

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 2, 2015

PLEASE NOTE LATE START TIME.

The county commissioners have been invited to attend a "joint media announcement" event to be held at 9:30 a.m. in the Sacajawea Room of the Marcus Whitman Hotel and Conference Center, Six West Rose Street, Walla Walla. (A copy of this information has been provided separately.)

10:30

COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees and presentations
(this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

- a) **Consent Agenda Items:**
 - 1) Resolution _____ - Approval of use of County roads for the Whitman College Cycling Club Missionary Omnium
 - 2) Resolution _____ - Signing a Local Agency Agreement and a Project Prospectus for Federal Highway Bridge program funds for the Blue Creek Bridge project
- b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF
COUNTY ROADS FOR THE
WHITMAN COLLEGE CYCLING
CLUB MISSIONARY OMNIUM

RESOLUTION NO.

WHEREAS, the Whitman College Cycling Club is hosting the Missionary Omnium Bicycle Race; and

WHEREAS, said event will be held on Saturday, April 4, 2015 beginning at 8:00 AM and ending around 6:00 PM; and

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

WHEREAS, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that permission be granted to the race organizers to use the following County roads: Ferris Road, Middle Waitsburg Road, Nelson Road, and Lower Waitsburg Road, Saturday, April 4, 2015.

Passed this 2nd day of **March, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SIGNING A
LOCAL AGENCY AGREEMENT
AND A PROJECT PROSPECTUS
FOR FEDERAL HIGHWAY BRIDGE
PROGRAM FUNDS FOR THE
BLUE CREEK BRIDGE PROJECT**

RESOLUTION NO.

WHEREAS, Federal Highway Bridge Program funds are available; and

WHEREAS, Blue Creek Bridge has qualified to receive Federal Highway Bridge Program funds; and

WHEREAS, Blue Creek Bridge is listed on the Six Year Transportation Improvement Program; and

WHEREAS, a Local Agency Agreement and Project Prospectus have been prepared as part of an application for said funds to improve Blue Creek Bridge; and

WHEREAS, Walla Walla County agrees to comply with the regulations, policies and procedures set forth in the Local Agency Agreement as a condition of payment of federal funds obligated; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby enter into said Local Agency Agreement and Project Prospectus and the Chair of the board shall sign same in the name of the Board.

*Passed this 2nd day of **March, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 26 February 2015

Re: Director's Report for the Week of 23 February 2015

Board Action: 2 March 2015

Miscellaneous:

In the Matter of Use of County Roads for the Whitman College Cycling Club Missionary Omnium

In the Matter of Signing a Local Agency Agreement and a Project Prospectus for Federal Highway Bridge Program Funds for the Blue Creek Bridge Project

ENGINEERING:

- Mill Creek Road Federal Highways: Second meeting scheduled with Ecology and USACE on 19 March.
- Russell Siding Bridge: Road crew to replace small timber bridge with culvert.
- Frog Hollow Safety Project: Completing design on Lower Dry Creek Road between Guy Fine and Sudbury for chevrons and delineator installation.
- Pemberton Bridge on Barney Road: Design about complete. Replacing Timber Bridge over Mud Creek with aluminum box.
- Cottonwood Road at Hood Road: Survey Complete.

MAINTENANCE:

- Preparing Small Works contract for removal of three trees impacting the Mill Creek Channel wall.
- Crews conducting routine maintenance.
- Conducted pre-construction meeting for hot mix asphalt contract.

DEVELOPMENT:

- Haul route agreement pending for Port dredging project in Burbank.
- Inspections in progress for Irongate and Ponderosa subdivisions.

