

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 28, 2015

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Public Hearing:**
 - 1) To consider amendments to the 2015 Walla Walla County Budget
- f) **Action Agenda items:**
 - 1) Resolution _____ - Amendments to the 2015 Walla Walla County Budget

COUNTY COMMISSIONERS (continued)

g) Consent Agenda Items:

- 1) Resolution _____ - Minutes of County Commissioners' sessions of September 21 and 22, 2015
 - 2) Resolution _____ - Approving an Intergovernmental Agreement between Walla Walla County and the City of College Place, Washington for use of the adult custody (Jail) facilities *pg 3*
 - 3) Resolution _____ - Approving an Intergovernmental Agreement between Walla Walla County and the City of Walla Walla, Washington for use of the adult custody (Jail) facilities *pg 4*
 - 4) Resolution _____ - Proclaiming October 4-10, 2015 as National 4-H Week *pgs 5-6*
 - 5) Resolution _____ - Executing an Amended Employment Agreement between Walla Walla County and Michael Bates *pg 7*
 - 6) Execute Small Works Contract between Gillespie Roofing and Walla Walla County for Fairgrounds Community Center Roof project (from September 21, 2015)
 - 7) County warrants as follows: 4167498 through 4167764 totaling \$2,074,405.46
 - 8) Payroll action and other forms requiring Board approval
- h) Miscellaneous business to come before the Board**
- i) Review reports and correspondence; hear committee and meeting reports**
- j) Review of constituent concerns/possible updates re: past concerns**

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING AN
INTERGOVERNMENTAL AGREEMENT
BETWEEN WALLA WALLA COUNTY
AND THE CITY OF COLLEGE PLACE,
WASHINGTON FOR USE OF THE ADULT
CUSTODY (JAIL) FACILITIES

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution 04 103, an Intergovernmental Agreement between Walla Walla County and the City of College Place for use of the Walla Walla County Adult Custody (Jail) Facilities was approved, with the term of said agreement to be effective February 1, 2004 and for the duration of ten years; and

WHEREAS, an Extension of Intergovernmental Agreement for Use of the Walla Walla County Adult Custody (Jail) Facilities was approved pursuant to Walla Walla County Resolution 14 064; and

WHEREAS, the named parties entered into discussions regarding a new Intergovernmental Agreement and have approved an updated agreement for consideration; and

WHEREAS, the City of College Place has approved and executed said agreement; and

WHEREAS, the Walla Walla County Corrections Department Director has reviewed the agreement and recommends approval of same; and

WHEREAS, the County Prosecuting Attorney has reviewed the agreement; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Intergovernmental Agreement for Use of the Walla Walla County Adult Custody (Jail) Facilities between Walla Walla County and the City of College Place.

*"Passed this **28th day of September, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING AN
INTERGOVERNMENTAL AGREEMENT
BETWEEN WALLA WALLA COUNTY
AND THE CITY OF WALLA WALLA,
WASHINGTON FOR USE OF THE ADULT
CUSTODY (JAIL) FACILITIES

}

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution 04 062, an Intergovernmental Agreement between Walla Walla County and the City of Walla Walla for use of the Walla Walla County Adult Custody (Jail) Facilities was approved, with the term of said agreement to be effective February 1, 2004 and for the duration of ten years; and

WHEREAS, an Extension of Intergovernmental Agreement for Use of the Walla Walla County Adult Custody (Jail) Facilities was approved pursuant to Walla Walla County Resolution 14 063; and

WHEREAS, the named parties entered into discussions regarding a new Intergovernmental Agreement and have approved an updated agreement for consideration; and

WHEREAS, the City of Walla Walla has approved and executed said agreement; and

WHEREAS, the Walla Walla County Corrections Department Director has reviewed the agreement and recommends approval of same; and

WHEREAS, the County Prosecuting Attorney has reviewed the agreement; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Intergovernmental Agreement for Use of the Walla Walla County Adult Custody (Jail) Facilities between Walla Walla County and the City of Walla Walla.

"Passed this 28th day of September, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING OCTOBER 4-
10, 2015 AS NATIONAL 4-H
WEEK

RESOLUTION NO.

