

The Board of Walla Walla County Commissioners met in regular session with Chairman Todd L. Kimball, present, Jennifer R. Mayberry member, present, and member Gunner Fulmer, present. Clerk of the Board, Diane L. Harris, was also present.

COUNTY COMMISSIONERS

Chairman Kimball

Roll call and establish a quorum

[Commissioner District 2 Chair - Todd L. Kimball: Present](#)

[Commissioner District 3 - Gunner Fulmer: Present](#)

[Commissioner District 1 - Jennifer R. Mayberry: Present](#)

Silence cell phones

Declarations re: conflict of interest - none

Approval of agenda

MOTION: I move to approve the agenda.

[Commissioner District 3 - Gunner Fulmer: Motion](#)

[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)

[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)

[Commissioner District 3 - Gunner Fulmer: Approve](#)

[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Pledge of Allegiance

Public comment period (time limitations may be imposed) - none

Introduction of new county employees (this is scheduled for the first meeting of each month) - none

Action Agenda Items:

Review vouchers/warrants/electronic payments - reviewed

Consent Agenda Items:

Commissioner Fulmer read the Proclamation October, 2024 as Domestic Violence Awareness Month.

RESOLUTION 24 203 – IN THE MATTER OF APPROVING THE MINUTES OF THE WALLA WALLA COUNTY COMMISSIONERS' PROCEEDINGS FOR SEPTEMBER 23 AND 24, 2024 AND CANCELLED SESSIONS OF SEPTEMBER 30 AND OCTOBER 1, 2024

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the minutes of the Walla Walla County Commissioners' proceedings of September 23 and 24, 2024 and cancelled sessions of September 30 and October 1, 2024.

1) Proclaiming October, 2024 as Domestic Violence Awareness Month

WHEREAS, domestic violence is a serious and pervasive crime affecting millions of women, men, children and communities in the United States every year; and

WHEREAS, women and girls often face interlocking and compounding social barriers such as racism, sexism, and gender-based violence, which harms their ability to thrive; and

WHEREAS, violence against men and women affects the lives of countless families across the United States, with one in four women and one in seven men experience severe domestic violence and more than three women murdered each day by their current or former partner in communities across the country; and

WHEREAS, every 68 seconds, another American is sexually assaulted, and, out of every 1,000 cases of rape, only 310 are reported, 50 lead to arrest, and 28 lead to a felony conviction; and

WHEREAS, financial abuse is experienced in up to 99% of domestic violence cases and occurs across all socio-economic, educational, racial and ethnic groups; and

WHEREAS, immigrant women, women of color, women with disabilities, and LGBTQ communities face heightened risks of violence and greater barriers to legal remedies and supportive services due to factors such as limited English proficiency and language barriers, fear of deportation, limited access to higher education and job resources, higher risks of poverty and limited resources for access to support and affordable childcare; and

WHEREAS, well over half of homeless women have lost housing because of violence committed against them, and over 80% of homeless mothers have experienced severe physical and/or sexual abuse during their lifetimes; and

WHEREAS, the citizens of this county will work to end the epidemic of gender-based violence and support families; now therefore

Please note: Verbatim minutes are not prepared. Audio of each meeting is made available on the Walla Walla County website www.co.walla-walla.wa.us If audio is not available on website please contact the County Commissioners' Office to request a copy.

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they recognize the importance of continuing to increase awareness of the impacts of domestic violence, and do hereby proclaim

OCTOBER, 2024 as DOMESTIC VIOLENCE AWARENESS MONTH

in Walla Walla County, and ask all citizens to help raise awareness about domestic violence and join in and support local efforts to end this terrible problem and assist victims of these crimes, because there is only one way to end domestic violence: **together**.

MOTION: I move to approve the Commissioners' consent items; the minutes, Proclaiming October, 2024 as Domestic Violence Awareness Month as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Commissioner comments

Action Agenda Items:

County vouchers/warrants/electronic payments as follows: 4055772 through 4055792 totaling \$1,320,534.28 (September payroll); 4265714 through 4265741 totaling \$1,383,533.07 (benefits and deductions); 4265711 through 4265712 totaling \$273,655.96 (ER&R); 4265713 in the amount of \$165,009.12 (Corrected warrant - Fairgrounds)

MOTION: I move to approve county vouchers/warrants/electronic payments as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Approval of request for Walla Walla County Courthouse Lawn or County Property Use Permit Application by YWCA of Walla Walla

