

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 14, 2014

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Public Hearing (continued from July 7, 2014):**
 - 1) To consider declaring certain county-owned property as surplus: 310 West Poplar Street, Parcel No. 36-07-29-52-0509; 320 West Poplar Street, Parcel No. 36-07-29-52-0508; 328 West Poplar Street, Parcel No. 36-07-29-52-0506; and associated parking lots, as well as the parking lot on the southwest corner of Fifth and Alder, Parcel No. 36-07-29-52-0501)

COUNTY COMMISSIONERS (continued)

- f) Possible executive session to consider the minimum price at which real estate will be offered for sale or lease (pursuant to RCW 42.30.110(c))

g) Action Agenda Items:

- 1) Resolution _____ - Declaring certain County property as surplus and disposing of same

h) Consent Agenda Items:

- 1) Resolution _____ - Minutes of County Commissioners' sessions of July 7 and 8, 2014
- 2) Resolution _____ - Amendment No. 2 to Interagency Agreement Between Walla Walla County and the Department of Corrections for use of Walla Walla County Correctional Facilities (jail)
- 3) Resolution _____ - Approving out of state travel for Assessor's office employees
- 4) County warrants as follows: 4153895 through 4154160, totaling \$1,212,920.58, and 4154161 in the amount of \$20,647.12 (draw taxes)
- 5) Payroll action and other forms requiring Board approval

Pages 3 - 6

Pages 7-12

- i) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AMENDMENT
NO. 2 TO INTERAGENCY
AGREEMENT BETWEEN WALLA
WALLA COUNTY AND THE
DEPARTMENT OF CORRECTIONS
FOR USE OF WALLA WALLA
COUNTY CORRECTIONAL
FACILITIES (JAIL)

RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, Walla Walla County owns, operates and maintains an adult correctional facility (County Jail); and

WHEREAS, the Washington State Department of Corrections wishes to contract with Walla Walla County to utilize said existing correctional facility to house offenders, and offered an Interagency Agreement to the county for same; and

WHEREAS, pursuant to Walla Walla County Resolution No. 12 264, an Interagency Agreement for same was approved, and Amendment No. 1 to the agreement was approved via County Resolution 13 120; and

WHEREAS, the Department of Corrections has offered an amendment to said Interagency Agreement, as Contract No. K9417 Amendment No. 2, to add additional compliance language; and

WHEREAS, the County Sheriff has reviewed the amendment and recommends approval of same; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said amendment as described.

"Passed this 14th day of July, 2014 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA SHERIFF'S OFFICE MEMORANDUM

Date: June 30, 2014

To: Board of County Commissioners

From: *[Signature]* Shanda Zessin, Chief Administrative Deputy

RE: State of Washington Department of Corrections Contract Amendment #K9417(2)

The Walla Walla County Sheriff's Office houses Department of Corrections (DOC) offenders. This amendment was generated by DOC and adds some additional compliance language regarding PREA – Custodial and Sexual Misconduct.

The original agreement and the 1st amendment can be found posted on the Sheriff's website in the Administrative Services Division Section under contracts and agreements.

Recommendation:

The Walla Walla County Board of Commissioners approve the above mentioned contract amendment.



State of Washington
Department of Corrections

Contract No. K9417
Amendment No. 2

This Amendment to the above referenced Contract Number is made the Department of Corrections, an agency of the state of Washington, hereinafter referred to as "Department", and the Walla Walla County, a political subdivision of the state of Washington, hereinafter referred to as the County or the Contractor, for the purposes set forth herein.

WHEREAS the Department and the County have made oral and/or written agreements regarding the responsibilities and compliance requirements under PREA and the Department's policies regarding custodial and sexual misconduct; and

WHEREAS the Parties want to make current and clarify those responsibilities and requirements;

NOW THEREFORE, in consideration of the terms and conditions contained herein, or attached and incorporated and made a part hereof, the Department and County agree as follows:

SECTION 1 -

1.1 Article V - PREA - CUSTODIAL AND SEXUAL MISCONDUCT, of the above referenced DOC Contract Number, and any written amendment to that Article mutually agreed to by the Parties are replaced by Article V - PREA - CUSTODIAL AND SEXUAL MISCONDUCT, as set forth in Section 2 of this Amendment. The effective date of the replacement language is upon execution by the parties.

