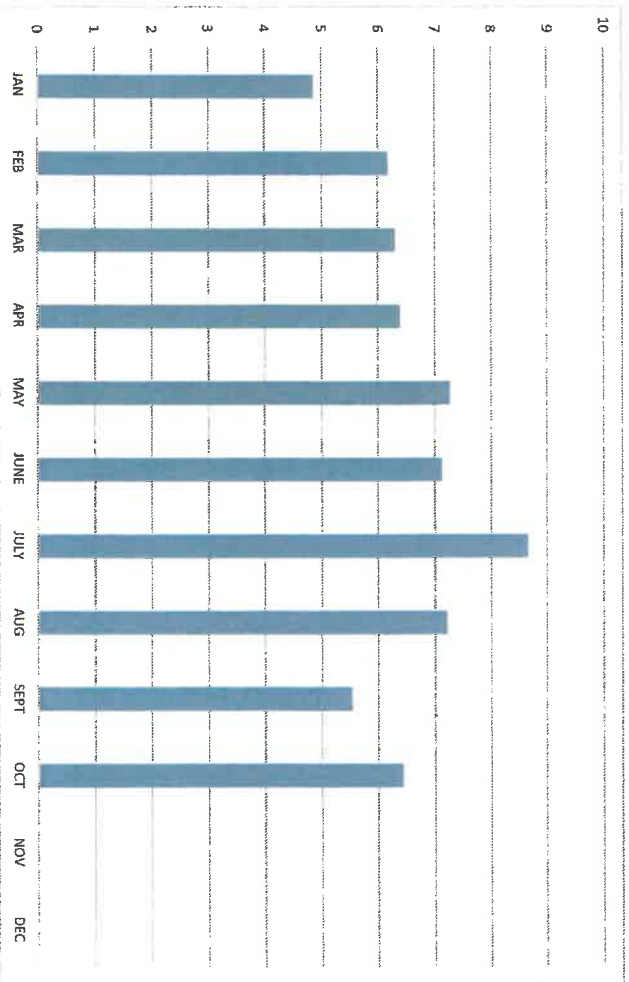
	RESIDENTIAL					COMMERCIAL					LARGE POWER					DEMAND				
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED				
2019																				
JAN	814308.00	1188	\$ 17,403.15	\$ 1,160.15	\$ 85,266.66	328583.00	210	\$ 7,007.66	\$ 40,334.69	581551.00	15	\$ 31,638.67	\$ 15,825.61	1567.00	13	\$ 14,944.16				
FEB	758225.00	1188	\$ 16,217.48	\$ 1,081.35	\$ 79,405.60	275482.00	208	\$ 5,864.06	\$ 34,167.79	459941.00	15	\$ 25,245.16	\$ 12,783.60	1610.00	13	\$ 14,556.35				
MAR	632228.00	1196	\$ 10,544.74	\$ 899.47	\$ 66,207.35	274463.00	207	\$ 4,571.48	\$ 34,044.94	480731.00	15	\$ 25,332.39	\$ 8,152.17	1610.00	13	\$ 14,646.51				
APR	687758.00	1188	\$ 11,473.95	\$ 978.65	\$ 72,020.51	260879.00	207	\$ 4,364.87	\$ 30,610.22	464458.00	15	\$ 24,478.59	\$ 7,920.20	1610.00	13	\$ 14,652.68				
MAY	583244.00	1189	\$ 9,730.89	\$ 830.02	\$ 61,076.90	267090.00	207	\$ 4,462.85	\$ 31,333.07	512409.00	15	\$ 26,990.87	\$ 8,539.07	1605.00	13	\$ 14,610.43				
JUN	574345.00	1190	\$ 9,583.04	\$ 817.18	\$ 60,099.81	236337.00	208	\$ 3,968.17	\$ 27,854.25	526257.00	15	\$ 27,713.48	\$ 8,870.46	1606.00	13	\$ 14,610.43				
JUL	507616.00	1192	\$ 8,469.39	\$ 722.47	\$ 53,084.65	241058.00	217	\$ 4,054.84	\$ 28,442.53	501500.00	15	\$ 26,408.65	\$ 8,373.24	1605.00	13	\$ 14,610.43				
AUG	602194.00	1187	\$ 10,865.24	\$ 856.78	\$ 62,949.68	323166.00	217	\$ 5,876.54	\$ 38,107.77	664908.00	15	\$ 35,029.69	\$ 12,076.22	1377.00	13	\$ 13,010.12				
SEPT	582888.00	1184	\$ 10,524.65	\$ 828.81	\$ 60,765.93	280897.00	217	\$ 5,103.00	\$ 33,115.67	573512.00	15	\$ 30,201.24	\$ 10,436.20	1452.00	13	\$ 13,639.88				
OCT	457806.00	1188	\$ 8,309.84	\$ 654.48	\$ 47,936.48	206074.00	216	\$ 3,728.36	\$ 24,184.76	496774.00	15	\$ 26,146.29	\$ 8,982.33	1508.00	13	\$ 14,072.84				
NOV																				
DEC																				
TOTAL	6200612.00	11890.00	\$ 113,122.37	8825.36	\$ 648,813.47	2694009.00	2114.00	\$ 49,001.83	\$ 322,195.69	5262041.00	150.00	\$ 279,185.03	\$ 101,959.10	15550.00	130.00	\$ 142,853.83				
AVG	620061.2	1189	11312.237	882.936	64881.347	269400.9	211.4	4900.183	32219.569	526204.1	15	27918.503	10195.91	1555	13	14285.383				

