

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 24, 2014

9:30

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of March 17 and 18, 2014 and informal meeting held on March 20, 2014
 - 2) Resolution _____ - Signing agreements with various entities for emergency medical services -pg 2
 - 3) Resolution _____ - Authorizing out of state travel for Harvey Crowder -pgs 3-5
 - 4) Execute Amendment No. 2 to Interagency Agreement 2012-ERG-578 between Department of Enterprise Services and Walla Walla County for project identified as 2013-042 (Energy Services Proposal dated October 25, 2012) -pgs 6-10
 - 5) Payroll action and other forms requiring Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SIGNING
AGREEMENTS WITH VARIOUS
ENTITIES FOR EMERGENCY
MEDICAL SERVICES**

RESOLUTION NO.

WHEREAS, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County; and

WHEREAS, the cities of Walla Walla, College Place, Prescott, and Waitsburg, and Fire Protection Districts #1, #2, #3, #4, #5, #6, #7, and #8, through the utilization of their resources, are equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030 (11), and

WHEREAS, Walla Walla County has no full-time Fire Department or staff to provide emergency medical services; and

WHEREAS, the parties recognize the advantages to be gained from the establishment of a single, integrated Comprehensive Emergency Medical Services Program and the County has the authority to establish such a system pursuant to RCW 36.01.095; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and sign Interagency/Interlocal Agreements between Walla Walla County and the following named entities:

- | | |
|--------------------------------|----------------------------------|
| 1) City of Walla Walla | 7) Fire Protection District # 3 |
| 2) City of Waitsburg | 8) Fire Protection District # 4 |
| 3) City of College Place | 9) Fire Protection District # 5 |
| 4) City of Prescott | 10) Fire Protection District # 6 |
| 5) Fire Protection District #1 | 11) Fire Protection District # 7 |
| 6) Fire Protection District #2 | 12) Fire Protection District # 8 |

BE IT FURTHER RESOLVED that said agreements shall be in effect from January 1, 2014 through December 31, 2014.

*"Passed this **24th day of March, 2014** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
AUTHORIZATION OF OUT OF
STATE TRAVEL FOR HARVEY
CROWDER

RESOLUTION NO.

WHEREAS, the Public Health Administrator, Harvey R. Crowder, has requested approval for out of state travel for himself to travel to Alexandria, Virginia to attend the Public Health Accreditation Board Site Visitor training April 22 and 23, 2014; and

WHEREAS, such training benefits the citizens of Walla Walla County by providing training and information on Public Health Accreditation Board visits and accreditation; and

WHEREAS, all costs associated with the training and travel will be paid by the Public Health Accreditation Board and there will be cost to Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

Passed this 24th day of **March, 2014** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington



WALLA WALLA COUNTY
HEALTH DEPARTMENT
314 W Main Street • PO Box 1753
Walla Walla, WA 99362
Phone 509.524.2650 • Fax 509.524.2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners

From: Harvey R. Crowder
Public Health Administrator

Date: March 20, 2014

Subject: Out of State Travel Request for Harvey Crowder

I request approval for Harvey Crowder to travel to Alexandria, Virginia to attend the Public Health Accreditation Board Site Visitor training April 22 and April 23, 2014. Training and travel are provided at no cost by the Public Health Accreditation Board.

Attached is a copy of the County Travel Authorization and Agenda for Training.

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the out of state travel request for Harvey Crowder.

Three Enclosures:
Employee Travel Authorization
Training Agenda
Draft Resolution

**WALLA WALLA COUNTY
Employee Travel Authorization**

Date of Request March 20, 2014

Employee Attending: Harvey Crowder	Estimate of Cost (Includes all costs even prepaid)	
	Transportation	
	<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle <input type="checkbox"/> Private Vehicle _____ miles @ _____	\$ \$
Meeting/Training: Start date: April 22 End date: April 23	<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Location: City: Alexandria, VA	Lodging	
Title of Meeting/Training: PHAB Accreditation training	_____ night(s) @ \$	\$0
Departure Date: Apr 20 Time: Unknown	Meals	
Return Date: Apr 24 Time: Unknown	Breakfast(s) _____ @ \$	\$
	Lunch(s) _____ @ \$	\$
	Dinner(s) _____ @ \$	\$
Place of Lodging: Lorien Hotel & Spa	Registration/Tuition	
	Cancel Date:	\$
Phone Number:	Total Expenses	
		\$ 0

Credit Card Use: ☐ Yes ☒ No Date Needed: _____

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck. I have read and reviewed the training reimbursement policy No. 40.06.0 and agree to its terms and conditions.

Signature of Employee

Date: _____

Recommended: ☐ Yes ☐ No

Supervisor Signature

Date : _____

Out-of-State Travel: ☒ Yes ☐ No
(Attach Resolution)

Approved: ☐ Yes ☐ No

Elected Official/Department Head

Date: _____

INTERAGENCY Amendment

Department of Enterprise Services

Date: March 10, 2014
Agreement No: 2012-ERG-578
Project No.: 2013-042
Amendment No: 2

Interagency Agreement Between the Department of Enterprise Services and Walla Walla County

The parties to this Agreement, the Department of Enterprise Services, Facilities Division, Engineering & Architectural Services, hereinafter referred to as "DES", and Walla Walla County, hereinafter referred to as the "CLIENT AGENCY", hereby amend the Agreement as follows:

The purpose of this Agreement is to establish a vehicle for DES to provide future Energy/Utility Conservation Project Management and Monitoring Services to the CLIENT AGENCY and to authorize the development of the energy services proposal.