MOTION: I move to approve the request by YWCA of Walla Walla to use the Walla Walla County Courthouse Lawn on October 24, 2024 as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

RESOLUTION 24 204 – IN THE MATTER OF APPROVING OUT OF STATE TRAVEL FOR WSU EXTENSION EMPLOYEES (WILLIAMS AND FARLEY)

WHEREAS, County Extension Agent Debbie Moberg-Williams is requesting out of state travel approval to attend the 2024 NAE4-HYDP Conference, October 14 – 18, 2024 in Boise, Idaho; and

WHEREAS, advanced authorization for out of state travel is required; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time for travel to or from said training, if needed, is also approved.

MOTION: I move to approve out of state travel for WSU employees (Williams and Farley) as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Miscellaneous business to come before the Board

Review reports and correspondence; hear committee and meeting reports

COUNTY FAIRGROUNDS

Greg Lybeck

Action Agenda Items:

RESOLUTION 24 205 – IN THE MATTER OF APPROVING OUT OF STATE TRAVEL FOR FAIR BOARD AND FAIR COURT MEMBERS AND OTHERS FOR 2024-2025

WHEREAS, there is a need to approve out of state travel for county employees and volunteers associated with county-sanctioned events; and

WHEREAS, annually the Walla Walla Fair and Frontier Days Royalty (fair court) and parade marshal(s), accompanied by advisors and various members of the Walla Walla and Frontier Days Board of Directors and persons utilized to carry flags, travel within and outside the state of Washington and surrounding states, to include Idaho, Nevada, Oregon and Wyoming to promote the annual Walla Walla Fair and Frontier Days event by participating in community parades and other functions; and

WHEREAS, Walla Walla Fair and Frontier Days Royalty Advisor Cheryl Stubblefield and Royalty Director Todd Stubblefield, via Fairgrounds Manager Gregory Lybeck, have requested approval for out of state travel as outlined above to the events listed on the attached memo dated October 7, 2024 and which is by this reference made a part hereof; and

WHEREAS, in advance of travel to other related events/commitments not currently listed or known at the time of the original request, the fairgrounds manager or designee will provide information on the additional dates of travel and location as backup information for auditing and insurance purposes; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above and under the conditions outlined above is and shall be approved.

BE IT FURTHER RESOLVED that additional time to travel to or from said events, if needed, is also approved.

Date	Event / Location	Type of Event
October 19, 2024	Columbia River Circuit Finals Rodeo	Appearance
TBD December 2024	Milton-Freewater Christmas Parade / Milton Freewater, OR	Parade
TBD December 2024	National Finals Rodeo & PRCA Convention / Las Vegas, NV	Convention / Appearance
TBD January 2025	Big 4 Rodeos Meet & Greet / Location & TBA	Appearance
TBD March 2025	Horseman's Ball / Lewiston, ID	Appearance
TBD May 2025	Weston Parade / Weston, OR	Parade
TBD June 2025	Reno Rodeo / Reno, NV	Rodeo
TBD July 2025	St. Paul Rodeo / St. Paul, OR	Rodeo
July 12, 2025	Caledonian Days / Athena, OR	Parade
July 12, 2025	Elgin Stampede / Elgin, OR	Rodeo
July 17-20, 2025	Cheyenne Frontier Days / Cheyenne, WY	Appearance
July 24-26, 2025	Chief Joseph Days / Joseph, OR	Rodeo
August 2, 2025	Hermiston Parade / Hermiston, OR	Parade
September 6, 2025	Lewiston Round-Up / Lewiston, ID	Rodeo
TBD September 2025	Big 4 Rodeos Day / Pendleton, OR	Appearance
September 12, 2025	Pendleton Round-Up	Parade

MOTION: I move to approve out of state travel for Fair Board and Fair Court Members and others for 2024-2025 as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Department update and miscellaneous

JUVENILE JUSTICE DEPARTMENT

Norrie Gregoire

Department update and miscellaneous

COUNTY CORRECTIONS DEPARTMENT

Steven Barker

Department update and miscellaneous

TECHNOLOGY SERVICES

Chad Goodhue

Department update and miscellaneous

Department update and miscellaneous

Jamie Serrano, Permit Technician, introduction to the Board
Commissioner Kimball – comments

FACILITIES MAINTENANCE

Rob Grandstaff

Action Agenda Items:

