

**VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
Tuesday, May 14, 2019
Meeting Location: 302 East McMillan Ave
Meeting Time: 5:30 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA - Agendas are not final until approved by a majority vote of the Water & Light Board members.

5. APPROVAL OF MINUTES

1. Water and Light Board Meeting – Regular Session – Tuesday, April 9, 2018 at 5:30 p.m.

6. WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS

1. Comment on Agenda

7. PUBLIC COMMENTS – Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes as per Michigan General Village Law and Michigan Open Meetings Act.

1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Water & Light – Monthly Bills – April 2019

582	Electric Fund	\$110,426.61
591	Water Fund	\$9,313.12
	Total:	\$119,739.73

582	Christmas Lights Fund – as of 4/30/2019	\$12,225.22
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9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. None Prescheduled

10. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS

1. None Prescheduled

11. REPORTS OF VILLAGE MANAGEMENT – The Village Manager, Assistant Village Manager, and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

1. Superintendent of Water and Light
2. Assistant Village Manager
3. Village Manager

12. UNFINISHED BUSINESS

1. Budget Amendments - 2019

13. NEW BUSINESS

1. Joint Committee between WL Board and Council – Ordinances & Policies

14. COMMENTS BY BOARD MEMBERS

15. ADJOURNMENT - REGULAR SESSION

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
April 9, 2019

Present: Board members: Brown, Dishaw, Medelis, Wendt.

Absent: Vincent.

Also Present: Clerk -Schummer, Village Manger – James-Mesloh, Lori Stokes, Rebecca Handa, Scott Ouellette.

Call to Order: Medelis called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Brown, support by Dishaw, **CARRIED**, to approve agenda as presented. Ayes: All. Absent: Vincent.

Approval of Minutes: Moved by Dishaw, support by Brown, **CARRIED**, to approve minutes from the March 12, 2019 W&L meeting as written. Ayes: All. Absent: Vincent.

Water and Light Chairperson Announcements: Medelis welcomed Kirby Wendt to the W&L Board.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – February 2019** - Motion by Brown, support by Dishaw, **CARRIED**, recommend Village Council pay the March Electric Fund bill in the amount of \$110,964.79. Discussion followed. Ayes: All. Absent: Vincent. Motion by Dishaw, support by Brown, **CARRIED**, recommend Village Council pay the March Water Fund bill in the amount of \$3,557.15. Discussion followed. Ayes: All. Absent: Vincent.

B.) **Christmas Light Fund** is currently at \$12,220.20. There was a question as to what the money was used for this past month.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: Vallad was absent due to a death in the family. Charts were submitted for review.
- 3.) Village Manager: James-Mesloh gave a verbal as well as written report. USDA-RD Annual Report was provided to the Board.

Reports of Committees:

- 1.) Save the Bells – none.

Unfinished Business: Items tabled from the March 12, 2019 W&L Board meeting.

New Business:

- 1.) Budget Amendments: Moved by Brown, support by Dishaw, **CARRIED**, move that the Board recommend to the Village Council to adopt the 1st quarter 2019 amendments for the Water and Electric Funds as presented. Discussion followed. Ayes: All. Absent: Vincent.

Comments By Board Members: None.

Adjourn Meeting: Motion by Dishaw, support by Brown, **CARRIED**, to adjourn meeting at 6:25 p.m. Ayes: All. Absent: Vincent.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Charles Medelis, Acting Chairperson

**VILLAGE OF NEWBERRY
WATER & LIGHT PAYABLES
APRIL 2019**

GL Number	Vendor	Inv. Line Desc	Invoice Desc.	Amount
Fund 582 Electric Fund				
Dept 000				
582-000-042.000	LAROUÉ DDS ERNEST	UNAPPLIED CREDIT	UB refund for account: 2-00890-00	144.07
			Total For Dept 000	144.07
Dept 582 ELECTRIC DISTRIBUTION				
582-582-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	9.20
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	CLAMP WEDGE AL	140.30
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	CUTOOUT 15KV 100A	996.20
582-582-752.100	TAHQUAMENON AREA CREDIT UNION	OPERATING SUPPLIES	1000BULBS.COM DUST TO DAWN LIGHTS	653.66
582-582-801.000	CTC ENGINEERING	PROFESSIONAL & CONTRACTUAL	ENGINEERING SERVICES PERFORMED THROUGH APRIL	195.00
582-582-850.000	TAHQUAMENON AREA CREDIT UNION	TELEPHONE	LARGE CAPACITY METER	41.58
582-582-850.000	ATT U.VERSE	UVERSE- LARGE CAPACITY METER	LARGE CAPACITY METER UVERSE	41.58
582-582-913.000	BURTON, LONDON	TRAVEL	MEALS PICKING UP TRUCK GRAND RAPIDS	38.50
582-582-913.000	DONALD HOOPER	TRAVEL	MEALS PICKING UP ALTEC TRUCK	38.50
582-582-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	BRIDGE TOLL LINEMAN SCHOOL	4.00
582-582-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	BRIDGE TOLL LINEMAN SCHOOL	4.00
582-582-980.000	AMAZON CAPITAL SERVICES	CAPT OUTLAY-OFFICE EQUIP & FUR	LAPTOP-WATER/LIGHT/MECHANIC	587.00
			Total For Dept 582 ELECTRIC DISTRIBUTION	2,749.52
Dept 583 GENERAL EXPENSES				
582-583-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	4.60
582-583-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	4.60
582-583-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	32.87
582-583-751.000	KUCINSKAS, DAN	LICENSE FEES	CDL PHYSICAL	110.00
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	35.90
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	ADDING MACHINE PAPER	4.25
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	36.75
582-583-752.100	D & D HOME CENTER	OPERATING SUPPLIES	HARDWARE CLOTH FOR ELECTRIC POLES	21.99
582-583-752.100	D & D HOME CENTER	OPERATING SUPPLIES	HARDWARE CLOTH FOR POLES	26.99
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.99
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.49
582-583-752.200	I.T. RIGHT	IT SOFTWARE	ANNUAL SERVICE CONTRACT/ANITVIRUS/MONITORING	1,000.00
582-583-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	03/01/2019	42.80
582-583-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS & OIL - ELECTRIC	GAS/FUEL	386.33
582-583-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	OFFICE CLEANING	100.00
582-583-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	12.70
582-583-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE AGREEMENT	458.89
582-583-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE ON COPIER	181.75
582-583-801.000	AERIAL HYDRAULIC REPAIR	PROFESSIONAL & CONTRACTUAL	DEDUCTIBLE REPAIR OF BUCKET TRUCK	250.00
582-583-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	354.75
582-583-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	3,167.75
582-583-850.000	AT&T	TELEPHONE	WATER/LIGHT PHONE	43.20
582-583-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.64
582-583-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1621 A.V.M.	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1622 H.R.	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.88
582-583-850.000	VERIZON	906-293-8531	ACCOUNT NUMBER 942077532-00003 DESK	13.31
582-583-850.000	VERIZON	906-291- 1633 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.26
582-583-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL	10.69
582-583-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
582-583-850.000	VERIZON	906-291-0055 HR	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
582-583-850.000	VERIZON	906-291-0608 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	VERIZON	906-450-0919 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	VERIZON	906-291-0136 MECHANIC	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS - FIBER-OPTICS	ACCT 00042364-7	25.00
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
582-583-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	237.47
582-583-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50
582-583-900.000	ARISTA INFORMATION SYSTEMS INC	PRINTING & PUBLISHING	UB BILLING	256.10
582-583-900.000	NEWBERRY NEWS INC	PRINTING & PUBLISHING	METERS/PLANNING/VACANCY/MINUTES	24.00
582-583-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	ROOM-LINEMAN SCHOOL	432.90
582-583-910.000	NMP&S	PROFESSIONAL DEVELOPMENT	FOIA SEMINAR REGISTRATION FOR DIR HR	6.25
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	GENERATION BUILDING	303.85
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	WATER LIGHT	276.67
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS GENERATION BUILDING	237.500
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 238.500	199.36
582-583-932.000	AERIAL HYDRAULIC REPAIR	VEHICLES REPAIRS & MAINTENANCE	NYLON BLT	7.30
582-583-932.000	BURBACH SALES & SERVICE	VEHICLES REPAIRS & MAINTENANCE	TIRES #10	318.86
582-583-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	LAMP BOLT #10	10.00
			Total For Dept 583 GENERAL EXPENSES	8,762.96

