

**VILLAGE OF NEWBERRY
VILLAGE COUNCIL MEETING
Monday, October 15, 2018
Meeting Location: 302 East McMillan Ave
Meeting Time: 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

1. Village Council & Planning Commission Workshop – Monday, September 17, 2018 at 4:30 p.m.
2. Village Council – Regular Session – Monday, September 17, 2018 at 6:00 p.m.
3. Village Council – Special Session – Wednesday, October 3, 2018 at 6:30 p.m.
4. Village Council – Special Session – Thursday, October 4, 2018 at 8:00 a.m.

6. VILLAGE PRESIDENT ANNOUNCEMENTS

1. None Prescheduled

7. PUBLIC COMMENTS ON AGENDA ITEMS – Prior to consideration of official business, citizens may speak to a subject on today's agenda. Please limit comments to 3 minutes.

1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Village of Newberry – Monthly Bills – September 2018

101	General Fund	\$28,889.63
213	Fire Revolving Fund	\$8,517.40
409	TORC	\$6,520.97
418	Atlas Park Fund	\$4,416.00
590	Sewage Receiving Fund	\$232,825.32
Total:		\$281,169.32

2. Water & Light – Monthly Bills – September 2018

582	Electric Fund	\$157,103.03
591	Water Fund	\$4,002.97
Total:		\$161,106.00

Christmas Lights Fund – as of 9/30/2018 \$14,502.96

3. Treasurer's Report – September 2018

4. Request for Disbursement of Funds – Drinking Water Revolving Fund (DWRf) and Clean Water State Revolving Funds (SRF/SWQIF)

a. Request #28 – June 1, 2018 – September 30, 2018 – Total: \$21,948

- i. C2AE Invoice #66330: \$515.44
- ii. C2AE Invoice #66566: \$680.17
- iii. C2AE Invoice #66715: \$978.12
- iv. Crane Engineering Sales, Inc. Invoice #343686: \$19,774.00

5. Request for Disbursement of Funds – Stormwater / Asset Management / Wastewater (SAW) Grant Program
 - a. Request #6 – September 1, 2018 – September 30, 2018 – Total: \$17,526.43
 - i. C2AE Invoice #66874: \$3,957.08
 - ii. C2AE Invoice #66875: \$5,401.40
 - iii. Hiawatha Shores Landfill Invoice #180810rev: \$8,167.95

9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Village Council are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. Cloverland Electric Cooperative Resolution RUS Approval to Retire Capital Credits

10. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Review Draft Version - Ordinance A: Ordinance Relative to the Management, Control, and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry
2. Resolution about Public Act 152 of 2011 – Publicly Funded Health Insurance Contribution Act
3. Resolution for Replacement of Tahquamenon River Bridge – M-123 Scenic Byway Corridor
4. Resolution for Pure Michigan® Trail Town Designation

11. REPORTS OF BOARDS

1. Water & Light Board Meeting from Tuesday, October 9, 2018
2. Planning Commission Meeting from Monday, September 24, 2018

12. REPORTS OF VILLAGE OFFICERS & MANAGEMENT – The following may submit reports or information to the Village Council as updates and consideration.

1. Fire Chief
2. Ordinance Enforcement Officer
3. Director of Human Resources & Community Engagement
 - a. FOIA Status Report
4. Superintendent of Wastewater Treatment Plant
5. Superintendent of Water & Light
6. Assistant Village Manager
7. Superintendent of Parks & Recreation
8. Village Manager

13. REPORTS OF COMMITTEES

No reports scheduled from the following committees for the October 15, 2018 meeting: Finance Committee; Management Committee; DPW/ WWTP Committee; Ordinance Committee; Strategic Health Alliance, Safety Committee, Save the Bells.

1. Project Rising Tide – Next Meeting: Monday, October 22, 2018

14. UNFINISHED BUSINESS

1. Payment of Delinquent Utility Accounts – Update
2. Committee Appointments

15. NEW BUSINESS

1. Appointments to Water & Light Board: October 2018 – October 2019

16. PUBLIC COMMENTS – At the conclusion of the official business and public hearings, the agenda provides for public comment on any other matters citizens may wish to bring to the attention of the Village Council. Please limit comments to 3 minutes.

17. COMMENTS BY COUNCIL MEMBERS

18. ADJOURNMENT - REGULAR SESSION

Village Council and Planning Commission Workshop
Regarding: Verizon Cell Tower
September 17, 2018
302 East McMillan Ave.
4:30 p.m.

Present: Village Council: DeWitt, Brown, Dishaw, Hendrickson, Medelis. Absent: Hardenbrook, Hitts. Planning Commission: Steve Stiffler, Kevin Vanatta. Absent: Larry Vincent, Hardenbrook.

Also Present: Village Manager - James-Mesloh, Assistant Manager – Vallad, Ordinance Enforcement Officer – Fossitt, Clerk - Schummer, Lori Stokes, Rebecca Handa.

Call to Order: Chairperson Vincent called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Brown, support by Hendrickson, CARRIED, to approve the agenda as presented. Ayes: All. Absent: Hardenbrook, Hitts, Vincent.

New Business:

1.) Verizon Cell Tower Discussion. Appearing by phone was Ralph Wyngarden, who is a senior zoning specialist for Faulkin-Foster, he stated that he does a lot of the public meetings for Verizon cell tower sites. Mr. Wyngarden advised the group that the proposed site location for the tower is just north of the Village water tower and will be a 254' self-supporting lattice tower. There will be room on the tower for other providers. The radio equipment shelter, back-up generator and propane tank will be within a fenced compound at the base of the tower, with a 6' high security fence topped with three strands of barbed wire. The proposed leased area is 50' wide going east to west and 55' deep going north to south. One or possible 2 trees will need to be removed.

Council/Commission/Public Comments/Questions: The following is a synopsis of comments/questions heard:

Dishaw: What is the size of the fenced-in area?

A.) 50' by 55'.

Brown: Are the tower lights going to be red or white?

A.) Generally a duo red and white, with white during the day and an intermittent red at night.

Brown: So there will be no strobe light, even when there is an issue?

A.) He doesn't believe so, but will check on it.

Medelis: Will there be service under – or within a short distance from the tower?

A.) The panels are directional so beams are stronger outward, but there will be enough signal to have coverage right underneath and all around the tower.

Dishaw: What would be the problem of having natural gas rather than an LP tank backup?

A.) The backup generator would run on propane rather than diesel and would only run in the event of a power outage. He will look into possibly using natural gas instead of LP.

Dishaw: Do you also talk about the lease agreement?

A.) That is still in discussion. Jennifer and Patty have been discussing the terms – he is not the negotiator for that. He stated that he knows they generally do an initial 5-year term then they negotiate and additional negotiate again.

Dishaw: If others add onto the tower does our monthly fee increase?

A.) He doesn't believe so, usually the rate is based on the square footage of land used.

Hendrickson: Any health issues associated with the tower, radiation?

A.) No the radio frequency used for this type of communication are in a range that is not like microwave or AM towers or some of the other frequencies that are more of concern. The government studied this and they put out publications indicating that as long as the antenna is at least 33 feet above the ground, they've asked that local governments not even consider that in their decision unless they are closer to the ground than that they don't even approach the range of emission that would be of concern. Verizon's antenna is proposed to be 250' off the ground.

Hendrickson: Any interference to electronic equipment in the area?

A.) The frequencies are regulated by the FCC, so generally it will not conflict with any other equipment or public safety or any other frequency bands that are used by other types of uses.

Vanetta: Is there any guywires?

A.) There are no guywires, this is a lattice self-supporting tower.

Dishaw: How high would that be over our present water tower?

A.) Around 100 ft. taller than the top of the water tank.

DeWitt: Will there be any noise associated with the tower.

A.) No noise other than the generator when the power is out.

Hendrickson: Wind noise?

A.) Not that he has ever encountered.

Medelis: Have you put these towers in the center of any other towns before?

A.) Yes, in Grand Rapids, Omaha Nebraska. If there are any structural concern we can get with the structural engineers and have them provide documentation or letters regarding ice codes, noise.

Vallad: Falling ice problems.

A.) If there are frequent ice storms or issues in an area, sometimes they will put a roof on top of the equipment – not concerned about here. Ice usually falls straight down and will stay within the compound area. We could get an engineer letter with more information.

Dishaw: How much space between the outer fence and the footprint of the tower?

A.) The outer edge, south side, around 5' from the fenced area, the center is about 20' from the fence.

Hendrickson: Any plans of doing video security?

A.) Generally we don't have a lot of incidents with the fencing, we could probably help support a system like that if that is something you wanted to do.

Stokes: What kind of wind force can it withstand with the prevailing winds coming from the north?

A.) They usually do the design based on the codes for each area, so each county of Michigan has it's own standard in terms of wind expectations and icing and when they do the design for the tower they make sure to design it to be greater than that requirement for that particular area.

Dishaw: Being a city property to you pay personal property tax?

A.) I don't know the answer to that question.

James-Mesloh: What is considered the farthest distance for cell coverage?

A.) Everything within city limits would be very strong and I would think approximately 8 to 10 miles but would rather have an arc engineer create a map for that.

Dishaw: Would people with trac-phones be able to take advantage of this tower?

A.) Depending on the type of phone, some piggyback off of the Verizon towers.

Miser Wyngarden disconnected. 4:55 p.m.

Village Manager James-Mesloh stated that Patty (the Verizon representative) sent rate information today, 9-17-18. They initially stated \$600 per month, 5% annual escalation for the first 5-year term and 2 more 5-year terms that is their initial offer. Today was the first time we have received any numbers that were proposed to us. We have not received a contract this is just a start of the negotiations.

Dishaw: There was a Mining Journal article that says T-Mobile is paying Negaunee \$1,900 a month.

Village Manager: Stated she did relay that to Patty. It maybe that the Negaunee one is on top off their water tower and ours would be its own tower. Originally Verizon stated that they pay between \$300 to \$1000 a month. They have one in Grand Rapids for \$600 a month.

Dishaw: If they add other venders on the tower, we should get a piece of the pie.

Vanatta: Who maintains the liability on the tower?

Stokes: Anybody avail MML on the fine-points. I looked at their site and they had a lot of suggestions and they said to go slow, be tedious because once you get a contract it's pretty much set in stone whether you sign it or not because they can out pay us in legal fees. They said it's preferable to have a license rather than a lease, because license is more favorable to property owners. They have a whole big section in MML – it would be very beneficial to check it out and check other communities and other carriers.

Hendrickson: When is the termination date – how long is the offer on the table? James-Mesloh – no termination date.

Stokes: Does the Village or does Verizon pay for the electricity?

Brown: I would like a guarantee that they would not have a strobe light and that any co-locating firms would be adding lights either.

Hendrickson: This is positive income coming into the Village.

Brown: And we want good cell service – everyone does.

Medelis: Could we get a break on our bill?

Vallad: This is just to approve the site-plan the other will follow.

James-Mesloh: The contract would come to the Council at a later date for them to ultimately approve. Management wouldn't make that decision.

Dishaw: I think the Planning Commission needs to get some input into this also.

Public Comment: None.

Medelis: So the vote tonight at the Council meeting is strictly to site plan?

James-Mesloh: First step is site-plan and 2nd is the contract negotiations then Verizon would to environmental study and getting permits.

DeWitt: Patty said that this would be in service the end of 2019 – early 2020.

Handa: I have an M-cell from AT&T would that affect it?

Moved by Brown, Support by Medelis, **CARRIED**, to adjourn the workshop at 5:10 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Newberry Village Council
Regular Meeting Minutes
September 17, 2018
302 East McMillan Ave.
6:00 p.m.

Present: President DeWitt, Trustees: Brown, Dishaw, Hendrickson, Medelis.

Absent: Hardenbrook, Hitts.

Also Present: Village Manager - James-Mesloh, Assistant Village Manager – Vallad, Superintendent WWTP - Blakely, Clerk – Schummer, Lori Stokes, Chuck Pipes, Sterling McGinn, Rebecca Handa, Jackie Perry, Matt Perry, Chuck Lawson.

Call to Order: President DeWitt called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Brown, support by Medelis, **CARRIED**, to approve the agenda as presented. Discussion followed. Ayes: All. Absent: Hardenbrook, Hitts.

Minutes: Moved by Hendrickson, support by Brown, **CARRIED**, to approve the August 20, 2018, regular session minutes as written. Ayes: All. Absent: Hardenbrook, Hitts.

Village President's Announcements:

- 1.) Presentation of Proclamation: Village President Dewitt presented a framed proclamation commemorating the retiring Superintendent of Water and Light, Matthew Perry's, years of service to the Village.
- 2.) Resignation of Village Treasurer: Moved by Dishaw, support by Hendrickson, **CARRIED**, to accept the letter of resignation, dated September 17, 2018, from Rodney Kisro as Village Treasurer. Ayes: All. Absent: Hardenbrook, Hitts.
- 3.) Committee Appointments and Committee Review of Issues. A document showing current committee members and openings was reviewed.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

- 1.) Village of Newberry – Monthly Bills. Moved by Brown, support by Dishaw, **CARRIED**, to approve the August 2018 bills as presented, in the amount of \$111,896.30. Discussion followed. Ayes: All. Absent: Hardenbrook, Hitts.
- 2.) Village of Newberry - Cash Balance – August 2018. Reviewed.
- 3.) Water & Light monthly bills for July 2018: Moved by Brown, support by Hendrickson, **CARRIED**, to pay the August Electric Fund in the amount of \$136,972.41. Discussion followed. Ayes: All. Absent: Hardenbrook, Hitts. Moved by Medelis, support by Brown, **CARRIED**, to pay the August Water Fund in the amount of \$13,051.95. Discussion followed. Ayes: All. Absent: Hardenbrook, Hitts.
- 4.) Christmas Lights Fund – as of 8/31/18 - \$14,499.38.
- 5.) Water & Light – Cash Balance – August 2018 - Reviewed.
- 6.) Treasurer's August 2018 Report - Accepted by Council as presented.
- 7.) Request for Disbursement of Funds – Stormwater/Asset Management/Wastewater (SAW) Grant Program. Chuck Lawson updated the Council on the project. Moved by Brown, support by Hendrickson, **CARRIED**, to pay request #5, in the amount of \$4,709.08. Discussion followed. Ayes: All. Absent: Hardenbrook, Hitts.

Petitions and Communications: Village Attorney, Jeff Jocks, appeared by phone to discuss and answer questions regarding the following memos and draft of Ordinance A:

- 1.) Legal Memo from Jeff Jocks: Certification of Delinquent Bills to Tax Rolls.
- 2.) Legal Memo from Jeff Jocks: Utility Bills for Rental Properties.

Introduction and Adoption of Ordinances and Resolutions:

1.) Review Draft Version – Ordinance A: Ordinance Relative to the Management Control, and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry. Discussion followed.

Reports of Boards:

1.) Water & Light Board Meeting from Tuesday, September 11, 2018: Medelis gave the report.

2.) Planning Commission Meeting: Next meeting is scheduled for Monday, September 25, 2018.

Reports of Village Officers and Management:

A.) Fire Chief: Absent.

B.) Ordinance Enforcement Officer: Fossitt submitted a written report.

C.) Director of Human Resources & Community Engagement: Absent. FOYA report presented.

D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as written report.

E.) Superintendent of Water & Light: Joe Lively – Working Foremen, submitted a written report.

F.) Superintendent of Parks and Recreation: James-Mesloh gave a verbal and written report.

G.) Assistant Village Manager: Vallad gave a verbal and written report and presented charts.

H.) Village Manager: James-Mesloh gave a written as well as a verbal report. She stated that there is going to be an Audit Presentation at a Village Council, Special Session, scheduled for October 3, 2018 at 6:30 p.m. in the school auditorium. Representatives from the Department of Treasury and Plante Moran will be participating in the presentation. The format for Utility billing will be changed from the postcard form to letter form after the next billing cycle. Payment methods for utilities now include: pay by credit card online or by phone or in the office, mail, ACH, e-check online, drop off at local banks, drop-box, and in the office. There will be an electronics-recycling pick-up on Saturday, November 3rd, details at the next meeting.

Committee Reports:

1.) Project Rising Tide: The next meeting is Monday, September 24, 2018.

Unfinished Business:

1.) Payment of Delinquent Utility Accounts: The Village Manager gave an update. She stated that \$15.14 was collected this month.

New Business:

1.) Verizon Cell Tower: Moved by Brown, support by Hendrickson, **CARRIED**, to approve the proposed site plan presented to Council from Verizon. Ayes: All. Absent: Hardenbrook, Hitts.

2.) Appointment of Village Treasurer: Moved by Dishaw, support by Brown, **CARRIED**, to accept the recommendation of the Village President to appoint Charles Medelis as the Village Treasurer. Ayes: DeWitt, Brown, Dishaw, Hendrickson. Abstain: Medelis. Absent: Hardenbrook, Hitts.

3.) Resolution Revising Signatory for Tax Banking Accounts: Moved by Dishaw, support by Brown, **CARRIED**, to accept the resolution to revise the signatory for the tax bank accounts, naming Jennifer James-Mesloh and John DeWitt, with the addition of Charles Medelis and Sharon Brown, also to include the requirement that there must be two signatures on the document. Ayes: All. Absent: Hardenbrook, Hitts.

4.) Discussion of Confidential Attorney/Client Privileged Memo Concerning Sewer. Council went into closed session to discuss.

Council Goes Into Closed Session: Moved by Brown, support by Hendrickson, **CARRIED**, to go into closed session to discuss the confidential attorney/client privileged memo, concerning sewer. Roll call vote: Ayes – DeWitt, Brown, Dishaw, Hendrickson, Medelis. Absent: Hardenbrook, Hitts. Council went into closed session at 7:29 p.m.