ADMINISTRATION:

- Conducted monthly crew meetings.
- Conducted monthly leadership meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

PERSONNEL/RISK MANAGER

Lucy Schwallie

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

COUNTY COMMISSIONERS

- a) Interview applicants for publicized opening on the Walla Walla County Rural Library District Board of Trustees
- b) Possible discussion/decision re: appointment to fill above referenced opening/vacancy
- c) Miscellaneous or unfinished business to come before the Board

12:00

RECESS

1:30

DEPARTMENT OF COMMUNITY HEALTH

Dr. Harvey Crowder

- a) Department update and miscellaneous

1:45

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

- a) Department update and miscellaneous

2:00

COUNTY FACILITIES DEPARTMENT

Tom Byers

a) **Action Agenda Items:**

- 1) Proposal 2015 03-02 Maint
Approval to execute upgrade
order agreements with Schindler
Elevator Corporation for certain
elevators in county-owned buildings

b) Department update and miscellaneous



MEMO

Date: 2/26/15

Proposal ID. 2015 03-02 Maint

To: BOCC

From: Tom Byers

Intent – Decision

Topic – Approval to execute upgrade order agreements with Schindler Elevator Corporation for elevators located at the PA/Sheriff building , County Annex, County Courthouse and County Fairgrounds

Summary

Walla Walla County Facilities Maintenance was notified by the Washington State Department of Labor and Industries, elevator section, that there are upgrades that need to be made to elevators in certain county-owned buildings to meet state code. Following is a breakdown of the upgrades that are being made:

PA/Sheriff (240 W Alder Street)

Install software to meet code for door operation while in “Phase 2 fireman’s service work”

Install new car top inspection station and switches to accommodate new software

\$1,866.00 plus tax

Annex (314 W Main Street)

Install software to meet code for door operation while in “Phase 2 fireman’s service work”

\$913.00 plus tax

County Courthouse (315 W Main Street)

Install Car Top Railing System

\$1,711.00 plus tax

County Fairgrounds (363 Orchard Street)

Install software to meet code for door operation while in “Phase 2 fireman’s service work”

\$515.00 plus tax

Cost

\$5,005.00 plus tax

Funding

Facilities Maintenance 010.001.01400 – Repairs and Maintenance

Fairgrounds Fund 118 – Repairs and Maintenance

Alternatives Considered

Acquisition Method

Security

Access

Benefits

Conclusion/Recommendation

Recommend that the Chairman of the Board of County Commissioner execute the upgrade order agreements with Schindler Elevator Corporation for certain county owned elevators.

Submitted By

Disposition

Approved

Tom Byers Facilities 2-26-15

Approved with modifications

Name Department Date

Needs follow up information

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

COUNTY COMMISSIONERS

- a) **Action Agenda Items:**
- 1) Review submitted Employee Payroll Action Forms
- b) **Consent Agenda Items:**
- 1) Resolution _____ - Minutes of County Commissioners' proceedings for February 23 and 24, 2015
 - 2) Resolution _____ - Assignment of Contract for Indigent Legal Services
 - 3) County warrants as follows: 4037946 through 4037969, totaling \$80,723.10 (payroll draws dated February 13, 2015); 4038089 through 4038144, totaling \$829,229.08 (February payroll); and 4161241 through 4161273, totaling \$856,142.18 (benefits and deductions)
 - 4) Payroll action and other forms requiring Board approval
- c) **Action Agenda Items:**
- 1) Proposal 2015 03-02 Econ Dev - Port Approval for Port of Walla Walla to expend 9/10ths Economic Development funds (Request from City of Prescott for Pedestrian Improvements)
- d) Miscellaneous business to come before the Board
- e) Review reports and correspondence; hear committee and meeting reports
- f) Review of constituent concerns/possible updates re: past concerns
- g) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
ASSIGNMENT OF CONTRACT
FOR INDIGENT LEGAL
SERVICES 2015**



RESOLUTION NO.

WHEREAS, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings, mental health hearings, and other such matters before the Courts; and

WHEREAS, pursuant to Walla Walla County resolution 14 297, contracts for said legal services were approved with various attorneys for year 2015; and

WHEREAS, in a letter dated January 29, 2015, C. Dale Slack, Law Office of C. Dale Slack, one of the contracted attorneys, provided notice to Walla Walla County, through the office of the County Personnel/Risk Manager, that he had accepted the position of deputy prosecuting attorney for Columbia County and would no longer be able to continue to fulfill his contract with Walla Walla County and

WHEREAS, Mr. Slack advised that his associate attorney, Rachel Cortez, would be taking over his office and requested, pursuant to the terms of the Contract for Legal Services 2015, that his contract be assigned to Ms. Cortez; and

WHEREAS, the contract assignment request meets with the approval of the Walla Walla County Superior Court Judges and Walla Walla County; and

WHEREAS, an Assignment of Contract for Indigent Legal Services 2015 has been offered to and executed by attorney Rachel Cortez; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign the Assignment of Contract for Indigent Legal Services 2015, with said contract assignment effective as of March 1, 2015.