Dept 585 BUILDING MAINTENANCE				
582-585-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	BLADE RECIP 6" 10T 5PK	14.99
			Total For Dept 585 BUILDING MAINTENANCE	14.99
Dept 586 PURCHASED POWER				
582-586-801.000	MICHIGAN PUBLIC POWER AGENCY	PROFESSIONAL & CONTRACTUAL	GREEN PRICING SVC COMM/RENEWABLE PORTFOLIO SVC COMM	88.56
582-586-801.000	MICHIGAN PUBLIC POWER AGENCY	PROFESSIONAL & CONTRACTUAL	GREEN PRICING SVC COMM/RENEWABLE PORTFOLIO SVC COMM	57.49
582-586-926.000	CMS ENERGY RESOURCE MGT	PURCHASED POWER	CAPACITY	74,868.96
582-586-926.000	CLOVERLAND ELECTRIC CO-OP	PURCHASED POWER	MONTHLY POWER BILL	5,005.56
582-586-926.100	AMERICAN TRANSMISSION COMPANY	ATC TRANSMISSION MONTHLY INV	PURCHASED POWER - CAPACITY	12,141.88
			Total For Dept 586 PURCHASED POWER	92,162.45
Dept 587 ENERGY OPTIMIZATION				
582-587-801.000	MECA	PROFESSIONAL & CONTRACTUAL	MONTHLY INCENTIVES	6,592.62
			Total For Dept 587 ENERGY OPTIMIZATION	6,592.62
			Total For Fund 582 Electric Fund	110,426.61
Fund 591 Water Fund				
Dept 536 WATER SYSTEM				
591-536-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	3.45
591-536-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	3.45
591-536-726.000	STANDARD, THE	LIFE INSURANCE	APRIL 2019 INVOICE	106.73
591-536-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	35.50
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	ADDING MACHINE PAPER	4.25
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	36.74
591-536-752.000	FOSTER HARDWARE	OFFICE SUPPLIES	9V BATTERIES	16.99
591-536-752.100	HAWKINS INC	OPERATING SUPPLIES	AZONE 15-EPA/ SODIUM BISULFITE	1,158.37
591-536-752.100	FOSTER HARDWARE	OPERATING SUPPLIES	BLADE RECIP 12" 5PK	24.99
591-536-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.99
591-536-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	BRASS BALL VALVE THREADED	26.99
591-536-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.49
591-536-752.200	I.T. RIGHT	IT SOFTWARE	ANNUAL SERVICE CONTRACT/ANITVIRUS/MONITORING	1,000.00
591-536-752.200	TYLER TECHNOLOGIES	IT SOFTWARE	03/01/2019	42.80
591-536-753.000	LYNN AUTO PARTS INC.	TOOLS & EQUIP UND CAP THRESH	MECHANICS STETHSCOPE	9.29
591-536-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE - WATER	GAS/FUEL	386.33
591-536-801.000	SAULT STE MARIE CITY HALL	PROFESSIONAL & CONTRACTUAL	WATER SAMPLES	54.00
591-536-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	OFFICE CLEANING	100.00
591-536-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	12.70
591-536-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE AGREEMENT	458.89
591-536-801.000	NATIONAL OFFICE PRODUCTS	PROFESSIONAL & CONTRACTUAL	YEARLY MAINTENANCE ON COPIER	181.76
591-536-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	354.75
591-536-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	3,167.15
591-536-850.000	AT&T	TELEPHONE	WATER/LIGHT PHONE	43.20
591-536-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.64
591-536-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1633 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.88
591-536-850.000	VERIZON	906-291-1622 H.R.	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1621 A.V.M	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.26
591-536-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
591-536-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL	10.69
591-536-850.000	VERIZON	906-450-0919 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
591-536-850.000	VERIZON	906-291-0608 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
591-536-850.000	VERIZON	906-291-0055 HR	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS FIBER- OPTICS	ACCT 00042364-7	25.00
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
591-536-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	133.95
591-536-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50
591-536-900.000	ARISTA INFORMATION SYSTEMS INC	PRINTING & PUBLISHING	UB BILLING	144.47
591-536-910.000	NMPA	PROFESSIONAL DEVELOPMENT	FOIA SEMINAR REGISTRATION FOR DIR HR	6.25
591-536-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	ROOM WATER CONFERENCE	181.90
591-536-921.000	SEMCOENERGY GAS COMPANY	HEAT	WATER LIGHT	276.66
591-536-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 238.500	199.36
591-536-932.000	BURBACH SALES & SERVICE	VEHICLES REPAIRS & MAINTENANCE	TIRES #10	318.86
591-536-973.000	AMAZON CAPITAL SERVICES	CAPITAL OUTLAY	LAPTOP-WATER/LIGHT/MECHANIC	587.00
			Total For Dept 536 WATER SYSTEM	9,313.12
			Total For Fund 591 Water Fund	9,313.12
			Fund Totals:	
			Fund 582 Electric Fund	110,426.61
			Fund 591 Water Fund	9,313.12
			Total For All Funds:	119,739.73

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1185864

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 4/30/19 Page 1 of 1
ACCOUNT NUMBER

MUNICIPAL MONEY MARKET

ACCOUNT NUMBER

PREVIOUS BALANCE 12,220.20

CREDITS TOTALING .00

DEBITS TOTALING .00

SERVICE CHARGE AMOUNT .00

INTEREST PAID 5.02

CURRENT STMT BALANCE 12,225.22

Statement Dates 4/01/19 thru 4/30/19

DAYS IN STATEMENT PERIOD 30

AVERAGE LEDGER BAL 12,220

AVERAGE COLLECTED BAL 12,220

Interest Earned 5.02

Annual Percentage Yield Earned 0.50%

2019 Interest Paid 22.74

DEPOSITS AND OTHER CREDITS.....

