

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 2, 2015

9:30

COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees and presentations
(this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

f) **Action Agenda Items:**

- 1) Review submitted Employee
Payroll Action Forms

g) **Consent Agenda Items:**

- 1) Resolution _____ - Minutes
of County Commissioners' proceedings
for October 26 and 27, 2015, and special
meetings of October 27 and 30, 2015
- 2) Resolution _____ - Establishing *pgs 2-3*
the final docket for the 2015 County
Comprehensive Plan and Development
Regulations Amendment Cycle
- 3) County warrants as follows: 4039520
through 4039535, totaling \$79,855.86
(payroll draws dated October 15, 2015);
4039662 through 4039715, totaling
\$796,379.17 (October payroll); and
4168743 through 4168776, totaling
\$886,638.27 (benefits and deductions)
- 4) Payroll action and other forms requiring
Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ESTABLISHING
THE FINAL DOCKET FOR THE 2015
COUNTY COMPREHENSIVE PLAN
AND DEVELOPMENT REGULATIONS
AMENDMENT CYCLE



RESOLUTION NO.

WHEREAS, Walla Walla County received eight applications for consideration as part of the 2015 County Comprehensive Plan and Development Regulations amendment cycle; and

WHEREAS, the amendment requests were reviewed by the Walla Walla County Planning Commission; and

WHEREAS, during an open, public meeting of the Board of County Commissioners held on July 20, 2015, the Walla Walla County Community Development director and staff advised that, pursuant to Walla Walla County Planning Commission Resolution 15-01, adopted after public hearings held on July 1, 2015, the Planning Commission recommended five of the amendment requests be considered for inclusion into the 2015 final docket for further review and analysis and that two of the requests not be included in the docket; and

WHEREAS, the Board of County Commissioners reviewed the recommendations and the background material for the amendment requests in an open public meeting on July 20, 2015 and, subsequent to discussion, approved a motion to set a public hearing to consider whether the two proposed amendments that were not part of the recommendations for the final docket, those identified as ZCA15-001, request from Deanne and Alan Fielding, and ZCA15-007, request from Don Johnson Trailer Sales, should be added to the 2015 final docket; and

WHEREAS, said public hearing was held on August 18, 2015, and subsequently the Board of County Commissioners approved a motion to add the above identified amendments, request from Deanne and Alan Fielding, and ZCA15-007, request from Don Johnson Trailer Sales, be added to the 2015 final docket; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, pursuant to Walla Walla County Code Chapters 14.10 and 14.15, the final docket for the 2015 Comprehensive Plan and Development Regulation amendment cycle is formally established containing the following amendment requests:

2015 Comprehensive Plan Final Docket

- **CPA15-001, REZ15-001 – Blue Mountain Commercial, LLC**
Comprehensive Plan Amendment and Rezone requests
- **ZCA15-001 – J. Alan and Deanne Fielding, Cameo Heights Mansion**
Zoning Code Text Amendment request
- **ZCA15-002 – Armando Pimentel**
Zoning Code Text Amendment requests
- **ZCA15-003 – Richard Grizzell**
Zoning Code Text Amendment request
- **ZCA15-004 – Nathanael Small**
Zoning Code Text Amendment request
- **ZCA15-005 – Port of Walla Walla**
Zoning Code Text Amendment request
- **ZCA15-006 – Kenney Farms**
Zoning Code Text Amendment request
- **ZCA15-007 – Don Johnson Trailer Sales, Inc. c/o Gary Aichele**
Zoning Code Text Amendment request

*"Passed this **2nd day of November, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

9:45

DEPARTMENT OF COMMUNITY HEALTH

Dr. Harvey Crowder

- a) Department update and miscellaneous

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

a) **Consent Agenda Items:**

- 1) Resolution _____ - Approving
Professional Services Agreement
between Walla Walla County and
Kerr Law Group for Pro-Tempore
Land Use Hearing Examiner Services

pg 11

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING PROFESSIONAL
SERVICES AGREEMENT
BETWEEN WALLA WALLA
COUNTY AND KERR LAW
GROUP FOR PRO-TEMPORE
LAND USE HEARING EXAMINER
SERVICES

}

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution 13 264, Walla Walla County entered into an Amended Professional Services Agreement Between Walla Walla County and The Offices of Sharon Rice Hearing Examiner PLLC for Land Use Hearing Examiner Services; and

WHEREAS, as part of the above-referenced Resolution, the county approved a Professional Service Agreement Between Walla Walla County and Kerr Law Group for Pro-Tempore Land Use Hearing Examiner Services, to be utilized in the event that Sharon Rice is unable to hear a matter because of a conflict of interest or scheduling conflict; and

WHEREAS, a new Professional Service Agreement Between Walla Walla County and Kerr Law Group for Pro-Tempore Land Use Hearing Examiner Services has been offered to the county and reviewed by the Prosecuting Attorney's office and the county's Risk Manager; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve, and the that chair shall sign in the name of the Board, said Professional Service Agreement Between Walla Walla County and Kerr Law Group for Pro-Tempore Land Use Hearing Examiner Services, with the term of said agreement to commence on January 1, 2016 and to expire on December 31, 2017.

