VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
Tuesday, April 9, 2019
Meeting Location: 302 East McMillan Ave
Meeting Time: 5:30 p.m.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF MINUTES**

   1. Water and Light Board Meeting – Regular Session – Tuesday, March 12, 2018 at 5:30 p.m.

6. **WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS**

   1. None Prescheduled

7. **PUBLIC COMMENTS –** Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes as per Michigan General Village Law and Michigan Open Meetings Act.

   1. None Prescheduled

8. **SUBMISSION OF BILLS AND FINANCIAL UPDATES**

   1. Water & Light – Monthly Bills – March 2019
      (Note: The Consumers Energy bill has not yet arrived as of 4/5/19).

582	Electric Fund		$110,964.79
591	Water Fund		$3,557.15
		Total:	**$114,521.94**

582	Christmas Lights Fund – as of 3/31/2019	$12,220.20

9. **PETITIONS AND COMMUNICATIONS –** Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

   1. None Prescheduled

10. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS

1. None Prescheduled

11. REPORTS OF VILLAGE MANAGEMENT – The Village Manager, Assistant Village Manager, and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

1. Superintendent of Water and Light
2. Assistant Village Manager
3. Village Manager

12. REPORTS OF COMMITTEES

1. Save the Bells

13. UNFINISHED BUSINESS

1. Items Tabled from March 12, 2019 WL Board Meeting

14. NEW BUSINESS

1. Budget Amendments – 1st Quarter 2019
    a. Water Fund
    b. Electric Fund

15. COMMENTS BY BOARD MEMBERS

16. ADJOURNMENT - REGULAR SESSION

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
March 12, 2019

Present: Chairperson Lawrence Vincent, Harold Dishaw, Charles Medelis.
Absent: Sharon Brown.
Also Present: Clerk -Schummer, Village Manger – James-Mesloh, Assistant Village Manager – Vallad, Lori Stokes, Ken Stokes, Rebecca Handa, Scott Ouellette.
Call to Order: Chairperson Vincent called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.
Approval of Agenda: Moved by Medelis, support by Dishaw, **CARRIED**, to approve agenda with the following changes: Move Appointment W&L Board and Utility delinquencies added to tax bill from # 2 & #4 of New Business to Chairperson announcements #3 & #4. Ayes: All. Absent: Brown.
Approval of Minutes: Moved by Medelis, support by Dishaw, **CARRIED**, to approve minutes from the February 12, 2019 W&L meeting as presented with one correction: Under Public Comment – Ouellette – changes from E. John to W. John. Ayes: All. Absent: Brown.
Water and Light Chairperson Announcements:

1.) Response to Public Comment: Regarding a comment made at the February meeting regarding passing of ordinances. Vincent stated that the W&L Board could only make recommendations to the Village Council, Council has the final authority regarding ordinances.
2.) Open Meeting Act: Vincent had an updated booklet printed out for the Board Members.
3.) Appointment to W&L Board: 2 letters of interest were submitted. Moved by Medelis, support by Dishaw, **FAIL**, to recommend Matt Perry fill the W&L Board vacancy. Discussion followed. Ayes: Medelis. Nays: Vincent, Dishaw. Absent: Brown. Moved by Dishaw, support by Medelis, **CARRIED**, to recommend that Kirby Wendt fill the W&L Board vacancy. Ayes: Dishaw, Vincent. Nays: Medelis. Absent: Brown.
4.) Utility Bill Delinquencies Added to Tax Bill: Moved by Medelis, support by Dishaw, **CARRIED,** to recommend to Council that the 61, 2018 delinquent W&L accounts, totaling $28,365.76, be submitted to Northern Credit Bureau for collection. Discussion followed. Ayes: Dishaw, Medelis, Vincent. Absent: Brown.

Public Comments on Agenda Items: Ken Stokes –Newberry, Scott Ouellette – Newberry, asked to be on the record - stated that he felt the money saved by the Village signing the new energy contract should go towards taking the burden off of the costumers bills. He felt that the spike in delinquent bills is due to the rate hike. He would also recommend that the deposit charged customers be raised $50.00 and that the bills shouldn't be allowed to get so big before something is done. Lori Stokes – Newberry.
Submission of Bills and Financial Updates:
A.) Water & Light – Monthly Bills – February 2019 - Motion by Dishaw, support by Medelis, **CARRIED**, recommend Village Council pay the February Electric Fund bill in the amount of $105,405.18. Discussion followed. Ayes: All. Absent: Brown. Motion by Medelis, support by Dishaw, **CARRIED**, recommend Village Council pay the February Water Fund bill in the amount of $3,559.78. Discussion followed. Ayes: All. Absent: Brown.
B.) Christmas Light Fund is currently at $14,527.82.
Petitions and Communications: None.
Introduction and Adoption of Ordinances and Resolutions: None.
Reports of Village Management:

1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
2.) Assistant Village Manager: Vallad gave a verbal report as well as presented charts.

Adjourn Meeting: Motion by Medelis, support by Dishaw, **CARRIED**, to adjourn meeting and table the remaining items on the agenda at the April meeting, due to Medelis having to leave and no longer having a quorum present. Meeting adjourned at 5:59 p.m. Ayes: All. Absent: Brown.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

