

**VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
Monday, July 15, 2019
Meeting Location: 302 East McMillan Ave
Meeting Time: 5:30 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA - Agendas are not final until approved by a majority vote of the Water & Light Board members.

5. APPROVAL OF MINUTES

1. Water and Light Board Meeting – Regular Session – Tuesday, June 11, 2019 at 5:30 p.m.

6. WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS

1. None Prescheduled

7. PUBLIC COMMENTS – Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes as per Michigan General Village Law and Michigan Open Meetings Act.

1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Water & Light – Monthly Bills – June 2019

582	Electric Fund	\$ 80,864.48
591	Water Fund	\$ 6,059.12
	Total:	\$ 86,923.60

582	Save the Bells Fund	\$12,493.96
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9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

1. None Prescheduled

10. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS

1. None Prescheduled

11. REPORTS OF VILLAGE MANAGEMENT – The Village Manager, Assistant Village Manager, and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

1. Superintendent of Water and Light
2. Assistant Village Manager
3. Village Manager

12. UNFINISHED BUSINESS

1. Ordinance A – Review Revisions as Written by Village Attorney, Jeff Jocks

13. NEW BUSINESS

1. None Prescheduled

14. COMMENTS BY BOARD MEMBERS

15. ADJOURNMENT - REGULAR SESSION

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
June 11, 2019

Present: Board members: Vincent, Brown, Dishaw, Medelis, Wendt.

Absent: None.

Also Present: Clerk -Schummer, Village Manger – James-Mesloh, Assistant Village Manager –Buck Vallad, Director of Human Resources & Community Engagement – Watkins, Lori Stokes, Ken Stokes, Chuck Pipes.

Call to Order: Chairperson Vincent called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Brown, support by Dishaw, **CARRIED**, to approve agenda as presented. Ayes: All.

Approval of Minutes: Moved by Dishaw, support by Brown, **CARRIED**, to approve minutes from the May 14, 2019 W&L meeting as written. Ayes: All.

Water and Light Chairperson Announcements: None

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

- A.) **Water & Light – Monthly Bills – May 2019** - Motion by Brown, support by Medelis, **CARRIED**, recommend Village Council pay the May Electric Fund bill in the amount of \$91,942.86. Discussion followed. Ayes: All. Motion by Medelis, support by Brown, **CARRIED**, recommend Village Council pay the May Water Fund bill in the amount of \$6,894.41. Discussion followed. Ayes: All.
- B.) **Christmas Light Fund** is currently at \$12,230.41. Save the Bells funds are in a money market. Discussion followed.

Petitions and Communications:

- 1.) Best Practices for Fiscally Ready Communities -
a. Department of Treasury training: Marquette, June 20, 2019. Discussion followed regarding the training.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: Vallad gave a verbal report as well as submitting charts for review. Vallad stated that he would be getting more information regarding the state mandated, lead-pipe service-line replacement.
- 3.) Village Manager: James-Mesloh gave a verbal as well as written report. James-Mesloh stated that she would strongly recommend 'Ordinance A' be looked at, and that the Council/Board should consider making revisions.

Unfinished Business: None.

New Business:

1. Save the Bells Accounting: Discussion was held regarding how the money is handled.

Comments By Board Members: None

Adjourn Meeting: Motion by Dishaw, support by Medelis, **CARRIED**, to adjourn meeting at 6:10 p.m. Ayes: All.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

**VILLAGE OF NEWBERRY
WATER & LIGHT PAYABLES
JUNE 2019**

GL Number	Vendor	Inv. Line Desc	Invoice Desc.	Amount
Fund 582 Electric Fund				
Dept 582 ELECTRIC DISTRIBUTION				
582-582-726.000	STANDARD, THE	LIFE INSURANCE		9.20
582-582-752.100	POWER LINE SUPPLY COMPANY	OPERATING SUPPLIES	SOCKET METERS	596.72
582-582-752.100	DANNY'S AUTO VALUE INC	OPERATING SUPPLIES	VELCRO TAPE	1.94
582-582-850.000	ATT U.VERSE	UVERSE - LARGE CAPACITY METER	LARGE CAPACITY METER UVERSE	41.58
582-582-929.000	D & D HOME CENTER	REPAIRS & MAINTENANCE	FAIRBANKS WELDER PLUG	17.57
			Total For Dept 582 ELECTRIC DISTRIBUTION	667.01
Dept 583 GENERAL EXPENSES				
582-583-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	4.60
582-583-726.000	STANDARD, THE	LIFE INSURANCE	LIFE INSURANCE	32.87
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.87
582-583-752.100	DANNY'S AUTO VALUE INC	OPERATING SUPPLIES	RED PAINT	3.65
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER/TRASH BAGS	6.76
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER/BUG SPRAY	5.74
582-583-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	SAFETY GLASSES	19.66
582-583-752.100	DANNY'S AUTO VALUE INC	OPERATING SUPPLIES	MEDIUM ACET BOTTLE	33.49
582-583-753.000	DANNY'S AUTO VALUE INC	TOOLS & EQUIP (UND CAP THRESH)	PLIERS	4.67
582-583-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS OIL & GREASE - ELECTRIC	GAS/FUEL	167.41
582-583-767.000	AMAZON CAPITAL SERVICES	CLOTHING - UNIFORMS	RUBBER BOOTFOOT HIP WADERS	104.97
582-583-801.000	REVIZE LLC	PROFESSIONAL & CONTRACTUAL	WEBSITE/CMS ANNUAL TECH SUPPORT/UPDATES	300.00
582-583-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	OFFICE CLEANING	100.00
582-583-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	16.06
582-583-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	190.85
582-583-801.200	YOUNG, GRAHAM & WENDLING, P.C.	LEGAL	LEGAL ADVICE	152.62
582-583-850.000	AT&T	TELEPHONE	WATER/LIGHT PHONE	44.31
582-583-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.93
582-583-850.000	VERIZON	906-291-1621 A.V.M.	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1622 HR	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.88
582-583-850.000	VERIZON	906-293-8531	ACCOUNT NUMBER 942077532-00003 DESK	13.31
582-583-850.000	VERIZON	906-291-1633 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.93
582-583-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.94
582-583-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	6.93
582-583-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.64
582-583-850.000	VERIZON	906-450-0919 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	VERIZON	906-291-0136 MECHANIC	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
582-583-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
582-583-850.000	VERIZON	906-291-0055 HR	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
582-583-850.000	VERIZON	906-291-0608 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
582-583-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.26
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS - FIBER-OPTICS	ACCT 00042364-7	25.00
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
582-583-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	252.85
582-583-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50
582-583-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UB BILLING	206.70
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS GENERATION BUILDING	237.500
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 238.500	33.05
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINT.	SHIFT SELECTOR 07CHEVY SILVERADO	50.33
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINT.	BLACK CABLE	7.25
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIR & MAINT.	SHIFT CABLE	(50.33)
582-583-932.000	AMAZON CAPITAL SERVICES	VEHICLE REPAIR & MAINT.	TRANSMISSION RANGE SELECT LEVER KIT	39.86
582-583-932.000	BURBACH SALES & SERVICE	VEHICLE REPAIRS & MAINTENANCE	RIGHT EXHAUST CONVERTOR	134.07
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLE REPAIRS & MAINTENANCE	OIL/OIL FILTER	9.52
			Total For Dept 583 GENERAL EXPENSES	2,160.00
Dept 584 ELECTRIC GENERATION				
582-584-752.100	LYNN AUTO PARTS INC.	OPERATING SUPPLIES	ORANGE PAINT MARKER	3.24
582-584-752.100	LYNN AUTO PARTS INC.	OPERATING SUPPLIES	SPRAY ENG DEGR 15OZ	3.49
582-584-801.000	GORDY CRIBB	PROFESSIONAL & CONTRACTUAL	A & B QUARTERLY INSPECTIONS	250.00
582-584-929.000	FOSTER HARDWARE	REPAIRS & MAINTENANCE	DIE 1-7/16 5/8-18NF	12.99
			Total For Dept 584 ELECTRIC GENERATION	269.72
Dept 585 BUILDING MAINTENANCE				
582-585-929.000	D & D HOME CENTER	REPAIRS & MAINTENANCE	AIR COMPRESSOR PARTS	10.81
582-585-929.000	LYNN AUTO PARTS INC.	REPAIRS & MAINTENANCE	COUPLING	3.49
			Total For Dept 585 BUILDING MAINTENANCE	14.30
Dept 586 PURCHASED POWER				
582-586-926.000	CLOVERLAND ELECTRIC CO-OP	PURCHASED POWER	MONTHLY POWER BILL	5,294.88
582-586-926.000	CMS ENERGY RESOURCE MGT	PURCHASED POWER	CAPACITY	55,631.06
582-586-926.100	AMERICAN TRANSMISSION COMPANY	ATC TRANSMISSION MONTHLY INV	PURCHASED POWER - CAPACITY	12,141.88
			Total For Dept 586 PURCHASED POWER	73,067.82
Dept 587 ENERGY OPTIMIZATION				
582-587-801.000	MECA	PROFESSIONAL & CONTRACTUAL	MONTHLY INCENTIVES	4,522.63
			Total For Dept 587 ENERGY OPTIMIZATION	4,522.63

