

**VILLAGE OF NEWBERRY**  
**PLANNING COMMISSION MEETING**  
**Monday, October 26, 2020**  
**Meeting Location: ELECTRONIC MEETING - ZOOM**  
**Meeting Time: 6:00p.m.**

**1. VIRTUAL WAITING ROOM OPENED – By IVM**

Join Zoom Meeting: <https://us02web.zoom.us/j/81746459908>

By Phone: 1-888-475-4499 or 1-877-853-5257  
Meeting ID: 817 4645 9908#

**2. PARTICIPANTS BRIEFED ON PROCESS FOR PUBLIC PARTICIPATION – By IVM**

- a. Calls will be listen-only mode during business portions of the meeting
- b. Callers will be unmuted individually during each public comment section
  - i. Callers will be identified by the last four digits of their phone number or by their computer login information
  - ii. Each caller will be asked if they would like to comment – comment is not required
  - iii. Caller must identify themselves by name and address before speaking or will not be able to proceed with comments
  - iv. Callers will be held to a 3min time limit

**3. CALL TO ORDER - Chair**

**4. ROLL CALL**

**5. APPROVAL OF AGENDA – Agendas are not final until approved by a majority vote of the Planning Commission members.**

**6. APPROVAL OF MINUTES**

1. Planning Commission Meeting – Monday, August 24 at 6:00 p.m.

**7. PLANNING COMMISSION CHAIRPERSON ANNOUNCEMENTS**

None prescheduled

**8. PUBLIC COMMENTS – Facilitated by IVM**

Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Planning Commission. Please limit comments to 3 minutes.

1. None Prescheduled

**9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Planning Commission are distributed to all members and are acknowledged for information or are referred to a committee or a staff member for follow-up.**

None Prescheduled

**10. UNFINISHED BUSINESS**

1. Creation of Zoning Ordinance
  - a. Update on research for identifying agencies that provide Ordinance creation services
  - b. Work on clarifying definitions
  - c. Conversation on zoning types and locations for the Village

2. Planning Commission Vacancy

**11. NEW BUSINESS**

1. None prescheduled

**12. COMMENTS BY PLANNING COMMISSION MEMBERS**

**13. ADJOURNMENT - REGULAR SESSION**

**Village of Newberry  
Planning Commission Meeting  
Monday, August 24, 2020  
Meeting Location: Electronic Meeting  
Meeting Time: 6:00 p.m.**

**1. Call to order:**

Meeting was called to order by Chairman Vincent at 6:02pm

**2. Pledge of Allegiance:**

No pledge due to it being an electronic meeting.

**3. Rollcall:**

Roll call was taken and Vincent, Vanatta, Stiffler were present. Hardenbrook was absent.

**4. Approval of Agenda:**

Motion by Vanatta with support from Stiffler to approve the agenda. A vote by voice was taken with all voting in the affirmative.

**5. Approval of Minutes:**

Planning Commission Meeting – June 25, 2020. Motion by Vanatta,, second by Stiffler to approve minutes. A vote by voice was taken with all voting in the affirmative.

**6. Planning Commission Chairperson Announcements:**

None

**7. Communications from the Public:**

None

**8. Petitions and Communications:**

None

**9. Unfinished Business:**

1. Creation of Zoning Ordinances. Vincent agreed to identify agencies that provide ordinance creation services. The Beckett and Raeder quote is two years old so new quotes are needed. The Beckett/Raeder quote lists items that will need to be within a quote from any agency. PC will begin work on clarifying definitions (City of Manistique ordinance to be used as an example.) The more definitions we have identified, the lower the cost of creating an ordinance plan. Our definitions should fit Newberry. We need to being a conversation on zoning types, residential/commercial. Looking at the Master Plan will help in identifying zoning areas.

2. Planning Commission Vacancy – still open.

**10. New Business:**

1. Capital Improvement Plan (CIP) – Allison is looking for grant funding to fund several projects within the Village. Several grants are available but need a capital improvement plan to order to apply for them. If the PC has items that need to be added to the CIP, we should do so ASAP. The Village has no official CIP in place except for Water/Sewer.

**11. Comments by Planning Commission Members:**

None

**12. Adjournment - Regular Session**

With no further business before the Planning Commission, a motion was made by Vanatta to adjourn the meeting at 6:31pm. Stiffler, second. Motion carried.