VILLAGE OF NEWBERRY
WATER & LIGHT PAYABLES
MARCH 2019

GL Number	Vendor	Inv. Line Desc	Invoice Desc.	Amount
Fund 582 Electric Fund				
Dept 000				
582-000-042.000	DAKE HEATHER	UNAPPLIED CREDIT	UB refund for account: 5-04670-01	162.01
582-000-042.000	ERBETTA JEREMY	UNAPPLIED CREDIT	UB refund for account: 5-08030-09	99.91
582-000-042.000	ROBINSON SUSAN	UNAPPLIED CREDIT	UB refund for account: 3-02370-05	85.56
			Total For Dept 000	**347.48**
Dept 582 ELECTRIC DISTRIBUTION				
582-582-726.000	STANDARD, THE	LIFE INSURANCE	APRIL INVOICE	9.20
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	STREET LIGHT ACSR/WIDE RANGE ACSR/ CLEVIS INS	175.71
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	LAMPS HPS 1 50W MOGUL BASE	239.24
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	WIRE #6 SOL BARE AL 25# SPOOL	97.96
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	KIT HUB 2IN UNPAINTED NO GASKET	99.85
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	WIRE #6 SOL BARE 25# SPOOL	97.96
582-582-850.000	ATT U.VERSE	TELEPHONE	LARGE CAPACITY METER	41.58
			Total For Dept 582 ELECTRIC DISTRIBUTION	**761.50**
Dept 583 GENERAL EXPENSES				
582-583-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	4.60
582-583-726.000	STANDARD, THE	LIFE INSURANCE	APRIL INVOICE	32.87
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.87
582-583-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	NYLON ROPE	12.99
582-583-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	CAPS/PLUGS	12.45
582-583-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	TAPE	2.98
582-583-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	TOILET PAPER	23.26
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	GLADE/LYSOL	4.75
582-583-753.000	LYNN AUTO PARTS INC.	TOOLS & EQUIP (UND CAP THRESH)	8PC CMB SCREWDRIVR	10.99
582-583-753.000	LYNN AUTO PARTS INC.	TOOLS & EQUIP (UND CAP THRESH)	SCRATCH BRUSH/BRUSH	4.84
582-583-759.000	DANNY'S AUTO VALUE INC	GAS & OIL	2-CYCLE OIL	7.50
582-583-759.000	DANNY'S AUTO VALUE INC	GAS & OIL	2- CYCLE OIL	7.50
582-583-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS & OIL	GAS/FUEL	229.44
582-583-759.000	FOSTER HARDWARE	GAS & OIL	BAR CHAIN OIL 1 GALLON	14.99
582-583-801.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL & CONTRACTUAL	VILLAGEOFNEWBERRY.COM DOMAIN ANNUAL	4.00
582-583-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	CLEANING	100.00
582-583-801.000	KLATY'S PH&E	PROFESSIONAL & CONTRACTUAL	REZNOR HEATING UNITS R/R DRAFT INDUCE MOTOR ASSEMBLY	574.50
582-583-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	12.42
582-583-802.000	NORTHERN CREDIT BUREAU	COLLECTION EXPENSE	COLLECTION EXPENSE	9.74
582-583-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.29
582-583-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.96
582-583-850.000	VERIZON	906-291-1621 A.V.M.	ACCOUNT NUMBER 942077532-00003 DESK	6.96
582-583-850.000	VERIZON	906-291-1622 H.R.	ACCOUNT NUMBER 942077532-00003 DESK	6.96
582-583-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.92
582-583-850.000	VERIZON	906-293-8531	ACCOUNT NUMBER 942077532-00003 DESK	13.41
582-583-850.000	VERIZON	906-291- 1633 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.96
582-583-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.96
582-583-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	7.49
582-583-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.68
582-583-850.000	AT&T	TELEPHONE	WATER/LIGHT LANDLINE BACK UP PHONE	43.31
582-583-850.000	TAHQUAMENON AREA CREDIT UNION	906-450-0919	CELL BILL- VERIZON	21.41
582-583-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0055	CELL BILL- VERIZON	10.70
582-583-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0608	CELL BILL- VERIZON	21.41
582-583-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0530	CELL BILL- VERIZON	10.83
582-583-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0606	CELL BILL- VERIZON	10.70
582-583-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0136	CELL BILL- VERIZON	21.41
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS - FIBER-OPTICS	ACCT 00042364-7	25.00
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
582-583-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	273.69
582-583-900.000	NEWBERRY NEWS INC	BOARD VACANCY	FLUSHING/VACANCY ADS	24.00
582-583-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UB BILLING	202.81
582-583-910.000	LMAS HEALTH DEPT	PROFESSIONAL DEVELOPMENT	CDL EXAM	75.00
582-583-910.000	WATKINS, ALLISON	PROFESSIONAL DEVELOPMENT	TRAVEL REIMBURSEMENT FOR MML TRAINING	33.75
582-583-910.000	BURTON, LANDON	PROFESSIONAL DEVELOPMENT	MEALS LINEMAN SCHOOLING	148.75
582-583-910.000	WOLVERINE POWER COOPERATIVE	PROFESSIONAL DEVELOPMENT	TUITION FOR APPRENTICE PROGRAM	3,650.00
582-583-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	POWER STEERING - 2015 FORD TRUCK MERCON V ATF	3.14
582-583-992.000	US BANK OPERATIONS CENTER	INTEREST NOTE PAYABLE 2002	GENERAL OBLIGATION BOND	6,375.00
582-583-992.100	US BANK OPERATIONS CENTER	INTEREST NOTE PAYABLE 2003	2003B LGLP SRS#2	8,212.50
582-583-992.200	US BANK OPERATIONS CENTER	INTEREST NOTE PAYABLE 2005	ELECTRIC UTILITY BOND	3,916.25
			Total For Dept 583 GENERAL EXPENSES	**24,274.69**
Dept 584 ELECTRIC GENERATION				
582-584-929.000	TAHQUAMENON AREA CREDIT UNION	REPAIRS & MAINTENANCE	SHIPPING NEW GAST 8AM-FRV-40 AIR MOTOR	33.53
			Total For Dept 584 ELECTRIC GENERATION	**33.53**
Dept 586 PURCHASED POWER				
582-586-926.000	CLOVERLAND ELECTRIC CO-OP	PURCHASED POWER	MARCH 2019	5,012.77
582-586-926.000	CMS ENERGY RESOURCE MGT	PURCHASED POWER	CAPACITY	79,410.54
			Total For Dept 586 PURCHASED POWER	**84,423.31**
Dept 587 ENERGY OPTIMIZATION				
582-587-801.000	MECA	PROFESSIONAL & CONTRACTUAL	MONTHLY INCENTIVES	1,124.28
			Total For Dept 587 ENERGY OPTIMIZATION	**1,124.28**
			Total For Fund 582 Electric Fund	**110,964.79**

Fund 591 Water Fund
Dept 536 WATER SYSTEM

591-536-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	3.45
591-536-726.000	STANDARD, THE	LIFE INSURANCE	APRIL INVOICE	106.73
591-536-752.000	RAHILLY IGA	OFFICE SUPPLIES	WATER/BLEACH	19.62
591-536-752.000	RAHILLY IGA	OFFICE SUPPLIES	WATER	0.20
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	RECIEPT BOOKS	61.46
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	RECIEPT BOOKS	61.47
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.87
591-536-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	TAPE	2.98
591-536-752.100	HAWKINS INC	OPERATING SUPPLIES	AZONE 15	129.20
591-536-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	TOILET PAPER	23.26
591-536-752.100	RAHILLY IGA	OPERATING SUPPLIES	GLADE/LYSOL	4.76
591-536-753.000	U S A BLUE BOOK	TOOLS & EQUIP UND CAP THRESH	VALVE BOX KEY	317.57
591-536-753.000	LYNN AUTO PARTS INC.	TOOLS & EQUIP UND CAP THRESH	8PC CMB SCRWDRVR	11.00
591-536-753.000	LYNN AUTO PARTS INC.	TOOLS & EQUIP UND CAP THRESH	SCRATCH BRUSH/BRUSH	4.84
591-536-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE - WATER	GAS/FUEL	229.45
591-536-801.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL & CONTRACTUAL	VILLAGEOFNEWBERRY.COM DOMAIN ANNUAL	4.00
591-536-801.000	SAULT STE MARIE CITY HALL	PROFESSIONAL & CONTRACTUAL	MONTHLY WATER SAMPLES	54.00
591-536-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	CLEANING	100.00
591-536-801.000	KLATY'S PH&E	PROFESSIONAL & CONTRACTUAL	REZNOR HEATING UNITS R/R DRAFT INDUCE MOTOR ASSEMBLY	574.50
591-536-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	12.42
591-536-802.000	NORTHERN CREDIT BUREAU	COLLECTION EXPENSE	COLLECTION EXPENSE	9.74
591-536-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.30
591-536-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.68
591-536-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	7.49
591-536-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.96
591-536-850.000	VERIZON	906-291-163.3 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.96
591-536-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.92
591-536-850.000	VERIZON	906-291-1622 H.R.	ACCOUNT NUMBER 942077532-00003 DESK	6.96
591-536-850.000	VERIZON	906-291-1621 A.V.M	ACCOUNT NUMBER 942077532-00003 DESK	6.96
591-536-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.96
591-536-850.000	AT&T	TELEPHONE	WATER/LIGHT LANDLINE BACK UP PHONE	43.31
591-536-850.000	TAHQUAMENON AREA CREDIT UNION	906-450-0919	CELL BILL- VERIZON	21.41
591-536-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0608	CELL BILL- VERIZON	21.41
591-536-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0055	CELL BILL- VERIZON	10.70
591-536-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0606	CELL BILL- VERIZON	10.70
591-536-850.000	TAHQUAMENON AREA CREDIT UNION	906-291-0530	CELL BILL- VERIZON	10.83
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS FIBER- OPTICS	ACCT 00042364-7	25.00
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
591-536-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	154.39
591-536-900.000	NEWBERRY NEWS INC	FLUSHING/BOARD VACANCY	FLUSHING/VACANCY ADS	72.00
591-536-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UB BILLING	114.40
591-536-910.000	LMAS HEALTH DEPT	PROFESSIONAL DEVELOPMENT	CDL EXAM	75.00
591-536-910.000	WATKINS, ALLISON	PROFESSIONAL DEVELOPMENT	TRAVEL REIMBURSEMENT FOR MML TRAINING	33.75
591-536-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	WATER OPERATIONS REVIEW COURSE FOR TWO	590.00
591-536-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	U.P. WATER WORKS INSTITUTE PATTERSON	120.00
591-536-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	U.P. WATER WORKS INSTITURE VALLAD	120.00
591-536-910.000	BURTON, LANDON	PROFESSIONAL DEVELOPMENT	MEALS WATER TEST REVIEW	38.50
591-536-910.000	DAN KUCINSKAS	PROFESSIONAL DEVELOPMENT	MEALS WATER CLASS REVIEW	38.50
591-536-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	ROOM WATER CLASS REVIEW	99.64
591-536-910.000	BUCK VALLAD	PROFESSIONAL DEVELOPMENT	MEALS	56.00
591-536-910.000	DAVID PATTERSON	PROFESSIONAL DEVELOPMENT	MEALS	56.00
591-536-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	POWER STEERING - 2015 FORD TRUCK MERCON V ATF	3.15
			Total For Dept 536 WATER SYSTEM	**3,557.15**
			Total For Fund 591 Water Fund	**3,557.15**