Dept 588 SAVE THE BELLS

582-588-752.200 NEWBERRY REDI-MIX

SAVE THE BELLS EXPENSES

SILICA SAND

Total For Dept 588 SAVE THE BELLS

163.00

163.00

Total For Fund 582 Electric Fund

80,864.48

Fund 591 Water Fund

Dept 536 WATER SYSTEM

591-536-719.000	44 NORTH	HOSPITALIZATION	COBRA RETIREES	3.45
591-536-726.000	STANDARD, THE	LIFE INSURANCE	LIFE INSURANCE	106.73
591-536-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.88
591-536-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER/TRASH BAGS	6.76
591-536-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER & BUG SPRAY	5.73
591-536-752.100	DANNY'S AUTO VALUE INC	OPERATING SUPPLIES	VELCRO TAPE	1.95
591-536-752.100	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	SAFETY GLASSES	19.66
591-536-752.100	OK INDUSTRIAL SUPPLY	OPERATING SUPPLIES	BLUE OIL ONLY STD	47.66
591-536-752.100	DANNY'S AUTO VALUE INC	OPERATING SUPPLIES	MEDIUM ACET BOTTLE	33.50
591-536-753.000	FERGUSON WATERWORKS #3386	TOOLS & EQUIP UND CAP THRESH	METER READING GUNS	1,795.16
591-536-753.000	DANNY'S AUTO VALUE INC	TOOLS & EQUIP UND CAP THRESH	PLIERS	4.67
591-536-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS, OIL & GREASE - WATER	GAS/FUEL	167.41
591-536-767.000	AMAZON CAPITAL SERVICES	UNIFORMS	RUBBER BOOTFOOT HIP WADERS	104.97
591-536-776.000	FOSTER HARDWARE	BUILDING MAINTENANCE	GLAZIER POINTS LARGECD50	2.79
591-536-801.000	REVIZE LLC	PROFESSIONAL & CONTRACTUAL	WEBSITE/CMS ANNUAL TECH SUPPORT/UPDATES	300.00
591-536-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	OFFICE CLEANING	100.00
591-536-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	MISSDIGS	16.06
591-536-801.200	SONDEE, RACINE & DOREN PLC	LEGAL	LEGAL ADVICE	190.85
591-536-801.200	YOUNG, GRAHAM & WENDLING, P.C.	LEGAL	LEGAL ADVICE	152.64
591-536-850.000	AT&T	TELEPHONE	WATER/LIGHT PHONE	44.31
591-536-850.000	VERIZON	906-291-1627 W/L	ACCOUNT NUMBER 942077532-00003 DESK	13.88
591-536-850.000	VERIZON	906-291-1622 H.R.	ACCOUNT NUMBER 942077532-00003 DESK	6.93
591-536-850.000	VERIZON	906-291-1621 A.V.M	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1223 MANAGER	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-293-5681 W/L CLERK	ACCOUNT NUMBER 942077532-00003 DESK	10.64
591-536-850.000	VERIZON	906-293-3433 GENERAL	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1625 FINANCE	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-291-1633 MEETING ROOM	ACCOUNT NUMBER 942077532-00003 DESK	6.94
591-536-850.000	VERIZON	906-450-0919 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
591-536-850.000	VERIZON	906-291-0608 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL	21.37
591-536-850.000	VERIZON	906-291-0055 HR	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
591-536-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
591-536-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL	10.68
591-536-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001 FAX	11.26
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS FIBER- OPTICS	ACCT 00042364-7	25.00
591-536-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
591-536-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UB POSTAGE	142.63
591-536-851.000	TAHQUAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	27.50
591-536-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UB BILLING	116.60
591-536-900.000	NEWBERRY NEWS INC	FLUSHING	MINUTES/HEARING/FLUSHING	24.00
591-536-910.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL DEVELOPMENT	DEQ DW TRAIN AND CERTIFY	95.00
591-536-915.000	MICHIGAN RURAL WATER ASSOCIATION	MEMBERSHIPS & SUBSCRIPTIONS	ANNUAL MEMBERSHIP DUES FOR MRWA	710.00
591-536-915.000	AWWA - AMERICAN WATER WORKS ASSOCIATION	MEMBERSHIPS & SUBSCRIPTIONS	ANNUAL MEMBERSHIP	340.00
591-536-921.000	SEMCOENERGY GAS COMPANY	HEAT	NATURAL GAS 238.500	33.05
591-536-929.000	RAHILLY, BEN	REPAIRS & MAINTENANCE	WATER PROJECT REPAIR	1,000.00
591-536-929.000	D & D HOME CENTER	REPAIRS & MAINTENANCE	AIR COMPRESSOR PARTS	10.82
591-536-929.000	LYNN AUTO PARTS INC.	REPAIRS & MAINTENANCE	COUPLING	3.49
591-536-929.000	TAHQUAMENON AREA CREDIT UNION	REPAIRS & MAINTENANCE	WISDOMINTER CHORLINE INJECTORS	28.48
591-536-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	SHIFT SELECTOR 07CHEVY SILVERADO	50.34
591-536-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	BOLT/BLK CABLE	5.74
591-536-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	BLACK CABLE	7.25
591-536-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	RETAINER	5.99
591-536-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	SHIFT CABLE	(50.34)
591-536-932.000	AMAZON CAPITAL SERVICES	VEHICLES REPAIRS & MAINTENANCE	TRANSMISSION RANGE SELECT LEVER KIT	39.87
591-536-932.000	BURBACH SALES & SERVICE	VEHICLES REPAIRS & MAINTENANCE	RIGHT EXHAUST CONVERTOR	134.08
591-536-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	OIL/OIL FILTER	9.52
591-536-932.000	LYNN AUTO PARTS INC.	RETURN OF RETAINER INV 868548	RETAINER BUMP SET LIQUID WRENCH	(5.99)
591-536-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	RETAINER BUMP SET LIQUID WRENCH	15.97

