

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 9, 2015

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of February 2 and 3, 2015
 - 2) Resolution _____ - Calling for bids for designation of the county legal newspaper for county printing and advertising

page 2

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CALLING
FOR BIDS FOR DESIGNATION
OF THE COUNTY LEGAL
NEWSPAPER FOR COUNTY
PRINTING AND ADVERTISING



RESOLUTION NO.

WHEREAS, pursuant to RCW 36.72.075, it is time to call for bids for designating the official county newspaper for county printing and advertising for a one year term beginning July 1, 2015 and ending June 30, 2016; now therefore

BE IT RESOLVED that the Board of Commissioners of Walla Walla County issue a call for bids for county printing and advertising, to be opened on Monday, April 6, 2015, at the hour of 9:30 a.m. in the Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners, as the County Auditor's designee, shall cause the call for bids to be published.

*"Passed this **9th day of February, 2015** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

Pages 4-5

- 3) Resolution _____ Setting a date of public hearing to receive public comments and testimony regarding adoption of an ordinance to amend Walla Walla County code to allow for wheeled all-terrain vehicle special event permits
- 4) County warrants as follows: 4160367 through 4160553 totaling \$715,629.14
- 5) Payroll action and other forms requiring Board approval

f) Action Agenda Items:

Page 6

- 1) Resolution _____ - Executing an employment agreement with Daryl Hopson to serve as Interim Fairgrounds Manager
- g) Miscellaneous business to come before the Board**
- h) Review reports and correspondence; hear committee and meeting reports**
- i) Review of constituent concerns/possible updates re: past concerns**

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SETTING A
DATE OF PUBLIC HEARING TO
RECEIVE PUBLIC COMMENTS AND
TESTIMONY REGARDING
ADOPTION OF AN ORDINANCE TO
AMEND WALLA WALLA COUNTY
CODE TO ALLOW FOR WHEELED
ALL-TERRAIN VEHICLE SPECIAL
EVENT PERMITS**



RESOLUTION NO.

WHEREAS, RCW 46.09.455 restricts wheeled all-terrain vehicles from being used on public roadways in a County with a population of fifteen thousand or more, unless the County passes an ordinance allowing such uses; and

WHEREAS, RCW 46.09.455 restricts wheeled all-terrain vehicle use to roads with speed limits of 35 miles or less; and

WHEREAS, Walla Walla County has not passed an ordinance allowing wheeled all-terrain vehicles to be generally used on public roadway, and the Board of County Commissioners wishes to review the matter further before passing such an ordinance; and

WHEREAS, the Waitsburg Celebration Days Association has requested the County approve a proposed wheeled all-terrain vehicle special event near Waitsburg; and

WHEREAS, the County has no process to approve such a special event; and

WHEREAS, wheeled all-terrain vehicle events represent a possible recreation and commerce opportunity for Walla Walla County; and

WHEREAS, the route proposed by the Waitsburg Celebration Days Association has roads with a standard County speed limit of 50 miles per hour; and

WHEREAS, the County engineer has the authority to lower speed limits on a temporary basis under Walla Walla County Code (WWCC) 10.04.001 for special conditions; and

WHEREAS, a proposed ordinance to amend Walla Walla County Code with the addition of a new chapter 10.30 has been submitted to the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners reviewed the proposed ordinance to enact the amendment requested during an open, public workshop on February 3, 2015 and heard information thereon; and

WHEREAS, the Board of County Commissioners shall now consider adoption of the ordinance as proposed after a public hearing; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that a public hearing to receive public testimony regarding amending Walla Walla County Code and adoption of said ordinance to amend Walla Walla County Code to allow for wheeled all-terrain vehicle special event permits shall be held on Monday, February 23, 2015, at the hour of 9:30 a.m., in the Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

*"Passed this **9th day of February, 2015** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
EXECUTING AN EMPLOYMENT
AGREEMENT WITH DARYL
HOPSON TO SERVE AS
INTERIM FAIRGROUNDS
MANAGER**



RESOLUTION NO.

WHEREAS, Fairgrounds manager Cory Hewitt has retired from County employment as of January 31, 2015; and

WHEREAS, Walla Walla County wishes to employ an interim Fairgrounds Manager during a search period for a permanent manager, and has offered Daryl Hopson an Employment Agreement for the interim position, which Mr. Hopson has executed; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve and sign said Employment Agreement between Walla Walla County and Daryl Hopson.