Fund Totals:	
Fund 582 Electric Fund	**110,964.79**
Fund 591 Water Fund	**3,557.15**
Total For All Funds:	**114,521.94**

First National Bank
Main Office:
P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
P.O. Box 142 – W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
P.O. Box 534 -- 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
P.O. Box 466 – 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1173556

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

ACCOUNT NUMBER

MUNICIPAL MONEY MARKET			1
ACCOUNT NUMBER		Statement Dates 3/01/19 thru	3/31/19
PREVIOUS BALANCE	14,527.82	DAYS IN STATEMENT PERIOD	31
CREDITS TOTALING	.00	AVERAGE LEDGER BAL	14,079
1 DEBITS TOTALING	2,313.60	AVERAGE COLLECTED BAL	14,079
SERVICE CHARGE AMOUNT	.00	Interest Earned	5.98
INTEREST PAID	5.98	Annual Percentage Yield Earned	0.50%
CURRENT STMT BALANCE	12,220.20	2019 Interest Paid	17.72

****

DEPOSITS AND OTHER CREDITS...

DATE	DESCRIPTION	AMOUNT
3/31	INTEREST PAID 31 DAYS	5.98

****

CHECKS...

Date	Check No.	Amount
3/26		2,313.60

* INDICATES SKIP IN CHECK NUMBER

****

DAILY BALANCE SUMMARY..

DATE.........BALANCE		DATE.........BALANCE		DATE.........BALANCE	
3/01	14,527.82	3/26	12,214.22	3/31	12,220.20

****

INTEREST RATE SUMMARY..

DATE...........INTEREST RATE	
2/28	.50%

VILLAGE OF NEWBERRY

Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Newberry Water and Light
Joe Lively Foreman
March 2019

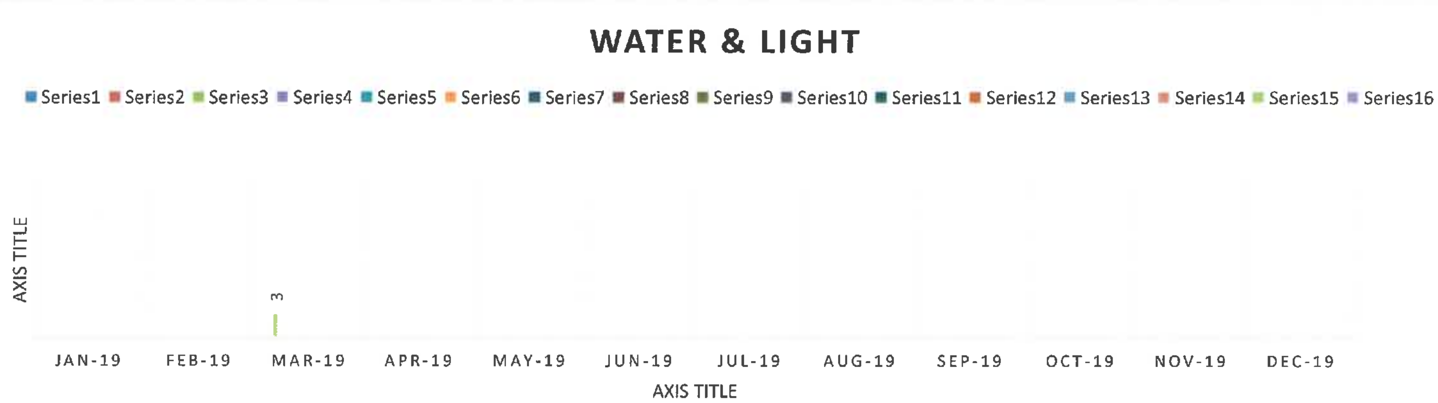
- Miss Digs
- Meter Reading
- Snow Removal
- Baci Samples
- Service Re-connects
- Removed Pole (Broke) (Zellars)
- Disconnects (Non-Payments) 18
- Cross Connection Report/Annual Pumpage Report To DEQ
- Several Service Masts Damage Due to Ice
- Water Leak (Office of W&L Bldg. Broke Pipe)
- Inventory OF Electric and Water Parts
- Callouts For Intermittent Power Due To Ice
- Primary Brushing
- Seasonal Turn Ons

"Spring is when you feel like whistling, even with a shoe full of slush."

WATER AND LIGHT
MISS DIGS

Water & Light
Miss Digs
March 2019

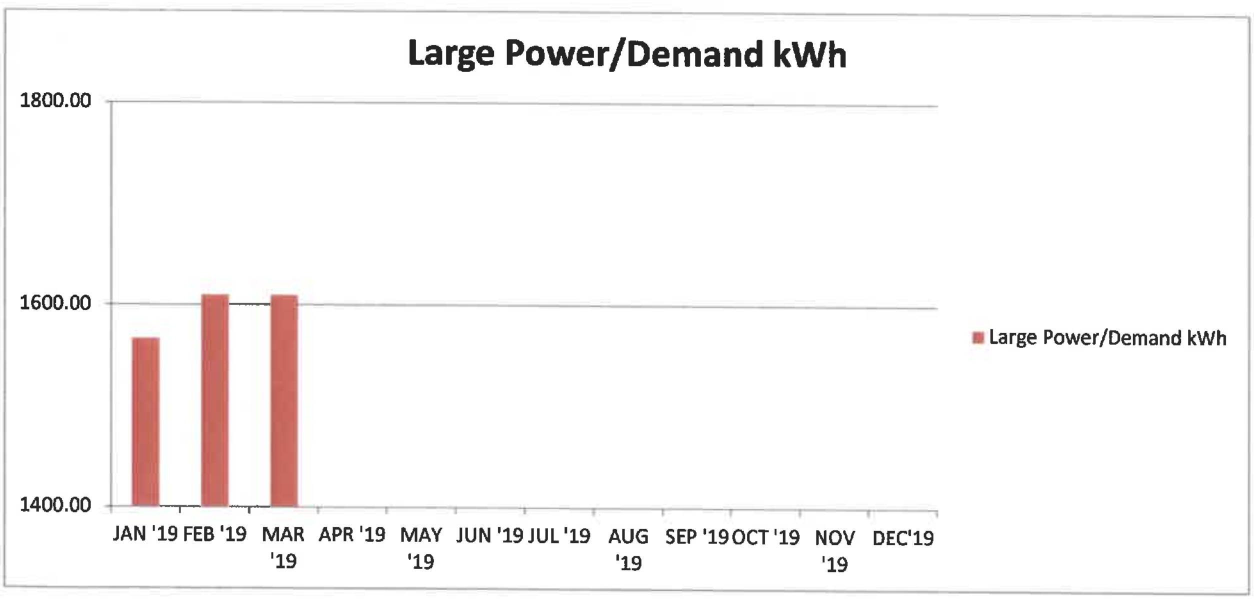
MISS DIGS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
000 RESPONSE PENDING												
001 NO CONFLICT												
002 MARKED			3									
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED												
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED												
TOTALS	0	0	3	0	0	0	0	0	0	0	0	0