1. Statement of Work

DES shall furnish the necessary personnel and services and otherwise do all things necessary for or incidental to the performance of the work set forth in Attachment "A-1" and Attachment "C-1", attached hereto and incorporated herein by reference. Unless otherwise specified, DES shall be responsible for performing all fiscal and program responsibilities as set forth in Attachment "A" and Attachment "C-1".

Energy/Utility Conservation projects shall be authorized by Amendment to this Agreement.

1.1 Lighting and Mechanical Upgrades outlined in the McKinstry Essention Walla Walla County Energy Services Proposal dated October 25, 2012.

Attachment "A" Scope of Work Energy/Utility Conservation Projects Management Services is revised to Attachment "A-1" and Attachment "C" Scope of Work Energy/Utility Conservation Projects Monitoring Services is revised to Attachment "C-1" to update the Statewide Energy Performance Contracting Program Master Energy Services Agreement number from Agreement No. 2011-169 to Agreement No. **2013-133**, attached hereto and incorporated herein by reference.

3. Period of Performance

Subject to its other provisions, the period of performance of this Agreement shall commence on June 8 2012, and be completed on **June 30, 2019** unless altered or amended as provided herein.

4. Consideration

Compensation under this Agreement shall be by Amendment to this Agreement for each authorized project. Each Amendment will include a payment schedule for the specific project.

For Project Management Services provided by DES under Attachment "A-1" of this Agreement, the CLIENT AGENCY will pay DES a Project Management Fee for services based on the total project value per Project Management Fees Schedule set forth in Attachment "B-1".

If the CLIENT AGENCY decides not to proceed with an Energy/Utility Conservation project that meets the CLIENT AGENCY's cost effective criteria, then the CLIENT AGENCY will be charged a Termination Fee per Attachment "B-1". The Termination Fee will be based on the estimated Total Project Value outlined in the Energy Audit and Energy Services Proposal prepared by the Energy Services Company (ESCO).

If measurement and verification services are requested by the CLIENT AGENCY and provided by DES under Attachment "C-1" of this Agreement, the CLIENT AGENCY will pay DES \$2,000.00 annually for each year of monitoring and verification services requested.

Compensation for services provided by the ESCO shall be paid directly to the ESCO by the CLIENT AGENCY, after DES has reviewed, approved and sent the invoices to the CLIENT AGENCY for payment.

4.1 Energy Project Management Fee for Lighting and Mechanical Upgrades is \$36,800.00. Anticipated billing date for this Amendment is September 1, 2013.

This Amendment also revises the Interagency Reimbursement Costs outlined in Attachment "B" of the Agreement to reflect the current DES project management fees. A new Attachment "B-1" is included with this Amendment.

All sections above have been fully amended and are shown in their entirety.

All other terms and conditions of this Agreement remain in full force and effect. The requirements of RCW 39.34.030 are satisfied by the underlying Agreement and are incorporated by reference herein.

Each party signatory hereto, having first had the opportunity to read this Amendment and discuss the same with independent legal counsel, in execution of this document hereby mutually agree to all terms and conditions contained herein, and as incorporated by reference in the original Agreement.

Walla Walla County

**Department of Enterprise Services
Facilities Division
Engineering & Architectural Services**

Title Date

William J. Frare, P.E.
Public Works Administrator

Title Date

2012278am2em

ATTACHMENT A-1

Scope of Work Energy/Utility Conservation Projects Management Services

Statewide Energy Performance Contracting Program Master Energy Services Agreement No. 2013-133

DES will provide the following project management services for each specific project for the CLIENT AGENCY. Each individual project shall be authorized by Amendment to this Agreement.

1. Assist the CLIENT AGENCY in the selection of an Energy Service Company (ESCO) consistent with the requirements of RCW 39.35A for local governments; or 39.35C for state agencies and school districts.
2. Assist in identifying potential energy/utility conservation measures and estimated cost savings.
3. Negotiate scope of work and fee for ESCO audit of the facility(s).
4. Assist in identifying appropriate project funding sources and assist with obtaining project funding.
5. Assist in negotiating the technical, financial and legal issues associated with the ESCO's Energy Services Proposal.
6. Review and recommend approval of ESCO energy/utility audits and Energy Services Proposals.
7. Provide assistance during the design, construction and commissioning processes.
8. Review and approve the ESCO invoice vouchers for payment.
9. Assist with final project acceptance.
10. Provide other services as required to complete a successful energy performance contract.

ATTACHMENT B-1

Fee Schedule

**2013-15 Interagency Reimbursement Costs
for Project Management Fees to Administer
Energy/Utility Conservation Projects**

<u>TOTAL PROJECT VALUE</u>	<u>PROJECT MANAGEMENT FEE</u>	<u>TERMINATION</u>
5,000,001.....6,000,000.....	\$66,000.....	25,700
4,000,001.....5,000,000.....	65,000.....	25,400
3,000,001.....4,000,000.....	64,000.....	25,000
2,000,001.....3,000,000.....	60,000.....	23,400
1,500,001.....2,000,000.....	56,000.....	21,800
1,000,001.....1,500,000.....	49,500.....	19,300
900,001..... 1,000,000.....	42,000.....	16,400
800,001.....900,000.....	39,600.....	15,400
700,001.....800,000.....	36,800.....	14,400
600,001.....700,000.....	35,000.....	13,700
500,001.....600,000.....	32,400.....	12,600
400,001.....500,000.....	29,000.....	11,300
300,001.....400,000.....	24,800.....	9,700
200,001.....300,000.....	19,800.....	7,700
100,001.....200,000.....	13,800.....	5,400
50,001.....100,000.....	7,500.....	3,500
20,001.....50,000.....	4,000.....	2,000
0.....20,000	2,000.....	1,000

The project management fee on projects over \$6,000,000 is 1.1% of the project cost. The maximum DES termination fee is \$25,700.