"Passed this 2nd day of March, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



MEMO

Date: 2/25/15

Proposal ID. 2015 03-02 Econ Dev - Port

To: BOCC

From: Diane Harris, Administrative Assistant

Intent – Approval of Port of Walla Walla expending funds

Topic – Approval of Port of Walla Walla expending funds from the Port's portion of the Economic Development Sales Tax Funds for City of Prescott Pedestrian Improvements

Summary

The Port of Walla Walla during their regularly scheduled meeting on February 12, 2015 approved the City of Prescott's grant/loan application for Pedestrian Improvements. This request is for \$199,028 from the Port of Walla Walla's portion of the Economic Development Sales Tax Fund. (Grant request of \$179,125 and Loan request of \$19,903)

Pursuant to the current interlocal between the Port and County of Walla Walla regarding the Economic Development Sales Tax funds the County must approve the Port of Walla Walla expending these funds.

Port of Walla Walla – 9/10ths funds - \$199,028

Cost

\$199,028

Funding

9/10ths Funds – Port of Walla Walla

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

Risk

Benefits

Conclusion/Recommendation

Approval of the Port of Walla Walla expending \$199,028 out of their portion of the 9/10th Economic Development Funds.

Submitted By

Disposition

Diane Harris, Commissioners 2/26/15

Approved

Name Department Date

Approved with modifications

Needs follow up information

Signature

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

Walla Walla County Economic Development Sales Tax Fund

SECTION I.

APPLICATION FOR FUNDING

Applicant:	City of Prescott		
Project Title:	City of Prescott Pedestrian Improvements		
Contact:	Steve Heimbigner		
Title:	Mayor - City of Prescott		
Telephone:	509-849-2262		
Fax:	509-849-2762		
E-Mail:	steve.h42@hotmail.com		
Mailing Address:	P.O. Box 27		
City:	Prescott, WA	Zip Code:	99348-0027
Total Project Financing			
Total Project Cost:	\$199,028		
Amount secured to date:	\$0		
Total amount requested from the Economic Development Sales Tax Fund: Loan & Grant combined	\$199,028		
Loan Information			
Amount of loan request:	\$19,903		
Loan term requested (Maximum term is 10 years):	10	YRS	3% Rate
<i>A loan is a general obligation or revenue obligation of the jurisdiction receiving the loan. With acceptance of a loan, the jurisdiction agrees to obligate its full faith, credit and revenue to repay the loan, regardless of the project which prompted the application for funding. Maximum loan amount is \$200,000. Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund - Line item #4.</i>			
Grant Information			
Amount of Grant request: <i>(Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund - Line item #4)</i>	\$179,125		
Amount of Local Public Match: <i>(Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund - Line item #5)</i>	\$19,903		

Declaration: I hereby certify that the information given in this application is true and correct to the best of my knowledge and belief and that I have reviewed Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund.

Signature of Responsible Official: Steve Heimbigner Date: 02/09/2015

Print or Type Name and Title: Steve Heimbigner, Mayor

SECTION II. IDENTIFICATION OF PUBLIC FACILITY PROJECT AND COSTS

- 1. Describe the entire public facilities project, including the parts that you are not asking to fund.**
(The term "public facilities" means bridges, roads, domestic and industrial water facilities, sanitary sewer facilities, earth stabilization, storm sewer facilities, railroads, electrical facilities, natural gas facilities, research, testing, training, and incubation facilities in innovation partnership zones designated under RCW 43.330.270, buildings, structures, telecommunications infrastructure, transportation infrastructure, or commercial infrastructure, and port facilities in the state of Washington.

The proposed public infrastructure improvements for the City of Prescott is to enhance pedestrian safety for children and adults crossing Highway 124 from the Prescott Swimming Pool and Field View Park. The public infrastructure from A Street to east of B Street by remove midblock crossing end stairs; adding crosswalks to B Street; curb, gutter and sidewalk on north side of SR 124; curbing on south side of SR 124; add a paved path to the pool building with curb ramps and a detectable warning surface.

