



Present:	<p><u>Voting Board Members:</u></p> <p><input type="checkbox"/> Douglas Logan-Community Representative, Chair</p> <p><input type="checkbox"/> Dewann Bach, Behavioral Health Representative</p> <p><input checked="" type="checkbox"/> Gary Hurwitz, Medical Representative</p> <p><input checked="" type="checkbox"/> Craig Richards, Business Representative</p> <p><input checked="" type="checkbox"/> Norman Thiel, Social Services Representative</p>	<p><input checked="" type="checkbox"/> Darya Tucker– Community Benefit Organization Representative</p> <p><input type="checkbox"/> Nathan Viavant, Legal Representative</p> <p><input checked="" type="checkbox"/> Craig Volwiler, Homeless Housing Representative</p> <p><input checked="" type="checkbox"/> Alisha Walker, Community DD Representative, Walla Walla County</p> <p><input type="checkbox"/> Jeanne Walter, Community DD Representative, Columbia County</p>
<p><u>Guests:</u> DCH Staff Participants: Sierra Knutson, Meghan DeBolt</p>		

Quorum Present – No

Welcome: Alisha Walker chaired the meeting in Doug Logan’s absence and called the meeting to order at approximately 3:30 pm.

Approval of Minutes:

- June Minutes: since we did not have a quorum at the July meeting, we were not able to approve the June minutes.
 - Craig Volwiler moved to approve the June minutes as written. Craig Richards seconded. Motion carried unanimously.
- July Minutes:
 - Craig Richards moved to approve the July minutes as written. Darya Tucker seconded. Motion carried unanimously.

Department of Community Health Report – Meghan DeBolt - See attached.

CHAB Committee Reports – Committee Chairs –See attached

Board Development:

- Recruitment – we received one application from Wendy Cheng. The Board voted unanimously to approve Wendy’s application.
 - There was discussion about if we need to do further recruitment and since we have eight members, and there is not requirement or need to have more, we decided to not pursue more targeted recruitment at this time.
 - Role of CHAB – with the creation of the Council on Housing and the newly formed Behavioral Health Council, what is the role of CHAB? This will be a topic for a future meeting and possibly a retreat this Fall.

Finance: Approval of Funding Allocation Recommendations



- Developmental Disabilities Grant: Finance Committee recommendation to fund as below; with Alisha having to abstain, we did not have a quorum – put to an email vote on August 23rd, 2019. 6 voted in favor, 5 abstained. Motion passed.
 - Lillie Rice Center:
 - \$7,850 for Groundskeeping Equipment
 - Up to \$34,000 for Accessible Van that was funded in 2019 at \$24,000.
 - Valley Residential Services: \$20,000 for Craft and Cooking Classes
 - Walla Walla Valley Disability Network:
 - \$15,548/\$18,814 (2020/21) for Website
 - \$10,416 for Better Together Series
 - Department of Community Health – Carve out of \$5000/year
 - Services and supplies for children with special healthcare needs.

- Coordinated Homeless Housing Fund: Finance Committee recommendation of 3% increase to 2019 grant awards; with Craig V having to abstain we did not have a quorum – put to an email vote on August 23rd, 2019. 6 voted in favor, 5 abstained. Motion passed.
 - Star Project: \$70,927 for Housing services, case management and rent
 - Comprehensive Healthcare: \$51,064 for PHS
 - Joe’s Place: \$27,357 for Supported Housing Services serving individuals with sex offenses:
 - BMAC –
 - \$20,000/year for Supportive Housing Services at Lincoln Terrace
 - \$79,000 /year for Coordinated Entry (carve out)
 - City of Walla Walla: \$103,000 for Sleep Center Operations
 - Remove Case Management

No Presentations today.

Next Meeting – September 12th, 2019

Directors Report

July 2019

Department of Community Health Team:

- Youth Engagement Program Coordinator: Walla Walla was selected as an Anchor Community through A Way Home Washington, with the goal of ending youth homelessness by 2022. With this, we will receive funding for 3 years to hire a Program Coordinator. We received an overwhelming response to this job opening from several well qualified applicants; however, Samantha Jackle will be starting mid-August (pending passing a background check). Samantha will be a wonderful fit for the DCH team and the community. I will bring her to the September new employees BOCC time.
- Strategic Planning: We are currently working on an implementation plan. More to come.
 - Strategic Priorities:
 - Staff
 - Communication



- Sustainable Funding

Business Office:

- Strategic Priority: Sustainable Funding
 - To streamline our purchasing and voucher process, internally and with the Auditor, we are working to add a module to our accounting software (MIP) that will allow budgeting, encumbrances and requisitions linked to program budgets. This will not only make our teams more efficient, it will also assist with budget tracking and balancing – to ensure we spend down all grant funds.
 - While preparing our 2020 budget, I have started a 3-year business plan.
- As of July 1, 2019, we have new contracts for:
 - Coordinated Homeless Grant (2-year)
 - Community Development Block Grant (1-year)
 - DDA (2-year)
 - HCA/Prevention (1-year)
 - Con Con Amendments (3-year):
 - Original Contract: \$782,824 (January 1, 2018 to December 31, 2012)
 - Amendment 9 was received July 29th – addition of \$676,245 for a total consideration of \$2,198,534, which reflects July 1, 2019 program funding for:
 - Statement of Work addition and Funding for:
 - Youth Marijuana Prevention and Education –\$332,000
 - Office of Immunization & Child Profile-Perinatal Hepatitis B - \$500/case
 - OICP-Promotion of Immunizations to Improve Vaccination Rates - \$5,600
 - SNAP - \$1,975 (FFY)
 - WIC - \$4,170 (FFY)

Foundational Public Health Services and Capabilities:

- FPHS Funding was approved at the 2019 legislature –
 - During the 2017 legislative session, \$14M was approved for FPHS – this resulted in Walla Walla County receiving \$42,000 to increase assessment, communication, communicable disease and environmental health capacity. At the time we had solid EH support, thus we focused on assessment and communication through the restructuring of our former Special Projects Program Coordinator with the creation of an Assessment and Communications Program Coordinator position. This position focuses on assessment capacity (completing our 2018 Community Health Needs Assessment and our 2019 Community Health Improvement Plan) and has made strides in updating our website and social media presence.
 - In 2019, the legislature passed an additional \$20M for FPHS. This will result in Walla Walla County receiving an additional \$58,000, totaling \$100,000 for FPHS. The focus for this added funding is heavily on Communicable Disease and Environmental Health. Thus, our management team is currently strategizing on what our gaps are and how to best address them to ensure our community is protected. I will have a solid plan by mid-August.
- Communicable Disease –
 - Gonorrhea – DOH has Walla Walla County in outbreak status, which affords us additional support from DOH and Spokane Regional Health District, due to an increase in Gonorrhea cases over the past 3 months. From April-June we have 27 cases, compared to only 7 cases during this time period in 2018. There is no specific demographic this is targeting. We see a cyclical increase in gonorrhea ever 4-5 years. We are increasing awareness and our prevention efforts – as with offering expedited partner treatment packs.



- Hepatitis A – Although we have not seen an increase locally in Hep A cases, WA State is on outbreak status. Hep A is mostly prevalent amongst homeless individuals thus, we have vaccine ordered (free from DOH) and will be providing vaccinations at the sleep center and shelters.
- Environmental Health – Changes to the Food Code
- Preparedness – We just completed our SFY19 workplan and report. All is well underway.
- Assessment – as part of our FPHS, we can maintain consistent assessment capacity. Columbia, Garfield, and Asotin Counties have an inter-local agreement with us to provide their assessment as well.
- Maternal Child Health –
 - Immunizations – August is National Immunization Awareness Month! Timely with school starting and the following:
 - Washington State Legislature passed a bill that removes the personal and philosophical option to exempt children from the MMR (measles, mumps, and rubella) vaccine required for school and child care entry. The bill took effect July 28, 2019 and applies to public and private schools and child cares. The law removes the option for a personal/philosophical exemption to the MMR vaccine requirement for schools and child cares. It also requires employees and volunteers at child care centers to provide immunization records indicating they have received the MMR vaccine or proof of immunity. DCH is partnering with local schools and child care providers, as with Providence, to ensure they are educated, prepared and have access to immunizations.

Developmental Disabilities: the 2019/20 DDA contract came in from the state the end of June. We completed our workplan and budget. We will receive approximately \$1,000,874 per year, most of which is sub-contracted out to service providers.

- Developmental Disabilities Grant – I will bring funding recommendations for 2020 grant allocations on August 19th. Proposals came in from Lily Rice Center, WW Valley Disability Network, and Valley Residential.