TOTAL kWh  
14172.21

AVERAGE MET  
1428.4

# Water & Light Water Pumpage Report - 2019

MONTH	PUMPAGE	X 1,000,000	1000'S GALS	GOAL	\$ BILLED FOR	GALS BILLED	% OF GOAL	BILLED FOR	LOST REVENUE
JAN'19	4,8782	4878200	4878.2	\$ 79,400.00	\$ 77,749.00	4878.2	97.9%	1,036.65	\$ 1,651.00
FEB'19	6,1863	6186300	6186.3	\$ 79,400.00	\$ 77,275.29	6186.3	97.3%	1,030.34	\$ 2,124.71
MAR'19	6,3154	6315400	6315.4	\$ 79,400.00	\$ 77,524.70	6315.4	97.6%	1,033.66	\$ 1,875.30
APR'19	6,3991	6399100	6399.1	\$ 79,400.00	\$ 77,475.07	6399.1	97.6%	1,033.00	\$ 1,924.93
MAY'19	7,268	7268000	7268	\$ 79,400.00	\$ 77,190.16	7268	97.2%	1,029.20	\$ 2,209.84
JUNE'19	7,144	7144000	7144	\$ 79,400.00	\$ 77,890.90	7144	98.1%	1,038.55	\$ 1,509.10
JULY'19	8,6614	8661400	8661.4	\$ 79,400.00	\$ 78,788.79	8661.4	99.2%	1,050.52	\$ 611.21
AUG'19	7,2257	7225700	7225.7	\$ 79,400.00	\$ 78,273.47	7225.7	98.6%	1,043.65	\$ 1,126.53
SEPT'19	5,5489	5548900	5548.9	\$ 79,400.00	\$ 81,901.21	5548.9	103.2%	1,092.02	\$ (2,501.21)
OCT'19	6,452	6452000	6452	\$ 79,400.00	\$ 82,089.84	6452	103.4%	1,094.53	\$ (2,689.84)
NOV'19		0	0	\$ 79,400.00		0	0.0%	-	
DEC'19		0	0	\$ 79,400.00		0	0.0%	-	
				GOAL	\$ 952,800.00	\$ 786,158.43			
				BILLED TO DATE	\$ 786,158.43				
				REMAINING NEEDED FOR BUDGET	\$ 166,641.57	6607.9			
							99.0%		\$ 6,201.40



# VILLAGE OF NEWBERRY



---

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

---

## Newberry Council Meeting DPW monthly report

### Assistant Manager Buck Vallad

Oct 1 to Oct 31

The month of October was spent on getting ready for winter.

- Mowed and weed whipped parks and buildings
- Performed Street sweeping
- Garbage pick up
- Work orders
- Picked up brush
- Graded alleys
- Mowed TORC for last time this year
- Cleaned up storm damage
- Miss Digs
- Removed all picnic tables, garbage cans, and benches from parks and downtown
- Prepping for budget workshops.
- Prepping plow trucks and equipment for winter activities
- Worked on sewer issues
- Started leaf pick up



**Village Council Meeting**  
**Interim Village Manager & Director of HR & Cmty Engagement**  
**Activity Report**  
**As of November 15, 2019**

**A. Audit**

- a. Working with the SOM Auditor to finalize everything. Delay this whole week as she was on vacation.

