

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 7, 2015

9:30

COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees and presentations
(this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- g) **Public Hearings:**
 - 1) To consider amendments to the 2015 Walla Walla County Budget
 - 2) To consider adoption of the 2016 Walla Walla County property tax levies:
 - Current Expense
 - County Road
 - Emergency Medical Services
 - Veterans Assistance
 - 3) To consider adoption of the 2016 Walla Walla County Budget
- h) **Action Agenda Items:**
 - 1) Resolution _____ - Amendments to the 2015 Walla Walla County Budget
 - 2) Resolution _____ - Setting the assessment for the 2016 County Noxious Weed Control Program *pg 2*

BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING THE
ASSESSMENT FOR THE 2016
COUNTY NOXIOUS WEED
CONTROL PROGRAM

RESOLUTION NO.

WHEREAS, the Walla Walla County Noxious Weed Control Board has submitted the 2016 Budget for expenditures related to noxious weed control activities within Walla Walla County in the amount of \$148,430; and

WHEREAS, the Noxious Weed Control Budget is now a part of the Walla Walla County Budget; and

WHEREAS, said Budget for the Walla Walla County Noxious Weed Control Board includes the sum of \$32,000.00 to be raised by assessment within the County, said amount to reflect no increase over the 2015 request; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Walla Walla County Noxious Weed Control Board is hereby authorized to continue the weed assessment on all lands within Walla Walla County at four cents (4¢) per acre (with parcels one (1) acre to 12.49 acres at the minimum of fifty cents (50¢) per parcel) outside municipal incorporated areas for the year 2016.

*"Passed this **7th day of December, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

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COUNTY COMMISSIONERS (continued)

h) Action Agenda Items (continued):

- 3) Decision: 2016 Property Tax Levy
(Current Expense)
- 4) Decision: 2016 Road Levy
- 5) Decision: 2016 Emergency Medical
Services Levy
- 6) Decision: 2016 Veterans Assistance
Levy
- 7) Decision: Adoption of 2016 County
Budget

i) Consent Agenda Items:

- 1) Resolution _____ - Minutes
of County Commissioners' proceedings
for November 30 and December 1, 2015
- 2) Resolution _____ - Reappointments
to the Gardena Farms Irrigation District
No. 13 Board of Directors
- 3) County warrants as follows: 4169722
through 4169723 in the amount of
\$375.00 (replacement warrants)
- 4) Payroll action and other forms requiring
Board approval

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- j) Miscellaneous business to come
before the Board
- k) Review reports and correspondence;
hear committee and meeting reports
- l) Review of constituent concerns/possible
updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
REAPPOINTMENTS TO THE
GARDENA FARMS IRRIGATION
DISTRICT NO. 13 BOARD OF
DIRECTORS

RESOLUTION NO.

WHEREAS, due to unforeseen circumstances, inadvertently elections were not scheduled as usual for the Gardena Farms Irrigation District No. 13 directors; and

WHEREAS, currently the terms of two of the directors have expired and the third member's term will expire in January of 2016; and

WHEREAS, there is insufficient time to conduct an election within the district in compliance with the governing statute, and business must continue to be conducted, including adoption of a district budget and payment of expenses incurred; and

WHEREAS, RCW 87.03.081 states that vacancies in the office of director of an irrigation district are to be filled by appointment by the Board of County Commissioners, and further provides that "Failure on the part of any irrigation district to hold one or more annual elections for selection of officers, or otherwise to provide district officers shall not dissolve the district or impair its powers, where later officers for the district are appointed or elected and qualify as such and exercise the powers and duties of their offices in the manner provided by law."; and

WHEREAS, those members currently serving as the Board of Directors of Gardena Farms Irrigation District No. 13 have requested to be reappointed, to serve until the next annual election of the district; now therefore

BE IT RESOLVED by this Board of County Commissioners as follows: that Michael S. Ingham's term on the Gardena Farms Irrigation District No. 13 Board of Directors shall be formalized as from the first Tuesday in January of 2014 through the first Tuesday January, 2016, and further that Mr. Ingram shall be appointed to continue to serve as a director on the Board from the first Tuesday of January, 2016 until the next annual election of the district.

BE IT FURTHER RESOLVED that Mark S. Wagoner's term on the Gardena Farms Irrigation District No. 13 Board of Directors shall be formalized as from the first Tuesday in January of 2015 through the first Tuesday January, 2016, and further from the first Tuesday of January, 2016 until the next annual election of the district.