1. These fees cover project management services for energy/utility conservation projects managed by DES's Energy Program.
2. Termination fees cover the selection and project management costs associated with managing the ESCO's investment grade audit and proposal that identifies cost effective conservation measures if the CLIENT AGENCY decides not to proceed with the project through DES.
3. If the project meets the CLIENT AGENCY's cost effectiveness criteria and the CLIENT AGENCY decides not to move forward with a project, then the CLIENT AGENCY will be invoiced per Attachment B Termination or \$25,700.00 whichever is less. If the CLIENT AGENCY decides to proceed with the project then the Agreement will be amended per Attachment B for Project Management Fee.
4. If the audit fails to produce a project that meets the CLIENT AGENCY's established Cost Effectiveness Criteria, then there is no cost to the CLIENT AGENCY and no further obligation by the CLIENT AGENCY.

ATTACHMENT C-1

Scope of Work Energy/Utility Conservation Projects Monitoring Services

Statewide Energy Performance Contracting Program Master Energy Services Agreement No. 2013-133

If requested DES will provide the following monitoring services for each specific project for the CLIENT AGENCY.

1. Monitor actual energy use and dollar costs, compare with the ESCO's annual Measurement and Verification (M&V) report and any ESCO guarantee, resolve differences, if needed, and approve any vouchers for payment.
2. Monitor facility operations including any changes in operating hours, changes in square footage, additional energy consuming equipment and negotiate changes in baseline energy use which may impact energy savings.
3. Provide annual letter report describing the ESCO's performance, equipment performance and operation, energy savings and additional opportunities, if any, to reduce energy costs.

COUNTY COMMISSIONERS (continued)

g) Action Agenda Items:

- 1) Proposal 2014 03-24 DHS - Approval - pgs 12-14
for funding the upgrade of heating,
ventilation, and air conditioning (HVAC)
system in the Community Service
Center, 1520 Kelly Place, Walla Walla
(continued from March 17, 2014)
- h) Miscellaneous business to come
before the Board
- i) Review reports and correspondence;
hear committee and meeting reports
- j) Review of constituent concerns/possible
updates re: past concerns



MEMO

Date: March 17, 2014

Proposal ID: 2014 03-24 DHS
Previously 2014 03-17 DHS-2

To: BOCC

From: Harvey R. Crowder, DVM, MS
Interim Director, Human Services

Intent – Obtain approval from the Board of County Commissioners for funding the upgrade of the heating, ventilation, and air conditioning (HVAC) system in the Community Service Center (CSC) at 1520 Kelly Place.

Topic – HVAC Upgrade

Summary

Following the beneficial occupancy of the CSC there have been numerous HVAC problems. Due to system design flaws problems ranged from leaking junctions in the hydronics, failed heat pumps, to inadequate heating or cooling. A survey completed by McKinstry recommended a solution that involved a major rework of the HVAC to alleviate most HVAC problems. That survey and recommendation has already been provided to the Board in 2013.

Cost

The solution recommended by McKinstry priced out at approximately \$435,000.

Funding

The Department of Human Services has funds available from several sources.

<i>Ad valorem</i> funds:	\$428,575
Unobligated 0.1% sales tax funds allowed for 2013:	\$315,000
Capital Building Funds:	\$265,900

Alternatives Considered

1. Do nothing

2. Repair HVAC using a mixture of DHS reserve funds
3. Seek additional grant funding for HVAC upgrade

Acquisition Method

Contract

Security

N/A

Access

N/A

Risk

1. Doing nothing is not an option, the HVAC system is not adequate to provide reliable heating or cooling for the CSC in the long term and will eventually increase costs as hydronic system leaks and heat pumps fail.
2. Using a mixture of DHS reserve funds, especially the 0.1% sales tax funds already approved for 2013 to offset DHS shortfalls, could result in criticism by using those funds for a capital expenditure rather than for the intended expanded services. This also will reduce the flexible reserves available to DHS and the newly merged agency, Community Health. Using any capital reserve funds puts the agency at risk and their ability to pay utilities and the county investment fund.
3. Seeking additional grant funding for the HVAC upgrade may be feasible but the unknowns are whether we are able to secure a grant in the short term for the upgrade or if after securing a grant whether it will cover all of the upgrade costs. Additionally, waiting will surely result in greater costs in the long term.

Benefits

1. Eliminates the cost of an upgrade.
2. Allows for a fairly quick upgrade of the HVAC system making the building a more suitable environment for occupancy and more marketable in the long term.
3. Lowers county costs.

Conclusion/Recommendation

Recommend the Walla Walla County Board of County Commissioners approve the use of the unobligated \$315,000 of 0.1% sales tax monies previously approved for use in 2013 to offset DHS costs, plus the use of \$120,000 *Ad Valorem* reserves to fund the upgrade and repair of the CSC HVAC system.

