

January 14, 2019

The Board of Walla Walla County Commissioners met in regular session with Chairman Todd L. Kimball, present and member James K. Johnson, present.

County Employees Present: Sheriff, Mark Crider; Joe Klundt, Undersheriff; Dave Maiden, Coordinator Noxious Weed Control Board; Kevin Gutierrez, Director of Technology Services; Jon Cassetto, Juvenile Justice Center; John Shartle, Corrections Department; Keri Weber, Corrections Department; Jesse Nolte, Deputy Prosecuting Attorney; Tony Garcia, Public Works Director; Shelly Peters, Human Resources/Risk Manager; Tom Glover, Community Development Department Director; Lauren Prentice, Community Development Department; Dan Aycock, Civil Service Commissioner; Diane Harris, Commissioners' Office; Jill Munns, Commissioners' Office.

Community Members Present: Greg Tompkins, Wendi Kregger, R.L. McFarland, Dorothy Knudson, Wayne Langford, Mike Fredrickson, Jon Hooper, Jordan Michaels, Ernie Schrader, Jim Romine, Vern Myrick, Dave Chandler and Michele Rennie (via phone).

COUNTY COMMISSIONERS

Chairman Kimball

Roll call and establish a quorum

Commissioner District 2 Chair - Todd L Kimball: Present
Commissioner District 1 - James K Johnson: Present

Review warrant list

Commissioner Kimball had a few questions and is waiting for answers.

Declarations re: conflict of interest - none

Pledge of Allegiance

Public comment period (time limitations may be imposed) - none

Action Agenda Items:

Review submitted Employee Payroll Action Forms - none

Consent Agenda Items:

IN THE MATTER OF APPROVING THE MINUTES OF THE WALLA WALLA COUNTY COMMISSIONERS' PROCEEDINGS FOR JANUARY 7 AND 8, 2019

RESOLUTION NO. 19 006

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the minutes of the Walla Walla County Commissioners' proceedings of January, 7 and 8, 2019, shall be approved.

IN THE MATTER CANCELLING COUNTY COMMISSIONERS' SESSIONS AND SETTING A SPECIAL MEETING DATE

RESOLUTION NO. 19 007

WHEREAS, due to the lack of a quorum on the regularly scheduled, Board meeting days, of January 28 and 29, 2019; and

WHEREAS, to take action on certain financial matters, and in the event that other county-related business shall arise necessitating action by the Board, a special meeting will be held on Friday, January 25, 2019 at 1:00 p.m. to conduct said business; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the regularly scheduled Board meetings on January 28 and 29, 2019 be cancelled.

BE IT FURTHER RESOLVED that a special meeting of the Board shall be set for January 25, 2019.

BE IT FURTHER RESOLVED that the next regular meeting of the Board will be held on February 4, 2019.

IN THE MATTER OF APPROVING OUT OF STATE TRAVEL TO NEVADA FOR COUNTY TREASURER GORDON HEIMBIGNER AND CHIEF DEPUTY TREASURER LISA STOBER

RESOLUTION NO. 19 008

WHEREAS, Walla Walla County Treasurer Gordon Heimbigner has requested approval for out of state travel to allow his attendance and that of Chief Deputy Treasurer Lisa Stober at the Government Investment Officers Association conference in Las Vegas, Nevada, March 20-23, 2019; and

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WHEREAS, conference costs are covered by the county's investment pool fees, with no Current Expense Fund monies expended; and

WHEREAS, approval of the request at this time will allow Mr. Heimbigner to monitor air fare and hotel rates and make reservations at the most favorable rates; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that travel reimbursements shall be at the "high cost area" rate.

BE IT FURTHER RESOLVED that additional time to travel to or from said event, if needed, is also approved.

BE IT FURTHER RESOLVED that any personal travel costs shall be the responsibility of Mr. Heimbigner and/or Ms. Stober.

**IN THE MATTER OF RESCINDING RESOLUTION
NO. 14 058 AND FORMALIZING THE ALLOWED
EXPENDITURE OF FUNDS FROM FUND 13600
CURRENT EXPENSE RETIREMENT**

RESOLUTION NO. 19 009

WHEREAS, pursuant to Resolution 14 058 the Board of County Commissioners as part of the discussions, as the county legislative authority, during open, public meetings leading up to and culminating in the adoption of the 2014 Walla Walla County Budget, there was a consensus by the Board that, due to budgetary constraints, elected officials and department heads budgeted under the Current Expense fund should not fill employee positions until "legacy costs" or payouts (those related to personnel benefits such as Retirement, etc.) have been recovered in respective budgets, thereby reducing expenditures and resulting in necessary budgetary stability; and