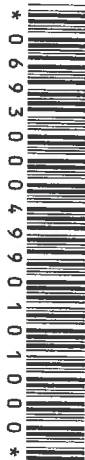
DATE	DESCRIPTION	AMOUNT
4/30	INTEREST PAID 30 DAYS	5.02

DAILY BALANCE SUMMARY.....

DATE.....	BALANCE	DATE.....	BALANCE
4/01	12,220.20	4/30	12,225.22

INTEREST RATE SUMMARY.....

DATE.....	INTEREST RATE
3/31	.50%



VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

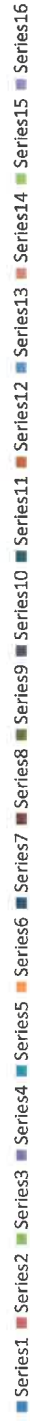
NEWBERRY WATER AND LIGHT APRIL ACTIVITIES JOE LIVELY, FOREMAN

- Seasonal Turn Ons
- Meter Reading
- Disconnects Non-Payments (22)
- Retrieved Altec From Casnovia
- Outage 301 West Ave C
- Ice Storm Outages
- Outage Charles Rd. (Cutout Broken)
- Removed Services County Bldg.
- ½ Outage W. McMillan (Splice)
- Miss Digs
- Baci Samples
- Brushing Primary
- Street Lights (Repaired/Replace)
- Removed Transformer and Wire
- Plant Maintenance/Office Rails
- Upgraded Service (Co. Rd. 395)
- Red Tags
- Call Out (Cable TV Wire Down)

**Water & Light
Miss Digs
April 2019**

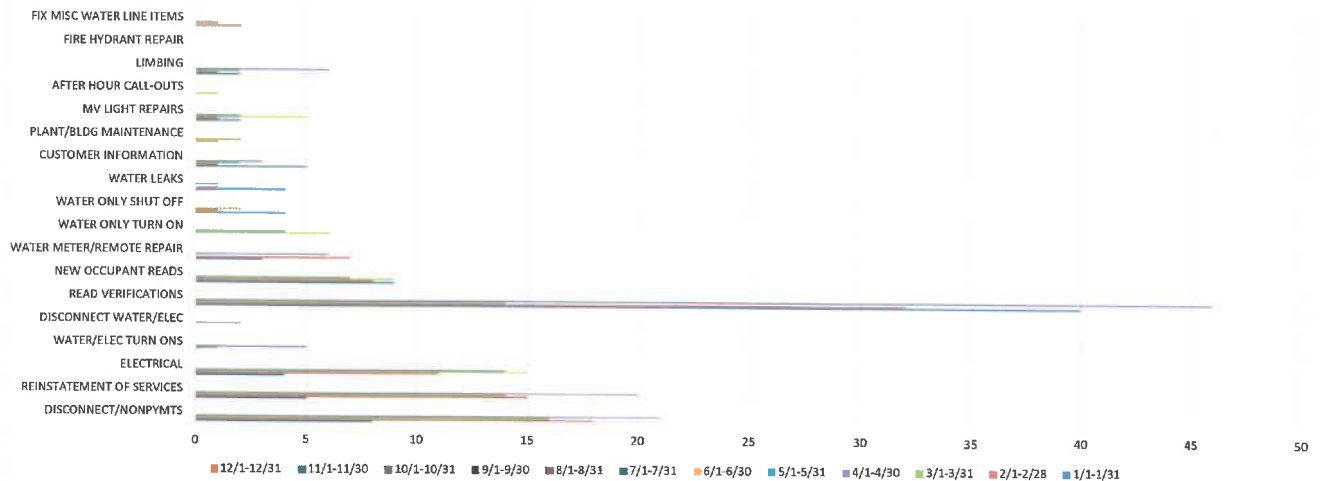


MISS DIGS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
000 RESPONSE PENDING												
001 NO CONFLICT			1									
002 MARKED			3	6								
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED												
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED												
TOTALS	0	0	3	7	0	0	0	0	0	0	0	0





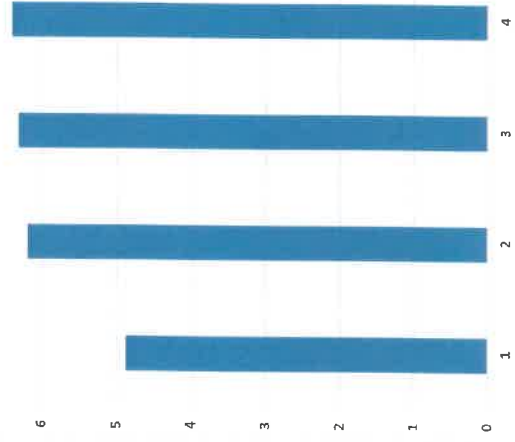
Work Orders



WATER PUMPAGE REPORT WATER & LIGHT - APRIL 2019

MONTH	12237.98	X 1,000,000	1000'S GALS		GOAL	\$ BILLED FOR	GALS BILLED	LOSS	REU'S	LOST REVENUE
JAN 19	4.8782	4878200	4878.2		\$ 79,400.00	\$ 77,749.00	4878.2	97.9%	1,036.65	\$ 1,651.00
FEB 19	6.1863	6186300	6186.3		\$ 79,400.00	\$ 77,275.29	6186.3	97.3%	1,030.34	\$ 2,124.71
MAR 19	6.3154	6315400	6315.4		\$ 79,400.00	\$ 77,524.70	6315.4	97.6%	1,033.66	\$ 1,875.30
APR 19	6.3991	6399100	6399.1		\$ 79,400.00	\$ 77,475.07	6399.1	97.6%	1,033.00	\$ 1,924.93
MAY 19		0	0		\$ 79,400.00		0	0.0%	-	
JUN 19		0	0		\$ 79,400.00		0	0.0%	-	
JUL 19		0	0		\$ 79,400.00		0	0.0%	-	
AUG 19		0	0		\$ 79,400.00		0	0.0%	-	
SEP 19		0	0		\$ 79,400.00		0	0.0%	-	
OCT 19		0	0		\$ 79,400.00		0	0.0%	-	
NOV 19		0	0		\$ 79,400.00		0	0.0%	-	
DEC 19		0	0		\$ 79,400.00		0	0.0%	-	
				GOAL	\$ 952,800.00	\$ 310,024.06	% OF GOAL			
				BILLED TO DATE	\$ 310,024.06		33%			
	23.779			REMAINING NEEDED FOR BUDGET	\$ 642,775.94		1982	35.5%	1,033.50	\$ 7,575.94

