

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

FRIDAY, DECEMBER 19, 2014 – SPECIAL MEETING

10:00

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Salary adjustments for certain Walla Walla County non-represented personnel for year 2015 Pages 2-3
 - 2) Resolution _____ - Formal establishment of a new fund (Fund 16100) in the Walla Walla County Budget Page 4
 - 3) Resolution _____ - Approving addendums to agreements for District Court collection services Page 5
 - 4) County warrants as follows: 4158811 through 4159059, totaling \$873,943.81
 - 5) Payroll action and other forms requiring Board approval
- g) Review additional information received and continue discussion for possible decision regarding revising employment agreement for deputy coroner position (County Coroner Richard Greenwood)

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SALARY
ADJUSTMENTS FOR CERTAIN
WALLA WALLA COUNTY NON-
REPRESENTED PERSONNEL FOR
YEAR 2015**



RESOLUTION NO.

WHEREAS, previous annual resolutions of the Board of County Commissioners have established salary adjustments for non-represented County personnel; and

WHEREAS, pursuant to previous different discussions and a consensus, and then formally during the open, public special meeting of the Board of County Commissioners on December 19, 2014, a determination was reached to establish the compensation level for non-represented employees to be consistent with provisions of the 2013 through 2015 Labor Agreement between Walla Walla County Board of Commissioners and the Washington State Council of County and City Employees, Local 1191-WC of the American Federation of State, County, and Municipal Employees, AFL-CIO, Current Expense Courthouse Employees; and

WHEREAS, said Agreement provides that covered employees receive compensation for the upcoming year based upon a scheduled increase equal to 80% (eighty percent) of the Consumer Price Index for All Urban Consumers (CPI-U) for Seattle-Bremerton for June of the current year, in this case 2014; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, in accordance with above referenced, the 2015 compensation schedule for certain below-named department heads and other non-represented County employees shall be increased by one and six tenths percent (1.6%), which figure is eighty percent (80%) of the CPI-U of 2% for Seattle-Bremerton, as measured from June, 2013 to June, 2014 by the Department of Labor Bureau of Labor Statistics, and as based upon an employee's respective 2014 salary schedule in effect as of December 31, 2014.

BE IT FURTHER RESOLVED that it is the intent of the Board of Walla Walla County Commissioners that, as outlined on the attached Exhibit A, which is by this reference made a part hereof, 2015 salaries for the following shall be set as provided above: Chief deputies appointed by county elected officials pursuant to RCW 36.16.070; the chief deputy prosecuting attorney; administrative, unclassified, exempt employees appointed by the county sheriff; and certain employees who have entered into separate Employment Agreements with the County (Mike Bates, Tom Byers, Harvey Crowder, Randy Glaeser, Kevin Gutierrez, Cory Hewitt, Heather Lee, and Lucy Schwallie), effective as of January 1, 2015.

*"Passed this **19th day of December, 2014** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

EXHIBIT A

December 19, 2014

**2015 SALARIES FOR CERTAIN
APPOINTED WALLA WALLA COUNTY EMPLOYEES
WHO ARE NOT REPRESENTED
BY A COLLECTIVE BARGAINING UNIT**

Effective January 1, 2015 the 2014 compensation schedule for the following named appointed positions shall be increased by one and six tenths percent (1.6%), which figure is eighty percent (80%) of the CPI-U of 2% for Seattle-Bremerton, as measured from June, 2013 to June, 2014 by the Department of Labor Bureau of Labor Statistics, and as based upon an employee's respective 2014 salary schedule in effect as of December 31, 2014:

- non-represented county employees (those not covered by a collective bargaining agreement)
- chief deputies appointed by county elected officials (deputies appointed by the County Assessor, County Auditor, County Clerk, Board of County Commissioners, and County Treasurer, pursuant to RCW 36.16.070)
- administrative, exempt (unclassified under Civil Service) employees appointed by the county sheriff, as follows, pursuant to and authorized by RCW 41.14.070
- the chief deputy prosecuting attorney
- certain employees who have entered into separate Employment Agreements with Walla Walla County (Mike Bates, Tom Byers, Harvey Crowder, Randy Glaeser, Kevin Gutierrez, Cory Hewitt, Heather Lee, and Lucy Schwallie)

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF FORMAL
ESTABLISHMENT OF A NEW
FUND (FUND 16100) IN THE
WALLA WALLA COUNTY
BUDGET**



RESOLUTION NO.