Total For Dept 536 WATER SYSTEM

6,059.12

Total For Fund 591 Water Fund

6,059.12

Fund Totals:

Fund 582 Electric Fund

80,864.48

Fund 591 Water Fund

6,059.12

Total For All Funds:

86,923.60

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
St. Ignace, Michigan 49781
Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
P.O. Box 177 - 192 S Meridian St.
Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
P.O. Box 142 - W11635 West U.S. 2
Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
P.O. Box 534 - 534 Market St.
Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
P.O. Box 466 - 1014 S. Newberry Ave.
Newberry, MI 49868 * 906-293-5160

1233329

NEWBERRY WATER & LIGHT BOARD
NEWBERRY SAVE THE BELLS
307 E MCMILLAN AVE
NEWBERRY MI 49868

Date 6/28/19 Page 1 of 1
ACCOUNT NUMBER

MUNICIPAL MONEY MARKET

ACCOUNT NUMBER

PREVIOUS BALANCE

1 CREDITS TOTALING

DEBITS TOTALING

SERVICE CHARGE AMOUNT

INTEREST PAID

CURRENT STMT BALANCE

12,230.41

258.48

.00

.00

5.07

12,493.96

Statement Dates 6/01/19 thru 6/30/19

DAYS IN STATEMENT PERIOD

AVERAGE LEDGER BAL

AVERAGE COLLECTED BAL

Interest Earned

Annual Percentage Yield Earned

2019 Interest Paid

1

30

12,324

12,324

5.07

0.50%

33.00

DEPOSITS AND OTHER CREDITS.....

DATE

DESCRIPTION

AMOUNT

6/20

DDA REGULAR DEPOSIT

258.48

6/30

INTEREST PAID 30 DAYS

5.07

DAILY BALANCE SUMMARY.....

DATE.....

BALANCE

DATE.....

BALANCE

DATE.....

BALANCE

6/01

12,230.41

6/20

12,488.89

6/30

12,493.96

INTEREST RATE SUMMARY.....

DATE.....

INTEREST RATE

5/31

.50%



VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

WATER AND LIGHT

Joe Lively Foreman

June 2019 Report

- Seasonal Turn Ons
- Meter Reading
- Call Out 112 E Harrie (Garage)
- Brushing (Primary and Secondary)
- Repaired Office Door
- Outage Co. Rd. 430 (Tree Down On Primary)
- Disconnects, Non-Payment (20)
- Miss Digs
- Call Out Newberry Avenue (Secondary Mast)
- Replaced Burned Cutout Fuse- N. Line
- Repaired Water Leak (508 E. McMillan)
- Outage E. Victory (1 Squirrel, 3 Fuses)
- Repaired MV Lights
- Elec. & Water Parts Inventory With Prices
- Water Meter Repairs/Replacements

2019 - ELECTRIC CONSUMPTION / BILLING																			
2019	RESIDENTIAL					COMMERCIAL					LARGE POWER					DEMAND			
	ER KW	METERS	FUEL ADJ	EO BASE	ER AMT BILLED	EC KW	METERS	FUEL ADJ	EC AMT BILLED	LG KW	METERS	LG AMT BILLED	FUEL ADJ	DEMAND KW	METERS	DEMAND AMT BILLED			
JAN	814308.00	1188	\$ 17,403.15	\$ 1,160.15	\$ 85,266.66	328583.00	210	\$ 7,007.66	\$ 40,334.69	581551.00	15	\$ 31,638.67	\$ 15,825.61	1567.00	13	\$ 14,344.16			
FEB	758225.00	1188	\$ 16,217.48	\$ 1,081.35	\$ 79,405.50	275482.00	208	\$ 5,864.06	\$ 34,167.79	459941.00	15	\$ 25,245.16	\$ 12,783.60	1610.00	13	\$ 14,656.35			
MAR	632228.00	1196	\$ 10,544.74	\$ 899.47	\$ 66,207.35	274463.00	207	\$ 4,571.48	\$ 34,044.94	480731.00	15	\$ 25,332.39	\$ 8,152.17	1610.00	13	\$ 14,646.51			
APR	687758.00	1188	\$ 11,473.95	\$ 978.65	\$ 72,020.51	260879.00	207	\$ 4,364.87	\$ 30,610.22	464458.00	15	\$ 24,478.59	\$ 7,920.20	1610.00	13	\$ 14,652.68			
MAY	583244.00	1189	\$ 9,730.89	\$ 830.02	\$ 61,076.90	267090.00	207	\$ 4,462.85	\$ 31,333.07	512409.00	15	\$ 26,990.87	\$ 8,539.07	1605.00	13	\$ 14,610.43			
JUN	574345.00	1190	\$ 9,583.04	\$ 817.18	\$ 60,099.81	236337.00	208	\$ 3,968.17	\$ 27,854.25	526257.00	15	\$ 27,713.48	\$ 8,870.46	1606.00	13	\$ 14,610.43			
JUL																			
AUG																			
SEPT																			
OCT																			
NOV																			
DEC																			
TOTAL	4050108.00	7139.00	\$ 74,953.25	\$ 5766.82	\$ 424,076.73	1642834.00	1247.00	\$ 30,239.09	\$ 198,344.96	3025347.00	90.00	\$ 161,399.16	\$ 62,091.11	9608.00	78.00	\$ 87,520.56			
AVG	675018	1189.833	12492.20833	961.1366667	70679.455	273805.6667	207.8333	5039.848333	33057.49333	504224.5	15	26899.86	10348.51833	1601.333	13	14586.76			

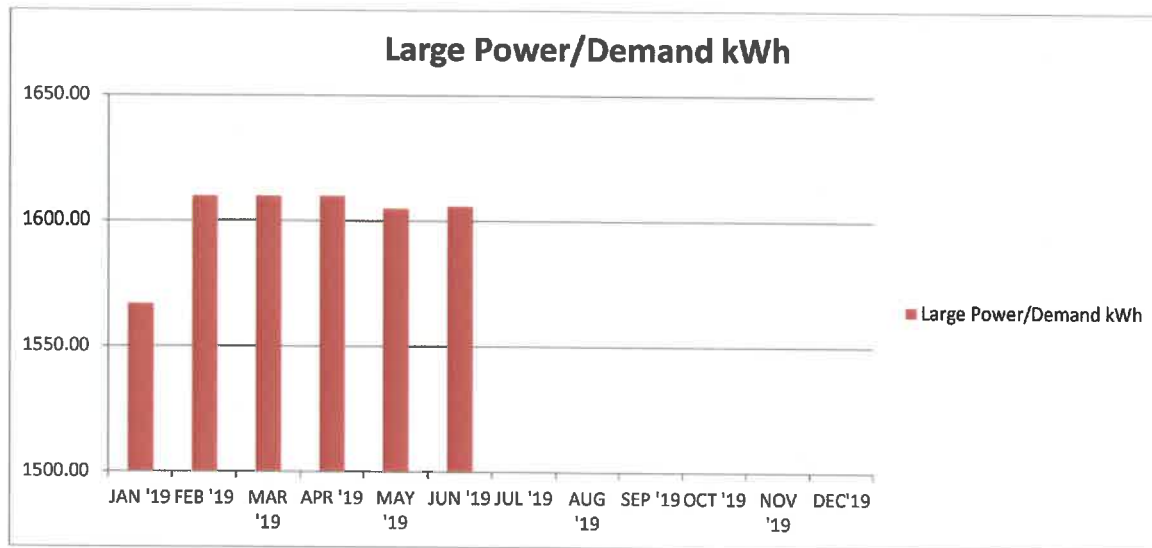
TOTAL Kwh 8727.90
AVERAGE METERS 1425.666667