**B. Budget**

- a. Draft versions of all budgets were sent to council via email 11.8.19
- b. Drafts of Water & Electric Budgets were sent to W&L board via email 11.11.19

If the Dec 17 meeting will be used for the public hearing then my internal deadline to have final version ready : Dec 6

- i. Must be copies available for public review NLT Dec 11
- ii. Anticipate draft ready by end of October – allows for budget committee to meet to review prior to final approval at November council meeting
- c. Thank you to Buck Vallad and Gary Moulton for their work on the budgets and ensuring they were ready early, and for the work they are doing to train me

**C. Follow-Up from last council meeting**

- a. Marijuana Opt Out Ordinance – ORD 100
  - i. Was published and took effect on 10/23/19
  - ii. Sent copies to SOM

**D. Committees/Boards**

- a. 41 Lumber Committee – 11/10/19
- b. Cell Tower Committee-11/1/19
- c. Ordinance- Committee - 11/6/19
- d. Fire Advisory Board – 10/22/19
- e. Water & Light Board – 11/12/19

**E. Community Engagement**

- a. NBY Interview on 11/8 and
- b. Chamber of Commerce Board Meeting – 11.11.19
- c. Eastern UP Planning Commission Board – 11.7.19
- d. M123 Scenic Byway Board – next meeting is TBD
- e. Luce County Community Health Improvement (CHIP) Focus Group – TBD
- f. Save Restore Grow Newberry – TBD
- g. Strategic Alliance for Health - TBD

**F. Risk Management**

- a. 41 Lumber - MMRMA will not release funds for 41 lumber claim until they are comfortable that asbestos was completed. I am working on getting a copy of the invoice for work so I can submit it to the insurance.
- b. Fire Hall - met contractor on Nov 5<sup>th</sup> at Fire Hall. He is writing up an estimate to send to the adjustor. I am waiting to hear back from MMRMA on next steps.

- G. Old 41 Lumber**
  - i. Asbestos removal is completed
  - ii. Closing off the remaining building is completed
- H. Verizon Cell Tower**
  - a. Refer to committee report out.
- I. Atlas Park Grant**
  - a. Required safety fencing is complete.
  - b. DNR Recreation sign is up.
  - c. Final component is an entrance sign. I am working to identify a company that can produce the sign. Must be made of recycled materials, per grant.
- J. TORC EGLE Grant**
  - a. Final walk through with EGLE took place Oct 22. Site has been approved to close-out. I am working on paperwork for close-out and will be creating a due care checklist to ensure future compliance.
- K. TORC DNR Grant**
  - a. All equipment and required signage have been installed
  - b. I am working on design for an official entrance sign
  - c. I anticipate that this grant will be closed out by the end of the year
  - d. Declaration and Notice is one of the final steps to close out
- L. RECYCLING**
  - a. Bins will be moved to the curbs in front of Old 41 lumber slab
- M. HR**
  - a. Filed Quarterly payroll and unemployment wage taxes
- N. Personnel/ Staff Updates**
  - a. We have hired 2 seasonal plow truck drivers – Mike Mouch and David Dewitt, one final position will be filled pending medical clearance of the candidate
  - b. Assistant Manager Buck Vallad submitted resignation effective November 18
    - i. Last work day was Friday, November 15, 2019
  - c. George Blakely is currently the DPW POC
  - d. Dan Kucinskas is currently the W&L POC
- O. FOIA Requests**
  - a. 5 requests for 2019 (as of November 12, 2019)
    - i. No new requests



## 2019 FOIA Request Tracking

as of 11.12.19

Request ID	Date Request Received	Last	First	Regarding	Status
2019-001-SL	4.03.2019	LaButte	Shiloh	2019 Village Council Meeting Minutes regarding Budget	Complete- 4.5.2019
2019-002-JF	5.23.2019	Farris	Jennifer	Family Dollar records for environmental site assesment	Complete- 5.30.2019
2019-003-JD	6.20.2019	DeWitt	John	Any and all emails received and sent by the Village of Newberry President Lori Stokes, 12.1.2018 to	Closed- see amended request listing
2019-003-JD Amended	6.27.19	De Witt	John	All emails sent and received by L Stokes VP from 11.2018 to 6.27.19 - exclude emails sent to/received by Village council, staff, and attorney J. Jocks.	Closed - deposit was not received by the deadline. Records were not sent
2019-004-HD	9-12.19	Manion	Paul	Applied EcoSystems requesting information for 123 East Truman Blvd.	Complete - 10.2.19
2019-005-SS	9.20.19	Stiffler	Steve	VM resignation letter, correspondence between VM & Village Attorney	Complete - 10.11.19