

**VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
Tuesday, December 10, 2019
Meeting Location: 302 East McMillan Ave
Meeting Time: 5:30 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA - Agendas are not final until approved by a majority vote of the Water & Light Board members.

5. APPROVAL OF MINUTES

1. Water and Light Board Meeting – Regular Session – Monday, November 12, 2019 at 5:30 p.m.

6. WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS

1. Welcome to new board members
a. Oath of office for Michael Schnorr

7. PUBLIC COMMENTS – Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes.

1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Water & Light – Monthly Bills – November 2019

582	Electric Fund		\$102,916.50
591	Water Fund		\$37,129.51
Total:			<u>\$140,046.01</u>

582	Save the Bells Fund Balance Summary	\$13,049.59
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2. Request for Disbursement of Funds –
a. Union Settlement – Second Installment payment of **\$5,000**

9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. None Prescheduled

10. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS

1. 2020 Operating Budget Adoption Resolution – for review

11. REPORTS OF VILLAGE MANAGEMENT – The Village Manager and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

1. Water and Light Acting Superintendent
 - a. Monthly Report
 - b. Electric Consumption/Billing Report
 - c. Electric Demand Large Power Report
 - d. Billed Electric kWh Report
 - e. Work Orders Report
 - f. Water Pumpage Report

2. Interim Village Manager

12. UNFINISHED BUSINESS

1. None Prescheduled

13. NEW BUSINESS

1. 2020 Proposed Operating Budget for Water Fund
2. 2020 Proposed Operating Budget for Electric Fund
3. Review of Board Positions & Terms

14. COMMENTS BY BOARD MEMBERS

15. ADJOURNMENT - REGULAR SESSION

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
November 12, 2019

Present: Board members: Wendt, Freese, Medelis. (Dishaw resigned his position on the Village Council; Freese was appointed Village Council Representative for the W&L in his place.)

Absent: Vincent.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Assistant Village Manager – Vallad, Lori Stokes.

Call to Order: Board member Medelis called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Wendt, support by Freese, **CARRIED**, to approve agenda as presented. Ayes: All. Absent: Vincent.

Approval of Minutes: Approval of minutes for the October 14, 2019 W&L meeting was tabled due to no quorum, Freese was not appointed for the October meeting and Medelis was absent.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – October 2019** - Motion by Freese, support by Wendt, **CARRIED**, recommend Village Council pay the October Electric Fund bill in the amount of \$90,675.16. Ayes: All. Absent: Vincent. Motion by Wendt, support by Freese, **CARRIED**, to recommend Village Council pay the October Water Fund bill in the amount of \$6,893.69. Discussion followed. Ayes: All. Absent: Vincent.

B.) **Christmas Light Fund** – Fund amount is \$13,049.59.

Petitions and Communications:

1.) Letter of interest for appointment to the W&L Board was received from Michael Schnorr.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.

2.) Assistant Village Manager: Vallad gave a verbal report along with presenting charts.

3.) Interim Village Manager: Watkins gave a verbal report. Watkins stated the Village still has an active posting for the lineman. The Christmas parade will be held on Wednesday, December 4th, at 5:00 p.m.

Unfinished Business: None.

New Business: None.

Comments By Board Members: None.

Adjourn Meeting: Motion by Wendt, support by Freese, **CARRIED**, to adjourn meeting at 5:59 p.m. Ayes: All. Absent: Vincent.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Charles Medelis, Board member

Village of Newberry
Water Light Payables
November 9, 2019 to December 6, 2019

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 582 Electric Fund						
Dept 000						
582-000-042.000	UNAPPLIED CREDIT	KING SUSAN	UB refund for account: 4-01110-03	11/26/19	90.35	43862
582-000-042.000	UNAPPLIED CREDIT	SNO SHANTY	UB refund for account: 6-05050-00	11/26/19	5.59	43863
			Total For Dept 000		95.94	
Dept 582 ELECTRIC DISTRIBUTION						
582-582-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY	WIREHOLDERS	09/28/19	142.60	43886
582-582-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY	TAPE/SLEEVE INSULINKUGUARD/CABLE RISER	10/09/19	1,019.75	43886
582-582-752.100	OPERATING SUPPLIES	POWER LINE SUPPLY COMPANY	WIRE SWEETBRIAR	12/18/19	2,201.07	43886
582-582-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	GLOVES	01/01/20	127.98	
582-582-801.000	PROFESSIONAL & CONTRACTUAL	UTILITY SALES AND SERVICE	FREIGHTLINER ANNUAL INSPECTION	12/14/19	550.00	43889
582-582-850.000	VERSE- LARGE CAPACITY METER	ATT U-VERSE	LARGE CAPACITY METER UVERSE	11/23/19	41.10	43821
			Total For Dept 582 ELECTRIC DISTRIBUTION		4,082.50	
Dept 583 GENERAL EXPENSES						
582-583-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	11/29/19	4.60	43829
582-583-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKERS COMP	11/13/19	695.64	43877
582-583-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	WALL CALENDARS	12/08/19	21.79	43864
582-583-752.000	OFFICE SUPPLIES	I.T. RIGHT	SERVER SWITCH/BATTERY BACK UP	12/20/19	319.50	43873
582-583-752.100	OPERATING SUPPLIES	BOWMAN GAS COMPANY	PROPANE	12/12/19	18.42	43822
582-583-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	12/11/19	2.99	
582-583-759.000	GAS & OIL - ELECTRIC	RAHILLY IGA	WATER	11/10/19	3.99	
582-583-759.000	GAS & OIL - ELECTRIC	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	11/22/19	205.74	43851
582-583-759.000	GAS & OIL - ELECTRIC	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	12/20/19	262.51	
582-583-767.000	CLOTHING - UNIFORMS	AMAZON CAPITAL SERVICES	LINEMAN BOOTS	12/19/19	70.29	43864
582-583-801.000	PROFESSIONAL & CONTRACTUAL	UTILITY SALES AND SERVICE	ANNUAL INSPECTION- VERSALIFT	12/14/19	550.00	43889
582-583-801.000	PROFESSIONAL & CONTRACTUAL	UTILITY SALES AND SERVICE	ANNUAL INSPECTION ALTEC	12/10/19	600.00	43889
582-583-801.000	PROFESSIONAL & CONTRACTUAL	MUNETRIX LLC	LEVEL 3 MUNICIPAL LICENSE FOR CVTRS REPORTING	12/01/19	939.25	43878
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	FAIR, ALMA	OFFICE CLEANING - NOVEMBER	12/31/19	100.00	
582-583-801.000	PROFESSIONAL AND CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISSDIGS	12/31/19	13.54	
582-583-850.000	TELEPHONE	GREAT LAKE FIRE & SAFETY	WL YEARLY MAINT FIRE EXT	01/01/19	121.50	
582-583-850.000	TELEPHONE	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	12/06/19	11.45	43885
582-583-850.000	906-291-0530 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	10.80	43885
582-583-850.000	906-291-0606 A.V.M.	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	10.80	43885
582-583-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	10.79	43885
582-583-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	21.58	43885

