VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
Tuesday, July 10, 2018
Meeting Location: 302 East McMillan Ave
Meeting Time: 5:30 p.m.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF MINUTES**

   1. Water and Light Board Meeting – Regular Session – Tuesday, June 12, 2018 at 5:30 p.m.

6. **WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS**

   1. None Prescheduled

7. **PUBLIC COMMENTS –** Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes as per General Village Law.

   1. None Prescheduled

8. **SUBMISSION OF BILLS AND FINANCIAL UPDATES**

   1. Water & Light – Monthly Bills – June 2018

582	Electric Fund		$111,341.15
591	Water Fund		$4,866.33
		Total:	**$116,207.48**
582	Christmas Lights Fund – as of 7/6/2018		$15,169.68

   2. Water & Light – Cash Balance – May 2018

9. **PETITIONS AND COMMUNICATIONS –** Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information, or are referred to a committee or staff for follow-up.

   1. None Prescheduled

10. **INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS**

    1. None Prescheduled

11. **REPORTS OF VILLAGE MANAGEMENT –** The Village Manager, Assistant Village Manager, and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

    1. Superintendent of Water and Light
    2. Assistant Village Manager
    3. Village Manager

12. **REPORTS OF COMMITTEES**

    1. Save the Bells

13. **UNFINISHED BUSINESS**

    1. None Prescheduled

14. **NEW BUSINESS**

    1. Payment of Delinquent Utility Accounts
    2. Utility Payment Methods

15. **COMMENTS BY BOARD MEMBERS**

16. **ADJOURNMENT - REGULAR SESSION**

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
June 12, 2018

Present: Chairperson Medelis, Brown, Vincent.
Absent: Feldhusen.
Also Present: Village Manager – James-Mesloh, Assistant Village Manager – Vallad, Superintendent of W&L – Perry, Clerk – Schummer, Steve Stiffler, Scott Ouellette, Chuck Pipes, Bruce Lane, Lori Stokes.
Call to Order: Chairman Medelis called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.
Approval of Agenda: Moved by Vincent, support by Brown, **CARRIED**, to approve agenda as submitted. Ayes: All.
Absent: Feldhusen.
Approval of Minutes: Moved by Vincent, support by Brown, **CARRIED**, to approve minutes from the May 7, 2018 W&L meeting as presented. Ayes: All. Absent: Feldhusen. There was discussion as to whether Brown could vote, as she was not present at the meeting of the minutes being approved. Corrections were made to the minutes, as Lori Stokes pointed out an error, later in the meeting. In the original minutes Downey was listed as absent and listed absent in six votes. In the corrected minutes Downey is eliminated from the absent and voting lists.
Water and Light Chairperson Announcements: Chairman Medelis stated that there is an opening on the Water & Light Board and that if anyone is interested to contact him or John DeWitt and they should also submit a letter of interest.
Public Comments on Agenda Items: Comments heard from: Lori Stokes – 301 W. John Street and Scott Ouellette – 418 ½ W. John.
Submission of Bills and Financial Updates:
A.) Water & Light Monthly Bills – Motion by Brown, support by Vincent, **CARRIED**, recommend Village Council pay the May 2018 Electric Fund bill in the amount of $132,452.60. Ayes: All. Absent: Feldhusen.
B.) Motion by Vincent, support by Brown, **CARRIED**, recommend Village Council pay the May 2018 Water Fund bill in the amount of $11,266.53. Discussion followed. Ayes: All. Absent: Feldhusen.
C.) Christmas Light Fund is currently at $12,907.79.
D.) Water & Light – Cash Balance – April 2018, was reviewed.
Petitions and Communications: None.
Introduction and Adoption of Ordinances and Resolutions: None.
Reports of Village Management:
1.) Superintendent of Water and Light: Perry gave a verbal as well as written report. He stated that there would be a maintenance outage on Sunday, June 24th beginning at 6 or 7 a.m. Superintendent Perry stated that this meeting would probably be his last as he is retiring at the end of July and will be on vacation most of July. A discussion was held regarding the urgent need to hire a lineman.
2.) Assistant Village Manager: Vallad gave a verbal report. He asked permission to purchase good topsoil to fix the grassy areas affected by the water project. Vallad also discussed the Rate Change Evaluation from Michigan Rural Water Association. The recommendation is a flat-rate of $77.92, he doesn't recommend it, would like to wait till the end of the budget-year and an audit, next spring, look at it again. If we went back to the per-thousand rate the base rate would be $60.00 and the per-thousand would be $11.56.
3.) Village Manager: James-Mesloh gave a verbal report. She stated that she met with the Ministerial Association about how to let people know where to go if they need assistance with their utility bills. May put the assistance information on the cut-off tags. The Audit is ongoing. She stated the pre-sale tickets for the circus are going well, this will benefit the Save the Bells project.
Reports of Committees: None.
Unfinished Business:
1.) Water Project Grass: Discussed during Assistant Village Manager's report.
2.) Circus to Support Christmas Bells: discussed during the Village Manager's report.
New Business:
1.) Review of Water Rate Study: Discussed during Assistant Village Manager's report.

Comments by Board Members: Medelis stated that he made the decision to have one *Public Comment* period and that according to Robert's Rules you are allowed to have just one, so he feels he is not breaking any freedom of speech rules as was suggested during public comment earlier. He also reiterated that the water rates would remain the same for now. Medelis also would like to have the Village look into taking money in the Village office again. Vincent explained the Governmental Accounting Standards Board (GASB), as it had been brought up during public comment at a past meeting. Regarding a comment made during public comment, Brown clarified there is not a conflict of interest by having Village Council Trustees on the W&L Board, as the two Trustees are appointed by the Council to be the liaisons between the two bodies.

ADJOURNMENT: Motion by Vincent, support by Brown, **CARRIED**, to adjourn meeting at 6:19 p.m. Ayes: All. Absent: Feldhusen.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Charles Medelis, Chairperson