Homeless Housing:

- Council on Housing – the COH meeting monthly on the 4th Thursday at 9am. Commission Johnson is the County member. This group has several taskforces working on: 5-Year Housing Plan (to be complete by 12/2019), Communication, Finance, Youth (the Anchor Community Initiative), Veterans (linked to our VRAB), legislative, and Affordable Housing.
- Contracts for Homelessness and Housing are well underway: see Business Office
- Coordinated Homeless Housing Fund: since the new 5-year plan is not complete, we decided to extend current funding for the 2020 fiscal year. However, we also asked service providers to submit project proposals that includes multiple years of funding, up to 5-years. To determine ongoing funding needs.
 - A determination we need to make before committing to 2020 funding is if the City of Walla Walla will begin to manage their own document recording fee funds. Their portion of the funds is determined as a % of REET (about 45%). Thus, they would receive about \$200,000 directly and go through their own process to establish a homeless housing program to manage the funds and meet requirements from the RCWs and Commerce. These include:
 - Administration of Homeless Management Information System (HMIS) and coordination from sub-contractors
 - Reporting requirements to Commerce including but not limited to:
 - Reporting on entire Homeless Crisis Response system
 - Annual Housing Expenditure report
 - Annual Landlord sampling report
 - Annual Point in Time
 - Monthly monitoring/ progress and tracking reports



- System oversight for the Coordinated Entry system for the jurisdiction.

Behavioral Health:

- Historically the county has had several behavioral health ‘coalitions’ meeting; to streamline this convening, a planning taskforce was convened as part of our CHAB to strategize on behavioral health as a priority in our 2019 CHIP. This taskforce recommended the creation of a formal Council on Behavioral Health, which will serve as a sub-committee of the CHAB and make recommendations to the CHAB and DCH on funding allocation, advocacy, and serve as a HUB to determine unmet need. The Council’s first task is to formalize the structure and make recommendations on priorities for upcoming funding allocation out of the 0.1th% fund and Ad Valorem funds.
- September is Suicide Prevention month – we will have a proclamation on August 19th.

Traffic Safety:

- There have been several Bike Rodeos over the summer, which have been successful and a wonderful outreach effort. The final rodeo is in September.
- As you know, Nancy will retire in early 2020. Thus, I am working with management and WTSC to determine how to best fulfill this role and meet contract requirements – while being responsive to community need.

Veterans:

- VSO RFP – Washington Department of Veterans Affairs released an RFP in late July for two-years of funding to create a county VSO position. The VRAB recommends the County move forward with this RFP, as the VRAB has wanted to fund a VSO for some time to help formally assist veterans with the VA benefit enrolment and move them away from using the VRF. VSOs are trained by the VA and have access to services and resources that other service providers do not. Thus, they are critical to serve local veterans holistically. If approved by the BOCC, I will move forward with the RFP application.
- VRF sub-contract- We sub-contract the provision of funds from the VRF to Helpline. For several years, Wendy Cheng has overseen this program for them. She announced her resignation in July, thus we met with Helpline to determine program oversight continuity. Helpline will transition this to another well qualified staff member.
 - If the County is awarded the RFP for a VSO, we will terminate this contract in January 2020 to internally manage the fund and assistance to veterans through the VSO.

**Behavioral Health Council
Check-In and Planning Meeting**

Council Members Present: Diane Longmire, Craig Richards

Council Members Absent: n/a

WWCDCH Staff: Peggy Needham, Meghan DeBolt

Planning Session Topics:

- Finalize Charter of Council to reflect June retreat
- Plan for recruitment of new Council members
 - Hispanic Community –
 - Roger Esparza – Peggy
 - Melissa Clubb – Craig
 - Consumer – NAMI?
 - Insurer – Jorge from Molina – Meghan



- Higher Education – Ray from Whitman Health Center – Diane
- Business – Greg K – Peggy
- K-12 –
 - Kim D – Peggy
 - If not, Barb Casey – Peggy
- Public Safety – Troy Tamarus – Peggy
- Philanthropy – Tom S. – Meghan
- Other ideas:
 - EMS
 - Want to keep it not too big.
- Review Council share-drive:
 - <https://drive.google.com/drive/folders/10OIMYV5yiA5zjV4tQnDwlGowNd6bB3Hj?usp=sharing>
 - Need to add:
 - History of Funding excel
 - County Housing \$
 - RCW information: sales tax and ad valorem
- Create timeline/workplan for:
 - Hold initial discussion of Council priorities and info needs
 - Establish a Council workplan to reach agreement on preliminary recommendations
 - Develop specific strategies for obtaining input and feedback on Council recommendations
 - Adopt Final recommendations for Sales Tax Funding before March 31, 2020

Ongoing meetings: **the third Thursday of each month from 11:30 to 1 – starting in September**

CHANGED the meeting time to: 9-10:30am, on the third Thursday

NEXT MEETING of BH Council Planning (Diane, Craig, Peggy, Meghan): August 23rd 11am to 1pm

**Walla Walla DD Subcommittee Meeting
No July or August meetings – Enjoy your summer!!**

**Columbia County DD
July 18th, 2019
Delaney Library – Meeting Room**

Call to Order: by Jeanne at 2:08 pm

Members Present: Jeanne Walter, Joe Huether, Melinda Lambert, Estasia Collins, and Heather Linn.