BE IT FURTHER RESOLVED that Phillip L. Cummins shall be reappointed to serve on the Gardena Farms Irrigation District No. 13 Board of Directors, with the term of appointment to be from the first Tuesday in January of 2016 until the next annual election of the district.

a) Action Agenda Items:

- 1) Proposal 2015 12-07 DCH-1
Approval of 2016 furloughs and
office hours for the Department
of Community Health
- 2) Proposal 2015 12-07 DCH-2
Approval of recommendations by
the Human Services Advisory
Board to fund various grants
through the Coordinated Homeless
Housing Funding

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pgs 9-13

b) Consent Agenda Items:

- 1) Resolution _____ - Authorization
of out of state travel for Harvey Crowder

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c) Department update and miscellaneous



MEMO

Date: December 7, 2015

Proposal ID: 2015 12-07 DCH-1

To: BOCC

From: Harvey R. Crowder, DVM, MS
Director, Community Health

Intent – Obtain BOCC Official Approval

Topic – Department of Community Health Work Hours and Furlough Days

Summary

The proposed work hours, 8-12 and 1-4 Monday through Friday, and furlough days for 2016 are attached. This proposal implements the budget for 2016. If our budget execution in 2016 allows, and with your approval, we will return to a 40-hour work week and curtail furloughs as quickly as possible.

Cost

N/A

Funding

N/A

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

N/A

Risk

N/A

Benefits

N/A

Conclusion/Recommendation

The Walla Walla County Board of County Commissioners formally approve the proposed 2016 work hours and furlough days for the Department of Community Health.

Submitted By

Crowder / Community Health / 7 Dec 15

Disposition

☐ Approved

Name Department Date

☐ Approved with modifications

☐ Needs follow up information

Name Department Date

☐ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

☐ Modification

☐ Follow Up

Attachment: 2016 work hours and furlough schedule.



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMO

To: All Staff
From: Harvey Crowder, Director
Date: December 2, 2015
Re: 2016 Schedule

As was mentioned at an earlier All Staff Meeting, we will stop providing direct clinical services effective December 31, 2015. However, there may be times when certain clinical services are provided based upon need and availability of staff.

Our new office hours for 2016 will be: **Monday through Friday, 8:00am to Noon and 1:00pm to 4:00pm**

Holiday & Furlough Days

January 1	New Year's Day
January 15	Furlough
January 18	Martin Luther King Day
February 12	Furlough
February 15	President's Day
March 11	Furlough
April 8	Furlough
May 27	Furlough
May 30	Memorial Day
June 17	Furlough
July 4	Independence Day
July 5	Furlough
August 12	Furlough
September 5	Labor Day
September 6	Furlough
October 14	Furlough
November 11	Veteran's Day
November 14	Furlough
November 24	Thanksgiving
November 25	Thanksgiving
December 23	Furlough
December 26	Christmas



MEMO

Date: December 7, 2015

Proposal ID: 2015 12-07 DCH-2

To: BOCC

From: Harvey R. Crowder, DVM, MS
Director, Community Health

Intent – Obtain BOCC approval to recommend funding and award contracts for services under the Coordinated Homeless Housing Funding

Topic – Coordinated Homeless Housing Funding (CHHF) Recommendations 2016

Summary

Community Health issued an RFP on September 24, 2015 for total funding of \$495,174 from three fund sources and was closed on October 23, 2015. 11 proposals were submitted for total requests of \$768,212.50. The fund definitions and scope of allowable funding are outlined on the attached "Request for Proposal Narrative". The proposals were reviewed and scored by a committee consisting of individuals experienced in areas of housing and working with individuals living in poverty. Objective criteria were scored with a numerical rating and final rankings and recommendations were made by combining the numerical ranking along with priorities for funding and determination of community impact.

2015 CHHF Review and Scoring Committee:

Vinis Jones, Formerly Homeless
Punkey Adams, Community Member
John Radzikowski, Christian Aid Center Chaplain
Laura Brannan, Baker Boyer Bank
Pete Peterson, Principal at Walla Walla High School

Detailed review and recommendations were reviewed with the Housing & Poverty Response Committee of the Human Services Advisory Board on November 13, 2015. The recommendations were reviewed and approved by the Human Services Advisory Board on November 24, 2015 by a vote of 6-2 and 1 abstention.

Cost

\$495,174 over the period of January 1, 2016 – December 31, 2016.

Funding

Funds will be generated by local document recording fees from the Affordable Housing and the Homeless Housing Funds. Additional funds have been awarded to Walla Walla County by the State Dept. of Commerce in the form of the Consolidated Homeless Grant through December 31, 2016.

Alternatives Considered

1. Recommend funding for 2016 services based on the work of the 2015 Coordinated Homeless Housing Review and Scoring Committee, summary attached as: "2015 Coordinated Homeless Housing Funding (CHHF) Recommendations for Funding"
2. Recommend funding for 2016 services with modification to the "2015 Recommendations for Funding".