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	ELECTRIC FUND	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE SELF PAY	289.59
		MICHIGAN COUNCIL 25	MI COUNCIL 25/UNION DUES	162.60
		MERS DC PLAN #110353	JUNE HYBRID SELFPAY	367.02
		NEWBERRY WATER & LIGHT	TICKET SALES	514.50
		STATE OF MICHIGAN	MAY 2018 PA 95	1,203.59
		STATE OF MICHIGAN	SALES TAX MAY 2018	5,530.55
			TOTAL:	8,067.85
ELECTRIC DISTRIBUTION	ELECTRIC FUND	CHIMERA PROMOTIONS	TICKET SALES FOR CIRCUS	588.00
		PLANTE & MORAN	BILLING ACT SERVICE	31.25
		EMERALD TRANSFORMER	TRANSFORMER DISPOSAL	2,506.73
		FAIR, ALMA	JUNE CLEANING	150.00
		FOSTER'S ACE HARDWARE	STRAIGHT CLEVIS	18.99
			TARP POLY	9.99
			WEED/GRASS	37.89
		HIAWATHA TELEPHONE COMPANY	JAMADOTS INTERNET	50.00
		MICHIGAN PUBLIC POWER AGENCY	MAY 2018 MPPA SERVICE	260.13
		NEWBERRY NEWS	5/23 &5/30 CLERK	42.00
		POWER LINE SUPPLY COMPANY	SOCKET METER	450.92
		RAHILLY'S IGA	WATER	3.99
		SONDEE, RACINE & DOREN, P.L.C.	MAY LEGAL COUNSEL	477.00
		US POSTAL SERVICE	UTILITY BILLING	449.27
		VERIZON	FAX & DATA PLANS	78.73
			CELL PHONES	131.35
		WMJT EAGLE 96.7	CIRCUS ADS-SAVE THE BELLS	150.00
		WNBY RADIO	CIRCUS ADS/SAVE THE BELLS	150.00
			TOTAL:	5,586.24
GENERAL EXPENSES	ELECTRIC FUND	AIRGAS USA LLC	CYLINDER LEASE	165.40
		AMAZON CAPITAL SERVICES	NERF STEPS	120.62
			WORK BOOTS	160.00
			PAINKILL REFILL	50.00
		BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEES & RETIREES	10,357.33
		DSTECH	ADD TO DOMAIN	53.13
			SERVER ISSUES/MICROSOFT EX	26.57
		MERS DC PLAN	JUNE HYBRID RETIREMENT	367.02
		MERS	WL DEFINED BENEFIT	505.00
			ADMIN FLAT RATE	331.50
			WL HYBRID	602.83
		44 NORTH	W&L RETIREE	1.15
			W&L EMPLOYEES	3.45
		LYNN AUTO PART INC.	WASHER FLUID/ANTIFREEZE	8.43
			FUEL LINE/ FILTER	9.71
			LYNN AUTO PART INC.	8.49
		PARROTT & SONS COMPANY, MATT	HANG TAGS	144.93
		NATIONAL OFFICE PRODUCTS	PAPER	24.37
			POST ITS	2.49
			PAPER	18.73
			PAPER	9.30
		NEWBERRY NEWS	5/2 VACANCY	15.00
		NEWBERRY WATER & LIGHT	BC/BS WITHHOLDING	853.32
			BC/BS WITHHOLDING	853.32
		REVIZE LLC	WEB DESIGN, TECH SUPPORT	650.00
		SEMCO ENERGY GAS CO.	ACCT#0235237.500 &#0235238	30.42
		STANDARD, THE	LIFE INSURANCE ELECTRIC	43.80
		SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	174.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		US BANK OPERATIONS CENTER	ELEC UTILITY #5045-5ADMIN	250.00
			CAPT'L IMPROV 4423-5 ADMIN	250.00
		US BANK EQUIP FINANCE	COPIER LEASE & SURCHARGE	192.98
		VERIZON	DESK PHONES	131.91
			TOTAL:	16,415.20
ELECTRIC GENERATION	ELECTRIC FUND	AT&T	ACCT #906-293-5648-5313	132.48
			AT&T ACCT#146204500 INTERN	80.66
		FOSTER'S ACE HARDWARE	NIPPLE/PLUGS	7.47
		G C MAINTENANCE	A&B QUARTERLY TANK INSPECT	250.00
		GREAT LAKES FIRE & SAFETY EQUIPMENT	TESTING/REFILL/RECONDITION	203.00
		JDA, JIM DEPEW AGENCY	STORAGE TANK INSURANCE	1,752.00
		NEAL'S TRUCK PARTS	NEAL'S TRUCK PARTS	22.73
		RAHILLY'S IGA	WATER	3.49
			TOTAL:	2,451.83
BUILDING MAINTENANCE	ELECTRIC FUND	D & D HOME CENTER	DEADBOLT	32.49
			LUMBER/SCREWS	57.27
		GREAT LAKES FIRE & SAFETY EQUIPMENT	TESTING/REFILL/RECONDITION	203.00
		RANGE TELECOMMUNICATION	MISS DIG FOR JUNE	7.39
		VERIZON	DESK PHONE	13.32
			CELL PHONES	105.06
		WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL ELECTRIC	343.58
			TOTAL:	762.11
PURCHASED POWER	ELECTRIC FUND	CLOVERLAND ELECTRIC CO-OP	MAY 2018 HYDRO BILLING	5,259.07
			JUNE 2018 HYDRO BILLING	5,278.82
		CMS ENERGY RESOURCE MGT	922.896 MWH / CAPACITY 1.2	62,573.76
			TOTAL:	73,111.65
ENERGY OPTIMIZATION	ELECTRIC FUND	MECA	WECC, MONTHLY IMP, MRKG, I	4,946.27
			TOTAL:	4,946.27
WATER SYSTEM	WATER FUND	AIRGAS USA LLC	CYLINDER LEASE	165.40
		AMAZON CAPITAL SERVICES	BLACK NERF BAR FORD CAB	104.23
		PLANTE & MORAN	BILLING ACT SERVICE MAY 20	31.25
		DSTECH	ADD TO DOMAIN	53.13
			SERVER ISSUES/MICROSOFT EX	26.56
		MICH RURAL WATER ASSOC	MEMBERSHIP DUES	690.00
		MERS	WATER SHARE OF MERS	1,439.33
		44 NORTH	W&L EMPLOYEES	3.45
		FOSTER'S ACE HARDWARE	STRAIGHT CLEVIS	18.99
			FAUCET	9.99
			BREAKER VACUUM BRASS	7.99
		HAWKINS INC	AZONE 15-EPA REG NO 7870-5	136.74
		LYNN AUTO PART INC.	WASHER FLUID/ANTIFREEZE	8.44
			FUEL LINE/ FILTER	9.71
			LYNN AUTO PART INC.	5.69
			LYNN AUTO PART INC.	8.50
			BOLTS	4.76
			LYNN AUTO PART INC.	10.98
			BRAKE PADS	48.97
			THERMOSTAT	32.49
			FULL STRENGTH	40.76
			GLOVES	8.25
		PARROTT & SONS COMPANY, MATT	HANG TAGS	144.92

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		NATIONAL OFFICE PRODUCTS	PAPER	24.37
			POST ITS	2.49
			PAPER	18.73
			PAPER	9.30
		NEWBERRY NEWS	5/2 VACANCY	15.00
			5/23 & 5/30 CLERK	42.00
			5/23 & 5/30 FLUSHING	48.00
		RANGE TELECOMMUNICATION	MISS DIG FOR JUNE	7.39
		RAHILLY'S IGA	WATER	7.48
		REVIZE LLC	WEB DESIGN, TECH SUPPORT	650.00
		SAULT STE MARIE CITY HALL	WATER SAMPLES MARCH 2018	48.00
		SONDEE, RACINE & DOREN, P.L.C.	MAY LEGAL COUNSEL	642.00
		STANDARD, THE	LIFE INSURANCE WATER	43.80
		SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	174.00
		WEX BANK - SPEEDWAY UNIVERSAL	GAS/FUEL WATER	123.24
			TOTAL:	4,866.33

========== FUND TOTALS ==========

582	ELECTRIC FUND	111,341.15
591	WATER FUND	4,866.33
	GRAND TOTAL:	116,207.48

TOTAL PAGES: 3

Account: XMAS DECOR DONATIONS Current Time: 07/06/18 8:47:40 AM

Current Balance: $15,169.68
Available Balance: $15,169.68

Date	Ref/Check No	Description	Debit	Credit	Balance
07/05/2018	View Image	DDA REGULAR DEPOSIT		$616.60	$15,169.68
06/30/2018		INTEREST PAID		$3.29	$14,553.08
06/29/2018	View Image	DDA REGULAR DEPOSIT		$595.00	$14,549.79
Totals:		Transactions: 3	Debits: $0.00	Credits: $1,214.89	