Council Comes Out of Closed Session: Moved by Brown, support by Medelis, **CARRIED**, that Council come out of closed session and return to open session. Roll Call Vote: Ayes – DeWitt, Brown, Dishaw, Hendrickson, Medelis. Absent: Hardenbrook, Hitts. Council returned to open session at 8:36 p.m.

Council Action: None taken.

Public Comment: Comments were heard from: Lori Stokes – 301 W. John, Rebecca Handa – 108 E. Ave. B., Chuck Pipes – 212 W. Truman.

Comments by Council Members: Comments heard from: Medelis, Hendrickson, Dishaw.

Adjourn Meeting: Moved by Medelis, support by Dishaw, **CARRIED**, to adjourn the meeting at 8:50 p.m. Ayes: All. Absent: Hardenbrook, Hitts.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

John DeWitt, Village President

Newberry Village Council
Special Session – Presentation Department of Treasury and Plante Moran
October 3, 2018
Newberry High School Auditorium
6:30 p.m.

Present: President DeWitt, Trustees: Brown, Dishaw, Hardenbrook, Hendrickson, Hitts.

Absent: None.

Also Present: Village Manager - James-Mesloh, Allison Watkins, Clerk - Schummer, Brian Camiller (Plante Moran), Eric Cline (Dept. of Treasury), Brenda Gartland (Dept. of Treasury), Jeff Jocks, Glenn Keates, Larry Steckelberg, Charles Medelis, Cliff Fossitt, George Blakely, Sterling McGinn, Jim Diem, Catherine Freese, Lori Stokes, Eric Buckler, John Bergman, Susan Bergman, Michelle Baynton, Tim Baynton, Scott MacInnes, Robert Stevens, Mary Labadie, Donald Ratliff, Martha Ratliff, Paul List, Chuck Pipes, Tina Pipes, Cindy Smith, Rebecca Handa, Michael Winn, Amy Winn, Greg Rathje, Carryn DeWys, Don Egglston, Gary Moulton.

Call to Order: President DeWitt called the meeting to order at 6:30 p.m. at the Newberry High School auditorium, 700 Newberry Ave. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Brown, support by Hendrickson, **CARRIED**, to approve the agenda. Ayes: All.

Minutes: Tabled until the next regular session.

Village President Announcements: Thanked everyone for coming.

Public Comments: None.

New Business:

1. **Overview of Financial Practices, Eric Cline, Department of Treasury.**

Mr. Cline works with local governments that are under stress or believe they are under financial stress. They were initially put into contact with the Village about a year and a half ago by the Michigan Economic Development Corporation in conjunction with the Rising Tide program.

2. **2017 Audit Findings, Brenda Gartland, Department of Treasury.**

Ms. Gartland presented a handout entitled 'Schedule of Findings and Responses, Fiscal Year Ended December 31, 2017. She went over the handout and answered questions. Ms. Gartland stated that the final copy of the Audit has not been finalized but should be ready in a week or two.

3. **Financial Health Assessment: 10-year Analysis, Brian Camiller, Plante Moran.** Mr. Camiller gave a presentation regarding the Village accounting and answered questions. The following are takeaways from his presentation:

General Fund: He stated the Village General Fund is supporting other funds by either lending or outright giving away its cash. The Sewer Fund has borrowed so much that the General Fund has little left to give. If the General Fund does not stabilize or start to collect its receivable from Sewer, the General Fund cannot support other projects. If the Village suffered a financial emergency, General Fund may not have enough cash to take care of it.

Major and Local Street Funds: The Village is appropriately spending all of its street funding on projects. The General Fund has been subsidizing street projects when the Major and Local Street Fund does not have enough money. The General Fund cannot subsidize projects any longer until the General Fund stabilizes and rebuilds its cash position.

Enterprise Funds: Enterprise Funds are underfunded – Sewer is severely underfunded. The 2017 rate increase was necessary. We should expect more rate increases for all 3 Enterprise funds. The Sewer Fund is heavily borrowing from the General Fund and impairing General Fund's ability to operate. Sewer needs to collect its non-resident receivables or else the necessary rate increases to the Village customers will be even greater.

Legacy Costs: Pension is adequately funded for now, but the funding percentage has been in decline for years. The Village has not set aside any money for OPEB because it has not been required to do so. The Village owes its employees and retirees \$2.8 million for these 2 benefits.

All funds that have employees or retirees should be contributing toward these benefits.

Personnel: Village full-time employee total has stayed very consistent. The average compensation for full-time employees has been under \$40,000 a year. The financial difficulties the Village has experienced are not tied to personnel wages.

Financial Health Assessment: All funds are interconnected and interdependent, if one fund falters, the other funds are affected. The enterprise funds, (water, sewer, electric) are underfunded, expect more rate increases. The General Fund cannot afford to continue subsidizing Sewer and other funds to this extent. General Fund must be protected and stay strong. The Village needs to fix the enterprise funds to fix the General Fund to provide service and meet it's obligations.

4. Closing Comments, Eric Cline, Department of Treasury: He stated the Village needs to set goals, prioritize, and get them done, as there is a lot to take care of. He stated that the Village needs to expand and implement written policies, update all ordinances and provide training for all employees including board and commission members.

Public Comment: Eric Buckler – Newberry, Mike Winn – 607 Newberry Ave., Lori Stokes – 301 W. John, Jim Surrell – 416 W. Ave. B.

Comments by Council Members: Comment heard from Brown.

Adjourn Meeting: Moved by Hitts, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 8:10 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

John Dewitt, Village President

Newberry Village Council
Special Session
Bank Account Consolidation and Appointment to W&L Board
October 4, 2018
302 East McMillan Ave.
8:00 a.m.

Present: President DeWitt, Trustees: Brown, Dishaw, Hendrickson, Hitts.

Absent: Hardenbrook (Hardenbrook arrives at 8:10 a.m.)

Also Present: Village Manager - James-Mesloh, Allison Watkins, Clerk - Schummer, Lori Stokes, Brian Camiller (Plante Moran), Eric Cline (Dept. of Treasury).

Call to Order: President DeWitt called the meeting to order at 8:00 a.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Dishaw, support by Brown, **CARRIED**, to approve the agenda. Ayes: All. Absent: Hardenbrook.

Minutes: Tabled until the next regular session.

Village President Announcements: None.

Public Comments: None

Trustee Hardenbrook arrives at 8:10 a.m.

Introduction and Adoption of Resolutions and Ordinances:

1. Review – Resolution for Bank Account Consolidation. Brian Camiller, consultant from Plante Moran, reviewed and answered questions regarding the consolidation of the Village bank accounts.

New Business:

1. Consolidation of Banking Accounts: Moved by Dishaw, support by Brown, **CARRIED**, to accept the Village of Newberry Bank Accounts Consolidation Resolution with the addition of titles of the Authorized Signatories added to both the Resolution and Attachment A. Ayes: All.
2. Appointment to Water & Light Board: Moved by Dishaw, support by Brown, **CARRIED**, to accept the recommendation of the Village President to appoint Charles Medelis to the Water & Light Board, as a W&L Board member. Discussion followed. Ayes: Brown, DeWitt, Dishaw, Hitts. Nays: Hardenbrook, Hendrickson. Clerk Schummer swore in Charles Medelis as a Water & Light Board member.

Public Comment: Charles Medelis – 218 E. McMillan.

Comments by Council Members: None.

Adjourn Meeting: Moved by Brown, support by Hitts, **CARRIED**, to adjourn the meeting at 8:59 a.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

John Dewitt, Village President

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	AFLAC PRETAX	76.32
			AFLAC PRETAX	38.16
			AFLAC POST TAX	40.80
			AFLAC POST TAX	20.40
		PRUDENTIAL GROUP INVESTMENT	PRUDENTIAL GROUP 352514	140.00
			PRUDENTIAL GROUP 352514	140.00
		STATE OF MICHIGAN	STATE WITHHOLDINGS	769.90
			STATE WITHHOLDINGS	123.82
			STATE WITHHOLDINGS	807.47
		VILLAGE OF NEWBERRY	BCBS VON/DPW	696.87
			BCBS VON/DPW WITHHOLDING	696.87
			BCBS WWTP	247.77
		MIDLAND FUNDING LLC	BCBS WWTP	247.77
			CASE NO.08-2785-GC GARNISH	37.50
		MICHIGAN COUNCIL 25	CASE NO.08-2785-GC GARNISH	37.50
			MI COUNCIL 25/UNION DUES	233.60
			TOTAL:	4,354.75
VILLAGE COUNCIL	GENERAL FUND	VERIZON	VERIZON	13.82
			TOTAL:	13.82
VILLAGE PRESIDENT	GENERAL FUND	I.T. RIGHT	I.T. RIGHT	528.00
		VERIZON	VERIZON	18.84
			TOTAL:	546.84
VILLAGE MANAGER	GENERAL FUND	44 NORTH STANDARD, THE VERIZON	44 NORTH	8.05
			STANDARD, THE	157.68
			VERIZON	18.47
			VERIZON	18.47
			TOTAL:	202.67
ADMINISTRATIVE	GENERAL FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	12.99
			AMAZON CAPITAL SERVICES	33.71
			AMAZON CAPITAL SERVICES	15.73
			AMAZON CAPITAL SERVICES	7.95
			AMAZON CAPITAL SERVICES	48.64
			INK PEN REFILLS	9.90
			AMAZON CAPITAL SERVICES	8.65
			AMAZON CAPITAL SERVICES	14.48
			AMAZON CAPITAL SERVICES	6.00
		BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS BLUE SHIELD OF	3,449.86
			BLUE CROSS BLUE SHIELD OF	3,529.46
		I.T. RIGHT	I.T. RIGHT	240.00
			I.T. RIGHT	1,200.00
			I.T. RIGHT	480.00
		NATIONAL OFFICE PRODUCTS	NATIONAL OFFICE PRODUCTS	9.38
			NATIONAL OFFICE PRODUCTS	24.75
			NATIONAL OFFICE PRODUCTS	9.88
		PLANTE & MORAN	PLANTE & MORAN	831.25
			PLANTE & MORAN	2,212.50
		VERIZON	VERIZON	13.82
			VERIZON	13.82
			VERIZON	13.82
			VERIZON	13.82
			VERIZON	27.65
			VERIZON	27.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			VERIZON	13.82
			VERIZON	16.09
			VERIZON	18.47
			TOTAL:	12,304.09
ORDINANCE OFFICER	GENERAL FUND	VERIZON	VERIZON	36.93
			TOTAL:	36.93
TREASURER	GENERAL FUND	I.T. RIGHT	I.T. RIGHT	48.00
			TOTAL:	48.00
BUILDING & GROUNDS	GENERAL FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	7.95
		NEWBERRY WATER & LIGHT	NEWBERRY WATER & LIGHT	194.75
			NEWBERRY WATER & LIGHT	59.54
			NEWBERRY WATER & LIGHT	285.23
			NEWBERRY WATER & LIGHT	253.83
			NEWBERRY WATER & LIGHT	59.54
			NEWBERRY WATER & LIGHT	285.23
			TOTAL:	1,146.07
POLICE DEPARTMENT	GENERAL FUND	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS BLUE SHIELD OF	1,921.22
		44 NORTH	44 NORTH	3.45
		STANDARD, THE	STANDARD, THE	122.64
			TOTAL:	2,047.31
PUBLIC WORKS	GENERAL FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	19.57
		BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS BLUE SHIELD OF	1,800.09
		HELEN NEWBERRY JOY HOSPITAL	HELEN NEWBERRY JOY HOSPITA	45.00
		I.T. RIGHT	I.T. RIGHT	144.00
		LYNN AUTO PARTS INC.	LYNN AUTO PARTS INC.	21.99
		STANDARD, THE	STANDARD, THE	83.22
		VERIZON	VERIZON	18.47
			TOTAL:	2,132.34
STREET LIGHTING	GENERAL FUND	NEWBERRY WATER & LIGHT	NEWBERRY WATER & LIGHT	882.93
			NEWBERRY WATER & LIGHT	369.01
			NEWBERRY WATER & LIGHT	146.35
			NEWBERRY WATER & LIGHT	882.93
			NEWBERRY WATER & LIGHT	506.59
			NEWBERRY WATER & LIGHT	196.82
			TOTAL:	2,984.63
MOTOR POOL	GENERAL FUND	DANNY'S AUTO VALUE INC	DANNY'S AUTO VALUE INC	36.46
			DANNY'S AUTO VALUE INC	8.99
			DANNY'S AUTO VALUE INC	4.34
		FOSTER HARDWARE	FOSTER HARDWARE	45.89
			FOSTER HARDWARE	7.98
			FOSTER HARDWARE	4.75
		JTHOMAS PARTS	JTHOMAS PARTS	53.87
		FIRST ADVANTAGE LNS OCC HEALTH	FIRST ADVANTAGE LNS OCC HE	42.00
		LYNN AUTO PARTS INC.	LYNN AUTO PARTS INC.	9.99
			LYNN AUTO PARTS INC.	5.99
			LYNN AUTO PARTS INC.	18.68
			LYNN AUTO PARTS INC.	5.49
			LYNN AUTO PARTS INC.	5.49
		MIDWAY RENTALS & SALES	MIDWAY RENTALS & SALES	15.77

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		NEALS AUTOMOTIVE PARTS INC	NEALS AUTOMOTIVE PARTS INC	50.74
		PICKELMANS PETRO	PICKELMANS PETRO	25.83
		TAHUAMENON C.U.	TAHUAMENON C.U.	15.53
		TAHUAMENON C.U.	TAHUAMENON C.U.	36.45
		VERIZON	VERIZON	13.26
			TOTAL:	407.50
RUBBISH	GENERAL FUND	WASTE MANAGEMENT	WASTE MANAGEMENT	573.56
			WASTE MANAGEMENT	243.28
			WASTE MANAGEMENT	290.93
			WASTE MANAGEMENT	257.49
			WASTE MANAGEMENT	237.42
			WASTE MANAGEMENT	205.66
			WASTE MANAGEMENT	208.16
			WASTE MANAGEMENT	234.92
			WASTE MANAGEMENT	238.26
			TOTAL:	2,489.68
PARKS & RECREATION	GENERAL FUND	ERIC'S SEPTIC SERVICE	ERIC'S SEPTIC SERVICE	175.00
			TOTAL:	175.00
FIRE	FIRE REVOLVING FUN	ATT U-VERSE	ATT U-VERSE	40.46
		DANNY'S AUTO VALUE INC	DANNY'S AUTO VALUE INC	55.59
		I.T. RIGHT	I.T. RIGHT	240.00
		NEWBERRY WATER & LIGHT	NEWBERRY WATER & LIGHT	202.16
		NEWBERRY WATER & LIGHT	NEWBERRY WATER & LIGHT	269.73
		NYE UNIFORM	NYE UNIFORM	313.80
			NYE UNIFORM	444.89
			NYE UNIFORM	36.00
			NYE UNIFORM	85.00
			NYE UNIFORM	106.00
			NYE UNIFORM	166.30
			NYE UNIFORM	74.50
			NYE UNIFORM	315.45
			NYE UNIFORM	334.10
			NYE UNIFORM	106.00
			NYE UNIFORM	313.80
			NYE UNIFORM	74.50
			NYE UNIFORM	74.50
			NYE UNIFORM	74.50
			NYE UNIFORM	159.50
			NYE UNIFORM	85.00
			NYE UNIFORM	331.90
			NYE UNIFORM	108.00
			NYE UNIFORM	222.00
			NYE UNIFORM	280.30
			NYE UNIFORM	236.75
			NYE UNIFORM	273.60
		POMASL FIRE EQUIPMENT	POMASL FIRE EQUIPMENT	1,035.00
			POMASL FIRE EQUIPMENT	42.50
			POMASL FIRE EQUIPMENT	2,389.00
		VERIZON	VERIZON	26.57
			TOTAL:	8,517.40
TORC	TORC	FOSTER HARDWARE	FOSTER HARDWARE	20.97
		GEROU EXCAVATING INC	GEROU EXCAVATING INC	6,500.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			GEROU EXCAVATING INC	0.00
			TOTAL:	6,520.97
ATLAS PARK	ATLAS PARK FUND	ANDERSON, PETE	ANDERSON, PETE	500.00
		PENCHURA, LLC	PENCHURA, LLC	3,736.00
		NORTHERN NATIVES EROSION CONTROL LLC	NORTHERN NATIVES EROSION C	180.00
			TOTAL:	4,416.00
SEWER SYSTEM	SEWAGE RECEIVING F	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	33.71
			AMAZON CAPITAL SERVICES	6.00
		AT&T	AT&T	160.95
		ATT U-VERSE	O & M INTERNET #134195879	41.33
		BANK OF NEW YORK MELLON, NA	BANK OF NEW YORK MELLON, N	155,000.00
			BANK OF NEW YORK MELLON, N	42,853.91
		BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS BLUE SHIELD OF	1,918.35
			BLUE CROSS BLUE SHIELD OF	2,356.14
		BLAKELY, GEORGE	BLAKELY, GEORGE	65.00
		DANNY'S AUTO VALUE INC	DANNY'S AUTO VALUE INC	3.69
		FOSTER HARDWARE	FOSTER HARDWARE	4.49
		44 NORTH	44 NORTH	3.45
		FSOM-FULL SERVICE ORGANICS	BIO SOLIDS HAULING	17,305.60
		HYDRITE CHEMICAL CO.	HYDRITE CHEMICAL CO.	269.06
		I.T. RIGHT	I.T. RIGHT	240.00
			I.T. RIGHT	144.00
		LYNN AUTO PARTS INC.	LYNN AUTO PARTS INC.	15.49
		MAC'S MARKET INC	MAC'S MARKET INC	12.00
		MICH DEPT LARA - CONSTRUCTION CODES	MICH DEPT LARA - CONSTRUCT	250.00
		MICHIGAN DEPARTMENT OF QUALITY	WASTEWATER CETIFICATION TE	70.00
		NATIONAL OFFICE PRODUCTS	NATIONAL OFFICE PRODUCTS	9.38
			NATIONAL OFFICE PRODUCTS	24.75
			NATIONAL OFFICE PRODUCTS	9.88
		NEWBERRY REDI-MIX	NEWBERRY REDI-MIX	17.50
		NEWBERRY WATER & LIGHT	NEWBERRY WATER & LIGHT	697.00
			NEWBERRY WATER & LIGHT	1,264.64
			NEWBERRY WATER & LIGHT	900.00
			NEWBERRY WATER & LIGHT	71.82
			NEWBERRY WATER & LIGHT	12.34
			NEWBERRY WATER & LIGHT	11.58
			NEWBERRY WATER & LIGHT	12.47
			NEWBERRY WATER & LIGHT	11.34
			NEWBERRY WATER & LIGHT	702.25
			NEWBERRY WATER & LIGHT	3,041.28
			NEWBERRY WATER & LIGHT	900.00
			NEWBERRY WATER & LIGHT	71.82
			NEWBERRY WATER & LIGHT	12.34
			NEWBERRY WATER & LIGHT	11.58
			NEWBERRY WATER & LIGHT	12.47
			NEWBERRY WATER & LIGHT	11.34
		NCL OF WISCONSIN INC	NCL OF WISCONSIN INC	179.56
		OUDBIER INSTRUMENT COMPANY	OUDBIER INSTRUMENT COMPANY	663.20
		PLANTE & MORAN	PLANTE & MORAN	831.25
			PLANTE & MORAN	2,212.50
		STANDARD, THE	STANDARD, THE	162.06
		VERIZON	VERIZON	27.65
			VERIZON	71.80
			VERIZON	36.93