The proposed public infrastructure improvements are estimated to cost approximately \$200,000 dollars

- 2. Summarize efforts taken to date regarding the project in terms of specific steps and studies and dates of action.**

The City of Prescott in partnership with the Port of Walla Walla and WSDOT have develop plans and specifications and a cost estimate for the proposed infrastructure improvements. The City of Prescott City Council has reviewed and approved the project along with Prescott School District and Prescott Joint Parks District.

3. Does this project qualify as economic development and does it create or retain family wage jobs? (Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund.)

No.

The City of Prescott is requesting an EDSTF grant and EDSTF loan and understands that the City of Prescott will be restricted in applying for an EDSTF grant for 5 years from the date of award. However, during this 5 year restricted period, if the City of Prescott has a public infrastructure project that can demonstrate the creation of new direct family wage jobs, private sector capital investment, and new taxes, the City of Prescott's application would be considered for funding.

4. List the number of projected jobs to be retained and/or created by the firm as a result of the public infrastructure project. Jobs must be expressed in Full Time Equivalents (FTEs). Management positions should be indicated as an annual salary. * Retained jobs are defined as jobs that would otherwise be lost in Walla Walla County.

Job Description	Number of Jobs Created (in FTEs)	Number of Jobs Retained* (in FTEs)	Hourly Wage and/or Annual Wage
N/A	N/A	N/A	\$ N/A
			\$
			\$
			\$
			\$

Projected annual gross payroll for all job classifications? N/A

How many of these positions are part-time or seasonal work? N/A

5. Is this project listed in the Walla Walla County Comprehensive Plan (Chapter 11 Economic Development Element- Appendix G)? No Yes

City of Prescott

- Utility improvements involving new services, extensions, relocations and rehabilitations of water, sewer, storm sewer, roadway, parking lots, fiber optics, gas, power, rail and street lighting.
- Construction of a wastewater treatment plant.
- Expansion of City Hall and Fire Department.
- Main Street improvements.
- Expansion of Prescott City Library.
- Improvements to the Prescott Joint Park & Recreation District.
- Flood Water Diversion – WWGG & Hermans.
- Arterial Improvement & Street improvements.
- Ivy Cemetery Improvements.
- Downtown Renewal.
- Composting Program.
- Water System Study, analysis and update.

6. **Does your organization have an active interest and involvement in economic development? Please explain?**

Yes, the City of Prescott objectives and efforts associated with economic development are directed at enhancements of existing infrastructure to support the creation and retention of family wage jobs as well as the well-being and safety of the resident of the City of Prescott.

7. **Will this project upgrade existing public infrastructure or build new public infrastructure? Please explain?**

The proposed improvements will upgrade existing public infrastructure from A Street to east of B Street.

8. **List each funding source for the public project and amount. Identify whether the funding source has been secured or is being requested.**

Funding Source	Status	Amount
Port of Walla Walla EDSTF Grant	Pending	\$179,125
Port of Walla Walla EDSTF Loan	Pending	\$ 19,903
		\$
		\$
		\$
		\$
		\$
		\$
Total Project Cost		\$

9. **Estimated schedule for public project completion. Indicate the month and year when the activities listed have been, or will be, completed.**

Activities	Estimated Completion Date (Month/Year)
Preliminary Engineering Report	Completed 12-31-2014
All Required Permits Obtained	Completed 12-31-2014
Design Engineering	Completed 12-31-2014
Land/Right-of-Way Acquisition	Completed 12-31-2014
Final Bid Documents	February 2015
Award Construction Contract	March 2015
Begin Construction	March/April 2015
Complete Construction	June 2015
Construction Project Operational	June 2015

10. **What other quantifiable outcomes can this project measure in addition to the number of jobs created and retained?**

Private sector capital investment	\$	N/A
Increase in local property tax revenue:	\$	N/A
Increase in local sales tax revenue:	\$	N/A
Other:		

11. Will the public facility project be maintained by the applicant? Indicate the projected annual operating cost of the proposed public facility project and revenue source for maintenance? Please explain.