Water & Light

Electric Demand Report Large Power/Industrial

June 2019

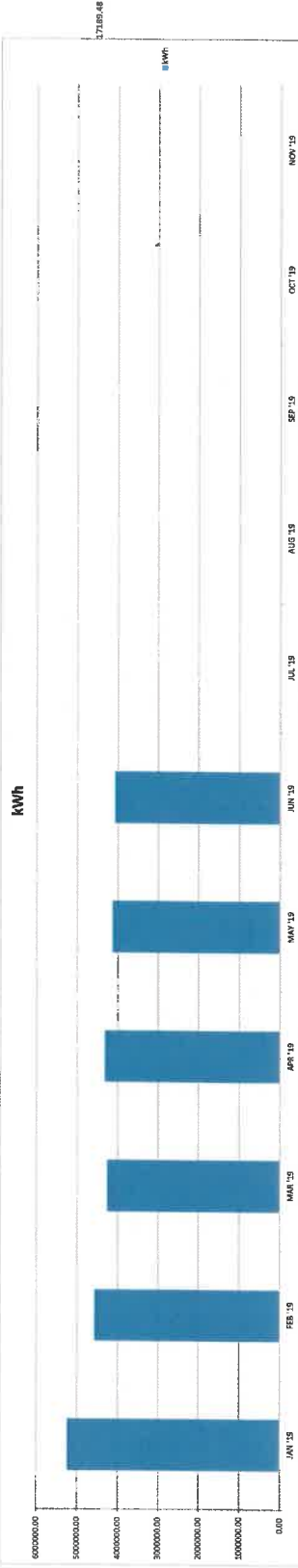
MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '18	1596.00	\$ 14,580.32
JAN '19	1567.00	\$ 14,344.16
FEB '19	1610.00	\$ 14,656.35
MAR '19	1610.00	\$ 14,646.51
APR '19	1610.00	\$ 14,652.68
MAY '19	1605.00	\$ 14,610.43
JUN '19	1606.00	\$ 14,610.43
JUL '19		
AUG '19		
SEP '19		
OCT '19		
NOV '19		
DEC'19		





Water & Light
Billed Electric kWh Report
June 2019

MONTH:	RES/COM kWh	DEM. BILLED	RES/COM BILL	CONSUMER'S	MPPA	MISO	ATC	CEC-HYDRO	2019 PAID	2018 PAID	2017 PAID	2016 PAID	2015 PD.	SAVED:
JAN '19	5244620.00	\$ 14,344.15	\$ 230,418.93	\$ 89,467.68	\$ 40.30	\$ 3,212.50	\$ 12,141.88	\$ 5,064.28	\$ 109,926.64	\$ 125,527.53	\$ 120,334.74	\$ 103,229.84	\$ 146,688.48	\$ 19,600.89
FEB '19	4567313.00	\$ 14,856.95	\$ 207,076.23	\$ 80,135.58	\$ 39.38	\$ 4,411.30	\$ 12,141.88	\$ 4,942.98	\$ 101,671.32	\$ 119,847.53	\$ 111,398.64	\$ 107,655.98	\$ 168,324.53	\$ 18,176.23
MAR '19	4246844.00	\$ 14,656.51	\$ 183,241.37	\$ 79,110.54	\$ 88.56	\$ 2,890.30	\$ 12,141.88	\$ 5,012.77	\$ 99,484.05	\$ 69,464.90	\$ 114,411.84	\$ 130,780.97	\$ 135,195.29	\$ 137,019.15
APR '19	4308185.00	\$ 14,652.68	\$ 186,387.07	\$ 74,865.96	\$ 57.49	\$ 3,105.23	\$ 12,141.88	\$ 5,005.56	\$ 95,179.12	\$ 106,956.15	\$ 106,194.00	\$ 98,265.91	\$ 114,707.13	\$ 11,777.03
MAY '19	4123092.00	\$ 14,610.43	\$ 175,542.43	\$ 65,006.14	\$ 38.79	\$ 2,396.53	\$ 12,141.88	\$ 5,209.73	\$ 84,795.09	\$ 98,338.04	\$ 98,978.16	\$ 121,856.40	\$ 145,099.13	\$ 14,542.92
JUN '19	4068950.00	\$ 14,610.43	\$ 172,245.90	\$ 55,631.06		\$ 2,877.14	\$ 12,141.88	\$ 5,294.88	\$ 75,944.96	\$ 82,250.55	\$ 103,696.18	\$ 106,919.67	\$ 121,802.87	\$ 6,305.59
JUL '19										\$ 90,756.59	\$ 102,915.90	\$ 60,546.96	\$ 74,453.89	
AUG '19										\$ 115,480.83	\$ 102,013.56	\$ 118,956.76	\$ 55,814.19	
SEP '19										\$ 85,710.61	\$ 98,627.29	\$ 115,892.05	\$ 93,525.67	
OCT '19										\$ 84,092.62	\$ 97,767.67	\$ 107,256.72	\$ 122,946.54	
NOV '19										\$ 95,811.47	\$ 114,041.05	\$ 103,927.00	\$ 64,483.12	
DEC '19										\$ 102,589.66	\$ 123,757.90	\$ 118,349.60	\$ 157,862.67	
										\$ 1,077,237.04	\$ 1,294,437.93	\$ 1,288,637.86	\$ 1,400,903.51	\$ 39,383.54

