

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 23, 2015

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Public Hearing:**
 - 1) To consider a request by the Waitsburg Celebration Days Association to amend Walla Walla County Code to allow for wheeled all-terrain vehicle special event permits

COUNTY COMMISSIONERS (continued)

f) Action Agenda Items:

- 1) Ordinance No. 430 - Approving a request by the Waitsburg Celebration Days Association to amend Walla Walla County Code to allow for wheeled all-terrain vehicle special event permits

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g) Consent Agenda Items:

- 1) Resolution _____ - Approving the minutes of the Walla Walla County Commissioners' proceedings for February 17 and 18, 2015
- 2) Resolution _____ - Amendment A to Contract E15-038 for Wireline and Wireless Enhanced 911 operations
- 3) Resolution _____ - Approving an Agreement for interpreting services (Allyn)
- 4) County warrants as follows: 4160995 through 4161216, totaling \$466,953.00; 4161217 through 4161224, totaling \$3,179.68 and 4160643 in the amount of \$3,282.50 (replacement warrant)
- 5) Payroll action and other forms requiring Board approval

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h) Miscellaneous business to come before the Board

i) Review reports and correspondence; hear committee and meeting reports

j) Review of constituent concerns/possible updates re: past concerns

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

Draft

ORDINANCE NO. 430

APPROVING A REQUEST BY THE WAITSBURG CELEBRATION DAYS ASSOCIATION TO AMEND WALLA WALLA COUNTY CODE TO ALLOW FOR WHEELED ALL-TERRAIN VEHICLE SPECIAL EVENT PERMITS.

Whereas, RCW 46.09.455 restricts wheeled all-terrain vehicles from being used on public roadways in a County with a population of fifteen thousand or more, unless the County passes an ordinance allowing such uses; and

Whereas, RCW 46.09.455 restricts wheeled all-terrain vehicle use to roads with speed limits of 35 miles or less; and

Whereas, Walla Walla County has not passed an ordinance allowing wheeled all-terrain vehicles to be generally used on public roadways, and the Board of County Commissioners wishes to review the matter further before passing such an ordinance; and

Whereas, the Waitsburg Celebration Days Association has requested the County approve a proposed wheeled all-terrain vehicle special event near Waitsburg; and

Whereas, the County has no process to approve such a special event; and

Whereas, wheeled all-terrain vehicle events represent a possible recreation and commerce opportunity for Walla Walla County; and

Whereas, the route proposed by the Waitsburg Celebration Days Association has roads with a standard County speed limit of 50 miles per hour; and

Whereas, the County engineer has the authority to lower speed limits on a temporary basis under Walla Walla County Code (WWCC) 10.04.001 for special conditions; and

Whereas the following findings of fact and conclusions of law are hereby made:

Findings of Fact:

1. On February 12, 2015 a Notice of Public Hearing was published in the Waitsburg Times.

Conclusions of Law:

1. The proposed new Walla Walla County Code Chapter 10.30 is necessary to regulate public health, safety and welfare in Walla Walla County.
2. The proposed new Walla Walla County Code Chapter 10.30 will provide a uniform process for allowing wheeled all-terrain vehicle events, while protecting public safety and limiting fiscal impacts to the County.

WHEREAS, the Board of County Commissioners held a public hearing on February 23, 2015 for the purpose of receiving testimony for and/or against the proposed changes to the Walla Walla County Code,

NOW THEREFORE,

BE IT ORDAINED, by the Walla Walla County Board of County Commissioners that, based on the findings of fact and conclusions of law above, new Walla Walla County Code Chapter 10.30 is enacted, and the Walla Walla County Code is amended as follows.

Section 1. New Walla Walla County Code Chapter 10.30 is enacted as follows:

10.30.010 Wheeled All-Terrain Vehicle Usage

Wheeled all-terrain vehicles (WATV) may utilize County public roadways only as authorized by a WATV special event permit granted by the County Commissioners. All participants in a WATV special event shall comply with state law, including, but not limited to, RCW 46.09.

10.30.020 Wheeled All-Terrain Vehicle Special Event Permit

A. The County Commissioners may grant, by resolution, a WATV Special Event Permit.

B. Application requirements for the special event permit shall include:

1. Proof of liability insurance, naming the County as additional insured, in a form and amount acceptable by the County Risk Manager and Prosecuting Attorney's office.

2. Description and a highlighted map of proposed roads to be used, showing current speed limits of the roads.

3. Time and date of event, and maximum number of participants.

4. Contact information of organizer, including address, e-mail and phone number(s) where organizer or other responsible person can be reached during proposed event.