Water & Light

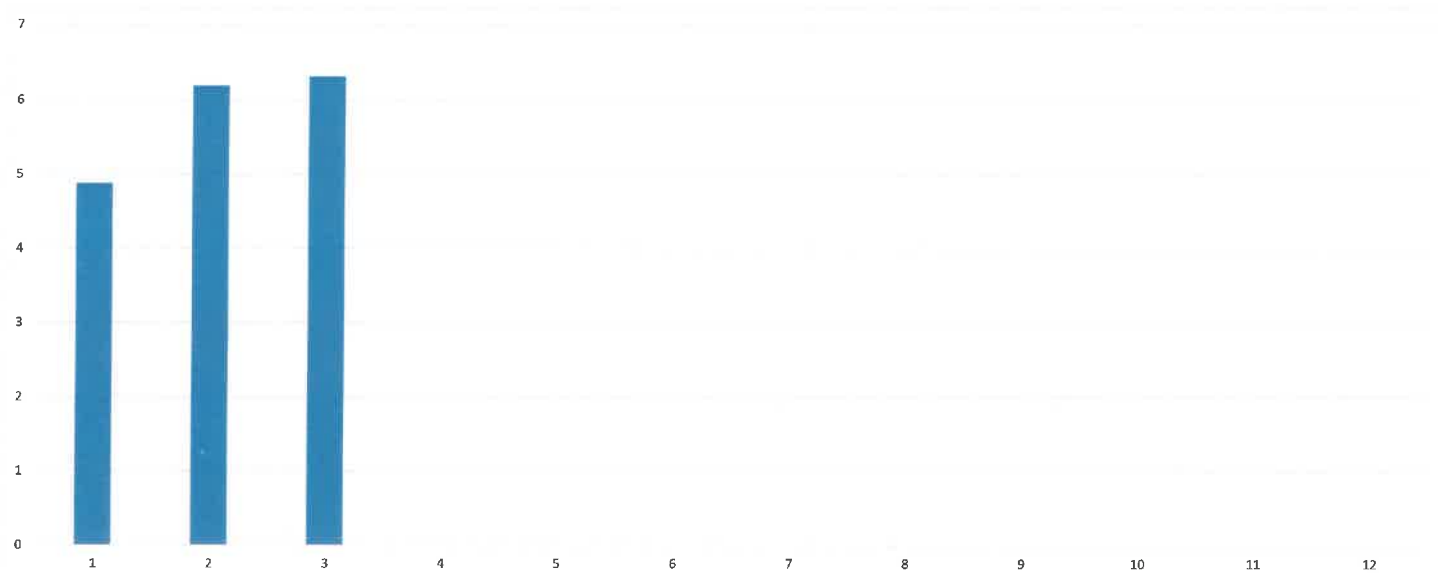
Electric Demand Report Large Power/Industrial 2019

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '18	1596.00	$ 14,580.32
JAN '19	1567.00	$ 14,344.16
FEB '19	1610.00	$ 14,656.35
MAR '19	1610.00	$ 14,646.51
APR '19		
MAY '19		
JUN '19		
JUL '19		
AUG '19		
SEP '19		
OCT '19		
NOV '19		
DEC'19		



Monthly Water Pumpage Report
March 2019

MONTH	12237.98	X 1,000,000	1000'S GALS		GOAL	$ BILLED FOR	GALS BILLED	BILLED FOR	REU'S	LOST REVENUE
JAN'19	4.8782	4878200	4878.2		$ 79,400.00	$ 77,749.00	4878.2	97.9%	1,036.65	$ 1,651.00
FEB'19	6.1863	6186300	6186.3		$ 79,400.00	$ 77,275.29	6186.3	97.3%	1,030.34	$ 2,124.71
MAR '19	6.3154	6315400	6315.4		$ 79,400.00	$ 77,524.70	6315.4	97.6%	1,033.66	
APR '19		0	0		$ 79,400.00		0	0.0%	-	
MAY '19		0	0		$ 79,400.00		0	0.0%	-	
JUNE'19		0	0		$ 79,400.00		0	0.0%	-	
JULY '19		0	0		$ 79,400.00		0	0.0%	-	
AUG '19		0	0		$ 79,400.00		0	0.0%	-	
SEPT '19		0	0		$ 79,400.00		0	0.0%	-	
OCT '19		0	0		$ 79,400.00		0	0.0%	-	
NOV '19		0	0		$ 79,400.00		0	0.0%	-	
DEC '19		0	0		$ 79,400.00		0	0.0%	-	
				GOAL	$ 952,800.00	$ 232,548.99	% OF GOAL			
				BILLED TO DATE	$ 232,548.99		24%			
	17.3799			REMAINING NEEDED FOR BUDGET	**$ 720,251.01**		1448	26.6%	1,033.50	$ 3,775.71



Village Manager Updates
WL Board Meeting – April 9, 2019

A. Audit & Financial Updates

a. 2018 Audit:

   i. The audit has been rescheduled to begin on Monday, April 29, 2019 at the request of the auditor Brenda Gartland and is being conducted by the Michigan Department of Treasury. Communicated with Brenda Gartland via phone and email multiple times on the items required. Met with staff to determine who was going to gather certain documents.

b. Debt Collections:

   i. On March 22, 2019 the outstanding debt for unpaid utility bills was sent to Northern Credit Bureau for collections.

B. Water & Light

a. Building Damage:

   i. The initial evaluation of damage done to a WL building has been completed by an engineer and adjuster. All taps for electric, water and gas have been disconnected. All contents of the building will need to be listed and photographed and submitted to the adjuster. The adjuster will return the first week of May to reinspect the building due to the rear section exhibiting additional damage since some of the snow has started to melt. The adjuster has made initial comments that it's possible the entire building will be considered a total loss. However, this will not be determined until after another inspection in early May. Once the adjuster re-evaluates the building, then demolition can take place after the snow and ice have melted. The adjuster will be responsible for hiring all contractors to conduct the evaluation work and demolition. The adjuster will then be able to make a valuation of the damages. Once the value of damages has been determined, then the Village will receive 80% of the total prior to any rebuilding efforts, and then receive the remaining 20% if the building is rebuilt on the original concrete foundation. If the Village chooses to not rebuild or to rebuild in another location, then only 80% of the total value will be paid out by the insurance company.

b. Water & Light Annual Report:

   i. Compiled all information together to complete the Water & Light annual report.

c. USDA-RD Annual Report:
   i. Each year the USDA-RD requests an annual report that includes the audit for the fiscal year, a balance sheet and income statement, annual budget, list of officials, rate schedule, water produced, water sold, number of single-family residential customers, other customers, REU's for all customers. This report is included following this update.

VILLAGE OF NEWBERRY

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

April 5, 2019

Donald J. Gerrie, Jr.
Area Director
United States Department of Agriculture
Rural Development – Gladstone Michigan Office
2003 Minneapolis Avenue
Gladstone, MI 49837

Greetings Mr. Gerrie:

The enclosed information is included as requested for the year-end reporting requirements for USDA.

1) Audit – The fiscal year for the Village of Newberry is from January 1 – December 31. Therefore, the audit for fiscal year 2018 has not been completed as of this date. However, the State of Michigan Department of Treasury has been engaged to conduct an audit for fiscal year 2018 and that is scheduled to begin April 22, 2019.

2) Annual Report – Since an audit for fiscal year 2018 has not been completed a balance sheet and income statement are enclosed for your review.

3) Annual Budget – Fiscal Year 2019 budget for the water fund is enclosed.

4) List of Officials – Enclosed

5) Rate Schedule – Enclosed

6) Supplemental Customer Information

If there is any additional information that is required, please do not hesitate to contact me: phone (906-293-3433) or email (manager@newberrymi.gov). Thank you for your time and attention.

Sincerely,

Jennifer James-Mesloh

Jennifer James-Mesloh, M.P.A., Ph.D.
Village Manager
Village of Newberry

REVENUE AND EXPENSE REPORT
WATER FUND 2018

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund					
Revenues					
Dept 000					
591-000-645.000	WATER SALES	937,605.72	937,605.72	0.00	100.00
591-000-645.200	SERVICE FEES - WATER	450.00	450.00	0.00	100.00
591-000-645.500	WATER- PENALTIES & LATE FEES	12,429.26	12,429.26	0.00	100.00
591-000-645.600	BOND REVENUE	0.00	0.00	0.00	0.00
591-000-665.000	INTEREST EARNED	1,308.51	1,308.51	0.00	100.00
591-000-686.000	REIMBURSEMENT	0.00	0.00	0.00	0.00
591-000-699.202	INTERFUND TRANSFERS IN - MAJOR	0.00	0.00	0.00	0.00
Total Dept 000		951,793.49	951,793.49	0.00	100.00
TOTAL REVENUES		951,793.49	951,793.49	0.00	100.00

Expenditures

Dept 266 - ATTORNEY

591-266-801.200	LEGAL	0.00	0.00	0.00	0.00
Total Dept 266 - ATTORNEY		0.00	0.00	0.00	0.00