Minutes of Previous Meeting

- Minutes of the May 16th meeting were reviewed and approved as submitted.
- Joe offered to be acting secretary with the intention to train some else as secretary.



- **Cooking Classes:**
 - Alicia is doing two cooking classes per month at Noble Hunt on the second and third Tuesdays of the month. Purchases of supplies are approved for reimbursement in the current budget.
- **Craft Classes:** (will start in the fall)
- **Sensory-Friendly Movies:** Sunday, July 28th will be Toy Story 4 at 12:30. Jeanne will be at the theater starting at 12:00 with tickets.
- **Educational Classes:** A few ideas were shared - The library is planning a computer literacy class.
- **Summer Camps:** The camp was in Walla Walla through WW Valley Disabilities Network. The camp provides all the cooking.
- There is also a horse camp provided through WW Valley Disabilities Network at a cost of \$50.
- Rascal Rodeo is also available during the WW fair and we are working on getting CCPT to provide additional transportation for the event. Previously, having Rascal Rodeo here in Dayton was limited - horses were not as available, we had only 10 participants, etc.
- **Bike Camp:** Is in the Tri-Cities and is an intensive week-long camp to teach bike-riding.
- **National Night Out:** - Tuesday, August 6th in the Dayton City Park; It will be lots of fun to attend. We need additional help to be at the booths. WW Valley Disabilities Network will be there.
- **More Activities:**
 - The Prescott Pool is available with free passes for anyone from Dayton. Ride the bus for free also.
 - Missoula Children’s Theater is doing Pinocchio at the Liberty Theater. Pre-registration starts July 30th. The week-long rehearsal and workshops are August 5th through 9th.
 - Cindy Wolski provided an update report to the County Commissioners and shared a recent article on our group that was in the Waitsburg Times newspaper.
 - Jeanne is aware of a planning grant effort that includes parts of Columbia County. She will get more information to follow up.
 - We need to keep up our efforts to publicize activities and events in local newspapers, Facebook, other social media, etc. to raise awareness in our local community.
 - For classes, crafts and other activities, purchase supplies as soon as you can. It is important to spend the money available for our necessary projects.
 - Another idea for our education activities is to get a good speaker for an event at the theater or other venue.
 - Getting student volunteers to help whenever we can is another good idea.
 - Our Columbia County Fair is coming up. Entries can include photos and other items that you may be working on.
 - We discussed better dates and times for meetings. Mondays and Wednesdays and the third week may be better. For September we’ll try Monday, the 16th at 4:00 pm.

Next Meeting: September 16th, 4:00 pm at the Delaney Library
 We will count our participation in National Night Out (Aug. 6th) as our August meeting.
 Meeting Adjourned: at 3:00 pm.

Finance

**FOR VOTE
2020 Grants:**

**2020 Developmental Disabilities Grant
Evaluation Committee Recommendations**



Evaluation Committee Members:

- Craig Volwiler, Community Health Advisory Board
- Doug Logan, Community Health Advisory Board
- Rick Claridge, Community Health Advisory Board Finance Committee
- Everett Maroon, Community Health Advisory Board Finance Committee

The Developmental Disabilities funding opportunity was for \$75,000. Considering the unallocated funding from 2019, the total available is \$80,127.

We received proposals totaling \$52,814. During site visits we asked each agency how they might use additional funds if they were available. The recommendations on the next page include added funds as noted and discussed below. Even with the additions, the Developmental Disability awards will be \$26,130.60 under the amount available.

[Spreadsheet Overview](#) – see attached.

Lillie Rice Center:

- Request: \$7,850 for Groundskeeping Equipment
 - It was unclear in their proposal what they were asking for. We clarified that the \$7850 is for the leaf blower and snow removal equipment. They also want to ask for funding for an ADA ramp/push button for their East facing door that comes off their parking lot. We recommended they first apply to the ACAC.
 - Recommendation: Fund in full
- They will also put in a supplemental request for funding for a lawn mower, as theirs is near the end of its life. This may be close to \$10,000.
- We inquired about the Van that was funded in 2019, they indicated that they have had a hard time finding a used van that has lower miles, that will meet their needs. New vans are close to \$40,000. Thus, I asked them to email me a synopsis of the challenges.

Valley Residential Services:

- Request: \$20,000 for Craft and Cooking Classes
 - Recommendation: Fund in Full
- Nancy is also thinking about potential housing projects that may be beneficial to the community.