5. Applications must be received a minimum of 45 days prior to the proposed event.

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6. Other requirements as determined by the Board of County Commissioners.
- C. The application shall be reviewed by the Walla Walla County Public Works Department, the Walla Walla County Sheriff's Office and the County Risk Manager.
- D. Conditions of a special event permit that the Board may impose may include:
1. Advance payment of any County Public Works employee, County Sheriff's Deputy for supplemental law enforcement services, or other County employee time necessitated by the permit.
 2. Pilot cars, certified flaggers, headlight requirements or other safety requirements.
 3. Restricted speed limits, maximum WATV numbers, route restrictions or other limitations deemed necessary by the Board of County Commissioners. In no event may participants exceed 35 miles per hour.
 4. Liability waivers to be signed by all participants.
 5. Publication, by the permittee, of notice of the event in a newspaper of general circulation in the area of the event.
 6. Event signage to be removed promptly.
- E. By state law, WATVs may only operate on public roadways with a speed limit of 35 miles per less. In the event that the WATV Special Event Permit's proposed route includes roads with a speed limit exceeding 35 miles per hour, the Board may authorize such roads to be utilized, under the condition that the road(s)' speed limit(s) be temporarily lowered to 35 miles per hour or less. Such authorization shall allow the County Engineer to temporarily lower the speed limits pursuant to WWCC 10.04.001. The speed limits shall be effective only once temporary speed signage is placed by the County Engineer, or, if approved by the Board, once signage is placed by the permittee. Speed limit signage shall be removed promptly after the event has concluded, either by the County Engineer, or if approved by the Board, by the permittee. Any County Engineer staff time spent placing and removing signage shall be paid to the County pursuant to Subsection D 1 of this section.

Wax

Section 2. Effective Date. This ordinance is effective immediately upon adoption.

Section 3. Savings and Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 4. Publication. This ordinance will be published by an approved summary consisting of the title.

PASSED by the Walla Walla County Board of County Commissioners in regular session at Walla Walla, Washington, then signed by its membership and attested by its Clerk in authorization of such passage this _____ day of _____, 2015.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

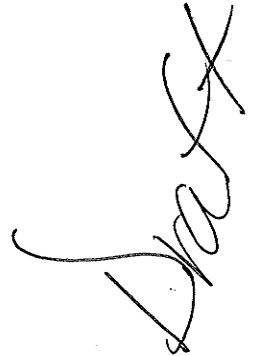
James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Approved as to form

Jesse D. Nolte, Deputy Prosecuting Attorney

A handwritten signature in black ink, appearing to read "Draff", is written vertically on the right side of the page.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
AMENDMENT A TO CONTRACT
E15-038 FOR WIRELINE AND
WIRELESS ENHANCED 911
OPERATIONS



RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, pursuant to RCW 38.52 the Washington State Military Department has the authority to assist and facilitate the implementation and operation of Enhanced 911 throughout the state; and

WHEREAS, pursuant to Walla Walla County Resolution No. 14 197, Walla Walla County and the Washington State Military Department entered into an E911 Wireline and Wireless Operations Contract FY2015, Contract E15-038, effective July 1, 2014 through August 15, 2015 and for financial assistance necessary to answer 911 calls originating in the county; and

WHEREAS, Amendment A to said contract has been offered to the County for approval, to reflect various changes, including decreasing funding by a total of \$23,770 from previously estimated expenditures to reflect updated expenditures and projected revenues for eligible operating expenditure reimbursements; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said amendment A to Contract Number E15-038 for E911 Wireline and Wireless Operations, and that the Chair of the Board shall sign same.

"Passed this 23rd day of February, 2015 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
APPROVING AN AGREEMENT
FOR INTERPRETING
SERVICES**



RESOLUTION NO.

WHEREAS, Walla Walla County utilizes agreements with independent contractors who provide services to the county; and

WHEREAS, Walla Walla District Court wishes to utilize the services of Pamela Allyn to provide Washington State Certified interpreter services as needed; and

WHEREAS, an Agreement for said services, Agreement No. 02/2015, with attached Walla Walla County Professional Services Contractor's Acknowledgement of Independent Contractor Status and Department of Retirement Systems Contractor Status form, has been executed by the above named person and submitted to the Board of County Commissioners for approval; and

WHEREAS, District Court Judge Kristian E. Hedine has reviewed the proposed agreement and requested approval; and

WHEREAS, the County Prosecuting Attorney has reviewed said agreement; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Agreement.