Dept 536 - WATER SYSTEM

591-536-702.000	WAGES	115,538.68	81,527.57	34,011.11	70.56
591-536-702.100	WAGE REIMBURSEMENT	0.00	0.00	0.00	0.00
591-536-703.000	SALARIES	13,485.79	13,485.79	0.00	100.00
591-536-704.100	COMPENSATION-ELECTED	2,850.00	424.81	2,425.19	14.91
591-536-705.000	VACATION PAY	11,051.50	11,051.50	0.00	100.00
591-536-706.000	HOLIDAY PAY	6,000.00	4,032.81	1,967.19	67.21
591-536-709.000	EMPLOYER'S FICA	14,512.25	10,244.06	4,268.19	70.59
591-536-710.000	UNEMPLOYMENT	8,541.14	8,541.14	0.00	100.00
591-536-712.000	HEALTH INSURANCE BUYOUT	10,000.00	5,469.74	4,530.26	54.70
591-536-713.000	OVERTIME	5,381.90	2,638.66	2,743.24	49.03
591-536-714.000	LONGEVITY	1,000.00	0.00	1,000.00	0.00
591-536-716.000	FUNERAL LEAVE	2,900.00	0.00	2,900.00	0.00
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	28,531.54	28,531.54	0.00	100.00
591-536-719.000	HOSPITALIZATION	43,571.95	43,571.95	0.00	100.00
591-536-720.000	VISION	415.14	0.00	415.14	0.00
591-536-721.000	H S A	10,400.00	7,833.32	2,566.68	75.32
591-536-722.000	DENTAL	2,361.74	0.00	2,361.74	0.00
591-536-724.000	SICK PAY	10,228.18	10,228.18	0.00	100.00
591-536-725.000	WORKERS' COMPENSATION	1,462.94	1,462.94	0.00	100.00
591-536-726.000	LIFE INSURANCE	298.61	298.61	0.00	100.00
591-536-728.000	OVERHEAD REIMBURSEMENT	0.00	0.00	0.00	0.00
591-536-729.000	FINAL PAYOUT	15,000.00	12,484.70	2,515.30	83.23
591-536-751.000	LICENSE FEES	0.00	0.00	0.00	0.00
591-536-752.000	OFFICE SUPPLIES	4,000.00	1,101.58	2,898.42	27.54
591-536-752.100	OPERATING SUPPLIES	10,000.00	7,293.59	2,706.41	72.94
591-536-752.200	IT SOFTWARE	26,000.00	24,212.10	1,787.90	93.12
591-536-753.000	TOOLS & EQUIP UND CAP THRESH	10,000.00	2,226.33	7,773.67	22.26
591-536-759.000	GAS, OIL & GREASE	3,061.17	3,061.17	0.00	100.00
591-536-767.000	UNIFORMS	1,000.00	859.88	140.12	85.99
591-536-776.000	BUILDING MAINTENANCE	1,000.00	985.54	14.46	98.55
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	23,260.34	23,260.34	0.00	100.00
591-536-801.200	LEGAL	8,000.00	6,621.87	1,378.13	82.77
591-536-802.000	COLLECTION EXPENSE	398.83	52.24	346.59	13.10
591-536-803.000	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00
591-536-804.000	LEASE EXPENSE	0.00	0.00	0.00	0.00
591-536-811.000	WATER CONSTRUCTION	0.00	0.00	0.00	0.00
591-536-850.000	TELEPHONE	161.79	161.79	0.00	100.00
591-536-851.000	POSTAGE	1,497.52	1,497.52	0.00	100.00
591-536-888.000	ADMINISTRATIVE ALLOCATION	88,958.00	88,958.00	0.00	100.00
591-536-900.000	PUBLISHING & PRINTING	3,198.48	3,204.48	(6.00)	100.19
591-536-910.000	PROFESSIONAL DEVELOPMENT	1,631.70	1,631.70	0.00	100.00
591-536-913.000	TRAVEL	104.94	104.94	0.00	100.00
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	992.75	992.75	0.00	100.00
591-536-921.000	HEAT	370.77	370.77	0.00	100.00
591-536-929.000	REPAIR & MAINTENANCE	5,352.97	5,352.97	0.00	100.00
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	1,475.90	1,475.90	0.00	100.00
591-536-935.000	PROPERTY LIABILITY INSURANCE	15,000.00	6,904.85	8,095.15	46.03
591-536-940.000	EQUIPMENT RENTAL	703.45	703.45	0.00	100.00
591-536-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00
591-536-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00
591-536-968.100	RRI FUND DEPRECIATION	14,745.00	297,260.06	(282,515.06)	2,016.01
591-536-973.000	CAPITAL OUTLAY	47,384.00	0.00	47,384.00	0.00
591-536-991.100	PRINCIPAL NOTES PAYABLE 2005	35,000.00	0.00	35,000.00	0.00
591-536-991.200	BOND RESERVE 2005	14,600.00	12,000.00	2,600.00	82.19
591-536-991.300	PRINCIPAL 2009 JR WATER BOND	4,000.00	0.00	4,000.00	0.00
591-536-991.400	PRINCIPAL 2014 WATER BOND	107,000.00	0.00	107,000.00	0.00
591-536-992.100	INTEREST 2005	81,840.00	81,840.00	0.00	100.00
591-536-992.300	INTEREST 2009 JR WATER BOND	11,055.00	11,055.00	0.00	100.00
591-536-992.400	INTEREST 2014 WATER BOND	126,469.52	126,469.52	0.00	100.00
591-536-995.202	INTERFUND TRANSFER OUT - MAJOR	0.00	0.00	0.00	0.00
Total Dept 536 - WATER SYSTEM		951,793.49	951,485.66	307.83	99.97

TOTAL EXPENDITURES	951,793.49	951,485.66	307.83	99.97

Fund 591 - Water Fund:

TOTAL REVENUES	951,793.49	951,793.49	0.00	100.00
TOTAL EXPENDITURES	951,793.49	951,485.66	307.83	99.97
NET OF REVENUES & EXPENDITURES	0.00	307.83	(307.83)	100.00

WATER FUND
ANNUAL BUDGET 2019

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2019 APPROVED BUDGET
ESTIMATED REVENUES				
Dept 000				
591-000-645.000	WATER SALES	960,900	937,606	940,300
591-000-645.200	SERVICE FEES - WATER	500	450	500
591-000-645.500	WATER- PENALTIES & LATE FEES	10,000	12,429	11,000
591-000-645.600	BOND REVENUE			
591-000-665.000	INTEREST EARNED	1,200	1,309	1,000
591-000-686.000	REIMBURSEMENT			
591-000-699.202	INTERFUND TRANSFERS IN - MAJOR			
Totals for dept 000 -		972,600	951,794	952,800
TOTAL ESTIMATED REVENUES		972,600	951,794	952,800