7

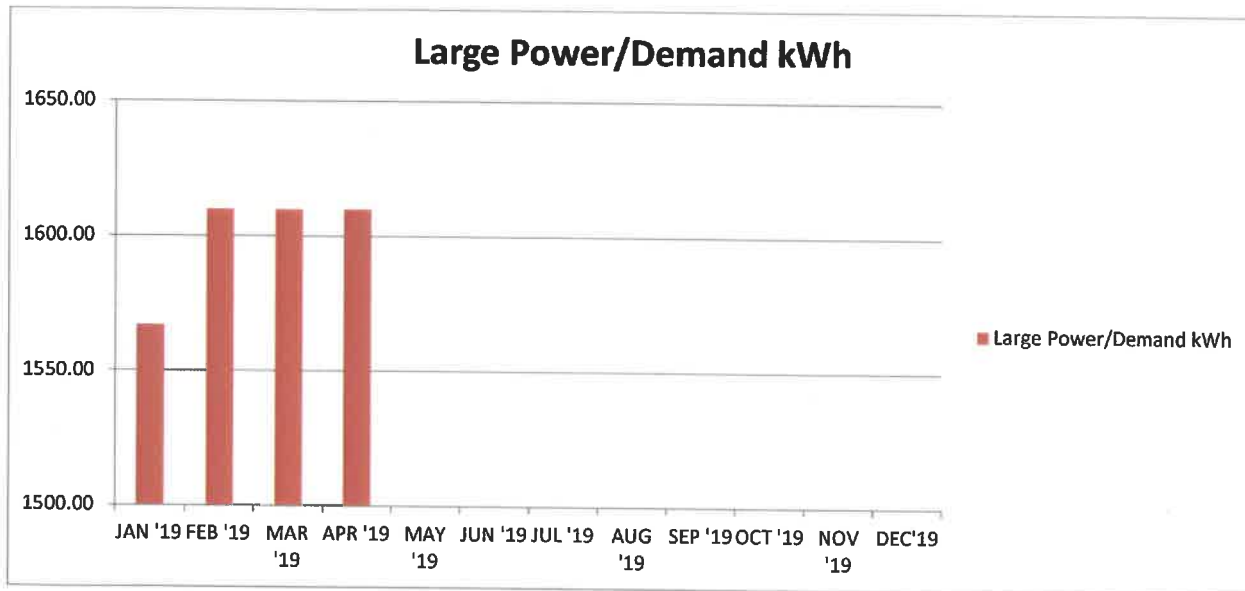


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Water & Light

Electric Demand Report Large Power/Industrial 2019

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '18	1596.00	\$ 14,580.32
JAN '19	1567.00	\$ 14,344.16
FEB '19	1610.00	\$ 14,656.35
MAR '19	1610.00	\$ 14,646.51
APR '19	1610.00	\$ 14,652.68
MAY '19		
JUN '19		
JUL '19		
AUG '19		
SEP '19		
OCT '19		
NOV '19		
DEC'19		



2019 - ELECTRIC CONSUMPTION / BILLING

	RESIDENTIAL						COMMERCIAL						LARGE POWER						DEMAND			
	ER KW	METERS	ER FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	EC FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED						
2019																						
JAN	814308.00	1188	\$ 17,403.15	\$ 1,160.15	\$ 85,266.66	328583.00	210	\$ 7,007.66	\$ 40,334.69	581551.00	15	\$ 31,638.67	\$ 15,825.61	1567.00	13	\$ 14,344.16						
FEB	758225.00	1188	\$ 16,217.48	\$ 1,081.35	\$ 79,405.50	275482.00	208	\$ 5,864.06	\$ 34,167.79	459941.00	15	\$ 25,245.16	\$ 12,783.60	1610.00	13	\$ 14,656.35						
MAR	632228.00	1196	\$ 10,544.74	\$ 899.47	\$ 66,207.35	274463.00	207	\$ 4,571.48	\$ 34,044.94	480731.00	15	\$ 25,332.39	\$ 8,152.17	1610.00	13	\$ 14,646.51						
APR	6877858.00	1188	\$ 11,473.95	\$ 978.65	\$ 72,020.51	260879.00	207	\$ 4,364.87	\$ 30,610.22	464458.00	15	\$ 24,478.59	\$ 7,920.20	1610.00	13	\$ 14,652.68						
MAY																						
JUN																						
JUL																						
AUG																						
SEPT																						
OCT																						
NOV																						
DEC																						
TOTAL	9082619.00	4760.00	\$ 55,639.32	4119.62	\$ 302,900.02	1139407.00	832.00	\$ 21,808.07	\$ 139,157.64	1986681.00	60.00	\$ 106,694.81	\$ 44,681.58	6397.00	52.00	\$ 58,299.70						
AVG	2270654.75	1190	13909.83	1029.905	75725.005	284851.75	208	5452.0175	34789.41	496670.25	15	26673.7025	11170.395	1599.25	13	14574.925						



TOTAL Kwh 12215.10
AVERAGE METERS 1426

Water & Light
Billed Electric kWh Report - 2019

MONTH:	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMER'S	MPPA	MISO	ATC	CEC-HYDRO	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD.	SAVED:
JAN '19	5244620.00	\$ 14,344.16	\$ 280,418.93	\$ 89,467.68	\$ 40.30	\$ 3,725.99	\$ 12,141.88	\$ 5,064.28	\$ 109,900.13	\$ 125,572.53	\$ 120,334.74	\$ 103,229.84	\$ 146,686.48	\$ 19,537.40
FEB '19	4567613.00	\$ 14,656.35	\$ 207,076.23	\$ 80,135.58	\$ 39.58	\$ 2,830.30	\$ 12,141.88	\$ 4,942.88	\$ 100,000.12	\$ 119,847.55	\$ 111,988.64	\$ 102,655.98	\$ 168,924.53	\$ 19,757.23
MAR '19	632228.00	\$ 14,646.51	\$ 183,241.37	\$ 79,410.54	\$ 88.56	\$ 2,830.30	\$ 12,141.88	\$ 5,012.77	\$ 96,653.75	\$ 62,464.90	\$ 114,411.84	\$ 130,780.07	\$ 195,195.29	\$ (34,188.65)
APR '19	687758.00	\$ 14,652.68	\$ 186,307.07	\$ 74,868.96	\$ 57.49	\$ 2,830.30	\$ 12,141.88	\$ 5,005.56	\$ 92,073.89	\$ 106,955.15	\$ 106,194.00	\$ 130,265.01	\$ 114,707.13	\$
MAY '19										\$ 99,338.04	\$ 98,729.16	\$ 122,858.49	\$ 145,095.13	\$
JUN '19										\$ 82,258.95	\$ 103,898.16	\$ 108,919.67	\$ 111,807.87	\$
JUL '19										\$ 86,738.59	\$ 102,313.56	\$ 65,246.99	\$ 74,653.89	\$
AUG '19										\$ 115,450.83	\$ 102,013.56	\$ 115,956.78	\$ 93,844.19	\$
SEP '19										\$ 85,710.61	\$ 98,627.29	\$ 115,892.05	\$ 93,525.67	\$
OCT '19										\$ 84,092.82	\$ 97,757.67	\$ 107,256.72	\$ 122,946.54	\$
NOV '19										\$ 95,811.47	\$ 114,041.05	\$ 118,549.60	\$ 157,862.67	\$
DEC '19										\$ 102,589.66	\$ 123,737.90	\$ 118,549.60	\$ 157,862.67	\$
	11132119.00	\$ 58,299.70	\$ 807,123.60	\$ 823,882.76	\$ 225.93	\$ 6,106.29	\$ 48,357.53	\$ 20,025.59	\$ 398,888.09	\$ 1,072,237.04	\$ 1,259,437.93	\$ 1,286,637.86	\$ 1,400,943.51	\$ 5,105.78