Yes, the City of Prescott with the Prescott Joint Parks District will be the owner of the public facility improvements and will maintain said public improvements.

Return Completed Application To:
Port of Walla Walla
310 A. Street, Walla Walla, WA 99362
509-525-3100

ATTACHMENT A
Principle Guidelines
Economic Development Sales Tax Fund (EDSTF)

**Some provisions within these principle guidelines are requirements under RCW
82.14.370 - Sales and use tax for public facilities in rural counties.**

1. Public infrastructure projects must be listed in the Walla Walla County Comprehensive Plan (Chapter 11 Economic Development Element – Appendix G). Public infrastructure project listed in the approved County Comprehensive Plan does not guarantee the public infrastructure project will receive funding.
2. At the beginning of each fiscal year, the Port will notify the jurisdictions of the available funding in the EDSTF and will transmit the application form and these principle guidelines.
3. The Port Commission will maintain discipline in using the EDSTF for strategic economic development opportunities. Public infrastructure projects that create, retain and/or expand family wage jobs (defined as \$25,000 per year plus a benefit package), encourage private sector capital investment, and new taxes are the primary goal of the EDSTF.
4. Cap any one jurisdiction from receiving more than a \$200,000 grant and a \$200,000 loan in any one fiscal year. Exceptions will be made for extraordinary job creating opportunities, private sector capital investments, and new taxes. Exceptions will also be made if a jurisdiction has projects that would allow the funding to be distributed countywide. For example, a jurisdiction may have a qualifying project in Burbank and during that same fiscal year they may have a qualifying project in Waitsburg. In order to help disburse the EDSTF countywide, both qualifying applications would be considered.
5. Applications require a 50% local public match (\$200,000 EDSTF request, \$100,000 local public match). Only a 10% local public match will be required for the City of Prescott and City of Waitsburg due to their size and access to local public matching dollars. Local public match is defined as publicly-appropriated local funds. Funds appropriated from state, federal, other funding sources, and in-kind match do not qualify as local public match. Private sector funds directly allocated to the public infrastructure project will be considered as a local public match.

Example: If the public infrastructure total project cost is \$200,000 (design engineering, construction and construction assistance), the applicant is required to secure \$100,000 in local public match and can apply for a \$100,000 in EDSTF. In the case for City of Prescott and City of Waitsburg, if the public infrastructure project cost is \$200,000 (design engineering, construction and construction assistance), the applicant is required to secure \$20,000 in local public match and can apply for a \$180,000 in EDSTF.

6. Each public infrastructure project approved for EDSTF will need to enter into a performance contract and/or inter-local agreement guaranteeing performance.

7. Public infrastructure projects that can substantiate the creation of new direct family wage jobs (defined as \$25,000 per year plus a benefit package), private sector capital investment, and new taxes will have the best chance in securing an EDSTF grant and/or loan.
8. Public infrastructure projects that cannot identify the creation of new direct family wage jobs (defined as \$25,000 per year plus a benefit package), private sector capital investment, and new taxes are encouraged to apply for an EDSTF loan. If the applicant is requesting an EDSTF grant, and an EDSTF grant is awarded, the applicant will be restricted in applying for an EDSTF grant for 5 years from the date of award. However, during this 5 year restricted period, the applicant has a public infrastructure project that can demonstrate the creation of new direct family wage jobs (defined as \$25,000 per year plus a benefit package), private sector capital investment, and new taxes, their application would be considered for funding.
9. Public infrastructure related projects that can substantiate the retention of existing family wage jobs (defined as \$25,000 per year plus a benefit package) are encouraged to apply for EDSTF grant and/or loan. To substantiate job retention, the applicant must fully demonstrate that a specific business would have a reduction in its labor force without the public infrastructure improvement.
10. Projects approved for funding must start drawing down the appropriated funds for the proposed public infrastructure project within 1 year from the date the application is approved. All appropriated funds must be fully expended within 2 years from the date the application is approved. If applicant cannot meet said deadlines, the application must be resubmit their application for consideration. All existing approved public infrastructure projects will have priority funding over the new resubmitted application.

Approved by the Port Commission on the 25th day of September, 2014

Concurrence by the Walla Walla County Commissioners on the 20th day of October, 2014