APPROPRIATIONS

Dept 266 - ATTORNEY				
591-266-801.200	LEGAL			2,500
Totals for dept 266 - ATTORNEY				2,500
Dept 536 - WATER SYSTEM				
591-536-702.000	WAGES	146,203	115,539	158,914
591-536-702.100	WAGE REIMBURSEMENT			
591-536-703.000	SALARIES	34,999	13,486	60,758
591-536-704.100	COMPENSATION-ELECTED	2,850	2,850	1,800
591-536-705.000	VACATION PAY	11,000	11,052	11,000
591-536-706.000	HOLIDAY PAY	12,000	6,000	2,000
591-536-709.000	EMPLOYER'S FICA	14,512	14,512	17,240
591-536-710.000	UNEMPLOYMENT		8,541	2,000
591-536-712.000	HEALTH INSURANCE BUYOUT	13,900	10,000	1,500
591-536-713.000	OVERTIME	5,650	5,382	523
591-536-714.000	LONGEVITY	1,000	1,000	
591-536-716.000	FUNERAL LEAVE	2,900	2,900	500
591-536-717.000	RETIREMENT - MERS - EMPLOYER P	14,865	28,532	40,942
591-536-719.000	HOSPITALIZATION	56,742	43,572	84,697
591-536-720.000	VISION	415	415	
591-536-721.000	H S A	10,400	10,400	10,900
591-536-722.000	DENTAL	2,362	2,362	
591-536-724.000	SICK PAY	5,000	10,228	10,000
591-536-725.000	WORKERS' COMPENSATION	3,216	1,463	3,216
591-536-726.000	LIFE INSURANCE	698	299	1,024
591-536-728.000	OVERHEAD REIMBURSEMENT			
591-536-729.000	FINAL PAYOUT	15,000	15,000	
591-536-751.000	LICENSE FEES			
591-536-752.000	OFFICE SUPPLIES	4,000	4,000	3,000
591-536-752.100	OPERATING SUPPLIES	3,000	10,000	10,000
591-536-752.200	IT SOFTWARE	26,000	26,000	26,000
591-536-753.000	TOOLS & EQUIP UND CAP THRESH	10,000	10,000	5,000
591-536-759.000	GAS, OIL & GREASE	3,000	3,061	3,000
591-536-767.000	UNIFORMS		1,000	1,000
591-536-776.000	BUILDING MAINTENANCE		1,000	10,000
591-536-801.000	PROFESSIONAL & CONTRACTUAL SER	15,000	23,260	20,000
591-536-801.200	LEGAL	2,500	8,000	8,000
591-536-802.000	COLLECTION EXPENSE	1,000	399	1,000
591-536-803.000	BAD DEBT EXPENSE			
591-536-804.000	LEASE EXPENSE			
591-536-811.000	WATER CONSTRUCTION			
591-536-850.000	TELEPHONE		162	
591-536-851.000	POSTAGE	1,000	1,498	1,500
591-536-888.000	ADMINISTRATIVE ALLOCATION	88,958	88,958	
591-536-900.000	PUBLISHING & PRINTING	1,800	3,198	3,000
591-536-910.000	PROFESSIONAL DEVELOPMENT	1,000	1,632	2,500
591-536-913.000	TRAVEL	1,000	105	500
591-536-915.000	MEMBERSHIPS & SUBSCRIPTIONS	1,700	993	1,500
591-536-921.000	HEAT		371	
591-536-929.000	REPAIR & MAINTENANCE		5,353	10,000
591-536-932.000	VEHICLES REPAIRS & MAINTENANCE	1,000	1,476	2,500
591-536-935.000	PROPERTY LIABILITY INSURANCE	18,000	15,000	12,000
591-536-940.000	EQUIPMENT RENTAL		703	
591-536-956.000	MISCELLANEOUS	1,300		1,500
591-536-968.000	DEPRECIATION EXPENSE			
591-536-968.100	RRI FUND DEPRECIATION	14,745	14,745	14,745
591-536-973.000	CAPITAL OUTLAY	47,384	47,384	22,000
591-536-991.100	PRINCIPAL NOTES PAYABLE 2005	34,000	35,000	35,000
591-536-991.200	BOND RESERVE 2005	14,600	14,600	14,600
591-536-991.300	PRINCIPAL 2009 JR WATER BOND	4,000	4,000	4,000
591-536-991.400	PRINCIPAL 2014 WATER BOND	105,000	107,000	107,000
591-536-992.100	INTEREST 2005	83,300	81,840	82,000
591-536-992.300	INTEREST 2009 JR WATER BOND	11,000	11,055	11,100
591-536-992.400	INTEREST 2014 WATER BOND	124,600	126,470	130,000
591-536-995.202	INTERFUND TRANSFER OUT - MAJOR			
Totals for dept 536 - WATER SYSTEM		972,599	951,796	949,459
TOTAL APPROPRIATIONS		972,599	951,796	951,959
NET OF REVENUES/APPROPRIATIONS - FUND 591		1	(2)	841
BEGINNING FUND BALANCE		2,455,866	2,455,866	2,456,170
ENDING FUND BALANCE		2,455,867	2,455,864	2,457,011

VILLAGE OF NEWBERRY

VILLAGE COUNCIL

MEMBER	ELECTED	ADDRESS	EMAIL	PHONE	CURRENT TERM/EXP
Lori A. Stokes *Village President*	2018	111 W John Street	villagepresident@newberrymi.gov	906-291-0578	2YR/11'2020
Sharon Brown *Pro-Tem*	2016	411 Handy Street	sbrown@newberrymi.gov	906-293-5332	4 YR/11'2020
Dan Hardenbrook	2018	224 Newberry Ave Apt. 2	dhardenbrook@newberrymi.gov		4YR/11'2022
Lew Hitts	APPOINTED 11/2018	403 W. John	lhitts@newberrymi.gov	906-379-7264	4YR/11'2020
Harold Dishaw	2018	501 W. Ave B	harolddishaw@sbcglobal.net	906-293-8543	4YR/11'2022
Catherine Freese	APPOINTED 12/2018	116 W. McMillan	cfreese@newberrymi.gov	906-287-1989	4YR/11'2020
Dennis Hendrickson	2018	418 E. Harrie Street	dhendrickson@newberrymi.gov	906-293-7000	4YR/11'2022

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NEWBERRY WATER & LIGHT BOARD

Charles Medelis,	218 E. McMillan Ave	cmedelis@newberrymi.gov	906-450-0805	Exp. October 2019
Harold Dishaw	501 W. Ave B	harolddishaw@sbcglobal.net	906-293-8543	Council Appt.
Sharon Brown	411 Handy Street	sbrown@newberrymi.gov	906-293-5332	Council Appt.
Larry Vincent *Chairman*	807 Newberry Ave	lvincent@newberrymi.gov	906-293-1952 906- 322-6996	Exp. October 2019
Kirby Wendt, *Customer, not elector*	517 W Victory Way	Wendt.Kirby@gmail.com	906-291-0074	Exp. October 2019 Apt. in 03/19

President makes necessary appointments; ratified by Council @ Oct Council Meeting Council Appointments may need to be made after elections, if Council changes.

ADMINISTRATION

					TERM/ EXP
Dr. Jennifer James-Mesloh *Village Manager*	HIRED 1.2017	302 E. McMillan	manager@newberrymi.gov	906-293-3433	N/A
Terese Schummer, *Village Clerk*	ELECTED 2016	214 W. Truman Blvd	Nbyclerk2@gmail.com	906-293-3884 H 906-293-8805 W	2YR/ 11'2020
Charles Medelis, *Village Treasurer*	ELECTED 2018	218 E. McMillan Ave	treasurer@newberrymi.gov	906-450-0805	2YR/ 11'2020
Buck Vallad, *Assistant Village Manager*	HIRED 6.2015	302 E. McMillan	assistantmanager@newberrymi.gov	906-291-0606	N/A
John Wendt, *Fire Chief*	APPOINTED	211 W John Street	fire@newberrymi.gov	906-293-8344 H 906 450-0491 C	N/A

Revised 4.2019

Village of Newberry — 2017

FINAL RATE ANALYSIS	ANNUAL BUDGET	PERCENT BASE RATE	BASE FIXED	COST PER 3/4" METER	CONSUMPTION PORTION	COST / UNIT OF WATER
LABOR & BENEFITS	$182,167	100%	$182,167	$13.80	$0	$0.00
OPERATIONAL EXPENSES	$88,300	100%	$88,300	$6.69	$0	$0.00
LOANS, BONDS, INTEREST, ANNUAL PAYMENT	$362,000	100%	$362,000	$27.42	$0	$0.00
EQUIPMENT REPLACEMENT, LIFT STATIONS, or WELLS		100%	$0	$0.00	$0	$0.00
EQUIPMENT REPLACEMENT, TREATMENT		100%	$0	$0.00	$0	$0.00
EQUIPMENT REPLACEMENT, TOWER, STORAGE		100%	$0	$0.00	$0	$0.00
EQUIPMENT REPLACEMENT, GENERAL	$21,000	100%	$21,000	$1.59	$0	$0.00
CAPITAL IMPROVEMENT PROJECTS	$188,243	100%	$188,243	$14.26	$0	$0.00
LAGOON CLEANING RESERVE	$0		$0	$0.00	$0	$0.00
DEPRECIATION FUND	$60,000	100%	$60,000	$4.55	$0	$0.00
USDA RURAL DEVELOPMENT RESERVE REQUIREMENTS	$88,300	100%	$88,300	$6.69	$0	$0.00
TOTALS	$990,009		$990,009	$75.00	$0	$0.00
PERCENT OF REVENUE			100%		0%	
NON OPERATING INCOME REDUCTION				$ -		$ -
CALCULATED RATE - FOR 3/4" METER / REU PER MONTH				$ 75.00	1,000 GAL.	$ -