"Passed this 2nd day of November, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

10:15

FACILITIES MAINTENANCE DEPARTMENT

Tom Byers

a) Action Agenda Items:

- 1) Proposal 2015 11-02 Maint -
Approval of bid award for Walla
Walla County Clerk's Security
Windows project to Opp &
Seibold, Inc.

pgs 9-11

b) Department update and miscellaneous



MEMO

Date: October 28, 2015

Proposal ID. 2015 11-02 Maint

To: BOCC

From: Tom Byers, County Facilities Maintenance Manager

Intent – Decision

Topic – Approval of Bid award for the installation of security transaction windows, walls and door for the County Clerk's office located at 315 West Main adjacent to the Courthouse.

Summary

Walla Walla County Facilities Maintenance Department requested bids for a project identified as the WALLA WALLA COUNTY CLERK'S SECURITY WINDOWS PROJECT, utilizing the limited public works procedures (Resolution 11-115) for the installation of security transaction windows, walls and door for the County Clerk's office. In the bid documents we requested bids for two options: Option A to include bullet resistant walls and windows (as described in the bid documents), and Option B to include attack resistant windows and standard walls (as described in the bid documents). The following bids were received timely for the project:

Opp & Seibold
General Construction, Inc.
1220 West Poplar
Walla Walla, WA 99362

Option A \$66,262.28 Option B \$47,214.62

The bids include all state electrical permits, materials, labor, and Washington State sales tax.

Cost

As the intent of the project is to increase security in the County Clerk's office, the recommendation is to select and proceed with the Option A bid. Total cost including tax, permits, prevailing wage and all materials as listed in the scope of work is \$66,262.28 for Option A.

Scope of Work

Scope of work is as outlined in the **RFQ** documents, a copy of which is attached.

Project Time Schedule

The contractor will have two full working days, tentatively set for Thursday & Friday December 17th & 18th, to complete the majority of the three walls. This is scheduled with the information that all materials will be delivered and available at these dates. Project must be completed prior to December 30th, 2015.

Conclusion/Recommendation

Recommend that the Board of County Commissioners approve awarding the bid for the County Clerk's office project referenced above to Opp & Seibold for Option A, in the amount of \$66,262.28.

Submitted By			Disposition
Tom Byers	Facilities Manager	10-27-2015	<input type="checkbox"/> Approved <input type="checkbox"/> Approved with modifications <input type="checkbox"/> Needs follow up information
Name	Department	Date	
			BOCC Chairman
			Date
Additional Requirements to Proposal			
<input type="checkbox"/> Modification			
<input type="checkbox"/> Follow Up			

OPP & SEIBOLD

General Construction, Inc.

1220 West Poplar Street
Walla Walla, WA 99362

RECEIVED

OCT 27 2015

WALLA WALLA COUNTY
COMMISSIONERS
9:48am by email

Bid Document

Bid Date: October 27, 2015

Bid Time: 10:00 a.m.

Project: Walla Walla County Clerk's Security Windows Project

Scope of Work

Labor, materials and equipment to complete work as per request for proposal dated 9/24/15.

Option A – Bullet Resistant Walls and Windows

OPTION A PRICE: \$66,262.28

Option B – Attack Resistant Windows and Standard Walls

OPTION B PRICE: \$47,214.62

GENERAL NOTES:

1. Prevailing wages apply.
2. Price includes Washington State Sales Tax (8.9%) and building permit fees.
3. Proposed schedule subject to availability of materials
4. No bond fees included.

Sincerely,

Opp & Seibold General Construction, Inc.



Dan Reid

General Manager

DR/cd

a) **Public Hearing:**

- 1) To consider franchise application of Tom Maiden

b) **Action Agenda Items:**

- 1) Resolution _____ - Application of Tom Maiden for a franchise to construct, operate, and maintain an irrigation system within county road right of way, in Walla Walla County, Washington *pg 13*

c) **Consent Agenda Items:**

- 1) Resolution _____ - Initiating a county road project designated as CRP 15-07 Pflugrad Bridge on Biscuit Ridge Road, MP 6.0 to MP 6.2 *pg 14*
- 2) Resolution _____ - Setting a hearing date for the 2016 Mill Creek Flood Control Zone District assessment *pg 15*

d) Department update and miscellaneous *pg 16*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPLICATION OF TOM MAIDEN FOR
A FRANCHISE TO CONSTRUCT,
OPERATE, AND MAINTAIN AN
IRRIGATION SYSTEM WITHIN THE
COUNTY ROAD RIGHT OF WAY, IN
WALLA WALLA COUNTY,
WASHINGTON



RESOLUTION NO.