Village of Newberry
Water Light Payables
November 9, 2019 to December 6, 2019

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 583 GENERAL EXPENSES (continued)						
582-583-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	21.59	43885
582-583-850.000	906-291-0136 MECHANIC	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	21.59	43885
582-583-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	10.82	43885
582-583-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	13.53	43885
582-583-850.000	906-293-8531	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	13.53	43885
582-583-850.000	906-291-1633 MEETING ROOM	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
582-583-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
582-583-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
582-583-850.000	906-291-1223 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
582-583-850.000	906-291-1621 A.V.M.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	10.72	43885
582-583-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
582-583-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	12/07/19	56.78	43866
582-583-850.000	JAMADOTS - FIBER-OPTICS	HTC-HIAWATHA TELEPHONE CO	ACCT 00042364-7	12/26/19	25.00	
582-583-850.000	JAMADOTS INTERNET	HTC-HIAWATHA TELEPHONE CO	ACCT 00042108-7	12/26/19	23.75	
582-583-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	11/30/19	242.35	43865
582-583-851.000	POSTAGE	TAHOUEMENON AREA CREDIT U	POSTAGE	11/20/19	27.50	43883
582-583-900.000	LINEMAN POSITION	NEWBERRY NEWS INC	PUBLISHING	11/30/19	96.00	43836
582-583-900.000	PRINTING AND PUBLISHING	ARISTA INFORMATION SYSTEMS	UB BILLING	11/30/19	202.80	43865
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 238.500	12/26/19	192.77	
582-583-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS GENERATION BUILDING 237.500	12/26/19	171.50	
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	5TH WHL PIN KIT	12/10/19	6.79	7
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES	EXTENSION CORD	12/19/19	28.32	43864
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	CRIMP CUP AND END	12/10/19	6.38	7
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	BODI AUTO & TIRE	TIRES	12/10/19	441.00	
			Total For Dept 583 GENERAL EXPENSES		5,643.15	
Dept 584 ELECTRIC GENERATION						
582-584-801.000	PROFESSIONAL & CONTRACTUAL	GORDY CRIBB	A & B QUARTERLY INSPECTION	01/02/20	250.00	
582-584-929.000	REPAIRS & MAINTENANCE	DANNY'S AUTO VALUE INC	LAWN & GARDEN BATTERY	12/10/19	(100.00)	
			Total For Dept 584 ELECTRIC GENERATION		150.00	
Dept 586 PURCHASED POWER						
582-586-801.000	PROFESSIONAL AND CONTRACTUAL	MICHIGAN PUBLIC POWER AGEN	GREEN PRICING SVC COMM/RENEWABLE PORTFOLIO	11/25/19	53.99	43858
582-586-926.000	PURCHASED POWER	CMS ENERGY RESOURCE MGT	CAPACITY	12/05/19	74,026.02	
582-586-926.000	PURCHASED POWER	CLOVERLAND ELECTRIC CO-OP	MONTHLY POWER BILL	12/25/19	5,284.11	
582-586-926.100	ATC TRANSMISSION MONTHLY INV	AMERICAN TRANSMISSION COM	PURCHASED POWER - CAPACITY	12/09/19	12,141.88	
			Total For Dept 586 PURCHASED POWER		91,506.00	

Village of Newberry
Water Light Payables
November 9, 2019 to December 6, 2019

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Dept 587 ENERGY OPTIMIZATION						
582-587-801.000	PROFESSIONAL & CONTRACTUAL	MECA	MONTHLY INCENTIVES	12/07/19	1,130.92	
			Total For Dept 587 ENERGY OPTIMIZATION		1,130.92	
Dept 588 SAVE THE BELLS						
582-588-752.200	SAVE THE BELLS EXPENSES	TAHOQUAMENON AREA CREDIT U	ONLINE METALS STEEL	07/30/19	156.18	
582-588-752.200	SAVE THE BELLS EXPENSES	FOSTER HARDWARE	EXTN CORD/GROUNDING PLUG	12/10/19	48.94	
582-588-752.200	SAVE THE BELLS EXPENSES	FOSTER HARDWARE	CORD EXTN	12/10/19	19.58	
582-588-752.200	SAVE THE BELLS EXPENSES	TAHOQUAMENON AREA CREDIT U	GREEN BULBS	11/26/19	83.29	
			Total For Dept 588 SAVE THE BELLS		307.99	
			Total For Fund 582 Electric Fund		102,916.50	

Village of Newberry
Water Light Payables
November 9, 2019 to December 6, 2019

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 591 Water Fund						
Dept 536 WATER SYSTEM						
591-536-719.000	HOSPITALIZATION	44 NORTH	COBRA RETIREES	11/29/19	3.45	43829
591-536-725.000	WORKERS' COMPENSATION	MML WORKERS' COMP FUND	WORKERS COMP	11/13/19	853.86	43877
591-536-752.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	WALL CALENDARS	12/08/19	21.79	43864
591-536-752.000	OFFICE SUPPLIES	I.T. RIGHT	SERVER SWITCH/BATTERY BACK UP	12/20/19	319.50	43873
591-536-752.100	OPERATING SUPPLIES	BOWMAN GAS COMPANY	PROPANE	12/12/19	18.43	43822
591-536-752.100	OPERATING SUPPLIES	FOSTER HARDWARE	BUSHINGS	12/10/19	2.98	8
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	12/11/19	2.99	
591-536-752.100	OPERATING SUPPLIES	RAHILLY IGA	WATER	11/10/19	3.99	
591-536-752.100	OPERATING SUPPLIES	LYNN AUTO PARTS INC.	TEST INS	01/10/20	6.29	
591-536-752.100	OPERATING SUPPLIES	OK INDUSTRIAL SUPPLY	GLOVES	01/01/20	127.98	
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	11/22/19	205.74	43851
591-536-759.000	GAS, OIL & GREASE - WATER	WEX BANK - SPEEDWAY UNIVER	GAS/FUEL	12/20/19	262.50	
591-536-767.000	UNIFORMS	AMAZON CAPITAL SERVICES	LINEMAN BOOTS	12/19/19	70.30	43864
591-536-801.000	PROFESSIONAL & CONTRACTUAL	EGLE CASHIER OFFICE	MICHIGAN PUBLIC WATER SUPPLY ANNUAL FEE	11/30/19	1,339.40	43859
591-536-801.000	PROFESSIONAL & CONTRACTUAL	OHM ADVISORS	ASSET INVENTOR Y/CONDITION ASSESSMENT	12/04/19	1,976.00	43861
591-536-801.000	PROFESSIONAL & CONTRACTUAL	SAULT STE MARIE CITY HALL	MONTHLY WATER SAMPLES	12/27/19	54.00	43887
591-536-801.000	PROFESSIONAL & CONTRACTUAL	MUNETRIX LLC	LEVEL 3 MUNICIPAL LICENSE FOR CVTRS REPORTING	12/01/19	939.25	43878
591-536-801.000	PROFESSIONAL & CONTRACTUAL	FAIR, ALMA	OFFICE CLEANING - NOVEMBER	12/31/19	100.00	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	RANGE TELECOMMUNICATIONS	MISSDIGS	12/31/19	13.54	
591-536-801.000	PROFESSIONAL & CONTRACTUAL	GREAT LAKE FIRE & SAFETY	WL YEARLY MAINT FIRE EXT	01/01/19	121.50	
591-536-850.000	FAX	VERIZON	ACCOUNT NUMBER 942077532-00001 FAX	12/06/19	11.45	43885
591-536-850.000	906-450-0919 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	21.59	43885
591-536-850.000	906-291-0608 LINEMAN	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	21.58	43885
591-536-850.000	906-291-0055 HR	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	10.79	43885
591-536-850.000	906-291-0606 A V M.	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	10.80	43885
591-536-850.000	906-291-0530 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00002 - CELL	12/07/19	10.80	43885
591-536-850.000	906-293-5681 W/L CLERK 40%	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	10.82	43885
591-536-850.000	906-293-3433 GENERAL	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.02	43885
591-536-850.000	906-291-1625 FINANCE	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
591-536-850.000	906-291-163.3 MEETING ROOM	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
591-536-850.000	906-291-1627 W/L	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	13.53	43885
591-536-850.000	906-291-1622 H.R.	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
591-536-850.000	906-291-1621 A V M	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	10.72	43885
591-536-850.000	906-291-1223 MANAGER	VERIZON	ACCOUNT NUMBER 942077532-00003 DESK	12/07/19	7.05	43885
591-536-850.000	TELEPHONE	AT&T	WATER/LIGHT PHONE	12/07/19	56.79	43866
591-536-850.000	JAMADOTS FIBER- OPTICS	HTC-HIA WATHA TELEPHONE CO	ACCT 00042364-7	12/26/19	25.00	
591-536-850.000	JAMADOTS INTERNET	HTC-HIA WATHA TELEPHONE CO	ACCT 00042108-7	12/26/19	23.75	