"Passed this 23rd day of February, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

9:45

TECHNOLOGY SERVICES

Kevin Gutierrez

a) Department update and miscellaneous

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WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

February 23, 2015

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

None

Components (Main infrastructure)

Hardware

- Lots of equipment to deploy

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Budget /Assets**
 - Close to having all AOC replacement gear ordered.
 - Servers here or ordered
 - Data storage – planning – this will be a fairly big project
 - Fairgrounds – in progress (Should be deployed this week)
 - Unity Call Manager (Ready to deploy this week)
 - Fixed Asset inventory and department inventory in progress
 - Barcode scanner has been ordered but we are moving ahead with inventory
 - The old asset tags didn't have a barcode but the new ones do – we will be creating barcodes for some of the old equipment (as we go) so we can scan next year.
 - Then we will create another replacement plan
- **Security Camera's**
 - Three options (No update – have been shorthanded again)
 - Enterprise – One system controlled by SHE department
 - Local – Multiple small systems controlled by departments
 - Mix – small local systems for departments with some enterprise for things like stairways or outside cameras
 - Enterprise – we should do an RFP – this will be pretty expensive
 - Local – much cheaper

- Mix – keeps the cost down and gives control to departments for the areas they are concerned about.
- **Sheriff to New World**
 - Nothing to update
 - I did see on the ACCIS agenda that a regional project is slated for the Spokane area. I do not know any specifics at this time. New World is the vendor.
- **Fairgrounds**
 - All email now passes through the county Exchange Servers
 - Server – the server is in place
 - This week should be deployed
 - New PC is in place
 - Monitor has been ordered
 - QuickBooks will be installed as soon as the new server is in place.
 - Looking at moving the server location (No movement yet)
 - May require power and cooling
 - There is no cooling where it is currently located and gets quite warm
- **Planning Department**
 - Removal of city data is in progress
 - Target completion date – End of February or early March
- **Clerk's Office**
 - No longer an early adopter
 - Will return to converting Clerks info to a local application. (In progress as time allows)
- **Superior Court 1-2 Updates**
 - Wire ordered and should be here any day
 - Doyle Electric is prepping to pull the wire (drilling etc)
 - JAVS ordered
 - PC's are here
 - JAVS and EVCO are conversing so that there is a clear understanding of how audio and video signals will be passed between the AV gear.
- **Public Record Requests Last 2 Weeks**
 - 5 = Requests received
 - 0 = Forwarded to departments (Auditor-Health Dept.)
 - 1 = Completed
 - 4 = Total Open
 - 4 = Being handled by the PRO
 - Records Retention Training – being developed as time allows
 - Software – laptops now have the image – one left to set up
 - Will need to find some slack time to start training
 - First session will be only a few people

Definitions

PAV=Potential Archival Value

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

RFP=Request For Pricing

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom RecordingSystem

AV-Audio/Visual

10:00

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Consent Agenda Items:

- 1) Execute contract with Central Washington Asphalt, Inc. for Hot Mix Asphalt 2015

b) Department update and miscellaneous page 15

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 19 February 2015

Re: Director's Report for the Week of 16 February 2015

Board Action: 23 February 2015

Miscellaneous:

In the Matter of Signing a Contract for Hot Mix Asphalt

ENGINEERING:

- Mill Creek Road Federal Highways: Met with property owners to discuss concerns.
- Mill Creek Road MP 1.1 to 4.36: Preliminary alignment almost complete.
- Taumarson Road: Utilities relocating.
- Russell Siding Bridge: Road crew to replace small timber bridge with culvert.
- Bussell Road: Negotiating final right of way.
- Frog Hollow Safety Project: Shoulder widening and new guardrail design complete. Construction funding available in May.

MAINTENANCE:

- Sign/Veg crew members and a few office staff are attending International Municipal Signals Association (IMSA) training.
- Crews conducting routine maintenance.

ADMINISTRATION:

- Attended TAC meeting.
- Attended Mill Creek Coalition meeting.

10:45

COUNTY COMMISSIONERS

- a) Discussion with certain county officials regarding disposition of budgeted state funds
- b) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

County Finance Committee meets (see next page)

11:00 COUNTY FINANCE COMMITTEE

Perry Dozier, County Commissioner
Gordon Heimbigner, Chairman, Treasurer
Karen Martin, Auditor

The County Finance Committee will meet as follows. (This committee, pursuant to RCW 36.48.070, approves county investment policy and debt policy and makes decisions regarding county investments. The meeting is open to the public; however, no testimony will be taken.)

Meeting opened and conducted by County Treasurer Gordon Heimbigner, as chair of the County Finance Committee.

- a) Roll call and establish a quorum
- b) Presentation of Investment Program review by Rick Phillips, FTN Financial Main Street Advisors
- c) Other issues to come before the committee
- d) FINANCE COMMITTEE MEETING ADJOURNS

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.