

**Village of Newberry  
Planning Commission Meeting  
Monday, May 28, 2019  
Meeting Location: 302 East McMillan Ave.  
Meeting Time: 6:00 p.m.**

**1. Call to order:**

Meeting was called to order by Chairman Vincent at 6pm

**2. Pledge of Allegiance:**

Chairman Vincent asked all to rise and pledge allegiance to the flag.

**3. Rollcall:**

Roll call was taken and Vincent, Vanatta, Stiffler, and Hardenbrook were present. Also present: Jennifer James-Mesloh, Rebecca Bolen, and Paul Gaberdiel.

**4. Approval of Agenda:**

Motion by Vanatta with support from Hardenbrook to approve the agenda. A vote by voice was taken with all voting in the affirmative.

**5. Approval of Minutes:**

Planning Commission Meeting – April 22, 2019 at 6:02pm. Motion by Vanatta, second by Stiffler to approve minutes. A vote by voice was taken with all voting in the affirmative.

**6. Planning Commission Chairperson Announcements:**

Planning Commission vacancy – still advertising for open seat.

Village Council Meeting dates have changed to third Tuesday of the month.

Pure Michigan Trail Town Designation Award – Presented by Paul Gaberdiel of the DNR.

**7. Communications from the Public:**

None

**8. Petitions and Communications:**

None

**9. Unfinished Business:**

The Planning Commission looked at different “Action Plan” examples from other communities in the area. Instead of updating the whole master plan, we would update small sections of the Master Plan. An annual update of our Action Plan will be done and given to the Village Council. Updates will be added to the end of the Master Plan, so we have record as to what had been updated.

Chris Germain from the EMDC will be evaluating Newberry to be redevelopment ready. He wants us to evaluate contacts/stakeholders (developers, ect) so he can interview

individuals who have started projects in the community to get a sense of how permits/zoning/etc. works or doesn't work within Newberry.

All Planning Commissioners were able to view the Public Participation Plan Webinar presentation.

Rebecca Bolen from the EUP Regional Planning and Development Commission went through a draft version of the Public Participation Plan with the Commission. Updates/corrections were made within the draft and additional community stakeholders were identified. It was noted that the survey section of the Public Participation Plan is for Village sponsored or policy events. The Village could put a survey within the utility bill.

It was recommended that funds be set aside for a number of years to cover the cost of consulting fees for establishing zoning rules/regulations.

**10. New Business:**

None

**11. Comments by Planning Commission Members:**

None

**12. Adjournment - Regular Session**

With no further business before the Planning Commission, a motion was made by Vanatta to adjourn the meeting at 7:29pm. Motion carried.