Acquisition Method

Formal Service Agreements will be issued to each entity per County with performance-based measures defined for each contract.

Security

N/A

Access

N/A

Risk

N/A

Benefits

The benefits of funding of the proposals will result in delivery of services to individuals and households in Walla Walla County who are in need of, or will benefit from the affordable and homeless housing services to reduce risks of homelessness.

Conclusion/Recommendation

Recommend the Walla Walla County Board of County Commissioners approve the recommendations for funding as outlined by the 2015 Coordinated Homeless Housing Review and Scoring Committee.

Submitted By

Disposition

Crowder / Community Health / 12/07/15

Name Department Date

Name Department Date

____ Approved

____ Approved with modifications

____ Needs follow up information

____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

____ Modification

____ Follow Up

**Walla Walla County Department of Community Health
Coordinated Homeless Housing Funding (CHHF)
Recommendations for Funding to Walla Walla Board of County Commissioners
December 7, 2015**

RFP was issued on September 24, 2015 for total funding of \$495,174 from three fund sources and was closed on October 23, 2015. 11 proposals were submitted for total requests of \$768,212.50. The fund definitions and scope of allowable funding are outlined on the attached "Request for Proposal Narrative". The proposals were reviewed and scored by a committee consisting of individuals experienced in areas of housing and working with individuals living in poverty. Objective criteria were scored with a numerical rating and final rankings and recommendations were made combining the numerical ranking along with priorities for funding and determination of community impact.

CHHF Review and Scoring Committee:

Vinis Jones, Formerly Homeless
Punkey Adams, Community Member
John Radzikowski, Christian Aid Center Chaplain
Laura Brannan, Baker Boyer Bank
Pete Peterson, Principal at Walla Walla High School

Detailed review and recommendations were reviewed with the Housing & Poverty Response Committee of the Human Services Advisory Board on November 13, 2014. The recommendations were reviewed and approved by the Human Services Advisory Board on November 24, 2015 by a vote of 6-2 and 1 abstention. The committee recommended acceptance of the funding recommendations of the CHHF Review and Scoring Committee as outlined below:

Affordable Housing Fund – 2060

\$40,000 available

Applicant/Project	Requested Funds	Award Recommendation
BMAC - Youth Alliance Teen Shelter	\$70,000	\$0
Central Washington Comprehensive Mental Health Transitional Housing for Severely Mentally Ill	\$28,865.00	\$5,000.00*
Walla Walla Housing Authority Housing Vouchers for Chronically Homeless	\$35,000	\$35,000

Homeless Housing Fund – 2163, 1335, 2150

\$230,000 available

Applicant/Project	Requested Funds	Award Recommendation
BMAC – Pathways Home (Coordinated Entry)	\$62,962.00	\$47,221.00
BMAC – Lincoln Terrace Apartments PSH Case Management	\$18,000.00	\$15,000.00
BMAC - Youth Alliance Teen Shelter	\$70,000	\$0
Central Washington Comprehensive Mental Health – Permanent Supportive Housing Program	\$53,399.00	\$40,000.00
Central Washington Comprehensive Mental Health– NEW Supportive Housing/Transitional Housing Conversion	\$63,162.00	\$43,000.00
Central Washington Comprehensive Mental Health Transitional Housing for Severely Mentally Ill	\$28,865.00	\$15,000.00*
Impact Project – Pre-Employment Work Readiness Program	\$43,920.00	\$0
STAR Project – Housing Support Services	\$119,174.50	69,779.00*

Consolidated Homeless Grant – Washington State Department of Commerce

\$225,174 available

Applicant/Project	Requested Funds	Award Recommendation
BMAC – Next Steps Rapid Rehousing Program	\$118,930.00	\$ 95,153.00
STAR Project – Housing Support Services	\$119,174.50	\$ 5,221.00*
Walla Walla Housing Authority – Pathways Home and Rent Assistance	\$154,800.00	\$124,800.00

*Comprehensive Mental Health Transitional Housing is being funded by two grant sources. 2060 - \$5,000 and 2163- \$15,000.00, for a total of \$20,000.00.

*The STAR Project Housing and Support Services is being funded by two grant sources. CHG-\$5,221.00 and 2163- \$69,779.00, for a total of \$75,000.00.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
AUTHORIZATION OF OUT OF STATE
TRAVEL FOR HARVEY CROWDER



RESOLUTION NO.

WHEREAS, the Director of Community Health, Harvey R. Crowder, has requested approval for out of state travel for himself to travel to Corvallis, Oregon to attend a Public Health Accreditation Board site visit January 11-13, 2016; and

WHEREAS, such visit benefits the citizens of Walla Walla County by the knowledge gained in the effort for the Department of Community Health to become accredited; and

WHEREAS, all costs associated with the site visit and travel will be paid by the Public Health Accreditation Board and there will be no cost to Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said site visit, if necessary, is also approved.