Village Manager Updates WL Board Meeting – May 14, 2019

A. Audit & Financial Updates

- a. 2018 Audit:
 - i. The audit began on Monday, April 29, 2019. The date was moved back one week at the request of the auditor Brenda Gartland, Michigan Department of Treasury. Communicated with Brenda Gartland via phone and email multiple times on the items required. Working with staff to gather all requested documents by auditor.
- b. Corrective Action Plan-2017:
 - i. Compiled and wrote documents as supporting evidence for the MERS and OPEB's corrective action plan. Submitted to the Department of Treasury.

B. Legal

- a. Worked with Village attorney to gather documents requested for arbitration.

C. Equipment Upgrades

- a. Two laptops were purchased for WL staff due to the current ones being incompatible with Windows 10 by December 31, 2019 and cease to operate.

Budget Amendments Electric

GL Number	Description	19 Adopted	19 Amended	19 Activity	New Amended	Change
582-000-551.000	STATE GRANT - MDARD	0.00	0.00	7,140.25	7,140.25	7,140.25
582-000-665.100	INTERST SAVE THE BELLS	0.00	0.00	22.74	22.74	22.74
582-582-702.000	WAGES	113,157.00	113,157.00	39,084.34	106,000.00	(7,157.00)
582-582-713.000	WAGES - OVERTIME	1,889.00	1,889.00	2,522.28	3,000.00	1,111.00
582-582-717.000	RETIREMENT - MERS - EMPLOYER P	9,032.00	9,032.00	11,351.32	14,000.00	4,968.00
582-582-721.000	H S A	2,000.00	2,000.00	3,870.80	8,000.00	6,000.00
582-582-726.000	LIFE INSURANCE	237.00	237.00	274.24	400.00	163.00
582-582-801.000	PROF & CONTRACTUAL SERVICES	60,000.00	60,000.00	790.87	44,863.00	(15,137.00)
582-582-801.200	LEGAL	5,000.00	5,000.00	0.00	3,000.00	(2,000.00)
582-582-940.000	EQUIPMENT RENTAL	0.00	0.00	1,136.57	2,000.00	2,000.00
582-582-980.000	CAPT OUTLAY-OFFICE EQUIP & FUR	0.00	0.00	587.00	600.00	600.00
582-583-716.000	FUNERAL ALLOWANCE	500.00	500.00	744.69	1,000.00	500.00
582-583-717.000	RETIREMENT-MERS-EMPLOYER P	28,854.00	28,854.00	7,681.02	23,886.00	(4,968.00)
582-583-719.100	HOSPITAL INS RETIREE	1,500.00	1,500.00	5,381.16	6,000.00	4,500.00
582-583-801.200	LEGAL	0.00	0.00	1,204.20	2,000.00	2,000.00
582-583-804.000	LEASE EXPENSE	0.00	0.00	397.51	800.00	800.00
582-583-850.000	TELEPHONE	10,000.00	10,000.00	1,098.24	5,000.00	(5,000.00)
582-583-851.000	POSTAGE	700.00	700.00	1,102.80	2,400.00	1,700.00
582-583-900.000	PRINTING AND PUBLISHING	500.00	500.00	1,164.64	3,000.00	2,500.00
582-585-702.000	WAGES	0.00	0.00	3,895.89	6,000.00	6,000.00
582-585-717.000	RETIREMENT - MERS - EMPLOYER P	0.00	0.00	329.31	600.00	600.00
582-585-719.000	HOSPITALIZATION	500.00	500.00	1,160.75	1,500.00	1,000.00
582-585-726.000	LIFE INSURANCE	0.00	0.00	6.77	20.00	20.00
582-585-752.000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	500.00	(500.00)
582-585-940.000	EQUIPMENT RENTAL	0.00	0.00	136.35	300.00	300.00
Total Revenues:		2,340,600.00	2,340,600.00	787,303.05	2,347,762.99	7,162.99
Total Expenditures:		2,320,872.00	2,320,872.00	633,678.88	2,320,872.00	0.00
Net of Rev/Exp:		19,728.00	19,728.00	153,624.17	26,890.99	7,162.99

Budget Amendments Water

GL Number	Description	19 Adopted	19 Amended	19 Activity	New Amended	Change
591-000-551.000	STATE GRANT - MDARD	0.00	0.00	7,140.25	7,140.25	7,140.25
591-536-702.000	WAGES	158,914.00	158,914.00	42,897.83	150,000.00	(8,914.00)
591-536-706.000	HOLIDAY PAY	2,000.00	2,000.00	2,629.98	4,000.00	2,000.00
591-536-713.000	OVERTIME	523.00	523.00	2,098.52	3,000.00	2,477.00
591-536-716.000	FUNERAL LEAVE	500.00	500.00	744.67	1,000.00	500.00
591-536-752.200	IT SOFTWARE	26,000.00	26,000.00	682.50	21,537.00	(4,463.00)
591-536-804.000	LEASE EXPENSE	0.00	0.00	397.51	800.00	800.00
591-536-850.000	TELEPHONE	0.00	0.00	976.70	2,000.00	2,000.00
591-536-921.000	HEAT	0.00	0.00	825.64	1,600.00	1,600.00
591-536-940.000	EQUIPMENT RENTAL	0.00	0.00	3,952.47	4,000.00	4,000.00
Total Revenues:		952,800.00	952,800.00	316,697.36	959,940.25	7,140.25
Total Expenditures:		951,959.00	951,959.00	208,678.07	951,959.00	0.00
Net of Rev/Exp:		841.00	841.00	108,019.29	7,981.25	7,140.25

Newberry Water and Light Board

307 E. McMillan Ave.
Newberry, MI 49868
(906) 293-5681
Fax: (906) 293-8569

July 27, 2001

Richard King
13090 Co Rd 384
Newberry, MI 49868

RE: Rental Unit (424 E McMillan)

Dear Landlord:

The Newberry Water and Light Board is requesting that any services, considered to be rental units have the enclosed form filled out and signed by the landlord. This form will be kept on file for future reference with any activity of the said unit(s). Failure to fill out and return the form could result in the service being disconnected.

The Newberry Water and Light Board is also requesting notification, either by telephone or mail, of any new renters or departure of renters merely to keep the lines of communication open between yourself and this department.