Newberry Water & Light
Cash Balance Report
31-May-18

G/L Account		Electric Fund 582	Water Fund 583	Total Account Balance			
					First National St Ignace A/C#5000112 General checking		162,763.58
000-001.014	Save the Bells	12,907.79		12,907.79	First National St Ignace A/C#5000468 Utility sweep		5.00
					First National St Ignace A/C#5000385 Water Account PAD		5.00
					First National St Ignace A/C #7703432 Save the Bells		12,907.79
000-001.013	Cash	199,268.70	(36,134.47)	163,134.23	First National St Ignace A/C#5000500 Water supply system		360.65
						TOTAL	**176,042.02**
					First National St Ignace A/C#7702483 Utility payments		252,642.95
					First National St Ignace A/C#7703424 UB credit card payments		44,575.16
000-006.000	Direct Bill account	(259,709.36)	779,002.67	519,293.31	M Bank A/C#13503592		188,239.54
					Tahquamenon Area Credit Union		33,835.66
							519,293.31
					Tahquamenon Area Credit Union A/C#1305590		3,223.18
000-003.000	Cash Investments	80,105.34	6,983.20	87,088.54	First National St Ignace A/C#7702699 Construction fund		76,882.06
					First National St Ignace A/C#7701832		6,983.30
							87,088.54
	TOTAL OPERATING CASH BALANCE	**32,572.47**	**749,851.40**	**782,423.87**			
							782,423.87
	RESTRICTED ACCOUNTS						
004	Bond and Int Redemption 2005	-	33,309.39	33,309.39			
005	Bond and Int Redemption 2009	-	1,331.60	1,331.60			
006	Revenue Bond Reserve 2005	-	130,000.00	130,000.00			
007	Revenue Bond Reserve 2009	-	12,800.00	12,800.00			
008	Revenue Bond Reserve 2014	-	46,800.00	46,800.00			
010	Water Supply System RRI 2005	-	175,195.00	175,195.00			
011	Bond and Int Redemption 2014	-	-	-			
013	Water Supply System RRI 2014	-	45,096.00	45,096.00			
		-	**444,531.99**	**444,531.99**			
022	MISO CASH COLLATERAL	**12,095.88**	-	**12,095.88**	First National St Ignace A/C#7703168		**444,531.99**
					JP Morgan MISO F/B/O NWLB A/C#5030911		**12,095.88**

VILLAGE OF NEWBERRY

Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

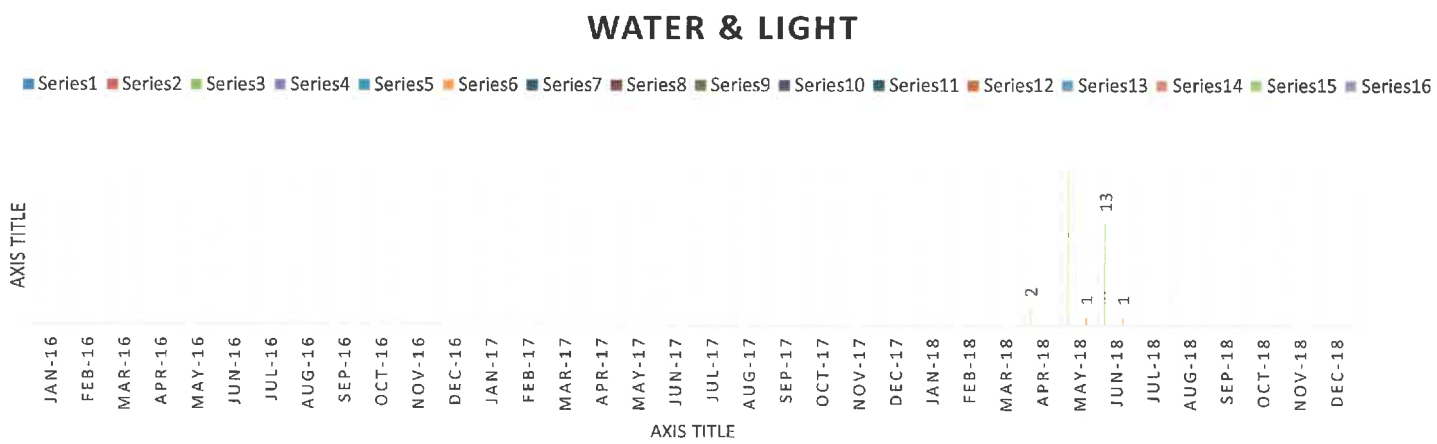
Newberry Water and Light Board
Matt Perry Superintendent Report
June 2018

- Brushing
- Removed wire for tree removal Co. Rd. 407
- Flushing
- Broken Cut-Out (Co Rd 450) Replaced
- Consumer Confidence Report
- Non-payment Disconnects (23)
- Outage - East Side due to a squirrel
- Outage - E. John St. due to a cut-out wire
- Well #4 samples for DEQ
- Automated partial chemistry
    - Volatile Organic Compound
        - 50c- Pesticides
        - 50c- Herbicides
        - 50c- Carbamates
    - Bacteriological – Total Coliforms
- Reading meters
- Substation regulator
- 69kv switch replacement

WATER AND LIGHT
MISS DIGS

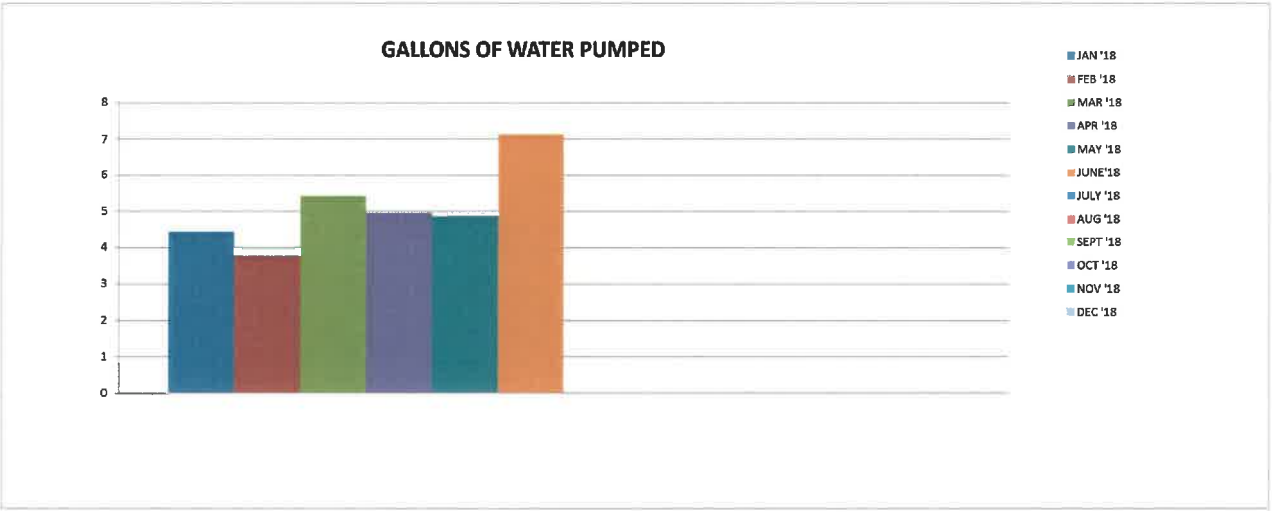
Water & Light
Miss Digs
JUNE 2018

MISS DIGS	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
000 RESPONSE PENDING												
001 NO CONFLICT												
002 MARKED				2	31	13						
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED					1	1						
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED												
TOTALS	0	0	0	2	32	14	0	0	0	0	0	0