Submitted By

Disposition

Crowder / DHS / 3/20/14

☐ Approved

Name

Department

Date

☐ Approved with modifications

☐ Needs follow up information

Name

Department

Date

☐ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

☐ Modification

☐ Follow Up

9:45

COUNTY FAIRGROUNDS

Cory Hewitt

a) Fairgrounds update and miscellaneous

no written update

10:00

COMMISSIONERS

- a) Update from Cathy Schaeffer, Deputy District Director for Congresswoman Cathy McMorris Rodgers, on items of Interest to the county **(10:00 a.m.)**

no written update

- b)** Presentation by Port of Walla Walla
re: Economic Development Sales Tax
Fund application for \$200,000 grant
for Walla Walla Community College
STEM Education and Training from
Port of Walla Walla's portion of the
9/10ths economic development sales
tax collections **(10:15 a.m.)**

-pgs 18-31

- c)** Possible decision/direction on above
application
- d)** Update on Port of Walla Walla projects
and activities

COPY

Walla Walla County Economic Development Sales Tax Fund

SECTION I.**APPLICATION FOR FUNDING**

Applicant:	Walla Walla Community College		
Project Title:	STEM Education and Training Center		
Contact:	Steven VanAusdle		
Title:	President		
Telephone:	509/527-4274		
Fax:	509/527-4249		
E-Mail:	svanausdle@wwcc.edu		
Mailing Address:	500 Tausick Way		
City:	Walla Walla	Zip Code:	99362

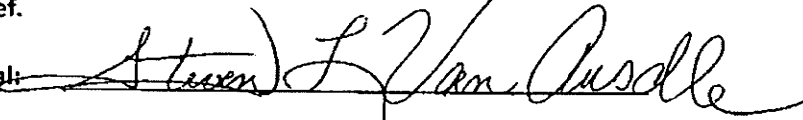
Total Project Financing	
Total Project Cost:	\$17,529,941
Amount secured to date:	\$800,000
Total amount requested from the Economic Development Sales Tax Fund:	\$200,000

Loan Information		
Amount of loan request:	N/A	
Loan term requested (Maximum term is 10 years):		Years
		Percentage Rate
<p><i>A loan is a general obligation or revenue obligation of the jurisdiction receiving the loan. With acceptance of a loan, the jurisdiction agrees to obligate its full faith, credit and revenue to repay the loan, regardless of the project which prompted the application for funding. Maximum loan amount is \$200,000. Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund - Line item #4.</i></p>		

Grant Information	
Amount of grant request: <i>(Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund - Line item #4)</i>	\$200,000
Amount of Local Public Match: <i>(Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund - Line item #5)</i>	\$800,000 (See Attachment #1)

Dedclaration: I hereby certify that the information given in this application is true and correct to the best of my knowledge and belief.

Signature of Responsible Official:



Print or Type Name and Title:

Steven L. VanAusdle, President

In late September 2013, a STEM Committee composed of administration, staff, and faculty began meeting on an every other week basis to develop a STEM Academic Plan as part of the strategic plan. This was completed in early November and set the stage for developing the capital building project request. In mid-November a contract was established with the ALSC Architect Firm in Spokane, Washington to help develop the STEM Education and Training Center capital project request. Since late November sessions between WWCC representatives with ALSC architects have resulted in the following:

- Facility Review at WWCC.
- Vision Session for Master Facility Plan – college wide input.
- Program Interviews with faculty and staff associated with the proposed programs to be placed in new STEM building.
- Listening sessions with representatives from industry and business.
 - See Attachment #2 – Letters of Support
- ALSC Architects and WWCC staff meeting with City Planners.
- Analyze site options on campus for new building placement.
- Develop Cost Estimates.
- Write Capital Project Proposal Request (PPR).
- Develop maps and graphs to support PPR.
- Develop attachments and obtain letters of support.
- WWCC Board of Trustees approval of STEM Building Project Proposal Request (February 19, 2014 Board meeting).

The Capital Project Proposal Request will be submitted to the State Board of Community and Technical Colleges on February 28, 2014.

3. Does this project qualify as economic development and does it create or retain family wage jobs?
(Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund.)

Washington State has a STEM driven economy.² Yet a critical skills gap exists between STEM employment needs and our state's ability to fill these jobs. Of the 25,000 unfilled jobs in WA due to this skills gap, 80 percent are in high-skill STEM and health care fields. By 2017 Washington State will create an additional 110,000 new STEM jobs.³ Wages for these unfilled jobs are excellent: STEM careers in Washington State are 9th highest in the nation, and wages for health careers are the 7th highest in the nation.⁴ Walla Walla Community College (WWCC) is committed to providing students access to these career opportunities.

WWCC's location in the SE corner of WA State situates the college as a key provider of higher education for several large rural districts. WWCC has one of the highest participation rates of its constituents in the state—proof of the College's pivotal role in providing relevant learning opportunities that lead to academic transfer and workforce training degrees. WWCC has been recognized nationally as a critical contributor to the region's economic development.⁵ The college has focused on programs that address the economic needs of the region, effectively strengthening the economic base of the Walla Walla Valley. The proposed STEM Center capital project will help reduce the skills gap, and do so by providing access to high-wage professions for place-bound citizens in rural Washington.⁶

² Washington STEM, *Why STEM, Why now?* Infographic, washingtonstem.org.