WHEREAS, Tom Maiden has requested a franchise to construct, operate, and maintain an irrigation system within the public right of way; and

WHEREAS, any significant modification or any extensions of said system shall be approved by Public Works prior to construction; and

WHEREAS, November 2nd, 2015, was the date set for holding a public hearing to consider said application; and

WHEREAS, the Notice of Hearing was advertised and posted as prescribed by law; and

WHEREAS, said Hearing was held on the date advertised; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Franchise No. 417 be granted to Tom Maiden.

*Passed this 2nd day of **November, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A
COUNTY ROAD PROJECT
DESIGNATED AS CRP 15-07
PFLUGRAD BRIDGE ON BISCUIT
RIDGE ROAD, MP 6.0 TO MP 6.2

RESOLUTION NO.

WHEREAS, Pflugrad Bridge, located on Biscuit Ridge Road over Upper Dry Creek, is a small timber bridge less than 20 feet in length; and

WHEREAS, Pflugrad Bridge is nearing the end of its useful life; and

WHEREAS, Pflugrad Bridge is listed on the Six Year Transportation Plan; now therefore

BE IT HEREBY RESOLVED that Pflugrad Bridge on Biscuit Ridge Road, MP 6.0 to MP 6.2, Road Log No. 75500, located in Section 8, Township 7N, Range 38E, be improved as follows:

Replace the existing timber bridge with a prefabricated timber laminated superstructure resting on new abutments and widen road to meet current standards.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Pflugrad Bridge on Biscuit Ridge Road. The County, acting in the public interest, will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

IT IS FURTHER RESOLVED that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	County Funds
Design	\$60,000
Right of Way	\$10,000
Construction	\$430,000
Total	\$500,000

[X] This project is included in the officially adopted annual road program as Item No. [8]

[] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 2nd day of **November, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
HEARING DATE FOR THE 2016 MILL
CREEK FLOOD CONTROL ZONE
DISTRICT ASSESSMENT

}

RESOLUTION NO.

WHEREAS, the Mill Creek Flood Control Zone District was created to control flooding within its established limits; and

WHEREAS, there is a continuing need to maintain and repair the levees and flood control structures within the district, now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners, acting as the Supervisors of the Mill Creek Flood Control Zone District, that a public hearing be held in the Walla Walla County Commissioner Chambers, County Public Health and Legislative Building, located at 314 W. Main, Walla Walla, Washington at 10:30 A.M., on Monday, November 23, 2015 to consider the 2016 Assessment for the Mill Creek Flood Control Zone District.

Passed this 2nd day of **November, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 29 October 2015

Re: Director's Report for the Week of 26 October 2015

Board Action: 2 November 2015

Hearing:

In the Matter of the Application of Tom Maiden for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way

Resolution:

In the Matter the Application of Tom Maiden for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way

In the Matter of Initiating a County Road Project Designated as CRP 15-07 Pflugrad Bridge on Biscuit Ridge Road MP 6.0 to MP 6.2

In the Matter of setting a Hearing Date for the 2016 Mill Creek Flood Control Zone District Assessment

ENGINEERING:

- Mill Creek Road MP 3.96 to MP 4.36: Working on right-of-way acquisition.
- Foster Road Safety Project: Working on right-of-way acquisition.
- Pemberton Bridge on Barney Road: Starting the environmental phase.
- Mill Creek FH: Met with USFWS and FHWA. No major concerns from USFW. Earliest completion date for Biological Opinion is May 2016. High probability FHWA can complete a pre-NEPA document that allows us to begin right-of-way acquisition.
- Mill Creek Road MP 1.1 to MP 3.96: In design.

MAINTENANCE:

- Town & Country Tree Service began Mill Creek Channel tree removal west of 5th Avenue.

ADMINISTRATION:

- Attended Mill Creek Coalition meeting.
- Conducted monthly crew meeting.
- Conducted monthly leadership meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

Sheila Eslinger

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a) Department update and miscellaneous

11:30

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

PLEASE NOTE: There will be no Commissioners' session this afternoon. The County Budget Committee will continue meetings with elected officials and department heads to review preliminary 2016 office and department budgets.

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.