Water & Light
Water Pumpage Report - 2018

MONTH	12237.98	X 1,000,000	1000'S GALS	#VALUE!	PUMPED NOT BILLED FOR	$ BILLED FOR	GALS BILLED	LOSS	BILLED FOR	LOST REVENUE
JAN '17	4.052	4052000	4052	$ 9.25	$ 43,601.00	$ 35,835.92	3213	21%	79%	$ 7,765.08
FEB '17	5.586	5586000	62573.76	$ 9.25	$ 584,927.28	$ 35,068.45	3123	95%	5%	$ 549,858.83
MAR '17	4.919	4919000	4919	$ 9.25	$ 51,620.75	$ 32,783.23	2870	42%	58%	$ 18,837.52
APR '17	4.44	4440000	4440	$ 9.25	$ 47,190.00	$ 26,693.75	2209	50%	50%	$ 20,496.25
MAY '17	4.862	4862000	4862	$ 9.25	$ 51,093.50	$ 33,410.04	2930	40%	60%	$ 17,683.46
JUNE '17	6.218	6218000	6218	$ 9.25	$ 63,636.50	$ 41,981.56	3867	38%	62%	$ 21,654.94
JULY '17	5.236	5236000	5236	$ 9.25	$ 54,553.00	$ 32,873.46	2888	45%	55%	$ 21,679.54
					GOAL				REU'S	
AUG '17	5.394	5394000	5394		$ 80,000.00	$ 82,799.37	5394	103%	1,103.99	$ (2,799.37)
SEPT '17	5.566	5566000	5566		$ 80,000.00	$ 82,267.11	5566	103%	1,096.89	$ (2,267.11)
OCT '17	4.53	4530000	4530		$ 80,000.00	$ 82,568.39	4530	103%	1,100.91	$ (2,568.39)
NOV '17	4.634	4634000	4634		$ 80,000.00	$ 82,239.62	4634	103%	1,096.53	$ (2,239.62)
DEC '17	4.339	4339000	4339		$ 80,000.00	$ 82,001.71	4339	103%	1,093.36	$ (2,001.71)
					GOAL				REU'S	
JAN '18	4.428	4428000	4428		$ 80,000.00	$ 74,408.55	4428	93.0%	992.11	$ 5,591.45
FEB '18	3.780	3780000	3780		$ 80,000.00	$ 77,569.72	3780	97.0%	1,034.26	$ 2,430.28
MAR '18	5.422	5422000	5422		$ 80,000.00	$ 77,216.00	5422	96.5%	1,029.55	$ 2,784.00
APR '18	4.9589	4958900	4958.9		$ 80,000.00	$ 86,588.54	4.959	108.2%	1,154.51	$ (6,588.54)
MAY '18	4.8636	4863600	4863.6		$ 80,000.00	$ 79,932.68	4.864	99.9%	1,065.77	$ 67.32
JUNE'18	7.119	7119000	7119		$ 80,000.00	$ 78,705.95	7.119	98%	1,049.41	$ 1,294.05
JULY '18					$ 80,000.00			0%	-	
AUG '18					$ 80,000.00			0%	-	
SEPT '18					$ 80,000.00			0%	-	
OCT '18					$ 80,000.00			0%	-	
NOV '18					$ 80,000.00			0%	-	
DEC '18					$ 80,000.00			0%	-	
				GOAL	$ 960,000.00	$ 474,421.44	% OF GOAL			
				BILLED TO DATE	$ 474,421.44		49%			
			REMAINING NEEDED FOR BUDGET		$ 485,578.56			98.8%	1095	$ 5,578.56


GALLONS OF WATER PUMPED
8
7
6
5
4
3
2
1
0
JAN '18
FEB '18
MAR '18
APR '18
MAY '18
JUNE'18
JULY '18
AUG '18
SEPT '18
OCT '18
NOV '18
DEC '18

$0.100793	<-- Monthly base rate.	Monthly base rate adopted in Aug 2012, and applied to Nov 2013 billing. There is also a $9.00 meter base charge. Keep both until changed by board.
$0.045221	<-- Base case cost.	Base case cost per kWh adopted at the time we modified our EA procedure in Mar 2007. Keep until changed by board.
#DIV/0!	<-- EA for 1st 6 months	<-- Enter this EA figure from cell E33 of last year spreadsheet.
$0.020586	<-- EA for 2nd 6 months	<-- Enter this EA figure from cell E32 of this year spreadsheet.

Newberry Water & Light Board
307 East McMillan Avenue
Newberry, MI 49868
Modified and updated Sep 2013 (PFL)

This sheet is in protected mode. Cells with this background color are not locked and can be changed.
If protection is turned off, all cells can be edited. Formulas should not be modified without good reason.

After making a data entry, MAKE SURE TO SAVE before exiting.
this tan area is for notes, info, etc. The blue tab named "NOTES" at bottom shows more information.

For Year
2017/18

	Billing month	Power Cost/ kWh	Base Case Cost/kWh	Increase/ (DECREASE) Base Case (%)	EA Real Cost Difference	Total EA Adjustment	Monthly Base Rate	Monthly Applied Rate
January	(Dec bill)	$0.073423	$0.045221	62.365%	$0.028202			
February	(Jan bill)	$0.077053	$0.045221	70.392%	$0.031832			
March	(Feb bill)	$0.039809	$0.045221	(11.969%)	($0.005412)	**#DIV/0!**	$0.100793	#DIV/0!
April	(Mar bill)	$0.072863	$0.045221	61.126%	$0.027642			
May	(Apr bill)	$0.071061	$0.045221	57.141%	$0.025840			
June	(May bill)	$0.060632	$0.045221	34.079%	$0.015411			
July	(June bill)	#DIV/0!	$0.045221	#DIV/0!	#DIV/0!			
August	(July bill)	#DIV/0!	$0.045221	#DIV/0!	#DIV/0!			
September	(Aug bill)	#DIV/0!	$0.045221	#DIV/0!	#DIV/0!	**$0.020586**	$0.100793	$0.121379
October	(Sep bill)	#DIV/0!	$0.045221	#DIV/0!	#DIV/0!			
November	(Oct bill)	#DIV/0!	$0.045221	#DIV/0!	#DIV/0!			
December	(Nov bill)	#DIV/0!	$0.045221	#DIV/0!	#DIV/0!			
AVERAGES, Jan - Jun				0.45522253	$0.020586			
AVERAGES, Jul - Dec				#DIV/0!	#DIV/0!			