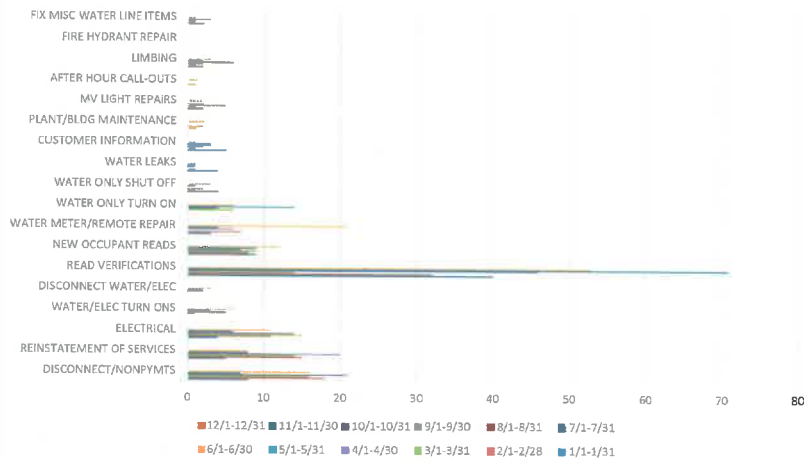


**Water & Light
Work Orders Report
June 2019**



CUSTOMER INFORMATION	1/1-1/31	2/1-2/28	3/1-3/31	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31
DISCONNECT/NONPMTS	8	18	16	21	7	16						
REINSTATEMENT OF SERVICES	5	15	14	20	8	8						
ELECTRICAL	4	11	15	14	6	11						
WATER/ELEC TURN ONS	0	0	1	5	3	6						
DISCONNECT WATER/ELEC	0	0	0	2	2	3						
READ VERIFICATIONS	40	32	14	46	71	53						
NEW OCCUPANT READS	9	8	9	7	9	12						
WATER METER/REMOTE REPAIR	3	7	0	6	4	21						
WATER ONLY TURN ON	0	0	6	4	14	6						
WATER ONLY SHUT OFF	4	1	2	0	1	3						
WATER LEAKS	4	1	0	1	1	1						
CUSTOMER INFORMATION	5	1	2	3	3	1						
PLANT/BLDG MAINTENANCE	0	1	2	0	0	2						
MV LIGHT REPAIRS	2	1	5	2	0	2						
AFTER HOUR CALL-OUTS	0	0	1	0	0	1						
LIMBING	2	1	2	6	2	3						
FIRE HYDRANT REPAIR	0	0	0	0	0	0						
FIX MISC WATER LINE ITEMS	0	2	1	1	3	1						
TOTALS	86	99	90	138	134	150	0	0	0	0	0	0

Work Orders



WATER AND LIGHT MISS DIGS

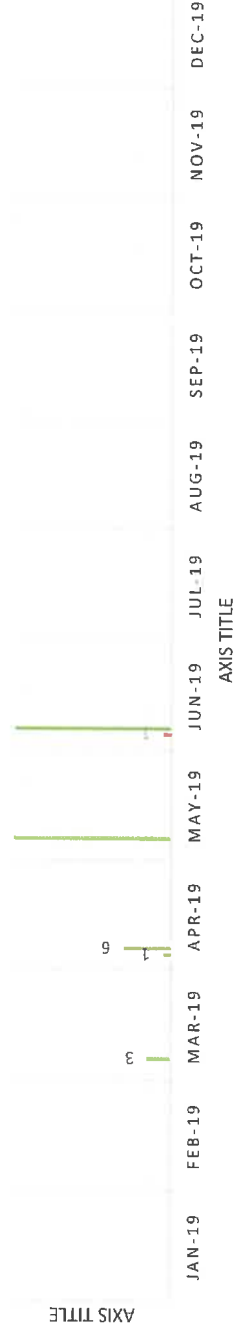
Water & Light Miss Digs June 2019



MISS DIGS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
000 RESPONSE PENDING												
001 NO CONFLICT				1		1						
002 MARKED			3	6	24	32						
003 NOT COMPLETE												
004 MARKED-UTILITY REQUIRED ON SITE DURING EXCAVATION												
005 ON GOING COORDINATION												
006 NOT MARKED-NO ACCESS TO WORK AREA												
007 STATED SCOPE OF WORK COMPLETED												
008 FACILITY RESPONSE NOT REQUIRED												
009 ADDITIONAL LOCATING REQUIRED												
010 EXEMPT FROM MARKING												
013 CANCELED												
201 DESIGN-TASK FACILITIES												
202 DESIGN-TASK COMPLETED												
203 DESIGN-MARKING REQUIRED												
999 HAS NOT RESPONDED												
TOTALS	0	0	3	7	24	33	0	0	0	0	0	0

WATER & LIGHT

Series1 Series2 Series3 Series4 Series5 Series6 Series7 Series8 Series9 Series10 Series11 Series12 Series13 Series14 Series15 Series16





Village Manager Updates WL Board Meeting – July 2019

A. Audit & Financial Updates

- a. 2018 Audit:
 - i. The audit began on Monday, April 29, 2019. The date was moved back one week at the request of the auditor Brenda Gartland, Michigan Department of Treasury. Coordinating with Brenda on any documents she has requested. The Department of Treasury has extended the due date for the audit until August 1, 2019. The Village is still in compliance with all reporting requirements.

B. Legal

- a. Worked with Village attorney on policy and procedural issues with utility billing.

C. Save the Bells

- a. On the June 30, 2019 bank statement, there was a deposit into the Save the Bells money market account for \$258.48, which was the proceeds from the scrap metal that has been collected.
- b. In the June payables, there was an expense of \$163.00 for silica sand for sandblasting the bells.
- c. Met with Sterling McGinn since he has volunteered to chair the Save the Bells committee. Discussed financials and next steps on the project refurbishment.

ORDINANCE A

This is an Ordinance Relative to the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry.

THE VILLAGE OF NEWBERRY ORDAINS:

A:1:1 Board:

There is hereby created and constituted a Board under the name of the Newberry Water and Light Board to be composed of five members, except as provided in paragraph A:1:1a, who shall be electors of the Village, hereinafter referred to as "Board". The members of the Board shall be nominated by the Village President and approved by the Council. The appointment of members to the Newberry Water and Light Board shall be at the Council's regular October meeting.

A:1:1a Council Members

Two council members so appointed by the Village President and approved by the Council shall serve for a term of one (1) year; which terms shall commence at the date of appointment and shall expire upon the appointment of a successor at the regular Council meeting the following October.

A:1:1b At Large Members:

An at-large appointment shall be made at the regular October Village Council Meeting. The term of each member shall commence upon taking the oath of office. The term, of office shall be for three years and there shall be three (3) at large members serving. Each and every year, in the month of October, one (1) at-large member's term shall expire. Shall a vacancy arise during a member's term the Village President may present a candidate to the Village Council for approval of appointment to serve the remainder of the term associated with the vacant position. It is imperative that the at-large members' terms remain staggered so as not to allow more than one position's term to expire in the same year.

One at large member may be a customer and not elector. The customer member shall reside in the service area of the Newberry Water and Light Board and be a current customer. A non –elector customer member, if nominated and approved may not serve as chairperson, or acting chairperson.

A:1:1c Oath of Office:

Within ten (10) days of appointment, each Water and Light Board member shall take an oath of office as prescribed by the Village Clerk before being qualified as members of said Board.

A:1:1d Hold-over Provision

Each member is to hold over his/her term of office until his/her successor shall have been appointed and taken the oath of office.

A:1:1e Compensation

Each member of said Water and Light Board shall receive the sum of \$50.00 per month as compensation for serving on this Board. Additionally, each member attending a regular or special meeting of the Board shall receive \$25.00 per meeting attended. Said sum shall be payable at the regular scheduled meeting of the following month.

A:1:2 Quorum; Chairperson:

A majority of the members of said Board shall constitute a quorum for the transaction of business. They shall name their own chairperson at the first regular meeting of said Board in October of each year. The chairperson shall hold such position for one year and until his successor shall have been named. The chairperson, with the approval of a majority of the Board, shall appoint a clerk for the Board.