³ Boston Consulting Group, Washington Roundtable, *Great Jobs Within Our Reach; Solving the Problem of Washington State's Growing Job Skills Gap*, published report, March 2013.

⁴ Katie Zaback, A. Carlson and M. Crellin, *The Economic Benefit of Postsecondary Degrees*, published report, State Higher Education Officers and National Center for Higher Education Management Systems, December 2012.

⁵ National Journal, *How Wine Growing in Walla Walla Supports the Economy*, May 31, 2012; National Journal, *Back in Business/Innovators: Finalists. Regional Economic Strategies*, Walla Walla Community College, June 13, 2013; EMSI, *Walla Walla Community College: Industry-led, Data-Informed Higher Ed*, July 8, 2013.

⁶ Boston Consulting Group, Washington Roundtable, *Great Jobs Within Our Reach; Solving the Problem of Washington State's Growing Job Skills Gap*, published report, March 2013.

Economic Modeling Specialists International (EMSI) has validated the needs for programs included in the project and projects the economic impact. Their finding states the potential impact on annual earnings from graduates is \$2.7 million in annual earnings to the regional economy. They also estimate an increase in lifetime earnings of each graduate to be \$470,000. (See Attachment #3)

Additionally, creating clear pathways for students in the field of agriculture science, production, and business, as well as in bio-fuels and mechatronics is critical to Washington State's economic growth, as the food and agricultural industry annually employs an estimated 160,000 people and contributes 12% to the state's economy.⁷ WWCC's STEM Center will provide greater capacity to reduce the STEM skills gap and to increase educational attainment rates in the Walla Walla Valley and within Washington State.

Walla Walla's poverty level is 63.4% greater than the Washington average and 46.4% greater than the national average.⁸ The median household income in Walla Walla is 33.6% less than the Washington average and 24.7% less than the national average. The large agriculturally based economy of the Walla Walla region attracts a Hispanic labor force whose opportunities for stable professions and living wages are limited. The demographic composition of WWCC reflects on a micro scale the overall demographics of the wider service districts. Nineteen percent of WWCC's student population identifies as Hispanic, and during the past five years the College ranked highest in the CTC system in the percent of students receiving need-based financial aid in eligible programs (78.8% compared to 46.7% statewide). Integral to the College's strategic plan is to cultivate equity through access to applied and transfer STEM workforce pathways—targeting rural, minority, unskilled, underemployed, and unemployed citizenry.

4. List the number of projected jobs to be retained and/or created by the firm as a result of the public infrastructure project. Jobs must be expressed in Full Time Equivalents (FTEs). Management positions should be indicated as an annual salary. * Retained jobs are defined as jobs that would otherwise be lost in Walla Walla County.

Job Description	Number of Jobs Created (in FTEs)	Number of Jobs Retained* (in FTEs)	Hourly Wage and/or
Academic Instructors	2		\$75,000
Biofuels Instructor		1	\$75,000
Precision Agriculture Instructor	1		\$75,000
Mechatronics Instructor	1		\$75,000
Part Time Instructors	4		\$45,000
Support Staff	1		\$40,000

Note: This does not include jobs created by increasing supply of highly-qualified STEM workers or jobs created by the construction project. (See EMSI attachment.)

Projected annual gross payroll for all job classifications? \$385,000*

*We are limiting this to only professional jobs created on our staff, per your request. The total economic impacts on the region, according to EMSI, is \$4.6 million in income and 91 jobs paying an average of \$50,300 from construction, and \$2.7 million annually in added income from graduates. (See Attachment #3)

How many of these positions are part-time or seasonal work? 4

⁷Washington State Department of Agriculture, <http://agr.wa.gov/AgInWA>.

⁸ <http://www.areavibes.com/walla-walla-wa/employment/>

5. Is this project listed in the Walla Walla County Comprehensive Plan (Chapter 11 Economic Development Element- Appendix G)? No _____ Yes X

6. Does your organization have an active interest and involvement in economic development?
Please explain?

Yes. Job creation and wage improvement result from increased productivity. The three primary drivers of productivity in the economy are talent in the workforce, private and public investment, and infrastructure. Studies are confirming that a highly-skilled workforce is the essential condition for a healthy economy. This remains central to WWCC's mission. Since the late 1990s our region has experienced a significant loss of jobs in the agriculture sector as well as timber business. WWCC had the largest number of unemployed workers enrolling in retraining programs in the state of Washington. While some graduates had to leave the area because jobs were not available in the county, many were able to stay because they had skills that made them valuable to employers in our area.

WWCC also has played a significant role in reinventing our regional economy. Helping create a wine, food, and art cluster is the most visible example, but we are also significantly involved in the health cluster, agriculture cluster, and business and finance clusters. The College is known for aligning our programs with the needs of the regional economy based on economic studies. We also have determined the economic impact of all our contributions to our regional economy. Most rural areas continue to experience significant economic decline and have not recovered from the great recession. Walla Walla is an exception, although we have a very serious income disparity challenge and high unemployment rates for our unskilled population. Providing unskilled and unemployed or underemployed workers with the skills to enter the workforce may be our biggest economic challenge not only in Walla Walla, but our entire nation.

Construction of a STEM Education and Training Center is an important step and we want the Port of Walla Walla as a partner in this effort.