Proposal 2024 10-07 Maint-1 Approval of Courthouse Tuck Pointing IGA Costs
Rob Grandstaff, provided background information.
Commissioner Mayberry – comments

MOTION: I move to approve Proposal 2024 10-07 Maint-1 (Maintenance) Approval of Courthouse Tuck Pointing IGA Costs as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Proposal 2024 10-07 Maint-2 Approval of Courthouse Railing Final Design Direction
Rob Grandstaff, provided background information.
Commissioner discussion

MOTION: I move to approve Proposal 2024 10-07 Maint-2 (Maintenance) Approval of Courthouse Railing Final Decision Direction as proposed by architects.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Proposal 2024 10-07 Maint-3 Direction on Emergency Operations Center (EOC) Grant
Rob Grandstaff, provided additional information
Chris Lee, EMD Director – comments
Commissioner Mayberry – comments
Commissioner Kimball – comments
Commissioner Mayberry – comments
Diane Harris, Clerk of the Board – comments

Consensus from the Board.

Authorize Chair to sign Interagency Agreement IAA No. K9039, Project No. 2024-930 Amendment No 1 between Walla Walla County and Washington State Department of Enterprise Services

MOTION: I move to approve authorizing the Chair to sign Interagency Agreement IAA No. K9039, Project No. 2024-930 Amendment No 1 between Walla Walla County and Washington State Department of Enterprise Services as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Authorize Chair to sign Department of Enterprise Services (DES) Funding Approval Form Agreement No 2024-930A(1), Amendment No. 1, M&V Agreement No. 2024-930B(2), Contract No. 2024-930G(1-1) Courthouse Masonry Repair IAA No. K9039

MOTION: I move to approve authorizing the Chair to sign Department of Enterprise Services (DES) Funding Approval Form Agreement No 2024-930A(1), Amendment No. 1, M&V Agreement No. 2024-930B(2), Contract No. 2024-930G(1-1) Courthouse Masonry Repair IAA No. K9039 as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Department update and miscellaneous

Office update and miscellaneous
Esther Click, WESCOM Director – update re New World Technology
Commissioner discussion

JOINT FINANCIAL UPDATE

Karen Martin
Gordon Heimbigner

2024 Budget Report

**COUNTY COMMISSIONERS acting as the MILL CREEK
FLOOD CONTROL ZONE DISTRICT SUPERVISORS**

Authorize Chair to sign letter of support to Washington State Department of Ecology for "Lower Mill Creek (MCFCZD) Phase 2" sponsored by the Walla Walla County Conservation District

Annie Byerley, Walla Walla County Conservation District – comments

MOTION: Acting as the Mill Creek Flood Control Zone District Supervisors, I move to approve authorizing the Chair to sign letter of support to Washington State Department of Ecology for "Lower Mill Creek (MCFCZD) Phase 2" sponsored by the Walla Walla County Conservation District as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

PUBLIC WORKS DEPARTMENT

Dan Mack, Interim Director

Background provided to Joy Bader, Public Works Department

Public Hearing:

To consider the Annual Construction Program for 2025

MOTION: I move to close the public hearing.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Action Agenda Items:

RESOLUTION 24 206 – IN THE MATTER OF ADOPTING THE ANNUAL CONSTRUCTION PROGRAM FOR 2025

WHEREAS, RCW 36.81.130 and Ch. 136-16 WAC call for the County Engineer, on or before the first Monday in October, to file with the County Legislative Authority for consideration and adoption, a recommended plan for laying out, construction, and maintenance of county roads for the ensuing fiscal year; and

WHEREAS, the Annual Road Program consists of three components, an Annual Construction Program and cost thereof, an annual maintenance plan and cost thereof, and a road equipment purchases and major repairs plan and cost thereof; and

WHEREAS, the Annual Construction Program's content meets Ch. 136-16-020 WAC and, conforms as nearly practicable to the county's long range road program contained in the 2025 – 2030 Six Year Transportation Improvement Program; and

WHEREAS, the Annual Construction Program indicates whether such work is to be done by County Forces or by publicly advertised contract; and

WHEREAS, the Board has considered the Annual Road Program consisting of the Annual Construction Program, an annual maintenance plan, and a road equipment purchase and major repair plan, and revisions and changes were made and, shall adopt an Annual Road Program any time prior to the adoption of the county road budget; and

WHEREAS, any appropriations contained in the county road budget shall be void unless the county's Annual Road Program is adopted prior to such appropriation; and