TOTAL ANNUAL REU'S 13,200

ANTICIPATED WATER / SEWER SOLD 38,412,000

RESERVE PORTION OF BUDGET 36%

CURRENT RATES	$7.50		$9.25
INCREASE OF	$67.50		($9.25)

THE COST PER "UNIT / WATER" DOES INCLUDE INCLINING OR DECLINING RATES		RATE ADJUSTMENT GENERATES ADDITIONAL		$535,698		
ARE ANY GALLONS INCLUDED WITH THIS CALCULATED BASE RATE ?						
IS BASE RATE PER REU, - OR PER METER SIZE?		$1.00 INCREASE GENERATES	$13,200		$38,412	

MICHIGAN RURAL WATER ASSOCIATION
RATE EVALUATION PROGRAM

Village of Newberry
CAPITAL IMPROVEMENT PROJECTS

YEAR OF 2017

CAPITAL IMPROVEMENT IDEAS WERE GENERATED FROM Operator

NOTES

CAPITAL PROJECT	DESCRIPTION OF PROJECT	1-5' PRIORITY	ESTIMATED PROJECT COST	AMOUNT FUNDED BY RATES	COMPLETE IN YEAR	IS THIS YEAR FLEXIBLE?	MONEY RESERVED ANNUALLY
New Tower	Replacement 1937 tower		$750,000	$375,000	2031	Yes	$ 26,786
Water Main Final Replacement	CP-1 E. Limits Street		$1,202,715	$601,358	2021* 1	Yes	$ 150,339
Well Rehab #4	CP-2 Newberry & B Street		$631,260	$315,630	2025	Yes	$ 39,454
Well rehab #6	CP-3 John Street		$325,128	$162,583	2026	Yes	$ 20,320
Well Rehab #7	W-1 Well Back-Up Gen		$100,000	$100,000	2028	Yes	$ 9,091
	MP-7 Water Meter Truck		$40,000	$40,000	2025	Yes	$ 5,000
	TOTALS		$ 3,049,101	$ 1,594,551			$ 250,990

CAPITAL IMPROVEMENT PROJECTS

RVE BALANCE APPLIED TO CAPITAL IMPROVEMENTS $ -

AVG. INTEREST RATE IN SAVINGS 0.10%

YEAR	CIP EXPENDITURES	EXTRA ANNUAL CIP FUNDING	PERCENT FUNDED 76%	RUNNING BALANCE
2017	$ -		$ 188,243	$ 188,431
2018	$ -	$ -	$ 188,243	$ 376,862
2019	$ -	$ -	$ 188,243	$ 565,481
2020	$ -	$ -	$ 188,243	$ 754,289
2021	$ 601,357.50	$ -	$ 75,488	$ 229,174
2022	$ -	$ -	$ 75,488	$ 304,891
2023	$ -	$ -	$ 75,488	$ 380,684
2024	$ -	$ -	$ 75,488	$ 456,553
2025	$ 518,193.00	$ -	$ 26,907	$ (34,276)
2026	$ -	$ -	$ 26,907	$ (7,403)
2027	$ -	$ -	$ 26,907	$ 19,497
2028	$ 100,000.00	$ -	$ 20,089	$ (60,394)
2029	$ -	$ -	$ 20,089	$ (40,365)
2030	$ -	$ -	$ 20,089	$ (20,316)
2031	$ 375,000.00	$ -	$ -	$ (395,336)
2032	$ -	$ -	$ -	$ (395,732)
2033	$ -	$ -	$ -	$ (396,127)
2034	$ -	$ -	$ -	$ (396,523)
2035	$ -	$ -	$ -	$ (396,920)
2036	$ -	$ -	$ -	$ (397,317)
2037	$ -	$ -	$ -	$ (397,714)
2038	$ -	$ -	$ -	$ (398,112)
2039	$ -	$ -	$ -	$ (398,510)
2040	$ -	$ -	$ -	$ (398,909)
2041	$ -	$ -	$ -	$ (399,307)
2042	$ -	$ -	$ -	$ (399,707)
2043	$ -	$ -	$ -	$ (400,106)
2044	$ -	$ -	$ -	$ (400,507)
ICE EQUIVALENT IN ENDING YEAR =				$0.00
		AVERAGE	$ [illegible]	

NEWBERRY WATER AND LIGHT
FEE SCHEDULE – as of 11.20.17

All fees or estimates set forth shall be paid in advance.
Updates approved by the Village Council on November 20, 2017

FEE DESCRIPTION All fees or estimates set forth shall be paid in advance.	FEE
NEW ACCOUNT - SERVICE FEE	$ 30.00
RESDENTIAL WATER – FLAT RATE PER MONTH	$ 75.00
*SEASONAL RESIDENTIAL MONTHLY WATER SERVICE FEE *In addition to seasonal shut off & turn on fees	$34.11
COMMERCIAL WATER – PER MONTH 1 REU = 3,000 gallons	$ 75.00 per REU
RESIDENTIAL SEWER – FLAT RATE PER MONTH	$ 35.00
SEASONAL RESIDENTIAL MONTHLY SEWER SERVICE FEE	$10.30
COMMERCIAL SEWER – PER MONTH 1 REU = 3,000 gallons	$ 35.00 per REU
COMMUNITY OUTREACH PROGRAMS – WATER & SEWER RATES Seasonal operations providing enrichment and outreach to the community, such as community gardens and museums, will only be required to pay fees for the months they are in operation. Programs may apply for Community Outreach Status by submitting a completed request form to the Village of Newberry.	See commercial rates
*RENTAL & LAND CONTRACT DEPOSITS *A copy of the lease or contract must be provided to place utilities in the tenant's name. *Landlord must submit a letter stating that they will keep the utilities in their name. If this occurs, no deposit is required.	$250.00
COMMERCIAL ACCOUNTS DEPOSITS WATER, SEWER, & ELECTRIC WATER & SEWER ELECTRIC & SEWER WATER ELECTRIC SEWER	 $500.00 $300.00 $350.00 $250.00 $250.00 $100.00

FEE DESCRIPTION All fees or estimates set forth shall be paid in advance.	FEE
Up to 100 Feet: ABOVE GROUND ELECTRIC - NEW SERVICE BELOW GROUND ELECTRIC - NEW SERVICE Over 150 Feet:	$ 50.00 $ 50.00 plus time & materials Time plus materials
TURN ON/ TURN OFF FEE *per occurrence	$ 50.00
DUSK TO DAWN LIGHT INSTALLATION POLE ($7.00 PLUS TAX EACH MONTHLY BILL	Cost of light $100.00
TEMPORARY POLE One year time limit then must re-apply	$ 100.00
METER TESTING	$ 20.00
DISCONNECT PENALTY (PLUS BALANCE OF UNPAID ACCT)	$ 75.00
NEW WATER SERVICE - 3/4" 1" 2" & bigger NEW WATER; Out of town	$500.00 $600.00 Time plus materials $250.00 plus time & materials
NEW SEWER SERVICE	$500.00
*CAP OFF WATER SERVICE *RECONNECT WATER TO MAIN *Account must be current with no outstanding charges.	$250.00 $250.00
CAP OFF SEWER SERVICE (MUST BE INSPECTED)	$ 00.00
DISCONNECT ELECTRIC	$ 75.00
RECONNECT ELECTRIC AFTER LINE IS DROPPED/DISCONNECTED	$ 50.00
REPLACEMENT OF WATER METER	$ 125.00
BULK WATER USE (must provide own backflow) Hook-up (non-refundable) Per 10,000 gallons	$100.00 $75.00
POOL FILL UP Hook-up (non-refundable)	$100.00

Revised 11.20.17

Supplemental Customer Information

(This is required in addition to your audit or the income and expense information)

Borrower Name: Village of Newberry
Fiscal Year Ending: 2018

Definition of Single Family Customer – a line going to a home that houses only one family. Does not include duplexes, apartments, etc.

