

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 26, 2015

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Dozier

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

d) Action Agenda Items:

- 1) Review submitted Employee
Payroll Action Forms

e) Consent Agenda Items:

- 1) Resolution _____ - Minutes
of County Commissioners' sessions
of May 18 and 19, 2015
- 2) Resolution _____ - Approving
the 2014 Walla Walla County Inventory
- 3) Resolution _____ - Approving
contract with Asotin County, Washington
for juvenile detention services

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING THE 2014
WALLA WALLA COUNTY
INVENTORY

}

RESOLUTION NO.

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby certify that the Walla Walla County Inventory for the year ending December 31, 2014 is true and correct to the best of their knowledge and belief.

BE IT FURTHER RESOLVED that said inventory is on file and open to the public for inspection at the office of the Walla Walla County Auditor.

"Passed this 26th day of May, 2015 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING CONTRACT WITH
ASOTIN COUNTY,
WASHINGTON FOR JUVENILE
DETENTION SERVICES

}

RESOLUTION NO.

WHEREAS, Walla Walla County, Washington, has agreed to provide juvenile detention services to all eligible youth up to age 18 taken into custody in Asotin County, Washington, or ordered into secure confinement by the Asotin County Superior Court; and

WHEREAS, the terms of contract for detention services have been offered to and agreed upon by Asotin County, Washington; and

WHEREAS, contracted services shall be in effect from April 8, 2015, until modified or cancelled by the terms of said contract; and

WHEREAS, said contract was submitted to the Walla Walla County Prosecuting Attorney and Personnel/Risk Manager for approval; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Asotin County-Walla Walla County Juvenile Justice Center Detention Contract.

Passed this 26th day of May, 2015 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) Resolution _____ - Setting a date of public hearing to receive public comments and testimony regarding the imposition of a surcharge on civil filing fees and small claims actions in District Court
 - 5) Redesignating the Port of Walla Walla as the county's Associate Development Organization (pursuant to RCW 43.330.080) and executing Associate Development Organization Affirmation/Designation form as requested by the state Department of Commerce
 - 6) County warrants as follows: 4163667 through 4163891 totaling \$791,899.65 and 4163908 through 4163909 totaling \$168,154.80
 - 7) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
DATE OF PUBLIC HEARING TO
RECEIVE PUBLIC COMMENTS AND
TESTIMONY REGARDING THE
IMPOSITION OF A SURCHARGE ON
CIVIL FILING FEES AND SMALL
CLAIMS ACTIONS IN DISTRICT
COURT FOR THE PURPOSE OF
FUNDING DISPUTE RESOLUTION
CENTERS



RESOLUTION NO.

WHEREAS, pursuant to RCW 7.75, dispute resolution centers were authorized to help meet the need for alternatives to the courts for the resolution of certain disputes, to utilize programs as an alternative way in which persons may voluntarily participate in the resolution of disputes in an informal and less adversarial atmosphere; and

WHEREAS, pursuant to Walla Walla County Resolution 88 111, the operation of a dispute resolution was authorized and, as a required by statute, an operating plan, submitted by Neutral Ground Mediation and Conciliation Service was approved; and

WHEREAS, a dispute resolution center established under this chapter shall provide dispute resolution services either without charge to the participants or for a fee which is based on the participant's ability to pay; and

WHEREAS, the services of a dispute resolution center have not been utilized in the county for some time, and a representative of Neutral Ground, a non-profit organization organized for the resolution of disputes as provided in RCW 7.75.020, has contacted the County to request that the services again be offered and that the Board of County Commissioners, as the county legislative authority, impose a statutorily allowed surcharge of up to ten dollars on each civil filing fee in district court and a surcharge of up to fifteen dollars on each filing fee for small claims actions for the purpose of funding dispute resolution centers established under the statute; and

WHEREAS, District Court Judge Kristian Hedine is in support of use of the services of a dispute resolution center and has requested the Board of County Commissioners impose the surcharges; and

WHEREAS, pursuant to a motion approved during an open public meeting of the Board of County Commissioners on May 18, 2015, the Board shall consider imposition of the surcharges as requested after a public hearing; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that a public hearing to receive public testimony regarding the imposition of a surcharge of up to ten dollars on each civil filing fee in district court and a surcharge of up to fifteen dollars on each filing fee for small claims actions for the purpose of funding dispute resolution shall be held on Monday, June 8, 2015, at the hour of 9:30 a.m., in the Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

*"Passed this **26th day of May, 2015** by Board members as follows: ☐ Present or ☐ Participating via other means, and by the following vote: ☐ Aye ☐ Nay ☐ Abstained ☐ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

Perry L. Dozier, Chairman, District 2

James K. Johnson, Commissioner, District 1

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590
kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

May 25, 2015

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

Rumors of password sharing, users logging in so volunteers can work, remote access issues etc.

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Network

- One of our switches had a bug in it that kept some people from accessing the internet, or portions of the internet.