Village of Newberry
Water Light Payables
November 9, 2019 to December 6, 2019

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Due Date	Amount	Check #
Fund 591 Water Fund (continued)						
591-536-851.000	POSTAGE	ARISTA INFORMATION SYSTEMS	UB POSTAGE	11/30/19	136.71	43865
591-536-851.000	POSTAGE	TAHOUEMENON AREA CREDIT U	POSTAGE	11/20/19	27.50	43883
591-536-900.000	FLUSHING	NEWBERRY NEWS INC	PUBLISHING	11/30/19	54.00	43836
591-536-900.000	PUBLISHING & PRINTING	ARISTA INFORMATION SYSTEMS	UB BILLIG	11/30/19	114.40	43865
591-536-921.000	HEAT	SEMCOENERGY GAS COMPANY	NATURAL GAS 238.500	12/26/19	192.77	
591-536-929.000	REPAIRS & MAINTENANCE	ETNA SUPPLY COMPANY	4IN FLG RW GATE VALVE	12/25/19	539.00	43869
591-536-932.000	VEHICLES REPAIRS & MAINTENANC	AMAZON CAPITAL SERVICES	TRIALER HITCH PIN AND CLOP	12/18/19	13.80	43864
591-536-968.100	BOND RESERVE	FIRST NATIONAL BANK OF ST IG	WATER BOND	12/31/19	14,745.00	
591-536-991.200	BOND RESERVE 2005	FIRST NATIONAL BANK OF ST IG	WATER BOND	12/31/19	14,600.00	
			Total For Dept 536 WATER SYSTEM		37,129.51	
			Total For Fund 591 Water Fund		37,129.51	
		Fund Totals:				
			Fund 582 Electric Fund		102,916.50	
			Fund 591 Water Fund		37,129.51	
			Total For All Funds:		140,046.01	

UNION SETTLEMENT

			TOTAL	1ST PAYMENT	2ND PAYMENT	3RD PAYMENT
GENERAL	101-201	5%	\$ 750.00	\$ 250.00	\$ 250.00	\$ 250.00
WATER	591-536	40%	\$ 6,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ELECTRIC	582-583	40%	\$ 6,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
SEWER	590-537	15%	\$ 2,250.00	\$ 750.00	\$ 750.00	\$ 750.00
			\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

VILLAGE OF NEWBERRY 2020 OPERATING BUDGET ADOPTION RESOLUTION

Motion By: _____

Supported By: _____

WHEREAS, the State of Michigan Public Act 2 of 1968 The Uniform Budgeting and Accounting Act, requires the legislative body of each local unit to pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital projects funds for which the legislative body may pass a special appropriations act, and

WHEREAS, the general appropriations act shall set forth the total number of ad valorem property taxes to be levied and the purposes for which that millage is to be levied, and

WHEREAS, that the Village of Newberry set its millage rates by previous resolution and those rates are incorporated herein;

General Operations	11.2262
Streets and Alleys	4.4903
Trash (Deposal/ Collection)	1.3928
Fire Protection re-elected 2016	2.0000
Total	19.1093

WHEREAS, the general appropriations act shall set forth the amounts appropriated by the legislative body to defray the expenditures and meet the liabilities of the local unit for the ensuing fiscal year, and shall set forth a statement of estimated revenues, by source, in each fund for the ensuing fiscal year, and

WHEREAS, the Village of Newberry resolves to adopt and amend budgets by the following appropriate centers: department level for General Fund and by fund level for all remaining funds, and

WHEREAS, the Village Manager, and the Finance Director are hereby authorized to make budgetary transfers within appropriation centers established through this budget, and

WHEREAS, this Village of Newberry Village Council has considered the financial needs of the Village of Newberry for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the Village Manager, and

WHEREAS, in accordance with the state statute, the Village Council did after proper notice, conduct a public hearing on the proposed budget on December 18, 2019, at which public hearing all objections and comments on the proposed budget were considered, and

WHEREAS, that no later than December 31, 2019, the Village Council will review budget amendments for the fiscal year 2019 budget, and

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

WHEREAS, that no later than December 31, 2019, the Village Council will adopt a budget for all funds for fiscal year 2020, and

NOW THEREFORE BE IT RESOLVED, that the estimated revenues and expenditures for the fiscal year commencing January 1, 2020 and ending December 31, 2020 are hereby adopted by the Village Council as the 2020 Operating Budget as attached to this Resolution.

NOW THEREFORE BE IT RESOLVED, I, the undersigned, the duly qualified and acting Clerk of the Village of Newberry, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Village Council of said Village at a regular session meeting held on the 18th of December, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required under the Open Meetings Act.

Terese Schummer, Village Clerk

ADOPTED:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

By: Lori A. Stokes, Village President

By: Terese Schummer, Village Clerk

Date: _____, 2019

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light November 2019 Report

- Drained all fire hydrants
- Meter reads
- Shut off & turn ons
- Christmas Bells & Bows
 Install and maintenance
- Winter Storm & Recovery
- Snow Removal
- Reading and Samples at wells
- Tree trimming

Walking in a winter wonderland!!

2019 - ELECTRIC CONSUMPTION / BILLING

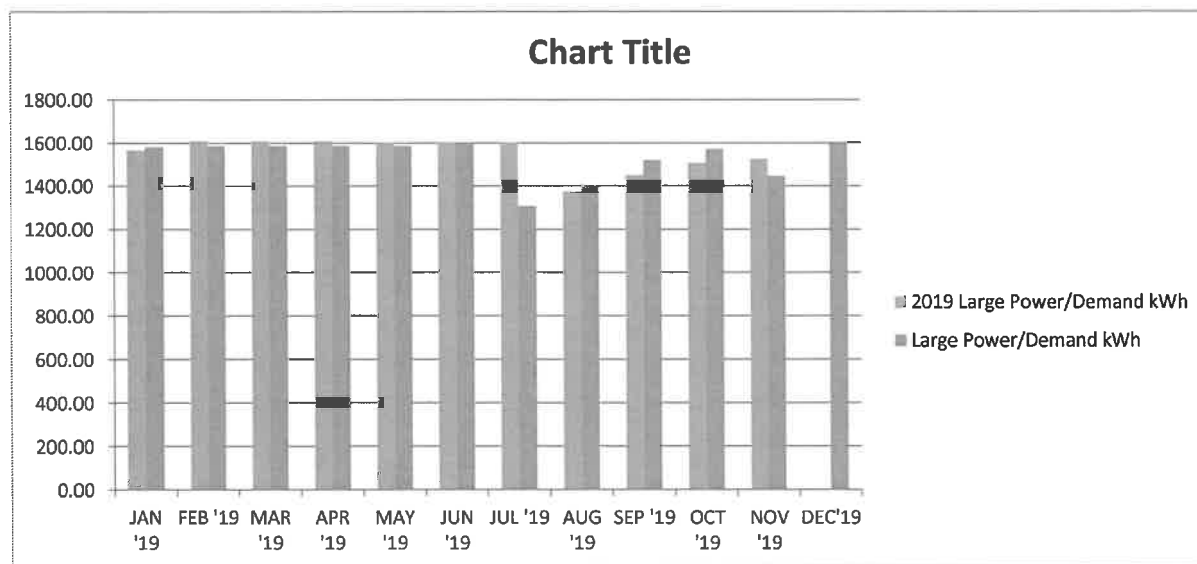
	RESIDENTIAL					COMMERCIAL					LARGE POWER					DEMAND				
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	EC KW	LG AMT BILLED	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED			
2019																				
JAN	814308.00	1188	\$ 17,403.15	\$ 1,160.15	\$ 85,266.66	328589.00	210	\$ 7,007.66	\$ 40,334.69	581551.00	15	\$ 31,638.67	\$ 15,825.61		1567.00	13	\$ 14,344.16			
FEB	758225.00	1188	\$ 16,217.48	\$ 1,081.35	\$ 79,405.50	275482.00	208	\$ 5,864.06	\$ 34,167.79	459941.00	15	\$ 25,245.16	\$ 12,783.60		1610.00	13	\$ 14,656.35			
MAR	632228.00	1196	\$ 10,544.74	\$ 899.47	\$ 66,207.35	274469.00	207	\$ 4,571.48	\$ 34,044.94	480731.00	15	\$ 25,392.39	\$ 8,152.17		1610.00	13	\$ 14,646.51			
APR	687758.00	1188	\$ 11,473.95	\$ 978.65	\$ 72,020.51	260879.00	207	\$ 4,564.87	\$ 30,610.22	464458.00	15	\$ 24,478.59	\$ 7,920.20		1610.00	13	\$ 14,652.68			
MAY	583244.00	1189	\$ 9,730.89	\$ 830.02	\$ 61,076.90	267090.00	207	\$ 4,462.85	\$ 31,333.07	512409.00	15	\$ 26,990.87	\$ 8,539.07		1605.00	13	\$ 14,610.43			
JUN	574345.00	1190	\$ 9,583.04	\$ 817.38	\$ 60,099.81	236337.00	208	\$ 3,968.17	\$ 27,854.25	526257.00	15	\$ 27,713.48	\$ 8,870.46		1606.00	13	\$ 14,610.43			
JUL	507616.00	1192	\$ 8,469.39	\$ 722.47	\$ 53,084.65	241038.00	217	\$ 4,054.84	\$ 28,442.53	501500.00	15	\$ 26,408.65	\$ 8,373.24		1605.00	13	\$ 14,610.43			
AUG	602194.00	1187	\$ 10,865.24	\$ 856.78	\$ 62,949.68	323166.00	217	\$ 5,876.54	\$ 38,107.77	664908.00	15	\$ 35,029.69	\$ 12,076.22		1377.00	13	\$ 13,010.12			
SEPT	582888.00	1184	\$ 10,524.65	\$ 828.81	\$ 60,765.93	280897.00	217	\$ 5,103.00	\$ 33,115.67	573512.00	15	\$ 30,201.24	\$ 10,436.20		1452.00	13	\$ 13,639.88			
OCT	457806.00	1188	\$ 8,309.84	\$ 654.48	\$ 47,936.48	206074.00	216	\$ 3,728.36	\$ 24,184.76	496774.00	15	\$ 26,146.29	\$ 8,982.33		1508.00	13	\$ 14,072.84			
NOV	691019.00	1185	\$ 12,477.63	\$ 982.74	\$ 70,868.89	268396.00	216	\$ 4,855.20	\$ 31,489.00	572492.00	15	\$ 30,159.25	\$ 10,474.85		1527.00	13	\$ 14,171.24			
DEC																				
TOTAL	6891631.00	13075.00	\$ 125,600.00	9812.10	\$ 719,682.36	2962405.00	2330.00	\$ 53,857.03	\$ 353,684.69	5834533.00	165.00	\$ 309,338.28	\$ 112,433.95		17077.00	143.00	\$ 157,025.07			
AVG	626511.9091	1188.636		11418.18182	892.0090909	65425.66909	269309.5455	211.8182	4896.093636	32153.15364	530412.0909	15	28121.66182	10221.26818	1552.455	13	14275.00636			