WHEREAS, the Annual Road Program shall not hereafter be changed except by unanimous vote of the Board members present and, the modifications shall be by Resolution or Ordinance; and

WHEREAS, the Annual Construction Program is attached hereto as Exhibit A and the equipment purchase and major repair plan is hereto attached as Exhibit B; and

WHEREAS, the 2025 Annual Construction Program shall be filed with the County Road Administration Board within 30 days after adoption but not later than December 31st of each year; and

Please note: Verbatim minutes are not prepared. Audio of each meeting is made available on the Walla Walla County website www.co.walla-walla.wa.us If audio is not available on website please contact the County Commissioners' Office to request a copy.

WHEREAS, a hearing to considered adopting the Walla Walla County Annual Construction Program for 2025 was held at 1:30 PM on October 7, 2024 at the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the attached Walla Walla County Annual Construction Program for 2025 including equipment purchases be adopted.

ER&R EQUIPMENT PURCHASES 2025

<i>Equipment</i>	<i>Cost</i>
F550 Spray truck - Public Works	195,000
Dump truck- Public Works	300,000
Dump truck with wing – Public Works	350,000
Road grader- Public Works	555,000
Backhoe- Public Works	220,000
HD Chipper- Public Works (Road's purchase)	150,000
(3) ¾ Ton pickups- Public Works	171,000
(2) Gravel hauling trailers-Public Works	180,000
(4) Class 8 truck chassis- Public Works	580,000
(6) police utilities – Sheriff's Office	498,000
Detective SUV – Sheriff's Office	45,000
Prisoner transport van with containment - Corrections	100,000
Utility trailer - Corrections	2,000
Utility trailer – Court Services	2,000
(2) ½ Ton pickups – Community Development	95,000
3 Wing tow behind mower – Fairgrounds	15,000
Total:	\$3,458,000.00

MOTION: I move to approve adopting the Annual Construction Program for 2025 as listed on the agenda and referenced.

Commissioner District 3 - Gunner Fulmer: Motion

Commissioner District 1 - Jennifer R. Mayberry: 2nd

Commissioner District 2 Chair - Todd L. Kimball: Approve

Commissioner District 3 - Gunner Fulmer: Approve

Please note: Verbatim minutes are not prepared. Audio of each meeting is made available on the Walla Walla County website www.co.walla-walla.wa.us If audio is not available on website please contact the County Commissioners' Office to request a copy.

RESOLUTION 24 207 – IN THE MATTER OF REVISING RENTAL RATES FOR EQUIPMENT OWNED BY THE EQUIPMENT RENTAL AND REVOLVING FUND

WHEREAS, the Equipment Rental and Revolving Fund (ER&R) was established according to the Revised Code of Washington (RCW) to provide a stable and dependable method of owning, maintaining, repairing, and replacing County equipment; and

WHEREAS, the County Engineer has determined it is necessary to revise certain equipment rates for equipment owned by the Equipment Rental and Revolving Fund to operate the fund as designed; and

WHEREAS, Corrections no longer has use for Equipment #0660, 2013 Ford E-150 will be transferred back to court services to be used for their litter grant, it will be part of the court services fleet owned by ER&R; and

WHEREAS, Equipment #0660 was transferred in 2018 from court services to corrections with no purchase cost, Equipment #0660 will be transferred back to court services at no purchase cost, all rental income collected to date from Equipment #0660 will remain in the corrections ER&R account for future equipment replacements; and

WHEREAS, the court services monthly rent for Equipment #0660 will be \$300.69 O&M only. Correction monthly rate will be reduced by \$488.75; and

WHEREAS, Public Works ER&R division is reassigning Eq #0660, 2013 Ford E-150 to Court services; and

WHEREAS, the Board of Walla Walla County Commissioners has reviewed the rates as determined by the County Engineer; and

WHEREAS, the County Engineer will continue to monitor the ER&R Fund and equipment rental rates and recommends revisions as appropriate; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners that Public Works reassign vehicle #0660, 2013 Ford E-150 van to court services to be used as a department vehicle; and

BE IT HEREBY FURTHER RESOLVED, by this Board of Walla Walla County Commissioners that rental rates for certain equipment owned by the Equipment Rental and Revolving Fund be adjusted as shown on the attached list, effective October 1, 2024

Attachment "A"

Equipment Rental Rate Adjustment – 2024

Equipment	Current Rate	Proposed New Rate
Court Services	\$1,618.83	\$1,919.52
Corrections	\$4,657.33	\$4,168.58

*****Explanation for rate change:

Reassigned one vehicle, #0660 2013 Ford E-150 van from Corrections to Court services which resulted in the additional \$300.69 to their monthly rental rate. Corrections monthly rate adjusted to reflect reassignment of #0660.