Other Projects

- **Budget /Assets**
 - Working on budget prep – setting up new budget spreadsheets and starting to collect info for costs.
 - Going to need to focus on budget pretty soon.
 - Considering new charge method based on percent of storage used.
 - This would distribute the maintenance cost of the storage servers
 - “the more you use the more you pay”
 - may consider the same methodology for email
 - hoping to foster better file and email management practices
 - Have started reorganizing folders to facilitate this.
- **Text Messaging**
 - Working with Microsoft to install Skype for business.
 - Not much progress
- **Surplus 2015 #1**
 - Ready to start hauling to recycle
- **Security Camera's**
 - Three options (No update – have been shorthanded – **Will look again when Facilities is staffed as well. We need them to pull wires etc.**)
 - Enterprise – One system controlled by SHE department
 - Local – Multiple small systems controlled by departments

- Mix – small local systems for departments with some enterprise for things like stairways or outside cameras
 - Will look at this again in June sometime.
- **Community Development**
 - Software upgrade
 - The vendor has access whenever they are ready to deploy.
- **New Data Storage Servers**
 - Data has been replicated.
 - Still have some finish work to do but the files are sync'd up.
- **Fairgrounds**
 - Looking at moving the server location (No movement yet)
 - Plan has been provided to Craig Strange and Daryl
 - Planned move is May 27 if the new server room prep work is complete
 - To be delayed – pre-work has not been completed
 - Waiting on Daryls approval to schedule Charter internet for the exhibitors office and Wi-Fi access points for fair tickets.
- **Clerk's Office**
 - Some are trained to use JAVS
- **Superior Court 1-2 Updates**
 - JAVS is installed - trained
 - Judges are ready to look at the sound reinforcement piece of this
 - This will require another RFP
 - I now have the technical specs for the hand-off of audio to a sound system.
- **Public Record Requests Last 2 Weeks**
 - 6 = Requests received
 - 3 = Forwarded to departments
 - 6 = Completed
 - 2 = Total Open
 - 1 = Being handled by the PRO
 - This one is taking some time to search for electronic records
 - Search Function is fixed... running email searches
 - Document searches are complete
 - The state has some really good training on line now. We may use some of those as a prerequisite to on site retention training. Or we may show them in a training session
- <http://www.sos.wa.gov/archives/RecordsManagement/Education-and-Training.aspx>
 - Can also be done self-paced
 - Would be great to have this training as part of new hire process

Definitions

PAV=Potential Archival Value

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

RFP=Request For Pricing

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

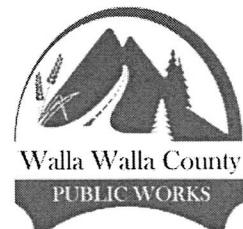
10:00

PUBLIC WORKS DEPARTMENT

Randy Glaeser

- a) Department update and miscellaneous

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 20 May 2015

Re: Director's Report for the Week of 18 May 2015

Board Action: 26 May 2015

Update Only

Miscellaneous:

Vendor Quotes due at 10:00 am for Loadrite Scales

ENGINEERING:

- Taumarson Road: Contractor working on walls and placing crushed rock.
- Mill Creek Road Federal Highways: Received WDFW HPA.
- Bussell Road: Bid Opening June 8.
- Frog Hollow & Lower Dry Creek: NEPA approved.

MAINTENANCE:

- Chip Seal underway.

ADMINISTRATION:

- Selected new Maintenance Technician I. Will start work June 1st.
- Completing quarterly counseling.

10:15

COUNTY CORONER

Richard Greenwood

- a) **Bid Opening:**
 - 1) Contract funeral home/mortuary
- b) Office update and miscellaneous

10:20

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:30

PERSONNEL/RISK MANAGER

Lucy Schwallie


- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:45

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

- a) Workshop on proposed annual (for 2015) amendments to Walla Walla County Development Regulations and Walla Walla County Comprehensive Plan. (Note: This workshop is open to the public; however, it is intended as an informational session for the Board and no public testimony will be taken.)



Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

Date: May 26, 2015
To: Board of County Commissioners
From: Tom Glover, Director
RE: 2015 Comprehensive Plan and Zoning Code Text Amendments Workshop

Background

The following list consists of the applications that were submitted prior to the March 31 deadline and presented at the April workshop.

- CPA15-001/REZ15-001 – Blue Mountain Commercial, LLC
- ZCA15-001 – J Alan and Deanne Fielding, Cameo Heights Mansion
- ZCA15-002 – Armando Pimentel
- ZCA15-003 – Richard Grizzell
- ZCA15-004 – Nathanael Small
- ZCA15-005 – Port of Walla Walla
- ZCA15-006 – Kenney Farms
- ZCA15-007 – Don Johnson Trailer Sales, Inc. c/o Gary Aichele

At the May 26 workshop staff will give a brief summary on each of the proposed amendments and the Board will have the opportunity to ask questions of staff.

Review Criteria

All applications listed above shall be subject to the following applicable review criteria **in order to determine whether they should be moved to the final docket for 2015**. The Planning Commission will be asked to make its recommendation to the Board of County Commissioners at a public hearing which is tentatively scheduled for June 3.

Walla Walla County Code Section 14.15.060(D)(3): Recommendations.

Following the hearing, the planning commission shall make a recommendation to the board of county commissioners on each proposed amendment as to whether or not the amendment should be placed on the final docket. The planning commission's recommendation shall be based on the following criteria:

- a. The amendment is consistent with the comprehensive plan; and*
- b. The amendment is consistent with other development regulations, unless accompanied by the amendments to such other development regulations; and*
- c. The amendment is appropriate at this time.*

Exhibits

1. 2015 Zoning Code Text Amendment and Comprehensive Plan Amendment applications

11:45 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00 Recess

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.