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		VBELT GLOBAL SUPPLY LLC	VBELT GLOBAL SUPPLY LLC	81.42
			TOTAL:	232,825.32

===== FUND TOTALS =====

101	GENERAL FUND	28,889.63
213	FIRE REVOLVING FUND	8,517.40
409	TORC	6,520.97
418	ATLAS PARK FUND	4,416.00
590	SEWAGE RECEIVING FUND	232,825.32

GRAND TOTAL: 281,169.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	ELECTRIC FUND	AFLAC	AFLAC POST TAX	15.60
			AFLAC POST TAX	15.60
		STATE OF MICHIGAN	STATE WITHHOLDING	508.84
			STATE WITHHOLDING	6.38
			STATE WITHHOLDING	478.07
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE	6,242.07
			NATIONWIDE	5,737.51
		VILLAGE OF NEWBERRY	AUGUST 2018 GARBAGE COLLEC	4,408.75
		MICHIGAN COUNCIL 25	MI COUNCIL 25/UNION DUES	162.60
		VILLAGE OF NEWBERRY	AUGUST 2018 SEWER COLLECTI	40,685.31
		STATE OF MICHIGAN	LIEAF-#6099 AUGUST	1,288.96
		STATE OF MICHIGAN	SALES TAX COLLECTED	6,387.92
			TOTAL:	65,937.61
ELECTRIC DISTRIBUTION	ELECTRIC FUND	AFLAC	AFLAC	148.32
		AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	7.95
			AMAZON CAPITAL SERVICES	17.40
			AMAZON CAPITAL SERVICES	6.00
		DSTECH	MONITOR BACKUP OF SERVER	7.50
			ADDITIONAL GB STORAGE	79.83
			MICROSOFT OFFICE 365	80.75
			MONITORING ANTIVIRUS	22.47
			MICROSOFT EXCHANGE	1.75
			REMOTE MONITORING W/PATCH	17.44
		OK INDUSTRIAL SUPPLY	OK INDUSTRIAL SUPPLY	19.77
		FAIR, ALMA	FAIR, ALMA	150.00
		FOSTER'S ACE HARDWARE	FOSTER'S ACE HARDWARE	12.99
			FOSTER'S ACE HARDWARE	249.00
		HIAWATHA TELEPHONE COMPANY	HIAWATHA TELEPHONE COMPANY	50.00
		POWER LINE SUPPLY COMPANY	POWER LINE SUPPLY COMPANY	77.62
			POWER LINE SUPPLY COMPANY	4,574.00
			POWER LINE SUPPLY COMPANY	259.19
		SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	24.00
		US POSTAL SERVICE	US POSTAL SERVICE	485.52
			TOTAL:	6,291.50
GENERAL EXPENSES	ELECTRIC FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	33.72
		ARISTA INFORMATION SYSTEMS INC	ARISTA INFORMATION SYSTEMS	296.25
		AT&T	AT&T	132.88
		BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS BLUE SHIELD OF	1,447.97
			BLUE CROSS BLUE SHIELD OF	8,654.43
		BURTON, LONDON	BURTON, LONDON	148.75
		OK INDUSTRIAL SUPPLY	OK INDUSTRIAL SUPPLY	13.98
		44 NORTH	44 NORTH	4.60
		HIAWATHA TELEPHONE COMPANY	JAMADOTS INTERNET	50.00
		I.T. RIGHT	I.T. RIGHT	720.00
		NATIONAL OFFICE PRODUCTS	NATIONAL OFFICE PRODUCTS	9.38
			NATIONAL OFFICE PRODUCTS	24.75
			NATIONAL OFFICE PRODUCTS	9.88
		NEWBERRY WATER & LIGHT	BC/BS WITHHOLDING	853.32
			BC/BS WITHHOLDING	810.65
		NORTHERN MICHIGAN PUBLIC SERVICE	ANNUAL MEMBERSHIP	30.00
		RANGE TELECOMMUNICATION	RANGE TELECOMMUNICATION	180.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			RANGE TELECOMMUNICATION	7.83
		SEMCO ENERGY GAS CO.	SEMCO ENERGY GAS CO.	14.81
			SEMCO ENERGY GAS CO.	14.81
		TAHQUAMENON AREA CREDIT UNION	TAHQUAMENON AREA CREDIT UN	200.00
			TAHQUAMENON AREA CREDIT UN	7.63
		U S BANK NA	U S BANK NA	55,000.00
			U S BANK NA	9,532.50
		US BANK EQUIP FINANCE	COPIER LEASE AND SURCHARGE	192.98
		VERIZON	VERIZON	17.50
			VERIZON	18.83
			VERIZON	18.46
			VERIZON	18.46
			VERIZON	18.46
			VERIZON	36.93
			VERIZON	18.46
			VERIZON	13.83
			VERIZON	13.83
			VERIZON	27.65
			VERIZON	13.83
			VERIZON	13.26
			VERIZON	13.83
			VERIZON	26.52
			VERIZON	13.83
			VERIZON	13.83
			TOTAL:	78,688.63
ELECTRIC GENERATION	ELECTRIC FUND	DANNY'S AUTO VALUE	DANNY'S AUTO VALUE	5.50
		G C MAINTENANCE	G C MAINTENANCE	250.00
		WEX BANK - SPEEDWAY UNIVERSAL	WEX BANK - SPEEDWAY UNIVER	289.81
			TOTAL:	545.31
BUILDING MAINTENANCE	ELECTRIC FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	63.84
		FOSTER'S ACE HARDWARE	FOSTER'S ACE HARDWARE	8.99
			FOSTER'S ACE HARDWARE	4.76
		VERIZON	VERIZON	36.93
			TOTAL:	114.52
PURCHASED POWER	ELECTRIC FUND	CLOVERLAND ELECTRIC CO-OP	CLOVERLAND ELECTRIC CO-OP	5,211.90
			TOTAL:	5,211.90
SAVE THE BELLS	ELECTRIC FUND	OK INDUSTRIAL SUPPLY	OK INDUSTRIAL SUPPLY	5.00
		FOSTER'S ACE HARDWARE	FOSTER'S ACE HARDWARE	41.96
		NEWBERRY NEWS	8/1 & 8/8 JINGLE	96.00
		NEWBERRY REDI-MIX	NEWBERRY REDI-MIX	85.30
			NEWBERRY REDI-MIX	85.30
			TOTAL:	313.56
WATER SYSTEM	WATER FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	33.72
			AMAZON CAPITAL SERVICES	7.95
			CHLORINE POWDER PILLOWS	29.00
			SHOCK ABSORBERS	156.72
			POCKET COLORIMETER/CHLORIN	484.85
			GRASS/STRAW BLANKETS	532.53
		ARISTA INFORMATION SYSTEMS INC	ARISTA INFORMATION SYSTEMS	296.25
		DANNY'S AUTO VALUE	DANNY'S AUTO VALUE	107.78
		DSTECH	MONITOR BACKUP OF SERVER	7.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ADDITIONAL GB STORAGE	79.83
			MICROSOFT OFFICE 365	80.75
			MONITORING ANTIVIRUS	22.46
			MICROSOFT EXCHANGE	1.75
			REMOTE MONITORING W/PATCH	17.44
		OK INDUSTRIAL SUPPLY	OK INDUSTRIAL SUPPLY	19.78
			OK INDUSTRIAL SUPPLY	13.98
		44 NORTH	44 NORTH	3.45
		FOSTER'S ACE HARDWARE	FOSTER'S ACE HARDWARE	45.89
			FOSTER'S ACE HARDWARE	99.99
			FOSTER'S ACE HARDWARE	99.99
		HAWKINS INC	HAWKINS INC	121.60
		I.T. RIGHT	I.T. RIGHT	720.00
		LYNN AUTO PART INC.	LYNN AUTO PART INC.	31.30
			LYNN AUTO PART INC.	14.99
			LYNN AUTO PART INC.	7.29
			LYNN AUTO PART INC.	9.98
		NATIONAL OFFICE PRODUCTS	NATIONAL OFFICE PRODUCTS	9.38
			NATIONAL OFFICE PRODUCTS	24.75
			NATIONAL OFFICE PRODUCTS	9.88
		NORTHERN MICHIGAN PUBLIC SERVICE	ANNUAL MEMBERSHIP	30.00
		RANGE TELECOMMUNICATION	RANGE TELECOMMUNICATION	180.00
			RANGE TELECOMMUNICATION	7.82
		SAULT STE MARIE CITY HALL	SAULT STE MARIE CITY HALL	54.00
			SAULT STE MARIE CITY HALL	54.00
		SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	24.01
		TAHQUAMENON AREA CREDIT UNION	TAHQUAMENON AREA CREDIT UN	200.00
			TAHQUAMENON AREA CREDIT UN	7.63
		VERIZON	VERIZON	58.93
		WEX BANK - SPEEDWAY UNIVERSAL	WEX BANK - SPEEDWAY UNIVER	289.80
			TOTAL:	3,996.97
INVALID DEPARTMENT	WATER FUND	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	6.00
			TOTAL:	6.00

===== FUND TOTALS =====

582 ELECTRIC FUND	157,103.03
591 WATER FUND	4,002.97

GRAND TOTAL:	161,106.00

SEPTEMBER 2018

TAX COLLECTION TOTALS

Grand Totals	Transactions 0308			
NBY VILLOPER	75628.01	20.08	NBY VILLSTREETS	30249.14 8.03
NBY VILLTRASH	9381.65	2.50	NBY VILLFIRE SER	13472.92 3.57
ADM FEE	1285.83	0.00	INTEREST	34.18 0.00
PENALTY	100.52	0.00		0.00 0.00
Total Collected:	130152.25			

VILLAGE OF NEWBERRY

TREASURER'S REPORT

		2018		2017	
		Actual Collections		Actual Collections	
		Y.T.D. Collections	September	Y.T.D. Collections	September
FOR MONTH ENDING:					
September 30, 2018					
LEDGER ITEMS:					
A	Previous Year(s)				
	Delinquent Personal Property Taxes		0.00	0.00	0.00
	Delinquent Personal Interest Collected		0.00	0.00	0.00
	Delinquent Real Tax Collected		0.00	39,662.61	0.00
	Delinquent Real Tax Interest Collected		0.00	2,378.97	0.00
B	2018				
	Real Property Tax Collected	81%	108,686.10	233,850.45	82%
C	2018				
	Personal Property Tax Collected	100%	20,045.62	48,675.10	98%
D	2018				
	Admin Fee, Penalty & Interest Collected		1,420.53	3,537.42	
E	2018				
	Deposits to Tax Savings Account		130,152.25	328,104.55	
F	2018				
	Interest Earned on Tax Accounts		26.21	62.65	
	2018				
	Tax Acct Transfer to Gen Fund/Tax Appropriations		87,598.98	222,542.07	108,680.45
					227,944.55

TAX ACCOUNT		Beginning September	Ending September
BANK ACCOUNT BALANCE @			
	2018	\$101,568.78	\$144,148.26
	2017	\$122,624.17	\$108,862.65

Year To Date (YTD) percentages are calculated using the Real and Personal Property Tax Roll Totals (less any Board of Review changes) compared to the same year's Year To Date collections. Tax roll totals are dictated by the Council adoption of millage rates and Township compiled assessed taxable values. For Example, of the 100% we could hope to collect for this year, the percentage describes the actual amount collected so far this year. 2018 Anticipated Real Property Collections are \$288,135.64
2018 Anticipated Personal Property Collections are \$49,161.81

Admin Fee, Penalty & Interest Collected (C): Includes all these fees for the current years collections as well as penalties collected in the current year for any delinquent taxes received.

To check Bank Balance: Add Beginning Bank Balance + (D) Deposits to Tax Acct + (E) Interest in Tax Acct LESS (F) Tax Acct Transfer to GF & FIRE Tax Appropriation Funds = Ending Bank Balance.

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE - REVOLVING LOAN SECTION

**DRINKING WATER REVOLVING FUND (DWRP) AND CLEAN WATER STATE REVOLVING FUNDS (SRF/SWQIF)
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52, 53, AND 54, 1994 PA 451.

PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST

A. Project # 5536-01	B. Request # 28	C. Period Covered by Request 06/01/18 to 09/30/18 <small>(M/D/Y) (M/D/Y)</small>	D. Request Type <input checked="" type="checkbox"/> partial <input type="checkbox"/> final	E. Recipient's EIN 38-6007193	F. Loan Amount \$4,485,000
G. Recipient's Name: Village of Newberry					Phone # 906-293-3433
Address: Village Hall, 307 East McMillan, Newberry, MI 49868					
H. Recipient's Bank Name: First National Bank of St. Ignace					Phone # 906-293-5160
Address: 1014 Newberry Ave., Newberry, MI 49868					
Account Name: Village of Newberry Sewage Receiving Fund				ABA # 091108539	Account # 770-2780
Special Instructions: Deposit Description: SRF Loan Disbursement					
I. Budget Items (round amounts to the nearest dollar)			Approved Amount Incurred this Period	Approved Amount Incurred to Date	
1. PLANNING COSTS			S-2 Grant	\$101,500	
2. USER CHARGE SYSTEM DEVELOPMENT COSTS			S-2 Grant	\$20,000	
3. DESIGN ENGINEERING COSTS			S-2 Grant	\$199,000	
4. LEGAL/FINANCIAL SERVICE FEES			\$0	\$10,742	
5. ADMINISTRATIVE COSTS			\$0	\$21,417	
6. BOND COUNSEL FEES				\$34,000	
7. BOND ADVERTISEMENT COSTS				\$0	
8. BID ADVERTISEMENT COSTS				\$0	
9. CAPITALIZED INTEREST				\$0	
10. LAND ACQUISITION/RELOCATION COSTS				\$0	
11. LAND PURCHASE COSTS				\$0	
12. CONSTRUCTION ENGINEERING COSTS (C2AE Inv. #66062 & 65900)			\$2,174	\$410,794	
13. CONSTRUCTION COSTS (bid contracts)			\$0	\$3,878,232	
14. CONSTRUCTION COSTS (force account)			\$0	\$0	
15. EQUIPMENT COSTS (See TMI 65331)			\$19,774	\$72,076	
16. OTHER PROJECT COSTS				\$0	
17. ADJUSTMENTS DUE TO OTHER FUNDING				(\$320,500)	
18. TOTAL AMOUNT INCURRED THIS PERIOD			\$21,948	xxxxxxx	
19. TOTAL CUMULATIVE AMOUNT INCURRED TO DATE				\$4,427,261	
20. AMOUNT PREVIOUSLY DISBURSED				(\$4,405,313)	
21. AMOUNT REQUESTED FOR DISBURSEMENT				\$21,948	
<p>I certify that I am an authorized representative of the recipient and am authorized to make the following certifications on behalf of the recipient: (i) there is no pending litigation or event which will materially and adversely affect the project, the prospects for its completion, or the recipient's ability to make timely repayments on the obligation issued in connection with this project; (ii) the representations, warranties and covenants contained in the supplemental agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the supplemental agreement and the application for assistance for this project; and (iv) the amount requested for disbursement represents the loan amount due, which has not previously been requested.</p> <p>Authorized Representative Name (Print or Type): <u>John DeWitt</u> Title: <u>President</u></p> <p>Authorized Representative Signature (Original): _____ Date: _____</p> <p style="text-align: center;">PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE</p>					



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

June 20, 2018
 Project No: 12-0010
 Invoice No: 66330

John Dewitt
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 12-0010 Wastewater Treatment Facility Improvements

Professional Services for the period ending June 17, 2018

Phase 12 Construction Services
 Task 0060 Post Construction Services
 Post Construction Services

Boerema, Julie .25
 Lawson, Charles 3.00
 3.25

Total Labor 515.44

Contract Recap	Current Billing Amount	Previous Billed Amount	To-Date	
Total Billings	515.44	14,076.27	14,591.71	
Contract Amount			16,250.00	
Contract Balance			1,658.29	
		Total this Task		\$515.44
		Total this Phase		\$515.44
		Total this Invoice		\$515.44