MOTION: I move to approve revising rental rates for equipment owned by the Equipment Rental and Revolving Fund as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

RESOLUTION 24 208 – IN THE MATTER OF DESIGNATING MATT RASMUSSEN AS THE PART TIME COUNTY ENGINEER UNTIL SUCH TIME A PERMANENT APPOINTMENT IS MADE

WHEREAS, pursuant to RCW 36.75.020, all of the county roads in each of the several counties shall be established, laid out, constructed, altered, repaired, improved, and maintained by the legislative authority of the respective counties as agents of the state, or by private individuals or corporations who are allowed to perform such work under an agreement with the county legislative authority. Such work shall be done in accordance with adopted county standards under the supervision and direction of the county engineer; and

WHEREAS, pursuant to RCW 36.80.010, the county legislative authority of each county shall employ a county road engineer on either a full-time or part-time basis, or may contract with another county for the engineering services of a county road engineer from such other county; and

WHEREAS, as of September 6, 2024, Walla Walla County has a vacancy in the position of County Engineer; and

Please note: Verbatim minutes are not prepared. Audio of each meeting is made available on the Walla Walla County website www.co.walla-walla.wa.us If audio is not available on website please contact the County Commissioners' Office to request a copy.

WHEREAS, Benton County currently employs Matt Rasmussen, Deputy County Administrator, whom is a registered and licensed professional engineer, under the laws of this state, and is duly qualified and experienced in highway and road engineering, and construction; and

WHEREAS, Benton County and Walla Walla County have entered into an interlocal agreement for Benton County to provide part time County Engineer services to Walla Walla County; and

WHEREAS, the Board of Walla Walla County Commissioners constitutes the legislative authority of Walla Walla County and desires to designate Matt Rasmussen as the part time County Engineer until such time a permanent appointment is made;

NOW, THEREFORE BE IT RESOLVED that the Board of Walla Walla County Commissioners hereby designates Matt Rasmussen as the part time County Engineer until such time a permanent appointment is made, effective October 1, 2024 and ending April 30, 2025.

MOTION: I move to approve designating Matt Rasmussen as the part time County Engineer until such time a permanent appointment is made as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)

[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)

[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)

[Commissioner District 3 - Gunner Fulmer: Approve](#)

[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Consent Agenda Items:

RESOLUTION 24 209 – IN THE MATTER OF SETTING A DATE OF PUBLIC HEARING TO CONSIDER THE REQUEST BY GARY BADEN FOR THE VACATION OF A PORTION OF THE RIGHT OF WAY OF LAWSON LANE IN THE VICINITY OF SECTION 2, TOWNSHIP 6 NORTH, RANGE 35 EAST AND SECTION 35, TOWNSHIP 7 NORTH, RANGE 35 EAST, W.M.

WHEREAS, a petition has been received requesting the vacation of a portion of the right of way for LAWSON LANE, situated in Section 2, Township 6 North, Range 35 East and Section 35, Township 7 North, Range 35 East, Willamette Meridian; and,

WHEREAS, the petitioner has paid the \$600 petition fee for all costs and expenses incurred in the examination of said petition; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that a public hearing date be set for October 28th, 2024, in the Commissioner's Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington at the hour of 1:30 P.M., or as soon thereafter as such hearing may be held.

Remote Public Participation and testimony will be allowed via Webex and telephone (see call-in information below). Written testimony, which will be made a part of the record, may be sent to: Walla Walla County Commissioners, P.O. Box 1506, Walla Walla, WA 99362.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link:

<https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

BE IT FURTHER RESOLVED, that the County Engineer be and is hereby ordered to make an examination and if necessary a survey of the proposed right of way vacation and to make a report to this Board as required by law. Said right of way being described as follows:

All that portion of Lawson Lane lying West of the extended East line of Tract B of that Short Plat recorded in Book 2 of Short Plats at Page 55, Auditor's File No.8406223, records of Walla Walla County, State of Washington.