NOTE: Use this rate for **Jan - June** (of this year) billing period. This is the rate for calculating customer billing.

NOTE: Use this rate for the **July - Dec** (of this year) billing period. This is the rate for calculating customer billing.

Note: new EA for the **second 6 months** of **this** year. (enter this value in cell A5 of **this year** spreadsheet)

Note: new EA for the **first 6 months** of **NEXT** year. (enter this value in cell A4 of the **new next year** spreadsheet) when you make it.

Note: these fields (averages) **populate automatically** when the figures for Cloverland Cost/kWh are all filled in.

STARTED EDITING PROCESS AUG 2013
TO ELIMINATE THE OLD NON-USED PARTS WHICH WERE USED IN THE ORIGINAL
AND MAKE IT INTO A GENERAL PURPOSE CALCULATOR FOR THE EA ADJUSTMENT
PFL AUG 19, 2013

More editing, 8-30-13, PFL	Mostly finalized 8-30-13; 22:30	More tinkering 9-1-13
Started on EDIT-3 9-1-13 22:00	Ready for test and review 9-12-13	Final edit and test 12-30-13

SPECIAL NOTE for 2014: There is an error in the data entry chronology. This is a result of me somehow having entered the JUNE bill information in cell B23 instead of the correct MAY information. The board had already approved the EA rate by the time I found this, and the difficulty of reversing this would have been large. so I used the MAY bill info in cell B25 to offset the EA for the next 6 months in a compensating manner. So, cells B23 and B25 should actually be swapped for exact computation for the respective periods. The actual error is small; .026627 as shown now, and .024414 if the correct info is used. PFL 8-8-2014.

VILLAGE OF NEWBERRY

Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Culpepper and Merriweather Circus
Monday, July 2, 2018
Report Provided by Michelle Baynton
Proceeds Raised for Save the Bells

The telemarketing sales, which were calls made to the local businesses, to see if they wanted to buy Child/Senior tickets, sold 210 child tickets. Which over 100 of those tickets were donated to The Link for local children. The gross sales were $1,470.00, which the Bells received $367.50 dollars.

Advance Tickets sales, which were at Newberry Motors, IGA, Mac's, 1st National Bank, Triangle Restaurant, Curtis Service Station, and the Village Offices, sold 128 Adults tickets, and 77 Child/Senior tickets, for a total of 205 tickets. The gross sales were $1,819.00, which the Bells received $274.75

Online tickets sales, 10 tickets were sold. The gross sales were $85.00, which the Bells received $33.75

Tickets sold at the gate were 286 tickets. The gross gate sales were $3,183.00, which the Bells received $318.50

The total in ticket sales that the Bells received was $994.30!!

CREDITOR: 20788 -- NEWBERRY WATER & LIGHT
ACCOUNTS LISTED: 01/1986 TO 07/2018
PAYMENT PERIOD: 07/01/2018 TO 07/06/2018

NEWBERRY WATER & LIGHT
VILLAGE OF NEWBERRY
307 E MCMILLAN AVE
NEWBERRY MI 49868

DATE	NUMBER PLACED	AMOUNT PLACED	AVERAGE BALANCE	# PAID IN FULL	PERIOD COLLECTIONS	TOTAL COLLECTIONS	%COLL	NUMBER RETURN	TOTAL RETURNED	NUMBER ACTIVE	AMOUNT ACTIVE	TOTAL COMMISSIONS
2010	71	$162,949	$2,295.06	32	$0.00	$18,577	52.2	29	$127,331.46	10	$17,041	$4,644.15
2015	49	$18,752	$382.70	16	$0.00	$6,102	35.7	5	$1,671.68	28	$10,978	$1,525.54
04-16	64	$23,743.37	$370.99	11	$0.00	$1,691.92	8.4	13	$3,664.46	40	$18,386.99	$422.96
06-16	2	$1,167.49	$583.75	1	$0.00	$432.75	37.1	0	$0.00	1	$734.74	$108.19
07-16	6	$1,376.18	$229.36	0	$0.00	$0.00	0.0	0	$0.00	6	$1,376.18	$0.00
2016	72	$26,287	$365.10	12	$0.00	$2,125	9.4	13	$3,664.46	47	$20,498	$531.15
TOTAL	192	$207,988	$1,083.27	60	$0.00	$26,804	35.6	47	$132,667.60	85	$48,517	$6,700.84

WATER and ELECTRIC
OUTSTANDING BALANCES

2015 and Prior
96 Accounts

Electric	$ 57,963.51
Water	$ 23,690.88
	$ 81,654.39

2016
26 Accounts

Electric	$ 9,954.84
Water	$ 5,923.19
	$ 15,878.03

2017
33 Accounts

Electric	$ 4,071.31
Water	$ 2,785.15
	$ 6,856.46

Total **$104.388.88**

Northern Credit Bureau

20788 4-23-10

AGREEMENT FOR FULL-COLLECTION SERVICE

Agreement between Northern Credit Bureau (Agent), and Newberry Water & Sewer Bd Village of Newberry (Client).

FEES:
Client agrees to a 25% collection fee on any monies collected on a regular account, whether the debtor pays the Client orthe Agent. A regular account is any account that has been placed in the Agent's full-collection service system & has not received authorization from the Client for legal action (civil suit).

Client agrees to a — % collection fee on any monies collected on legal accounts. A legal account is a full-service account on which the Agent has received Authorization from the Client to pursue legal action. (Note: All legal fees shall be paid by Agent, with the exception of any account that the Client has requested to be canceled and returned, or in which a counter complaint or suit is filed in which case any court &/or attorney fees paid by the Agent will be reimbursed by Client).

~~Client agrees to a 50% collection fee on any account that must be forwarded to another collection Agent in an area to which the debtor has relocated.~~

REPORTS:
Each client is entitled to four printed progress reports per year, at the Client's request. Client may call & request information on any account at any time without requesting a printed report. Agent requires advance notice if Client wishes a verbal report on more than five (5) accounts at one time. Additional reports are available.

At the end of each calendar month in which there has been activity on Client's account(s), the Client will receive a statement, along with either a check or an invoice. Client has the right to unannounced audits of Client's account(s).

LIABILITIES:
Client will not be held responsible for Agent's actions, should Agent violate any State or Federal laws, rules or regulations. Agent will not be held responsible for Client's actions, should Client violate any State or Federal laws, rules or regulations. Client agrees to retain and pay their own attorney should client violate any State or Federal laws, rules, or regulation, or in the event they are sued or counter-sued.

Agent agrees to maintain a State of Michigan Collection License and Bond, and other insurance policies as needed, in accordance with State Regulations.

PROCEDURES:
Client will provide Agent with all necessary information to acknowledge Client's accounts.

Client shall forward all inquiries concerning account status, payoff, settlement, etc. to the Agent.

Client shall report any and all direct payments made to client within ten (10) business days.

Agent will provide a written list ("acknowledgement") of all accounts turned over to Agent for collection, showing the debtor name, date of charge and amount owed.

Agent will pay Client within 45 days all monies due client from collection on account, as detailed in a statement at the end of each month. Client will in turn remit any monies due Agent within 45 days of receiving a collection statement.