*"Passed this **9th day of February, 2015** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

a) Action Agenda Items:

- 1) Proposal 2015 02-09 TSD
Approval of phase II for Superior
Court rooms upgrades
- 2) Execute maintenance agreement
with Abadan for Community
Development Department copier

Pages 8-10

b) Department update and miscellaneous

pages 11-12



MEMO

Date: February 9, 2015

Proposal ID. 2015 02-09 TSD

To: BOCC

From: Kevin Gutierrez

Intent – Decision

Topic – Approval of Phase II for the Superior Court Rooms Upgrades

Summary

Now that Phase I of the Superior Court Rooms Upgrade wiring project has been approved, we are ready to order the equipment for Phase II of the upgrades. JAVS (Jefferson Audio Visual Systems, Inc.) is the system that supports both audio and visual recording in court rooms. In this proposal only JAVS is being purchased. The video and projection part of the upgrades (Phase III) will be next as funding becomes available.

JAVS will be purchased off an interlocal agreement with Pierce County. This agreement was approved by the Board of County Commissioners and signed by Pierce County on 12/11/14. All pricing has been verified to meet Pierce Co. costs.

Part of this equation will be 2 PC's that will run the JAVS software.

Cost

\$36,404.79 including tax JAVS (2 Court rooms)

\$2,300.00 including tax (PC X2)

\$600.00 including tax (audio and video card upgrades x2)

\$39,304.79 Total

Funding

Source to be determined by BoCC

Alternatives Considered

We looked at three systems: AV Capture All, FTR and JAVS. JAVS has the capabilities to support all the planned functions for the court room upgrades including video recording, which the other systems do not.

Acquisition Method

Purchase order or signed quote to JAVS. To be purchased off an interlocal agreement with Pierce County.

Security

Standard county security

Access

Access as needed by users

Benefits

*****Authority to Execute Related Agreements Sought**

Yes

Conclusion/Recommendation

Recommend approval.

Submitted By



Kevin Gutierrez Technology Services 2/9/15

Name Department Date

Disposition

- Approved
- Approved with modifications
- Needs follow up information
- Denied

*****Authority to Execute Related Agreements**

- Approved
- Denied

BOCC Chairman

Date

Additional Requirements to Proposal

___ Modification

___ Follow Up



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

February 9, 2015

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

Proposal for JAVS purchase – Superior Court

Copier maintenance agreement – Community development

Components (Main infrastructure)

Hardware

- Lots of equipment to deploy

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Budget /Assets**
 - Close to having all AOC replacement gear ordered.
 - Servers here or ordered
 - Data storage
 - Fairgrounds
 - Unity Call Manager (Ready to deploy)
 - Fixed Asset inventory and department inventory in progress
 - Looking at a barcode scanner/reader to speed up the inventory process
 - The old asset tags didn't have a barcode but the new ones do
 - Then we will create another replacement plan
- **Security Camera's**
 - Three options (No update)
 - Enterprise – One system controlled by SHE department
 - Local – Multiple small systems controlled by departments
 - Mix – small local systems for departments with some enterprise for things like stairways or outside cameras
 - Enterprise – we should do an RFP – this will be pretty expensive
 - Local – much cheaper
 - Mix – keeps the cost down and gives control to departments for the areas they are concerned about.

- **Sheriff to New World**
 - Nothing to update
- **Fairgrounds**
 - All email now passes through the county Exchange Servers
 - Server – the server is in place
 - Need time to finish configuring and deploy
 - Looking at moving the server location
 - May require power and cooling
 - There is no cooling where it is currently located and gets quite warm
- **Planning Department**
 - Removal of city data is in progress
 - Target completion date – End of February or early March
- **Clerk's Office**
 - No longer an early adopter
 - Will return to converting Clerks info to a local application. (In progress as time allows)
- **Superior Court 1-2 Updates**
 - Wire ordered
 - Purchase of JAVS on agenda for approval
- **Public Record Requests Last 2 Weeks**
 - 4 = Requests received
 - 2 = Forwarded to departments (Auditor-Health Dept.)
 - 1 = Completed
 - 3 = Total Open
 - 3 = Being handled by the PRO
 - Records Retention Training – being developed as time allows
 - Software – laptops now have the image – half way done.
 - Will need to find some slack time to start training
 - First session will be only a few people