1.2 Article V - PREA - CUSTODIAL AND SEXUAL MISCONDUCT

A. Compliance

- a. The Contractor agrees to ensure that all of the contractor's employee's, vendors and volunteers (hereinafter Contractor) that have contact with Department of Corrections (DOC) offenders comply with all federal and state laws regarding sexual misconduct including, but not limited to:
 - i. The Prison Rape Elimination Act of 2003 (PREA);
 - ii. The standards for adult Prisons and Jails or Community Confinement Facilities, whichever is applicable, as promulgated by the US Attorney, and
 - iii. Zero tolerance toward all forms of sexual abuse and sexual harassment.

B. Monitoring

- a. Contractor agrees to provide to the Department documented compliance with the Federal PREA standards, and to allow the Department to monitor their facility's compliance.
- b. Monitoring may include, but is not limited to:
 - i. Site visits,
 - ii. Access to facility data, and
 - iii. Review of applicable documentation.

C. The Department may terminate this Contract:

- a. Should the Contractor fail to provide documentation that demonstrates that the Contractor is actively and effectively working toward and is making substantive progress toward achieving compliance or
- b. Should Contractor fail to maintain PREA compliance between auditing periods, after being given a reasonable opportunity to cure.

D. The Department will terminate this Contract:

- a. Should Contractor elect to discontinue pursuit of PREA compliance or

- b. Should Contractor be found in noncompliance through a PREA Audit and fail to cure such noncompliance within the identified time-frames or
- c. Should Contractor be found to be in egregious violation of PREA.

SECTION 2 - AMENDED RIGHTS AND OBLGATIONS

All rights and obligations of the parties shall be subject to and governed by terms and conditions of this Amendment and the other terms and conditions of the original Contract instrument, as may be previously amended remain in full force and effect.

The effective date of this amendment is upon execution by the parties.

SECTION 3 - COUNTERPARTS

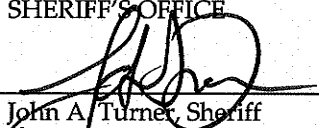
This Amendment is executed in duplicate originals and each duplicate shall be deemed an original copy of the Amendment signed by each party, for all purposes.

SECTION 4 - ENTIRE AGREEMENT

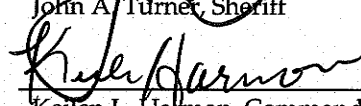
This Amendment consisting of 2 pages represents all the full understanding and representations agreed upon by the parties. No other understanding or representations, oral or otherwise, regarding the subject matter of this Amendment shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the Department and the County have signed this Amendment.

WALLA WALLA COUNTY
SHERIFF'S OFFICE


John A. Turner, Sheriff

7/2/14
DATE


Keilen L. Harmon, Commanding Officer
Corrections Division

7/2/14
DATE

STATE OF WASHINGTON DEPARTMENT OF
CORRECTIONS

Gary Banning

DATE

Contracts Administrator

BOARD OF COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

James K. Johnson, Chair

DATE

Perry L. Dozier, Commissioner

DATE

Gregory A. Tompkins, Commissioner
ATTEST:

DATE

Connie R. Vinti, Clerk of the Board

DATE

Approved by the Office of the Attorney General.
Approval on file.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVING OUT
OF STATE TRAVEL FOR COUNTY
ASSESSOR'S OFFICE EMPLOYEES**

RESOLUTION NO.

WHEREAS, certain certification training is necessary for employees in the County Assessor's office as part of work-related appraisals of property; and

WHEREAS, County Assessor Debra Antes has advised of the need for Assessor's office employees Greg Moniz and Byron Burres to obtain such approved new or continuing certification training; and

WHEREAS, said training is not available in Washington state in 2014; however, the Idaho State Tax Commission is offering a Summer Appraisal School in Boise, Idaho July 28 through August 1, 2014, and Ms. Antes wishes to send the above named employees to this training; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted for each employee for review and consideration regarding said travel request; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time required to travel to and/or from said training, if necessary, is also approved.

"Passed this **14th day of July, 2014** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

WALLA WALLA COUNTY
Employee Travel Authorization

Date of Request 07/07/2014

Employee Attending: Greg Moniz	Estimate of Cost (Includes all costs even prepaid)	
	Transportation	
	<input type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input checked="" type="checkbox"/> County Vehicle	\$ 40.00
	<input type="checkbox"/> Private Vehicle _____ miles @ _____	\$
Meeting/Training: Start time/date: 07/28/2014 8:00 End time/date: 08/01/2014 12:00	<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Location: City: Boise State: ID	Lodging	
Title of Meeting/Training: (Attach agenda/training brochure)	<u>5</u> night(s) @ \$ 72.00 + tax	\$406.80
	Meals	
Departure Date: 7/27/2014 Time: 12:00	Breakfast(s) <u>5</u> @ \$ 11.00 OA	\$55.00 OA
Return Date: 8/01/2014 Time: 5:00	Lunch(s) <u>5</u> @ \$18.00 14.00 OA	\$90.00 70.00 OA
	Dinner(s) <u>5</u> @ \$28.00 21.00 OA	\$140.00 105.00 OA
Place of Lodging: Boise Hotel & Conference Center	Registration/Tuition	432.00
	Cancel Date:	\$
Phone Number: (208) 343-4900	Total Expenses	\$1108.80

Credit Card Use:

☒ Yes☐ NoDate Needed: 7/27/14

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck. I have read and reviewed the training reimbursement policy No. 40.06.0 and agree to its terms and conditions.