The clerk's duties shall consist of taking/recording minutes of all regular and special meetings. The minutes shall be made available for approval at the next meeting of the Board. The clerk shall maintain copies of all minutes and shall make them available for public inspection. The Board may designate other Board employees to assist the clerk in making records available for public inspection.

A:1:3 Duties:

A:1:3a Management Authority:

The Board, subject to the direction of the Council is hereby charged and entrusted with the construction, management, maintenance, supervision and control of such water works and electric lighting plant and distributing systems of any future department or departments that the Council shall deem fit to allocate to the Board for management. The Board shall have power to make and adopt all by-laws, rules and regulations as they shall deem necessary and expedient for the transaction of their business not inconsistent with other Ordinances or Policies of the Village.

A:1:3b Unified Collection of Fees and Charges:

The Board shall be charged with the responsibility to collect all electrical, water, sewage and garbage fees on behalf of themselves and the Village Council and to make a monthly accounting of all revenues collected and all accounts receivable.

A:1:4 Modification of Plant in Excess of \$10,000.00:

Whenever the expense of rebuilding, repairing, adding to or otherwise changing any portion of the water works, electric plant or the distributing systems shall not exceed the sum of Ten Thousand (\$10,000.00) Dollars, the same shall be done by the same Board in such manner as they shall deem proper. Whenever such expenses shall exceed the sum of Ten Thousand (\$10,000.00) Dollars, the Board shall first submit plans, diagrams and specifications of the same and estimates of the cost thereof to the Council for its approval, and, when so approved, the Board shall, subject to the direction of the Council, cause such work to be done by contract or in such other manner as the Council shall determine.

A:1:5 Meeting With Council:

The members of the Board, the Village Manager, and Superintendent shall meet with the Council at any time at the request of the Village President.

A:1:6 Payment of Claims and Charges:

All claims and accounts charged against the Water and Light System which shall have been incurred by said Board in accordance with this Ordinance shall be approved by said Board and said Board shall authorize payment of those claims and accounts in the usual course of its business. All money shall be paid out or expended by said Board by warrant or check, drafted and signed by two of the following:

1. Board member designated by the Board
2. Village Manager
3. Board Chairperson
4. Village President

All funds shall be drawn on Water and Light Board accounts. All claims and accounts approved by the Water and Light Board shall be reported to the Village Council at the Council's regular monthly meeting.

A:1:7 Accounting:

The Board shall make all purchases of supplies for said plant and distributing systems and shall keep a detailed record of all cost and expenses in connection therewith, showing the amount expended for each part of the works or distributing systems. The Board shall keep and maintain a complete set of books, keeping accounts with each part of said works and systems, showing in detail, the earnings, costs and expense of construction, maintenance and operation, of such system to be in accordance with the statute in such case provided, and to be subject to such change by Council as shall not be contrary to such statute or statutes.

A:1:8 Deposit of Funds

The Board shall promptly, and in no event more than one (1) banking day after receipt, deposit all money received by it and belonging to said Board in an account entitled Newberry Water and Light Board and shall file a detailed statement thereof together with a receipt from said bank for those funds with the Village Clerk. The Village Clerk shall report the deposits to the Council at its regular monthly meeting each month.

A:1:9 Report to Council: Monthly, Annually, Regularly:

At the regular meeting of the Council each month the Village Manager shall present to the Council a detailed report of all business done during the preceding calendar month, showing all materials furnished, sold and used, all receipts and disbursements and the funds to which the same have been charged or credited, the condition of the plant and such other information as the Council shall from time to time direct or require. The Board shall also present to the Council on the fourth Monday in March of each year, an annual report, which report shall include an itemized statement of all receipts and disbursements relating to or connected with the water and light plants and distributing systems, showing in detail the revenue and expense of all new work, construction, maintenance, repairs, operation and depreciation and complete statement of the condition, progress and operation of said works and distributing systems, including an inventory of all property on hand and the value thereof. At any other time during the year the Board shall be required to furnish such report or reports as the Council may request.

A:1:10 Employment of Superintendent & Others:

The Board is hereby empowered, subject to the approval of the Council, to employ all agents, employees and superintendents, whom it may deem necessary to operate and maintain the electrical and water systems of the Board and Village.

A:1:11 Regular Meetings:

The Board shall hold a regular meeting on the second Tuesday of each month, the hour of such meeting to be set by resolution by the Board. It shall keep a full and complete record of all its proceedings (voice recording and transcription) and within five (5) days after such meeting the Clerk of said Board shall be required to transmit to the Village Clerk a true copy (subject to Board approval) of the proceedings of such meeting.

A:1:12 Newberry Water and Light Board Manager:

A:1:12a Duties:

The Village Manager shall be the chief administrative officer of the Newberry Water and Light Board and shall be responsible to the Village President and Village Council for the efficient administration of all affairs of the Newberry Water and Light Board and all departments except as that responsibility is explicitly delegated to another officer by Statute or Ordinance.

The Village Manager shall fully inform the Board Chairperson and Board Members concerning Newberry Water and Light Board affairs.

The Manager shall have the following functions and duties:

1. Attend all meetings of the Newberry Water and Light Board and its committees and to take part in such meetings without a vote.
2. Be responsible for personnel management and administer such personnel policy as shall be applicable to Newberry Water and Light Board employees.
3. To suspend with pay any department head pending a hearing before the Council; to recommend disciplinary action against any department head; to recommend the wages of all non-elected employees; exercise supervisory control over all departments, to hire, discipline or discharge any Newberry Water and Light Board employee who is not a department head, but only after consultation with the appropriate department head.
4. Prepare and administer the budget as provided for in the Uniform Budgeting and Accounting Act. Be purchasing agent of the Newberry Water and Light Board subject to the Village Purchasing Ordinance.
5. Investigate complaints concerning the administration of the Newberry Water & Light Board and at all time to have the authority to inspect the books, records and papers of any agent, employee or office of the Newberry Water and Light Board except the Village Attorney; to make recommendations to the Council for adoption of such measures as the Village Manager shall deem in the best interest of the Newberry Water and Light Board.
6. Perform such other duties as shall be delegated by the Newberry Water & Light Board Council, including those described as the Village Manager Job Description adopted by Council Resolution.

A:1:12b Dealing With Employees:

Neither the Newberry Water and Light Board nor the Board Chairman shall attempt to influence the employment of any person by the Village Manager or in any way interfere in the management of departments under the jurisdiction of the Manager. The Chairperson and Board Members shall deal with departments under the jurisdiction of the Village Manager through the Manager. The Chairperson and Board Members shall have the absolute right and duty to contact any Village employee pursuant to any authorized inquiry, pursuant to the Board.

A:1:12c Purchasing Responsibilities:

The Village Manager shall act as purchasing agent for all Newberry Water and Light Board offices and departments. The Manager may delegate some or all of the duties as purchasing agent to another officer or employee provided that such delegation shall not relieve the Manager of the responsibility for the proper conduct of those duties.

The Village Manager shall have the authority to purchase any product or service where the cost of which does not exceed five thousand dollars (\$5,000.00), provided that funds have been appropriated. This amount may be modified from time to time by a Policy Resolution

adopted by the Village Council. The cost for the product or service shall not exceed the unencumbered balance of the appropriation for that account. Except as hereinafter provided, the Village Manager shall not purchase any product or service where the cost of which exceeds the above dollar amount without prior approval of the Newberry Water and Light Board and subsequently the Village Council. The Village Manager may promulgate rules governing the purchase of products or services.

