

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 22, 2015

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of June 15 and 16, 2015
 - 2) County warrants as follows: 4164577 through 4164806, totaling \$1,103,788.69
 - 3) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board

COUNTY COMMISSIONERS (continued)

- g)** Review reports and correspondence;
hear committee and meeting reports
- h)** Review of constituent concerns/possible
updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous

Pages 4-5



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

June 22, 2015

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

NA.

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Budget /Assets**
 - Working on budget
 - Working on server replacement plan.
 - 12 servers need to be replaced – so far
- **Text Messaging**
 - Pulled the plug on the Skype project.
- **Surplus 2015 #1**
 - I went ahead and hauled the equipment to recycle. I needed the space.
- **Security Camera's**
 - Three options (No update – have been shorthanded – **Will look again when Facilities is staffed as well. We need them to pull wires etc.)**
 - Enterprise – One system controlled by SHE department
 - Local – Multiple small systems controlled by departments
- Maybe time to look at various aspects of security, not just cameras.
 - Door logs – backups – review process
 - Key card inventories
 - Pass key inventory – may bypass a logging system
 - Panic buttons (Judges asked about these this week)
- **New Data Storage Servers**
 - Done

- **Fairgrounds**
 - Looking at moving the server location (No movement yet)
 - Wifi has been scheduled to turn on for the fair season
- **Jail**
 - Have a list of discussion points to go over with Mike Bates some will likely need a discussion with the Sheriffs group to determine what they still need and what should go to the Corrections Department/Jail
 - Camera's for video hearings between the Jail and District Court has been discussed as a possible critical need. I would fully support an emergency purchase. RFP's and Small Works processes will take time.
- **Superior Court 1-2 Updates**
 - Judges are ready to look at the sound reinforcement piece of this
 - This will require another RFP – now being reviewed by Judges
 - To Lucy and Jesse next
 - Judges asked about panic buttons – old.
 - Wanted me to keep an eye open for better technology.
- **Public Record Requests Last 2 Weeks**
 - 7 = Requests received
 - 6 = Forwarded to departments
 - 4 = Completed
 - 1 = Total Open
 - 1 = Being handled by the PRO
 - The state has some really good training on line now. We may use some of those as a prerequisite to on site retention training. Or we may show them in a training session
- <http://www.sos.wa.gov/archives/RecordsManagement/Education-and-Training.aspx>
 - The state is converting the webinar presentations to video.

Definitions

PAV=Potential Archival Value

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

RFP=Request For Pricing

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV-Audio/Visual

WiFi-Wireless network connectivity (Wireless Fidelity)

10:00

FACILITIES MAINTENANCE DEPARTMENT

Tom Byers

- a) Department update and miscellaneous

10:15

COUNTY CORONER

Richard Greenwood

- a) Presentation: Request for approval for a full-time Deputy coroner position
- b) Discussion by the Board may follow

Pages 8-9



Walla Walla County Coroner

Phone: 509/524-2845 • Fax: 509/524-2848 • 310 W Poplar St • Walla Walla, WA 99362

To: Walla Walla Board of County Commissioners

Date: 3 June 2015

From: Richard Greenwood, Coroner

Re: Full time Chief Deputy Coroner

Commissioners,

As you may already know most County departments have Chief Deputies; i.e. the Assessor, Auditor, Clerk and Treasurer. Having a Chief Deputy insures that the office runs in a responsible and consistent manner in the absence of the elected official. The office is able to carry on because they have the same authority, duties, responsibilities and accountabilities as the elected official.

Coroner cases are the unexpected, unattended, accidental, miss-adventure and suspicious deaths. By their very nature they are extremely time consuming cases to investigate and their outcomes can have varying consequences for the families involved. We not only serve families of the deceased, but also other agencies such as child protection services, law enforcement, prosecutors, insurance companies and attorneys. Insurance claims, wrongful death law suits and even criminal charges can occur as a result of our findings. Thus the necessity of a thorough and accurate investigation is paramount. The burden of only one full time coroner doing the bulk of approximately 365 cases per year is fraught with potential exposure for the county.

There are many compelling reasons for a full time Chief Deputy Coroner.

- Round table discussions of each case affords quality assurance.
- One investigator seeing the case through from start to finish, not handing it off mid way through the case insures consistency.
- Having to handle multiple cases at the same time could be alleviated with a Chief Deputy. At times WWCCO has done as many as four autopsies in a day.
- Multiple deaths per case.

- Being prepared for mass casualties.

Other counties of like size and population commonly have a full time coroner, full time Chief Deputy coroner and at least one part time Deputy Coroner.

A quick comparison of like sized counties shows...

- Benton County: 1 Coroner, 1 full time Chief Deputy Coroner, 2 part time Deputy Coroners.
- Chelan County: 1 Coroner, 1 full time Chief Deputy Coroner.
- Franklin County: 1 Coroner, 1 full time Chief Deputy Coroner, 2 part time Deputy Coroners.
- Grant County Coroner: 1 Coroner, 1 full time Chief Deputy Coroner 2 part time Deputy Coroners.