Agent will provide Client with appropriate information should an account become un-collectable for any reason (ie: death, bankruptcy, etc.)

Agent will put a "hold" on any medical account that is being researched due to an insurance issue, and will allow client time to re-bill or re-file any necessary insurance claims. Client will in turn notify Agent that they are rebilling or re-filing an insurance claim to allow Agent to put a "hold" on the account.

Client Name: Newberry Waterlight - Village of Newberry Date:

Signature: Beverly A Holmes Contact person: Beverly A Holmes

Mailing address: 307 E Mc Millan Ave Newberry MI 49868

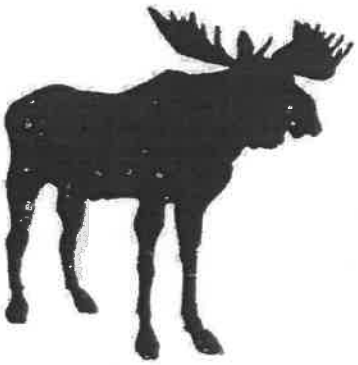
Phone Number: 906 293-3433 ext 1 Fax:

Accepted by: Date: 4/15/10

Agency Representative

P.O. Box 478, Petoskey, MI 49770 (231) 347-2562 (231) 627-9903 (800) 276-6496

VILLAGE OF NEWBERRY
307 E. McMillan Avenue
Newberry, MI 49868



Moose Capital of Michigan

ORDINANCE A

This is an Ordinance Relative to the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry.

THE VILLAGE OF NEWBERRY ORDAINS:

A:1:1 Board:

There is hereby created and constituted a Board under the name of the Newberry Water and Light Board to be composed of five members, except as provided in paragraph A:1:1a, who shall be electors of the Village, hereinafter referred to as "Board". The members of the Board shall be nominated by the Village President and approved by the Council. The appointment of members to the Newberry Water and Light Board shall be at the Council's regular October meeting.

A:1:1a Council Members

Two council members so appointed by the Village President and approved by the Council shall serve for a term of one (1) year; which terms shall commence at the date of appointment and shall expire upon the appointment of a successor at the regular Council meeting the following October.

A:1:1b At Large Members:

An at-large appointment shall be made at the regular October Village Council Meeting. The term of each member shall commence upon taking the oath of office. The term of office shall be for three years and there shall be three (3) at large members serving. Each and every year, in the month of October, one (1) at-large member's term shall expire. Shall a vacancy arise during a member's term the Village President may present a candidate to the Village Council for approval of appointment to serve the remainder of the term associated with the vacant position. It is imperative that the at-large members' terms remain staggered so as not to allow more than one position's term to expire in the same year.

One at large member may be a customer and not elector. The customer member shall reside in the service area of the Newberry Water & Light Board and be a current customer. A customer member, if nominated and approved may not serve as chairperson, or acting chairperson.

A:1:1c Oath of Office:

Within ten (10) days of appointment, each Water and Light Board member shall take an oath of office as prescribed by the Village Clerk before being qualified as members of said Board.

A:1:1d Hold-over Provision

Each member is to hold over his/her term of office until his/her successor shall have been appointed and taken the oath of office.

A:1:1e Compensation

Each member of said Water & Light Board shall receive the sum of $50.00 per month as compensation for serving on this Board. Additionally, each member attending a regular or special meeting of the Board shall receive $25.00 per meeting attended. Said sum shall be payable at the regular scheduled meeting of the following month.

A:1:2 Quorum; Chairperson:

A majority of the members of said Board shall constitute a quorum for the transaction of business. They shall name their own chairperson at the first regular meeting of said Board in October of each year. The chairperson shall hold such position for one year and until his successor shall have been named. The chairperson, with the approval of a majority of the Board, shall appoint a clerk for the Board.

The clerk's duties shall consist of taking/recording minutes of all regular and special meetings. The minutes shall be made available for approval at the next meeting of the Board. The clerk shall maintain copies of all minutes and shall make them available for public inspection. The Board may designate other Board employees to assist the clerk in making records available for public inspection.

A:1:3 Duties:

A:1:3a Management Authority:

The Board, subject to the direction of the Council is hereby charged and entrusted with the construction, management, maintenance, supervision and control of such water works and electric lighting plant and distributing systems of any future department or departments that the Council shall deem fit to allocate to the Board for management. The Board shall have power to make and adopt all by-laws, rules and regulations as they shall deem necessary and expedient for the transaction of their business not inconsistent with other Ordinances or Policies of the Village.

A:1:3b Unified Collection of Fees and Charges:

The Board shall be charged with the responsibility to collect all electrical, water, sewage and garbage fees on behalf of themselves and the Village Council and to make a monthly accounting of all revenues collected and all accounts receivable.

A:1:4 Modification of Plant in Excess of $10,000.00:

Whenever the expense of rebuilding, repairing, adding to or otherwise changing any portion of the water works, electric plant or the distributing systems shall not exceed the sum of Ten Thousand ($10,000.00) Dollars, the same shall be done by the same Board in such manner as they shall deem proper. Whenever such expenses shall exceed the sum of Ten Thousand ($10,000.00) Dollars, the Board shall first submit plans, diagrams and specifications of the same and estimates of the cost thereof to the Council for its approval, and, when so approved, the

Board shall, subject to the direction of the Council, cause such work to be done by contract or in such other manner as the Council shall determine.

A:1:5 Meeting With Council:

The members of the Board, the Village Manager, and Superintendent shall meet with the Council at any time at the request of the Village President.

A:1:6 Payment of Claims and Charges:

All claims and accounts charged against the Water and Light System which shall have been incurred by said Board in accordance with this Ordinance shall be approved by said Board and said Board shall authorize payment of those claims and accounts in the usual course of its business. All money shall be paid out or expended by said Board by warrant or check, drafted and signed by two of the following:

1. Board member designated by the Board
2. Village Manager
3. Board Chairperson
4. Village President

All funds shall be drawn on Water and Light Board accounts. All claims and accounts approved by the Water and Light Board shall be reported to the Village Council at the Council's regular monthly meeting.

A:1:7 Accounting:

The Board shall make all purchases of supplies for said plant and distributing systems and shall keep a detailed record of all cost and expenses in connection therewith, showing the amount expended for each part of the works or distributing systems. The Board shall keep and maintain a complete set of books, keeping accounts with each part of said works and systems, showing in detail, the earnings, costs and expense of construction, maintenance and operation, of such system to be in accordance with the statute in such case provided, and to be subject to such change by Council as shall not be contrary to such statute or statutes.

A:1:8 Deposit of Funds

The Board shall promptly, and in no event more than one (1) banking day after receipt, deposit all money received by it and belonging to said Board in an account entitled Newberry Water and Light Board and shall file a detailed statement thereof together with a receipt from said bank for those funds with the Village Clerk. The Village Clerk shall report the deposits to the Council at its regular monthly meeting each month.