The Village Manager shall have the authority to purchase any product or service regardless of its cost when such purchase is necessitated by an emergency condition. "Emergency condition" is defined to mean any event which presents and imminent threat to the public health or safety of a Newberry Water and Light Board service which is essential to public health or safety.

Section A:2 Operations:

A:2:1 Hydrants:

All street hydrants hereafter installed shall be placed on the curb line except by written permission from said Board. The shut-off cock shall in all cases be placed on the curb line. The hydrant shall be so constructed that the water may be drawn by the use of a key and said hydrant shall be kept locked when not in use by the person paying for the same or an associated employee.

A:2:2 Rates and Fees:

Rates and Fees shall be set by Board resolution. Rates and Fees shall not become effective until approved by the Newberry Village Council by resolution and the first day of the month after publication in The Newberry News or other paper of general circulation in Newberry. Rates and Fees in effect at the time of the adoption of this amendment of Ordinance A shall continue in effect until further Board and Council modification.

A:2:3 Electric Motors:

The Board shall set policies, rules and regulations and it may set individual customer requirements for all motors concerning phase, capacity, hours of operation, and any other factor deemed appropriate. The Newberry Water and Light Board shall take action to maintain strict adherence to the rules and regulations heretofore or hereafter promulgated by said Board.

A:2:4 Rules and Regulations – Reference: Payment of Charges and Reading Meters:

A:2:4a Collect Funds:

It shall be the duty of the Newberry Water and Light Board to collect all accounts on behalf of the Village of Newberry for sewer use, maintenance, -installation and all other charges duly levied, charged, or rendered in connection with the electrical and water distribution systems, sewer system or sewage treatment.

A:2:4b Certification of Collections:

It shall be the duty of the Newberry Water and Light Board to certify to the Newberry Village Council not later than October 1st, and not prior to September 1st, of each calendar year, that all water and electric meters have been manually read, inspected for proper operation, and if improperly operating- repaired. The Water and Light Board shall also report at the time of certification, any discrepancies between reported usage and metered usage, all accounts receivable from users, whether delinquent or not, and the amount of any delinquencies for which the Newberry Water and Light Board had advanced its own funds.

A:2:4c Meter Reading:

Nothing in this Ordinance shall be construed to prohibit reading meters on a more frequent basis.

A:2:4d Meter Reading Policies:

The Water and Light Board shall adopt, from time to time, policies concerning the reading of meters and the payment of charges, including the reading of meters. The Water and Light Board shall make available at the Water and Light Board Office, during regular business hours, an adoption of its policies concerning the payment of charges, reading of meters, and computation of those readings for the inspection by the users and/or property owners.

A:2:5 Connections:

No person shall make any connection with the water or electrical distribution systems without prior written permission from the Board. Water connection shall include tapping any main or distributing pipe, inserting any stop-cock, hydrant or other appliance whatsoever, using, altering or disturbing any gate, stop-cock, hydrant or other attachment belonging to the Village or Board and/or connecting with the water system. Water system-owner boundary: The Village/Board water system shall terminate at the boundary of the property owner's real estate. Only for the purpose of determining and granting permission for construction or repair of a water supply line, the water curb stop shut-off valve, if further downstream from the property line, shall be the final point of the Village water system. Work done by the owner downstream from the curb stop shut-off valve shall be subject to inspection and approval by the Board. The Board may refuse service if the work does not meet its specifications.

Violations of this Section shall be a misdemeanor punishable as provided in **Section A:3:3**.

A:2:6 Street Lighting and Fire Hydrants:

All electric current used by the Village for street lighting purposes will be charged to the Village each month at the commercial rate per kilowatt hour for street light current as shown by the meter or meters installed for that purpose. The said Board shall be reimbursed by the Village for all installation and maintenance of street lights and circuits connected herewith. The Village shall also pay the Water and Light Board for the installation and maintenance of fire hydrants within the said Village. No charge shall be made to the Village for water used by it in connection with fire hydrants.

Section A:3 Criminal Penalty:

A:3:1 Tampering with Village Water and Light Equipment:

No person shall meddle with, use, damage, injure or destroy any hydrant installed for fire purposes, except when ordered to do so by said Board or the Chief of the Fire Department of the Village. No person shall injure, destroy or meddle with any water or light works, pipes, wires or attachments or in any way use or tamper with the same, or interfere with their proper use, without written authority from the Board. Any person violating this section shall be guilty of a misdemeanor and punished as provided in Section A:3:3.

A:3:2 Tampering with Meters-Misrepresentation of Usage:

Any person interfering or meddling with any meter or who shall interfere with the Board, its clerks, agents or employees, in the discharge of their duties including reading meters, as set forth in this Ordinance or under the rules or orders of the Board or who shall knowingly misrepresent their usage of water, electricity, garbage or sewage shall be guilty of a misdemeanor.

A:3:3 Penalty:

Any person convicted of a misdemeanor as set forth in Ordinance A, shall be punished by a fine up to Five-Hundred (\$500.00) Dollars plus the costs of prosecution and/or imprisonment up to Ninety (90) Days at the discretion of the Court.

Section A:4 Collection:

A:4:1 Liens or Collections

Charges for services, including water, sewage, electrical and garbage pick-up, furnished to a premises shall be a lien on those premises as provided by statute. Each separate charge, that is water, sewage, electric or garbage pick-up shall be a separate lien, or turned over to a collection agency approved by The Village Council. Those charges delinquent for six months or more may be certified annually to the proper tax assessing official or agency who shall enter the lien on the next tax roll against the premises to which services shall have been rendered and the charges shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes.

A:4:2 Certification:

The Village Manager of the Water and Light Board shall certify to the Village Treasurer no later than May 31st of each year and the Township Supervisor no later than October 31st of each year a statement of lien claimed.

A:4:3 Lien Statement:

The statement of lien claimed shall specify the legal description of the premises, street address of the premises, specific services and their relative charges and the unpaid balance due for each charge individually.

A:4:4 Rental Property:

In all cases when a tenant is responsible for the payment of any such rates and other fees or charges under a legally executed lease containing a provision that the lessor shall not be liable for the payment of rates and other fees or charges for water, sewage, or electrical service and the Newberry Water and Light Board is so notified in writing by the owner, then no such rates and other fees or charges shall become a lien against the premises occupied by the tenant from and after the date of such notice. Such notice shall be in the form of an affidavit with respect to the execution of such lease and shall set forth the expiration date thereof. Twenty days' notice shall be given to the Newberry Water and Light Board by the lessor of any cancellation, change in, or termination of such lease. Failure to give such 20 days' notice shall reinstate such lien for rates and other fees or charges, for water, sewage or electrical service furnished to such premises by the Village on and after the date of such cancellation, change in, or termination, until a new notice is filed as above required. Each such notice shall be accompanied by a true copy of the lease executed between the lessor and the lessee.

