



MEMO

Date: 1/5/17

Proposal ID. 2017 01-09 COM

To: BOCC

From: Diane Harris, Administrative Assistant

Intent – Approval of 2017 County Holidays

Topic – 2017 County Holidays pursuant to WW County PPOM Policy No. 30.10.0

Summary

The Walla Walla County Personnel Policies and Operations Manual (PPOM) Policy No. 30.10.0 states that “It is the policy of Walla Walla County to observe such holidays each year as may be approved by the Board of County Commissioners”. Pursuant to this policy following is the listing of 2017 County “Holidays”:

January 1, 2017 – New Year’s Day (Observed Monday, January 2, 2017)

January 16, 2017 – Martin Luther King Day

February 20, 2017 - Presidents’ Day

May 29, 2017 – Memorial Day

July 4, 2017 – 4th of July

September 4, 2017– Labor Day

November 11, 2017– Veterans Day (Observed Friday, November 10, 2017)

November 23, 2017 – Thanksgiving Day

November 24, 2017 – Day after Thanksgiving

December 25, 2017 – Christmas Day

One Personal Holiday – One day upon mutual agreement of employee and supervisor. (Corrections Union and Commissioned Deputy’s Union)

Two Personal Holidays – Two days upon mutual agreement of employee and supervisor (Courthouse Union, Road Crew-Public Works Union and Non-Represented employees including department heads.)

Cost

N/A

Funding

N/A

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

Risk

Benefits

Conclusion/Recommendation

Approval will formalize Walla Walla County Holidays pursuant to the Walla Walla County Personnel Policies and Operation Manual.

Submitted By

Diane Harris, Commissioners 1-5-17

Name Department Date

Signature

Disposition

Approved

Approved with modifications

Needs follow up information

Denied

 1-9-2017

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up