A:1:9 Report to Council: Monthly, Annually, Regularly:

At the regular meeting of the Council each month the Village Manager shall present to the Council a detailed report of all business done during the preceding calendar month, showing all materials furnished, sold and used, all receipts and disbursements and the funds to which the same have been charged or credited, the condition of the plant and such other information as the Council shall from time to time direct or require. The Board shall also present to the Council on the fourth Monday in March of each year, an annual report, which report shall include an

itemized statement of all receipts and disbursements relating to or connected with the water and light plants and distributing systems, showing in detail the revenue and expense of all new work, construction, maintenance, repairs, operation and depreciation and complete statement of the condition, progress and operation of said works and distributing systems, including an inventory of all property on hand and the value thereof. At any other time during the year the Board shall be required to furnish such report or reports as the Council may request.

A:1:10 Employment of Superintendent & Others:

The Board is hereby empowered, subject to the approval of the Council, to employ all agents, employees and superintendents, whom it may deem necessary to operate and maintain the electrical and water systems of the Board and Village.

A:1:11 Regular Meetings:

The Board shall hold a regular meeting on the second Tuesday of each month, the hour of such meeting to be set by resolution by the Board. It shall keep a full and complete record of all its proceedings (voice recording and transcription) and within five (5) days after such meeting the Clerk of said Board shall be required to transmit to the Village Clerk a true copy (subject to Board approval) of the proceedings of such meeting.

A:1:12 Newberry Water & Light Board Manager:

A:1:12a Duties:

The Village Manager shall be the chief administrative officer of the Newberry Water & Light Board and shall be responsible to the Village President and Village Council for the efficient administration of all affairs of the Newberry Water & Light Board and all departments except as that responsibility is explicitly delegated to another officer by Statute or Ordinance. The Village Manager shall fully inform the Board Chairperson and Board Members concerning Newberry Water & Light Board affairs.

The Manager shall have the following functions and duties:

1. Attend all meetings of the Newberry Water & Light Board and its committees and to take part in such meetings without a vote.
2. Be responsible for personnel management and administer such personnel policy as shall be applicable to Newberry Water & Light Board employees.
3. To suspend with pay any department head pending a hearing before the Council; to recommend disciplinary action against any department head; to recommend the wages of all non-elected employees; exercise supervisory control over all departments, to hire, discipline or discharge any Newberry Water & Light Board employee who is not a department head, but only after consultation with the appropriate department head.
4. Prepare and administer the budget as provided for in the Uniform Budgeting and Accounting Act. Be purchasing agent of the Newberry Water & Light Board subject to the Village Purchasing Ordinance.
5. Investigate complaints concerning the administration of the Newberry Water & Light Board and at all time to have the authority to inspect the books, records and papers of any agent, employee or office of the Newberry Water & Light Board except the Village Attorney; to

make recommendations to the Council for adoption of such measures as the Village Manager shall deem in the best interest of the Newberry Water & Light Board.

6. Perform such other duties as shall be delegated by the Newberry Water & Light Board Council, including those described as the Village Manager Job Description adopted by Council Resolution.

A:1:12b Dealing With Employees:

Neither the Newberry Water & Light Board nor the Board Chairman shall attempt to influence the employment of any person by the Village Manager or in any way interfere in the management of departments under the jurisdiction of the Manager. The Chairperson and Board Members shall deal with departments under the jurisdiction of the Village Manager through the Manager. The Chairperson and Board Members shall have the absolute right and duty to contact any Village employee pursuant to any authorized inquiry, pursuant to the Board.

A:1:12c Purchasing Responsibilities:

The Village Manager shall act as purchasing agent for all Newberry Water & Light Board offices and departments. The Manager may delegate some or all of the duties as purchasing agent to another officer or employee provided that such delegation shall not relieve the Manager of the responsibility for the proper conduct of those duties.

The Village Manager shall have the authority to purchase any product or service where the cost of which does not exceed five thousand dollars ($5,000.00), provided that funds have been appropriated. This amount may be modified from time to time by a Policy Resolution adopted by the Village Council. The cost for the product or service shall not exceed the unencumbered balance of the appropriation for that account. Except as hereinafter provided, the Village Manager shall not purchase any product or service where the cost of which exceeds the above dollar amount without prior approval of the Newberry Water & Light Board and subsequently the Village Council. The Village Manager may promulgate rules governing the purchase of products or services.

The Village Manager shall have the authority to purchase any product or service regardless of its cost when such purchase is necessitated by an emergency condition. "Emergency condition" is defined to mean any event which presents and imminent threat to the public health or safety of a Newberry Water & Light Board service which is essential to public health or safety.

Section A:2 Operations:

A:2:1 Hydrants:

All street hydrants hereafter installed shall be placed on the curb line except by written permission from said Board. The shut-off cock shall in all cases be placed on the curb line. The hydrant shall be so constructed that the water may be drawn by the use of a key and said hydrant shall be kept locked when not in use by the person paying for the same or an associated employee.

A:2:2 Rates:

Rates shall be set by Board resolution. Rates shall not become effective until approved by the Newberry Village Council by resolution and the first day of the month after publication in ***The Newberry News*** or other paper of general circulation in Newberry. Rates in effect at the time of the adoption of this amendment of Ordinance A shall continue in effect until further Board and Council modification.

A:2:3 Electric Motors:

The Board shall set policies, rules and regulations and it may set individual customer requirements for all motors concerning phase, capacity, hours of operation, and any other factor deemed appropriate. The Newberry Water & Light Board shall take action to maintain strict adherence to the rules and regulations heretofore or hereafter promulgated by said Board.

A:2:4 Rules and Regulations-Reference: Payment of Charges and Reading of Meters:

A:2:4a Collect Funds:

It Shall be the duty of the Newberry Water and Light Board to collect all accounts on behalf of the Village of Newberry for sewer use, maintenance, installation and all other charges duly levied, charged, or rendered in connection with the electrical and water distribution systems, sewer system or sewage treatment.

A:2:4b Certification of Collections:

It shall be the duty of the Newberry Water & Light Board to certify to the Newberry Village Council not later than October 1st, and not prior to September 1st, of each calendar year, that all water and electric meters have been manually read, inspected for proper operation, and if improperly operating- repaired. The Water and Light Board shall also report at the time of certification, any discrepancies between reported usage and metered usage, all accounts receivable from users, whether delinquent or not, and the amount of any delinquencies for which the Newberry Water and Light Board had advanced its own funds.

A:2:4c Meter Reading:

Nothing in this Ordinance shall be construed to prohibit reading meters on a more frequent basis.

A:2:4d Meter Reading Policies:

The Water and Light Board shall adopt, from time to time, policies concerning the reading of meters and the payment of charges, including the reading of meters. The Water and Light Board shall make available at the Water and Light Board Office, during regular business hours, an adoption of its policies concerning the payment of charges, reading of meters, and computation of those readings for the inspection by the users and/or property owners.

A:2:5 Connections:

No person shall make any connection with the water or electrical distribution systems without prior written permission from the Board. Water connection shall include tapping any main or distributing pipe, inserting any stop-cock, hydrant or other appliance whatsoever, using, altering or disturbing any gate, stop-cock, hydrant or other attachment belonging to the Village or Board and/or connecting with the water system. Water system-owner boundary: The Village/Board water system shall terminate at the boundary of the property owners real estate. Only for the purpose of determining and granting permission for construction or repair of a water supply line, the water curb stop shut-off valve, if further downstream from the property line, shall be the final point of the Village water system. Work done by the owner downstream from the curb stop shut-off valve shall be subject to inspection and approval by the Board. The Board may refuse service if the work does not meet its specifications.