Greg Moniz
Signature of Employee

Date: July 7, 2014Recommended: ☐ Yes☐ No

Nelly M. Ulmer
Supervisor Signature

Date: 7/7/2014

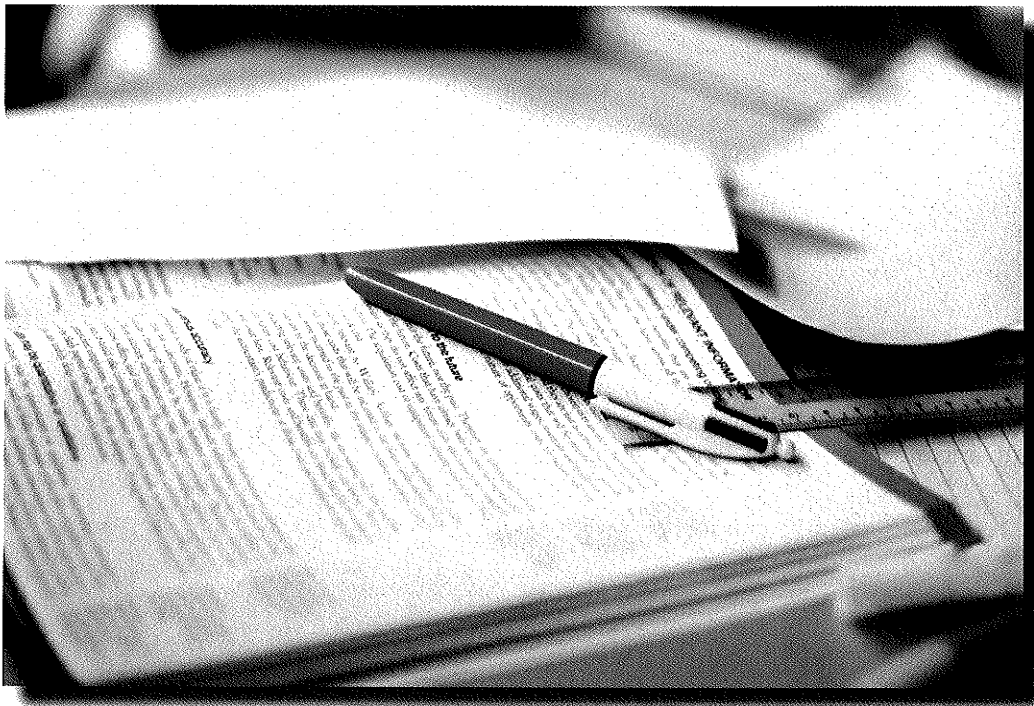
Out-of-State Travel: ☐ Yes ☐ No
(Attach Resolution)

Approved: ☒ Yes ☐ No

Debra Anta
Elected Official/Department Head

Date: 7/7/14

Summer Appraisal School July 28 - August 1, 2014



Includes class descriptions, class times, registration information, where to park, where to book lodging in Boise, and other helpful information.

Questions?

Contact Property Tax Education at (208) 334-7733
or email jan.barnard@tax.idaho.gov

You are invited to the 49th Annual Summer Appraisal School. This catalog contains a list of all the courses offered this session. You can attend either a week-long session or any combination of other shorter classes that fit into the full week. You can also come for one or two classes if you only need a few hours of credit. All texts for classes will be available each morning at the registration table located in the Conference Center lobby of the Boise Hotel & Conference Center. ***Be sure to bring a calculator, notebook, and pen/pencil to school.***

Continuing Certification: To maintain your certification, you must have obtained 32 hours of continuing education credit within the past two calendar years.

Education Committee Chair: Shelley Brian, Lewis County Assessor
Property Tax Division Education Director: Jan Barnard

Registration

Please register early - many classrooms have limited seating.
Register online at tax.idaho.gov.

Class Times

- **Monday classes start at 8:30 a.m.**
- **Tuesday through Friday classes start at 8 a.m.**
- Monday through Thursday classes will end by 5 p.m.
- Friday classes will end by noon.