7. Will this project upgrade existing public infrastructure or build new public infrastructure?
Please explain?

If facilities for an Educational System is considered public infrastructure, that's what this project is about. If public infrastructure is only defined as systems to provide transportation, IT, water, energy, etc., the answer is also yes. This will provide opportunity to enhance technology and improve the streets on the campus and access to the campus.

8. List each funding source for the public project and amount. Identify whether the funding source has been secured or is being requested.

Funding Source	Status	Amount
Capital funds from State budget	Requested	\$16,529,941
Sherwood Trust	Secured (See Attachment #1)	\$500,000
WWCC Foundation	Secured (See Attachment #1)	\$300,000
Port of Walla Walla	Requested	\$200,000
Total Project Cost		\$17,529,941

9. Estimated schedule for public project completion. Indicate the month and year when the activities listed have been, or will be, completed.

Activities	Estimated Completion Date (Month/Year)
Preliminary Engineering Report	September 2015
All Required Permits Obtained	February 2017
Design Engineering	February 2017
Land/Right-of-Way Acquisition	N/A
Final Bid Documents	March 2017
Award Construction Contract	August 2017
Begin Construction	August 2017
Complete Construction	December 2018
Construction Project Operational	January 2019

10. What other quantifiable outcomes can this project measure in addition to the number of jobs created and retained?

Private sector capital investment \$ 800,000

- Sherwood Trust
- WWCC Foundation

Increase in local property tax revenue: Not Directly*

Increase in local sales tax revenue: \$ 1,200,000

(Construction only)

(Does not include sales tax collection, new employee spending)

Other: See EMSI letter attached. Education and training result in impacts beyond projected earnings of graduates. These include new student spending, spending on operations of facilities, reduced crime rates, and improved health of graduates.

11. Will the public facility project be maintained by the applicant? Indicate the projected annual operating cost of the proposed public facility project and revenue source for maintenance? Please explain.

Applicant will maintain facility. Projected operating cost estimated at \$250,000 per year.

WWCC will receive base operations budget increased to cover projected operating costs.

*If five new instructors purchase homes, this project indirectly contributes. If businesses expand operations because of available workforce, property tax collections go up. Our Enology graduates have invested millions in property.

Return Completed Application To:

Port of Walla Walla
310 A. Street, Walla Walla, WA 99362
509-525-3100

COPY

Attachment #1

SHERWOOD TRUST

Donald and Virginia Sherwood Founders

Directors

Bill Albee

George M. "Jock" Edwards

Allan Gillespie

Peggy Jo Sanderson

Robert L. Zagelow

P.O. Box 1855

Denny Building - Suite 412

Walla Walla, Washington 99362

Phone/Fax (509) 529-2791

February 18, 2014

Douglas L. Bayne, Director of Resource Development
Walla Walla Community College Foundation
500 Tausick Way
Walla Walla, Washington 99362

Dear Doug:

With an appreciation of the generous spirit of Donald and Virginia Sherwood to serve the Walla Walla community, Sherwood Trust is pleased to support your request for funds on behalf of the Walla Walla Community College Foundation.

Sherwood Trust pledges to fund a grant award in the amount of \$500,000 to help fund the construction of a proposed STEM Skills Training and Learning Innovations Center that will unite traditional science disciplines with applied STEM workforce programs on the campus of Walla Walla Community College.

The grant amount will be available to you in 2017 subject to the Sherwood Trust's written confirmation prior to December 31, 2017 that sufficient capital funds are available to complete the proposed construction, including a contingency line item. In the event this condition is not satisfied by December 31, 2017, this pledge shall expire.

We wish you the best and applaud your commitment to invest in the future of our community.

Cordially,

Jock Edwards

George M. "Jock" Edwards
President

Robert L. Zagelow

Robert L. Zagelow
Chair

COPY



The Foundation

Walla Walla Community College

500 Tausick Way
Walla Walla, WA 99362-9267
(509) 527-4275
FAX (509) 527-4325

Attachment #1

25 February 2014

Dr. Steven VanAusdle
President
Walla Walla Community College
500 Tausick Way
Walla Walla, WA 99362

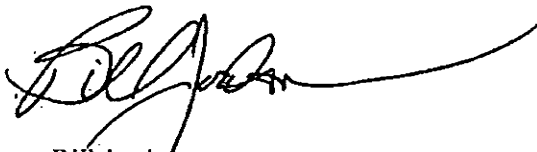
Dear Steve,

The Walla Walla Community College Foundation is pleased to support the construction of a proposed STEM Skills Education and Training Center with a pledge of \$300,000. This pledge will be fully funded no later than January, 2016, to assist with the design phase of the project. The Foundation will be receiving the pledged funding from the Sherwood Trust of \$500,000 during the same time frame to be applied directly to the college for this Center.

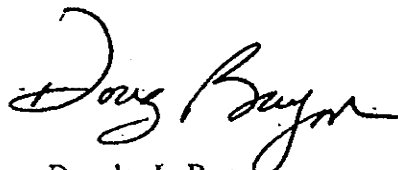
We are excited to partner with Walla Walla Community College in uniting traditional science disciplines with applied STEM workforce programs.

Thank you for this opportunity.