WHEREAS, October 4-10, 2015 has been set as National 4-H Week, with the theme "4-H Grows Here"; and

WHEREAS, 4-H is the nation's largest positive youth development and youth mentoring organization, empowering six million young people in the United States in partnership with 110 universities; and

WHEREAS, 4-H life-changing programs are research-backed and available through 4-H clubs, camps, afterschool & school enrichment programs in every county and parish in the United States, including Walla Walla County; and

WHEREAS, the 4-H motto is "Make the Best Better", meaning to always try to do things better, to constantly improve; and

WHEREAS, some county 4-H alumni have become extension agents, including the current county extension office director Debbie Moberg Williams, and five county 4-H leaders (Freda Cummins, Lois Garbe, Sarita McCaw, Elsie Patterson, and Ida Mae Scott) and two former Walla Walla County extension agents (Bob Williams and Joe Johnson) have been inducted into the Washington State 4-H Hall of Fame; and

WHEREAS, it is appropriate to recognize the contributions 4-H has made to Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby proclaim October 4-10, 2015 as National 4-H Week.

"Passed this 28th day of September, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, October 4-10, 2015 has been set as National 4-H Week, with the theme "4-H Grows Here"; and

WHEREAS, 4-H programs are research-backed and available through 4-H clubs, camps, afterschool and school enrichment programs in every county and parish in the United States, including Walla Walla County; and

WHEREAS, 4-H is the nation's largest positive youth development and youth mentoring organization, empowering six million young people in the U.S. in partnership with 110 universities; and

WHEREAS, 4-H develops skills by helping young people acquire self-discipline, confidence, the ability to set goals, and a sense of responsibility, and 4-H builds citizenship by providing youths with real-world experience, by showing them the importance of volunteering, and by encouraging them to take action in their communities; and

WHEREAS, 4-H opens doors to the future by introducing 4-Hers to a variety of activities that can lead to careers in agriculture, business, education, family and consumer sciences, medicine, natural resources, range management, wildlife biology, and more; and

WHEREAS, the 4-H motto is "Make the Best Better", meaning to always try to do things better, to constantly improve; and

WHEREAS, some county 4-H alumni have become extension agents, including the current county extension office director Debbie Moberg Williams, and five county 4-H leaders (Freda Cummins, Lois Garbe, Sarita McCaw, Elsie Patterson, and Ida Mae Scott) and two former Walla Walla County extension agents (Bob Williams and Joe Johnson) have been inducted into the Washington State 4-H Hall of Fame; and

WHEREAS, it is appropriate to recognize the contributions 4-H has made to Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby proclaim

October 4-10, 2015 as NATIONAL 4-H WEEK

in Walla Walla County.

Dated this 28th day of September, 2015, at Walla Walla County, Washington.

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

Perry L. Dozier, Chairman

Attest:

James K. Johnson, Commissioner

Connie R. Vinti, Clerk of the Board

James L. Duncan, Commissioner

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF EXECUTING
AN AMENDED EMPLOYMENT
AGREEMENT WITH MICHAEL
BATES

RESOLUTION NO.

WHEREAS, Michael Bates has been employed by Walla Walla County since 1975; and

WHEREAS, an Employment Agreement between Walla Walla County and Michael Bates formalizing his employment with the county in the position of Juvenile Court Administrator (also serving as County Court Services Department Director and the County Juvenile Justice Center Director) was executed August 20, 2007 pursuant to Walla Walla County Resolution 07 257; and

WHEREAS, on June 1, 2015 by unanimous vote a motion to create the Walla Walla County Department of Corrections was approved by the Board of County Commissioners, with Michael Bates named interim department director, and these actions were later formalized pursuant to Walla Walla County Resolution 15 141; and

WHEREAS, on July 23, 2015, the Board of County Commissioners created the position of Director of Corrections to oversee the Adult and Juvenile Divisions of the Walla Walla County Department of Corrections; and

WHEREAS an amended employment agreement has been offered to Michael Bates to serve as the Director of Corrections, which includes the role of Juvenile Court Administrator, and he has executed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve and sign an Amended Employment Agreement Between Walla Walla County and Michael Bates.