TOTAL KWH 15705.65
AVERAGE MET 1428.454545

Water & Light

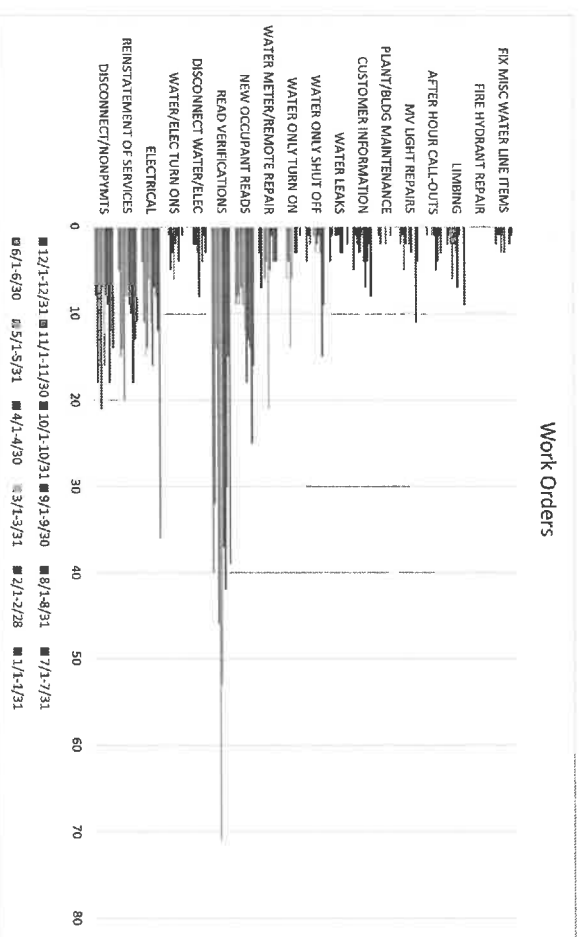
Electric Demand Report Large Power/Industrial 2019

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '18	1596.00	\$ 14,580.32
JAN '19	1567.00	\$ 14,344.16
FEB '19	1610.00	\$ 14,656.35
MAR '19	1610.00	\$ 14,646.51
APR '19	1610.00	\$ 14,652.68
MAY '19	1605.00	\$ 14,610.43
JUN '19	1606.00	\$ 14,610.43
JUL '19	1605.00	\$ 14,610.43
AUG '19	1377.00	\$ 13,010.12
SEP '19	1452.00	\$ 13,639.88
OCT '19	1508.00	\$ 14,072.84
NOV '19	1527.00	\$ 14,171.24
DEC'19		



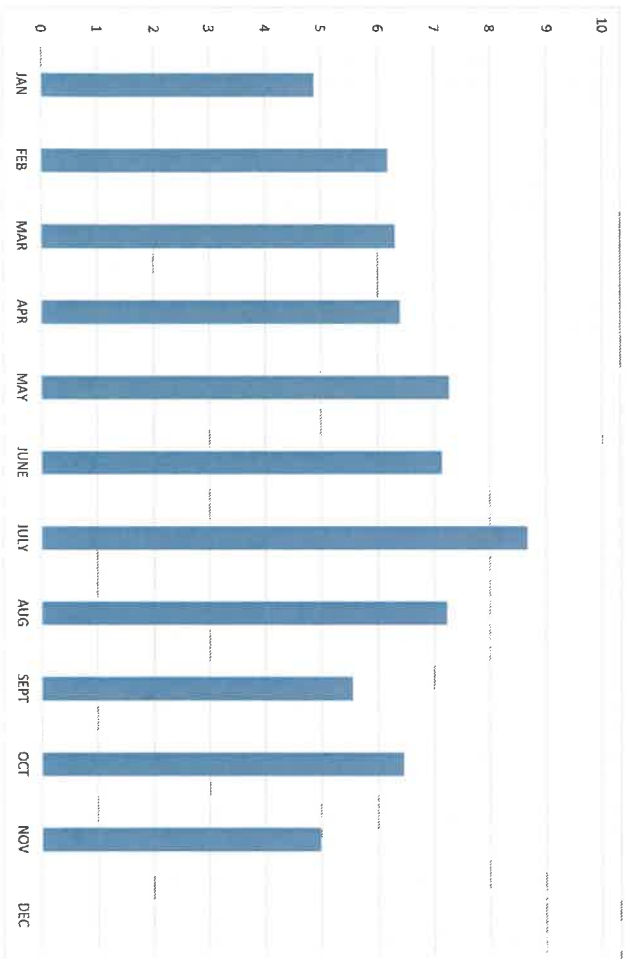
Water & Light Work Orders Report - 2019

CUSTOMER INFORMATION	1/1-1/31	2/1-2/28	3/1-3/31	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31
DISCONNECT/NONPAYMENTS	8	18	16	21	7	16	8	9	18	12	14	
REINSTATEMENT OF SERVICES	5	15	14	20	8	8	9	10	18	13	11	
ELECTRICAL	4	11	15	14	6	11	16	7	8	12	36	
WATER/ELEC TURN ONS	0	0	1	5	3	6	2	1	4	0	1	
DISCONNECT WATER/ELEC	0	0	0	2	2	3	8	0	4	1	3	
READ VERIFICATIONS	40	32	14	46	71	53	37	42	30	15	39	
NEW OCCUPANT READS	9	8	9	7	9	12	18	13	14	25	16	
WATER METER/REMOTE REPAIR	3	7	0	6	4	21	5	1	4	4	4	
WATER ONLY TURN ON	0	0	6	4	14	6	0	3	3	0	1	
WATER ONLY SHUT OFF	4	1	2	0	1	3	2	1	3	15	9	
WATER LEAKS	4	1	0	1	1	1	3	3	0	0	2	
CUSTOMER INFORMATION	5	1	2	3	3	1	4	7	4	2	8	
PLANT/BLDG MAINTENANCE	0	1	2	0	0	2	0	0	1	0	0	
MV LIGHT REPAIRS	2	1	5	2	0	2	3	0	0	11	4	
AFTER HOUR CALL-OUTS	0	0	1	0	0	1	1	5	4	1	3	
LIBMING	2	1	2	6	2	3	7	1	0	0	9	
FIRE HYDRANT REPAIR	0	0	0	0	0	0	0	0	0	0	0	
FIX MISC WATER LINE ITEMS	0	2	1	1	3	1	3	0	0	2	1	
TOTALS	86	99	90	138	134	150	126	103	115	113	161	0