WHEREAS, during the 2019 budget discussions, as the county legislative authority, during open, public meetings leading up to and culminating the adoption of the 2019 Walla Walla County budget, there was a consensus by the Board that, expenditures shall be allowed from Fund 13600 Current Expense Retirement Fund for "legacy costs" or payouts (those related to personnel benefits such as Retirement, etc.) for employees under the Current Expense fund that meet certain requirements of employment; and

WHEREAS, the "legacy costs" for Current Expense employees that meet the requirement of having continuously been employed by Walla Walla County for 25 (twenty-five) or more consecutive years shall be paid from the Current Expense Retirement Fund, Fund 13600, a fund into which Current Expense fund monies are budgeted to transfer funds to in 2019; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Resolution No. 14 058 be rescinded, and the above outlined position shall be formally adopted and approved as a policy of the Board and shall remain in effect until rescinded by action of the Board of County Commissioners.

**IN THE MATTER OF SALARY ADJUSTMENTS
FOR CERTAIN WALLA WALLA COUNTY NON-
REPRESENTED PERSONNEL FOR YEAR 2019**

RESOLUTION NO. 19 010

WHEREAS, previous annual resolutions of the Board of County Commissioners have established salary adjustments for non-represented County personnel; and

WHEREAS, pursuant to previous discussions and a consensus, a determination was reached to establish the compensation level for non-represented employees to be consistent with provisions of the 2019 through 2021 Labor Agreement between Walla Walla County Board of Commissioners and the Washington State Council of County and City Employees, Local 1191-WC of the American Federation of State, County, and Municipal Employees, AFL-CIO, Current Expense Courthouse Employees; and

WHEREAS, said Agreement provides that covered employees receive compensation for the upcoming year based upon a scheduled increase equal to 80% (eighty percent) of the Consumer Price Index for All Urban Consumers (CPI-U) for Seattle-Tacoma-Bellevue for June of the current year, in this case 2018; and

WHEREAS, the CPI-U measure for June, 2019 is 3.3%, and 80% of that figure is 2.64%; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, in accordance with above referenced and effective January 1, 2019, the 2019 compensation schedule for the above-named unit employees, certain below-named department heads, and other non-represented County employees shall be increased by two and sixty four tenths percent (2.64%), as determined above and as based upon an employee's respective 2018 salary schedule in effect as of December 31, 2018.

BE IT FURTHER RESOLVED that it is the intent of the Board of Walla Walla County Commissioners that, as outlined on the attached Exhibit A, which is by this reference made a part hereof, 2019 salaries for the following shall be set as provided above and/or pursuant to Employment Agreements with the County: the chief deputy prosecuting attorney; administrative, unclassified, exempt employees appointed by the county sheriff; and certain employees who have entered into separate Employment Agreements with the County, effective as of January 1, 2019.

EXHIBIT A
January 7, 2019

2019 SALARIES FOR WALLA WALLA COUNTY EMPLOYEES WHO ARE REPRESENTED BY A COLLECTIVE BARGAINING UNIT
(effective January 1, 2019)

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- Under the Current Expense Courthouse agreement, the schedule for 2019 wages shall reflect an increase equal of 2.64%, pursuant to Article XIV of the Agreement 2019-2021 and the governing resolution.
- For employees covered by the Road Crew Local 1191, (the "Public Works Contract"), the schedule for 2019 wages shall reflect an increase equal of 2.64%, pursuant to Article XVII of the Agreement 2019-2021 and the governing resolution.
- For members of the Corrections and Professionals Association, current contract expired December 31, 2018 and currently are in negotiations, so they continue with the 2018 pay schedule until new contract is ratified.
- For members of the Commissioned Deputy's Association, the schedule for 2019 wages shall reflect an increase equal of 2.5%, pursuant to Article XIV of the Agreement 2017-2019.
- For members of the Sheriff's Office Administrative Support Employees, the schedule for 2019 wages shall reflect an increase of 2.64%, pursuant to Article XXII of the Agreement 2019-2021.