"Passed this 28th day of September, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

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9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous

pgs 9-10



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

September 28, 2015

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Budget /Assets**
 - Still dealing with inventory
 - Old equipment coming back from 1520 Kelly Place that we have to surplus.
 - Several Monitors will be redeployed
- **Server Replacement – VMWare**
 - Components are still arriving
- **Security Camera's**
 - Awaiting commissioner guidance on security committee etc.
- **Jail**
 - All equipment has been ordered
 - Installation Started.
 - WebEx account has been requested
 - Jail Fiber has been installed and cut over.
- **Superior Court 1-2 Updates**
 - Sound system to be installed beginning 10-5-15
 - During the install visit there will be other activity
 - Integrate ADA gear
 - Integrate phone system to sound system
 - When these projects are complete I will start on the RFP/Q for the final phase
- **EMD – Fiber – Aging.**
 - Routed Courthouse > City Hall > Dispatch > EMD
 - Also carries radio traffic to the jail

- Old – getting some errors. But not seeing anything go down.
- This may be the oldest fiber we have.
- **Community Health**
 - Working on remote connections for other counties.
 - Security Audit went pretty well.
 - They will be making some recommendations for items/processes we need to change.
 - Will take time, but likely not money
- **Public Record Requests Last 2 Weeks**
 - 2 = Requests received
 - 1 = Forwarded to departments
 - 2 = Completed
 - 3 = Total Open
 - 3 = Being handled by the PRO
 - The state has some really good training on line now. Webinars are now ready to go. We can tell everyone where they are at, or we can create a training track to make sure all employees receive the training. The first 3 webinars should be mandatory (in my opinion) then we would train the last one in the “HOW TO” for our retention processes.
 - <http://www.sos.wa.gov/archives/RecordsManagement/OnlineTutorials.aspx>
 - First training Sept 30th.
 - The following are for Elected Officials.
 - <http://www.sos.wa.gov/archives/RecordsManagement/Tutorial1BasicsofRM/index.html>
 - <http://www.sos.wa.gov/archives/RecordsManagement/PublicOfficialsandPublicRecords/index.html>
 -

----- Definitions

PAV=Potential Archival Value

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

RFP=Request For Pricing

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV-Audio/Visual

WiFi-Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

10:00

COUNTY ASSESSOR

Debra Antes

a) Office update and miscellaneous pg 12

September 28, 2015

- Senior/Disabled persons income level
- Deferral income level
- Appraisal Notices
- New Construction
- State Utilities
- IPD – Implicit price deflator

10:15

COUNTY SHERIFF

John Turner

a) Office update and miscellaneous

no written update

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Consent Agenda Items:

- 1) Resolution _____ - Use of
County roads for the Walla Walla
University Foreman and Conard
Halls Breast Cancer 5K Run/Walk
- 2) Resolution _____ - Use of
County roads for the Blue Mountain
Endurance Half Marathon, 10K and
5K

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF
COUNTY ROADS FOR THE
WALLA WALLA UNIVERSITY
FOREMAN & CONARD HALLS
BREAST CANCER 5K RUN/WALK

RESOLUTION NO.

WHEREAS, the Walla Walla University Foreman & Conard Halls are hosting the AGA (Aleph Gimel Ain) Breast Cancer 5K Run/Walk; and

WHEREAS, said event will be held on Sunday, October 25, 2015 beginning at 9:00 AM and ending around 11:00 AM; and

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

WHEREAS, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that permission be granted to Walla Walla University Foreman & Conard Halls to use the following county roads; Grandview Avenue, Brickner Road, Clarence Avenue, Valley Street and the County portion of SW 12th Street on Sunday, October 25, 2015.

Passed this 28th day of **September, 2015** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF
COUNTY ROADS FOR THE BLUE
MOUNTAIN ENDURANCE HALF
MARATHON, 10K AND 5K

}

RESOLUTION NO.

WHEREAS, Blue Mountain Endurance has requested permission to use Walla Walla County roads for the purpose of a marathon; and

WHEREAS, said event will be held on Sunday, October 11, 2015, between the hours of 8:00 am and 12:00 pm; and

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and,

WHEREAS, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that permission be granted to Blue Mountain Endurance to use the following County roads: Abbott Road, Prospect Avenue, S 3rd Avenue, Ransom Road, Reser Road, Kendall Road, Magnolia Drive, S Wilbur Avenue, Shelton Road, School Avenue, Russell Creek Road, and Berney Drive on Sunday, October 11, 2015.