Class Locations

Classes will be held at two Boise locations ([see map](#)):

Boise Hotel & Conference Center
(formerly the Holiday Inn Boise Airport)
3300 Vista Ave.

Idaho State Tax Commission (ISTC)
Washington Group Complex
800 Park Blvd.

Parking

The Boise Hotel & Conference Center offers free parking for students and hotel guests. The Boise Hotel will provide a shuttle to and from the hotel to all classrooms in alternate locations, and a shuttle to and from the downtown area each evening, free of charge. Please give the Boise Hotel enough notice to reserve the shuttle for your classes. The evening shuttle service hours will be posted at the registration table.

The Tax Commission also provides free parking. You will need to register as a visitor with the security stations at the respective plazas.

Questions

If you have any questions about Summer Appraisal School, contact: Jan Barnard at (208) 334-7733 or jan.barnard@tax.idaho.gov

IAAO Course 102: Income Approach to Valuation – AQB Certified

Income Approach to Valuation is designed to provide students with an understanding and working knowledge of the procedures and techniques required to estimate the market value of vacant or improved properties by the income approach. Topics include:

- Selection of capitalization rates
- Analysis of income and expenses to estimate operating income
- Capitalization methods and techniques
- Application of the approach
- Real estate finance and investment

Successful completion of this course meets one of Idaho's three requirements for becoming a "Certified Property Tax Appraiser."

Text: *Property Assessment Valuation* (green book) - \$50
Recommended: STC Appraisal Course 1 or IAAO Course 101
AQB Approved: 33.50 QE, 33.50 CE with exam. / 30 CE no exam.

Instructor: John Ulibarri, RES, AAS
Dates: Monday, July 28 – Friday, August 1 (a.m.)
Location: Elkhorn conference room – Boise Hotel & Conference Center
Hours: 32
Note: Bring a calculator and #2 pencil.

IAAO Course 201: Appraisal of Land – AQB Certified

Course 201 covers the theory and techniques of appraising land. The five land appraisal methods (sales comparison, allocation, anticipated use, capitalization of ground rent, and land residual capitalization) are studied in depth. Topics include:

- Classifying land
- Estimating highest and best use
- Discovering significant trends and factors, and their effects on value
- Data collection
- Selection of correct physical units of land measurement for appraisal

Successful completion of this course meets one of Idaho's three requirements for becoming a "Certified Property Tax Appraiser."

Text: *Property Assessment Valuation* (green book) - \$50
Recommended: STC Appraisal Course 1, IAAO Course 101, or IAAO Course 102
AQB Approved: 33.50 CE with exam / 30 CE no exam

Instructor: Scott Erwin, RES
Dates: Monday, July 28 – Friday, August 1 (a.m.)
Location: Ponderosa conference room – Boise Hotel & Conference Center
Hours: 32
Note: Bring a calculator and #2 pencil.

10:00

COUNTY FAIRGROUNDS

Cory Hewitt

Pages 14-19

- a)** Review request from fairgrounds general manager, fair board and fairgrounds facilities committee for an estimated \$100,000 of county funds to replace the roof on the fairgrounds Community Center building. Possible action to follow
- b)** Discussion re billing received June, 2014 from the City of Walla Walla for final costs of Orchard Street project work completed in 2013

- c)** Fairgrounds update and miscellaneous

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WALLA WALLA COUNTY FAIRGROUNDS

May 30, 2014

Walla Walla County Commissioners
314 W. Main Street
Walla Walla, WA. 99362

Commissioners,

In 1984 the County Fairgrounds Community Building was built and since then it has been a main revenue source for the fairgrounds facility. This building is also the Emergency Operation Center for the County and Walla Walla Public Schools.

Over the years maintenance repairs have consisted of applying tar and sealants. Now 30 years later we have roof penetration in multiple locations with seams and gutters needing repairs or replacement.

We asked Gillespie Roofing to quote repairs on the worst part of the eastside roof. The bid was \$49,100 not including building permits and taxes. Gillespie said the replacement of the whole roof would be about double the cost.

We have another project, re-roofing Barn 2; which we secured a \$50,000 grant from State of WA. Ag Dept. This project must be completed by June 2015.

What we are purposing is to bid both the Barn 2 project and the Community Building at the same time. Benefit of bidding the two roofing projects together is costs savings for both projects and the ability to have one contractor doing the work, which will result in less contract administration.

