

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 26, 2015

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)
- d) Receive Walla Walla County Traffic Safety Task Force
"2014 Government Program Award"

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Approving the minutes of the Walla Walla County Commissioners' proceedings for January 12 and 13, 2015, special meeting of January 16, 2015, and cancelled sessions of January 20 and 21, 2015

COUNTY COMMISSIONERS (continued)

g) Consent Agenda Items (continued):

- 2) Resolution _____ - Approving out of state travel for fair board and fair court members and parade marshal(s) for 2015
- 3) County warrants as follows: 4160173 through 4160323, totaling \$487,850.90 and 4160158 in the amount of \$2,522.42 (elections postage)
- 4) Payroll action and other forms requiring Board approval

Pages 3-4

- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
APPROVING OUT OF STATE
TRAVEL FOR FAIR BOARD
AND FAIR COURT MEMBERS
AND PARADE MARSHAL(S)
FOR 2015**



RESOLUTION NO.

WHEREAS, there is a need to approve out of state travel for county employees and volunteers associated with county-sanctioned events; and

WHEREAS, annually the Walla Walla Fair and Frontier Days Royalty (fair court) and parade marshal(s), accompanied by various members of the Walla Walla and Frontier Days Board of Directors and persons utilized to carry flags, travel within and outside the state of Washington to promote the annual Walla Walla Fair and Frontier Days event by participating in community parades and other functions in numerous areas in the Pacific Northwest and surrounding states; and

WHEREAS, Walla Walla Fair and Frontier Days Royalty Advisor Cindy Granger, in conjunction with County Fairgrounds General Manager Cory Hewitt, has requested approval for out of state travel as outlined above to the events listed on the attached memo from Ms. Granger dated January 19, 2015, which is by this reference made a part hereof; and

WHEREAS, in advance of travel to other related events/commitments not currently listed or known at the time of the original request, the fairgrounds manager or designee will provide information on the additional dates of travel and location as backup information for auditing and insurance purposes; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above and under the conditions outlined above is and shall be approved.

BE IT FURTHER RESOLVED that additional time to travel to or from said events, if needed, is also approved.

*"Passed this **26th day of January, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Memo

DATE: January 19, 2015

TO: WALLA WALLA COUNTY COMMISSIONERS

FROM: Cindy Granger, Walla Walla Fair & Frontier Days Royalty Advisor

RE: FAIR 2015 - OUT OF STATE TRAVEL- PARADES

.....

We are requesting approval for out of state travel to allow the Fair & Frontier Days Directors, Royalty, Parade Marshals, Advisors and Flag carriers to attend the following community parades representing and promoting the Walla Walla Fair & Frontier Days.

In Oregon:

Joseph	April 18 th (Coronation of Royalty)
Adams	April 25 th
Weston	June 6 th
Union	June 12 th
Pendleton	July 4 th
St. Paul	July 3 rd thru 5 th ----This is up in the air so just putting to be covered
Athena	July 11 th
Elgin	July 12 th
Joseph	July 22 nd thru 26 th
Hermiston	August 1 st
Milton-Freewater	August 14 th
Pendleton	Sept 18 th
Milton-Freewater	December 4 th

In Idaho

Lewiston	March 28 th (Coronation of Royalty)
Lewiston	September 11 th & 12 th

In Nevada

Reno	June 18 th thru 22 nd
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9:45

TECHNOLOGY SERVICES

Kevin Gutierrez

a) Department update and miscellaneous

Pages 6-7



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362
(509) 524-2590
kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

January 26, 2015

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

None

Components (Main infrastructure)

Hardware

- Lots of equipment to deploy

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Budget /Assets**
 - Some AOC replacement gear has been ordered.
 - Servers here or ordered
 - Data storage
 - Fairgrounds
 - Unity Call Manager (Configuration is in progress)
 - Fixed Asset inventory and department inventory is about to start
 - Then we will create another replacement plan
- **Security Camera's**
 - Three options
 - Enterprise – One system controlled by SHE department
 - Local – Multiple small systems controlled by departments
 - Mix – small local systems for departments with some enterprise for things like stairways or outside cameras
 - Enterprise – we should do an RFP – this will be pretty expensive
 - Local – much cheaper
 - Mix – keeps the cost down and gives control to departments for the areas they are concerned about.
- **Windows 10**
 - Will be a free upgrade for a year from W7 to W10
 - Still no firm release date – late 2015

- If the OS is good, then we will need to do a fair amount of testing in a short time get all the upgrades done within the 1 year timeframe.
- **Sheriff to New World**
 - Nothing to update
- **Fairgrounds**
 - Server – the server is in place
 - Need time to finish configuring and deploy
 - Looking at moving the server location
 - May require power and cooling
 - There is no cooling where it is currently located and gets quite warm
- **Planning Department**
 - Project is in winding down
 - Still getting a lot of service desk calls for questions/changes or to fix things that somehow got changed by the user
- **Clerk's Office**
 - No longer an early adopter
 - Will return to converting Clerks info to a local application. (In progress as time allows)
- **Superior Court 1-2 Updates**
 - Tom Byers has received some bids for the wiring piece of the project.
 - Tom advises that being shorthanded now, we will be looking into at least February to move ahead
- **Public Record Requests Last 2 Weeks**
 - 10 = Requests received
 - 7 = Forwarded to departments (Auditor-Health Dept.)
 - 4 = Completed
 - 2 = Total Open
 - 2 = Being handled by the PRO
 - Records Retention Training – being developed as time allows
 - Software – laptops now have the image – should be ready within the week
 - Will need to find some slack time to start training
 - First session will be only a few people