Water & Light Water Pumpage Report - 2019

MONTH	PUMPAGE	X 1,000,000	1000'S GALS	GOAL	\$ BILLED FOR	GALS BILLED	% OF GOAL	BILLED FOR REU'S	LOST REVENUE
JAN'19	4.8782	4878200	4878.2	\$ 79,400.00	\$ 77,749.00	4878.2	97.9%	1,036.65	\$ 1,651.00
FEB'19	6.1863	6186300	6186.3	\$ 79,400.00	\$ 77,275.29	6186.3	97.3%	1,030.34	\$ 2,124.71
MAR'19	6.3154	6315400	6315.4	\$ 79,400.00	\$ 77,524.70	6315.4	97.6%	1,033.66	\$ 1,875.30
APR'19	6.3991	6399100	6399.1	\$ 79,400.00	\$ 77,475.07	6399.1	97.6%	1,033.00	\$ 1,924.93
MAY'19	7.268	7268000	7268	\$ 79,400.00	\$ 77,190.16	7268	97.2%	1,029.20	\$ 2,209.84
JUNE'19	7.144	7144000	7144	\$ 79,400.00	\$ 77,890.90	7144	98.1%	1,038.55	\$ 1,509.10
JULY'19	8.6614	8661400	8661.4	\$ 79,400.00	\$ 78,788.79	8661.4	99.2%	1,050.52	\$ 611.21
AUG'19	7.2257	7225700	7225.7	\$ 79,400.00	\$ 78,273.47	7225.7	98.6%	1,043.65	\$ 1,126.53
SEPT'19	5.5489	5548900	5548.9	\$ 79,400.00	\$ 81,901.21	5548.9	103.2%	1,092.02	\$ (2,501.21)
OCT'19	6.452	6452000	6452	\$ 79,400.00	\$ 82,089.84	6452	103.4%	1,094.53	\$ (2,689.84)
NOV'19	4.97	4974300	4974.3	\$ 79,400.00	\$ 77,220.70	4974.3	97.3%	1,029.61	\$ 2,179.30
DEC'19		0	0	\$ 79,400.00		0	0.0%	-	
				GOAL	\$ 952,800.00	\$ 863,379.13			
				BILLED TO DATE	\$ 863,379.13				
				REMAINING NEEDED FOR BUDGET	\$ 89,420.87	6607.9	99.0%		\$ 6,201.40
	71.0533							91%	



BUDGET REPORT FOR NEWBERRY VILLAGE

Fund: 591 Water Fund

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 DEPT REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000							
591-000-551.000	STATE GRANT - MDARD						
591-000-645.000	WATER SALES	650,000	937,606	940,300	7,140	9,905	940,000
591-000-645.200	SERVICE FEES - WATER	500	450	500	500	848,112	500
591-000-645.500	WATER- PENALTIES & LATE FEES	10,000	12,429	11,000	11,000	9,790	11,000
591-000-645.600	BOND REVENUE	300,000					
591-000-665.000	INTEREST EARNED	1,200	1,309	1,000	1,000	1,900	2,000
591-000-686.000	REIMBURSEMENT	2,400					
591-000-699.202	INTERFUND TRANSFERS IN - MAJOR						
Totals for dept 000 -		964,100	951,794	952,800	959,940	869,707	953,500
TOTAL ESTIMATED REVENUES		964,100	951,794	952,800	959,940	869,707	953,500

BUDGET REPORT FOR NEWBERRY VILLAGE

Fund: 591 Water Fund

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS							
Dept 266 - ATTORNEY	LEGAL			2,500			
591-266-801.200	LEGAL			2,500			
Totals for dept 266 - ATTORNEY				2,500			
Dept 536 - WATER SYSTEM							
591-536-702.000	WAGES	60,600	115,539	158,914	144,000	113,025	145,440
591-536-702.100	WAGE REIMBURSEMENT		13,486	60,756	60,758	41,625	70,000
591-536-703.000	SALARIES		2,850	1,800	2,000	1,879	2,200
591-536-704.100	COMPENSATION-ELECTED		11,052	11,000	17,500	17,246	14,000
591-536-705.000	VACATION PAY		6,000	2,000	6,500	7,634	7,500
591-536-706.000	HOLIDAY PAY		14,512	17,240	17,240	15,433	17,240
591-536-709.000	EMPLOYER'S FICA	48,000	8,541	2,000	2,000	3	1,000
591-536-710.000	UNEMPLOYMENT		10,000	1,500	6,000	5,684	6,000
591-536-712.000	HEALTH INSURANCE BUYOUT		5,382	523			
591-536-713.000	OVERTIME		1,000	500	1,000	833	1,000
591-536-714.000	LONGEVITY		2,900	40,942	50,000	46,613	44,000
591-536-716.000	FUNERAL LEAVE		28,532	84,697	80,000	71,452	80,000
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	100,255	43,572				
591-536-719.000	HOSPITALIZATION		415	10,900	11,681	11,681	11,681
591-536-720.000	VISION		10,400	10,000	10,000	8,899	10,000
591-536-721.000	H S A		2,362	3,216	3,500	4,082	3,800
591-536-722.000	DENTAL		1,463	1,024	1,500	978	1,500
591-536-724.000	SICK PAY		15,000				
591-536-725.000	WORKERS' COMPENSATION						
591-536-726.000	LIFE INSURANCE						
591-536-728.000	OVERHEAD REIMBURSEMENT						
591-536-729.000	FINAL PAYOUT						
591-536-730.000	SETTLEMENT						
591-536-751.000	LICENSE FEES	4,000	4,000	3,000	2,000	944	1,000
591-536-752.000	OFFICE SUPPLIES	3,000	10,000	26,000	12,000	9,931	11,000
591-536-752.100	OPERATING SUPPLIES		26,000	5,000	5,000	3,602	5,000
591-536-752.200	IT SOFTWARE	14,300	10,000	3,000	3,000	2,622	4,000
591-536-753.000	TOOLS & EQUIP UND CAP THRESH	2,500	3,061	1,000	1,600	1,509	1,500
591-536-759.000	GAS, OIL & GREASE		1,000	10,000	10,000	126	10,000
591-536-767.000	UNIFORMS		1,000	20,000	20,000	15,346	15,000
591-536-776.000	BUILDING MAINTENANCE	10,000	23,260	8,000	10,500	7,637	10,000
591-536-801.000	PROFESSIONAL & CONTRACTUAL		8,000	1,000		63	500
591-536-801.200	LEGAL	1,000	399				
591-536-802.000	COLLECTION EXPENSE						
591-536-803.000	BAD DEBT EXPENSE				1,200	1,135	1,200
591-536-804.000	LEASE EXPENSE				3,000	2,721	3,000
591-536-811.000	WATER CONSTRUCTION	300,000	162	1,500	2,000	2,026	2,000
591-536-850.000	TELEPHONE		1,498				
591-536-851.000	POSTAGE		88,958				
591-536-888.000	ADMINISTRATIVE ALLOCATION	1,800	3,198	3,000	3,000	2,008	3,000
591-536-900.000	PUBLISHING & PRINTING	5,400	1,632	2,500	2,440	2,056	2,500
591-536-910.000	PROFESSIONAL DEVELOPMENT	1,600	105	500	500	580	500
591-536-913.000	TRAVEL	1,000	993	1,500	1,500	1,492	2,000
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS		371		1,600	1,272	1,700
591-536-921.000	HEAT		5,353	10,000	8,000	3,168	8,000
591-536-929.000	REPAIRS & MAINTENANCE	1,000	1,476	2,500	2,500	876	2,500
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	17,100	15,000	12,000	12,000	6,913	12,000
591-536-935.000	PROPERTY LIABILITY INSURANCE		703		5,000	4,559	6,000
591-536-940.000	EQUIPMENT RENTAL			1,500	1,500	250	1,500
591-536-956.000	MISCELLANEOUS	1,300					
591-536-968.000	DEPRECIATION EXPENSE						