The Newberry Water and Light Board would also like to remind you of Ordinance A:4:4. The property owner will be held responsible for their tenants. With departure of a renter, their account must be paid in full prior to the service being reinstated in the landlord's name or in a new renter's name.

Thank you,



Terrie L. Warren
Clerk

Enclosure

ORDINANCE A

This is an Ordinance Relative to the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry.

THE VILLAGE OF NEWBERRY ORDAINS:

A:1:1 Board:

There is hereby created and constituted a Board under the name of the Newberry Water and Light Board to be composed of five members, except as provided in paragraph A:1:1a, who shall be electors of the Village, hereinafter referred to as "Board". The members of the Board shall be nominated by the Village President and approved by the Council. The appointment of members to the Newberry Water and Light Board shall be at the Council's regular October meeting.

A:1:1a Council Members

Two council members so appointed by the Village President and approved by the Council shall serve for a term of one (1) year; which terms shall commence at the date of appointment and shall expire upon the appointment of a successor at the regular Council meeting the following October.

A:1:1b At Large Members:

An at-large appointment shall be made at the regular October Village Council Meeting. The term of each member shall commence upon taking the oath of office. The term of office shall be for three years and there shall be three (3) at large members serving. Each and every year, in the month of October, one (1) at-large member's term shall expire. Shall a vacancy arise during a member's term the Village President may present a candidate to the Village Council for approval of appointment to serve the remainder of the term associated with the vacant position. It is imperative that the at-large members' terms remain staggered so as not to allow more than one position's term to expire in the same year.

One at large member may be a customer and not elector. The customer member shall reside in the service area of the Newberry Water & Light Board and be a current customer. A customer member, if nominated and approved may not serve as chairperson, or acting chairperson.

A:1:1c Oath of Office:

Within ten (10) days of appointment, each Water and Light Board member shall take an oath of office as prescribed by the Village Clerk before being qualified as members of said Board.

A:1:1d Hold-over Provision

Each member is to hold over his/her term of office until his/her successor shall have been appointed and taken the oath of office.

A:1:1e Compensation

Each member of said Water & Light Board shall receive the sum of \$50.00 per month as compensation for serving on this Board. Additionally, each member attending a regular or special meeting of the Board shall receive \$25.00 per meeting attended. Said sum shall be payable at the regular scheduled meeting of the following month.

A:1:2 Quorum; Chairperson:

A majority of the members of said Board shall constitute a quorum for the transaction of business. They shall name their own chairperson at the first regular meeting of said Board in October of each year. The chairperson shall hold such position for one year and until his successor shall have been named. The chairperson, with the approval of a majority of the Board, shall appoint a clerk for the Board.

The clerk's duties shall consist of taking/recording minutes of all regular and special meetings. The minutes shall be made available for approval at the next meeting of the Board. The clerk shall maintain copies of all minutes and shall make them available for public inspection. The Board may designate other Board employees to assist the clerk in making records available for public inspection.

A:1:3 Duties:

A:1:3a Management Authority:

The Board, subject to the direction of the Council is hereby charged and entrusted with the construction, management, maintenance, supervision and control of such water works and electric lighting plant and distributing systems of any future department or departments that the Council shall deem fit to allocate to the Board for management. The Board shall have power to make and adopt all by-laws, rules and regulations as they shall deem necessary and expedient for the transaction of their business not inconsistent with other Ordinances or Policies of the Village.

A:1:3b Unified Collection of Fees and Charges:

The Board shall be charged with the responsibility to collect all electrical, water, sewage and garbage fees on behalf of themselves and the Village Council and to make a monthly accounting of all revenues collected and all accounts receivable.

A:1:4 Modification of Plant in Excess of \$10,000.00:

Whenever the expense of rebuilding, repairing, adding to or otherwise changing any portion of the water works, electric plant or the distributing systems shall not exceed the sum of Ten Thousand (\$10,000.00) Dollars, the same shall be done by the same Board in such manner as they shall deem proper. Whenever such expenses shall exceed the sum of Ten Thousand (\$10,000.00) Dollars, the Board shall first submit plans, diagrams and specifications of the same and estimates of the cost thereof to the Council for its approval, and, when so approved, the

Board shall, subject to the direction of the Council, cause such work to be done by contract or in such other manner as the Council shall determine.

A:1:5 Meeting With Council:

The members of the Board, the Village Manager, and Superintendent shall meet with the Council at any time at the request of the Village President.

A:1:6 Payment of Claims and Charges:

All claims and accounts charged against the Water and Light System which shall have been incurred by said Board in accordance with this Ordinance shall be approved by said Board and said Board shall authorize payment of those claims and accounts in the usual course of its business. All money shall be paid out or expended by said Board by warrant or check, drafted and signed by two of the following:

1. Board member designated by the Board
2. Village Manager
3. Board Chairperson
4. Village President

All funds shall be drawn on Water and Light Board accounts. All claims and accounts approved by the Water and Light Board shall be reported to the Village Council at the Council's regular monthly meeting.

A:1:7 Accounting:

The Board shall make all purchases of supplies for said plant and distributing systems and shall keep a detailed record of all cost and expenses in connection therewith, showing the amount expended for each part of the works or distributing systems. The Board shall keep and maintain a complete set of books, keeping accounts with each part of said works and systems, showing in detail, the earnings, costs and expense of construction, maintenance and operation, of such system to be in accordance with the statute in such case provided, and to be subject to such change by Council as shall not be contrary to such statute or statutes.

A:1:8 Deposit of Funds

The Board shall promptly, and in no event more than one (1) banking day after receipt, deposit all money received by it and belonging to said Board in an account entitled Newberry Water and Light Board and shall file a detailed statement thereof together with a receipt from said bank for those funds with the Village Clerk. The Village Clerk shall report the deposits to the Council at its regular monthly meeting each month.

A:1:9 Report to Council: Monthly, Annually, Regularly:

At the regular meeting of the Council each month the Village Manager shall present to the Council a detailed report of all business done during the preceding calendar month, showing all materials furnished, sold and used, all receipts and disbursements and the funds to which the same have been charged or credited, the condition of the plant and such other information as the Council shall from time to time direct or require. The Board shall also present to the Council on the fourth Monday in March of each year, an annual report, which report shall include an

itemized statement of all receipts and disbursements relating to or connected with the water and light plants and distributing systems, showing in detail the revenue and expense of all new work, construction, maintenance, repairs, operation and depreciation and complete statement of the condition, progress and operation of said works and distributing systems, including an inventory of all property on hand and the value thereof. At any other time during the year the Board shall be required to furnish such report or reports as the Council may request.

A:1:10 Employment of Superintendent & Others:

The Board is hereby empowered, subject to the approval of the Council, to employ all agents, employees and superintendents, whom it may deem necessary to operate and maintain the electrical and water systems of the Board and Village.