Definitions

PAV=Potential Archival Value
AOC=Administrative Office of the Courts
PRO=Public Records Officer
USB=Universal Serial Bus
DOL=Department of Licensing
RFP=Request For Pricing
GIS=Geographic Information Systems
EOL=End of Life
ILA=Interlocal Agreement
JCDA=Joint Community Development Agency
W7=Windows 7
W10=Windows 10
OS=Operating System

10:00

DEPARTMENT OF COMMUNITY HEALTH

Harvey Crowder

- a) Presentation by Melissa Warner, Solid Waste Coordinator, City of Walla Walla, of County Solid Waste Advisory Committee draft Walla Walla County 2014 Solid Waste and Moderate Risk Waste Management Plan for adoption
- b) **Action Agenda Items:**
 - 1) Resolution _____ - Adoption of the Walla Walla County 2014 Solid Waste and Moderate Risk Waste Management Plan
- c) Department update and miscellaneous

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF THE
ADOPTION OF THE WALLA
WALLA COUNTY 2014 SOLID
WASTE AND MODERATE RISK
WASTE MANAGEMENT PLAN**

RESOLUTION NO.

WHEREAS, Chapter 70.95 RCW requires that a twenty-year comprehensive solid waste management plan be developed by cities and counties, and pursuant to Walla Walla County Resolution 94 295, the 1994 Walla Walla County Solid Waste Management Plan (SWMP) was adopted; and

WHEREAS, Walla Walla County and the incorporated cities of College Place, Prescott, Waitsburg, and Walla Walla within the county, through an appointed, representative Solid Waste Advisory Committee (SWAC), have been working together to prepare an updated draft plan to provide guidance for a long-term approach to solid waste and moderate waste management plan for Walla Walla County; and

WHEREAS, the SWAC has been responsible for the development of the draft updated plan, arriving at policy recommendations, presenting the plan to Walla Walla County and its incorporated cities, the public, and pertinent agencies for review and comments; and

WHEREAS, the incorporated cities of College Place, Prescott, Waitsburg, and Walla Walla have each approved and adopted the 2014 Walla Walla County Solid Waste and Moderate Risk Waste Management Plan (also identified as the Solid Waste and MRW Management Plan), which plan has also been submitted to the Board of County Commissioners, as the county legislative authority, for review; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they approve and shall adopt the 2014 Walla Walla County Solid Waste and Moderate Risk Waste Management Plan.

BE IT FURTHER RESOLVED that said plan shall supersede the 1994 plan as previously adopted.

BE IT FURTHER RESOLVED that said plan shall be submitted to the Washington State Department of Ecology for final approval.

*"Passed this **26th day of January, 2015** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Consent Agenda Items:

- 1) Resolution _____ - Initiating a county road project designated as CRP 15-02, Frog Hollow Road/ Lower Dry Creek Road Safety Project Page 11
- 2) Resolution _____ - Initiating a county road project designated as CRP 15-03, Mill Creek Road, MP 3.96 to MP 4.36 Safety Project Page 12
- 3) Resolution _____ - Annual Certification to County Road Administration Board Page 13
- 4) Resolution _____ - Signing a Title VI Non Discrimination Agreement between Washington State Department of Transportation and Walla Walla County Page 14

b) 2014 Bridge Report

c) Department update and miscellaneous Page 15

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF INITIATING A
COUNTY ROAD PROJECT
DESIGNATED AS CRP 15-02, FROG
HOLLOW ROAD/ LOWER DRY
CREEK ROAD SAFETY PROJECT**



RESOLUTION NO.

WHEREAS, Frog Hollow Road, MP 8.23 to MP 8.5, and Lower Dry Creek Road, MP 5.4 to MP 6.1, have a history of serious injury or fatal accidents, and

WHEREAS, the Washington State Department of Transportation provides federal safety money to use countermeasures to reduce fatal and serious injury accidents, and

WHEREAS, Frog Hollow Road, MP 8.23 to MP 8.5, and Lower Dry Creek Road, MP 5.4 to MP 6.1, were selected to receive funds from the Highway Safety Improvement Program (HSIP) to improve safety, and

WHEREAS, Frog Hollow Road, MP 8.23 to MP 8.5, and Lower Dry Creek Road, MP 5.4 to MP 6.1, are listed on the Six Year Transportation Plan, now therefore