BUDGET REPORT FOR NEWBERRY VILLAGE

Fund: 591 Water Fund

Calculations as of 12/31/2019

G/L NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS							
Dept 536 - WATER SYSTEM							
591-536-968.100	BOND RESERVE	14,745	14,745	14,745	14,745	1,344	14,745
591-536-973.000	CAPITAL OUTLAY	34,000	47,384	22,000	22,000	37,000	22,000
591-536-991.100	PRINCIPAL NOTES PAYABLE 2005	14,600	35,000	35,000	37,000		39,000
591-536-991.200	BOND RESERVE 2005	4,000	14,600	14,600	14,600	5,000	14,600
591-536-991.300	PRINCIPAL 2009 JR WATER BOND	105,000	107,000	107,000	110,000	110,000	112,000
591-536-992.100	INTEREST 2005 JR WATER BOND	83,300	81,840	82,000	80,396	80,396	79,000
591-536-992.300	INTEREST 2009 JR WATER BOND	11,000	11,055	11,100	10,890	10,890	11,000
591-536-992.400	INTEREST 2014 WATER BOND	124,600	126,470	130,000	124,249	124,249	122,000
591-536-995.202	INTERFUND TRANSFER OUT - MAJOR						
Totals for dept 536 - WATER SYSTEM							
		964,100	951,796	949,459	957,960	792,414	950,606
Dept 537 - SEWER SYSTEM							
591-537-752.200	IT SOFTWARE						
Totals for dept 537 - SEWER SYSTEM							
		964,100	951,796	951,959	957,960	792,414	950,606
TOTAL APPROPRIATIONS							
			(2)	841	1,980	77,293	2,894
NET OF REVENUES/APPROPRIATIONS - FUND 591							
BEGINNING FUND BALANCE		2,341,799	2,455,866	2,490,249	2,490,249	2,490,249	2,567,542
FUND BALANCE ADJUSTMENTS							
ENDING FUND BALANCE		2,341,799	2,455,864	2,491,090	2,492,229	2,567,542	2,570,436

BUDGET REPORT FOR NEWBERRY VILLAGE

Fund: 582 Electric Fund

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 DEPT REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000							
582-000-551.000	STATE GRANT - MDARD				7,140	9,905	
582-000-644.000	ELECTRIC SALES	2,100,000	2,120,185	2,200,000	2,200,000	1,921,902	2,200,000
582-000-644.100	MERCURY VAPOR SALES	22,000	23,017	22,000	22,000	20,794	22,000
582-000-644.200	SERVICE FEES-ELECTRIC	20,300	43,069	36,000	36,000	30,999	36,000
582-000-644.300	ENERGY OPTIMIZATION PROGRAM FE	38,000	38,316	38,000	38,000	32,312	38,000
582-000-644.400	CREDIT CARD FEE REVENUE	1,200	2,373	2,500	2,500		
582-000-644.500	ELECTRICITY-PENALTIES & LATE	20,000	27,628	30,000	30,000	17,559	20,000
582-000-644.600	CLOVERLAND ELECTRIC	42,000					
582-000-644.650	SAVE THE BELLS		2,147		776	1,260	1,000
582-000-644.700	OPENING FUND BALANCE						
582-000-665.000	INTEREST EARNED	153,025		1,100	1,100	544	600
582-000-665.100	INTERST SAVE THE BELLS	1,200	965		38	49	60
582-000-673.000	LOSS ON DISPOSAL OF CAP ASSETS						
582-000-681.000	REIMBURSEMENT - ADMIN SALARY	26,000					
582-000-682.000	REIMBURSEMENT - ADMIN OVERHEAD	8,000					
582-000-683.000	REIMBURSE - MECHANIC PR & FRIN	12,800					
582-000-686.000	REIMBURSEMENT	15,000			8,000		
582-000-719.000	BC/BS WITH HOLDING		1,851	3,000	3,000		
Totals for dept 000 -		2,459,525	2,259,551	2,340,600	2,348,554	2,035,324	2,317,660
TOTAL ESTIMATED REVENUES		2,459,525	2,259,551	2,340,600	2,348,554	2,035,324	2,317,660

BUDGET REPORT FOR NEWBERRY VILLAGE

Fund: 582 Electric Fund

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 DEPT REQUESTED BUDGET
APPROPRIATIONS							
Dept 000	A/R UTILITY WRITEDOFFS		10,245				
582-000-996.000			10,245				
Totals for dept 000 -							
Dept 582 - ELECTRIC DISTRIBUTION							
582-582-702.000	WAGES	55,000	42,484	113,157	106,000	97,939	107,100
582-582-702.100	WAGE REIMBURSEMENT	37,500					
582-582-703.000	SALARIES		9,431				
582-582-704.100	COMPENSATION-ELECTED	5,000	3,625	1,800	2,500	1,880	2,500
582-582-705.000	ADMIN VACATION		1,031				
582-582-709.000	EMPLOYER'S FICA		4,071	8,873	8,873	6,933	8,500
582-582-710.000	UNEMPLOYMENT	3,000	1,047				
582-582-713.000	WAGES - OVERTIME		4,449	1,889	7,000	5,557	5,000
582-582-715.000	PENSION EXPENSE GASB 68		2,054	9,032	30,000	29,547	28,000
582-582-717.000	RETIREMENT - MERS - EMPLOYER P		3,992	26,080	30,000	29,179	30,000
582-582-719.000	HOSPITALIZATION			2,000	8,000	5,871	5,871
582-582-721.000	H S A			1,500	1,500		1,500
582-582-724.000	SICK TIME		1,354	237	400	201	450
582-582-726.000	LIFE INSURANCE		31				
582-582-727.000	OVERHEAD	26,500					
582-582-752.000	OFFICE SUPPLIES	2,000	543	700	300		700
582-582-752.100	OPERATING SUPPLIES	2,200	13,336	12,000	12,000	8,807	12,000
582-582-753.000	TOOLS & EQUIPMENT	5,800	1,128	5,000	4,000		4,000
582-582-801.000	PROFESSIONAL & CONTRACTUAL	16,500	36,614	60,000	43,000	6,798	25,000
582-582-801.200	LEGAL		5,673	5,000	500		500
582-582-803.000	BAD DEBT EXPENSE						
582-582-810.000	CREDIT CARD FEE EXPENSE	700	1,776	2,000	1,500	176	500
582-582-850.000	TELEPHONE		193	150	500	486	750
582-582-851.000	POSTAGE	9,500	5,689	6,000	500	228	500
582-582-888.000	ADMINISTRATIVE CHARGE		148	200	200		200
582-582-900.000	PUBLISHING AND PRINTING	2,100	291	400	213		200
582-582-913.000	TRAVEL		1,526	1,000	1,000	134	500
582-582-926.000	PURCHASED POWER						
582-582-929.000	REPAIRS & MAINTENANCE		2,608	3,000	3,000	516	3,000
582-582-940.000	EQUIPMENT RENTAL		861		2,000	1,137	2,000
582-582-959.000	DEPRECIATION EXPENSE						
582-582-980.000	CAPT OUTLAY-OFFICE EQUIP & FUR				1,500	1,344	2,000
582-582-992.000	INTEREST EXPENSE						
Totals for dept 582 - ELECTRIC DISTRIBUTION		165,800	143,955	260,018	264,486	196,733	240,771
Dept 583 - GENERAL EXPENSES							
582-583-702.000	WAGES	75,200	29,555	21,448	21,448	12,806	21,703
582-583-703.000	SALARIES		6,679	60,758	60,758	41,625	69,000
582-583-705.000	VACATION PAY	12,400	16,981	20,000	17,247	17,247	17,000
582-583-706.000	HOLIDAY PAY	9,400	4,824	10,000	10,000	2,934	6,000
582-583-709.000	EMPLOYER'S FICA	26,000	11,723	6,685	6,685	7,111	7,000
582-583-710.000	UNEMPLOYMENT		1,571	2,000	2,000	3	1,000
582-583-712.000	HEALTH INSURANCE BUYOUT		9,304	1,500	1,500	200	
582-583-712.200	RETIREE HEALTH INS BUYOUT	2,400	3,641				
582-583-713.000	WAGES - OVERTIME		13			29	200
582-583-714.000	LONGEVITY	1,000		1,500	1,500		
582-583-716.000	FUNERAL ALLOWANCE		395	500	1,000	745	1,000
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	36,110	37,525	28,854	23,886	15,582	23,000
582-583-719.000	HOSPITALIZATION	174,180	38,754	46,458	46,458	33,044	40,000
582-583-719.100	HOSPITAL INS RETIREE			1,500	9,000	8,105	12,000