Wages for other department's Chief Deputies range from \$57,858.00 in the Auditors office to \$58,876.00 in the Assessors office. Benefits would run approximately \$10,860.00 for insurance, \$5,896.00 for social security and \$6,450.00 for retirement. The total annual wage with benefits would be approximately \$81,982.00.

Thank you for your consideration.

Richard Greenwood
Coroner, Walla Walla County

a) Bid Opening:

- 1) Mill Creek tree removal

b) Consent Agenda Items:

- 1) Resolution _____ - Revising rental rates for equipment owned by the Equipment Rental and Revolving fund
- 2) Resolution _____ - Setting a hearing date for the Six Year Transportation Improvement Plan for Walla Walla County
- 3) Resolution _____ - Setting a hearing date to consider the Annual Construction Program for 2016
- 4) Execute contract with Barker, Inc. for the Bussell Road project

c) Department update and miscellaneous

Pages 11-12

Page 13

Page 14

Page 15

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF REVISING
RENTAL RATES FOR
EQUIPMENT OWNED BY THE
EQUIPMENT RENTAL AND
REVOLVING FUND

}

RESOLUTION NO.

WHEREAS, the Equipment Rental and Revolving Fund (ER&R) was established according to the Revised Code of Washington (RCW) to provide a stable and dependable method of owning, maintaining, repairing and replacing County equipment; and

WHEREAS, the County Engineer has determined it is necessary to revise certain equipment rates for equipment owned by the Equipment Rental and Revolving Fund to operate the fund as designed; and

WHEREAS, the Board of Walla Walla County Commissioners has reviewed the rates as determined by the County Engineer; and

WHEREAS, the County Engineer will continue to monitor the ER&R Fund and equipment rental rates and recommend revisions as appropriate; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that rental rates for certain equipment owned by the Equipment Rental and Revolving Fund be set as shown on the attached list, effective June 1, 2015.

"Passed this 22nd day of June, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

Attachment "A"

Proposed Mid-Year Equipment Rental Rate Adjustment - 2015

Equipment	Current Rate	Proposed New Rate
VEHICLE CATEGORY 7: Chipspreader	\$100.00	\$115.00
Sheriff Department	\$17,830.07	\$16,714.54
Corrections	-	\$1,400.00

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
HEARING TO CONSIDER THE SIX
(6) YEAR TRANSPORTATION
IMPROVEMENT PROGRAM FOR
WALLA WALLA COUNTY

}

RESOLUTION NO.

WHEREAS, RCW 36.81.121 requires the legislative authority of each County, after one or more public hearings thereon, to prepare and adopt a comprehensive transportation program for the ensuing six calendar years; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners that a hearing to consider adopting the 2016 to 2021 Walla Walla County Six-Year Transportation Improvement Program be set for 10:30 a.m., Monday, July 13, 2015 in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 W. Main, Walla Walla, Washington.

"Passed this 22nd day of June, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
HEARING TO CONSIDER THE
ANNUAL CONSTRUCTION
PROGRAM FOR 2016

}

RESOLUTION NO.

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that a hearing to consider the Walla Walla County 2016 Annual Construction Program be set for 10:30 A.M., Monday, July 13, 2015 or as soon thereafter as possible in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington.

*"Passed this **22nd day of June, 2015** by Board members as follows: ☐ Present or ☐ Participating via other means, and by the following vote: ☐ Aye ☐ Nay ☐ Abstained ☐ Absent."*

Attest:

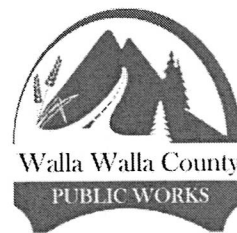
Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362

To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 17 June 2015

Re: Director's Report for the Week of 15 June 2015

Board Action: 22 June 2015

Bid Openings:

In the Matter of a Small Works Bid Opening – Mill Creek Tree Removal

Resolutions:

In the Matter of Revising Rental Rates for Equipment Owned by the Equipment Rental and Revolving Fund

In the Matter of Setting a Hearing Date for the Six (6) Year Transportation Improvement Program for Walla Walla County

In the Matter of Setting a Hearing Date to Consider the Annual Construction Program for 2016

Miscellaneous:

Sign the Contract for Bussell Road Project

ENGINEERING:

- Taumarson Road: Contractor is working on College Place utilities, driveways and concrete sidewalks. Asphalt paving complete from east end of project to Havstad.
- Mill Creek Road Federal Highways: NEPA expected in September.
- Bussell Road: Project awarded to Barker, Inc. First working day will be June 23.
- Frog Hollow & Lower Dry Creek: Advertise this summer.
- Safety Projects: Design continues.

DEVELOPMENT:

- Working on 2016 budget

MAINTENANCE:

- Chip seal for Walla Walla County, City of Waitsburg and the Port of Walla Walla complete.
- Crews will chip seal City of College Place next Monday & Tuesday.

ADMINISTRATION:

- Attended TAC meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

PERSONNEL/RISK MANAGER

Lucy Schwallie

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

COUNTY CORRECTIONS DEPARTMENT

Mike Bates, Interim Director

- a) Department update and miscellaneous

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.