	Annual Amounts
Water Purchased or Produced (gal. or cu ft):	64,045,100
Water Sold (gal. or cu ft):	Est. 46,752,923

NUMBER OF WATER CUSTOMERS

Water: Total Customers	870	
Number of Single Family Residential:	755	#1
Number of All Other Customers:	115	
**REU's or EDU's of Other Customers:	340	#2
Total REU's or EDU's (total of 1 + 2):	1095	

Sewage Treated (gal or cu ft): ____________

NUMBER OF SEWER CUSTOMERS

Sewer: Total Customers		
Number of Single Family Residential:		#1
Number of All Other Customers:		
**REU's or EDU's of Other Customers:		#2
Total REU's or EDU's (total of 1 + 2):		

** REU = Residential Equivalent Unit
EDU = Equivalent Dwelling Unit

** An example of this is: If the typical single family residential user uses 5,000 gallons of water per month, and you have an "Other" user using 20,000 gallons per month, that "Other" user is 4 EDU. If you do not have a metered water system, then you will estimate usage based on your best knowledge or according to your REU table with your rate ordinance.

MONTH	MIL GALS	X 1,000,000	1000'S GALS	FLAT RATE	GOAL	$ BILLED FOR	GALS BILLED	LOSS	REU'S	
JAN '18	4.428	4428000	4428	$75	$ 80,000.00	$ 74,408.55	4428	93.0%	992.11	$ 5,591.45
FEB '18	3.780	3780000	3780	$75	$ 80,000.00	$ 77,569.72	3780	97.0%	1,034.26	$ 2,430.28
MAR '18	5.422	5422000	5422	$75	$ 80,000.00	$ 77,216.00	5422	96.5%	1,029.55	$ 2,784.00
APR '18	4.9589	4958900	4958.9	$75	$ 80,000.00	$ 86,588.54	4958.9	108.2%	1,154.51	$ (6,588.54)
MAY '18	4.8636	4863600	4863.6	$75	$ 80,000.00	$ 79,932.68	4863.6	99.9%	1,065.77	$ 67.32
JUNE'18	7.119	7119000	7119	$75	$ 80,000.00	$ 78,705.95	7119	98%	1,049.41	$ 1,294.05
JULY '18	6.623	6623000	6623	$75	$ 80,000.00	$ 79,353.86	6623	99%	1,058.05	$ 646.14
AUG '18	5.4298	5429800	5429.8	$75	$ 80,000.00	$ 79,319.08	5429.8	99%	1,057.59	$ 680.92
SEPT '18	5.5869	5586900	5586.9	$75	$ 80,000.00	$ 79,602.53	5586.9	99.5%	1,061.37	$ 397.47
OCT '18	6.4324	6432400	6432.4	$75	$ 80,000.00	$ 82,403.88	6432.4	103%	1,098.72	$ (2,403.88)
NOV '18	4.6858	4685800	4685.8	$75	$ 80,000.00	$ 79,278.33	4685.8	99%	1,057.04	$ 721.67
DEC '18	4.7157	4715700	4715.7	$75	$ 80,000.00	$ 77,232.21	4715.7	97%	1,029.76	$ 2,767.79
				GOAL	$ 960,000.00	$ 951,611.33	% OF GOAL			
				BILLED TO DATE	$ 951,611.33		99%			
	64.0451	REMAINING NEEDED FOR BUDGET			$ 8,388.67		5337	99.4%	1095	$ 8,388.67

Village Manager Updates
WL Board Meeting – March 12, 2019

A. Audit & Financial Updates

a. 2018 Audit:
   i. 2018 audit is scheduled to being on Monday, April 22, 2019. The Michigan Department of Treasury will be conducting the audit as they did last year.

b. 2018 Utility Billing Delinquencies:
   i. 61 utility accounts are delinquent for 2018 for a total of $28,365.76. As a reference there was a total of 48 accounts that were delinquent for 2016 and 2017 for a total of $22,214.12. Request from WL Board for a recommendation to submit these delinquent accounts to Northern Credit Bureau for collections.
   ii. Provide notification to the Village of Newberry residents that any delinquent utility accounts from 2019 will be added to the tax bills being sent out by July 1, 2019. This will be a seamless process once the BS&A tax module is added.

c. Energy Adjustment:
   i. The Energy Adjustment (EA) was made to all utility accounts and based on the revised calculations some customers will receive credits on their next utility bill.

B. Water & Light

a. Consumers Electric Contract:
   i. A 10-year contract was signed with Consumers Electric to provide capacity to the Village of Newberry electric customers.

b. Building Damage:
   i. The initial evaluation of damage done to a WL building has been completed by an engineer and adjuster. The adjuster will get two bids for demolition as per the insurance company's requirements. The adjuster stated demolition should take place after the snow and ice have melted. All contents of the building will need to be listed and photographed and submitted to the adjuster. Once the engineer's report is completed, then the adjuster will review those documents along with the list of contents to make a valuation of damages.

Batch Add Budget Amendments

GL Number	Description	19 Adopted	19 Amended	19 Activity	New Amended	Change
591-536-702.000	WAGES	158,914.00	158,914.00	29,605.28	149,937.00	(8,977.00)
591-536-713.000	OVERTIME	523.00	523.00	1,349.17	2,000.00	1,477.00
591-536-804.000	LEASE EXPENSE	0.00	0.00	301.02	1,000.00	1,000.00
591-536-921.000	HEAT	0.00	0.00	548.98	1,500.00	1,500.00
591-536-940.000	EQUIPMENT RENTAL	0.00	0.00	3,645.66	5,000.00	5,000.00
Total Revenues:		952,800.00	952,800.00	232,914.27	952,800.00	0.00
Total Expenditures:		951,959.00	951,959.00	166,019.52	951,959.00	0.00
Net of Rev/Exp:		841.00	841.00	66,894.75	841.00	0.00

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User: BUCK
DB: Newberry Village

Batch Add Budget Amendments

GL Number	Description	19 Adopted	19 Amended	19 Activity	New Amended	Change
582-582-702.000	WAGES	113,157.00	113,157.00	25,294.37	105,000.00	(8,157.00)
582-582-713.000	WAGES - OVERTIME	1,889.00	1,889.00	1,961.35	2,500.00	611.00
582-582-721.000	H S A	2,000.00	2,000.00	3,870.80	5,000.00	3,000.00
582-582-726.000	LIFE INSURANCE	237.00	237.00	263.01	1,000.00	763.00
582-582-801.200	LEGAL	5,000.00	5,000.00	0.00	3,795.80	(1,204.20)
582-582-850.000	TELEPHONE	150.00	150.00	154.29	500.00	350.00
582-582-851.000	POSTAGE	6,000.00	6,000.00	223.52	5,000.00	(1,000.00)
582-582-940.000	EQUIPMENT RENTAL	0.00	0.00	1,004.16	2,000.00	2,000.00
582-583-719.000	HOSPITALIZATION	46,458.00	46,458.00	13,116.82	40,458.00	(6,000.00)
582-583-719.100	HOSPITAL INS RETIREE	1,500.00	1,500.00	4,615.76	6,000.00	4,500.00
582-583-801.200	LEGAL	0.00	0.00	1,204.20	1,204.20	1,204.20
582-583-850.000	TELEPHONE	10,000.00	10,000.00	722.94	9,500.00	(500.00)
582-583-851.000	POSTAGE	700.00	700.00	865.33	1,000.00	300.00
582-583-900.000	PRINTING AND PUBLISHING	500.00	500.00	884.54	1,000.00	500.00
582-584-702.000	WAGES	20,261.00	20,261.00	731.02	17,174.00	(3,087.00)
582-585-702.000	WAGES	0.00	0.00	3,231.44	5,000.00	5,000.00
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	0.00	272.83	500.00	500.00
582-585-719.000	HOSPITALIZATION	500.00	500.00	868.83	1,500.00	1,000.00
582-585-726.000	LIFE INSURANCE	0.00	0.00	5.95	20.00	20.00
582-585-940.000	EQUIPMENT RENTAL	0.00	0.00	136.35	200.00	200.00
Total Revenues:		2,340,600.00	2,340,600.00	597,757.19	2,340,600.00	0.00
Total Expenditures:		2,320,872.00	2,320,872.00	477,112.54	2,320,872.00	0.00
Net of Rev/Exp:		19,728.00	19,728.00	120,644.65	19,728.00	0.00