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS							
Dept 583 - GENERAL EXPENSES							
582-583-720.000	VISION		7,533	6,600	4,310	4,310	4,310
582-583-721.000	H S A						
582-583-722.000	DENTAL	13,100	14,529	14,000	12,000	8,898	12,000
582-583-724.000	SICK PAY		2,263	3,241	3,241	3,326	3,500
582-583-725.000	WORKERS' COMPENSATION	4,000	910	606	606	354	650
582-583-726.000	LIFE INSURANCE						
582-583-728.000	OVERHEAD REIMBURSEMENT	900					
582-583-730.000	SETTLEMENT						
582-583-751.000	LICENSE FEES		75	200	6,000	2,000	2,000
582-583-752.000	OFFICE SUPPLIES		1,055	1,500	200	110	200
582-583-752.099	BANK FEES		1,170	1,000	1,000	781	1,000
582-583-752.100	OPERATING SUPPLIES		1,978	2,500	1,000	300	600
582-583-752.200	IT SOFTWARE		24,092	15,000	6,000	3,632	5,000
582-583-753.000	TOOLS & EQUIP (UND CAP THRESH)		487	500	500	389	500
582-583-759.000	GAS OIL & GREASE - ELECTRIC		2,856	5,000	5,000	2,664	5,000
582-583-767.000	CLOTHING - UNIFORMS	100	1,112	2,000	2,300	2,222	3,000
582-583-801.000	PROFESSIONAL & CONTRACTUAL	6,000	72,716	10,500	10,500	12,271	15,000
582-583-801.200	LEGAL		604		10,000	8,088	8,000
582-583-802.000	COLLECTION EXPENSE	1,200	52	300	300	73	300
582-583-804.000	LEASE EXPENSE				1,200	1,135	1,500
582-583-850.000	TELEPHONE	12,000	8,088	10,000	4,000	3,088	5,000
582-583-851.000	POSTAGE		1,078	700	2,700	2,918	3,000
582-583-888.000	ADMINISTRATIVE ALLOCATION		88,959	500	3,000	2,767	3,000
582-583-900.000	PUBLISHING & PRINTING		1,098	8,000	8,000	5,193	8,000
582-583-910.000	PROFESSIONAL DEVELOPMENT		8,986	1,000	1,000	462	1,000
582-583-911.000	CONFERENCE & WORKSHOPS		293	5,000	1,000	2,411	1,000
582-583-915.000	MEMBERSHIPS & SUBSCRIPTIONS	4,400	4,517	5,000	5,000		5,000
582-583-921.000	HEAT	4,500	5,169				
582-583-930.000	BLDG. REPAIR & MAINT.	4,000					
582-583-932.000	VEHICLES REPAIRS & MAINTENANCE	4,200	1,476	3,000	3,000	1,042	3,000
582-583-935.000	PROPERTY LIABILITY INSURANCE	22,000	8,126	20,000	20,000	16,953	20,000
582-583-956.000	MISCELLANEOUS	100	285				
582-583-958.000	PAYMENT IN LIEU OF TAXES	30,000	30,000	30,000	30,000	30,000	30,000
582-583-968.000	DEPRECIATION EXPENSE						
582-583-968.100	BOND RESERVE	43,861	44,000	44,000	44,000	60,000	44,000
582-583-991.000	PRINCIPAL NOTES PAYABLE 2002		55,000	55,000	60,000	60,000	60,000
582-583-991.100	PRINCIPAL NOTES PAYABLE 2003		55,000	55,000	60,000	60,000	60,000
582-583-991.200	NOTES PAYABLE 2005		80,000	80,000	85,000	85,000	90,000
582-583-992.000	INTEREST NOTE PAYABLE 2002		25,033	25,050	20,013	12,750	10,000
582-583-992.100	INTEREST NOTE PAYABLE 2003	56,100	10,033	11,000	16,425	16,425	14,000
582-583-992.200	INTEREST NOTE PAYABLE 2005		11,353	12,000	7,833	7,833	4,100
Totals for dept 583 - GENERAL EXPENSES		544,061	730,512	629,400	641,863	499,890	624,563
Dept 584 - ELECTRIC GENERATION							
582-584-702.000	WAGES	24,000	6,488	20,261	10,000	4,998	20,200
582-584-703.000	SALARIES						
582-584-705.000	VACATION						
582-584-709.000	EMPLOYER'S FICA		412	1,561	1,000	381	1,500
582-584-713.000	WAGES OVERTIME		617	700	700	594	1,000
582-584-717.000	RETIREMENT - MERS - EMPLOYER P		34	1,730	1,730	480	1,500
582-584-719.000	HOSPITALIZATION		67	10,794	5,000	2,465	5,000
582-584-721.000	H S A			2,000	2,000	1,500	1,500
582-584-726.000	LIFE INSURANCE		1	158	158	1	50
582-584-752.000	OFFICE SUPPLIES	500	8	50	50	50	50
582-584-752.100	OPERATING SUPPLIES		402	500	500	16	500

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BUDGET REPORT FOR NEWBERRY VILLAGE