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

July 31, 2018
 Project No: 12-0010
 Invoice No: 66566

John Dewitt
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 12-0010 Wastewater Treatment Facility Improvements

Professional Services for the period ending July 22, 2018

Phase 12 Construction Services
 Task 0060 Post Construction Services
 Post Construction Services

Boerema, Julie .25
 Lawson, Charles 4.00
 4.25

Total Labor 680.17

Contract Recap	Current Billing Amount	Previous Billed Amount	To-Date	
Total Billings	680.17	14,591.71	15,271.88	
Contract Amount			16,250.00	
Contract Balance			978.12	
		Total this Task		\$680.17
		Total this Phase		\$680.17
		Total this Invoice		<u>\$680.17</u>



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

August 30, 2018
 Project No: 12-0010
 Invoice No: 66715

John Dewitt
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 12-0010 Wastewater Treatment Facility Improvements

Professional Services for the period ending August 19, 2018

Phase 12 Construction Services
 Task 0060 Post Construction Services
 Post Construction Services

Boerema, Julie .25
 Lawson, Charles 8.00
 8.25

Total Labor 1,339.09

Contract Recap	Current Billing Amount	Previous Billed Amount	To-Date	
Total Billings	1,339.09	15,271.88	16,610.97	
Contract Amount			16,250.00	
Adjustment				-360.97
		Total this Task		\$978.12
		Total this Phase		\$978.12
		Total this Invoice		\$978.12



CRANE ENGINEERING SALES INC
PO BOX 38
KIMBERLY, WI 54136
920-257-0109
Fax: 920-257-0209

Invoice

SOLD TO: Village of Newberry
302 E McMillan Av

Newberry, MI 49868

Invoice: 343686
GEORGE
PO: BLAKELY
Date: 9/28/2018
Cust # 22961

SHIP TO: Village of Newberry
9698 N M123
Newberry, MI 49868

Quantity	Description	Unit Price	Amount
1	Furnish and commission of new 5HP ABBA FMN 0432 pump 5hp, 890rpm motorbase, suction elbow, fronthead, impeller, flushless mechanical seal, wear rings and motor. Includes pipe fittings and valves VFD, 6pulse drive with 3% line reactor, 15hp (11.2KW) high overload IH rated, 480VAC 3ph input, nema 12 enclosure with brake copper circuit to match existing	\$ 19,220.00	\$ - \$ 19,220.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -
TOTAL			\$ 19,220.00
FREIGHT			\$ 554.00
TAX			
TOTAL DUE			\$ 19,774.00

IF YOU HAVE ANY QUESTIONS
REGARDING THIS INVOICE PLEASE
CONTACT DAWN DRAEGER
920-257-0109
d.draeger@craneengineering.net

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
REVOLVING LOAN SECTION

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1274-01	B. Request # 06	C. Period Covered by Request 09-01-18 to 09-30-18 (M/D/Y) (M/D/Y)	D. Request Type * partial <input type="checkbox"/> final	E. Grantee's EIN 38-6007193	F. Grant Amount \$593,241
G. Grantee Name: Village of Newberry					Phone # 906-293-3433
Address: Village Hall, 302 East McMillian Avenue, Newberry, MI 49868				Email: finance@newberrymi.gov	
H. Grantee's Bank Name: First National Bank					Phone # 906-293-5160
Address: P.O. Box 466, 1014 S. Newberry Ave., Newberry, MI 49868					
Account Name: Sewage Receiving				ABA # 091108539	Account # 77-02780-0
Special Instructions: na					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 0.00	\$ 0.00	
2. DESIGN ENGINEERING COSTS			\$ 0.00	\$ 0.00	
3. USER CHARGE SYSTEM DEVELOPMENT COSTS (awarded under planning or design grant)			\$	\$	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 3,957.08	\$ 61,377.40	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 13,569.35	\$ 29,691.65	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$	\$	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$	\$	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$	\$	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 17,526.43		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 91,069.05	
11. LESS LOCAL MATCH (if applicable) (na)				(\$ 0.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 73,542.62)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 17,526.43	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.					
o See attached "Budget & Disbursement Tracking" spreadsheet excerpts (pages 3 & 6 of 6)					
o See attached invoice copies from C2AE for Sept 2018 & Hiawatha Shores Landfill					
o See attached Progress Report: #12					
I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.					
Authorized Representative Name (Print or Type): <u>John DeWitt</u> Title: <u>Village President</u>					
Authorized Representative Signature (Original): _____ Date: _____					
PLEASE RETURN THIS COMPLETED REQUEST TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

SAW GRANT PROGRAM
Instructions for Completing a
Request for Disbursement of Funds

DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST.

- A. Fill in the project number that was assigned by the Michigan Department of Environmental Quality (DEQ).
- B. Fill in the number of this disbursement request.
- C. Fill in the calendar period covered by this disbursement request.
- D. Fill in whether this is a partial or the final disbursement request.
- E. Fill in the grantee's federal employer identification number (EIN).
- F. Fill in the grant amount as shown in the Grant Agreement.
- G. Fill in the grantee's name, address, telephone number, and email address. This information must match data on file with the DEQ; if changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- H. Fill in your bank's name, address, telephone number, ABA identifying number, the account name and number, and any special instructions for the wire transfer to that account. If changes have occurred, please inform your DEQ project manager in a separate letter accompanying this request.
- I. Recap approved eligible costs incurred to date for each budget item. Show the amount (include dollars and cents) requested for the period covered by this request, and then the cumulative amount to date from project inception.
If costs have been incurred for a budget item that was not shown in the Grant Agreement, please inform your project manager in a separate letter accompanying this request.
 1. Fill in the planning costs invoiced and/or paid for SRF project plans; USDA-Rural Development Preliminary Engineering Reports; or Project Proposals.
 2. Fill in the costs invoiced and/or paid for project design work required to produce plans and specifications suitable and ready for bidding. Actual bidding phase costs are not grant eligible.
 3. Fill in the costs invoiced and/or paid for services directly associated with the development and enactment of the applicant's user charge system and any related ordinances.
 4. Fill in the costs invoiced and/or paid for the development of a Wastewater Asset Management Plan.
 5. Fill in the costs invoiced and/or paid for the development of a Stormwater Asset Management Plan.
 6. Fill in the costs invoiced and/or paid for the development of a Stormwater Management Plan, including MS4 Plans or Nonpoint Source Watershed Management Plans.
 7. Fill in the costs invoiced and/or paid for services directly related to planning and/or design of an innovative wastewater or stormwater technology project and/or the pilot study associated with that effort.
 8. Fill in the costs invoiced and/or paid for construction of an approved asset management plan project (disadvantaged community grants only).
 9. Fill in the sum of the amounts shown in the 1st column (Requested Incurred Costs This Period).
 10. Fill in the sum of the amounts shown in the 2nd column (Cumulative Costs Incurred to Date).
 11. Fill in the local match amount (10% for first \$1,111,111; 25% for any amount above \$1,111,111) associated with your SAW Grant Agreement, if any.
 12. Fill in the total amount of funds previously paid from all prior disbursements.
 13. Subtract Lines 11 and 12 from Line 10 to obtain net total amount requested for this period.
- J. For each request, provide a brief description of the work completed to date based on the approved project scope identified in Exhibit A of the Grant Agreement. If the scope of work will exceed the grant period, request a grant period extension from your DEQ project manager prior to incurring the costs.

PLEASE NOTE: YOU MAY SUBMIT NO MORE THAN ONE REQUEST FOR DISBURSEMENT DURING A CALENDAR MONTH. THE REQUESTS FOR DISBURSEMENT WILL BE PROCESSED ON THE 15TH DAY OF EACH MONTH.

Provide the *Request for Disbursement of Funds* and the required support documentation to:

REVOLVING LOAN SECTION
OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
PO BOX 30241
LANSING MI 48909-7741
Telephone: 517-284-5433 Fax: ~~517-373-4797~~

For Newberry SAW Grant email to MDEQ Project Manager ~~Jaclyn Morchant at "MorchantJ1@michigan.gov"~~
Valorie White at "whitev1@michigan.gov"



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

September 30, 2018
 Project No: 13-0210
 Invoice No: 66874

John Dewitt
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending September 16, 2018

Phase 04 Wastewater Asset Management Plan
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task -900 Inventory & GIS Database	77,180.00	53.20	41,059.76	38,281.28	2,778.48
Task -0910 Condition & Critically	33,760.00	0.00	0.00	0.00	0.00
Task 0920-Metering & Modeling	30,140.00	3.20	964.48	663.08	301.40
Task 0930-Software Hardware & Training	36,200.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	4,000.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	29,240.00	13.40	3,918.16	3,040.96	877.20
Task 0970 - Other	5,000.00	0.00	0.00	0.00	0.00
Total Fee	215,520.00		45,942.40	41,985.32	3,957.08
Total Fee					3,957.08
Total this Phase					\$3,957.08
Total this Invoice					\$3,957.08

Outstanding Invoices

Number	Date	Balance
66069	4/27/2018	8,010.40
66070	4/27/2018	2,906.80
66570	7/31/2018	2,112.52
66571	7/31/2018	286.80
66721	8/30/2018	3,083.88
66722	8/30/2018	1,625.20
Total		18,025.60



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

September 30, 2018
 Project No: 13-0210
 Invoice No: 66875

John Dewitt
 Village of Newberry
 307 East McMillan Avenue
 Newberry, MI 49868

Project 13-0210 Newberry SAW Application

Professional Services for the period ending September 16, 2018

Phase 05 Stormwater Asset Management Plan

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 0900-Inventory & GIS Database	47,800.00	39.80	19,024.40	13,623.00	5,401.40
Task 0910-Condition & Criticality	31,700.00	5.40	1,711.80	1,711.80	0.00
Task 0920-Metering & Modeling	24,640.00	0.00	0.00	0.00	0.00
Task 0930-Software Hardware & Training	2,000.00	0.00	0.00	0.00	0.00
Task 0940-Sewer Televising	0.00	0.00	0.00	0.00	0.00
Task 0950-Level of Service	2,500.00	0.00	0.00	0.00	0.00
Task 0960-CIP&Rate Structure Development	24,500.00	0.00	0.00	0.00	0.00
Task 0970 - Other	0.00	0.00	0.00	0.00	0.00
Total Fee	133,140.00		20,736.20	15,334.80	5,401.40
Total Fee					5,401.40
Total this Phase					\$5,401.40
Total this Invoice					<u>\$5,401.40</u>

Outstanding Invoices

Number	Date	Balance
66069	4/27/2018	8,010.40
66070	4/27/2018	2,906.80
66570	7/31/2018	2,112.52
66571	7/31/2018	286.80
66721	8/30/2018	3,083.88
66722	8/30/2018	1,625.20
Total		18,025.60

Hiawatha Shores Landfill

3098N 436 County Road

Gulliver, MI 49840

Office 9063412001

Fax (906) 341-2051

INVOICE

Date	Invoice #
8/31/2018	180810rev

Bill To

Village of Newberry
307 E McMillan Ave
Newberry, MI 49868

Account #		Terms	Due Date	Project	P.O. Number	
141101		Net 15	9/15/2018		Profile# 1410-02	
Date	Ticket No.	Description	Item Code	Qty	Unit Price	Amount
8/9/2018	1921	Contaminated Soil Disposal	CS	13.96	45.00	628.20
8/9/2018	1920	Contaminated Soil Disposal	CS	11.66	45.00	524.70
8/8/2018	1911	Contaminated Soil Disposal	CS	15.97	45.00	718.65
8/8/2018	1908	Contaminated Soil Disposal	CS	18.68	45.00	840.60
8/8/2018	24991	Contaminated Soil Disposal	CS	13.76	45.00	619.20
8/8/2018	24990	Contaminated Soil Disposal	CS	15.80	45.00	711.00
8/7/2018	24979	Contaminated Soil Disposal	CS	13.68	45.00	615.60
8/7/2018	24978	Contaminated Soil Disposal	CS	16.99	45.00	764.55
8/7/2018	24973	Contaminated Soil Disposal	CS	13.23	45.00	595.35
8/7/2018	24972	Contaminated Soil Disposal	CS	17.37	45.00	781.65
8/6/2018	24957	Contaminated Soil Disposal	CS	17.12	45.00	770.40
8/6/2018	24949	Contaminated Soil Disposal	CS	13.29	45.00	598.05
		Sales Tax			0.00%	0.00
					Invoice Total	\$8,167.95
					Inv Payments/Credits	\$0.00
					Acct Balance Due	\$8,167.95

Make all checks payable to Hiawatha Shores Landfill. A monthly finance charge of 1.5% could be assessed on all unpaid balances. If you have any questions concerning this invoice, contact Rob Lee, rob.lee@hiawathashores.com

THANK YOU FOR YOUR BUSINESS!

sewer structure cleaning debris disposal

dcc 10-11-18

Client:	Village of Newberry	Date:	09-20-18
Project No.:	13-0210	Project Manager:	Chuck Lawson
Project Name:	SAW Grant	Report Lead:	Dave Holmgren
Project Phase:	Report	Admin.:	Dave Cain
Client Approved Revised Completion Date:	na	Project Start Date:	Sep 2013 (application)
Client Project No.:	MDEQ SAW #1274-01	Project Completion Date:	Nov 2020
Client Advisor:		Period Covered:	Sept 2018

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Initial field work (survey coordinates) completed and continue coordinating with GIS database
- Storm Drainage Model mapping completed
- Continue compiling records and data for GIS database

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continue field work & compiling data
- Coordinate sewer TV work planning
- Coordinate/Plan for flow metering
- Continue database integration
- Compile next Draw Request package

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- na

BUDGET STATUS (% COMPLETE OF C2AE TASKS):

Wastewater (WAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$77,180	50%
910 – Condition & Criticality Assessment	\$33,760	1%
920 – Metering & Modeling	\$30,140	3%
930 – Software, Hardware, & Training	\$36,200	1%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$4,000	0%
960 – Cap. Imp. Plan & Rate Structure Development	\$29,240	15%
970 – Other – Funding Application	\$5,000	100%
Total C2AE	\$215,520	21%
Total Project Including Other Venders, etc.	\$379,622	12%

PROGRESS REPORT # 12

Project Description: Newberry SAW

Stormwater (SAMP) Task	Budget	Approx. % Used
900 – Inventory & GIS Database Development	\$47,800	30%
910 – Condition & Criticality Assessment	\$31,700	0%
920 – Metering & Modeling	\$24,640	0%
930 – Software, Hardware, & Training	\$2,000	0%
940 – Sewer Televising	\$0	na
950 – Level of Service	\$2,500	0%
960 – Cap. Imp. Plan & Rate Structure Development	\$24,5000	0%
970 – Other – Mapping	\$0	na
Total C2AE	\$133,140	10%
Total Project Including Other Venders, etc.	\$237,355	6%

SCHEDULE STATUS (from Engineering Agreement):

Wastewater (WAMP) Task	Target	Status
900 – Inventory & GIS Database Development	May-Jul 2018	Continues
910 – Condition & Criticality Assessment	Aug-Oct 2018	Starting Database
920 – Metering & Modeling	Jul-Nov 2018	Starting Planning
930 – Software, Hardware, & Training	May-Jul 2018	xxx
940 – Sewer Televising	Aug-Nov 2018	Starting Planning
950 – Level of Service	Nov-Dec 2018	xxx
960 – CIP & Rate Structure Development	Nov-Dec 2018	Developing Framework
970 – Other – Grant Application Preparation	Nov 2013	Done
Rate Methodology Submittal to MDEQ	End of May 2020	OK
SAW Grant Budget Deadline	End of Nov 2020	OK

Stormwater (SAMP) Task	Target	Status
900 – Inventory & GIS Database Development	Aug-Oct 2018	Continuing
910 – Condition & Criticality Assessment	Oct-Nov 2018	Starting Database
920 – Metering & Modeling	Mar-Apr 2019	xx
930 – Software, Hardware, & Training	May-Jul 2018	xx
940 – Sewer Televising	May-Jun 2019	xx
950 – Level of Service	Jun-Jul 2019	xx
960 – CIP & Rate Structure Development	Jun-Jul 2019	xx
970 – Other – Mapping for Drainage Model	May-Jul 2018	Done
SAW Grant Budget Deadline	End of Nov 2020	OK

PROGRESS REPORT # 12

Project Description: Newberry SAW

INPUT NEEDED FROM CLIENT:

- na

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- na

REALIZED OR ANTICIPATED CONCERNS:

- na

VALUE ADDED:

- C2AE Escanaba staff background & knowledge of Newberry WWTF provides for planning & implementation efficiencies throughout the AMP & Project Planning process

Cc *Send email notification, INCLUDING file path link, that PROJECT XX-XXXX (EV,PR,PMP) has been updated to:
Local Admin Staff & Building Leader or Infrastructure Leader*



**CLOVERLAND ELECTRIC COOPERATIVE
BOARD OF DIRECTORS
REGULAR MEETING HELD SEPTEMBER 25, 2018**

**RESOLUTION REQUESTING RUS APPROVAL TO
RETIRE CAPITAL CREDITS**

WHEREAS, Section 6.8, *Limitations on Distributions* of the RUS Loan Contract states:

Without the prior written approval of RUS, the Borrower shall not in any calendar year make any Distributions (exclusive of any Distributions to the estates of deceased natural patrons) to its members, stockholders, or consumers, except as follows:

(a) Equity above 30%. If, after giving effect to any such Distribution, the Equity of the Borrower shall be greater than or equal to 30% of its Total Assets; or

(b) Equity above 20%. If, after giving effect to any such Distribution, the aggregate of all Distributions made during the calendar year, when added to such Distribution, shall be less than or equal to 25% of the of the prior year's margins, and

WHEREAS, on September 25, 2018, based upon the August 31, 2018, financial results, Cloverland Electric Cooperative has margins and equity to total assets ratio of 19.79, and

NOW, THEREFORE BE IT RESOLVED, that Cloverland Electric Cooperative requests the approval of RUS to retire \$ 0.00 capital credits to its members.