Passed this 7th day of December, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington

a) Action Agenda Items:

- 1) Approval of Ordinance No. 437 – Adopting a request by Blue Mountain Commercial LLC (CPA15-001/REZ15-001) to remove 2.33 acres from the City of Walla Walla Urban Growth Area and amend comprehensive plan maps LU-1 and LU-3 and the Walla Walla County Zoning map to change the property from urban to rural residential zoning and land use designations
- 2) Approval of Ordinance No. 438 – Adopting a request by Alan and Deanne Fielding (ZCA15-001) to amend Walla Walla County Code 17.08.074C changing the definition of Type III Bed and Breakfast Guesthouses
- 3) Approval of Ordinance No. 439 – Adopting a request by Richard Grizzell (ZCA15-003) to amend Walla Walla County Code 17.08.015, increasing the maximum allowable size of accessory dwelling units to 1,100 square feet and removing restriction on use of manufactured homes as accessory dwelling units
- 4) Approval of Ordinance No. 440 – Adopting a request by the Port of Walla Walla (ZCA15-005) to amend Walla Walla County Code Section 17.16.014, Chapter 17.08, and 17.20.100, to provide additional allowances for accessory residential uses in the light industrial and industrial business park zoning districts
- 5) Approval of Ordinance No. 441 – Adopting a request by Don Johnson Trailer Sales (ZCA 15-007) to amend Walla Walla County Code Chapter 17.08 to establish a new definition for “Livestock and Trailer Sales and Service” and amend Section 17.16.014, permitted uses, to allow this use in the agricultural residential 10 zoning district subject to conditions

b) Department update and miscellaneous

10:15

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Consent Agenda Items:

- 1) Resolution _____ - Setting weight
limits on Walla Walla County bridges

- b) Department update and miscellaneous

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING
WEIGHT LIMITS ON WALLA WALLA
COUNTY BRIDGES

RESOLUTION NO. _____

WHEREAS, the National Bridge Inspection Standards require that the load carrying capacity of each bridge be determined and if deficiencies are found to post weight limits for the bridge according to AASHTO standards; and

WHEREAS, RCW 36.75.270 states that the Board of County Commissioners of each County may by resolution limit or prohibit classes or types of vehicles on any County road or bridge and may limit by weight the vehicles which may travel thereon; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bridges listed below be limited to the maximum weight per vehicle classification of gross weight indicated until repaired or replaced.

BE IT FURTHER RESOLVED by this Board of Walla Walla County Commissioners that the County Engineer be directed to post road signs informing the public of said restrictions and advertise this resolution in accordance with RCW 36.75.270.

Bridge Name	Milepost	Road Name	Dual Axle (25 Tons) Type 3 Ton	Semi Truck (36 Tons) Type 3S2 Ton	Semi Truck & Trailer (40 Tons) Type 3-3 Ton
Marbach Corner	1.98	Luckenbill	15	24	29
Paxton	0.27	S 3 rd Avenue	15	23	28
Pine Creek #2	2.27	Stateline	22	30	36
Pflugrad	6.05	Biscuit Ridge	18	29	36
Blue Creek	6.32	Mill Creek	24	36	40

Passed this 7th day of **December, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

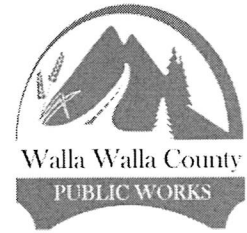
James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington

17

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 3 December 2015

Re: Director's Report for the Week of 30 November 2015

Board Action: 7 December 2015

Resolution:

In the Matter of Setting Weight Limits on Walla Walla County Bridges

ENGINEERING:

- Mill Creek Road MP 3.96 to MP 4.36: Working on right-of-way acquisition.
- Mill Creek Road MP 1.1 to MP 3.96: In design
- Foster Road Safety Project: Waiting on NEPA before ROW acquisition can begin.
- Pemberton Bridge on Barney Road: Meeting on site with WDFW.
- Mill Creek FH: FHWA working with USFWS and NOAA on NEPA. Slight modification of channel work complete.
- Blue Creek Bridge: Working on hydraulic analysis.
- Waitsburg at Chase Safety Project: Working on right-of-way acquisition.

MAINTENANCE:

- Crews sanding, de-icing, plowing snow.

ADMINISTRATION:

- Conducted monthly Foremen's meeting.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a) Department update and miscellaneous

11:15

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

Noon

RECESS

1:30

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.