Walla Walla Valley Disability Network:

- Request: \$15,548/\$18,814 (2020/21) for Website
 - Recommendations: Fund in full
- Request: \$9,416 for Better Together Series
 - When asked how they can expand to more rural parts of the County, they indicated it takes a lot of time not only to travel there, but also in effort to make connections. Thus, I recommended an additional \$1000 for capacity building.
 - Recommendation: \$10,416

**2020 Coordinated Homeless Housing Fund
Evaluation Committee Considerations**



Evaluation Committee Members:

- Doug Logan, Community Health Advisory Board
- Alisha Walker, Community Health Advisory Board
- Everett Maroon, Community Health Advisory Board Finance Committee

The Coordinated Homeless Housing funding opportunity was for \$350,000.

We received proposals totaling \$392,187.52. We are still conducting site visits and awaiting information from applicants.

Current Stage of Review: Since the ask is for about \$42,000 over what we have to offer, we are in conversation with all organizations about where they can 'give' in their budget request.

Funding Recommendation: DCH Administrative recommendation is to propose a 3% increase from 2019 awarded amounts. This put us at only \$1,350 over, which can be covered by the Ending Fund Balance.

[Spreadsheet Overview](#)

- **Star Project-Housing Services**
 - Current Funding: \$68,862
 - Ask:
 - 2020: \$76,020
 - 2021: \$78,301
 - 2022: \$80,650
 - Recommendation for Funding:
 - Current Stage of Review:
 - Includes funding for housing support services: Case Manager
- **Comprehensive Healthcare – Housing Services**
 - Current Funding: \$49,577.00
 - Ask:
 - 2020: \$60,167.52
 - 2021: \$61,972.55
 - 2022: \$63,831.72
 - 2023: \$65,746.67
 - 2024: \$67,719.07
 - Recommendation for Funding: TBD,
 - Current Stage of Review: Waiting on additional information from CHC on their overall budget and admin rate (which is 18%). Will likely look at current funding with a 3% increase.
 - Includes funding for Support Services and maintenance on 3 houses which are leased to Comprehensive and owned by the County.
- **Joe's Place-Supported Housing Services serving individuals with sex offenses**
 - Current Funding: \$26,561.00
 - Ask:



- 2020: \$52,000
 - 2021: \$52,000
 - 2022: \$52,000
 - Recommendation for Funding: We are waiting to see if the BOCC will continue to contract with Joe’s Place. We have asked Joe to supply Letters of Support, see attached. If funded, will be at current level.
 - Current Stage of Review:
 - Includes support services for clients and operations of the house.
- **BMAC – Supportive Housing Services**
 - Current Funding: \$0 (did not apply in 2019)
 - Ask:
 - 2020: \$20,000
 - 2021: \$20,000
 - 2022: \$20,000
 - Recommendation for Funding: TBD
 - Includes funding for Lincoln Terrace Case Manager
 - **BMAC (CARVE OUT FOR Coordinated Entry)**
 - Current Funding: \$79,000
 - Recommendation for Funding: \$79,000 per year ongoing
 - **City of Walla Walla**
 - Current funding: \$100,000
 - Ask:
 - 2020: \$105,000
 - 2021: \$110,250
 - 2022: \$115,750
 - Current Stage of Review:
 - BOCC will tour the Sleep Center on 7.8.19.
 - Likely we will need to remove the Case Management portion from this and contract directly with BMAC for this service.
 - Recommendation for funding: TBD
 - Includes: Total Budget is: \$215,200
 - Sleep Center Management (Homeless Alliance) – \$35,800
 - Security (10pm to 9am) - \$129,400
 - Case Management (back-fill costs not paid by Medicaid) - \$20,000 – *recommended to go to BMAC*
 - Utilities - \$8,000
 - Operating Supplies/Repairs/Other - \$22,000

Council on Housing

Does not meet in July or August.

- Current Task Forces;



- Affordable Housing: Andrea Weckmueller-Behringer & Kathie Oreb (use the Community Councils, Connect with Gustavo)
- Communication/Advocacy: Byron Olson, Julie Reinholz & Tyler Graber
- Finance: Anne-Marie Zell-Schwerin, Renee Rooker
- Homeless/Emergency Shelter/Supportive Housing: Craig Volwiler
- Land bank: Michael Rizzitiello
- Legislative/Policy: Renee Rooker/Kathy Covey
- Vets: John Adams (VRAB)
- Youth: Norrie Gregoire (Anchor Community Initiative)

Upcoming Projects: Homeless/Housing Plan is due to BOCC 11.1.19, 12.2.19 to Commerce