



Present:	<p><u>Voting Board Members:</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Douglas Logan-Community Representative, Chair <input checked="" type="checkbox"/> Dewann Bach, Behavioral Health Representative <input checked="" type="checkbox"/> Gary Hurwitz, Medical Representative <input checked="" type="checkbox"/> Norm Osterman - Community Representative <input type="checkbox"/> Craig Richards, Business Representative <input checked="" type="checkbox"/> Norman Thiel, Social Services Representative 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Darya Tucker– Community Benefit Organization Representative <input type="checkbox"/> Nathan Viavant, Legal Representative <input checked="" type="checkbox"/> Craig Volwiler, Homeless Housing Representative <input checked="" type="checkbox"/> Alisha Walker, Community DD Representative, Walla Walla County <input checked="" type="checkbox"/> Jeanne Walter, Community DD Representative, Columbia County
<p><u>Guests:</u> Nikki Sharp <u>DCH Staff Participants:</u> Meghan DeBolt, Kara Breymeyer, Sarah Murray, Peggy Needham</p>		

Quorum Present – Yes

Welcome: Doug Logan called the meeting to order at approximately 3:30 pm. We went around the room and did introductions.

Approval of Minutes:

- Norman Thiel moved to approve the May meeting minutes as written. Darya Tucker seconded. Motion carried unanimously.

Department of Community Health Report – Meghan DeBolt – See attached.

CHAB Committee Reports – Committee Chairs –See attached

Presentations:

- Communicable Disease – Sarah Murray - see attached presentation
- Community Prevention and Wellness Initiative – Peggy Needham - see attached presentation
 - Talk. They Hear You Videos:
 - March Madness: <https://www.samhsa.gov/sites/default/files/underage-drinking-assets/tthy-dads-tv-psa-30.mp4>
 - Sleepover: <https://www.samhsa.gov/sites/default/files/underage-drinking-assets/uad-moms-thoughts-30.mp4>
- Suicide Prevention – Reach Out – Peggy Needham - see attached presentation
 - Sources of Strength Mission Statement Video: <https://sourcesofstrength.org/peer-leaders/videos/?id=78>
 - Meets the 2nd Friday of the month at 9am



Adjournment: The meeting was adjourned at approximately 5:00 pm

Next Meeting –
July 11th, 2019 | 3:30pm
Location: SonBridge Community Center

DCH Report:

Department of Community Health Team: ALL IS GOOD!

Business Office:

- As you may have heard, the County is in a serious budget shortfall. Over \$800,000 in 2019 and \$2M to bring our reserves up to the needed 25% of expenditures. Thus, all departments are being asked to report on positions, funding streams, and what is critical. I am working with our management team to strategize on our approach.

Foundational Public Health Services and Capabilities:

- Communicable Disease – DCH hosts a monthly Infectious Disease call with local clinics and providers, Skilled Nursing Facilities, and other key communicable disease partners. We started the call during flu season, however we decided to continue throughout the year to ensure lines of communication are open and we have a platform to discuss new or emerging issues.
- Immunizations – As you know, the Washington State Legislature passed a bill that removes the personal and philosophical option to exempt children from the MMR (measles, mumps, and rubella) vaccine required for school and child care entry. The bill takes effect July 28, 2019 and applies to public and private schools and child cares. The law removes the option for a personal/philosophical exemption to the MMR vaccine requirement for schools and child cares. It also requires employees and volunteers at child care centers to provide immunization records indicating they have received the MMR vaccine or proof of immunity.
- Environmental Health – there will be changes to the requirements for some food and onsite septic permits, thus more to come. We will send out information to all operators in the County.
- FPHS Funding was approved at the 2019 legislature – more to come on allocation. It is likely that Walla Walla received around \$42,000 per year to increase assessment, communicable disease, and environmental health capacity.

Veterans: The Advisory Board updated their Program Guidelines, and these were approved in June 2019 by the BOCC. This increases the amount in which veterans have access to and increases the income limit for eligibility. We also added dental benefits to the guidelines. For more information ask Meghan.

Other:

- Strategic Planning: We are currently working on an implementation plan. More to come.
 - Strategic Priorities:
 - Staff
 - Communication
 - Sustainable Funding
- Blue Zones: We have reconvened the local steering committee and are meeting bi-weekly to try to move forward. Overall, we received the proposal from Blue Zones that describes the model of program they recommend for the Walla Walla/College Place area and how much that will cost. For a three-year program, it will cost \$4.8M. We are waiting to hear what Adventist Health, through WWU, has to offer. Then we will



'fundraise' with other funders. Norman Thiel and I will be meeting with BMAC soon to discuss the option to house a Blue Zones project there.