WHEREAS, pursuant to RCW 36.22.178 and, RCW 36.22.179, surcharges on documents recorded in the County Auditor's office are required for the purpose of providing funds for housing programs for extremely low and very low-income persons, and RCW 36.22.1791 provides for a surcharge to be collected on recorded documents for the purpose of providing funds for homeless housing, and all statutes provide that the revenues generated by the surcharges shall be collected by the County Auditor; and

WHEREAS, Fund 16000 - Walla Walla Low Income Housing was established in the Walla Walla County Budget for collecting the aforementioned surcharge funds; and

WHEREAS, during budget meetings in 2014 for the 2015 county budget, the county auditor made the recommendation of establishing a new separate fund to divide the above-referenced collections to more accurately reflect low income housing and homeless housing funds to aid in accounting and auditing purposes, and although formal approval was not granted, the consensus was to concur with the recommendation; and

WHEREAS, on December 15, 2014 the 2015 Walla Walla County Budget was adopted, containing the new fund proposed, Fund 16100 - Homeless Housing, and County Auditor Karen Martin has requested the formal establishment of the separate, new fund as outlined above, for accounting requirements; and

WHEREAS, the Board of County Commissioners, as a part of a regular review of the financial status of the county, has determined the need for such a new fund to be established for further accountability and to meet the needs of the county; and

WHEREAS, formal establishment of said fund is necessary; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do approve the formal establishment of the following fund: *Fund 16100 – Homeless Housing*.

*"Passed this **19th day of December, 2014** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
APPROVING ADDENDUMS
TO AGREEMENTS FOR
DISTRICT COURT
COLLECTION SERVICES**



RESOLUTION NO.

WHEREAS, District Court Judge Kristian Hedine wishes to continue to retain the services of outside agencies to perform all work necessary to collect unpaid fines, penalties, costs, assessments, or other amounts owing on accounts assigned by Walla Walla District Court, and has requested approval of addendums to current agreements to perform said services; and

WHEREAS, the Walla Walla County Board of Commissioners, as the county legislative authority, previously approved a Professional Services Agreement for calendar year 1997, with Addendums approved for calendar years 1998 through 2014, between Walla Walla County and Collection Bureau of Walla Walla, Inc., (formerly known as the Credit Bureau of Walla Walla, Inc.), one of the service agencies; and

WHEREAS, the Walla Walla County Board of Commissioners, as the County legislative authority, approved a Professional Service Bureau Contract for calendar year 2003 between Walla Walla County and Professional Service Bureau, Inc., one of the service agencies, and an Addendum for same has been approved for years 2004 through 2014; and

WHEREAS, Addendums to said Agreement and Contract extending same for 2015 have been submitted; and

WHEREAS, said Addendums have been reviewed and approved by the County Prosecuting Attorney and Judge Hedine; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Addendums for year 2015.

*"Passed this **19th day of December, 2014** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

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COUNTY COMMISSIONERS (continued)

- h) **Action Agenda Items:**
- 1) Resolution _____ - Awarding Page 7
contracts for indigent legal services
 - 2) Proposal 2014 12-45 19 COR (Coroner)
Approval to revise employment
agreement for deputy coroner position
(continued from 12-15-14)
- i) Review/discuss 2015 commissioners'
committee assignments
- j) Miscellaneous business to come
before the Board

10:30 PUBLIC WORKS DEPARTMENT Randy Glaeser

- a) **Bid Opening:**
- 1) Taumarson Road Project

10:40 PERSONNEL/RISK MANAGER Lucy Schwallie

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any
pending claims against the County
- c) Possible executive session re: personnel
(pursuant to RCW 42.30.110(g)),
collective bargaining negotiations
(pursuant to RCW 42.30.140(4)(b)),
and/or litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
AWARDING CONTRACTS
FOR INDIGENT LEGAL
SERVICES**



RESOLUTION NO.

WHEREAS, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings, mental health hearings, and other such matters before the Courts; and

WHEREAS, it is the opinion of this Board of Walla Walla County Commissioners that said legal services can best be provided for indigent persons by entering into individual contracts with certain attorneys who will accept a percentage of the appointments for felony and other cases pursuant to the conditions set forth in the contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign the contracts between Walla Walla County and the following named attorneys to provide legal services as outlined in the contracts: Julie Brown, Burkhart & Burkhart, Sandy Flores, John Hartzell, Jamie Lewellyn, Jerry Makus, Bridie Monahan-Hood, Robin L. Olson, Irving Rosenberg, and C. Dale Slack.

BE IT FURTHER RESOLVED that the contract period shall be for year 2015.

"Passed this 19th day of December, 2014 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

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