RESOLUTION 24 210 – IN THE MATTER OF SETTING A DATE OF PUBLIC HEARING TO CONSIDER THE REQUEST BY JANICE RILEY AND RONALD DUNNING FOR THE VACATION OF A PORTION OF THE RIGHT OF WAY OF WILLOW STREET, MAIN STREET AND ALLEY IN THE VICINITY OF SECTION 34, TOWNSHIP 7 NORTH, RANGE 33 EAST, W.M.

WHEREAS, a petition has been received requesting the vacation of a portion of the right of way for WILLOW STREET, MAIN STREET AND ALLEY, situated in Section 34, Township 7 North, Range 33 East, Willamette Meridian; and,

WHEREAS, the petitioner has paid the \$600 petition fee for all costs and expenses incurred in the examination of said petition; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that a public hearing date be set for October 28th, 2024, in the Commissioner's Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington at the hour of 1:30 P.M., or as soon thereafter as such hearing may be held.

Remote Public Participation and testimony will be allowed via Webex and telephone (see call-in information below). Written testimony, which will be made a part of the record, may be sent to: Walla Walla County Commissioners, P.O. Box 1506, Walla Walla, WA 99362.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

BE IT FURTHER RESOLVED, that the County Engineer be and is hereby ordered to make an examination and if necessary a survey of the proposed right of way vacation and to make a report to this Board as required by law. Said right of way being described as follows:

All that portion of Willow Street lying North of First Street in Block 3 of the plat of Town of Touchet recorded in Volume B of Plats at Page 24, records of Walla Walla County, State of Washington, together with that portion of Main Street abutting lots 3 & 4 Block 3 of said plat, together with the alley between lots 3, 4, 5, & 6 Block 3 of said Plat and the southerly half of the alley abutting the westerly 30 feet of lot 7, Block 3 of said Plat.

RESOLUTION 24 211 – IN THE MATTER OF SETTING A PUBLIC HEARING DATE FOR BROWN & SHANKS FOR A FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN A 6" IRRIGATION LINE WITHIN THE COUNTY ROAD RIGHT OF WAY, IN WALLA WALLA COUNTY, WASHINGTON

WHEREAS, Robert W. Shanks representing Brown & Shanks has requested a franchise to construct, operate, and maintain a 6" PVC Irrigation line within the public right of way in Walla Walla County; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that a public hearing date be set for October 28th, 2024, in the Commissioner Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, at the hour of 1:30 p.m. or as soon thereafter as such hearing may be held.

Remote Public Participation and testimony will be allowed via Webex and telephone (see call-in information below). Written testimony, which will be made a part of the record, may be sent to: Walla Walla County Commissioners, P.O. Box 1506, Walla Walla, WA 99362.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link:

<https://wwwco.webex.com/wwwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

MOTION: I move to approve the Public Works Department's consent agenda items, setting a hearing date to consider the request by Gary Baden for a vacation of a portion of the right of way for Lawson Lane, setting a hearing date to consider the request by Janice Riley and Ronald Dunning for a vacation of a portion of the right of way for Willow Street, Main Street and Alley; and setting a hearing date for Brown & Shanks to consider a franchise request as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)

[Commissioner District 3 - Gunner Fulmer: 2nd](#)

[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)

[Commissioner District 3 - Gunner Fulmer: Approve](#)

[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Department update and miscellaneous

**DEPARTMENT OF COMMUNITY HEALTH/
BOARD OF HEALTH**

Nancy Wenzel

Commissioner Mayberry read Proclamation October, 2024 as "Disability Awareness Month"

Action Agenda Items:

Proclaiming October, 2024 as "Disability Awareness Month"

WHEREAS, October 2024 marks the 79th anniversary of National Disability Employment Awareness Month; and

WHEREAS, the purpose of National Disability Employment Awareness Month is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities; and

WHEREAS, the history of National Disability Employment Awareness Month traces back to 1945 when Congress enacted a law declaring the first week in October each year "National Employ the Physically Handicapped Week; and

WHEREAS, in 1962, the word "physically" was removed to acknowledge the employment needs and contributions of individuals with all types of disabilities; and

WHEREAS, in 1988, Congress expanded the week to a month and changed the name to National Disability Employment Awareness Month; and

WHEREAS, workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and

WHEREAS, activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Walla Walla County's commitment to an inclusive community that increases access and opportunities to all, including individuals with disabilities; now therefore

BE IT HEREBY RESOLVED, that the Board of Commissioners of the County of Walla Walla recognize and commemorate the 79th anniversary of National Disability Employment Awareness Month; and

BE IT HEREBY FURTHER RESOLVED, that the Board of Commissioners of the County of Walla Walla call upon employers, schools, and other community organizations in Walla Walla County to observe October with appropriate programs and activities, and to advance its important message that people with disabilities add value and talent to our workplaces and communities; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Walla Walla pledge to continue to take steps throughout the year to recruit, hire, retain, and advance individuals with disabilities and work to pursue the goals of opportunity, full participation, economic self-sufficiency, and independent living for people with disabilities.