CERTIFICATE OF SECRETARY

I, Carmine Bonacci, Secretary/Treasurer of Cloverland Electric Cooperative, do hereby certify that the above is a true and correct excerpt from the minutes of the meeting of the Board of Directors of Cloverland Electric Cooperative, held on the 25th day of September 2018, at which meeting a quorum was present.

Seal

Carmine Bonacci
Secretary/Treasurer

September 25, 2018

ORDINANCE A

This is an Ordinance Relative to the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry.

THE VILLAGE OF NEWBERRY ORDAINS:

A:1:1 Board:

There is hereby created and constituted a Board under the name of the Newberry Water and Light Board to be composed of five members, except as provided in paragraph A:1:1a, who shall be electors of the Village, hereinafter referred to as "Board". The members of the Board shall be nominated by the Village President and approved by the Council. The appointment of members to the Newberry Water and Light Board shall be at the Council's regular October meeting.

A:1:1a Council Members

Two council members so appointed by the Village President and approved by the Council shall serve for a term of one (1) year; which terms shall commence at the date of appointment and shall expire upon the appointment of a successor at the regular Council meeting the following October.

A:1:1b At Large Members:

An at-large appointment shall be made at the regular October Village Council Meeting. The term of each member shall commence upon taking the oath of office. The term, of office shall be for three years and there shall be three (3) at large members serving. Each and every year, in the month of October, one (1) at-large member's term shall expire. Shall a vacancy arise during a member's term the Village President may present a candidate to the Village Council for approval of appointment to serve the remainder of the term associated with the vacant position. It is imperative that the at-large members' terms remain staggered so as not to allow more than one position's term to expire in the same year.

One at large member may be a customer and not elector. The customer member shall reside in the service area of the Newberry Water and Light Board and be a current customer. A non –elector customer member, if nominated and approved may not serve as chairperson, or acting chairperson.

A:1:1c Oath of Office:

Within ten (10) days of appointment, each Water and Light Board member shall take an oath of office as prescribed by the Village Clerk before being qualified as members of said Board.

A:1:1d Hold-over Provision

Each member is to hold over his/her term of office until his/her successor shall have been appointed and taken the oath of office.

A:1:1e Compensation

Each member of said Water and Light Board shall receive the sum of \$50.00 per month as compensation for serving on this Board. Additionally, each member attending a regular or special meeting of the Board shall receive \$25.00 per meeting attended. Said sum shall be payable at the regular scheduled meeting of the following month.

A:1:2 Quorum; Chairperson:

A majority of the members of said Board shall constitute a quorum for the transaction of business. They shall name their own chairperson at the first regular meeting of said Board in October of each year. The chairperson shall hold such position for one year and until his successor shall have been named. The chairperson, with the approval of a majority of the Board, shall appoint a clerk for the Board.

The clerk's duties shall consist of taking/recording minutes of all regular and special meetings. The minutes shall be made available for approval at the next meeting of the Board. The clerk shall maintain copies of all minutes and shall make them available for public inspection. The Board may designate other Board employees to assist the clerk in making records available for public inspection.

A:1:3 Duties:

A:1:3a Management Authority:

The Board, subject to the direction of the Council is hereby charged and entrusted with the construction, management, maintenance, supervision and control of such water works and electric lighting plant and distributing systems of any future department or departments that the Council shall deem fit to allocate to the Board for management. The Board shall have power to make and adopt all by-laws, rules and regulations as they shall deem necessary and expedient for the transaction of their business not inconsistent with other Ordinances or Policies of the Village.

A:1:3b Unified Collection of Fees and Charges:

The Board shall be charged with the responsibility to collect all electrical, water, sewage and garbage fees on behalf of themselves and the Village Council and to make a monthly accounting of all revenues collected and all accounts receivable.

A:1:4 Modification of Plant in Excess of \$10,000.00:

Whenever the expense of rebuilding, repairing, adding to or otherwise changing any portion of the water works, electric plant or the distributing systems shall not exceed the sum of Ten Thousand (\$10,000.00) Dollars, the same shall be done by the same Board in such manner as they shall deem proper. Whenever such expenses shall exceed the sum of Ten Thousand (\$10,000.00) Dollars, the Board shall first submit plans, diagrams and specifications of the same and estimates of the cost thereof to the Council for its approval, and, when so approved, the Board shall, subject to the direction of the Council, cause such work to be done by contract or in such other manner as the Council shall determine.

A:1:5 Meeting With Council:

The members of the Board, the Village Manager, and Superintendent shall meet with the Council at any time at the request of the Village President.

A:1:6 Payment of Claims and Charges:

All claims and accounts charged against the Water and Light System which shall have been incurred by said Board in accordance with this Ordinance shall be approved by said Board and said Board shall authorize payment of those claims and accounts in the usual course of its business. All money shall be paid out or expended by said Board by warrant or check, drafted and signed by two of the following:

1. Board member designated by the Board
2. Village Manager
3. Board Chairperson
4. Village President

All funds shall be drawn on Water and Light Board accounts. All claims and accounts approved by the Water and Light Board shall be reported to the Village Council at the Council's regular monthly meeting.

A:1:7 Accounting:

The Board shall make all purchases of supplies for said plant and distributing systems and shall keep a detailed record of all cost and expenses in connection therewith, showing the amount expended for each part of the works or distributing systems. The Board shall keep and maintain a complete set of books, keeping accounts with each part of said works and systems, showing in detail, the earnings, costs and expense of construction, maintenance and operation, of such system to be in accordance with the statute in such case provided, and to be subject to such change by Council as shall not be contrary to such statute or statutes.

A:1:8 Deposit of Funds

The Board shall promptly, and in no event more than one (1) banking day after receipt, deposit all money received by it and belonging to said Board in an account entitled Newberry Water and Light Board and shall file a detailed statement thereof together with a receipt from said bank for those funds with the Village Clerk. The Village Clerk shall report the deposits to the Council at its regular monthly meeting each month.

A:1:9 Report to Council: Monthly, Annually, Regularly:

At the regular meeting of the Council each month the Village Manager shall present to the Council a detailed report of all business done during the preceding calendar month, showing all materials furnished, sold and used, all receipts and disbursements and the funds to which the same have been charged or credited, the condition of the plant and such other information as the Council shall from time to time direct or require. The Board shall also present to the Council on the fourth Monday in March of each year, an annual report, which report shall include an itemized statement of all receipts and disbursements relating to or connected with the water and light plants and distributing systems, showing in detail the revenue and expense of all new work, construction, maintenance, repairs, operation and depreciation and complete statement of the condition, progress and operation of said works and distributing systems, including an inventory of all property on hand and the value thereof. At any other time during the year the Board shall be required to furnish such report or reports as the Council may request.

A:1:10 Employment of Superintendent & Others:

The Board is hereby empowered, subject to the approval of the Council, to employ all agents, employees and superintendents, whom it may deem necessary to operate and maintain the electrical and water systems of the Board and Village.

A:1:11 Regular Meetings:

The Board shall hold a regular meeting on the second Tuesday of each month, the hour of such meeting to be set by resolution by the Board. It shall keep a full and complete record of all its proceedings (voice recording and transcription) and within five (5) days after such meeting the Clerk of said Board shall be required to transmit to the Village Clerk a true copy (subject to Board approval) of the proceedings of such meeting.

A:1:12 Newberry Water and Light Board Manager:

A:1:12a Duties:

The Village Manager shall be the chief administrative officer of the Newberry Water and Light Board and shall be responsible to the Village President and Village Council for the efficient administration of all affairs of the Newberry Water and Light Board and all departments except as that responsibility is explicitly delegated to another officer by Statute or Ordinance.

The Village Manager shall fully inform the Board Chairperson and Board Members concerning Newberry Water and Light Board affairs.

The Manager shall have the following functions and duties:

1. Attend all meetings of the Newberry Water and Light Board and its committees and to take part in such meetings without a vote.
2. Be responsible for personnel management and administer such personnel policy as shall be applicable to Newberry Water and Light Board employees.
3. To suspend with pay any department head pending a hearing before the Council; to recommend disciplinary action against any department head; to recommend the wages of all non-elected employees; exercise supervisory control over all departments, to hire, discipline or discharge any Newberry Water and Light Board employee who is not a department head, but only after consultation with the appropriate department head.
4. Prepare and administer the budget as provided for in the Uniform Budgeting and Accounting Act. Be purchasing agent of the Newberry Water and Light Board subject to the Village Purchasing Ordinance.
5. Investigate complaints concerning the administration of the Newberry Water & Light Board and at all time to have the authority to inspect the books, records and papers of any agent, employee or office of the Newberry Water and Light Board except the Village Attorney; to make recommendations to the Council for adoption of such measures as the Village Manager shall deem in the best interest of the Newberry Water and Light Board.
6. Perform such other duties as shall be delegated by the Newberry Water & Light Board Council, including those described as the Village Manager Job Description adopted by Council Resolution.

A:1:12b Dealing With Employees:

Neither the Newberry Water and Light Board nor the Board Chairman shall attempt to influence the employment of any person by the Village Manager or in any way interfere in the management of departments under the jurisdiction of the Manager. The Chairperson and Board Members shall deal with departments under the jurisdiction of the Village Manager through the Manager. The Chairperson and Board Members shall have the absolute right and duty to contact any Village employee pursuant to any authorized inquiry, pursuant to the Board.

A:1:12c Purchasing Responsibilities:

The Village Manager shall act as purchasing agent for all Newberry Water and Light Board offices and departments. The Manager may delegate some or all of the duties as purchasing agent to another officer or employee provided that such delegation shall not relieve the Manager of the responsibility for the proper conduct of those duties.

The Village Manager shall have the authority to purchase any product or service where the cost of which does not exceed five thousand dollars (\$5,000.00), provided that funds have been appropriated. This amount may be modified from time to time by a Policy Resolution

adopted by the Village Council. The cost for the product or service shall not exceed the unencumbered balance of the appropriation for that account. Except as hereinafter provided, the Village Manager shall not purchase any product or service where the cost of which exceeds the above dollar amount without prior approval of the Newberry Water and Light Board and subsequently the Village Council. The Village Manager may promulgate rules governing the purchase of products or services.

The Village Manager shall have the authority to purchase any product or service regardless of its cost when such purchase is necessitated by an emergency condition. "Emergency condition" is defined to mean any event which presents and imminent threat to the public health or safety of a Newberry Water and Light Board service which is essential to public health or safety.

Section A:2 Operations:

A:2:1 Hydrants:

All street hydrants hereafter installed shall be placed on the curb line except by written permission from said Board. The shut-off cock shall in all cases be placed on the curb line. The hydrant shall be so constructed that the water may be drawn by the use of a key and said hydrant shall be kept locked when not in use by the person paying for the same or an associated employee.

A:2:2 Rates and Fees:

Rates and Fees shall be set by Board resolution. Rates and Fees shall not become effective until approved by the Newberry Village Council by resolution and the first day of the month after publication in The Newberry News or other paper of general circulation in Newberry. Rates and Fees in effect at the time of the adoption of this amendment of Ordinance A shall continue in effect until further Board and Council modification.

A:2:3 Electric Motors:

The Board shall set policies, rules and regulations and it may set individual customer requirements for all motors concerning phase, capacity, hours of operation, and any other factor deemed appropriate. The Newberry Water and Light Board shall take action to maintain strict adherence to the rules and regulations heretofore or hereafter promulgated by said Board.

A:2:4 Rules and Regulations – Reference: Payment of Charges and Reading Meters:

A:2:4a Collect Funds:

It shall be the duty of the Newberry Water and Light Board to collect all accounts on behalf of the Village of Newberry for sewer use, maintenance, installation and all other charges duly levied, charged, or rendered in connection with the electrical and water distribution systems, sewer system or sewage treatment.

A:2:4b Certification of Collections:

It shall be the duty of the Newberry Water and Light Board to certify to the Newberry Village Council not later than October 1st, and not prior to September 1st, of each calendar year, that all water and electric meters have been manually read, inspected for proper operation, and if improperly operating- repaired. The Water and Light Board shall also report at the time of certification, any discrepancies between reported usage and metered usage, all accounts receivable from users, whether delinquent or not, and the amount of any delinquencies for which the Newberry Water and Light Board had advanced its own funds.

A:2:4c Meter Reading:

Nothing in this Ordinance shall be construed to prohibit reading meters on a more frequent basis.

A:2:4d Meter Reading Policies:

The Water and Light Board shall adopt, from time to time, policies concerning the reading of meters and the payment of charges, including the reading of meters. The Water and Light Board shall make available at the Water and Light Board Office, during regular business hours, an adoption of its policies concerning the payment of charges, reading of meters, and computation of those readings for the inspection by the users and/or property owners.

A:2:5 Connections:

No person shall make any connection with the water or electrical distribution systems without prior written permission from the Board. Water connection shall include tapping any main or distributing pipe, inserting any stop-cock, hydrant or other appliance whatsoever, using, altering or disturbing any gate, stop-cock, hydrant or other attachment belonging to the Village or Board and/or connecting with the water system. Water system-owner boundary: The Village/Board water system shall terminate at the boundary of the property owner's real estate. Only for the purpose of determining and granting permission for construction or repair of a water supply line, the water curb stop shut-off valve, if further downstream from the property line, shall be the final point of the Village water system. Work done by the owner downstream from the curb stop shut-off valve shall be subject to inspection and approval by the Board. The Board may refuse service if the work does not meet its specifications.

Violations of this Section shall be a misdemeanor punishable as provided in **Section A:3:3.**

A:2:6 Street Lighting and Fire Hydrants:

All electric current used by the Village for street lighting purposes will be charged to the Village each month at the commercial rate per kilowatt hour for street light current as shown by the meter or meters installed for that purpose. The said Board shall be reimbursed by the Village for all installation and maintenance of street lights and circuits connected herewith. The Village shall also pay the Water and Light Board for the installation and maintenance of fire hydrants within the said Village. No charge shall be made to the Village for water used by it in connection with fire hydrants.

Section A:3 Criminal Penalty:

A:3:1 Tampering with Village Water and Light Equipment:

No person shall meddle with, use, damage, injure or destroy any hydrant installed for fire purposes, except when ordered to do so by said Board or the Chief of the Fire Department of the Village. No person shall injure, destroy or meddle with any water or light works, pipes, wires or attachments or in any way use or tamper with the same, or interfere with their proper use, without written authority from the Board. Any person violating this section shall be guilty of a **misdemeanor and punished as provided in Section A:3:3.**

A:3:2 Tampering with Meters-Misrepresentation of Usage:

Any person interfering or meddling with any meter or who shall interfere with the Board, its clerks, agents or employees, in the discharge of their duties including reading meters, as set forth in this Ordinance or under the rules or orders of the Board or who shall knowingly misrepresent their usage of water, electricity, garbage or sewage shall be guilty of a **misdemeanor.**

A:3:3 Penalty:

Any person convicted of a misdemeanor as set forth in Ordinance A, shall be punished by a fine up to Five-Hundred (\$500.00) Dollars plus the costs of prosecution and/or imprisonment up to Ninety (90) Days at the discretion of the Court.

Section A:4 Collection:

A:4:1 Liens or Collections

Charges for services, including water, sewage, electrical and garbage pick-up, furnished to a premises shall be a lien on those premises as provided by statute. Each separate charge, that is water, sewage, electric or garbage pick-up shall be a separate lien, or turned over to a collection agency approved by The Village Council. Those charges delinquent for six months or more may be certified annually to the proper tax assessing official or agency who shall enter the lien on the next tax roll against the premises to which services shall have been rendered and the charges shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes.

A:4:2 Certification:

The Village Manager of the Water and Light Board shall certify to the Village Treasurer no later than May 31st of each year and the Township Supervisor no later than October 31st of each year a statement of lien claimed.

A:4:3 Lien Statement:

The statement of lien claimed shall specify the legal description of the premises, street address of the premises, specific services and their relative charges and the unpaid balance due for each charge individually.

A:4:4 Rental Property:

In all cases when a tenant is responsible for the payment of any such rates and other fees or charges under a legally executed lease containing a provision that the lessor shall not be liable for the payment of rates and other fees or charges for water, sewage, or electrical service and the Newberry Water and Light Board is so notified in writing by the owner, then no such rates and other fees or charges shall become a lien against the premises occupied by the tenant from and after the date of such notice. Such notice shall be in the form of an affidavit with respect to the execution of such lease and shall set forth the expiration date thereof. Twenty days' notice shall be given to the Newberry Water and Light Board by the lessor of any cancellation, change in, or termination of such lease. Failure to give such 20 days' notice shall reinstate such lien for rates and other fees or charges, for water, sewage or electrical service furnished to such premises by the Village on and after the date of such cancellation, change in, or termination, until a new notice is filed as above required. Each such notice shall be accompanied by a true copy of the lease executed between the lessor and the lessee.

The owner may request the Water and Light Board to prepare and deliver a duplicate invoice to an address of their choosing; however, pursuant to the Water and Light Board, that option could incur an additional service fee on the monthly invoice.

The Board may require a security deposit for water, sewage, electrical or garbage pick-up services and the amount of the deposit may be adjusted from time to time at the discretion of the Water and Light Board and approval from the Newberry Village Council. The amount of the security deposit shall be promulgated as a Water and Light Board Policy and not become imbedded in an ordinance.