Sincerely,



Bill Jordan
Chair



Douglas L. Bayne
Executive Director

COPY

Attachment #2

Boise Paper
Wallula Mill
31831 West Highway 12 PO Box 138 Wallula, WA 99363

Sean Krajnik
T 509 545 3201 F 509 545 3298

BOISE

February 20, 2014

Dr. Steven VanAusdle, President
Walla Walla Community College
500 Tausick Way
Walla Walla, WA 99362

Dear Dr. VanAusdle:

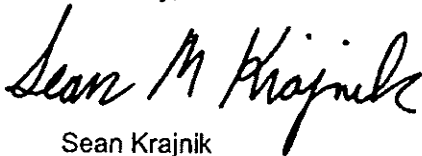
Boise Paper recognizes the increasing need for potential employees to be trained in the realm of advanced automation processes and precision controls, instrumentation and mechanical applications.

As a result, Boise Paper endorses Walla Walla Community College's STEM building project which will support the creation of a Mechatronics program that will help provide trained workers for advanced plant operations at the company's mill near Walla Walla, Washington.

Boise Paper's Wallula Mill is on a continual search for qualified and trained team members. The development of a training program that directly supports the mill's workforce would be a real benefit to the company.

Technology training is critical to our industry's growth and the economic development of the region.

Sincerely,



Sean Krajnik
Mill Manager

COPY



Attachment #2

January 31, 2014

Steven VanAusdle, President
Walla Walla Community College
500 Tausick Way
Walla Walla, WA 99362

Re: STEM Capital Project

Dear President VanAusdle:

Key Technology endorses the efforts of Walla Walla Community College to create a STEM building on campus. In particular, the concept of educating students in "Mechatronics" would provide Key personnel with the ideal educational background.

Although Key would not be in a position to provide new equipment to your program, we occasionally have workable prototypes, like the Wine Grape Sorter (now called VitiSort) currently loaned to WWCC and which, like VitiSort, would provide excellent training platforms. Some equipment might be complete machines but more likely it would be usable research and development assemblies providing hands-on, intimate interfacing to the technology.

We would also be willing to provide advice and ideas in an advisory capacity. And, I'm sure some of our engineers would be happy to provide short training sessions.

I hope this letter assists the college in acquiring the resources necessary to create the STEM facility.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jack Ehren".

Jack Ehren
President and CEO

150 Avery, Walla Walla, WA USA 99362-1668
Telephone: 509-529-2161

c: Jim Peterson
Jerry Anhorn
2.4.14

26

COPY

Attachment #2

2/24/14

Dr. Steven VanAusdie
President
Walla Walla Community College
600 Tausick Way
Walla Walla, Washington 99382

Dear Dr. VanAusdie:

Klein Educational System has recognized industry's increasing need for potential employee's to be trained in the realm of advanced automation processes and precision controls, instrumentation and mechanical applications. (Mechatronics) We fully support the creation of a Mechatronic program at WWCC supporting the food processing, precision manufacturing and advanced plant operations industries in Washington State and our nation. We also would support the use of capital projects money for supporting a facility to house the Mechatronics program.

We currently have two WA state Community College graduates in our employment and consider them great assets to Klein Education Systems.

Program completion employment opportunities are considered strong and development of a training program directly supports our related workforce needs in this emerging industry occupation.



Tom Diehl
Northwest Sales Director
Klein Educational Systems
206.353.7757
www.kleineducational.com
tom@kleineducational.com

COPY



Nelson Irrigation Corporation

848 Airport Road, Walla Walla, WA 99362-2271

(USA)

February 21, 2014

Attachment #2

Dr. Steven VanAusdle, President
WALLA WALLA COMMUNITY COLLEGE
500 Tausick Way
Walla Walla WA 99362

Dear Dr. VanAusdle:

Nelson Irrigation Corporation supports Walla Walla Community College's efforts to develop a Mechatronic program. It's our understanding this program will address advanced automation processes, precision controls, instrumentation and mechanical applications all of which are crucial to our industry and similar manufacturing industries. This program would allow employees at our plant to receive additional training in the areas specified above. Though the number of employees we send for training may be limited, we believe the training is critical to our industry's growth and economic development.

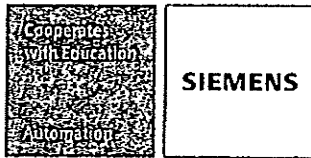
Thank you,
NELSON IRRIGATION CORPORATION

Craig Nelson
Co-President

innovation in irrigation™

Telephone: 509.525.7660 Facsimile: 509.525.7907 E-mail: info@nelsonirrigation.com Web site: www.nelsonirrigation.com

28



February 13, 2014

Dr. Steve Van Ausdle
Walla Walla Community Center
500 Tausick Way
Walla Walla, WA 99362-9267

Re: Letter of Support

Dr. Van Ausdle:

Thank you for the opportunity to reinforce the importance of driving interest in the community college ranks for industrial technologies. As I'm sure you know, today's factory is not what it used to be. The global markets and tough competition push industry to seek creative solutions for efficiencies and productivity. Industrial automation, the core of the Siemens Industry, Inc. business, aligns with this need and every day we experience customers needing competent resources from Operators through Engineers.

This is the reason why teaching Mechatronics is so important. Siemens employs tens of thousands of Mechatronic operators and technicians worldwide. This led our organization to create a multi-level certification for Mechatronics just for educators and their students. We support your efforts to create a Mechatronics program at Walla Walla Community College through several levels catered specifically to schools.