MOTION: I move to approve Proclaiming October, 2024 as Disability Awareness Month as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

RESOLUTION 24 212 – IN THE MATTER OF APPROVING SHARED STAFF AGREEMENT BETWEEN WALLA WALLA COUNTY AND KING AND COMPANY DBA WALLA WALLA MOBILE CARE, LLC

WHEREAS, the King and Company has proposed a shared staff agreement with Walla Walla County; and

WHEREAS, the agreement benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve agreement as outlined above and sign the same including any future amendments to this agreement.

MOTION: I move to approve Shared Staff Agreement between Walla Walla County and King and Company dba Walla Walla Mobile Care, LLC as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

RESOLUTION 24 213 – IN THE MATTER OF APPROVING OUT OF STATE TRAVEL FOR COMMUNITY HEALTH DEPARTMENT EMPLOYEES (RAWLINGS, CADWELL, FERGUSON, PRUDENTE AND OSTERMAN)

WHEREAS, the Department of Community Health requests out of state travel approval for Community Health Department employees, Cody Rawlings, Angie Cadwell, Jodi Ferguson, Shane Prudente and Amy Osterman requests out of state travel approval to attend the NACCHO Preparedness Summit, April 29-May 2, 2025, in San Antonio, TX; and

WHEREAS, NACCHO Preparedness Summit provides the opportunity to gain knowledge, resources and relationships necessary to prepare for and respond to public health emergencies; and

WHEREAS, advanced authorization for out of state travel is required; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time for travel to or from said training, if needed, is also approved.

MOTION: I move to approve out of state travel for Community Health Department Employees (Rawlings, Cadwell, Ferguson, Prudente and Osterman) as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

RESOLUTION 24 214 – IN THE MATTER OF APPROVING OUT OF STATE TRAVEL FOR COMMUNITY HEALTH DEPARTMENT EMPLOYEES (POMERINKE AND GARZA)

WHEREAS, the Department of Community Health requests out of state travel approval for Community Health Department employees, Mindy Pomerinke and Josie Garza to attend the 2025 National Grants Management Association Training from March 12-14, 2025 and the Grant Management Book of Knowledge Training, March 15-16, 2025 in Washington D.C.; and

WHEREAS, advanced authorization for out of state travel is required; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time for travel to or from said training, if needed, is also approved.

MOTION: I move to approve out of state travel for Community Health Department Employees (Pomerinke and Garza) as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

RESOLUTION 24 215 – IN THE MATTER OF APPROVING OUT OF STATE TRAVEL FOR COMMUNITY HEALTH DEPARTMENT EMPLOYEE (LIMO)

WHEREAS, the Department of Community Health requests out of state travel approval for Community Health Department employee, Estefania Martinez Limo to attend the County of Ste and Territorial Epidemiologist Infectious Disease Forecasting & Modeling Workshop, November 19-21, 2024 in Atlanta, Georgia; and

WHEREAS, advanced authorization for out of state travel is required; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time for travel to or from said training, if needed, is also approved.

MOTION: I move to approve out of state travel for Community Health Department Employee (Limo) as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Proposal 2024 10-07 DCH-1 Approval of Ad Valorem Funding for September 2024 through December 2025

MOTION: I move to approve Proposal 2024 10-07 DCH-1 (Community Health Department) approval of Ad Valorem Funding for September 2024 through December 2025 as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Proposal 2024 10-07 DCH-2 Approval of Request for Proposal for Warming/Cooling/Air Quality Center

MOTION: I move to approve Proposal 2024 10-07 DCH-2 (Community Health Department) approval of Request for Proposal for Warming/Cooling/Air Quality Center as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Department update and miscellaneous
Amy Osterman, Human Services Division Manager
Cassidy Brewin, Senior Behavioral Health and Prevention Coordinator
Dr. Steven Krager, Public Health Officer
Commissioner discussion