A:1:11 Regular Meetings:

The Board shall hold a regular meeting on the second Tuesday of each month, the hour of such meeting to be set by resolution by the Board. It shall keep a full and complete record of all its proceedings (voice recording and transcription) and within five (5) days after such meeting the Clerk of said Board shall be required to transmit to the Village Clerk a true copy (subject to Board approval) of the proceedings of such meeting.

A:1:12 Newberry Water & Light Board Manager:

A:1:12a Duties:

The Village Manager shall be the chief administrative officer of the Newberry Water & Light Board and shall be responsible to the Village President and Village Council for the efficient administration of all affairs of the Newberry Water & Light Board and all departments except as that responsibility is explicitly delegated to another officer by Statute or Ordinance. The Village Manager shall fully inform the Board Chairperson and Board Members concerning Newberry Water & Light Board affairs.

The Manager shall have the following functions and duties:

1. Attend all meetings of the Newberry Water & Light Board and its committees and to take part in such meetings without a vote.

2. Be responsible for personnel management and administer such personnel policy as shall be applicable to Newberry Water & Light Board employees.

3. To suspend with pay any department head pending a hearing before the Council; to recommend disciplinary action against any department head; to recommend the wages of all non-elected employees; exercise supervisory control over all departments, to hire, discipline or discharge any Newberry Water & Light Board employee who is not a department head, but only after consultation with the appropriate department head.

4. Prepare and administer the budget as provided for in the Uniform Budgeting and Accounting Act. Be purchasing agent of the Newberry Water & Light Board subject to the Village Purchasing Ordinance.

5. Investigate complaints concerning the administration of the Newberry Water & Light Board and at all time to have the authority to inspect the books, records and papers of any agent, employee or office of the Newberry Water & Light Board except the Village Attorney; to

make recommendations to the Council for adoption of such measures as the Village Manager shall deem in the best interest of the Newberry Water & Light Board.

6. Perform such other duties as shall be delegated by the Newberry Water & Light Board Council, including those described as the Village Manager Job Description adopted by Council Resolution.

A:1:12b Dealing With Employees:

Neither the Newberry Water & Light Board nor the Board Chairman shall attempt to influence the employment of any person by the Village Manager or in any way interfere in the management of departments under the jurisdiction of the Manager. The Chairperson and Board Members shall deal with departments under the jurisdiction of the Village Manager through the Manager. The Chairperson and Board Members shall have the absolute right and duty to contact any Village employee pursuant to any authorized inquiry, pursuant to the Board.

A:1:12c Purchasing Responsibilities:

The Village Manager shall act as purchasing agent for all Newberry Water & Light Board offices and departments. The Manager may delegate some or all of the duties as purchasing agent to another officer or employee provided that such delegation shall not relieve the Manager of the responsibility for the proper conduct of those duties.

The Village Manager shall have the authority to purchase any product or service where the cost of which does not exceed five thousand dollars (\$5,000.00), provided that funds have been appropriated. This amount may be modified from time to time by a Policy Resolution adopted by the Village Council. The cost for the product or service shall not exceed the unencumbered balance of the appropriation for that account. Except as hereinafter provided, the Village Manager shall not purchase any product or service where the cost of which exceeds the above dollar amount without prior approval of the Newberry Water & Light Board and subsequently the Village Council. The Village Manager may promulgate rules governing the purchase of products or services.

The Village Manager shall have the authority to purchase any product or service regardless of its cost when such purchase is necessitated by an emergency condition. "Emergency condition" is defined to mean any event which presents and imminent threat to the public health or safety of a Newberry Water & Light Board service which is essential to public health or safety.

Section A:2 Operations:

A:2:1 Hydrants:

All street hydrants hereafter installed shall be placed on the curb line except by written permission from said Board. The shut-off cock shall in all cases be placed on the curb line. The hydrant shall be so constructed that the water may be drawn by the use of a key and said hydrant shall be kept locked when not in use by the person paying for the same or an associated employee.

A:2:2 Rates:

Rates shall be set by Board resolution. Rates shall not become effective until approved by the Newberry Village Council by resolution and the first day of the month after publication in *The Newberry News* or other paper of general circulation in Newberry. Rates in effect at the time of the adoption of this amendment of Ordinance A shall continue in effect until further Board and Council modification.

A:2:3 Electric Motors:

The Board shall set policies, rules and regulations and it may set individual customer requirements for all motors concerning phase, capacity, hours of operation, and any other factor deemed appropriate. The Newberry Water & Light Board shall take action to maintain strict adherence to the rules and regulations heretofore or hereafter promulgated by said Board.

A:2:4 Rules and Regulations-Reference: Payment of Charges and Reading of Meters:

A:2:4a Collect Funds:

It Shall be the duty of the Newberry Water and Light Board to collect all accounts on behalf of the Village of Newberry for sewer use, maintenance, installation and all other charges duly levied, charged, or rendered in connection with the electrical and water distribution systems, sewer system or sewage treatment.

A:2:4b Certification of Collections:

It shall be the duty of the Newberry Water & Light Board to certify to the Newberry Village Council not later than October 1st, and not prior to September 1st, of each calendar year, that all water and electric meters have been manually read, inspected for proper operation, and if improperly operating- repaired. The Water and Light Board shall also report at the time of certification, any discrepancies between reported usage and metered usage, all accounts receivable from users, whether delinquent or not, and the amount of any delinquencies for which the Newberry Water and Light Board had advanced its own funds.

A:2:4c Meter Reading:

Nothing in this Ordinance shall be construed to prohibit reading meters on a more frequent basis.

A:2:4d Meter Reading Policies:

The Water and Light Board shall adopt, from time to time, policies concerning the reading of meters and the payment of charges, including the reading of meters. The Water and Light Board shall make available at the Water and Light Board Office, during regular business hours, an adoption of its policies concerning the payment of charges, reading of meters, and computation of those readings for the inspection by the users and/or property owners.

A:2:5 Connections:

No person shall make any connection with the water or electrical distribution systems without prior written permission from the Board. Water connection shall include tapping any main or distributing pipe, inserting any stop-cock, hydrant or other appliance whatsoever, using, altering or disturbing any gate, stop-cock, hydrant or other attachment belonging to the Village or Board and/or connecting with the water system. Water system-owner boundary: The Village/Board water system shall terminate at the boundary of the property owners real estate. Only for the purpose of determining and granting permission for construction or repair of a water supply line, the water curb stop shut-off valve, if further downstream from the property line, shall be the final point of the Village water system. Work done by the owner downstream from the curb stop shut-off valve shall be subject to inspection and approval by the Board. The Board may refuse service if the work does not meet its specifications.

Violations of this Section shall be a misdemeanor punishable as provided in **Section A:3:3**.

A:2:6 Street Lighting and Fire Hydrants:

All electric current used by the Village for street lighting purposes will be charged to the Village each month at the commercial rate per kilowatt hour for street light current as shown by the meter or meters installed for that purpose. The said Board shall be reimbursed by the Village for all installation and maintenance of street lights and circuits connected herewith. The Village shall also pay the Water and Light Board for the installation and maintenance of fire hydrants within the said Village. No charge shall be made to the Village for water used by it in connection with fire hydrants.