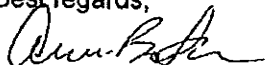
In support of this demand, Siemens invests in programs such as the **Siemens Cooperates with Education** which reaches out to schools at all levels to engage in industrial technologies. Key activities supported by this program includes both 1st Robotics and Best Robotics plus the Skills USA programs. We also have a **Summer with Siemens Workshop** series which includes multiple hands-on workshops for educators (teachers) at no cost, to help build skills, share best practices and keep our school instructors tuned into latest technologies.

Attracting youth into our technical schools and feeding the needs of manufacturing is critical to the economy. The Manufacturing Renaissance in the US is gaining momentum leveraging US resources, innovation and skilled workforce. We all understand the importance of building a solid pipeline of talent to fuel this progress and we welcome schools such as Walla Walla Community College and your industry partners to support these endeavors.

Please let us know how we can help.

COPY

Best regards,



Amanda Beaton
Siemens Cooperates with Education
(770) 625-5771
Amanda.beaton@siemens.com

Siemens Industry, Inc.
Technical Learning Services
www.usa.siemens.com/sltrain

Tel: (770) 625-5758
Fax: (678) 566-5847

30



Economic Modeling, LLC.
409 South Jackson Street, Moscow ID 83843
tel.: 866.999.3674 / fax: 208.882.3317
www.economicmodeling.com

February 25, 2014

Steven VanAusdle
President
Walla Walla Community College
500 Tausick Way
Walla Walla, WA 99362

I am pleased to present EMSI's estimates of the economic impacts of Walla Walla Community College's (WWCC) proposed STEM capital project and program expansion on the Walla Walla campus. Two impacts are estimated: the impact of the project's spending and the impact of increased earnings of the additional students who complete programs housed in the new facility. The results of the impact analysis are outlined below.

The project has a proposed maximum budget of \$17.6 million. Using Walla Walla's surrounding zip codes as an economic backdrop, we estimate the project's spending will generate an additional \$8.9 million in sales and an additional \$4.6 million in income within the region. This is roughly equivalent to 91 jobs paying the average regional earnings of \$50,300.

The capital project will provide the necessary resources to expand program offerings and significantly increase enrollment capacity. Once completed, we estimate approximately 265 additional full-time equivalent students will enroll in STEM and various other programs. Assuming a 58% completion rate, WWCC-Walla Walla will produce an additional 154 completers. Upon graduation, these students will enjoy an average hourly wage of approximately \$18.26 – providing an increase of \$5.19 per hour over the estimated entrance hourly wage of \$13.07. This is equivalent to additional earnings of \$10,801 annually. These higher earnings and the increased productivity of the graduates have an annual impact of over \$2.7 million in added income for the regional economy. Considering the average age of graduates and the anticipated number of years in the workforce, graduates will each enjoy \$470,000 in higher lifetime earnings.

Please note the effects detailed above only represent a subset of the overall impacts. For example, they do not include the additional impacts of new student spending in the region while attending WWCC-Walla Walla or the positive societal externalities associated with additional education. Nonetheless, we hope this analysis provides some insight into the potential economic benefits of this project. Please let us know if we can help in other ways.

Sincerely,

A handwritten signature in dark ink, appearing to read "Aaron Olanie".

Aaron Olanie, PhD
Senior Economist

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Consent Agenda items:

- 1) Resolution _____ - Use of -pg 33
County roads for the Waitsburg
Fifth Grade Fun and Fitness 5K
Run/Walk Event
- 2) Execute agreement for Aggregate
for Bituminous Surface Treatment
for 2014 with Konen Rock Products

b) Department update and miscellaneous -pg 34

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF
COUNTY ROADS FOR THE
WAITSBURG FIFTH GRADE FUN
AND FITNESS 5K RUN/WALK
EVENT

RESOLUTION NO.

WHEREAS, EJ Meserve is organizing a 5K fun and fitness run/walk event as a fundraiser to support the Waitsburg 5th Grade Ski Program; and

WHEREAS, said event will be held on Saturday, April 19, 2014, between the hours of 9:00 am and 11:00 am; and,

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and,

WHEREAS, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that permission be granted to EJ Meserve and Waitsburg 5th Grade to use Wilson Hollow Road on Saturday, April 19, 2014.

Passed this 24th day of March, 2014 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 20 March 2014

Re: Director's Report for the Week of 17 March 2014

Board Action: 24 March 2014

Resolutions:

In the Matter of Use of County Road for the Waitsburg Fifth Grade Fun & Fitness 5K Run/Walk

Miscellaneous:

Execute Contract with Konen Rock Products – Aggregate for Bituminous Surface Treatment 2014

ENGINEERING:

- Mill Creek Forest Highways Project: Completing wetlands delineation. Cultural survey complete.
- Taumarson Road: Drafting stormwater facilities and miscellaneous driveway approaches. Roadway design is complete.
- Petty Bone Bridge: Working on ROW documents.
- Walter Bridge: Acquiring ROW.
- Miscellaneous: CRAB conducted visual ratings of future projects for grant consideration. Mill Creek Road at Five Mile intersection to Seven Mile Road will likely rate high.

MAINTENANCE:

- Crews conducting routine maintenance.
- Preconstruction meeting for chip rock contract.
- Attended meeting with City of Walla Walla representative regarding chip sealing certain city streets.

ADMINISTRATION:

- Greenville Lease Update.
- Conducted annual commissioner workshop and tour.
- Attended WWVMPO meeting.
- Quarterly counseling underway.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

PERSONNEL/RISK MANAGER

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

no written update

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00 Recess

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.