Definitions

PAV=Potential Archival Value
AOC=Administrative Office of the Courts
PRO=Public Records Officer
USB=Universal Serial Bus
DOL=Department of Licensing
RFP=Request For Pricing
GIS=Geographic Information Systems
EOL=End of Life
ILA=Interlocal Agreement
JCDA=Joint Community Development Agency
W7=Windows 7
W10=Windows 10
OS=Operating System
JAVS=(Jefferson Audio Video Systems) – Courtroom RecordingSystem

10:00

EMERGENCY MANAGEMENT DEPARTMENT

Liz Jessee

a) Consent Agenda Items:

1) Resolution _____ - Appointment
of an Emergency Public Information
Officer

Page 14

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPOINTING AN
EMERGENCY PUBLIC
INFORMATION OFFICER



RESOLUTION NO.

WHEREAS, in accordance with the Walla Walla County Comprehensive Emergency Management Plan, the Walla Walla Board of County Commissioners shall appoint an Emergency Public Information Officer (EPIO); and

WHEREAS, pursuant to Walla Walla County Resolution 07 210, Patricia Courson was appointed to serve as EPIO; and

WHEREAS, Patricia Courson has retired and there is a need to appoint a replacement EPIO; and

WHEREAS, Heather Lee, Walla Walla County Emergency Medical Services Director, has agreed to serve in that capacity; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Heather Lee is appointed to serve as the Walla Walla County Emergency Public Information Officer.

Passed this 9th day of **February, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

10:15

COUNTY FAIRGROUNDS

Daryl Hopson

- a) Fairgrounds update and miscellaneous

a) Action Agenda Items:

- 1) Resolution _____ - Bid award for CRS-2P Emulsified Asphalt Page 17
- 2) Resolution _____ - Bid award for Hot Mix Asphalt for 2015 Page 18
- 3) Resolution _____ - Bid award for chemical vegetation control products Pages 19-20

b) Department update and miscellaneous Page 21

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF A BID AWARD
FOR HOT MIX ASPHALT FOR 2015**



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on February 2, 2015 for furnishing Walla Walla County with Hot Mix Asphalt from March 30, 2015 through October 29, 2015, and the following bids were opened and read publicly:

- | | | |
|---|---------|-------------|
| 1) Central Washington Asphalt, Inc.
Moses Lake, WA | Hot Mix | \$60.00/Ton |
| 2) Humbert Asphalt, Inc.
Milton-Freewater, OR | Hot Mix | \$67.50/Ton |

and;

WHEREAS, Central Washington Asphalt, Inc. submitted the lowest responsive, responsible bid, now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Hot Mix Asphalt be awarded to Central Washington Asphalt, Inc.

*Passed this 9th day of **February, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF A BID AWARD
FOR CRS-2P EMULSIFIED ASPHALT**



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on February 2, 2015 for furnishing Walla Walla County with CRS-2P Emulsified Asphalt from May 4, 2015, through September 1, 2015, and the following bids, including freight, were opened and read publicly:

- | | | | |
|----|---|----------|----------------|
| 1) | Western States Asphalt, Inc.
Spokane, WA | CRS - 2P | \$ 512.00 /Ton |
| 2) | Idaho Asphalt, Inc.
Hauser, ID | CRS - 2P | \$ 529.00/Ton |
| 3) | Albina Asphalt, Inc
Vancouver, WA | CRS - 2P | \$ 616.00/Ton |

and,

WHEREAS, Western States Asphalt, Inc. submitted the lowest responsive, responsible bid, now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the contract to furnish Walla Walla County with CRS-2P Emulsified Asphalt be awarded to Western States Asphalt, Inc.