A:4:5 Enforcement

A lien created against the premises by this Ordinance may be enforced in the manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes or also by discontinuing water service or electric service to the premises for non-payment of charges for water service or electric service, or discontinuance of either water service, electric

service, or sewage disposal service to the premises or both for non-payment of sewage disposal and garbage collection charges to the premises.

A:4:6 Electric Service

The Water and Light Board may, from time to time, adopt policies for the collection of unpaid electrical charges.

Section A:5 Publication and Effective Date:

The Village Clerk shall cause this Ordinance to be published in the Newberry News. The Ordinance shall be effective 20 days after publication. This is a Recapitulation that incorporates all amendments, changes, and Village Council and The Water and Light Board resolutions to date and since the Promulgation Date (Also Known As the Effective Date) of Ordinance A which is August 3, 1987.

Recapitulated, approved, and adopted this XX Day of Month, Year.

Name, President Village of Newberry

Name, Clerk Village of Newberry

Adoption History: Introduced: July 13, 1987; adopted July 13, 1987; effective: August 3, 1987; amended and recodified November 8, 1999, presented for signature and published 1/13/2000, Section A4:1:3a, A:1:6, A:1:7 and A:4:4 modified and approved and adopted on October 23, 2008, presented for signature and published 11/5/08. Sections: A:1:1b, A:1:2, A: 1:6, A:1:7, A: 1: 12a, A:2:1,A:2:5, A:4:1,A:4:2, A:4:4, A:4:5 and A:5 modified, approved and adopted on

May 17, 2010, presented for signature and published June 9, 2010. The entire ordinance was recapitulated to include all previous amendments and modifications since the date of promulgation.

Summary of changes of May 17, 2010:

Section:

A:1: 1b Revised entire paragraph to Recapitulate original content.

A:1:2 line 4 changed to read "in October... " vise "second Monday in April. .." A:1:6 add
sub paragraph 4 to read "4. Village President"
A:1:7 line 6 changed to read "maintenance and operation, of such.. ." vise "maintenance and
operating, such..."

A:2:5 line 4 changed the word "whatever" to read "whatsoever"

A:4:2 arranged sentences to read in chronological order and changed the date "May 30th

to read

"May 31st

A:4:4 Rescinded in its entirety and rewritten.

Changed : "Chairman" to read: "Chairperson" at each occurrence.

The entire ordinance was recapitulated and incorporates all modifications to date, which allows the Council to pull the Original ordinance and amendments from all binders and replace it with the Recapitulated version. The original ordinance and all amendments and modifications shall be archived.

**VILLAGE OF NEWBERRY
RELATING TO PUBLIC ACT 152 OF 2011
PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT
RESOLUTION**

Motion By: _____

Supported By: _____

WHEREAS, the Village of Newberry is governed by the General Village Law Act (1895 PA 3) which establishes the Village Council as the legislative authority, and

WHEREAS, the Publicly Funded Health Insurance Contribution Act or Public Act 152 of 2011 mandated certain cost-sharing obligations for public employee health insurance premiums and costs, and

WHEREAS, Section 8 of the Act permits the “governing body” of “a local unit of government may exempt itself from the requirements of this act for the next succeeding year.”

NOW THEREFORE BE IT RESOLVED, the Village Council of the Village of Newberry does, by a vote of 2/3 of its members, exempt itself from the provisions of Public Act 152 for one-year beginning December 1, 2018, and pursuant to the Act no exemption beyond November 30, 2019 is intended or implied by this resolution, and

NOW THEREFORE BE IT RESOLVED, I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on October 15, 2018 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: _____

NAYS: _____

ABSENT: _____

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 15th day of October 2018.

Terese Schummer, Clerk
Village of Newberry

Date

John Dewitt, III, Village President
Village of Newberry

Date

**VILLAGE OF NEWBERRY
REPLACEMENT OF TAHQUAMENON RIVER BRIDGE
M-123 SCENIC BYWAY CORRIDOR
RESOLUTION**

Motion By: _____

Supported By: _____

WHEREAS, the Village of Newberry is governed by the General Village Law Act (1895 PA 3) which establishes the Village Council as the legislative authority, and

WHEREAS, it is in the interest of safety, economic development, and quality of life for improved trail assets to be developed along the M-123 Tahquamenon Scenic Byway corridor; and

WHEREAS, the Village Council supports the adoption of the M-123 Tahquamenon Scenic Byway Corridor Management Plan and supports a motorized and non-motorized trail study which supports trail access across the Tahquamenon River; and

WHEREAS, multiple local governmental jurisdictions, municipalities and community-based organizations (CBOs) are cooperatively collaborating on initiatives to accomplish such goals; and

NOW, THEREFORE BE IT RESOLVED, the Village Council recommends the Michigan Department of Natural Resources (DNR) approve the application for replacement of the Tahquamenon River bridge at the river mouth for multiuse purpose (motorized and non-motorized), completely separate from the road and wide enough to accommodate maintenance equipment.

NOW THEREFORE BE IT RESOLVED, I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on October 15, 2018 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: _____

NAYS: _____

ABSENT: _____

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry, this 15th day of October 2018.

Terese Schummer, Clerk
Village of Newberry

Date

John Dewitt, III, Village President
Village of Newberry

Date

**VILLAGE OF NEWBERRY
PURE MICHIGAN® TRAIL TOWN DESIGNATION
RESOLUTION**

Motion By: _____

Supported By: _____

WHEREAS, the Village of Newberry is governed by the General Village Law Act (1895 PA 3) which establishes the Village Council as the legislative authority, and

WHEREAS, trails can be a significant driver of economic development in a community, especially in the new economy, where people tend to choose where they want to live based on community amenities they will have access to; and

WHEREAS, Trail Towns is an economic development strategy aimed at leveraging recreational trail amenities for economic development by improving connections between the trail head and the Central Business District; and

WHEREAS, the Village has already embraced this idea and is an official Trail Town of the North Country Trail, and multiple local governmental jurisdictions, municipalities and community-based organizations (CBOs) are cooperatively collaborating on initiatives to accomplish such goals; and

WHEREAS, the Village Council has stated in the Master Plan that it supports non-motorized and motorized trails in the community and improving access and connectivity for all recreational opportunities.

NOW, THEREFORE BE IT RESOLVED, the Village Council supports the Village of Newberry being designated by the Michigan Department of Natural Resources (DNR) as a Pure Michigan® Trail Town as described in the 2014 Michigan Trailways Act (Act 451 of 1994, Part 721).

NOW THEREFORE BE IT RESOLVED, I, Terese Schummer, Clerk of said Village of Newberry, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Newberry, County of Luce, State of Michigan, at a regular meeting held on October 15, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, and that the minutes of said meeting be kept and will be or have been made available as required by said Act.

AYES: _____

NAYS: _____

ABSENT: _____

In Testimony Whereof, I have hereunto set my hand and Affixed the seal of said Village of Newberry,
this 15th day of October 2018.

Terese Schummer, Clerk
Village of Newberry

Date

John Dewitt, III, Village President
Village of Newberry

Date

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
October 9, 2018

Present: Acting-Chairperson Vincent, Brown, Feldhusen, Medelis.

Absent: None.

Also Present: Village Manager – James-Mesloh, Assistant Village Manager – Vallad, Clerk -Schummer, Director of Human Resources & Community Engagement - Watkins, Lori Stokes, Ken Stokes, Chuck Pipes, Tina Pipes, Bruce Lane.

Call to Order: Board member Vincent, Acting-Chairperson, called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Brown, support by Feldhusen, **CARRIED**, to approve agenda as submitted. Ayes: All.

Approval of Minutes: Moved by Brown, support by Feldhusen, **CARRIED**, to approve minutes from the September 11, 2018 W&L meeting as presented. Ayes: All.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: Comments heard from: Lori Stokes – 301 W. John Street.

Submission of Bills and Financial Updates:

- A.) **Water & Light Monthly Bills – August 2018 – Revised** – Motion by Brown, support by Feldhusen, **CARRIED**, to approve the revised August 2018 Electric Fund bill in the amount of \$136,972.41 and the Water Fund bill for \$13,051.95. Ayes: All. Vallad will check on the Scada Alarm System entry in the amount of \$240.00, he believes that it should be charged to Water rather than Electric.
- B.) **Water & Light – Monthly Bills – September 2018** - Motion by Brown, support by Feldhusen, **CARRIED**, recommend Village Council pay the September 2018 Electric Fund bill in the amount of \$157,103.03 Discussion followed. Motion by Medelis, support by Feldhusen, **CARRIED**, recommend Village Council pay the September 2018 Water Fund bill in the amount of \$4,002.97. Discussion followed. Ayes: All.
- C.) **Christmas Light Fund** is currently at \$14,502.96.
- D.) **Consumers Energy Bill** – Moved by Brown, support by Feldhusen, **CARRIED**, to approve the submission of the Consumers Energy electric bill at the Village Council meeting, because the bill has not been received as of October 9, 2018.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions:

- 1.) Review Draft Version – Ordinance A: Ordinance Relative to the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry. The Village manager asked if there were any changes, corrections needed. Discussion followed. Tabled until the next meeting.

Reports of Village Management:

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: Vallad gave a verbal report along with presenting charts.
- 3.) Village Manager: James-Mesloh gave a verbal as well as written report. The Audit presentation was held on Wednesday October 3rd at 6:30 p.m., in the school auditorium. The Christmas Parade is scheduled for Wednesday November 28th at 5:00 p.m. Vallad stated that the Village has not been charging for the 'Power Factor', which will have to be considered when discussing the rates. Discussion followed.

Reports of Committees:

- 1.) Save the Bells: Schummer gave a verbal report.

Unfinished Business: None.

New Business: None.

Comments by Board Members: None.

Adjourn Meeting: Motion by Medelis, support by Feldhusen, **CARRIED**, to adjourn meeting at 6:16 p.m. Ayes: All.

These minutes are unapproved until voted on at the next meeting.

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

10-13-18

Monthly report for September/October 2018
Ordinance Enforcement Office

A handwritten signature in black ink, appearing to be 'J' followed by a stylized flourish.

Four citations were written in October and there needs to some action taken by the 16th of October or the citations with turned over to the court for further action.
As of today, I haven't heard from any of the parties.

Letters were sent to six residents concerning Ordinance violations. I gave until the 22th of October to fix the problem or come up with a plan to start to fix the problem.

Much time is spent going around talking to the residents of Village, about what the problems are and how do we take care of the problems.

I will miss all of the week, 10-15 thru 10-19, for medical reasons.

VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Activity Report for Director of Human Resources and Community Engagement September 18, 2018 to October 11, 2018

- **HR**
 - Taken over payroll processing
 - BCBS Re-enrollment period has started
 - Working with 44North to review 2018-2019 premiums and available plans
 - State law PA 152 sets hard cap limits for employer & employee contributions for medical benefits.
 - We would like to request to continue to opt-out of PA 152 to determine contribution cost limits for the village and to be able to continue to honor the current union and retiree contracts whose contribution percentages would place us in non-compliance.
 - Opt-out approval must be renewed annually before the beginning of the coverage year (Dec 1, 2019)
 - See Resolution
- **New Website**
 - New platform went live on October 1
 - Still under construction
 - Several more weeks before archived documents are loaded
 - Each file has to be reviewed for any information that is confidential
- **Michigan Municipal Risk Management Authority (MMRMA) – Liability Coverage**
 - This is a non-profit co-op, they return funds to participants based on overages at the end of the year
 - We recently received refunds totaling \$18,613 from
- **Grant Management**
 - Awarded a \$562.00 grant from MMRMA to cover 75% of the cost of Citizen Planner Training for L. Vincent, A. Watkins, and C. Fossitt. Training was conducted by MSU Extension and focused on fundamentals of Planning and Zoning functions.
 - Atlas Park – Nearing completion – Parking lot was installed on the East side of the park, benches, picnic tables and grills are in. They have been removed for winter storage. Native plants and trees were planted this week. Final items to finish are an ADA accessible path from the parking lot to the ADA picnic table, and a fence along the West side of the park. We are in the process of securing quotes for the fence supplies and installation.
 - TORC – we are at a standstill waiting for approval from DNR on the site plan. Anticipate that the final plan will be approved in the next few months, with purchase to be done over the winter months, and installation and close-out of the grant by the early summer 2019.
 - Recycling Grant - this grant has been closed out. Reimbursement paperwork was submitted in early September, we anticipate a check in the next few weeks - \$67,160.00
- **FOIA**
 - 53 total requests for 2018
 - 35 Completed responses
 - 17 pending deposits or final payment
 - 1 pending documentation from 2017 Audit
- **Committee/Membership/Partnership Meetings:**
 - Chamber of Commerce – unable to attend
 - Eastern UP Planning Commission -n/a
 - Strategic Alliance for Health -Attended September 26
 - Reported that the bike repair station was installed along the path outside the VON Office
 - Health Dept. is applying for a grant that would bring \$500,000 over 5 years to support healthy living in the area. A portion of the funds would be available to community agencies as mini-grants awarded by the Health Department.
 - October 11 was the last farmers market for the season
 - HD & Parks and Rec partnering on work to connect Zeller Meadow to the Hamilton Lake Trail



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

NICK A. KHOURI
STATE TREASURER

September 17, 2018

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2019**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as amended by 2013 Public Act 270, sets a limit on the amount that a public employer may contribute to a medical benefit plan.


For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. For calendar year 2018, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$ 6,560.52 times the number of employees and elected public officials with single-person coverage
- \$13,720.07 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$17,892.36 times the number of employees and elected public officials with family coverage.

The limits for 2019 equal the 2018 limits increased by **1.9 percent**. The 1.9 percent is the percentage change in the medical care component from the period September 2016-August 2017 to the period September 2017-August 2018.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2019, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- \$ 6,685.17 times the number of employees and elected public officials with single-person coverage
- \$13,980.75 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$18,232.31 times the number of employees and elected public officials with family coverage.


Nick A. Khouri
State Treasurer

September 17, 2018

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (EXCERPT)
Act 152 of 2011

15.563 Public employer contribution to medical benefit plan; limitation on amount; allocation of payments; adjustment of maximum payment.

Sec. 3. (1) Except as otherwise provided in this act, a public employer that offers or contributes to a medical benefit plan for its employees or elected public officials shall pay no more of the annual costs or illustrative rate and any payments for reimbursement of co-pays, deductibles, or payments into health savings accounts, flexible spending accounts, or similar accounts used for health care costs, than a total amount equal to \$5,500.00 times the number of employees and elected public officials with single-person coverage, \$11,000.00 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage, plus \$15,000.00 times the number of employees and elected public officials with family coverage, for a medical benefit plan coverage year beginning on or after January 1, 2012. A public employer may allocate its payments for medical benefit plan costs among its employees and elected public officials as it sees fit. By October 1 of each year after 2011, the state treasurer shall adjust the maximum payment permitted under this subsection for each coverage category for medical benefit plan coverage years beginning the succeeding calendar year, based on the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available from the United States department of labor, bureau of labor statistics.

(2) For a medical benefit plan coverage year beginning January 1, 2014 through December 31, 2014, the multiplier used to calculate the maximum public employer payment under subsection (1) shall be \$12,250.00 for employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage and shall be adjusted each year as provided in subsection (1).

(3) For purposes of calculating a public employer's maximum total annual medical benefit plan costs under subsection (1), "employee or elected public official" does not include an employee or elected public official who declines the medical benefit plan offered or contributed to by the public employer.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011;—Am. 2013, Act 270, Imd. Eff. Dec. 30, 2013.

Compiler's note: Enacting section 1 of Act 270 of 2013 provides:

"Enacting section 1. Section 3(1) and (3) of the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.563, as amended or added by this amendatory act, clarifies the original intent of the legislature that a public employee or elected official who declines the public employer's medical benefit plan coverage is not an employee or elected public official for purposes of calculating the public employer's maximum total annual medical benefit plan costs. These amendments are curative and apply retroactively."

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (EXCERPT)
Act 152 of 2011

15.564 Public employer contribution to medical benefit plan; limitation on percentage of annual costs; allocation of employees' share of total costs.

Sec. 4. (1) By a majority vote of its governing body each year, prior to the beginning of the medical benefit plan coverage year, a public employer, excluding this state, may elect to comply with this section for a medical benefit plan coverage year instead of the requirements in section 3. The designated state official may elect to comply with this section instead of section 3 as to medical benefit plans for state employees and state officers.

(2) For medical benefit plan coverage years beginning on or after January 1, 2012, a public employer shall pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials. For purposes of this subsection, total annual costs includes the premium or illustrative rate of the medical benefit plan and all employer payments for reimbursement of co-pays, deductibles, and payments into health savings accounts, flexible spending accounts, or similar accounts used for health care but does not include beneficiary-paid copayments, coinsurance, deductibles, other out-of-pocket expenses, other service-related fees that are assessed to the coverage beneficiary, or beneficiary payments into health savings accounts, flexible spending accounts, or similar accounts used for health care. For purposes of this section, each elected public official who participates in a medical benefit plan offered by a public employer shall be required to pay 20% or more of the total annual costs of that plan. The public employer may allocate the employees' share of total annual costs of the medical benefit plans among the employees of the public employer as it sees fit.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011;—Am. 2013, Act 271, Imd. Eff. Dec. 30, 2013.

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (EXCERPT)
Act 152 of 2011

15.568 Exemption from act; extension; exceptions.

Sec. 8. (1) By a 2/3 vote of its governing body each year, prior to the beginning of the medical benefit plan coverage year, a local unit of government may exempt itself from the requirements of this act for the next succeeding medical benefit plan coverage year.

(2) A 2/3 vote of the governing body of the local unit of government prior to the beginning of each succeeding medical benefit plan coverage year is required to extend an exemption under this section.