Funding Strategy: \$110,000 for Barn #2 and approximately \$100,000 for Community Center new roof

- \$50,000 Ag Grant
- \$25,000 2013 Building Maintenance Funds
- \$10,000 Emergency Management Funds
- \$25,000 In-kind (Prep work, such as removal of Barn #2 roof-This is Board, Facility Committee and staff; which is costs to the fairgrounds.
- \$100,000 Request for Current Expense Building Fund to minimize liability of County owned facilities.
- Use of Tietan Funds if necessary

The budget proposal above shows the Fairgrounds is into the projects \$110,000 and the request to the County is \$100,000 (approximately 50%).

The Fair Board and Fairgrounds Facility Committee are making a request to share the cost of the roof replacement.

Sincerely,


Cory Hewitt
General Manager

RECEIVED APR 02 2014

GILLESPIE ROOFING, INC.**3400 ISAACS AVENUE
WALLA WALLA, WA 99362**

Phone (509) 525-8527

FAX (509) 525-9035

MEMO & FAX

DATE: 2-Apr-14

TO: Walla Walla County Maintenance

ATTN: Craig

FAX#: 527-3259

CC:

FAX#:

RE: Roof Repairs - Fairgrounds Community Building

FROM: Mike Jorgensen

TOTAL PAGES: 2

COMMENTS:

Craig for your information these repairs are about 1/2 the cost of a complete new roof.
let me know if you would like me to price a full roof replacement as well.

Thank you,
Mike

***Please Notify Sender Immediately if All Pages are not Received

WA LICENSE#

GILLER136DE

OR LICENSE#

154732

ID LICENSE#

15843-B-4

MT LICENSE#

54861

UT LICENSE#

97-348784-550

GILLESPIE ROOFING
INCORPORATED

Apr-02-2014

Gillespie Roofing, Incorporated
From: Michael Jorgensen
3400 Isaacs Avenue
Walla Walla, WA 99322

Washington State Contractor License GILLER136DE
Oregon State Contractor License 65072
Utah State Contractor License 97-348784-550

PROJECT: WW County Fairgrounds Community Bldg.

SCOPE OF WORK: Roofing Repairs

All of our workers are covered by the Washington State Industrial Insurance System.
Gillespie Roofing will provide two-million dollars liability insurance.

Repair Proposal:

#1 Re-Roof around Roof Curbs 12 Ea.

- * Fill between the ribs of the metal roofing with rigid foam insulation to make a level surface from the ridge to the base of the HVAC curb.
- * Mechanically attached a 1/2" DensDeck roof coverboard over the insulation.
- * Install Firestone fully adhered a .060" Firestone EPDM over the new insulation and around the roof curb.
- * Install roof flashing and details in accordance with Firestone requirements
- * Install new 24 GA sheet metal edge copings and counter flashings as needed to complete the roofing system.

#2 Re-Flash All Roof Penetrations 17 Ea.

- * Remove all flashings and properly install new pipe boots and flashings

#3 Re-seal the roof panel splice - 400 Linear Feet.

- * Install a 5" EPDM coverstrip over the roof panel seam and exposed fasteners.

#4 Install new Sheet Metal Ridge Cap 200 Linear Feet.

- * Install new 24 GA sheet metal ridge cap and formed ridge closures.

#5 Re-Place Roof panels at abandoned roof curbs.

- * Remove the abandoned roof curbs and 3 roofing panels
- * Install 3 new roof panels of similar profile.

#6 Line Gutters With EPDM Membrane

- * Fully-Adhere .060" EPDM membrane from under the roof panels to the edge of the building.
- * Install new sheet metal edge coping at the gutter edge.

#7 Install New Rubber Panel Rib Closures:

- * Install rubber closure/rib block and properly seal to the roof.

# 1 Re-roof around Roof Curbs:	\$	13,650.00
# 2 Re-Flash Roof Penetrations:	\$	1,700.00
# 3 Strip Panel Splice:	\$	1,600.00
# 4 Install New Ridge Cap:	\$	3,900.00
# 5 Replace 3 roof panels:	\$	5,500.00
# 6 Line Gutters with EPDM:	\$	14,600.00
# 7 Install New Panel Closures:	\$	3,050.00
Total:		49100

EXCLUSIONS:

Building Permit Fee.
Washington State Sales Tax.
Offer Valid for 60-Days

CONDITIONS

NOTE: This proposal may be withdrawn if not accepted within 30 days. Once signed by owner or authorized agent, this document is a written contract.