~~Utility services to a rental property shall be in the name of the renter or user, unless the title holder submits a signed, written, confirmation to execute the bill in the title owner's(s') name(s). No services will be provided to a rental property if any title holder files a written objection with the Newberry Water and Light Board. If the request is to terminate service, The Water and Light Board will take appropriate action as long as the termination of service does not conflict with any other Ordinance or Statute that takes precedence over Ordinance A. Application for services may be made by a renter, but shall require approval of the property owner(s). Billing for the services shall be to the renter, occupant, or user of the services and delivered to the legal address of the premises. The owner may request the Water and Light Board to prepare and deliver a duplicate invoice to an address of their choosing; however, pursuant to the Water and Light Board, that option could incur an additional service fee on the monthly invoice.~~

~~Any outstanding bill shall remain with the user and not attached to the premises.~~

~~Should a title holder request that a rental property's bill be placed in the title holder's name, should the charges become delinquent, then any other accounts in the same name could be affected. No services will be reconnected until all accounts in that person(s), or business' name(s) have been paid in full.~~

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The Board may require a security deposit for water, sewage, electrical or garbage pick-up services and the amount of the deposit may be adjusted from time to time at the discretion of the Water and Light Board and approval from the Newberry Village Council. The amount of the security deposit shall be promulgated as a Water and Light Board Policy and not become imbedded in an ordinance.

A:4:5 Enforcement

A lien created against the premises by this Ordinance may be enforced in the manner as provided for the collection of taxes assessed upon the roll and enforcement of the lien for taxes or also by discontinuing water service or electric service to the premises for non-payment of charges for water service or electric service, or discontinuance of either water service, electric service, or sewage disposal service to the premises or both for non-payment of sewage disposal and garbage collection charges to the premises.

A:4:6 Electric Service

The Water and Light Board may, from time to time, adopt policies for the collection of unpaid electrical charges.

Section A:5 Publication and Effective Date:

The Village Clerk shall cause this Ordinance to be published in the Newberry News. The Ordinance shall be effective 20 days after publication. This is a Recapitulation that incorporates all amendments, changes, and Village Council and The Water and Light Board resolutions to date and since the Promulgation Date (Also Known As the Effective Date) of Ordinance A which is August 3, 1987.

Recapitulated, approved, and adopted this ~~4th~~ XX Day of ~~May~~ Month, 2010 Year.

~~Terry Webb~~ Name, President Village of Newberry

~~Jani~~ Calor Name, Clerk Village of Newberry

Adoption History: Introduced: July 13, 1987; adopted July 13, 1987; effective: August 3, 1987; amended and recodified November 8, 1999, presented for signature and published 1/13/2000, Section A4:1:3a, A:1:6, A:1:7 and A:4:4 modified and approved and adopted on October 23, 2008, presented for signature and published 11/5/08. Sections: A:1:1b, A:1:2, A: 1:6, A:1:7,

A: 1: 12a, A:2:1,A:2:5, A:4:1,A:4:2, A:4:4, A:4:5 and A:5 modified, approved and adopted on May 17, 2010, presented for signature and published June 9, 2010. The entire ordinance was recapitulated to include all previous amendments and modifications since the date of promulgation.

Summary of changes of May 17, 2010:

Section:

A:1: 1b Revised entire paragraph to Recapitulate original content.

A:1:2 line 4 changed to read "in October..." vise "second Monday in April. .." A:1:6 add sub paragraph 4 to read "4. Village President"

A:1:7 line 6 changed to read "maintenance and operation, of such..." vise "maintenance and operating, such..."

A:2:5 line 4 changed the word "whatever" to read "whatsoever"

A:4:2 arranged sentences to read in chronological order and changed the date "May 30th

to read

"May 31st

A:4:4 Rescinded in its entirety and rewritten.

Changed : "Chairman" to read: "Chairperson" at each occurrence.

The entire ordinance was recapitulated and incorporates all modifications to date, which allows the Council to pull the Original ordinance and amendments from all binders and replace it with the Recapitulated version. The original ordinance and all amendments and modifications shall be archived.

NEWBERRY WATER AND LIGHT

FEE SCHEDULE — as of 11.20.17

All fees or estimates set forth shall be paid in advance.
 Updates approved by the Village Council on November 20, 2017

FEE DESCRIPTION All fees or estimates set forth shall be paid in advance.	FEE
NEW ACCOUNT - SERVICE FEE	\$ 30.00
RESIDENTIAL WATER – FLAT RATE PER MONTH	\$ 75.00
*SEASONAL RESIDENTIAL MONTHLY WATER SERVICE FEE *In addition to seasonal shut off & turn on fees	\$34.11
COMMERCIAL WATER – PER MONTH 1 REU = 3,000 gallons	\$ 75.00 per REU
RESIDENTIAL SEWER – FLAT RATE PER MONTH	\$ 35.00
SEASONAL RESIDENTIAL MONTHLY SEWER SERVICE FEE	\$10.30
COMMERCIAL SEWER – PER MONTH 1 REU = 3,000 gallons	\$ 35.00 per REU
COMMUNITY OUTREACH PROGRAMS – WATER & SEWER RATES Seasonal operations providing enrichment and outreach to the community, such as community gardens and museums, will only be required to pay fees for the months they are in operation. Programs may apply for Community Outreach Status by submitting a completed request form to the Village of Newberry.	See commercial rates
*RENTAL & LAND CONTRACT DEPOSITS *A copy of the lease or contract must be provided to place utilities in the tenant's name. *Landlord must submit a letter stating that they will keep the utilities in their name. If this occurs, no deposit is required.	\$250.00
COMMERCIAL ACCOUNTS DEPOSITS	
WATER, SEWER, & ELECTRIC	\$500.00
WATER & SEWER	\$300.00
ELECTRIC & SEWER	\$350.00
WATER	\$250.00
ELECTRIC	\$250.00
SEWER	\$100.00

FEE DESCRIPTION All fees or estimates set forth shall be paid in advance.	FEE
Up to 100 Feet: ABOVE GROUND ELECTRIC - NEW SERVICE BELOW GROUND ELECTRIC - NEW SERVICE Over 150 Feet:	\$ 50.00 \$ 50.00 plus time & materials Time plus materials
TURN ON/ TURN OFF FEE *per occurrence	\$ 50.00
DUSK TO DAWN LIGHT INSTALLATION POLE (\$7.00 PLUS TAX EACH MONTHLY BILL)	Cost of light \$100.00
TEMPORARY POLE One year time limit then must re-apply	\$ 100.00
METER TESTING	\$ 20.00
DISCONNECT PENALTY (PPLUS BALANCE OF UNPAID ACCT)	\$ 75.00
NEW WATER SERVICE - 3/4" 1" 2" & bigger NEW WATER; Out of town	\$500.00 \$600.00 Time plus materials \$250.00 plus time & materials
NEW SEWER SERVICE	\$500.00
*CAP OFF WATER SERVICE *RECONNECT WATER TO MAIN *Account must be current with no outstanding charges.	\$250.00 \$250.00
CAP OFF SEWER SERVICE (MUST BE INSPECTED)	\$ 00.00
DISCONNECT ELECTRIC	\$ 75.00
RECONNECT ELECTRIC AFTER LINE IS DROPPED/DISCONNECTED	\$ 50.00
REPLACEMENT OF WATER METER	\$ 125.00
BULK WATER USE (must provide own backflow) Hook-up (non-refundable) Per 10,000 gallons	\$100.00 \$75.00
POOL FILL UP Hook-up (non-refundable)	\$100.00

Revised 11.20.17