

Newberry Village Council
Regular Meeting Minutes
June 21, 2022 – 6:46 p.m. Immediately after Public Hearing
Meeting Location: 307 E. McMillan

Present: President Freese, Trustees: Cameron, Hendrickson, Schummer, Stokes.

Absent: Puckett.

Also Present: Village Manager – Watkins, Clerk – Schummer, Matt Treado - U.P. Engineers & Associates, Inc., Ken Talsma from Anderson, Tackman & Company, PLC, Newberry News – Sterling McGinn, Jeff Wachtell, Scott Ouellette, Todd Mamph, Christine Rathje, Charles Medelis.

Call to Order: President Freese called the meeting to order at 6:46 p.m.

Pledge of Allegiance: Recited during the Public Hearing.

Approval of Agenda: Moved by Freese, support by Cameron, **CARRIED**, to approve the agenda with a numerical correction. Ayes: All. Absent: Puckett.

Approval of Minutes: Moved by Freese, support by Stokes, **CARRIED**, to approve the minutes from the, May 17, 2022, Public Hearing, as written. Ayes: All. Absent: Puckett. Moved by Freese, support by Stokes, **CARRIED**, to approve the minutes from the, May 17, 2022 regular meeting, as written. Ayes: All. Absent: Puckett.

Public Comments on Agenda Items: None.

Village President's Announcements: None.

Unfinished Business Special Schedule: Follow up from the Public Hearing and presentation by Matt Treado of U.P. Engineers & Associates, Inc.

- A.) 2023 Drinking Water State Revolving Fund Project Plan – Lead Service Line Replacement. Moved by Freese, support by Stokes, **CARRIED**, to approve Resolution 2022-06-21-DWSRF – A Resolution adopting a final project plan for water system improvements and designating an authorized project representative. Ayes: Freese, Cameron, Hendrickson, Schummer, Stokes. Absent: Puckett. This is the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative (Alternative No. 1). Project total estimated cost - \$2,675,260.
- B.) 2021 Audit Presentation – Audit presentation by Ken Talsma from Anderson, Tackman & Company, PLC, Certified Public Accountants. Discussion followed.

Submission of Bills and Financial Updates:

- A.) **Village of Newberry Monthly Bills:** Moved by Freese, support by Hendrickson, **CARRIED**, to approve payment of the May 14, 2022 – June 21, 2022 bills, in the amount of \$222,967.62. Discussion followed. Ayes: Freese, Cameron, Hendrickson, Schummer, Stokes. Absent: Puckett.
- B.) **Christmas Lights Fund** – as of 05/31/22 - \$14,543.48.
- C.) **Treasurer's Report:** May 2022 report – N. Moulton submitted a written report. Council accepted the report as presented.

Petitions and Communications:

- 1.) Petition to Village Clerk regarding trash service submitted May 2022 – for review.
- 2.) Neil Morey – Steering Committee – pre-appointment questionnaire.
- 3.) Tammy Henry – Steering Committee – pre-appointment questionnaire.

Introduction and Adoption of Ordinances and Resolutions:

- 1.) 2022-06-21-DWSRF Resolution Adopting Final Project Plan: Approved by vote prior in the meeting.
- 2.) 2022-06-21-FIRE MILLAGE Resolution: Moved by Freese, support by Hendrickson, **CARRIED**, to adopt Resolution 2022-06-21-FIRE MILLAGE Resolution, as resolution adopting ballot language for the Village of Newberry fire operations millage. Discussion followed. Ayes: Freese, Cameron, Hendrickson, Schummer, Stokes. Absent: Puckett.
- 3.) Proclamation – Joe Villemure Retirement: Moved by Freese, support by Stokes, **CARRIED**, to approve the Proclamation congratulating Joe Villemure upon his retirement

from McMillan Township. Ayes: Freese, Cameron, Hendrickson, Schummer, Stokes.
Absent: Puckett.

Unfinished Business:

- a.) Fire Service Millage Renewal: Adopted earlier in the meeting.
- b.) Community Development Block Grant (CDBG) for Water Related Infrastructure (WRI): Update by Watkins.
- c.) Emergency Generators for Wells & W&L Building: Update by Watkins.
- d.) Downtown Tree Removal: Update by Watkins.
- e.) 2023 Clean Water State Revolving Fund (SRF) Project – Phase 1 Wastewater Improvements: Update by Watkins.
- f.) Solid Waste Program: Update by Watkins.
- g.) 2023 USDA Rural Development Application for 2023 Water Project: Update by Watkins.
- h.) Pole Study/Inventory: Update by Watkins.
- i.) Pentland Township: Update by Watkins.
- j.) Cloverland Electric Generator Partnership: Update by Freese.
- k.) Planning Commission Vacancy & Zoning Steering Committee: moved by Freese, support by Hendrickson, **CARRIED**, to approve the suggested appointments of Neil Morey and Tammy Henry to the Steering Committee. Ayes: All. Absent: Puckett.
- l.) Open Council Seats: Update by Freese.
- m.) Save the Bells Metal Dumpster: Watkins stated the dumpster will be relocated July 11, 2022. It will be moved near the Village offices behind a locked gate and will be accessible from 7:30 to 2:30 daily.
- n.) Public Comment Follow-Up from previous meeting: Watkins responded to the questions posed by the public as the May meeting.

New Business:

- A.) Committee Assignments: Moved by Freese, support by Stokes, **CARRIED**, to approve the Committee appointments. Discussion followed. Ayes: All. Absent: Puckett.
- B.) Garbage Sticker Funds Set Aside for Equipment Replacement: Report by Watkins.
- C.) Brush and Leaves Disposal: Report by Watkins.

Reports of Boards:

- 1.) Water & Light Board: Dissolution of Board is being implemented.
- 2.) Planning Commission Meeting: Regular Meeting Minutes from the April 25, 2022, May 23, 2022, June 6, 2022, were presented. Recommended appointment of Tammy Henry and Neil Morey was approved earlier in the meeting.

Committee Reports:

- 1.) Garbage Committee: June 13, 2022 minutes presented. Next meeting - 07/11/22 @ 9:30 a.m.
- 2.) Infrastructure Committee: June 8, 2022 meeting minutes presented. Next meeting is 07/13/2022 @ 9:30 a.m.
- 3.) Management Committee: Did not meet in June. Next meeting is 07/14/2022 @ 9:30 a.m.
- 4.) Ordinance Committee: June 2, 2022 meeting minutes presented. Next meeting is 07/12/2022 @ 9:30 a.m.

Reports of Village Officers & Management:

- A.) Fire Chief: Written report submitted by Secretary Immel.
- B.) Ordinance Enforcement Officer: Written report submitted by Fossitt.
- C.) Superintendent of Wastewater Treatment Plant & DPW: Written report submitted by Superintendent Blakely.
- D.) Working Superintendent of Water & Light: Written report submitted by Working Superintendent Kucinkas.
- E.) Village Manager: Written report submitted by Watkins.

Public Comment: Comments heard from the following: Scott Ouellette, Christine Rathje, Charles Medelis, Todd Mamph.

Assignment of Public Comment Response: Freese and Watkins will respond to questions.

Comments by Council Members: Comment heard from: Cameron.

Adjourn Meeting: Moved by Stokes, support by Cameron, **CARRIED**, to adjourn the meeting at 8:42 p.m.
Ayes: All. Absent: Puckett.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Catherine Freese, Village President