The terms of this agreement are 10% of payment due at signing of the contract and the remaining balance immediately upon completion of the above stated work. In the event that payment is not made as stated, a 1.5% charge per month will be added to the above cost. In the event that the agreement shall be in default and placed with an attorney for collection, the owner or the owner's agent agrees to pay all attorney fees and the cost of collection. The performance of our contracted work is contingent upon acts of God, delays, or problems beyond our control. This agreement assumes that the roof deck and structural systems are sound. (Gillespie Roofing, Inc. will not be held liable for any reason due to the failure of these systems nor will we be held responsible for the failure of any work provided by others.) Please sign and date on the approval blanks above and we will order the necessary materials and schedule the work as soon as possible. Please let us know within three days of acceptance if you reconsider proceeding with the above stated work.

Michael Jorgensen

Projects Manager

Office: 509-525-8527

Cell: 509-956-6177

Fax: 509-525-0035

mjorgensen@gillespie-roofing.com

Apr-02-2014

Date



GILLESPIE ROOFING
INCORPORATED

Gillespie Roofing, Incorporated
From: Michael Jorgensen
3400 Isaacs Avenue
Walla Walla, WA 99362

Jul-10-2014

Washington State Contractor License GILLER136DE
Oregon State Contractor License 65072
Utah State Contractor License 97-348784-550

PROJECT: WW County Fairgrounds Community Bldg.

SCOPE OF WORK: Roofing Retrofit

All of our workers are covered by the Washington State Industrial Insurance System.
Gillespie Roofing will provide two-million dollars liability Insurance.

Roofing Proposal:

- * Prepare the existing roof for recovery by removing all abandoned roof curbs and patching the openings with new panels.
- * Install wood blocking around the perimeter of the building to equal the thickness of the existing panel ribs.
- * Fill between the ribs of the metal roofing with rigid foam insulation to make a level surface from the ridge to the base of the HVAC curb..
- * Mechanically attached a 1/4" DensDeck roof coverboard over the insulation.
- * Install a Firestone 0.060" TPO membrane roofing system over the new insulation.
- * Install roof flashing and details in accordance with Firestone requirements.
- * Line gutters with TPO membrane.
- * Install new 24 GA sheet metal edge copings and counter flashings as needed to complete the roofing system.

Bid Price: \$ 112,140.00 Plus Permit & Tax

EXCLUSIONS:

Building Permit Fee.
Washington State Sales Tax.

Offer Valid for 60-Days

CONDITIONS

NOTE: This proposal may be withdrawn if not accepted within 30 days. Once signed by owner or authorized agent, this document is a written contract.

The terms of this agreement are 10% of payment due at signing of the contract and the remaining balance immediately upon completion of the above stated work. In the event that payment is not made as stated, a 1.5% charge per month will be added to the above cost. In the event that the agreement shall be in default and placed with an attorney for collection, the owner or the owner's agent agrees to pay all attorney fees and the cost of collection. The performance of our contracted work is contingent upon acts of God, delays, or problems beyond our control. This agreement assumes that the roof deck and structural systems are sound. (Gillespie Roofing, Inc. will not be held liable for any reason due to the failure of these systems nor will we be held responsible for the failure of any work provided by others.) Please sign and date on the approval blanks above and we will order the necessary materials and schedule the work as soon as possible. Please let us know within three days of acceptance if you reconsider proceeding with the above stated work.

**Michael
Jorgensen**

Digitally signed by Michael Jorgensen
DN: cn=Michael Jorgensen, o=Gillespie
Roofing, ou,
email=mjorgensen@gillespie-
roofing.com, c=US
Date: 2014.07.10 08:21:53 -07'00'

Michael Jorgensen
Projects Manager

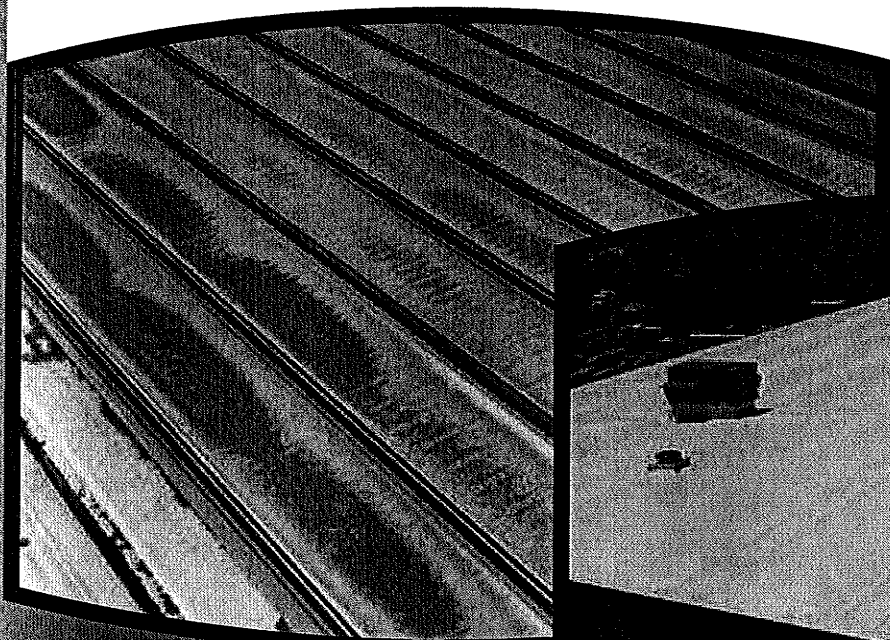
Office: 509-525-8527
Cell: 509-956-6177
Fax: 509-525-9035