Passed this 28th day of September, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

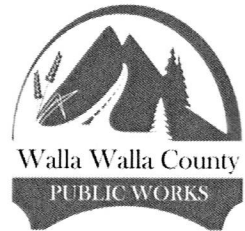
Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 23 September 2015

Re: Director's Report for the Week of 21 September 2015

Board Action: 28 September 2015

Resolutions:

In the Matter of Use of County Roads for the Walla Walla University Foreman & Conrad Halls Breast Cancer 5K Run/Walk

In the Matter of Use of County Roads for the Walla Walla Half Marathon, 10K, 5K

ENGINEERING:

- Bussell Road: Paving will begin on 28 September.
- Mill Creek Road FH: USFS has not yet started their review.
- Frog Hollow & Lower Dry Creek: Contractor installed guardrail.
- Blue Creek Bridge: Survey complete.
- Miscellaneous: Bridge inspections complete.

MAINTENANCE:

- South District is close to completion with Mill Creek Channel cleanup.
- Assisted with Mill Creek Tour for Corps of Engineers staff and Port of Walla Walla Representatives.
- Crews conducting routine maintenance.

ADMINISTRATION:

- Annual evaluations almost complete.
- Attended WWVMPO Meeting.
- Advertising Maintenance Technician I, closes 9 October.

10:45

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a) Department update and miscellaneous

no written update

11:00

COUNTY COMMISSIONERS

- a) Teleconference with U.S. Representative Cathy McMorris Rodgers re: items of interest to the county (Note: for County Commissioners only; no public comment will be taken during this time.)

11:30

HUMAN RESOURCES/RISK MANAGER

Sheila Eslinger

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Presentation of information re: the 2016 County contribution for health and welfare benefits (for Non-Represented employees and those employees who are members of the Public Works, Corrections, and Current Expense bargaining units), with Board discussion and possible decision to follow
- d) **Action Agenda Items:**
 - 1) Proposal 2015 09-28 HR/RM formalization of County contribution for employee health benefits for 2016
- e) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:45

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00

Recess

1:30

COUNTY COMMISSIONERS acting as the BOARD OF HEALTH

- a) Review of proposed service changes
in the Community Health Department

a) Action Agenda Items:

- 1) Proposal 2015 09-28 DCH
Approval of an Interagency Agreement
between Walla Walla County Department
of Human Services and Washington
Traffic Safety Commission

ppp 25-29



MEMO

September 28, 2015

Proposal 2015 09-28 DCH

To: BOCC

From: Harvey Crowder, Director

Intent – Approval of a Target Zero Traffic Safety contract with the Washington Traffic Safety Commission (WTSC) October 1, 2015 – June 30, 2017

Topic Washington Traffic Safety Commission - Amendment to Interagency Agreement

1. Name of Grant/Program: Target Zero Manager Program
2. New Grant **Renewing Grant X** Term (# of years) **21 months**
3. Is the grant unchanged, and does not require Current Expense funding?

Yes **No X** (If YES, please skip to number 24)

4. How will this grant benefit the county's citizens? Allow continued development and coordination of the Target Zero Program in Walla Walla County and coordination of the Traffic Safety Task Force and provision of programs consistent with the state Target Zero Program.

5. Is this a program grant or an equipment grant? Program Grant

6. Is this a "one-time only grant" or is it **renewable X**? If renewable, how long is grant anticipated to last? Potentially renewable. As long as WSTC has funds available to support this program.

7. If this is a new grant how will the grant support a current program OR how will the program change?

8. Does this grant require up front funds? Yes **No X**

If YES, what is the source of the up-front funds needed to cover costs prior to initial and continuing reimbursements being received?

9. How many employees (new or current) will be paid by the grant?

New **Current 1 - position currently .625 FTE**

25

10. If this grant requires new hire(s) and grant ends, how will unemployment costs be funded?

11. Will the grant require matching funds; i.e., in-kind, cash, Employment Security, Social Security, FICA, PERS, etc? **Yes X** NO

If YES, what? Significant matching funds have been provided in the past contract year through Board of County Commissioners Community Impact Funds. The cost to operate the Target Zero Program for July 2013-June 2014 was \$74,491, revenue of the WTSC Grant in the amount of \$32,177 and Other Fundraising/Fees Revenue of \$12,250 resulted in County Match funding of \$30,063. The Projected County Match for July 2014-June 2015 is expected to be \$22,895. The total Match has been reduced in the past year by the reduction in FTE from .75 to .625 in February 2014 and the provision of office space and access to office equipment by the City of Walla Walla Police Department.