(3) An exemption under this section is not effective for a city with a mayor who is both the chief executive and chief administrator, unless the mayor also approves the exemption.

(4) An exemption under this section is not effective for a county with a county executive who is both the chief executive and chief administrator, unless the county executive also approves the exemption.

(5) An exemption under this section is not effective for a city with a population greater than 600,000.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011;—Am. 2013, Act 273, Imd. Eff. Dec. 30, 2013;—Am. 2014, Act 184, Imd. Eff. June 20, 2014.

2018 FOIA Tracking Sheet

Date First Request Received	Request ID	Last	First	Regarding	Status
Monday, February 19, 2018	2018-02-LS	Stokes	Lori	emails between staff to 2.19.18	Deposit Pending
Monday, March 12, 2018	2018-16-JK	Korenich	Jessica	Council and board fees	Deposit Pending
Monday, March 12, 2018	2018-17-IS	Stokes	Ian	attorney fees	Deposit Pending
Friday, March 16, 2018	2018-19-KS	Stokes	Kenneth	January 2018 W&L Bills presented at 2.13 W&L Meeting	Deposit Pending
Monday, March 19, 2018	2018-22-KS	Stokes	Kenneth	List of entities where jobs were posted for public	Deposit Pending
Thursday, March 22, 2018	2018-25-KS	Stokes	Kenneth	names and dates of interviews	Deposit Pending
Friday, March 23, 2018	2018-26-KS	Stokes	Kenneth	employment agreements	Deposit Pending
Tuesday, March 27, 2018	2018-32-KS	Stokes	Kenneth	Dollar amount paid to AT&T in 2016	Deposit Pending
Tuesday, April 03, 2018	2016-38-KS	Stokes	Kenneth	Passport Grant information	Deposit Pending
Wednesday, April 04, 2018	2018-40-KS	Stokes	Kenneth	VM applications and names of applicants	Deposit Pending
Monday, April 09, 2018	2018-41-KS	Stokes	Kenneth	Garbage revenues	Deposit Pending
Monday, April 16, 2018	2018-45-KS	Stokes	Kenneth	Copy of TACU visa monthly statements 2016 & 2017	Deposit Pending
Wednesday, April 18, 2018	2018-49-KS	Stokes	Kenneth	Payables W&L and Council 2016, 2017	Deposit Pending
Tuesday, May 01, 2018	2018-51-KS	Stokes	Kenneth	VON & W&L VISA statements & cover sheets Jan-Mar	Deposit Pending
Tuesday, April 03, 2018	2016-37-KS	Stokes	Kenneth	TORC fund disbursements	Deposit Pending
Friday, April 13, 2018	2018-47-KS	Stokes	Kenneth	Water & Light attorney fees for 2016, 2017	Final Payment Pending
Friday, April 13, 2018	2018-48-KS	Stokes	Kenneth	Village of Newberry attorney fees for 2016, 2017	Final Payment Pending
Tuesday, April 10, 2018	2018-42-KS	Stokes	Kenneth	2017 end of year amounts for financial accounts	Pending Audit Completion

Newberry Wastewater Treatment Plant

George Blakely Superintendent

October 2018 Report

The DEQ came in and did a survey of our plant. This is a planned survey that occurs every 5 years to test the reliability of the numbers we report each month. They take samples and send them to an independent lab and compare the results with ours for the same time. We were well within the margin of error. Tom Asmus was quite pleased with the results. Tom Asmus also completed a review of our record keeping, lab program, QA/QC program, Housekeeping, and overall operation of the plant. He was happy with the results and an official report will be coming.

- DEQ Water Resources Division did survey at plant
- DEQ completed 5-year audit of plant
- Staff Safety Meeting
- RAS Pump up and running
- Cleaned south Ferrous tank
- Acid washed concrete floor

VILLAGE OF NEWBERRY



Moose Capital of Michigan

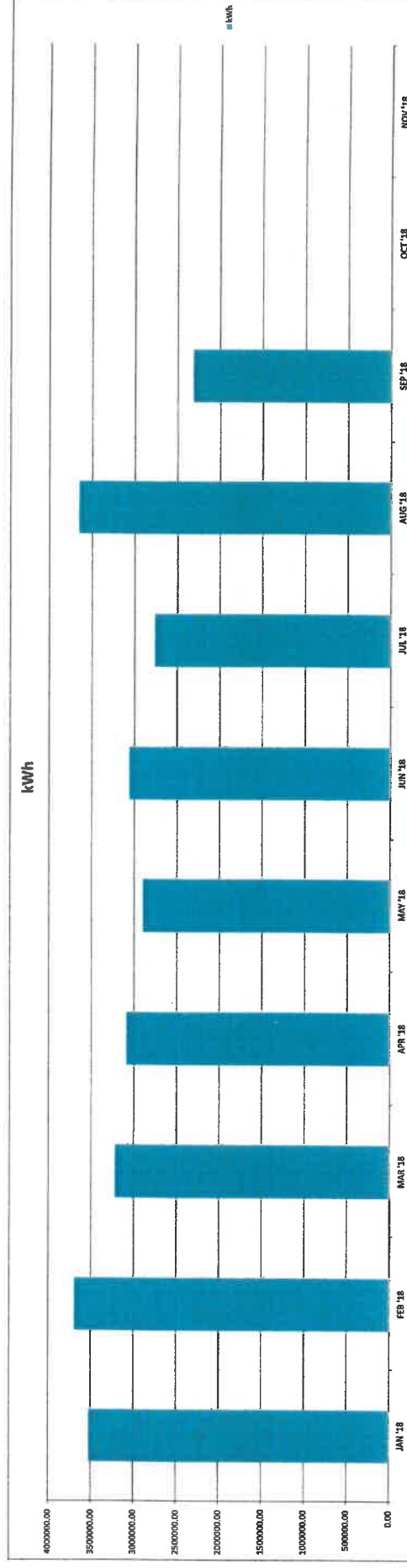
302 East McMillan Avenue, Newberry, MI 49868 Fax (906) 293-8890

Newberry Water and Light September Report Joe Lively

- 1. Removed Tree From Line (Co. Rd. 462 W)**
- 2. Seasonal Turn-offs**
- 3. OSHA Compliance**
- 4. Meter Reading**
- 5. Reconnects**
- 6. Disconnects Non-Payment (14)**
- 7. Power Factors**
- 8. Trees Inc (Primary Brushing N. Line)**
- 9. Miss Digs**
- 10. Brushing**
- 11. Down Wire N. M-123 (Guy Struck By Trees Inc.)**
- 12. Call Out (N. Line Outrage 1 Resident)**
- 13. Weekend Demand For Generation**
Saturday Evening 5.5 hrs
- 14. Wind Storm, Multiples Call Outs**
- 15. Removed Several Trees From Lines**
- 16. Burned Pole At Car Wash (Replaced)**
- 17. 3 Mile Rd. Blown Cut-Out**
- 18. Water Baci Samples (Good)**

Water & Light
Billed Electric kWh Report - 2018

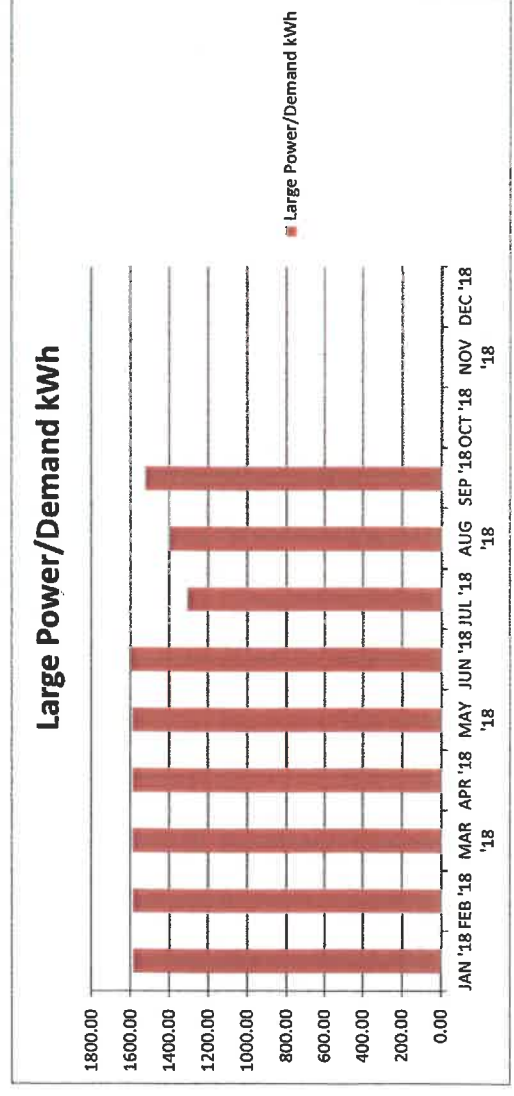
MONTH:	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMER'S	MPPA	MISO	ATC	CEC-HYDRO	2018 PAID	2017 PAID	2016 PAID	2015 PAID	SAVED:
JAN '18	3518665.00	\$ 14,129.91	\$ 196,778.46	\$ 107,467.68	\$ 28.53	\$ 3,833.06	\$ 13,133.98	\$ 5,064.28	\$ 129,527.53	\$ 120,334.74	\$ 103,229.84	\$ 146,688.48	\$ (9,192.79)
FEB '18	3685214.00	\$ 14,129.91	\$ 205,164.19	\$ 97,421.58	\$ 47.86	\$ 4,164.50	\$ 13,133.98	\$ 5,079.63	\$ 119,947.55	\$ 111,398.64	\$ 102,655.98	\$ 168,324.53	\$ (8,448.91)
MAR '18	3210808.00	\$ 14,129.91	\$ 173,342.28	\$ 43,309.98	\$ 74.73	\$ 3,606.20	\$ 10,445.98	\$ 5,028.01	\$ 62,464.90	\$ 114,411.84	\$ 130,780.97	\$ 135,195.29	\$ 51,946.94
APR '18	3078108.00	\$ 14,129.91	\$ 170,586.50	\$ 86,040.96	\$ 510.99	\$ 3,002.14	\$ 12,237.98	\$ 5,164.08	\$ 106,956.15	\$ 106,494.00	\$ 98,265.91	\$ 114,707.13	\$ (462.15)
MAY '18	2889771.00	\$ 14,129.91	\$ 155,995.47	\$ 79,099.98	\$ 260.13	\$ 2,480.88	\$ 12,237.98	\$ 5,259.07	\$ 99,338.04	\$ 98,979.16	\$ 121,856.40	\$ 145,099.13	\$ (358.88)
JUN '18	3050491.00	\$ 14,205.68	\$ 160,272.48	\$ 62,573.76	\$ 136.82	\$ 2,023.17	\$ 12,237.98	\$ 5,278.82	\$ 82,250.55	\$ 103,696.18	\$ 106,919.67	\$ 121,802.87	\$ 21,445.63
JUL '18	2755902.00	\$ 12,369.20	\$ 142,297.41	\$ 69,584.39	\$ 98.98	\$ 3,543.06	\$ 12,237.98	\$ 5,292.18	\$ 90,756.59	\$ 102,013.56	\$ 60,546.96	\$ 74,453.89	\$ 12,159.31
AUG '18	3642325.00	\$ 12,981.26	\$ 184,720.47	\$ 95,012.40		\$ 2,915.81	\$ 12,237.98	\$ 5,211.90	\$ 115,379.57	\$ 98,627.29	\$ 115,892.05	\$ 55,814.19	\$ (13,366.01)
SEP '18	2311374.00	\$ 13,989.20	\$ 121,632.72				\$ 12,237.98		\$ 17,449.88	\$ 97,767.67	\$ 107,256.72	\$ 99,525.67	
OCT '18									\$ -	\$ 114,041.05	\$ 103,927.00	\$ 64,483.12	
NOV '18									\$ -	\$ 123,757.90	\$ 118,349.60	\$ 157,862.67	
DEC '18									\$ -	\$ 1,294,437.93	\$ 1,288,637.86	\$ 1,400,903.51	\$ 53,723.14



Water & Light

Electric Demand Report Large Power/Industrial 2018

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '17	1567.34	\$ 13,938.69
JAN '18	1583.90	\$ 14,129.91
FEB '18	1586.82	\$ 14,129.91
MAR '18	1587.94	\$ 14,129.91
APR '18	1587.14	\$ 14,129.91
MAY '18	1588.74	\$ 14,129.91
JUN '18	1600.38	\$ 14,205.68
JUL '18	1308.82	\$ 12,369.20
AUG '18	1397.07	\$ 12,981.26
SEP '18	1522.24	\$ 13,989.20
OCT '18		
NOV '18		
DEC '18		

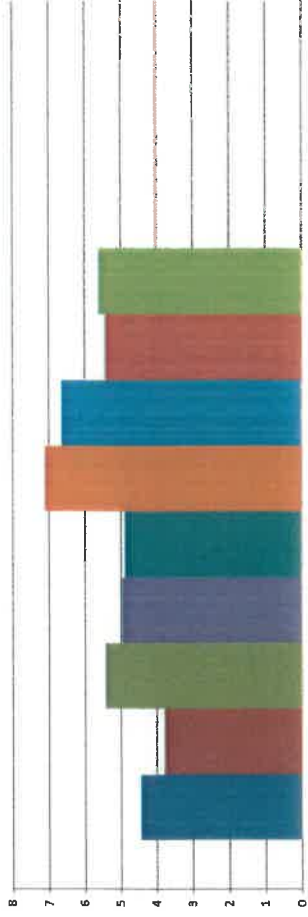


Water & Light
Water Pumpage Report - 2018

MONTH	12237.98	X 1,000,000	1000'S GALS	PER GALLON RATE	PUMPED NOT BILLED FOR	\$ BILLED FOR	GALS BILLED	LOSS	BILLED FOR	LOST REVENUE
JAN '17	4.052	4052000	4052	\$ 9.25	\$ 43,601.00	\$ 35,835.92	3213	21%	79%	\$ 7,765.08
FEB '17	5.586	5586000	5586	\$ 9.25	\$ 57,790.50	\$ 35,068.45	3123	44%	56%	\$ 22,722.05
MAR '17	4.919	4919000	4919	\$ 9.25	\$ 51,620.75	\$ 32,783.23	2870	42%	58%	\$ 18,837.52
APR '17	4.44	4440000	4440	\$ 9.25	\$ 47,190.00	\$ 26,693.75	2209	50%	50%	\$ 20,496.25
MAY '17	4.862	4862000	4862	\$ 9.25	\$ 51,093.50	\$ 33,410.04	2930	40%	60%	\$ 17,683.46
JUNE '17	6.218	6218000	6218	\$ 9.25	\$ 63,636.50	\$ 41,981.56	3867	38%	62%	\$ 21,654.94
JULY '17	5.236	5236000	5236	\$ 9.25	\$ 54,553.00	\$ 32,873.46	2888	45%	55%	\$ 21,679.54
					GOAL				REU'S	
AUG '17	5.394	5394000	5394		\$ 80,000.00	\$ 82,799.37	5394	103%	1,103.99	\$ (2,799.37)
SEPT '17	5.566	5566000	5566		\$ 80,000.00	\$ 82,267.11	5566	103%	1,096.89	\$ (2,267.11)
OCT '17	4.53	4530000	4530		\$ 80,000.00	\$ 82,568.39	4530	103%	1,100.91	\$ (2,568.39)
NOV '17	4.634	4634000	4634		\$ 80,000.00	\$ 82,239.62	4634	103%	1,096.53	\$ (2,239.62)
DEC '17	4.339	4339000	4339		\$ 80,000.00	\$ 82,001.71	4339	103%	1,093.36	\$ (2,001.71)
					GOAL				REU'S	
JAN '18	4.428	4428000	4428		\$ 80,000.00	\$ 74,408.55	4428	93.0%	992.11	\$ 5,591.45
FEB '18	3.780	3780000	3780		\$ 80,000.00	\$ 77,569.72	3780	97.0%	1,034.26	\$ 2,430.28
MAR '18	5.422	5422000	5422		\$ 80,000.00	\$ 77,216.00	5422	96.5%	1,029.55	\$ 2,784.00
APR '18	4.9589	4958900	4958.9		\$ 80,000.00	\$ 86,588.54	4958.9	108.2%	1,154.51	\$ (6,588.54)
MAY '18	4.8636	4863600	4863.6		\$ 80,000.00	\$ 79,932.68	4863.6	99.9%	1,065.77	\$ 67.32
JUNE '18	7.119	7119000	7119		\$ 80,000.00	\$ 78,705.95	7119	98%	1,049.41	\$ 1,294.05
JULY '18	6.623	6623000	6623		\$ 80,000.00	\$ 76,353.86	6623	95%	1,018.05	\$ 3,646.14
AUG '18	5.4298	5429800	5429.8		\$ 80,000.00	\$ 79,319.08	5429.8	99%	1,057.59	\$ 680.92
SEPT '18	5.5869	5586900	5586.9		\$ 80,000.00	\$ 79,602.53	5586.9	99.5%	1,061.37	\$ 397.47
OCT '18					\$ 80,000.00			0%	-	
NOV '18					\$ 80,000.00			0%	-	
DEC '18					\$ 80,000.00			0%	-	
				GOAL	\$ 960,000.00	\$ 709,696.91	% OF GOAL			
				BILLED TO DATE	\$ 709,696.91		74%			
				REMAINING NEEDED FOR BUDGET	\$ 250,303.09			98.8%	1095	\$ 10,303.09