Fund: 582 Electric Fund

Page: 4

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 REQUESTED BUDGET
APPROPRIATIONS							
Dept 584 - ELECTRIC GENERATION							
582-584-753.000	TOOLS & EQUIP UND CAP THRESHOL	3,500	93	1,000	616	45	1,000
582-584-757.000	FUEL OIL	16,500	25,000	25,000	25,000		25,000
582-584-801.000	PROFESSIONAL & CONTRACTUAL	34,400	4,771	5,000	5,000	4,375	5,000
582-584-921.000	HEAT						
582-584-929.000	REPAIRS & MAINTENANCE	5,509	1,000	7,000	5,634	7,000	
Totals for dept 584 - ELECTRIC GENERATION		62,400	34,902	69,754	58,754	20,489	69,300
Dept 585 - BUILDING MAINTENANCE							
582-585-702.000	WAGES	115,000	56,779	7,500	7,403	8,000	
582-585-702.100	WAGE REIMBURSEMENT	4,000	2,317	3,000	1,000	521	1,000
582-585-703.000	SALARIES	2,695	2,142	2,500	500	21	1,000
582-585-709.000	EMPLOYER'S FICA	2,142	255	500	750	637	750
582-585-713.000	WAGES - OVERTIME	695	7	500	3,000	2,476	3,400
582-585-717.000	RETIREMENT - MERS - EMPLOYER P				20	(5)	20
582-585-719.000	HOSPITALIZATION						
582-585-726.000	LIFE INSURANCE			1,000	250	15	500
582-585-752.000	OFFICE SUPPLIES		764	1,000	250		500
582-585-752.100	OPERATING SUPPLIES						
582-585-752.800	ELECTRIC SUPPLIES	14,500	7,500	5,000	2,750	5,000	
582-585-753.000	TOOLS & EQUIP UND CAP THRESHOL	7,500	250	15,000	15,000	10,000	15,000
582-585-767.000	CLOTHING - UNIFORMS	75,000	14,054	1,000	500	500	500
582-585-801.000	PROFESSIONAL AND CONTRACTUAL	4,600	810	5,000	2,500	581	5,000
582-585-860.000	TRANSPORTATION	4,400	1,210	300	136	300	
582-585-910.000	PROFESSIONAL DEVELOPMENT						
582-585-929.000	REPAIRS & MAINTENANCE	350					
582-585-940.000	EQUIPMENT RENTAL	100					
582-585-956.000	MISCELLANEOUS	225,700	81,728	34,000	34,070	21,785	40,970
Totals for dept 585 - BUILDING MAINTENANCE							
Dept 586 - PURCHASED POWER							
582-586-702.000	WAGES	11,200	2,268				
582-586-703.000	SALARIES		107				
582-586-709.000	EMPLOYER'S FICA		91	200	200	200	200
582-586-713.000	WAGES - OVERTIME						
582-586-717.000	RETIREMENT - MERS - EMPLOYER P	1,200					
582-586-752.000	OFFICE SUPPLIES	25,000	1,579	2,500	2,500	2,127	2,500
582-586-757.000	FUEL OIL	50,000	1,021,326	1,100,000	1,100,000	881,788	1,100,000
582-586-801.000	PROFESSIONAL AND CONTRACTUAL	1,300,000	145,619	150,000	150,000	133,657	150,000
582-586-926.000	ATC TRANSMISSION MONTHLY INV		37,739	35,000	35,000	30,491	35,000
582-586-926.100	MISO ENERGY MONTHLY EXPENSE						
582-586-929.000	REPAIRS & MAINTENANCE						
582-586-931.000	EQUIPMENT REPAIRS	20,000					
582-586-968.100	RRI FUND DEPRECIATION	54,164					
Totals for dept 586 - PURCHASED POWER		1,461,564	1,208,729	1,287,700	1,287,700	1,048,063	1,287,700
Dept 587 - ENERGY OPTIMIZATION							
582-587-702.000	WAGES		30				
582-587-752.000	OFFICE SUPPLIES - ENERGY OPT		49,763	40,000	40,000	27,108	40,000
582-587-801.000	PROFESSIONAL & CONTRACTUAL		49,793	40,000	40,000	27,108	40,000
Totals for dept 587 - ENERGY OPTIMIZATION			2,314			1,368	1,000
Dept 588 - SAVE THE BELLS							
582-588-752.200	SAVE THE BELLS EXPENSES						

BUDGET REPORT FOR NEWBERRY VILLAGE

Fund: 582 Electric Fund

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2017 AMENDED BUDGET	2018 AMENDED BUDGET	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19	2020 DEPT REQUESTED BUDGET
APPROPRIATIONS							
Dept 588 - SAVE THE BELLS							
Totals for dept 588 - SAVE THE BELLS							
		2,314				1,368	1,000
TOTAL APPROPRIATIONS		2,459,525	2,262,178	2,320,872	2,326,873	1,815,436	2,304,304
NET OF REVENUES/APPROPRIATIONS - FUND 582							
BEGINNING FUND BALANCE		1,513,487	1,732,621	1,891,318	1,891,318	1,891,318	2,111,206
ENDING FUND BALANCE		1,513,487	1,729,994	1,911,046	1,912,999	2,111,206	2,124,562

NEWBERRY WATER & LIGHT BOARD

As of 12.01.2019

NAME	ADDRESS	EMAIL	PHONE	TERM
Mike Schnorr	306 E Truman Blvd	mike@artcentergraphics.com	906-293-3927	Exp. October 2022 Apt. in 11/19
Dan Hardenbrook	224 Newberry Ave Apt. 2	dhardenbrook@newberrymi.gov		Council Appt.
Catherine Freese	116 W. McMillan	cfeese@newberrymi.gov	906-287-1989	Council Appt.
Larry Vincent <i>Chairman</i>	807 Newberry Ave	lvincent@newberrymi.gov	906-293-1952 906- 322-6996	Exp. October 2021
Kirby Wendt, <i>Customer, not elector</i>	517 W Victory Way	Wendt.Kirby@gmail.com	906-291-0074	Exp. October 2020 Apt. in 03/19

- *Terms expire in October – last meeting for participant is October Meeting*
- *Chairperson is selected by the board at the October meeting. Chairperson holds position for one year and until successor is named.*
- *Letters of interest need to go to council for consideration at October meeting*
- *President makes necessary appointments; ratified by Council @ Oct Council Meeting*
 - *Council Appointments may need to be made after elections, if Council changes.*
- *First meeting for appointed member filling expired seat is November meeting*

ORDINANCE A

This is an Ordinance Relative to the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry.

THE VILLAGE OF NEWBERRY ORDAINS:

A:1:1 Board:

There is hereby created and constituted a Board under the name of the Newberry Water and Light Board to be composed of five members, except as provided in paragraph A:1:1a, who shall be electors of the Village, hereinafter referred to as "Board". The members of the Board shall be nominated by the Village President and approved by the Council. The appointment of members to the Newberry Water and Light Board shall be at the Council's regular October meeting.

A:1:1a Council Members

Two council members so appointed by the Village President and approved by the Council shall serve for a term of one (1) year; which terms shall commence at the date of appointment and shall expire upon the appointment of a successor at the regular Council meeting the following October.

A:1:1b At Large Members:

An at-large appointment shall be made at the regular October Village Council Meeting. The term of each member shall commence upon taking the oath of office. The term of office shall be for three years and there shall be three (3) at large members serving. Each and every year, in the month of October, one (1) at-large member's term shall expire. Shall a vacancy arise during a member's term the Village President may present a candidate to the Village Council for approval of appointment to serve the remainder of the term associated with the vacant position. It is imperative that the at-large members' terms remain staggered so as not to allow more than one position's term to expire in the same year.

One at large member may be a customer and not elector. The customer member shall reside in the service area of the Newberry Water & Light Board and be a current customer. A customer member, if nominated and approved may not serve as chairperson, or acting chairperson.

A:1:1c Oath of Office:

Within ten (10) days of appointment, each Water and Light Board member shall take an oath of office as prescribed by the Village Clerk before being qualified as members of said Board.

A:1:1d Hold-over Provision

Each member is to hold over his/her term of office until his/her successor shall have been appointed and taken the oath of office.

A:1:1e Compensation

Each member of said Water & Light Board shall receive the sum of \$50.00 per month as compensation for serving on this Board. Additionally, each member attending a regular or special meeting of the Board shall receive \$25.00 per meeting attended. Said sum shall be payable at the regular scheduled meeting of the following month.

A:1:2 Quorum; Chairperson:

A majority of the members of said Board shall constitute a quorum for the transaction of business. They shall name their own chairperson at the first regular meeting of said Board in October of each year. The chairperson shall hold such position for one year and until his successor shall have been named. The chairperson, with the approval of a majority of the Board, shall appoint a clerk for the Board.

The clerk's duties shall consist of taking/recording minutes of all regular and special meetings. The minutes shall be made available for approval at the next meeting of the Board. The clerk shall maintain copies of all minutes and shall make them available for public inspection. The Board may designate other Board employees to assist the clerk in making records available for public inspection.

A:1:3 Duties:

A:1:3a Management Authority:

The Board, subject to the direction of the Council is hereby charged and entrusted with the construction, management, maintenance, supervision and control of such water works and electric lighting plant and distributing systems of any future department or departments that the Council shall deem fit to allocate to the Board for management. The Board shall have power to make and adopt all by-laws, rules and regulations as they shall deem necessary and expedient for the transaction of their business not inconsistent with other Ordinances or Policies of the Village.

A:1:3b Unified Collection of Fees and Charges:

The Board shall be charged with the responsibility to collect all electrical, water, sewage and garbage fees on behalf of themselves and the Village Council and to make a monthly accounting of all revenues collected and all accounts receivable.

A:1:4 Modification of Plant in Excess of \$10,000.00:

Whenever the expense of rebuilding, repairing, adding to or otherwise changing any portion of the water works, electric plant or the distributing systems shall not exceed the sum of Ten Thousand (\$10,000.00) Dollars, the same shall be done by the same Board in such manner as they shall deem proper. Whenever such expenses shall exceed the sum of Ten Thousand (\$10,000.00) Dollars, the Board shall first submit plans, diagrams and specifications of the same and estimates of the cost thereof to the Council for its approval, and, when so approved, the