12. Would the grant allow for an annual COLA in salary, increase in medical insurance premiums or increases in any personnel benefits? **Yes X** NO

13. What fund would support a cash match (if required)? Walla Walla County Commissioners Community Impact fund and local fund raising efforts would support any additional funding requirements.

14. If required what is the TOTAL cost of the match over the life of the grant? It is expected the TOTAL cost of the match for the currently contract will be **\$1,500/ Month** for what is anticipated to be a 21-month state contract through June 2017 for a total of **\$31,500** projected total.

15. What fund would support the administration of the grant? **Walla Walla County Community Impact Fund.**

16. Will the grant allow for the County cost allocation plan to be funded?

Yes X NO

17. Would the grant require the county to provide office space and/or additional equipment to administer the program? **Yes X** NO If YES, what are the requirements?

Office space will continue to be provided by the City of Walla Walla Police Department

18. Would the program require use of a county vehicle or personal vehicle?

Yes X NO If YES, would the grant provide for the cost of the automobile and/or liability insurance? Yes **No X**

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19. Would the grant require activities by other county offices/departments? (i.e. legal review, technology services assistance, new BARS numbers.) Yes **No X**

If YES, what activities?

20. Would acceptance and completion of the grant project in any way OBLIGATE the County to create/enact new ordinance or policies? Yes **No X** If YES, what obligations?

21. Does this grant project include any activities that may fall outside the county's standard policies (personnel policies on travel, hours of work, training required, reimbursement for meeting refreshments, paying for meeting space, etc.?)

Yes **No X**

22. Will outside consultants be solicited to work on the grant and if so, is a process in place for appropriate selection and oversight of consultant activities?

Yes **No X** If YES, what is the funding source for consultant fees?

23. For a program grant, how would the program be funded after the grant expires? (It should be understood that once grant funding ends, either the program ceases OR the funding for the program needs to be absorbed within the department's or office's existing budget) OR justification must be provided that the program has been and will continue to save or benefit taxpayers.

Should grant funding end for this program, the Target Zero Manager would need to be limited to part-time contract services capacity through fees associated with the Victim Impact Panel or other local fundraising for projects.

24. Please attach to this proposal a synopsis of the grant or a copy of the fact sheet.

Please see attached proposed Interagency Agreement.

Summary

The Washington Traffic Safety Commission previously issued an Interagency Agreement for one-year only, July 1, 2014-June 30, 2015 in order to explore recommendations for funding of the Target Zero Manager positions throughout the state. That contract was extended to September 30, 2015 to complete the review and develop the grant proposal. The City of Walla Walla Police Department continues to serve as a partner agency by providing office space and furnishings for the Target Zero Manager at no cost to the County. For the remainder of the 2015-2017 contract WTSC provided \$56,310 for funding, we estimate to maintain the current program that will require an additional \$31,500 of Community Impact Funds for the period of October 1, 2015 to June 30, 2017.

Alternatives Considered

Three alternatives were considered for this presentation to the BOCC:

1. Approve of the Interagency Agreement with allocation of \$31,500 from County Funds for the contract period to support the program through June 30, 2017.
2. Approve the Amended Interagency Agreement and move the Target Zero Manager to a part-time, unbenefited position to execute the scope of work within the available grant and fundraising sources of funding. Until such time as additional monies can be obtained to support a benefitted position.
3. Decline the Interagency Agreement with the Washington Traffic Safety Commission.

Conclusion/Recommendation

Recommend the Walla Walla County Board of County Commissioners approve Option 2; continue to provide limited services within the amount of funding provided by the WTSC and local fund raising and authorize the Director, Community Health to sign the WSTC Interagency Agreement.

Submitted By

Disposition

Crowder / Community Health / 21 Sep 15

Name Department Date

____ Approved

____ Approved with modifications

____ Needs follow up information

____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

____ Modification

____ Follow Up

Copies to:

- 1) Requesting Office/Department
- 2) Susan Dombrosky, Auditor's office
- 3) Commissioners' File

2:00

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.