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2019 SALARIES FOR CERTAIN APPOINTED WALLA WALLA COUNTY EMPLOYEES WHO ARE NOT REPRESENTED BY A COLLECTIVE BARGAINING AGREEMENT (effective January 1, 2019)

Effective January 1, 2019 the compensation schedule for the following non-represented and/or named appointed positions shall be increased by two and sixty four tenths percent (2.64%), consistent with the Current Expense Courthouse agreement now in place, and based on an employee's respective salary in effect as of December 31, 2018:

- All non-represented employees (those not covered by a collective bargaining agreement, to include those in the Public Works Department).
- administrative, exempt (unclassified under Civil Service) employees appointed by the county sheriff, pursuant to and authorized by RCW 41.14.070
- the chief deputy prosecuting attorney
- certain employees who have entered into separate Employment Agreements with Walla Walla County (Ron Branine, Meghan DeBolt, Tony Garcia, Tom Glover, Norrie Gregoire, Kevin Gutierrez, Elizabeth "Liz" Jessee, Heather Lee and Shelly Peters)

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Effective January 1, 2019 the compensation schedule for the following non-represented and/or named appointed positions shall be set as follows, consistent with the referenced classification and compensation study and as determined by the Board:

- chief deputies appointed by county elected officials (deputies appointed by the County Assessor, County Auditor, County Clerk, Board of County Commissioners, County Coroner, and County Treasurer, pursuant to RCW 36.16.070) shall be compensated at an amount equal to eighty percent (80%) of the salary set for those respective elected officials.

-end-

County vouchers/warrants/electronic payments as follows: 4204452 through 4204622 totaling \$476,678.19 (2018 expenditures)

Payroll action and other forms requiring Board approval

MOTION: *I move to approve the Commissioners' consent agenda items, the minutes; cancelling sessions and setting a special meeting date; approving out of state travel to Nevada for County Treasurer Gordon Heimbigner and Chief Deputy Treasurer Lisa Stober; rescinding Resolution No. 14 058 and formalizing the allowed expenditure of funds from fund 13600 Current Expense Retirement Fund; salary adjustments for certain Walla Walla County non-represented personnel for year 2019; and warrants and payroll action and other forms, as listed on the agenda and referenced.*

Commissioner Kimball requested warrant 4204582 be pulled from approval until his questions are answered.

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

Miscellaneous business to come before the Board

Review reports and correspondence; hear committee and meeting reports

Review of constituent concerns/possible updates re: past concerns

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

Action Agenda Items:

**IN THE MATTER OF APPROVAL OF
 REVISED WALLA WALLA COUNTY
 POLICY ON INFORMATION TECHNOLOGY
 AND USE OF RESOURCES**

RESOLUTION NO. 19 011

Please note: Verbatim minutes are not prepared. Audio of each meeting is made available on the Walla Walla County website www.co.walla-walla.wa.us If audio is not available on website please contact the County Commissioners' Office to request a copy.

WHEREAS, County Technology Services Department Director Kevin Gutierrez has prepared a revised Walla Walla County Policy on Information Technology and Use of Resources; and

WHEREAS, the revised policy adds Section I. Networks and Security (5) Breach of County Networks, Computer Systems or Other Technology Related Items; and

WHEREAS, the County Prosecuting Attorney and Human Resources/Risk Manager have reviewed said policy; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said Walla Walla County Policy on Information Technology and Use of Resources, as revised, shall be approved.

MOTION: *I move to approve the revised Walla Walla County Policy on Information Technology and Use of Resources, as recommended and requested by the Technology Services Department Director.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

Proposal 2019 01-14 TSD-1 Approval of newly created Walla Walla County seal as the official seal for Walla Walla County

MOTION: *I move to approve Proposal 2019 01-14 TSD-1, approval of newly created Walla Walla County seal as the official seal for Walla Walla County, as recommended and requested by the Technology Services Department Director.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

Department update and miscellaneous

Dorothy Knudson, Rancho Villa – question.

COUNTY CORRECTIONS DEPARTMENT

Norrie-Gregoire

Norrie out of the office for training: John Shartle– Adult Corrections update and Jon Cassetto – Juvenile Justice Center update.

Action Agenda Items:

Proposal 2019 01-14 CORR-1 Rejecting bid received for Fingerprint LiveScan System

MOTION: *I move to approve Proposal 2019 01-14 CORR-1 (Corrections), approval to reject the bid received for Fingerprint LiveScan System, as recommended and requested by the Corrections Department Director.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

IN THE MATTER OF APPROVING A CONTRACT FOR HAIRCUTTING SERVICES BETWEEN WALLA WALLA COUNTY AND KATHY KELLEY

RESOLUTION NO. 19 012

WHEREAS, the Walla Walla County Department of Corrections has offered a contract to Kathy Kelley to provide haircutting services to the inmates of the Walla Walla County Adult Corrections Facility; and

WHEREAS, the County Prosecuting Attorney has reviewed said contract; and

WHEREAS, Norris Gregoire, Director of Corrections has recommended and requested approval of the contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and chairman shall sign said contract

MOTION: *I move to approve a contract for Haircutting Services between Walla Walla County and Kathy Kelley, as recommended and requested by the Corrections Department Director.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

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Consent Agenda Items:

IN THE MATTER OF APPROVING ADDENDUM
TO PERSONAL SERVICES CONTRACT BETWEEN
WALLA WALLA COUNTY AND R & B FLECK
ENTERPRISES FOR SERVICES IN THE COUNTY
CORRECTIONS FACILITY

RESOLUTION NO. 19 013

WHEREAS, Walla Walla County Corrections Department has proposed an addendum to Personal Services Contract Between Walla Walla County and R & B Fleck Enterprises; and

WHEREAS, the addendum to the contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said addendum; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said addendum, and that the Chair of the Board shall sign in the name of the Board.