Upcoming:

- June 13: Council on Housing Community Summit – see Sierra for information
- June 20-21: [Trauma and the Opioid Crisis](#) – Yakima, through Greater Columbia ACH
- July 8-12: NACCHO Conference, Orlando

Council on Behavioral Health

Planning Retreat

Date: June 10th, 2019, 8:30am to 1pm

We had a wonderful retreat on Monday, June 10th. We are waiting for our facilitator to send notes, but the overall takeaways were:

- Define the structure and role of the Council on BH
- Advise CHAB/DCH/County on use of local BH funds
- Determine and vet community need/community problem solving around behavioral health

Next steps:

- Set July meeting time – will meet the 3rd Thursday from 11:30 to 1pm starting in September.
- Refine Charter
- Create shared folder and post readily available materials
- Meetings:
 - Discuss funding priorities
 - Agree on preliminary recommendations
 - Reach out to other stakeholders on feedback
 - Final Recommendations to CHAB/DCH by January/March 2020 for June RFP
- Set timeline
- Recruit new members –
 - Pre-K- 12 Education
 - Insurer
 - Safety
 - Business/Philanthropy
 - Consumer/Parent of Consumer

More to come when notes are sent.

Board Development

Have posted the CHAB application and recruitment. Will be open through July 2019. Please share.

**Walla Walla DD Subcommittee Meeting
June 7, 2019**

Present: Kate Propst, Emily, Amanda Hinrichs, Nancy Riggle, Cindy Wolski



Absent: Alisha Walker, Libby McCaw, Cyndy Knight, Mike Stevenson, Shamra Baez, Sherril Clark

Updates:

Valley Residential Services (Nancy):

- ✓ Working on two referrals. One is local and one is moving back to this area. The process of finding the right house, roommates, staff, making sure the staffing hours work is all time consuming.
- ✓ Cooking and Craft classes continue to go well and attendance is good. The June 6 class was cancelled due to conflict at the Senior Center (Open House). It was discussed that it would be nice to have more volunteers to assist the participants – perhaps college aged. We talked about approaching a club or sorority at Whitman College to see if they would be interested.
 - Cooking class is held on the first and third Thursdays of the month from 4:00 p.m. to 5:00 p.m. at the Senior Center.
 - Craft class is held on the second and fourth Wednesdays of the month from 4:00 p.m. to 5: p.m. at Valley Residential Services.

DCH/CSHCN (Amanda):

- ✓ The Family Support Team continues to meet to improve support for our Birth-to-three families. Still working on increasing the DDA eligible numbers and referrals to Parent to Parent.
- ✓ CICC was held in May. From that meeting focus groups were formed to gather the right people to meet in the following areas:
 - DDA Eligibility
 - We discussed that education in the schools about DDA and Parent to Parent would be a great way to give gentle nudges to parents. Teachers and Para-Educators have frequent, routine contact with parents and would be a great resource to remind parents that there is support out there. Perhaps give WWVDN rack cards and DDA brochures to teachers, nurses and counselors.
 - Autism Support services
 - With the growing number of birth-to-three autism “red flags” and diagnosis, there is a huge need for local behavioral specialists and applied behavior analysis (ABA) providers locally. We discussed that it is difficult to contract with DDA or to start your own business (if you have the qualifications). It was suggested that we talk to Responding to Autism in Tri-Cities to see if they would hire a person to cover Walla Walla if we were able to provide some potential caseload data.

DCH/DD Program (Cindy):

- ✓ The First official Accessible Communities Advisory Committee (ACAC) was held on Wednesday, May 29th at 7:00 p.m. at SonBridge. We elected officers and formed sub-committees for By-laws, Community Outreach and Grant Review.
- ✓ The ACAC meeting schedule was set through 2020. Meetings will be held on the third Wednesday, every three months. All meetings are from 7:00 p.m. – 8:30 p.m. at SonBridge Community Center in College Place. The meetings are open and anyone can attend.
 - August 21, 2019
 - November 20, 2019



- February 19, 2020
- May 20, 2020
- August 19, 2020
- November 18, 2020
- ✓ ACAC received a grant request from SonBridge for an electric door button to open their main entrance.
- ✓ Val Morgan, a trainer of Job Development and Marketing has been in Walla Walla all week working with our Employment providers. She held a one-day training on Monday, June 3rd, organized a group tour in the morning of June 4th and has schedule half a day to work with each contracted provider agency for the remainder of the week.
- ✓ The DD Priorities were reviewed and updated, however few changes were made. The 2019 list is attached and will be used as a guideline for Ad Valorem grant requests.

Senior Center (Kate):

- ✓ Held an Open House last Thursday. About 25 people attended.
- ✓ The Home and Garden show had a good turnout and raised about \$1,000.
- ✓ Libby and Kate are looking into starting a gardening project to teach gardening and will be working with City Parks and Recreation to see if using Jefferson Park property near the Center would be an option.
- ✓ The Center will be holding monthly fundraising dinners except in October and November when they will be preparing for the Christmas Bazaar.