GALLONS OF WATER PUMPED

JAN '18
FEB '18
MAR '18
APR '18
MAY '18
JUNE '18
JULY '18
AUG '18
SEPT '18
OCT '18
NOV '18
DEC '18



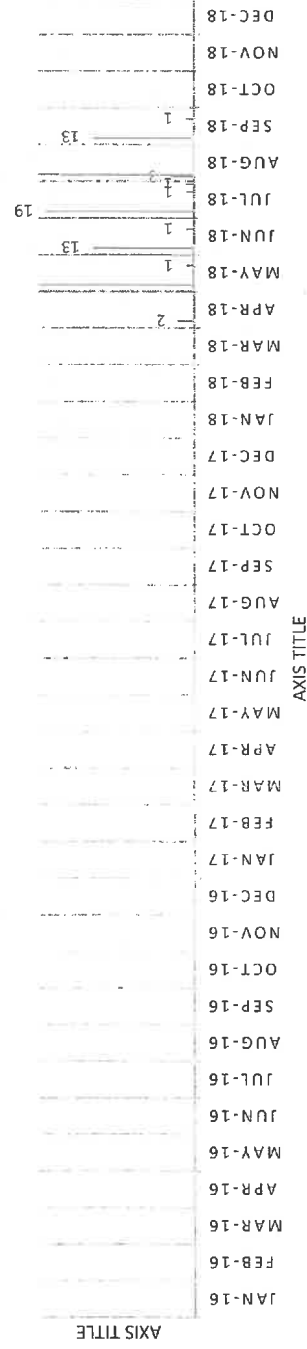
WATER AND LIGHT
MISS DIGS

Water & Light
Miss Digs
SEPTEMBER 2018

MISS DIGS	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
000 RESPONSE PENDING												
001 NO CONFLICT								3				
002 MARKED				2	31	13	19	24	13			
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED					1	1	1		1			
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED							1					
TOTALS	0	0	0	2	32	14	21	27	14	0	0	0

WATER & LIGHT

Series1 Series2 Series3 Series4 Series5 Series6 Series7 Series8 Series9 Series10 Series11 Series12 Series13 Series14 Series15 Series16



WATER AND LIGHT
MISS DIGS

DPW
MISS DIGS
SEPTEMBER 2018

DEPARTMENT OF PUBLIC WORKS												
	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
MISS DIGS												
000 RESPONSE PENDING												
001 NO CONFLICT							4	1				
002 MARKED				1	26	9	18	20	13			
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED					1		1		1			
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED	0	0	0	1	27	9	24	21	14	0	0	0

DEPARTMENT OF PUBLIC WORKS

- 000 RESPONSE PENDING
- 001 NO CONFLICT
- 002 MARKED
- 003 NOT COMPLETE
- 004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION
- 005 ON GOING COORDINATION
- 006 NOT MARKED-NO ACCESS TO WORK AREA
- 007 STATED SCOPE OF WORK COMPLETED

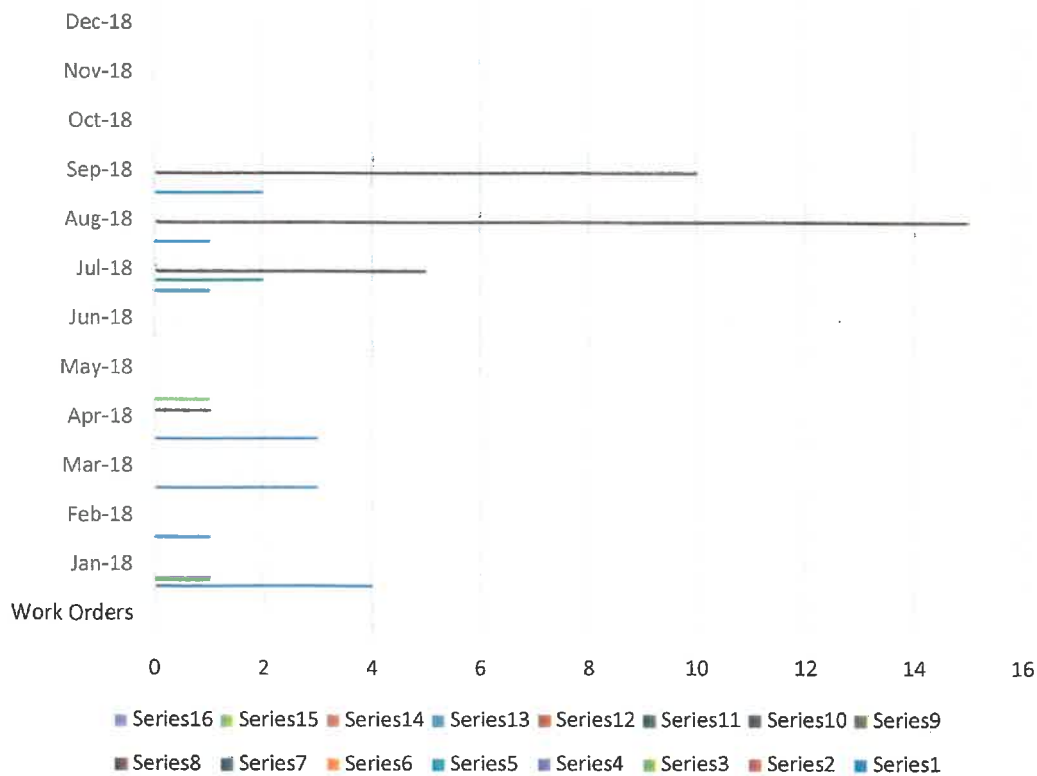
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AXIS TITLE



DPW

Work Orders	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
SEWER	4	1	3	3			1	1	2			
GARDEN CLUB PLANTERS												
STREETS - PLOWING	1											
SIDEWALK	1											
GARBAGE							2					
BIKE RACK												
ALLEY & ALLEY CLEAN UP												
BRUSH CLEANUP							5	15	10			
TREES AND STUMPS												
PARKS												
SANI-STORM				1								
VON-ADMIN BLDG												
CEMENT RETAINERS-LINK												
SIGNS												
STREETS-SWEPT-HOLES				1								
BARRICADES												
TOTALS	6	1	3	5	0	0	8	16	3	0		



VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Council Meeting DPW monthly report

Assistant Manager Buck Vallad

Sept 1 to Sept 30

Wind storms and debris pick up dominated the month for the DPW. Parking lot for Atlas park was built. Mocked up grills and picnic tables for Atlas park.

- Mowed and weed whipped parks and buildings
- Performed Street sweeping
- Garbage pick up
- Work orders
- Picked up brush
- Graded alleys
- Mowed TORC
- Cleaned up storm damage
- Finished parking lot Atlas
- Miss Digs
- Built and temp placement of Atlas equipment
- Helped Water and Light with storm damage
- Worked with Plante Moran and Treasury on Audit
- Prepping for budget workshops.
- Prepping plow trucks and equipment for winter activities
- Worked on sewer issues

**Superintendent of Parks & Recreation
Village Manager Updates
Village Council Board Meeting – October 15, 2018**

A. Parks & Recreation

- a. Atlas Park
 - i. Waiting for the arrival of three recycled plastic benches, 1 recycled plastic picnic table, 1 ADA recycled plastic picnic table for wheelchair access, and 2 ADA pedestal grills were ordered as part of the remaining equipment items for the Passport grant.
 - ii. Native plantings ordered, delivered and on-site.
 - iii. Fencing
- b. TORC Park
 - i. Fencing.

B. Audit & Financial Analysis

- a. Audit presentation to Council occurred on Wednesday, October 3, 2018 at 6:30 p.m. at the TAS auditorium. The final version is expected to be available within 1-2 weeks. The audit will be available on the Village website as well as the Department of Treasury website.
- b. A 10-year analysis (2008-2017) of the Village's General Fund, Street Funds, and Utility Funds was conducted by Brian Camiller, Plante Moran and the presentation was given on Wednesday, October 3, 2018. A written report, will be available once the audit has been finalized.
- c. Bank consolidation was approved by the Council at a special session on Thursday, October 4, 2018, and is underway. Currently there are 27 banking accounts, and these will be consolidated in the coming weeks and months to about 8 banking accounts.

C. Data Systems Conversions

- a. Final data extraction for BS & A is scheduled for October 17, 2018 and then all data entry in InCode must cease. October 23, 2018 and onward all data entry will be done in BS & A software. Due to this no utility payments made between this time can be entered into our system. Customers should expect a delay in payments clearing their banking accounts if made during this time.
- b. Meter reads are being done early for October due to the conversion. On the October bill customers were billed for approximately 3 weeks of utilities instead of standard 4 weeks on their next bill.
- c. Meter reads will continue to be read early through December due to the conversion and then the holiday schedule.
- d. Utility billing format will be changing as of the November bills.
 - i. Customers will receive a 1-page bill that is perforated on the bottom. It will have a coupon style appearance and will contain a bar code.
 - ii. Bills will be sent in an envelope with a return envelope included for customer convenience.

- iii. Customers will be able to have their bills sent via email (e-billing) or US Postal Service. As of November 2018, and on the new system will allow for up to 12-months of PDF statements that can be accessed online.
 - iv. Payment methods will include: credit card online, credit card by phone, credit card in the VON office, mail, ACH, e-check online, drop off at local banks and drop-box, and in office.
 - v. Village will be sending out a sample bill along with a customer letter in the coming weeks, so customers know what it will look like.
- e. Customer letter will inform utility customers of the new bill format and also request that any customer wanting to claim a sales tax/ use tax exemption on electric service must provide an updated W-9 form. If a W-9 form is not received, then the exemption will no longer be applied.
 - i. In a review of customers that had been receiving sales tax/ use tax exemption, we determined that there are errors in many of the records. Primary exemptions are for:
 - a. tribal members that have been certified by their tribe and then appear on the State of Michigan website as approved for having a tribal heritage;
 - b. non-profit and religious organizations; and
 - c. corporations.

D. Christmas Parade

- a. Scheduled for Wednesday, November 28, 2018 at 5:00 p.m. The theme this year is - Hometown Christmas: Past, Present & Future.

E. Recycling

- a. Have phone conference with Steve Noble, DEQ, every Friday about the electronics recycling program. Have been awarded a grant for \$2,500 for conducting an electronics collection event. Goodwill and Superior Watershed Partnership & Land Trust will provide staffing assistance the day of the collection event. Scheduled for Saturday, November 3, 2018 at 9:00 a.m. – 1:00 p.m. at the former 41 Lumber building.
- b. Village residents will be allowed free of charge, anyone that is a Luce County resident may participate but there is a fee for a few of the items. Refer to the flyer provided by the DEQ.
- c. Notification will be done via Facebook, website and the local media outlets.

F. Public Information

- a. Appeared weekly on two local radio stations to provide community updates.
- b. Sent out press release informing community of the special session to get financial reports.

2017 Annual Customer Summary - City of Newberry

Energy Waste Reduction (EWR) Report Summary - MPSC Case Number U-18306

The City of Newberry contracted with the Michigan Electric Cooperative Association (MECA) to administer the Energy Optimization (EO) / EWR efforts in order to comply with 2008 PA-295, as amended by 2016 PA-342. The Michigan Municipal Electric Association (MMEA) filed a 4 year Energy Optimization plan with the MPSC on July 28, 2015 as required by PA 295. This EO plan was approved by the MPSC on December 8, 2015 and we began implementing our 2016 – 2019 EO Plan on January 1, 2016. The Wisconsin Energy Conservation Corporation (WECC) was selected to implement the Residential, Commercial Industrial Programs, and the Energy Optimization (EO) website www.michigan-energy.org. WECC has subcontracted with Michigan Energy Options, Water and Energy Solutions, and Appleseed Energy to assist with the implementation of these EO Programs.

In 2017 the City of Newberry spent \$33,994 on EO/EWR Programs and achieved 182 MWh of energy savings.

MMEA filed a joint 2017 EWR Annual Report for the City of Newberry with the MPSC on May 31, 2018.

2017 EWR Annual Report can be obtained at the municipal office or at the following website link:
<https://mi-psc.force.com/s/global-search/18306>

Renewable Energy Report Annual Summary – MPSC Case Number U-16624

The City of Newberry has taken the following actions to comply with the REP standards:

Filed a 20-year Renewable Energy Plan (REP) with the Michigan Public Service Commission (MPSC) on March 31, 2009 as required by PA 295. The REP was found to be in compliance on July 1, 2009.

The City of Newberry filed a Biennial Review of REP on December 1, 2017 and was found to be in compliance by MPSC on July 24, 2018.

The City of Newberry acquired from renewable energy systems during the reporting period 4,971 MWh of renewable energy. The City of Newberry acquired 844 Renewable Energy Credits (RECs) and 4,127 incentive-Renewable Energy Credits (iRECs) for the 2017 reporting period.

The table below shows the Incremental Cost of Compliance with state law 2008 PA-295, as amended by 2016 PA-342 for 2017 and the anticipated Cost of Compliance with 2016 PA-342 for 2018.

Renewable Energy Source	2017 Incremental Cost of Compliance	2018 Anticipated Cost of Compliance
Purchased from wholesale supplier	\$0.00	\$0.00

The City of Newberry filed the 2017 Renewable Energy Annual Report with the MPSC on June 29, 2018.

2017 Annual Renewable Energy Report can be obtained at the municipal office or at the following website link:
<https://mi-psc.force.com/s/global-search/16624>



Electronics Recycling Event



Saturday, November 3, 2018

9:00 am - 1:00 pm

Newberry Recycling Center (former 41 Lumber Building)

310 East McMillan Ave, Newberry

ACCEPTED ITEMS

Office and household electronics

- ♻️ Answering machines
- ♻️ Rechargeable Batteries
- ♻️ Blenders, kitchen electronics
- ♻️ Vacuum cleaners
- ♻️ Curling irons, hair dryers
- ♻️ Calculators
- ♻️ Cellular telephones
- ♻️ Copiers
- ♻️ DVD players
- ♻️ Fax machines
- ♻️ Gaming systems
- ♻️ Ipods, MP3 players
- ♻️ Microwaves
- ♻️ Small refrigerators
- ♻️ Window air conditioners
- ♻️ Power tools (electric only)
- ♻️ Radios, stereos and CD players
- ♻️ Telephone systems
- ♻️ Televisions*
- ♻️ Typewriters
- ♻️ VCRs

ACCEPTED ITEMS

Computer components and accessories

- ♻️ APC Battery back-ups
- ♻️ Circuit boards
- ♻️ Docking stations, routers
- ♻️ Internal, external disk drives
- ♻️ Keyboards, mouse
- ♻️ Laptops, MACs, PCs
- ♻️ Modems
- ♻️ Monitors*
- ♻️ Networking equipment
- ♻️ PDAs & cell phones
- ♻️ Power cords, cables
- ♻️ Printers, scanners
- ♻️ Servers, server racks
- ♻️ Speakers
- ♻️ Tape back-ups

Items not accepted: Projection TVs

*** Village of Newberry residents may bring up to 5 CRT (Cathode Ray Tube) televisions and up to 5 computer monitors free of charge. More than 5 will be accepted for Village of Newberry residents but a recycling fee will be charged.**

*** Luce County residents may bring their electronics to the recycling event but will be charged a recycling fee only for the following items:**

***\$10 each - CRTs (Cathode Ray Tube) televisions**

***\$5 each - Computer monitors**

Acknowledgments:

**This electronics recycling event is supported by a grant from the
Michigan Department of Environmental Quality
and in partnership with**

Goodwill Industries and the Superior Watershed Partnership & Land Trust

Goodwill/Comprenew
211 Rublein Street, Ste A
Marquette, MI 49855
(906) 273- 1830



NORTHERN CREDIT BUREAU
P.O. BOX 478
PETOSKEY MI 49770
(231) 347-2562 (800) 276-6496

COLLECTION STATEMENT
PAYMENTS THROUGH: 09/29/2018
CREDITOR: 20788 - G -

NEWBERRY WATER & LIGHT
VILLAGE OF NEWBERRY
307 E MCMILLAN AVE
NEWBERRY MI 49868

NO PAYMENTS THIS PERIOD

*** CHANGES TO CREDITOR BALANCE ***

DATE	CODE	DESCRIPTION	AMOUNT	ACCOUNT INFORMATION	TYPE OF CHANGE
09/17	4	Your Check Received	\$1.90	CLIENT PMT	R -- DECREASE BALANCE

DUE AGENCY

PREVIOUS BALANCE: \$3.78
CHANGES TO BALANCE: \$-1.90

* PLEASE REMIT: \$1.88 *

PLEASE REMIT ANY BALANCE DUE

IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT,
PLEASE CONTACT OUR OFFICE.

Village of Newberry Board, Commission, Committees
Appointments 2018

As of 10/12/18

Village President
President Pro-tem

John L. Dewitt III
Sharon Brown

Board Appointments

Water & Light Board

Members

Sharon Brown
Harold Dishaw
Charles Medalis
Eric Feldhusen
Larry Vincent

Commission Appointments

Planning Commission

Larry Vincent Chairperson
Dan Hardenbrook
Steve Stiffler
Kevin Vanatta
Vacant

Committees

Dangerous Building & Inspection Team

Members

John Dewitt Chairperson
John Wendt Fire Chief
Vacant Water & Light Superintendent
County Building Inspector
Sanitarian Health Department

Department of Public Works/ Wastewater Treatment Plant (DPW/WWTP)

Harold Dishaw
Dennis Hendrickson
Dan Hardenbrook
Lew Hitts

Finance

John Dewitt
Sharon Brown
Dennis Hendrickson
Dan Hardenbrook

Fire/ Police

John Dewitt
Dennis Hendrickson
Lew Hitts
Harold Dishaw (ALT)

Management

John Dewitt Chairperson
Dennis Hendrickson
Charles Medelis
Dan Hardenbrook (ALT)

Ordinance

Harold Dishaw Chairman
Sharon Brown
Dennis Hendrickson

Negotiation (Union)

John Dewitt Chairperson
Lew Hitts
Sharon Brown
Dan Hardenbrook (ALT)