MOTION: *I move to approve the Corrections department consent agenda item, approving an Addendum to Personal Services Contract between Walla Walla County and R&B Fleck Enterprises for Services in the County Corrections Facility, as listed on the agenda and referenced.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

Department update and miscellaneous

PUBLIC WORKS DEPARTMENT

Tony Garcia

Consent Agenda Items:

Execute notice of intent to reapply for coverage under the Eastern Washington Phase II NPDES (National Pollutant Discharge Elimination System) Stormwater Permit

MOTION: *I move to approve executing the notice of intent to reapply for coverage under the Eastern Washington Phase II NPDES (National Pollutant Discharge Elimination System) Stormwater Permit, as listed on the agenda and referenced.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

Dorothy Knudson 250 Rancho Villa – question.

Department update and miscellaneous

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

Miscellaneous business for the Board

Executive session re potential litigation and acquisition of real estate 10:19 a.m. - 10:39 a.m. pursuant to RCW 42.30.110(i) and RCW 42.30.110(1)(b).

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

Department update and miscellaneous

Action Agenda Items:

Revised job description approval form - Part-time Office Assistant/Receptionist for the Clerk's Office

MOTION: *I move to approve the Revised Job Description Approval Form submitted by the Clerk's Office as listed on the agenda and referenced.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

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Wayne Langford - 672 Lake Road, Burbank – question.

FACILITIES MAINTENANCE**Ron Branine****Action Agenda Items:**

Proposal 2019 01-14 MAINT-1 Approval to replace a non-working UPS (Uninterruptable Power Supply) at the Walla Walla County Jail

MOTION: *I move to approve Proposal 2019 01-14 MAINT-1 (Maintenance), approving replacing a non-working UPS (Uninterruptable Power Supply) at the Walla Walla County Jail, as recommended and requested by the Facilities Maintenance Manager.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

Proposal 2019 01-14 MAINT-2 Approval to replace a non-working UPS (Uninterruptable Power Supply) at the Walla Walla County Juvenile Justice Center

MOTION: *I move to approve Proposal 2019 01-14 MAINT-2 (Maintenance), approving replacing a non-working UPS (Uninterruptable Power Supply) at the Walla Walla County Juvenile Justice Center, as recommended and requested by the Facilities Maintenance Manager.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

Department update and miscellaneous

Commissioner Reports here.

COUNTY COMMISSIONERS

Interview applicants for previously publicized opening on the Walla Walla County Planning Commission

Jon Hooper – here for interview and will answer questions.

Jordan Michaels – here for interview and will answer questions.

Michele Rennie – via phone due to her skype not working.

Interview applicants for previously publicized opening on the Walla Walla County Civil Service Commission

Ernie Schrader – here to interview and will answer questions.

Jim Romine – here to interview and will answer questions.

Vern Myrick – here to interview and will answer questions.

Dave Chandler – here to interview and will answer questions.

Executive session re personnel to review applicants 2:16 p.m. – 2:32 p.m. pursuant to RCW 42.30.110(g).

MOTION: *I would move to appoint Dave Chandler to fill the vacant position on the Walla Walla County Civil Service Commission.*

Discussion by Commissioner Kimball.

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

MOTION: *I would move to appoint Jon Hooper to fill the vacant position on the Walla Walla County Planning Commission.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

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Miscellaneous business to come before the Board

Commissioners came back on the record at 3:01 p.m. re warrant approval. Warrant 4204582 was pulled for approval earlier in the day. The questions asked by Commissioner Kimball were answered.

MOTION: *I would move to approve warrant 4204582.*


Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 Chair - Todd L Kimball: 2nd
Commissioner District 2 Chair - Todd L Kimball: Approve
Commissioner District 1 - James K Johnson: Approve

The balance of the session was devoted to routine business.

Commissioners said there will be no business before the Board on Tuesday, January 15, 2019.

Commissioners adjourned until Tuesday, January 22, 2019.

ATTEST:



Diane L. Harris, Clerk of the Board

APPROVED:



Todd L. Kimball, Chair



James K. Johnson, Member

Position Currently Vacant, Member