mjorgensen@gillespie-roofing.com

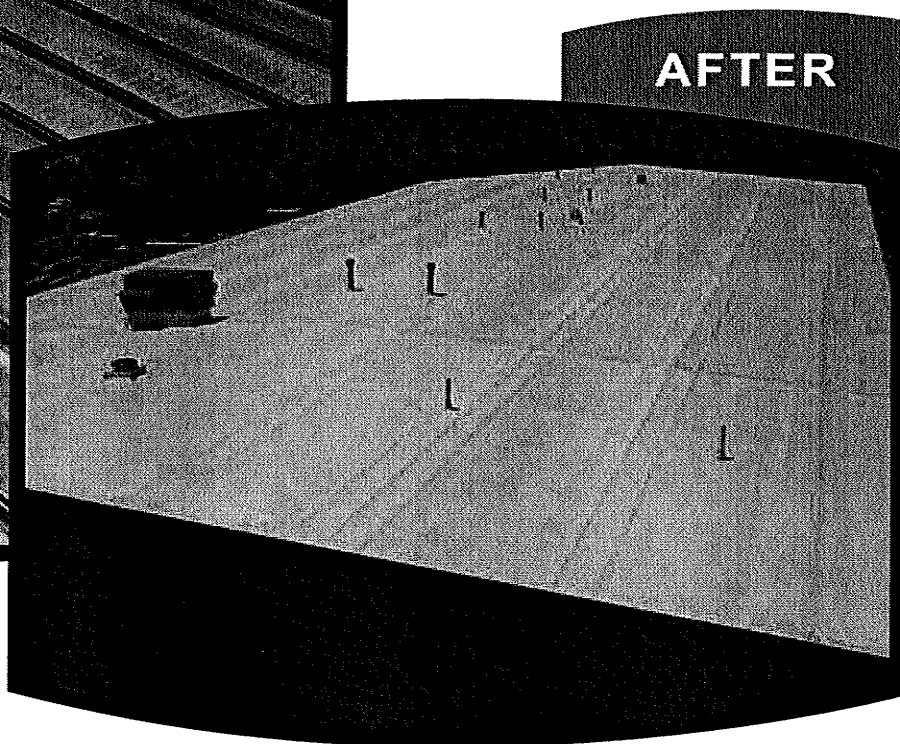
Jul-10-2014

Date

Firestone Single-Ply Retrofit Solutions for Metal Roofs



BEFORE



AFTER

THE PROBLEM

Over time, metal roofing systems can rust, corrode and develop leaks around joints and fasteners. These issues can develop from poor installation or normal weathering. Many times, leaky metal roofs are patched with caulk, tape or coating—however, these are often only short-term fixes.

THE SOLUTION

Firestone single-ply retrofit solutions offer a wide range of roofing materials and attachment methods that can be installed directly over worn metal roofs. These solutions extend the life of the existing roof up to 20 years. They also provide the opportunity to install insulation which can improve the overall energy efficiency of the building.

Firestone
BUILDING PRODUCTS
NOBODY COVERS YOU BETTER.™

One Solution—Many Options

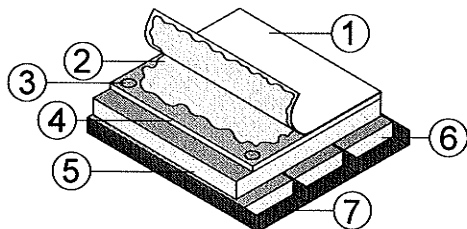
Firestone Building Products is your single source for metal retrofit roofing solutions. From insulation to coverboard to membrane, Firestone manufactures the products you need for consistent, reliable results.

