

WALLA WALLA COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

310 W Poplar St., Suite 200

Walla Walla, WA 99362

509-524-2610

Submit all documents to: permits@co.walla-walla.wa.us

You will receive an auto-generated email once your application has been entered in our electronic system (TRAKiT) for processing and screening. If you do not receive an email within five business days, please call the number listed above to let us know.

Grading and Excavation Permit Application (required if cut and/or fill more than 49 cubic yards)
\$50.00 application and \$150.00 deposit fee will be required, and you will be contacted for payment via email or phone.

WWCC 15.04.430 (in part); Grading in excess of five thousand cubic yards (three thousand eight hundred twenty-five cubic meters) shall be performed in accordance with the approved grading plan prepared by a civil engineer.

12-digit Parcel # _____

Site Address _____

Applicant (required) _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ E-mail address: _____

Property Owner (required) _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ E-mail address: _____

Contractor (if applicable) _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ E-mail address: _____

Contractor's Registration # _____

Describe what you plan to do: (e.g. Grading for driveway) _____

Proposed scope of work: (*Excavation or grading over 500 cubic yards may require an Environmental (SEPA) Checklist*)

Total area to be cleared or graded: _____ acres/sq. ft. Total quantity of excavation: _____ cubic yards

Maximum cut: _____ feet Total quantity of fill: _____ cubic yards Fill material: _____

Additional Minimum Documents required:

- One complete set of grading/excavation plans
- Site plan

The above information, site plan, and drawings relating to the structure for which this application is submitted are correct and are an accurate representation of this project.

Signature _____ Date _____

Contractor Registration requirements

RCW 18.27.110

Building permits — Verification of registration required — Responsibilities of issuing entity — Penalties.

(1) No city, town or county shall issue a construction building permit for work which is to be done by any contractor required to be registered under this chapter without verification that such contractor is currently registered as required by law. When such verification is made, nothing contained in this section is intended to be, nor shall be construed to create, or form the basis for any liability under this chapter on the part of any city, town or county, or its officers, employees or agents. However, failure to verify the contractor registration number results in liability to the city, town, or county to a penalty to be imposed according to **RCW 18.27.100(8)(a)**. “(8)(a) The finding of a violation of this section by the director at a hearing held in accordance with the Administrative Procedure Act, chapter [34.05](#) RCW, shall subject the person committing the violation to a penalty of not more than **ten thousand dollars** as determined by the director.”

(2) At the time of issuing the building permit, all cities, towns, or counties are responsible for:

- (a) Printing the contractor registration number on the building permit; and
- (b) Providing a written notice to the building permit applicant informing them of contractor registration laws and the potential risk and monetary liability to the homeowner for using an unregistered contractor.

(3) If a building permit is obtained by an applicant or contractor who falsifies information to obtain an exemption provided under **RCW 18.27.090**, the building permit shall be forfeited.

WAC 296-200A-110

Is a city, town, or county required to verify a contractor registration number?

Before issuing a building permit, a city, county or town must verify the registration of the general or specialty contractor applying for the permit.

By my signature, I hereby attest that I have received and read this information.

Printed Name: _____

Signature: _____ Date: _____