Action Agenda Items:

Proposal 2024 10-07 Clerk Approval to increase Administrative Supervisor position to 40 hours a week and to hire a temporary Office Assistant/Receptionist

MOTION: I move to approve Proposal 2024 10-07 Clerk approval to increase Administrative Supervisor position to 40 hours a week and to hire a temporary Office Assistant/Receptionist as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Proposal 2024 10-07 HR/RM-1 Approval to hire Community Court Coordinator above Grade 5, Step B

MOTION: I move to approve Proposal 2024 10-07 HR/RM-1 (Human Resources/Risk Manager) Approval to hire Community Court Coordinator above Grade 5, Step B as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Proposal 2024 10-07 HR/RM-2 Approval to hire Licensing Clerk I above Grade 3, Step B

MOTION: I move to approve Proposal 2024 10-07 HR/RM-2 (Human Resources/Risk Manager) Approval to hire Licensing Clerk I above Grade 3, Step B as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

New Position Approval Form – Temporary Senior Administrative Assistant for Community Development Department

I move to approve New Position Approval Form - Temporary Senior Administrative Assistant for Community Development Department as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

New Position Approval Form – Temporary Senior Office Assistant/Receptionist for Clerk's Office

MOTION: I move to approve new position approval form – Temporary Senior Office Assistant/Receptionist for Clerk's Office as listed on the agenda and referenced.

[Commissioner District 1 - Jennifer R. Mayberry: Motion](#)
[Commissioner District 3 - Gunner Fulmer: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Revised Job Description Approval Form – Administrative Supervisor for Clerk's Office

MOTION: I move to approve revised job description approval form – Administrative Supervisor for Clerk's Office as listed on the agenda and referenced.

[Commissioner District 3 - Gunner Fulmer: Motion](#)
[Commissioner District 1 - Jennifer R. Mayberry: 2nd](#)
[Commissioner District 2 Chair - Todd L. Kimball: Approve](#)
[Commissioner District 3 - Gunner Fulmer: Approve](#)
[Commissioner District 1 - Jennifer R. Mayberry: Approve](#)

Department update and miscellaneous

PROSECUTING ATTORNEY

Gabriel Acosta/Jesse Nolte

Executive session re potential litigation and pending litigation 2:39 p.m. – 3:10 p.m. (Pursuant to RCW 42.30.110(1)(I))

COUNTY COMMISSIONERS

Action Agenda Items:

Review submitted Employee Payroll Action Forms

Consent Agenda Items:

Payroll action and other forms requiring Board approval

MOTION: I move to approve the Commissioners consent agenda items, payroll action and other forms requiring Board approval as listed on the agenda and referenced.

Commissioner District 1 - Jennifer R. Mayberry: Motion

Commissioner District 3 - Gunner Fulmer: 2nd

Commissioner District 2 Chair - Todd L. Kimball: Approve

Commissioner District 3 - Gunner Fulmer: Approve

Commissioner District 1 - Jennifer R. Mayberry: Approve

Miscellaneous or unfinished business to come before the Board

Commissioner Kimball – update re 500 W Main Street and the move

Commissioner Kimball – request to put proposal on the agenda from Sheriff Crider re four deputies in 2025 using the Motor Vehicle Fuel Tax Funds (MVFT)

Sheriff Crider – comments

Commissioner discussion

Consensus from Board to put proposal on an upcoming agenda.

MOTION: I move to adjourn the meeting.

Commissioner District 3 - Gunner Fulmer: Motion

Commissioner District 1 - Jennifer R. Mayberry: 2nd

Commissioner District 2 Chair - Todd L. Kimball: Approve

Commissioner District 3 - Gunner Fulmer: Approve

Commissioner District 1 - Jennifer R. Mayberry: Approve

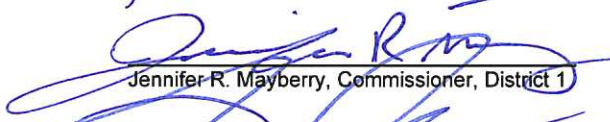
There was no further business to come before the Board and the meeting was adjourned until Monday, October 14, 2024.



Diane L. Harris, Clerk of the Board



Todd L. Kimball, Chairman, District 2



Jennifer R. Mayberry, Commissioner, District 1



Gunner Fulmer, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

October 8, 2024

No session due to lack of business.