Passed this 9th day of **February, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

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*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF A BID AWARD
FOR CHEMICAL VEGETATION
CONTROL PRODUCTS**



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on February 2, 2015 for furnishing Walla Walla County with Chemical Vegetation Control Products; and

WHEREAS, bids were received from Wilbur-Ellis Company and Crop Production Services, Inc.; and

WHEREAS, Section 10 of the Instructions to Bidders indicated this Board may award each item separately to the successful bidder for that item; now therefore

BE IT HEREBY RESOLVED that the chemicals be awarded as described on Exhibit "A" by this Board of Walla Walla County Commissioners.

BE IT FURTHER RESOLVED that the County reserves the right to purchase any or no quantities at the unit bid price, or to utilize other processes, such as the County vendor's list or purchasing from the state contract.

*Passed this 9th day of **February, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

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of Walla Walla County, Washington*

Exhibit "A"

ITEM DESCRIPTION		WILBUR/ELLIS	ITEM DESCRIPTION	CROP PRODUCTION
1	CAYUSE PLUS	\$13.50/GAL	CHOICE	<i>\$10.70/GAL</i>
2	PERSPECTIVE	<u>\$78.00/LB</u>	PERSPECTIVE	<u>\$78.00/LB</u>
3	BROADRANGE	<i>\$31.15/GAL</i>	BROADRANGE	NO BID
4	FREQUENCY	<i>\$762.50/GAL</i>	FREQUENCY	\$775.56/GAL
5	MSM ALIGARE	\$2.75/OZ	METCEL	<i>\$2.72/OZ</i>
6	COMPETITOR	\$30.00/GAL	LI 700	<i>\$18.13/GAL</i>
7	INSIST 90	<i>\$9.75/GAL</i>	SPREADER 90	\$11.16/GAL
8	ESPLANADE	<u>\$1038.64/GAL</u>	ESPLANADE	<u>\$1038.64/GAL</u>
9	CROSS HAIR	\$38.00/GAL	COMPADRE	<i>\$22.10/GAL</i>
10	AQUA-NEAT	<i>\$18.50/GAL</i>	AQUANEAT	\$20.21/GAL
11	GLY-STAR	<i>\$11.70/GAL</i>	RAZOR	\$16.30/GAL
12	OVERDRIVE	<i>\$35.00/LB</i>	OVERDRIVE	\$37.50/LB
13	SYLTAC	\$29.75/GAL	PHASE	<i>\$24.21/GAL</i>
14	VENGEANCE PLUS	<i>\$45.00/GAL</i>	VENGEANCE PLUS	NO BID
15	MILESTONE	<u>\$309.00/GAL</u>	MILESTONE	<u>\$309.00/GAL</u>
16	IMAZAPYR	<i>\$51.00/GAL</i>	POLARIS	\$53.10/GAL
17	BASE CAMP 4	\$12.90/OZ	PLATOON	<i>\$11.20/OZ</i>
18	CHLORSULFURON	<i>\$14.60/OZ</i>	TELAR XP	\$14.67/OZ

NOTE :

Items in ***BOLD and ITALICS*** will be purchased from the respective bidders

Items Underlined will be purchased from both companies

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 5 February 2015

Re: Director's Report for the Week of 2 February 2015

Board Action: 9 February 2015

Resolutions:

In the Matter of a Bid Award – Emulsified Asphalt

In the Matter of a Bid Award – Hot Mix Asphalt

In the Matter of a Bid Award – Chemical Vegetation Control Products

ENGINEERING:

- Mill Creek Road Federal Highways: Redesigning wetland at beginning of project per WDFW and COE request.
- Mill Creek Road MP 1.1 to 4.36: Preliminary alignment almost complete.
- Taumarson Road: Project update sent to residences in the area. Utilities relocating.
- Russell Siding Bridge: Design complete.
- Bussell Road: Completing ROW acquisition.
- Frog Hollow Safety Project: Survey complete

MAINTENANCE:

- Conducted monthly Foremen's Meeting.
- Crews conducting routine maintenance.

ADMINISTRATION:

- Quarterly counseling complete.
- Conducted Quarterly Labor-Management Meeting.
- Attended MPO Policy Board meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) **Action Agenda Items:**
 - 1) Execute Agreement to Mediate
with W. Scott Lowry
- b) Miscellaneous business for the Board
- c) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

PERSONNEL/RISK MANAGER

Lucy Schwallie

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

Page 4
February 9, 2015

12:00 Recess

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- ADJOURN -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.