No July or August meetings – Enjoy your summer!!

Columbia County DD

**May 16th, 2019
Meeting Minutes**

Call To Order: Jeanne Walter, Chair, 2PM, Port Building.

Members In Attendance: Joe Huether, Tyler Cooper, Heather Linn, Alicia Walker, Melinda Lambert, Jeanne Walter

- Columbia County Coordinator Report-Update on Columbia County agreement by Joe and coordinators report to Commissioners, received via email.
- Parent To Parent Information-Friday monthly dinners continue. Potluck and essential oil meeting to occurred on April April 19th at Delany Building from 5:30-7:30. Went well with good attendance.
 - Parent To Parent juvenile training for Developmental Disability workshops postponed.
- County Health Information-Estasia not able to attend for County.
- ESD 112 Information-Martina not able to attend for ESD.
- Columbia County Funding-Administered by Cindy Wolski and ComNet. Reviewed by Joe.



- Cooking- Alicia will have first cooking class June 18th from 2-4PM at Alicia's Restaurant. Jeanne gave her cooking book from Walla Walla cooking class. Group discussed recipes and ideas for class.
- Crafts-Wendy Frame has agreed to teach craft classes after June.
- Library Class- Keagan will teach anyone interested on Saturdays. He could also teach at another scheduled time. Library Manager, Dusty, has approved the program teaching.
- Theater- Sensory Friendly Movies at Liberty Theater set to continue on Sundays. Jeanne has tickets and will be available before showing for those who qualify.
- Next Community Health Advisory Board June 13, 2009 at 3:30 PM.

Meeting adjourned at 2:45 PM. Next meetings are scheduled for June 20th and July 18th at 2 pm in Delany Building.

Finance

2020 Grants:

- See attached for the DD Letter of Need/Intent Announcement. Homeless Housing is similar.
- The CHAB Finance Committee will meet on Monday, June 17th to review proposals and determine allocation recommendations and if there is any 'unallocated' funding that would warrant a full RFP.
- CHAB will vote at July meeting for formal funding allocation to each.

Emergency Fund Request policy:

Still in the works: Emergency funding requests are to be discouraged, and only granted if the situation was unforeseeable. That is, we do not want to issue emergency grants simply to cover poor planning on the part of the requesting agency. There needs to be a formal process identified. The amount available for emergency grants should not be large, perhaps \$10,000 per month that does not roll over.

Update on School-based Behavioral Health:

An RFP was issued in April, closed on May 3rd. We received two applications – one from Comprehensive and one from The Health Center. Members of the former Behavioral Health scoring committee and WWPS team will be reviewing the applications. The Health Center was selected through a vote of CHAB. Thank you!

Council on Housing May 23, 2019

- Vision Values Update- Board reviewed most recent update by the Vision/Values task force. Recommended changes were approved by board. See attached.
- 5-year homeless/housing plan update- This committee consisting of Andrea, Mike, Craig, Meghan, and Sierra reviewed Beaverton draft outline. Andrea recommended that transportation be included as well as this is often overlooked and impacts housing affordability to a significant level. A rough outline will be presented at the Community meeting. Group recommends that it "not be to done or polished so that it looks like a final plan is being presented with no input from the Community".
- Community Summit Update-See attached agenda.
- Legislative Update-See attached documents.



- New Business- No new business.

Next meeting: June 14th, 2019 Community Summit – 11am to 1pm, SunBridge

**Request for Letters of Need and/or Intent
2020
Developmental Disabilities Grant
WALLA WALLA COUNTY,
WASHINGTON**

TIMELINE

Letters of Need/Intent Due	June 14, 2019 by 5:00 p.m. PST
Notification of Ongoing Funding for LON/I's submitted	June 18, 2019 by 5:00 p.m. PST
Meetings with Successful LON/I Grantees	June 19, 2019 through June 29, 2019
<i>If needed: 2020 DD Grant RFP</i>	
RFP Opens in AmpliFund	July 2, 2019 at 8:00am PST
RFP Announced	July 2, 2019
Meetings with interested Grantees	July 2, 2019 through July 13, 2019
RFP Closes	July 31, 2019 at 5:00pm PST
Review and Scoring Applications	August 1, 2019 through August 31, 2019
Site Visits Schedule and Held by DCH	August 13, 2019 through August 24, 2019
CHAB Recommendations Made	September 19, 2019
BOCC Decision on Funding Allocation	October 1, 2019
Notification of Contract Awards	October 1, 2019
Year One Contract Fully Executed by	October 19, 2019
Grant Year One	January 1, 2020 to December 31, 2020
Year One Funding	\$75,000

PURPOSE

The Walla Walla County Department of Community Health (DCH) purposes to continue to fund programs and projects currently funded by Ad Valorem funds through the Developmental Disabilities Grant (DD Grant). There are \$75,000 available per year. After hearing from entities who have received funding in the past regarding their ongoing funding needs, DCH, in partnership with the Community Health Advisory Board



(CHAB), will determine if there are funds to be left unallocated and a full Request for Proposals will open in July 2019.