Section A:3 Criminal Penalty:

A:3:1 Tampering with Village Water & Light Equipment:

No person shall meddle with, use, damage, injure or destroy any hydrant installed for fire purposes, except when ordered to do so by said Board or the Chief of the Fire Department of the Village. No person shall injure, destroy or meddle with any water or light works, pipes, wires or attachments or in any way use or tamper with the same, or interfere with their proper use, without written authority from the Board. Any person violating this section shall be guilty of a misdemeanor and punished as provided in **Section A:3:3**.

A:3:2 Tampering with Meters-Misrepresentation of Usage:

Any person interfering or meddling with any meter or who shall interfere with the Board, its clerks, agents or employees, in the discharge of their duties including reading meters, as set forth in this Ordinance or under the rules or orders of the Board or who shall knowingly misrepresent their usage of water, electricity, garbage or sewage shall be guilty of a misdemeanor.

A:3:3 Penalty:

Any person convicted of a misdemeanor as set forth in Ordinance A, shall be punished by a fine up to Five-Hundred (\$500.00) Dollars plus the costs of prosecution and/or imprisonment up to Ninety (90) Days at the discretion of the Court.

Section A:4 Collection:

A:4:1 Liens or Collections

Charges for services, including water, sewage, electrical and garbage pick-up, furnished to a premises shall be a lien on those premises as provided by statute. Each separate charge, that is water, sewage, electric or garbage pick-up shall be a separate lien, or turned over to a collection agency approved by The Village Council. Those charges delinquent for six months or more may be certified annually to the proper tax assessing official or agency who shall enter the lien on the next tax roll against the premises to which services shall have been rendered and the charges shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes.

A:4:2 Certification:

The Village Manager of the Water and Light Board shall certify to the Village Treasurer no later than May 31st of each year and the Township Supervisor no later than October 31st of each year a statement of lien claimed.

A:4:3 Lien Statement:

The statement of lien claimed shall specify the legal description of the premises, street address of the premises, specific services and their relative charges and the unpaid balance due for each charge individually.

A:4:4 Rental Property:

Utility services to a rental property shall be in the name of the renter or user, unless the title holder submits a signed, written, confirmation to execute the bill in the title owner's(s') name(s). No services will be provided to a rental property if any title holder files a written objection with the Newberry Water and Light Board. If the request is to terminate service, The Water & Light Board will take appropriate action as long as the termination of service does not conflict with any other Ordinance or Statute that takes precedence over Ordinance A. Application for services may be made by a renter, but shall require approval of the property owner(s). Billing for the services shall be to the renter, occupant, or user of the services and delivered to the legal address of the premises. The owner may request the Water & Light Board to prepare and deliver a duplicate invoice to an address of their choosing; however, pursuant to the Water & Light Board, that option could incur an additional service fee on the monthly invoice. Any outstanding bill shall remain with the user and not attached to the premises. Should a title holder request that a rental property's bill be placed in the title holder's name, should the charges become delinquent, then any other accounts in the same name could be affected. No services will be reconnected until all accounts in that person(s), or business' name(s) have been paid in full.

The Board may require a security deposit and the amount of the deposit may be adjusted from time to time at the discretion of the Water & Light Board and approval from the Newberry

Village Council. The amount of the security deposit shall be promulgated as a Water & Light Board Policy and not become imbedded in an ordinance.

A:4:5 Enforcement

A lien created against the premises by this Ordinance may be enforced in the manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes or also by discontinuing water service to the premises for non-payment of charges for water service or discontinuance of either water service or sewage disposal service to the premises or both for non-payment of sewage disposal and garbage collection charges to the premises.


A:4:6 Electric Service

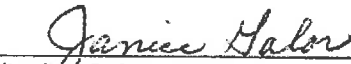
The Water and Light Board may, from time to time, adopt policies for the collection of unpaid electrical charges.

Section A:5 Publication and Effective Date:

The Village Clerk shall cause this Ordinance to be published in the Newberry News. The Ordinance shall be effective 20 days after publication. This is a Recapitulation that incorporates all amendments, changes, and Village Council and The Water & Light Board resolutions to date and since the Promulgation Date (Also Known As the Effective Date) of **Ordinance A** which is August 3, 1987.

Recapitulated, approved, and adopted this 17th Day of May, 2010.


Terry Webb, President
Village of Newberry


Janice Galor, Clerk
Village of Newberry

Adoption History: Introduced: July 13, 1987; adopted July 13, 1987; effective: August 3, 1987; amended and recodified November 8, 1999, presented for signature and published 1/13/2000, Section A4:1:3a, A:1:6, A:1:7 and A:4:4 modified and approved and adopted on October 23, 2008, presented for signature and published 11/5/08. Sections: A:1:1b, A:1:2, A:1:6, A:1:7, A:1:12a, A:2:1, A:2:5, A:4:1, A:4:2, A:4:4, A:4:5 and A:5 modified, approved and adopted on

May 17, 2010, presented for signature and published June 9, 2010. The entire ordinance was recapitulated to include all previous amendments and modifications since the date of promulgation.

Summary of changes of May 17, 2010:

Section:

A:1:1b Revised entire paragraph to Recapitulate original content.

A:1:2 line 4 changed to read “in October...” vise “second Monday in April...”

A:1:6 add sub paragraph 4 to read “4. Village President”

A:1:7 line 6 changed to read “maintenance and operation, of such...” vise “maintenance and operating, such...”

A:2:5 line 4 changed the word “whatever” to read “whatsoever”

A:4:2 arranged sentences to read in chronological order and changed the date “May 30th” to read “May 31st”

A:4:4 Rescinded in its entirety and rewritten.

Changed : “Chairman” to read: “Chairperson” at each occurrence.

The entire ordinance was recapitulated and incorporates all modifications to date, which allows the Council to pull the Original ordinance and amendments from all binders and replace it with the Recapitulated version. The original ordinance and all amendments and modifications shall be archived.

PRINTER'S AFFIDAVIT

State of Michigan
County of Luce

ss James Diem, being duly sworn, deposes and says that he is the printer and publisher of the Newberry News, a weekly newspaper printed, published and circulated in the Village of Newberry, Luce County, Michigan.

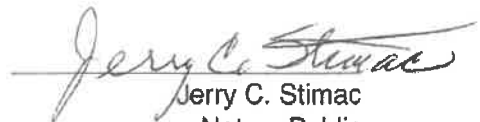
Ordinance A:
of which the annexed notice is a true and complete copy, was duly published in said Newberry News, Inc. once in each week for 1 week(s) and that the publication of said notice was made in said newspaper on the following date,

JUNE 9, 2010


James Diem

Sworn and subscribed before me this 9th day of
June, A.D. 2010

My commission expires 3/3/12.


Jerry C. Stimac
Notary Public

JERRY C. STIMAC
Notary Public, Luce County, MI
My Comm. Expires March 3, 2012
Acting in Luce County
Newberry Michigan