Metal retrofit is a cost-effective solution and provides many benefits, including:

- Existing deck is reused, eliminating expensive tear-off
- Highly-reflective membrane options include EcoWhite™ EPDM and UltraPly™ TPO
- Improved energy efficiency through the addition of insulation
- Installed by licensed Firestone contractors
- Red Shield® Warranty protection

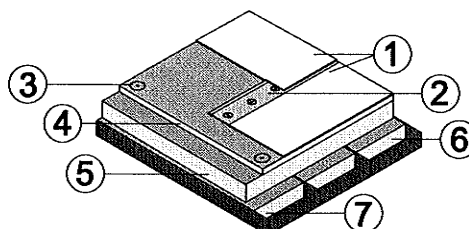
One of the biggest advantages of Firestone single-ply retrofit solutions is the broad selection of Firestone products and installation methods available. These options allow you to choose the system that works best with your structure, budget and environment.

Fully Adhered Systems



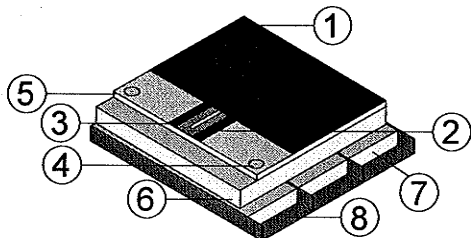
- | | |
|-------------------------------------------------------------|-----------------------------|
| 1) RubberGard™ EPDM, EcoWhite EPDM or UltraPly TPO membrane | 4) ISOgard™ HD cover board |
| 2) Bonding adhesive | 5) ISO 95+™ GL insulation |
| 3) Fastener and plate | 6) Insulation fill material |
| | 7) Existing metal roof deck |

Mechanically Attached Systems



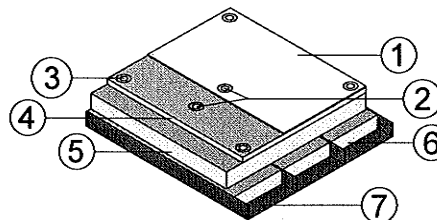
- | | |
|-----------------------------------------------|-----------------------------|
| 1) RubberGard EPDM or UltraPly TPO membrane | 4) ISOgard HD cover board |
| 2) Seam plates and fasteners or batten strips | 5) ISO 95+ GL insulation |
| 3) Fastener and plate | 6) Insulation fill material |
| | 7) Existing metal roof deck |

RubberGard R.M.A. System



- | | |
|-----------------------------------------------|-----------------------------|
| 1) RubberGard EPDM membrane | 5) ISOgard HD cover board |
| 2) Seam plates and fasteners or batten strips | 6) ISO 95+ GL insulation |
| 3) QuickSeam™ R.M.A. strip | 7) Insulation fill material |
| 4) Fastener and plate | 8) Existing metal roof deck |

InvisiWeld™ System



- | | |
|---------------------------------------------------------------------------------------------------------|-----------------------------|
| 1) UltraPly TPO membrane | 4) ISOgard HD cover board |
| 2) InvisiWeld plates — fastened into the roof purlins and adhered to the underside of the roof membrane | 5) ISO 95+ GL Insulation |
| 3) Fastener and plate | 6) Insulation fill material |
| | 7) Existing metal roof deck |

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Item #1297

11/12 (Replaces 3/12)-05

Memo

To: Board of County Commissioners
From: Cory Hewitt / Fairgrounds
Date: July 11, 2014
Re: Update

- Project for Fair
- Layout of grounds
- Ticket sales
- Sponsors
- Commissioner appearances

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Department update and miscellaneous

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**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 10 July 2014

Re: Director's Report for the Week of 7 July 2014

Board Action: 14 July 2014
Update Only

ENGINEERING:

- Mill Creek Forest Highways Project: Continuing design. Awaiting environmental clearance.
- Taumarson Road: Drafting project. Sending residents a letter updating project status. Construction to begin April 2015.
- Pettybone Bridge: Waiting for construction funding. Need to advertise July 17 to complete project this year.
- Bussell Road: Alignment finalized. Designing road profile.
- Miscellaneous: Updating road design standards.

MAINTENANCE:

- Crews completed chip sealing for City of College Place. All chip seal done for the year.
- Scrubbing area 7 for 2015 chip seal.
- Conducted Safety Committee meeting.

ADMINISTRATION:

- Attended TAP Evaluation meeting at WWVMPO.

10:45

COUNTY COMMISSIONERS

- a) Discussion: Request for reactivation of a dispute resolution center, pursuant to RCW 7.75 (rescheduled). Possible action to follow

11:00

PERSONNEL/RISK MANAGER

Lucy Schwallie

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:30 COUNTY COMMISSIONERS

- a) Possible executive session: to consider acquisition of real estate (pursuant to RCW 42.30.110(1)(b))
- b) Miscellaneous or unfinished business to come before the Board

12:00 Recess

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.