Violations of this Section shall be a misdemeanor punishable as provided in **Section A:3:3.**

A:2:6 Street Lighting and Fire Hydrants:

All electric current used by the Village for street lighting purposes will be charged to the Village each month at the commercial rate per kilowatt hour for street light current as shown by the meter or meters installed for that purpose. The said Board shall be reimbursed by the Village for all installation and maintenance of street lights and circuits connected herewith. The Village shall also pay the Water and Light Board for the installation and maintenance of fire hydrants within the said Village. No charge shall be made to the Village for water used by it in connection with fire hydrants.

Section A:3 Criminal Penalty:

A:3:1 Tampering with Village Water & Light Equipment:

No person shall meddle with, use, damage, injure or destroy any hydrant installed for fire purposes, except when ordered to do so by said Board or the Chief of the Fire Department of the Village. No person shall injure, destroy or meddle with any water or light works, pipes, wires or attachments or in any way use or tamper with the same, or interfere with their proper use, without written authority from the Board. Any person violating this section shall be guilty of a misdemeanor and punished as provided in **Section A:3:3.**

A:3:2 Tampering with Meters-Misrepresentation of Usage:

Any person interfering or meddling with any meter or who shall interfere with the Board, its clerks, agents or employees, in the discharge of their duties including reading meters, as set forth in this Ordinance or under the rules or orders of the Board or who shall knowingly misrepresent their usage of water, electricity, garbage or sewage shall be guilty of a misdemeanor.

A:3:3 Penalty:

Any person convicted of a misdemeanor as set forth in Ordinance A, shall be punished by a fine up to Five-Hundred ($500.00) Dollars plus the costs of prosecution and/or imprisonment up to Ninety (90) Days at the discretion of the Court.

Section A:4 Collection:

A:4:1 Liens or Collections

Charges for services, including water, sewage, electrical and garbage pick-up, furnished to a premises shall be a lien on those premises as provided by statute. Each separate charge, that is water, sewage, electric or garbage pick-up shall be a separate lien, or turned over to a collection agency approved by The Village Council. Those charges delinquent for six months or more may be certified annually to the proper tax assessing official or agency who shall enter the lien on the next tax roll against the premises to which services shall have been rendered and the charges shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes.

A:4:2 Certification:

The Village Manager of the Water and Light Board shall certify to the Village Treasurer no later than May 31st of each year and the Township Supervisor no later than October 31st of each year a statement of lien claimed.

A:4:3 Lien Statement:

The statement of lien claimed shall specify the legal description of the premises, street address of the premises, specific services and their relative charges and the unpaid balance due for each charge individually.

A:4:4 Rental Property:

Utility services to a rental property shall be in the name of the renter or user, unless the title holder submits a signed, written, confirmation to execute the bill in the title owner's(s') name(s). No services will be provided to a rental property if any title holder files a written objection with the Newberry Water and Light Board. If the request is to terminate service, The Water & Light Board will take appropriate action as long as the termination of service does not conflict with any other Ordinance or Statute that takes precedence over Ordinance A. Application for services may be made by a renter, but shall require approval of the property owner(s). Billing for the services shall be to the renter, occupant, or user of the services and delivered to the legal address of the premises. The owner may request the Water & Light Board to prepare and deliver a duplicate invoice to an address of their choosing; however, pursuant to the Water & Light Board, that option could incur an additional service fee on the monthly invoice. Any outstanding bill shall remain with the user and not attached to the premises. Should a title holder request that a rental property's bill be placed in the title holder's name, should the charges become delinquent, then any other accounts in the same name could be affected. No services will be reconnected until all accounts in that person(s), or business' name(s) have been paid in full.

The Board may require a security deposit and the amount of the deposit may be adjusted from time to time at the discretion of the Water & Light Board and approval from the Newberry

Village Council. The amount of the security deposit shall be promulgated as a Water & Light Board Policy and not become imbedded in an ordinance.

A:4:5 Enforcement

A lien created against the premises by this Ordinance may be enforced in the manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes or also by discontinuing water service to the premises for non-payment of charges for water service or discontinuance of either water service or sewage disposal service to the premises or both for non-payment of sewage disposal and garbage collection charges to the premises.

A:4:6 Electric Service

The Water and Light Board may, from time to time, adopt policies for the collection of unpaid electrical charges.

Section A:5 Publication and Effective Date:

The Village Clerk shall cause this Ordinance to be published in the Newberry News. The Ordinance shall be effective 20 days after publication. This is a Recapitulation that incorporates all amendments, changes, and Village Council and The Water & Light Board resolutions to date and since the Promulgation Date (Also Known As the Effective Date) of **Ordinance A** which is August 3, 1987.

Recapitulated, approved, and adopted this 17th Day of May, 2010.

Terry Webb, President
Village of Newberry

Janice Galor, Clerk
Village of Newberry

Adoption History: Introduced: July 13, 1987; adopted July 13, 1987; effective: August 3, 1987; amended and recodified November 8, 1999, presented for signature and published 1/13/2000, Section A4:1:3a, A:1:6, A:1:7 and A:4:4 modified and approved and adopted on October 23, 2008, presented for signature and published 11/5/08. Sections: A:1:1b, A:1:2, A:1:6, A:1:7, A:1:12a, A:2:1,A:2:5, A:4:1,A:4:2, A:4:4, A:4:5 and A:5 modified, approved and adopted on

May 17, 2010, presented for signature and published June 9, 2010. The entire ordinance was recapitulated to include all previous amendments and modifications since the date of promulgation.

Summary of changes of May 17, 2010:

Section:

A:1:1b Revised entire paragraph to Recapitulate original content.

A:1:2 line 4 changed to read "in October…" vise "second Monday in April…"

A:1:6 add sub paragraph 4 to read "4. Village President"

A:1:7 line 6 changed to read "maintenance and operation, of such…" vise "maintenance and operating, such…"

A:2:5 line 4 changed the word "whatever" to read "whatsoever"

A:4:2 arranged sentences to read in chronological order and changed the date "May 30th" to read "May 31st"

A:4:4 Rescinded in its entirety and rewritten.

Changed : "Chairman" to read: "Chairperson" at each occurrence.

The entire ordinance was recapitulated and incorporates all modifications to date, which allows the Council to pull the Original ordinance and amendments from all binders and replace it with the Recapitulated version. The original ordinance and all amendments and modifications shall be archived.

PRINTER'S AFFIDAVIT

State of Michigan
County of Luce

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James Diem, being duly sworn, deposes and says that he is the printer and publisher of the Newberry News, a weekly newspaper printed, published and circulated in the Village of Newberry, Luce County, Michigan.

Ordinance A:
of which the annexed notice is a true and complete copy, was duly published in said Newberry News, Inc. once in each week for 1 week(s) and that the publication of said notice was made in said newspaper on the following date,

JUNE 9, 2010

James Diem

Sworn and subscribed before me this 9th day of June, A.D. 2010

My commission expires 3/3/12.

Jerry C. Stimac
Notary Public

JERRY C. STIMAC
Notary Public, Luce County, MI
My Comm. Expires March 3, 2012
Acting in Luce County
Newberry Michigan