BACKGROUND

Walla Walla County Department of Community Health, with direct expertise in developmental disabilities and mental health service provision and programming, are responsible for development, implementation, oversight, evaluation and allocation of Ad Valorem Property Tax funded programs and services. In 2017, DCH in partnership with the CHAB and the Walla Walla County Board of Commissioners, set an annual allocation of \$75,000, from the Ad Valorem Property tax, to benefit new and existing programs for the provision of developmentally disabled individuals within Walla Walla County. The purpose of these funds is to provide additional funds for the coordination and provision of community services for persons with developmental disabilities or mental health services, the county governing authority of each county in the state must budget and levy annually a tax in a sum equal to the amount which would be raised by a levy of two and one-half cents per thousand dollars of assessed value against the taxable property in the county, as defined by [RCW 71.20.110](#).

Grants were awarded in 2018 and 2019 to community organizations with missions consistent with serving individuals with developmental disabilities. Projects/programs funded to date include:

- 2018:
 - Disability Resource and Information Website/Walla Walla Valley Disability Network
 - Accessible Foundation at Wildwood Park/Walla Walla Valley Disability Network
- 2019:
 - Van and lift for Community Integrated Employment Activities/Blue Mountain Industries
 - Cooking and Craft Classes/Valley Residential Services
 - Better Together Training Series for parents and school personnel/Walla Walla Valley Disability Network

PROCEDURE and ELIGIBILITY

Organizations currently receiving funding will be asked to submit a LON/I to outline ongoing funding need for programs which were awarded funding in 2017 or 2018. These proposals will be reviewed by the CHAB and DCH staff to determine feasibility. Funding will be awarded via contract to successful proposals according to the timeline above. After this initial allocation, DCH, in partnership with the CHAB, will determine if there are funds to be left unallocated and a full Request for Proposals will open in July 2019, if needed.

Initially, eligible organizations are those who are currently receiving funding. Overall eligibility with demonstrable experience working with individuals with developmental disabilities, or their families. Organizations must be:

- Nonprofit supportive service organizations
- Public and Private Schools
- Private agencies with a mission consistent with the intent of the funding priorities.

FUNDING PRIORITY



DCH and the Community Health Advisory Board, in partnership with the Walla Walla County Board of County Commissioners, recognize the positive impact Developmental Disability funds have had in the community over the past two years. In addition, we recognize that some of the programs that have received funding may need ongoing funding to sustain their operation and impact. Thus, to allocate 2020 funds, we intend to give the first opportunity to current funding recipients. Ongoing funding will be for current or newly proposed programs/projects that serve Walla Walla County residents.

LETTER OF NEED/INTENT

The LON/I is limited to two pages, plus the cover sheet and the LON/I Checklist of Assurances. For consideration, please submit:

- Completed cover sheet (see page 4)
- Answer Letter of Intent questions (maximum 2 pages, font size 11, single spaced)
- Complete the Letter of Need/Intent to Apply Checklist of Assurances (see page 5)

Please briefly respond to the following Letter of Need/Intent questions:

1. What program(s), funded by the 2018 or 2019 DD Grant, do you intend to continue to provide?
 - a. What is the ongoing funding need to sustain/grow this program?
 - b. How long (1 year, 2 years, 3 years) would you like to request funding for? Please provide a brief program budget if appropriate.
 - c. Describe your success/lessons learned/opportunities for this program.
2. Is there a new program/project you would like to apply for?
 - a. Please describe the program/project.
 - b. What is the ongoing funding need to sustain/grow this program?
 - c. How long (1 year, 2 years, 3 years) would you like to request funding for? Please provide a brief program budget if appropriate.
3. Complete the Checklist of Assurances (see page 5) and sign.

The LOI must be received by **5:00 p.m. on June 8th, 2019 PST**. Submit via email to mdebolt@co.walla-walla.wa.us and place **"DD Grant LON/I"** in the subject line. Email attachment must be in PDF file format. If you submit a proposed budget, please attach as an Excel document. Please also attach the cover sheet (see page 4) and the Checklist of Assurances (see page 5).

REVIEW

A multi-disciplinary team from the DCH and the Community Health Advisory Board will review the Letters of Need/Intent for basic eligibility criteria and alignment with priorities. Programs selected for ongoing funding will be notified **by 5:00 pm on June 18th, 2019**.

If all funding is not allocated, DCH will issue an full RFP process in July 2019. See timeline above for details.



COMMUNICATIONS

Please direct all communication about this LON/I to: Meghan DeBolt, Department of Community Health,
mdebolt@co.walla-walla.wa.us.