BE IT HEREBY RESOLVED that Frog Hollow Road, MP 8.23 to MP 8.5, Road Log No.92100 located in Section 9, Township 6N, Range 35E, and Lower Dry Creek Road, MP 5.4 to MP 6.1, Road log. No. 93500, located in Section 18, Township 7N, Range 35E, be improved as follows:

- Frog Hollow Road: Widen shoulder, replace and install new guardrail.
- Lower Dry Creek Road: Install curve delineation and guide posts.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Frog Hollow Road and Lower Dry Creek Road. The County, acting in the public interest, will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

IT IS FURTHER RESOLVED that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	Project Total	Federal Aid Funds	County Road Funds
Preliminary Engineering	\$ 35,000	\$0	\$35,000
Right of Way	\$0	\$0	\$0
Construction	\$ 73,600	\$73,600	\$0
Total	\$108,600	\$73,600	\$35,000

- This project is included in the officially adopted annual road program as Item No. [12, 14]
- This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 26th day of **January, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF INITIATING A
COUNTY ROAD PROJECT
DESIGNATED AS CRP 15-03, MILL
CREEK ROAD, MP 3.96 TO MP 4.36
SAFETY PROJECT**



RESOLUTION NO.

WHEREAS, Mill Creek Road has a history of serious injury or fatal accidents, and

WHEREAS, the Washington State Department of Transportation provides federal safety money to use countermeasures to reduce fatal and serious injury accidents, and

WHEREAS, Mill Creek Road was selected to receive funds from the Highway Safety Improvement Program (HSIP) to improve safety, and

WHEREAS, Mill Creek Road is listed on the Six Year Transportation Plan, now therefore

BE IT HEREBY RESOLVED that Mill Creek Road, MP 3.96 to MP 4.36, Road Log No 97330, located in Section 21, Township 7N, Range 37E, be improved as follows:

Replace existing culvert. Widen and pave shoulders to meet current standards, provide edge stripes and clear zone.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Mill Creek Road MP 3.96 to MP 4.36. The County, acting in the public interest will, use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

IT IS FURTHER RESOLVED that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	Project Total	Federal Aid Funds	County Road Funds
Preliminary Engineering	\$ 30,000	\$0	\$30,000
Right of Way	\$ 20,000	\$0	\$20,000
Construction	\$216,200	\$216,200	\$0
Total	\$266,200	\$216,200	\$50,000

[x] This project is included in the officially adopted annual road program as Item No. [11]

[] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 26th day of **January, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ANNUAL
CERTIFICATION TO COUNTY
ROAD ADMINISTRATION
BOARD

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RESOLUTION NO.

WHEREAS, certain reporting forms are required to be submitted to the County Road Administration Board in order to maintain Walla Walla County's Certificate of Good Practice and eligibility for grants and state revenue, now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Chair be authorized to sign the County Road Administration Board's Road Levy Certification for Calendar Year 2015.

Passed this 26th day of January, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A TITLE
IV NON DISCRIMINATION
AGREEMENT BETWEEN
WASHINGTON STATE DEPARTMENT
OF TRANSPORTATION AND WALLA
WALLA COUNTY



RESOLUTION NO.

WHEREAS, Walla Walla County is a recipient of Washington State Department of Transportation (WSDOT) Federal Funds; and

WHEREAS, Federal Regulations 23 CFR 200.9(b) (7), 49 CFR 21.3, and 49 CFR 21.7 requires that WSDOT insure that all local agencies receiving United States Department of Transportation (USDOT) funds administered by WSDOT are in compliance with these regulations; and

WHEREAS, in compliance with said regulations, Walla Walla County is required to submit a Title VI Non-Discrimination Agreement by January 31 of each year; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Chair be authorized to sign said Title VI Non-Discrimination Agreement.

*Passed this 26th day of **January, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 22 January 2015

Re: Director's Report for the Week of 19 January 2015

Board Action: 26 January 2015

Resolutions:

In the Matter of Initiating a County Road Project Designated as CRP 15-02, Frog Hollow Road/Lower Dry Creek Road Safety Project

In the Matter of Initiating a County Road Project Designated as CRP 15-03, Mill Creek Road MP 3.096 to MP 4.36 Safety Project

In the Matter of the Annual Road Levy Certification

In the Matter of Signing a Title VI Non-Discrimination Agreement between Walla Walla County and Washington State Department of Transportation

Miscellaneous:

2014 Bridge Report

ENGINEERING:

- Mill Creek Road Federal Highways: Waiting on Feds for schedule and updates.
- Mill Creek Road MP 1.1 to 4.36: Utility locates surveyed.
- Taumarson Road: First working day is 30 March 2015.
- Russell Siding Bridge: Culvert replacement designed. Surveying and locating right of way.

MAINTENANCE:

- County-wide load restrictions lifted.
- Conducted 2015 Mill Creek Channel maintenance & repair meeting.
- Conducted forklift training session
- Conducted road grading schedule meeting.

ADMINISTRATION:

- Completing quarterly counseling.
- Conducted North and Garage crew meetings.
- Attended TAC meeting.

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Position Approval Form for Assessor's Office – Personal Property Clerk
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.